

**CITY OF PAMPA**

**OPERATING BUDGET**

**2016-2017**

City of Pampa, Texas

In accordance with SB 656 and Texas LGC 102.005

This budget will raise less revenue from property taxes than last year's budget by \$117,202 or 3.68%, and of that amount \$70,184 is estimated tax revenue to be raised from new property added to the tax roll this year.

Property Tax Comparison	<u>FY 2015</u>	<u>FY 2016</u>
Adopted tax rate	0.657175	0.677000
Effective Tax Rate	0.624175	0.666898
M & O Rate	0.550833	0.571468
Debt Tax Rate	0.106342	0.105532
Rollback Tax Rate	0.699206	0.748100

Fiscal year 2016 City debt obligations secured by property taxes is  
\$643,282

Record Vote on Tax Rate:

Mayor Pingel	For
Commissioner McLain	For
Commissioner Studebaker	For
Commissioner Dixon	Against
Commissioner Porter	For

Tax rate introduced, passed and approved on its first reading on August 29, 2016.

Tax rate passed, approved, adopted and ordered published on its second and final reading on September 12, 2016.

# CITY OF PAMPA

ANNUAL OPERATING BUDGET

&

PROGRAM OF SERVICES

OCTOBER 1, 2016 TO SEPTEMBER 30, 2017

Brad Pingel  
Mayor

John Studebaker  
Commissioner, Ward 1

Chris Porter  
Commissioner, Ward 2

Robert Dixon  
Commissioner, Ward 3

Karen McLain  
Commissioner, Ward 4

Shane Stokes  
City Manager

Robin Bailey  
Finance Director

Greg Lee  
Fire Chief

Karen Price  
City Secretary

Donny Hooper  
Public Works Director

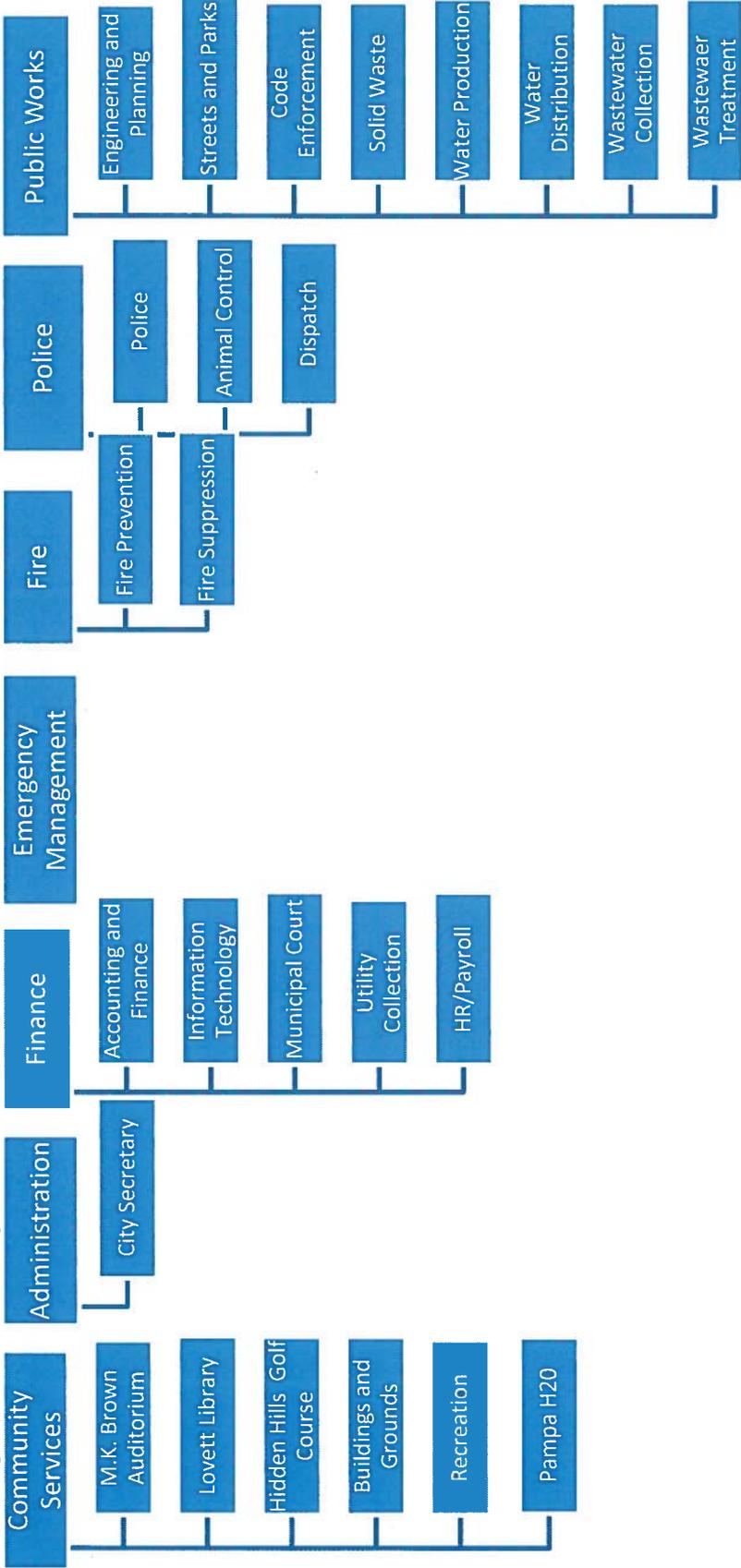
Lance Richburg  
Police Chief

# Citizens of Pampa

## Mayor and Commission

### City Manager

#### Assistant City Manager



ORDINANCE NO. 1661

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2016-2017 FISCAL YEAR.**

WHEREAS, the budget, for the fiscal year beginning October 1, 2016, and ending September 30, 2017, was duly filed with the City Secretary Office on August 22, 2016 and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1**

That the appropriations for the fiscal year beginning October 1, 2016, and ending September 30, 2017, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures as now shown in the City's fiscal year 2016-2017 budget.

**Section 2**

That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2016, and ending September 30, 2017.

**Section 3**

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

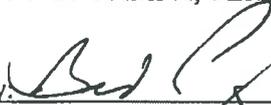
**PASSED AND APPROVED** on first reading this the 11<sup>th</sup> day of August, 2016.

**PASSED, APPROVED AND ADOPTED** on second and final reading this the 22<sup>nd</sup> day of August, 2016.

ATTEST:

  
Karen L. Price, City Secretary

CITY OF PAMPA, TEXAS

By:   
Brad Pingel, Mayor

APPROVED AS TO FORM:

  
Leland W. Waters, City Attorney

ORDINANCE NO. 1662

AN ORDINANCE SETTING A TAX RATE OF \$0.677000 ON EACH \$100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2016-2017; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2016, through September 30, 2017, under Ordinance No. 1661, adopted on its second and final reading on August 22, 2016; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of \$0.677000 on each \$100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.**

**Findings**

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

**Section 2.**

**Tax Rate and Levy**

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2016-2017 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of \$0.677000 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1) For the maintenance and operation of the general government ("General Fund"), \$0.541468 on each \$100.00 valuation of property; and

- (2) For the maintenance and support of the Lovett Memorial Library ("Special Revenue Fund"), \$0.03 on each \$100.00 valuation of property, and
- (3) For the Interest and Sinking Funds, \$0.105532 on each \$100.00 of valuation of property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.97 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.00.**

**Section 3.  
Due Date and Delinquency**

The taxes assessed and levied under this Ordinance are payable anytime after the final reading and approval and publication and not later than January 31 of the year following the year in which the taxes are assessed. Penalty and interest as hereinafter provided shall accrue after January 31 of the year following the year in which the taxes are assessed if not paid in full by said date.

**Section 4.  
Penalty and Interest**

**4.1.** The tax levied and assessed hereunder paid after January 31 are delinquent and shall incur the maximum penalty and interest authorized under Section 33.01 of the Texas Property Tax Code, to-wit:

(a) a penalty of six percent (6%) of the amount of the tax for the first calendar month the tax is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1<sup>st</sup> of the year in which it becomes delinquent; and

(b) a tax that is delinquent on July 1<sup>st</sup> of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid; and

**4.2.** Taxes that remain delinquent on July 1<sup>st</sup> of each year in which they become delinquent shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due which additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.

**Section 5.**  
**Place of Payment**

Taxes are payable at the offices of the Gray County Tax Assessor-Collector, Room 100 of the Gray County Court House, 205 N. Russell Street, Pampa, Gray County, Texas.

**Section 6.**  
**Lien and Collection**

All taxes shall become a lien upon the property against which assessed, and the Gray County Tax Assessor and Collector, acting on behalf of the City of Pampa under an interlocal agreement, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City of Pampa and, by virtue of the tax rolls, to fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Pampa.

**Section 7.**  
**Age and Disability Exemption**

There is hereby granted to an individual who is disabled or is 65 years or older an exemption from taxation of \$15,000.00 of the appraised value of his/her residence homestead, as defined by Section 11.13(j) of the Texas Property Tax Code. Joint or community property owners may not each receive an exemption in the same year. An eligible disabled person who is 65 years of age or older may not receive both a disabled and an elderly residence homestead exemption but may choose either exemption. "Disabled" means a person under a disability for purposes of payment of Disability Insurance Benefits under Federal Old-Age, Survivors, and Disability Insurance.

**Section 8.**  
**Savings/Repealing Provision**

All provisions of any Ordinance in conflict with this Ordinance are hereby repealed; provided, however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting Ordinances shall remain in full force and effect.

**Section 9.**  
**Severability**

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or

phrase hereof notwithstanding the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

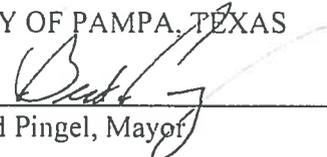
**Section 10.**  
**Effective Date**

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

INTRODUCED, PASSED AND APPROVED on its first reading this the 29<sup>th</sup> day of August, 2016.

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED on its second and final reading this the 12<sup>th</sup> day of September, 2016.

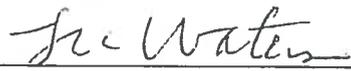
CITY OF PAMPA, TEXAS

By:   
\_\_\_\_\_  
Brad Pingel, Mayor

ATTEST:

  
\_\_\_\_\_  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leland W. Waters, City Attorney

ORDINANCE NO. 1664

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 13, SECTION 13.02.039 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED AND COLLECTED FOR WATER FROM ALL STATE CORRECTIONAL INSTITUTIONS LOCATED OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS, AND PROVIDING FOR AN EFFECTIVE DATE.**

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**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.**

That Section 13.02.039(a) of the Code of Ordinances of the City of Pampa be amended so that such section shall read as follows:

**Sec. 13.02.039 Rates outside city limits**

(a) The water rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: Two and 75/100ths Dollars (\$2.75) per one thousand (1,000) gallons or part thereof.

**Section 2.**

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2016. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City's rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

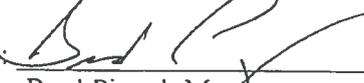
**Section 3.**

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 22<sup>nd</sup> day of August, 2016.

PASSED, APPROVED AND ADOPTED on its second and final reading this 29<sup>th</sup> day of August, 2016.

CITY OF PAMPA TEXAS

By:   
Brad Pingel, Mayor

ATTEST:

Karen L. Price  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Leland W. Waters  
Leland W. Waters, City Attorney

ORDINANCE NO. 1665

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES BE AMENDED BY REVISING SECTION 13.03.002 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR SEWER SERVICE WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.**

That Section 13.03.002 of the Code of Ordinances of the City of Pampa be amended so that said Section shall read as follows:

**Sec. 13.03.002 Rates**

“(a) The sewer rates per month to be charged and collected within the corporate limits of the city from all customers obtaining service from such system shall be and are fixed as set forth below:

*Sewer Rates*

- (1) Residential (Minimum bill)—1,000 gallons ..... \$15.00  
Each 1,000 gallons or part thereof over 1,000 to 8,000 gallon cap at the volume charge hereinafter set forth  
(\$0.10 of said minimum shall be allocated to fund household hazardous waste projects.)
- (2) Commercial (minimum bill) – 1,000 gallons..... \$15.00  
Each 1,000 gallons or part thereof over 1,000 gallons at the volume charge hereinafter set forth
- (3) Volume charge, per 1,000 or more gallons over minimum,  
1,000 gallons to 2,999 gallons or part thereof (residential only)..... \$1.91  
3,000 gallons and over or part thereof (residential only)..... \$1.96  
1,000 gallons and over or part thereof (commercial only) ..... \$1.96

“In addition, a Surcharge of \$5.00 per month will be charged to each customer for Treatment Plant improvements”.

“All multifamily units located within any zone of the city other than a single family-one, single family-two, or single family-three, as provided under Ordinance No. 690 (Appendix A to said Code), as amended, shall be classified and charged under commercial rates”.

“(b) The sewer rates per month to be charged and collected from all customers outside the corporate limits of the city, except as provided in paragraph (c) below, obtaining service from such system shall be and are fixed as set forth below:

*Sewer Rates*

- (1) Residential (Minimum bill)—1,000 gallons ..... \$22.50  
Each 1,000 gallon or part thereof over 1,000 to 8,000 gallon cap at the volume charge hereinafter set forth  
(\$0.10 of said minimum shall be allocated to fund household hazardous waste projects.)

(2) Commercial (minimum bill) – 1,000 gallons..... \$22.50

Each 1,000 gallons or part thereof over 1,000 gallons at the volume charge hereinafter set forth

(3) Volume charge, per 1,000 or more gallons over minimum,  
1,000 gallons to 2,999 gallons or part thereof (Residential Only).....\$2.87  
3,000 gallons and over or part thereof (Residential Only).....\$2.94  
1,000 gallons and over or part thereof (Commercial Only) .....\$2.94

“In addition a Surcharge of \$5.00 per meter, per month will be charged to each customer for Treatment Plant improvements”.

“(c) The sewer rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: One and 31/100ths Dollars (\$1.31) per one thousand (1,000) gallons or part thereof.”

**Section 2.**

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2016. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

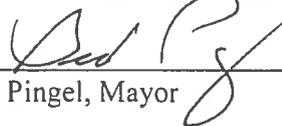
**Section 3.**

This ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 22<sup>nd</sup> day of August, 2016.

PASSED AND APPROVED on its second and final reading this 29<sup>th</sup> day of August, 2016.

CITY OF PAMPA TEXAS

By:   
Brad Pingel, Mayor

ATTEST:

  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

  
Leland W. Waters, City Attorney

ORDINANCE NO. 1666

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, BE AMENDED BY REVISING CHAPTER 6, SECTION 6.05.010, PROVIDING FOR RATES FOR SOLID WASTE DISPOSAL FOR RESIDENTIAL AND OTHER CUSTOMERS WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS, RESPECTIVELY, PROVIDING FOR AN OPERATION COMMUNITY PRIDE FEE, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Section 6.05.010(d) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

(d) Rates for other customers.

(1) Within the corporate limits. Except as provided in subsections (a), (b) and (c) above, the monthly charge for solid waste services within the corporate limits is fixed as follows and shall be computed on the following formula:

Number of Dumpsters x Number of pickups per week x \$41.82 = Monthly Charge\*

\*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Twenty Two and 70/100ths Dollars (\$22.70) per month per customer.

(2) Outside the corporate limits. The monthly charge for solid waste services outside the corporate limits are hereby fixed at one and one-half (1.5) times the rate which would be charged under the above schedule and computation for a customer within the City's corporate limits.

Number of Dumpsters x Number of pickups per week x \$62.73 = Monthly Charge\*

\*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Thirty Four and 05/100ths Dollars (\$34.05) per month per customer.

Services to such other customers, as provided above, who are outside the corporate limits of Pampa, shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine that such service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.

**Section 2.**

That Section 6.05.010 of the Code of Ordinances of the City of Pampa, Texas, be amended by adding part (g) thereto, to read as follows:

(g) Operation Community Pride Fee. The monthly rate to be charged and collected for the Operation Community Pride bulky waste collection program is fixed at the rate of Three and 00/100ths Dollars (\$3.00) per month per residential water customer.

**Section 3.**

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2016. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City's rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

**Section 4.**

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 22<sup>nd</sup> day of August, 2016.

PASSED, APPROVED AND ADOPTED on its second and final reading this 29<sup>th</sup> day of August, 2016.

CITY OF PAMPA, TEXAS

By:   
Brad Pingel, Mayor

ATTEST:

Karen L. Price  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Leland W. Waters  
Leland W. Waters, City Attorney

ORDINANCE NO. 1667

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, BE AMENDED BY REVISING SECTION 6.06.004 OF SAID CODE PROVIDING FOR FEES TO BE CHARGED AT THE CITY'S SANITARY LANDFILL; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.**

Section 6.06.004 of the Code of Ordinances of the City of Pampa; be amended so that such section shall read as follows:

**Sec. 6.06.004. Fees.**

(a) There shall be paid and collected from the owner or driver of any vehicle for the use of the sanitary landfill for the disposal of solid waste and rubbish a fee of \$39.50 per ton, except as follows:

- (1) Any resident of the City, upon providing proof with current water bill of such residency and for non-commercial disposal only: No Charge
- (2) For any non-resident of the City and for non-commercial disposal only:

All vehicles:	\$39.50 per ton
(3) Soils:	\$39.50 per ton
(4) Sewer sludge:	\$39.50 per ton
(5) Trees/Tree Limbs:	\$39.50 per ton
(6) Business located within corporate limits disposing of locally generated grease trap slurry, car wash grit and septic tank contents:	\$ 8.81 per hundred gallons
(7) Business located outside corporate limits disposing of grease trap slurry, car wash grit, and septic tank contents:	\$12.45 per hundred gallons
(8) Small animals (e.g., dogs, cats):	\$39.50 per ton with a \$25.00 minimum
(9) Concrete:	\$39.50 per ton
(10) Metal:	\$39.50 per ton

- (11) Any item which may require special handling and not otherwise described herein: As quoted by the landfill superintendent
- (12) Any specific Solid Waste Disposal Agreement approved by the City providing for other fees or providing for other waste or rubbish.

(b) All fees required hereunder shall be paid in cash upon entry into the landfill and prior to the use thereof, unless other method of payment has been made by prior written agreement with the City.

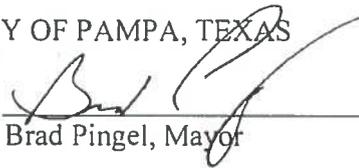
**Section 2.**

All rates set under Section 1 above shall be effective October 1, 2016.

PASSED AND APPROVED on its first reading this 22<sup>nd</sup> day of August, 2016.

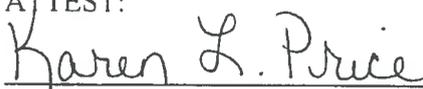
PASSED AND ADOPTED on its second and final reading this 29<sup>th</sup> day of August, 2016.

CITY OF PAMPA, TEXAS

By: 

Brad Pingel, Mayor

ATTEST:



Karen L. Price, City Secretary

APPROVED AS TO FORM:



Leland W. Waters, City Attorney

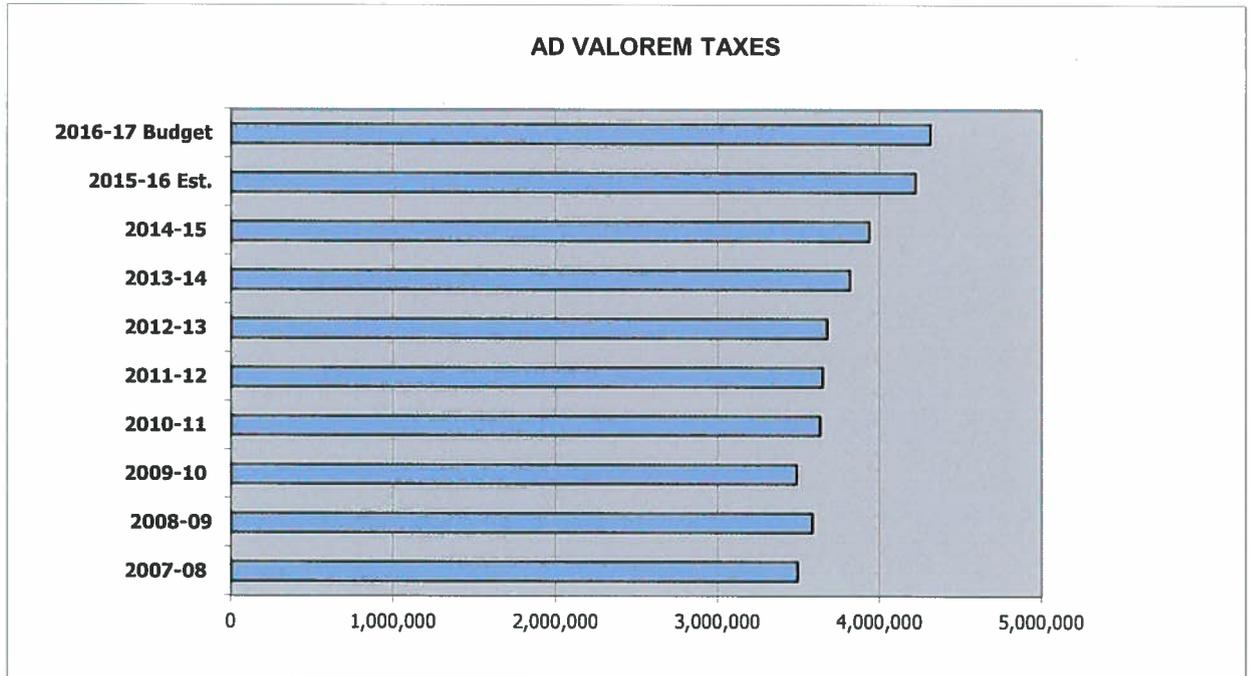
CITY OF PAMPA  
ANALYSIS OF REVENUE SOURCES  
2015-2016 BUDGET

**GENERAL FUND**

AD VALOREM TAXES

The Gray County Assessor/Collector collects the ad valorem taxes and makes the deposits to the City bank account on a daily basis. The total taxable value has steadily risen over the past ten years. Ad valorem taxes contribute to the support of the General Fund, Library Fund and the Debt Service Fund.

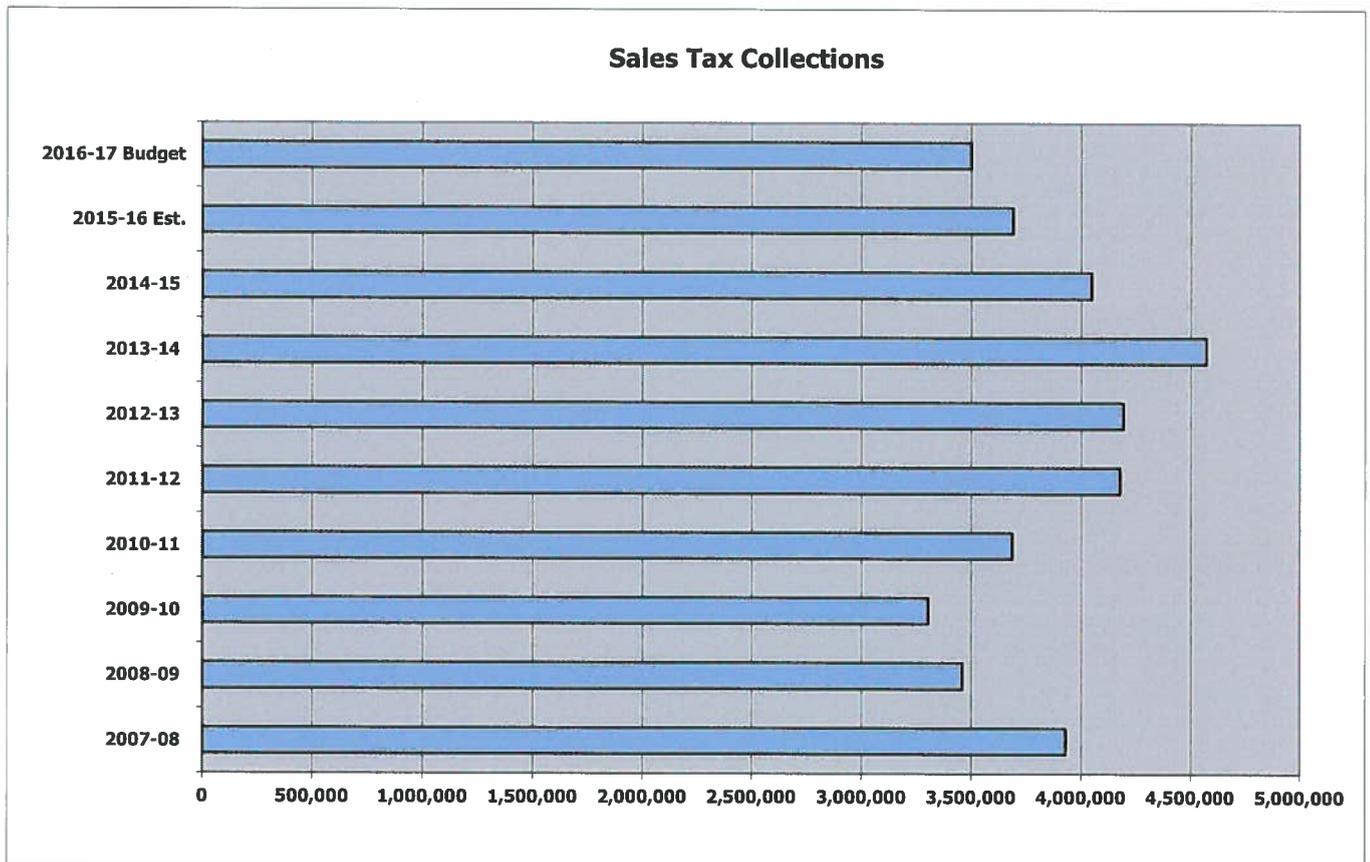
FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2007-08	3,495,180	9.77%
2008-09	3,584,721	2.56%
2009-10	3,488,498	-2.68%
2010-11	3,633,420	4.15%
2011-12	3,649,790	0.45%
2012-13	3,676,348	0.73%
2013-14	3,817,993	3.85%
2014-15	3,938,450	3.15%
2015-16 Est.	4,223,333	7.23%
2016-17 Budget	4,314,239	2.15%



### SALES TAX

Sales Tax is collected by the State Comptroller and remitted to the City by wire transfer. Prior sales tax collections and City population are analyzed to determine the budget amount. A significant downturn in the economy resulted in lower sales tax beginning in 2008. A slow recovery began in 2011, peaking in 2014, at which time the economy began another downturn.

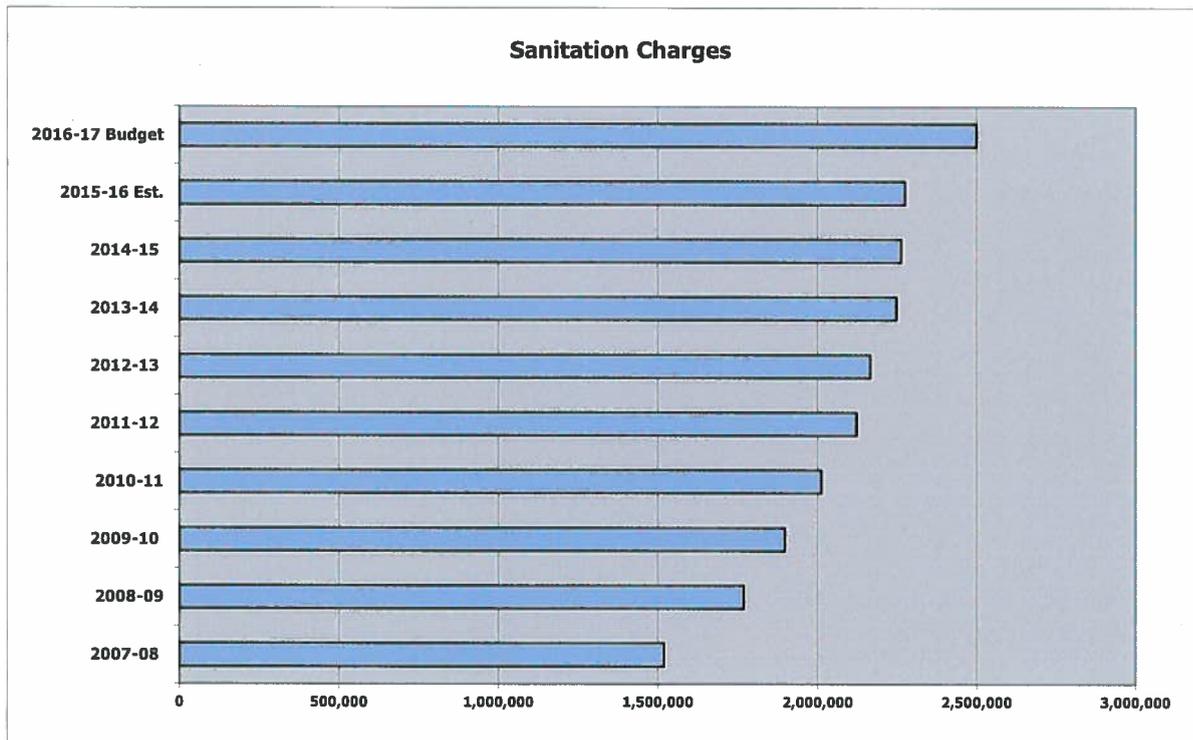
FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2007-08	3,928,810	5.45%
2008-09	3,459,719	-11.94%
2009-10	3,303,194	-4.52%
2010-11	3,685,594	11.58%
2011-12	4,175,086	13.28%
2012-13	4,191,828	0.40%
2013-14	4,570,962	9.04%
2014-15	4,047,076	-11.46%
2015-16 Est.	3,691,000	-8.80%
2016-17 Budget	3,500,000	-5.17%



### SANITATION CHARGES

Sanitation charges are billed to all customers who receive service for refuse collection. The amount budgeted is based on the present number of customers. Over the past 5 years customer count has remained relatively constant. Due to increased costs of the City landfill, the City has increased the rates for refuse collection slightly for the past several years. The increase in projected revenue for the current budget is due to funding the Community Pride project that was started in 2015.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2007-08	1,518,722	2.47%	7,548	0.47%
2008-09	1,768,508	16.45%	7,504	-0.58%
2009-10	1,897,322	7.28%	7,427	-1.03%
2010-11	2,012,110	6.05%	7,463	0.48%
2011-12	2,122,811	5.50%	7,489	0.35%
2012-13	2,166,085	2.04%	7,515	0.35%
2013-14	2,248,097	3.79%	7,550	0.47%
2014-15	2,263,180	0.67%	7,538	-0.16%
2015-16 Est.	2,275,120	0.53%	7,475	-0.84%
2016-17 Budget	2,499,500	9.86%	7,363	-1.50%



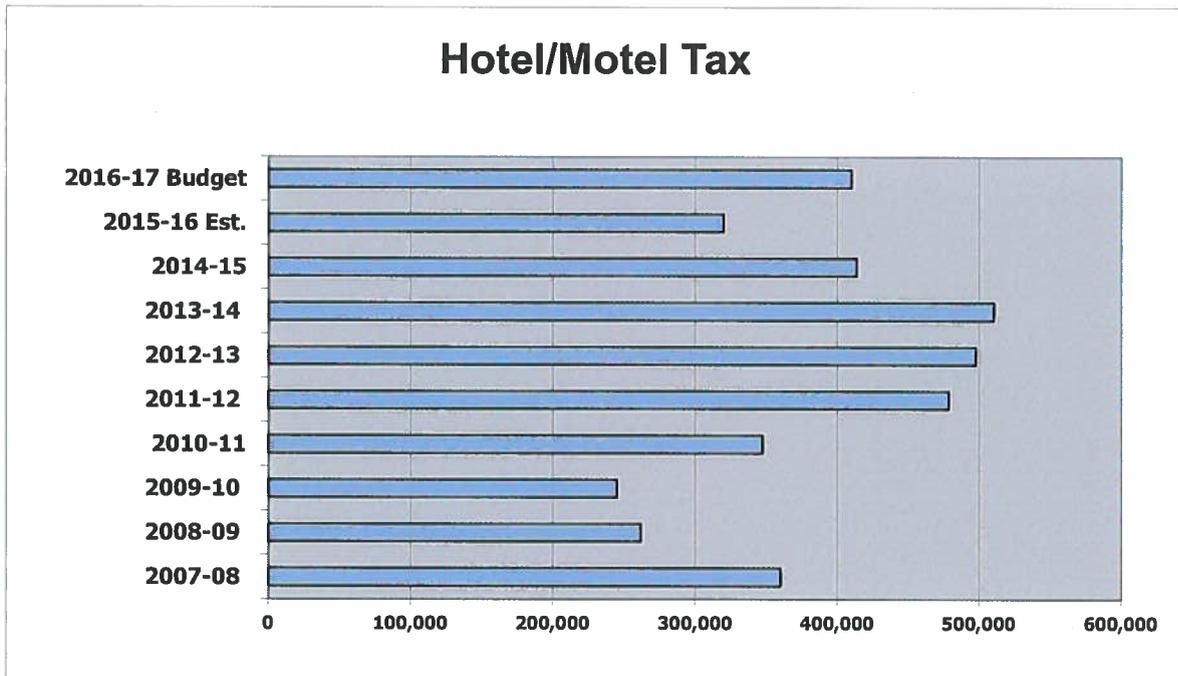
**SPECIAL REVENUE FUNDS**

**M.K. BROWN MEMORIAL AUDITORIUM FUND**

**HOTEL OCCUPANCY TAX**

The City of Pampa receives a hotel occupancy tax based on quarterly occupancies of the hotels and motels within the city limits. Revenues began increasing due to the building of several new hotels within the City, peaking in 2014, when the economy began another downturn.

<u>FISCAL YEAR</u>	<u>AMOUNT</u>	<u>%INCREASE OR DECREASE</u>
2007-08	359,861	#REF!
2008-09	261,530	-27.32%
2009-10	244,692	-6.44%
2010-11	347,010	41.82%
2011-12	478,502	37.89%
2012-13	497,762	4.03%
2013-14	510,403	2.54%
2014-15	413,604	-18.97%
2015-16 Est.	319,574	-22.73%
2016-17 Budget	410,000	28.30%

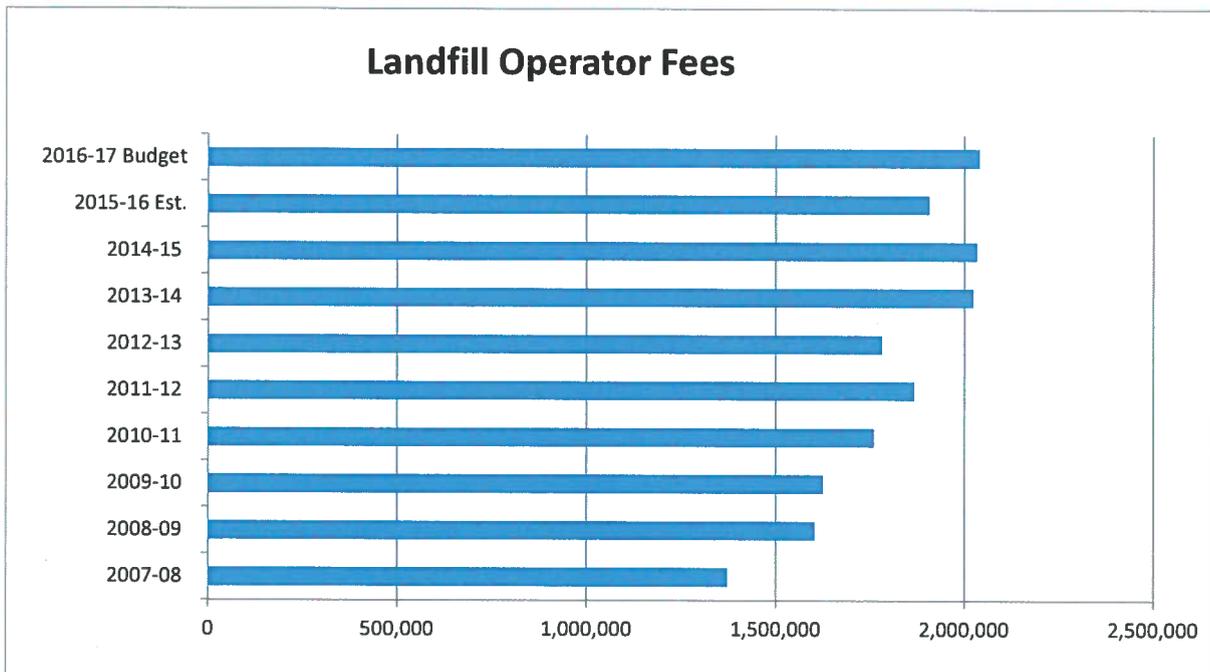


## SOLID WASTE MANAGEMENT FUND

### LANDFILL OPERATOR FEES

Landfill fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the subtitle D landfill. Each cell lasts approximately five to seven years. A new cell was opened in 2008-09 and the planning phase of another cell is included in this budget. The rate of \$39.50 per ton is included in the 2016-17 budget.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2007-08	1,372,124	-2.42%
2008-09	1,603,961	16.90%
2009-10	1,626,108	1.38%
2010-11	1,760,343	8.25%
2011-12	1,867,007	6.06%
2012-13	1,781,572	-4.58%
2013-14	2,024,031	13.61%
2014-15	2,033,115	0.45%
2015-16 Est.	1,905,871	-6.26%
2016-17 Budget	2,040,000	7.04%



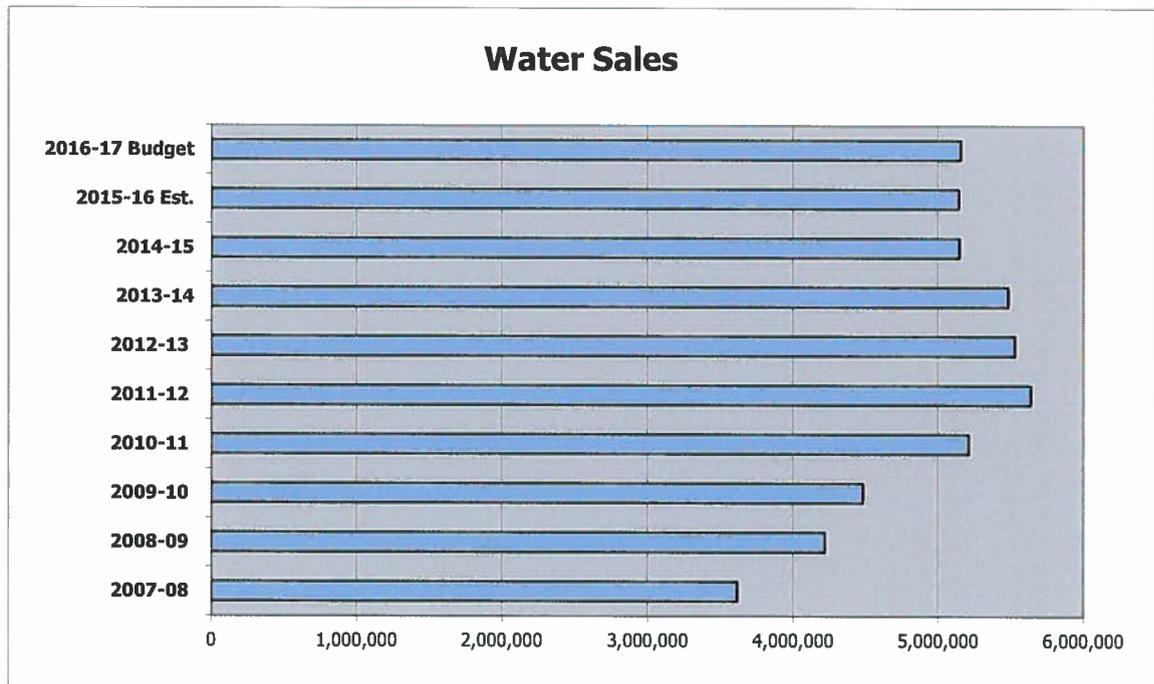
**ENTERPRISE FUNDS**

**WATER AND WASTEWATER FUND**

WATER SALES

The City of Pampa sells water to residential and commercial customers inside and outside the City limits. Water sales are dependent upon the amount of rainfall received during the spring and summer months. In 2006-07 the City raised the rates for the Prison water, and in 2008-09 the City raised water rates significantly for all customers. The City has entered a contract with a company to replace most residential meters in 2014-15 with new, more efficient meters.

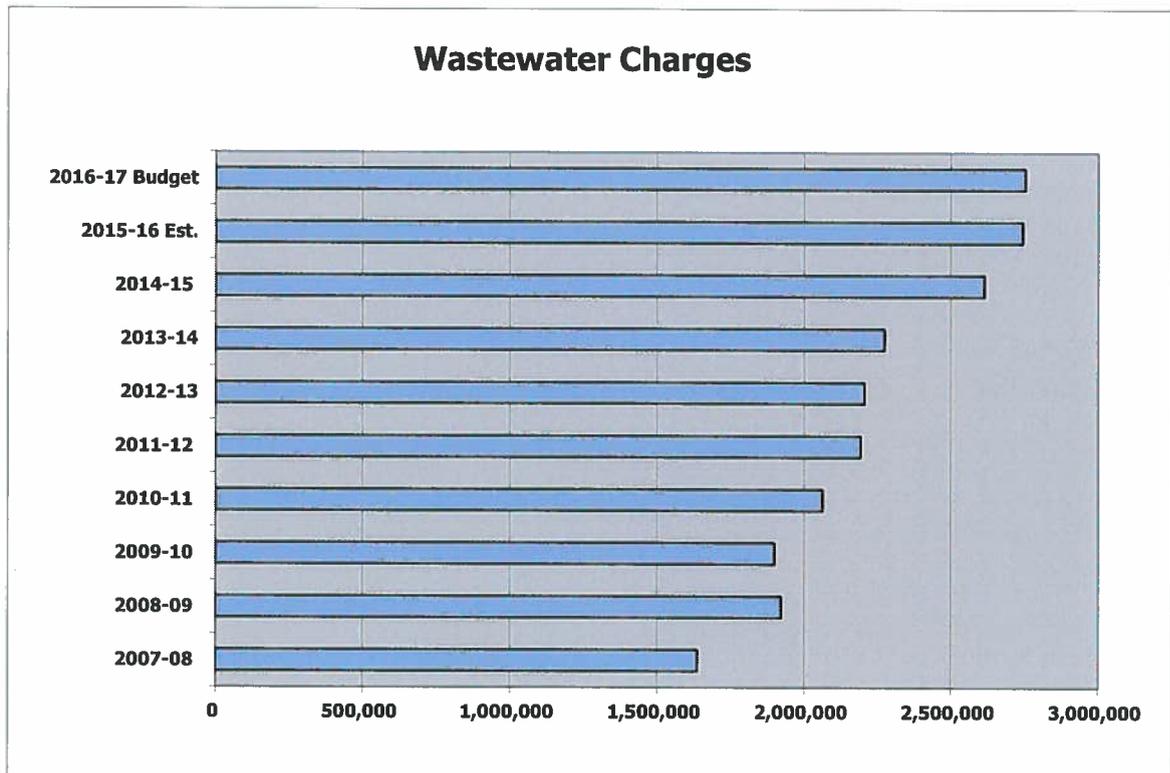
FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2007-08	3,617,288	5.53%	8,271	0.88%
2008-09	4,219,095	16.64%	8,211	-0.73%
2009-10	4,483,821	6.27%	8,104	-1.30%
2010-11	5,212,992	16.26%	8,193	1.10%
2011-12	5,638,784	8.17%	8,267	0.90%
2012-13	5,528,920	-1.95%	8,257	-0.12%
2013-14	5,484,935	-0.80%	8,350	1.13%
2014-15	5,149,563	-6.11%	8,307	-0.51%
2015-16 Est.	5,145,000	-0.09%	8,270	-0.45%
2016-17 Budget	5,157,177	0.24%	8123	-1.78%



### WASTEWATER CHARGES

There is a direct correlation between water sales and wastewater charges. Residential customers are charged up to a maximum of eight thousand gallons of water consumption for wastewater charges. There is no cap on commercial customers. The assumptions for water sales are used for wastewater charges. Sewer rates have increased in direct correlation with the increase in water rates. Sewer rates were increased for 2014-15 to include a surcharge to generate funding for necessary improvements to the wastewater treatment plant in the near future.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2007-08	1,636,976	3.84%	7,586	0.70%
2008-09	1,921,176	17.36%	7,548	-0.50%
2009-10	1,900,142	-1.09%	7,449	-1.31%
2010-11	2,062,983	8.57%	7,535	1.15%
2011-12	2,193,494	6.33%	7,605	0.93%
2012-13	2,205,906	0.57%	7,600	-0.07%
2013-14	2,275,241	3.14%	7,650	0.66%
2014-15	2,612,495	14.82%	7,621	-0.38%
2015-16 Est.	2,744,000	5.03%	7,592	-0.38%
2016-17 Budget	2,753,143	0.33%	7,468	-1.63%



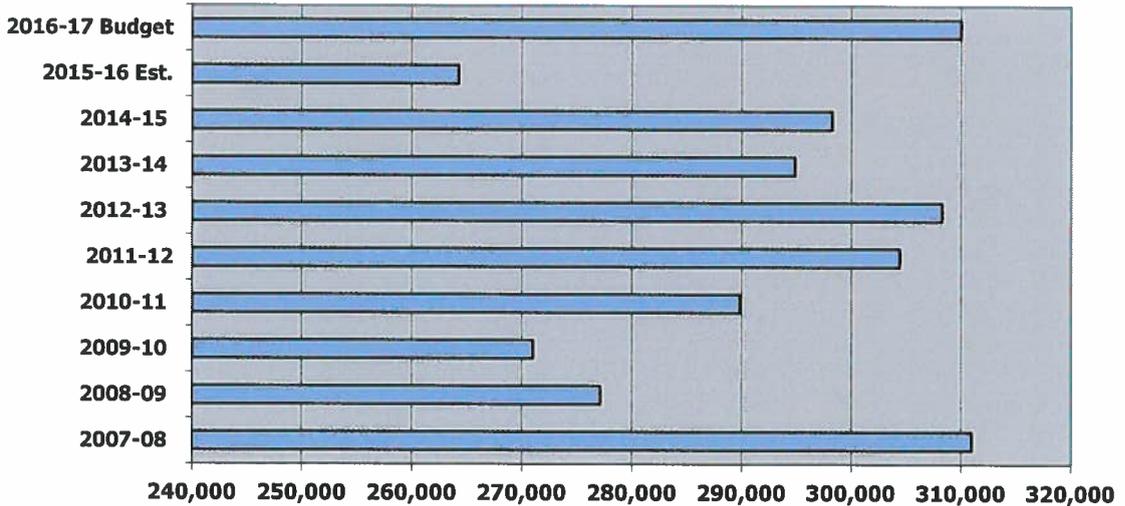
**PAMPA MUNICIPAL GOLF COURSE FUND**

**GREEN FEES**

At Hidden Hills Municipal Golf Course, daily green fees are charged to users of the golf course who do not have an annual pass. In May 2009, a severe storm hit the golf course and caused major damage to structures and equipment, resulting in the course shutting down for approximately a month. Due to this event, the City lost substantial revenues during the 2008-09 fiscal year. In 2009-10 the economic downturn also had a significant impact on the golf course and is reflected in a large decrease of revenues before rising again in 2010-11 and 2011-12. Revenues in 2012-13 were down, partly due to an unusual wet and cooler summer.

FISCAL YEAR	GREEN FEES	CHANGE %	ANNUAL PASSES	CHANGE %	CART FEES	CHANGE %
2007-08	83,959	11.35%	80,377	-3.51%	146,621	-0.21%
2008-09	75,265	-10.35%	72,112	-10.28%	129,767	-11.49%
2009-10	72,600	-3.54%	73,008	1.24%	125,415	-3.35%
2010-11	75,903	4.55%	79,308	8.63%	134,631	7.35%
2011-12	88,633	16.77%	73,636	-7.15%	142,151	5.59%
2012-13	84,329	-4.86%	77,299	4.97%	146,639	3.16%
2013-14	79,630	-5.57%	82,981	7.35%	132,250	-9.81%
2014-15	78,125	-1.89%	78,179	-5.79%	141,955	7.34%
2015-16 Est.	69,218	-11.40%	64,567	-17.41%	130,479	-8.08%
2016-17 Budget	80,000	15.58%	80,000	23.90%	150,000	14.96%

**Golf Course Revenues**



**TRANSFERS MATRIX, OPERATING FUNDS  
(EXCLUDED TRANSFERS BETWEEN CAPITAL FUNDS)**

FUND	TRANSFER TO											TOTAL
	GENERAL	M.K. BROWN AUDITORIUM	LOVETT LIBRARY	WATER & WWATER	AQUATIC CENTER	SOLID WASTE	HIDDEN HILLS G.C.	CAPITAL PROJECTS	DEBT SERVICE			
GENERAL	\$ -	\$ -	\$ 245,000	\$ -	\$ -	\$ -	\$ 141,000	\$ -	\$ -	\$ -	\$ 386,000	
M. K. BROWN							\$ 5,000				\$ 5,000	
M. K. BROWN TRUST		\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 4,000	
WATER & WWATER	\$ 52,710	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 52,710	
CAPITAL PROJECTS			\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	
DEBT SERVICE			\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	
LEASED PROPERTIES	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 40,000	
TOTAL IN:	\$ 92,710	\$ 4,000	\$ 245,000	\$ -	\$ -	\$ -	\$ 146,000	\$ -	\$ -	\$ -	\$ 487,710	

Transfer from

**CITY OF PAMPA  
AD VALOREM TAX REVENUE AND DEBT SERVICE  
2016-17 BUDGETED**

TOTAL TAXABLE ROLL	\$ 628,414,980
TAX RATE PER \$100 VALUATION	0.677
EST. % OF COLLECTIONS	97.00%
EST. CURRENT COLLECTIONS	\$4,126,738
EST. DELINQUENT COLLECTIONS	\$110,000

**DISTRIBUTION**

	<u>RATE</u>	<u>PERCENT</u>	<u>AMOUNT</u>
GENERAL FUND CURRENT	0.541468	79.98%	\$3,300,588
LIBRARY FUND CURRENT	0.03	4.43%	182,869
DEBT SERVICE FUND CURRENT	<u>0.105532</u>	<u>15.59%</u>	<u>643,282</u>
TOTAL CURRENT	0.677	100.00%	4,126,738

**CITY OF PAMPA  
2016-17 BUDGET  
REVENUE BY FUND TYPE**

	ACTUAL 2014-15	AMENDED BUDGET 2015-16	ADOPTED 2016-17	% INCREASE 2015-16
<b>GOVERNMENTAL FUND TYPES</b>				
<b>GENERAL FUND</b>				
Revenue category:				
Taxes	8,459,901	8,414,386	8,119,588	-3.50%
Charges for services	3,544,206	3,569,940	3,811,970	6.78%
Fines, forfeitures and penalties	256,733	291,000	353,000	21.31%
Interest	1,590	2,500	1,200	-52.00%
Intergovernmental	101,596	457,393	116,000	-74.64%
Donations	10,136	12,700	9,280	-26.93%
Licenses and permits	201,393	177,300	187,500	5.75%
Miscellaneous	297,357	542,505	197,710	-63.56%
Other financing sources	177,782	0	0	0.00%
<b>TOTAL GENERAL FUND</b>	<b>13,050,694</b>	<b>13,467,724</b>	<b>12,796,248</b>	<b>-4.99%</b>
<b>SPECIAL REVENUE FUNDS</b>				
Animal Control Improvements	6,127	0	0	0.00%
Special Projects-Police	3,497	5,005	5,005	0.00%
Leased Properties	71,234	85,610	61,610	-28.03%
M.K. Brown Auditorium	442,712	508,100	440,500	-13.30%
Lovett Memorial Library	526,098	437,636	481,269	9.97%
<b>TOTAL SPECIAL REVENUE</b>	<b>1,049,669</b>	<b>1,036,351</b>	<b>988,384</b>	<b>-4.63%</b>
<b>DEBT SERVICE FUND</b>	<b>2,253,933</b>	<b>681,711</b>	<b>656,782</b>	<b>-3.66%</b>
<b>CAPITAL PROJECTS FUND</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL GOVERNMENTAL FUND</b>	<b>16,354,306</b>	<b>15,185,786</b>	<b>14,441,414</b>	<b>-4.90%</b>
<b>PROPRIETARY FUND TYPES</b>				
<b>ENTERPRISE FUNDS</b>				
Water and Wastewater	8,043,266	9,134,883	8,228,320	-9.92%
Aquatic Center	3,464,765	347,400	322,400	-7.20%
Solid Waste Management	2,055,529	2,060,405	2,051,000	-0.46%
Golf	503,708	536,100	481,100	-10.26%
<b>TOTAL ENTERPRISE</b>	<b>14,067,268</b>	<b>12,078,788</b>	<b>11,082,820</b>	<b>-8.25%</b>
<b>INTERNAL SERVICE FUNDS</b>				
Dental benefits	79,819	93,010	80,010	-13.98%
<b>TOTAL INTERNAL SERVICE</b>	<b>79,819</b>	<b>93,010</b>	<b>80,010</b>	<b>-13.98%</b>
<b>TOTAL PROPRIETARY FUND</b>	<b>14,147,087</b>	<b>12,171,798</b>	<b>11,162,830</b>	<b>-8.29%</b>
<b>FIDUCIARY FUND TYPE</b>				
M.K. Brown Non-expendable trust	4,048	1,500	4,000	166.67%
<b>TOTAL FIDUCIARY FUND</b>	<b>4,048</b>	<b>1,500</b>	<b>4,000</b>	<b>166.67%</b>
<b>TOTAL REVENUES</b>	<b>30,505,441</b>	<b>27,359,084</b>	<b>25,608,244</b>	<b>-6.40%</b>

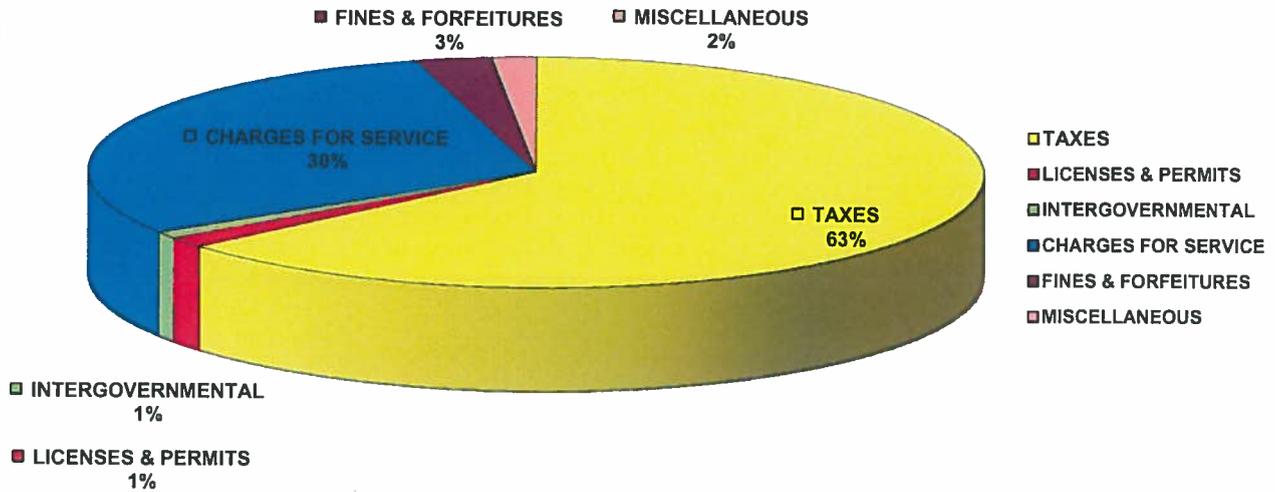
**City of Pampa  
2016-17 Budget Expenditure Summary  
By Department**

DEPARTMENT	Actual 2013-14	Actual 2014-15	Percent Change	Budget 2015-16	Budget 2016-17	Percent Change
MAYOR & COMMISSION	1,658,510	581,340	-64.95%	497,375	534,480	7.46%
ADMINISTRATIVE SERV	366,691	471,085	28.47%	417,222	406,422	-2.59%
FINANCIAL SERVICES	627,968	643,804	2.52%	809,092	741,061	-8.41%
MUNICIPAL COURT	127,810	141,974	11.08%	144,832	179,767	24.12%
POLICE SERVICES	2,305,211	2,417,433	4.87%	2,697,598	2,683,379	-0.53%
EMERGENCY MEDICAL SER	102,329	142,452	39.21%	142,700	141,700	-0.70%
FIRE PREVENTION	93,176	109,627	17.66%	127,675	124,414	-2.55%
PLANNING & ENG/PW	246,642	275,383	11.65%	293,571	273,042	-6.99%
STREETS & TRAFFIC CON	1,783,587	1,296,287	-27.32%	1,628,928	1,379,269	-15.33%
PARKS DEPARTMENT	171,463	643,633	275.38%	716,610	611,282	-14.70%
RECREATION DEPARTMENT	199,840	217,162	8.67%	312,407	202,118	-35.30%
BUILDINGS & GROUNDS	396,712	361,251	-8.94%	495,616	210,702	-57.49%
COMMUNITY SERVICES	143,030	121,463	0.00%	177,558	182,085	2.55%
FIRE SUPPRESSION	2,125,664	2,194,309	3.23%	2,395,386	2,290,909	-4.36%
CODE ENFORCEMENT	316,521	374,808	18.41%	375,835	325,824	-13.31%
ANIMAL CONTROL	318,702	375,246	17.74%	515,071	501,446	-2.65%
DISPATCHING SERVICES	379,862	413,665	8.90%	434,888	431,918	-0.68%
EMERGENCY MANAGEMENT	127,468	120,741	-5.28%	168,737	129,955	-22.98%
INFORMATION TECHNOLOG	188,016	292,982	55.83%	252,921	262,621	3.84%
CENTRAL GARAGE	261,614	481,408	84.01%	405,139	196,000	-51.62%
SOLID WASTE COLLECTN	1,234,783	1,622,954	31.44%	1,720,864	1,425,097	-17.19%
ANIMAL CONTROL IMPROV.	7,356	3,612	-50.90%	0	0	0.00%
POLICE SERVICES-SPEC	0	2,800	0.00%	19,348	5,000	-74.16%
MK BROWN CIVIC CENTER	594,150	386,159	-35.01%	458,424	326,869	-28.70%
LOVETT MEM LIBRARY	534,663	516,148	-3.46%	544,100	461,752	-15.13%
LEASED PROPERTIES	36,003	79,149	119.84%	49,000	48,370	-1.29%
UTILITY ACCT/COLLECTN	694,929	738,030	6.20%	785,548	763,411	-2.82%
WATER PRODUCTION/TREA	3,146,478	3,158,009	0.37%	3,464,026	3,545,994	2.37%
WATER DISTRIBUTION	1,066,722	1,262,252	18.33%	2,168,032	1,082,119	-50.09%
WASTEWATER COLLECTION	844,929	887,557	5.05%	884,320	687,860	-22.22%
WASTEWATER TREATMENT	856,791	790,415	-7.75%	1,693,313	2,249,613	32.85%
AQUATIC CENTER	585,143	491,665	-15.98%	347,081	310,123	-10.65%
LANDFILL COMPOSTING	81,162	105,582	30.09%	106,141	77,245	-27.22%
SOLID WASTE LANDFILL	1,632,998	1,499,200	-8.19%	1,564,770	2,695,093	72.24%
GOLF COURSE	529,837	515,317	-2.74%	535,579	480,642	-10.26%
DENTAL BENEFITS	63,500	91,624	44.29%	81,200	70,600	-13.05%
M.K. BROWN-NON EXP TRUST	2,500	2,000	-20.00%	4,000	4,000	0.00%
CAPITAL PROJECTS	540,386	44,154	-91.83%	0	0	0.00%
DEBT SERVICE	524,886	2,213,726	321.75%	668,211	643,282	-3.73%
<b>TOTAL</b>	<b>24,918,032</b>	<b>26,086,404</b>	<b>4.69%</b>	<b>28,103,118</b>	<b>26,685,464</b>	<b>-5.04%</b>

**City of Pampa, Texas  
General Fund**

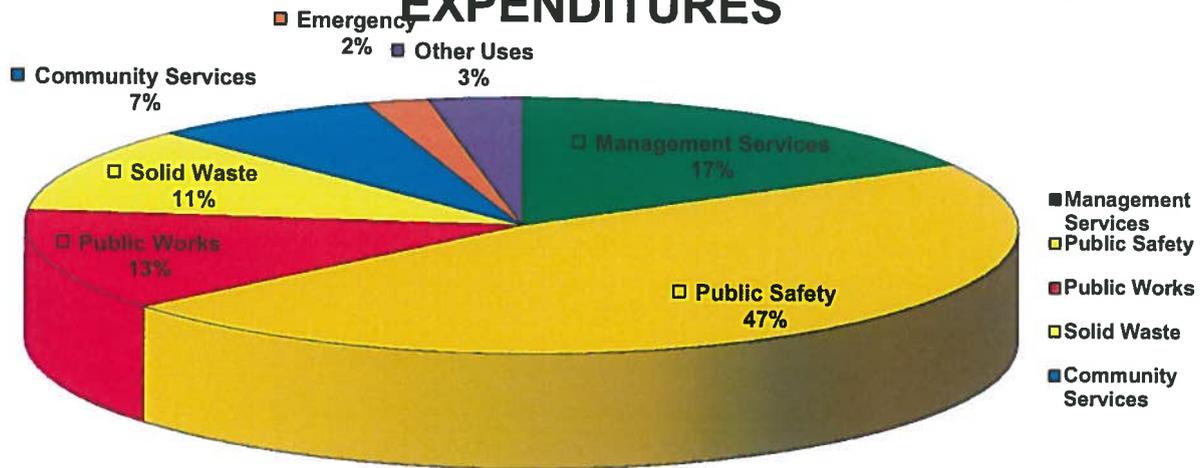
Available Funds	2015-16 Actual	2015-16 Revised	2016-17 Proposed
<b>Beginning of year</b>			
Unassigned Fund Balance	\$ 3,699,018	\$ 3,699,018	\$ 3,912,109
Proposed Use of Replacement Funds	\$ 712,368	\$ 712,368	\$ 316,216
Available beginning of year	<u>\$ 4,411,386</u>	<u>\$ 4,411,386</u>	<u>\$ 4,228,325</u>
Revenue other than transfers in	\$ 13,331,856	\$ 12,956,856	\$ 12,703,537
Transfers in	\$ 180,210	\$ 180,210	\$ 92,710
Total Revenue	<u>\$ 13,512,066</u>	<u>\$ 13,137,066</u>	<u>\$ 12,796,247</u>
Making Available	<u>\$ 17,923,452</u>	<u>\$ 17,548,452</u>	<u>\$ 17,024,572</u>
<b>Expenditures:</b>			
Proposed budget-operating	\$ 12,855,135	\$ 12,325,975	\$ 12,381,275
Dumpsters/sideloader	\$ 120,000	\$ 120,000	\$ 120,000
Capital including Vehicles	\$ 1,154,368	\$ 854,368	\$ 396,216
Budget Restrictions	\$ -	\$ -	\$ -
Transfers out	\$ 336,000	\$ 336,000	\$ 336,000
Total Expenditures	<u>\$ 14,465,503</u>	<u>\$ 13,636,343</u>	<u>\$ 13,233,491</u>
Revenues over (under) expenditures	\$ (953,437)	\$ (499,277)	\$ (437,244)
change in fund balance	<u>\$ (241,069)</u>	<u>\$ 213,091</u>	<u>\$ (121,027)</u>
Est'd Available Funds at End of Year	\$ 3,457,949	\$ 3,912,109	\$ 3,791,081
percentage of revenue	25.94%	30.19%	29.84%

## REVENUES



## GENERAL FUND

### EXPENDITURES



CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

01 -GENERAL FUND		AMENDED		
REVENUES	2016-2017 BUDGET	2015-2016 BUDGET	2014-2015 ACTUAL	
00-32001	CUR. TAXES-INCLUDES LIBR.	3,300,588.00	3,183,386.00	2,883,431.38
00-32002	DELINQUENT TAXES	95,000.00	95,000.00	82,104.69
00-32003	PENALTY & INTEREST	70,000.00	70,000.00	77,353.66
00-32012	GAS UTILITY TAX	230,000.00	320,000.00	288,550.20
00-32013	ELECTRIC UTILITY TAX	600,000.00	685,000.00	739,169.52
00-32014	TELEPHONE UTILITY TAX	75,000.00	90,000.00	73,659.06
00-32015	TV CABLE UTILITY TAX	100,000.00	130,000.00	116,517.00
00-32016	WATER & WASTEWATER UTIL.	143,000.00	143,000.00	143,000.00
00-32018	LOCAL SALES TAX	3,500,000.00	3,691,000.00	4,047,075.53
00-32019	MIXED BEVERAGE TAX	6,000.00	7,000.00	9,039.67
00-32020	CONTRACT LICENSE & ZONING F	3,000.00	3,000.00	3,455.00
00-32021	MECHANICAL PERMITS	4,500.00	5,200.00	4,950.28
00-32022	ADMINISTRATIVE FEES	870,170.00	870,170.00	870,169.00
00-32023	ALCOHOLIC BEVERAGE PERMIT	2,000.00	2,100.00	1,020.00
00-32024	HEALTH PERMITS	15,000.00	14,000.00	12,347.00
00-32025	OTHER BUSINESS LICENSES	100,000.00	90,000.00	104,107.50
00-32027	BUILDING PERMITS	35,000.00	35,000.00	37,194.00
00-32028	PLUMBING PERMITS	20,000.00	20,000.00	27,946.90
00-32029	ELECTRIC PERMITS	8,000.00	8,000.00	10,372.40
00-32030	PISD-SRO COST SHARING CONTR	55,000.00	50,200.00	54,828.78
00-32031	COURT FINES	350,000.00	286,000.00	253,520.04
00-32032	POUND FEES	3,000.00	5,000.00	3,213.00
00-32033	COURT TECHNOLOGY FEE	8,000.00	6,000.00	6,076.42
00-32034	COURT COSTS & ARREST FEES	10,000.00	6,000.00	8,570.95
00-32036	COURT SECURITY	6,500.00	3,500.00	-2,838.52
00-32037	TIME PMT. EFFICIENCY FEE	1,600.00	1,650.00	1,114.84
00-32039	OTHER GRANTS	0.00	349,850.00	0.00
00-32040	SALE OF PROPERTY	0.00	216,000.00	0.00
00-32041	RENTALS FROM BUILDINGS	15,200.00	15,200.00	17,074.54
00-32042	RENTALS FROM LAND	5,000.00	300.00	300.00
00-32043	CRIMINAL JUSTICE GRANTS	31,000.00	27,343.00	12,669.00
00-32046	RECREATION PARK FEES	12,000.00	15,000.00	12,485.00
00-32052	EMERGENCY MGMT. REIMBURSE	30,000.00	30,000.00	34,098.61
00-32053	RABIES SHOT FEES	4,000.00	2,000.00	4,240.00
00-32054	MICROCHIPPING CHARGES	3,000.00	6,000.00	0.00
00-32064	FIRE PROTECTION	120,000.00	120,000.00	120,000.00
00-32066	COURT COLLECTIONS FEE	23,000.00	20,000.00	22,996.79
00-32067	DUMPSTER REPLACEMENT FEE	194,000.00	181,000.00	180,011.34
00-32068	SANITATION CHARGES	2,499,500.00	2,275,120.00	2,263,179.74
00-32072	SALE OF MATERIALS & EQUIP	10,000.00	20,000.00	7,304.88
00-32073	MISCELLANEOUS	22,000.00	22,450.00	22,899.60
00-32075	SOFTBALL FIELD USE FEE	25,000.00	30,000.00	25,614.51
00-32076	PLATING & FILING FEES	0.00	0.00	200.00
00-32077	INSURANCE & DAMAGE CLAIMS	10,000.00	17,497.00	46,645.27
00-32078	INTEREST INCOME-INVESTMNT	0.00	0.00	0.00
00-32085	REVENUE RESCUE	0.00	1,000.00	0.00
00-32088	CONCESSIONAIRE	15,000.00	18,000.00	15,011.51
00-32097	INT. INCOME-NOW & IMMA	1,200.00	2,500.00	1,590.23
00-32100	CASH SHORT OR LONG	0.00	0.00	65.01
00-32254	WKRS COMP-MONIES RETURNED	0.00	13,000.00	13,045.00
00-32306	CHARGES FOR FUEL USAGE	14,000.00	9,000.00	16,804.04
00-32350	EQUIPMENT RENTAL	49,000.00	49,000.00	49,000.00
00-33111	OTHER FINANCING SOURCE	0.00	0.00	177,782.02
00-33206	DONATIONS-SPECIAL PROJECT	0.00	200.00	0.00
00-33207	DONATIONS-PARKS	6,960.00	9,000.00	7,676.81
00-33209	DONATIONS-HOLIDAY DECOR.	2,320.00	3,500.00	2,458.93
00-33215	EXPENSE REIMBURSEMENT	0.00	0.00	41,442.70
00-33300	TRANSFERS FROM OTHER FUND	92,710.00	194,558.00	100,150.00
00-34000	GAIN IN SALES OF ASSETS	0.00	0.00	0.00
TOTAL REVENUES		<u>12,796,248.00</u>	<u>13,467,724.00</u>	<u>13,050,693.83</u>

**CITY OF PAMPA  
GENERAL FUND  
REVENUE COMPARISION ACTUAL AND PROJECTED  
2016-17**

	BUDGET 2016-2017	AMENDED BUDGET 2015-16	ACTUAL 2014-15
<b>TAXES</b>			
PROPERTY TAXES	3,465,588	3,348,386	3,042,890
LOCAL SALES TAX	3,500,000	3,691,000	4,047,076
MIXED BEVERAGE TAX	6,000	7,000	9,040
WATER & WASTEWATER UTILITY	143,000	143,000	143,000
GAS UTILITY FRANCHISE FEE	230,000	320,000	288,550
ELECTRIC UTILITY FRANCHISE FEE	600,000	685,000	739,170
TELEPHONE UTILITY FRANCHISE FEE	75,000	90,000	73,659
TV CABLE UTILITY FRANCHISE	100,000	130,000	116,517
<b>TOTAL</b>	<b>\$8,119,588</b>	<b>\$8,414,386</b>	<b>\$8,459,901</b>
<b>LICENSE AND PERMITS</b>			
ALCOHOLIC BEVERAGE PERMITS	2,000	2,100	1,020
HEALTH PERMITS	15,000	14,000	12,347
OTHER BUSINESS LICENSES	100,000	90,000	104,108
CONTRACTOR LICENSE/ZONING FEES	3,000	3,000	3,455
BUILDING PERMITS	35,000	35,000	37,194
PLUMBING PERMITS	20,000	20,000	27,947
ELECTRIC PERMITS	8,000	8,000	10,372
MECHANICAL PERMITS	4,500	5,200	4,950
<b>TOTAL</b>	<b>\$187,500</b>	<b>\$177,300</b>	<b>\$201,393</b>
<b>INTERGOVERNMENTAL</b>			
PISD COST SHARING CONTRACT	55,000	50,200	54,829
EMERGENCY MGMT REIMBURSEMENT	30,000	30,000	34,099
CRIMINAL JUSTICE GRANTS	31,000	27,343	12,669
OTHER GRANTS	0	349,850	0
TX DEPT OF HEALTH GRANT	0	0	0
FEDERAL GRANTS	0	0	0
TX PARK & WILDLIFE GRANT	0	0	0
<b>TOTAL</b>	<b>\$116,000</b>	<b>\$457,393</b>	<b>\$101,596</b>
<b>CHARGES FOR SERVICE</b>			
COURT TECHNOLOGY FEE	8,000	6,000	6,076
COURT COSTS & ARREST FEES	10,000	6,000	8,571
DUMPSTER REPLACEMENT FEE	194,000	181,000	180,011
RENTALS OF BUILDINGS	15,200	15,200	17,075
RENTALS FROM LAND	5,000	300	300
FIRE PROTECTION	120,000	120,000	120,000
SOFTBALL FIELD USE FEE	25,000	30,000	25,615
PLATING AND FILING FEES	0	0	200
RECREATION PARK FEES	12,000	15,000	12,485
SANITATION CHARGES	2,499,500	2,275,120	2,263,180
ADMINISTRATIVE SERVICE FEES	870,170	870,170	870,169
OTHER	53,100	51,150	40,525
<b>TOTAL</b>	<b>\$3,811,970</b>	<b>\$3,569,940</b>	<b>\$3,544,206</b>
<b>FINES AND FORFEITURES</b>			
POUND FEES	3,000	5,000	3,213
COURT FINES	350,000	286,000	253,520
<b>TOTAL</b>	<b>\$353,000</b>	<b>\$291,000</b>	<b>\$256,733</b>
<b>MISCELLANEOUS</b>			
SALE OF PROPERTY	0	216,000	0
OTHER FINANCING SOURCE	0	0	177,782
DONATIONS	9,280	12,700	10,136
SALE OF MATERIALS AND EQUIP.	10,000	20,000	7,305
INTEREST INCOME (NOW & IMMA)	1,200	2,500	1,590
TRANSFERS	92,710	194,558	100,150
OTHER	95,000	111,947	189,902
<b>TOTAL</b>	<b>\$208,190</b>	<b>\$557,705</b>	<b>\$486,864</b>
<b>GRAND TOTAL</b>	<b>\$12,796,248</b>	<b>\$13,467,724</b>	<b>\$13,050,694</b>

**City of Pampa, Texas  
2016-17 Budget**

**Reconciliation of General Fund**

<b>Revenues</b>	<b>\$ 12,796,248</b>
<b>Expenditures</b>	<b>\$ 13,233,491</b>
<b>Excess of Revenues over (under) expenditures</b>	<b>\$ (437,243)</b>
<b>Dumpster funds</b>	<b>\$ 120,000</b>
<b>Vehicle repl funds</b>	<b>\$ 196,216</b>
<b>Reconciled Excess of Revenues over expenditures</b>	<b>\$ (121,027)</b>

CITY OF PAMPA  
GENERAL FUND BUDGET  
2016-2017

01-GENERAL FUND SUMMARY

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
REVENUE SUMMARY			
ALL REVENUE	12,796,248	13,467,723	13,050,694
TOTAL REVENUES	<u>\$12,796,248</u>	<u>\$13,467,723</u>	<u>\$13,050,694</u>
EXPENDITURE SUMMARY			
01 MAYOR & COMMISSION	534,480	497,375	581,340
02 ADMINISTRATIVE SERV	406,422	417,222	471,085
03 FINANCIAL SERVICES	741,061	809,092	643,804
05 MUNICIPAL COURT	179,767	144,832	141,974
08 POLICE SERVICES	2,683,379	2,697,598	2,417,433
09 EMERGENCY MEDICAL SER	141,700	142,700	142,452
10 FIRE PREVENTION	124,414	127,675	109,627
11 PLANNING & ENG/PW	273,042	293,571	275,383
12 STREETS & TRAFFIC CON	1,379,269	1,628,928	1,296,287
13 PARKS DEPARTMENT	611,282	716,610	643,633
14 RECREATION DEPARTMENT	202,118	312,407	217,162
15 BUILDING & GROUNDS	210,702	495,616	361,251
16 COMMUNITY SERVICES	182,085	177,558	121,463
17 FIRE SUPPRESSION	2,290,909	2,395,386	2,194,309
18 CODE ENFORCEMENT	325,824	375,835	374,808
19 ANIMAL CONTROL	501,446	515,071	375,246
20 DISPATCHING SERVICES	431,918	434,888	413,665
26 EMERGENCY MANAGEMENT	129,955	168,737	120,741
41 INFORMATION TECHNOLOG	262,621	252,921	292,982
45 CENTRAL GARAGE	196,000	405,139	481,408
48 SOLID WASTE COLLECTN	1,425,097	1,720,864	1,622,954
TOTAL EXPENDITURES	<u>\$13,233,491</u>	<u>\$14,730,025</u>	<u>\$13,299,006</u>
REVENUES OVER (UNDER) EXPENDITURES	(\$437,243)	(\$1,262,302)	(\$248,312)

**MAYOR AND COMMISSION**  
**2016-17 BUDGET**  
**Dept. 01**

**MISSION STATEMENT**

Our mission is to identify, procure, implement and support the highest values and services for the City of Pampa, its citizens and employees. We are committed to being responsible stewards of the resources entrusted to us by the Citizens of Pampa. We are committed to being the most livable City in the Panhandle by providing quality products and services.

**DESCRIPTION**

Pampa was incorporated on February 17, 1912 and currently has a population of approximately 17,994 persons.

The City of Pampa is a "Home Rule" city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/Manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large, and can live in any area within the city limits.

The City Commission meets in regular meeting session at 5:30 p.m. on the second and fourth Monday of each month.

**FUNDING**

This program is financed by the General Fund.

**GOALS AND OBJECTIVES**

1. Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
2. Deliver critical public services in an efficient, professional and timely manner.
3. Preserve community physical and aesthetic assets.
4. Ensure the re-sell of tax foreclosure property and clean-up where feasible.
5. Provide for the efficient and equitable allocation of community fiscal resources.
6. Ensure the selection, training, motivation and retention of qualified men and women as City employees.
7. Identify and anticipate concerns, problems and opportunities, and take action to address them.
8. Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
9. Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.
10. Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
11. Develop a new comprehensive plan and a five year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND

01 MAYOR & COMMISSION

DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
01-41040 FEE BASIS SALARIES	1,200.00	1,200.00	1,200.00
01-41075 MEDICARE TAX EXPENSE	17.00	17.00	17.40
01-41080 SOCIAL SECURITY TAX EXPENSE	74.00	74.00	74.40
01-41096 MEMBERSHIP AIRMED	225.00	315.00	270.00
01-41098 CONTINGENCY FOR SAL/WAGES	25,000.00	25,000.00	0.00
01-41099 RETIREE BENEFITS	18,000.00	18,000.00	17,163.82
<b>TOTAL PERSONNEL SERVICES</b>	<b>44,516.00</b>	<b>44,606.00</b>	<b>18,725.62</b>
<b>CONTRACTUAL SERVICES</b>			
01-42020 POSTAGE AND FREIGHT	0.00	60.00	63.28
01-42030 ADVERTISING	2,500.00	4,500.00	2,176.43
01-42040 DUES & SUBSCRIPTIONS	7,900.00	8,025.00	7,722.09
01-42050 ELECTRICITY	150.00	150.00	132.11
01-42125 BUSINESS EXPENSE	400.00	500.00	594.60
01-42130 PROFESSIONAL DEVELOPMENT	2,200.00	2,200.00	3,898.37
01-42430 PRINTING EXPENSE	0.00	100.00	0.00
01-42530 UNCLASSIFIED PROFESSIONAL	8,000.00	875.00	17,974.83
01-42535 SOCIAL SERVICES SUPPORT	6,000.00	7,000.00	6,000.00
01-42540 LEGAL SERVICES	36,500.00	39,000.00	28,667.50
01-42570 MISC. CONTRACT LABOR	2,500.00	2,500.00	10,200.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>66,150.00</b>	<b>64,910.00</b>	<b>77,429.21</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
01-43010 OFFICE EXPENSE	0.00	10.00	0.00
01-43020 OPERATING EXPENSE	340.00	340.00	170.00
01-43100 ELECTION SUPPLIES	0.00	0.00	0.00
01-43210 MINOR TOOLS AND APPARATUS	200.00	200.00	14,791.91
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>540.00</b>	<b>550.00</b>	<b>14,961.91</b>
<b>OTHER CHARGES</b>			
01-44035 UNEMPLOYMENT COMPENSATION	5,000.00	4,210.00	3,347.97
01-44040 INSURANCE & BONDS	32,274.00	30,299.00	30,874.90
01-44200 TRANSFERS TO OTHER FUNDS	386,000.00	336,000.00	436,000.00
01-44700 BUDGET RESTRICTIONS	0.00	16,800.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>423,274.00</b>	<b>387,309.00</b>	<b>470,222.87</b>
<b>CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 01 MAYOR &amp; COMMISSION</b>	<b>534,480.00</b>	<b>497,375.00</b>	<b>581,339.61</b>

**ADMINISTRATIVE SERVICES**  
**2016-17 BUDGET**  
**Dept. 02**

**MISSION STATEMENT**

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent and effective manner. Our mission provides faith based management leadership which emphasizes the desire and ability to be a positive organization which accomplishes stated goals. The dedication and enthusiasm of the City staff supports our commitment to excellence and community service.

**DESCRIPTION**

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice of ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersigns checks, official documents and licenses.

The Administrative Assistant/Deputy City Secretary provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

**GOALS AND OBJECTIVES**

1. Constantly attempt to improve public knowledge of the operations and objectives of City government, and be responsive to public input.
2. Maintain the highest sense of ethical conduct in developing and implementing policies.
3. Respond and handle public concerns in a timely, fair and consistent manner.
4. Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
5. Operate City government in an efficient and effective manner.
6. Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
7. Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
8. Foster a productive work environment whereby employees are encouraged to conceive and develop ideas for the betterment of all.
9. Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.

10. Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
11. Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
12. Ensure that citizens have full and complete information regarding the affairs of their government.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
02 ADMINISTRATIVE SERV  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
02-41010 SALARIES AND WAGES	252,487.00	245,892.00	292,594.56
02-41020 LONGEVITY PAY	2,540.00	2,396.00	2,344.00
02-41050 PART TIME & TEMPORARY PAY	0.00	3,642.00	6,379.50
02-41055 CAR ALLOWANCE	10,200.00	10,200.00	9,369.26
02-41066 CELL PHONE ALLOWANCE	1,080.00	1,440.00	1,200.00
02-41070 TEXAS MUNICIPAL RETIREMENT	58,002.00	56,635.00	66,374.91
02-41075 MEDICARE TAX EXPENSE	3,861.00	3,915.00	4,415.85
02-41080 SOCIAL SECURITY TAX EXPENSE	16,511.00	16,742.00	18,006.76
02-41085 LTD, AD&D, & LIFE INSURANCE	901.00	861.00	741.09
02-41086 WORKERS COMPENSATION	883.00	312.00	301.97
02-41090 HEALTH INSURANCE	22,500.00	19,440.00	17,525.92
02-41096 MEMBERSHIP AIRMED	135.00	90.00	90.00
02-41097 DENTAL INSURANCE	432.00	432.00	432.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>369,532.00</b>	<b>361,997.00</b>	<b>419,775.82</b>
<b>CONTRACTUAL SERVICES</b>			
02-42010 COMMUNICATIONS	4,150.00	6,550.00	6,110.76
02-42020 POSTAGE AND FREIGHT	1,000.00	1,000.00	617.89
02-42030 ADVERTISING	500.00	500.00	302.40
02-42040 DUES & SUBSCRIPTIONS	2,500.00	1,500.00	4,340.48
02-42085 RENTAL-OFFICE EQUIP.	5,400.00	5,400.00	5,472.94
02-42125 BUSINESS EXPENSE	2,000.00	3,000.00	2,443.51
02-42130 PROFESSIONAL DEVELOPMENT	8,200.00	8,200.00	7,771.82
02-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00
02-42430 PRINTING EXPENSE	4,300.00	3,900.00	3,846.50
02-42470 PERSONNEL SERVICES	1,000.00	539.84	67.05
02-42500 FILING & RECORDING	0.00	45.00	0.00
02-42520 EMPLOYEE LICENSES	0.00	0.00	0.00
02-42530 UNCLASSIFIED PROFESSIONAL	0.00	630.00	320.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>29,050.00</b>	<b>31,264.84</b>	<b>31,293.35</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
02-43010 OFFICE EXPENSE	2,500.00	3,960.16	4,030.12
02-43020 OPERATING EXPENSE	3,000.00	4,260.00	3,078.91
02-43090 EDUCATIONAL	200.00	200.00	147.50
02-43145 COMPUTER SOFTWARE	340.00	340.00	191.60
02-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	10,858.18
02-43275 MNT-COMPUTER EQUIPMENT	1,800.00	1,800.00	1,710.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>7,840.00</b>	<b>10,560.16</b>	<b>20,016.31</b>
<b>OTHER CHARGES</b>			
02-44040 INSURANCE & BONDS	0.00	0.00	0.00
02-44700 BUDGET RESTRICTIONS	0.00	13,400.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>0.00</b>	<b>13,400.00</b>	<b>0.00</b>
<b>CAPITAL</b>			
02-45040 OFFICE EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 02 ADMINISTRATIVE SERV</b>	<b>406,422.00</b>	<b>417,222.00</b>	<b>471,085.48</b>

**CITY OF PAMPA  
FINANCIAL SERVICES  
2016-17 BUDGET  
Dept. 03**

**MISSION STATEMENT**

The Finance Department is an organization dedicated to providing quality financial services to other city departments, the City Manager, City Commission and the citizens of Pampa. The department ensures that all revenue and expenditures are properly accounted for, coordinates the annual budget, monitors compliance and invests cash.

**DESCRIPTION**

The Finance Director coordinates all aspects of the City's financial management. All major decisions, that affect the City's monetary resources, are routed through her. She is instrumental in implementing all new bond issues and is responsible for designing the City's budget each fiscal year. The Finance Director is charged with preparation of the Comprehensive Annual Financial Report. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and limited internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Payroll Coordinator, Accounts Payable Clerk, and Clerk/Receptionist. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises Accounts Payable, Accounts Receivable and Payroll. The Accounts Payable Clerk is responsible for the payment of invoices. The Clerk/Receptionist is responsible for the receipt of revenues, the ordering and disbursement of office supplies and the billing and collection of accounts receivables.

**GOALS AND OBJECTIVES**

1. To provide City departments, the City Commission and intergovernmental agencies with accurate and timely financial information.
2. To assist auditors in the preparation of the City's Comprehensive Annual Financial Report.
3. To ensure Budgetary and Legal Compliance with the City's adopted budget
4. Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
5. To ensure adherence to the City of Pampa Investment Policy.
6. Stay abreast of current developments in governmental accounting and finance principles and statutes.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
03 FINANCIAL SERVICES  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
03-41010 SALARIES AND WAGES	349,333.00	335,031.00	290,591.93
03-41020 LONGEVITY PAY	3,456.00	3,208.00	3,000.00
03-41050 PART TIME & TEMPORARY PAY	0.00	1,500.00	805.50
03-41055 CAR ALLOWANCE	6,000.00	6,000.00	6,000.02
03-41066 CELL PHONE ALLOWANCE	1,260.00	1,260.00	1,020.00
03-41070 TEXAS MUNICIPAL RETIREMENT	78,419.00	75,281.00	65,672.34
03-41075 MEDICARE TAX EXPENSE	5,221.00	5,034.00	4,188.53
03-41080 SOCIAL SECURITY TAX EXPENSE	22,323.00	21,523.00	17,909.77
03-41085 LTD, AD&D, & LIFE INSURANCE	1,303.00	1,253.00	1,069.27
03-41086 WORKERS COMPENSATION	1,112.00	504.00	489.30
03-41090 HEALTH INSURANCE	45,000.00	38,880.00	22,650.28
03-41096 MEMBERSHIP AIRMED	270.00	225.00	225.00
03-41097 DENTAL INSURANCE	864.00	1,008.00	720.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>514,561.00</b>	<b>490,707.00</b>	<b>414,341.94</b>
<b>CONTRACTUAL SERVICES</b>			
03-42010 COMMUNICATIONS	3,000.00	4,100.00	3,903.65
03-42020 POSTAGE AND FREIGHT	2,600.00	2,800.00	2,697.96
03-42030 ADVERTISING	1,900.00	1,900.00	2,035.95
03-42040 DUES & SUBSCRIPTIONS	1,200.00	1,550.00	1,548.00
03-42085 RENTAL-OFFICE EQUIP.	5,300.00	5,400.00	5,185.13
03-42125 BUSINESS EXPENSE	600.00	800.00	423.80
03-42130 PROFESSIONAL DEVELOPMENT	300.00	500.00	180.00
03-42155 EMPLOYEE TRAINING EXPENSE	200.00	500.00	2,274.75
03-42165 TAX SERVICE EXPENSE	88,000.00	88,000.00	87,389.93
03-42430 PRINTING EXPENSE	300.00	250.00	568.50
03-42470 PERSONNEL SERVICES	10,000.00	12,000.00	13,181.77
03-42480 AUDITING SERVICES	85,000.00	84,052.00	80,250.00
03-42580 PHYSICAL EXAMINATIONS	500.00	750.00	196.00
03-42585 DRUG TESTING	3,500.00	4,500.00	6,590.50
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>202,400.00</b>	<b>207,102.00</b>	<b>206,425.94</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
03-43010 OFFICE EXPENSE	2,800.00	2,400.00	2,793.30
03-43020 OPERATING EXPENSE	2,500.00	3,350.00	2,948.82
03-43090 EDUCATIONAL	200.00	0.00	0.00
03-43145 COMPUTER SOFTWARE	350.00	400.00	170.00
03-43210 MINOR TOOLS AND APPARATUS	3,000.00	4,000.00	7,736.21
03-43270 MNT-OFFICE EQUIPMENT	250.00	400.00	256.00
03-43275 MNT-COMPUTER EQUIPMENT	14,600.00	14,600.00	9,131.33
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>23,700.00</b>	<b>25,150.00</b>	<b>23,035.66</b>
<b>OTHER CHARGES</b>			
03-44500 INTEREST & FISCAL CHARGES	400.00	300.00	0.00
03-44700 BUDGET RESTRICTIONS	0.00	85,833.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>400.00</b>	<b>86,133.00</b>	<b>0.00</b>
<b>CAPITAL</b>			
03-45040 OFFICE EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 03 FINANCIAL SERVICES</b>	<b>741,061.00</b>	<b>809,092.00</b>	<b>643,803.54</b>

**MUNICIPAL COURT  
2016-17 BUDGET  
Dept. 05**

**MISSION STATEMENT**

Municipal Court is committed to provide swift and impartial judgment that arises within the corporate limits of the City.

**DESCRIPTION**

Municipal Court is the focal point for the collection of fines and the maintenance of traffic tickets, criminal complaints and other violations. The Court Clerk maintains accurate records, reports to the state, schedules hearings and provides customer service. Computer support is provided by the Information Technology department.

State statutes require both the Judge and the Clerk to attend twelve hours of continuing education per year.

**GOALS AND OBJECTIVES**

1. Goal to cross train utilities clerks and court clerks for a more efficient operation of central cash collection.
2. Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP
3. Maintain accurate court records
4. Maintain a courteous atmosphere for customers

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
05 MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
05-41010 SALARIES AND WAGES	97,899.00	54,252.00	52,481.86
05-41020 LONGEVITY PAY	572.00	533.00	476.00
05-41050 PART TIME & TEMPORARY PAY	0.00	22,000.00	21,267.09
05-41070 TEXAS MUNICIPAL RETIREMENT	21,447.00	11,938.00	11,568.98
05-41075 MEDICARE TAX EXPENSE	1,428.00	1,114.00	898.55
05-41080 SOCIAL SECURITY TAX EXPENSE	6,105.00	4,762.00	3,841.64
05-41085 LTD, AD&D, & LIFE INSURANCE	397.00	150.00	143.52
05-41086 WORKERS COMPENSATION	252.00	125.00	121.32
05-41090 HEALTH INSURANCE	15,000.00	6,480.00	5,647.80
05-41096 MEMBERSHIP AIRMED	135.00	90.00	90.00
05-41097 DENTAL INSURANCE	432.00	288.00	288.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>143,667.00</b>	<b>101,732.00</b>	<b>96,824.76</b>
<b>CONTRACTUAL SERVICES</b>			
05-42010 COMMUNICATIONS	2,000.00	2,000.00	3,241.65
05-42020 POSTAGE AND FREIGHT	800.00	1,000.00	1,008.56
05-42040 DUES & SUBSCRIPTIONS	0.00	200.00	96.00
05-42085 RENTAL-OFFICE EQUIP.	800.00	900.00	699.97
05-42130 PROFESSIONAL DEVELOPMENT	1,300.00	3,600.00	3,595.81
05-42170 COLLECTION EXPENSE	19,400.00	21,500.00	26,564.60
05-42430 PRINTING EXPENSE	1,300.00	1,800.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>25,600.00</b>	<b>31,000.00</b>	<b>35,206.59</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
05-43010 OFFICE EXPENSE	600.00	800.00	488.51
05-43020 OPERATING EXPENSE	100.00	350.00	0.00
05-43145 COMPUTER SOFTWARE	1,200.00	1,200.00	1,370.00
05-43210 MINOR TOOLS AND APPARATUS	0.00	650.00	50.00
05-43275 MNT-COMPUTER EQUIPMENT	6,600.00	6,600.00	6,127.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>8,500.00</b>	<b>9,600.00</b>	<b>8,035.51</b>
<b>OTHER CHARGES</b>			
05-44040 INSURANCE & BONDS	0.00	0.00	0.00
05-44500 INTEREST & FISCAL CHARGES	2,000.00	1,500.00	1,906.69
05-44700 BUDGET RESTRICTIONS	0.00	1,000.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>2,000.00</b>	<b>2,500.00</b>	<b>1,906.69</b>
<b>TOTAL 05 MUNICIPAL COURT</b>	<b>179,767.00</b>	<b>144,832.00</b>	<b>141,973.55</b>

**POLICE SERVICES**  
**2016-17 BUDGET**  
**Dept. 08**

**MISSION STATEMENT**

The mission of the Pampa Police Department is to provide the absolute best Police services possible to the citizens of Pampa and those who choose to visit our community. The Pampa Police Department employees strive to achieve this goal with a spirit of excellence and a servant's heart. We believe in community oriented policing in accordance with Local, State, and Federal laws. We consider it a great honor to be able to serve the City of Pampa and we are committed to doing so with the highest regard to courtesy, respect, and fairness. We will strive to gain and maintain the highest level of training and education for our employees all in an effort, along with other departments in the City of Pampa, to make Pampa the pride of all who live here, and the envy of those who do not.

**DEPARTMENT STATEMENT**

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results.

Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

**GOALS AND OBJECTIVES**

1. To protect and improve the quality of life in Pampa through:
  - ◆ Community involvement and partnerships
  - ◆ Enforcement of all laws courteously, but firmly
  - ◆ Team work and cooperation with citizens, other criminal justice agencies, and each other
  - ◆ Maintaining the highest degree of integrity
  - ◆ Solve problems through cooperation, knowledge, technology and creative legal concepts
  - ◆ Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
  - ◆ Striving for the highest degree of customer/client service possible
  - ◆ Making the most efficient and cost effective use of available resources, fiscal and human
  - ◆ Recruiting and selecting the best applicants for employment
  - ◆ Identify, formulate and operate within specified plans for present and future needs.
  - ◆ Develop and use a core group of instructors to provide training for department personnel
  - ◆ Provide direction and supervision in a way that is fair, firm and consistent for all employees.

2. The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

### **Community Involvement/Community Meetings**

Citizens are encouraged to act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the citizen involvement and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

### **K-9 Program**

The Department maintains and operates a Police K-9 Drug Dog Program, made up of a trained Police Officer and Drug Detector Dog (the K-9 Team). This team assists all other functions of the department and also works independently as a drug interdiction unit, helping keep our streets and highways safe. The team is also contracted with the PISD to conduct school searches.

### **Crime Prevention**

Crime Prevention is the responsibility of all members of the Pampa Police Department. However, the Department utilizes a full time Crime Prevention Officer, who is available to instruct groups of citizens on home and business safety and security, and how not to become victims of crime. The Crime Prevention Officer is available and trained to provide programs of many various topics to the citizens to help make Pampa a better and safer place to live and work.

### **Crime Stoppers**

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

### **School Resource Officer**

The School Resource Officer Program is a joint venture between the City and School System and funds officers to work at the Schools to provide a safe and secure environment for our children, youth and faculty. This officers are also liaisons for the City and School, providing a great link between these two entities.

### **Budget Highlights**

During this past fiscal year, our agency has been able to provide required and specialized training for Officers. We have made upgrades and improvements to our records management system (RMS) by updating our data servers and in-car computer technology.

- It is a departmental goal to be the best employer of the best qualified and trained patrol officers available and to provide those officers the latest in technology and safety.

**CITY OF PAMPA  
2016-2017 BUDGET**

01-GENERAL FUND  
08 POLICE SERVICES  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
08-41010 SALARIES AND WAGES	1,353,205.00	1,314,569.00	1,210,830.78
08-41020 LONGEVITY PAY	8,372.00	9,383.00	8,110.83
08-41030 OVERTIME PAY	65,000.00	84,800.00	98,512.62
08-41050 PART TIME & TEMPORARY PAY	10,000.00	16,000.00	13,946.00
08-41060 INCENTIVE PAY	40,500.00	47,100.00	44,610.79
08-41066 CELL PHONE ALLOWANCE	1,980.00	3,060.00	3,000.00
08-41070 TEXAS MUNICIPAL RETIREMENT	319,961.00	317,856.00	295,533.91
08-41075 MEDICARE TAX EXPENSE	21,446.00	21,393.00	19,090.25
08-41080 SOCIAL SECURITY TAX EXPENSE	91,702.00	91,474.00	81,627.64
08-41085 LTD, AD&D, & LIFE INSURANCE	5,209.00	4,559.00	4,547.54
08-41086 WORKERS COMPENSATION	49,225.00	27,851.00	27,039.03
08-41090 HEALTH INSURANCE	225,000.00	213,840.00	147,785.51
08-41096 MEMBERSHIP AIRMED	1,350.00	1,350.00	1,215.00
08-41097 DENTAL INSURANCE	4,320.00	4,320.00	4,176.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,197,270.00</b>	<b>2,157,555.00</b>	<b>1,960,025.90</b>
<b>CONTRACTUAL SERVICES</b>			
08-42010 COMMUNICATIONS	16,000.00	23,800.00	26,088.06
08-42020 POSTAGE AND FREIGHT	1,400.00	2,100.00	1,472.80
08-42030 ADVERTISING	0.00	0.00	0.00
08-42040 DUES & SUBSCRIPTIONS	3,925.00	4,375.00	5,044.00
08-42050 ELECTRICITY	3,500.00	3,500.00	3,003.82
08-42060 GAS	2,000.00	2,200.00	2,945.57
08-42085 RENTAL-OFFICE EQUIP.	4,900.00	4,900.00	5,660.88
08-42125 BUSINESS EXPENSE	1,200.00	300.00	2,869.61
08-42130 PROFESSIONAL DEVELOPMENT	15,000.00	15,100.00	13,684.33
08-42155 EMPLOYEE TRAINING EXPENSE	2,200.00	3,300.00	2,288.00
08-42180 LAUNDRY SERVICE	10,000.00	12,000.00	13,253.40
08-42430 PRINTING EXPENSE	2,400.00	1,600.00	1,896.80
08-42530 UNCLASSIFIED PROFESSIONAL	75,000.00	75,000.00	86,812.50
08-42580 PHYSICAL EXAMINATIONS	500.00	500.00	551.50
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>138,025.00</b>	<b>148,675.00</b>	<b>165,571.27</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
08-43010 OFFICE EXPENSE	6,000.00	7,550.00	11,962.55
08-43020 OPERATING EXPENSE	4,000.00	3,400.00	855.68
08-43025 CRIME PREVENTION SUPPLIES	2,000.00	1.00	3,378.02
08-43040 CLOTHING & LINEN	10,400.00	26,357.00	9,412.23
08-43060 PHOTOGRAPHIC AND VIDEO	1,500.00	12,160.00	683.88
08-43090 EDUCATIONAL	1,000.00	1,000.00	0.00
08-43145 COMPUTER SOFTWARE	1,000.00	800.00	175.40
08-43150 MEDICAL SUPPLIES	200.00	200.00	0.00
08-43155 CANINE MAINTENANCE	0.00	0.00	777.07
08-43190 RIFLE RANGE	14,000.00	7,650.00	11,808.64
08-43200 MOTOR FUEL AND LUBRICANTS	51,500.00	45,800.00	51,159.35
08-43210 MINOR TOOLS AND APPARATUS	52,661.00	59,300.00	12,790.85
08-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00
08-43220 MNT-BUILDINGS	1,750.00	900.00	879.29
08-43275 MNT-COMPUTER EQUIPMENT	53,400.00	52,000.00	58,628.35
08-43280 MNT-AUTO EQUIPMENT	26,000.00	39,796.00	26,378.74
08-43340 MNT-COMMUNICATIONS EQUIP	7,640.00	7,800.00	2,075.59
08-43350 MNT-PRECISION INSTRUMENT	1,200.00	1,350.00	928.00
08-43430 MNT-OTHER EQUIPMENT	0.00	0.00	0.00
<b>TOTAL SUPPLIES MATERIAL &amp; MNT</b>	<b>234,251.00</b>	<b>266,064.00</b>	<b>191,893.64</b>
<b>OTHER CHARGES</b>			
08-44040 INSURANCE & BONDS	24,985.00	23,443.00	21,873.87
08-44045 VEHICLE LEASE	61,250.00	75,000.00	0.00
08-44047 EXTERNAL VEHICLE LEASE	27,598.00	13,632.00	0.00
08-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	6,704.00	44,242.41
08-44510 PRINCIPAL RETIREMENT	0.00	0.00	3,000.00
08-44700 BUDGET RESTRICTIONS	0.00	6,525.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>113,833.00</b>	<b>125,304.00</b>	<b>69,116.28</b>
<b>CAPITAL</b>			
08-45040 OFFICE EQUIPMENT	0.00	0.00	5,250.00
08-45080 OTHER EQUIPMENT	0.00	0.00	25,576.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>30,826.00</b>
<b>TOTAL 08 POLICE SERVICES</b>	<b>2,683,379.00</b>	<b>2,697,598.00</b>	<b>2,417,433.09</b>

**EMERGENCY MEDICAL SERVICE  
2016-17 BUDGET  
Dept. 09**

MISSION STATEMENT

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

DESCRIPTION

Emergency Medical Services are provided to the City of Pampa and Gray County through Pampa EMS. Pampa EMS is a non-profit foundation created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and the surrounding areas.

FUNDING

EMS is funded through user fees which are charged and collected by Pampa EMS as a part of their contract. The City of Pampa provides a maximum subsidy of \$140,000 through the General Fund as does Gray County.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND

09 EMERGENCY MEDICAL SER  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
09-42050 ELECTRICITY	500.00	500.00	406.00
09-42060 GAS	1,000.00	1,000.00	1,971.02
09-42440 AMBULANCE SERVICE	140,200.00	140,200.00	140,000.04
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>141,700.00</b>	<b>141,700.00</b>	<b>142,377.06</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
09-43220 MNT-BUILDINGS	0.00	0.00	75.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00</b>
<b>OTHER CHARGES</b>			
09-44700 BUDGET RESTRICTIONS	0.00	1,000.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>TOTAL 09 EMERGENCY MEDICAL SER</b>	<b>141,700.00</b>	<b>142,700.00</b>	<b>142,452.06</b>

**FIRE PREVENTION  
2016-17 BUDGET  
Dept. 10**

MISSION STATEMENT

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

DESCRIPTION

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected twice a year. Home inspections are performed when requested by the homeowner. This office also assists surrounding communities with annual fire inspections for schools, jails, nursing homes and private residences. Also, the Fire Marshal is called upon to assist other communities and agencies in conducting fire origin and cause investigations when requested. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire safety/prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations in our city as well as smaller surrounding communities. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

1. Deter arson in our City through the effective prosecution of violators of the law.
  - a. Make public aware that all suspicious fires will be thoroughly investigated.
  - b. Charges will be filed on person or persons suspected of committing the crime of arson.
  - c. Suspects will be punished according to the law.
2. Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
  - a. Public awareness of fire safety through news media.
  - b. Public awareness of fire hazards through public education.
  - c. Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector, Code Enforcement Officer EMT, Firefighter and Peace Officer.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
10 FIRE PREVENTION  
DEPARTMENT EXPENDITURES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>				
10-41010	SALARIES AND WAGES	59,924.00	54,714.00	52,140.02
10-41020	LONGEVITY PAY	412.00	364.00	316.00
10-41060	INCENTIVE PAY	1,620.00	1,650.00	1,620.06
10-41066	CELL PHONE ALLOWANCE	540.00	540.00	540.00
10-41070	TEXAS MUNICIPAL RETIREMENT	13,612.00	12,481.00	11,930.97
10-41075	MEDICARE TAX EXPENSE	906.00	831.00	730.32
10-41080	SOCIAL SECURITY TAX EXPENSE	3,875.00	3,553.00	3,122.61
10-41085	LTD, AD&D, & LIFE INSURANCE	220.00	202.00	193.68
10-41086	WORKERS COMPENSATION	516.00	251.00	242.65
10-41090	HEALTH INSURANCE	7,500.00	6,480.00	5,660.16
10-41096	MEMBERSHIP AIRMED	45.00	45.00	45.00
10-41097	DENTAL INSURANCE	144.00	144.00	144.00
<b>TOTAL</b>	<b>PERSONNEL SERVICES</b>	<b>89,314.00</b>	<b>81,255.00</b>	<b>76,685.47</b>
<b>CONTRACTUAL SERVICES</b>				
10-42010	COMMUNICATIONS	1,900.00	2,900.00	3,080.61
10-42020	POSTAGE AND FREIGHT	800.00	800.00	438.18
10-42040	DUES & SUBSCRIPTIONS	200.00	200.00	55.00
10-42125	BUSINESS EXPENSE	400.00	400.00	16.91
10-42130	PROFESSIONAL DEVELOPMENT	5,000.00	5,700.00	6,985.05
10-42180	LAUNDRY SERVICE	200.00	300.00	0.00
10-42520	EMPLOYEE LICENSES	500.00	500.00	120.00
10-42570	MISC. CONTRACT LABOR	7,500.00	7,500.00	7,500.00
10-42580	PHYSICAL EXAMINATIONS	250.00	500.00	0.00
<b>TOTAL</b>	<b>CONTRACTUAL SERVICES</b>	<b>16,750.00</b>	<b>18,800.00</b>	<b>18,195.75</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>				
10-43010	OFFICE EXPENSE	500.00	500.00	222.51
10-43020	OPERATING EXPENSE	750.00	747.00	651.74
10-43040	CLOTHING & LINEN	700.00	700.00	1,965.37
10-43090	EDUCATIONAL	4,000.00	3,000.00	4,712.52
10-43145	COMPUTER SOFTWARE	1,000.00	675.00	750.00
10-43200	MOTOR FUEL AND LUBRICANTS	2,000.00	1,600.00	2,874.09
10-43210	MINOR TOOLS AND APPARATUS	3,000.00	1,800.00	2,371.32
10-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00
10-43280	MNT-AUTO EQUIPMENT	500.00	825.00	937.57
10-43340	MNT-COMMUNICATIONS EQUIP	0.00	0.00	93.65
<b>TOTAL</b>	<b>SUPPLIES, MATERIAL &amp; MNT</b>	<b>12,450.00</b>	<b>9,847.00</b>	<b>14,578.77</b>
<b>OTHER CHARGES</b>				
10-44040	INSURANCE & BONDS	300.00	273.00	167.26
10-44045	VEHICLE LEASE	5,600.00	5,600.00	0.00
10-44700	BUDGET RESTRICTIONS	0.00	11,900.00	0.00
<b>TOTAL</b>	<b>OTHER CHARGES</b>	<b>5,900.00</b>	<b>17,773.00</b>	<b>167.26</b>
<b>CAPITAL</b>				
<b>TOTAL 10</b>	<b>FIRE PREVENTION</b>	<b>124,414.00</b>	<b>127,675.00</b>	<b>109,627.25</b>

**PLANNING AND ZONING/PUBLIC WORKS**  
**2016-17 BUDGET**  
**Dept. 11**

**MISSION STATEMENT**

Our mission is to provide efficient, centralized, and cost effective municipal engineering services to the citizens, as well as other Divisions and Departments of the City. We concentrate our efforts on designing/planning, advising, administering, and overseeing all public works improvements and subdivision developments with the aim of protecting the public health, safety, and welfare. Furthermore, we intend to be good stewards of public resources in order to enhance the quality of life in the City of Pampa.

**DESCRIPTION**

All of the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa whom they serve and are ultimately accountable to.

The Public Works Director coordinates the operation of the following departments: Streets (streets, traffic control, and drainage), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in preparing budget proposals or repair and capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, and drainage. The department drafts plans and specifications and administers projects within its capabilities. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

The City Engineer and/or Zoning Officer files all plats at the Gray County Clerk's Office and records volume and page numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning, annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

**GOALS AND OBJECTIVES**

1. Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
2. Provide engineering services for City projects in all departments.
3. Long-range planning for extension of City utilities, streets and other services.
4. Continue computerization of all City records and maps for facilities.
5. Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
11 PLANNING & ENG/PW  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
11-41010 SALARIES AND WAGES	153,648.00	152,376.00	151,903.77
11-41020 LONGEVITY PAY	1,352.00	1,256.00	1,160.00
11-41050 PART TIME & TEMPORARY PAY	0.00	4,000.00	0.00
11-41055 CAR ALLOWANCE	6,000.00	6,000.00	6,000.02
11-41060 INCENTIVE PAY	9,240.00	9,300.00	10,855.27
11-41066 CELL PHONE ALLOWANCE	1,260.00	1,260.00	1,260.00
11-41070 TEXAS MUNICIPAL RETIREMENT	37,353.00	37,083.00	37,540.49
11-41075 MEDICARE TAX EXPENSE	2,487.00	2,527.00	2,325.47
11-41080 SOCIAL SECURITY TAX EXPENSE	10,633.00	10,804.00	9,943.37
11-41085 LTD, AD&D, & LIFE INSURANCE	560.00	552.00	543.36
11-41086 WORKERS COMPENSATION	701.00	250.00	241.97
11-41090 HEALTH INSURANCE	15,000.00	12,960.00	11,314.68
11-41096 MEMBERSHIP AIRMED	90.00	90.00	90.00
11-41097 DENTAL INSURANCE	288.00	288.00	288.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>238,612.00</b>	<b>238,746.00</b>	<b>233,466.40</b>
<b>CONTRACTUAL SERVICES</b>			
11-42010 COMMUNICATIONS	2,250.00	4,250.00	4,202.34
11-42020 POSTAGE AND FREIGHT	150.00	250.00	92.08
11-42040 DUES & SUBSCRIPTIONS	3,000.00	4,000.00	4,376.46
11-42085 RENTAL-OFFICE EQUIP.	0.00	0.00	0.00
11-42125 BUSINESS EXPENSE	700.00	1,980.00	1,240.12
11-42130 PROFESSIONAL DEVELOPMENT	3,000.00	2,800.00	5,638.39
11-42155 EMPLOYEE TRAINING EXPENSE	300.00	300.00	0.00
11-42420 TIRE EXPENSE	0.00	0.00	0.00
11-42430 PRINTING EXPENSE	325.00	325.00	0.00
11-42500 FILING & RECORDING	200.00	0.00	415.12
11-42510 FREIGHT & EXPRESS	0.00	0.00	0.00
11-42520 EMPLOYEE LICENSES	275.00	275.00	40.00
11-42530 UNCLASSIFIED PROFESSIONAL	225.00	225.00	0.00
11-42570 MISC. CONTRACT LABOR	0.00	54.00	150.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>10,425.00</b>	<b>14,459.00</b>	<b>16,154.51</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
11-43010 OFFICE EXPENSE	250.00	1,050.00	607.08
11-43020 OPERATING EXPENSE	1,350.00	1,250.00	873.76
11-43040 CLOTHING & LINEN	50.00	450.00	404.58
11-43060 PHOTOGRAPHIC AND VIDEO	150.00	120.00	0.00
11-43090 EDUCATIONAL	250.00	450.00	219.28
11-43145 COMPUTER SOFTWARE	4,000.00	3,000.00	3,463.86
11-43200 MOTOR FUEL AND LUBRICANTS	1,000.00	1,000.00	730.51
11-43210 MINOR TOOLS AND APPARATUS	3,000.00	6,800.00	1,307.27
11-43215 COMPUTER EQ/REPAIR PARTS	200.00	200.00	630.74
11-43270 MNT-OFFICE EQUIPMENT	4,000.00	5,000.00	4,304.00
11-43280 MNT-AUTO EQUIPMENT	250.00	332.00	195.79
11-43340 MNT-COMMUNICATIONS EQUIP	50.00	0.00	222.10
11-43350 MNT-PRECISION INSTRUMENT	1,750.00	0.00	3,422.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>16,300.00</b>	<b>19,652.00</b>	<b>16,380.97</b>
<b>OTHER CHARGES</b>			
11-44040 INSURANCE & BONDS	1,553.00	1,227.00	881.29
11-44045 VEHICLE LEASE	0.00	5,000.00	0.00
11-44047 EXTERNAL VEHICLE LEASE	6,152.00	3,262.00	0.00
11-44700 BUDGET RESTRICTIONS	0.00	11,225.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>7,705.00</b>	<b>20,714.00</b>	<b>881.29</b>
<b>CAPITAL</b>			
11-45040 OFFICE EQUIPMENT	0.00	0.00	0.00
11-45080 OTHER EQUIPMENT	0.00	0.00	8,500.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>8,500.00</b>
<b>TOTAL 11 PLANNING &amp; ENG/PW</b>	<b>273,042.00</b>	<b>293,571.00</b>	<b>275,383.17</b>

**PUBLIC SERVICE DEPARTMENT  
STREET DEPARTMENT BUDGET  
2016-17 BUDGET  
Dept. 12**

MISSION STATEMENT

The Street Department's mission is to ensure quality service and provide safe travel throughout Pampa, Texas.

DESCRIPTION

The responsibility of the Street Department involves the maintenance of 137.3 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.66 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of Paved alleys, and 252.74 miles of curbs and gutters. Maintenance work includes sweeping, hot mix patching crack sealing, in-house strip seal coating, overlaying streets and dirt roads, hauling sand and gravel, mowing of 16 miles of highway right-of-way and 20.5 miles of street right-of-way. There are 7.57 miles of storm drains, 240 storm inlets and 3918 traffic signs and street markers in the city. We have 961 intersections, 386 of which do not have signs or traffic control devices. Once a year. 5.7 miles of crosswalks and 9.6 miles of parking stripes are repainted while 4.77 miles of curbs and 17.1 miles of driving lanes are repaired every other year. There are also 7 bridges to be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades. There are also 53 traffic signals to be maintained.

The Street Department cooperates with other departments in carrying out general operations of the City. This includes Police and Fire Departments with street closures, picking up debris or any other unforeseen hazard.

GOALS AND OBJECTIVES

1. Maintain all streets, alleys and drainage in Pampa.
2. Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the City.
3. Support other departments in general operations of the City requiring the use of heavy equipment.
4. Establish a good working relationship with the citizens of Pampa, Texas, and respond to their needs in a timely fashion.
5. Provide a safe environment in which to work.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
12 STREETS & TRAFFIC CON  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
12-41010 SALARIES AND WAGES	385,170.00	335,131.00	416,402.96
12-41020 LONGEVITY PAY	4,227.00	3,696.00	6,440.00
12-41030 OVERTIME PAY	10,000.00	10,000.00	15,619.70
12-41035 STEP-UP PAY	500.00	500.00	36.00
12-41050 PART TIME & TEMPORARY PAY	0.00	0.00	2,330.00
12-41060 INCENTIVE PAY	5,040.00	5,050.00	6,064.24
12-41066 CELL PHONE ALLOWANCE	900.00	900.00	705.00
12-41070 TEXAS MUNICIPAL RETIREMENT	88,391.00	77,459.00	103,528.30
12-41075 MEDICARE TAX EXPENSE	5,885.00	5,382.00	6,698.17
12-41080 SOCIAL SECURITY TAX EXPENSE	25,162.00	23,011.00	28,640.11
12-41085 LTD, AD&D, & LIFE INSURANCE	1,511.00	1,429.00	1,608.10
12-41086 WORKERS COMPENSATION	36,417.00	24,800.00	34,394.61
12-41090 HEALTH INSURANCE	75,000.00	58,320.00	64,465.98
12-41096 MEMBERSHIP ARMED	450.00	450.00	720.00
12-41097 DENTAL INSURANCE	1,440.00	1,296.00	2,448.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>640,093.00</b>	<b>547,424.00</b>	<b>690,101.17</b>
<b>CONTRACTUAL SERVICES</b>			
12-42010 COMMUNICATIONS	3,200.00	4,300.00	3,929.65
12-42020 POSTAGE AND FREIGHT	1,200.00	1,100.00	586.36
12-42040 DUES & SUBSCRIPTIONS	8,500.00	8,500.00	10,621.89
12-42050 ELECTRICITY	234,000.00	234,000.00	224,576.10
12-42060 GAS	12,500.00	12,500.00	0.00
12-42090 RENTAL OF EQUIPMENT	1,000.00	1,200.00	763.05
12-42125 BUSINESS EXPENSE	200.00	166.00	96.00
12-42130 PROFESSIONAL DEVELOPMENT	800.00	1,500.00	471.72
12-42155 EMPLOYEE TRAINING EXPENSE	500.00	500.00	228.00
12-42180 LAUNDRY SERVICE	350.00	750.00	91.37
12-42430 PRINTING EXPENSE	0.00	0.00	0.00
12-42520 EMPLOYEE LICENSES	750.00	750.00	170.00
12-42570 MISC. CONTRACT LABOR	6,000.00	12,000.00	142.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>269,000.00</b>	<b>277,266.00</b>	<b>241,676.14</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
12-43010 OFFICE EXPENSE	1,600.00	1,600.00	1,340.47
12-43020 OPERATING EXPENSE	5,000.00	6,000.00	3,623.29
12-43030 JANITOR SUPPLIES	750.00	750.00	218.48
12-43040 CLOTHING & LINEN	2,000.00	2,500.00	2,517.62
12-43050 CHEMICALS	3,000.00	4,000.00	5,351.55
12-43090 EDUCATIONAL	0.00	0.00	0.00
12-43145 COMPUTER SOFTWARE	1,000.00	1,000.00	789.92
12-43150 MEDICAL SUPPLIES	0.00	0.00	0.00
12-43200 MOTOR FUEL AND LUBRICANTS	40,000.00	50,000.00	36,171.87
12-43210 MINOR TOOLS AND APPARATUS	7,000.00	10,000.00	7,119.99
12-43220 MNT-BUILDINGS	3,000.00	4,500.00	193.75
12-43230 MNT-STS/CURBS/GUTTERS/CULVE	72,700.00	72,700.00	136,650.62
12-43240 MNT-TRAFF SIGNALS/SIGNS/LIG	30,000.00	40,000.00	24,474.85
12-43250 MNT-IMPROVEMENTS	750.00	750.00	369.18
12-43280 MNT-AUTO EQUIPMENT	15,000.00	18,127.00	13,020.66
12-43300 MNT-MACHINERY	40,000.00	50,000.00	41,689.94
12-43340 MNT-COMMUNICATIONS EQUIP	750.00	750.00	486.35
12-43430 MNT-OTHER EQUIPMENT	100.00	100.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>222,650.00</b>	<b>262,777.00</b>	<b>274,018.54</b>
<b>OTHER CHARGES</b>			
12-44040 INSURANCE & BONDS	12,526.00	11,229.00	10,913.53
12-44045 VEHICLE LEASE	25,473.00	35,000.00	0.00
12-44047 EXTERNAL VEHICLE LEASE	9,527.00	3,824.00	0.00
12-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	2,397.00	200.00
12-44501 INTEREST ON LEASES	0.00	4,011.00	1,176.91
12-44510 PRINCIPAL RETIREMENT	0.00	15,000.00	30,825.25
12-45080 BUDGET RESTRICTIONS	0.00	370,000.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>47,526.00</b>	<b>441,461.00</b>	<b>43,115.69</b>
<b>CAPITAL</b>			
12-45030 IMPROVEMENTS	200,000.00	100,000.00	0.00
12-45060 MACHINERY & EQUIPMENT	0.00	0.00	47,375.19
<b>TOTAL CAPITAL</b>	<b>200,000.00</b>	<b>100,000.00</b>	<b>47,375.19</b>
<b>TOTAL 12 STREETS &amp; TRAFFIC CON</b>	<b>1,379,269.00</b>	<b>1,628,928.00</b>	<b>1,296,286.73</b>

**PARKS DEPARTMENT  
2016-17 BUDGET  
Dept. 13**

**MISSION STATEMENT**

The Parks Department mission is to provide citizens and guests with well-maintained public parks, enhancing the quality of life as well as providing recreations and leisure opportunities to help instill pride in our community.

**DESCRIPTION**

The responsibilities of the Parks Department are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, and fertilizing. Maintain and repair 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 8 covered shelters, 1888 trees and 68 benches. The Parks Department is responsible for maintaining barrier posts that border parks, 116 trash barrels, and security lights in 30 parks, in addition to installing new facilities, outdoor equipment and sprinkler systems. The Parks Department also maintains the grounds at City Hall, Lovett Memorial Library, the medians at Somerville and 23<sup>rd</sup> streets, city owned properties bordering Red Deer Creek, Fire Tower Training facility and Service Center grounds. City Hall small parks are reseeded and fertilized annually, and Central Park is fertilized as needed. Other duties include the installation and repair of seasonal decorations, removal of snow and ice, cleaning 3.5 miles of hike and bike trails and assisting other departments as needed.

The Parks Department also assists in emergency response and clean up in disasters, weed and mosquito control, reporting and correcting vandalism in parks and assisting in special events, such as Chautauqua, July 4<sup>th</sup> Celebration, Woody Guthrie Festival, Christmas Parade, and other events supported by the Parks Department. This department works in conjunction with Clean Pampa, Inc. to help coordinate efforts in the Adopt-a-Park Program.

**GOALS AND OBJECTIVES**

1. Support other departments in general operations of the City requiring the use of heavy equipment.
2. Establish a good working relationship with the citizens of Pampa and respond to their needs in a timely fashion.
3. Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
4. Provide a safe environment in which to work.
5. Clean the Hike-n-bike trail, removing all weeds, grass and dirt off the trails.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
13 PARKS DEPARTMENT  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
13-41010 SALARIES AND WAGES	226,265.00	227,007.00	115,632.40
13-41020 LONGEVITY PAY	2,088.00	2,187.00	0.00
13-41030 OVERTIME PAY	10,000.00	10,000.00	8,731.20
13-41050 PART TIME & TEMPORARY PAY	10,000.00	9,640.00	5,680.00
13-41060 INCENTIVE PAY	2,800.00	2,900.00	1,440.01
13-41066 CELL PHONE ALLOWANCE	360.00	360.00	180.00
13-41070 TEXAS MUNICIPAL RETIREMENT	52,602.00	52,747.00	27,463.93
13-41075 MEDICARE TAX EXPENSE	3,647.00	3,657.00	1,839.29
13-41080 SOCIAL SECURITY TAX EXPENSE	15,594.00	15,635.00	7,864.43
13-41085 LTD, AD&D, & LIFE INSURANCE	911.00	838.00	431.36
13-41086 WORKERS COMPENSATION	7,966.00	15,230.00	0.00
13-41090 HEALTH INSURANCE	52,500.00	42,360.00	19,362.87
13-41096 MEMBERSHIP AIRMED	315.00	315.00	0.00
13-41097 DENTAL INSURANCE	1,008.00	1,008.00	0.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>386,056.00</b>	<b>383,884.00</b>	<b>188,625.49</b>
<b>CONTRACTUAL SERVICES</b>			
13-42010 COMMUNICATIONS	4,000.00	5,494.00	4,671.75
13-42020 POSTAGE AND FREIGHT	700.00	400.00	1,395.36
13-42040 DUES & SUBSCRIPTIONS	200.00	100.00	15.00
13-42050 ELECTRICITY	50,000.00	47,650.00	76,063.73
13-42060 GAS	3,600.00	7,250.00	2,513.48
13-42090 RENTAL OF EQUIPMENT	1,400.00	3,776.00	3,896.68
13-42125 BUSINESS EXPENSE	0.00	170.00	128.00
13-42130 PROFESSIONAL DEVELOPMENT	500.00	330.00	0.00
13-42180 LAUNDRY SERVICE	200.00	350.00	30.24
13-42520 EMPLOYEE LICENSES	1,000.00	375.00	1,141.00
13-42570 MISC. CONTRACT LABOR	55,000.00	46,800.00	42,206.11
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>116,600.00</b>	<b>112,695.00</b>	<b>132,061.35</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
13-43010 OFFICE EXPENSE	500.00	800.00	958.90
13-43020 OPERATING EXPENSE	500.00	3,200.00	5,447.55
13-43030 JANITOR SUPPLIES	1,000.00	1,000.00	3,624.23
13-43040 CLOTHING & LINEN	1,700.00	2,221.00	2,061.91
13-43050 CHEMICALS	2,000.00	3,559.00	7,908.10
13-43070 AGRICULTURAL EXPENSE	2,500.00	5,775.00	3,118.80
13-43145 COMPUTER SOFTWARE	0.00	340.00	170.00
13-43150 MEDICAL SUPPLIES	200.00	60.00	0.00
13-43200 MOTOR FUEL AND LUBRICANTS	5,000.00	10,000.00	13,977.94
13-43210 MINOR TOOLS AND APPARATUS	5,000.00	12,300.00	13,379.42
13-43220 MNT-BUILDINGS	800.00	2,175.00	2,707.21
13-43250 MNT-IMPROVEMENTS	3,000.00	11,750.00	4,997.18
13-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	261.27
13-43280 MNT-AUTO EQUIPMENT	2,000.00	2,865.00	1,888.52
13-43300 MNT-MACHINERY	15,000.00	16,475.00	23,396.12
13-43310 MNT-SHOP EQUIPMENT	0.00	0.00	0.00
13-43340 MNT-COMMUNICATIONS EQUIP	0.00	0.00	0.00
13-43410 MNT-UNDERGROUND SPRINKLER	3,000.00	2,750.00	7,483.06
13-43430 MNT-OTHER EQUIPMENT	500.00	700.00	662.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>42,700.00</b>	<b>75,970.00</b>	<b>92,042.21</b>
<b>OTHER CHARGES</b>			
13-44040 INSURANCE & BONDS	4,353.00	4,073.00	3,970.96
13-44045 VEHICLE LEASE	3,116.00	15,000.00	0.00
13-44047 EXTERNAL VEHICLE LEASE	11,884.00	6,316.00	0.00
13-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	2,329.35
13-44501 INTEREST ON LEASES	1,685.00	0.00	3,747.64
13-44510 PRINCIPAL RETIREMENT	44,888.00	46,572.00	43,074.14
13-44700 BUDGET RESTRICTIONS	0.00	22,100.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>65,926.00</b>	<b>94,061.00</b>	<b>53,122.09</b>
<b>CAPITAL</b>			
13-45030 IMPROVEMENTS	0.00	50,000.00	0.00
13-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00
13-45080 OTHER EQUIPMENT	0.00	0.00	177,782.02
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>50,000.00</b>	<b>177,782.02</b>
<b>TOTAL 13 PARKS DEPARTMENT</b>	<b>611,282.00</b>	<b>716,610.00</b>	<b>643,633.16</b>

**RECREATION DEPARTMENT  
2016-17 BUDGET  
Dept. 14**

MISSION STATEMENT

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

DESCRIPTION

The Recreation/Building & Grounds superintendent oversees the Recreation Department, which consists of the superintendent , two full-time Recreation Technicians, and several part-time seasonal employees.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as, the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, the Pampa H2O Aquatic Center, the Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, and the Recreation Center.

Recreation programs sponsored by the City of Pampa include three softball, kickball and flag football seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; Men's, Women's and Mixed Open volleyball leagues. Two Cornhole seasons are played in the winter months at the Recreation Center.

GOALS AND OBJECTIVES

To provide "quality of life" recreational services to the citizens of Pampa.

1. Softball, Kickball, Flag Football and Cornhole
  - a. Work with the Player's and Umpire's Associations as well as other organizations to enhance the quality of our adult softball leagues.
  - b. Increase the number of teams in our existing leagues.
  - c. Maintain the quality of the Hobart Street, Lions Club and Recreation Park softball complexes in a professional manner.
2. Aquatic Center
  - a. Maintain a clean, safe, and professional environment.
  - b. Continue to work with the American Red Cross in providing swimming lessons to the public.
  - c. Provide fitness activities for the community outside of operating hours. Aqua Zumba classes are currently being offered evenings, 3 days a week.
  - d. Increase the number of citizens who use the facility.
3. Volleyball
  - a. Coordinate Men's, Women's and Mixed volleyball leagues.
  - b. Maintain Recreation Park's sand volleyball court.
  - c. Coordinate sand and hard court volleyball tournaments.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
14 RECREATION DEPARTMENT  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
14-41010 SALARIES AND WAGES	57,756.00	55,717.00	52,305.40
14-41020 LONGEVITY PAY	364.00	308.00	156.00
14-41030 OVERTIME PAY	2,000.00	2,000.00	2,036.51
14-41050 PART TIME & TEMPORARY PAY	10,000.00	3,910.00	25,990.42
14-41066 CELL PHONE ALLOWANCE	360.00	360.00	360.00
14-41070 TEXAS MUNICIPAL RETIREMENT	13,173.00	12,723.00	11,985.48
14-41075 MEDICARE TAX EXPENSE	1,022.00	1,137.00	1,147.72
14-41080 SOCIAL SECURITY TAX EXPENSE	4,370.00	4,862.00	4,908.01
14-41085 LTD, AD&D, & LIFE INSURANCE	243.00	224.00	208.21
14-41086 WORKERS COMPENSATION	1,614.00	1,565.00	2,256.27
14-41090 HEALTH INSURANCE	15,000.00	11,295.00	5,666.88
14-41096 MEMBERSHIP ARMED	90.00	90.00	45.00
14-41097 DENTAL INSURANCE	288.00	288.00	252.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>106,280.00</b>	<b>94,479.00</b>	<b>107,317.90</b>
<b>CONTRACTUAL SERVICES</b>			
14-42010 COMMUNICATIONS	1,800.00	2,840.00	2,756.88
14-42020 POSTAGE AND FREIGHT	600.00	200.00	666.51
14-42040 DUES & SUBSCRIPTIONS	750.00	150.00	435.00
14-42050 ELECTRICITY	9,000.00	9,226.00	10,495.04
14-42060 GAS	2,400.00	4,400.00	3,217.72
14-42085 RENTAL-OFFICE EQUIP.	600.00	605.00	731.75
14-42090 RENTAL OF EQUIPMENT	500.00	400.00	275.78
14-42125 BUSINESS EXPENSE	0.00	0.00	0.00
14-42130 PROFESSIONAL DEVELOPMENT	250.00	400.00	253.02
14-42155 EMPLOYEE TRAINING EXPENSE	100.00	0.00	0.00
14-42430 PRINTING EXPENSE	200.00	0.00	91.30
14-42510 FREIGHT & EXPRESS	0.00	0.00	0.00
14-42570 MISC. CONTRACT LABOR	22,765.00	27,400.00	22,105.50
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>38,965.00</b>	<b>45,621.00</b>	<b>41,028.50</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
14-43010 OFFICE EXPENSE	400.00	400.00	454.54
14-43020 OPERATING EXPENSE	1,000.00	795.00	246.62
14-43030 JANITOR SUPPLIES	1,200.00	1,105.00	1,031.02
14-43040 CLOTHING & LINEN	800.00	1,000.00	670.75
14-43050 CHEMICALS	150.00	150.00	0.00
14-43070 AGRICULTURAL EXPENSE	1,250.00	200.00	83.88
14-43080 RECREATIONAL	10,000.00	15,000.00	17,776.78
14-43145 COMPUTER SOFTWARE	340.00	350.00	170.00
14-43150 MEDICAL SUPPLIES	50.00	0.00	0.00
14-43160 CONCESSIONS	11,500.00	12,500.00	13,430.26
14-43200 MOTOR FUEL AND LUBRICANTS	5,000.00	4,000.00	6,790.27
14-43210 MINOR TOOLS AND APPARATUS	4,000.00	8,894.00	3,629.08
14-43220 MNT-BUILDINGS	1,500.00	4,050.00	3,740.49
14-43250 MNT-IMPROVEMENTS	2,000.00	3,025.00	2,341.27
14-43280 MNT-AUTO EQUIPMENT	1,000.00	1,750.00	4,575.62
14-43300 MNT-MACHINERY	2,000.00	2,238.00	7,032.18
14-43340 MNT-COMMUNICATIONS EQUIP	150.00	0.00	0.00
14-43410 MNT-UNDERGROUND SPRINKLER	1,000.00	1,030.00	951.67
14-43430 MNT-OTHER EQUIPMENT	1,000.00	600.00	239.10
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>44,340.00</b>	<b>57,087.00</b>	<b>63,163.53</b>
<b>OTHER CHARGES</b>			
14-44040 INSURANCE & BONDS	6,400.00	5,685.00	5,452.95
14-44045 VEHICLE LEASE	0.00	5,000.00	0.00
14-44047 EXTERNAL VEHICLE LEASE	5,733.00	3,055.00	0.00
14-44500 INTEREST & FISCAL CHARGES	400.00	680.00	198.80
14-44700 BUDGET RESTRICTIONS	0.00	20,800.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>12,533.00</b>	<b>35,220.00</b>	<b>5,651.75</b>
<b>CAPITAL</b>			
14-45030 IMPROVEMENTS	0.00	80,000.00	0.00
14-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>80,000.00</b>	<b>0.00</b>
<b>TOTAL 14 RECREATION DEPARTMENT</b>	<b>202,118.00</b>	<b>312,407.00</b>	<b>217,161.68</b>

**CITY OF PAMPA  
BUILDING AND GROUNDS  
2016-17 BUDGET  
Dept. 15**

**MISSION STATEMENT**

The Building and Grounds Department's mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

**DESCRIPTION**

There is currently one full-time and several part-time employees in Building and Grounds including the Building & Grounds Superintendent and several custodians. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, National Guard Armory, the Service Center, Recreation Department (buildings and pools), and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
15 BUILDINGS & GROUNDS  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
15-41010 SALARIES AND WAGES	30,612.00	57,029.00	86,064.48
15-41020 LONGEVITY PAY	84.00	0.00	684.00
15-41030 OVERTIME PAY	500.00	500.00	2,630.02
15-41050 PART TIME & TEMPORARY PAY	37,000.00	37,000.00	38,743.25
15-41060 INCENTIVE PAY	0.00	0.00	279.18
15-41066 CELL PHONE ALLOWANCE	360.00	0.00	210.00
15-41070 TEXAS MUNICIPAL RETIREMENT	6,873.00	12,562.00	19,689.36
15-41075 MEDICARE TAX EXPENSE	994.00	1,373.00	1,820.27
15-41080 SOCIAL SECURITY TAX EXPENSE	4,250.00	5,870.00	7,782.94
15-41085 LTD, AD&D, & LIFE INSURANCE	125.00	299.00	274.35
15-41086 WORKERS COMPENSATION	5,209.00	2,694.00	2,047.41
15-41090 HEALTH INSURANCE	7,500.00	12,960.00	10,395.14
15-41096 MEMBERSHIP AIRMED	45.00	135.00	90.00
15-41097 DENTAL INSURANCE	144.00	288.00	288.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>93,696.00</b>	<b>130,710.00</b>	<b>170,998.40</b>
<b>CONTRACTUAL SERVICES</b>			
15-42010 COMMUNICATIONS	3,500.00	4,250.00	4,238.58
15-42020 POSTAGE AND FREIGHT	200.00	200.00	448.62
15-42040 DUES & SUBSCRIPTIONS	40.00	0.00	40.46
15-42050 ELECTRICITY	40,000.00	33,790.00	35,592.08
15-42060 GAS	5,000.00	4,000.00	6,349.26
15-42090 RENTAL OF EQUIPMENT	300.00	0.00	438.43
15-42125 BUSINESS EXPENSE	75.00	0.00	0.00
15-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00
15-42180 LAUNDRY SERVICE	2,000.00	3,550.00	2,599.75
15-42430 PRINTING EXPENSE	25.00	0.00	0.00
15-42570 MISC. CONTRACT LABOR	500.00	0.00	480.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>51,640.00</b>	<b>45,790.00</b>	<b>50,187.18</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
15-43010 OFFICE EXPENSE	600.00	987.00	497.96
15-43020 OPERATING EXPENSE	950.00	930.00	925.11
15-43030 JANITOR SUPPLIES	4,000.00	6,000.00	6,330.54
15-43040 CLOTHING & LINEN	600.00	600.00	834.71
15-43050 CHEMICALS	150.00	250.00	50.50
15-43145 COMPUTER SOFTWARE	0.00	350.00	170.00
15-43150 MEDICAL SUPPLIES	0.00	0.00	0.00
15-43200 MOTOR FUEL AND LUBRICANTS	5,000.00	3,808.00	3,680.55
15-43210 MINOR TOOLS AND APPARATUS	4,000.00	5,115.00	5,319.29
15-43220 MNT-BUILDINGS	19,350.00	50,534.00	44,526.01
15-43250 MNT-IMPROVEMENTS	3,500.00	5,000.00	2,708.47
15-43280 MNT-AUTO EQUIPMENT	500.00	3,020.00	1,789.96
15-43430 MNT-OTHER EQUIPMENT	5,340.00	9,340.00	7,107.02
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>43,990.00</b>	<b>85,934.00</b>	<b>73,940.12</b>
<b>OTHER CHARGES</b>			
15-44040 INSURANCE & BONDS	18,109.00	15,566.00	16,019.22
15-44045 VEHICLE LEASE	3,267.00	4,000.00	0.00
15-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	0.00	23,571.00
15-44700 BUDGET RESTRICTIONS	0.00	206,800.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>21,376.00</b>	<b>226,366.00</b>	<b>39,590.22</b>
<b>CAPITAL</b>			
15-45030 IMPROVEMENTS	0.00	6,816.00	26,535.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>6,816.00</b>	<b>26,535.00</b>
<b>TOTAL 15 BUILDINGS &amp; GROUNDS</b>	<b>210,702.00</b>	<b>495,616.00</b>	<b>361,250.92</b>

**COMMUNITY SERVICES SUPERVISION**  
**2016-17 BUDGET**  
**Dept. 16**

**MISSION STATEMENT**

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

**DESCRIPTION**

The Director of Community Services is responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, Recreation and the Pampa H2O Aquatic Center. The efficient, professional and courteous delivery of services to the public on a daily basis is the on-going goal of each department. The Golf Professional at Hidden Hills is designated as contractual rather than a Department Head, and is responsible for both the Pro Shop and the maintenance of the 18-hole golf course.

**GOALS AND OBJECTIVES**

1. Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
2. Continue to work with the Downtown Business Association, the Pampa Economic Development Corporation and local civic groups to promote Pampa and its facilities.
3. Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
4. Continue to seek grants and other funding to augment City revenues.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
16 COMMUNITY SERVICES  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
16-41010 SALARIES AND WAGES	123,891.00	117,801.00	79,839.84
16-41020 LONGEVITY PAY	304.00	280.00	1,024.00
16-41055 CAR ALLOWANCE	0.00	0.00	2,538.47
16-41066 CELL PHONE ALLOWANCE	1,080.00	1,080.00	870.00
16-41070 TEXAS MUNICIPAL RETIREMENT	27,285.00	25,953.00	18,464.66
16-41075 MEDICARE TAX EXPENSE	1,816.00	1,728.00	1,183.72
16-41080 SOCIAL SECURITY TAX EXPENSE	7,767.00	7,388.00	5,061.24
16-41085 LTD, AD&D, & LIFE INSURANCE	457.00	348.00	255.67
16-41086 WORKERS COMPENSATION	2,107.00	232.00	120.65
16-41090 HEALTH INSURANCE	15,000.00	12,960.00	5,399.19
16-41096 MEMBERSHIP AIRMED	90.00	90.00	45.00
16-41097 DENTAL INSURANCE	288.00	288.00	144.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>180,085.00</b>	<b>168,148.00</b>	<b>114,946.44</b>
<b>CONTRACTUAL SERVICES</b>			
16-42010 COMMUNICATIONS	2,000.00	3,290.00	2,919.56
16-42040 DUES & SUBSCRIPTIONS	0.00	800.00	553.95
16-42125 BUSINESS EXPENSE	0.00	0.00	299.55
16-42130 PROFESSIONAL DEVELOPMENT	0.00	737.00	2,061.19
16-42155 EMPLOYEE TRAINING EXPENSE	0.00	273.00	0.00
16-42430 PRINTING EXPENSE	0.00	0.00	81.50
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,000.00</b>	<b>5,100.00</b>	<b>5,915.75</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
16-43010 OFFICE EXPENSE	0.00	300.00	103.33
16-43020 OPERATING EXPENSE	0.00	100.00	14.25
16-43040 CLOTHING & LINEN	0.00	0.00	0.00
16-43145 COMPUTER SOFTWARE	0.00	450.00	170.00
16-43210 MINOR TOOLS AND APPARATUS	0.00	460.00	313.44
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>0.00</b>	<b>1,310.00</b>	<b>601.02</b>
<b>OTHER CHARGES</b>			
16-44040 INSURANCE & BONDS	0.00	0.00	0.00
16-44700 BUDGET RESTRICTIONS	0.00	3,000.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 16 COMMUNITY SERVICES</b>	<b>182,085.00</b>	<b>177,558.00</b>	<b>121,463.21</b>

**FIRE SUPPRESSION  
2016-17 BUDGET  
Dept. 17**

MISSION STATEMENT

Minimize loss of life and property and to safeguard the citizens of Pampa and surrounding area by mitigation, response, termination of incidents and providing quality customer service by highly trained professional team.

DESCRIPTION

The Pampa Fire Service-Suppression is composed of the Fire Chief, Deputy Chief, Training Officer, and twenty-four on-line Firefighters, consisting of six Captains, nine Equipment Operators, and nine Firefighters. There are two stations with nine personnel assigned to Station #2 and fifteen personnel assigned to Central Station #1 divided into A, B and C shifts. The Fire Chief, Deputy Chief, Fire Marshal and Training Officer are located in offices at Station 1 located at 203 W. Foster. The Training Officer of the department is also the assigned Safety Officer. The Fire Marshal and Training Officer also are Assistant Emergency Management Coordinators for the city. The firefighting team has various members specially trained in Hazardous Materials, Rope Rescue, which includes Confined Space Rescue and advanced life support. The department assists industry and business by holding documents of SARA Title III reporting, and performs a vital service in the Community Action in Emergency Response (CAER Program) along with firefighting duties. The members handle minor repairs to departmental buildings and equipment as well as preventative maintenance on Fire Apparatus and Pumps and annual testing & maintenance on Self Contained Breathing Apparatus (SCBA). They perform annual hydrant, hose and apparatus testing. The department has a confined space entry team that will respond to Confined Space Rescue emergencies and to Cabot Corporation to assist with operations in the plant. Pampa Fire Department is involved with other regional fire departments through membership in the Sweetwater Creek Fire Association (SCFA) and the Panhandle Emergency Response System (PERS) as well as the more recent, expanded cooperation with the Panhandle Regional Planning Commission (P.R.P.C.) which covers all 26 counties of the Texas Panhandle. All members of the department are required to be at the minimum basic Emergency Medical Technicians and its primary EMS responsibility is to provide First Responder services for the current EMS provider.

- GOAL # 1: Limit property loss by containing fires to their area of origin.

Objective 1: To train in the effective use of all equipment (positive pressure ventilation, apparatus, hand tools, Jaws of Life, and foam systems etc....) for rapid fire knockdown.

Objective 2: To utilize the incident command system for effective scene operations.

- GOAL #2: Improve safety and effectiveness of fire fighting operations through pre-fire planning surveys of commercial structures.

Objective 1: To orientate personnel to local hazards in public places.

Objective 2: To prepare firefighters for any obstacles they may face inside public access areas before they become a hazard.

Objective 3: To familiarize firefighting personnel to overall structural components.

Objective 4: To give businesses the opportunity to meet face to face with firefighting personnel in a non-emergency setting to develop improved public relations.

Objective 5: To utilize Firehouse (pre-fire plan) software.

Objective 6: To coordinate information through the Fire Marshal's Office.

GOAL # 3: Prevent fires by eliminating common hazards.

Objective 1: To educate the public to common hazards in businesses and homes so that these hazards may be alleviated before a problem develops.

GOAL #4: Develop and provide new training programs to improve performance.

Objective 1: To upgrade firefighting personnel to the Hazardous Material Technician level.

Objective 2: To continue upgrading personnel in emergency medical response in the fire department while providing continuing education units for all members.

Objective 3: Bring department into federal compliance by upgrading current IC system to the National Incident Management System and remain current on mandates given by FEMA.

Objective 4: Prepare department for weapons of mass destruction.

Objective 5: Achieve training for continuing education for all personnel in HazMat, Fire Suppression, Emergency Medical training, Infectious Disease control, Confined Space Rescue.

Training Goals

- GOAL #1: Achieve CEUs required by the Commission on Fire Protection, the Texas Department of State Health Service, the EPA, and Sara Title III and by TCLEOSE.

Objective 1: Texas Department of Health training will be achieved through monthly training and Internet to obtain Continuing Education units required.

Objective 2: Meet Sara Title III requirements through continuing education.

Objective 3: Continue program for utilization of the automatic external defibrillator.

Objective 5: Update and keep current all personnel on the National Incident Management System.

- GOAL #2: Complete IFSTA Training Manuals

Objective 1: Through monthly training and testing complete IFSTA Training Manuals.

Objective 2: To keep in the forefront the basics behind firefighter training through the use of the Essentials Manual Training Curriculum.

• GOAL #3: Train and develop a public education program

Objective 1: Participate in school visitations.

Objective 2: Continue the "CHANGE YOUR CLOCK, CHANGE YOUR BATTERY" theme already established.

Objective 3: Introduce more fire prevention ideas through media public safety announcements, signs in front of the station and press releases in the local newspaper.

Objective 4: Participate in high school career day activities and the Shattered Dreams Program.

Objective 5: Participate in the Numerous Community Health Fairs.

Objective 6: Continue to utilize and develop Sparky and Patches and Pumper fire prevention Programs for area children.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
17 FIRE SUPPRESSION  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
17-41010 SALARIES AND WAGES	1,248,703.00	1,273,808.00	1,202,192.83
17-41020 LONGEVITY PAY	13,716.00	14,476.00	15,029.61
17-41030 OVERTIME PAY	29,000.00	29,000.00	29,294.65
17-41033 CALLBACK OVERTIME	60,000.00	81,200.00	83,592.46
17-41035 STEP-UP PAY	10,000.00	10,000.00	12,810.94
17-41060 INCENTIVE PAY	26,340.00	23,500.00	23,208.86
17-41066 CELL PHONE ALLOWANCE	540.00	1,620.00	1,440.00
17-41070 TEXAS MUNICIPAL RETIREMENT	302,372.00	312,108.00	304,732.08
17-41075 MEDICARE TAX EXPENSE	20,130.00	20,779.00	19,091.04
17-41080 SOCIAL SECURITY TAX EXPENSE	86,075.00	88,846.00	81,630.84
17-41085 LTD, AD&D, & LIFE INSURANCE	4,809.00	4,399.00	4,498.52
17-41086 WORKERS COMPENSATION	39,775.00	20,747.00	19,673.78
17-41090 HEALTH INSURANCE	202,500.00	174,960.00	139,219.61
17-41096 MEMBERSHIP AIRMED	1,215.00	1,215.00	1,080.00
17-41097 DENTAL INSURANCE	3,888.00	3,888.00	3,888.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,049,063.00</b>	<b>2,060,546.00</b>	<b>1,941,383.22</b>
<b>CONTRACTUAL SERVICES</b>			
17-42010 COMMUNICATIONS	4,500.00	8,000.00	8,525.50
17-42020 POSTAGE AND FREIGHT	1,800.00	1,500.00	1,309.79
17-42030 ADVERTISING	1,000.00	1,500.00	241.00
17-42040 DUES & SUBSCRIPTIONS	1,800.00	2,400.00	1,884.50
17-42050 ELECTRICITY	6,500.00	8,000.00	4,935.50
17-42060 GAS	5,400.00	6,000.00	5,792.58
17-42085 RENTAL-OFFICE EQUIP.	3,600.00	3,600.00	3,271.79
17-42090 RENTAL OF EQUIPMENT	0.00	4,200.00	4,101.48
17-42115 RECRUITING EXPENSE	900.00	862.16	0.00
17-42125 BUSINESS EXPENSE	450.00	500.00	158.93
17-42130 PROFESSIONAL DEVELOPMENT	15,150.00	8,246.84	8,091.73
17-42155 EMPLOYEE TRAINING EXPENSE	7,000.00	7,096.00	4,310.00
17-42180 LAUNDRY SERVICE	3,150.00	3,500.00	2,049.74
17-42430 PRINTING EXPENSE	0.00	0.00	0.00
17-42490 LABORATORY TESTING	1,260.00	1,400.00	546.58
17-42510 FREIGHT & EXPRESS	0.00	0.00	0.00
17-42520 EMPLOYEE LICENSES	4,600.00	2,100.00	3,645.90
17-42530 UNCLASSIFIED PROFESSIONAL	0.00	150.00	1,878.50
17-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00
17-42580 PHYSICAL EXAMINATIONS	12,600.00	15,250.00	10,600.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>69,710.00</b>	<b>74,305.00</b>	<b>61,343.52</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
17-43010 OFFICE EXPENSE	1,800.00	3,000.00	1,600.06
17-43020 OPERATING EXPENSE	5,000.00	5,550.00	5,161.12
17-43030 JANITOR SUPPLIES	2,250.00	2,500.00	2,765.71
17-43040 CLOTHING & LINEN	22,000.00	19,800.00	52,158.65
17-43050 CHEMICALS	2,000.00	1,000.00	845.00
17-43090 EDUCATIONAL	2,200.00	136.00	2,204.42
17-43145 COMPUTER SOFTWARE	1,800.00	1,645.00	2,625.81
17-43150 MEDICAL SUPPLIES	2,600.00	2,600.00	2,968.65
17-43200 MOTOR FUEL AND LUBRICANTS	12,500.00	13,300.00	15,433.83
17-43210 MINOR TOOLS AND APPARATUS	25,000.00	9,281.00	24,846.51
17-43220 MNT-BUILDINGS	6,750.00	6,800.00	6,311.07
17-43250 MNT-IMPROVEMENTS	1,000.00	1,000.00	1,157.80
17-43270 MNT-OFFICE EQUIPMENT	500.00	500.00	0.00
17-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00
17-43280 MNT-AUTO EQUIPMENT	22,500.00	31,724.00	39,940.92
17-43300 MNT-MACHINERY	0.00	0.00	0.00
17-43310 MNT-SHOP EQUIPMENT	0.00	0.00	0.00
17-43340 MNT-COMMUNICATIONS EQUIP	2,000.00	1,500.00	1,725.84
17-43430 MNT-OTHER EQUIPMENT	3,550.00	8,350.00	9,480.02
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>113,450.00</b>	<b>108,686.00</b>	<b>169,225.41</b>
<b>OTHER CHARGES</b>			
17-44040 INSURANCE & BONDS	8,686.00	7,862.00	8,056.06
17-44045 VEHICLE LEASE	44,480.00	50,000.00	0.00
17-44047 EXTERNAL VEHICLE LEASE	5,520.00	2,764.00	0.00
17-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	14,300.71
17-44700 BUDGET RESTRICTIONS	0.00	29,380.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>58,686.00</b>	<b>90,006.00</b>	<b>22,356.77</b>
<b>CAPITAL</b>			
17-45080 OTHER EQUIPMENT	0.00	61,843.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>61,843.00</b>	<b>0.00</b>
<b>TOTAL 17 FIRE SUPPRESSION</b>	<b>2,290,909.00</b>	<b>2,395,386.00</b>	<b>2,194,308.92</b>

**CODE ENFORCEMENT  
2016-17 BUDGET  
Dept. 18**

MISSION STATEMENT

The mission of the code enforcement division is threefold in nature.

1. Work to protect the public's health.
2. Work to improve the quality of life.
3. Work to create a safer community for the people of Pampa.

These goals are achieved through the consistent enforcement of our adopted codes to increase public safety and awareness, by adjusting to the needs of our community, by staying abreast of the latest information, through continuing education, and through providing the best possible customer service.

DESCRIPTION

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance, and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

Sections 14-21 through 14-25 of the City Code address the growth of uncultivated weeds. The Code makes it unlawful for a person to allow weeds to grow higher than 12 inches on property under someone's control, or on the right of way adjacent to said property. Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action. Code enforcement employs two full time clerks to issue permits and answer the Action Center telephone lines.

## GOALS AND OBJECTIVES

1. Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
2. Seek compliance with all adopted codes and ordinances through:
  - a. Inspections of complaints
  - b. Inspections of permitted jobs
  - c. Re-inspections of violations
  - d. And legal action where necessary
3. Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
4. Seek increased compliance for dilapidated structures through rehabilitation or demolition.
5. Organize and maintain regular meetings for the Construction Board of Appeals.
6. Update computer equipment and software as needed.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
18 CODE ENFORCEMENT  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
18-41010 SALARIES AND WAGES	186,606.00	210,379.00	232,687.66
18-41020 LONGEVITY PAY	1,624.00	1,571.00	2,824.00
18-41030 OVERTIME PAY	0.00	0.00	181.17
18-41050 PART TIME & TEMPORARY PAY	10,000.00	14,000.00	15,205.22
18-41060 INCENTIVE PAY	1,080.00	1,100.00	1,181.58
18-41066 CELL PHONE ALLOWANCE	900.00	900.00	1,110.00
18-41070 TEXAS MUNICIPAL RETIREMENT	41,428.00	46,599.00	52,011.86
18-41075 MEDICARE TAX EXPENSE	2,903.00	3,305.00	3,452.54
18-41080 SOCIAL SECURITY TAX EXPENSE	12,413.00	14,133.00	14,762.41
18-41085 LTD, AD&D, & LIFE INSURANCE	720.00	663.00	750.62
18-41086 WORKERS COMPENSATION	1,193.00	1,166.00	1,311.62
18-41090 HEALTH INSURANCE	30,000.00	32,400.00	20,282.54
18-41096 MEMBERSHIP AIRMED	180.00	225.00	225.00
18-41097 DENTAL INSURANCE	576.00	720.00	720.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>289,623.00</b>	<b>327,161.00</b>	<b>346,706.22</b>
<b>CONTRACTUAL SERVICES</b>			
18-42010 COMMUNICATIONS	2,300.00	4,000.00	4,766.88
18-42020 POSTAGE AND FREIGHT	1,200.00	1,200.00	1,592.68
18-42040 DUES & SUBSCRIPTIONS	1,500.00	1,500.00	1,838.09
18-42085 RENTAL-OFFICE EQUIP.	2,200.00	2,700.00	1,124.56
18-42125 BUSINESS EXPENSE	300.00	400.00	46.80
18-42130 PROFESSIONAL DEVELOPMENT	4,600.00	5,600.00	4,255.72
18-42155 EMPLOYEE TRAINING EXPENSE	150.00	550.00	-257.00
18-42430 PRINTING EXPENSE	600.00	700.00	435.10
18-42500 FILING & RECORDING	2,500.00	2,600.00	1,872.00
18-42520 EMPLOYEE LICENSES	550.00	550.00	676.00
18-42570 MISC. CONTRACT LABOR	1,500.00	2,500.00	1,231.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>17,400.00</b>	<b>22,300.00</b>	<b>17,581.83</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
18-43010 OFFICE EXPENSE	500.00	1,500.00	1,792.49
18-43020 OPERATING EXPENSE	150.00	650.00	379.14
18-43040 CLOTHING & LINEN	200.00	100.00	254.86
18-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00
18-43090 EDUCATIONAL	500.00	550.00	0.00
18-43145 COMPUTER SOFTWARE	500.00	500.00	656.76
18-43200 MOTOR FUEL AND LUBRICANTS	4,000.00	4,000.00	2,705.43
18-43210 MINOR TOOLS AND APPARATUS	3,000.00	4,000.00	1,282.57
18-43215 COMPUTER EQ/REPAIR PARTS	100.00	100.00	34.50
18-43270 MNT-OFFICE EQUIPMENT	200.00	300.00	0.00
18-43275 MNT-COMPUTER EQUIPMENT	1,900.00	1,900.00	1,710.00
18-43280 MNT-AUTO EQUIPMENT	1,200.00	3,200.00	775.00
18-43340 MNT-COMMUNICATIONS EQUIP	100.00	200.00	0.00
18-43440 MNT-TIRES/TUBES	150.00	150.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>12,500.00</b>	<b>17,150.00</b>	<b>9,590.75</b>
<b>OTHER CHARGES</b>			
18-44040 INSURANCE & BONDS	851.00	774.00	560.46
18-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
18-44500 INTEREST & FISCAL CHARGES	450.00	450.00	368.74
18-44700 BUDGET RESTRICTIONS	0.00	3,000.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>6,301.00</b>	<b>9,224.00</b>	<b>929.20</b>
<b>TOTAL 18 CODE ENFORCEMENT</b>	<b>325,824.00</b>	<b>375,835.00</b>	<b>374,808.00</b>

**ANIMAL CONTROL  
2016-17 BUDGET  
Dept. 19**

MISSION STATEMENT

The mission of Animal Control is to enforce all state and local ordinances involving animals and their rights and to reduce the risk of disease and injury to both our citizens and their pets. Animal Control promotes responsible pet ownership and education for pet owners.

DESCRIPTION

Animal Control patrols the streets of Pampa, and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Control devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Control makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

GOALS AND OBJECTIVES

1. Educate the citizens and their children about the purpose and mission of Animal Control and conduct education programs.
  - a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
  - b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
  - c. Quarantine all biting animals to protect other pets and people from contracting rabies.
  - d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.
2. Maintain facility in a manner that is both safe and presentable to the public.
  - a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
  - b. Make necessary repairs to the facility as needed.
3. Maintain continuing education for each Animal Control employee with a Texas Department of Health Animal Control Certification.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 - GENERAL FUND  
19 ANIMAL CONTROL  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
19-41010 SALARIES AND WAGES	196,441.00	212,444.00	182,564.01
19-41020 LONGEVITY PAY	748.00	960.00	444.00
19-41030 OVERTIME PAY	10,000.00	10,000.00	8,329.46
19-41050 PART TIME & TEMPORARY PAY	35,000.00	25,000.00	23,190.96
19-41060 INCENTIVE PAY	3,480.00	3,500.00	3,668.86
19-41066 CELL PHONE ALLOWANCE	1,980.00	1,620.00	1,620.00
19-41070 TEXAS MUNICIPAL RETIREMENT	46,315.00	49,773.00	42,848.64
19-41075 MEDICARE TAX EXPENSE	3,591.00	3,676.00	3,060.85
19-41080 SOCIAL SECURITY TAX EXPENSE	15,354.00	15,718.00	13,088.03
19-41085 LTD, AD&D, & LIFE INSURANCE	791.00	716.00	727.06
19-41086 WORKERS COMPENSATION	5,124.00	2,694.00	1,391.14
19-41090 HEALTH INSURANCE	45,000.00	45,360.00	24,602.09
19-41096 MEMBERSHIP AIRMED	270.00	315.00	225.00
19-41097 DENTAL INSURANCE	864.00	1,008.00	864.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>364,958.00</b>	<b>372,784.00</b>	<b>306,624.10</b>
<b>CONTRACTUAL SERVICES</b>			
19-42010 COMMUNICATIONS	8,000.00	8,000.00	9,173.77
19-42020 POSTAGE AND FREIGHT	1,000.00	1,000.00	729.30
19-42040 DUES & SUBSCRIPTIONS	500.00	500.00	0.00
19-42050 ELECTRICITY	3,200.00	3,200.00	2,165.40
19-42060 GAS	10,000.00	22,200.00	8,235.37
19-42125 BUSINESS EXPENSE	100.00	12.00	36.00
19-42130 PROFESSIONAL DEVELOPMENT	2,500.00	1,479.00	1,355.96
19-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00
19-42180 LAUNDRY SERVICE	2,000.00	1,000.00	294.63
19-42430 PRINTING EXPENSE	600.00	600.00	474.60
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>27,900.00</b>	<b>37,991.00</b>	<b>22,465.03</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
19-43010 OFFICE EXPENSE	3,000.00	3,000.00	1,142.04
19-43020 OPERATING EXPENSE	3,000.00	2,200.00	4,984.47
19-43030 JANITOR SUPPLIES	1,800.00	1,800.00	1,288.36
19-43040 CLOTHING & LINEN	1,100.00	400.00	419.92
19-43050 CHEMICALS	5,000.00	5,000.00	4,017.54
19-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	8.00
19-43070 AGRICULTURAL EXPENSE	2,100.00	300.00	112.40
19-43110 SHELTERED ANIMAL MAINTENANC	23,500.00	23,500.00	17,872.42
19-43145 COMPUTER SOFTWARE	1,200.00	1,200.00	1,070.00
19-43152 MICROCHIPPING SUPPLIES	5,000.00	5,000.00	0.00
19-43154 VETERINARY SERVICES	2,000.00	2,000.00	1,089.74
19-43200 MOTOR FUEL AND LUBRICANTS	5,000.00	6,000.00	6,669.58
19-43210 MINOR TOOLS AND APPARATUS	10,500.00	8,200.00	2,434.61
19-43215 COMPUTER EQ/REPAIR PARTS	400.00	400.00	0.00
19-43220 MNT-BUILDINGS	13,000.00	10,100.00	2,476.98
19-43250 MNT-IMPROVEMENTS	6,500.00	0.00	469.37
19-43275 MNT-COMPUTER EQUIPMENT	200.00	200.00	0.00
19-43280 MNT-AUTO EQUIPMENT	2,500.00	2,500.00	846.25
19-43340 MNT-COMMUNICATIONS EQUIP	400.00	400.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>86,200.00</b>	<b>72,200.00</b>	<b>44,901.68</b>
<b>OTHER CHARGES</b>			
19-44040 INSURANCE & BONDS	7,388.00	4,967.00	1,085.28
19-44045 VEHICLE LEASE	15,000.00	15,000.00	0.00
19-44615 BAD DEBT EXPENSE	0.00	0.00	170.00
19-44700 BUDGET RESTRICTIONS	0.00	12,129.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>22,388.00</b>	<b>32,096.00</b>	<b>1,255.28</b>
<b>TOTAL 19 ANIMAL CONTROL</b>	<b>501,446.00</b>	<b>515,071.00</b>	<b>375,246.09</b>

**DISPATCHING SERVICES  
2016-17 BUDGET  
Dept. 20**

MISSION STATEMENT

Dispatching Services is committed to providing fast and accurate support to fire, police and ambulance personnel as they serve the emergency needs of the citizens of Pampa and our surrounding service area.

DESCRIPTION

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa and Gray County. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

1. Dependability – dependability of our communications system provides that the system will be available and in good operating condition at all times.
2. Accuracy – police officer, fire fighter, ambulance personnel and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.
3. Speed – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals.
4. Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

FUNDING

The program is funded through the General Fund.

GOALS AND OBJECTIVES

1. To provide fast, accurate and courteous service to the citizens in time of police, fire and/or medical emergency.
2. To provide police, fire and ambulance personnel with necessary information and support as they deliver emergency service.
3. To provide a professional communications system through continuing in-house and off site training of operators.
4. To provide a dependable communications system through upgrading and maintenance of equipment.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND

20 DISPATCHING SERVICES

DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMEDNED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
20-41010 SALARIES AND WAGES	258,953.00	265,169.00	257,650.08
20-41020 LONGEVITY PAY	2,088.00	2,308.00	2,144.00
20-41030 OVERTIME PAY	8,000.00	8,000.00	10,525.38
20-41060 INCENTIVE PAY	5,400.00	4,700.00	4,361.54
20-41070 TEXAS MUNICIPAL RETIREMENT	59,773.00	61,044.00	60,092.12
20-41075 MEDICARE TAX EXPENSE	3,979.00	4,064.00	3,772.08
20-41080 SOCIAL SECURITY TAX EXPENSE	17,015.00	17,377.00	16,128.50
20-41085 LTD, AD&D, & LIFE INSURANCE	1,048.00	974.00	1,036.60
20-41086 WORKERS COMPENSATION	825.00	533.00	489.30
20-41090 HEALTH INSURANCE	60,000.00	50,865.00	38,712.42
20-41096 MEMBERSHIP AIRMED	360.00	360.00	360.00
20-41097 DENTAL INSURANCE	1,152.00	1,152.00	1,152.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>418,593.00</b>	<b>416,546.00</b>	<b>396,424.02</b>
<b>CONTRACTUAL SERVICES</b>			
20-42010 COMMUNICATIONS	2,800.00	4,500.00	4,203.40
20-42020 POSTAGE AND FREIGHT	50.00	200.00	250.90
20-42040 DUES & SUBSCRIPTIONS	0.00	50.00	0.00
20-42125 BUSINESS EXPENSE	50.00	250.00	0.00
20-42130 PROFESSIONAL DEVELOPMENT	1,400.00	1,842.00	669.50
20-42155 EMPLOYEE TRAINING EXPENSE	300.00	547.00	0.00
20-42580 PHYSICALS EXAM	350.00	350.00	245.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>4,950.00</b>	<b>7,739.00</b>	<b>5,368.80</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
20-43010 OFFICE EXPENSE	1,500.00	2,890.00	3,638.01
20-43020 OPERATING EXPENSE	1,200.00	1,100.00	649.98
20-43030 JANITOR SUPPLIES	0.00	50.00	0.00
20-43040 CLOTHING & LINEN	1,000.00	1,300.00	240.00
20-43145 COMPUTER SOFTWARE	800.00	1,000.00	170.00
20-43210 MINOR TOOLS AND APPARATUS	3,000.00	3,121.00	6,593.72
20-43220 MNT-BUILDINGS	400.00	0.00	0.00
20-43340 MNT-COMMUNICATIONS EQUIP	400.00	100.00	158.39
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>8,300.00</b>	<b>9,561.00</b>	<b>11,450.10</b>
<b>OTHER CHARGES</b>			
20-44040 INSURANCE & BONDS	75.00	142.00	421.67
20-44700 BUDGET RESTRICTIONS	0.00	900.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>75.00</b>	<b>1,042.00</b>	<b>421.67</b>
<b>CAPITAL</b>			
<b>TOTAL 20 DISPATCHING SERVICES</b>	<b>431,918.00</b>	<b>434,888.00</b>	<b>413,664.59</b>

**PAMPA EMERGENCY MANAGEMENT**  
**2016-17 BUDGET**  
**Dept. 26**

**MISSION STATEMENT**

The mission of Pampa Emergency Management (PEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry in Pampa with a resource to turn to in time of an emergency. Pampa Emergency Management also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate hazard planning, prevention, response and recovery activities to best serve the public need. Pampa Emergency Management works closely with the other jurisdictions in Gray County and the Panhandle to maintain a high level of emergency preparedness.

**DESCRIPTION**

The Mayor, being the Chief Elected Official of the City, is the Emergency Management Director, as defined by the Texas Disaster Act. The EM Director has appointed a Coordinator to serve as his representative in matters pertaining to Emergency Preparedness.

Pampa Emergency Management works with elected officials, local industry, and area emergency responders to train personnel. The goal of this training is to mitigate disaster planning and therefore minimize the loss of life and property. Local hazards have been identified, including: tornadoes, winter storms, hazardous materials spills, and transportation and industrial accidents, among others.

Pampa Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. PEM works with the American Red Cross and The Salvation Army to support mass care and sheltering requirements that may result from citizens displaced from their homes after a disaster.

The Coordinator develops and maintains emergency plans and makes recommendations to the Mayor, City Manager, and City Commission on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Plan establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes, which support the Basic Plan and are operational procedures, which are generic in nature and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the Coordinator and other emergency management staff and responders.

**FUNDING**

Emergency Management is accounted for through the General Fund.

The Federal Office of Homeland Security provides partial funding. This funding permits reimbursement for expenses relating to the administration of the local program for such things as telephone service, office materials, personnel staffing, and other specific expenses.

## GOALS AND OBJECTIVES

1. Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa with a resource in time of disaster.
  - a. Increase the effectiveness of the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
  - b. Utilize the resources of the Local Emergency Planning Committee (LEPC) to inform the public of local hazard issues.
2. Help to maintain a communication network.
3. Revise our Basic Plan and annexes for the 2015-2016 year of the Pampa Emergency Plan as needed.
4. Test the Pampa Emergency Plan by conducting not less than three fiscal year training exercises.
5. Coordinate hazard planning with local emergency responders through the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County.
6. Test warning systems and other local systems to keep citizens informed of impending hazards.
7. Continue to encourage voluntary participation in the Regional Mass Notification System and the Storm Shelter registration program..
8. Continue the Citizen Volunteer program based on the guidelines of the Citizen Corps Council.
9. Establish committees mandated by several of the Emergency Plan Annexes.
10. Continue with NIMS training program for all city responders.
11. Establish an Animal Issues Committee
12. Participate in Regional Functional Needs Support Services Registry

## BUDGET HIGHLIGHTS

- Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase staff understanding of their role in time of disaster and for the recovery processes.
- Budget amounts for training of new staff are remaining stable due to a reduction in the number of mandated training classes required by FEMA/DHS/TDEM.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
26 EMERGENCY MANAGEMENT  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
26-41010 SALARIES AND WAGES	64,716.00	64,716.00	65,201.42
26-41020 LONGEVITY PAY	148.00	100.00	52.00
26-41070 TEXAS MUNICIPAL RETIREMENT	14,127.00	14,125.00	14,254.58
26-41075 MEDICARE TAX EXPENSE	941.00	940.00	925.18
26-41080 SOCIAL SECURITY TAX EXPENSE	4,022.00	4,021.00	3,956.09
26-41085 LTD, AD&D, & LIFE INSURANCE	240.00	240.00	240.00
26-41086 WORKERS COMPENSATION	224.00	1,386.00	1,345.57
26-41090 HEALTH INSURANCE	7,500.00	6,480.00	5,666.88
26-41096 MEMBERSHIP AIRMED	45.00	45.00	45.00
26-41097 DENTAL INSURANCE	144.00	144.00	144.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>92,107.00</b>	<b>92,197.00</b>	<b>91,830.72</b>
<b>CONTRACTUAL SERVICES</b>			
26-42010 COMMUNICATIONS	4,734.00	4,734.00	5,011.79
26-42020 POSTAGE AND FREIGHT	50.00	100.00	554.52
26-42040 DUES & SUBSCRIPTIONS	834.00	834.00	849.00
26-42125 BUSINESS EXPENSE	580.00	480.00	266.40
26-42130 PROFESSIONAL DEVELOPMENT	5,600.00	5,150.00	4,194.33
26-42500 FILING & RECORDING	100.00	34.00	100.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>11,898.00</b>	<b>11,332.00</b>	<b>10,976.04</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
26-43010 OFFICE EXPENSE	942.00	842.00	1,329.22
26-43020 OPERATING EXPENSE	600.00	600.00	916.19
26-43024 VOLUNTEER PROGRAM EXPENSE	0.00	35,200.00	0.00
26-43145 COMPUTER SOFTWARE	800.00	8,841.00	250.00
26-43200 MOTOR FUEL AND LUBRICANTS	1,600.00	1,375.00	1,377.65
26-43210 MINOR TOOLS AND APPARATUS	2,654.00	5,674.00	12,278.61
26-43215 COMPUTER EQ/REPAIR PARTS	3,200.00	1,800.00	502.92
26-43260 MNT-OTHER IMPROVEMENTS	200.00	200.00	0.00
26-43270 MNT-OFFICE EQUIPMENT	200.00	200.00	0.00
26-43275 MNT-COMPUER EQUIPMENT	8,078.00	0.00	0.00
26-43280 MNT-AUTO EQUIPMENT	100.00	325.00	364.85
26-43340 MNT-COMMUNICATIONS EQUIP	2,000.00	2,400.00	0.00
26-43430 MNT-OTHER EQUIPMENT	300.00	2,000.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>20,674.00</b>	<b>59,457.00</b>	<b>17,019.44</b>
<b>OTHER CHARGES</b>			
26-44040 INSURANCE & BONDS	276.00	251.00	914.67
26-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
26-44700 BUDGET RESTRICTIONS	0.00	500.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>5,276.00</b>	<b>5,751.00</b>	<b>914.67</b>
<b>CAPITAL</b>			
<b>TOTAL 26 EMERGENCY MANAGEMENT</b>	<b>129,955.00</b>	<b>168,737.00</b>	<b>120,740.87</b>

**INFORMATION TECHNOLOGY  
2016-17 BUDGET  
Dept. 41**

**MISSION STATEMENT**

The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services, in the most cost-effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

**DESCRIPTION**

Information Technology provides support for the City's multi-platform network environment, operating systems, servers, and office automation programs. Major activities include the evaluation, configuration, and implementation of new technology, development of computer-related standards and policies, installation and maintenance of hardware, software, and network systems, coordination of user training, management of Wide Area Network links, coordination of computer equipment purchases, and inventories.

**GOALS AND OBJECTIVES**

1. Provide maintenance and technical support for the City's Local and Wide Area Networks, consisting of over 10 file/database/application and test servers.
2. Provide training and support for the City standard software applications.
3. Develop, enhance, and maintain the City's Websites, internet and intranet applications.
4. Enhance and maintain network security by configuring and installing Cisco firewalls in remote City department offices.
5. Promote new uses of information technology within the institution through the support for exploratory and innovative applications.
6. Develop and deploy a "Disaster Recovery" site for networks and file shares.
7. Maintain email security by deploying a Spam and Virus firewall on the network.
8. Install and maintain new anti-virus software.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
41 INFORMATION TECHNOLOG  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
41-41010 SALARIES AND WAGES	97,111.00	95,527.00	79,887.81
41-41020 LONGEVITY PAY	540.00	448.00	192.00
41-41030 OVERTIME PAY	0.00	0.00	248.49
41-41050 PART TIME TEMPORARY WAGES	0.00	1,000.00	95.56
41-41060 INCENTIVE	2,400.00	2,400.00	1,292.34
41-41066 CELL PHONE ALLOWANCE	1,080.00	1,080.00	930.00
41-41070 TEXAS MUNICIPAL RETIREMENT	22,026.00	21,894.00	18,044.58
41-41075 MEDICARE TAX EXPENSE	1,466.00	1,458.00	1,171.65
41-41080 SOCIAL SECURITY TAX EXPENSE	6,270.00	6,232.00	5,010.09
41-41085 LTD, AD&D, & LIFE INSURANCE	365.00	360.00	278.04
41-41086 WORKERS COMPENSATION	335.00	134.00	122.32
41-41090 HEALTH INSURANCE	15,000.00	12,960.00	5,666.88
41-41096 MEMBERSHIP AIRMED	90.00	90.00	45.00
41-41097 DENTAL INSURANCE	288.00	288.00	144.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>146,971.00</b>	<b>143,871.00</b>	<b>113,128.76</b>
<b>CONTRACTUAL SERVICES</b>			
41-42010 COMMUNICATIONS	10,000.00	7,300.00	9,707.23
41-42020 POSTAGE AND FREIGHT	300.00	300.00	316.65
41-42125 BUSINESS EXPENSE	100.00	100.00	69.00
41-42130 PROFESSIONAL DEVELOPMENT	2,000.00	1,063.00	1,390.18
41-42430 PRINTING EXPENSE	100.00	100.00	0.00
41-42570 MISC CONTRACT LABOR	0.00	2,222.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>12,500.00</b>	<b>11,085.00</b>	<b>11,483.06</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
41-43010 OFFICE EXPENSE	150.00	150.00	26.56
41-43020 OPERATING EXPENSE	500.00	480.00	11.67
41-43145 COMPUTER SOFTWARE	0.00	15,227.00	19,754.69
41-43200 MOTOR FUEL AND LUBRICANTS	1,000.00	500.00	409.79
41-43210 MINOR TOOLS AND APPARATUS	6,000.00	6,500.00	18,547.31
41-43275 MNT-COMPUTER EQUIPMENT	93,500.00	72,240.00	59,803.93
41-43280 MNT-AUTO EQUIPMENT	2,000.00	1,200.00	2,743.07
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>103,150.00</b>	<b>96,297.00</b>	<b>101,297.02</b>
<b>OTHER CHARGES</b>			
41-44700 BUDGET RESTRICTIONS	0.00	1,668.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>0.00</b>	<b>1,668.00</b>	<b>0.00</b>
<b>CAPITAL</b>			
41-45040 OFFICE EQUIPMENT	0.00	0.00	67,072.81
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>67,072.81</b>
<b>TOTAL 41 INFORMATION TECHNOLOG</b>	<b>262,621.00</b>	<b>252,921.00</b>	<b>292,981.65</b>

**CENTRAL GARAGE  
2016-17 BUDGET  
Dept. 45**

**MISSION STATEMENT**

The Central Garage funds the cost of labor for the repair of the City fleet. It also provides an area in which employees may perform preventive maintenance and minor repairs to the fleet and other equipment.

**DESCRIPTION**

Central Garage has two service areas: a central garage and a paint room.

**FUNDING**

Central Garage is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

**GOALS AND OBJECTIVES**

1. Maintain a safe working area.
  - a. Clean work area
  - b. Organize work area
2. Reduce down time on vehicles and equipment.
  - a. Preventative maintenance

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND

45 CENTRAL GARAGE

DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
45-42010 COMMUNICATIONS	0.00	0.00	2,920.26
45-42050 ELECTRICITY	0.00	0.00	5,865.22
45-42060 GAS	0.00	0.00	11,187.05
45-42090 RENTAL OF EQUIPMENT	0.00	0.00	574.11
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>20,546.64</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
45-43020 OPERATING EXPENSE	0.00	0.00	3,500.20
45-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	4.15
45-43220 MNT-BUILDINGS	0.00	0.00	1,706.55
45-43285 MNT-EQUIPMENT	0.00	0.00	0.00
45-43300 MNT-MACHINERY	0.00	0.00	100.57
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>0.00</b>	<b>0.00</b>	<b>5,311.47</b>
<b>OTHER CHARGES</b>			
45-44040 INSURANCE & BONDS	0.00	0.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CAPITAL</b>			
45-45050 AUTOMOTIVE EQUIPMENT	196,000.00	405,139.00	455,549.49
45-45080 OTHER EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>196,000.00</b>	<b>405,139.00</b>	<b>455,549.49</b>
<b>TOTAL 45 CENTRAL GARAGE</b>	<b>196,000.00</b>	<b>405,139.00</b>	<b>481,407.60</b>

**SOLID WASTE COLLECTION  
2016-17 BUDGET  
Dept. 48**

**MISSION STATEMENT**

The mission of the Solid Waste Collection Department is to provide refuse collection services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

**DESCRIPTION**

The Solid Waste department maintains a fleet of six side loaders, one dumpster repair truck, one roll off truck and one Knuckle Boom for the collection of 17,500 tons, or 35,000,000 lbs. of solid waste collected each year throughout the city.

The department services 7,550 residential and commercial accounts.

Residential In-town	6,748
Residential Outside city limits	23
Commercial In-town	762
Commercial outside city limits	17

The department has a Roll Off Container program that provides a resident or group of residents the opportunity to remove debris from their residences free of charge.

**FUNDING**

Solid Waste Collection generates revenue from user fees for refuse pickup ("trash" on the utility bill) and is accounted for within the General Fund/Solid Waste Collection.

**GOALS AND OBJECTIVES**

1. Consolidate Sanitation Routes for efficiency.
2. Continue providing outstanding sanitation services to the citizens of Pampa.
3. Replace deteriorated dumpsters with new or refurbished dumpsters.
4. Continue educating citizens about collection options, recycling and other programs available to assist with solid waste disposal.
5. Strive for higher professionalism.
6. Cross-train employees for efficiency.
7. Maintain Solid Waste Certifications for all sanitation employees.

**CITY OF PAMPA  
2016-2017 BUDGET**

01 -GENERAL FUND  
48 SOLID WASTE COLLECTN  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
48-41010 SALARIES AND WAGES	252,682.00	233,582.00	204,616.78
48-41020 LONGEVITY PAY	2,016.00	2,047.00	1,760.00
48-41030 OVERTIME PAY	10,000.00	10,000.00	15,844.50
48-41035 STEP-UP PAY	500.00	500.00	0.00
48-41060 INCENTIVE PAY	960.00	1,000.00	960.18
48-41066 CELL PHONE ALLOWANCE	360.00	660.00	150.00
48-41070 TEXAS MUNICIPAL RETIREMENT	58,048.00	53,961.00	48,519.24
48-41075 MEDICARE TAX EXPENSE	3,865.00	3,592.00	3,136.95
48-41080 SOCIAL SECURITY TAX EXPENSE	16,524.00	15,361.00	13,412.93
48-41085 LTD, AD&D, & LIFE INSURANCE	1,031.00	1,061.00	735.49
48-41086 WORKERS COMPENSATION	11,538.00	4,454.00	3,548.33
48-41090 HEALTH INSURANCE	60,000.00	51,585.00	29,515.65
48-41096 MEMBERSHIP AIRMED	360.00	315.00	225.00
48-41097 DENTAL INSURANCE	1,152.00	1,152.00	864.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>419,036.00</b>	<b>379,270.00</b>	<b>323,289.05</b>
<b>CONTRACTUAL SERVICES</b>			
48-42010 COMMUNICATIONS	1,500.00	2,200.00	1,954.95
48-42020 POSTAGE AND FREIGHT	500.00	2,500.00	2,335.95
48-42040 DUES & SUBSCRIPTIONS	100.00	100.00	15.00
48-42048 LANDFILL FEE	726,602.00	670,000.00	720,233.77
48-42050 ELECTRICITY	1,000.00	900.00	701.09
48-42060 GAS	500.00	500.00	0.00
48-42090 RENTAL OF EQUIPMENT	500.00	650.00	756.77
48-42125 BUSINESS EXPENSE	250.00	850.00	305.99
48-42130 PROFESSIONAL DEVELOPMENT	500.00	400.00	144.00
48-42430 PRINTING EXPENSE	100.00	750.00	0.00
48-42520 EMPLOYEE LICENSES	100.00	0.00	0.00
48-42570 MISC. CONTRACT LABOR	0.00	0.00	175.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>731,652.00</b>	<b>678,850.00</b>	<b>726,622.52</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
48-43010 OFFICE EXPENSE	500.00	500.00	668.88
48-43020 OPERATING EXPENSE	1,500.00	3,100.00	1,909.48
48-43030 JANITOR SUPPLIES	1,000.00	1,200.00	987.07
48-43040 CLOTHING & LINEN	2,500.00	2,450.00	1,848.12
48-43050 CHEMICALS	200.00	50.00	42.38
48-43150 MEDICAL SUPPLIES	100.00	100.00	0.00
48-43170 DUMPSTER REPLACEMENT EXP.	120,000.00	118,000.00	63,618.00
48-43200 MOTOR FUEL AND LUBRICANTS	55,000.00	54,900.00	67,340.49
48-43210 MINOR TOOLS AND APPARATUS	7,000.00	8,450.00	7,678.37
48-43220 MNT-BUILDINGS	400.00	300.00	0.00
48-43270 MNT-OFFICE EQUIPMENT	400.00	0.00	0.00
48-43280 MNT-AUTO EQUIPMENT	64,000.00	69,308.00	89,346.63
48-43290 MNT-DUMPMASER BOXES	2,000.00	2,000.00	4,878.95
48-43300 MNT-MACHINERY	500.00	800.00	364.78
48-43340 MNT-COMMUNICATIONS EQUIP	1,000.00	850.00	864.74
48-43430 MNT-OTHER EQUIPMENT	100.00	200.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>256,200.00</b>	<b>262,208.00</b>	<b>239,547.89</b>
<b>OTHER CHARGES</b>			
48-44040 INSURANCE & BONDS	13,209.00	11,776.00	11,642.84
48-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
48-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	10,057.06
48-44600 DEPRECIATION	0.00	0.00	0.00
48-44615 BAD DEBT EXPENSE	0.00	0.00	10,230.99
48-44700 BUDGET RESTRICTIONS	0.00	11,200.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>18,209.00</b>	<b>27,976.00</b>	<b>31,930.89</b>
<b>CAPITAL</b>			
48-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
48-45080 OTHER EQUIPMENT	0.00	372,560.00	301,564.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>372,560.00</b>	<b>301,564.00</b>
<b>TOTAL 48 SOLID WASTE COLLECTN</b>	<b>1,425,097.00</b>	<b>1,720,864.00</b>	<b>1,622,954.35</b>

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

15 -SPECIAL PROJECTS-POLICE

REVENUES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32072	SALE OF MATERIALS & EQUIP	0	0	0
00-32073	MISCELLANEOUS	0	0	0
00-32097	INT. INCOME-NOW & IMMA	5	5	5
00-33204	DONATIONS-POLICE SP OP	5,000	5,000	3,492
00-33206	DONATIONS-SPECIAL PROJECT	0	0	0
<b>TOTAL REVENUES</b>		<b>\$5,005</b>	<b>\$5,005</b>	<b>\$3,497</b>

**CITY OF PAMPA  
2016-2017 BUDGET**

15 -SPECIAL PROJECTS - POLICE  
08 POLICE SERVICES-SPEC  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
08-42130 PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00
08-42510 FREIGHT & EXPRESS	0.00	0.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
08-43020 OPERATING EXPENSE	5,000.00	5,000.00	2,800.00
08-43025 CRIME PREVENTION SUPPLIES	0.00	0.00	0.00
08-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>2,800.00</b>
<b>OTHER CHARGES</b>			
08-44200 TRANSFERS TO OTHER FUNDS	0.00	14,348.00	0.00
<b>CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 08 POLICE SERVICES-SPEC</b>	<b>5,000.00</b>	<b>19,348.00</b>	<b>2,800.00</b>

**M.K. BROWN MEMORIAL CIVIC CENTER**  
**2016-17 BUDGET**  
**Dept. 21**

**MISSION STATEMENT**

The mission of M.K. Brown Memorial Auditorium and Civic Center is to play a vital role in the arts and entertainment for Pampa and surrounding areas, and to maintain an inviting gathering place for citizens to celebrate and share human and cultural experiences.

**DESCRIPTION**

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

The Civic Center staff consists of on part-time manager and several part-time event workers, custodians, light and sound techs, etc.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

**FUNDING**

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

**GOALS AND OBJECTIVES**

1. Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
2. Provide good housekeeping standards and keep maintenance of the facility up to standards.
3. Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.
4. Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
5. Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
6. Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

21-MK BROWN CIVIC CENTER

REVENUES		AMENDED		
		2016-2017	2015-2016	2014-2015
		BUDGET	BUDGET	ACTUAL
00-32017	HOTEL/MOTEL TAX	410,000	475,000	413,604
00-32073	MISCELLANEOUS	0	0	285
00-32074	AUDITORIUM RENTALS	25,000	28,000	25,111
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	0
00-32096	MARQUEE SIGN RENTALS	1,400	1,000	1,615
00-32097	INT. INCOME-NOW & IMMA	100	100	97
00-33206	DONATIONS-SPECIAL PROJECT	0	0	0
00-33300	TRANSFERS FROM OTHER FUND	4,000	4,000	2,000
<b>TOTAL REVENUES</b>		<u>\$440,500</u>	<u>\$508,100</u>	<u>\$442,712</u>

**CITY OF PAMPA  
2016-2017 BUDGET**

21 -M K BROWN CIVIC CENTER  
21 MK BROWN CIVIC CENTER  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
21-41010 SALARIES AND WAGES	25,000.00	25,000.00	25,092.81
21-41020 LONGEVITY PAY	0.00	0.00	124.00
21-41050 PART TIME & TEMPORARY PAY	35,000.00	35,000.00	59,517.62
21-41066 CELL PHONE ALLOWANCE	360.00	360.00	660.00
21-41070 TEXAS MUNICIPAL RETIREMENT	5,523.00	5,602.00	10,541.90
21-41075 MEDICARE TAX EXPENSE	875.00	880.00	1,163.76
21-41080 SOCIAL SECURITY TAX EXPENSE	3,742.00	3,765.00	4,976.29
21-41085 LTD, AD&D, & LIFE INSURANCE	26.00	0.00	98.56
21-41086 WORKERS COMPENSATION	2,626.00	1,730.00	701.84
21-41090 HEALTH INSURANCE	7,500.00	4,883.00	2,597.32
21-41096 MEMBERSHIP AIRMED	45.00	0.00	45.00
21-41097 DENTAL INSURANCE	144.00	0.00	288.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>80,841.00</b>	<b>77,220.00</b>	<b>105,807.10</b>
<b>CONTRACTUAL SERVICES</b>			
21-42010 COMMUNICATIONS	4,000.00	5,000.00	5,124.88
21-42020 POSTAGE AND FREIGHT	600.00	680.00	443.25
21-42030 ADVERTISING	54,000.00	53,635.00	51,729.83
21-42040 DUES & SUBSCRIPTIONS	350.00	350.00	332.50
21-42050 ELECTRICITY	28,000.00	28,000.00	24,825.01
21-42060 GAS	9,000.00	9,000.00	8,120.01
21-42085 RENTAL - OFFICE EQUIPMENT	1,300.00	1,300.00	1,361.21
21-42090 RENTAL OF EQUIPMENT	1,320.00	1,200.00	1,219.08
21-42125 BUSINESS EXPENSE	0.00	0.00	69.00
21-42130 PROFESSIONAL DEVELOPMENT	0.00	0.00	89.00
21-42180 LAUNDRY SERVICE	1,900.00	2,210.00	1,083.85
21-42430 PRINTING EXPENSE	0.00	0.00	0.00
21-42570 MISC. CONTRACT LABOR	5,820.00	4,900.00	6,414.24
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>106,290.00</b>	<b>106,275.00</b>	<b>100,811.86</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
21-43010 OFFICE EXPENSE	1,500.00	2,600.00	1,886.22
21-43020 OPERATING EXPENSE	600.00	600.00	3,606.32
21-43030 JANITOR SUPPLIES	2,700.00	3,350.00	4,500.90
21-43040 CLOTHING & LINEN	100.00	100.00	605.39
21-43070 AGRICULTURAL EXPENSE	250.00	0.00	2,094.75
21-43145 COMPUTER SOFTWARE	350.00	400.00	256.59
21-43210 MINOR TOOLS AND APPARATUS	5,000.00	8,700.00	7,825.53
21-43220 MNT-BUILDINGS	10,000.00	10,880.00	16,666.30
21-43250 MNT-IMPROVEMENTS	1,000.00	2,080.00	10,378.06
21-43275 MNT-COMPUTER EQUIPMENT	0.00	212.00	0.00
21-43410 MNT-UNDERGROUND SPRINKLER	250.00	0.00	0.00
21-43430 MNT-OTHER EQUIPMENT	11,000.00	11,000.00	10,755.02
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>32,750.00</b>	<b>39,922.00</b>	<b>58,575.08</b>
<b>OTHER CHARGES</b>			
21-44040 INSURANCE & BONDS	10,788.00	11,499.00	10,749.30
21-44045 VEHICLE LEASE	4,000.00	4,000.00	4,000.00
21-44070 OTHER AGENCIES	12,000.00	6,000.00	6,000.00
21-44200 TRANSFERS TO OTHER FUNDS	5,000.00	124,500.00	50,000.00
21-44350 ADMINISTRATIVE FEES	50,000.00	50,000.00	50,000.00
21-44500 INTEREST & FISCAL CHARGES	200.00	288.00	215.57
21-44700 BUDGET RESTRICTIONS	0.00	38,720.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>81,988.00</b>	<b>235,007.00</b>	<b>120,964.87</b>
<b>CAPITAL</b>			
21-45030 IMPROVEMENTS	25,000.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 21 MK BROWN CIVIC CENTER</b>	<b>326,869.00</b>	<b>458,424.00</b>	<b>386,158.91</b>

# LOVETT MEMORIAL LIBRARY

## 2016-17 BUDGET

### Dept. 25

#### MISSION STATEMENT

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

#### DESCRIPTION

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural, informational, and educational center by providing current books, magazines, newspapers, videos, books on tape, and E-books with regard to the needs of the community. The library has 21 computers available to the public with Internet access and productivity software along with a secured wireless access that requires getting a user ID and Password to connect. There was a total of 10,633 sessions or uses of the library's internet computers along with 555 vouchers issued for the Wi-Fi sessions. Library cards must be in good standing to have access to computers. People from out of town who do not belong to an HLC library will receive a guest pass to access the computers. Request for information may be made in person, phone, or e-mail. The library had 45,000 people visit the library during this year. The library, located at the corner of Houston and Foster streets, houses over 50,134 items. Patrons have access to over 4,279 E-books and 77 databases. There are 3,849 registered users with library cards.

The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-story bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A 5 member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation are: Monday-Friday – 8am-8pm and Saturday-Sunday – 1pm-6pm

#### FUNDING

The City of Pampa provides the majority of the funds necessary for staff, maintenance, and books. Three cents of the tax rate is set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include: Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, and the Pampa Friends of the Library.

#### GOALS AND OBJECTIVES

1. The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational, and recreational materials.
2. The Library will encourage children to become responsible life-long patrons of the library.
3. The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
4. The Library will serve a culturally and racially diverse population.
5. The Library will encourage public support and use of the library.

2016-2017 BUDGET

25-LIBRARY FUND

REVENUES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32001	CUR. TAXES-INCLUDES LIBR.	182,869	184,236	181,220
00-32002	DELINQUENT TAXES	5,000	5,000	5,160
00-32003	PENALTY & INTEREST	4,000	4,000	1,849
00-32073	MISCELLANEOUS	100	100	48
00-32074	AUDITORIUM RENTALS	0	0	30
00-32093	COUNTY CONTRIBUTION	5,000	5,000	5,000
00-32095	FINES & FORFEITS-LIBRARY	4,200	4,200	11,513
00-32097	INT. INCOME-NOW & IMMA	100	100	59
00-32100	CASH SHORT OR LONG	0	0	0
00-32305	CHARGES FOR COPIER USAGE	9,000	9,000	356
00-33206	DONATIONS-SPECIAL PROJECT	1,000	1,000	1,000
00-33215	EXPENSE REIMBURSEMENT	25,000	30,000	24,863
00-33300	TRANSFERS FROM OTHER FUND	245,000	195,000	295,000
TOTAL REVENUES		\$481,269	\$437,636	\$526,098

**CITY OF PAMPA  
2016-2017 BUDGET**

25 -LIBRARY FUND  
25 LOVETT MEM LIBRARY  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
25-41010 SALARIES AND WAGES	226,308.00	233,561.00	243,407.71
25-41020 LONGEVITY PAY	2,271.00	3,291.00	3,152.00
25-41050 PART TIME & TEMPORARY PAY	2,340.00	22,000.00	11,929.50
25-41066 CELL PHONE ALLOWANCE	360.00	360.00	360.00
25-41070 TEXAS MUNICIPAL RETIREMENT	49,863.00	51,692.00	51,977.84
25-41075 MEDICARE TAX EXPENSE	3,354.00	3,760.00	3,515.41
25-41080 SOCIAL SECURITY TAX EXPENSE	14,339.00	16,079.00	15,031.88
25-41085 LTD, AD&D, & LIFE INSURANCE	893.00	867.00	918.84
25-41086 WORKERS COMPENSATION	850.00	533.00	489.30
25-41090 HEALTH INSURANCE	45,000.00	38,800.00	34,006.68
25-41096 MEMBERSHIP AIRMED	270.00	270.00	315.00
25-41097 DENTAL INSURANCE	864.00	864.00	1,008.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>346,712.00</b>	<b>372,077.00</b>	<b>366,112.16</b>
<b>CONTRACTUAL SERVICES</b>			
25-42010 COMMUNICATIONS	5,640.00	5,250.00	5,961.90
25-42020 POSTAGE AND FREIGHT	3,250.00	3,500.00	3,679.01
25-42050 ELECTRICITY	11,000.00	11,400.00	9,435.43
25-42060 GAS	7,000.00	6,280.00	6,556.46
25-42085 RENTAL-OFFICE EQUIPMENT	7,500.00	7,500.00	1,392.22
25-42430 PRINTING EXPENSE	0.00	100.00	39.98
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>34,390.00</b>	<b>34,030.00</b>	<b>27,065.00</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
25-43010 OFFICE EXPENSE	2,000.00	4,508.26	3,007.04
25-43020 OPERATING EXPENSE	3,353.00	3,210.71	2,413.95
25-43030 JANITOR SUPPLIES	2,000.00	2,391.41	2,182.35
25-43050 CHEMICALS	67.00	5.66	87.00
25-43120 BOOKS	18,860.00	49,931.16	39,658.71
25-43130 PERIODICALS	768.00	5,102.95	5,613.06
25-43145 COMPUTER SOFTWARE	17,560.00	18,099.37	18,903.75
25-43210 MINOR TOOLS AND APPARATUS	0.00	8,408.45	11,014.72
25-43215 COMPUTER EQ/REPAIR PARTS	110.00	0.00	0.00
25-43220 MNT-BUILDINGS	6,000.00	7,093.00	11,471.35
25-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	367.15
25-43430 MNT-OTHER EQUIPMENT	4,000.00	3,616.03	3,260.58
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>54,718.00</b>	<b>102,367.00</b>	<b>97,979.66</b>
<b>OTHER CHARGES</b>			
25-44040 INSURANCE & BONDS	5,762.00	4,776.00	4,821.19
25-44350 ADMINISTRATIVE FEES	20,170.00	20,170.00	20,170.00
25-44700 BUDGET RESTRICTIONS	0.00	10,680.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>25,932.00</b>	<b>35,626.00</b>	<b>24,991.19</b>
<b>CAPITAL</b>			
25-45030 IMPROVEMENTS	0.00	0.00	0.00
	0.00	0.00	0.00
<b>TOTAL 25 LOVETT MEM LIBRARY</b>	<b>461,752.00</b>	<b>544,100.00</b>	<b>516,148.01</b>

**LEASED PROPERTIES  
2016-17 BUDGET  
Dept. 30**

MISSION STATEMENT

DESCRIPTION

The City of Pampa provides leased office, warehouse and training space at 822 E. Foster to Clarendon College-Pampa Center. The City also provides leased office, warehouse and garage space at 1038 S. Barnes to Caprock Transport, Inc. Additionally, the City provides space on its communication tower located at 2801 Kentucky, space on the water tower at 822 W. Foster and space on the water tower at N. Crest to various cell phone providers.

FUNDING

Rental from the leased space provides funding for this program.

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

30-LEASED PROPERTIES  
REVENUES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32041	RENTALS FROM BUILDINGS	61,600	85,600	71,212
00-32097	INT. INCOME-NOW & IMMA	10	10	22
		<u>\$61,610</u>	<u>\$85,610</u>	<u>\$71,234</u>

**CITY OF PAMPA  
2016-2017 BUDGET**

30 -LEASED PROPERTIES

30 LEASED PROPERTIES

DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
30-42060 GAS	2,800.00	3,000.00	2,647.07
30-42200 MNT-BUILDINGS	1,500.00	2,000.00	0.00
30-42570 MISC. CONTRACT LABOR	0.00	0.00	2,760.58
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>4,300.00</b>	<b>5,000.00</b>	<b>5,407.65</b>
<b>OTHER CHARGES</b>			
30-44040 INSURANCE & BONDS	4,070.00	4,000.00	4,029.65
30-44200 TRANSFERS TO OTHER FUNDS	40,000.00	40,000.00	40,000.00
30-44600 DEPRECIATION	0.00	0.00	29,711.36
<b>TOTAL OTHER CHARGES</b>	<b>44,070.00</b>	<b>44,000.00</b>	<b>73,741.01</b>
<b>CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 30 LEASED PROPERTIES</b>	<b>48,370.00</b>	<b>49,000.00</b>	<b>79,148.66</b>

**City of Pampa, Texas  
2016-17 Budget**

**Reconciliation of Water/Wastewater Fund 31**

<b>Revenues</b>	<b>\$ 8,228,320</b>
<b>Expenditures</b>	<b>\$ 8,328,997</b>
<b>Excess of Revenues over (under) expenditures</b>	<b>\$ (100,677)</b>
<b>Use of restricted funds and retained earnings for     plant upgrades</b>	<b>\$ -</b>
	<b>\$ 100,677</b>
<b>Reconciled Excess of Revenues over expenditures</b>	<b>\$ -</b>

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

31 WATER & WASTEWATER

REVENUES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32039	OTHER GRANTS	0	257,783	8,861
00-32072	SALE OF MATERIALS & EQUIP	16,000	16,000	18,098
00-32073	MISCELLANEOUS	120,000	120,000	42,489
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	1,470
00-32078	INTEREST INCOME-INVESTMNT	0	0	0
00-32079	HHW REVENUE	9,000	9,000	9,102
00-32081	WATER SALES	5,157,177	5,815,100	5,149,563
00-32082	SEWER CHARGES	2,292,643	2,280,000	2,148,362
00-32083	TAPPING CHARGES	10,000	10,000	7,800
00-32084	REIMBURSEMENT FROM OMI	0	0	7,062
00-32085	SEWER SURCHARGE	451,500	455,000	455,031
00-32092	LATE PAYMENT PENALTY	150,000	150,000	170,376
00-32097	INT. INCOME-NOW & IMMA	1,000	1,000	1,109
00-32157	TRRA REVENUE	0	0	193
00-32300	CHARGES FOR SERVICES	21,000	21,000	23,750
<b>TOTAL REVENUES</b>		<b>\$8,228,320</b>	<b>\$9,134,883</b>	<b>\$8,043,266</b>

**MUNICIPAL UTILITIES ACCOUNTING AND COLLECTION**  
**2016-17 BUDGET**  
**Dept. 32**

**MISSION STATEMENT**

The mission of Municipal Utilities Accounting and Collection is to record, bill and collect fees for water, sewer and sanitation services rendered by the City of Pampa, thereby providing adequate operating funds for the enterprise funds.

**DESCRIPTION**

The Utility Office is the focal point for delivery of water services. Customers contact the office to establish, terminate or transfer service. Service requests are processed by field representatives and meters are read by meter readers monthly or are electronically read by a radio tower. Security deposits, payments, delinquent notices, customer inquiries and adjustments are responsibilities handled by the customer service clerks. Computer support is provided by the IT Service Department.

**GOALS AND OBJECTIVES**

1. Maintain a professional, courteous, and safe atmosphere for customers and employees.
2. Maintain accurate and well-documented customer records.
3. To continue efforts on collection of delinquent utility accounts.
4. Maintain prompt and courteous service to customers.
5. Improve efficiency and make the best use of existing resources by implementing centralized cash collections location that will combine the services and personnel of Utility Collections and Municipal Court.
6. To cross train personnel in all areas of Central Cash Collections.

**CITY OF PAMPA  
2016-2017 BUDGET**

31 -WATER & WASTEWATER  
32 UTILITY ACCT/COLLECTN  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
32-41010 SALARIES AND WAGES	341,230.00	335,046.00	314,651.29
32-41020 LONGEVITY PAY	3,588.00	3,616.00	3,340.00
32-41030 OVERTIME PAY	300.00	300.00	449.62
32-41035 STEP-UP PAY	500.00	500.00	386.75
32-41060 INCENTIVE PAY	0.00	400.00	470.92
32-41066 CELL PHONE ALLOWANCE	720.00	720.00	720.00
32-41070 TEXAS MUNICIPAL RETIREMENT	75,432.00	74,213.00	62,166.03
32-41075 MEDICARE TAX EXPENSE	5,022.00	4,941.00	4,367.37
32-41080 SOCIAL SECURITY TAX EXPENSE	21,473.00	21,126.00	18,674.54
32-41085 LTD, AD&D, & LIFE INSURANCE	1,365.00	1,258.00	1,212.43
32-41086 WORKERS COMPENSATION	6,942.00	3,060.00	2,969.74
32-41090 HEALTH INSURANCE	75,000.00	64,800.00	38,240.85
32-41096 MEMBERSHIP AIRMED	450.00	450.00	450.00
32-41097 DENTAL INSURANCE	1,440.00	1,440.00	1,440.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>533,462.00</b>	<b>511,870.00</b>	<b>449,539.54</b>
<b>CONTRACTUAL SERVICES</b>			
32-42010 COMMUNICATIONS	3,000.00	4,700.00	3,763.13
32-42020 POSTAGE AND FREIGHT	28,000.00	37,000.00	32,275.62
32-42040 DUES & SUBSCRIPTIONS	0.00	200.00	165.00
32-42085 RENTAL-OFFICE EQUIP.	900.00	1,000.00	990.36
32-42125 BUSINESS EXPENSE	0.00	100.00	69.00
32-42130 PROFESSIONAL DEVELOPMENT	0.00	2,400.00	872.91
32-42170 COLLECTION EXPENSE	500.00	1,000.00	528.32
32-42430 PRINTING EXPENSE	5,000.00	5,000.00	5,532.00
32-42520 EMPLOYEE LICENSES	0.00	200.00	621.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>37,400.00</b>	<b>51,600.00</b>	<b>44,817.34</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
32-43010 OFFICE EXPENSE	3,000.00	4,300.00	3,604.64
32-43020 OPERATING EXPENSE	200.00	400.00	1,314.67
32-43040 CLOTHING & LINEN	400.00	800.00	402.45
32-43145 COMPUTER SOFTWARE	370.00	370.00	170.00
32-43200 MOTOR FUEL AND LUBRICANTS	4,500.00	7,500.00	8,485.26
32-43210 MINOR TOOLS AND APPARATUS	3,000.00	6,000.00	8,934.68
32-43270 MNT-OFFICE EQUIPMENT	6,000.00	6,000.00	5,897.04
32-43275 MNT-COMPUTER EQUIPMENT	24,500.00	24,600.00	15,700.00
32-43280 MNT-AUTO EQUIPMENT	1,000.00	6,383.00	1,867.19
32-43340 MNT-COMMUNICATIONS EQUIP	0.00	0.00	204.45
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>42,970.00</b>	<b>56,353.00</b>	<b>46,580.38</b>
<b>OTHER CHARGES</b>			
32-44040 INSURANCE & BONDS	1,198.00	1,089.00	1,141.73
32-44045 VEHICLE LEASE	4,267.00	10,000.00	10,000.00
32-44047 EXTERNAL VEHICLE LEASE	5,733.00	3,055.00	0.00
32-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	0.00	4,643.38
32-44200 TRANSFERS TO OTHER FUNDS	26,000.00	26,000.00	26,000.00
32-44300 PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00
32-44350 ADMINISTRATIVE FEES	59,381.00	59,381.00	59,381.00
32-44500 INTEREST & FISCAL CHARGES	27,000.00	27,000.00	27,661.00
32-44600 DEPRECIATION	0.00	0.00	550.97
32-44615 BAD DEBT EXPENSE	0.00	0.00	41,714.18
32-44700 BUDGET RESTRICTIONS	0.00	13,200.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>149,579.00</b>	<b>165,725.00</b>	<b>197,092.26</b>
<b>CAPITAL</b>			
32-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 32 UTILITY ACCT/COLLECTN</b>	<b>763,411.00</b>	<b>785,548.00</b>	<b>738,029.52</b>

**WATER PRODUCTION AND TREATMENT**  
**2016-17 BUDGET**  
**Dept. 33**

**MISSION STATEMENT**

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

**DESCRIPTION**

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and four Wells.

The City of Pampa has completed the drilling of four new water wells.

The Department is operated by Operations Management International, Inc. (OMI), Englewood, Colorado and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for RAW water obtained from the CRMWA includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for city owned ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and pH.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.

The Department is staffed with one Project Manager, one Lead Operator, one Maintenance person and one Operator. Departmental personnel are required to be certified by TCEQ. The staff includes one "A" Certified Water Operator, one "C" Certified Surface Water Operators, one "C" Certified Groundwater Operator and one "D" Certified Water Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state of the art technology. This wouldn't have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

## FUNDING

Water Production and Treatment is funded through the sale of water and is accounted for in the Enterprise Fund/Water and Wastewater.

## GOALS AND OBJECTIVES

1. Meet all federal and state water quality standards.
2. Have two operators upgrade their certifications.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving appearance of facilities.
5. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
6. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

**CITY OF PAMPA  
2016-2017 BUDGET**

31 -WATER & WASTEWATER  
33 WATER PRODUCTION/TREA  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
33-42010 COMMUNICATIONS	12,000.00	16,800.00	15,120.56
33-42020 POSTAGE AND FREIGHT	2,500.00	2,500.00	2,996.79
33-42045 PERMIT FEES	20,000.00	20,000.00	19,000.46
33-42046 WATER & WASTEWATER TESTNG	40,000.00	40,000.00	17,062.56
33-42050 ELECTRICITY	190,000.00	199,500.00	146,287.05
33-42060 GAS	3,500.00	4,500.00	4,532.04
33-42090 RENTAL OF EQUIPMENT	500.00	800.00	45.00
33-42430 PRINTING EXPENSE	3,000.00	3,000.00	2,608.00
33-42570 MISC. CONTRACT LABOR	745,129.00	745,129.00	724,282.32
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,016,629.00</b>	<b>1,032,229.00</b>	<b>931,934.78</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
33-43020 OPERATING EXPENSE	500.00	500.00	0.00
33-43050 CHEMICALS	50,000.00	57,000.00	28,004.10
33-43210 MINOR TOOLS AND APPARATUS	700.00	800.00	0.00
33-43220 MNT-BUILDINGS	2,000.00	3,300.00	5,091.75
33-43250 MNT-IMPROVEMENTS	1,700.00	1,700.00	0.00
33-43270 MNT-OFFICE EQUIPMENT	200.00	100.00	0.00
33-43300 MNT-MACHINERY	200.00	200.00	7.50
33-43360 MNT-WELLS, PUMPS & ROTORS	45,000.00	61,200.00	32,336.20
33-43380 MNT-RESERVOIRS AND TANKS	25,000.00	25,000.00	21,391.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>125,300.00</b>	<b>149,800.00</b>	<b>86,830.55</b>
<b>OTHER CHARGES</b>			
33-44040 INSURANCE & BONDS	3,333.00	1,925.00	1,777.85
33-44090 CRMWA - OPERATION & MAINT	607,766.00	373,894.00	528,076.21
33-44095 CRMWA - VARIABLE COST	331,065.00	379,536.00	194,313.04
33-44300 PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00
33-44350 ADMINISTRATIVE FEES	236,190.00	236,190.00	236,190.00
33-44500 INTEREST & FISCAL CHARGES	459,369.00	476,087.00	403,748.75
33-44510 PRINCIPAL RETIREMENT	740,342.00	531,865.00	0.00
33-44600 DEPRECIATION	0.00	0.00	749,138.06
33-44700 BUDGET RESTRICTIONS	0.00	5,000.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>2,404,065.00</b>	<b>2,030,497.00</b>	<b>2,139,243.91</b>
<b>CAPITAL</b>			
33-45030 IMPROVEMENTS	0.00	251,500.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>251,500.00</b>	<b>0.00</b>
<b>TOTAL 33 WATER PRODUCTION/TREA</b>	<b>3,545,994.00</b>	<b>3,464,026.00</b>	<b>3,158,009.24</b>

**WATER DISTRIBUTION  
2016-17 BUDGET  
Dept. 34**

**MISSION STATEMENT**

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

**Description**

This Department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

2 "	-	16,656	linear ft.
4 "	-	300,865	linear ft.
6 "	-	252,789	linear ft.
8 "	-	63,004	linear ft.
10 "	-	68,671	linear ft.
12 "	-	49,297	linear ft.
16 "	-	48,848	linear ft.
20 "	-	10,659	linear ft.
24 "	-	2,625	linear ft.
30 "	-	2,400	linear ft.
Total		<u>815,814</u>	linear ft.

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

**GOAL AND OBJECTIVES**

1. Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
2. Reduce the occurrence of water line repairs.
3. Continue valve program to locate and operate all valves within the distribution system 100/year.
4. Meter replacement to the new AMR/smart meters.
5. Fire hydrant change out program 30/year.
6. Valve replacement program 20/year.
7. Perform a quality flush on 100 fire hydrants a year.
8. Restore streets and alleys to acceptable quality after excavation.
9. To perform any job that is asked of us to help the City become a safer and better place to live, work and play.

**BUDGET HIGHLIGHTS**

- Installation of the AMR/Smart Meter Program
- Continue the Water Main Replacement Program
- Continue the Fire Hydrant Replacement Program.
- Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

CITY OF PAMPA  
2016-2017 BUDGET

31 -WATER & WASTEWATER  
34 WATER DISTRIBUTION  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
34-41010 SALARIES AND WAGES	350,149.00	340,816.00	317,351.20
34-41020 LONGEVITY PAY	3,548.00	3,286.00	2,508.00
34-41030 OVERTIME PAY	25,000.00	25,000.00	33,778.62
34-41035 STEP-UP PAY	500.00	500.00	0.00
34-41060 INCENTIVE PAY	3,300.00	3,200.00	2,900.62
34-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
34-41070 TEXAS MUNICIPAL RETIREMENT	83,425.00	81,360.00	69,872.04
34-41075 MEDICARE TAX EXPENSE	5,554.00	5,417.00	5,005.28
34-41080 SOCIAL SECURITY TAX EXPENSE	23,748.00	23,160.00	21,402.06
34-41085 LTD, AD&D, & LIFE INSURANCE	1,382.00	1,300.00	1,208.59
34-41086 WORKERS COMPENSATION	16,913.00	6,245.00	5,951.10
34-41090 HEALTH INSURANCE	67,500.00	58,320.00	46,259.29
34-41096 MEMBERSHIP AIRMED	405.00	405.00	360.00
34-41097 DENTAL INSURANCE	1,296.00	1,296.00	1,296.00
TOTAL PERSONNEL SERVICES	583,260.00	550,845.00	508,432.80
<b>CONTRACTUAL SERVICES</b>			
34-42010 COMMUNICATIONS	4,000.00	4,760.00	4,477.77
34-42020 POSTAGE AND FREIGHT	500.00	500.00	617.44
34-42040 DUES & SUBSCRIPTIONS	5,000.00	4,000.00	5,655.50
34-42050 ELECTRICITY	4,000.00	4,000.00	2,810.03
34-42060 GAS	5,000.00	5,000.00	4,490.17
34-42090 RENTAL OF EQUIPMENT	1,800.00	1,700.00	912.35
34-42125 BUSINESS EXPENSE	350.00	450.00	500.20
34-42130 PROFESSIONAL DEVELOPMENT	2,100.00	2,840.00	2,328.08
34-42155 EMPLOYEE TRAINING EXPENSE	500.00	800.00	1,189.00
34-42180 LAUNDRY SERVICE	0.00	0.00	0.00
34-42430 PRINTING EXPENSE	500.00	500.00	221.60
34-42520 EMPLOYEE LICENSES	1,000.00	600.00	0.00
TOTAL CONTRACTUAL SERVICES	24,750.00	25,150.00	23,202.14
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
34-43010 OFFICE EXPENSE	450.00	450.00	52.52
34-43020 OPERATING EXPENSE	3,900.00	8,900.00	5,922.54
34-43030 JANITOR SUPPLIES	500.00	354.00	844.46
34-43040 CLOTHING & LINEN	3,600.00	2,800.00	5,898.19
34-43050 CHEMICALS	500.00	500.00	194.97
34-43090 EDUCATIONAL	500.00	500.00	0.00
34-43145 COMPUTER SOFTWARE	1,855.00	2,155.00	1,569.71
34-43150 MEDICAL SUPPLIES	0.00	0.00	11.99
34-43200 MOTOR FUEL AND LUBRICANTS	15,000.00	16,745.00	21,407.54
34-43210 MINOR TOOLS AND APPARATUS	20,000.00	20,000.00	26,878.03
34-43250 MNT-IMPROVEMENTS	108,900.00	127,901.00	142,057.68
34-43275 MNT-COMPUTER EQUIPMENT	11,600.00	11,600.00	0.00
34-43280 MNT-AUTO EQUIPMENT	11,500.00	15,719.00	6,738.86
34-43300 MNT-MACHINERY	10,000.00	17,800.00	10,993.35
34-43340 MNT-COMMUNICATIONS EQUIP	500.00	51.00	0.00
34-43430 MNT-OTHER EQUIPMENT	0.00	2,645.00	284.19
34-43440 MNT-TIRES/TUBES	4,500.00	5,300.00	2,571.93
34-43450 MNT-WATER METERS & BOXES	4,000.00	8,000.00	32,652.10
TOTAL SUPPLIES, MATERIAL & MNT	197,305.00	241,420.00	258,078.06
<b>OTHER CHARGES</b>			
34-44040 INSURANCE & BONDS	14,757.00	13,616.00	13,497.89
34-44045 VEHICLE LEASE	8,078.00	15,000.00	15,000.00
34-44047 EXTERNAL VEHICLE LEASE	6,922.00	2,804.00	0.00
34-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	4,004.00	2,174.39
34-44200 TRANSFERS TO OTHER FUNDS	17,560.00	17,560.00	0.00
34-44300 PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00
34-44350 ADMINISTRATIVE FEES	179,279.00	179,279.00	179,279.00
34-44500 INTEREST & FISCAL CHARGES	1,108.00	29,777.00	78,996.85
34-44510 PRINCIPAL RETIREMENT	23,100.00	654,564.00	0.00
34-44600 DEPRECIATION	0.00	0.00	157,591.10
34-44700 BUDGET RESTRICTIONS	0.00	29,230.00	0.00
TOTAL OTHER CHARGES	276,804.00	971,834.00	472,539.23
<b>CAPITAL</b>			
34-45030 IMPROVEMENTS	0.00	322,783.00	0.00
34-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
34-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00
34-45080 OTHER EQUIPMENT	0.00	56,000.00	0.00
TOTAL CAPITAL	0.00	378,783.00	0.00
TOTAL 34 WATER DISTRIBUTION	1,082,119.00	2,168,032.00	1,262,252.23

**WASTEWATER COLLECTION  
2016-17 BUDGET  
Dept. 35**

**MISSION STATEMENT**

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

**DESCRIPTION**

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

6 "	-	293,701	linear ft.
8 "	-	152,209	linear ft.
10 "	-	54,602	linear ft.
12 "	-	54,202	linear ft.
15 "	-	19,367	linear ft.
18 "	-	34,470	linear ft.
30 "	-	3,339	linear ft.
Total		<u>611,890</u>	linear ft.

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

**GOALS AND OBJECTIVES**

1. Provide a safe and efficient collection of wastewater (sewer).
2. Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.
3. Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.
4. Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.
5. Video inspect mains and laterals to help find infiltration/inflow into the collection system.
6. Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.
7. Smoke testing the collection system to curtail infiltration/inflow into the collection system.
8. Repair and/or replace main sewer lines as needed to keep the collection system working properly.
9. Update the collection system grid map and input information into database for easy and more accurate access to collection system information.
10. Training on excavating, trenching, shoring, and confined space entry.
11. Maintain a safe working environment for the employees and the general public in work zones.

**CITY OF PAMPA  
2016-2017 BUDGET**

31 - WATER & WASTEWATER  
35 WASTEWATER COLLECTION  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
35-41010 SALARIES AND WAGES	202,544.00	263,380.00	236,201.42
35-41020 LONGEVITY PAY	928.00	2,164.00	1,708.00
35-41030 OVERTIME PAY	20,000.00	20,000.00	20,044.70
35-41060 INCENTIVE PAY	840.00	2,800.00	2,723.04
35-41066 CELL PHONE ALLOWANCE	360.00	900.00	690.00
35-41070 TEXAS MUNICIPAL RETIREMENT	48,934.00	62,985.00	46,533.52
35-41075 MEDICARE TAX EXPENSE	3,258.00	4,193.00	3,338.00
35-41080 SOCIAL SECURITY TAX EXPENSE	13,930.00	17,930.00	14,272.49
35-41085 LTD, AD&D, & LIFE INSURANCE	806.00	843.00	802.14
35-41086 WORKERS COMPENSATION	7,356.00	3,525.00	3,302.76
35-41090 HEALTH INSURANCE	45,000.00	45,360.00	29,748.26
35-41096 MEMBERSHIP AIRMED	270.00	259.00	225.00
35-41097 DENTAL INSURANCE	864.00	1,008.00	1,008.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>345,090.00</b>	<b>425,347.00</b>	<b>360,597.33</b>
<b>CONTRACTUAL SERVICES</b>			
35-42010 COMMUNICATIONS	5,000.00	6,542.00	6,301.06
35-42020 POSTAGE AND FREIGHT	700.00	500.00	543.45
35-42040 DUES & SUBSCRIPTIONS	5,000.00	5,000.00	6,292.20
35-42050 ELECTRICITY	4,000.00	5,200.00	3,782.03
35-42060 GAS	5,000.00	5,250.00	6,167.38
35-42090 RENTAL OF EQUIPMENT	500.00	500.00	834.54
35-42125 BUSINESS EXPENSE	0.00	20.00	626.68
35-42130 PROFESSIONAL DEVELOPMENT	3,200.00	6,860.00	1,615.08
35-42155 EMPLOYEE TRAINING EXPENSE	500.00	758.00	1,181.40
35-42430 PRINTING EXPENSE	200.00	200.00	0.00
35-42510 FREIGHT & EXPRESS	0.00	200.00	0.00
35-42520 EMPLOYEE LICENSES	500.00	500.00	0.00
35-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00
35-42580 PHYSICAL EXAMINATIONS	800.00	800.00	880.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>25,400.00</b>	<b>32,330.00</b>	<b>28,223.82</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
35-43010 OFFICE EXPENSE	500.00	500.00	408.53
35-43020 OPERATING EXPENSE	5,500.00	7,700.00	6,621.17
35-43030 JANITOR SUPPLIES	0.00	300.00	240.21
35-43040 CLOTHING & LINEN	3,000.00	3,800.00	2,919.53
35-43050 CHEMICALS	2,000.00	5,300.00	4,409.22
35-43090 EDUCATIONAL	500.00	480.00	0.00
35-43145 COMPUTER SOFTWARE	3,260.00	3,000.00	3,001.26
35-43150 MEDICAL SUPPLIES	200.00	200.00	33.35
35-43200 MOTOR FUEL AND LUBRICANTS	10,000.00	13,375.00	12,965.02
35-43210 MINOR TOOLS AND APPARATUS	10,000.00	16,075.00	20,183.00
35-43215 COMPUTER EQ/REPAIR PARTS	500.00	0.00	715.94
35-43220 MNT-BUILDINGS	9,000.00	11,800.00	13,188.64
35-43250 MNT-IMPROVEMENTS	30,000.00	30,105.00	38,113.88
35-43280 MNT-AUTO EQUIPMENT	7,500.00	7,000.00	8,684.67
35-43300 MNT-MACHINERY	10,000.00	11,700.00	12,593.60
35-43340 MNT-COMMUNICATIONS EQUIP	250.00	250.00	0.00
35-43430 MNT-OTHER EQUIPMENT	0.00	0.00	953.00
35-43440 MNT-TIRES/TUBES	2,000.00	2,500.00	607.43
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>94,210.00</b>	<b>114,085.00</b>	<b>125,638.45</b>
<b>OTHER CHARGES</b>			
35-44040 INSURANCE & BONDS	19,133.00	17,006.00	17,297.42
35-44045 VEHICLE LEASE	15,000.00	15,000.00	15,000.00
35-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	6,040.00	8,704.70
35-44200 TRANSFERS TO OTHER FUNDS	9,150.00	9,150.00	9,150.00
35-44300 PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00
35-44350 ADMINISTRATIVE FEES	153,877.00	153,877.00	153,877.00
35-44600 DEPRECIATION	0.00	0.00	143,068.48
35-44700 BUDGET RESTRICTIONS	0.00	57,590.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>223,160.00</b>	<b>284,663.00</b>	<b>373,097.60</b>
<b>CAPITAL</b>			
35-45030 IMPROVEMENTS	0.00	27,895.00	0.00
35-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
35-45080 OTHER EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>27,895.00</b>	<b>0.00</b>
<b>TOTAL 35 WASTEWATER COLLECTION</b>	<b>687,860.00</b>	<b>884,320.00</b>	<b>887,557.20</b>

**WASTEWATER TREATMENT  
2016-17 BUDGET  
Dept. 36**

**MISSION STATEMENT**

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment Facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

**DESCRIPTION**

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and also the Prison Lift Station.

The Department is operated by Operations Management International, Inc. (OMI), and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/de-chlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be de-chlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows.

The Department is staffed with one Project Manager (1/2 time spent on water filtration plant, booster station and wells), one lead operator, one operator, and one maintenance technician (3/4 time spent on water filtration, booster station and wells). Operator certifications are as follows: A=1, B=1 and C=1.

The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

**FUNDING**

The plant is funded through the Enterprise Fund/Water and Wastewater with revenues generated from sewer collection fees.

## GOALS AND OBJECTIVES

1. No permit violations.
2. Two operators will upgrade their certification.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving facility appearance.
5. Review and recommend further improvements to existing plant infrastructure.
6. Increase security and improve remote monitoring capabilities.
7. Improve screening capabilities for the reuse water system.
8. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
9. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

**CITY OF PAMPA  
2016-2017 BUDGET**

31 -WATER & WASTEWATER  
36 WASTEWATER TREATMENT  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
36-42010 COMMUNICATIONS	2,500.00	4,488.00	3,284.04
36-42020 POSTAGE AND FREIGHT	1,000.00	0.00	175.25
36-42045 PERMIT FEES	25,000.00	25,000.00	18,060.00
36-42050 ELECTRICITY	75,000.00	75,000.00	58,860.85
36-42090 RENTAL OF EQUIPMENT	0.00	245.00	0.00
36-42570 MISC. CONTRACT LABOR	319,241.00	319,241.00	310,406.64
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>422,741.00</b>	<b>423,974.00</b>	<b>390,786.78</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
36-43050 CHEMICALS	50,000.00	50,000.00	46,176.79
36-43220 MNT-BUILDINGS	800.00	800.00	155.00
36-43250 MNT-IMPROVEMENTS	100.00	2,000.00	0.00
36-43360 MNT-WELLS, PUMPS & ROTORS	55,000.00	51,867.00	74,391.11
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>105,900.00</b>	<b>104,667.00</b>	<b>120,722.90</b>
<b>OTHER CHARGES</b>			
36-44300 PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00
36-44350 ADMINISTRATIVE FEES	94,972.00	94,972.00	94,972.00
36-44600 DEPRECIATION	0.00	0.00	157,933.19
36-44700 BUDGET RESTRICTIONS	0.00	10,700.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>120,972.00</b>	<b>131,672.00</b>	<b>278,905.19</b>
<b>CAPITAL</b>			
36-45030 IMPROVEMENTS	1,600,000.00	1,033,000.00	0.00
36-45080 OTHER EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>1,600,000.00</b>	<b>1,033,000.00</b>	<b>0.00</b>
<b>TOTAL 36 WASTEWATER TREATMENT</b>	<b>2,249,613.00</b>	<b>1,693,313.00</b>	<b>790,414.87</b>

**AQUATICS CENTER  
2016-17 BUDGET  
Dept. 16**

MISSION STATEMENT

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

DESCRIPTION

The aquatic center, also known as Pampa H2O, is an outdoor family aquatic center with 7,600 square feet of water surface area and holds approximately 350,000 gallons of water. Amenities include a 2,700 sq. ft. bathhouse, three large water slides, a lazy river, children's play feature with bucket waterfall and a certified 25 meter competition pool with two diving boards. Season of operation is Memorial Day through Labor Day. The Center employs 80-90 seasonal staff members annually.

FUNDING

Funding for the aquatic center construction was a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and miscellaneous individual grants. Annual operations are funded through user fees.

PERFORMANCE INDICATORS

2014-15

Total Visitors	32,330
Revenue:	
Gate	\$233,850
Concessions	<u>\$ 85,752</u>
Total	\$319,332

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

32 -AQUATIC CENTER

REVENUES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32041	RENTALS FROM BUILDINGS	21,200	21,200	23,248
00-32063	SWIMMING POOL ADMISSION	218,000	218,000	210,332
00-32065	CONCESSIONS	73,500	73,500	85,752
00-32072	SALE OF MERCHANDISE	9,200	9,200	5,755
00-32073	MISCELLANEOUS	500	500	442
00-32097	INT. INCOME-NOW & IMMA	0	0	5
00-32100	CASH SHORT/LONG	0	0	4
00-33206	DONATIONS-SPECIAL PROJECT	0	0	3,100
00-33300	TRANSFERS FROM OTHER FUND	0	25,000	25,000
00-33301	TRANSFER IN-SPECIAL ITEM	0	0	3,111,128
<b>TOTAL REVENUES</b>		<b>\$322,400</b>	<b>\$347,400</b>	<b>\$3,464,765</b>

**CITY OF PAMPA  
2016-2017 BUDGET**

32 -AQUATIC CENTER  
32 AQUATIC CENTER  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
16-41030 OVERTIME PAY	0.00	0.00	2,582.06
16-41050 PART TIME & TEMPORARY PAY	150,000.00	145,000.00	146,399.28
16-41075 MEDICARE TAX EXPENSE	2,175.00	2,103.00	2,160.35
16-41080 SOCIAL SECURITY TAX EXPENSE	9,300.00	8,990.00	9,237.24
16-41086 WORKERS COMPENSATION	4,400.00	4,200.00	4,032.20
<b>TOTAL PERSONNEL SERVICES</b>	<b>165,875.00</b>	<b>160,293.00</b>	<b>164,411.13</b>
<b>CONTRACTUAL SERVICES</b>			
16-42010 COMMUNICATIONS	3,000.00	4,000.00	5,286.51
16-42020 POSTAGE AND FREIGHT	500.00	300.00	629.18
16-42030 ADVERTISING	3,000.00	4,900.00	6,591.87
16-42050 ELECTRICITY	19,000.00	19,000.00	18,206.28
16-42060 GAS	19,000.00	14,180.00	11,836.38
16-42090 RENTAL OF EQUIPMENT	0.00	230.00	215.13
16-42430 PRINTING EXPENSE	800.00	700.00	509.70
16-42570 MISC. CONTRACT LABOR	1,000.00	0.00	650.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>46,300.00</b>	<b>43,310.00</b>	<b>43,925.05</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
16-43010 OFFICE EXPENSE	500.00	470.00	906.74
16-43020 OPERATING EXPENSE	800.00	500.00	899.29
16-43030 JANITOR SUPPLIES	1,200.00	1,500.00	1,439.93
16-43040 CLOTHING & LINEN	2,000.00	2,200.00	3,495.83
16-43045 CUSTOMER MERCHANDISE	5,000.00	5,650.00	7,820.43
16-43050 CHEMICALS	18,000.00	21,800.00	21,846.59
16-43070 AGRICULTURE	0.00	200.00	1,227.16
16-43080 RECREATIONAL	3,000.00	5,420.00	4,199.72
16-43150 MEDICAL SUPPLIES	500.00	100.00	147.65
16-43160 CONCESSIONS	48,000.00	49,300.00	57,099.14
16-43210 MINOR TOOLS AND APPARATUS	3,000.00	7,614.00	1,165.35
16-43220 MNT-BUILDINGS	0.00	386.00	26.61
16-43250 MNT-IMPROVEMENTS	0.00	150.00	236.47
16-43300 MNT-MACHINERY	2,000.00	0.00	0.00
16-43330 MNT-SWIMMING POOLS	4,000.00	5,900.00	15,575.80
16-43410 MNT-UNDERGROUND SPRINKLER	250.00	500.00	0.00
16-43430 MNT-OTHER EQUIPMENT	250.00	0.00	476.19
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>88,500.00</b>	<b>101,690.00</b>	<b>116,562.90</b>
<b>OTHER CHARGES</b>			
16-44040 INSURANCE & BONDS	8,948.00	7,588.00	7,505.86
16-44500 INTEREST & FISCAL CHARGES	500.00	3,600.00	2,610.93
16-44600 DEPRECIATION	0.00	0.00	156,648.75
16-44700 BUDGET RESTRICTIONS	0.00	30,600.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>9,448.00</b>	<b>41,788.00</b>	<b>166,765.54</b>
<b>CAPITAL</b>			
16-45080 OTHER EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 32 AQUATIC CENTER</b>	<b>310,123.00</b>	<b>347,081.00</b>	<b>491,664.62</b>

**City of Pampa, Texas  
2016-17 Budget**

**Reconciliation of Solid Waste Fund 38**

<b>Revenues</b>	<b>\$ 2,051,000</b>
<b>Expenditures</b>	<b>\$ 2,772,338</b>
<b>Excess of Revenues over (under) expenditures</b>	<b>\$ (721,338)</b>
<b>Use of restricted funds and retained earnings for         construction of new cell</b>	<b>\$ -</b>
	<b>\$ 721,338</b>
<b>Reconciled Excess of Revenues over expenditures</b>	<b>\$ -</b>

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

38 -SOLID WASTE MANAGEMENT

REVENUES

REVENUES		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32039	OTHER GRANTS	0	9405	9,573
00-32069	LANDFILL OPERATOR FEES	2,040,000	2,040,000	2,033,115
00-32073	MISCELLANEOUS	10,000	10,000	11,575
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	500
00-32078	INTEREST INCOME-INVESTMNT	0	0	0
00-32097	INT. INCOME-NOW & IMMA	1,000	1,000	783
00-32100	CASH SHORT OR LONG	0	0	(16)
00-34000	GAIN IN SALES OF ASSETS	0	0	0
<b>TOTAL REVENUES</b>		<b>\$2,051,000</b>	<b>\$2,060,405</b>	<b>\$2,055,529</b>

**LANDFILL COMPOSTING/RECYCLING**  
**2016-17 BUDGET**  
**Dept. 28**

**MISSION STATEMENT**

The mission of the Landfill Composting/Recycling Department is to provide service to the citizens of Pampa and the surrounding area by offering the opportunity for recycling. By providing these services at no charge, valuable landfill space is saved. All composting/recycling procedures are done in accordance with applicable state and federal requirements.

**DESCRIPTION**

The Composting Department maintains a fleet of one backhoe, one front end loader, and one SCARAB Windrow Composting Machine.

The curbside collection of grass clippings runs seasonal from April through September.

The Recycling center operates at the entrance of the Landfill. The newly constructed facility houses the city bailing operation and serves the citizens and area community Drop-off Center for recycled goods.

Currently the department employs one full time employee for the bailing operation and two part time seasonal employees that pick up grass clippings for composting.

**FUNDING**

The Composting/Recycling Department is funded by the MSW Landfill which is accounted for within the Enterprise Fund with additional revenue being generated by the sale of recycled goods.

**GOALS AND OBJECTIVES**

1. Continue educating citizens about collection options to include the recycling and composting programs.
2. Construct recycling programs to better serve the citizens and community.
3. Strive for higher professionalism.
4. Cross train employees for efficiency.
5. Send operator to classes provided by the TCEQ for certification in composting operations.
6. Construct building to house SCARAB Windrow Composting machine.
7. Reliable Tree chipping services.

**BUDGET HIGHLIGHTS**

The City of Pampa Recycle Center has diverted over 1,000 tons of recyclable material from entering into the Landfill space since opening January, 2012.

**CITY OF PAMPA  
2016-2017 BUDGET**

38 -SOLID WASTE MANAGEMENT FN  
28 LANDFILL COMPOSTING  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
28-41010 SALARIES AND WAGES	24,621.00	37,884.00	42,901.11
28-41020 LONGEVITY PAY	56.00	420.00	336.00
28-41030 OVERTIME PAY	1,000.00	1,000.00	5,262.66
28-41050 PART TIME & TEMPORARY PAY	20,000.00	20,000.00	18,980.00
28-41060 INCENTIVE PAY	0.00	540.00	540.02
28-41070 TEXAS MUNICIPAL RETIREMENT	5,592.00	8,678.00	10,085.41
28-41075 MEDICARE TAX EXPENSE	662.00	868.00	955.15
28-41080 SOCIAL SECURITY TAX EXPENSE	2,832.00	3,710.00	4,084.08
28-41085 LTD, AD&D, & LIFE INSURANCE	104.00	121.00	166.69
28-41086 WORKERS COMPENSATION	4,995.00	2,607.00	2,523.25
28-41090 HEALTH INSURANCE	7,500.00	6,480.00	7,077.57
28-41096 MEMBERSHIP AIRMED	45.00	90.00	45.00
28-41097 DENTAL INSURANCE	144.00	144.00	144.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>67,551.00</b>	<b>82,542.00</b>	<b>93,100.94</b>
<b>CONTRACTUAL SERVICES</b>			
28-42020 POSTAGE AND FREIGHT	0.00	0.00	140.80
28-42130 PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>500.00</b>	<b>0.00</b>	<b>140.80</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
28-43010 OFFICE EXPENSE	0.00	300.00	79.02
28-43020 OPERATING EXPENSE	500.00	1,100.00	355.00
28-43030 JANITOR SUPPLIES	500.00	500.00	411.56
28-43050 CHEMICALS	500.00	500.00	0.00
28-43200 MOTOR FUEL AND LUBRICANTS	500.00	500.00	207.80
28-43210 MINOR TOOLS AND APPARATUS	2,000.00	11,505.00	5,778.38
28-43250 MNT-IMPROVEMENTS	0.00	1,000.00	0.00
28-43280 MNT-AUTO EQUIPMENT	1,500.00	1,500.00	1,444.17
28-43300 MNT-MACHINERY	3,000.00	3,000.00	2,636.08
28-43440 MNT-TIRES/TUBES	500.00	2,000.00	1,228.72
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>9,000.00</b>	<b>21,905.00</b>	<b>12,140.73</b>
<b>OTHER CHARGES</b>			
28-44040 INSURANCE & BONDS	194.00	194.00	200.02
238-44700 BUDGET RESTRICTIONS	0.00	1,500.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>194.00</b>	<b>1,694.00</b>	<b>200.02</b>
<b>CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 28 LANDFILL COMPOSTING</b>	<b>77,245.00</b>	<b>106,141.00</b>	<b>105,582.49</b>

**MUNICIPAL SOLID WASTE LANDFILL  
2016-17 BUDGET  
Dept. 38**

MISSION STATEMENT

The mission of the MSW Landfill is to provide outstanding sanitation services for the citizens of Pampa and surrounding areas. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The MSW Landfill maintains a fleet of two compactors, two scrapers, one tractor, one backhoe, one dozer, one motor grader and one mulcher for ADC to facilitate the disposal of 63,000 tons of solid waste each year.

The MSW landfill operates with a Subtitle D Class I permit and is located northeast of Pampa.

FUNDING

The MSW Landfill generates revenue from user fees for refuse pickup and disposal fees from surrounding cities, approximately twenty, that use our facility. The MSW Landfill Department is accounted for within the Enterprise Fund.

Pampa residences are allowed to dispose of 1,000 pounds of refuse per month for free with proof of residency in the form of their City utility bill. After the 1,000 pounds has been met they are required to pay disposals fees at the rate established for commercial users.

GOALS AND OBJECTIVES

1. Strive for higher compaction rate.
2. Continue use of ADC.
3. Provide outstanding sanitation services to the citizens of Pampa and surrounding areas.
4. Safety for all employees and visitors.
5. Strive for higher professionalism.
6. Cross train employees for efficiency.
7. Maintain Solid Waste Certifications for all sanitation employees.
8. Adequately educate employees and customers of the importance of waste stream diversion, thus giving longevity for the landfill.
9. Violation free inspections, as have been in the past five.

**CITY OF PAMPA  
2016-2017 BUDGET**

**38 -SOLID WASTE MANAGEMENT FN  
38 SOLID WASTE LANDFILL  
DEPARTMENT EXPENDITURES**

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>PERSONNEL SERVICES</b>			
38-41010 SALARIES AND WAGES	227,860.00	202,709.00	178,292.86
38-41020 LONGEVITY PAY	1,656.00	899.00	772.00
38-41030 OVERTIME PAY	15,000.00	15,000.00	13,033.41
38-41035 STEP-UP PAY	500.00	500.00	0.00
38-41050 PART TIME & TEMPORARY PAY	0.00	500.00	0.00
38-41060 INCENTIVE PAY	1,620.00	1,100.00	1,080.04
38-41066 CELL PHONE ALLOWANCE	900.00	900.00	810.00
38-41070 TEXAS MUNICIPAL RETIREMENT	53,913.00	48,171.00	36,098.94
38-41075 MEDICARE TAX EXPENSE	3,589.00	3,214.00	2,586.51
38-41080 SOCIAL SECURITY TAX EXPENSE	15,347.00	13,743.00	11,059.40
38-41085 LTD, AD&D, & LIFE INSURANCE	898.00	726.00	590.87
38-41086 WORKERS COMPENSATION	14,719.00	7,447.00	7,217.15
38-41090 HEALTH INSURANCE	45,000.00	38,800.00	18,623.96
38-41096 MEMBERSHIP AIRMED	270.00	225.00	225.00
38-41097 DENTAL INSURANCE	864.00	864.00	864.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>382,136.00</b>	<b>334,798.00</b>	<b>271,254.14</b>
<b>CONTRACTUAL SERVICES</b>			
38-42010 COMMUNICATIONS	3,500.00	4,000.00	4,621.39
38-42020 POSTAGE AND FREIGHT	1,500.00	600.00	1,070.97
38-42040 DUES & SUBSCRIPTIONS	4,000.00	3,500.00	7,267.62
38-42044 LANDFILL CLOSURE EXPENSE	0.00	0.00	58,369.00
38-42045 PERMIT FEES	191,000.00	182,749.00	94,442.13
38-42050 ELECTRICITY	4,500.00	6,500.00	4,838.86
38-42060 GAS	3,400.00	3,900.00	2,165.25
38-42090 RENTAL OF EQUIPMENT	500.00	0.00	844.28
38-42125 BUSINESS EXPENSE	100.00	300.00	76.77
38-42130 PROFESSIONAL DEVELOPMENT	1,500.00	900.00	0.00
38-42430 PRINTING EXPENSE	100.00	300.00	0.00
38-42490 LABORATORY TESTING	4,000.00	1,400.00	1,790.75
38-42520 EMPLOYEE LICENSES	50.00	50.00	24.00
38-42530 UNCLASSIFIED PROFESSIONAL	500.00	1,250.00	922.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>214,650.00</b>	<b>205,449.00</b>	<b>176,433.02</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
38-43010 OFFICE EXPENSE	2,500.00	1,800.00	1,912.80
38-43020 OPERATING EXPENSE	10,000.00	21,700.00	15,331.42
38-43030 JANITOR SUPPLIES	1,000.00	500.00	1,271.89
38-43040 CLOTHING & LINEN	3,000.00	3,500.00	2,004.80
38-43050 CHEMICALS	500.00	150.00	42.39
38-43145 COMPUTER SOFTWARE	500.00	350.00	8,870.00
38-43150 MEDICAL SUPPLIES	500.00	500.00	0.00
38-43200 MOTOR FUEL AND LUBRICANTS	89,000.00	83,387.00	104,560.44
38-43210 MINOR TOOLS AND APPARATUS	9,000.00	9,500.00	22,445.02
38-43220 MNT-BUILDINGS	2,000.00	1,370.00	2,404.67
38-43240 MNT-TRAFF SIGNALS/SIGNS/LIG	500.00	0.00	819.36
38-43250 MNT-IMPROVEMENTS	500.00	300.00	0.00
38-43275 MNT-COMPUTER EQUIPMENT	500.00	0.00	0.00
38-43280 MNT-AUTO EQUIPMENT	10,000.00	9,844.00	15,907.76
38-43300 MNT-MACHINERY	35,000.00	91,000.00	78,600.77
38-43340 MNT-COMMUNICATIONS EQUIP	2,000.00	1,400.00	411.83
38-43420 MNT-LANDFILL	15,000.00	14,000.00	13,839.95
38-43430 MNT-OTHER EQUIPMENT	3,500.00	2,500.00	3,178.48
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>185,000.00</b>	<b>241,801.00</b>	<b>271,601.58</b>
<b>OTHER CHARGES</b>			
38-44040 INSURANCE & BONDS	12,164.00	10,721.00	10,444.79
38-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
38-44047 EXTERNAL VEHICLE LEASE	6,152.00	3,262.00	0.00
38-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	5,231.00	0.00
38-44300 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	13,000.00
38-44350 ADMINISTRATIVE FEES	50,000.00	50,000.00	50,000.00
38-44500 INTEREST & FISCAL CHARGES	138,572.00	141,978.00	179,005.23
38-44501 INTEREST ON LEASES	0.00	0.00	2,944.14
38-44510 PRINCIPAL RETIREMENT	193,419.00	233,058.00	0.00
38-44600 DEPRECIATION	0.00	0.00	519,516.89
38-44700 BUDGET RESTRICTIONS	0.00	37,120.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>413,307.00</b>	<b>499,370.00</b>	<b>779,911.05</b>
<b>CAPITAL</b>			
38-45030 IMPROVEMENTS	1,500,000.00	0.00	0.00
38-45060 MACHINERY & EQUIPMENT	0.00	283,352.00	0.00
<b>TOTAL CAPITAL</b>	<b>1,500,000.00</b>	<b>283,352.00</b>	<b>0.00</b>
<b>TOTAL 38 SOLID WASTE LANDFILL</b>	<b>2,695,093.00</b>	<b>1,564,770.00</b>	<b>1,499,199.79</b>

**MUNICIPAL GOLF COURSE  
2016-17 BUDGET  
DEPT. 39**

MISSION STATEMENT

The mission of Hidden Hills Public Golf Course is to promote golf in the City of Pampa and the surrounding area by providing a quality facility which offers a place for recreational enjoyment for all people and to stimulate economic development through a well maintained facility. To provide the best overall public golf course experience in the region. Our goal has always been to offer the best golf experience for the most affordable price to all citizens young and old. COME EXPERIENCE THE HILLS !!!

DESCRIPTION

The Hidden Hills Public Golf course has been constructed to provide recreation to the citizens of Pampa and Gray County. Prior to the construction of this golf course, residents of Pampa were required to travel a minimum of thirty miles to gain access to a public course.

Hidden Hills was designed and built by Ray Hardy and was built from the partnership of three parties, private donations and volunteers, Gray County, and the City of Pampa. Opened in 1990, Hidden Hills has become a popular place to play in the North Texas Region. The course offers over 100 feet of slope, deep valleys, extreme elevation changes, and a creek that winds through its back nine. Hidden Hills was recognized in 2014 as the 4<sup>th</sup> best economy course in the State of Texas by the Dallas Morning News.

An additional benefit of the golf course concerns economic development. A public facility makes the Pampa area more attractive to prospective businesses searching for an industrial location. The course will also provide permanent and seasonal employment and will serve to retain businesses in Pampa by providing a local alternative to golfers traveling out of the community. Since Hidden Hills opened in 1990, \$10,000,000 has been spent in Pampa from out of county play.

GOALS AND OBJECTIVES

1. Maintain or improve upon Three-star rating that Pampa Municipal Golf Course received in the 2009-2014 edition of Golf Digest Places to Play. A One-star rating is basic golf, a Two-star rating is good, not great but not a rip-off either; a Three-star rating is very good – Tell a friend it's worth getting off the highway to play; a Four-star rating is outstanding- Plan your next vacation around it, and a Five-star rating is golf at its absolute best – Pay any price at least once in your life.
  - a. Promote golf through the establishment of tourneys, lessons and free publicity.
  - b. Serve the public with a customer service oriented attitude and in a professional manner.
  - c. Rebuild 18 tee boxes and add water to all areas around the greens and along the fairways.
  - d. Continue tree program for the beauty and protection of the golf course.
  - e. Provide for additions to the irrigation system, and provide additional drainage and continue to improve quality of grass.
  - f. To become #1 economy course in Texas.

BUDGET HIGHLIGHTS

- The effluent water project with pipeline from the wastewater plant to the golf course which includes a 300,000 gallon water storage tank and new pump station which was completed in May 2002. Currently, Hidden Hills uses 100% reclaimed water.
- Hidden Hills has maintained a membership of 250 to 350 card holdings and rounds from 22,000 to 25,000 per year.
- Hidden Hills continues to strive to operate on a break even basis, and in the past have been within 10- 25 percent, revenue verses our cost to operate.

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

39 -GOLF COURSE

REVENUES

REVENUES		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32039	OTHER GRANTS	0	30000	50000
00-32073	MISCELLANEOUS	100	100	52
00-32078	INT. INCOME-INVESTMENTS	0	0	0
00-32086	GREEN FEES	80,000	90,000	78,125
00-32087	ANNUAL PASSES	80,000	90,000	78,179
00-32088	CONCESSIONAIRE	5,000	5,000	3,993
00-32089	CART FEES	150,000	160,000	141,955
00-32090	DRIVING RANGE FEES	10,000	10,000	10,103
00-32097	INT. INCOME-NOW & IMMA	0	0	0
00-32100	CASH SHORT OR LONG	0	0	302
00-33206	DONATIONS-SPECIAL PROJECT	10,000	10,000	0
00-33300	TRANSFERS FROM OTHER FUND	146,000	141,000	141,000
00-34000	GAIN IN SALES OF ASSETS	0	0	0
<b>TOTAL REVENUES</b>		<b>\$481,100</b>	<b>\$536,100</b>	<b>\$503,708</b>

**CITY OF PAMPA  
2016-2017 BUDGET**

39 -GOLF COURSE  
39 GOLF COURSE  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
<b>CONTRACTUAL SERVICES</b>			
39-42010 COMMUNICATIONS	4,000.00	6,000.00	6,014.15
39-42020 POSTAGE AND FREIGHT	700.00	700.00	915.80
39-42030 ADVERTISING	4,000.00	4,000.00	3,573.00
39-42040 DUES & SUBSCRIPTIONS	250.00	250.00	0.00
39-42050 ELECTRICITY	20,700.00	23,000.00	20,338.22
39-42090 RENTAL OF EQUIPMENT	3,000.00	3,000.00	3,017.00
39-42180 LAUNDRY SERVICE	1,000.00	1,000.00	1,106.51
39-42430 PRINTING EXPENSE	1,000.00	1,200.00	1,080.60
39-42545 GOLF PRO COMMISSION	17,000.00	17,000.00	16,721.27
39-42550 GOLF PRO CONTRACT	214,310.00	214,310.00	208,198.86
39-42570 MISC. CONTRACT LABOR	1,000.00	3,000.00	1,080.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>266,960.00</b>	<b>273,460.00</b>	<b>262,045.41</b>
<b>SUPPLIES, MATERIAL &amp; MNT</b>			
39-43010 OFFICE EXPENSE	1,500.00	1,800.00	1,833.65
39-43020 OPERATING EXPENSE	7,200.00	8,000.00	10,262.54
39-43030 JANITOR SUPPLIES	1,000.00	1,200.00	1,150.28
39-43040 CLOTHING & LINEN	500.00	500.00	340.90
39-43050 CHEMICALS	5,850.00	4,000.00	2,418.05
39-43070 AGRICULTURAL EXPENSE	24,500.00	35,050.00	21,655.93
39-43145 COMPUTER SOFTWARE	500.00	500.00	170.00
39-43150 MEDICAL SUPPLIES	100.00	100.00	0.00
39-43200 MOTOR FUEL AND LUBRICANTS	10,000.00	9,017.00	11,342.43
39-43210 MINOR TOOLS AND APPARATUS	3,500.00	7,000.00	2,684.98
39-43220 MNT-BUILDINGS	3,500.00	5,000.00	5,038.45
39-43250 MNT-IMPROVEMENTS	6,300.00	11,000.00	2,115.90
39-43280 MNT-AUTO EQUIPMENT	1,000.00	1,000.00	458.61
39-43300 MNT-MACHINERY	8,500.00	10,500.00	6,561.67
39-43360 MNT-WELLS, PUMPS & ROTORS	2,000.00	4,000.00	192.99
39-43410 MNT-UNDERGROUND SPRINKLER	25,200.00	46,000.00	18,642.19
39-43430 MNT-OTHER EQUIPMENT	1,000.00	1,000.00	5,483.89
39-43440 MNT-TIRES/TUBES	500.00	500.00	0.00
<b>TOTAL SUPPLIES, MATERIAL &amp; MNT</b>	<b>102,650.00</b>	<b>146,167.00</b>	<b>90,352.46</b>
<b>OTHER CHARGES</b>			
39-44040 INSURANCE & BONDS	2,503.00	3,392.00	2,334.01
39-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	575.00	3,721.79
39-44350 ADMINISTRATIVE FEES	26,300.00	26,300.00	26,300.00
39-44500 INTEREST & FISCAL CHARGES	7,081.00	10,200.00	7,293.87
39-44501 INTEREST ON LEASES	148.00	3,157.00	6,426.84
39-44510 PRINCIPAL RETIREMENT	75,000.00	71,828.00	0.00
39-44600 DEPRECIATION	0.00	0.00	116,842.73
39-44700 BUDGET RESTRICTIONS	0.00	500.00	0.00
<b>TOTAL OTHER CHARGES</b>	<b>111,032.00</b>	<b>115,952.00</b>	<b>162,919.24</b>
<b>CAPITAL</b>			
39-45030 IMPROVEMENTS	0.00	0.00	0.00
39-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL 39 GOLF COURSE</b>	<b>480,642.00</b>	<b>535,579.00</b>	<b>515,317.11</b>

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

62 -DENTAL BENEFITS TRUST

REVENUES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32097 INT. INCOME-NOW & IMMA	10	10	9
00-32250 INSURANCE EQUITY RETURN	80,000	93,000	79,811
TOTAL REVENUES	<u>\$80,010</u>	<u>\$93,010</u>	<u>\$79,819</u>

**CITY OF PAMPA  
2016-2017 BUDGET**

62 -DENTAL BENEFITS TRUST  
DENTAL BENEFITS  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
CONTRACTUAL SERVICES			
55-42590 ADMIN FEES-DENTAL	5,600.00	6,200.00	5,644.00
TOTAL CONTRACTUAL SERVICES	5,600.00	6,200.00	5,644.00
OTHER CHARGES			
55-44320 CLAIMS PAID - HEALTH BENE	65,000.00	75,000.00	85,980.08
TOTAL OTHER CHARGES	65,000.00	75,000.00	85,980.08
TOTAL DENTAL BENEFITS	70,600.00	81,200.00	91,624.08

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

66 -CAPITAL PROJECTS

REVENUES

		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32078	INTEREST INCOME-INVESTMNT	0	0	0
00-32097	INT. INCOME-NOW & IMMA	0	0	10
00-33300	TRANSFERS FROM OTHER FUNDS	0	0	0
TOTAL REVENUES		\$0	\$0	\$10

**CITY OF PAMPA  
2016-2017 BUDGET**

66 -CAPITAL PROJECTS  
CAPITAL PROJECTS  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
CONTRACTUAL SERVICES	0.00	0.00	0.00
SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	0.00	0.00
CAPITAL			
55-45030 IMPROVEMENTS	0.00	0.00	44,154.05
TOTAL CAPITAL	0.00	0.00	44,154.05
TOTAL CAPITAL PROJECTS	0.00	0.00	44,154.05

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

65 -M K BROWN NON-EXP TRUST

REVENUES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32078 INTEREST INCOME-INVESTMNT	4,000	1,500	4,048
00-33300 TRANSFERS FROM OTHER FUND	0	0	0
TOTAL REVENUES	<u>\$4,000</u>	<u>\$1,500</u>	<u>\$4,048</u>

**CITY OF PAMPA  
2016-2017 BUDGET**

65 -M K BROWN-NON EXP TRUST  
M.K. BROWN-NON EXP TRUST  
DEPARTMENT EXPENDITURES

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	4,000.00	4,000.00	2,000.00
TOTAL OTHER CHARGES	4,000.00	4,000.00	2,000.00
 TOTAL M.K. BROWN-NON EXP TRUST	 4,000.00	 4,000.00	 2,000.00

CITY OF PAMPA  
REVENUES  
2016-2017 BUDGET

67 -DEBT SERVICE

REVENUES

REVENUES		2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
00-32097	INT. INCOME-NOW & IMMA	0	0	4
00-33101	CURRENT TAXES-BONDS	643,282	668,211	686,773
00-33102	DELINQUENT TAXES-BONDS	10,000	10,000	14,993
00-33106	PENALTY & INTEREST	3,500	3,500	5,564
00-33111	OTHER FINANCING SOURCE	0	0	1,546,600
00-33300	TRANSFERS FROM OTHER FUND	0	0	0
<b>TOTAL REVENUES</b>		<b>\$656,782</b>	<b>\$681,711</b>	<b>\$2,253,933</b>

**CITY OF PAMPA  
2016-2017 BUDGET**

67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENT EXPENDITURES

OTHER CHARGES

55-44500 INTEREST & FISCAL CHARGES

55-44510 PRINCIPAL RETIREMENT

55-44511 OTHER FINANCING USE

67-44515 BOND ISSUANCE COSTS

TOTAL OTHER CHARGES

TOTAL 67 DEBT SERVICE

	2016-2017 BUDGET	AMENDED 2015-2016 BUDGET	2014-2015 ACTUAL
	235,436.00	247,039.00	273,242.57
	407,846.00	421,172.00	393,883.30
	0.00	0.00	1,546,600.00
	0.00	0.00	40,757.20
	<u>643,282.00</u>	<u>668,211.00</u>	<u>2,213,725.87</u>
	<u>643,282.00</u>	<u>668,211.00</u>	<u>2,213,725.87</u>

**City of Pampa, Texas**  
**Debt Model**  
**For Fiscal Year Ending September 30, 2017**  
**General Debt Service: Tax Supported**

General Debt Service					
Fiscal Year Ending 9/30	Refunding Bonds Series 2015	CO's Series 2008	CO's Series 2009	GO Bonds Series 2012	Totals
2017	\$189,630	\$63,327	\$239,975	\$243,660	\$736,592
2018	\$403,924	\$62,101	\$238,142	\$75,360	\$779,527
2019	\$404,322	\$62,980	\$238,142	\$75,360	\$780,804
2020	\$399,662	\$63,804	\$237,628	\$75,360	\$776,454
2021		\$146,895	\$236,969	\$195,360	\$579,224
2022			\$468,953	\$247,360	\$716,313
2023			\$467,853	\$247,110	\$714,963
2024			\$467,622	\$246,710	\$714,332
2025			\$468,149	\$250,235	\$718,384
2026			\$467,485	\$248,410	\$715,895
2027			\$467,420	\$246,410	\$713,830
2028			\$467,937	\$249,235	\$717,172
2029				\$246,710	\$246,710
2030				\$245,550	\$245,550
2031				\$249,250	\$249,250
2032				\$247,200	\$247,200
2033					
<b>Totals</b>	<b>\$1,397,538</b>	<b>\$399,107</b>	<b>\$4,466,275</b>	<b>\$3,389,280</b>	<b>\$9,652,200</b>

**City of Pampa, Texas**  
**Debt Model**  
**For Fiscal Year Ending September 30, 2017**  
**Water/Wastewater Fund: Revenue Supported**

Water/Wastewater					
Fiscal Year Ending 9/30	Refunding Bonds Series 2015	CO's Series 2008	CO's Series 2009	CO's Series 2011	Totals
2017	\$24,208	\$250,210	\$181,129		\$455,547
2018		\$245,365	\$179,745		\$425,111
2019		\$248,839	\$179,745		\$428,585
2020		\$252,095	\$179,358		\$431,453
2021		\$580,550	\$178,860		\$759,410
2022			\$353,958		\$353,958
2023			\$353,128		\$353,128
2024			\$352,953		\$352,953
2025			\$353,351		\$353,351
2026			\$352,849		\$352,849
2027			\$352,801		\$352,801
2028			\$353,191		\$353,191
2029					
2030					
2031					
2032					
2033					
<b>Totals</b>	<b>\$24,208</b>	<b>\$1,577,060</b>	<b>\$3,371,068</b>	<b>\$0</b>	<b>\$4,972,336</b>

**City of Pampa, Texas**  
**Debt Model**  
**For Fiscal Year Ending September 30, 2017**  
**Solid Waste Fund: Revenue Supported**

Solid Waste Landfill - fund 38					
Fiscal Year Ending 9/30	Refunding Bonds Series 2015	CO's Series 2008	CO's Series 2009	Refunding Bonds Series 2011	Totals
2017	\$189,630		\$233,209		\$422,839
2018			\$231,428		\$231,428
2019			\$231,428		\$231,428
2020			\$230,929		\$230,929
2021			\$230,288		\$230,288
2022			\$455,731		\$455,731
2023			\$454,662		\$454,662
2024			\$454,438		\$454,438
2025			\$454,950		\$454,950
2026			\$454,304		\$454,304
2027			\$454,242		\$454,242
2028			\$454,744		\$454,744
2029					
2030					
2031					
2032					
2033					
<b>Totals</b>	<b>\$189,630</b>	<b>\$0</b>	<b>\$4,340,351</b>	<b>\$0</b>	<b>\$4,529,981</b>

**City of Pampa, Texas**  
**Debt Model**  
**For Fiscal Year Ending September 30, 2015**  
**Hidden Hills Golf Course: Revenue Supported**

Golf Course - fund 39					
Fiscal Year Ending 9/30	Refunding Bonds Series 2005	CO's Series 2008	CO's Series 2009	Refunding Bonds Series 2011	Totals
	0		0	0	
2017		\$9,231			\$9,231
2018		\$9,052			\$9,052
2019		\$9,181			\$9,181
2020		\$9,301			\$9,301
2021		\$21,356			\$21,356
2022					\$0
2023					\$0
2024					\$0
2025					\$0
2026					\$0
2027					\$0
2028					\$0
2029					\$0
2030					\$0
2031					\$0
2032					\$0
2033					\$0
<b>Totals</b>	<b>\$0</b>	<b>\$58,121</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,121</b>

**City of Pampa, Texas**  
**Debt Model**  
**For Fiscal Year Ending September 30, 2017**

Total Debt					
Fiscal Year Ending 9/30	Refunding Bonds Series 2015	CO's Series 2008	CO's Series 2009	Refunding Bonds Series 2011	Totals
2017	\$403,468	\$322,769	\$654,313	\$243,660	\$1,624,210
2018	\$403,924	\$316,519	\$649,315	\$75,360	\$1,445,118
2019	\$404,322	\$321,000	\$649,315	\$75,360	\$1,449,997
2020	\$399,662	\$325,200	\$647,915	\$75,360	\$1,448,137
2021	\$0	\$748,800	\$646,117	\$195,360	\$1,590,277
2022	\$0	\$0	\$1,278,642	\$247,360	\$1,526,002
2023	\$0	\$0	\$1,275,643	\$247,110	\$1,522,753
2024	\$0	\$0	\$1,275,013	\$246,710	\$1,521,723
2025	\$0	\$0	\$1,276,449	\$250,235	\$1,526,684
2026	\$0	\$0	\$1,274,638	\$248,410	\$1,523,048
2027	\$0	\$0	\$1,274,462	\$246,410	\$1,520,872
2028	\$0	\$0	\$1,275,872	\$249,235	\$1,525,107
	\$0	\$0	\$0	\$246,710	\$246,710
	\$0	\$0	\$0	\$245,550	\$245,550
	\$0	\$0	\$0	\$249,250	\$249,250
	\$0	\$0	\$0	\$247,200	\$247,200
	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>	<b>\$1,611,376</b>	<b>\$2,034,288</b>	<b>\$12,177,694</b>	<b>\$3,389,280</b>	<b>\$19,212,638</b>

CITY OF PAMPA  
ADVISORY BOARD COMMISSION APPOINTMENTS

**BOARD OF ADJUSTMENT**

Donny Hooper- Staff Liaison

**TERM EXPIRES**

**INITIAL**

**APPOINTMENT**

Dick Stowers

September, 2017

September, 1999

Zac Ammons

September, 2017

September, 2010

Cleo Meaker

September, 2018

July, 1992

Lyndon Field

September, 2018

March, 2003

Kevin Hunt

September, 2018

March, 2003

Lynn Allison

September, 2017

September, 2010

Roy Morriss, Alternate

September, 2017

October, 2010

**Vacant, Alternate**

September, 2017

**CANADIAN RIVER MUNICIPAL WATER  
AUTHORITY**

**TERM EXPIRES**

**INITIAL**

**APPOINTMENT**

Jerry Carlson

July, 2017

January, 1978

Mac Smith

July, 2018

August, 2014

**CONSTRUCTION BOARD OF APPEALS**

Donny Hooper-Staff Liaison

**TERM EXPIRES**

**INITIAL**

**APPOINTMENT**

Tim Novian

September, 2017

May, 2013

Tim Roberts

September, 2017

September, 2003

Bobby Burns, Alternate

September, 2017

December, 1984

Matt Hinton

September, 2018

April, 1997

Kevin Redding

September, 2018

May, 2013

VACANT

September, 2018

November, 1990

Hugh Hall

September, 2018

April, 1997

Lewis Hassler

September, 2018

October, 2010

Josh Crawford, Alternate

September, 2018

May, 2013

**LOVETT MEMORIAL LIBRARY**

Misty Guy-Staff Liaison

**TERM EXPIRES**

**INITIAL**

**APPOINTMENT**

Jeri Erickson

September, 2017

September, 2003

Rochelle Lacy

September, 2017

December, 1992

Jana Vinson

September, 2018

January, 2011

Harold Taylor

September, 2018

May, 1999

Katherine Flume

September, 2018

July, 2010

**PLANNING AND ZONING COMMISSION**

Donny Hooper-Staff Liaison

**TERM EXPIRES**

**INITIAL**

**APPOINTMENT**

Audrey Meaker

September, 2017

May, 2014

Harold Price

September, 2017

September, 2001

CITY OF PAMPA  
ADVISORY BOARD COMMISSION APPOINTMENTS

Rachel Schmidt	September, 2017	July, 2014
Arlene Hall	September, 2018	September, 1998
Lance DeFever	September, 2018	September, 2006
VACANT	September, 2018	March, 2003
Ty Stubblefield	September, 2018	July, 2014

**HIDDEN HILLS GOLF ADVISORY BOARD**

David Teichmann-Staff Liaison

TERM EXPIRES

INITIAL

APPOINTMENT

Rusty Tapp	September, 2017	April, 2007
Tom Lindsey	September, 2017	October, 2013
Chuck Morgan	September, 2017	January, 2012
O K Lee	September, 2018	March, 2004
Stuart Smith	September, 2018	September, 2010
James White	September, 2018	September, 2010
John Howell	September, 2018	January, 2012
Gray County Judge, Ex Officio		
City of Pampa Mayor, Ex Officio		

**PAMPA ECONOMIC DEVELOPMENT CORPORATION**

Clay Rice-Executive Director

*Kathy Cota-Associate Director*

Gary Sutherland President

Glennette Goode Treasurer

Bill Roy Asst. Secretary

Cay Warren Asst. Secretary

Kenneth May Vice President

Bill Bridges Asst Treasurer

Robert R. (Bob) Williams 2nd Vice President

TERM EXPIRES

INITIAL

APPOINTMENT

December, 2017	December, 2005
December, 2016	September, 2009
December, 2017	January, 2010
December, 2017	December, 2008
December, 2016	December, 2005
December, 2017	July, 2007
December, 2016	June, 2011

MUNICIPAL COURT JUDGE

TERM EXPIRES

INITIAL

APPOINTMENT

Karen Goodman

COP Employee 2016

XXXXXXXXXXXXXXXX

CITY PROSECUTOR

Rick Harris

PANHANDLE ELDERLY APARTMENT

CORPORATION-Shane Stokes

TERM EXPIRES

INITIAL

APPOINTMENT

CITY OF PAMPA  
ADVISORY BOARD COMMISSION APPOINTMENTS

Nancy Ehrle	September, 2018	February, 2007
Lance DeFever	September, 2018	February, 2007
Gary Sutherland	September, 2018	

CITY COMMISSION	TERM EXPIRES	Pro-Tem Term
Mayor Brad Pingel	May, 2017	
John Studebaker- Ward 1	May, 2017	04/17-10/17
Chris Porter-Ward 2	May, 2019	10/17-04/18
Robert Dixon- Ward 3	May, 2017	04/16-10/16
Karen McLain- Ward 4	May, 2019	10/16-04/17