

City of Pampa  
PUBLIC INFORMATION REQUEST FORM

All requests must be in writing and directed to the City Secretary, P.O. Box 2499, Pampa, Texas 79065  
Phone: 806-669-5750 Fax: 806-669-5767 Email: [kprice@cityofpampa.org](mailto:kprice@cityofpampa.org)

Requestor's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Detailed Description of Information Sought: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Check One: (a)  I request paper copies  
(b)  I request digital copies on diskette when available  
(c)  I request only to view at City Hall  
(d)  Other (please explain in detail)

Signature of Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

***For Completion by City of Pampa Only***

Date Received: \_\_\_\_\_

Disposition (circle action taken):

- (a) Provided the following information for viewing:

\_\_\_\_\_  
\_\_\_\_\_

\$ \_\_\_\_\_ (fees assessed) \_\_\_\_\_ (date provided)

- (b) Provided copies of the following information:

\_\_\_\_\_  
\_\_\_\_\_

\$ \_\_\_\_\_ (fees assessed) \_\_\_\_\_ (date provided)

(c) Sent to City Attorney on \_\_\_\_\_

(d) AG Opinion requested on \_\_\_\_\_

(e) AG Opinion No. \_\_\_\_\_ received on \_\_\_\_\_

Initials of City Official Receiving Request \_\_\_\_\_