

# **CITY OF PAMPA**

## **ANNUAL OPERATING BUDGET**

**&**

## **PROGRAM OF SERVICES**

**OCTOBER 1, 2010 TO SEPTEMBER 30, 2011**

**Lonny Robbins  
Mayor**

**Brad Pingel  
Commissioner, Ward 1**

**Bill Allison  
Commissioner, Ward 2**

**Robert Dixon  
Commissioner, Ward 3**

**Neil Fulton  
Commissioner, Ward 4**

**Richard Morris  
City Manager**

**Shane Stokes  
Assistant City Manager**

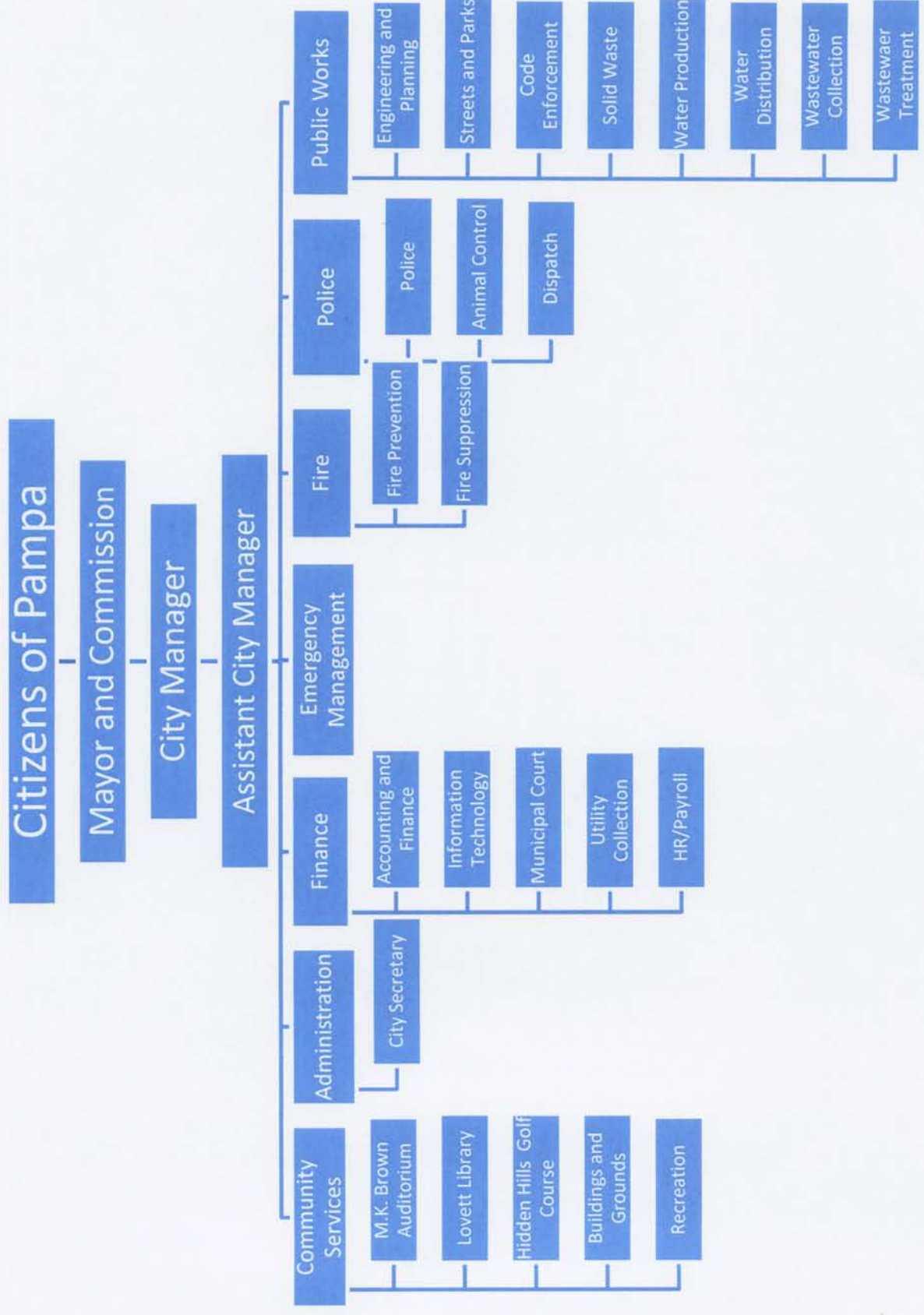
**Karen Price  
City Secretary**

**Robin Bailey  
Finance Director**

**Donny Hooper  
Public Works Director**

**Kim Powell  
Fire Chief**

**Kelly Rushing  
Police Chief**



**ORDINANCE NO. 1530**

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 13, SECTIONS 13.02.038 AND 13.02.039 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR WATER WITHIN AND OUTSIDE THE CORPORATE LIMITS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.**

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**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.**

That Section 13.02.038 of the Code of Ordinances of the City of Pampa, be amended so that such section shall read as follows:

“(a) The monthly rates to be charged and collected from customers utilizing water in the city limits are hereby fixed as follows, except (1) for multiple living units and multiple business units as provided in subsection (b), (2) as provided in Section 13.02.040, or (3) under individual contracts:

| <i>Water meter<br/>(inches)</i>   | <i>Rate</i> |
|---|-------------|
| (Minimum bill-1,000 gallons)  |             |
| 5/8 .....   | \$19.66     |
| 1 .....   | 22.74       |
| 1 ½ .....   | 27.87       |
| 2 .....   | 34.02       |
| 2 ½ .....   | 34.02       |
| 3 .....   | 34.02       |
| 4 .....   | 34.02       |
| 6 .....   | 34.02       |
| 8 .....   | 34.02       |
| Volume charge, per 1,000 gallons over minimum,<br>Per 1,000 gallons or part thereof ..... | 3.40”       |

**Section 2.**

That Section 13.02.039 of the Code of Ordinances of the City of Pampa be amended so that such section shall read as follows:



“(a) The water rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: Two and 67/100ths Dollars (\$2.67) per one thousand (1,000) gallons or part thereof.

“(b) The water rates per month to be charged and collected from all other customers outside the corporate limits of the city, except as provided (1) in paragraph (a) above, (2) in Section 13.02.040, or (3) under individual contracts, obtaining services from the system shall be and are fixed as follows:

| <i>Water meter<br/>(inches)<br/>(minimum bill-1,000 gallons)</i>                         | <i>Rates</i> |
|--|--------------|
| 5/8 .....  | \$29.49      |
| 1 .....  | 34.12        |
| 1 ½ .....  | 41.80        |
| 2 .....  | 51.04        |
| 2 ½ .....  | 51.04        |
| 3 .....  | 51.04        |
| 4 .....  | 51.04        |
| 6 .....  | 51.04        |
| 8 .....  | 51.04        |
| Volume charge per 1,000 gallons over minimum,<br>Per 1,000 gallons or part thereof ..... | 5.10”        |

### **Section 3.**

The rates provided for under this Ordinance shall become effective on the first billing date after the final passage hereof. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

### **Section 4.**

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.



PASSED AND APPROVED on its first reading this 26<sup>th</sup> day of August, 2010.

PASSED, APPROVED AND ADOPTED on its second and final reading this 7<sup>th</sup> day of September, 2010.

CITY OF PAMPA TEXAS

By: Lonny Robbins

Lonny Robbins, Mayor

ATTEST:

Karen L. Price

Karen L. Price, City Secretary

APPROVED AS TO FORM:

Don R. Lane

Don R. Lane, Interim City Attorney

## ORDINANCE NO. 1531

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING SECTION 13.03.002 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR SEWER SERVICE WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE.**

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**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

### Section 1.

That Sec. 13.03.002. Rates. be amended so that said Section shall read as follows:

“(a) The sewer rates per month to be charged and collected within the corporate limits of the city from all customers obtaining service from such system shall be and are fixed as set forth below:

#### *Sewer Rates*

- |     |   |    |       |
|-----|---|----|-------|
| (1) | Residential (minimum bill) – 1,000 gallons .....  | \$ | 12.87 |
|     | – each 1,000 gal. or<br>part thereof over<br>1,000 to 8,000 gal.<br>cap. at the volume<br>charge hereinafter<br>set forth |    |       |
|     | (\$0.10 of said minimum shall be allocated to fund household hazardous waste projects.)                                   |    |       |
| (2) | Commercial (minimum bill) – 1,000 gallons.....  | \$ | 12.87 |
| (3) | Volume charge per 1,000 gallons or part thereof over and<br>above the 1,000 gallon minimum .....                          | \$ | 1.63  |

“All multifamily units located within any zone of the city other than a single family-one, single family-two, or single family-three, as provided under Ordinance No. 690 (Appendix A to said Code), as amended, shall be classified and charged under commercial rates.

“(b) The sewer rates per month to be charged and collected from all customers outside the corporate limits of the city, except as provided in paragraph (c) below, obtaining service from such system shall be and are fixed as set forth below:

#### *Sewer Rates*

- |     |   |    |       |
|-----|---|----|-------|
| (1) | Residential (minimum bill) – 1,000 gallons .....  | \$ | 19.32 |
|     | – each 1,000 gal. or<br>part thereof over<br>1,000 to 8,000 gal.<br>cap. at the volume<br>charge hereinafter<br>set forth |    |       |
|     | (\$0.10 of said minimum shall be allocated to fund household hazardous waste projects.)                                   |    |       |

- |     |   |    |       |
|-----|---|----|-------|
| (2) | Commercial (minimum bill) – 1,000 gallons.....  | \$ | 19.32 |
| (3) | Volume charge per 1,000 gallons or part thereof over and above the 1,000 gallon minimum ..... | \$ | 2.45  |

“(c) The sewer rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: One and 28/100ths Dollars (\$1.28) per one thousand (1,000) gallons or part thereof.”

### Section 2.

The rates provided for under this Ordinance shall become effective on the first billing date after October 1, 2010. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City's rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

### Section 3.

This ordinance shall be effective upon its final passage and rates will become effective as provided above.

PASSED AND APPROVED on its first reading this 26<sup>th</sup> day of August, 2010.

PASSED AND APPROVED on its second and final reading this 17<sup>th</sup> day of September, 2010.

ATTEST:

Karen L. Price  
Karen L. Price, City Secretary

CITY OF PAMPA, TEXAS

By: Lonny Robbins  
Lonny Robbins, Mayor

APPROVED AS TO FORM:

Don R. Lane  
Don R. Lane, Interim City Attorney



## ORDINANCE NO. 1532

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 6, SECTIONS 6.05.010(a), 6.05.010(b), AND 6.05.010(d), PROVIDING FOR RATES FOR SOLID WASTE DISPOSAL FOR RESIDENTIAL AND OTHER CUSTOMERS WITHIN AND OUTSIDE THE CORPORATE LIMITS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.**

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**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

### **Section 1.**

That Section 6.05.010(a) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(a) *Rates within the corporate limits.* The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Twenty and 08/100ths Dollars (\$20.08) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Twenty and 08/100ths Dollars (\$20.08) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.”

### **Section 2.**

That Section 6.05.010(b) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(b) *Rates outside the corporate limits.* The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Thirty and 12/100ths Dollars (\$30.12) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Thirty and 12/100ths Dollars (\$30.12) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.

“Residential services outside the corporate limits of Pampa shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine what such residential service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”

### Section 3.

That Section 6.05.010(d) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(d) *Rates for other customers.* Except as provided in subsections (a), (b) and (c) above, the monthly charge for solid waste services within the corporate limits is fixed as follows and shall be computed on the following formula:

*Number of  
Dumpsters*

1 x Number of pickups per week x \$38.50 = Monthly Charge\*

2 x Number of pickups per week x \$37.25 = Monthly Charge\*

3 x Number of pickups per week x \$37.00 = Monthly Charge \*

4 x Number of pickups per week x \$36.25 = Monthly Charge \*

5 or more x Number of pickups per week x \$35.50 = Monthly Charge\*

“\*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Twenty and 08/100ths Dollars (\$20.08) per month per customer.

“The monthly charge for solid waste services outside the corporate limits is hereby fixed at one and one-half (1.5) times the rate which would be charged under the above schedule and computation for a customer within the city’s corporate limits.

*Number of  
Dumpsters*

1 x Number of pickups per week x \$57.75 = Monthly Charge\*

2 x Number of pickups per week x \$55.87 = Monthly Charge\*

3 x Number of pickups per week x \$55.50 = Monthly Charge \*

4 x Number of pickups per week x \$54.37 = Monthly Charge \*

5 or more x Number of pickups per week x \$53.25 = Monthly Charge\*

“\*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Thirty and 12/100ths Dollars (\$30.12) per month per customer.

“Services to such other customers, as provided above, who are outside the corporate limits of Pampa, shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine that such service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”



#### Section 4.

The rates provided for under this Ordinance shall become effective on the first billing date after the final passage hereof. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City's rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

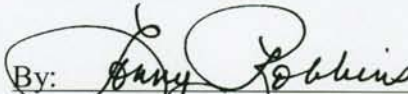
#### Section 5.

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

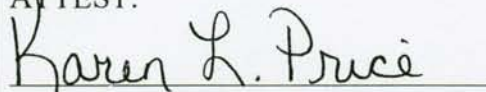
PASSED AND APPROVED on its first reading this 26<sup>th</sup> day of August, 2010.

PASSED, APPROVED AND ADOPTED on its second and final reading this 7<sup>th</sup> day of September, 2010.

CITY OF PAMPA, TEXAS

By:   
Lonny Robbins, Mayor

ATTEST:

  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

  
Don R. Lane, Interim City Attorney



## ORDINANCE NO. 1533

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCE, CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING SECTION 6.06.004 OF SAID CODE PROVIDING FOR FEES TO BE CHARGED AT THE CITY'S SANITARY LANDFILL; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

### Section 1.

Section 6.06.004 of the Code of Ordinances of the City of Pampa, be amended so that such section shall read as follows:

“Sec. 6.06.004. Fees.

“(a) There shall be paid and collected from the owner or driver of any vehicle for the use of the sanitary landfill for the disposal of solid waste and rubbish a fee of \$33.00 per ton, except as follows:

- (1) Any resident of the City, upon satisfactory proof with valid driver's license of such residency and for non-commercial disposal only:

All vehicles:

No charge

- (2) For any non-resident of the City and for non-commercial disposal only:

All vehicles:

\$36.00 per ton

- (3) Soils:

\$36.00 per ton

- (4) Sewer sludge:

\$36.00 per ton

- (5) Trees/Tree Limbs:

\$33.00 per ton

- (6) Business located within corporate limits disposing of locally generated grease trap slurry, car wash grit and septic tank contents:

\$ 7.95 per hundred gallons

- (7) Business located outside corporate limits disposing of grease trap slurry, car wash grit, and septic tank contents:

\$11.35 per hundred gallons

- |      |   |  |
|------|---|--|
| (8)  | Small animals (e.g., dogs, cats):   | \$36.00 per ton with a \$20.00 minimum   |
| (9)  | Concrete:   | \$36.00 per ton                          |
| (10) | Metal:  | \$36.00 per ton                          |
| (11) | Any item which may require special handling and not otherwise described herein: | As quoted by the landfill superintendent |

“(b) All fees required hereunder shall be paid in cash upon entry into the landfill and prior to the use thereof, unless other method of payment has been made by prior written agreement with the City.”

#### Section 2.

All rates set under Section 1 above shall be effective October 1, 2010.

PASSED AND APPROVED on its first reading this 26<sup>th</sup> day of August, 2010.

PASSED AND ADOPTED on its second and final reading this 7<sup>th</sup> day of September, 2010.

CITY OF PAMPA, TEXAS

By: Lonny Robbins

Lonny Robbins, Mayor

ATTEST:

Karen L. Price

Karen L. Price, City Secretary

APPROVED AS TO FORM:

Don R. Lane

Don R. Lane, Interim City Attorney



## **ORDINANCE NO. 1537**

**AN ORDINANCE SETTING A TAX RATE OF \$0.62693 ON EACH \$100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2010-2011; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2010, through September 30, 2011, under Ordinance No. 1536, adopted on its second and final reading on September 16, 2010; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of \$0.62693 on each \$100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

### **Section 1. Findings**

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

### **Section 2. Tax Rate and Levy**

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2010-2011 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of \$0.62693 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1) For the maintenance and operation of the general government ("General Fund"), \$0.50520 on each \$100.00 valuation of property; and



- (2) For the maintenance and support of the Lovett Memorial Library ("Special Revenue Fund"), \$0.03 on each \$100.00 valuation of property, and
- (3) For the Interest and Sinking Funds, \$0.09173 on each \$100.00 of valuation of property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.49 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON THE AVERAGE HOME BY APPROXIMATELY \$12.83.**

### **Section 3.**

#### **Due Date and Delinquency**

The taxes assessed and levied under this Ordinance are payable anytime after the final reading and approval and publication and not later than January 31 of the year following the year in which the taxes are assessed. Penalty and interest as hereinafter provided shall accrue after January 31 of the year following the year in which the taxes are assessed if not paid in full by said date.

### **Section 4.**

#### **Penalty and Interest**

**4.1.** The tax levied and assessed hereunder paid after January 31 are delinquent and shall incur the maximum penalty and interest authorized under Section 33.01 of the Texas Property Tax Code, to-wit:

(a) a penalty of six percent (6%) of the amount of the tax for the first calendar month the tax is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1<sup>st</sup> of the year in which it becomes delinquent; and

(b) a tax that is delinquent on July 1<sup>st</sup> of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid; and

**4.2.** Taxes that remain delinquent on July 1<sup>st</sup> of each year in which they become delinquent shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due which additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.

**Section 5.**  
**Place of Payment**

Taxes are payable at the offices of the Gray County Tax Assessor-Collector, Room 100 of the Gray County Court House, 205 N. Russell Street, Pampa, Gray County, Texas.

**Section 6.**  
**Lien and Collection**

All taxes shall become a lien upon the property against which assessed, and the Gray County Tax Assessor and Collector, acting on behalf of the City of Pampa under an interlocal agreement, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City of Pampa and, by virtue of the tax rolls, to fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Pampa.

**Section 7.**  
**Age and Disability Exemption**

There is hereby granted to an individual who is disabled or is 65 years or older an exemption from taxation of \$15,000.00 of the appraised value of his/her residence homestead, as defined by Section 11.13(j) of the Texas Property Tax Code. Joint or community property owners may not each receive an exemption in the same year. An eligible disabled person who is 65 years of age or older may not receive both a disabled and an elderly residence homestead exemption but may choose either exemption. "Disabled" means a person under a disability for purposes of payment of Disability Insurance Benefits under Federal Old-Age, Survivors, and Disability Insurance.

**Section 8.**  
**Savings/Repealing Provision**

All provisions of any Ordinance in conflict with this Ordinance are hereby repealed; provided, however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting Ordinances shall remain in full force and effect.

**Section 9.**  
**Severability**

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or



phrase hereof notwithstanding the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

**Section 10.**  
**Effective Date**

This Ordinance shall become effective from and after its final adoption and publication.

INTRODUCED, PASSED AND APPROVED on its first reading this the 16<sup>th</sup> day of September, 2010.

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED on its second and final reading this the 21<sup>st</sup> day of September, 2010.

CITY OF PAMPA, TEXAS

By: Lonny Robbins  
Lonny Robbins, Mayor

ATTEST:

Karen L. Price  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Don R. Lane, Interim City Attorney



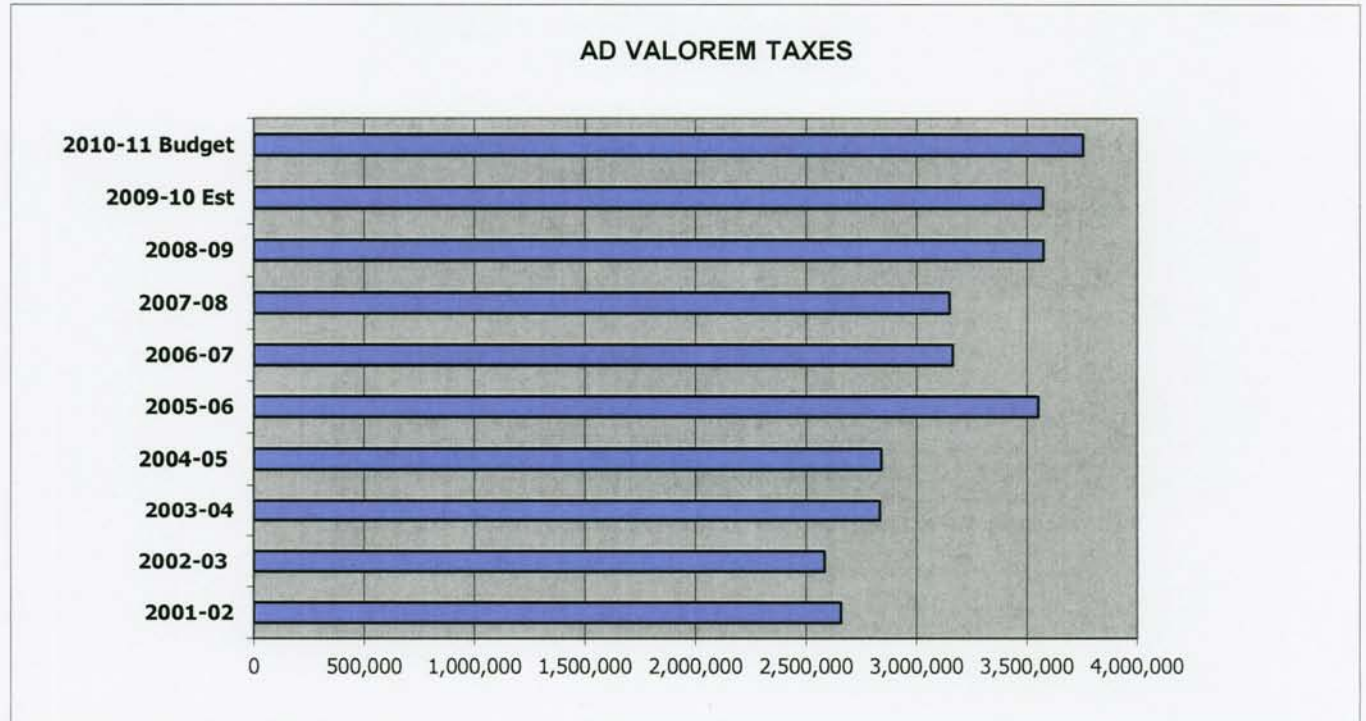
CITY OF PAMPA  
ANALYSIS OF REVENUE SOURCES  
2009-2010 BUDGET

**GENERAL FUND**

AD VALOREM TAXES

The Gray County Assessor/Collector collects the ad valorem taxes and makes the deposits to the City bank account on a daily basis. The appraised value of taxable property had steadily declined from 1988 until 1994, and then slight increases occurred from 1995 to 2001. In 2004 a significant increase in taxable property values resulted from a realignment of property values by the Appraisal District. Ad valorem taxes contribute to the support of the General Fund, Library Fund and the Debt Service Fund.

| FISCAL YEAR    | AMOUNT    | %INCREASE OR DECREASE |
|----------------|-----------|-----------------------|
| 2001-02        | 2,657,805 | 10.12%                |
| 2002-03        | 2,583,121 | -2.81%                |
| 2003-04        | 2,833,697 | 9.70%                 |
| 2004-05        | 2,839,967 | 0.22%                 |
| 2005-06        | 3,551,012 | 25.04%                |
| 2006-07        | 3,162,567 | -10.94%               |
| 2007-08        | 3,147,967 | -0.46%                |
| 2008-09        | 3,574,810 | 13.56%                |
| 2009-10 Est    | 3,573,093 | -0.05%                |
| 2010-11 Budget | 3,754,804 | 5.09%                 |

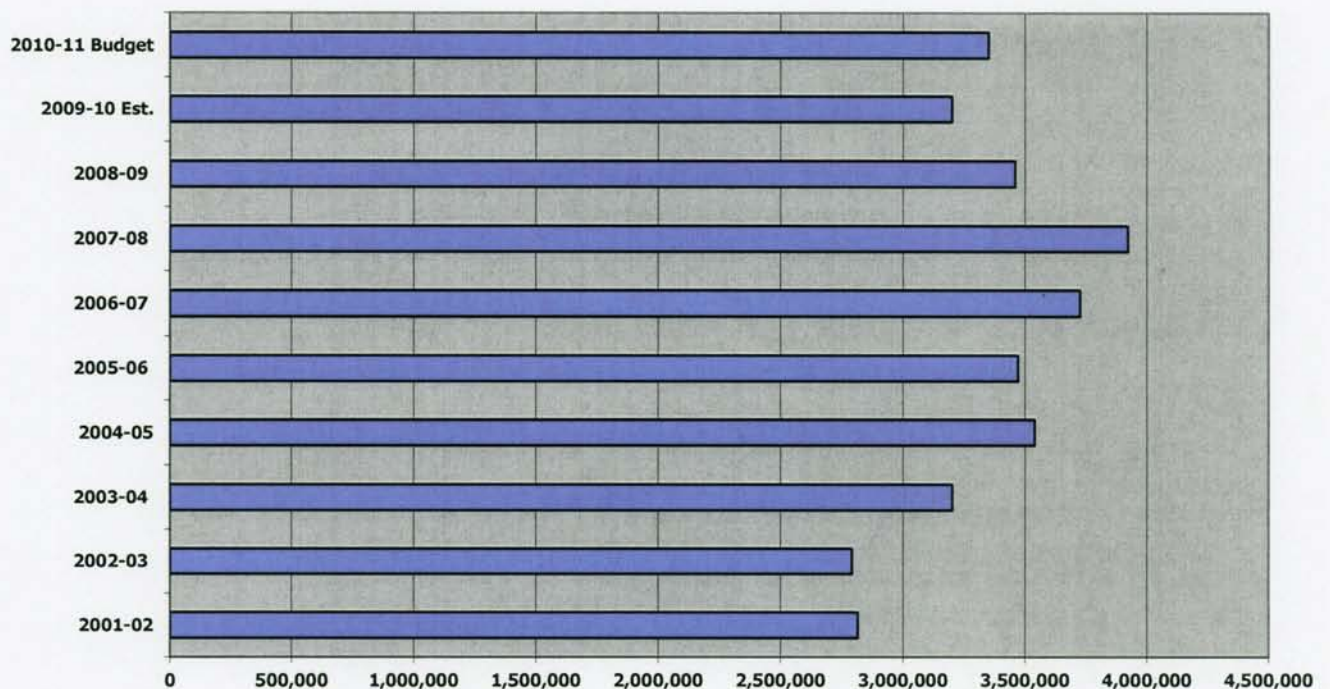


### SALES TAX

Sales Tax is collected by the State Comptroller and remitted to the City by wire transfer. Prior sales tax collections and City population are analyzed to determine the budget amount. Due to the down turn in the economy over the past year, sales tax has been adjusted to reflect the expected decrease.

| FISCAL YEAR    | AMOUNT    | %INCREASE OR DECREASE |
|----------------|-----------|-----------------------|
| 2001-02        | 2,814,644 | 31.58%                |
| 2002-03        | 2,790,938 | -0.84%                |
| 2003-04        | 3,202,341 | 14.74%                |
| 2004-05        | 3,539,167 | 10.52%                |
| 2005-06        | 3,470,779 | -1.93%                |
| 2006-07        | 3,725,658 | 7.34%                 |
| 2007-08        | 3,922,219 | 5.28%                 |
| 2008-09        | 3,459,719 | -11.79%               |
| 2009-10 Est.   | 3,200,000 | -7.51%                |
| 2010-11 Budget | 3,350,000 | 4.69%                 |

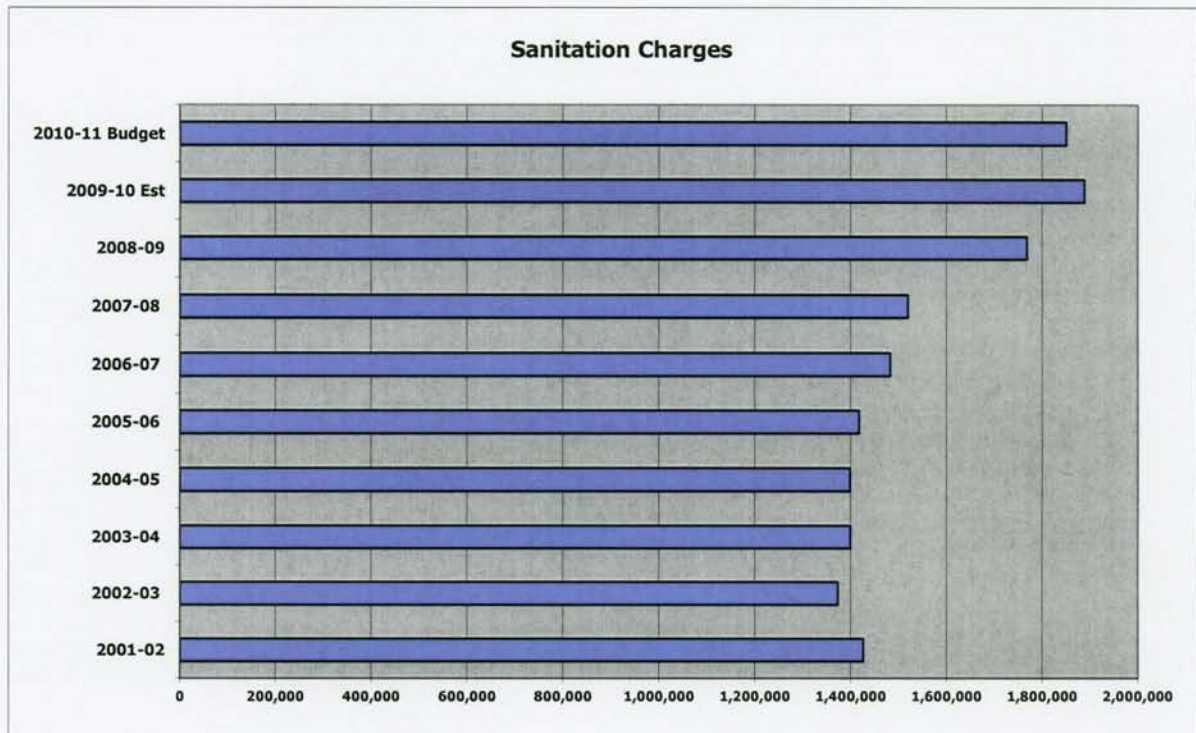
**Sales Tax Collections**



### SANITATION CHARGES

Sanitation charges are billed to all customers who receive service for refuse collection. The amount budgeted is based on the present number of customers. Over the past 5 years customer count has remained relatively constant. Due to increased costs of the City landfill, the City increased the rates for refuse collection significantly for the 2009-10 budget year and another slight increase for 2010-11.

| FISCAL YEAR    | AMOUNT    | % INCREASE OR<br>DECREASE | NUMBER OF<br>CUSTOMERS | % INCREASE OR<br>DECREASE |
|----------------|-----------|---------------------------|------------------------|---------------------------|
| 2001-02        | 1,425,416 | 2.27%                     | 7,515                  | -1.04%                    |
| 2002-03        | 1,372,422 | -3.72%                    | 7,486                  | -0.39%                    |
| 2003-04        | 1,398,985 | 1.94%                     | 7,400                  | -1.15%                    |
| 2004-05        | 1,398,413 | -0.04%                    | 7,459                  | 0.80%                     |
| 2005-06        | 1,416,568 | 1.30%                     | 7,486                  | 0.36%                     |
| 2006-07        | 1,482,053 | 4.62%                     | 7,513                  | 0.36%                     |
| 2007-08        | 1,518,722 | 2.47%                     | 7,500                  | -0.17%                    |
| 2008-09        | 1,768,508 | 16.45%                    | 7,508                  | 0.11%                     |
| 2009-10 Est    | 1,888,648 | 6.79%                     | 7,500                  | -0.11%                    |
| 2010-11 Budget | 1,850,000 | -2.05%                    | 7,450                  | -0.67%                    |





## SPECIAL REVENUE FUNDS

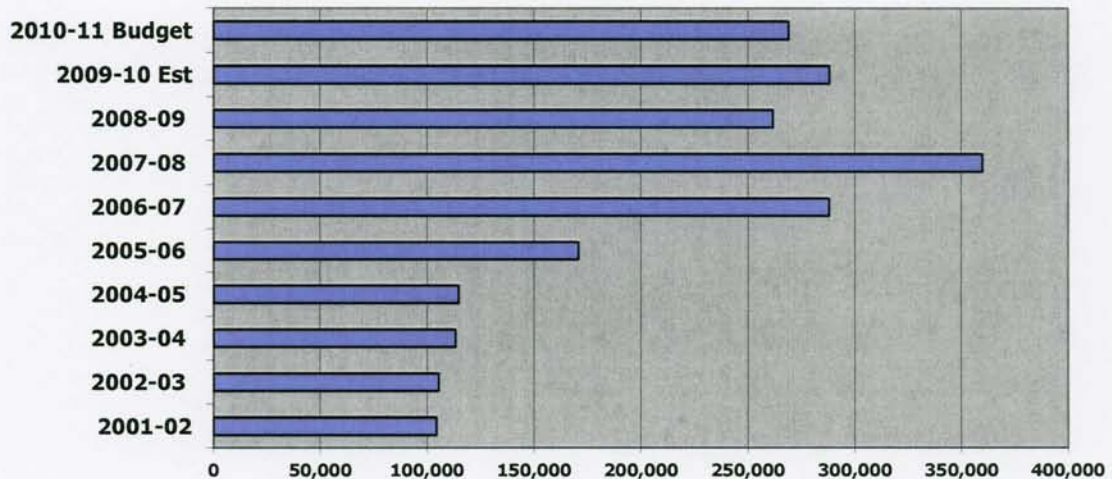
### **M.K. BROWN MEMORIAL AUDITORIUM FUND**

#### HOTEL/MOTEL TAX

The City of Pampa receives a hotel/motel tax based on quarterly occupancies of the hotels and motels within the city limits. In 2005, the city experienced a growth of motels building within the city limits, which has significantly increased the hotel/motel tax. Much of this growth has been due to construction in the surrounding area and the City of Pampa providing the hotel/motel services. Revenues were highest in 2007-08, but beginning in the latter part of 2009, the economy began to slow and as a result revenues began to decline. Although there has been some indication the economy is improving, hotel/motel taxes are still expected to remain below the 2007-08 level.

| FISCAL YEAR    | AMOUNT  | %INCREASE OR DECREASE |
|----------------|---------|-----------------------|
| 2001-02        | 104,335 | -3.65%                |
| 2002-03        | 105,435 | 1.05%                 |
| 2003-04        | 113,183 | 7.35%                 |
| 2004-05        | 114,651 | 1.30%                 |
| 2005-06        | 170,682 | 48.87%                |
| 2006-07        | 287,865 | 68.66%                |
| 2007-08        | 359,861 | 25.01%                |
| 2008-09        | 261,530 | -27.32%               |
| 2009-10 Est    | 288,000 | 10.12%                |
| 2010-11 Budget | 269,000 | -6.60%                |

### **Hotel/Motel Tax**



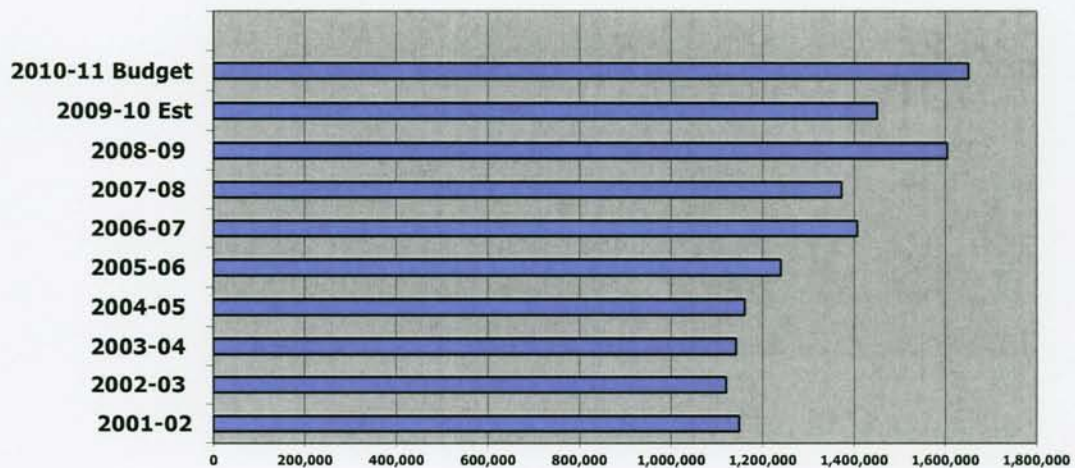
## SOLID WASTE MANAGEMENT FUND

### LANDFILL OPERATOR FEES

Landfill fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the subtitle D landfill. Each cell lasts approximately five years. A new cell was opened in 2008-09, which led to an increase of \$5.50/ton. The present rate is \$33.00/ton, which took effect in the 2008-09 budget year. A proposed rate of \$36.00/ton has been built into the 2010-11 budget to prepare for future opening and closing of cells at the landfill.

| FISCAL YEAR    | AMOUNT    | %INCREASE OR DECREASE |
|----------------|-----------|-----------------------|
| 2001-02        | 1,148,385 | 7.97%                 |
| 2002-03        | 1,119,947 | -2.48%                |
| 2003-04        | 1,141,091 | 1.89%                 |
| 2004-05        | 1,160,473 | 1.70%                 |
| 2005-06        | 1,239,269 | 6.79%                 |
| 2006-07        | 1,406,146 | 13.47%                |
| 2007-08        | 1,372,124 | -2.42%                |
| 2008-09        | 1,603,961 | 16.90%                |
| 2009-10 Est    | 1,450,000 | -9.60%                |
| 2010-11 Budget | 1,650,000 | 13.79%                |

### Landfill Operator Fees



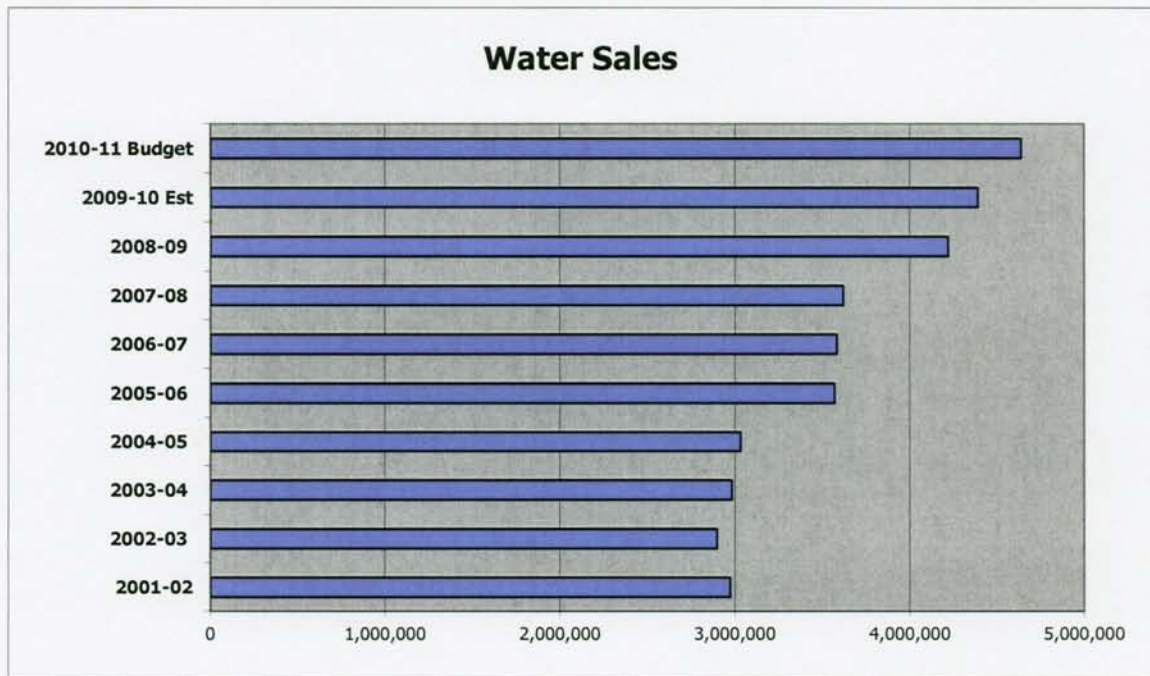
## **ENTERPRISE FUNDS**

### **WATER AND WASTEWATER FUND**

#### **WATER SALES**

The City of Pampa sells water to residential and commercial customers inside and outside the City limits. Water sales are dependent upon the amount of rainfall received during the spring and summer months. In March 2006, an unusually dry spring and wildfires resulted in a huge increase of water usage. In 2006-07 the City raised the rates for the Prison water, and in 2008-09 the City raised water rates significantly for all customers. Small increases have been necessary each year since to accomodate the increases from CRMWA and bond indebtedness.

| FISCAL YEAR    | AMOUNT    | % INCREASE OR<br>DECREASE | NUMBER OF<br>CUSTOMERS | % INCREASE OR<br>DECREASE |
|----------------|-----------|---------------------------|------------------------|---------------------------|
| 2001-02        | 2,972,137 | 3.56%                     | 8,173                  | -0.90%                    |
| 2002-03        | 2,896,257 | -2.55%                    | 8,147                  | -0.32%                    |
| 2003-04        | 2,981,177 | 2.93%                     | 8,050                  | -1.19%                    |
| 2004-05        | 3,030,856 | 1.67%                     | 8,112                  | 0.77%                     |
| 2005-06        | 3,567,638 | 17.71%                    | 8,170                  | 0.71%                     |
| 2006-07        | 3,580,622 | 0.36%                     | 8,199                  | 0.35%                     |
| 2007-08        | 3,617,288 | 1.02%                     | 8,218                  | 0.23%                     |
| 2008-09        | 4,219,095 | 16.64%                    | 8,253                  | 0.43%                     |
| 2009-10 Est    | 4,389,900 | 4.05%                     | 8,093                  | -1.94%                    |
| 2010-11 Budget | 4,639,265 | 5.68%                     | 8,100                  | 0.09%                     |

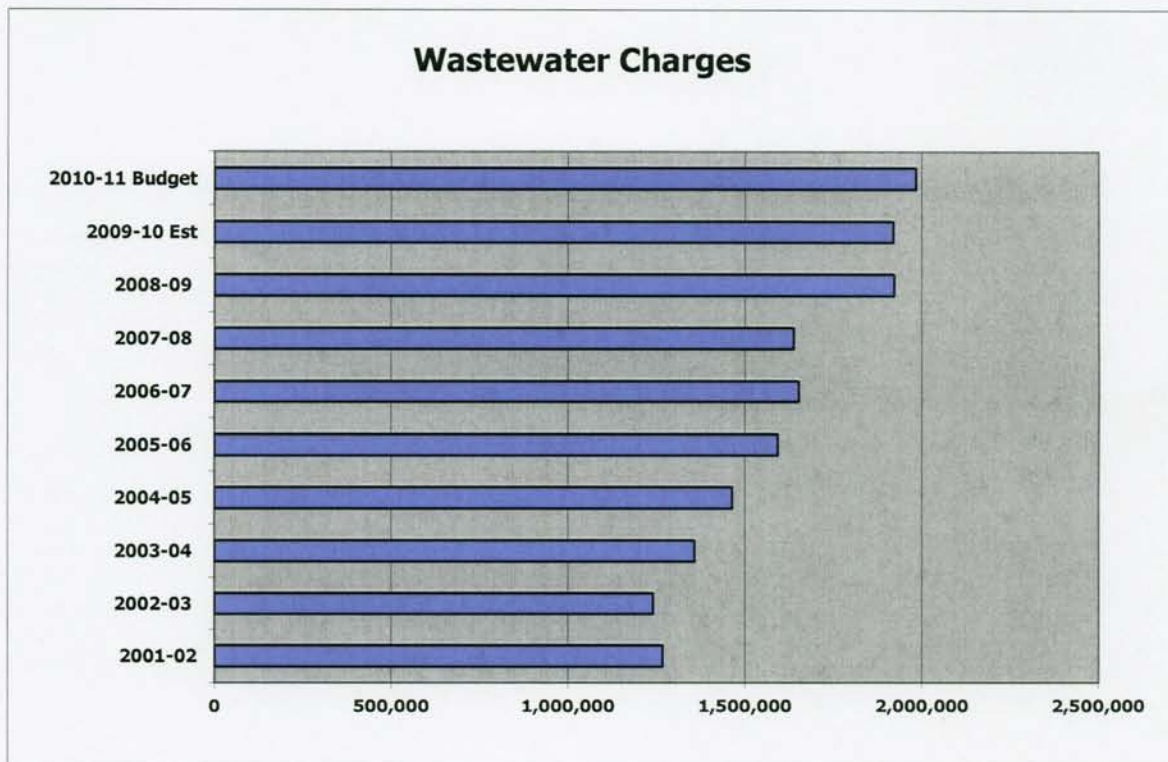




### WASTEWATER CHARGES

There is a direct correlation between water sales and wastewater charges. Residential customers are charged up to a maximum of eight thousand gallons of water consumption for wastewater charges. There is no cap on commercial customers. The assumptions for water sales are used for wastewater charges. There has been a slight increase in wastewater customers. Sewer rates have been increased in direct correlation with the increase in water rates.

| FISCAL YEAR    | AMOUNT    | % INCREASE OR<br>DECREASE | NUMBER OF<br>CUSTOMERS | % INCREASE OR<br>DECREASE |
|----------------|-----------|---------------------------|------------------------|---------------------------|
| 2001-02        | 1,266,999 | 8.24%                     | 7,541                  | -1.00%                    |
| 2002-03        | 1,239,036 | -2.21%                    | 7,524                  | -0.23%                    |
| 2003-04        | 1,356,695 | 9.50%                     | 7,480                  | -0.58%                    |
| 2004-05        | 1,463,079 | 7.84%                     | 7,459                  | -0.28%                    |
| 2005-06        | 1,592,238 | 8.83%                     | 7,510                  | 0.68%                     |
| 2006-07        | 1,650,851 | 3.68%                     | 7,533                  | 0.31%                     |
| 2007-08        | 1,636,976 | -0.84%                    | 7,550                  | 0.23%                     |
| 2008-09        | 1,921,176 | 17.36%                    | 7551                   | 0.01%                     |
| 2009-10 Est    | 1,918,000 | -0.17%                    | 7444                   | -1.42%                    |
| 2010-11 Budget | 1,983,200 | 3.40%                     | 7481                   | 0.50%                     |



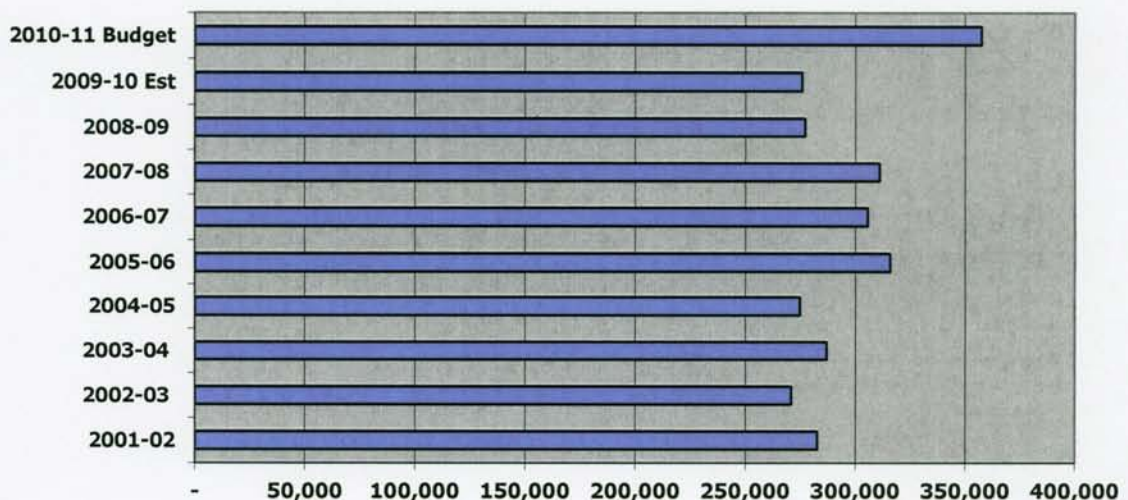
## PAMPA MUNICIPAL GOLF COURSE FUND

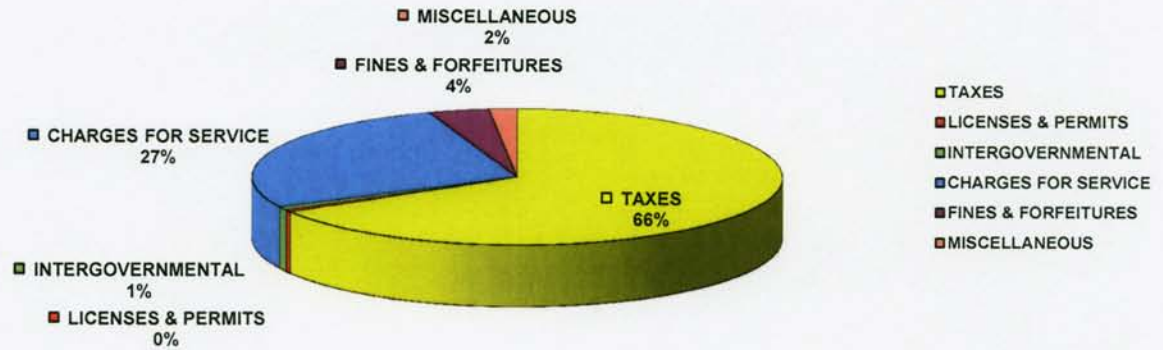
### GREEN FEES

At Hidden Hills Municipal Golf Course, daily green fees are charged to users of the golf course who do not have an annual pass. The total number of rounds played have steadily increased with 2005-06 being the largest year in golf revenues. In May 2009, a severe storm hit the golf course and caused major damage to the greens, structures and equipment, resulting in the course shutting down for approximately a month. Due to this event, the City lost substantial revenues during the 2008-09 fiscal year. In the 2010-11 budget, projected revenue is increased in anticipation of an area golf course closing and those members joining Hidden Hills Golf Course.

| FISCAL YEAR    | GREEN FEES | CHANGE % | ANNUAL PASSES | CHANGE % | CART FEES | CHANGE % |
|----------------|------------|----------|---------------|----------|-----------|----------|
| 2001-02        | 80,152     | 13.93%   | 75,000        | -5.28%   | 127,471   | 11.99%   |
| 2002-03        | 74,656     | -6.86%   | 75,388        | 0.52%    | 120,743   | -5.28%   |
| 2003-04        | 71,976     | -3.59%   | 78,248        | 3.79%    | 136,670   | 13.19%   |
| 2004-05        | 64,511     | -10.37%  | 76,012        | -2.86%   | 134,186   | -1.82%   |
| 2005-06        | 76,685     | 18.87%   | 84,431        | 11.08%   | 154,705   | 15.29%   |
| 2006-07        | 75,404     | -1.67%   | 83,300        | -1.34%   | 146,936   | -5.02%   |
| 2007-08        | 83,959     | 11.35%   | 80,377        | -3.51%   | 146,621   | -0.21%   |
| 2008-09        | 75,265     | -10.35%  | 72,112        | -10.28%  | 129,767   | -11.49%  |
| 2009-10 Est    | 73,590     | -2.23%   | 75,120        | 4.17%    | 127,093   | -2.06%   |
| 2010-11 Budget | 100,000    | 35.89%   | 91,500        | 21.81%   | 166,000   | 30.61%   |

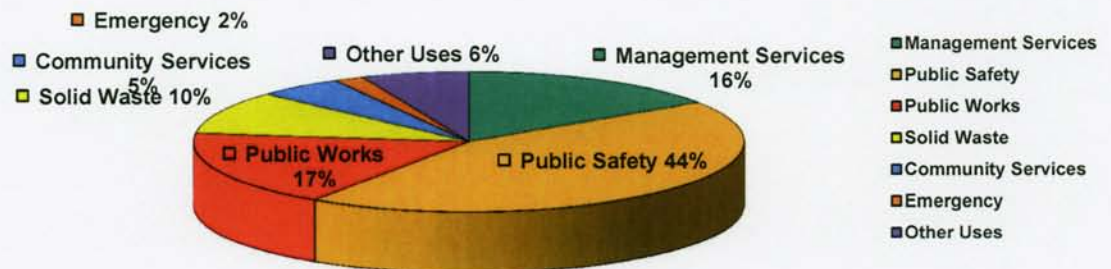
### Golf Course Revenues





## GENERAL FUND

### EXPENDITURES





**CITY OF PAMPA**  
**2010-11 BUDGET**  
**REVENUE BY FUND TYPE**

|                                  | ACTUAL<br>2008-09 | BUDGET<br>2009-10 | ADOPTED<br>2010-11 | % INCREASE<br>2009-10 |
|----------------------------------|-------------------|-------------------|--------------------|-----------------------|
| <b>GOVERNMENTAL FUND TYPES</b>   |                   |                   |                    |                       |
| <b>GENERAL FUND</b>              |                   |                   |                    |                       |
| Revenue category:                |                   |                   |                    |                       |
| Taxes                            | 6,997,486         | 7,115,090         | 7,482,350          | 5.16%                 |
| Charges for services             | 3,054,112         | 3,123,399         | 3,051,482          | -2.30%                |
| Fines, forfeitures and penalties | 455,361           | 407,000           | 413,500            | 1.60%                 |
| Interest                         | 12,616            | 15,000            | 10,000             | -33.33%               |
| Intergovernmental                | 110,271           | 123,707           | 96,300             | -22.15%               |
| Donations                        | 17,819            | 23,555            | 16,800             | -28.68%               |
| Licenses and permits             | 55,870            | 47,600            | 54,400             | 14.29%                |
| Miscellaneous                    | 457,879           | 232,441           | 167,479            | -27.95%               |
| Other financing sources          | 0                 | 0                 | 0                  | 0.00%                 |
| <b>TOTAL GENERAL FUND</b>        | <b>11,161,414</b> | <b>11,087,792</b> | <b>11,292,311</b>  | <b>1.84%</b>          |
| <b>SPECIAL REVENUE FUNDS</b>     |                   |                   |                    |                       |
| Animal Control Improvements      | 33,875            | 2,000             | 2,000              | 0.00%                 |
| Payroll Account                  | 0                 | 0                 | 0                  | 0.00%                 |
| Special Projects-Police          | 11,012            | 2,924             | 0                  | 0.00%                 |
| Leased Properties                | 4,130             | 12,500            | 42,400             | 239.20%               |
| M.K. Brown Auditorium            | 372,354           | 329,000           | 308,000            | -6.38%                |
| Lovett Memorial Library          | 493,946           | 502,216           | 489,216            | -2.59%                |
| <b>TOTAL SPECIAL REVENUE</b>     | <b>915,317</b>    | <b>848,640</b>    | <b>841,616</b>     | <b>-0.83%</b>         |
| <b>DEBT SERVICE FUND</b>         | <b>947,763</b>    | <b>547,545</b>    | <b>529,038</b>     | <b>-3.38%</b>         |
| <b>CAPITAL PROJECTS FUND</b>     | <b>257,703</b>    | <b>0</b>          | <b>0</b>           | <b>0.00%</b>          |
| <b>TOTAL GOVERNMENTAL FUND</b>   | <b>13,282,197</b> | <b>12,483,977</b> | <b>12,662,965</b>  | <b>1.43%</b>          |
| <b>PROPRIETARY FUND TYPES</b>    |                   |                   |                    |                       |
| <b>ENTERPRISE FUNDS</b>          |                   |                   |                    |                       |
| Water and Wastewater             | 6,437,532         | 7,204,719         | 7,085,994          | -1.65%                |
| Aquatic Center                   | 636,702           | 177,489           | 724,265            | 0.00%                 |
| Solid Waste Management           | 1,650,785         | 1,962,143         | 1,651,000          | -15.86%               |
| Golf                             | 440,840           | 502,555           | 511,500            | 1.78%                 |
| <b>TOTAL ENTERPRISE</b>          | <b>9,165,858</b>  | <b>9,846,906</b>  | <b>9,972,759</b>   | <b>1.28%</b>          |
| <b>INTERNAL SERVICE FUNDS</b>    |                   |                   |                    |                       |
| Dental benefits                  | 62,857            | 61,000            | 73,632             | 20.71%                |
| Vehicle Replacement Trust        | 0                 | 0                 | 0                  | 0.00%                 |
| <b>TOTAL INTERNAL SERVICE</b>    | <b>62,857</b>     | <b>61,000</b>     | <b>73,632</b>      | <b>20.71%</b>         |
| <b>TOTAL PROPRIETARY FUND</b>    | <b>9,228,716</b>  | <b>9,907,906</b>  | <b>10,046,391</b>  | <b>1.40%</b>          |
| <b>FIDUCIARY FUND TYPE</b>       |                   |                   |                    |                       |
| M.K. Brown Non-expendable trust  | 11,392            | 11,000            | 9,000              | -18.18%               |
| <b>TOTAL FIDUCIARY FUND</b>      | <b>11,392</b>     | <b>11,000</b>     | <b>9,000</b>       | <b>-18.18%</b>        |
| OLD PEDC                         | 34,144            | 27,000            | 200                | -99.26%               |
| <b>TOTAL REVENUES</b>            | <b>22,556,448</b> | <b>22,429,883</b> | <b>22,718,556</b>  | <b>1.29%</b>          |

**City of Pampa**  
**2010-11 Budget Expenditure Summary**  
**By Department**

| Department               | Actual<br>2007-08 | Actual<br>2008-09 | Percent<br>Change | Budget<br>2009-10 | Budget<br>2010-11 | Percent<br>Change |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| MAYOR & COMMISSION       | 498,365           | 570,817           | 14.54%            | 585,259           | 586,382           | 0.19%             |
| ADMINISTRATIVE SERV      | 299,652           | 305,102           | 1.82%             | 308,480           | 307,642           | -0.27%            |
| FINANCIAL SERVICES       | 450,616           | 491,430           | 9.06%             | 525,178           | 530,914           | 1.09%             |
| MUNICIPAL COURT          | 127,641           | 112,547           | -11.83%           | 124,951           | 126,196           | 1.00%             |
| POLICE SERVICES          | 2,081,014         | 1,987,679         | -4.49%            | 2,220,386         | 2,148,409         | -3.24%            |
| EMERGENCY MEDICAL SER    | 88,622            | 88,600            | -0.02%            | 87,400            | 87,695            | 0.34%             |
| FIRE PREVENTION          | 58,349            | 80,355            | 37.71%            | 90,313            | 91,083            | 0.85%             |
| PLANNING & ENG/PW        | 416,090           | 261,608           | -37.13%           | 220,377           | 232,426           | 5.47%             |
| STREETS & TRAFFIC CON    | 2,244,580         | 2,154,205         | -4.03%            | 2,129,652         | 2,015,370         | -5.37%            |
| PARKS DEPARTMENT         | 404,464           | 233,480           | -42.27%           | 323,044           | 238,838           | -26.07%           |
| RECREATION DEPARTMENT    | 342,139           | 310,051           | -9.38%            | 252,732           | 231,098           | -8.56%            |
| BUILDINGS & GROUNDS      | 197,817           | 178,654           | -9.69%            | 228,442           | 206,494           | -9.61%            |
| COMMUNITY SERVICES       | 81,849            | 99,648            | 0.00%             | 104,398           | 110,082           | 5.44%             |
| FIRE SUPPRESSION         | 1,833,390         | 1,860,609         | 1.48%             | 2,012,396         | 2,072,737         | 3.00%             |
| CODE ENFORCEMENT         | 126,218           | 293,645           | 132.65%           | 319,299           | 331,116           | 3.70%             |
| ANIMAL CONTROL           | 183,500           | 207,625           | 13.15%            | 193,427           | 212,679           | 9.95%             |
| DISPATCHING SERVICES     | 317,111           | 338,494           | 6.74%             | 374,919           | 369,601           | -1.42%            |
| EMERGENCY MANAGEMENT     | 99,139            | 118,934           | 19.97%            | 113,977           | 114,030           | 0.05%             |
| HOUSEHOLD HAZ WASTE      | -                 | 0                 | 0.00%             | -                 | -                 | 0.00%             |
| INFORMATION TECHNOLOG    | 108,576           | 105,449           | -2.88%            | 110,755           | 138,441           | 25.00%            |
| CENTRAL STORES           | 35,042            | 35,582            | 1.54%             | -                 | -                 | 0.00%             |
| CENTRAL GARAGE           | 341,660           | 395,765           | 15.84%            | 235,150           | 185,650           | -21.05%           |
| SOLID WASTE COLLECTN     | 1,081,907         | 1,172,337         | 8.36%             | 1,256,880         | 1,133,985         | -9.78%            |
| ANIMAL CONTROL IMPROV.   | 503               | 1,099             | 0.00%             | -                 | 2,000             | 0.00%             |
| POLICE SERVICES-SPEC     | 370               | 80                | -78.38%           | -                 | 4,800             | 0.00%             |
| MK BROWN CIVIC CENTER    | 395,231           | 455,374           | 15.22%            | 328,806           | 307,027           | -6.62%            |
| LOVETT MEM LIBRARY       | 467,746           | 466,872           | -0.19%            | 546,726           | 478,381           | -12.50%           |
| LEASED PROPERTIES        | 99,642            | 58,400            | -41.39%           | 60,000            | 42,377            | -29.37%           |
| UTILITY ACCT/COLLECTN    | 562,476           | 592,236           | 5.29%             | 645,785           | 625,077           | -3.21%            |
| WATER PRODUCTION/TREA    | 3,059,111         | 3,156,558         | 3.19%             | 6,613,081         | 3,367,601         | -49.08%           |
| WATER DISTRIBUTION       | 957,939           | 1,055,045         | 10.14%            | 2,320,633         | 4,838,097         | 108.48%           |
| WASTEWATER COLLECTION    | 656,895           | 641,928           | -2.28%            | 957,913           | 768,536           | -19.77%           |
| WASTEWATER TREATMENT     | 711,390           | 696,975           | -2.03%            | 624,485           | 602,506           | -3.52%            |
| AQUATIC CENTER           | -                 | 78,259            | 0.00%             | 3,262,489         | 3,537,850         | 8.44%             |
| LANDFILL COMPOSTING      | 21,454            | 26,965            | 25.69%            | 26,682            | 25,839            | -3.16%            |
| SOLID WASTE LANDFILL     | 1,529,828         | 1,776,035         | 16.09%            | 2,751,952         | 1,893,729         | -31.19%           |
| GOLF COURSE              | 458,652           | 534,993           | 16.64%            | 499,002           | 508,416           | 1.89%             |
| DENTAL BENEFITS          | 61,381            | 62,332            | 1.55%             | 55,516            | 71,912            | 29.53%            |
| M.K. BROWN-NON EXP TRUST | 17,500            | 15,000            | -14.29%           | 11,000            | 9,000             | -18.18%           |
| CAPITAL PROJECTS         | -                 | 8,374             | 0.00%             | 250,000           | 264,265           | 5.71%             |
| DEBT SERVICE             | 909,629           | 757,240           | -16.75%           | 1,627,551         | 525,964           | -67.68%           |
| PEDC                     | 150,000           | 0                 | -100.00%          | -                 | 100,000           | 0.00%             |
| <b>TOTAL</b>             | <b>21,477,488</b> | <b>21,786,381</b> | <b>1.44%</b>      | <b>32,399,036</b> | <b>29,444,245</b> | <b>-9.12%</b>     |



**CITY OF PAMPA  
AD VALOREM TAX REVENUE AND DEBT SERVICE  
2010-11 BUDGETED**

|                              |                |
|------------------------------|----------------|
| TOTAL TAXABLE ROLL           | \$ 513,011,212 |
| TAX RATE PER \$100 VALUATION | 0.62693        |
| EST. % OF COLLECTIONS        | 97.00%         |
| EST. CURRENT COLLECTIONS     | \$3,594,729    |
| EST. DELINQUENT COLLECTIONS  | \$160,075      |

**DISTRIBUTION**

|                   | <u>RATE</u> | <u>PERCENT</u> | <u>AMOUNT</u> |
|-------------------|-------------|----------------|---------------|
| GENERAL FUND      |             |                |               |
| CURRENT           | 0.5052      | 77.15%         | \$2,896,750   |
| DELINQUENT        |             | 3.91%          | 147,000       |
| LIBRARY FUND      |             |                |               |
| CURRENT           | 0.03        | 4.58%          | 172,016       |
| DELINQUENT        |             | 0.28%          | 10,500        |
| DEBT SERVICE FUND |             |                |               |
| CURRENT           | 0.09173     | 14.01%         | 525,963       |
| DELINQUENT        |             | 0.07%          | 2,575         |
| TOTAL CURRENT %   | 0.62693     | 100.00%        | 3,754,804     |

**TRANSFERS MATRIX, OPERATING FUNDS  
(EXCLUDED TRANSFERS BETWEEN CAPITAL FUNDS)**

*Transfer from*

|                   | TRANSFER TO |                          |                   |                   |                   |                |                      |                 |            |
|-------------------|-------------|--------------------------|-------------------|-------------------|-------------------|----------------|----------------------|-----------------|------------|
| FUND              | GENERAL     | M.K. BROWN<br>AUDITORIUM | LOVETT<br>LIBRARY | WATER &<br>WWATER | AQUATIC<br>CENTER | SOLID<br>WASTE | HIDDEN<br>HILLS G.C. | DEBT<br>SERVICE | TOTAL      |
| GENERAL           | \$ -        | \$ -                     | \$ 270,000        | \$ -              | \$ -              | \$ -           | \$ 135,000           | \$ -            | \$ 405,000 |
| M. K. BROWN       | \$ -        |                          | \$ -              | \$ -              | \$ -              | \$ -           | \$ -                 | \$ -            | \$ -       |
| M. K. BROWN TRUST | \$ -        | \$ 9,000                 | \$ -              | \$ -              | \$ -              | \$ -           | \$ -                 | \$ -            | \$ 9,000   |
| WATER & WWATER    | \$ 35,150   | \$ -                     | \$ -              | \$ -              | \$ -              | \$ -           | \$ -                 | \$ -            | \$ 35,150  |
| CAPITAL PROJECTS  | \$ -        | \$ -                     | \$ -              | \$ -              | \$ 194,265        | \$ -           | \$ -                 | \$ -            | \$ 194,265 |
| DEBT SERVICE      | \$ -        | \$ -                     | \$ -              | \$ -              | \$ -              | \$ -           | \$ -                 | \$ -            | \$ -       |
| PEDC              | \$ -        | \$ -                     | \$ -              | \$ -              | \$ 100,000        | \$ -           | \$ -                 | \$ -            | \$ 100,000 |
| TOTAL IN:         | \$ 35,150   | \$ 9,000                 | \$ 270,000        | \$ -              | \$ 294,265        | \$ -           | \$ 135,000           | \$ -            | \$ 743,415 |

**CITY OF PAMPA  
COMMUNITY PROFILE  
2010-11 BUDGET**

**DEMOGRAPHICS**

Date of Incorporation – 1912  
Date Charter Adopted – 1927  
Form of Government – City Manager/Commission

Area – Square Miles

2009                                      9.05

Climate

|                                |        |
|--------------------------------|--------|
| Daily minimum mean temperature | 44.30° |
| Daily maximum mean temperature | 70.4°  |
| Average annual temperature     | 79.0°  |
| Average annual rainfall        | 21.16" |
| Average annual snow fall       | 11.6"  |

Population \*

|      |       |
|------|-------|
| 2008 | 17382 |
| 2000 | 17887 |
| 1990 | 19959 |
| 1980 | 21396 |
| 1970 | 21726 |
| 1960 | 24664 |
| 1950 | 16583 |
| 1940 | 12895 |
| 1930 | 10470 |

\* Source: Official U.S. Census

Racial Composition (%)

|                 |      |
|-----------------|------|
| White           | 83.7 |
| Hispanic        | 13.7 |
| Black           | 3.9  |
| American Indian | 1.1  |
| Other           | 8.2  |

Gender Composition (%)

|        |      |
|--------|------|
| Male   | 47.6 |
| Female | 52.4 |

Average Age

2000-2009                                      39.3

Educational System

Age Composition

Ages:

|           |      |
|-----------|------|
| 0-5       | 6.5  |
| 18-64     | 74.1 |
| 65+ years | 18.7 |

|                   |   |
|-------------------|---|
| Elementary        | 4 |
| Junior High       | 1 |
| High School       | 1 |
| Community College | 1 |



**CITY OF PAMPA  
COMMUNITY PROFILE  
2010-11 BUDGET  
(CONTINUED)**

**ECONOMICS**

Building  
Permits

Taxes 2010

| <u>Year</u> | <u>No.</u> | <u>Value</u> |                                      |
|-------------|------------|--------------|--------------------------------------|
|             |            |              | Local Retail Sales Tax 1 1/2 cents   |
| 2009        | 340        | \$5,441,518  |                                      |
| 2008        | 142        | \$12,304,216 | EDC Local Retail Sales Tax 1/2 cent  |
| 2007        | 95         | \$8,304,508  |                                      |
| 2006        | 124        | \$5,599,406  |                                      |
| 2005        | 101        | \$7,723,645  | Property Tax .62693%                 |
| 2004        | 94         | \$9,959,558  |                                      |
| 2003        | 95         | \$9,960,557  |                                      |
| 2002        | 107        | \$1,803,986  |                                      |
| 2001        | 147        | \$5,634,712  | 2010 Property Tax Assessed Valuation |
| 2000        | 200        | \$5,575,135  |                                      |
| 1999        | 138        | \$1,810,875  | Appraised Value \$513,011,212        |

**CITY OF PAMPA  
COMMUNITY PROFILE  
2010-11 BUDGET  
(CONTINUED)**

**2009-10 SERVICE STASTICS**

Fire Suppression &  
Prevention

|                                    |      |
|------------------------------------|------|
| Stations                           | 2    |
| Employees (Full time)              | 28   |
| Fire Calls                         | 92   |
| Rescue Calls                       | 389  |
| Other Calls                        | 480  |
| Fire Investigations                | 22   |
| Average Response Time<br>(minutes) | 3.93 |

Public Works

|  |        |
|--|--------|
| Residential Solid Waste<br>Customer Serviced | 7,427  |
| Solid Waste<br>Disposed of (tons)            | 49,426 |
| Street Miles (center lines)                  | 17.1   |
| Signalized Intersections                     | 12     |

Library

|                      |        |
|----------------------|--------|
| Annual Circulation   | 77,162 |
| Library Visits       | 70,006 |
| Registered Borrowers | 8,588  |

Police Protection

|                                |        |
|--------------------------------|--------|
| Employees (Full time)          | 36     |
| Sworn officers                 | 26     |
| Non-sworn (clerks, dispatch)   | 10     |
| Traffic Accidents              | 315    |
| Traffic Citations              | 4,069  |
| Total Calls for Police Service | 16,344 |
| Adult Arrest                   | 811    |

Sewer

|  |           |
|--|-----------|
| Miles of Sanitary Sewers                 | 115       |
| Average Daily Treatment                  | 1,800,000 |
| Average Daily Treatment Capacity<br>(MG) | 3         |

Water

|             |       |
|-------------|-------|
| Connections | 8,148 |
|-------------|-------|

Municipal Parks

|                     |     |
|---------------------|-----|
| Developed Parks     | 42  |
| Developed Acres     | 257 |
| Undeveloped Acres   | 84  |
| Swimming Pools      | 1   |
| Lighted Ball Fields | 6   |

**City of Pampa**  
**2010-2011 Budget**  
**Reconciling Items**

**General Fund**

|  |             |
|--|-------------|
| Excess of Revenues over (under) Expenses | (\$178,557) |
|--|-------------|

Reconciling items not affecting Operating Revenue

|                           |           |
|---------------------------|-----------|
| Vehicle Replacement Funds | \$128,000 |
|---------------------------|-----------|

|                            |                 |
|----------------------------|-----------------|
| Dumpster Replacement Funds | <u>\$70,000</u> |
|----------------------------|-----------------|

|                  |          |
|------------------|----------|
| Adjusted Balance | \$19,443 |
|------------------|----------|



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND  
FINANCIAL SUMMARY

|                                  | 2007-2008            | 2008-2009            | ----- 2009-2010 ----- |                     | PROPOSED             |
|----------------------------------|----------------------|----------------------|-----------------------|---------------------|----------------------|
|                                  | ACTUAL               | ACTUAL               | CURRENT               | Y-T-D +             | 2010-2011            |
|                                  |                      |                      | BUDGET                | ENCUMBERED          | BUDGET               |
| <u>REVENUE SUMMARY</u>           |                      |                      |                       |                     |                      |
| ALL REVENUE                      | <u>11,782,173.01</u> | <u>11,161,413.66</u> | <u>11,096,866.17</u>  | <u>9,303,076.00</u> | <u>11,292,311.00</u> |
| TOTAL REVENUES                   | <u>11,782,173.01</u> | <u>11,161,413.66</u> | <u>11,096,866.17</u>  | <u>9,303,076.00</u> | <u>11,292,311.00</u> |
|                                  | =====                | =====                | =====                 | =====               | =====                |
| <u>EXPENDITURE SUMMARY</u>       |                      |                      |                       |                     |                      |
| <u>01 MAYOR &amp; COMMISSION</u> |                      |                      |                       |                     |                      |
| PERSONNEL SERVICES               | 31,023.99            | 29,833.92            | 52,784.00             | 24,488.11           | 48,034.00            |
| CONTRACTUAL SERVICES             | 62,018.77            | 67,196.82            | 65,375.00             | 53,758.79           | 72,960.00            |
| SUPPLIES, MATERIAL & MNT         | 14,044.96            | 0.00                 | 235.00                | 0.00                | 2,600.00             |
| OTHER CHARGES                    | 391,276.92           | 473,786.67           | 466,865.00            | 480,063.82          | 462,788.00           |
| CAPITAL                          | <u>0.00</u>          | <u>0.00</u>          | <u>0.00</u>           | <u>14,789.96</u>    | <u>0.00</u>          |
| TOTAL 01 MAYOR & COMMISSION      | <u>498,364.64</u>    | <u>570,817.41</u>    | <u>585,259.00</u>     | <u>573,100.68</u>   | <u>586,382.00</u>    |
| <u>02 ADMINISTRATIVE SERV</u>    |                      |                      |                       |                     |                      |
| PERSONNEL SERVICES               | 239,379.37           | 260,197.70           | 254,880.00            | 231,721.20          | 258,007.00           |
| CONTRACTUAL SERVICES             | 34,009.86            | 30,115.47            | 28,818.00             | 22,669.76           | 31,400.00            |
| SUPPLIES, MATERIAL & MNT         | 19,741.10            | 7,665.65             | 11,078.00             | 6,059.38            | 16,600.00            |
| OTHER CHARGES                    | 6,521.67             | 7,123.40             | 14,600.00             | 1,627.85            | 1,635.00             |
| CAPITAL                          | <u>0.00</u>          | <u>0.00</u>          | <u>0.00</u>           | <u>0.00</u>         | <u>0.00</u>          |
| TOTAL 02 ADMINISTRATIVE SERV     | <u>299,652.00</u>    | <u>305,102.22</u>    | <u>309,376.00</u>     | <u>262,078.19</u>   | <u>307,642.00</u>    |
| <u>03 FINANCIAL SERVICES</u>     |                      |                      |                       |                     |                      |
| PERSONNEL SERVICES               | 267,167.39           | 300,189.28           | 314,678.00            | 286,110.46          | 322,514.00           |
| CONTRACTUAL SERVICES             | 163,040.74           | 184,106.09           | 192,210.00            | 165,054.48          | 200,100.00           |
| SUPPLIES, MATERIAL & MNT         | 11,847.18            | 7,134.96             | 8,205.00              | 3,885.10            | 8,300.00             |
| OTHER CHARGES                    | 8,560.63             | 0.00                 | 11,015.00             | 521.27              | 0.00                 |
| CAPITAL                          | <u>0.00</u>          | <u>0.00</u>          | <u>0.00</u>           | <u>0.00</u>         | <u>0.00</u>          |
| TOTAL 03 FINANCIAL SERVICES      | <u>450,615.94</u>    | <u>491,430.33</u>    | <u>526,108.00</u>     | <u>455,571.31</u>   | <u>530,914.00</u>    |
| <u>05 MUNICIPAL COURT</u>        |                      |                      |                       |                     |                      |
| PERSONNEL SERVICES               | 69,429.09            | 72,237.97            | 86,051.00             | 74,842.08           | 86,696.00            |
| CONTRACTUAL SERVICES             | 48,034.15            | 29,605.44            | 22,750.00             | 23,423.59           | 22,650.00            |
| SUPPLIES, MATERIAL & MNT         | 10,106.66            | 10,643.57            | 15,450.00             | 8,651.19            | 15,950.00            |
| OTHER CHARGES                    | <u>71.00</u>         | <u>59.95</u>         | <u>700.00</u>         | <u>762.38</u>       | <u>900.00</u>        |
| TOTAL 05 MUNICIPAL COURT         | <u>127,640.90</u>    | <u>112,546.93</u>    | <u>124,951.00</u>     | <u>107,679.24</u>   | <u>126,196.00</u>    |
| <u>08 POLICE SERVICES</u>        |                      |                      |                       |                     |                      |
| PERSONNEL SERVICES               | 1,642,620.26         | 1,563,662.98         | 1,702,882.70          | 1,429,696.85        | 1,693,498.00         |
| CONTRACTUAL SERVICES             | 150,932.85           | 149,132.18           | 136,997.00            | 131,347.42          | 133,450.00           |
| SUPPLIES, MATERIAL & MNT         | 252,775.11           | 230,808.50           | 276,655.52            | 264,779.09          | 222,760.00           |
| OTHER CHARGES                    | 18,565.97            | 23,232.85            | 116,756.78            | 98,499.49           | 98,701.00            |
| CAPITAL                          | <u>16,120.00</u>     | <u>20,842.45</u>     | <u>7,123.00</u>       | <u>35,711.55</u>    | <u>0.00</u>          |
| TOTAL 08 POLICE SERVICES         | <u>2,081,014.19</u>  | <u>1,987,678.96</u>  | <u>2,240,415.00</u>   | <u>1,960,034.40</u> | <u>2,148,409.00</u>  |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND  
FINANCIAL SUMMARY

|                                     | 2007-2008    | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED     |
|-------------------------------------|--------------|--------------|-----------------------|--------------|--------------|
|                                     | ACTUAL       | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011    |
|                                     |              |              | BUDGET                | ENCUMBERED   | BUDGET       |
| <u>09 EMERGENCY MEDICAL SER</u>     |              |              |                       |              |              |
| CONTRACTUAL SERVICES                | 87,083.17    | 85,164.00    | 86,400.00             | 84,706.30    | 86,595.00    |
| SUPPLIES, MATERIAL & MNT            | 1,538.62     | 3,435.50     | 1,000.00              | 4,207.79     | 1,100.00     |
| OTHER CHARGES                       | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL 09 EMERGENCY MEDICAL SER      | 88,621.79    | 88,599.50    | 87,400.00             | 88,914.09    | 87,695.00    |
| <u>10 FIRE PREVENTION</u>           |              |              |                       |              |              |
| PERSONNEL SERVICES                  | 38,466.75    | 56,482.77    | 60,483.00             | 55,870.85    | 62,130.00    |
| CONTRACTUAL SERVICES                | 11,707.32    | 13,831.04    | 13,425.00             | 11,806.11    | 12,855.00    |
| SUPPLIES, MATERIAL & MNT            | 7,685.89     | 9,506.91     | 8,905.00              | 6,996.36     | 9,955.00     |
| OTHER CHARGES                       | 489.13       | 534.26       | 7,500.00              | 5,254.61     | 6,143.00     |
| CAPITAL                             | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL 10 FIRE PREVENTION            | 58,349.09    | 80,354.98    | 90,313.00             | 79,927.93    | 91,083.00    |
| <u>11 PLANNING &amp; ENG/PW</u>     |              |              |                       |              |              |
| PERSONNEL SERVICES                  | 236,542.18   | 142,956.64   | 163,647.00            | 150,903.58   | 168,943.00   |
| CONTRACTUAL SERVICES                | 14,376.51    | 19,071.37    | 14,500.00             | 7,296.38     | 14,250.00    |
| SUPPLIES, MATERIAL & MNT            | 15,182.26    | 18,964.07    | 16,430.00             | 15,518.81    | 23,380.00    |
| OTHER CHARGES                       | 489.13       | 534.26       | 8,800.00              | 4,979.10     | 5,853.00     |
| CAPITAL                             | 149,500.12   | 80,081.22    | 17,000.00             | 7,600.00     | 20,000.00    |
| TOTAL 11 PLANNING & ENG/PW          | 416,090.20   | 261,607.56   | 220,377.00            | 186,297.87   | 232,426.00   |
| <u>12 STREETS &amp; TRAFFIC CON</u> |              |              |                       |              |              |
| PERSONNEL SERVICES                  | 751,395.25   | 838,718.67   | 925,455.00            | 806,476.82   | 911,438.00   |
| CONTRACTUAL SERVICES                | 282,865.41   | 293,391.21   | 279,636.00            | 183,016.25   | 294,770.00   |
| SUPPLIES, MATERIAL & MNT            | 423,840.52   | 921,768.55   | 377,791.00            | 252,747.20   | 437,490.00   |
| OTHER CHARGES                       | 21,463.21    | 26,224.37    | 200,326.00            | 96,895.16    | 77,659.00    |
| CAPITAL                             | 765,015.57   | 74,102.42    | 354,600.00            | 335,628.42   | 294,013.00   |
| TOTAL 12 STREETS & TRAFFIC CON      | 2,244,579.96 | 2,154,205.22 | 2,137,808.00          | 1,674,763.85 | 2,015,370.00 |
| <u>13 PARKS DEPARTMENT</u>          |              |              |                       |              |              |
| CONTRACTUAL SERVICES                | 75,516.51    | 80,408.54    | 81,303.00             | 67,825.54    | 80,630.00    |
| SUPPLIES, MATERIAL & MNT            | 103,629.25   | 103,440.76   | 112,883.00            | 57,655.18    | 119,518.00   |
| OTHER CHARGES                       | 12,572.36    | 12,873.22    | 47,858.00             | 16,613.55    | 17,690.00    |
| CAPITAL                             | 212,745.50   | 36,757.05    | 81,000.00             | 53,966.06    | 21,000.00    |
| TOTAL 13 PARKS DEPARTMENT           | 404,463.62   | 233,479.57   | 323,044.00            | 196,060.33   | 238,838.00   |
| <u>14 RECREATION DEPARTMENT</u>     |              |              |                       |              |              |
| PERSONNEL SERVICES                  | 146,640.19   | 162,783.32   | 138,629.00            | 137,482.97   | 115,309.00   |
| CONTRACTUAL SERVICES                | 58,896.49    | 37,068.06    | 39,078.15             | 28,307.37    | 37,050.00    |
| SUPPLIES, MATERIAL & MNT            | 69,746.85    | 79,884.43    | 64,950.00             | 57,757.98    | 68,920.00    |
| OTHER CHARGES                       | 6,913.84     | 8,148.20     | 18,553.00             | 9,841.24     | 9,819.00     |
| CAPITAL                             | 59,941.94    | 22,166.56    | 0.00                  | 38,204.00    | 0.00         |
| TOTAL 14 RECREATION DEPARTMENT      | 342,139.31   | 310,050.57   | 261,210.15            | 271,593.56   | 231,098.00   |
| <u>15 BUILDINGS &amp; GROUNDS</u>   |              |              |                       |              |              |
| PERSONNEL SERVICES                  | 25,643.73    | 29,224.88    | 80,832.00             | 69,669.00    | 86,022.00    |
| CONTRACTUAL SERVICES                | 42,465.72    | 34,531.10    | 36,663.00             | 30,686.63    | 43,610.00    |
| SUPPLIES, MATERIAL & MNT            | 48,897.41    | 55,939.71    | 39,253.00             | 34,844.46    | 51,450.00    |
| OTHER CHARGES                       | 42,390.87    | 49,386.13    | 63,361.00             | 24,202.29    | 25,412.00    |
| CAPITAL                             | 38,419.09    | 9,572.00     | 8,333.00              | 8,332.56     | 0.00         |
| TOTAL 15 BUILDINGS & GROUNDS        | 197,816.82   | 178,653.82   | 228,442.00            | 167,734.94   | 206,494.00   |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND  
FINANCIAL SUMMARY

|                                | 2007-2008    | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED     |
|--------------------------------|--------------|--------------|-----------------------|--------------|--------------|
|                                | ACTUAL       | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011    |
|                                |              |              | BUDGET                | ENCUMBERED   | BUDGET       |
| <u>16 COMMUNITY SERVICES</u>   |              |              |                       |              |              |
| PERSONNEL SERVICES             | 80,602.33    | 94,634.59    | 98,998.00             | 94,006.68    | 103,472.00   |
| CONTRACTUAL SERVICES           | 1,246.26     | 4,181.64     | 2,700.00              | 2,677.59     | 3,910.00     |
| SUPPLIES, MATERIAL & MNT       | 0.00         | 831.81       | 2,160.00              | 167.46       | 2,700.00     |
| OTHER CHARGES                  | 0.00         | 0.00         | 540.00                | 0.00         | 0.00         |
| CAPITAL                        | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL 16 COMMUNITY SERVICES    | 81,848.59    | 99,648.04    | 104,398.00            | 96,851.73    | 110,082.00   |
| <u>17 FIRE SUPPRESSION</u>     |              |              |                       |              |              |
| PERSONNEL SERVICES             | 1,467,642.26 | 1,671,298.94 | 1,762,017.00          | 1,552,660.07 | 1,772,302.00 |
| CONTRACTUAL SERVICES           | 61,128.91    | 60,339.46    | 56,011.00             | 37,004.51    | 66,740.00    |
| SUPPLIES, MATERIAL & MNT       | 147,033.40   | 121,847.10   | 125,128.00            | 75,237.28    | 130,043.00   |
| OTHER CHARGES                  | 6,749.84     | 7,123.40     | 69,240.00             | 49,239.68    | 57,952.00    |
| CAPITAL                        | 150,835.59   | 0.00         | 0.00                  | 0.00         | 45,700.00    |
| TOTAL 17 FIRE SUPPRESSION      | 1,833,390.00 | 1,860,608.90 | 2,012,396.00          | 1,714,141.54 | 2,072,737.00 |
| <u>18 CODE ENFORCEMENT</u>     |              |              |                       |              |              |
| PERSONNEL SERVICES             | 105,329.62   | 273,990.34   | 287,739.00            | 266,336.80   | 300,375.00   |
| CONTRACTUAL SERVICES           | 10,465.06    | 10,619.63    | 13,060.00             | 7,916.13     | 12,060.00    |
| SUPPLIES, MATERIAL & MNT       | 10,097.38    | 8,670.84     | 10,300.00             | 6,842.79     | 13,000.00    |
| OTHER CHARGES                  | 326.08       | 364.32       | 8,200.00              | 4,787.50     | 5,681.00     |
| TOTAL 18 CODE ENFORCEMENT      | 126,218.14   | 293,645.13   | 319,299.00            | 285,883.22   | 331,116.00   |
| <u>19 ANIMAL CONTROL</u>       |              |              |                       |              |              |
| PERSONNEL SERVICES             | 145,394.93   | 162,886.37   | 146,257.00            | 113,766.39   | 153,981.00   |
| CONTRACTUAL SERVICES           | 8,040.85     | 7,824.73     | 9,420.00              | 16,792.21    | 9,595.00     |
| SUPPLIES, MATERIAL & MNT       | 28,524.01    | 33,502.42    | 36,769.00             | 25,427.32    | 41,150.00    |
| OTHER CHARGES                  | 1,540.59     | 3,411.43     | 8,100.00              | 6,729.09     | 7,953.00     |
| TOTAL 19 ANIMAL CONTROL        | 183,500.38   | 207,624.95   | 200,546.00            | 162,715.01   | 212,679.00   |
| <u>20 DISPATCHING SERVICES</u> |              |              |                       |              |              |
| PERSONNEL SERVICES             | 310,325.32   | 328,363.88   | 360,319.00            | 318,774.52   | 355,251.00   |
| CONTRACTUAL SERVICES           | 4,253.36     | 4,536.11     | 4,950.00              | 2,866.50     | 4,950.00     |
| SUPPLIES, MATERIAL & MNT       | 2,308.56     | 5,300.21     | 7,400.00              | 5,857.03     | 9,400.00     |
| OTHER CHARGES                  | 223.80       | 293.61       | 2,250.00              | 162.00       | 0.00         |
| CAPITAL                        | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL 20 DISPATCHING SERVICES  | 317,111.04   | 338,493.81   | 374,919.00            | 327,660.05   | 369,601.00   |
| <u>26 EMERGENCY MANAGEMENT</u> |              |              |                       |              |              |
| PERSONNEL SERVICES             | 74,475.06    | 83,689.28    | 84,985.00             | 79,397.01    | 87,835.00    |
| CONTRACTUAL SERVICES           | 7,625.14     | 7,425.84     | 8,152.00              | 7,002.84     | 7,700.00     |
| SUPPLIES, MATERIAL & MNT       | 16,630.71    | 27,373.48    | 16,581.00             | 11,796.96    | 13,242.00    |
| OTHER CHARGES                  | 407.60       | 445.21       | 7,250.00              | 4,407.22     | 5,253.00     |
| CAPITAL                        | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL 26 EMERGENCY MANAGEMENT  | 99,138.51    | 118,933.81   | 116,968.00            | 102,604.03   | 114,030.00   |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## FINANCIAL SUMMARY

|   | 2007-2008<br>ACTUAL | 2008-2009<br>ACTUAL | ----- 2009-2010 -----<br>CURRENT BUDGET | Y-T-D +<br>ENCUMBERED | PROPOSED<br>2010-2011<br>BUDGET |
|---|---------------------|---------------------|---|-----------------------|---------------------------------|
| <u>29 HOUSEHOLD HAZ WASTE</u>                   |                     |                     |   |                       |                                 |
| CONTRACTUAL SERVICES                            | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| SUPPLIES, MATERIAL & MNT                        | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| TOTAL 29 HOUSEHOLD HAZ WASTE                    | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| <u>41 INFORMATION TECHNOLOG</u>                 |                     |                     |   |                       |                                 |
| PERSONNEL SERVICES                              | 59,824.46           | 62,543.28           | 63,042.00                               | 57,634.83             | 63,176.00                       |
| CONTRACTUAL SERVICES                            | 3,022.69            | 3,028.01            | 4,100.00                                | 3,657.68              | 3,200.00                        |
| SUPPLIES, MATERIAL & MNT                        | 45,728.52           | 39,877.70           | 42,413.00                               | 39,435.43             | 42,065.00                       |
| OTHER CHARGES                                   | 0.00                | 0.00                | 1,200.00                                | 0.00                  | 0.00                            |
| CAPITAL   | 0.00                | 0.00                | 0.00                                    | 0.00                  | 30,000.00                       |
| TOTAL 41 INFORMATION TECHNOLOG                  | 108,575.67          | 105,448.99          | 110,755.00                              | 100,727.94            | 138,441.00                      |
| <u>44 CENTRAL STORES</u>                        |                     |                     |   |                       |                                 |
| CONTRACTUAL SERVICES                            | 29,312.96           | 23,393.18           | 0.00                                    | 0.00                  | 0.00                            |
| SUPPLIES, MATERIAL & MNT                        | 4,098.79            | 10,407.83           | 0.00                                    | 0.00                  | 0.00                            |
| OTHER CHARGES                                   | 1,630.42            | 1,780.85            | 0.00                                    | 0.00                  | 0.00                            |
| TOTAL 44 CENTRAL STORES                         | 35,042.17           | 35,581.86           | 0.00                                    | 0.00                  | 0.00                            |
| <u>45 CENTRAL GARAGE</u>                        |                     |                     |   |                       |                                 |
| CONTRACTUAL SERVICES                            | 603.81              | 520.68              | 34,000.00                               | 22,081.52             | 32,000.00                       |
| SUPPLIES, MATERIAL & MNT                        | 16,365.18           | 19,015.37           | 30,150.00                               | 17,096.20             | 25,650.00                       |
| OTHER CHARGES                                   | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| CAPITAL   | 324,691.00          | 376,229.37          | 182,687.17                              | 228,839.10            | 128,000.00                      |
| TOTAL 45 CENTRAL GARAGE                         | 341,659.99          | 395,765.42          | 246,837.17                              | 268,016.82            | 185,650.00                      |
| <u>48 SOLID WASTE COLLECTN</u>                  |                     |                     |   |                       |                                 |
| PERSONNEL SERVICES                              | 245,402.65          | 237,082.22          | 260,230.00                              | 189,166.07            | 272,028.00                      |
| CONTRACTUAL SERVICES                            | 479,599.10          | 625,243.39          | 630,750.00                              | 504,419.15            | 630,900.00                      |
| SUPPLIES, MATERIAL & MNT                        | 204,903.02          | 174,310.18          | 211,400.00                              | 144,512.11            | 213,250.00                      |
| OTHER CHARGES                                   | 29,946.55           | 13,645.09           | 16,500.00                               | 19,773.82             | 17,807.00                       |
| CAPITAL   | 122,056.00          | 122,056.00          | 196,083.00                              | 267,640.00            | 0.00                            |
| TOTAL 48 SOLID WASTE COLLECTN                   | 1,081,907.32        | 1,172,336.88        | 1,314,963.00                            | 1,125,511.15          | 1,133,985.00                    |
| <u>49 SAFETY RISK MANAGMNT</u>                  |                     |                     |   |                       |                                 |
| PERSONNEL SERVICES                              | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| CONTRACTUAL SERVICES                            | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| SUPPLIES, MATERIAL & MNT                        | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| OTHER CHARGES                                   | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| TOTAL 49 SAFETY RISK MANAGMNT                   | 0.00                | 0.00                | 0.00                                    | 0.00                  | 0.00                            |
| TOTAL EXPENDITURES                              | 11,417,740.27       | 11,402,614.86       | 11,935,784.32                           | 10,207,867.88         | 11,470,868.00                   |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | 364,432.74          | ( 241,201.20)       | ( 838,918.15)                           | ( 904,791.88)         | ( 178,557.00)                   |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## REVENUES

|                    |                             | 2007-2008    | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED     |
|--------------------|-----------------------------|--------------|--------------|-----------------------|--------------|--------------|
|                    |                             | ACTUAL       | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011    |
|                    |                             |              |              | BUDGET                | ENCUMBERED   | BUDGET       |
| <u>ALL REVENUE</u> |                             |              |              |                       |              |              |
| 00-32001           | CUR. TAXES-INCLUDES LIBR.   | 2,179,668.42 | 2,305,268.33 | 2,709,490.00          | 2,618,890.49 | 2,896,750.00 |
| 00-32002           | DELINQUENT TAXES            | 158,366.63   | 96,734.67    | 95,000.00             | 85,276.37    | 95,000.00    |
| 00-32003           | PENALTY & INTEREST          | 107,902.47   | 80,173.48    | 52,000.00             | 63,847.45    | 52,000.00    |
| 00-32012           | GAS UTILITY TAX             | 389,929.30   | 263,535.23   | 310,000.00            | 317,108.22   | 335,000.00   |
| 00-32013           | ELECTRIC UTILITY TAX        | 434,702.27   | 384,961.91   | 360,000.00            | 259,583.04   | 370,000.00   |
| 00-32014           | TELEPHONE UTILITY TAX       | 144,515.89   | 132,030.70   | 145,000.00            | 100,315.12   | 140,000.00   |
| 00-32015           | TV CABLE UTILITY TAX        | 106,573.88   | 131,146.72   | 100,000.00            | 28,243.62    | 100,000.00   |
| 00-32016           | WATER & WASTEWATER UTIL.    | 143,000.00   | 143,000.00   | 143,000.00            | 119,166.64   | 143,000.00   |
| 00-32018           | LOCAL SALES TAX             | 3,928,809.73 | 3,459,719.04 | 3,200,000.00          | 2,073,045.98 | 3,350,000.00 |
| 00-32019           | MIXED BEVERAGE TAX          | 991.70       | 916.35       | 600.00                | 579.14       | 600.00       |
| 00-32020           | CONTRACT LICENSE & ZONING F | 0.00         | 125.00       | 0.00                  | 2,858.60     | 0.00         |
| 00-32021           | MECHANICAL PERMITS          | 2,915.00     | 2,244.00     | 1,500.00              | 1,856.00     | 2,000.00     |
| 00-32022           | ADMINISTRATIVE FEES         | 852,896.00   | 852,896.00   | 804,658.00            | 710,746.66   | 804,658.00   |
| 00-32023           | ALCOHOLIC BEVERAGE PERMIT   | 875.00       | 1,130.00     | 600.00                | 1,240.00     | 900.00       |
| 00-32024           | HEALTH PERMITS              | 12,514.00    | 13,501.00    | 12,000.00             | 13,775.50    | 14,000.00    |
| 00-32025           | OTHER BUSINESS LICENSES     | 782.50       | 963.75       | 1,000.00              | 1,500.96     | 1,500.00     |
| 00-32027           | BUILDING PERMITS            | 49,992.00    | 24,265.00    | 20,000.00             | 23,332.60    | 22,000.00    |
| 00-32028           | PLUMBING PERMITS            | 13,531.59    | 10,720.71    | 10,000.00             | 10,577.83    | 11,000.00    |
| 00-32029           | ELECTRIC PERMITS            | 7,309.08     | 2,920.75     | 2,500.00              | 3,075.77     | 3,000.00     |
| 00-32030           | PISD-SRO COST SHARING CONTR | 26,749.19    | 31,878.41    | 27,300.00             | 23,343.81    | 27,300.00    |
| 00-32031           | COURT FINES                 | 464,736.40   | 448,657.82   | 400,000.00            | 280,162.91   | 405,000.00   |
| 00-32032           | POUND FEES                  | 7,731.00     | 6,703.00     | 7,000.00              | 12,354.50    | 8,500.00     |
| 00-32033           | COURT TECHNOLOGY FEE        | 12,154.49    | 11,588.49    | 10,000.00             | 7,420.78     | 10,000.00    |
| 00-32034           | COURT COSTS & ARREST FEES   | 18,984.09    | 15,857.50    | 14,000.00             | 8,303.47     | 14,000.00    |
| 00-32035           | FEDERAL GRANTS              | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-32036           | COURT SECURITY              | 9,028.24     | 8,591.12     | 8,000.00              | 5,501.90     | 8,000.00     |
| 00-32037           | TIME PMT. EFFICIENCY FEE    | 2,113.99     | 2,023.36     | 1,700.00              | 1,293.25     | 1,700.00     |
| 00-32038           | INDIGENT DEFENSE FEE        | 0.00         | 329.24       | 350.00                | 0.00         | 0.00         |
| 00-32039           | OTHER GRANTS                | 15,000.00    | 8,519.11     | 0.00                  | 0.00         | 0.00         |
| 00-32041           | RENTALS FROM BUILDINGS      | 12,846.36    | 13,146.36    | 14,046.00             | 12,875.83    | 14,046.00    |
| 00-32042           | RENTALS FROM LAND           | 275.00       | 300.00       | 300.00                | 275.00       | 0.00         |
| 00-32043           | CRIMINAL JUSTICE GRANTS     | 1,577.61     | 0.00         | 36,407.00             | 36,406.50    | 0.00         |
| 00-32044           | TX PARK & WILDLIFE TRAIL GR | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-32045           | TX DEPT OF HEALTH GRANT     | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-32046           | RECREATION PARK FEES        | 12,277.85    | 15,496.00    | 11,000.00             | 14,857.00    | 13,000.00    |
| 00-32052           | EMERGENCY MGMT. REIMBURSE   | 69,873.00    | 69,873.00    | 60,000.00             | 0.00         | 69,000.00    |
| 00-32053           | RABIES SHOT FEES            | 0.00         | 2,249.00     | 7,619.00              | 9,807.00     | 6,000.00     |
| 00-32060           | CREDIT CARD USER FEE        | 1,533.98     | 1,488.93     | 1,500.00              | 0.00         | 0.00         |
| 00-32062           | SUMMER RECREATION           | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-32063           | SWIMMING POOL ADMISSION     | 21,322.96    | 23,868.65    | 20,000.00             | 18,657.85    | 0.00         |
| 00-32064           | FIRE PROTECTION             | 120,640.00   | 120,000.00   | 120,000.00            | 120,000.00   | 120,000.00   |
| 00-32065           | CONCESSIONS                 | 1,938.52     | 1,296.60     | 2,500.00              | 4,208.95     | 0.00         |
| 00-32066           | COURT COLLECTIONS FEE       | 1,996.99     | 25,894.75    | 38,000.00             | 23,443.11    | 25,000.00    |
| 00-32067           | DUMPSTER REPLACEMENT FEE    | 145,152.98   | 147,210.22   | 146,078.00            | 134,134.34   | 146,078.00   |
| 00-32068           | SANITATION CHARGES          | 1,518,722.05 | 1,768,507.69 | 1,888,648.00          | 1,602,810.21 | 1,850,000.00 |
| 00-32072           | SALE OF MATERIALS & EQUIP   | 200.00       | 152,110.30   | 13,178.00             | 12,507.65    | 5,000.00     |
| 00-32073           | MISCELLANEOUS               | 41,319.23    | 19,306.02    | 20,920.00             | 24,494.48    | 25,000.00    |
| 00-32075           | SOFTBALL FIELD USE FEE      | 28,389.00    | 26,776.54    | 23,000.00             | 17,730.00    | 25,000.00    |
| 00-32076           | PLATING & FILING FEES       | 925.00       | 0.00         | 0.00                  | 0.00         | 0.00         |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## REVENUES

|                |                             | 2007-2008     | 2008-2009     | ----- 2009-2010 ----- |              | PROPOSED      |
|----------------|-----------------------------|---------------|---------------|-----------------------|--------------|---------------|
|                |                             | ACTUAL        | ACTUAL        | CURRENT               | Y-T-D +      | 2010-2011     |
|                |                             |               |               | BUDGET                | ENCUMBERED   | BUDGET        |
| 00-32077       | INSURANCE & DAMAGE CLAIMS   | 48,297.80     | 22,129.29     | 80,337.17             | 82,628.10    | 0.00          |
| 00-32078       | INTEREST INCOME-INVESTMNT   | 47,739.68     | 5,647.80      | 10,000.00             | 0.00         | 5,000.00      |
| 00-32085       | REVENUE RESCUE              | 8,988.32      | 1,494.47      | 2,000.00              | 3,136.80     | 2,000.00      |
| 00-32088       | CONCESSIONAIRE              | 17,308.17     | 16,591.48     | 12,000.00             | 8,849.75     | 14,000.00     |
| 00-32097       | INT. INCOME-NOW & IMMA      | 1,915.84      | 6,968.57      | 5,000.00              | 3,353.72     | 5,000.00      |
| 00-32098       | CHECK CLEARING              | 0.00          | 0.00          | 0.00                  | 0.00         | 0.00          |
| 00-32100       | CASH SHORT OR LONG (        | 93.91)        | ( 37.75)      | 0.00                  | 246.60       | 0.00          |
| 00-32250       | INSURANCE EQUITY RETURN     | 37,554.00     | 38,821.00     | 18,000.00             | 41,583.20    | 24,329.00     |
| 00-32254       | WKRS COMP-MONIES RETURNED   | 0.00          | 18,006.00     | 0.00                  | 0.00         | 0.00          |
| 00-32306       | CHARGES FOR FUEL USAGE      | 7,864.91      | 10,795.05     | 5,000.00              | 14,283.06    | 10,000.00     |
| 00-32350       | EQUIPMENT RENTAL            | 48,000.00     | 48,000.00     | 48,000.00             | 217,249.96   | 48,000.00     |
| 00-33111       | OTHER FINANCING SOURCE      | 0.00          | 0.00          | 0.00                  | 0.00         | 0.00          |
| 00-33200       | DONATIONS-CITY ENTRANCE     | 19,900.00     | 0.00          | 0.00                  | 0.00         | 0.00          |
| 00-33201       | DONATIONS-WORKING FOR PROGR | 0.00          | 0.00          | 0.00                  | 0.00         | 0.00          |
| 00-33203       | DONATIONS-FIRE DEPARTMENT   | 6,750.00      | 525.00        | 0.00                  | 550.00       | 0.00          |
| 00-33204       | DONATIONS-POLICE SP OP      | 0.00          | 0.00          | 0.00                  | 0.00         | 0.00          |
| 00-33205       | DONATIONS-SKATEBOARD PARK   | 0.00          | 0.00          | 0.00                  | 0.00         | 0.00          |
| 00-33206       | DONATIONS-SPECIAL PROJECT   | 0.00          | 330.00        | 0.00                  | 34,500.00    | 0.00          |
| 00-33207       | DONATIONS-PARKS             | 12,869.85     | 11,972.71     | 12,230.00             | 9,028.34     | 12,000.00     |
| 00-33209       | DONATIONS-HOLIDAY DECOR.    | 5,289.93      | 4,990.93      | 4,075.00              | 3,009.45     | 4,800.00      |
| 00-33210       | DONATIONS-CLEARING          | 0.00          | 0.00          | 0.00                  | 1,161.45     | 0.00          |
| 00-33211       | DONATIONS-DISC GOLF         | 0.00          | 0.00          | 7,250.00              | 7,250.00     | 0.00          |
| 00-33215       | EXPENSE REIMBURSEMENT       | 147.03        | 7,299.85      | 930.00                | 3,817.09     | 0.00          |
| 00-33300       | TRANSFERS FROM OTHER FUND   | 448,878.00    | 139,954.51    | 53,150.00             | 66,819.95    | 53,150.00     |
| 00-34000       | GAIN IN SALES OF ASSETS     | 0.00          | 0.00          | 0.00                  | 0.00         | 0.00          |
| TOTAL REVENUES |                             | 11,782,173.01 | 11,161,413.66 | 11,096,866.17         | 9,303,076.00 | 11,292,311.00 |



**MAYOR AND COMMISSION  
2010-11 BUDGET  
Dept. 01**

|                        | 2007-2008      | 2008-2009      | 2009-2010      | 2010-2011      |
|------------------------|----------------|----------------|----------------|----------------|
|                        | ACTUAL         | ACTUAL         | BUDGET         | BUDGET         |
| Personnel Services     | 31,024         | 29,834         | 52,784         | 48,034         |
| Contractual Services   | 62,019         | 67,197         | 65,375         | 72,960         |
| Supplies and materials | 14,045         | 0              | 235            | 2600           |
| Other Charges          | 391,277        | 473,787        | 466,865        | 462,788        |
| Capital Outlay         | -              | -              | -              | -              |
| <b>TOTAL</b>           | <b>498,365</b> | <b>570,818</b> | <b>585,259</b> | <b>586,382</b> |

MISSION STATEMENT

We are committed to being the most livable City in the Panhandle by providing quality products and services.

DESCRIPTION

Pampa was incorporated on February 17, 1912 and currently has a population of approximately 17,887 persons.

The City of Pampa is a "home rule" city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large.

The City Commission meets in regular meeting session at 4:00 p.m. on the second and fourth Tuesday of each month.

FUNDING

This program is financed by the General Fund.

GOALS AND OBJECTIVES

1. Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
2. Deliver critical public services in an efficient, professional and timely manner.
3. Preserve community physical and aesthetic assets.
4. Ensure the re-sell of tax foreclosure property and clean-up where feasible.
5. Provide for the efficient and equitable allocation of community fiscal resources.
6. Ensure the selection, training, motivation and retention of qualified men and women as City employees.
7. Identify and anticipate concerns, problems and opportunities, and take action to address them.

8. Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
9. Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.
10. Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
11. Develop a new comprehensive plan and a five year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$1,123 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

01 MAYOR &amp; COMMISSION

DEPARTMENTAL EXPENDITURES

|                                     |                             |            |            | ----- 2009-2010 ----- |            | PROPOSED   |
|-------------------------------------|-----------------------------|------------|------------|-----------------------|------------|------------|
|                                     |                             | 2007-2008  | 2008-2009  | CURRENT               | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL     | ACTUAL     | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |            |            |                       |            |            |
| 01-41010                            | SALARIES AND WAGES          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-41040                            | FEE BASIS SALARIES          | 960.00     | 960.00     | 960.00                | 880.00     | 960.00     |
| 01-41075                            | MEDICARE TAX EXPENSE        | 13.92      | 13.92      | 14.00                 | 12.76      | 14.00      |
| 01-41080                            | SOCIAL SECURITY TAX EXPENSE | 59.52      | 59.52      | 60.00                 | 54.56      | 60.00      |
| 01-41090                            | HEALTH INSURANCE            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-41098                            | CONTINGENCY FOR SAL/WAGES   | 0.00       | 0.00       | 22,000.00             | 0.00       | 22,000.00  |
| 01-41099                            | RETIREE BENEFITS            | 29,990.55  | 28,800.48  | 29,750.00             | 23,540.79  | 25,000.00  |
| TOTAL PERSONNEL SERVICES            |                             | 31,023.99  | 29,833.92  | 52,784.00             | 24,488.11  | 48,034.00  |
| <u>CONTRACTUAL SERVICES</u>         |                             |            |            |                       |            |            |
| 01-42020                            | POSTAGE AND FREIGHT         | 0.00       | 0.00       | 50.00                 | 28.96      | 50.00      |
| 01-42030                            | ADVERTISING                 | 5,785.07   | 6,214.02   | 4,340.00              | 2,163.08   | 4,500.00   |
| 01-42040                            | DUES & SUBSCRIPTIONS        | 5,780.44   | 5,869.88   | 5,500.00              | 5,154.40   | 6,000.00   |
| 01-42050                            | ELECTRICITY                 | 31.44      | 84.39      | 225.00                | 107.08     | 210.00     |
| 01-42125                            | BUSINESS EXPENSE            | 474.00     | 172.00     | 260.00                | 255.78     | 200.00     |
| 01-42130                            | PROFESSIONAL DEVELOPMENT    | 2,310.72   | 7,830.31   | 5,260.00              | 2,385.75   | 5,800.00   |
| 01-42150                            | TUITION                     | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-42430                            | PRINTING EXPENSE            | 29.00      | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-42470                            | PERSONNEL SERVICES          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-42500                            | FILING & RECORDING          | 2.00       | 220.86     | 0.00                  | 0.00       | 0.00       |
| 01-42510                            | FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-42530                            | UNCLASSIFIED PROFESSIONAL   | 1,250.00   | 11,130.25  | 7,740.00              | 7,736.85   | 14,000.00  |
| 01-42535                            | SOCIAL SERVICES SUPPORT     | 11,000.00  | 8,500.00   | 12,000.00             | 11,000.00  | 12,000.00  |
| 01-42540                            | LEGAL SERVICES              | 35,356.10  | 26,343.09  | 30,000.00             | 24,926.89  | 30,000.00  |
| 01-42570                            | MISC. CONTRACT LABOR        | 0.00       | 832.02     | 0.00                  | 0.00       | 200.00     |
| TOTAL CONTRACTUAL SERVICES          |                             | 62,018.77  | 67,196.82  | 65,375.00             | 53,758.79  | 72,960.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |            |            |                       |            |            |
| 01-43010                            | OFFICE EXPENSE              | 143.82     | 0.00       | 35.00                 | 0.00       | 150.00     |
| 01-43020                            | OPERATING EXPENSE           | 10.60      | 0.00       | 0.00                  | 0.00       | 100.00     |
| 01-43100                            | ELECTION SUPPLIES           | 13,890.54  | 0.00       | 0.00                  | 0.00       | 100.00     |
| 01-43210                            | MINOR TOOLS AND APPARATUS   | 0.00       | 0.00       | 200.00                | 0.00       | 2,250.00   |
| TOTAL SUPPLIES, MATERIAL & MNT      |                             | 14,044.96  | 0.00       | 235.00                | 0.00       | 2,600.00   |
| <u>OTHER CHARGES</u>                |                             |            |            |                       |            |            |
| 01-44035                            | UNEMPLOYMENT COMPENSATION   | 0.00       | 1,575.44   | 5,000.00              | 19,074.88  | 20,000.00  |
| 01-44040                            | INSURANCE & BONDS           | 21,276.92  | 23,151.07  | 30,000.00             | 35,988.94  | 37,788.00  |
| 01-44060                            | CLAIMS, JUDGEMENTS AND DAMA | 0.00       | 6,060.16   | 0.00                  | 0.00       | 0.00       |
| 01-44200                            | TRANSFERS TO OTHER FUNDS    | 370,000.00 | 443,000.00 | 425,000.00            | 425,000.00 | 405,000.00 |
| 01-44615                            | BAD DEBT EXPENSE            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 01-44700                            | BUDGET RESTRICTIONS         | 0.00       | 0.00       | 6,865.00              | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                 |                             | 391,276.92 | 473,786.67 | 466,865.00            | 480,063.82 | 462,788.00 |
| <u>CAPITAL</u>                      |                             |            |            |                       |            |            |
| 01-45040                            | OFFICE EQUIPMENT            | 0.00       | 0.00       | 0.00                  | 14,789.96  | 0.00       |
| TOTAL CAPITAL                       |                             | 0.00       | 0.00       | 0.00                  | 14,789.96  | 0.00       |
| TOTAL 01 MAYOR & COMMISSION         |                             | 498,364.64 | 570,817.41 | 585,259.00            | 573,100.68 | 586,382.00 |



**ADMINISTRATIVE SERVICES**  
**2010-11 BUDGET**  
**Dept. 02**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 239,379          | 260,198          | 254,880          | 258,007          |
| Contractual Services   | 34,010           | 30,115           | 28,696           | 31,400           |
| Supplies and materials | 19,741           | 7,666            | 11,200           | 16,600           |
| Other Charges          | 6,522            | 7,123            | 14,600           | 1,635            |
| Capital Outlay         | -                | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$299,652</b> | <b>\$305,102</b> | <b>\$309,376</b> | <b>\$307,642</b> |

MISSION STATEMENT

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent, efficient and effective manner. Our mission requires the provision of management leadership which emphasizes the desire and ability to be a dynamic organization which accomplishes stated goals. The dedication and diligence of the City staff enables the continual pursuit and commitment to excellence.

DESCRIPTION

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice and ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersign checks, official documents and licenses.

The Administrative Assistant/Deputy City Secretary provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

GOALS AND OBJECTIVES

1. Constantly attempt to improve public knowledge of the operations and objectives of the City government, and be responsive to public input.

2. Maintain the highest sense of ethical conduct in developing and implementing policies.
3. Respond and handle public concerns in a timely, fair and consistent manner.
4. Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
5. Operate the City government in an efficient and effective manner.
6. Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
7. Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
8. Foster a productive work environment whereby employees have the freedom to conceive and develop ideas for the betterment of all.
9. Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.
10. Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
11. Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
12. Ensure that citizens have full and complete information regarding the affairs of their government.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$1,734 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

02 ADMINISTRATIVE SERV

DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>            |            |            |                       |            |            |
| 02-41010 SALARIES AND WAGES          | 159,675.16 | 185,182.60 | 177,040.00            | 162,877.54 | 179,410.00 |
| 02-41020 LONGEVITY PAY               | 1,854.00   | 948.00     | 1,624.00              | 1,624.00   | 1,624.00   |
| 02-41030 OVERTIME PAY                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-41050 PART TIME & TEMPORARY PAY   | 10,901.60  | 5,406.80   | 6,000.00              | 2,767.50   | 6,000.00   |
| 02-41055 CAR ALLOWANCE               | 4,361.49   | 6,646.08   | 7,200.00              | 6,646.08   | 7,200.00   |
| 02-41065 CLOTHING ALLOWANCE          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-41066 CELL PHONE ALLOWANCE        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-41070 TEXAS MUNICIPAL RETIREMENT  | 29,137.46  | 32,587.57  | 33,555.00             | 31,316.74  | 34,682.00  |
| 02-41075 MEDICARE TAX EXPENSE        | 3,061.35   | 2,821.55   | 2,756.00              | 2,467.07   | 2,329.00   |
| 02-41080 SOCIAL SECURITY TAX EXPENSE | 13,090.09  | 12,063.97  | 11,784.00             | 10,548.97  | 9,959.00   |
| 02-41085 LTD, AD&D, & LIFE INSURANCE | 353.51     | 310.60     | 289.00                | 326.88     | 348.00     |
| 02-41086 WORKERS COMPENSATION        | 661.09     | 936.66     | 797.00                | 149.82     | 183.00     |
| 02-41090 HEALTH INSURANCE            | 15,754.31  | 12,804.21  | 13,392.00             | 12,527.64  | 15,840.00  |
| 02-41095 EMPLOYEE ASSISTANCE PROGRAM | 104.60     | 107.87     | 83.00                 | 108.96     | 72.00      |
| 02-41097 DENTAL INSURANCE            | 424.71     | 381.79     | 360.00                | 360.00     | 360.00     |
| TOTAL PERSONNEL SERVICES             | 239,379.37 | 260,197.70 | 254,880.00            | 231,721.20 | 258,007.00 |
| <u>CONTRACTUAL SERVICES</u>          |            |            |                       |            |            |
| 02-42010 COMMUNICATIONS              | 4,591.90   | 7,228.60   | 4,600.00              | 3,730.85   | 4,600.00   |
| 02-42020 POSTAGE AND FREIGHT         | 1,365.81   | 678.95     | 1,300.00              | 323.09     | 1,600.00   |
| 02-42030 ADVERTISING                 | 513.00     | 727.66     | 0.00                  | 0.00       | 500.00     |
| 02-42040 DUES & SUBSCRIPTIONS        | 1,648.47   | 1,559.86   | 2,888.00              | 2,803.91   | 3,450.00   |
| 02-42085 RENTAL-OFFICE EQUIP.        | 4,200.00   | 4,659.91   | 4,700.00              | 4,412.17   | 4,800.00   |
| 02-42090 RENTAL OF EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42120 CAR ALLOWANCE               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42125 BUSINESS EXPENSE            | 846.82     | 475.83     | 419.00                | 337.60     | 600.00     |
| 02-42130 PROFESSIONAL DEVELOPMENT    | 12,245.01  | 8,952.10   | 10,996.00             | 9,567.99   | 10,100.00  |
| 02-42155 EMPLOYEE TRAINING EXPENSE   | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42250 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42255 MNT-COMPUTER EQ REPAIR      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42260 MNT-AUTO EQUIPMENT          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42320 MNT-RADIO EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42330 MNT-PRECISION INSTRUMENT    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42420 TIRE EXPENSE                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42430 PRINTING EXPENSE            | 0.00       | 69.75      | 0.00                  | 0.00       | 0.00       |
| 02-42470 PERSONNEL SERVICES          | 2,649.46   | 1,478.33   | 665.00                | 664.15     | 1,000.00   |
| 02-42500 FILING & RECORDING          | 2.00       | 20.00      | 100.00                | 0.00       | 100.00     |
| 02-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00                  | 0.00       | 650.00     |
| 02-42520 EMPLOYEE LICENSES           | 0.00       | 235.00     | 650.00                | 630.00     | 0.00       |
| 02-42530 UNCLASSIFIED PROFESSIONAL   | 5,827.39   | 4,029.48   | 2,500.00              | 200.00     | 4,000.00   |
| 02-42540 LEGAL SERVICES              | 120.00     | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42570 MISC. CONTRACT LABOR        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42580 PHYSICAL EXAMINATIONS       | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-42585 DRUG TESTING                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES           | 34,009.86  | 30,115.47  | 28,818.00             | 22,669.76  | 31,400.00  |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

02 ADMINISTRATIVE SERV

DEPARTMENTAL EXPENDITURES

|                                     | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|-------------------------------------|------------|------------|-----------------------|------------|------------|
|                                     | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                     |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |            |            |                       |            |            |
| 02-43010 OFFICE EXPENSE             | 4,655.99   | 3,638.32   | 3,500.00              | 2,158.96   | 4,000.00   |
| 02-43020 OPERATING EXPENSE          | 5,263.36   | 2,336.19   | 4,500.00              | 1,843.69   | 5,000.00   |
| 02-43030 JANITOR SUPPLIES           | 7.86       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-43050 CHEMICALS                  | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-43060 PHOTOGRAPHIC AND VIDEO     | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-43090 EDUCATIONAL                | 477.13     | 410.95     | 540.00                | 539.87     | 500.00     |
| 02-43145 COMPUTER SOFTWARE          | 2,209.88   | 54.11      | 460.00                | 133.70     | 0.00       |
| 02-43200 MOTOR FUEL AND LUBRICANTS  | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-43210 MINOR TOOLS AND APPARATUS  | 6,260.87   | 1,180.18   | 1,875.00              | 1,180.26   | 6,900.00   |
| 02-43215 COMPUTER EQ/REPAIR PARTS   | 0.00       | 0.00       | 125.00                | 125.00     | 0.00       |
| 02-43275 MNT-COMPUTER EQUIPMENT     | 387.00     | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-43280 MNT-AUTO EQUIPMENT         | 479.01     | 45.90      | 78.00                 | 77.90      | 200.00     |
| 02-43340 MNT-COMMUNICATIONS EQUIP   | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-43440 MNT-TIRES/TUBES            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT      | 19,741.10  | 7,665.65   | 11,078.00             | 6,059.38   | 16,600.00  |
| <u>OTHER CHARGES</u>                |            |            |                       |            |            |
| 02-44040 INSURANCE & BONDS          | 6,521.67   | 7,123.40   | 8,000.00              | 1,627.85   | 1,635.00   |
| 02-44200 TRANSFERS TO OTHER FUNDS   | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 02-44700 BUDGET RESTRICTIONS        | 0.00       | 0.00       | 6,600.00              | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                 | 6,521.67   | 7,123.40   | 14,600.00             | 1,627.85   | 1,635.00   |
| <u>CAPITAL</u>                      |            |            |                       |            |            |
| 02-45040 OFFICE EQUIPMENT           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CAPITAL                       | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL 02 ADMINISTRATIVE SERV        | 299,652.00 | 305,102.22 | 309,376.00            | 262,078.19 | 307,642.00 |

**CITY OF PAMPA  
FINANCIAL SERVICES  
2010-11 BUDGET  
Dept. 03**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 267,167          | 300,189          | 314,678          | 322,514          |
| Contractual Services   | 163,041          | 184,106          | 192,210          | 200,100          |
| Supplies and materials | 11,847           | 7,135            | 8,205            | 8,300            |
| Other Charges          | 8,561            | 0                | 11,015           | 0                |
| Capital Outlay         | -                | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$450,616</b> | <b>\$491,430</b> | <b>\$526,108</b> | <b>\$530,914</b> |

MISSION STATEMENT

The Finance Department is responsible for the financial management and planning of the City. Finance ensures that all revenues and expenditures are properly accounted for, coordinates the annual budget and monitors compliance, and invests any idle cash according to the investment policy.

DESCRIPTION

The Finance Director coordinates all aspects of the City's financial management. All major decisions, that affect the City's monetary resources, are routed through her. She is instrumental in implementing all new bond issues and is responsible for designing the City's budget each fiscal year. The Finance Director is charged with preparation of the Comprehensive Annual Financial Report. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and the internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Payroll Technician, Accounts Payable Clerk, and Clerk/Receptionist. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises Accounts Payable, Accounts Receivable and Payroll Clerks. The Accounts Payable Clerk is responsible for the payment of invoices. The Clerk/Receptionist is responsible for the receipt of revenues, the ordering and disbursement of office supplies and the billing and collection of accounts receivables.

GOALS AND OBJECTIVES

1. To provide City departments, the City Commission and intergovernmental agencies with accurate and timely financial information.
2. To assist auditors in the preparation of the City's Comprehensive Annual Financial Report.
3. To ensure Budgetary and Legal Compliance with the City's adopted budget
4. Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
5. To ensure adherence to the City of Pampa Investment Policy.
6. Stay abreast of current developments in governmental accounting and finance principles and statutes.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$4,806 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 03 FINANCIAL SERVICES

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 03-41010                            | SALARIES AND WAGES          | 190,920.85            | 213,875.02 | 221,970.00 | 204,290.96 | 226,396.00 |
| 03-41020                            | LONGEVITY PAY               | 1,444.00              | 1,636.00   | 1,896.00   | 1,896.00   | 1,828.00   |
| 03-41030                            | OVERTIME PAY                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 03-41050                            | PART TIME & TEMPORARY PAY   | 5,206.25              | 365.63     | 500.00     | 0.00       | 1,000.00   |
| 03-41055                            | CAR ALLOWANCE               | 6,000.02              | 6,000.02   | 6,000.00   | 5,538.48   | 6,000.00   |
| 03-41066                            | CELL PHONE ALLOWANCE        | 630.00                | 360.00     | 360.00     | 660.00     | 1,080.00   |
| 03-41070                            | TEXAS MUNICIPAL RETIREMENT  | 28,596.34             | 38,291.74  | 41,970.00  | 38,862.66  | 43,108.00  |
| 03-41075                            | MEDICARE TAX EXPENSE        | 2,767.91              | 3,017.76   | 3,346.00   | 2,870.31   | 2,801.00   |
| 03-41080                            | SOCIAL SECURITY TAX EXPENSE | 11,835.11             | 12,904.07  | 14,305.00  | 12,273.49  | 11,978.00  |
| 03-41085                            | LTD, AD&D, & LIFE INSURANCE | 454.96                | 440.77     | 362.00     | 436.37     | 472.00     |
| 03-41086                            | WORKERS COMPENSATION        | 653.43                | 755.84     | 911.00     | 599.30     | 731.00     |
| 03-41090                            | HEALTH INSURANCE            | 17,947.80             | 21,757.60  | 22,320.00  | 17,946.69  | 26,400.00  |
| 03-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 130.72                | 134.83     | 138.00     | 136.20     | 120.00     |
| 03-41097                            | DENTAL INSURANCE            | 580.00                | 650.00     | 600.00     | 600.00     | 600.00     |
| TOTAL PERSONNEL SERVICES            |                             | 267,167.39            | 300,189.28 | 314,678.00 | 286,110.46 | 322,514.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 03-42010                            | COMMUNICATIONS              | 2,188.94              | 2,344.31   | 2,000.00   | 1,713.24   | 2,400.00   |
| 03-42020                            | POSTAGE AND FREIGHT         | 2,360.77              | 2,142.28   | 2,100.00   | 1,849.92   | 2,100.00   |
| 03-42030                            | ADVERTISING                 | 0.00                  | 0.00       | 1,500.00   | 267.24     | 1,500.00   |
| 03-42040                            | DUES & SUBSCRIPTIONS        | 1,574.56              | 1,394.56   | 900.00     | 959.56     | 1,400.00   |
| 03-42085                            | RENTAL-OFFICE EQUIP.        | 0.00                  | 0.00       | 4,800.00   | 4,373.98   | 4,800.00   |
| 03-42090                            | RENTAL OF EQUIPMENT         | 4,279.98              | 4,670.29   | 0.00       | 0.00       | 0.00       |
| 03-42120                            | CAR ALLOWANCE               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 03-42125                            | BUSINESS EXPENSE            | 274.00                | 452.58     | 300.00     | 358.96     | 200.00     |
| 03-42130                            | PROFESSIONAL DEVELOPMENT    | 1,369.50              | 2,987.61   | 1,700.00   | 737.74     | 2,000.00   |
| 03-42155                            | EMPLOYEE TRAINING EXPENSE   | 624.62                | 1,800.00   | 500.00     | 250.00     | 500.00     |
| 03-42165                            | TAX SERVICE EXPENSE         | 79,581.43             | 84,777.80  | 91,000.00  | 65,897.17  | 91,000.00  |
| 03-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 03-42255                            | MNT-COMPUTER EQ REPAIR      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 03-42430                            | PRINTING EXPENSE            | 712.12                | 331.31     | 700.00     | 610.35     | 700.00     |
| 03-42470                            | PERSONNEL SERVICES          | 13,164.12             | 9,575.35   | 11,000.00  | 9,976.32   | 11,000.00  |
| 03-42480                            | AUDITING SERVICES           | 51,000.00             | 70,000.00  | 70,000.00  | 73,500.00  | 78,000.00  |
| 03-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 03-42580                            | PHYSICAL EXAMINATIONS       | 1,501.00              | 1,440.00   | 2,710.00   | 2,880.00   | 2,000.00   |
| 03-42585                            | DRUG TESTING                | 4,409.70              | 2,190.00   | 3,000.00   | 1,680.00   | 2,500.00   |
| TOTAL CONTRACTUAL SERVICES          |                             | 163,040.74            | 184,106.09 | 192,210.00 | 165,054.48 | 200,100.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 03-43010                            | OFFICE EXPENSE              | 3,855.46              | 2,972.07   | 2,500.00   | 2,439.24   | 3,000.00   |
| 03-43020                            | OPERATING EXPENSE           | 1,875.52              | 1,200.34   | 950.00     | 489.51     | 1,000.00   |
| 03-43090                            | EDUCATIONAL                 | 761.43                | 270.00     | 300.00     | 0.00       | 300.00     |
| 03-43145                            | COMPUTER SOFTWARE           | 398.94                | 1,088.90   | 400.00     | 349.00     | 500.00     |
| 03-43210                            | MINOR TOOLS AND APPARATUS   | 4,303.83              | 838.65     | 3,555.00   | 212.35     | 3,000.00   |
| 03-43215                            | COMPUTER EQ/REPAIR PARTS    | 0.00                  | 0.00       | 0.00       | 0.00       | 500.00     |
| 03-43270                            | MNT-OFFICE EQUIPMENT        | 502.00                | 765.00     | 500.00     | 395.00     | 0.00       |
| 03-43275                            | MNT-COMPUTER EQUIPMENT      | 150.00                | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT      |                             | 11,847.18             | 7,134.96   | 8,205.00   | 3,885.10   | 8,300.00   |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

03 FINANCIAL SERVICES

DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008   | 2008-2009   | ----- 2009-2010 ----- |             | PROPOSED    |
|--------------------------------------|-------------|-------------|-----------------------|-------------|-------------|
|                                      | ACTUAL      | ACTUAL      | CURRENT               | Y-T-D +     | 2010-2011   |
|                                      |             |             | BUDGET                | ENCUMBERED  | BUDGET      |
| <u>OTHER CHARGES</u>                 |             |             |                       |             |             |
| 03-44040 INSURANCE & BONDS           | 8,560.63    | 0.00        | 9,000.00              | 0.00        | 0.00        |
| 03-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00        | 0.00        | 0.00                  | 521.27      | 0.00        |
| 03-44700 BUDGET RESTRICTIONS         | <u>0.00</u> | <u>0.00</u> | <u>2,015.00</u>       | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER CHARGES                  | 8,560.63    | 0.00        | 11,015.00             | 521.27      | 0.00        |
| <u>CAPITAL</u>                       |             |             |                       |             |             |
| 03-45040 OFFICE EQUIPMENT            | 0.00        | 0.00        | 0.00                  | 0.00        | 0.00        |
| 03-45080 OTHER EQUIPMENT             | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL CAPITAL                        | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL 03 FINANCIAL SERVICES          | 450,615.94  | 491,430.33  | 526,108.00            | 455,571.31  | 530,914.00  |
|                                      | =====       | =====       | =====                 | =====       | =====       |

**MUNICIPAL COURT  
2010-11 BUDGET  
Dept. 05**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 69,429           | 72,238           | 86,051           | 86,696           |
| Contractual Services   | 48,034           | 29,605           | 22,750           | 22,650           |
| Supplies and materials | 10,107           | 10,644           | 15,450           | 15,950           |
| Other Charges          | 71               | 60               | 700              | 900              |
| Capital Outlay         | -                | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$127,641</b> | <b>\$112,547</b> | <b>\$124,951</b> | <b>\$126,196</b> |

MISSION STATEMENT

Municipal Court is committed to provide swift and impartial judgment that arises within the corporate limits of the City.

DESCRIPTION

Municipal Court is the focal point for the collection of fines and the maintenance of traffic tickets, criminal complaints and other violations. The Court Clerk maintains accurate records, reports to the state, schedules hearings and provides customer service. Computer support is provided by the Information Technology department.

State statutes require both the Judge and the Clerk to attend twelve hours of continuing education per year.

GOALS AND OBJECTIVES

1. Goal to cross train utilities clerks and court clerks for a more efficient operation of central cash collection.
2. Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP
3. Maintain accurate court records
4. Maintain a courteous atmosphere for customers

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$1,245 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

05 MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES

|                                      |            |            | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | 2007-2008  | 2008-2009  | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      | ACTUAL     | ACTUAL     | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>            |            |            |                       |            |            |
| 05-41010 SALARIES AND WAGES          | 50,831.95  | 42,372.98  | 44,232.00             | 39,657.58  | 44,232.00  |
| 05-41020 LONGEVITY PAY               | 1,277.98   | 188.00     | 236.00                | 236.00     | 236.00     |
| 05-41050 PART TIME & TEMPORARY PAY   | 1,691.20   | 16,701.63  | 18,540.00             | 19,360.23  | 18,720.00  |
| 05-41070 TEXAS MUNICIPAL RETIREMENT  | 7,673.42   | 7,805.19   | 8,107.00              | 7,721.82   | 8,147.00   |
| 05-41075 MEDICARE TAX EXPENSE        | 761.34     | 838.04     | 914.00                | 770.69     | 798.00     |
| 05-41080 SOCIAL SECURITY TAX EXPENSE | 3,256.05   | 3,583.78   | 3,906.00              | 3,296.15   | 3,413.00   |
| 05-41085 LTD, AD&D, & LIFE INSURANCE | 74.47      | 69.09      | 72.00                 | 68.21      | 119.00     |
| 05-41086 WORKERS COMPENSATION        | 162.89     | 147.55     | 821.00                | 149.82     | 183.00     |
| 05-41090 HEALTH INSURANCE            | 3,433.89   | 235.46     | 8,928.00              | 3,309.18   | 10,560.00  |
| 05-41095 EMPLOYEE ASSISTANCE PROGRAM | 26.16      | 26.97      | 55.00                 | 27.24      | 48.00      |
| 05-41097 DENTAL INSURANCE            | 239.74     | 269.28     | 240.00                | 245.16     | 240.00     |
| TOTAL PERSONNEL SERVICES             | 69,429.09  | 72,237.97  | 86,051.00             | 74,842.08  | 86,696.00  |
| <u>CONTRACTUAL SERVICES</u>          |            |            |                       |            |            |
| 05-42010 COMMUNICATIONS              | 1,407.82   | 1,556.95   | 1,400.00              | 1,496.35   | 1,400.00   |
| 05-42020 POSTAGE AND FREIGHT         | 1,344.02   | 1,325.59   | 1,500.00              | 984.26     | 1,000.00   |
| 05-42040 DUES & SUBSCRIPTIONS        | 841.50     | 188.00     | 800.00                | 50.00      | 400.00     |
| 05-42090 RENTAL OF EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 900.00     |
| 05-42130 PROFESSIONAL DEVELOPMENT    | 2,002.70   | 3,048.72   | 2,500.00              | 2,658.55   | 2,500.00   |
| 05-42170 COLLECTION EXPENSE          | 22,781.80  | 17,559.53  | 15,000.00             | 16,972.73  | 15,000.00  |
| 05-42250 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 05-42255 MNT-COMPUTER EQ REPAIR      | 0.00       | 0.00       | 200.00                | 0.00       | 200.00     |
| 05-42430 PRINTING EXPENSE            | 936.31     | 1,246.65   | 1,300.00              | 1,261.70   | 1,200.00   |
| 05-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 50.00                 | 0.00       | 50.00      |
| 05-42530 UNCLASSIFIED PROFESSIONAL   | 18,720.00  | 4,680.00   | 0.00                  | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES           | 48,034.15  | 29,605.44  | 22,750.00             | 23,423.59  | 22,650.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |            |            |                       |            |            |
| 05-43010 OFFICE EXPENSE              | 1,197.09   | 790.76     | 850.00                | 311.85     | 850.00     |
| 05-43020 OPERATING EXPENSE           | 0.00       | 0.00       | 100.00                | 38.45      | 100.00     |
| 05-43145 COMPUTER SOFTWARE           | 0.00       | 1,200.00   | 4,000.00              | 1,200.00   | 4,000.00   |
| 05-43210 MINOR TOOLS AND APPARATUS   | 4,073.75   | 3,576.81   | 3,300.00              | 1,615.00   | 3,800.00   |
| 05-43270 MNT-OFFICE EQUIPMENT        | 4,835.82   | 5,076.00   | 6,000.00              | 5,279.84   | 6,000.00   |
| 05-43275 MNT-COMPUTER EQUIPMENT      | 0.00       | 0.00       | 1,200.00              | 206.05     | 1,200.00   |
| TOTAL SUPPLIES, MATERIAL & MNT       | 10,106.66  | 10,643.57  | 15,450.00             | 8,651.19   | 15,950.00  |
| <u>OTHER CHARGES</u>                 |            |            |                       |            |            |
| 05-44040 INSURANCE & BONDS           | 71.00      | 0.00       | 0.00                  | 0.00       | 0.00       |
| 05-44050 COURT COSTS                 | 0.00       | 0.00       | 200.00                | 0.00       | 0.00       |
| 05-44500 INTEREST & FISCAL CHARGES   | 0.00       | 59.95      | 100.00                | 762.38     | 900.00     |
| 05-44510 PRINCIPAL RETIREMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 05-44615 BAD DEBT EXPENSE            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 05-44700 BUDGET RESTRICTIONS         | 0.00       | 0.00       | 400.00                | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 71.00      | 59.95      | 700.00                | 762.38     | 900.00     |
| TOTAL 05 MUNICIPAL COURT             | 127,640.90 | 112,546.93 | 124,951.00            | 107,679.24 | 126,196.00 |



**POLICE SERVICES  
2010-11 BUDGET  
Dept. 08**

|                        | 2007-2008          | 2008-2009          | 2009-2010          | 2009-2010          |
|------------------------|--------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL             | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | 1,642,620          | 1,563,663          | 1,702,883          | 1,693,498          |
| Contractual Services   | 150,933            | 149,132            | 136,997            | 133,450            |
| Supplies and materials | 252,775            | 230,809            | 276,655            | 222,760            |
| Other Charges          | 18,566             | 23,233             | 116,757            | 98,701             |
| Capital Outlay         | 16,120             | 20,842             | 7123               | -                  |
| <b>TOTAL</b>           | <b>\$2,081,014</b> | <b>\$1,987,679</b> | <b>\$2,240,415</b> | <b>\$2,148,409</b> |

MISSION STATEMENT

The mission of the Pampa Police Department is to enhance the quality of life in the community by providing a hospitable working environment wherein employees can pursue the goals of reducing crimes and the fears thereof by a commitment to excellence in the professional and courteous delivery of police services. This will be accomplished through solution and community oriented policing techniques that comply with Local, State and U.S. Constitutional and Statutory requirements.

DEPARTMENT STATEMENT

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results.

Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

GOALS AND OBJECTIVES

1. To protect and improve the quality of life in Pampa through:
  - ◆ Community involvement and partnerships
  - ◆ Enforcement of all laws courteously, but firmly
  - ◆ Team work and cooperation with citizens, other criminal justice agencies, and each other
  - ◆ Maintaining the highest degree of integrity
  - ◆ Solve problems through cooperation, knowledge, technology and creative legal concepts
  - ◆ Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
  - ◆ Striving for the highest degree of customer/client service possible
  - ◆ Making the most efficient and cost effective use of available resources, fiscal and human
  - ◆ Recruiting and selecting the best applicants for employment
  - ◆ Identify, formulate and operate within specified plans for present and future needs.



- ♦ Develop and use a core group of instructors to provide training for department personnel
  - ♦ Provide direction and supervision in a way that is fair, firm and consistent for all employees.
2. The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

### **Neighborhood Watch/Community Meetings**

The Neighborhood Watch program is specifically intended to include citizens directly in the criminal justice process on a neighborhood level. Citizens involved in the program act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the neighborhood watch program and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

### **K-9 Program**

The Department maintains and operates a Police K-9 Drug Dog Program, made up of a trained Police Officer and Drug Detector Dog (the K-9 Team). This team assists all other functions of the department and also works independently as a drug interdiction unit, helping keep our streets and highways safe. The team is also contracted with the PISD to conduct school searches.

### **Crime Prevention**

Crime Prevention is the responsibility of all members of the Pampa Police Department. It is our goal to instruct groups of citizens on home and business safety and security, and how not to become victims of crime. Officers are available and trained to provide programs of many various topics to the citizens to help make Pampa a better and safer place to live and work.

### **Crime Stoppers**

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

### **Reserve Peace Officer**

Appoint qualified individuals as Reserve (volunteers) Police Officers to provide additional police officers as needed and to serve as an applicant pool for new officers.

### **School Resource Officer**

The School Resource Officer Program is a joint venture between the City and School System and funds an officer to work at the Schools to provide a safe and secure environment for our children, youth and faculty. This officer is also a liaison for the City and School, providing a great link between these two entities.

### **BUDGET HIGHLIGHTS**

The adopted 2010-11 Budget shows a decrease of \$92,006 from the 2009-10 Budget.

- Four new patrol vehicles will be purchased. It is a departmental goal to be the best employer of the best qualified and trained patrol officers available and to provide those officers the latest in technology and safety.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 --GENERAL FUND

08 POLICE SERVICES

DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |              |              |              | PROPOSED     |
|-------------------------------------|-----------------------------|-----------------------|--------------|--------------|--------------|--------------|
|                                     |                             | 2007-2008             | 2008-2009    | CURRENT      | Y-T-D +      | 2010-2011    |
|                                     |                             | ACTUAL                | ACTUAL       | BUDGET       | ENCUMBERED   | BUDGET       |
| <u>PERSONNEL SERVICES</u>           |                             |                       |              |              |              |              |
| 08-41010                            | SALARIES AND WAGES          | 1,060,671.70          | 968,865.75   | 1,064,521.70 | 907,985.83   | 1,068,858.00 |
| 08-41020                            | LONGEVITY PAY               | 8,062.66              | 7,298.98     | 8,100.00     | 6,616.97     | 7,872.00     |
| 08-41030                            | OVERTIME PAY                | 78,654.33             | 85,036.76    | 66,950.00    | 64,333.47    | 70,000.00    |
| 08-41035                            | STEP-UP PAY                 | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-41050                            | PART TIME & TEMPORARY PAY   | 26,863.78             | 13,855.20    | 13,500.00    | 15,566.25    | 21,000.00    |
| 08-41060                            | INCENTIVE PAY               | 32,871.01             | 40,687.36    | 43,140.00    | 31,567.34    | 35,340.00    |
| 08-41065                            | CLOTHING ALLOWANCE          | 4,652.48              | 3,613.98     | 3,988.00     | 2,575.48     | 2,160.00     |
| 08-41066                            | CELL PHONE ALLOWANCE        | 3,700.00              | 2,960.00     | 2,440.00     | 2,185.00     | 3,960.00     |
| 08-41070                            | TEXAS MUNICIPAL RETIREMENT  | 169,335.79            | 194,234.73   | 224,410.00   | 185,865.76   | 217,676.00   |
| 08-41075                            | MEDICARE TAX EXPENSE        | 17,032.97             | 15,836.83    | 17,857.00    | 14,105.19    | 14,387.00    |
| 08-41080                            | SOCIAL SECURITY TAX EXPENSE | 72,829.47             | 67,716.14    | 76,353.00    | 60,311.35    | 61,474.00    |
| 08-41085                            | LTD, AD&D, & LIFE INSURANCE | 2,521.36              | 2,121.42     | 1,809.00     | 1,993.05     | 2,342.00     |
| 08-41086                            | WORKERS COMPENSATION        | 42,478.51             | 44,293.42    | 51,241.00    | 29,964.85    | 36,557.00    |
| 08-41090                            | HEALTH INSURANCE            | 118,878.89            | 113,011.94   | 124,320.00   | 102,876.16   | 147,840.00   |
| 08-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 758.28                | 741.12       | 773.00       | 735.40       | 672.00       |
| 08-41097                            | DENTAL INSURANCE            | 3,309.03              | 3,389.35     | 3,480.00     | 3,014.75     | 3,360.00     |
| TOTAL PERSONNEL SERVICES            |                             | 1,642,620.26          | 1,563,662.98 | 1,702,882.70 | 1,429,696.85 | 1,693,498.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |              |              |              |              |
| 08-42010                            | COMMUNICATIONS              | 19,467.52             | 20,714.55    | 19,500.00    | 20,541.80    | 18,000.00    |
| 08-42020                            | POSTAGE AND FREIGHT         | 3,315.83              | 3,091.54     | 3,000.00     | 3,199.85     | 3,000.00     |
| 08-42030                            | ADVERTISING                 | 0.00                  | 206.74       | 500.00       | 0.00         | 1,000.00     |
| 08-42040                            | DUES & SUBSCRIPTIONS        | 2,414.56              | 2,472.06     | 1,250.00     | 2,236.56     | 1,250.00     |
| 08-42050                            | ELECTRICITY                 | 1,028.80              | 1,501.37     | 3,000.00     | 2,429.14     | 2,100.00     |
| 08-42060                            | GAS                         | 0.00                  | 9.62         | 3,600.00     | 2,686.77     | 3,150.00     |
| 08-42085                            | RENTAL-OFFICE EQUIP.        | 4,463.36              | 5,329.64     | 5,100.00     | 4,203.42     | 5,100.00     |
| 08-42090                            | RENTAL OF EQUIPMENT         | 506.00                | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-42110                            | TRAVEL                      | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-42125                            | BUSINESS EXPENSE            | 2,652.75              | 714.76       | 2,000.00     | 479.50       | 2,000.00     |
| 08-42130                            | PROFESSIONAL DEVELOPMENT    | 22,501.09             | 24,662.96    | 7,000.00     | 5,747.84     | 9,000.00     |
| 08-42155                            | EMPLOYEE TRAINING EXPENSE   | 0.00                  | 0.00         | 2,272.00     | 211.30       | 0.00         |
| 08-42180                            | LAUNDRY SERVICE             | 13,195.13             | 10,184.53    | 10,000.00    | 9,365.37     | 10,000.00    |
| 08-42430                            | PRINTING EXPENSE            | 3,728.33              | 3,898.06     | 3,000.00     | 3,171.82     | 3,000.00     |
| 08-42470                            | PERSONNEL SERVICES          | 1,407.98              | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-42520                            | EMPLOYEE LICENSES           | 55.00                 | 100.00       | 25.00        | 25.00        | 100.00       |
| 08-42530                            | UNCLASSIFIED PROFESSIONAL   | 75,040.00             | 75,000.00    | 75,000.00    | 75,000.00    | 75,000.00    |
| 08-42570                            | MISC. CONTRACT LABOR        | 327.50                | 605.50       | 0.00         | 0.00         | 0.00         |
| 08-42580                            | PHYSICAL EXAMINATIONS       | 829.00                | 640.85       | 1,750.00     | 2,049.05     | 750.00       |
| TOTAL CONTRACTUAL SERVICES          |                             | 150,932.85            | 149,132.18   | 136,997.00   | 131,347.42   | 133,450.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |              |              |              |              |
| 08-43010                            | OFFICE EXPENSE              | 8,616.39              | 11,161.78    | 7,200.00     | 8,714.98     | 7,500.00     |
| 08-43020                            | OPERATING EXPENSE           | 7,858.78              | 4,286.54     | 6,000.00     | 5,435.26     | 6,000.00     |
| 08-43030                            | JANITOR SUPPLIES            | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-43040                            | CLOTHING & LINEN            | 11,705.50             | 3,920.44     | 8,000.00     | 13,373.62    | 7,000.00     |
| 08-43050                            | CHEMICALS                   | 157.50                | 0.00         | 0.00         | 0.00         | 0.00         |
| 08-43060                            | PHOTOGRAPHIC AND VIDEO      | 581.69                | 45.21        | 1,500.00     | 1,222.31     | 2,000.00     |
| 08-43090                            | EDUCATIONAL                 | 937.72                | 1,331.19     | 2,500.00     | 2,204.05     | 2,000.00     |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

08 POLICE SERVICES

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008    | 2008-2009    | 2009-2010    |                       | PROPOSED            |
|--------------------------------------|--------------|--------------|--------------|-----------------------|---------------------|
|                                      | ACTUAL       | ACTUAL       | CURRENT      | Y-T-D +<br>ENCUMBERED | 2010-2011<br>BUDGET |
| 08-43145 COMPUTER SOFTWARE           | 3,121.36     | 2,512.00     | 3,000.00     | 2,810.00              | 4,000.00            |
| 08-43150 MEDICAL SUPPLIES            | 134.80       | 238.40       | 250.00       | 237.15                | 250.00              |
| 08-43155 CANINE MAINTENANCE          | 1,958.22     | 1,291.11     | 2,000.00     | 1,004.66              | 2,000.00            |
| 08-43190 RIFLE RANGE                 | 8,636.09     | 7,958.93     | 6,000.00     | 4,463.95              | 6,000.00            |
| 08-43200 MOTOR FUEL AND LUBRICANTS   | 81,710.82    | 52,776.72    | 60,000.00    | 48,359.45             | 60,000.00           |
| 08-43210 MINOR TOOLS AND APPARATUS   | 40,267.08    | 34,814.31    | 61,356.00    | 57,669.12             | 34,510.00           |
| 08-43215 COMPUTER EQ/REPAIR PARTS    | 20.98        | 10,696.12    | 598.00       | 598.00                | 0.00                |
| 08-43220 MNT-BUILDINGS               | 2,922.52     | 5,030.73     | 970.77       | 2,860.77              | 1,000.00            |
| 08-43270 MNT-OFFICE EQUIPMENT        | 0.00         | 3,382.00     | 0.00         | 625.50                | 1,000.00            |
| 08-43275 MNT-COMPUTER EQUIPMENT      | 35,492.80    | 45,451.62    | 84,230.75    | 87,359.25             | 60,000.00           |
| 08-43280 MNT-AUTO EQUIPMENT          | 39,693.93    | 41,145.61    | 25,000.00    | 21,027.62             | 25,000.00           |
| 08-43300 MNT-MACHINERY               | 0.00         | 0.00         | 0.00         | 0.00                  | 0.00                |
| 08-43340 MNT-COMMUNICATIONS EQUIP    | 4,190.56     | 1,856.37     | 3,000.00     | 1,660.33              | 3,000.00            |
| 08-43350 MNT-PRECISION INSTRUMENT    | 625.00       | 964.25       | 630.00       | 630.00                | 1,000.00            |
| 08-43430 MNT-OTHER EQUIPMENT         | 4,143.37     | 1,945.17     | 4,420.00     | 4,523.07              | 500.00              |
| 08-43440 MNT-TIRES/TUBES             | 0.00         | 0.00         | 0.00         | 0.00                  | 0.00                |
| TOTAL SUPPLIES, MATERIAL & MNT       | 252,775.11   | 230,808.50   | 276,655.52   | 264,779.09            | 222,760.00          |
| <u>OTHER CHARGES</u>                 |              |              |              |                       |                     |
| 08-44040 INSURANCE & BONDS           | 18,360.60    | 20,157.36    | 18,000.00    | 22,785.64             | 23,701.00           |
| 08-44045 VEHICLE LEASE               | 0.00         | 0.00         | 75,000.00    | 62,500.00             | 75,000.00           |
| 08-44060 CLAIMS, JUDGEMENTS AND DAMA | 60.00        | 3,075.49     | 10,586.78    | 13,213.85             | 0.00                |
| 08-44500 INTEREST & FISCAL CHARGES   | 145.37       | 0.00         | 0.00         | 0.00                  | 0.00                |
| 08-44615 BAD DEBT EXPENSE            | 0.00         | 0.00         | 0.00         | 0.00                  | 0.00                |
| 08-44700 BUDGET RESTRICTIONS         | 0.00         | 0.00         | 13,170.00    | 0.00                  | 0.00                |
| TOTAL OTHER CHARGES                  | 18,565.97    | 23,232.85    | 116,756.78   | 98,499.49             | 98,701.00           |
| <u>CAPITAL</u>                       |              |              |              |                       |                     |
| 08-45030 IMPROVEMENTS                | 0.00         | 20,842.45    | 0.00         | 0.00                  | 0.00                |
| 08-45040 OFFICE EQUIPMENT            | 0.00         | 0.00         | 0.00         | 0.00                  | 0.00                |
| 08-45080 OTHER EQUIPMENT             | 16,120.00    | 0.00         | 7,123.00     | 35,711.55             | 0.00                |
| TOTAL CAPITAL                        | 16,120.00    | 20,842.45    | 7,123.00     | 35,711.55             | 0.00                |
| TOTAL 08 POLICE SERVICES             | 2,081,014.19 | 1,987,678.96 | 2,240,415.00 | 1,960,034.40          | 2,148,409.00        |

**EMERGENCY MEDICAL SERVICE  
2010-11 BUDGET  
Dept. 09**

|                        | 2007-2008       | 2008-2009       | 2009-2010       | 2009-2010       |
|------------------------|-----------------|-----------------|-----------------|-----------------|
|                        | ACTUAL          | ACTUAL          | BUDGET          | BUDGET          |
| Personnel Services     | -               | -               | -               | -               |
| Contractual Services   | 87,083          | 85,164          | 86,400          | 86,595          |
| Supplies and materials | 1,539           | 3,436           | 1,000           | 1,100           |
| Other Charges          | -               | -               | -               | -               |
| Capital Outlay         | -               | -               | -               | -               |
| <b>TOTAL</b>           | <b>\$88,622</b> | <b>\$88,600</b> | <b>\$87,400</b> | <b>\$87,695</b> |

MISSION STATEMENT

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

DESCRIPTION

Emergency Medical Services are provided to the City of Pampa and Gray County through Pampa EMS. Pampa EMS is a non-profit foundation created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and the surrounding areas. Many of the employees of Pampa EMS were former Guardian EMS employees, which allows for excellent continuity of services and knowledge of the area.

FUNDING

EMS is funded through user fees which are charged and collected by Pampa EMS as a part of their contract. The City of Pampa provides a maximum subsidy of \$87,400 through the General Fund as does Gray County.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget reflects an increase of \$295 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

09 EMERGENCY MEDICAL SER

DEPARTMENTAL EXPENDITURES

|                                     | 2007-2008        | 2008-2009        | ----- 2009-2010 ----- |                  | PROPOSED         |
|-------------------------------------|------------------|------------------|-----------------------|------------------|------------------|
|                                     | ACTUAL           | ACTUAL           | CURRENT               | Y-T-D +          | 2010-2011        |
|                                     |                  |                  | BUDGET                | ENCUMBERED       | BUDGET           |
| <u>CONTRACTUAL SERVICES</u>         |                  |                  |                       |                  |                  |
| 09-42050 ELECTRICITY                | 3,432.19         | 2,651.98         | 2,700.00              | 2,199.14         | 2,835.00         |
| 09-42060 GAS                        | 3,250.98         | 2,112.02         | 3,200.00              | 2,107.16         | 3,360.00         |
| 09-42200 MNT-BUILDINGS              | 0.00             | 0.00             | 100.00                | 0.00             | 0.00             |
| 09-42440 AMBULANCE SERVICE          | <u>80,400.00</u> | <u>80,400.00</u> | <u>80,400.00</u>      | <u>80,400.00</u> | <u>80,400.00</u> |
| TOTAL CONTRACTUAL SERVICES          | 87,083.17        | 85,164.00        | 86,400.00             | 84,706.30        | 86,595.00        |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                  |                  |                       |                  |                  |
| 09-43220 MNT-BUILDINGS              | <u>1,538.62</u>  | <u>3,435.50</u>  | <u>1,000.00</u>       | <u>4,207.79</u>  | <u>1,100.00</u>  |
| TOTAL SUPPLIES, MATERIAL & MNT      | 1,538.62         | 3,435.50         | 1,000.00              | 4,207.79         | 1,100.00         |
| <u>OTHER CHARGES</u>                |                  |                  |                       |                  |                  |
| 09-44700 BUDGET RESTRICTIONS        | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>0.00</u>      |
| TOTAL OTHER CHARGES                 | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>0.00</u>      |
| TOTAL 09 EMERGENCY MEDICAL SER      | 88,621.79        | 88,599.50        | 87,400.00             | 88,914.09        | 87,695.00        |

**FIRE PREVENTION  
2010-11 BUDGET  
Dept. 10**

|                        | 2007-2008       | 2008-2009       | 2009-2010       | 2010-2011       |
|------------------------|-----------------|-----------------|-----------------|-----------------|
|                        | ACTUAL          | ACTUAL          | BUDGET          | BUDGET          |
| Personnel Services     | 38,467          | 56,483          | 60,483          | 62,130          |
| Contractual Services   | 11,707          | 13,831          | 13,425          | 12,855          |
| Supplies and materials | 7,686           | 9,507           | 8,905           | 9,955           |
| Other Charges          | 489             | 534             | 7,500           | 6,143           |
| Capital Outlay         | -               | -               | -               | -               |
| <b>TOTAL</b>           | <b>\$58,349</b> | <b>\$80,355</b> | <b>\$90,313</b> | <b>\$91,083</b> |

MISSION STATEMENT

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

DESCRIPTION

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all structure fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected four times a year. Home inspections are performed when requested by the homeowner. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

1. Deter arson in our City through the effective prosecution of violators of the law.
  - a. Make public aware that all suspicious fires will be thoroughly investigated.
  - b. Charges will be filed on person or persons suspected of committing the crime of arson.
  - c. Suspects will be punished according to the law.
2. Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
  - a. Public awareness of fire safety through news media.
  - b. Public awareness of fire hazards through public education.
  - c. Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$770 over the 2009-10 Budget.

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector and Peace Officer.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

10 FIRE PREVENTION

DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|--------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                      | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                      |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>PERSONNEL SERVICES</u>            |           |           |                       |            |           |
| 10-41010 SALARIES AND WAGES          | 23,283.38 | 40,788.16 | 42,870.00             | 39,245.49  | 42,870.00 |
| 10-41020 LONGEVITY PAY               | 305.54    | 160.00    | 208.00                | 208.00     | 208.00    |
| 10-41060 INCENTIVE PAY               | 484.61    | 27.69     | 0.00                  | 1,495.44   | 1,620.00  |
| 10-41066 CELL PHONE ALLOWANCE        | 120.00    | 0.00      | 0.00                  | 90.00      | 360.00    |
| 10-41070 TEXAS MUNICIPAL RETIREMENT  | 6,912.36  | 7,115.18  | 7,853.00              | 7,513.82   | 8,255.00  |
| 10-41075 MEDICARE TAX EXPENSE        | 678.12    | 489.76    | 625.00                | 495.29     | 534.00    |
| 10-41080 SOCIAL SECURITY TAX EXPENSE | 2,899.49  | 2,094.20  | 2,671.00              | 2,117.83   | 2,282.00  |
| 10-41085 LTD, AD&D, & LIFE INSURANCE | 45.00     | 84.24     | 83.00                 | 86.39      | 91.00     |
| 10-41086 WORKERS COMPENSATION        | 1,294.40  | 1,213.26  | 1,561.00              | 299.65     | 366.00    |
| 10-41090 HEALTH INSURANCE            | 2,357.69  | 4,353.31  | 4,464.00              | 4,171.70   | 5,280.00  |
| 10-41095 EMPLOYEE ASSISTANCE PROGRAM | 26.16     | 26.97     | 28.00                 | 27.24      | 24.00     |
| 10-41097 DENTAL INSURANCE            | 60.00     | 130.00    | 120.00                | 120.00     | 240.00    |
| TOTAL PERSONNEL SERVICES             | 38,466.75 | 56,482.77 | 60,483.00             | 55,870.85  | 62,130.00 |
| <u>CONTRACTUAL SERVICES</u>          |           |           |                       |            |           |
| 10-42010 COMMUNICATIONS              | 1,720.01  | 2,044.30  | 2,320.00              | 2,161.65   | 1,800.00  |
| 10-42020 POSTAGE AND FREIGHT         | 357.68    | 287.82    | 400.00                | 426.89     | 300.00    |
| 10-42040 DUES & SUBSCRIPTIONS        | 51.50     | 40.00     | 125.00                | 72.50      | 125.00    |
| 10-42110 TRAVEL                      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42125 BUSINESS EXPENSE            | 0.00      | 120.13    | 200.00                | 68.00      | 200.00    |
| 10-42130 PROFESSIONAL DEVELOPMENT    | 2,530.13  | 2,905.89  | 2,530.00              | 1,349.27   | 2,830.00  |
| 10-42150 TUITION                     | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42155 EMPLOYEE TRAINING EXPENSE   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42180 LAUNDRY SERVICE             | 0.00      | 650.00    | 750.00                | 712.80     | 500.00    |
| 10-42250 MNT-OFFICE EQUIPMENT        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42255 MNT-COMPUTER EQ REPAIR      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42260 MNT-AUTO EQUIPMENT          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42320 MNT-RADIO EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42410 MNT-OTHER EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42420 TIRE EXPENSE                | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42430 PRINTING EXPENSE            | 48.00     | 153.90    | 0.00                  | 0.00       | 0.00      |
| 10-42500 FILING & RECORDING          | 0.00      | 368.00    | 0.00                  | 0.00       | 0.00      |
| 10-42510 FREIGHT & EXPRESS           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-42520 EMPLOYEE LICENSES           | 0.00      | 261.00    | 100.00                | 15.00      | 100.00    |
| 10-42570 MISC. CONTRACT LABOR        | 7,000.00  | 7,000.00  | 7,000.00              | 7,000.00   | 7,000.00  |
| TOTAL CONTRACTUAL SERVICES           | 11,707.32 | 13,831.04 | 13,425.00             | 11,806.11  | 12,855.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |           |           |                       |            |           |
| 10-43010 OFFICE EXPENSE              | 259.36    | 1,136.49  | 800.00                | 822.84     | 350.00    |
| 10-43020 OPERATING EXPENSE           | 189.57    | 487.35    | 350.00                | 394.29     | 300.00    |
| 10-43040 CLOTHING & LINEN            | 1,285.72  | 733.48    | 500.00                | 451.55     | 500.00    |
| 10-43050 CHEMICALS                   | 0.00      | 87.50     | 25.00                 | 23.50      | 20.00     |
| 10-43060 PHOTOGRAPHIC AND VIDEO      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-43090 EDUCATIONAL                 | 1,661.68  | 2,534.75  | 1,800.00              | 1,910.70   | 2,000.00  |
| 10-43145 COMPUTER SOFTWARE           | 0.00      | 225.00    | 85.00                 | 0.00       | 85.00     |
| 10-43200 MOTOR FUEL AND LUBRICANTS   | 1,151.23  | 1,872.13  | 2,000.00              | 1,303.60   | 2,000.00  |
| 10-43210 MINOR TOOLS AND APPARATUS   | 2,670.96  | 1,198.78  | 1,245.00              | 859.31     | 2,500.00  |
| 10-43215 COMPUTER EQ/REPAIR PARTS    | 0.00      | 253.00    | 700.00                | 220.00     | 500.00    |
| 10-43250 MNT-IMPROVEMENTS            | 0.00      | 0.00      | 300.00                | 204.78     | 300.00    |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

10 FIRE PREVENTION

DEPARTMENTAL EXPENDITURES

|                      |                                | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|----------------------|--------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                      |                                | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                      |                                |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| 10-43260             | MNT-OTHER IMPROVEMENTS         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 10-43275             | MNT-COMPUTER EQUIPMENT         | 0.00      | 165.00    | 400.00                | 382.50     | 200.00    |
| 10-43280             | MNT-AUTO EQUIPMENT             | 467.37    | 666.40    | 500.00                | 423.29     | 1,000.00  |
| 10-43340             | MNT-COMMUNICATIONS EQUIP       | 0.00      | 147.03    | 200.00                | 0.00       | 200.00    |
| 10-43440             | MNT-TIRES/TUBES                | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
|                      | TOTAL SUPPLIES, MATERIAL & MNT | 7,685.89  | 9,506.91  | 8,905.00              | 6,996.36   | 9,955.00  |
| <u>OTHER CHARGES</u> |                                |           |           |                       |            |           |
| 10-44040             | INSURANCE & BONDS              | 489.13    | 534.26    | 600.00                | 587.95     | 543.00    |
| 10-44045             | VEHICLE LEASE                  | 0.00      | 0.00      | 5,600.00              | 4,666.66   | 5,600.00  |
| 10-44700             | BUDGET RESTRICTIONS            | 0.00      | 0.00      | 1,300.00              | 0.00       | 0.00      |
|                      | TOTAL OTHER CHARGES            | 489.13    | 534.26    | 7,500.00              | 5,254.61   | 6,143.00  |
| <u>CAPITAL</u>       |                                |           |           |                       |            |           |
| 10-45030             | IMPROVEMENTS                   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
|                      | TOTAL CAPITAL                  | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
|                      | TOTAL 10 FIRE PREVENTION       | 58,349.09 | 80,354.98 | 90,313.00             | 79,927.93  | 91,083.00 |

**PLANNING AND ZONING/PUBLIC WORKS**  
**2010-11 BUDGET**  
**Dept. 11**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 236,542          | 142,957          | 163,647          | 168,943          |
| Contractual Services   | 14,377           | 19,071           | 14,500           | 14,250           |
| Supplies and materials | 15,182           | 18,964           | 16,430           | 23,380           |
| Other Charges          | 489              | 534              | 8,800            | 5,853            |
| Capital Outlay         | 149,500          | 80,081           | 17,000           | 20,000           |
| <b>TOTAL</b>           | <b>\$416,090</b> | <b>\$261,607</b> | <b>\$220,377</b> | <b>\$232,426</b> |

MISSION STATEMENT

The Public Works/Engineering Department's mission is to provide administrative and technical support in reaching the goals established by the City Commission.

DESCRIPTION

All of the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa whom they serve and are ultimately accountable to.

The Public Works Director with the help of the Assistant Public Works Director coordinates the operation of the following departments: Public Service (streets, traffic control, drainage, and parks), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in preparing budget proposals or repair and capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, drainage and parks. The department drafts plans and specifications and administers projects within its capabilities. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

The Assistant Public Works Director/Zoning Officer files all plats at the Gray County Clerk's Office and records volume and page numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning,



annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

#### GOALS AND OBJECTIVES

1. Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
2. Provide engineering services for City projects in all departments.
3. Long-range planning for extension of City utilities, streets and other services.
4. Continue computerization of all City records and maps for facilities.
5. Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$12,049 over the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 11 PLANNING &amp; ENG/PW

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 11-41010                            | SALARIES AND WAGES          | 168,942.18            | 98,777.54  | 110,256.00 | 103,513.14 | 113,876.00 |
| 11-41020                            | LONGEVITY PAY               | 2,480.00              | 1,436.00   | 656.00     | 656.00     | 656.00     |
| 11-41030                            | OVERTIME PAY                | 0.00                  | 226.17     | 0.00       | 231.03     | 0.00       |
| 11-41050                            | PART TIME & TEMPORARY PAY   | 3,676.50              | 1,738.50   | 4,000.00   | 0.00       | 4,000.00   |
| 11-41055                            | CAR ALLOWANCE               | 6,000.02              | 3,461.55   | 6,000.00   | 5,538.48   | 6,000.00   |
| 11-41060                            | INCENTIVE PAY               | 1,799.98              | 3,392.27   | 1,800.00   | 2,381.46   | 1,800.00   |
| 11-41066                            | CELL PHONE ALLOWANCE        | 360.00                | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-41070                            | TEXAS MUNICIPAL RETIREMENT  | 25,570.30             | 18,202.84  | 21,641.00  | 20,678.68  | 22,609.00  |
| 11-41075                            | MEDICARE TAX EXPENSE        | 2,585.83              | 1,529.45   | 1,779.00   | 1,569.97   | 1,520.00   |
| 11-41080                            | SOCIAL SECURITY TAX EXPENSE | 11,056.70             | 6,539.40   | 7,608.00   | 6,712.72   | 6,496.00   |
| 11-41085                            | LTD, AD&D, & LIFE INSURANCE | 357.94                | 172.16     | 180.00     | 208.01     | 224.00     |
| 11-41086                            | WORKERS COMPENSATION        | 402.41                | 673.13     | 485.00     | 749.12     | 914.00     |
| 11-41090                            | HEALTH INSURANCE            | 12,881.88             | 6,527.28   | 8,928.00   | 8,343.25   | 10,560.00  |
| 11-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 78.44                 | 80.90      | 74.00      | 81.72      | 48.00      |
| 11-41097                            | DENTAL INSURANCE            | 350.00                | 199.45     | 240.00     | 240.00     | 240.00     |
| TOTAL PERSONNEL SERVICES            |                             | 236,542.18            | 142,956.64 | 163,647.00 | 150,903.58 | 168,943.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 11-42010                            | COMMUNICATIONS              | 3,830.71              | 5,187.73   | 3,500.00   | 2,370.11   | 2,500.00   |
| 11-42020                            | POSTAGE AND FREIGHT         | 316.87                | 357.01     | 500.00     | 212.53     | 500.00     |
| 11-42040                            | DUES & SUBSCRIPTIONS        | 1,461.56              | 2,738.86   | 1,600.00   | 1,245.96   | 1,600.00   |
| 11-42120                            | CAR ALLOWANCE               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-42125                            | BUSINESS EXPENSE            | 462.30                | 657.56     | 400.00     | 929.12     | 400.00     |
| 11-42130                            | PROFESSIONAL DEVELOPMENT    | 4,453.07              | 8,483.46   | 4,000.00   | 2,324.86   | 4,000.00   |
| 11-42155                            | EMPLOYEE TRAINING EXPENSE   | 0.00                  | 0.00       | 200.00     | 67.80      | 200.00     |
| 11-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-42255                            | MNT-COMPUTER EQ REPAIR      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-42330                            | MNT-PRECISION INSTRUMENT    | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 11-42420                            | TIRE EXPENSE                | 0.00                  | 0.00       | 150.00     | 0.00       | 150.00     |
| 11-42430                            | PRINTING EXPENSE            | 130.00                | 104.75     | 100.00     | 0.00       | 100.00     |
| 11-42500                            | FILING & RECORDING          | 432.00                | 0.00       | 750.00     | 146.00     | 1,000.00   |
| 11-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 300.00     | 0.00       | 300.00     |
| 11-42520                            | EMPLOYEE LICENSES           | 820.00                | 372.00     | 1,000.00   | 0.00       | 1,000.00   |
| 11-42530                            | UNCLASSIFIED PROFESSIONAL   | 2,470.00              | 0.00       | 500.00     | 0.00       | 500.00     |
| 11-42570                            | MISC. CONTRACT LABOR        | 0.00                  | 1,170.00   | 1,500.00   | 0.00       | 2,000.00   |
| TOTAL CONTRACTUAL SERVICES          |                             | 14,376.51             | 19,071.37  | 14,500.00  | 7,296.38   | 14,250.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 11-43010                            | OFFICE EXPENSE              | 1,641.11              | 1,196.51   | 1,500.00   | 797.84     | 1,500.00   |
| 11-43020                            | OPERATING EXPENSE           | 868.09                | 1,086.85   | 500.00     | 483.49     | 500.00     |
| 11-43040                            | CLOTHING & LINEN            | 296.18                | 141.87     | 350.00     | 291.76     | 200.00     |
| 11-43050                            | CHEMICALS                   | 0.00                  | 0.00       | 30.00      | 0.00       | 30.00      |
| 11-43060                            | PHOTOGRAPHIC AND VIDEO      | 108.93                | 0.00       | 50.00      | 0.00       | 50.00      |
| 11-43090                            | EDUCATIONAL                 | 103.90                | 76.95      | 300.00     | 144.08     | 300.00     |
| 11-43145                            | COMPUTER SOFTWARE           | 1,927.09              | 1,126.69   | 2,600.00   | 2,724.56   | 7,600.00   |
| 11-43200                            | MOTOR FUEL AND LUBRICANTS   | 1,984.30              | 872.63     | 2,000.00   | 710.21     | 2,000.00   |
| 11-43210                            | MINOR TOOLS AND APPARATUS   | 4,792.72              | 7,418.16   | 2,300.00   | 6,250.57   | 2,500.00   |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 --GENERAL FUND

11 PLANNING &amp; ENG/PW

## DEPARTMENTAL EXPENDITURES

|                                   | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|-----------------------------------|------------|------------|-----------------------|------------|------------|
|                                   | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                   |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| 11-43215 COMPUTER EQ/REPAIR PARTS | 0.00       | 123.86     | 900.00                | 314.86     | 900.00     |
| 11-43220 MNT-BUILDINGS            | 0.00       | 0.00       | 50.00                 | 0.00       | 50.00      |
| 11-43270 MNT-OFFICE EQUIPMENT     | 1,402.00   | 4,891.60   | 3,650.00              | 3,605.00   | 4,300.00   |
| 11-43275 MNT-COMPUTER EQUIPMENT   | 0.00       | 548.00     | 0.00                  | 0.00       | 850.00     |
| 11-43280 MNT-AUTO EQUIPMENT       | 1,278.44   | 1,390.95   | 800.00                | 106.44     | 800.00     |
| 11-43340 MNT-COMMUNICATIONS EQUIP | 779.50     | 90.00      | 1,200.00              | 90.00      | 1,600.00   |
| 11-43350 MNT-PRECISION INSTRUMENT | 0.00       | 0.00       | 200.00                | 0.00       | 200.00     |
| TOTAL SUPPLIES, MATERIAL & MNT    | 15,182.26  | 18,964.07  | 16,430.00             | 15,518.81  | 23,380.00  |
| <u>OTHER CHARGES</u>              |            |            |                       |            |            |
| 11-44040 INSURANCE & BONDS        | 489.13     | 534.26     | 600.00                | 812.44     | 853.00     |
| 11-44045 VEHICLE LEASE            | 0.00       | 0.00       | 5,000.00              | 4,166.66   | 5,000.00   |
| 11-44700 BUDGET RESTRICTIONS      | 0.00       | 0.00       | 3,200.00              | 0.00       | 0.00       |
| TOTAL OTHER CHARGES               | 489.13     | 534.26     | 8,800.00              | 4,979.10   | 5,853.00   |
| <u>CAPITAL</u>                    |            |            |                       |            |            |
| 11-45040 OFFICE EQUIPMENT         | 149,500.12 | 80,081.22  | 17,000.00             | 7,600.00   | 20,000.00  |
| 11-45080 OTHER EQUIPMENT          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CAPITAL                     | 149,500.12 | 80,081.22  | 17,000.00             | 7,600.00   | 20,000.00  |
| TOTAL 11 PLANNING & ENG/PW        | 416,090.20 | 261,607.56 | 220,377.00            | 186,297.87 | 232,426.00 |
|                                   | =====      | =====      | =====                 | =====      | =====      |

**PUBLIC SERVICE DEPARTMENT  
PARKS AND STREET BUDGET  
2010-11 BUDGET  
Dept. 12 & 13**

|                        | 2007-2008          | 2008-2009          | 2009-2010          | 2010-2011          |
|------------------------|--------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL             | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | 751,395            | 838,719            | 925,455            | 911,438            |
| Contractual Services   | 358,382            | 373,800            | 360,939            | 375,400            |
| Supplies and materials | 527,470            | 1,025,210          | 490,674            | 557,008            |
| Other Charges          | 34,035             | 39,097             | 248,184            | 95,349             |
| Capital Outlay         | 977,762            | 110,859            | 435,600            | 315,013            |
| <b>TOTAL</b>           | <b>\$2,649,044</b> | <b>\$2,387,685</b> | <b>\$2,460,852</b> | <b>\$2,254,208</b> |

MISSION STATEMENT

The Street Team's mission is to ensure quality service and provide safe travel throughout Pampa, Texas. The Park Team's missions is to provide citizens and guests with well maintained public parks enhancing the quality of life as well as providing recreation and leisure opportunities to help instill pride in our community.

DESCRIPTION

The responsibility of the Street Team involves the maintenance of 137.2 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.76 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of Paved alleys, and 252.74 miles of curbs and gutters. Maintenance work includes sweeping, hot mix patching crack sealing, in-house strip seal coating, hauling sand and gravel, mowing of 16 miles of highway right-of-way And 20.5 miles of street right-of-way. There are 7.57 miles of storm drains, 240 storm inlets and 3918 traffic Signs and street markers in the City. We have 961 intersections, 311 of which do not have signs or traffic Control devices. Once a year, 5.7 miles of crosswalks and 9.6 miles of parking stripes are repainted. 4.77 miles of curbs and 17.1 miles of driving lanes are repainted every other year. There are also 7 bridges To be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades? There also 44 traffic signals to be maintained.

The Street Team cooperates with other departments in carrying out general operations of the City. This includes working with the Code Enforcement Department by mowing vacant lots and alley's, demolishing old structures upon request, and assisting the Police and Fire Departments by barricading streets and picking Up glass or any other unforeseen hazards.

The responsibilities of the Public Service Department, Parks Team are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, fertilizing; maintaining and repairing 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 7 covered shelters, 1894 tree's, 68 benches, Parks Team is responsible for maintain barrier posts that border some parks within the city, 14 bridges, 116 trash barrels, maintain security lights in 30 parks; Install new facilities & outdoor equipment & spring-ler systems. In addition the Parks Team maintains the grounds at City Hall, Lovett Memorial Library, Marcus Sanders Pool, M.K. Brown Pool, M.K. Brown Auditorium, the Somerville and 23rd medians; and the city owned properties bordering the Red Deere Creek area within the city limits, Police department Pistol Range, Service Center grounds Bordering Municipal Drive, Fire Tower Training grounds and the old U.S. Bus grounds. City Hall grounds and other Small parks are reseeded and fertilized yearly. Other duties include the installation and repair of seasonal decorations St. Patrick's Day, Easter, Memorial Day, 4th of July, Halloween, Christmas.



Removal and ice control, cleaning 3.5 miles of hike and bike trails; assisting other departments in various tasks. emergency response and clean up in disasters, weed and mosquito control; cleaning Hobart Street well house, Reporting and correcting vandalism in the parks. Special events such as Chautauqua, July 4th, Woody Guthrie , Easte Christmas Parade, Celebration of Lights, Halloween and other events are supported by the Public Service. The Public Service Department in coordination with Clean Pampa Inc. help coordinate efforts in the Adopt-a-Park Program.

#### GOALS AND OBJECTIVES

1. Maintain all streets, alleys and drainage in Pampa.
2. Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the City.
3. Support other departments in general operations of the City requiring the use of heavy equipment.
4. Establish a good working relationship with the citizens of Pampa, Texas, and respond to their needs in a timely fashion.
5. Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
6. Provide a safe environment in which to work.
7. Clean the Hike-n-bike trail, removing all weeds, grass and dirt off of the trails.

#### BUDGET HIGHLIGHTS FOR 2010-11

The adopted 2010-11 Budget decreased \$206,644 from the adopted 2009-10 Budget.



**PERFORMANCE INDICATORS**

|  | Actual  | Actual  | Actual  | Actual  | Budget  |
|--|---------|---------|---------|---------|---------|
|  | 2005-06 | 2006-07 | 2007-08 | 2008-09 | 2009-10 |
| <b>STREETS TEAM</b>                      |         |         |         |         |         |
| Street Sweeping (miles)                  | 197     | 608     | 395     | 474     | 338     |
| Street Sweeping (hours)                  | 495     | 1,271   | 1,005   | 860     | 880     |
| Maintenance of Streets (miles)           | 1,319   | 1,345   | 1,721   | 1,905   | 1,349   |
| Seal coating Streets (square yards)      | 203,717 | 241,748 | 338,862 | 173,056 | 246,000 |
| Unpaved Alleys (miles)                   | 35      | 22      | 43      | 44      | 26      |
| Man-hours in Alleys                      | 897     | 392     | 507     | 702     | 583     |
| Man-hours on Streets                     | 5,224   | 6,007   | 6,825   | 6,731   | 5,500   |
| Unpaved Streets (miles)                  | 15      | 11      | 14      | 15      | 14      |
| Clean Creek Draws (miles)                | 1       | 1       | 1       | 1       | 1       |
| Clean Storm Drain Inlets                 | 999     | 860     | 978     | 680     | 590     |
| Crack Sealing Streets (linear feet)      | 49,000  | 48,750  | 120,000 | 79,602  | 49,870  |
| Signs (hours)                            | 999     | 860     | 871     | 1,105   | 830     |
| Number of Traffic Control Signs Repaired | 78      | 78      | 87      | 92      | 78      |
| Paint Driving Lanes (miles)              | 0       | 2       | 7       | 7       | 2       |
| Paint Curbs (miles)                      | 5       | 8       | 5       | 8       | 7       |
| Paint Angle Parking (miles)              | 4       | 4       | 0       | 1       | 5       |

|                                     |         |         |         |         |        |
|-------------------------------------|---------|---------|---------|---------|--------|
| Paint Parallel Parking (miles)      | 1       | 2       | 0       | 0       | 1      |
| Paint Crosswalks (miles)            | 9       | 10      | 7       | 6       | 8      |
| Replace Traffic Signs               | 310     | 187     | 142     | 173     | 190    |
| Replace Street Name Plates          | 52      | 69      | 68      | 419     | 80     |
| Mow Street Right-of-Way (miles)     | 96      | 90      | 122     | 128     | 118    |
| Demolition of Structures            | 41      | 0       | 0       | 0       | 0      |
| Mow Highway Right-of-way (miles)    | 42      | 48      | 144     | 90      | 46     |
| Mow Vacant Lots                     | 5       | 5       | 7       | 8       | 7      |
| Mow Vacant Blocks                   | 1       | 1       | 9       | 3       | 1      |
| Mow Tracts                          | 1       | 1       | 1       | 1       | 1      |
| Patching Man-hours                  | 1,884   | 596     | 2,412   | 2,685   | 2,400  |
| Patching Potholes                   | 582     | 596     | 1,243   | 1,143   | 631    |
| Utility Cuts Patched                | 21      | 259     | 37      | 42      | 50     |
| Weed Spraying Man-hours             | 158     | 44      | 336     | 305     | 115    |
| Driveway Tie-in Patched             | 5       | 7       | 13      | 10      | 8      |
| Strip Paving Repairs                | 16      | 5       | 9       | 4       | 8      |
| Seal coating Streets (square yards) |         |         |         |         |        |
| includes in-house sealing           | 219,646 | 241,784 | 356,529 | 181,556 | 293,00 |
| Seal coating Streets (square yards) |         |         |         |         |        |
| only in-house sealing               | 15,329  | 11,768  | 17,667  | 8,500   | 18,000 |



|  | Actual  | Actual  | Actual  | Actual  | Budget  |
|--|---------|---------|---------|---------|---------|
| PARKS TEAM                             | 2005-06 | 2006-07 | 2007-08 | 2008-09 | 2009-10 |
| Mowing Man hours                       | 1,637   | 3,352   | 3,840   | 2,947   | 2,150   |
| Acreage mowed                          | 2,539   | 8,314   | 8,523   | 8,465   | 8,500   |
| Trimming man hours                     | 593     | 1,101   | 1,161   | 571     | 1,000   |
| Acreage trimmed                        | 757     | 1,055   | 1,146   | 1,038   | 1,050   |
| Litter control man hours               | 665     | 930     | 1,064   | 925     | 812     |
| Acreage cleaned                        | 10,876  | 11,302  | 10,408  | 10,645  | 11,000  |
| Water systems man hours                | 1,252   | 442     | 600     | 704     | 500     |
| No. sprinklers repaired                | 181     | 145     | 113     | 224     | 112     |
| No. valves replaced                    | 4       | 8       | 3       | 3       | 2       |
| No. meter cans replaced                | 9       | 2       | 2       | 4       | 2       |
| Restroom maintenance man hours         | 112     | 110     | 155     | 130     | 192     |
| Well house maintenance man hours       | 21      | 35      | 26      | 20      | 30      |
| Tree trimming man hours                | 226     | 610     | 70      | 10      | 100     |
| No. parks 100% trimmed                 | 1       | 3       | 1       | 124     | 1       |
| Tree planting/watering man hours       | 144     | 59      | 14      | 5       | 10      |
| Flower bed maintenance man hours       | 77      | 10      | 17      | 14      | 15      |
| Snow removal man hours                 | 42      | -       | 177     | 331     | 200     |
| Picnic table maintenance man hours     | 193     | 66      | 120     | 116     | 105     |
| No. picnic tables maintained           | 73      | 36      | 23      | 16      | 24      |
| Fire grill maintenance man hours       | 10      | 8       | 7       | 8       | 8       |
| No. fire grills maintained             | 18      | 45      | 17      | 26      | 26      |
| Hike and Bike Trail man hours          | 47      | -       | 6       | 0       | 0       |
| Linear Feet maintenance                | 857     | -       | 7       | 0       | 0       |
| Linear Feet replaced                   | 269     | -       | -       | 0       | 0       |
| Playground Maintenance man hours       | 125     | 25      | 18      | 35      | 15      |
| Super playground maintenance man hours | 109     | 58      | 106     | 118     | 100     |
| Park inspection man hours              | 83      | 125     | 62      | 60      | 48      |
| No. parks inspected                    | 59      | 89      | 49      | 86      | 41      |
| Insecticide spraying man hours         | 159     | 198     | 504     | 273     | 300     |
| Seasonal decorations                   | 453     | 191     | 189     | 144     | 150     |

| PARK               | ACREAGE | BOUNDED BY (STREETS)                   | ACTIVITY AREAS   |
|--------------------|---------|--|--|
| ALMEDA             | 5.30    | Nicki, Duncan, Linda and Charles       | Picnic Area<br>Hike-n-Bike Trail<br>Playground   |
| ASPEN              | 6.00    | Nicki, Beech, Duncan and Austin School | Picnic Area<br>Hike-n-Bike Trail<br>Shelter  |
| BEECH              | 1.94    | Beech, Nicki and Chestnut              | Picnic Area<br>Hike-n-Bike Trail   |
| BUCKLER            | 3.96    | Hobart, Somerville, and Florida        | Hike-n-Bike Trail<br>Lizard Sculpture  |
| BURDETTE           | 1.00    | Hughes Building & Francis              | Bench  |
| BUTTERFLY GARDEN   | .2      | Harvester & Duncan                     | Bench  |
| WEST CENTRAL       | 4.00    | Cook, Georgia, Mary Ellen and Aft      | Picnic Area<br>Hike-n-Bike Trail   |
| CENTRAL            | 12.15   | Cook, Georgia, Duncan and Sunset       | Picnic Area<br>Hike-n-Bike Trail<br>Restroom<br>Skate Park<br>Playground                   |
| CHESTNUT           | 3.36    | Chestnut, Nicki and Evergreen          | Picnic Area<br>Hike-n-Bike Trail   |
| EAST CORONADO PARK | 8.54    | Hobart & Sumner                        | Hike-n-Bike Trail<br>Perry Lefors Statue<br>Outdoor Art<br>Group Shelter                   |
| WEST CORONADO PARK | 8.54    | Coronado Dr. & Boyd                    | Picnic Area<br>Hike-n-Bike Trail<br>Foot Bridge  |
| CUYLER             | .23     | Cuyler and Browning                    | Bench  |
| EVERGREEN          | 6.50    | Evergreen and 20 <sup>th</sup>         | None   |
| FRASER             | 1.00    | Evergreen and 16 <sup>th</sup>         | Playground   |
| HIGHLAND           | 13.98   | Somerville, Georgia, Cook and Frost    | Picnic Area<br>Hike-n-Bike Trail<br>Trail Shelter<br>Playground<br>Super Playground        |
| HOBART STREET      | 10.12   | 800 S. Hobart                          | Picnic Area<br>Playground<br>Restroom<br>Lighted Softball Fields<br>Overnight Camping Area |
| HOLLYWOOD          | 1.83    | Gray, Crawford and Harlem              | Ball Field   |
| INEZ CARTER        | 4.00    | Sumner, Decatur and Harvester          | Playground<br>Picnic Area  |
| LIONS CLUB         | 7.83    | Reid, Finley, Campbell and Murphy      | Picnic Area<br>Playground<br>Softball Field<br>Soccer Field                                |

| PARK                      | ACREAGE | BOUNDED BY (STREETS)                          | ACTIVITY AREAS  |
|---------------------------|---------|---|---|
| LOUISIANA & DUNCAN        | .20     | Louisiana & Duncan                            | None  |
| LOVETT MEMORIAL LIBRARY   | 1.00    | Houston, Kingsmill and Foster                 | None  |
| M.K. BROWN AUDITORIUM     | 1.50    | Coronado Drive and Sumner                     | None  |
| M.K. BROWN MUNICIPAL POOL | 10.00   | Kentucky & Sloan                              | Swimming Pool   |
| MARCUS SANDERS            | 2.26    | Crawford, Octavius and Oklahoma               | Hike-n-Bike Trail<br>Picnic Area<br>Playground<br>Basketball Court<br>Gazebo  |
| H.E. AND INEZ B. McCARLEY | .48     | Atchison and Russell                          |   |
| MEMORIAL                  | .916    | Ward, Hobart, and Montague                    | Museum  |
| MORA WILKES               | 11.03   | Harvester, Evergreen, and 16 <sup>th</sup>    | Hike-n-Bike Trail   |
| NORTH CREST               | 2.42    | North Crest, Cinderella and Sirroco           | Playground  |
| OCTAVIUS                  | 1.13    | Harlem, Octavius and Oklahoma                 | Playground<br>Picnic Area   |
| PETROLEUM                 | 0.25    | Coffee, 22 <sup>nd</sup> and Perryton Parkway | Outdoor Art   |
| PRAIRIE VILLAGE           | 2.50    | Prairie Drive, Crawford and Huff Road         | Picnic Area<br>Playground<br>Basketball Court   |
| PRIEST                    | 4.62    | Faulkner, Banks, Montague and Gwendolyn       | Picnic Area<br>Playground   |
| RECREATION PARK           | 133.90  | Highway 60 East                               | Rodeo Grounds<br>Clyde Carruth/Live Stock Pavilion<br>Softball 4-Plex<br>Sand Volleyball Court<br>Skeet & Trap Range<br>Indoor Rifle Range<br>Fishing Lake<br>Boat Ramp<br>Fishing Pier<br>Hike-n-Bike Trail<br>RV/Tent Camping<br>Group Shelter<br>Shower/Restroom Facilities<br>Playground Equipment<br>Information Booth<br>Park Plaque<br>Hike-n-Bike Trail |
| RED DEER                  | 10.0    | Starkweather & Kentucky                       |   |
| SANTA FE                  | 1.00    | Cuyler, Atchison and Ballard                  | Picnic Area<br>Playground<br>Pioneer Cottage<br>Pampa Sign  |
| SUNSET PARK               | .25     | Hwy 60 & Ripley                               |   |
| Dr. V.E. von BRUNOW       | 0.16    | Foster & Cuyler                               | Benches, Statue, Flagpole,<br>Garden Walkway and Shelter  |
| YEAGER PARK               | 36.8    | Sunset & Yeager                               | Hike-n-Bike Trail   |



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Other land to mow includes:

|                     |     |                            |                          |
|---------------------|-----|----------------------------|--------------------------|
| Cactus Patch Median | .15 | E. 23 <sup>rd</sup>        | None                     |
| City Hall           | .15 | Kingsmill/Foster           | City Government          |
| Fire Training Tower | .9  | Hwy 60 East                | Fire Training            |
| McCullough          | .06 | Huff, McCullough, Neel Rd. | None                     |
| Somerville Median   | .23 | E/W Side Somerville        | Xmas Decoration Displays |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

12 STREETS &amp; TRAFFIC CON

DEPARTMENTAL EXPENDITURES

|                             |                              | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-----------------------------|------------------------------|-----------------------|------------|------------|------------|------------|
|                             |                              | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                             |                              | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>   |                              |                       |            |            |            |            |
| 12-41010                    | SALARIES AND WAGES           | 461,569.52            | 501,383.91 | 529,417.00 | 465,713.90 | 529,755.00 |
| 12-41020                    | LONGEVITY PAY                | 6,764.00              | 5,744.00   | 6,544.00   | 6,544.00   | 6,544.00   |
| 12-41030                    | OVERTIME PAY                 | 19,591.86             | 26,004.85  | 28,450.00  | 28,039.79  | 25,450.00  |
| 12-41033                    | CALLBACK OVERTIME            | 0.00                  | 53.24      | 0.00       | 0.00       | 0.00       |
| 12-41034                    | HOLIDAY PREMIUM PAY          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-41035                    | STEP-UP PAY                  | 325.13                | 156.00     | 500.00     | 148.00     | 500.00     |
| 12-41050                    | PART TIME & TEMPORARY PAY    | 18,533.25             | 37,376.00  | 54,600.00  | 49,518.88  | 46,000.00  |
| 12-41060                    | INCENTIVE PAY                | 9,359.48              | 9,359.48   | 9,360.00   | 8,639.52   | 9,360.00   |
| 12-41065                    | CLOTHING ALLOWANCE           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-41066                    | CELL PHONE ALLOWANCE         | 0.00                  | 0.00       | 0.00       | 0.00       | 540.00     |
| 12-41070                    | TEXAS MUNICIPAL RETIREMENT   | 73,121.94             | 94,027.03  | 104,143.00 | 95,656.18  | 104,818.00 |
| 12-41075                    | MEDICARE TAX EXPENSE         | 7,451.75              | 8,141.81   | 8,950.00   | 7,865.53   | 7,443.00   |
| 12-41080                    | SOCIAL SECURITY TAX EXPENSE  | 31,863.51             | 34,813.61  | 38,271.00  | 33,632.38  | 31,827.00  |
| 12-41085                    | LTD, AD&D, & LIFE INSURANCE  | 1,256.81              | 1,170.01   | 864.00     | 1,131.75   | 1,243.00   |
| 12-41086                    | WORKERS COMPENSATION         | 52,669.88             | 54,646.36  | 63,535.00  | 45,696.40  | 55,750.00  |
| 12-41090                    | HEALTH INSURANCE             | 66,733.60             | 63,463.68  | 80,352.00  | 61,691.70  | 89,760.00  |
| 12-41095                    | EMPLOYEE ASSISTANCE PROGRAM  | 444.52                | 458.41     | 469.00     | 463.04     | 408.00     |
| 12-41097                    | DENTAL INSURANCE             | 1,710.00              | 1,920.28   | 0.00       | 1,735.75   | 2,040.00   |
| 12-41098                    | CONTINGENCY FOR SAL/WAGES    | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL PERSONNEL SERVICES    |                              | 751,395.25            | 838,718.67 | 925,455.00 | 806,476.82 | 911,438.00 |
| <u>CONTRACTUAL SERVICES</u> |                              |                       |            |            |            |            |
| 12-42010                    | COMMUNICATIONS               | 2,015.70              | 1,570.40   | 2,000.00   | 1,398.22   | 1,800.00   |
| 12-42020                    | POSTAGE AND FREIGHT          | 2,288.47              | 3,072.65   | 3,000.00   | 2,497.63   | 4,000.00   |
| 12-42025                    | CONTRACT LABOR               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42030                    | ADVERTISING                  | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42040                    | DUES & SUBSCRIPTIONS         | 99.00                 | 55.30      | 125.00     | 0.00       | 50.00      |
| 12-42050                    | ELECTRICITY                  | 212,359.06            | 200,385.47 | 242,000.00 | 168,256.71 | 254,100.00 |
| 12-42090                    | RENTAL OF EQUIPMENT          | 9.35                  | 109.65     | 1,200.00   | 517.00     | 3,000.00   |
| 12-42110                    | TRAVEL                       | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42125                    | BUSINESS EXPENSE             | 92.00                 | 48.00      | 60.00      | 60.00      | 195.00     |
| 12-42130                    | PROFESSIONAL DEVELOPMENT     | 2,075.23              | 0.00       | 192.00     | 192.00     | 0.00       |
| 12-42155                    | EMPLOYEE TRAINING EXPENSE    | 220.00                | 1,142.00   | 1,796.00   | 1,796.00   | 600.00     |
| 12-42180                    | LAUNDRY SERVICE              | 233.50                | 266.98     | 388.00     | 224.34     | 450.00     |
| 12-42200                    | MNT-BUILDINGS                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42210                    | MNT-STIS/CURBS/GUTTERS/CULVE | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42220                    | MNT-TRAFF SIGNALS/SIGNS/LIG  | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42230                    | MNT-IMPROVEMENTS             | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42250                    | MNT-OFFICE EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42255                    | MNT-COMPUTER EQ REPAIR       | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42260                    | MNT-AUTO EQUIPMENT           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42280                    | MNT-MACHINERY                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42320                    | MNT-RADIO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42410                    | MNT-OTHER EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42420                    | TIRE EXPENSE                 | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42430                    | PRINTING EXPENSE             | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42470                    | PERSONNEL SERVICES           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42500                    | FILING & RECORDING           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 12-42510                    | FREIGHT & EXPRESS            | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 12 STREETS &amp; TRAFFIC CON

## DEPARTMENTAL EXPENDITURES

|                                     |                              |              |              | ----- 2009-2010 ----- |              | PROPOSED     |
|-------------------------------------|------------------------------|--------------|--------------|-----------------------|--------------|--------------|
|                                     |                              | 2007-2008    | 2008-2009    | CURRENT               | Y-T-D +      | 2010-2011    |
|                                     |                              | ACTUAL       | ACTUAL       | BUDGET                | ENCUMBERED   | BUDGET       |
| 12-42520                            | EMPLOYEE LICENSES            | 622.00       | 196.00       | 575.00                | 300.00       | 575.00       |
| 12-42530                            | UNCLASSIFIED PROFESSIONAL    | 9,000.00     | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-42570                            | MISC. CONTRACT LABOR         | 53,851.10    | 86,544.76    | 28,300.00             | 7,774.35     | 30,000.00    |
| TOTAL CONTRACTUAL SERVICES          |                              | 282,865.41   | 293,391.21   | 279,636.00            | 183,016.25   | 294,770.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                              |              |              |                       |              |              |
| 12-43010                            | OFFICE EXPENSE               | 1,030.17     | 698.30       | 860.00                | 586.10       | 860.00       |
| 12-43020                            | OPERATING EXPENSE            | 4,738.53     | 8,052.12     | 6,900.00              | 3,531.48     | 6,900.00     |
| 12-43030                            | JANITOR SUPPLIES             | 1,144.49     | 774.48       | 700.00                | 637.50       | 700.00       |
| 12-43040                            | CLOTHING & LINEN             | 3,524.64     | 2,202.79     | 3,250.00              | 2,496.62     | 4,250.00     |
| 12-43050                            | CHEMICALS                    | 7,720.97     | 13,142.77    | 11,750.00             | 8,101.40     | 11,750.00    |
| 12-43060                            | PHOTOGRAPHIC AND VIDEO       | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-43070                            | AGRICULTURAL EXPENSE         | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-43090                            | EDUCATIONAL                  | 0.00         | 0.00         | 0.00                  | 0.00         | 300.00       |
| 12-43145                            | COMPUTER SOFTWARE            | 225.32       | 579.52       | 80.00                 | 60.00        | 500.00       |
| 12-43150                            | MEDICAL SUPPLIES             | 151.78       | 135.47       | 350.00                | 167.69       | 350.00       |
| 12-43200                            | MOTOR FUEL AND LUBRICANTS    | 66,587.86    | 51,576.08    | 64,800.00             | 54,802.86    | 64,800.00    |
| 12-43210                            | MINOR TOOLS AND APPARATUS    | 22,841.88    | 23,397.54    | 17,500.00             | 16,644.01    | 15,000.00    |
| 12-43215                            | COMPUTER EQ/REPAIR PARTS     | 399.63       | 19.65        | 0.00                  | 0.00         | 0.00         |
| 12-43220                            | MNT-BUILDINGS                | 709.09       | 666.29       | 1,650.00              | 264.89       | 1,650.00     |
| 12-43230                            | MNT-STIS/CURBS/GUTTERS/CULVE | 195,806.74   | 691,932.75   | 140,000.00            | 70,951.32    | 200,000.00   |
| 12-43240                            | MNT-TRAFF SIGNALS/SIGNS/LIG  | 23,863.07    | 33,707.95    | 32,235.00             | 17,701.82    | 32,235.00    |
| 12-43250                            | MNT-IMPROVEMENTS             | 0.00         | 1,792.10     | 690.00                | 622.07       | 690.00       |
| 12-43260                            | MNT-OTHER IMPROVEMENTS       | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-43270                            | MNT-OFFICE EQUIPMENT         | 395.43       | 295.00       | 575.00                | 295.00       | 575.00       |
| 12-43275                            | MNT-COMPUTER EQUIPMENT       | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-43280                            | MNT-AUTO EQUIPMENT           | 16,341.39    | 24,947.60    | 25,000.00             | 15,459.84    | 25,000.00    |
| 12-43300                            | MNT-MACHINERY                | 77,420.45    | 67,691.56    | 70,000.00             | 60,157.36    | 70,000.00    |
| 12-43320                            | MNT-SIDEWALKS                | 0.00         | 0.00         | 50.00                 | 0.00         | 50.00        |
| 12-43340                            | MNT-COMMUNICATIONS EQUIP     | 748.04       | 149.08       | 1,380.00              | 246.43       | 1,380.00     |
| 12-43430                            | MNT-OTHER EQUIPMENT          | 191.04       | 7.50         | 21.00                 | 20.81        | 500.00       |
| 12-43440                            | MNT-TIRES/TUBES              | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL SUPPLIES, MATERIAL & MNT      |                              | 423,840.52   | 921,768.55   | 377,791.00            | 252,747.20   | 437,490.00   |
| <u>OTHER CHARGES</u>                |                              |              |              |                       |              |              |
| 12-44040                            | INSURANCE & BONDS            | 4,891.25     | 5,342.55     | 6,000.00              | 10,071.26    | 10,575.00    |
| 12-44045                            | VEHICLE LEASE                | 0.00         | 0.00         | 35,000.00             | 29,166.66    | 35,000.00    |
| 12-44060                            | CLAIMS, JUDGEMENTS AND DAMA  | 12.60        | 4,322.46     | 8,156.00              | 9,011.59     | 0.00         |
| 12-44200                            | TRANSFERS TO OTHER FUNDS     | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-44501                            | INTEREST ON LEASES           | 1,935.39     | 1,316.79     | 1,207.00              | 672.03       | 5,813.00     |
| 12-44510                            | PRINCIPAL RETIREMENT         | 14,623.97    | 15,242.57    | 78,525.00             | 47,973.62    | 26,271.00    |
| 12-44700                            | BUDGET RESTRICTIONS          | 0.00         | 0.00         | 71,438.00             | 0.00         | 0.00         |
| TOTAL OTHER CHARGES                 |                              | 21,463.21    | 26,224.37    | 200,326.00            | 96,895.16    | 77,659.00    |
| <u>CAPITAL</u>                      |                              |              |              |                       |              |              |
| 12-45020                            | BUILDINGS & STRUCTURES       | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-45030                            | IMPROVEMENTS                 | 502,887.17   | 20,800.00    | 345,000.00            | 326,028.42   | 294,013.00   |
| 12-45060                            | MACHINERY & EQUIPMENT        | 262,128.40   | 0.00         | 0.00                  | 0.00         | 0.00         |
| 12-45080                            | OTHER EQUIPMENT              | 0.00         | 53,302.42    | 9,600.00              | 9,600.00     | 0.00         |
| TOTAL CAPITAL                       |                              | 765,015.57   | 74,102.42    | 354,600.00            | 335,628.42   | 294,013.00   |
| TOTAL 12 STREETS & TRAFFIC CON      |                              | 2,244,579.96 | 2,154,205.22 | 2,137,808.00          | 1,674,763.85 | 2,015,370.00 |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENTAL EXPENDITURES

|                                      |           |           | ----- 2009-2010 ----- |            | PROPOSED  |
|--------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                      | 2007-2008 | 2008-2009 | CURRENT               | Y-T-D +    | 2010-2011 |
|                                      | ACTUAL    | ACTUAL    | BUDGET                | ENCUMBERED | BUDGET    |
| <u>CONTRACTUAL SERVICES</u>          |           |           |                       |            |           |
| 13-42010 COMMUNICATIONS              | 1,537.83  | 2,020.94  | 4,025.00              | 2,174.60   | 4,025.00  |
| 13-42020 POSTAGE AND FREIGHT         | 2,941.31  | 1,087.45  | 3,525.00              | 946.16     | 2,000.00  |
| 13-42050 ELECTRICITY                 | 53,047.72 | 61,172.94 | 53,500.00             | 51,824.88  | 56,175.00 |
| 13-42060 GAS                         | 4,644.61  | 3,820.44  | 6,000.00              | 1,336.80   | 6,300.00  |
| 13-42090 RENTAL OF EQUIPMENT         | 8,931.92  | 8,273.78  | 6,400.00              | 7,586.87   | 4,000.00  |
| 13-42125 BUSINESS EXPENSE            | 0.00      | 36.00     | 230.00                | 0.00       | 230.00    |
| 13-42130 PROFESSIONAL DEVELOPMENT    | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42180 LAUNDRY SERVICE             | 233.49    | 266.98    | 388.00                | 224.34     | 215.00    |
| 13-42200 MNT-BUILDINGS               | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42230 MNT-IMPROVEMENTS            | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42250 MNT-OFFICE EQUIPMENT        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42255 MNT-COMPUTER EQ REPAIR      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42260 MNT-AUTO EQUIPMENT          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42280 MNT-MACHINERY               | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42320 MNT-RADIO EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42410 MNT-OTHER EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42420 TIRE EXPENSE                | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42430 PRINTING EXPENSE            | 0.00      | 0.00      | 0.00                  | 0.00       | 50.00     |
| 13-42510 FREIGHT & EXPRESS           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42520 EMPLOYEE LICENSES           | 661.00    | 320.00    | 385.00                | 160.00     | 785.00    |
| 13-42530 UNCLASSIFIED PROFESSIONAL   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-42570 MISC. CONTRACT LABOR        | 3,518.63  | 3,410.01  | 6,850.00              | 3,571.89   | 6,850.00  |
| TOTAL CONTRACTUAL SERVICES           | 75,516.51 | 80,408.54 | 81,303.00             | 67,825.54  | 80,630.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |           |           |                       |            |           |
| 13-43010 OFFICE EXPENSE              | 364.75    | 523.45    | 500.00                | 182.71     | 500.00    |
| 13-43020 OPERATING EXPENSE           | 2,926.68  | 6,395.17  | 9,090.00              | 4,205.99   | 9,090.00  |
| 13-43030 JANITOR SUPPLIES            | 1,728.22  | 2,035.83  | 1,840.00              | 1,633.47   | 1,840.00  |
| 13-43040 CLOTHING & LINEN            | 3,168.06  | 1,153.57  | 2,850.00              | 2,675.84   | 3,850.00  |
| 13-43050 CHEMICALS                   | 17,424.71 | 21,646.14 | 21,070.00             | 13,865.46  | 21,250.00 |
| 13-43060 PHOTOGRAPHIC AND VIDEO      | 0.00      | 0.00      | 0.00                  | 0.00       | 115.00    |
| 13-43070 AGRICULTURAL EXPENSE        | 231.18    | 1,755.06  | 3,450.00              | 0.00       | 3,450.00  |
| 13-43090 EDUCATIONAL                 | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-43125 COMPUTER REPAIR PARTS       | 0.00      | 279.86    | 300.00                | 0.00       | 300.00    |
| 13-43145 COMPUTER SOFTWARE           | 0.00      | 29.87     | 60.00                 | 60.00      | 500.00    |
| 13-43150 MEDICAL SUPPLIES            | 151.79    | 135.47    | 420.00                | 167.68     | 420.00    |
| 13-43200 MOTOR FUEL AND LUBRICANTS   | 8,169.02  | 1,683.17  | 9,000.00              | 2,118.23   | 9,000.00  |
| 13-43210 MINOR TOOLS AND APPARATUS   | 10,385.62 | 10,892.41 | 6,693.00              | 3,831.33   | 11,693.00 |
| 13-43215 COMPUTER EQ/REPAIR PARTS    | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-43220 MNT-BUILDINGS               | 3,416.48  | 176.15    | 2,000.00              | 156.17     | 2,000.00  |
| 13-43240 MNT-TRAFF SIGNALS/SIGNS/LIG | 24.00     | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-43250 MNT-IMPROVEMENTS            | 18,232.60 | 26,099.57 | 15,350.00             | 9,431.21   | 15,350.00 |
| 13-43260 MNT-OTHER IMPROVEMENTS      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-43270 MNT-OFFICE EQUIPMENT        | 395.42    | 295.00    | 460.00                | 295.00     | 460.00    |
| 13-43275 MNT-COMPUTER EQUIPMENT      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 13-43280 MNT-AUTO EQUIPMENT          | 10,446.63 | 4,790.04  | 10,000.00             | 1,316.05   | 10,000.00 |
| 13-43300 MNT-MACHINERY               | 20,748.28 | 19,575.32 | 20,000.00             | 12,459.11  | 20,000.00 |
| 13-43310 MNT-SHOP EQUIPMENT          | 0.00      | 0.00      | 0.00                  | 0.00       | 115.00    |
| 13-43320 MNT-SIDEWALKS               | 0.00      | 0.00      | 1,725.00              | 0.00       | 1,000.00  |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENTAL EXPENDITURES

|                      |                                | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|----------------------|--------------------------------|------------|------------|-----------------------|------------|------------|
|                      |                                | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                      |                                |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| 13-43340             | MNT-COMMUNICATIONS EQUIP       | 161.75     | 0.00       | 520.00                | 171.68     | 520.00     |
| 13-43360             | MNT-WELLS, PUMPS & ROTORS      | 0.00       | 0.00       | 175.00                | 0.00       | 175.00     |
| 13-43400             | MNT-LAND                       | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 13-43410             | MNT-UNDERGROUND SPRINKLER      | 5,418.98   | 5,974.68   | 7,200.00              | 4,905.25   | 7,200.00   |
| 13-43430             | MNT-OTHER EQUIPMENT            | 235.08     | 0.00       | 180.00                | 180.00     | 690.00     |
| 13-43440             | MNT-TIRES/TUBES                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 13-43452             | EXPENSES FROM DONATIONS        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
|                      | TOTAL SUPPLIES, MATERIAL & MNT | 103,629.25 | 103,440.76 | 112,883.00            | 57,655.18  | 119,518.00 |
| <u>OTHER CHARGES</u> |                                |            |            |                       |            |            |
| 13-44040             | INSURANCE & BONDS              | 3,260.84   | 3,561.70   | 4,000.00              | 2,561.63   | 2,690.00   |
| 13-44045             | VEHICLE LEASE                  | 0.00       | 0.00       | 15,000.00             | 12,500.00  | 15,000.00  |
| 13-44060             | CLAIMS, JUDGEMENTS AND DAMA    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 13-44501             | INTEREST ON LEASES             | 818.99     | 370.65     | 13,285.00             | 16.54      | 0.00       |
| 13-44510             | PRINCIPAL RETIREMENT           | 8,492.53   | 8,940.87   | 3,836.00              | 1,535.38   | 0.00       |
| 13-44700             | BUDGET RESTRICTIONS            | 0.00       | 0.00       | 11,737.00             | 0.00       | 0.00       |
|                      | TOTAL OTHER CHARGES            | 12,572.36  | 12,873.22  | 47,858.00             | 16,613.55  | 17,690.00  |
| <u>CAPITAL</u>       |                                |            |            |                       |            |            |
| 13-45020             | BUILDINGS & STRUCTURES         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 13-45030             | IMPROVEMENTS                   | 67,778.00  | 23,028.47  | 10,000.00             | 5,640.27   | 10,000.00  |
| 13-45050             | AUTOMOTIVE EQUIPMENT           | 2,655.00   | 0.00       | 0.00                  | 0.00       | 0.00       |
| 13-45080             | OTHER EQUIPMENT                | 142,312.50 | 13,728.58  | 71,000.00             | 48,325.79  | 11,000.00  |
|                      | TOTAL CAPITAL                  | 212,745.50 | 36,757.05  | 81,000.00             | 53,966.06  | 21,000.00  |
|                      | TOTAL 13 PARKS DEPARTMENT      | 404,463.62 | 233,479.57 | 323,044.00            | 196,060.33 | 238,838.00 |



**RECREATION DEPARTMENT  
2010-11 BUDGET  
Dept. 14**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 146,640          | 162,783          | 138,629          | 115,309          |
| Contractual Services   | 58,896           | 37,068           | 39,078           | 37,050           |
| Supplies and materials | 69,747           | 79,884           | 64,950           | 68,920           |
| Other Charges          | 6,914            | 8,148            | 18,553           | 9,819            |
| Capital Outlay         | 59,942           | 22,167           | -                | -                |
| <b>TOTAL</b>           | <b>\$342,139</b> | <b>\$310,050</b> | <b>\$261,210</b> | <b>\$231,098</b> |

MISSION STATEMENT

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

DESCRIPTION

The Community Services Coordinator oversees the Recreation Department which consists of the Community Services Coordinator, two full-time Recreation Technicians, and several part-time seasonal employees; the M.K. Brown Auditorium and Civic Center, which consists of one full time Building Superintendent/Sanitarian and several part time workers; the Health Inspection Department, which consists of the Sanitarian; and the Building & Grounds Department, which consists of one full time Building Superintendent and several part time custodians.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as, the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, M.K. Brown swimming pool, the new Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, the M.K. Brown Auditorium and Civic Center, City Hall and the Lovett Memorial Library.

Recreation programs sponsored by the City of Pampa include three softball seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; and Men's, Women's and Mixed Open volleyball leagues.

GOALS AND OBJECTIVES

To provide "quality of life" recreational services to the citizens of Pampa.

1. Softball and Kickball
  - a. Work with the Player's and Umpire's Associations as well as other organizations to enhance the quality of our adult softball leagues.
  - b. Increase the number of teams in our existing leagues.



- c. Maintain the quality of the Hobart Street, Lions Club and Recreation Park softball complexes in a professional manner.
- 2. Swimming Pools
  - a. Maintain a clean, safe, and professional environment.
  - b. Continue to work with the American Red Cross in providing swimming lessons to the public.
  - c. Increase the number of citizens who use the swimming pool.
- 3. Volleyball
  - a. Coordinate Men's, Women's and Mixed volleyball leagues.
  - b. Maintain Recreation Park's sand volleyball court.
  - c. Coordinate sand and hard court volleyball tournaments.

#### PERFORMANCE INDICATORS

|                                  |        | Actual<br>2008-09 | Budgeted<br>2009-10 |
|----------------------------------|--------|-------------------|---------------------|
| Number of softball leagues       |        | 9                 | 8                   |
| Number of teams in leagues       | Spring | 20                | 30                  |
|                                  | Summer | 21                | 30                  |
|                                  | Fall   | 18                | 20                  |
| Swimming Pool fees received      |        | \$28,000          | \$18,000            |
| Number of swim lesson sessions   |        | 3                 | 3                   |
| Number of family nights          |        | 26                | 26                  |
| Number of volleyball leagues     |        | 5                 | 4                   |
| Number of teams in leagues       |        | 27                | 24                  |
| Number of volleyball tournaments |        | 3                 | 2                   |

#### BUDGET HIGHLIGHTS

The Recreation Department's 2010-11 budget reflects a decrease of \$30,112 from the 2009-10 budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 14 RECREATION DEPARTMENT

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>            |            |            |                       |            |            |
| 14-41010 SALARIES AND WAGES          | 69,314.70  | 72,173.05  | 61,150.00             | 54,848.23  | 61,150.00  |
| 14-41020 LONGEVITY PAY               | 884.00     | 932.00     | 980.00                | 980.00     | 980.00     |
| 14-41030 OVERTIME PAY                | 235.21     | 434.39     | 2,060.00              | 0.00       | 2,060.00   |
| 14-41050 PART TIME & TEMPORARY PAY   | 40,421.91  | 52,970.83  | 40,000.00             | 52,553.86  | 20,000.00  |
| 14-41060 INCENTIVE PAY               | 138.45     | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-41065 CLOTHING ALLOWANCE          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-41066 CELL PHONE ALLOWANCE        | 360.00     | 360.00     | 360.00                | 120.00     | 360.00     |
| 14-41070 TEXAS MUNICIPAL RETIREMENT  | 10,596.54  | 12,873.43  | 11,767.00             | 10,236.84  | 11,826.00  |
| 14-41075 MEDICARE TAX EXPENSE        | 1,603.98   | 1,838.91   | 1,516.00              | 1,549.76   | 1,055.00   |
| 14-41080 SOCIAL SECURITY TAX EXPENSE | 6,859.16   | 7,862.61   | 6,482.00              | 6,626.75   | 4,509.00   |
| 14-41085 LTD, AD&D, & LIFE INSURANCE | 209.76     | 170.39     | 100.00                | 134.18     | 145.00     |
| 14-41086 WORKERS COMPENSATION        | 4,176.38   | 2,054.21   | 5,038.00              | 1,947.72   | 2,376.00   |
| 14-41090 HEALTH INSURANCE            | 11,431.66  | 10,702.60  | 8,880.00              | 8,163.91   | 10,560.00  |
| 14-41095 EMPLOYEE ASSISTANCE PROGRAM | 78.44      | 80.90      | 56.00                 | 81.72      | 48.00      |
| 14-41097 DENTAL INSURANCE            | 330.00     | 330.00     | 240.00                | 240.00     | 240.00     |
| TOTAL PERSONNEL SERVICES             | 146,640.19 | 162,783.32 | 138,629.00            | 137,482.97 | 115,309.00 |
| <u>CONTRACTUAL SERVICES</u>          |            |            |                       |            |            |
| 14-42010 COMMUNICATIONS              | 1,953.84   | 3,221.19   | 2,200.00              | 2,317.76   | 1,800.00   |
| 14-42020 POSTAGE AND FREIGHT         | 899.95     | 1,363.29   | 800.00                | 447.34     | 800.00     |
| 14-42030 ADVERTISING                 | 0.00       | 0.00       | 200.00                | 0.00       | 200.00     |
| 14-42040 DUES & SUBSCRIPTIONS        | 449.00     | 365.00     | 400.00                | 413.56     | 400.00     |
| 14-42050 ELECTRICITY                 | 5,527.03   | 3,343.99   | 3,200.00              | 1,810.28   | 4,200.00   |
| 14-42060 GAS                         | 8,366.17   | 4,532.55   | 6,800.00              | 6,685.80   | 1,050.00   |
| 14-42070 RENT OF LAND & STRUCTURE    | 0.00       | 0.00       | 0.00                  | 0.00       | 150.00     |
| 14-42085 RENTAL-OFFICE EQUIP.        | 105.21     | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42090 RENTAL OF EQUIPMENT         | 1,030.27   | 624.99     | 450.00                | 38.50      | 700.00     |
| 14-42125 BUSINESS EXPENSE            | 56.33      | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42130 PROFESSIONAL DEVELOPMENT    | 864.66     | 739.05     | 1,678.15              | 1,638.98   | 1,400.00   |
| 14-42155 EMPLOYEE TRAINING EXPENSE   | 0.00       | 0.00       | 50.00                 | 0.00       | 50.00      |
| 14-42200 MNT-BUILDINGS               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42230 MNT-IMPROVEMENTS            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42240 MNT-OTHER IMPROVEMENTS      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42250 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42255 MNT-COMPUTER EQ REPAIR      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42260 MNT-AUTO EQUIPMENT          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42280 MNT-MACHINERY               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42310 MNT-SWIMMING POOLS          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42320 MNT-RADIO EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42410 MNT-OTHER EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42420 TIRE EXPENSE                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-42430 PRINTING EXPENSE            | 537.46     | 288.70     | 200.00                | 104.65     | 1,200.00   |
| 14-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00                  | 0.00       | 100.00     |
| 14-42520 EMPLOYEE LICENSES           | 222.00     | 0.00       | 100.00                | 0.00       | 0.00       |
| 14-42570 MISC. CONTRACT LABOR        | 38,884.57  | 22,589.30  | 23,000.00             | 14,850.50  | 25,000.00  |
| TOTAL CONTRACTUAL SERVICES           | 58,896.49  | 37,068.06  | 39,078.15             | 28,307.37  | 37,050.00  |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 14 RECREATION DEPARTMENT

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |            |            |                       |            |            |
| 14-43010 OFFICE EXPENSE              | 684.55     | 450.43     | 400.00                | 117.18     | 400.00     |
| 14-43020 OPERATING EXPENSE           | 1,730.85   | 3,328.55   | 1,700.00              | 1,648.23   | 1,000.00   |
| 14-43030 JANITOR SUPPLIES            | 1,064.62   | 858.34     | 1,300.00              | 1,224.73   | 1,200.00   |
| 14-43040 CLOTHING & LINEN            | 437.08     | 450.90     | 250.00                | 161.89     | 500.00     |
| 14-43050 CHEMICALS                   | 5,190.21   | 5,373.56   | 7,800.00              | 7,449.71   | 1,020.00   |
| 14-43060 PHOTOGRAPHIC AND VIDEO      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-43070 AGRICULTURAL EXPENSE        | 2,014.55   | 1,268.28   | 1,100.00              | 506.44     | 7,500.00   |
| 14-43080 RECREATIONAL                | 8,124.28   | 15,991.12  | 8,500.00              | 7,086.00   | 10,000.00  |
| 14-43081 DISC GOLF                   | 0.00       | 0.00       | 7,250.00              | 7,182.72   | 0.00       |
| 14-43145 COMPUTER SOFTWARE           | 0.00       | 0.00       | 0.00                  | 0.00       | 250.00     |
| 14-43150 MEDICAL SUPPLIES            | 276.95     | 930.30     | 650.00                | 534.14     | 250.00     |
| 14-43160 CONCESSIONS                 | 10,349.00  | 10,246.85  | 11,000.00             | 10,318.10  | 10,000.00  |
| 14-43200 MOTOR FUEL AND LUBRICANTS   | 8,108.64   | 3,961.88   | 3,900.00              | 3,812.08   | 5,000.00   |
| 14-43210 MINOR TOOLS AND APPARATUS   | 7,537.30   | 3,269.54   | 4,600.00              | 4,279.39   | 7,000.00   |
| 14-43215 COMPUTER EQ/REPAIR PARTS    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-43220 MNT-BUILDINGS               | 4,783.86   | 9,767.70   | 5,300.00              | 5,064.51   | 4,000.00   |
| 14-43250 MNT-IMPROVEMENTS            | 2,743.40   | 7,942.32   | 3,100.00              | 2,544.72   | 3,700.00   |
| 14-43270 MNT-OFFICE EQUIPMENT        | 0.00       | 53.10      | 0.00                  | 0.00       | 150.00     |
| 14-43275 MNT-COMPUTER EQUIPMENT      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-43280 MNT-AUTO EQUIPMENT          | 5,262.17   | 2,065.60   | 1,300.00              | 1,297.72   | 2,500.00   |
| 14-43300 MNT-MACHINERY               | 1,019.38   | 766.81     | 2,500.00              | 2,366.84   | 2,000.00   |
| 14-43330 MNT-SWIMMING POOLS          | 7,327.38   | 11,246.27  | 3,000.00              | 974.94     | 0.00       |
| 14-43340 MNT-COMMUNICATIONS EQUIP    | 0.00       | 0.00       | 0.00                  | 0.00       | 150.00     |
| 14-43410 MNT-UNDERGROUND SPRINKLER   | 2,445.77   | 1,328.54   | 500.00                | 400.07     | 6,500.00   |
| 14-43430 MNT-OTHER EQUIPMENT         | 646.86     | 584.34     | 800.00                | 788.57     | 5,800.00   |
| 14-43440 MNT-TIRES/TUBES             | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 69,746.85  | 79,884.43  | 64,950.00             | 57,757.98  | 68,920.00  |
| <u>OTHER CHARGES</u>                 |            |            |                       |            |            |
| 14-44040 INSURANCE & BONDS           | 1,304.33   | 1,424.68   | 1,600.00              | 4,739.66   | 4,819.00   |
| 14-44045 VEHICLE LEASE               | 0.00       | 0.00       | 5,000.00              | 4,166.66   | 5,000.00   |
| 14-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00       | 1,104.00   | 0.00                  | 0.00       | 0.00       |
| 14-44501 INTEREST ON LEASES          | 493.40     | 223.28     | 12.00                 | 9.96       | 0.00       |
| 14-44510 PRINCIPAL RETIREMENT        | 5,116.11   | 5,386.24   | 1,391.00              | 924.96     | 0.00       |
| 14-44615 BAD DEBT EXPENSE            | 0.00       | 10.00      | 0.00                  | 0.00       | 0.00       |
| 14-44700 BUDGET RESTRICTIONS         | 0.00       | 0.00       | 10,550.00             | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 6,913.84   | 8,148.20   | 18,553.00             | 9,841.24   | 9,819.00   |
| <u>CAPITAL</u>                       |            |            |                       |            |            |
| 14-45030 IMPROVEMENTS                | 51,907.94  | 22,166.56  | 0.00                  | 38,204.00  | 0.00       |
| 14-45060 MACHINERY & EQUIPMENT       | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 14-45080 OTHER EQUIPMENT             | 8,034.00   | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CAPITAL                        | 59,941.94  | 22,166.56  | 0.00                  | 38,204.00  | 0.00       |
| TOTAL 14 RECREATION DEPARTMENT       | 342,139.31 | 310,050.57 | 261,210.15            | 271,593.56 | 231,098.00 |



**CITY OF PAMPA  
BUILDING AND GROUNDS  
2010-11 BUDGET  
Dept. 15**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 25,644           | 29,225           | 80,832           | 86,022           |
| Contractual Services   | 42,466           | 34,531           | 36,663           | 43,610           |
| Supplies and materials | 48,897           | 55,940           | 39,253           | 51,450           |
| Other Charges          | 42,391           | 49,386           | 63,361           | 25,412           |
| Capital Outlay         | 38,419           | 9,572            | 8,333            | -                |
| <b>TOTAL</b>           | <b>\$197,817</b> | <b>\$178,654</b> | <b>\$228,442</b> | <b>\$206,494</b> |

MISSION STATEMENT

The Building and Grounds Department's mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

DESCRIPTION

There are currently one full-time and several part-time employees in Building and Grounds including the Building & Grounds Superintendent and several custodians. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, the Service Center, Recreation Department (buildings and pools), and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$21,948 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 15 BUILDINGS &amp; GROUNDS

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |           |           |            | PROPOSED  |
|-------------------------------------|-----------------------------|-----------------------|-----------|-----------|------------|-----------|
|                                     |                             | 2007-2008             | 2008-2009 | CURRENT   | Y-T-D +    | 2010-2011 |
|                                     |                             | ACTUAL                | ACTUAL    | BUDGET    | ENCUMBERED | BUDGET    |
| <u>PERSONNEL SERVICES</u>           |                             |                       |           |           |            |           |
| 15-41010                            | SALARIES AND WAGES          | 0.00                  | 0.00      | 34,707.00 | 30,064.83  | 36,444.00 |
| 15-41020                            | LONGEVITY PAY               | 0.00                  | 0.00      | 0.00      | 104.00     | 0.00      |
| 15-41050                            | PART TIME & TEMPORARY PAY   | 23,797.00             | 25,656.00 | 30,000.00 | 23,803.50  | 30,000.00 |
| 15-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00      | 0.00      | 270.00     | 360.00    |
| 15-41070                            | TEXAS MUNICIPAL RETIREMENT  | 0.00                  | 0.00      | 6,393.00  | 5,587.06   | 6,742.00  |
| 15-41075                            | MEDICARE TAX EXPENSE        | 345.11                | 372.04    | 943.00    | 771.76     | 871.00    |
| 15-41080                            | SOCIAL SECURITY TAX EXPENSE | 1,475.46              | 1,590.71  | 4,034.00  | 3,299.78   | 3,724.00  |
| 15-41085                            | LTD, AD&D, & LIFE INSURANCE | 0.00                  | 0.00      | 57.00     | 61.91      | 81.00     |
| 15-41086                            | WORKERS COMPENSATION        | 0.00                  | 1,579.16  | 150.00    | 1,947.72   | 2,376.00  |
| 15-41090                            | HEALTH INSURANCE            | 0.00                  | 0.00      | 4,400.00  | 3,631.20   | 5,280.00  |
| 15-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 26.16                 | 26.97     | 28.00     | 27.24      | 24.00     |
| 15-41097                            | DENTAL INSURANCE            | 0.00                  | 0.00      | 120.00    | 100.00     | 120.00    |
| TOTAL PERSONNEL SERVICES            |                             | 25,643.73             | 29,224.88 | 80,832.00 | 69,669.00  | 86,022.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |           |           |            |           |
| 15-42010                            | COMMUNICATIONS              | 2,100.99              | 2,145.84  | 2,200.00  | 2,153.03   | 1,800.00  |
| 15-42020                            | POSTAGE AND FREIGHT         | 282.47                | 361.59    | 260.00    | 112.22     | 260.00    |
| 15-42040                            | DUES & SUBSCRIPTIONS        | 0.00                  | 0.00      | 15.00     | 15.00      | 0.00      |
| 15-42050                            | ELECTRICITY                 | 35,752.52             | 28,049.85 | 29,223.00 | 22,550.26  | 36,750.00 |
| 15-42060                            | GAS                         | 1,266.13              | 874.95    | 2,000.00  | 3,892.12   | 2,100.00  |
| 15-42070                            | RENT OF LAND & STRUCTURE    | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42180                            | LAUNDRY SERVICE             | 2,123.50              | 2,159.75  | 1,965.00  | 1,964.00   | 1,700.00  |
| 15-42195                            | PROPERTY TAXES              | 940.11                | 939.12    | 1,000.00  | 0.00       | 1,000.00  |
| 15-42230                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42500                            | FILING & RECORDING          | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42520                            | EMPLOYEE LICENSES           | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-42570                            | MISC. CONTRACT LABOR        | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| TOTAL CONTRACTUAL SERVICES          |                             | 42,465.72             | 34,531.10 | 36,663.00 | 30,686.63  | 43,610.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |           |           |            |           |
| 15-43010                            | OFFICE EXPENSE              | 346.93                | 328.87    | 355.00    | 411.77     | 300.00    |
| 15-43020                            | OPERATING EXPENSE           | 717.88                | 534.14    | 333.00    | 352.81     | 300.00    |
| 15-43030                            | JANITOR SUPPLIES            | 5,975.76              | 6,522.03  | 5,000.00  | 4,810.57   | 5,000.00  |
| 15-43040                            | CLOTHING & LINEN            | 77.50                 | 161.79    | 200.00    | 169.95     | 200.00    |
| 15-43050                            | CHEMICALS                   | 426.50                | 207.00    | 119.00    | 118.95     | 500.00    |
| 15-43090                            | EDUCATIONAL                 | 0.00                  | 0.00      | 0.00      | 2,153.62   | 0.00      |
| 15-43150                            | MEDICAL SUPPLIES            | 46.00                 | 33.65     | 50.00     | 79.25      | 50.00     |
| 15-43200                            | MOTOR FUEL AND LUBRICANTS   | 213.54                | 807.98    | 1,500.00  | 960.99     | 2,000.00  |
| 15-43210                            | MINOR TOOLS AND APPARATUS   | 3,400.55              | 2,516.81  | 6,187.00  | 4,652.17   | 3,000.00  |
| 15-43220                            | MNT-BUILDINGS               | 27,487.65             | 38,195.35 | 16,306.00 | 12,551.28  | 32,000.00 |
| 15-43250                            | MNT-IMPROVEMENTS            | 777.45                | 0.00      | 500.00    | 125.48     | 1,000.00  |
| 15-43260                            | MNT-OTHER IMPROVEMENTS      | 15.08                 | 2.99      | 0.00      | 0.00       | 0.00      |
| 15-43275                            | MNT-COMPUTER EQUIPMENT      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 15-43280                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00      | 500.00    | 255.42     | 500.00    |
| 15-43430                            | MNT-OTHER EQUIPMENT         | 9,412.57              | 6,629.10  | 8,203.00  | 8,202.20   | 6,600.00  |
| TOTAL SUPPLIES, MATERIAL & MNT      |                             | 48,897.41             | 55,939.71 | 39,253.00 | 34,844.46  | 51,450.00 |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

15 BUILDINGS &amp; GROUNDS

DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008        | 2008-2009       | ----- 2009-2010 ----- |                 | PROPOSED    |
|--------------------------------------|------------------|-----------------|-----------------------|-----------------|-------------|
|                                      | ACTUAL           | ACTUAL          | CURRENT               | Y-T-D +         | 2010-2011   |
|                                      |                  |                 | BUDGET                | ENCUMBERED      | BUDGET      |
| <u>OTHER CHARGES</u>                 |                  |                 |                       |                 |             |
| 15-44040 INSURANCE & BONDS           | 42,390.87        | 46,302.13       | 54,000.00             | 24,202.29       | 25,412.00   |
| 15-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00             | 3,084.00        | 0.00                  | 0.00            | 0.00        |
| 15-44700 BUDGET RESTRICTIONS         | <u>0.00</u>      | <u>0.00</u>     | <u>9,361.00</u>       | <u>0.00</u>     | <u>0.00</u> |
| TOTAL OTHER CHARGES                  | 42,390.87        | 49,386.13       | 63,361.00             | 24,202.29       | 25,412.00   |
| <u>CAPITAL</u>                       |                  |                 |                       |                 |             |
| 15-45030 IMPROVEMENTS                | 38,419.09        | 9,572.00        | 8,333.00              | 8,332.56        | 0.00        |
| 15-45080 OTHER EQUIPMENT             | <u>0.00</u>      | <u>0.00</u>     | <u>0.00</u>           | <u>0.00</u>     | <u>0.00</u> |
| TOTAL CAPITAL                        | <u>38,419.09</u> | <u>9,572.00</u> | <u>8,333.00</u>       | <u>8,332.56</u> | <u>0.00</u> |
| TOTAL 15 BUILDINGS & GROUNDS         | 197,816.82       | 178,653.82      | 228,442.00            | 167,734.94      | 206,494.00  |
|                                      | =====            | =====           | =====                 | =====           | =====       |



**COMMUNITY SERVICES SUPERVISION**  
**2010-11 BUDGET**  
**Dept. 16**

|                        | 2007-2008       | 2008-2009       | 2009-2010        | 2009-2010        |
|------------------------|-----------------|-----------------|------------------|------------------|
|                        | ACTUAL          | ACTUAL          | BUDGET           | BUDGET           |
| Personnel Services     | 80,602          | 94,635          | 98,998           | 103,472          |
| Contractual Services   | 1,246           | 4,182           | 2,700            | 3,910            |
| Supplies and materials | -               | 832             | 2,160            | 2,700            |
| Other Charges          | -               | -               | 540              | -                |
| Capital Outlay         | -               | -               | -                | -                |
| <b>TOTAL</b>           | <b>\$81,848</b> | <b>\$99,649</b> | <b>\$104,398</b> | <b>\$110,082</b> |

MISSION STATEMENT

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

DESCRIPTION

The Director of Community Services is responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, and Recreation. The efficient, professional and courteous delivery of services to the public on a daily basis is the on-going goal of each department. The Golf Professional at Hidden Hills is designated as contractual rather than a Department Head, and is responsible for both the Pro Shop and the maintenance of the 18-hole golf course.

GOALS AND OBJECTIVES

1. Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
2. Continue to work with the Downtown Business Association in maintaining and possibly adding to electrical availability in downtown tree "wells" for seasonal lighting.
3. Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
4. Continue to seek grants and other funding to augment City revenues.

BUDGET HIGHLIGHTS

The adopted 2010-11 budget reflects an increase of \$5,684 from the 2009-10 budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 16 COMMUNITY SERVICES

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |           |           |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|-----------|-----------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009 | CURRENT   | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL    | BUDGET    | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |           |           |            |            |
| 16-41010                            | SALARIES AND WAGES          | 56,237.63             | 65,338.56 | 67,896.00 | 64,889.85  | 70,953.00  |
| 16-41020                            | LONGEVITY PAY               | 688.00                | 736.00    | 784.00    | 784.00     | 784.00     |
| 16-41055                            | CAR ALLOWANCE               | 6,000.02              | 6,000.02  | 6,000.00  | 5,538.48   | 6,000.00   |
| 16-41060                            | INCENTIVE PAY               | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00      | 0.00      | 0.00       | 720.00     |
| 16-41070                            | TEXAS MUNICIPAL RETIREMENT  | 8,712.92              | 12,485.31 | 13,614.00 | 13,030.67  | 14,373.00  |
| 16-41075                            | MEDICARE TAX EXPENSE        | 862.32                | 991.31    | 1,083.00  | 981.12     | 929.00     |
| 16-41080                            | SOCIAL SECURITY TAX EXPENSE | 3,686.92              | 4,239.13  | 4,630.00  | 4,195.22   | 3,973.00   |
| 16-41085                            | LTD, AD&D, & LIFE INSURANCE | 110.99                | 113.33    | 111.00    | 122.91     | 133.00     |
| 16-41086                            | WORKERS COMPENSATION        | 0.00                  | 225.55    | 268.00    | 149.82     | 183.00     |
| 16-41090                            | HEALTH INSURANCE            | 4,167.37              | 4,348.41  | 4,464.00  | 4,167.37   | 5,280.00   |
| 16-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 26.16                 | 26.97     | 28.00     | 27.24      | 24.00      |
| 16-41097                            | DENTAL INSURANCE            | 110.00                | 130.00    | 120.00    | 120.00     | 120.00     |
| TOTAL PERSONNEL SERVICES            |                             | 80,602.33             | 94,634.59 | 98,998.00 | 94,006.68  | 103,472.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |           |           |            |            |
| 16-42010                            | COMMUNICATIONS              | 393.31                | 1,591.59  | 1,000.00  | 1,978.02   | 1,800.00   |
| 16-42020                            | POSTAGE AND FREIGHT         | 0.00                  | 0.00      | 100.00    | 73.24      | 100.00     |
| 16-42030                            | ADVERTISING                 | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42040                            | DUES & SUBSCRIPTIONS        | 95.55                 | 65.55     | 200.00    | 150.55     | 200.00     |
| 16-42090                            | RENTAL OF EQUIPMENT         | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42110                            | TRAVEL                      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42125                            | BUSINESS EXPENSE            | 0.00                  | 119.50    | 0.00      | 368.70     | 500.00     |
| 16-42130                            | PROFESSIONAL DEVELOPMENT    | 728.40                | 2,335.25  | 1,200.00  | 107.08     | 1,200.00   |
| 16-42150                            | TUITION                     | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42155                            | EMPLOYEE TRAINING EXPENSE   | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42230                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42255                            | MNT-COMPUTER EQ REPAIR      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42420                            | TIRE EXPENSE                | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42430                            | PRINTING EXPENSE            | 29.00                 | 69.75     | 100.00    | 0.00       | 10.00      |
| 16-42470                            | PERSONNEL SERVICES          | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00      | 100.00    | 0.00       | 100.00     |
| 16-42520                            | EMPLOYEE LICENSES           | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42530                            | UNCLASSIFIED PROFESSIONAL   | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-42570                            | MISC. CONTRACT LABOR        | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES          |                             | 1,246.26              | 4,181.64  | 2,700.00  | 2,677.59   | 3,910.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |           |           |            |            |
| 16-43010                            | OFFICE EXPENSE              | 0.00                  | 372.94    | 600.00    | 0.00       | 600.00     |
| 16-43020                            | OPERATING EXPENSE           | 0.00                  | 67.91     | 100.00    | 86.32      | 100.00     |
| 16-43030                            | JANITOR SUPPLIES            | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-43040                            | CLOTHING & LINEN            | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-43050                            | CHEMICALS                   | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-43060                            | PHOTOGRAPHIC AND VIDEO      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |
| 16-43090                            | EDUCATIONAL                 | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00       |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

16 COMMUNITY SERVICES

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008 | 2008-2009 | 2009-2010  |            | PROPOSED   |
|------------------------------------|-----------|-----------|------------|------------|------------|
|                                    | ACTUAL    | ACTUAL    | CURRENT    | Y-T-D +    | 2010-2011  |
|                                    |           |           | BUDGET     | ENCUMBERED | BUDGET     |
| 16-43145 COMPUTER SOFTWARE         | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43200 MOTOR FUEL AND LUBRICANTS | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43210 MINOR TOOLS AND APPARATUS | 0.00      | 390.96    | 960.00     | 81.14      | 1,500.00   |
| 16-43215 COMPUTER EQ/REPAIR PARTS  | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43250 MNT-IMPROVEMENTS          | 0.00      | 0.00      | 500.00     | 0.00       | 500.00     |
| 16-43270 MNT-OFFICE EQUIPMENT      | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43275 MNT-COMPUTER EQUIPMENT    | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43280 MNT-AUTO EQUIPMENT        | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43285 MNT-EQUIPMENT             | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43340 MNT-COMMUNICATIONS EQUIP  | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-43440 MNT-TIRES/TUBES           | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT     | 0.00      | 831.81    | 2,160.00   | 167.46     | 2,700.00   |
| <u>OTHER CHARGES</u>               |           |           |            |            |            |
| 16-44035 UNEMPLOYMENT COMPENSATION | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-44040 INSURANCE & BONDS         | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-44045 VEHICLE LEASE             | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-44700 BUDGET RESTRICTIONS       | 0.00      | 0.00      | 540.00     | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                | 0.00      | 0.00      | 540.00     | 0.00       | 0.00       |
| <u>CAPITAL</u>                     |           |           |            |            |            |
| 16-45030 IMPROVEMENTS              | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-45040 OFFICE EQUIPMENT          | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| 16-45080 OTHER EQUIPMENT           | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| TOTAL CAPITAL                      | 0.00      | 0.00      | 0.00       | 0.00       | 0.00       |
| TOTAL 16 COMMUNITY SERVICES        | 81,848.59 | 99,648.04 | 104,398.00 | 96,851.73  | 110,082.00 |



**FIRE SUPPRESSION  
2010-11 BUDGET  
Dept. 17**

|                        | 2007-2008          | 2008-2009          | 2009-2010          | 2010-2011          |
|------------------------|--------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL             | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | 1,467,642          | 1,671,299          | 1,762,017          | 1,772,302          |
| Contractual Services   | 61,129             | 60,339             | 56,011             | 66,740             |
| Supplies and materials | 147,033            | 121,847            | 125,128            | 130,043            |
| Other Charges          | 6,750              | 7,123              | 69,240             | 57,952             |
| Capital Outlay         | 150,836            | -                  | -                  | 45,700             |
| <b>TOTAL</b>           | <b>\$1,833,390</b> | <b>\$1,860,608</b> | <b>\$2,012,396</b> | <b>\$2,072,737</b> |

MISSION STATEMENT

Minimize loss of life and property and to safeguard the citizens of Pampa and surrounding area by mitigation, response, termination of incidents and providing quality customer service by highly trained professional team.

DESCRIPTION

The Pampa Fire Service-Suppression is composed of the Fire Chief, Deputy Chief, Training Officer, and twenty-four on-line Firefighters, consisting of six Captains, nine Equipment Operators, and nine Firefighters. There are two stations with nine personnel assigned to Station #2 and fifteen personnel assigned to Central Station #1 divided into A, B and C shifts. The Fire Chief, Deputy Chief, Fire Marshal and Training Officer are located in offices at Station 1 located at 203 W. Foster. The firefighting team has various members specially trained in Hazardous Materials, Rope Rescue, which includes Confined Space Rescue. These members assist the industries and businesses with implementation of SARA Title III regulations, and perform a vital service in the Community Action in Emergency Response (CAER Program) along with firefighting duties. There is an assigned fire department Safety Officer. The members handle minor repairs to departmental buildings and equipment as well as preventative maintenance on Fire Apparatus and Pumps. They perform annual hydrant, hose and apparatus testing. The department has a confined space entry team that will respond to Confined Space Rescue emergencies and to Cabot Corporation to assist with operations in the plant. Pampa Fire Department is involved with other regional fire departments through membership in the Sweetwater Creek Fire Association (SCFA) and the Panhandle Emergency Response System (PERS) as well as the more recent, expanded cooperation with the Panhandle Regional Planning Commission (P.R.P.C.) which covers all 26 counties of the Texas Panhandle. The department currently has (4) Emergency Medical Technician-Paramedics, (4) EMT-Intermediates and (19) EMT Basics. The Department's primary EMS responsibility is First Responder services for the current EMS provider.

- GOAL # 1: Limit property loss by containing fires to their place of origin.

Objective 1: To utilize pre-fire plans to locate fire hazards.

Objective 2: To train in the effective use of all equipment (positive pressure ventilation, apparatus, hand tools, Jaws of Life, and foam systems etc....) for rapid fire knockdown.

Objective 3: To utilize the incident command system for effective scene operations.

- GOAL #2: Improve safety and effectiveness of fire fighting operations through pre-fire planning surveys.

Objective 1: To orientate personnel to local hazards in public places.

Objective 2: To prepare firefighters for any obstacles they may face inside public access areas before they become a hazard.

Objective 3: To familiarize firefighting personnel to overall structural components.

Objective 4: To give businesses the opportunity to meet face to face with firefighting personnel in a non-emergency setting to develop improved public relations.

Objective 5: To utilize Firehouse (pre-fire plan) software.

GOAL # 3: Prevent fires by eliminating common hazards.

Objective 1: To educate the public to common hazards in businesses and homes so that these hazards may be alleviated before a problem develops.

GOAL #4: Develop and provide new training programs to improve performance.

Objective 1: To upgrade firefighting personnel to the Hazardous Material Technician level.

Objective 2: To continue upgrading personnel in emergency medical response in the fire department while providing continuing education units for all members.

Objective 3: Prepare replacements within the department for retirements within the department.

Objective 4: Bring department into federal compliance by upgrading current IC system to the National Incident Management System.

Objective 5: Prepare department for weapons of mass destruction.

Objective 6: Achieve training for continuing education for all personnel in HazMat, Fire Suppression, Emergency Medical training, Infectious Disease control, Confined Space Rescue.

Objective 7: Provide awareness level training for local agencies involved in emergency planning.



## Training Goals

- GOAL #1: Achieve CEUs required by the Commission on Fire Protection, the Texas Department of Health, the EPA, and Sara Title III and by TCLEOSE.

Objective 1: Texas Department of Health training will be achieved through monthly training and Internet to obtain Continuing Education units required.

Objective 2: Meet Sara Title III requirements through continuing education.

Objective 3: Continue program for utilization of the automatic external defibrillator.

Objective 4: Prepare for Wind Energy associated emergencies.

Objective 5: Update and keep current all personnel on the National Incident Management System.

- GOAL #2: Complete IFSTA Training Manuals

Objective 1: Through monthly training and testing complete IFSTA Training Manuals.

Objective 2: To keep in the forefront the basics behind firefighter training through the use of the Essentials Manual Training Curriculum.

- GOAL #3: Train and develop a public education program

Objective 1: Participate in school visitations.

Objective 2: Continue the "CHANGE YOUR CLOCK, CHANGE YOUR BATTERY" theme already established.

Objective 3: Introduce more fire prevention ideas through media public safety announcements, signs in front of the station and press releases in the local newspaper.

Objective 4: Participate in high school career day activities and the Shattered Dreams Program.

Objective 5: Participate in HOST, Tots-in-training, and Numerous Community Health Fairs.

Objective 6: Continue to utilize and develop Sparky and Patches and Pumper fire prevention Programs for area children.

## BUDGET HIGHLIGHTS

The adopted 2010-11 budget reflects an increase of \$60,341 over the 2009-10 budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 17 FIRE SUPPRESSION

## DEPARTMENTAL EXPENDITURES

|                             |                             | ----- 2009-2010 ----- |              |              |              | PROPOSED     |
|-----------------------------|-----------------------------|-----------------------|--------------|--------------|--------------|--------------|
|                             |                             | 2007-2008             | 2008-2009    | CURRENT      | Y-T-D +      | 2010-2011    |
|                             |                             | ACTUAL                | ACTUAL       | BUDGET       | ENCUMBERED   | BUDGET       |
| <u>PERSONNEL SERVICES</u>   |                             |                       |              |              |              |              |
| 17-41010                    | SALARIES AND WAGES          | 961,266.01            | 1,082,356.73 | 1,131,126.00 | 1,013,309.55 | 1,119,549.00 |
| 17-41020                    | LONGEVITY PAY               | 9,963.17              | 10,919.05    | 12,800.00    | 10,450.24    | 12,800.00    |
| 17-41030                    | OVERTIME PAY                | 26,119.16             | 27,791.99    | 16,480.00    | 25,494.71    | 30,000.00    |
| 17-41033                    | CALLBACK OVERTIME           | 63,122.64             | 65,328.43    | 72,100.00    | 37,739.88    | 72,100.00    |
| 17-41034                    | HOLIDAY PREMIUM PAY         | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-41035                    | STEP-UP PAY                 | 14,728.99             | 11,364.23    | 15,000.00    | 12,112.08    | 17,000.00    |
| 17-41060                    | INCENTIVE PAY               | 17,086.63             | 20,566.81    | 23,280.00    | 22,320.24    | 23,460.00    |
| 17-41065                    | CLOTHING ALLOWANCE          | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-41066                    | CELL PHONE ALLOWANCE        | 180.00                | 360.00       | 360.00       | 435.00       | 1,800.00     |
| 17-41070                    | TEXAS MUNICIPAL RETIREMENT  | 155,169.56            | 213,487.17   | 231,730.00   | 205,363.96   | 233,893.00   |
| 17-41075                    | MEDICARE TAX EXPENSE        | 14,651.70             | 16,787.65    | 18,432.00    | 15,064.57    | 15,121.00    |
| 17-41080                    | SOCIAL SECURITY TAX EXPENSE | 62,649.09             | 71,781.43    | 78,811.00    | 64,413.03    | 64,655.00    |
| 17-41085                    | LTD, AD&D, & LIFE INSURANCE | 2,323.75              | 2,267.36     | 1,846.00     | 2,242.41     | 2,392.00     |
| 17-41086                    | WORKERS COMPENSATION        | 29,461.71             | 34,804.65    | 35,539.00    | 27,118.20    | 33,084.00    |
| 17-41090                    | HEALTH INSURANCE            | 107,138.45            | 109,386.11   | 120,528.00   | 112,648.04   | 142,560.00   |
| 17-41095                    | EMPLOYEE ASSISTANCE PROGRAM | 705.96                | 707.61       | 745.00       | 708.16       | 648.00       |
| 17-41097                    | DENTAL INSURANCE            | 3,075.44              | 3,389.72     | 3,240.00     | 3,240.00     | 3,240.00     |
| TOTAL PERSONNEL SERVICES    |                             | 1,467,642.26          | 1,671,298.94 | 1,762,017.00 | 1,552,660.07 | 1,772,302.00 |
| <u>CONTRACTUAL SERVICES</u> |                             |                       |              |              |              |              |
| 17-42010                    | COMMUNICATIONS              | 5,932.15              | 5,267.17     | 4,149.00     | 4,308.07     | 3,000.00     |
| 17-42020                    | POSTAGE AND FREIGHT         | 1,521.41              | 2,622.04     | 2,100.00     | 1,272.84     | 1,500.00     |
| 17-42030                    | ADVERTISING                 | 2,308.15              | 689.40       | 1,000.00     | 0.00         | 1,000.00     |
| 17-42040                    | DUES & SUBSCRIPTIONS        | 1,789.90              | 1,829.90     | 2,010.00     | 1,983.90     | 2,010.00     |
| 17-42050                    | ELECTRICITY                 | 6,770.13              | 5,085.49     | 8,000.00     | 3,841.92     | 8,400.00     |
| 17-42060                    | GAS                         | 6,736.67              | 4,689.59     | 9,000.00     | 5,445.13     | 9,450.00     |
| 17-42090                    | RENTAL OF EQUIPMENT         | 178.00                | 189.00       | 162.00       | 162.00       | 0.00         |
| 17-42110                    | TRAVEL                      | 0.00                  | 0.00         | 0.00         | 0.00         | 1,500.00     |
| 17-42115                    | RECRUITING EXPENSE          | 0.00                  | 7.60         | 1,500.00     | 0.00         | 1,000.00     |
| 17-42125                    | BUSINESS EXPENSE            | 915.85                | 355.90       | 1,000.00     | 230.09       | 1,000.00     |
| 17-42130                    | PROFESSIONAL DEVELOPMENT    | 13,559.12             | 16,493.63    | 4,240.00     | 2,364.35     | 7,280.00     |
| 17-42150                    | TUITION                     | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42155                    | EMPLOYEE TRAINING EXPENSE   | 13,675.78             | 4,674.94     | 3,000.00     | 589.88       | 3,000.00     |
| 17-42180                    | LAUNDRY SERVICE             | 2,854.90              | 2,752.50     | 2,300.00     | 2,142.33     | 2,300.00     |
| 17-42240                    | MNT-OTHER IMPROVEMENTS      | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42250                    | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42255                    | MNT-COMPUTER EQ REPAIR      | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42260                    | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42280                    | MNT-MACHINERY               | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42290                    | MNT-SHOP EQUIPMENT          | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42320                    | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42410                    | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42420                    | TIRE EXPENSE                | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42430                    | PRINTING EXPENSE            | 138.30                | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42470                    | PERSONNEL SERVICES          | 200.00                | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42490                    | LABORATORY TESTING          | 0.00                  | 0.00         | 700.00       | 0.00         | 700.00       |
| 17-42510                    | FREIGHT & EXPRESS           | 0.00                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 17-42520                    | EMPLOYEE LICENSES           | 1,430.00              | 2,670.45     | 3,600.00     | 1,450.00     | 3,600.00     |
| 17-42530                    | UNCLASSIFIED PROFESSIONAL   | 1,574.50              | 966.50       | 1,250.00     | 1,250.00     | 1,000.00     |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 17 FIRE SUPPRESSION

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008        | 2008-2009        | ----- 2009-2010 ----- |                  | PROPOSED         |
|--------------------------------------|------------------|------------------|-----------------------|------------------|------------------|
|                                      | ACTUAL           | ACTUAL           | CURRENT               | Y-T-D +          | 2010-2011        |
|                                      |                  |                  | BUDGET                | ENCUMBERED       | BUDGET           |
| 17-42570 MISC. CONTRACT LABOR        | 0.00             | 0.00             | 0.00                  | 0.00             | 8,000.00         |
| 17-42580 PHYSICAL EXAMINATIONS       | <u>1,544.05</u>  | <u>12,045.35</u> | <u>12,000.00</u>      | <u>11,964.00</u> | <u>12,000.00</u> |
| TOTAL CONTRACTUAL SERVICES           | 61,128.91        | 60,339.46        | 56,011.00             | 37,004.51        | 66,740.00        |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |                  |                  |                       |                  |                  |
| 17-43010 OFFICE EXPENSE              | 3,481.50         | 2,964.33         | 2,500.00              | 1,894.93         | 3,000.00         |
| 17-43020 OPERATING EXPENSE           | 2,752.41         | 4,043.50         | 3,100.00              | 4,194.95         | 2,100.00         |
| 17-43030 JANITOR SUPPLIES            | 1,553.87         | 2,151.96         | 1,700.00              | 2,064.67         | 1,700.00         |
| 17-43040 CLOTHING & LINEN            | 14,448.25        | 21,795.73        | 9,600.00              | 7,594.90         | 11,000.00        |
| 17-43050 CHEMICALS                   | 2,022.05         | 2,850.05         | 3,000.00              | 1,717.70         | 3,000.00         |
| 17-43070 AGRICULTURAL EXPENSE        | 29.73            | 25.98            | 100.00                | 0.00             | 0.00             |
| 17-43090 EDUCATIONAL                 | 1,000.00         | 1,792.45         | 3,800.00              | 29.65            | 3,800.00         |
| 17-43145 COMPUTER SOFTWARE           | 1,018.16         | 1,814.70         | 1,800.00              | 1,182.73         | 2,492.00         |
| 17-43150 MEDICAL SUPPLIES            | 1,563.31         | 1,367.34         | 2,000.00              | 1,477.73         | 2,000.00         |
| 17-43200 MOTOR FUEL AND LUBRICANTS   | 19,799.43        | 12,256.59        | 20,000.00             | 10,805.31        | 20,000.00        |
| 17-43210 MINOR TOOLS AND APPARATUS   | 43,503.84        | 37,851.20        | 25,449.00             | 17,634.70        | 27,801.00        |
| 17-43215 COMPUTER EQ/REPAIR PARTS    | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 17-43220 MNT-BUILDINGS               | 12,938.05        | 6,838.86         | 9,110.00              | 9,145.58         | 5,000.00         |
| 17-43250 MNT-IMPROVEMENTS            | 565.43           | 133.24           | 1,100.00              | 770.38           | 1,600.00         |
| 17-43270 MNT-OFFICE EQUIPMENT        | 1,816.16         | 1,217.08         | 1,100.00              | 1,205.04         | 1,600.00         |
| 17-43275 MNT-COMPUTER EQUIPMENT      | 237.50           | 515.00           | 375.00                | 375.00           | 300.00           |
| 17-43280 MNT-AUTO EQUIPMENT          | 27,443.63        | 16,785.90        | 24,000.00             | 8,531.22         | 25,000.00        |
| 17-43300 MNT-MACHINERY               | 698.24           | 222.14           | 250.00                | 0.00             | 1,250.00         |
| 17-43310 MNT-SHOP EQUIPMENT          | 43.42            | 0.00             | 0.00                  | 0.00             | 400.00           |
| 17-43340 MNT-COMMUNICATIONS EQUIP    | 1,964.22         | 2,636.77         | 3,000.00              | 1,394.58         | 3,000.00         |
| 17-43350 MNT-PRECISION INSTRUMENT    | 0.00             | 0.00             | 3,844.00              | 0.00             | 4,000.00         |
| 17-43430 MNT-OTHER EQUIPMENT         | 10,154.20        | 4,584.28         | 9,300.00              | 5,218.21         | 11,000.00        |
| 17-43440 MNT-TIRES/TUBES             | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 17-43452 EXPENSES FROM DONATIONS     | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>0.00</u>      |
| TOTAL SUPPLIES, MATERIAL & MNT       | 147,033.40       | 121,847.10       | 125,128.00            | 75,237.28        | 130,043.00       |
| <u>OTHER CHARGES</u>                 |                  |                  |                       |                  |                  |
| 17-44040 INSURANCE & BONDS           | 6,592.67         | 7,123.40         | 8,000.00              | 7,573.02         | 7,952.00         |
| 17-44045 VEHICLE LEASE               | 0.00             | 0.00             | 50,000.00             | 41,666.66        | 50,000.00        |
| 17-44060 CLAIMS, JUDGEMENTS AND DAMA | 100.00           | 0.00             | 0.00                  | 0.00             | 0.00             |
| 17-44500 INTEREST & FISCAL CHARGES   | 57.17            | 0.00             | 0.00                  | 0.00             | 0.00             |
| 17-44700 BUDGET RESTRICTIONS         | <u>0.00</u>      | <u>0.00</u>      | <u>11,240.00</u>      | <u>0.00</u>      | <u>0.00</u>      |
| TOTAL OTHER CHARGES                  | 6,749.84         | 7,123.40         | 69,240.00             | 49,239.68        | 57,952.00        |
| <u>CAPITAL</u>                       |                  |                  |                       |                  |                  |
| 17-45030 IMPROVEMENTS                | 0.00             | 0.00             | 0.00                  | 0.00             | 10,000.00        |
| 17-45050 AUTOMOTIVE EQUIPMENT        | 76,976.45        | 0.00             | 0.00                  | 0.00             | 0.00             |
| 17-45060 MACHINERY & EQUIPMENT       | 56,075.00        | 0.00             | 0.00                  | 0.00             | 35,700.00        |
| 17-45080 OTHER EQUIPMENT             | <u>17,784.14</u> | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>0.00</u>      |
| TOTAL CAPITAL                        | 150,835.59       | 0.00             | 0.00                  | 0.00             | 45,700.00        |
| TOTAL 17 FIRE SUPPRESSION            | 1,833,390.00     | 1,860,608.90     | 2,012,396.00          | 1,714,141.54     | 2,072,737.00     |



**CODE ENFORCEMENT  
2010-11 BUDGET  
Dept. 18**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 105,330          | 273,990          | 287,739          | 300,375          |
| Contractual Services   | 10,465           | 10,620           | 13,060           | 12,060           |
| Supplies and materials | 10,097           | 8,671            | 10,300           | 13,000           |
| Other Charges          | 326              | 364              | 8,200            | 5,681            |
| Capital Outlay         | -                | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$126,218</b> | <b>\$293,645</b> | <b>\$319,299</b> | <b>\$331,116</b> |

MISSION STATEMENT

Code Enforcement is committed to the enhancement of the quality of life through the enforcement of Codes.

DESCRIPTION

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted with said applications. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance, and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

Sections 14-21 through 14-25 of the City Code address the growth of uncultivated weeds. The Code makes it unlawful for a person to allow weeds to grow higher than 10 inches on property under someone's control, or on the right of way adjacent to said property. Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action.



Code enforcement employs a full time clerk to issue permits and answer the Action Center telephone lines.

#### GOALS AND OBJECTIVES

1. Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
2. Seek compliance with all adopted codes and ordinances through:
  - a. Inspections of complaints
  - b. Inspections of permitted jobs
  - c. Re-inspections of violations
  - d. And legal action where necessary
3. Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
4. Seek increased compliance for dilapidated structures through rehabilitation or demolition.
5. Organize and maintain regular meetings for the Construction Board of Appeals.
6. Update computer equipment and software as needed.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$11,817 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 18 CODE ENFORCEMENT

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 18-41010                            | SALARIES AND WAGES          | 80,015.54             | 201,300.23 | 206,209.00 | 193,950.57 | 213,933.00 |
| 18-41020                            | LONGEVITY PAY               | 1,180.00              | 2,524.00   | 2,744.00   | 2,744.00   | 2,744.00   |
| 18-41030                            | OVERTIME PAY                | 274.32                | 0.00       | 0.00       | 0.00       | 0.00       |
| 18-41065                            | CLOTHING ALLOWANCE          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 18-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 360.00     | 360.00     | 330.00     | 1,440.00   |
| 18-41070                            | TEXAS MUNICIPAL RETIREMENT  | 11,652.03             | 35,245.23  | 38,289.00  | 36,064.02  | 39,959.00  |
| 18-41075                            | MEDICARE TAX EXPENSE        | 1,158.93              | 2,855.94   | 3,045.00   | 2,746.69   | 2,583.00   |
| 18-41080                            | SOCIAL SECURITY TAX EXPENSE | 4,955.25              | 12,211.79  | 13,022.00  | 11,744.99  | 11,046.00  |
| 18-41085                            | LTD, AD&D, & LIFE INSURANCE | 192.30                | 421.05     | 337.00     | 426.37     | 453.00     |
| 18-41086                            | WORKERS COMPENSATION        | 682.17                | 984.32     | 675.00     | 898.95     | 1,097.00   |
| 18-41090                            | HEALTH INSURANCE            | 4,926.80              | 17,323.80  | 22,320.00  | 16,695.01  | 26,400.00  |
| 18-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 52.28                 | 115.22     | 138.00     | 136.20     | 120.00     |
| 18-41097                            | DENTAL INSURANCE            | 240.00                | 648.76     | 600.00     | 600.00     | 600.00     |
| TOTAL PERSONNEL SERVICES            |                             | 105,329.62            | 273,990.34 | 287,739.00 | 266,336.80 | 300,375.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 18-42010                            | COMMUNICATIONS              | 2,442.25              | 3,147.02   | 3,000.00   | 2,882.92   | 2,000.00   |
| 18-42020                            | POSTAGE AND FREIGHT         | 1,207.56              | 673.59     | 1,200.00   | 591.93     | 1,200.00   |
| 18-42040                            | DUES & SUBSCRIPTIONS        | 25.00                 | 260.00     | 260.00     | 95.00      | 260.00     |
| 18-42085                            | RENTAL-OFFICE EQUIP.        | 1,659.28              | 2,681.69   | 2,400.00   | 2,231.69   | 2,400.00   |
| 18-42125                            | BUSINESS EXPENSE            | 108.33                | 167.00     | 400.00     | 0.00       | 400.00     |
| 18-42130                            | PROFESSIONAL DEVELOPMENT    | 4,506.64              | 3,052.98   | 3,600.00   | 949.49     | 3,600.00   |
| 18-42155                            | EMPLOYEE TRAINING EXPENSE   | 125.00                | 0.00       | 0.00       | 0.00       | 0.00       |
| 18-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 150.00     | 0.00       | 150.00     |
| 18-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 700.00     | 0.00       | 700.00     |
| 18-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00       | 100.00     | 0.00       | 100.00     |
| 18-42375                            | MNT-COMPUTER EQUIPMENT      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 18-42420                            | TIRE EXPENSE                | 0.00                  | 0.00       | 200.00     | 0.00       | 200.00     |
| 18-42430                            | PRINTING EXPENSE            | 90.00                 | 222.35     | 250.00     | 237.10     | 250.00     |
| 18-42500                            | FILING & RECORDING          | 0.00                  | 144.00     | 300.00     | 560.00     | 300.00     |
| 18-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 18-42520                            | EMPLOYEE LICENSES           | 301.00                | 271.00     | 500.00     | 368.00     | 500.00     |
| TOTAL CONTRACTUAL SERVICES          |                             | 10,465.06             | 10,619.63  | 13,060.00  | 7,916.13   | 12,060.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 18-43010                            | OFFICE EXPENSE              | 1,790.63              | 2,002.40   | 2,000.00   | 1,674.82   | 2,000.00   |
| 18-43020                            | OPERATING EXPENSE           | 388.54                | 447.11     | 300.00     | 367.67     | 300.00     |
| 18-43040                            | CLOTHING & LINEN            | 292.63                | 126.74     | 500.00     | 71.97      | 500.00     |
| 18-43060                            | PHOTOGRAPHIC AND VIDEO      | 0.00                  | 0.00       | 0.00       | 0.00       | 200.00     |
| 18-43090                            | EDUCATIONAL                 | 150.70                | 1,537.75   | 500.00     | 0.00       | 900.00     |
| 18-43145                            | COMPUTER SOFTWARE           | 0.00                  | 0.00       | 500.00     | 0.00       | 900.00     |
| 18-43200                            | MOTOR FUEL AND LUBRICANTS   | 2,400.82              | 3,245.72   | 3,000.00   | 2,679.21   | 3,000.00   |
| 18-43210                            | MINOR TOOLS AND APPARATUS   | 4,685.96              | 550.46     | 1,500.00   | 298.92     | 3,200.00   |
| 18-43215                            | COMPUTER EQ/REPAIR PARTS    | 0.00                  | 0.00       | 100.00     | 0.00       | 100.00     |
| 18-43270                            | MNT-OFFICE EQUIPMENT        | 75.00                 | 0.00       | 150.00     | 0.00       | 150.00     |
| 18-43275                            | MNT-COMPUTER EQUIPMENT      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 18-43280                            | MNT-AUTO EQUIPMENT          | 313.10                | 437.66     | 1,500.00   | 1,750.20   | 1,500.00   |
| 18-43340                            | MNT-COMMUNICATIONS EQUIP    | 0.00                  | 323.00     | 100.00     | 0.00       | 100.00     |
| 18-43440                            | MNT-TIRES/TUBES             | 0.00                  | 0.00       | 150.00     | 0.00       | 150.00     |
| TOTAL SUPPLIES, MATERIAL & MNT      |                             | 10,097.38             | 8,670.84   | 10,300.00  | 6,842.79   | 13,000.00  |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

18 CODE ENFORCEMENT

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008      | 2008-2009      | ----- 2009-2010 ----- |                 | PROPOSED        |
|------------------------------------|----------------|----------------|-----------------------|-----------------|-----------------|
|                                    | ACTUAL         | ACTUAL         | CURRENT               | Y-T-D +         | 2010-2011       |
|                                    |                |                | BUDGET                | ENCUMBERED      | BUDGET          |
| <u>OTHER CHARGES</u>               |                |                |                       |                 |                 |
| 18-44040 INSURANCE & BONDS         | 326.08         | 356.17         | 400.00                | 477.78          | 481.00          |
| 18-44045 VEHICLE LEASE             | 0.00           | 0.00           | 5,000.00              | 4,166.66        | 5,000.00        |
| 18-44500 INTEREST & FISCAL CHARGES | 0.00           | 8.15           | 0.00                  | 143.06          | 200.00          |
| 18-44615 BAD DEBT EXPENSE          | 0.00           | 0.00           | 0.00                  | 0.00            | 0.00            |
| 18-44700 BUDGET RESTRICTIONS       | <u>0.00</u>    | <u>0.00</u>    | <u>2,800.00</u>       | <u>0.00</u>     | <u>0.00</u>     |
| TOTAL OTHER CHARGES                | <u>326.08</u>  | <u>364.32</u>  | <u>8,200.00</u>       | <u>4,787.50</u> | <u>5,681.00</u> |
| <br>TOTAL 18 CODE ENFORCEMENT      | <br>126,218.14 | <br>293,645.13 | <br>319,299.00        | <br>285,883.22  | <br>331,116.00  |
|                                    | =====          | =====          | =====                 | =====           | =====           |

**ANIMAL CONTROL**  
**2010-11 BUDGET**  
**Dept. 19**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 145,395          | 162,886          | 146,257          | 153,981          |
| Contractual Services   | 8,041            | 7,825            | 9,420            | 9,595            |
| Supplies and materials | 28,524           | 33,502           | 36,769           | 41,150           |
| Other Charges          | 1,541            | 3,411            | 8,100            | 7,953            |
| Capital Outlay         | -                | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$183,501</b> | <b>\$207,624</b> | <b>\$200,546</b> | <b>\$212,679</b> |

MISSION STATEMENT

The mission of Animal Control is to enforce all state and local ordinances involving animals and their rights and to reduce the risk of disease and injury to both our citizens and their pets. Animal Control promotes responsible pet ownership and education for pet owners.

DESCRIPTION

Animal Control patrols the streets of Pampa, and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Control devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Control makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

GOALS AND OBJECTIVES

1. Educate the citizens and their children about the purpose and mission of Animal Control and conduct education programs.
  - a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
  - b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
  - c. Quarantine all biting animals to protect other pets and people from contracting rabies.
  - d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.
2. Maintain facility in a manner that is both safe and presentable to the public.
  - a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
  - b. Make necessary repairs to the facility as needed.
3. Maintain continuing education for each Animal Control employee with a Texas Department of Health Animal Control Certification.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$12,133 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

19 ANIMAL CONTROL

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 19-41010                            | SALARIES AND WAGES          | 81,786.73             | 98,687.80  | 79,621.00  | 60,463.60  | 87,442.00  |
| 19-41020                            | LONGEVITY PAY               | 1,200.00              | 1,312.00   | 208.00     | 208.00     | 208.00     |
| 19-41030                            | OVERTIME PAY                | 8,335.82              | 4,284.67   | 5,000.00   | 2,257.17   | 5,000.00   |
| 19-41050                            | PART TIME & TEMPORARY PAY   | 14,500.50             | 13,797.92  | 17,821.00  | 17,104.48  | 15,000.00  |
| 19-41060                            | INCENTIVE PAY               | 1,744.90              | 1,786.33   | 1,440.00   | 1,384.62   | 2,040.00   |
| 19-41065                            | CLOTHING ALLOWANCE          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-41066                            | CELL PHONE ALLOWANCE        | 780.00                | 720.00     | 720.00     | 420.00     | 1,260.00   |
| 19-41070                            | TEXAS MUNICIPAL RETIREMENT  | 13,518.33             | 18,502.38  | 17,284.00  | 11,846.68  | 17,578.00  |
| 19-41075                            | MEDICARE TAX EXPENSE        | 1,514.70              | 1,700.33   | 1,520.00   | 1,143.02   | 1,354.00   |
| 19-41080                            | SOCIAL SECURITY TAX EXPENSE | 6,476.35              | 7,270.31   | 6,498.00   | 4,887.18   | 5,789.00   |
| 19-41085                            | LTD, AD&D, & LIFE INSURANCE | 230.40                | 177.72     | 143.00     | 188.72     | 210.00     |
| 19-41086                            | WORKERS COMPENSATION        | 1,796.44              | 2,596.17   | 2,167.00   | 1,498.24   | 1,828.00   |
| 19-41090                            | HEALTH INSURANCE            | 13,072.32             | 11,619.84  | 13,392.00  | 11,982.96  | 15,840.00  |
| 19-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 78.44                 | 80.90      | 83.00      | 81.72      | 72.00      |
| 19-41097                            | DENTAL INSURANCE            | 360.00                | 350.00     | 360.00     | 300.00     | 360.00     |
|                                     | TOTAL PERSONNEL SERVICES    | 145,394.93            | 162,886.37 | 146,257.00 | 113,766.39 | 153,981.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 19-42010                            | COMMUNICATIONS              | 2,557.25              | 2,283.42   | 2,750.00   | 2,277.61   | 2,750.00   |
| 19-42020                            | POSTAGE AND FREIGHT         | 469.17                | 315.89     | 500.00     | 236.99     | 700.00     |
| 19-42040                            | DUES & SUBSCRIPTIONS        | 173.55                | 350.44     | 200.00     | 150.00     | 200.00     |
| 19-42050                            | ELECTRICITY                 | 3,881.11              | 3,544.30   | 3,500.00   | 2,649.44   | 3,675.00   |
| 19-42125                            | BUSINESS EXPENSE            | 0.00                  | 59.05      | 100.00     | 12.00      | 0.00       |
| 19-42130                            | PROFESSIONAL DEVELOPMENT    | 480.00                | 694.09     | 1,000.00   | 0.00       | 1,250.00   |
| 19-42155                            | EMPLOYEE TRAINING EXPENSE   | 0.00                  | 0.00       | 120.00     | 0.00       | 120.00     |
| 19-42180                            | LAUNDRY SERVICE             | 12.00                 | 84.20      | 500.00     | 0.00       | 250.00     |
| 19-42200                            | MNT-BUILDINGS               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-42230                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-42420                            | TIRE EXPENSE                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-42430                            | PRINTING EXPENSE            | 467.77                | 493.34     | 400.00     | 384.35     | 650.00     |
| 19-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 300.00     | 0.00       | 0.00       |
| 19-42520                            | EMPLOYEE LICENSES           | 0.00                  | 0.00       | 50.00      | 0.00       | 0.00       |
| 19-42570                            | MISC. CONTRACT LABOR        | 0.00                  | 0.00       | 0.00       | 11,081.82  | 0.00       |
|                                     | TOTAL CONTRACTUAL SERVICES  | 8,040.85              | 7,824.73   | 9,420.00   | 16,792.21  | 9,595.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 19-43010                            | OFFICE EXPENSE              | 1,421.45              | 1,420.37   | 800.00     | 641.18     | 800.00     |
| 19-43020                            | OPERATING EXPENSE           | 1,796.50              | 2,205.32   | 1,600.00   | 1,111.00   | 1,600.00   |
| 19-43030                            | JANITOR SUPPLIES            | 1,211.50              | 714.81     | 1,000.00   | 131.96     | 1,000.00   |
| 19-43040                            | CLOTHING & LINEN            | 1,491.28              | 622.48     | 500.00     | 475.38     | 500.00     |
| 19-43050                            | CHEMICALS                   | 94.60                 | 45.37      | 200.00     | 0.00       | 200.00     |
| 19-43060                            | PHOTOGRAPHIC AND VIDEO      | 441.85                | 708.62     | 400.00     | 105.70     | 400.00     |
| 19-43110                            | SHELTERED ANIMAL MAINTENANC | 3,322.11              | 7,816.00   | 3,200.00   | 2,047.54   | 3,200.00   |
| 19-43145                            | COMPUTER SOFTWARE           | 99.71                 | 306.94     | 1,200.00   | 0.00       | 1,200.00   |
| 19-43150                            | MEDICAL SUPPLIES            | 20.12                 | 0.00       | 0.00       | 0.00       | 0.00       |
| 19-43154                            | VETERINARY SERVICES         | 0.00                  | 1,029.00   | 9,619.00   | 9,281.00   | 11,400.00  |
| 19-43155                            | CANINE MAINTENANCE          | 608.49                | 509.51     | 0.00       | 0.00       | 0.00       |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

19 ANIMAL CONTROL

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| 19-43200 MOTOR FUEL AND LUBRICANTS   | 8,411.87   | 6,705.74   | 8,000.00              | 6,308.26   | 8,000.00   |
| 19-43210 MINOR TOOLS AND APPARATUS   | 2,361.76   | 961.66     | 2,000.00              | 228.28     | 2,000.00   |
| 19-43215 COMPUTER EQ/REPAIR PARTS    | 11.37      | 256.49     | 0.00                  | 0.00       | 0.00       |
| 19-43220 MNT-BUILDINGS               | 1,478.82   | 7,325.97   | 4,979.00              | 3,691.30   | 5,000.00   |
| 19-43250 MNT-IMPROVEMENTS            | 84.85      | 500.00     | 521.00                | 520.09     | 500.00     |
| 19-43275 MNT-COMPUTER EQUIPMENT      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 19-43280 MNT-AUTO EQUIPMENT          | 5,163.57   | 1,969.75   | 2,000.00              | 599.73     | 5,000.00   |
| 19-43340 MNT-COMMUNICATIONS EQUIP    | 504.16     | 404.39     | 350.00                | 285.90     | 350.00     |
| 19-43440 MNT-TIRES/TUBES             | 0.00       | 0.00       | 400.00                | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 28,524.01  | 33,502.42  | 36,769.00             | 25,427.32  | 41,150.00  |
| <u>OTHER CHARGES</u>                 |            |            |                       |            |            |
| 19-44040 INSURANCE & BONDS           | 815.21     | 890.43     | 1,000.00              | 812.41     | 853.00     |
| 19-44045 VEHICLE LEASE               | 0.00       | 0.00       | 7,100.00              | 5,916.68   | 7,100.00   |
| 19-44060 CLAIMS, JUDGEMENTS AND DAMA | 627.38     | 2,500.00   | 0.00                  | 0.00       | 0.00       |
| 19-44615 BAD DEBT EXPENSE            | 98.00      | 21.00      | 0.00                  | 0.00       | 0.00       |
| 19-44700 BUDGET RESTRICTIONS         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 1,540.59   | 3,411.43   | 8,100.00              | 6,729.09   | 7,953.00   |
| TOTAL 19 ANIMAL CONTROL              | 183,500.38 | 207,624.95 | 200,546.00            | 162,715.01 | 212,679.00 |
|                                      | =====      | =====      | =====                 | =====      | =====      |



**DISPATCHING SERVICES**  
**2010-11 BUDGET**  
Dept. 20

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 310,325          | 328,364          | 360,319          | 355,251          |
| Contractual Services   | 4,253            | 4,536            | 4,950            | 4,950            |
| Supplies and materials | 2,309            | 5,300            | 7,400            | 9,400            |
| Other Charges          | 224              | 294              | 2250             | -                |
| Capital Outlay         | -                | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$317,111</b> | <b>\$338,494</b> | <b>\$374,919</b> | <b>\$369,601</b> |

MISSION STATEMENT

Dispatching Services is committed to providing fast and accurate support to fire, police and ambulance personnel as they serve the emergency needs of the citizens of Pampa and our surrounding service area.

DESCRIPTION

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa and Gray County. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

1. Dependability – dependability of our communications system provides that the system will be available and in good operating condition at all times.
2. Accuracy – police officer, fire fighter, ambulance personnel and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.
3. Speed – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals.
4. Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

FUNDING



The program is funded through the General Fund.

#### GOALS AND OBJECTIVES

1. To provide fast, accurate and courteous service to the citizens in time of police, fire and/or medical emergency.
2. To provide police, fire and ambulance personnel with necessary information and support as they deliver emergency service.
3. To provide a professional communications system through continuing in-house and off site training of operators.
4. To provide a dependable communications system through upgrading and maintenance of equipment.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$5,318 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 20 DISPATCHING SERVICES

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>            |            |            |                       |            |            |
| 20-41010 SALARIES AND WAGES          | 200,510.80 | 218,858.05 | 240,441.00            | 212,301.70 | 232,997.00 |
| 20-41020 LONGEVITY PAY               | 1,804.00   | 1,920.00   | 356.00                | 2,272.00   | 2,272.00   |
| 20-41030 OVERTIME PAY                | 15,708.63  | 14,708.98  | 13,000.00             | 12,028.74  | 13,000.00  |
| 20-41050 PART TIME & TEMPORARY PAY   | 7,737.86   | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-41060 INCENTIVE PAY               | 900.12     | 900.12     | 0.00                  | 830.88     | 900.00     |
| 20-41065 CLOTHING ALLOWANCE          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-41070 TEXAS MUNICIPAL RETIREMENT  | 31,569.55  | 41,053.07  | 46,267.00             | 41,615.29  | 45,648.00  |
| 20-41075 MEDICARE TAX EXPENSE        | 3,132.45   | 3,303.74   | 3,680.00              | 3,168.21   | 2,951.00   |
| 20-41080 SOCIAL SECURITY TAX EXPENSE | 13,393.87  | 14,126.59  | 15,735.00             | 13,546.67  | 12,616.00  |
| 20-41085 LTD, AD&D, & LIFE INSURANCE | 565.90     | 509.48     | 392.00                | 519.60     | 561.00     |
| 20-41086 WORKERS COMPENSATION        | 718.57     | 702.55     | 867.00                | 749.12     | 914.00     |
| 20-41090 HEALTH INSURANCE            | 33,214.41  | 31,215.60  | 38,400.00             | 30,702.71  | 42,240.00  |
| 20-41095 EMPLOYEE ASSISTANCE PROGRAM | 209.16     | 215.70     | 221.00                | 217.88     | 192.00     |
| 20-41097 DENTAL INSURANCE            | 860.00     | 850.00     | 960.00                | 821.72     | 960.00     |
| TOTAL PERSONNEL SERVICES             | 310,325.32 | 328,363.88 | 360,319.00            | 318,774.52 | 355,251.00 |
| <u>CONTRACTUAL SERVICES</u>          |            |            |                       |            |            |
| 20-42010 COMMUNICATIONS              | 2,129.68   | 2,213.54   | 2,250.00              | 2,010.50   | 2,250.00   |
| 20-42020 POSTAGE AND FREIGHT         | 0.00       | 345.84     | 100.00                | 0.00       | 100.00     |
| 20-42030 ADVERTISING                 | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-42040 DUES & SUBSCRIPTIONS        | 0.00       | 0.00       | 100.00                | 0.00       | 100.00     |
| 20-42125 BUSINESS EXPENSE            | 0.00       | 43.00      | 0.00                  | 48.00      | 0.00       |
| 20-42130 PROFESSIONAL DEVELOPMENT    | 2,123.68   | 1,933.73   | 2,500.00              | 808.00     | 2,500.00   |
| 20-42155 EMPLOYEE TRAINING EXPENSE   | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-42250 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-42255 MNT-COMPUTER EQ REPAIR      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-42320 MNT-RADIO EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-42520 EMPLOYEE LICENSES           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES           | 4,253.36   | 4,536.11   | 4,950.00              | 2,866.50   | 4,950.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |            |            |                       |            |            |
| 20-43010 OFFICE EXPENSE              | 944.09     | 915.87     | 1,000.00              | 549.21     | 1,000.00   |
| 20-43020 OPERATING EXPENSE           | 2.37       | 524.98     | 300.00                | 838.79     | 300.00     |
| 20-43030 JANITOR SUPPLIES            | 22.53      | 10.72      | 100.00                | 0.00       | 100.00     |
| 20-43040 CLOTHING & LINEN            | 0.00       | 187.32     | 500.00                | 0.00       | 500.00     |
| 20-43145 COMPUTER SOFTWARE           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-43210 MINOR TOOLS AND APPARATUS   | 0.00       | 3,442.57   | 4,000.00              | 612.15     | 4,000.00   |
| 20-43215 COMPUTER EQ/REPAIR PARTS    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-43220 MNT-BUILDINGS               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 20-43270 MNT-OFFICE EQUIPMENT        | 1,058.32   | 0.00       | 1,500.00              | 1,076.88   | 2,500.00   |
| 20-43275 MNT-COMPUTER EQUIPMENT      | 0.00       | 0.00       | 0.00                  | 0.00       | 1,000.00   |
| 20-43340 MNT-COMMUNICATIONS EQUIP    | 281.25     | 218.75     | 0.00                  | 2,780.00   | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 2,308.56   | 5,300.21   | 7,400.00              | 5,857.03   | 9,400.00   |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

20 DISPATCHING SERVICES

DEPARTMENTAL EXPENDITURES

|                               | 2007-2008   | 2008-2009   | ----- 2009-2010 ----- |             | PROPOSED    |
|-------------------------------|-------------|-------------|-----------------------|-------------|-------------|
|                               | ACTUAL      | ACTUAL      | CURRENT               | Y-T-D +     | 2010-2011   |
|                               |             |             | BUDGET                | ENCUMBERED  | BUDGET      |
| <u>OTHER CHARGES</u>          |             |             |                       |             |             |
| 20-44040 INSURANCE & BONDS    | 223.80      | 293.61      | 250.00                | 162.00      | 0.00        |
| 20-44700 BUDGET RESTRICTIONS  | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u>       | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER CHARGES           | 223.80      | 293.61      | 2,250.00              | 162.00      | 0.00        |
| <u>CAPITAL</u>                |             |             |                       |             |             |
| 20-45040 OFFICE EQUIPMENT     | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL CAPITAL                 | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL 20 DISPATCHING SERVICES | 317,111.04  | 338,493.81  | 374,919.00            | 327,660.05  | 369,601.00  |



**PAMPA EMERGENCY MANAGEMENT**  
**2010-11 BUDGET**  
**Dept. 26**

|                        | 2007-2008       | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|-----------------|------------------|------------------|------------------|
|                        | ACTUAL          | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 74,475          | 83,689           | 84,985           | 87,835           |
| Contractual Services   | 7,625           | 7,426            | 8,152            | 7,700            |
| Supplies and materials | 16,631          | 27,374           | 16,581           | 13,242           |
| Other Charges          | 408             | 445              | 7,250            | 5,253            |
| Capital Outlay         | -               | -                | -                | -                |
| <b>TOTAL</b>           | <b>\$99,139</b> | <b>\$118,934</b> | <b>\$116,968</b> | <b>\$114,030</b> |

**MISSION STATEMENT**

The mission of Pampa Emergency Management (PEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry in Pampa with a resource to turn to in time of an emergency. Pampa Emergency Management also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate hazard planning, prevention, response and recovery activities to best serve the public need. Pampa Emergency Management works closely with the other jurisdictions in Gray County and the Panhandle to maintain a high level of emergency preparedness.

**DESCRIPTION**

The Mayor, being the Chief Elected Official of the City, is the Emergency Management Director, as defined by the Texas Disaster Act. The EM Director has appointed a Coordinator to serve as his representative in matters pertaining to Emergency Preparedness.

Pampa Emergency Management works with elected officials, local industry, and area emergency responders to train personnel. The goal of this training is to mitigate disaster planning and therefore minimize the loss of life and property. Local hazards have been identified, including: tornadoes, winter storms, hazardous materials spills, and transportation and industrial accidents, among others.

Pampa Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. PEM works with the Eastern Panhandle Chapter of the American Red Cross and The Salvation Army to support mass care and sheltering requirements that may result from citizens displaced from their homes after a disaster.

The Coordinator develops and maintains emergency plans and makes recommendations to the Mayor, City Manager, and City Commission on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Plan establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes, which support the Basic Plan and are operational procedures, which are generic in nature and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the Coordinator and other emergency management staff and responders.

## FUNDING

Emergency Management is accounted for through the General Fund.

The Federal Office of Homeland Security provides partial funding. This funding permits reimbursement for expenses relating to the administration of the local program for such things as telephone service, office materials, personnel staffing, and other specific expenses. The federal share of the budget has been approximately \$69,873.00 per year.

## GOALS AND OBJECTIVES

1. Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa with a resource in time of disaster.
  - a. Increase the effectiveness of the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
  - b. Utilize the resources of the Local Emergency Planning Committee (LEPC) to inform the public of local hazard issues.
2. Help to maintain a communication network.
3. Revise our Basic Plan and eight annexes for the 2009-2010 year of the Pampa Emergency Plan.
4. Test the Pampa Emergency Plan by conducting not less than two annual training exercises.
5. Coordinate hazard planning with local emergency responders through the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County.
6. Test warning systems and other local systems to keep citizens informed of impending hazards.

## PERFORMANCE INDICATORS

|   | Actual<br>2008-2009 | Budget<br>2009-2010 | Budgeted<br>2010-2011 |
|---|---------------------|---------------------|-----------------------|
| Conduct training exercise                           | 2                   | 2                   | 2                     |
| Review/update Emergency Plan and Annexes            | 24                  | 7                   | 8                     |
| Attend LEPC meetings                                | 12                  | 4                   | 4                     |
| Red Cross Board Member (attending monthly meetings) | 12                  | 12                  | 6                     |

## BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$2,938 from the 2009-10 Budget.

- Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase staff understanding of their role in time of disaster and for the recovery processes.
- Budget amounts for training of new staff may need to be increased due to the separation from Gray County Emergency Management and the formation of the Pampa Emergency Management Jurisdiction
- Employee wages and salaries increase.
- Capital Improvement Project funding and federal grants will be utilized to upgrade the Emergency Operations Center (EOC) equipment to increase its effectiveness.
- Major maintenance to the Outdoor Warning System was completed in 2008-2009. Additional maintenance will continue in 2009-2010 with current budgeted funds.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 26 EMERGENCY MANAGEMENT

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |           |           |            | PROPOSED  |
|-------------------------------------|-----------------------------|-----------------------|-----------|-----------|------------|-----------|
|                                     |                             | 2007-2008             | 2008-2009 | CURRENT   | Y-T-D +    | 2010-2011 |
|                                     |                             | ACTUAL                | ACTUAL    | BUDGET    | ENCUMBERED | BUDGET    |
| <u>PERSONNEL SERVICES</u>           |                             |                       |           |           |            |           |
| 26-41010                            | SALARIES AND WAGES          | 56,509.83             | 60,778.99 | 62,820.00 | 57,258.74  | 62,820.00 |
| 26-41020                            | LONGEVITY PAY               | 696.00                | 744.00    | 792.00    | 792.00     | 792.00    |
| 26-41060                            | INCENTIVE PAY               | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00      | 0.00      | 0.00       | 540.00    |
| 26-41070                            | TEXAS MUNICIPAL RETIREMENT  | 8,205.32              | 10,597.09 | 11,596.00 | 10,621.82  | 11,753.00 |
| 26-41075                            | MEDICARE TAX EXPENSE        | 810.13                | 871.93    | 922.00    | 822.15     | 760.00    |
| 26-41080                            | SOCIAL SECURITY TAX EXPENSE | 3,463.57              | 3,728.03  | 3,944.00  | 3,515.86   | 3,249.00  |
| 26-41085                            | LTD, AD&D, & LIFE INSURANCE | 123.72                | 116.16    | 103.00    | 115.60     | 121.00    |
| 26-41086                            | WORKERS COMPENSATION        | 162.89                | 2,338.67  | 196.00    | 1,947.72   | 2,376.00  |
| 26-41090                            | HEALTH INSURANCE            | 4,357.44              | 4,357.44  | 4,464.00  | 4,175.88   | 5,280.00  |
| 26-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 26.16                 | 26.97     | 28.00     | 27.24      | 24.00     |
| 26-41097                            | DENTAL INSURANCE            | 120.00                | 130.00    | 120.00    | 120.00     | 120.00    |
| TOTAL PERSONNEL SERVICES            |                             | 74,475.06             | 83,689.28 | 84,985.00 | 79,397.01  | 87,835.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |           |           |            |           |
| 26-42010                            | COMMUNICATIONS              | 3,302.17              | 3,056.08  | 3,100.00  | 2,909.75   | 3,100.00  |
| 26-42020                            | POSTAGE AND FREIGHT         | 245.63                | 257.66    | 180.00    | 119.94     | 150.00    |
| 26-42040                            | DUES & SUBSCRIPTIONS        | 235.50                | 120.56    | 145.00    | 120.55     | 175.00    |
| 26-42125                            | BUSINESS EXPENSE            | 141.76                | 380.82    | 150.00    | 46.46      | 150.00    |
| 26-42130                            | PROFESSIONAL DEVELOPMENT    | 3,600.08              | 3,510.72  | 4,452.00  | 3,698.94   | 4,000.00  |
| 26-42240                            | MNT-OTHER IMPROVEMENTS      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42255                            | MNT-COMPUTER EQ REPAIR      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42420                            | TIRE EXPENSE                | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-42430                            | PRINTING EXPENSE            | 0.00                  | 0.00      | 25.00     | 7.20       | 25.00     |
| 26-42500                            | FILING & RECORDING          | 100.00                | 100.00    | 100.00    | 100.00     | 100.00    |
| 26-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| TOTAL CONTRACTUAL SERVICES          |                             | 7,625.14              | 7,425.84  | 8,152.00  | 7,002.84   | 7,700.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |           |           |            |           |
| 26-43010                            | OFFICE EXPENSE              | 990.97                | 333.50    | 500.00    | 427.16     | 600.00    |
| 26-43020                            | OPERATING EXPENSE           | 21.60                 | 347.56    | 400.00    | 207.70     | 350.00    |
| 26-43040                            | CLOTHING & LINEN            | 192.95                | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-43050                            | CHEMICALS                   | 0.00                  | 0.00      | 0.00      | 0.00       | 25.00     |
| 26-43060                            | PHOTOGRAPHIC AND VIDEO      | 314.98                | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-43090                            | EDUCATIONAL                 | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-43145                            | COMPUTER SOFTWARE           | 446.05                | 1,934.06  | 2,100.00  | 1,854.11   | 900.00    |
| 26-43200                            | MOTOR FUEL AND LUBRICANTS   | 1,654.34              | 867.07    | 1,525.00  | 896.92     | 1,750.00  |
| 26-43210                            | MINOR TOOLS AND APPARATUS   | 5,650.65              | 5,015.71  | 6,911.00  | 6,505.40   | 5,067.00  |
| 26-43215                            | COMPUTER EQ/REPAIR PARTS    | 2,247.13              | 2,364.74  | 556.00    | 192.49     | 500.00    |
| 26-43220                            | MNT-BUILDINGS               | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-43260                            | MNT-OTHER IMPROVEMENTS      | 3,273.86              | 15,129.23 | 2,150.00  | 70.00      | 2,500.00  |
| 26-43270                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00      | 50.00     | 0.00       | 50.00     |
| 26-43275                            | MNT-COMPUTER EQUIPMENT      | 0.00                  | 0.00      | 0.00      | 0.00       | 0.00      |
| 26-43280                            | MNT-AUTO EQUIPMENT          | 813.49                | 197.37    | 1,639.00  | 1,328.76   | 900.00    |
| 26-43340                            | MNT-COMMUNICATIONS EQUIP    | 659.19                | 1,184.24  | 250.00    | 0.00       | 300.00    |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

26 EMERGENCY MANAGEMENT

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008   | 2008-2009   | ----- 2009-2010 ----- |             | PROPOSED    |
|------------------------------------|-------------|-------------|-----------------------|-------------|-------------|
|                                    | ACTUAL      | ACTUAL      | CURRENT               | Y-T-D +     | 2010-2011   |
|                                    |             |             | BUDGET                | ENCUMBERED  | BUDGET      |
| 26-43430 MNT-OTHER EQUIPMENT       | 365.50      | 0.00        | 500.00                | 314.42      | 300.00      |
| 26-43440 MNT-TIRES/TUBES           | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL SUPPLIES, MATERIAL & MNT     | 16,630.71   | 27,373.48   | 16,581.00             | 11,796.96   | 13,242.00   |
| <u>OTHER CHARGES</u>               |             |             |                       |             |             |
| 26-44040 INSURANCE & BONDS         | 407.60      | 445.21      | 500.00                | 240.56      | 253.00      |
| 26-44045 VEHICLE LEASE             | 0.00        | 0.00        | 5,000.00              | 4,166.66    | 5,000.00    |
| 26-44500 INTEREST & FISCAL CHARGES | 0.00        | 0.00        | 0.00                  | 0.00        | 0.00        |
| 26-44700 BUDGET RESTRICTIONS       | <u>0.00</u> | <u>0.00</u> | <u>1,750.00</u>       | <u>0.00</u> | <u>0.00</u> |
| TOTAL OTHER CHARGES                | 407.60      | 445.21      | 7,250.00              | 4,407.22    | 5,253.00    |
| <u>CAPITAL</u>                     |             |             |                       |             |             |
| 26-45080 OTHER EQUIPMENT           | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL CAPITAL                      | <u>0.00</u> | <u>0.00</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL 26 EMERGENCY MANAGEMENT      | 99,138.51   | 118,933.81  | 116,968.00            | 102,604.03  | 114,030.00  |
|                                    | =====       | =====       | =====                 | =====       | =====       |

**INFORMATION TECHNOLOGY  
2010-11 BUDGET  
Dept. 41**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 59,824           | 62,543           | 63,042           | 63,176           |
| Contractual Services   | 3,023            | 3,028            | 4,100            | 3,200            |
| Supplies and materials | 45,729           | 39,878           | 42,413           | 42,065           |
| Other Charges          | -                | -                | 1200             | -                |
| Capital Outlay         | -                | -                | -                | 30,000           |
| <b>TOTAL</b>           | <b>\$108,576</b> | <b>\$105,449</b> | <b>\$110,755</b> | <b>\$138,441</b> |

**MISSION STATEMENT**

The IT Services Department is the information center that provides technical support and computing resources to all user departments.

**DESCRIPTION**

The IT Center houses the network servers, computer software and PC hardware components. The department maintains the system, coordinates repair and troubleshooting assistance, and routinely prepares reports and information including: financial accounting; budgeting; payroll and other systems.

**GOALS AND OBJECTIVES**

1. Supply software and software troubleshooting as needed.
2. Coordinate hardware repair (contract or in-house).
3. Maintain software procedure notes and applications instructions for InCode Central.
4. Upgrade, enhance, clean, and maintain our new Web Site with the help of other department's staff members.
5. Stabilizing the new Municipal Court payments online.

**BUDGET HIGHLIGHTS**

The adopted 2010-11 budget shows an increase of \$ 27,686 from the 2009-10 adopted budget.

- Maintaining our servers with upgrades necessary to sustain us thru this budget year.
- Working with City's home page, banner, and navigation for our web site (cityofpampa.org). Reconstruct the departmental pages and new pictures. Getting more information to the citizens of Pampa and to the public everywhere. A great web site can draw interest and only benefit this fine city.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 41 INFORMATION TECHNOLOG

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>            |            |            |                       |            |            |
| 41-41010 SALARIES AND WAGES          | 44,040.11  | 45,190.57  | 45,012.00             | 41,035.19  | 45,012.00  |
| 41-41020 LONGEVITY PAY               | 1,200.00   | 1,200.00   | 1,200.00              | 1,200.00   | 1,200.00   |
| 41-41030 OVERTIME PAY                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-41070 TEXAS MUNICIPAL RETIREMENT  | 6,484.07   | 7,962.28   | 8,424.00              | 7,727.48   | 8,466.00   |
| 41-41075 MEDICARE TAX EXPENSE        | 632.37     | 648.53     | 670.00                | 589.28     | 547.00     |
| 41-41080 SOCIAL SECURITY TAX EXPENSE | 2,703.84   | 2,773.26   | 2,865.00              | 2,519.92   | 2,340.00   |
| 41-41085 LTD, AD&D, & LIFE INSURANCE | 106.20     | 93.94      | 73.00                 | 90.02      | 4.00       |
| 41-41086 WORKERS COMPENSATION        | 154.27     | 160.29     | 186.00                | 149.82     | 183.00     |
| 41-41090 HEALTH INSURANCE            | 4,357.44   | 4,357.44   | 4,464.00              | 4,175.88   | 5,280.00   |
| 41-41095 EMPLOYEE ASSISTANCE PROGRAM | 26.16      | 26.97      | 28.00                 | 27.24      | 24.00      |
| 41-41097 DENTAL INSURANCE            | 120.00     | 130.00     | 120.00                | 120.00     | 120.00     |
| TOTAL PERSONNEL SERVICES             | 59,824.46  | 62,543.28  | 63,042.00             | 57,634.83  | 63,176.00  |
| <u>CONTRACTUAL SERVICES</u>          |            |            |                       |            |            |
| 41-42010 COMMUNICATIONS              | 2,903.23   | 2,937.12   | 3,800.00              | 3,603.74   | 3,200.00   |
| 41-42020 POSTAGE AND FREIGHT         | 61.52      | 40.94      | 150.00                | 0.00       | 0.00       |
| 41-42040 DUES & SUBSCRIPTIONS        | 43.94      | 49.95      | 50.00                 | 49.95      | 0.00       |
| 41-42125 BUSINESS EXPENSE            | 14.00      | 0.00       | 100.00                | 0.00       | 0.00       |
| 41-42130 PROFESSIONAL DEVELOPMENT    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-42250 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-42255 MNT-COMPUTER EQ REPAIR      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-42430 PRINTING EXPENSE            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00                  | 3.99       | 0.00       |
| TOTAL CONTRACTUAL SERVICES           | 3,022.69   | 3,028.01   | 4,100.00              | 3,657.68   | 3,200.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |            |            |                       |            |            |
| 41-43010 OFFICE EXPENSE              | 937.39     | 352.90     | 700.00                | 275.91     | 50.00      |
| 41-43020 OPERATING EXPENSE           | 48.28      | 10.00      | 100.00                | 8.99       | 0.00       |
| 41-43145 COMPUTER SOFTWARE           | 4,040.60   | 963.95     | 776.44                | 894.86     | 800.00     |
| 41-43210 MINOR TOOLS AND APPARATUS   | 3,089.40   | 213.53     | 17.00                 | 16.99      | 200.00     |
| 41-43215 COMPUTER EQ/REPAIR PARTS    | 37,612.85  | 38,326.33  | 40,819.56             | 38,238.68  | 41,015.00  |
| 41-43270 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-43275 MNT-COMPUTER EQUIPMENT      | 0.00       | 10.99      | 0.00                  | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 45,728.52  | 39,877.70  | 42,413.00             | 39,435.43  | 42,065.00  |
| <u>OTHER CHARGES</u>                 |            |            |                       |            |            |
| 41-44501 INTEREST ON LEASES          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-44510 PRINCIPAL RETIREMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 41-44700 BUDGET RESTRICTIONS         | 0.00       | 0.00       | 1,200.00              | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 0.00       | 0.00       | 1,200.00              | 0.00       | 0.00       |
| <u>CAPITAL</u>                       |            |            |                       |            |            |
| 41-45040 OFFICE EQUIPMENT            | 0.00       | 0.00       | 0.00                  | 0.00       | 30,000.00  |
| TOTAL CAPITAL                        | 0.00       | 0.00       | 0.00                  | 0.00       | 30,000.00  |
| TOTAL 41 INFORMATION TECHNOLOG       | 108,575.67 | 105,448.99 | 110,755.00            | 100,727.94 | 138,441.00 |



**CENTRAL GARAGE  
2010-11 BUDGET  
Dept. 45**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | -                | -                | -                | -                |
| Contractual Services   | 604              | 521              | 34,000           | 32,000           |
| Supplies and materials | 16,365           | 19,015           | 30,150           | 25,650           |
| Other Charges          | -                | -                | -                | -                |
| Capital Outlay         | 324,691          | 376,229          | 182,687          | 128,000          |
| <b>TOTAL</b>           | <b>\$341,660</b> | <b>\$395,765</b> | <b>\$246,837</b> | <b>\$185,650</b> |

MISSION STATEMENT

The Central Garage funds the cost of labor for the repair of the City fleet. It also provides an area in which employees may perform preventive maintenance and minor repairs to the fleet and other equipment.

DESCRIPTION

Central Garage has two service areas: a central garage and a paint room.

FUNDING

Central Garage is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

GOALS AND OBJECTIVES

1. Maintain a safe working area.
  - a. Clean work area
  - b. Organize work area
2. Reduce down time on vehicles and equipment.
  - a. Preventative maintenance

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$61,187 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

01 -GENERAL FUND

45 CENTRAL GARAGE

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | 2009-2010  |            | PROPOSED   |
|--------------------------------------|------------|------------|------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT    | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET     | ENCUMBERED | BUDGET     |
| <u>CONTRACTUAL SERVICES</u>          |            |            |            |            |            |
| 45-42010 COMMUNICATIONS              | 0.00       | 0.00       | 1,300.00   | 1,297.08   | 1,500.00   |
| 45-42020 POSTAGE AND FREIGHT         | 148.00     | 41.52      | 200.00     | 22.60      | 0.00       |
| 45-42050 ELECTRICITY                 | 0.00       | 0.00       | 16,000.00  | 6,931.48   | 16,000.00  |
| 45-42060 GAS                         | 0.00       | 0.00       | 16,000.00  | 13,331.05  | 14,000.00  |
| 45-42090 RENTAL OF EQUIPMENT         | 455.81     | 479.16     | 500.00     | 499.31     | 500.00     |
| 45-42200 MNT-BUILDINGS               | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-42230 MNT-IMPROVEMENTS            | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-42260 MNT-AUTO EQUIPMENT          | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-42410 MNT-OTHER EQUIPMENT         | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-42570 MISC. CONTRACT LABOR        | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES           | 603.81     | 520.68     | 34,000.00  | 22,081.52  | 32,000.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |            |            |            |            |            |
| 45-43010 OFFICE EXPENSE              | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-43020 OPERATING EXPENSE           | 1,457.49   | 1,624.25   | 1,550.00   | 1,261.66   | 1,550.00   |
| 45-43050 CHEMICALS                   | 0.00       | 0.00       | 100.00     | 0.00       | 100.00     |
| 45-43200 MOTOR FUEL AND LUBRICANTS   | 12,963.38  | 13,325.11  | 14,000.00  | 4,547.94   | 12,000.00  |
| 45-43210 MINOR TOOLS AND APPARATUS   | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-43220 MNT-BUILDINGS               | 9.99       | 3,913.26   | 10,000.00  | 8,810.09   | 10,000.00  |
| 45-43250 MNT-IMPROVEMENTS            | 0.00       | 0.00       | 1,500.00   | 1,264.66   | 2,000.00   |
| 45-43280 MNT-AUTO EQUIPMENT          | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-43285 MNT-EQUIPMENT               | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-43300 MNT-MACHINERY               | 72.99      | 97.62      | 500.00     | 152.76     | 0.00       |
| 45-43310 MNT-SHOP EQUIPMENT          | 951.85     | 0.00       | 1,000.00   | 424.51     | 0.00       |
| 45-43430 MNT-OTHER EQUIPMENT         | 909.48     | 55.13      | 1,500.00   | 634.58     | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 16,365.18  | 19,015.37  | 30,150.00  | 17,096.20  | 25,650.00  |
| <u>OTHER CHARGES</u>                 |            |            |            |            |            |
| 45-44040 INSURANCE & BONDS           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-44501 INTEREST ON LEASES          | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-44510 PRINCIPAL RETIREMENT        | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| <u>CAPITAL</u>                       |            |            |            |            |            |
| 45-45050 AUTOMOTIVE EQUIPMENT        | 324,691.00 | 376,229.37 | 182,687.17 | 228,839.10 | 128,000.00 |
| 45-45060 MACHINERY & EQUIPMENT       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| 45-45080 OTHER EQUIPMENT             | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL CAPITAL                        | 324,691.00 | 376,229.37 | 182,687.17 | 228,839.10 | 128,000.00 |
| TOTAL 45 CENTRAL GARAGE              | 341,659.99 | 395,765.42 | 246,837.17 | 268,016.82 | 185,650.00 |

**SOLID WASTE COLLECTION  
2010-11 BUDGET  
Dept. 48**

|                        | 2007-2008          | 2008-2009          | 2009-2010          | 2010-2011          |
|------------------------|--------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL             | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | 245,403            | 237,082            | 260,230            | 272,028            |
| Contractual Services   | 479,599            | 625,243            | 630,750            | 630,900            |
| Supplies and materials | 204,903            | 174,310            | 211,400            | 213,250            |
| Other Charges          | 29,947             | 13,645             | 16,500             | 17,807             |
| Capital Outlay         | 122,056            | 122,056            | 196,083            | -                  |
| <b>TOTAL</b>           | <b>\$1,081,908</b> | <b>\$1,172,336</b> | <b>\$1,314,963</b> | <b>\$1,133,985</b> |

MISSION STATEMENT

The mission of the Solid Waste Collection Department is to provide refuse collection services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The department maintains a fleet of two flat bed trucks, six side loaders and one dumpster repair truck for the collection of 16,000 tons of solid waste each year.

Services include the weekly collection of 2,686 residential dumpsters and the regularly scheduled collection of 916 commercial dumpsters. Residential and commercial accounts total 7,444.

FUNDING

Solid Waste Collection generates revenue from user fees for refuse pickup ("trash" on the utility bill) and is accounted for within the General Fund/Solid Waste Collection.

GOALS AND OBJECTIVES

1. Consolidate Sanitation Routes
2. Provide the most efficient sanitation services to the citizens of Pampa.
3. Continue replacing deteriorated dumpsters with new and/or refurbished dumpsters.
4. Have all sanitation employees obtain Solid Waste Certification.
5. Continue recycling program at Recycling Center.
6. Strive for higher professionalism.
7. Cross-train employees for efficiency.
8. improve the Loan A Truck program by replacing dump trucks with roll of boxes.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$180,978 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 48 SOLID WASTE COLLECTN

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 48-41010                            | SALARIES AND WAGES          | 146,072.36            | 144,697.80 | 170,175.00 | 121,576.42 | 167,556.00 |
| 48-41020                            | LONGEVITY PAY               | 668.00                | 712.00     | 1,060.00   | 884.00     | 1,060.00   |
| 48-41030                            | OVERTIME PAY                | 12,249.80             | 8,904.63   | 7,500.00   | 4,054.71   | 7,500.00   |
| 48-41035                            | STEP-UP PAY                 | 0.00                  | 0.00       | 500.00     | 0.00       | 500.00     |
| 48-41050                            | PART TIME & TEMPORARY PAY   | 9,488.00              | 9,342.00   | 4,500.00   | 3,006.00   | 9,500.00   |
| 48-41060                            | INCENTIVE PAY               | 969.46                | 1,080.30   | 1,080.00   | 895.56     | 1,080.00   |
| 48-41065                            | CLOTHING ALLOWANCE          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-41070                            | TEXAS MUNICIPAL RETIREMENT  | 23,137.92             | 26,568.25  | 32,871.00  | 23,347.27  | 32,554.00  |
| 48-41075                            | MEDICARE TAX EXPENSE        | 2,425.43              | 2,425.87   | 2,752.00   | 1,835.80   | 2,242.00   |
| 48-41080                            | SOCIAL SECURITY TAX EXPENSE | 10,371.22             | 9,931.77   | 11,769.00  | 7,849.65   | 9,588.00   |
| 48-41085                            | LTD, AD&D, & LIFE INSURANCE | 406.79                | 352.28     | 278.00     | 282.22     | 410.00     |
| 48-41086                            | WORKERS COMPENSATION        | 14,482.70             | 9,367.43   | 75.00      | 6,142.79   | 7,494.00   |
| 48-41090                            | HEALTH INSURANCE            | 24,304.38             | 22,858.09  | 26,784.00  | 18,588.21  | 31,680.00  |
| 48-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 156.88                | 161.80     | 166.00     | 163.44     | 144.00     |
| 48-41097                            | DENTAL INSURANCE            | 669.71                | 680.00     | 720.00     | 540.00     | 720.00     |
| TOTAL PERSONNEL SERVICES            |                             | 245,402.65            | 237,082.22 | 260,230.00 | 189,166.07 | 272,028.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 48-42010                            | COMMUNICATIONS              | 3,539.12              | 1,910.92   | 2,000.00   | 1,216.11   | 2,000.00   |
| 48-42020                            | POSTAGE AND FREIGHT         | 584.26                | 1,281.36   | 1,450.00   | 410.32     | 1,450.00   |
| 48-42048                            | LANDFILL FEE                | 468,863.74            | 619,407.36 | 620,525.00 | 502,118.10 | 620,525.00 |
| 48-42050                            | ELECTRICITY                 | 1,667.44              | 1,020.58   | 1,500.00   | 0.00       | 1,575.00   |
| 48-42060                            | GAS                         | 1,627.87              | 977.82     | 1,500.00   | 0.00       | 1,575.00   |
| 48-42090                            | RENTAL OF EQUIPMENT         | 104.00                | 104.00     | 200.00     | 359.25     | 200.00     |
| 48-42125                            | BUSINESS EXPENSE            | 101.77                | 48.00      | 200.00     | 24.00      | 200.00     |
| 48-42130                            | PROFESSIONAL DEVELOPMENT    | 2,644.75              | 179.95     | 2,700.00   | 159.37     | 2,700.00   |
| 48-42180                            | LAUNDRY SERVICE             | 188.25                | 124.75     | 175.00     | 0.00       | 175.00     |
| 48-42200                            | MNT-BUILDINGS               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42270                            | MNT-DUMPMASER BOXES         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42420                            | TIRE EXPENSE                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42430                            | PRINTING EXPENSE            | 87.90                 | 132.65     | 150.00     | 132.00     | 150.00     |
| 48-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 48-42520                            | EMPLOYEE LICENSES           | 48.00                 | 56.00      | 200.00     | 0.00       | 200.00     |
| 48-42570                            | MISC. CONTRACT LABOR        | 142.00                | 0.00       | 150.00     | 0.00       | 150.00     |
| TOTAL CONTRACTUAL SERVICES          |                             | 479,599.10            | 625,243.39 | 630,750.00 | 504,419.15 | 630,900.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 48-43010                            | OFFICE EXPENSE              | 219.58                | 216.54     | 400.00     | 79.26      | 400.00     |
| 48-43020                            | OPERATING EXPENSE           | 964.92                | 1,532.20   | 1,500.00   | 1,147.80   | 1,500.00   |
| 48-43030                            | JANITOR SUPPLIES            | 583.24                | 764.32     | 750.00     | 713.38     | 750.00     |
| 48-43040                            | CLOTHING & LINEN            | 948.36                | 934.69     | 1,300.00   | 269.97     | 1,300.00   |
| 48-43050                            | CHEMICALS                   | 11.96                 | 0.00       | 50.00      | 0.00       | 50.00      |
| 48-43150                            | MEDICAL SUPPLIES            | 0.00                  | 0.00       | 100.00     | 114.97     | 100.00     |
| 48-43170                            | DUMPSTER REPLACEMENT EXP.   | 64,177.50             | 66,659.24  | 70,000.00  | 68,058.00  | 70,000.00  |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 01 -GENERAL FUND

## 48 SOLID WASTE COLLECTN

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008    | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED     |
|--------------------------------------|--------------|--------------|-----------------------|--------------|--------------|
|                                      | ACTUAL       | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011    |
|                                      |              |              | BUDGET                | ENCUMBERED   | BUDGET       |
| 48-43200 MOTOR FUEL AND LUBRICANTS   | 88,426.76    | 52,874.07    | 88,000.00             | 41,351.75    | 90,000.00    |
| 48-43210 MINOR TOOLS AND APPARATUS   | 2,587.64     | 2,181.23     | 3,000.00              | 3,171.02     | 3,000.00     |
| 48-43220 MNT-BUILDINGS               | 290.60       | 167.72       | 2,000.00              | 567.39       | 2,000.00     |
| 48-43250 MNT-IMPROVEMENTS            | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 48-43270 MNT-OFFICE EQUIPMENT        | 11.37        | 0.00         | 50.00                 | 0.00         | 50.00        |
| 48-43280 MNT-AUTO EQUIPMENT          | 45,046.38    | 38,878.48    | 40,000.00             | 26,819.54    | 40,000.00    |
| 48-43285 MNT-EQUIPMENT               | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 48-43290 MNT-DUMPMASER BOXES         | 66.72        | 7,742.83     | 2,500.00              | 1,389.55     | 2,500.00     |
| 48-43300 MNT-MACHINERY               | 172.60       | 381.36       | 400.00                | 402.29       | 200.00       |
| 48-43340 MNT-COMMUNICATIONS EQUIP    | 1,367.34     | 873.40       | 1,150.00              | 403.38       | 1,400.00     |
| 48-43430 MNT-OTHER EQUIPMENT         | 28.05        | 1,104.10     | 200.00                | 23.81        | 0.00         |
| 48-43440 MNT-TIRES/TUBES             | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL SUPPLIES, MATERIAL & MNT       | 204,903.02   | 174,310.18   | 211,400.00            | 144,512.11   | 213,250.00   |
| <u>OTHER CHARGES</u>                 |              |              |                       |              |              |
| 48-44040 INSURANCE & BONDS           | 3,668.44     | 4,006.92     | 4,500.00              | 12,197.20    | 12,807.00    |
| 48-44045 VEHICLE LEASE               | 0.00         | 0.00         | 5,000.00              | 4,166.66     | 5,000.00     |
| 48-44060 CLAIMS, JUDGEMENTS AND DAMA | 22,223.09    | 990.73       | 0.00                  | 4,180.13     | 0.00         |
| 48-44501 INTEREST ON LEASES          | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 48-44510 PRINCIPAL RETIREMENT        | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 48-44600 DEPRECIATION                | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 48-44615 BAD DEBT EXPENSE            | 4,055.02     | 8,647.44     | 0.00                  | ( 770.17)    | 0.00         |
| 48-44700 BUDGET RESTRICTIONS         | 0.00         | 0.00         | 7,000.00              | 0.00         | 0.00         |
| TOTAL OTHER CHARGES                  | 29,946.55    | 13,645.09    | 16,500.00             | 19,773.82    | 17,807.00    |
| <u>CAPITAL</u>                       |              |              |                       |              |              |
| 48-45050 AUTOMOTIVE EQUIPMENT        | 122,056.00   | 0.00         | 0.00                  | 0.00         | 0.00         |
| 48-45080 OTHER EQUIPMENT             | 0.00         | 122,056.00   | 196,083.00            | 267,640.00   | 0.00         |
| TOTAL CAPITAL                        | 122,056.00   | 122,056.00   | 196,083.00            | 267,640.00   | 0.00         |
| TOTAL 48 SOLID WASTE COLLECTN        | 1,081,907.32 | 1,172,336.88 | 1,314,963.00          | 1,125,511.15 | 1,133,985.00 |
|                                      | =====        | =====        | =====                 | =====        | =====        |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

12 -ANIMAL CONTROL IMPROVEMNT  
FINANCIAL SUMMARY

|   | 2007-2008<br>ACTUAL | 2008-2009<br>ACTUAL | ----- 2009-2010 -----<br>CURRENT<br>BUDGET | Y-T-D +<br>ENCUMBERED | PROPOSED<br>2010-2011<br>BUDGET |
|---|---------------------|---------------------|--|-----------------------|---------------------------------|
| <u>REVENUE SUMMARY</u>                          |                     |                     |  |                       |                                 |
| ALL REVENUE                                     | 5,444.74            | 33,875.32           | 2,000.00                                   | 15,968.95             | 2,000.00                        |
| TOTAL REVENUES                                  | 5,444.74            | 33,875.32           | 2,000.00                                   | 15,968.95             | 2,000.00                        |
| <u>EXPENDITURE SUMMARY</u>                      |                     |                     |  |                       |                                 |
| <u>12 ANIMAL CONTROL-SPEC P</u>                 |                     |                     |  |                       |                                 |
| CONTRACTUAL SERVICES                            | 0.00                | 13.42               | 0.00                                       | 25.98                 | 0.00                            |
| SUPPLIES, MATERIAL & MNT                        | 502.78              | 1,085.39            | 0.00                                       | 1,189.40              | 2,000.00                        |
| TOTAL 12 ANIMAL CONTROL-SPEC P                  | 502.78              | 1,098.81            | 0.00                                       | 1,215.38              | 2,000.00                        |
| TOTAL EXPENDITURES                              | 502.78              | 1,098.81            | 0.00                                       | 1,215.38              | 2,000.00                        |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | 4,941.96            | 32,776.51           | 2,000.00                                   | 14,753.57             | 0.00                            |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 12 -ANIMAL CONTROL IMPROVEMNT

## REVENUES

|                                    | 2007-2008    | 2008-2009     | ----- 2009-2010 ----- |               | PROPOSED     |
|------------------------------------|--------------|---------------|-----------------------|---------------|--------------|
|                                    | ACTUAL       | ACTUAL        | CURRENT               | Y-T-D +       | 2010-2011    |
|                                    |              |               | BUDGET                | ENCUMBERED    | BUDGET       |
| <hr/>                              |              |               |                       |               |              |
| <u>ALL REVENUE</u>                 |              |               |                       |               |              |
| 00-32054 MICROCHIP FEES            | 0.00         | 0.00          | 0.00                  | 1,784.00      | 2,000.00     |
| 00-32097 INT. INCOME-NOW & IMMA    | 8.12         | 14.94         | 0.00                  | 24.95         | 0.00         |
| 00-33206 DONATIONS-SPECIAL PROJECT | 5,436.62     | 33,860.38     | 2,000.00              | 14,160.00     | 0.00         |
| 00-33216 DONATIONS-ANIMAL SHELTER  | <u>0.00</u>  | <u>0.00</u>   | <u>0.00</u>           | <u>0.00</u>   | <u>0.00</u>  |
| <br>TOTAL REVENUES                 | <br>5,444.74 | <br>33,875.32 | <br>2,000.00          | <br>15,968.95 | <br>2,000.00 |
|                                    | -----        | -----         | -----                 | -----         | -----        |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

12 -ANIMAL CONTROL IMPROVEMNT

12 ANIMAL CONTROL-SPEC P

DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|--------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                      | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                      |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>CONTRACTUAL SERVICES</u>          |           |           |                       |            |           |
| 12-42510 FREIGHT & EXPRESS           | 0.00      | 13.42     | 0.00                  | 25.98      | 0.00      |
| TOTAL CONTRACTUAL SERVICES           | 0.00      | 13.42     | 0.00                  | 25.98      | 0.00      |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |           |           |                       |            |           |
| 12-43110 SHELTERED ANIMAL MAINTENANC | 342.60    | 48.45     | 0.00                  | 0.00       | 0.00      |
| 12-43210 MINOR TOOLS AND APPARATUS   | 160.18    | 1,036.94  | 0.00                  | 1,189.40   | 2,000.00  |
| 12-43270 MNT-OFFICE EQUIPMENT        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL SUPPLIES, MATERIAL & MNT       | 502.78    | 1,085.39  | 0.00                  | 1,189.40   | 2,000.00  |
| TOTAL 12 ANIMAL CONTROL-SPEC P       | 502.78    | 1,098.81  | 0.00                  | 1,215.38   | 2,000.00  |
| -----                                |           |           |                       |            |           |
| TOTAL EXPENDITURES                   | 502.78    | 1,098.81  | 0.00                  | 1,215.38   | 2,000.00  |
| -----                                |           |           |                       |            |           |

\*\*\* END OF REPORT \*\*\*

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

15 -SPECIAL PROJECTS - POLICE  
FINANCIAL SUMMARY

|   | 2007-2008     | 2008-2009        | ----- 2009-2010 ----- |                 | PROPOSED        |
|---|---------------|------------------|-----------------------|-----------------|-----------------|
|   | ACTUAL        | ACTUAL           | CURRENT               | Y-T-D +         | 2010-2011       |
|   |               |                  | BUDGET                | ENCUMBERED      | BUDGET          |
| <u>REVENUE SUMMARY</u>                          |               |                  |                       |                 |                 |
| ALL REVENUE                                     | <u>67.99</u>  | <u>11,012.04</u> | <u>2,924.00</u>       | <u>5,774.62</u> | <u>0.00</u>     |
| TOTAL REVENUES                                  | <u>67.99</u>  | <u>11,012.04</u> | <u>2,924.00</u>       | <u>5,774.62</u> | <u>0.00</u>     |
| <u>EXPENDITURE SUMMARY</u>                      |               |                  |                       |                 |                 |
| <u>08 POLICE SERVICES-SPEC</u>                  |               |                  |                       |                 |                 |
| CONTRACTUAL SERVICES                            | 0.00          | 0.00             | 50.00                 | 76.88           | 0.00            |
| SUPPLIES, MATERIAL & MNT                        | 370.00        | 80.00            | 2,874.00              | 1,668.13        | 4,800.00        |
| CAPITAL   | <u>0.00</u>   | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>     | <u>0.00</u>     |
| TOTAL 08 POLICE SERVICES-SPEC                   | <u>370.00</u> | <u>80.00</u>     | <u>2,924.00</u>       | <u>1,745.01</u> | <u>4,800.00</u> |
| TOTAL EXPENDITURES                              | <u>370.00</u> | <u>80.00</u>     | <u>2,924.00</u>       | <u>1,745.01</u> | <u>4,800.00</u> |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | ( 302.01)     | 10,932.04        | 0.00                  | 4,029.61        | ( 4,800.00)     |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

15 -SPECIAL PROJECTS - POLICE  
REVENUES

|                                    | 2007-2008   | 2008-2009     | ----- 2009-2010 ----- |                 | PROPOSED    |
|------------------------------------|-------------|---------------|-----------------------|-----------------|-------------|
|                                    | ACTUAL      | ACTUAL        | CURRENT               | Y-T-D +         | 2010-2011   |
|                                    |             |               | BUDGET                | ENCUMBERED      | BUDGET      |
| <hr/>                              |             |               |                       |                 |             |
| <u>ALL REVENUE</u>                 |             |               |                       |                 |             |
| 00-32073 MISCELLANEOUS             | 0.00        | 1,047.55      | 0.00                  | 0.00            | 0.00        |
| 00-32097 INT. INCOME-NOW & IMMA    | 6.99        | 6.38          | 0.00                  | 9.28            | 0.00        |
| 00-33204 DONATIONS-POLICE SP OP    | 61.00       | 9,688.11      | 1,924.00              | 3,982.34        | 0.00        |
| 00-33206 DONATIONS-SPECIAL PROJECT | <u>0.00</u> | <u>270.00</u> | <u>1,000.00</u>       | <u>1,783.00</u> | <u>0.00</u> |
| <br>TOTAL REVENUES                 | <br>67.99   | <br>11,012.04 | <br>2,924.00          | <br>5,774.62    | <br>0.00    |
|                                    | =====       | =====         | =====                 | =====           | =====       |

PROPOSED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2010

15 -SPECIAL PROJECTS - POLICE  
08 POLICE SERVICES-SPEC  
DEPARTMENTAL EXPENDITURES

|                                     | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|-------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                     | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                     |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>CONTRACTUAL SERVICES</u>         |           |           |                       |            |           |
| 08-42410 MNT-OTHER EQUIPMENT        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 08-42510 FREIGHT & EXPRESS          | 0.00      | 0.00      | 50.00                 | 76.88      | 0.00      |
| 08-42530 UNCLASSIFIED PROFESSIONAL  | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL CONTRACTUAL SERVICES          | 0.00      | 0.00      | 50.00                 | 76.88      | 0.00      |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |           |           |                       |            |           |
| 08-43020 OPERATING EXPENSE          | 370.00    | 80.00     | 200.00                | ( 297.16)  | 800.00    |
| 08-43025 CRIME PREVENTION SUPPLIES  | 0.00      | 0.00      | 2,000.00              | 1,712.13   | 2,800.00  |
| 08-43040 CLOTHING & LINEN           | 0.00      | 0.00      | 0.00                  | 0.00       | 200.00    |
| 08-43210 MINOR TOOLS AND APPARATUS  | 0.00      | 0.00      | 674.00                | 253.16     | 1,000.00  |
| 08-43275 MNT-COMPUTER EQUIPMENT     | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL SUPPLIES, MATERIAL & MNT      | 370.00    | 80.00     | 2,874.00              | 1,668.13   | 4,800.00  |
| <u>CAPITAL</u>                      |           |           |                       |            |           |
| 08-45050 AUTOMOTIVE EQUIPMENT       | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL CAPITAL                       | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL 08 POLICE SERVICES-SPEC       | 370.00    | 80.00     | 2,924.00              | 1,745.01   | 4,800.00  |
| =====                               |           |           |                       |            |           |
| TOTAL EXPENDITURES                  | 370.00    | 80.00     | 2,924.00              | 1,745.01   | 4,800.00  |
| =====                               |           |           |                       |            |           |

\*\*\* END OF REPORT \*\*\*

**M.K. BROWN MEMORIAL CIVIC CENTER  
2010-11 BUDGET  
Dept. 21**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 74,346           | 83,115           | 83,006           | 88,149           |
| Contractual Services   | 95,291           | 79,695           | 102,162          | 101,750          |
| Supplies and materials | 28,141           | 31,302           | 31,638           | 35,100           |
| Other Charges          | 80,152           | 63,123           | 95,945           | 67,028           |
| Capital Outlay         | 117,302          | 198,139          | 16,055           | 15,000           |
| <b>TOTAL</b>           | <b>\$395,232</b> | <b>\$455,374</b> | <b>\$328,806</b> | <b>\$307,027</b> |

MISSION STATEMENT

The mission of M.K. Brown Memorial Auditorium and Civic Center is to continuously surpass the expectations of our guests by offering excellence in every aspect of our services and commitment to constant improvements.

DESCRIPTION

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

FUNDING

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

GOALS AND OBJECTIVES

1. Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
2. Provide good housekeeping standards and keep maintenance of the facility up to standards.
3. Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.



4. Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
5. Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
6. Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

#### PERFORMANCE INDICATORS

|                       | Actual<br>2007-2008 | Actual<br>2008-2009 | Budgeted<br>2009-2010 |
|-----------------------|---------------------|---------------------|-----------------------|
| Auditorium Rentals    | 15                  | 17                  | 45                    |
| Heritage Room Rentals | 72                  | 61                  | 125                   |
| Combination Rentals   | 15                  | 21                  | 20                    |
| Green Room Rentals    | 0                   | 0                   | 0                     |
| Foyer Rentals         | 7                   | 3                   | 20                    |
| <b>Total Rentals</b>  | <b>112</b>          | <b>102</b>          | <b>210</b>            |

#### BUDGET HIGHLIGHTS

The M.K. Brown Auditorium and Civic Center budget has included several large projects in the last few years. The male and female restrooms in the Foyer were completely remodeled in 2008-09, and a family restroom has also been added in the Foyer. The Auditorium's heating and air conditioning system was replaced in 2006-07, the concrete walkways on the north and south sides of the building were replaced and the handicap accessible parking was relocated nearer to the main entrance in 2005-06 and carpet was replaced throughout the entire facility in 2004-05.

The 2010-11 budget shows a decrease of \$21,779 from the 2009-10 Budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

21 -M K BROWN CIVIC CENTER  
FINANCIAL SUMMARY

|   | 2007-2008<br>ACTUAL | 2008-2009<br>ACTUAL | ----- 2009-2010 -----<br>CURRENT<br>BUDGET | Y-T-D +<br>ENCUMBERED | PROPOSED<br>2010-2011<br>BUDGET |
|---|---------------------|---------------------|--|-----------------------|---------------------------------|
| <u>REVENUE SUMMARY</u>                          |                     |                     |  |                       |                                 |
| ALL REVENUE                                     | 459,279.50          | 372,353.97          | 329,000.00                                 | 185,866.23            | 308,000.00                      |
| TOTAL REVENUES                                  | 459,279.50          | 372,353.97          | 329,000.00                                 | 185,866.23            | 308,000.00                      |
| <u>EXPENDITURE SUMMARY</u>                      |                     |                     |  |                       |                                 |
| <u>21 MK BROWN CIVIC CENTER</u>                 |                     |                     |  |                       |                                 |
| PERSONNEL SERVICES                              | 74,345.77           | 83,114.96           | 83,006.00                                  | 80,039.13             | 88,149.00                       |
| CONTRACTUAL SERVICES                            | 95,291.01           | 79,694.73           | 102,161.73                                 | 62,509.12             | 101,750.00                      |
| SUPPLIES, MATERIAL & MNT                        | 28,140.95           | 31,301.57           | 31,638.27                                  | 30,054.44             | 35,100.00                       |
| OTHER CHARGES                                   | 80,151.67           | 63,123.40           | 95,945.00                                  | 76,171.45             | 67,028.00                       |
| CAPITAL   | 117,302.05          | 198,139.32          | 16,055.00                                  | 6,054.81              | 15,000.00                       |
| TOTAL 21 MK BROWN CIVIC CENTER                  | 395,231.45          | 455,373.98          | 328,806.00                                 | 254,828.95            | 307,027.00                      |
| TOTAL EXPENDITURES                              | 395,231.45          | 455,373.98          | 328,806.00                                 | 254,828.95            | 307,027.00                      |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | 64,048.05           | ( 83,020.01)        | 194.00                                     | ( 68,962.72)          | 973.00                          |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 21 -M K BROWN CIVIC CENTER

## REVENUES

|                                    | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|------------------------------------|------------|------------|-----------------------|------------|------------|
|                                    | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                    |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>ALL REVENUE</u>                 |            |            |                       |            |            |
| 00-32017 HOTEL/MOTEL TAX           | 359,861.35 | 261,529.80 | 288,000.00            | 160,924.05 | 269,000.00 |
| 00-32073 MISCELLANEOUS             | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 00-32074 AUDITORIUM RENTALS        | 26,630.20  | 29,487.75  | 28,000.00             | 23,021.75  | 28,000.00  |
| 00-32077 INSURANCE & DAMAGE CLAIMS | 0.00       | 46,897.95  | 0.00                  | 0.00       | 0.00       |
| 00-32078 INTEREST INCOME-INVESTMNT | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 00-32096 MARQUEE SIGN RENTALS      | 275.00     | 1,412.50   | 2,000.00              | 1,912.50   | 2,000.00   |
| 00-32097 INT. INCOME-NOW & IMMA    | 12.95      | 25.97      | 0.00                  | 7.93       | 0.00       |
| 00-33111 OTHER FINANCING SOURCE    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 00-33206 DONATIONS-SPECIAL PROJECT | 55,000.00  | 0.00       | 0.00                  | 0.00       | 0.00       |
| 00-33215 EXPENSE REIMBURSEMENT     | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 00-33300 TRANSFERS FROM OTHER FUND | 17,500.00  | 33,000.00  | 11,000.00             | 0.00       | 9,000.00   |
| TOTAL REVENUES                     | 459,279.50 | 372,353.97 | 329,000.00            | 185,866.23 | 308,000.00 |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

21 -M K BROWN CIVIC CENTER

21 MK BROWN CIVIC CENTER

## DEPARTMENTAL EXPENDITURES

|                             |                             | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED   |
|-----------------------------|-----------------------------|-----------|-----------|-----------------------|------------|------------|
|                             |                             | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011  |
|                             |                             |           |           | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>   |                             |           |           |                       |            |            |
| 21-41010                    | SALARIES AND WAGES          | 33,955.20 | 36,462.40 | 38,268.00             | 35,496.16  | 40,176.00  |
| 21-41020                    | LONGEVITY PAY               | 152.00    | 200.00    | 248.00                | 248.00     | 248.00     |
| 21-41030                    | OVERTIME PAY                | 0.00      | 0.00      | 0.00                  | 0.00       | 2,060.00   |
| 21-41035                    | STEP-UP PAY                 | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-41050                    | PART TIME & TEMPORARY PAY   | 26,006.44 | 28,322.89 | 26,000.00             | 26,567.76  | 26,000.00  |
| 21-41066                    | CELL PHONE ALLOWANCE        | 360.00    | 360.00    | 360.00                | 330.00     | 360.00     |
| 21-41070                    | TEXAS MUNICIPAL RETIREMENT  | 5,149.33  | 6,902.04  | 7,087.00              | 7,128.44   | 7,849.00   |
| 21-41075                    | MEDICARE TAX EXPENSE        | 774.83    | 896.18    | 941.00                | 856.45     | 884.00     |
| 21-41080                    | SOCIAL SECURITY TAX EXPENSE | 3,312.90  | 3,831.76  | 4,022.00              | 3,661.99   | 3,782.00   |
| 21-41085                    | LTD, AD&D, & LIFE INSURANCE | 85.94     | 84.07     | 62.00                 | 82.91      | 87.00      |
| 21-41086                    | WORKERS COMPENSATION        | 0.00      | 1,234.56  | 1,406.00              | 1,048.77   | 1,279.00   |
| 21-41090                    | HEALTH INSURANCE            | 4,407.78  | 4,662.72  | 4,464.00              | 4,461.32   | 5,280.00   |
| 21-41095                    | EMPLOYEE ASSISTANCE PROGRAM | 26.16     | 26.97     | 28.00                 | 27.24      | 24.00      |
| 21-41097                    | DENTAL INSURANCE            | 115.19    | 131.37    | 120.00                | 130.09     | 120.00     |
| TOTAL PERSONNEL SERVICES    |                             | 74,345.77 | 83,114.96 | 83,006.00             | 80,039.13  | 88,149.00  |
| <u>CONTRACTUAL SERVICES</u> |                             |           |           |                       |            |            |
| 21-42010                    | COMMUNICATIONS              | 3,035.69  | 3,037.48  | 4,000.00              | 2,390.59   | 3,200.00   |
| 21-42020                    | POSTAGE AND FREIGHT         | 250.91    | 369.24    | 550.00                | 304.15     | 550.00     |
| 21-42030                    | ADVERTISING                 | 51,041.29 | 38,765.05 | 46,500.00             | 25,872.06  | 47,000.00  |
| 21-42040                    | DUES & SUBSCRIPTIONS        | 732.37    | 352.33    | 1,261.73              | 840.75     | 0.00       |
| 21-42050                    | ELECTRICITY                 | 29,223.22 | 26,875.89 | 28,000.00             | 21,090.96  | 29,400.00  |
| 21-42060                    | GAS                         | 6,576.68  | 6,357.14  | 14,000.00             | 6,914.41   | 14,700.00  |
| 21-42090                    | RENTAL OF EQUIPMENT         | 1,080.00  | 1,080.00  | 2,100.00              | 1,010.00   | 2,100.00   |
| 21-42110                    | TRAVEL                      | 0.00      | 0.00      | 0.00                  | 0.00       | 150.00     |
| 21-42120                    | CAR ALLOWANCE               | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42125                    | BUSINESS EXPENSE            | 61.30     | 0.00      | 150.00                | 0.00       | 0.00       |
| 21-42130                    | PROFESSIONAL DEVELOPMENT    | 0.00      | 0.00      | 1,600.00              | 907.30     | 600.00     |
| 21-42180                    | LAUNDRY SERVICE             | 747.50    | 612.60    | 1,700.00              | 1,693.90   | 700.00     |
| 21-42200                    | MNT-BUILDINGS               | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42240                    | MNT-OTHER IMPROVEMENTS      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42250                    | MNT-OFFICE EQUIPMENT        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42255                    | MNT-COMPUTER EQ REPAIR      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42260                    | MNT-AUTO EQUIPMENT          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42390                    | MNT-UNDERGROUND SPRINKLER S | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42410                    | MNT-OTHER EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42420                    | TIRE EXPENSE                | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42430                    | PRINTING EXPENSE            | 85.55     | 0.00      | 100.00                | 0.00       | 100.00     |
| 21-42510                    | FREIGHT & EXPRESS           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42520                    | EMPLOYEE LICENSES           | 0.00      | 0.00      | 200.00                | 0.00       | 250.00     |
| 21-42530                    | UNCLASSIFIED PROFESSIONAL   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 21-42570                    | MISC. CONTRACT LABOR        | 2,456.50  | 2,245.00  | 2,000.00              | 1,485.00   | 3,000.00   |
| TOTAL CONTRACTUAL SERVICES  |                             | 95,291.01 | 79,694.73 | 102,161.73            | 62,509.12  | 101,750.00 |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

21 -M K BROWN CIVIC CENTER

21 MK BROWN CIVIC CENTER

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |            |            |                       |            |            |
| 21-43010 OFFICE EXPENSE              | 1,451.49   | 907.72     | 700.00                | 674.44     | 700.00     |
| 21-43020 OPERATING EXPENSE           | 343.72     | 435.11     | 1,000.00              | 275.30     | 1,000.00   |
| 21-43030 JANITOR SUPPLIES            | 1,954.87   | 2,420.18   | 2,000.00              | 1,888.50   | 1,500.00   |
| 21-43040 CLOTHING & LINEN            | 610.53     | 0.00       | 500.00                | 0.00       | 500.00     |
| 21-43050 CHEMICALS                   | 4.29       | 182.18     | 200.00                | 40.50      | 200.00     |
| 21-43060 PHOTOGRAPHIC AND VIDEO      | 0.00       | 0.00       | 50.00                 | 0.00       | 50.00      |
| 21-43070 AGRICULTURAL EXPENSE        | 0.00       | 0.00       | 50.00                 | 0.00       | 50.00      |
| 21-43090 EDUCATIONAL                 | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 21-43145 COMPUTER SOFTWARE           | 66.98      | 75.76      | 150.00                | 75.76      | 150.00     |
| 21-43150 MEDICAL SUPPLIES            | 131.30     | 108.70     | 100.00                | 84.95      | 50.00      |
| 21-43200 MOTOR FUEL AND LUBRICANTS   | 48.35      | 883.49     | 850.00                | 847.95     | 850.00     |
| 21-43210 MINOR TOOLS AND APPARATUS   | 7,133.20   | 3,203.75   | 3,238.27              | 8,077.23   | 5,000.00   |
| 21-43215 COMPUTER EQ/REPAIR PARTS    | 38.18      | 0.00       | 750.00                | 0.00       | 750.00     |
| 21-43220 MNT-BUILDINGS               | 15,358.66  | 9,877.55   | 5,450.00              | 2,889.41   | 8,450.00   |
| 21-43250 MNT-IMPROVEMENTS            | 0.00       | 10,464.58  | 14,000.00             | 14,464.23  | 10,000.00  |
| 21-43270 MNT-OFFICE EQUIPMENT        | 360.00     | 0.00       | 300.00                | 0.00       | 300.00     |
| 21-43275 MNT-COMPUTER EQUIPMENT      | 0.00       | 0.00       | 0.00                  | 0.00       | 850.00     |
| 21-43280 MNT-AUTO EQUIPMENT          | 64.67      | 4.99       | 850.00                | 46.97      | 0.00       |
| 21-43410 MNT-UNDERGROUND SPRINKLER   | 4.67       | 50.30      | 250.00                | 0.00       | 2,500.00   |
| 21-43430 MNT-OTHER EQUIPMENT         | 570.04     | 2,687.26   | 1,200.00              | 689.20     | 2,200.00   |
| 21-43440 MNT-TIRES/TUBES             | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 28,140.95  | 31,301.57  | 31,638.27             | 30,054.44  | 35,100.00  |
| <u>OTHER CHARGES</u>                 |            |            |                       |            |            |
| 21-44040 INSURANCE & BONDS           | 6,521.67   | 7,123.40   | 8,000.00              | 10,502.88  | 11,028.00  |
| 21-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 21-44070 OTHER AGENCIES              | 21,070.00  | 6,000.00   | 6,000.00              | 6,000.00   | 6,000.00   |
| 21-44200 TRANSFERS TO OTHER FUNDS    | 2,560.00   | 0.00       | 18,000.00             | 18,000.00  | 0.00       |
| 21-44350 ADMINISTRATIVE FEES         | 50,000.00  | 50,000.00  | 50,000.00             | 41,666.66  | 50,000.00  |
| 21-44500 INTEREST & FISCAL CHARGES   | 0.00       | 0.00       | 0.00                  | 1.91       | 0.00       |
| 21-44501 INTEREST ON LEASES          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 21-44510 PRINCIPAL RETIREMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 21-44700 BUDGET RESTRICTIONS         | 0.00       | 0.00       | 13,945.00             | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 80,151.67  | 63,123.40  | 95,945.00             | 76,171.45  | 67,028.00  |
| <u>CAPITAL</u>                       |            |            |                       |            |            |
| 21-45020 BUILDINGS & STRUCTURES      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 21-45030 IMPROVEMENTS                | 110,808.59 | 180,597.57 | 10,000.19             | 0.00       | 0.00       |
| 21-45050 AUTOMOTIVE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 21-45080 OTHER EQUIPMENT             | 6,493.46   | 17,541.75  | 6,054.81              | 6,054.81   | 15,000.00  |
| TOTAL CAPITAL                        | 117,302.05 | 198,139.32 | 16,055.00             | 6,054.81   | 15,000.00  |
| TOTAL 21 MK BROWN CIVIC CENTER       | 395,231.45 | 455,373.98 | 328,806.00            | 254,828.95 | 307,027.00 |
| -----                                |            |            |                       |            |            |
| TOTAL EXPENDITURES                   | 395,231.45 | 455,373.98 | 328,806.00            | 254,828.95 | 307,027.00 |
| -----                                |            |            |                       |            |            |

\*\*\* END OF REPORT \*\*\*



**LOVETT MEMORIAL LIBRARY**  
**2010-11 BUDGET**  
**Dept. 25**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 280,608          | 294,728          | 310,879          | 310,978          |
| Contractual Services   | 31,272           | 24,795           | 37,368           | 39,750           |
| Supplies and materials | 101,668          | 122,773          | 108,418          | 93,627           |
| Other Charges          | 20,664           | 24,576           | 34,270           | 23,526           |
| Capital Outlay         | 33,534           | -                | 72,319           | 10,500           |
| <b>TOTAL</b>           | <b>\$467,746</b> | <b>\$466,872</b> | <b>\$563,254</b> | <b>\$478,381</b> |

MISSION STATEMENT

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

DESCRIPTION

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural and informational center by providing the best in books, magazines, newspapers, videos, and books on tape with regard to the needs of the community. The library has twenty-two computers available to the public with Internet access and productivity software. Request for information may be made in person, by phone or e-mail.

The library, located at the corner of Houston and Foster streets, houses over 56,000 items. The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-floor bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A nine member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation are:

Monday thru Thursday – 9:00 A.M. to 9:00 P.M.  
Friday and Saturday – 9:00 A.M. to 6:00 P.M.  
Sunday – 2:00 P.M. to 6:00 P.M.



## FUNDING

The City of Pampa provides the majority of the funds necessary for staff, maintenance and books. Three cents of the tax rate is set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, the Pampa Friends of the Library, the State of Texas and the Texas Panhandle Library System.

## GOALS AND OBJECTIVES

1. The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational and recreational materials.
2. The Library will encourage children to become life-long patrons of the library.
3. The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
4. The Library will serve a culturally and racially diverse population.
5. The Library will encourage public support and use of the library.
6. The Library will continue its activities to increase computer literacy in the community.

## BUDGET HIGHLIGHTS

- In 2009-10 the library held 152 children's programs with 5,691 participants. The library had 294 adult programs with 5,925 participants. Most of the adult programs were story times at the nursing homes.
- The library has 8,588 active users. The library was visited over 72,704 times and circulated over 94,482 items in 2009-10. The public access computers were used over 19,356 times.
- The adopted 2010-11 budget reflects a decrease of \$84,873 from the 2009-10 budget.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

25 -LIBRARY FUND  
FINANCIAL SUMMARY

|   | 2007-2008         | 2008-2009         | ----- 2009-2010 ----- |                   | PROPOSED          |
|---|-------------------|-------------------|-----------------------|-------------------|-------------------|
|   | ACTUAL            | ACTUAL            | CURRENT               | Y-T-D +           | 2010-2011         |
|   |                   |                   | BUDGET                | ENCUMBERED        | BUDGET            |
| <u>REVENUE SUMMARY</u>                          |                   |                   |                       |                   |                   |
| ALL REVENUE                                     | <u>482,878.62</u> | <u>493,945.70</u> | <u>502,216.21</u>     | <u>497,175.48</u> | <u>489,216.00</u> |
| TOTAL REVENUES                                  | <u>482,878.62</u> | <u>493,945.70</u> | <u>502,216.21</u>     | <u>497,175.48</u> | <u>489,216.00</u> |
| <u>EXPENDITURE SUMMARY</u>                      |                   |                   |                       |                   |                   |
| <u>25 LOVETT MEM LIBRARY</u>                    |                   |                   |                       |                   |                   |
| PERSONNEL SERVICES                              | 280,608.28        | 294,728.13        | 310,879.00            | 281,722.32        | 310,978.00        |
| CONTRACTUAL SERVICES                            | 31,272.48         | 24,795.46         | 37,368.21             | 23,262.93         | 39,750.00         |
| SUPPLIES, MATERIAL & MNT                        | 101,667.89        | 122,772.60        | 108,418.00            | 89,018.96         | 93,627.00         |
| OTHER CHARGES                                   | 20,663.60         | 24,576.06         | 34,270.00             | 20,004.87         | 23,526.00         |
| CAPITAL   | <u>33,533.70</u>  | <u>0.00</u>       | <u>72,319.00</u>      | <u>72,318.97</u>  | <u>10,500.00</u>  |
| TOTAL 25 LOVETT MEM LIBRARY                     | <u>467,745.95</u> | <u>466,872.25</u> | <u>563,254.21</u>     | <u>486,328.05</u> | <u>478,381.00</u> |
| TOTAL EXPENDITURES                              | <u>467,745.95</u> | <u>466,872.25</u> | <u>563,254.21</u>     | <u>486,328.05</u> | <u>478,381.00</u> |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | <u>15,132.67</u>  | <u>27,073.45</u>  | <u>( 61,038.00)</u>   | <u>10,847.43</u>  | <u>10,835.00</u>  |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 25 -LIBRARY FUND

## REVENUES

|                                      | 2007-2008         | 2008-2009         | ----- 2009-2010 ----- |                   | PROPOSED          |
|--------------------------------------|-------------------|-------------------|-----------------------|-------------------|-------------------|
|                                      | ACTUAL            | ACTUAL            | CURRENT               | Y-T-D +           | 2010-2011         |
|                                      |                   |                   | BUDGET                | ENCUMBERED        | BUDGET            |
| <u>ALL REVENUE</u>                   |                   |                   |                       |                   |                   |
| 00-32001 CUR. TAXES-INCLUDES LIBR.   | 139,592.51        | 147,556.47        | 161,358.00            | 156,770.20        | 172,016.00        |
| 00-32002 DELINQUENT TAXES            | 9,501.90          | 5,804.02          | 6,000.00              | 5,116.52          | 6,000.00          |
| 00-32003 PENALTY & INTEREST          | 5,994.56          | 4,454.05          | 4,800.00              | 3,547.07          | 4,500.00          |
| 00-32039 OTHER GRANTS                | 19,885.29         | 16,423.71         | 10,048.00             | 10,048.00         | 20,000.00         |
| 00-32049 LOVETT LIBR FOUNDATION GRAN | 0.00              | 0.00              | 0.00                  | 0.00              | 0.00              |
| 00-32073 MISCELLANEOUS               | 0.00              | 0.00              | 4,346.21              | 4,481.62          | 500.00            |
| 00-32074 AUDITORIUM RENTALS          | 16.95             | 235.15            | 150.00                | 19.95             | 150.00            |
| 00-32093 COUNTY CONTRIBUTION         | 5,000.00          | 5,000.00          | 5,000.00              | 5,000.00          | 5,000.00          |
| 00-32095 FINES & FORFEITS-LIBRARY    | 12,630.27         | 12,579.27         | 10,200.00             | 10,582.55         | 10,200.00         |
| 00-32097 INT. INCOME-NOW & IMMA      | 120.13            | 58.55             | 180.00                | 95.85             | 0.00              |
| 00-32100 CASH SHORT OR LONG          | 12.01             | ( 11.00)          | 0.00                  | 2.50              | 0.00              |
| 00-33206 DONATIONS-SPECIAL PROJECT   | 125.00            | 1,890.33          | 2,570.00              | 2,570.00          | 0.00              |
| 00-33215 EXPENSE REIMBURSEMENT       | 0.00              | 9,955.15          | 7,564.00              | 8,941.22          | 850.00            |
| 00-33300 TRANSFERS FROM OTHER FUND   | <u>290,000.00</u> | <u>290,000.00</u> | <u>290,000.00</u>     | <u>290,000.00</u> | <u>270,000.00</u> |
| <br>TOTAL REVENUES                   | <br>482,878.62    | <br>493,945.70    | <br>502,216.21        | <br>497,175.48    | <br>489,216.00    |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

25 -LIBRARY FUND

25 LOVETT MEM LIBRARY

DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 25-41010                            | SALARIES AND WAGES          | 190,179.88            | 192,096.57 | 198,099.00 | 180,237.35 | 198,639.00 |
| 25-41020                            | LONGEVITY PAY               | 3,581.35              | 3,232.00   | 1,908.00   | 1,908.00   | 1,908.00   |
| 25-41050                            | PART TIME & TEMPORARY PAY   | 16,534.50             | 20,131.86  | 20,000.00  | 20,778.75  | 20,000.00  |
| 25-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00       | 360.00     | 0.00       | 360.00     |
| 25-41070                            | TEXAS MUNICIPAL RETIREMENT  | 27,453.64             | 33,775.23  | 40,173.00  | 33,329.04  | 36,806.00  |
| 25-41075                            | MEDICARE TAX EXPENSE        | 2,910.95              | 2,976.30   | 3,195.00   | 2,707.11   | 2,669.00   |
| 25-41080                            | SOCIAL SECURITY TAX EXPENSE | 12,446.56             | 12,726.80  | 13,663.00  | 11,575.47  | 11,414.00  |
| 25-41085                            | LTD, AD&D, & LIFE INSURANCE | 503.82                | 451.07     | 323.00     | 454.16     | 483.00     |
| 25-41086                            | WORKERS COMPENSATION        | 962.89                | 777.85     | 877.00     | 599.30     | 731.00     |
| 25-41090                            | HEALTH INSURANCE            | 25,041.65             | 27,591.71  | 31,248.00  | 29,222.50  | 36,960.00  |
| 25-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 183.04                | 188.74     | 193.00     | 190.64     | 168.00     |
| 25-41097                            | DENTAL INSURANCE            | 810.00                | 780.00     | 840.00     | 720.00     | 840.00     |
| TOTAL PERSONNEL SERVICES            |                             | 280,608.28            | 294,728.13 | 310,879.00 | 281,722.32 | 310,978.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 25-42010                            | COMMUNICATIONS              | 2,640.54              | 2,986.24   | 2,700.00   | 3,620.19   | 3,300.00   |
| 25-42020                            | POSTAGE AND FREIGHT         | 3,648.76              | 2,934.93   | 4,718.21   | 3,674.13   | 4,100.00   |
| 25-42030                            | ADVERTISING                 | 0.00                  | 0.00       | 100.00     | 25.00      | 0.00       |
| 25-42040                            | DUES & SUBSCRIPTIONS        | 809.94                | 99.00      | 600.00     | 114.00     | 1,600.00   |
| 25-42050                            | ELECTRICITY                 | 14,820.86             | 11,497.96  | 20,000.00  | 9,177.37   | 21,000.00  |
| 25-42060                            | GAS                         | 7,117.35              | 5,132.04   | 8,000.00   | 6,390.26   | 8,400.00   |
| 25-42115                            | RECRUITING EXPENSE          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42125                            | BUSINESS EXPENSE            | 0.00                  | 10.00      | 0.00       | 0.00       | 0.00       |
| 25-42130                            | PROFESSIONAL DEVELOPMENT    | 131.20                | 538.50     | 500.00     | 112.00     | 500.00     |
| 25-42150                            | TUITION                     | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42155                            | EMPLOYEE TRAINING EXPENSE   | 121.20                | 138.20     | 0.00       | 0.00       | 850.00     |
| 25-42200                            | MNT-BUILDINGS               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42255                            | MNT-COMPUTER EQ REPAIR      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42430                            | PRINTING EXPENSE            | 1,903.88              | 1,458.59   | 500.00     | 149.98     | 0.00       |
| 25-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42530                            | UNCLASSIFIED PROFESSIONAL   | 0.00                  | 0.00       | 250.00     | 0.00       | 0.00       |
| 25-42570                            | MISC. CONTRACT LABOR        | 78.75                 | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-42595                            | CONTINGENCY                 | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES          |                             | 31,272.48             | 24,795.46  | 37,368.21  | 23,262.93  | 39,750.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 25-43010                            | OFFICE EXPENSE              | 7,667.36              | 6,970.50   | 3,479.69   | 3,519.53   | 7,000.00   |
| 25-43020                            | OPERATING EXPENSE           | 1,288.58              | 3,627.85   | 3,970.00   | 3,049.00   | 3,000.00   |
| 25-43030                            | JANITOR SUPPLIES            | 1,649.58              | 2,001.37   | 1,838.99   | 1,838.49   | 1,630.00   |
| 25-43040                            | CLOTHING & LINEN            | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-43050                            | CHEMICALS                   | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-43070                            | AGRICULTURAL EXPENSE        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-43120                            | BOOKS                       | 56,547.51             | 77,192.55  | 34,771.55  | 21,907.12  | 40,250.00  |
| 25-43130                            | PERIODICALS                 | 5,554.94              | 5,070.26   | 5,927.51   | 5,927.51   | 5,500.00   |
| 25-43140                            | BOOK & FILM REPAIR          | 3,675.88              | 0.00       | 0.00       | 0.00       | 0.00       |
| 25-43145                            | COMPUTER SOFTWARE           | 1,333.75              | 1,783.22   | 2,862.31   | 2,937.29   | 8,031.00   |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 25 -LIBRARY FUND

## 25 LOVETT MEM LIBRARY

## DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|------------------------------------|------------|------------|-----------------------|------------|------------|
|                                    | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                    |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| 25-43150 MEDICAL SUPPLIES          | 77.05      | 132.70     | 94.35                 | 94.35      | 160.00     |
| 25-43200 MOTOR FUEL AND LUBRICANTS | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-43210 MINOR TOOLS AND APPARATUS | 7,541.13   | 909.24     | 28,950.11             | 27,256.10  | 6,100.00   |
| 25-43215 COMPUTER EQ/REPAIR PARTS  | 179.40     | 0.00       | 0.00                  | 0.00       | 2,000.00   |
| 25-43220 MNT-BUILDINGS             | 3,654.24   | 9,863.16   | 7,839.00              | 5,226.08   | 6,200.00   |
| 25-43250 MNT-IMPROVEMENTS          | 0.00       | 0.00       | 0.00                  | 0.00       | 500.00     |
| 25-43270 MNT-OFFICE EQUIPMENT      | 9,889.66   | 12,344.08  | 16,082.60             | 14,641.60  | 10,100.00  |
| 25-43275 MNT-COMPUTER EQUIPMENT    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-43280 MNT-AUTO EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-43430 MNT-OTHER EQUIPMENT       | 2,608.81   | 2,877.67   | 2,601.89              | 2,621.89   | 3,156.00   |
| 25-43440 MNT-TIRES/TUBES           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT     | 101,667.89 | 122,772.60 | 108,418.00            | 89,018.96  | 93,627.00  |
| OTHER CHARGES                      |            |            |                       |            |            |
| 25-44040 INSURANCE & BONDS         | 478.60     | 445.21     | 500.00                | 3,196.53   | 3,356.00   |
| 25-44065 RETURN OF FUNDS           | 0.00       | 3,945.85   | 0.00                  | 0.00       | 0.00       |
| 25-44200 TRANSFERS TO OTHER FUNDS  | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-44350 ADMINISTRATIVE FEES       | 20,170.00  | 20,170.00  | 20,170.00             | 16,808.34  | 20,170.00  |
| 25-44510 PRINCIPAL RETIREMENT      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-44615 BAD DEBT EXPENSE          | 15.00      | 15.00      | 0.00                  | 0.00       | 0.00       |
| 25-44700 BUDGET RESTRICTIONS       | 0.00       | 0.00       | 13,600.00             | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                | 20,663.60  | 24,576.06  | 34,270.00             | 20,004.87  | 23,526.00  |
| CAPITAL                            |            |            |                       |            |            |
| 25-45030 IMPROVEMENTS              | 33,533.70  | 0.00       | 72,319.00             | 72,318.97  | 10,500.00  |
| 25-45040 OFFICE EQUIPMENT          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-45070 BOOKS & MAPS              | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 25-45080 OTHER EQUIPMENT           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CAPITAL                      | 33,533.70  | 0.00       | 72,319.00             | 72,318.97  | 10,500.00  |
| TOTAL 25 LOVETT MEM LIBRARY        | 467,745.95 | 466,872.25 | 563,254.21            | 486,328.05 | 478,381.00 |
| =====                              |            |            |                       |            |            |
| TOTAL EXPENDITURES                 | 467,745.95 | 466,872.25 | 563,254.21            | 486,328.05 | 478,381.00 |
| =====                              |            |            |                       |            |            |

\*\*\* END OF REPORT \*\*\*

**LEASED PROPERTIES  
2010-11 BUDGET  
Dept. 30**

|                        | 2007-2008       | 2008-2009       | 2009-2010       | 2010-2011       |
|------------------------|-----------------|-----------------|-----------------|-----------------|
|                        | ACTUAL          | ACTUAL          | BUDGET          | BUDGET          |
| Personnel Services     | -               | -               | -               | -               |
| Contractual Services   | 47,962          | 25,978          | 50,000          | 35,000          |
| Supplies and materials | 8,771           | 39              | 7,500           | 4,500           |
| Other Charges          | 42,908          | 32,383          | 2,500           | 2,877           |
| Capital Outlay         | -               | -               | -               | -               |
| <b>TOTAL</b>           | <b>\$99,641</b> | <b>\$58,400</b> | <b>\$60,000</b> | <b>\$42,377</b> |

MISSION STATEMENT

DESCRIPTION

The City of Pampa provides leased office, warehouse and training space at its old U.S. Bus facility to ERF Wireless as well as Clarendon College-Pampa Center.

FUNDING

Rental from the leased space provides partial funding for this program. The remainder is subsidized by the City of Pampa General Fund.

BUDGET HIGHLIGHTS

Budget provides for utility costs as well as maintenance and repairs.  
The 2010-11 budget reflects a decrease of \$17,623 from the 2009-10 budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

30 -LEASED PROPERTIES  
FINANCIAL SUMMARY

|   | 2007-2008           | 2008-2009           | 2009-2010           |                     | PROPOSED         |
|---|---------------------|---------------------|---------------------|---------------------|------------------|
|   | ACTUAL              | ACTUAL              | CURRENT             | Y-T-D +             | 2010-2011        |
|   |                     |                     | BUDGET              | ENCUMBERED          | BUDGET           |
| <u>REVENUE SUMMARY</u>                          |                     |                     |                     |                     |                  |
| ALL REVENUE                                     | <u>2,063.85</u>     | <u>4,129.96</u>     | <u>12,500.00</u>    | <u>6,857.20</u>     | <u>42,400.00</u> |
| TOTAL REVENUES                                  | <u>2,063.85</u>     | <u>4,129.96</u>     | <u>12,500.00</u>    | <u>6,857.20</u>     | <u>42,400.00</u> |
| <u>EXPENDITURE SUMMARY</u>                      |                     |                     |                     |                     |                  |
| <u>30 LEASED PROPERTIES</u>                     |                     |                     |                     |                     |                  |
| CONTRACTUAL SERVICES                            | 47,962.40           | 25,978.25           | 50,000.00           | 27,747.22           | 35,000.00        |
| SUPPLIES, MATERIAL & MNT                        | 8,771.32            | 38.74               | 7,500.00            | 4,192.03            | 4,500.00         |
| OTHER CHARGES                                   | 42,908.00           | 32,382.62           | 2,500.00            | 2,739.88            | 2,877.00         |
| CAPITAL   | <u>0.00</u>         | <u>0.00</u>         | <u>0.00</u>         | <u>0.00</u>         | <u>0.00</u>      |
| TOTAL 30 LEASED PROPERTIES                      | <u>99,641.72</u>    | <u>58,399.61</u>    | <u>60,000.00</u>    | <u>34,679.13</u>    | <u>42,377.00</u> |
| TOTAL EXPENDITURES                              | <u>99,641.72</u>    | <u>58,399.61</u>    | <u>60,000.00</u>    | <u>34,679.13</u>    | <u>42,377.00</u> |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | <u>( 97,577.87)</u> | <u>( 54,269.65)</u> | <u>( 47,500.00)</u> | <u>( 27,821.93)</u> | <u>23.00</u>     |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

30 -LEASED PROPERTIES  
REVENUES

|                                    | 2007-2008    | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED      |
|------------------------------------|--------------|--------------|-----------------------|--------------|---------------|
|                                    | ACTUAL       | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011     |
|                                    |              |              | BUDGET                | ENCUMBERED   | BUDGET        |
| <hr/>                              |              |              |                       |              |               |
| <u>ALL REVENUE</u>                 |              |              |                       |              |               |
| 00-32039 OTHER GRANTS              | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00          |
| 00-32041 RENTALS FROM BUILDINGS    | 0.00         | 3,613.62     | 12,000.00             | 6,644.68     | 42,400.00     |
| 00-32097 INT. INCOME-NOW & IMMA    | 2,063.85     | 516.34       | 500.00                | 212.52       | 0.00          |
| 00-33300 TRANSFERS FROM OTHER FUND | <u>0.00</u>  | <u>0.00</u>  | <u>0.00</u>           | <u>0.00</u>  | <u>0.00</u>   |
| <br>TOTAL REVENUES                 | <br>2,063.85 | <br>4,129.96 | <br>12,500.00         | <br>6,857.20 | <br>42,400.00 |
|                                    | =====        | =====        | =====                 | =====        | =====         |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 30 -LEASED PROPERTIES

## 30 LEASED PROPERTIES

## DEPARTMENTAL EXPENDITURES

|                                     | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|-------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                     | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                     |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>CONTRACTUAL SERVICES</u>         |           |           |                       |            |           |
| 30-42050 ELECTRICITY                | 22,266.14 | 12,571.77 | 20,000.00             | 3,295.56   | 5,000.00  |
| 30-42060 GAS                        | 25,696.26 | 13,406.48 | 30,000.00             | 24,451.66  | 30,000.00 |
| 30-42195 PROPERTY TAXES             | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 30-42200 MNT-BUILDINGS              | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 30-42510 FREIGHT & EXPRESS          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 30-42570 MISC. CONTRACT LABOR       | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL CONTRACTUAL SERVICES          | 47,962.40 | 25,978.25 | 50,000.00             | 27,747.22  | 35,000.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |           |           |                       |            |           |
| 30-43020 OPERATING EXPENSE          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 30-43030 JANITOR SUPPLIES           | 74.90     | 0.00      | 0.00                  | 0.00       | 0.00      |
| 30-43210 MINOR TOOLS AND APPARATUS  | 192.25    | 0.00      | 500.00                | 0.00       | 500.00    |
| 30-43220 MNT-BUILDINGS              | 8,504.17  | 38.74     | 7,000.00              | 4,192.03   | 4,000.00  |
| TOTAL SUPPLIES, MATERIAL & MNT      | 8,771.32  | 38.74     | 7,500.00              | 4,192.03   | 4,500.00  |
| <u>OTHER CHARGES</u>                |           |           |                       |            |           |
| 30-44040 INSURANCE & BONDS          | 2,445.63  | 2,671.28  | 2,500.00              | 2,739.88   | 2,877.00  |
| 30-44065 RETURN OF FUNDS            | 10,971.95 | 0.00      | 0.00                  | 0.00       | 0.00      |
| 30-44600 DEPRECIATION               | 29,490.42 | 29,711.34 | 0.00                  | 0.00       | 0.00      |
| 30-44700 BUDGET RESTRICTIONS        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL OTHER CHARGES                 | 42,908.00 | 32,382.62 | 2,500.00              | 2,739.88   | 2,877.00  |
| <u>CAPITAL</u>                      |           |           |                       |            |           |
| 30-45030 IMPROVEMENTS               | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL CAPITAL                       | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL 30 LEASED PROPERTIES          | 99,641.72 | 58,399.61 | 60,000.00             | 34,679.13  | 42,377.00 |
| =====                               |           |           |                       |            |           |
| TOTAL EXPENDITURES                  | 99,641.72 | 58,399.61 | 60,000.00             | 34,679.13  | 42,377.00 |
| =====                               |           |           |                       |            |           |

\*\*\* END OF REPORT \*\*\*



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

75 -PAMPA ECONOMIC DEV CORP  
FINANCIAL SUMMARY

|                                    | 2007-2008         | 2008-2009        | ----- 2009-2010 ----- | PROPOSED         |                   |
|------------------------------------|-------------------|------------------|-----------------------|------------------|-------------------|
|                                    | ACTUAL            | ACTUAL           | CURRENT               | Y-T-D +          | 2010-2011         |
|                                    |                   |                  | BUDGET                | ENCUMBERED       | BUDGET            |
| <hr/>                              |                   |                  |                       |                  |                   |
| <u>REVENUE SUMMARY</u>             |                   |                  |                       |                  |                   |
| ALL REVENUE                        | <u>39,235.02</u>  | <u>34,143.90</u> | <u>27,000.00</u>      | <u>22,000.00</u> | <u>200.00</u>     |
| TOTAL REVENUES                     | <u>39,235.02</u>  | <u>34,143.90</u> | <u>27,000.00</u>      | <u>22,000.00</u> | <u>200.00</u>     |
|                                    | =====             | =====            | =====                 | =====            | =====             |
| <br><u>EXPENDITURE SUMMARY</u>     |                   |                  |                       |                  |                   |
| <br><u>PAMPA ECONOMIC DEV CORP</u> |                   |                  |                       |                  |                   |
| CONTRACTUAL SERVICES               | 0.00              | 0.00             | 0.00                  | 0.00             | 0.00              |
| OTHER CHARGES                      | 150,000.00        | 0.00             | 0.00                  | 0.00             | 100,000.00        |
| CAPITAL                            | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>0.00</u>       |
| TOTAL PAMPA ECONOMIC DEV CORP      | <u>150,000.00</u> | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>100,000.00</u> |
| TOTAL EXPENDITURES                 | <u>150,000.00</u> | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>      | <u>100,000.00</u> |
|                                    | =====             | =====            | =====                 | =====            | =====             |
| EXCESS OF REVENUES OVER            |                   |                  |                       |                  |                   |
| (UNDER) EXPENDITURES               | ( 110,764.98)     | 34,143.90        | 27,000.00             | 22,000.00        | ( 99,800.00)      |
|                                    | =====             | =====            | =====                 | =====            | =====             |

75 -PAMPA ECONOMIC DEV CORP  
 REVENUES

|                    |                           | 2007-2008       | 2008-2009     | ----- 2009-2010 ----- |             | PROPOSED    |
|--------------------|---------------------------|-----------------|---------------|-----------------------|-------------|-------------|
|                    |                           | ACTUAL          | ACTUAL        | CURRENT               | Y-T-D +     | 2010-2011   |
|                    |                           |                 |               | BUDGET                | ENCUMBERED  | BUDGET      |
| <hr/>              |                           |                 |               |                       |             |             |
| <u>ALL REVENUE</u> |                           |                 |               |                       |             |             |
| 00-32018           | LOCAL SALES TAX           | 0.00            | 0.00          | 0.00                  | 0.00        | 0.00        |
| 00-32041           | RENTALS FROM BUILDINGS    | 34,000.00       | 34,000.00     | 24,000.00             | 22,000.00   | 0.00        |
| 00-32078           | INTEREST INCOME-INVESTMNT | 3,313.98        | 0.00          | 2,000.00              | 0.00        | 200.00      |
| 00-32097           | INT. INCOME-NOW & IMMA    | <u>1,921.04</u> | <u>143.90</u> | <u>1,000.00</u>       | <u>0.00</u> | <u>0.00</u> |
| TOTAL REVENUES     |                           | 39,235.02       | 34,143.90     | 27,000.00             | 22,000.00   | 200.00      |
|                    |                           | =====           | =====         | =====                 | =====       | =====       |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

75 -PAMPA ECONOMIC DEV CORP

PAMPA ECONOMIC DEV CORP

DEPARTMENTAL EXPENDITURES

|                                       | 2007-2008  | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED   |
|---------------------------------------|------------|-----------|-----------------------|------------|------------|
|                                       | ACTUAL     | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011  |
|                                       |            |           | BUDGET                | ENCUMBERED | BUDGET     |
| <u>CONTRACTUAL SERVICES</u>           |            |           |                       |            |            |
| 75-42070 MISCELLANEOUS                | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-42075 PROJECTS & GRANTS OVER \$100 | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-42175 RENT                         | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-42180 LAUNDRY SERVICE              | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-42480 AUDITING SERVICES            | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-42540 LEGAL SERVICES               | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES            | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| <u>OTHER CHARGES</u>                  |            |           |                       |            |            |
| 75-44200 TRANSFERS TO OTHER FUNDS     | 150,000.00 | 0.00      | 0.00                  | 0.00       | 100,000.00 |
| 75-44500 INTEREST & FISCAL CHARGES    | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-44600 DEPRECIATION                 | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| 75-44620 LOSS ON SALES OF EQUIP.      | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                   | 150,000.00 | 0.00      | 0.00                  | 0.00       | 100,000.00 |
| <u>CAPITAL</u>                        |            |           |                       |            |            |
| 75-45999 BAD DEBT EXPENSE             | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL CAPITAL                         | 0.00       | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL PAMPA ECONOMIC DEV CORP         | 150,000.00 | 0.00      | 0.00                  | 0.00       | 100,000.00 |
| =====                                 |            |           |                       |            |            |
| TOTAL EXPENDITURES                    | 150,000.00 | 0.00      | 0.00                  | 0.00       | 100,000.00 |
| =====                                 |            |           |                       |            |            |

\*\*\* END OF REPORT \*\*\*



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 66 -CAPITAL PROJECTS

## REVENUES

|                                    | 2007-2008 | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED  |
|------------------------------------|-----------|------------|-----------------------|------------|-----------|
|                                    | ACTUAL    | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011 |
|                                    |           |            | BUDGET                | ENCUMBERED | BUDGET    |
| <hr/>                              |           |            |                       |            |           |
| <u>ALL REVENUE</u>                 |           |            |                       |            |           |
| 00-32078 INTEREST INCOME-INVESTMNT | 223.10    | 0.00       | 0.00                  | 0.00       | 0.00      |
| 00-32097 INT. INCOME-NOW & IMMA    | 1.78      | 2.81       | 0.00                  | 2.34       | 0.00      |
| 00-33104 INTEREST INCOME-BONDS     | 0.00      | 1,059.20   | 0.00                  | 0.00       | 0.00      |
| 00-33111 OTHER FINANCING SOURCE    | 0.00      | 256,640.75 | 0.00                  | 0.00       | 0.00      |
|                                    | <hr/>     | <hr/>      | <hr/>                 | <hr/>      | <hr/>     |
| TOTAL REVENUES                     | 224.88    | 257,702.76 | 0.00                  | 2.34       | 0.00      |
|                                    | <hr/>     | <hr/>      | <hr/>                 | <hr/>      | <hr/>     |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 66 -CAPITAL PROJECTS

## CAPITAL PROJECTS

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|-----------|-----------|-----------------------|------------|------------|
|                                      | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |           |           | BUDGET                | ENCUMBERED | BUDGET     |
| <u>CONTRACTUAL SERVICES</u>          |           |           |                       |            |            |
| 55-42020 POSTAGE AND FREIGHT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42045 PERMIT FEES                 | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42090 RENTAL OF EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42150 TUITION                     | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42210 MNT-STG/CURBS/GUTTERS/CULVE | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42400 MNT-LANDFILL                | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42430 PRINTING EXPENSE            | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42490 LABORATORY TESTING          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42510 FREIGHT & EXPRESS           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42520 EMPLOYEE LICENSES           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42530 UNCLASSIFIED PROFESSIONAL   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-42570 MISC. CONTRACT LABOR        | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |           |           |                       |            |            |
| 55-43010 OFFICE EXPENSE              | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-43020 OPERATING EXPENSE           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-43145 COMPUTER SOFTWARE           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-43210 MINOR TOOLS AND APPARATUS   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-43230 MNT-STG/CURBS/GUTTERS/CULVE | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-43260 MNT-OTHER IMPROVEMENTS      | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT       | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| <u>OTHER CHARGES</u>                 |           |           |                       |            |            |
| 55-44200 TRANSFERS TO OTHER FUNDS    | 0.00      | 1,848.71  | 0.00                  | 0.00       | 194,265.00 |
| 55-44511 OTHER FINANCING USE-BOND CO | 0.00      | 6,525.16  | 0.00                  | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                  | 0.00      | 8,373.87  | 0.00                  | 0.00       | 194,265.00 |
| <u>CAPITAL</u>                       |           |           |                       |            |            |
| 55-45030 IMPROVEMENTS                | 0.00      | 0.00      | 250,000.00            | 2,060.76   | 70,000.00  |
| 55-45040 OFFICE EQUIPMENT            | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-45060 MACHINERY & EQUIPMENT       | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| 55-45080 OTHER EQUIPMENT             | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00       |
| TOTAL CAPITAL                        | 0.00      | 0.00      | 250,000.00            | 2,060.76   | 70,000.00  |
| TOTAL CAPITAL PROJECTS               | 0.00      | 8,373.87  | 250,000.00            | 2,060.76   | 264,265.00 |
| TOTAL EXPENDITURES                   | 0.00      | 8,373.87  | 250,000.00            | 2,060.76   | 264,265.00 |

\*\*\* END OF REPORT \*\*\*

City of Pampa  
Debt Service funded by Tax Revenue  
2010-11

**DEBT SERVICE DISTRIBUTION**

| SERIES       | TOTAL         | Principal     | Interest      | %      |
|--------------|---------------|---------------|---------------|--------|
| 99 CO        | \$ -          | \$ -          | \$ -          | 0.00%  |
| 01 GO REF    | \$ 346,000.00 | \$ 320,000.00 | \$ 26,000.00  | 65.78% |
| 05 CO REF    | \$ 109,181.00 | \$ 47,000.00  | \$ 62,181.00  | 20.76% |
| 05 CO-POLICE | \$ 34,200.48  | \$ 16,512.00  | \$ 17,688.48  | 6.50%  |
| 08 co        | \$ 23,773.32  | \$ 7,848.00   | \$ 15,925.32  | 4.52%  |
| 09 CO        | \$ 12,807.92  | \$ 2,335.16   | \$ 10,472.76  | 2.44%  |
| TOTAL        | \$ 525,962.72 | \$ 393,695.16 | \$ 132,267.56 | 100%   |

|                              |                 |               |               |
|------------------------------|-----------------|---------------|---------------|
| 2001 CO                      | 525,200.00      | \$ 505,000.00 | \$ 20,200.00  |
| 2005 CO                      | \$ 131,499.52   | \$ 63,488.00  | \$ 68,011.52  |
| 2005 REVENUE REFUNDING BONDS | 123,119.00      | \$ 53,000.00  | \$ 70,119.00  |
| 2008 CO                      | \$ 97,395.45    | \$ 32,152.00  | \$ 65,243.45  |
| 2009 CO                      | \$ 453,400.83   | \$ 82,664.84  | \$ 370,735.99 |
| TOTAL                        | \$ 1,330,614.80 | \$ 736,304.84 | \$ 594,309.96 |



City of Pampa  
Total Legal Debt Margin for 2010  
2010-11 Budget

|  |                      |
|--|----------------------|
| Assessed value per 2009 certified tax roll | \$ 555,129,440       |
| Debt limit: 10% of assessed value          | <u>\$ 55,512,944</u> |

|                          |              |
|--------------------------|--------------|
| General obligation bonds | \$ 3,365,743 |
|--------------------------|--------------|

Less: Resources restricted for paying debt service

|   |                     |
|---|---------------------|
| Total net general obligation bonds outstanding<br>applicable to the limit | <u>\$ 3,365,743</u> |
|---|---------------------|

Computation of legal debt margin:

|                  |               |
|------------------|---------------|
| Legal debt limit | \$ 55,512,944 |
|------------------|---------------|

|  |                     |
|--|---------------------|
| Less: Net general obligation bonds outstanding | <u>\$ 3,365,743</u> |
|--|---------------------|

|                   |                      |
|-------------------|----------------------|
| Legal debt margin | <u>\$ 52,147,201</u> |
|-------------------|----------------------|

|   |       |
|---|-------|
| Total net debt applicable to the limit as a percentage<br>of debt limit | 6.06% |
|---|-------|

|  |       |
|--|-------|
| Total net debt applicable as a percentage of value | 0.61% |
|--|-------|

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

| DATE      | PRINCIPAL  | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|------------|------------|-----------------|-----------------|----------------------|
| 12/1/2008 |            | 12,356.00  | 12,356.00       |                 |                      |
| 6/1/2009  | 7,848.00   | 8,237.34   | 16,085.34       | 28,441.34       | 404,152.00           |
| 12/1/2009 |            | 8,100.00   | 8,100.00        |                 |                      |
| 6/1/2010  | 7,848.00   | 8,100.00   | 15,948.00       | 24,047.99       | 396,304.00           |
| 12/1/2010 |            | 7,962.66   | 7,962.66        |                 |                      |
| 6/1/2011  | 7,848.00   | 7,962.66   | 15,810.66       | 23,773.31       | 388,456.00           |
| 12/1/2011 |            | 7,825.32   | 7,825.32        |                 |                      |
| 6/1/2012  | 7,848.00   | 7,825.32   | 15,673.32       | 23,498.63       | 380,608.00           |
| 12/1/2012 |            | 7,687.98   | 7,687.98        |                 |                      |
| 6/1/2013  | 7,848.00   | 7,687.98   | 15,535.98       | 23,223.95       | 372,760.00           |
| 12/1/2013 |            | 7,550.64   | 7,550.64        |                 |                      |
| 6/1/2014  | 7,848.00   | 7,550.64   | 15,398.64       | 22,949.27       | 364,912.00           |
| 12/1/2014 |            | 7,413.30   | 7,413.30        |                 |                      |
| 6/1/2015  | 7,848.00   | 7,413.30   | 15,261.30       | 22,674.59       | 357,064.00           |
| 12/1/2015 |            | 7,275.96   | 7,275.96        |                 |                      |
| 6/1/2016  | 7,848.00   | 7,275.96   | 15,123.96       | 22,399.91       | 349,216.00           |
| 12/1/2016 |            | 7,138.62   | 7,138.62        |                 |                      |
| 6/1/2017  | 49,050.00  | 7,138.62   | 56,188.62       | 63,327.23       | 300,166.00           |
| 12/1/2017 |            | 6,034.99   | 6,034.99        |                 |                      |
| 6/1/2018  | 50,031.00  | 6,034.99   | 56,065.99       | 62,100.98       | 250,135.00           |
| 12/1/2018 |            | 5,003.10   | 5,003.10        |                 |                      |
| 6/1/2019  | 52,974.00  | 5,003.10   | 57,977.10       | 62,980.20       | 197,161.00           |
| 12/1/2019 |            | 3,943.62   | 3,943.62        |                 |                      |
| 6/1/2020  | 55,917.00  | 3,943.62   | 59,860.62       | 63,804.24       | 141,244.00           |
| 12/1/2020 |            | 2,825.28   | 2,825.28        |                 |                      |
| 6/1/2021  | 141,264.00 | 2,825.28   | 144,089.28      | 146,914.56      | (20.00)              |
| TOTAL     | 412,020.00 | 178,116.20 | 590,136.20      |                 |                      |

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

| DATE      | PRINCIPAL  | INTEREST   |            | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|------------|------------|------------|-----------------|-----------------|----------------------|
| 12/1/2009 |            | 7,880.07   |            | 7,880.07        |                 |                      |
| 6/1/2010  | 1,510.99   | 5,253.38   |            | 6,764.37        | 14,644.45       | 248,489.01           |
| 12/1/2010 |            | 5,236.38   |            | 5,236.38        |                 |                      |
| 6/1/2011  | 2,335.16   | 5,236.38   |            | 7,571.55        | 12,807.93       | 246,153.85           |
| 12/1/2011 |            | 5,210.11   |            | 5,210.11        |                 |                      |
| 6/1/2012  | 2,472.53   | 5,210.11   |            | 7,682.64        | 12,892.75       | 243,681.32           |
| 12/1/2012 |            | 5,182.30   |            | 5,182.30        |                 |                      |
| 6/1/2013  | 2,472.53   | 5,182.30   |            | 7,654.83        | 12,837.12       | 241,208.79           |
| 12/1/2013 |            | 5,142.12   |            | 5,142.12        |                 |                      |
| 6/1/2014  | 2,609.89   | 5,142.12   |            | 7,752.01        | 12,894.13       | 238,598.90           |
| 12/1/2014 |            | 5,099.71   |            | 5,099.71        |                 |                      |
| 6/1/2015  | 2,747.25   | 5,099.71   |            | 7,846.96        | 12,946.67       | 235,851.65           |
| 12/1/2015 |            | 5,055.07   |            | 5,055.07        |                 |                      |
| 6/1/2016  | 2,884.62   | 5,055.07   |            | 7,939.68        | 12,994.75       | 232,967.03           |
| 12/1/2016 |            | 5,008.19   |            | 5,008.19        |                 |                      |
| 6/1/2017  | 961.54     | 5,008.19   | 70,559.34  | 76,529.07       | 81,537.26       | 232,005.49           |
| 12/1/2017 |            | 5,008.19   |            | 5,008.19        |                 |                      |
| 6/1/2018  | 824.18     | 5,008.19   | 70,559.34  | 76,391.71       | 81,399.90       | 231,181.32           |
| 12/1/2018 |            | 5,008.19   |            | 5,008.19        |                 |                      |
| 6/1/2019  | 7,829.67   | 5,008.19   |            | 12,837.86       | 17,846.05       | 223,351.65           |
| 12/1/2019 |            | 4,851.60   |            | 4,851.60        |                 |                      |
| 6/1/2020  | 8,104.40   | 4,851.60   |            | 12,955.99       | 17,807.59       | 215,247.25           |
| 12/1/2020 |            | 4,689.51   |            | 4,689.51        |                 |                      |
| 6/1/2021  | 8,379.12   | 4,689.51   |            | 13,068.63       | 17,758.14       | 206,868.13           |
| 12/1/2021 |            | 4,521.93   |            | 4,521.93        |                 |                      |
| 6/1/2022  | 26,098.90  | 4,521.93   |            | 30,620.83       | 35,142.75       | 180,769.23           |
| 12/1/2022 |            | 3,999.95   |            | 3,999.95        |                 |                      |
| 6/1/2023  | 27,060.44  | 3,999.95   |            | 31,060.39       | 35,060.34       | 153,708.79           |
| 12/1/2023 |            | 3,441.83   |            | 3,441.83        |                 |                      |
| 6/1/2024  | 28,159.34  | 3,441.83   |            | 31,601.17       | 35,042.99       | 125,549.45           |
| 12/1/2024 |            | 2,843.44   |            | 2,843.44        |                 |                      |
| 6/1/2025  | 29,395.60  | 2,843.44   |            | 32,239.05       | 35,082.49       | 96,153.85            |
| 12/1/2025 |            | 2,200.41   |            | 2,200.41        |                 |                      |
| 6/1/2026  | 30,631.87  | 2,200.41   |            | 32,832.28       | 35,032.69       | 65,521.98            |
| 12/1/2026 |            | 1,511.20   |            | 1,511.20        |                 |                      |
| 6/1/2027  | 32,005.49  | 1,511.20   |            | 33,516.69       | 35,027.88       | 33,516.48            |
| 12/1/2027 |            | 775.07     |            | 775.07          |                 |                      |
| 6/1/2028  | 33,516.48  | 775.07     |            | 34,291.55       | 35,066.62       | -                    |
| TOTAL     | 250,000.00 | 162,703.82 | 141,118.68 | 553,822.51      | 553,822.51      |                      |



CERTIFICATES OF OBLIGATION, SERIES 1999  
 ORIGINAL ISSUE \$2,470,000  
 PAYING AGENT: JPMORGAN CHASE BANK  
 DATED DECEMBER 1, 1999 (5.651899%)

| DATE     | PRINCIPAL  | INTEREST  | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|----------|------------|-----------|-----------------|-----------------|----------------------|
| 12/01/05 |            | 16,335.63 | 16,335.63       |                 |                      |
| 06/01/06 | 95,000.00  | 16,335.63 | 111,335.63      | 127,671.26      | 440,000.00           |
| 12/01/06 |            | 13,010.63 | 13,010.63       |                 |                      |
| 06/01/07 | 100,000.00 | 13,010.63 | 113,010.63      | 126,021.26      | 340,000.00           |
| 12/01/07 |            | 9,573.13  | 9,573.13        |                 |                      |
| 06/01/08 | 105,000.00 | 9,573.13  | 114,573.13      | 124,146.26      | 235,000.00           |
| 12/01/08 |            | 5,963.75  | 5,963.75        |                 |                      |
| 06/01/09 | 115,000.00 | 5,963.75  | 120,963.75      | 126,927.50      | 120,000.00           |
| 12/01/09 |            | 3,060.00  | 3,060.00        |                 |                      |
| 06/01/10 | 120,000.00 | 3,060.00  | 123,060.00      | 126,120.00      | -                    |
| TOTAL    | 535,000.00 | 95,886.28 |                 | 630,886.28      |                      |

G. O. REFUNDING BONDS, SERIES 2001  
 REFUNDING SERIES 1992 G.O.  
 \$2,775,000  
 PAYING AGENT: JPMORGAN CHASE BANK  
 DATED: OCTOBER 1, 2001

| DATE     | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|----------|--------------|------------|-----------------|-----------------|----------------------|
| 12/01/05 |              | 39,775.00  | 39,775.00       |                 |                      |
| 06/01/06 | 260,000.00   | 39,775.00  | 299,775.00      | 339,550.00      | 1,795,000.00         |
| 12/01/06 |              | 35,225.00  | 35,225.00       |                 |                      |
| 06/01/07 | 270,000.00   | 35,225.00  | 305,225.00      | 340,450.00      | 1,525,000.00         |
| 12/01/07 |              | 30,500.00  | 30,500.00       |                 |                      |
| 06/01/08 | 280,000.00   | 30,500.00  | 310,500.00      | 341,000.00      | 1,245,000.00         |
| 12/01/08 |              | 24,900.00  | 24,900.00       |                 |                      |
| 06/01/09 | 290,000.00   | 24,900.00  | 314,900.00      | 339,800.00      | 955,000.00           |
| 12/01/09 |              | 19,100.00  | 19,100.00       |                 |                      |
| 06/01/10 | 305,000.00   | 19,100.00  | 324,100.00      | 343,200.00      | 650,000.00           |
| 12/01/10 |              | 13,000.00  | 13,000.00       |                 |                      |
| 06/01/11 | 320,000.00   | 13,000.00  | 333,000.00      | 346,000.00      | 330,000.00           |
| 12/01/11 |              | 6,600.00   | 6,600.00        |                 |                      |
| 06/01/12 | 330,000.00   | 6,600.00   | 336,600.00      | 343,200.00      | -                    |
| TOTAL    | 2,055,000.00 | 338,200.00 |                 | 2,393,200.00    |                      |

REVENUE REFUNDING BONDS, SERIES 2005  
REV REF BONDS  
\$2,070,950  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

| 1999 CO REF<br>DATE | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|---------------------|--------------|------------|-----------------|-----------------|----------------------|
| 9/30/2006           | 0            | 0          | 0               | 0               | 2,070,950.00         |
| 9/30/2007           | 0            | 0          | 0               | 0               | 2,070,950.00         |
| 9/30/2008           | 0            | 0          | 0               | 0               | 2,070,950.00         |
| 9/30/2009           | 0            | 0          | 0               | 0               | 2,070,950.00         |
| 12/1/2010           |              | 31,090.50  | 31,090.50       |                 |                      |
| 6/1/2011            | 47,000.00    | 31,090.50  | 78,090.50       | 109,181.00      | 2,023,950.00         |
| 12/1/2011           |              | 30,268.00  | 30,268.00       |                 |                      |
| 6/1/2012            | 51,700.00    | 30,268.00  | 81,968.00       | 112,236.00      | 1,972,250.00         |
| 12/1/2012           |              | 29,363.25  | 29,363.25       |                 |                      |
| 6/1/2013            | 141,000.00   | 29,363.25  | 170,363.25      | 199,726.50      | 1,831,250.00         |
| 12/1/2013           |              | 26,895.75  | 26,895.75       |                 |                      |
| 6/1/2014            | 152,750.00   | 26,895.75  | 179,645.75      | 206,541.50      | 1,678,500.00         |
| 12/1/2014           |              | 23,077.00  | 23,077.00       |                 |                      |
| 6/1/2015            | 155,100.00   | 23,077.00  | 178,177.00      | 201,254.00      | 1,523,400.00         |
| 12/1/2015           |              | 19,199.50  | 19,199.50       |                 |                      |
| 6/1/2016            | 169,200.00   | 19,199.50  | 188,399.50      | 207,599.00      | 1,354,200.00         |
| 12/1/2016           |              | 15,392.50  | 15,392.50       |                 |                      |
| 6/1/2017            | 169,200.00   | 15,392.50  | 184,592.50      | 199,985.00      | 1,185,000.00         |
| 12/1/2017           |              | 24,650.00  | 24,650.00       |                 |                      |
| 6/1/2018            | 380,000.00   | 24,650.00  | 404,650.00      | 429,300.00      | 805,000.00           |
| 12/1/2018           |              | 16,100.00  | 16,100.00       |                 |                      |
| 6/1/2019            | 395,000.00   | 16,100.00  | 411,100.00      | 427,200.00      | 410,000.00           |
| 12/1/2019           |              | 8,200.00   | 8,200.00        |                 |                      |
| 6/1/2020            | 410,000.00   | 8,200.00   | 418,200.00      | 426,400.00      | -                    |
| TOTAL               | 2,070,950.00 | 448,473.00 |                 | 2,519,423.00    |                      |



REVENUE REFUNDING BONDS, SERIES 2005  
TAX AND SOLID WASTE REFUNDING  
\$1,070,750  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

1997 CO LANDFILL REF

| DATE      | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|------------|-----------------|-----------------|----------------------|
| 10/27/05  |              | -          | -               |                 |                      |
| 06/01/06  | -            | 81,928.00  | 81,928.00       | 81,928.00       | 1,070,750.00         |
| 12/01/06  |              | 61,446.00  | 61,446.00       |                 |                      |
| 06/01/07  | -            | 61,446.00  | 61,446.00       | 122,892.00      | 1,070,750.00         |
| 12/01/07  |              | 61,446.00  | 61,446.00       |                 |                      |
| 06/01/08  | -            | 61,446.00  | 61,446.00       | 122,892.00      | 1,070,750.00         |
| 12/1/2008 |              | 61,446.00  | 61,446.00       |                 |                      |
| 6/1/2009  | 184,800.00   | 61,446.00  | 246,246.00      | 307,692.00      | 885,950.00           |
|           | -            |            |                 |                 |                      |
| 12/1/2009 |              | 58,873.50  | 58,873.50       |                 |                      |
| 6/1/2010  |              | 58,873.50  | 58,873.50       | 117,747.00      | 885,950.00           |
| 12/1/2010 |              | 31,090.50  | 31,090.50       |                 |                      |
| 6/1/2011  | 47,000.00    | 31,090.50  | 78,090.50       | 109,181.00      | 838,950.00           |
| 12/1/2011 |              | 30,268.00  | 30,268.00       |                 |                      |
| 6/1/2012  | 51,700.00    | 30,268.00  | 81,968.00       | 112,236.00      | 787,250.00           |
| 12/1/2012 |              | 29,363.25  | 29,363.25       |                 |                      |
| 6/1/2013  | 141,000.00   | 29,363.25  | 170,363.25      | 199,726.50      | 646,250.00           |
| 12/1/2013 |              | 26,895.75  | 26,895.75       |                 |                      |
| 6/1/2014  | 152,750.00   | 26,895.75  | 179,645.75      | 206,541.50      | 493,500.00           |
| 12/1/2014 |              | 23,077.00  | 23,077.00       |                 |                      |
| 6/1/2015  | 155,100.00   | 23,077.00  | 178,177.00      | 201,254.00      | 338,400.00           |
| 12/1/2015 |              | 19,199.50  | 19,199.50       |                 |                      |
| 6/1/2016  | 169,200.00   | 19,199.50  | 188,399.50      | 207,599.00      | 169,200.00           |
| 12/1/2016 |              | 15,392.50  | 15,392.50       |                 |                      |
| 6/1/2017  | 169,200.00   | 15,392.50  | 184,592.50      | 199,985.00      | -                    |
| TOTAL     | 1,070,750.00 | 918,924.00 |                 | 1,989,674.00    |                      |

CERTIFICATES OF OBLIGATION, SERIES 2001  
 TAX AND WATERWORKS AND SEWER SYSTEM  
 \$2,448,931  
 PAYING AGENT: JPMORGAN CHASE BANK  
 DATED: OCTOBER 1, 2001

| DATE     | PRINCIPAL    | INTEREST     | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|----------|--------------|--------------|-----------------|-----------------|----------------------|
| 12/01/05 |              | 31,196.00    | 31,196.00       |                 |                      |
| 06/01/06 | 47,485.00    | 31,196.00    | 78,681.00       | 109,877.00      | 2,339,053.75         |
| 12/01/06 |              | 29,640.00    | 29,640.00       |                 |                      |
| 06/01/07 | 116,075.00   | 29,640.00    | 145,715.00      | 175,355.00      | 2,222,978.75         |
| 12/01/07 |              | 25,840.00    | 25,840.00       |                 |                      |
| 06/01/08 | 142,450.00   | 25,840.00    | 168,290.00      | 194,130.00      | 2,080,528.75         |
| 12/01/08 |              | 21,170.00    | 21,170.00       |                 |                      |
| 06/01/09 | 123,990.00   | 21,170.00    | 145,160.00      | 166,330.00      | 1,956,538.75         |
| 12/01/09 |              | 19,800.00    | 19,800.00       |                 |                      |
| 06/01/10 | 485,000.00   | 19,800.00    | 504,800.00      | 524,600.00      | 1,471,538.75         |
| 12/01/10 |              | 10,100.00    | 10,100.00       |                 |                      |
| 06/01/11 | 505,000.00   | 10,100.00    | 515,100.00      | 525,200.00      | 966,538.75           |
| 12/01/11 |              |              |                 |                 |                      |
| 06/01/12 | 314,821.50   | 210,178.50   | 525,000.00      | 525,000.00      | 651,717.25           |
| 12/01/12 |              |              |                 |                 |                      |
| 06/01/13 | 296,577.75   | 228,422.25   | 525,000.00      | 525,000.00      | 355,139.50           |
| 12/01/13 |              | -            | -               | -               |                      |
| 06/01/14 | 276,677.50   | 246,156.90   | 522,834.40      | -               | 78,462.00            |
| 06/01/15 | 140,854.00   | 139,146.00   | 280,000.00      | 830,000.00      |                      |
| TOTAL    | 2,448,930.75 | 1,099,395.65 |                 | 3,575,492.00    |                      |

REVENUE REFUNDING BONDS, SERIES 2005  
TAX AND WATERWORKS AND SEWER SYSTEM SURPLUS REV REF BONDS  
\$138,300  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

| 1997 CO W&WW REF<br>DATE | PRINCIPAL  | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|--------------------------|------------|------------|-----------------|-----------------|----------------------|
| 10/27/05                 |            | -          | -               |                 |                      |
| 06/01/06                 | -          | 11,172.00  | 11,172.00       | 11,172.00       | 138,300.00           |
| 12/01/06                 |            | 8,379.00   | 8,379.00        |                 |                      |
| 06/01/07                 | -          | 8,379.00   | 8,379.00        | 16,758.00       | 138,300.00           |
| 12/01/07                 |            | 8,379.00   | 8,379.00        |                 |                      |
| 06/01/08                 | -          | 8,379.00   | 8,379.00        | 16,758.00       | 138,300.00           |
| 12/1/2008                |            | 8,379.00   | 8,379.00        |                 |                      |
| 6/1/2009                 | 25,200.00  | 8,379.00   | 33,579.00       | 41,958.00       | 113,100.00           |
| 12/1/2009                |            | 7,276.50   | 7,276.50        |                 |                      |
| 6/1/2010                 |            | 7,276.50   | 7,276.50        | 14,553.00       | 113,100.00           |
| 12/1/2010                |            | 3,969.00   | 3,969.00        |                 |                      |
| 6/1/2011                 | 6,000.00   | 3,969.00   | 9,969.00        | 13,938.00       | 107,100.00           |
| 12/1/2011                |            | 3,864.00   | 3,864.00        |                 |                      |
| 6/1/2012                 | 6,600.00   | 3,864.00   | 10,464.00       | 14,328.00       | 100,500.00           |
| 12/1/2012                |            | 3,748.50   | 3,748.50        |                 |                      |
| 6/1/2013                 | 18,000.00  | 3,748.50   | 21,748.50       | 25,497.00       | 82,500.00            |
| 12/1/2013                |            | 3,433.50   | 3,433.50        |                 |                      |
| 6/1/2014                 | 19,500.00  | 3,433.50   | 22,933.50       | 26,367.00       | 63,000.00            |
| 12/1/2014                |            | 2,946.00   | 2,946.00        |                 |                      |
| 6/1/2015                 | 19,800.00  | 2,946.00   | 22,746.00       | 25,692.00       | 43,200.00            |
| 12/1/2015                |            | 2,451.00   | 2,451.00        |                 |                      |
| 6/1/2016                 | 21,600.00  | 2,451.00   | 24,051.00       | 26,502.00       | 21,600.00            |
| 12/1/2016                |            | 1,965.00   | 1,965.00        |                 |                      |
| 6/1/2017                 | 21,600.00  | 1,965.00   | 23,565.00       | 25,530.00       | -                    |
| TOTAL                    | 138,300.00 | 120,753.00 |                 | 259,053.00      |                      |



REVENUE REFUNDING BONDS, SERIES 2005  
TAX AND WATERWORKS AND SEWER SYSTEM SURPLUS REV REF BONDS  
\$138,300  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

| 1997 CO W&WW REF<br>DATE | PRINCIPAL    | INTEREST     | PERIOD<br>TOTAL | FISCAL<br>TOTAL   | PRINCIPAL<br>BALANCE |
|--------------------------|--------------|--------------|-----------------|-------------------|----------------------|
| 10/27/05                 | -            | -            | -               |                   |                      |
| 06/01/06                 | -            | 93,100.00    | 93,100.00       | -                 | 3,280,000.00         |
| 12/01/06                 | -            | 69,825.00    | 69,825.00       |                   |                      |
| 06/01/07                 | -            | 69,825.00    | 69,825.00       | -                 | 3,280,000.00         |
| 12/01/07                 | -            | 69,825.00    | 69,825.00       |                   |                      |
| 06/01/08                 | -            | 69,825.00    | 69,825.00       | -                 | 3,280,000.00         |
| 12/1/2008                | -            | 69,825.00    | 69,825.00       |                   |                      |
| 6/1/2009                 | 210,000.00   | 69,825.00    | 279,825.00      | 210,000.00        | 3,070,000.00         |
| 12/1/2009                | -            | 66,150.00    | 66,150.00       |                   |                      |
| 6/1/2010                 | -            | 66,150.00    | 66,150.00       | -                 | 3,070,000.00         |
| 12/1/2010                | -            | 66,150.00    | 66,150.00       |                   |                      |
| 6/1/2011                 | 100,000.00   | 66,150.00    | 166,150.00      | <u>100,000.00</u> | 2,970,000.00         |
| 12/1/2011                | -            | 64,400.00    | 64,400.00       |                   |                      |
| 6/1/2012                 | 110,000.00   | 64,400.00    | 174,400.00      | <u>110,000.00</u> | 2,860,000.00         |
| 12/1/2012                | -            | 62,475.00    | 62,475.00       |                   |                      |
| 6/1/2013                 | 300,000.00   | 62,475.00    | 362,475.00      | <u>300,000.00</u> | 2,560,000.00         |
| 12/1/2013                | -            | 57,225.00    | 57,225.00       |                   |                      |
| 6/1/2014                 | 325,000.00   | 57,225.00    | 382,225.00      | <u>325,000.00</u> | 2,235,000.00         |
| 12/1/2014                | -            | 49,100.00    | 49,100.00       |                   |                      |
| 6/1/2015                 | 330,000.00   | 49,100.00    | 379,100.00      | <u>330,000.00</u> | 1,905,000.00         |
| 12/1/2015                | -            | 40,850.00    | 40,850.00       |                   |                      |
| 6/1/2016                 | 360,000.00   | 40,850.00    | 400,850.00      | <u>360,000.00</u> | 1,545,000.00         |
| 12/1/2016                | -            | 32,750.00    | 32,750.00       |                   |                      |
| 6/1/2017                 | 360,000.00   | 32,750.00    | 392,750.00      | <u>360,000.00</u> | 1,185,000.00         |
| TOTAL                    | 2,095,000.00 | 1,390,250.00 | 3,485,250.00    | 2,095,000.00      |                      |

CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$150,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

| DATE      | PRINCIPAL  | INTEREST  | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|------------|-----------|-----------------|-----------------|----------------------|
| 10/27/05  | -          | -         | -               |                 |                      |
| 06/01/06  | -          | 4,316.05  | 4,316.05        | 4,316.05        | 150,000.00           |
| 12/01/06  | -          | 3,237.04  | 3,237.04        |                 |                      |
| 06/01/07  | -          | 3,237.04  | 3,237.04        | 6,474.08        | 150,000.00           |
| 12/01/07  | -          | 3,237.04  | 3,237.04        |                 |                      |
| 06/01/08  | 4,816.00   | 3,237.04  | 8,053.04        | 11,290.08       | 145,184.00           |
| 12/1/2008 | -          | 3,152.76  | 3,152.76        |                 |                      |
| 6/1/2009  | 6,536.00   | 3,152.76  | 9,688.76        | 12,841.52       | 138,648.00           |
| 12/1/2009 | -          | 3,038.38  | 3,038.38        |                 |                      |
| 6/1/2010  | 5,160.00   | 3,038.38  | 8,198.38        | 11,236.76       | 133,488.00           |
| 12/1/2010 | -          | 2,948.08  | 2,948.08        |                 |                      |
| 6/1/2011  | 5,504.00   | 2,948.08  | 8,452.08        | 11,400.16       | 127,984.00           |
| 12/1/2011 | -          | 2,851.76  | 2,851.76        |                 |                      |
| 6/1/2012  | 5,504.00   | 2,851.76  | 8,355.76        | 11,207.52       | 122,480.00           |
| 12/1/2012 | -          | 2,755.44  | 2,755.44        |                 |                      |
| 6/1/2013  | 16,512.00  | 2,755.44  | 19,267.44       | 22,022.88       | 105,968.00           |
| 12/1/2013 | -          | 2,383.92  | 2,383.92        |                 |                      |
| 6/1/2014  | 16,512.00  | 2,383.92  | 18,895.92       | 21,279.84       | 89,456.00            |
| 12/1/2014 | -          | 2,012.40  | 2,012.40        |                 |                      |
| 6/1/2015  | 34,744.00  | 2,012.40  | 36,756.40       | 38,768.80       | 54,712.00            |
| 12/1/2015 | -          | 1,230.66  | 1,230.66        |                 |                      |
| 6/1/2016  | 54,712.00  | 1,230.66  | 55,942.66       | 57,173.32       | -                    |
| TOTAL     | 150,000.00 | 58,011.01 | 208,011.01      | 208,011.01      |                      |

CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$300,000

PAYING AGENT: JPMORGAN CHASE BANK

DATED: OCTOBER , 2005

| DATE      | PRINCIPAL  | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|------------|------------|-----------------|-----------------|----------------------|
| 10/27/05  | -          | -          | -               |                 |                      |
| 06/01/06  | -          | 8,632.11   | 8,632.11        | 8,632.11        | 300,000.00           |
| 12/01/06  | -          | 6,474.08   | 6,474.08        |                 |                      |
| 06/01/07  | -          | 6,474.08   | 6,474.08        | 12,948.16       | 300,000.00           |
| 12/01/07  | -          | 6,474.08   | 6,474.08        |                 |                      |
| 06/01/08  | 9,632.00   | 6,474.08   | 16,106.08       | 22,580.16       | 290,368.00           |
| 12/1/2008 | -          | 6,305.52   | 6,305.52        |                 |                      |
| 6/1/2009  | 13,072.00  | 6,305.52   | 19,377.52       | 25,683.04       | 277,296.00           |
| 12/1/2009 | -          | 6,076.76   | 6,076.76        |                 |                      |
| 6/1/2010  | 10,320.00  | 6,076.76   | 16,396.76       | 22,473.52       | 266,976.00           |
| 12/1/2010 | -          | 5,896.16   | 5,896.16        |                 |                      |
| 6/1/2011  | 11,008.00  | 5,896.16   | 16,904.16       | 22,800.32       | 255,968.00           |
| 12/1/2011 | -          | 5,703.52   | 5,703.52        |                 |                      |
| 6/1/2012  | 11,008.00  | 5,703.52   | 16,711.52       | 22,415.04       | 244,960.00           |
| 12/1/2012 | -          | 5,510.88   | 5,510.88        |                 |                      |
| 6/1/2013  | 33,024.00  | 5,510.88   | 38,534.88       | 44,045.76       | 211,936.00           |
| 12/1/2013 | -          | 4,767.84   | 4,767.84        |                 |                      |
| 6/1/2014  | 33,024.00  | 4,767.84   | 37,791.84       | 42,559.68       | 178,912.00           |
| 12/1/2014 | -          | 4,024.80   | 4,024.80        |                 |                      |
| 6/1/2015  | 69,488.00  | 4,024.80   | 73,512.80       | 77,537.60       | 109,424.00           |
| 12/1/2015 | -          | 2,461.32   | 2,461.32        |                 |                      |
| 6/1/2016  | 109,424.00 | 2,461.32   | 111,885.32      | 114,346.64      | -                    |
| TOTAL     | 300,000.00 | 116,022.03 | 416,022.03      | 416,022.03      |                      |



CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$1,730,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

| DATE      | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|------------|-----------------|-----------------|----------------------|
| 10/27/05  | -            | -          | -               |                 |                      |
| 06/01/06  | -            | 49,785.17  | 49,785.17       | 49,785.17       | 1,730,000.00         |
| 120/01/06 | -            | 37,338.88  | 37,338.88       |                 |                      |
| 06/01/07  | -            | 37,338.88  | 37,338.88       | 74,677.76       | 1,730,000.00         |
| 12/01/07  | -            | 37,338.88  | 37,338.88       |                 |                      |
| 06/01/08  | 55,552.00    | 37,338.88  | 92,890.88       | 130,229.76      | 1,674,448.00         |
| 12/1/2008 | -            | 36,366.72  | 36,366.72       |                 |                      |
| 6/1/2009  | 75,392.00    | 36,366.72  | 111,758.72      | 148,125.44      | 1,599,056.00         |
| 12/1/2009 | -            | 35,047.36  | 35,047.36       |                 |                      |
| 6/1/2010  | 59,520.00    | 35,047.36  | 94,567.36       | 129,614.72      | 1,539,536.00         |
| 12/1/2010 | -            | 34,005.76  | 34,005.76       |                 |                      |
| 6/1/2011  | 63,488.00    | 34,005.76  | 97,493.76       | 131,499.52      | 1,476,048.00         |
| 12/1/2011 | -            | 32,894.72  | 32,894.72       |                 |                      |
| 6/1/2012  | 63,488.00    | 32,894.72  | 96,382.72       | 129,277.44      | 1,412,560.00         |
| 12/1/2012 | -            | 31,783.68  | 31,783.68       |                 |                      |
| 6/1/2013  | 190,464.00   | 31,783.68  | 222,247.68      | 254,031.36      | 1,222,096.00         |
| 12/1/2013 | -            | 27,498.24  | 27,498.24       |                 |                      |
| 6/1/2014  | 190,464.00   | 27,498.24  | 217,962.24      | 245,460.48      | 1,031,632.00         |
| 12/1/2014 | -            | 23,212.80  | 23,212.80       |                 |                      |
| 6/1/2015  | 400,768.00   | 23,212.80  | 423,980.80      | 447,193.60      | 630,864.00           |
| 12/1/2015 | -            | 14,195.52  | 14,195.52       |                 |                      |
| 6/1/2016  | 630,864.00   | 14,195.52  | 645,059.52      | 659,255.04      | -                    |
| TOTAL     | 1,730,000.00 | 669,150.29 | 2,399,150.29    | 2,399,150.29    |                      |

CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$1,730,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

| DATE      | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|------------|-----------------|-----------------|----------------------|
| 10/27/05  | -            | -          | -               |                 |                      |
| 06/01/06  | -            | 62,733.33  | 62,733.33       | 62,733.33       | 2,180,000.00         |
| 12/01/06  | -            | 47,050.00  | 47,050.00       |                 |                      |
| 06/01/07  | -            | 47,050.00  | 47,050.00       | 94,100.00       | 2,180,000.00         |
| 12/01/07  | -            | 47,050.00  | 47,050.00       |                 |                      |
| 06/01/08  | 70,000.00    | 47,050.00  | 117,050.00      | 164,100.00      | 2,110,000.00         |
| 12/1/2008 | -            | 45,825.00  | 45,825.00       |                 |                      |
| 6/1/2009  | 95,000.00    | 45,825.00  | 140,825.00      | 186,650.00      | 2,015,000.00         |
| 12/1/2009 | -            | 44,162.50  | 44,162.50       |                 |                      |
| 6/1/2010  | 75,000.00    | 44,162.50  | 119,162.50      | 163,325.00      | 1,940,000.00         |
| 12/1/2010 | -            | 42,850.00  | 42,850.00       |                 |                      |
| 6/1/2011  | 80,000.00    | 42,850.00  | 122,850.00      | 165,700.00      | 1,860,000.00         |
| 12/1/2011 | -            | 41,450.00  | 41,450.00       |                 |                      |
| 6/1/2012  | 80,000.00    | 41,450.00  | 121,450.00      | 162,900.00      | 1,780,000.00         |
| 12/1/2012 | -            | 40,050.00  | 40,050.00       |                 |                      |
| 6/1/2013  | 240,000.00   | 40,050.00  | 280,050.00      | 320,100.00      | 1,540,000.00         |
| 12/1/2013 | -            | 34,650.00  | 34,650.00       |                 |                      |
| 6/1/2014  | 240,000.00   | 34,650.00  | 274,650.00      | 309,300.00      | 1,300,000.00         |
| 12/1/2014 | -            | 29,250.00  | 29,250.00       |                 |                      |
| 6/1/2015  | 505,000.00   | 29,250.00  | 534,250.00      | 563,500.00      | 795,000.00           |
| 12/1/2015 | -            | 17,887.50  | 17,887.50       |                 |                      |
| 6/1/2016  | 795,000.00   | 17,887.50  | 812,887.50      | 830,775.00      | -                    |
| TOTAL     | 2,180,000.00 | 843,183.33 | 3,023,183.33    | 3,023,183.33    |                      |

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

| DATE      | PRINCIPAL | INTEREST  | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|-----------|-----------|-----------------|-----------------|----------------------|
| 12/1/2008 |           | 1,801.13  | 1,801.13        |                 |                      |
| 6/1/2009  | 1,144.00  | 1,200.75  | 2,344.75        | 4,145.88        | 58,856.00            |
| 12/1/2009 |           | 1,180.73  | 1,180.73        |                 |                      |
| 6/1/2010  | 1,144.00  | 1,180.73  | 2,324.73        | 3,505.47        | 57,712.00            |
| 12/1/2010 |           | 1,160.71  | 1,160.71        |                 |                      |
| 6/1/2011  | 1,144.00  | 1,160.71  | 2,304.71        | 3,465.43        | 56,568.00            |
| 12/1/2011 |           | 1,140.69  | 1,140.69        |                 |                      |
| 6/1/2012  | 1,144.00  | 1,140.69  | 2,284.69        | 3,425.39        | 55,424.00            |
| 12/1/2012 |           | 1,120.67  | 1,120.67        |                 |                      |
| 6/1/2013  | 1,144.00  | 1,120.67  | 2,264.67        | 3,385.35        | 54,280.00            |
| 12/1/2013 |           | 1,100.65  | 1,100.65        |                 |                      |
| 6/1/2014  | 1,144.00  | 1,100.65  | 2,244.65        | 3,345.31        | 53,136.00            |
| 12/1/2014 |           | 1,080.63  | 1,080.63        |                 |                      |
| 6/1/2015  | 1,144.00  | 1,080.63  | 2,224.63        | 3,305.27        | 51,992.00            |
| 12/1/2015 |           | 1,060.61  | 1,060.61        |                 |                      |
| 6/1/2016  | 1,144.00  | 1,060.61  | 2,204.61        | 3,265.23        | 50,848.00            |
| 12/1/2016 |           | 1,040.59  | 1,040.59        |                 |                      |
| 6/1/2017  | 7,150.00  | 1,040.59  | 8,190.59        | 9,231.19        | 43,698.00            |
| 12/1/2017 |           | 879.72    | 879.72          |                 |                      |
| 6/1/2018  | 7,293.00  | 879.72    | 8,172.72        | 9,052.44        | 36,405.00            |
| 12/1/2018 |           | 729.30    | 729.30          |                 |                      |
| 6/1/2019  | 7,722.00  | 729.30    | 8,451.30        | 9,180.60        | 28,683.00            |
| 12/1/2019 |           | 574.86    | 574.86          |                 |                      |
| 6/1/2020  | 8,151.00  | 574.86    | 8,725.86        | 9,300.72        | 20,532.00            |
| 12/1/2020 |           | 411.84    | 411.84          |                 |                      |
| 6/1/2021  | 20,532.00 | 411.84    | 20,943.84       | 21,355.68       | -                    |
| TOTAL     | 60,000.00 | 25,963.93 | 85,963.93       | 85,963.93       |                      |



CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

| DATE      | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|------------|-----------------|-----------------|----------------------|
| 12/1/2008 |              | 48,819.43  | 48,819.43       |                 |                      |
| 6/1/2009  | 31,008.00    | 32,546.29  | 63,554.29       | 112,373.72      | 1,596,992.00         |
| 12/1/2009 |              | 32,003.65  | 32,003.65       |                 |                      |
| 6/1/2010  | 31,008.00    | 32,003.65  | 63,011.65       | 95,015.30       | 1,565,984.00         |
| 12/1/2010 |              | 31,461.01  | 31,461.01       |                 |                      |
| 6/1/2011  | 31,008.00    | 31,461.01  | 62,469.01       | 93,930.02       | 1,534,976.00         |
| 12/1/2011 |              | 30,918.37  | 30,918.37       |                 |                      |
| 6/1/2012  | 31,008.00    | 30,918.37  | 61,926.37       | 92,844.74       | 1,503,968.00         |
| 12/1/2012 |              | 30,375.73  | 30,375.73       |                 |                      |
| 6/1/2013  | 31,008.00    | 30,375.73  | 61,383.73       | 91,759.46       | 1,472,960.00         |
| 12/1/2013 |              | 29,833.09  | 29,833.09       |                 |                      |
| 6/1/2014  | 31,008.00    | 29,833.09  | 60,841.09       | 90,674.18       | 1,441,952.00         |
| 12/1/2014 |              | 29,290.45  | 29,290.45       |                 |                      |
| 6/1/2015  | 31,008.00    | 29,290.45  | 60,298.45       | 89,588.90       | 1,410,944.00         |
| 12/1/2015 |              | 28,747.81  | 28,747.81       |                 |                      |
| 6/1/2016  | 31,008.00    | 28,747.81  | 59,755.81       | 88,503.62       | 1,379,936.00         |
| 12/1/2016 |              | 28,205.17  | 28,205.17       |                 |                      |
| 6/1/2017  | 193,800.00   | 28,205.17  | 222,005.17      | 250,210.34      | 1,186,136.00         |
| 12/1/2017 |              | 23,844.67  | 23,844.67       |                 |                      |
| 6/1/2018  | 197,676.00   | 23,844.67  | 221,520.67      | 245,365.34      | 988,460.00           |
| 12/1/2018 |              | 19,767.60  | 19,767.60       |                 |                      |
| 6/1/2019  | 209,304.00   | 19,767.60  | 229,071.60      | 248,839.20      | 779,156.00           |
| 12/1/2019 |              | 15,581.52  | 15,581.52       |                 |                      |
| 6/1/2020  | 220,932.00   | 15,581.52  | 236,513.52      | 252,095.04      | 558,224.00           |
| 12/1/2020 |              | 11,162.88  | 11,162.88       |                 |                      |
| 6/1/2021  | 558,224.00   | 11,162.88  | 569,386.88      | 580,549.76      | -                    |
| TOTAL     | 1,628,000.00 | 703,749.65 | 2,331,749.65    |                 |                      |

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

| DATE      | PRINCIPAL    | INTEREST   | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|------------|-----------------|-----------------|----------------------|
| 12/1/2008 |              | 62,976.56  | 62,976.56       |                 |                      |
| 6/1/2009  | 40,000.00    | 41,984.38  | 81,984.38       | 144,960.94      | 2,060,000.00         |
| 12/1/2009 |              | 41,284.38  | 41,284.38       |                 |                      |
| 6/1/2010  | 40,000.00    | 41,284.38  | 81,284.38       | 11,236.76       | 2,020,000.00         |
| 12/1/2010 |              | 40,584.38  | 40,584.38       |                 |                      |
| 6/1/2011  | 40,000.00    | 40,584.38  | 80,584.38       | 11,400.16       | 1,980,000.00         |
| 12/1/2011 |              | 39,884.38  | 39,884.38       |                 |                      |
| 6/1/2012  | 40,000.00    | 39,884.38  | 79,884.38       | 11,207.52       | 1,940,000.00         |
| 12/1/2012 |              | 39,184.38  | 39,184.38       |                 |                      |
| 6/1/2013  | 40,000.00    | 39,184.38  | 79,184.38       | 22,022.88       | 1,900,000.00         |
| 12/1/2013 |              | 38,484.38  | 38,484.38       |                 |                      |
| 6/1/2014  | 40,000.00    | 38,484.38  | 78,484.38       | 21,279.84       | 1,860,000.00         |
| 12/1/2014 |              | 37,784.38  | 37,784.38       |                 |                      |
| 6/1/2015  | 40,000.00    | 37,784.38  | 77,784.38       | 38,768.80       | 1,820,000.00         |
| 12/1/2015 |              | 37,084.38  | 37,084.38       |                 |                      |
| 6/1/2016  | 40,000.00    | 37,084.38  | 77,084.38       | 57,173.32       | 1,780,000.00         |
| 12/1/2016 |              | 36,384.38  | 36,384.38       |                 |                      |
| 6/1/2017  | 250,000.00   | 36,384.38  | 286,384.38      | 21,279.84       | 1,530,000.00         |
| 12/1/2017 |              | 30,759.38  | 30,759.38       |                 |                      |
| 6/1/2018  | 255,000.00   | 30,759.38  | 285,759.38      | 38,768.80       | 1,275,000.00         |
| 12/1/2018 |              | 25,500.00  | 25,500.00       |                 |                      |
| 6/1/2019  | 270,000.00   | 25,500.00  | 295,500.00      | 57,173.32       | 1,005,000.00         |
| 12/1/2019 |              | 20,100.00  | 20,100.00       |                 |                      |
| 6/1/2020  | 285,000.00   | 20,100.00  | 305,100.00      | 21,279.84       | 720,000.00           |
| 12/1/2020 |              | 14,400.00  | 14,400.00       |                 |                      |
| 6/1/2021  | 720,000.00   | 14,400.00  | 734,400.00      | 38,768.80       | -                    |
| TOTAL     | 2,100,000.00 | 907,829.78 | 3,007,829.78    |                 |                      |

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

| DATE      | PRINCIPAL    | INTEREST     |            | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|--------------|------------|-----------------|-----------------|----------------------|
| 12/1/2009 |              | 102,188.80   |            | 102,188.80      |                 |                      |
| 6/1/2010  | 19,594.51    | 68,125.87    |            | 87,720.37       | 189,909.17      | 3,222,405.49         |
| 12/1/2010 |              | 67,905.43    |            | 67,905.43       |                 |                      |
| 6/1/2011  | 30,282.42    | 67,905.43    |            | 98,187.85       | 166,093.27      | 3,192,123.08         |
| 12/1/2011 |              | 67,564.75    |            | 67,564.75       |                 |                      |
| 6/1/2012  | 32,063.74    | 67,564.75    |            | 99,628.49       | 167,193.24      | 3,160,059.34         |
| 12/1/2012 |              | 67,204.03    |            | 67,204.03       |                 |                      |
| 6/1/2013  | 32,063.74    | 67,204.03    |            | 99,267.77       | 166,471.80      | 3,127,995.60         |
| 12/1/2013 |              | 66,683.00    |            | 66,683.00       |                 |                      |
| 6/1/2014  | 33,845.05    | 66,683.00    |            | 100,528.05      | 167,211.05      | 3,094,150.55         |
| 12/1/2014 |              | 66,133.02    |            | 66,133.02       |                 |                      |
| 6/1/2015  | 35,626.37    | 66,133.02    |            | 101,759.39      | 167,892.41      | 3,058,524.18         |
| 12/1/2015 |              | 65,554.09    |            | 65,554.09       |                 |                      |
| 6/1/2016  | 37,407.69    | 65,554.09    |            | 102,961.78      | 168,515.87      | 3,021,116.48         |
| 12/1/2016 |              | 64,946.21    |            | 64,946.21       |                 |                      |
| 6/1/2017  | 12,469.23    | 64,946.21    | 90,847.25  | 168,262.70      | 233,208.91      | 3,008,647.25         |
| 12/1/2017 |              | 64,946.21    |            | 64,946.21       |                 |                      |
| 6/1/2018  | 10,687.91    | 64,946.21    | 90,847.25  | 166,481.38      | 231,427.59      | 2,997,959.34         |
| 12/1/2018 |              | 64,946.21    |            | 64,946.21       |                 |                      |
| 6/1/2019  | 101,535.16   | 64,946.21    |            | 166,481.38      | 231,427.59      | 2,896,424.18         |
| 12/1/2019 |              | 62,915.51    |            | 62,915.51       |                 |                      |
| 6/1/2020  | 105,097.80   | 62,915.51    |            | 168,013.31      | 230,928.82      | 2,791,326.37         |
| 12/1/2020 |              | 60,813.55    |            | 60,813.55       |                 |                      |
| 6/1/2021  | 108,660.44   | 60,813.55    |            | 169,473.99      | 230,287.55      | 2,682,665.93         |
| 12/1/2021 |              | 58,640.34    |            | 58,640.34       |                 |                      |
| 6/1/2022  | 338,450.55   | 58,640.34    |            | 397,090.89      | 455,731.24      | 2,344,215.38         |
| 12/1/2022 |              | 51,871.33    |            | 51,871.33       |                 |                      |
| 6/1/2023  | 350,919.78   | 51,871.33    |            | 402,791.11      | 454,662.45      | 1,993,295.60         |
| 12/1/2023 |              | 44,633.61    |            | 44,633.61       |                 |                      |
| 6/1/2024  | 365,170.33   | 44,633.61    |            | 409,803.94      | 454,437.55      | 1,628,125.27         |
| 12/1/2024 |              | 36,873.74    |            | 36,873.74       |                 |                      |
| 6/1/2025  | 381,202.20   | 36,873.74    |            | 418,075.94      | 454,949.68      | 1,246,923.08         |
| 12/1/2025 |              | 28,534.94    |            | 28,534.94       |                 |                      |
| 6/1/2026  | 397,234.07   | 28,534.94    |            | 425,769.01      | 454,303.95      | 849,689.01           |
| 12/1/2026 |              | 19,597.18    |            | 19,597.18       |                 |                      |
| 6/1/2027  | 415,047.25   | 19,597.18    |            | 434,644.43      | 454,241.61      | 434,641.76           |
| 12/1/2027 |              | 10,051.09    |            | 10,051.09       |                 |                      |
| 6/1/2028  | 434,641.76   | 10,051.09    |            | 444,692.85      | 454,743.94      | -                    |
| TOTAL     | 3,242,000.00 | 2,109,943.19 | 181,694.51 | 5,533,637.70    | 5,533,637.70    |                      |



CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

| DATE      | PRINCIPAL    | INTEREST     | PERIOD<br>TOTAL      | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|--------------|----------------------|-----------------|----------------------|
| 12/1/2009 |              | 79,368.10    | 79,368.10            |                 |                      |
| 6/1/2010  | 15,218.68    | 52,912.07    | 68,130.75            | 147,498.86      | 2,502,781.32         |
| 12/1/2010 |              | 52,740.86    | 52,740.86            |                 |                      |
| 6/1/2011  | 23,519.78    | 52,740.86    | 76,260.64            | 129,001.50      | 2,479,261.54         |
| 12/1/2011 |              | 52,476.26    | 52,476.26            |                 |                      |
| 6/1/2012  | 24,903.30    | 52,476.26    | 77,379.56            | 129,855.82      | 2,454,358.24         |
| 12/1/2012 |              | 52,196.10    | 52,196.10            |                 |                      |
| 6/1/2013  | 24,903.30    | 52,196.10    | 77,099.40            | 129,295.50      | 2,429,454.95         |
| 12/1/2013 |              | 51,791.42    | 51,791.42            |                 |                      |
| 6/1/2014  | 26,286.81    | 51,791.42    | 78,078.24            | 129,869.66      | 2,403,168.13         |
| 12/1/2014 |              | 51,364.26    | 51,364.26            |                 |                      |
| 6/1/2015  | 27,670.33    | 51,364.26    | 79,034.59            | 130,398.85      | 2,375,497.80         |
| 12/1/2015 |              | 50,914.62    | 50,914.62            |                 |                      |
| 6/1/2016  | 29,053.85    | 50,914.62    | 79,968.46            | 130,883.08      | 2,346,443.96         |
| 12/1/2016 |              | 50,442.49    | 50,442.49            |                 |                      |
| 6/1/2017  | 9,684.62     | 50,442.49    | 70,559.34 130,686.45 | 181,128.94      | 2,336,759.34         |
| 12/1/2017 |              | 50,442.49    | 50,442.49            |                 |                      |
| 6/1/2018  | 8,301.10     | 50,442.49    | 70,559.34 129,302.93 | 179,745.43      | 2,328,458.24         |
| 12/1/2018 |              | 50,442.49    | 50,442.49            |                 |                      |
| 6/1/2019  | 78,860.44    | 50,442.49    | 129,302.93           | 179,745.43      | 2,249,597.80         |
| 12/1/2019 |              | 48,865.28    | 48,865.28            |                 |                      |
| 6/1/2020  | 81,627.47    | 48,865.28    | 130,492.76           | 179,358.04      | 2,167,970.33         |
| 12/1/2020 |              | 47,232.74    | 47,232.74            |                 |                      |
| 6/1/2021  | 84,394.51    | 47,232.74    | 131,627.24           | 178,859.98      | 2,083,575.82         |
| 12/1/2021 |              | 45,544.85    | 45,544.85            |                 |                      |
| 6/1/2022  | 262,868.13   | 45,544.85    | 308,412.98           | 353,957.82      | 1,820,707.69         |
| 12/1/2022 |              | 40,287.48    | 40,287.48            |                 |                      |
| 6/1/2023  | 272,552.75   | 40,287.48    | 312,840.23           | 353,127.71      | 1,548,154.95         |
| 12/1/2023 |              | 34,666.08    | 34,666.08            |                 |                      |
| 6/1/2024  | 283,620.88   | 34,666.08    | 318,286.96           | 352,953.04      | 1,264,534.07         |
| 12/1/2024 |              | 28,639.14    | 28,639.14            |                 |                      |
| 6/1/2025  | 296,072.53   | 28,639.14    | 324,711.66           | 353,350.80      | 968,461.54           |
| 12/1/2025 |              | 22,162.55    | 22,162.55            |                 |                      |
| 6/1/2026  | 308,524.18   | 22,162.55    | 330,686.73           | 352,849.28      | 659,937.36           |
| 12/1/2026 |              | 15,220.76    | 15,220.76            |                 |                      |
| 6/1/2027  | 322,359.34   | 15,220.76    | 337,580.10           | 352,800.85      | 337,578.02           |
| 12/1/2027 |              | 7,806.49     | 7,806.49             |                 |                      |
| 6/1/2028  | 337,578.02   | 7,806.49     | 345,384.51           | 353,191.01      | 0.00                 |
| TOTAL     | 2,518,000.00 | 1,638,752.92 | 141,118.68           | 4,297,871.60    | 4,297,871.60         |

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

| DATE      | PRINCIPAL    | INTEREST     |            | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|--------------|------------|-----------------|-----------------|----------------------|
| 12/1/2009 |              | 97,397.71    |            | 97,397.71       |                 |                      |
| 6/1/2010  | 18,675.82    | 64,931.81    |            | 83,607.63       | 181,005.35      | 3,071,324.18         |
| 12/1/2010 |              | 64,721.71    |            | 64,721.71       |                 |                      |
| 6/1/2011  | 28,862.64    | 64,721.71    |            | 93,584.34       | 158,306.05      | 3,042,461.54         |
| 12/1/2011 |              | 64,397.00    |            | 64,397.00       |                 |                      |
| 6/1/2012  | 30,560.44    | 64,397.00    |            | 94,957.44       | 159,354.44      | 3,011,901.10         |
| 12/1/2012 |              | 64,053.20    |            | 64,053.20       |                 |                      |
| 6/1/2013  | 30,560.44    | 64,053.20    |            | 94,613.64       | 158,666.83      | 2,981,340.66         |
| 12/1/2013 |              | 63,556.59    |            | 63,556.59       |                 |                      |
| 6/1/2014  | 32,258.24    | 63,556.59    |            | 95,814.83       | 159,371.42      | 2,949,082.42         |
| 12/1/2014 |              | 63,032.39    |            | 63,032.39       |                 |                      |
| 6/1/2015  | 33,956.04    | 63,032.39    |            | 96,988.44       | 160,020.83      | 2,915,126.37         |
| 12/1/2015 |              | 62,480.61    |            | 62,480.61       |                 |                      |
| 6/1/2016  | 35,653.85    | 62,480.61    |            | 98,134.45       | 160,615.06      | 2,879,472.53         |
| 12/1/2016 |              | 61,901.23    |            | 61,901.23       |                 |                      |
| 6/1/2017  | 11,884.62    | 61,901.23    | 86,587.91  | 160,373.76      | 222,274.99      | 2,867,587.91         |
| 12/1/2017 |              | 61,901.23    |            | 61,901.23       |                 |                      |
| 6/1/2018  | 10,186.81    | 61,901.23    | 86,587.91  | 158,675.96      | 220,577.19      | 2,857,401.10         |
| 12/1/2018 |              | 61,901.23    |            | 61,901.23       |                 |                      |
| 6/1/2019  | 96,774.73    | 61,901.23    |            | 158,675.96      | 220,577.19      | 2,760,626.37         |
| 12/1/2019 |              | 59,965.74    |            | 59,965.74       |                 |                      |
| 6/1/2020  | 100,170.33   | 59,965.74    |            | 160,136.07      | 220,101.81      | 2,660,456.04         |
| 12/1/2020 |              | 57,962.33    |            | 57,962.33       |                 |                      |
| 6/1/2021  | 103,565.93   | 57,962.33    |            | 161,528.27      | 219,490.60      | 2,556,890.11         |
| 12/1/2021 |              | 55,891.01    |            | 55,891.01       |                 |                      |
| 6/1/2022  | 322,582.42   | 55,891.01    |            | 378,473.43      | 434,364.44      | 2,234,307.69         |
| 12/1/2022 |              | 49,439.37    |            | 49,439.37       |                 |                      |
| 6/1/2023  | 334,467.03   | 49,439.37    |            | 383,906.40      | 433,345.76      | 1,899,840.66         |
| 12/1/2023 |              | 42,540.98    |            | 42,540.98       |                 |                      |
| 6/1/2024  | 348,049.45   | 42,540.98    |            | 390,590.43      | 433,131.41      | 1,551,791.21         |
| 12/1/2024 |              | 35,144.93    |            | 35,144.93       |                 |                      |
| 6/1/2025  | 363,329.67   | 35,144.93    |            | 398,474.60      | 433,619.53      | 1,188,461.54         |
| 12/1/2025 |              | 27,197.09    |            | 27,197.09       |                 |                      |
| 6/1/2026  | 378,609.89   | 27,197.09    |            | 405,806.98      | 433,004.08      | 809,851.65           |
| 12/1/2026 |              | 18,678.37    |            | 18,678.37       |                 |                      |
| 6/1/2027  | 395,587.91   | 18,678.37    |            | 414,266.28      | 432,944.65      | 414,263.74           |
| 12/1/2027 |              | 9,579.85     |            | 9,579.85        |                 |                      |
| 6/1/2028  | 414,263.74   | 9,579.85     |            | 423,843.59      | 433,423.43      | 0.00                 |
| TOTAL     | 3,090,000.00 | 2,011,019.27 | 173,175.82 | 5,274,195.09    | 5,274,195.09    |                      |



CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

| DATE      | PRINCIPAL    | INTEREST     |            | PERIOD<br>TOTAL | FISCAL<br>TOTAL | PRINCIPAL<br>BALANCE |
|-----------|--------------|--------------|------------|-----------------|-----------------|----------------------|
| 12/1/2009 |              | 286,834.69   |            | 286,834.69      |                 |                      |
| 6/1/2010  | 55,000.00    | 191,223.13   |            | 246,223.13      | 533,057.82      | 9,045,000.00         |
| 12/1/2010 |              | 190,604.38   |            | 190,604.38      |                 |                      |
| 6/1/2011  | 85,000.00    | 190,604.38   |            | 275,604.38      | 466,208.76      | 8,960,000.00         |
| 12/1/2011 |              | 189,648.13   |            | 189,648.13      |                 |                      |
| 6/1/2012  | 90,000.00    | 189,648.13   |            | 279,648.13      | 469,296.26      | 8,870,000.00         |
| 12/1/2012 |              | 188,635.63   |            | 188,635.63      |                 |                      |
| 6/1/2013  | 90,000.00    | 188,635.63   |            | 278,635.63      | 467,271.26      | 8,780,000.00         |
| 12/1/2013 |              | 187,173.13   |            | 187,173.13      |                 |                      |
| 6/1/2014  | 95,000.00    | 187,173.13   |            | 282,173.13      | 469,346.26      | 8,685,000.00         |
| 12/1/2014 |              | 185,629.38   |            | 185,629.38      |                 |                      |
| 6/1/2015  | 100,000.00   | 185,629.38   |            | 285,629.38      | 471,258.76      | 8,585,000.00         |
| 12/1/2015 |              | 184,004.38   |            | 184,004.38      |                 |                      |
| 6/1/2016  | 105,000.00   | 184,004.38   |            | 289,004.38      | 473,008.76      | 8,480,000.00         |
| 12/1/2016 |              | 182,298.13   |            | 182,298.13      |                 |                      |
| 6/1/2017  | 35,000.00    | 182,298.13   | 255,000.00 | 472,298.13      | 654,596.26      | 8,445,000.00         |
| 12/1/2017 |              | 182,298.13   |            | 182,298.13      |                 |                      |
| 6/1/2018  | 30,000.00    | 182,298.13   | 255,000.00 | 467,298.13      | 649,596.26      | 8,415,000.00         |
| 12/1/2018 |              | 182,298.13   |            | 182,298.13      |                 |                      |
| 6/1/2019  | 285,000.00   | 182,298.13   |            | 467,298.13      | 649,596.26      | 8,130,000.00         |
| 12/1/2019 |              | 176,598.13   |            | 176,598.13      |                 |                      |
| 6/1/2020  | 295,000.00   | 176,598.13   |            | 471,598.13      | 648,196.26      | 7,835,000.00         |
| 12/1/2020 |              | 170,698.13   |            | 170,698.13      |                 |                      |
| 6/1/2021  | 305,000.00   | 170,698.13   |            | 475,698.13      | 646,396.26      | 7,530,000.00         |
| 12/1/2021 |              | 164,598.13   |            | 164,598.13      |                 |                      |
| 6/1/2022  | 950,000.00   | 164,598.13   |            | 1,114,598.13    | 1,279,196.26    | 6,580,000.00         |
| 12/1/2022 |              | 145,598.13   |            | 145,598.13      |                 |                      |
| 6/1/2023  | 985,000.00   | 145,598.13   |            | 1,130,598.13    | 1,276,196.26    | 5,595,000.00         |
| 12/1/2023 |              | 125,282.50   |            | 125,282.50      |                 |                      |
| 6/1/2024  | 1,025,000.00 | 125,282.50   |            | 1,150,282.50    | 1,275,565.00    | 4,570,000.00         |
| 12/1/2024 |              | 103,501.25   |            | 103,501.25      |                 |                      |
| 6/1/2025  | 1,070,000.00 | 103,501.25   |            | 1,173,501.25    | 1,277,002.50    | 3,500,000.00         |
| 12/1/2025 |              | 80,095.00    |            | 80,095.00       |                 |                      |
| 6/1/2026  | 1,115,000.00 | 80,095.00    |            | 1,195,095.00    | 1,275,190.00    | 2,385,000.00         |
| 12/1/2026 |              | 55,007.50    |            | 55,007.50       |                 |                      |
| 6/1/2027  | 1,165,000.00 | 55,007.50    |            | 1,220,007.50    | 1,275,015.00    | 1,220,000.00         |
| 12/1/2027 |              | 28,212.50    |            | 28,212.50       |                 |                      |
| 6/1/2028  | 1,220,000.00 | 28,212.50    |            | 1,248,212.50    | 1,276,425.00    | -                    |
| TOTAL     | 9,100,000.00 | 5,922,419.20 | 510,000.00 | 15,532,419.20   | 15,532,419.20   |                      |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

67 -DEBT SERVICE  
FINANCIAL SUMMARY

|   | 2007-2008    | 2008-2009  | ----- 2009-2010 ----- |                 | PROPOSED   |
|---|--------------|------------|-----------------------|-----------------|------------|
|   | ACTUAL       | ACTUAL     | CURRENT               | Y-T-D +         | 2010-2011  |
|   |              |            | BUDGET                | ENCUMBERED      | BUDGET     |
| <u>REVENUE SUMMARY</u>                          |              |            |                       |                 |            |
| ALL REVENUE                                     | 1,340,160.93 | 947,763.36 | 547,545.00            | 503,935.81      | 529,038.00 |
| TOTAL REVENUES                                  | 1,340,160.93 | 947,763.36 | 547,545.00            | 503,935.81      | 529,038.00 |
| <u>EXPENDITURE SUMMARY</u>                      |              |            |                       |                 |            |
| <u>67 DEBT SERVICE</u>                          |              |            |                       |                 |            |
| OTHER CHARGES                                   | 273,869.87   | 104,804.51 | 1,085,681.00          | 1,099,350.73    | 0.00       |
| TOTAL 67 DEBT SERVICE                           | 273,869.87   | 104,804.51 | 1,085,681.00          | 1,099,350.73    | 0.00       |
| <u>67 DEBT SERVICE</u>                          |              |            |                       |                 |            |
| OTHER CHARGES                                   | 635,759.00   | 652,435.90 | 541,870.00            | 542,198.94      | 525,964.00 |
| TOTAL 67 DEBT SERVICE                           | 635,759.00   | 652,435.90 | 541,870.00            | 542,198.94      | 525,964.00 |
| TOTAL EXPENDITURES                              | 909,628.87   | 757,240.41 | 1,627,551.00          | 1,641,549.67    | 525,964.00 |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | 430,532.06   | 190,522.95 | ( 1,080,006.00)       | ( 1,137,613.86) | 3,074.00   |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 67 -DEBT SERVICE

## REVENUES

|                                    | 2007-2008       | 2008-2009       | ----- 2009-2010 ----- |             | PROPOSED    |
|------------------------------------|-----------------|-----------------|-----------------------|-------------|-------------|
|                                    | ACTUAL          | ACTUAL          | CURRENT               | Y-T-D +     | 2010-2011   |
|                                    |                 |                 | BUDGET                | ENCUMBERED  | BUDGET      |
| <u>ALL REVENUE</u>                 |                 |                 |                       |             |             |
| 00-32078 INTEREST INCOME-INVESTMNT | 20,615.82       | 1,831.81        | 2,000.00              | 205.41      | 500.00      |
| 00-32097 INT. INCOME-NOW & IMMA    | 23.96           | 26.72           | 100.00                | 25.41       | 0.00        |
| 00-33101 CURRENT TAXES-BONDS       | 888,296.99      | 940,993.94      | 541,870.00            | 500,487.32  | 525,963.00  |
| 00-33102 DELINQUENT TAXES-BONDS    | 4,658.04        | 2,845.26        | 2,575.00              | 2,508.25    | 2,575.00    |
| 00-33103 INT INC-BOND AND I&S FUND | 777.93          | 0.00            | 0.00                  | 0.00        | 0.00        |
| 00-33104 INTEREST INCOME-BONDS     | 0.00            | 0.00            | 500.00                | 0.00        | 0.00        |
| 00-33106 PENALTY & INTEREST        | 1,198.93        | 890.84          | 500.00                | 709.42      | 0.00        |
| 00-33111 OTHER FINANCING SOURCE    | 422,029.26      | 0.00            | 0.00                  | 0.00        | 0.00        |
| 00-33300 TRANSFERS FROM OTHER FUND | <u>2,560.00</u> | <u>1,174.79</u> | <u>0.00</u>           | <u>0.00</u> | <u>0.00</u> |
| TOTAL REVENUES                     | 1,340,160.93    | 947,763.36      | 547,545.00            | 503,935.81  | 529,038.00  |
|                                    | =====           | =====           | =====                 | =====       | =====       |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |              | PROPOSED  |
|------------------------------------|------------|------------|-----------------------|--------------|-----------|
|                                    | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +      | 2010-2011 |
|                                    |            |            | BUDGET                | ENCUMBERED   | BUDGET    |
| <u>OTHER CHARGES</u>               |            |            |                       |              |           |
| 67-44200 TRANSFERS TO OTHER FUNDS  | 264,695.91 | 104,804.51 | 1,085,681.00          | 1,099,350.73 | 0.00      |
| 67-44500 INTEREST & FISCAL CHARGES | 0.00       | 0.00       | 0.00                  | 0.00         | 0.00      |
| 67-44510 PRINCIPAL RETIREMENT      | 0.00       | 0.00       | 0.00                  | 0.00         | 0.00      |
| 67-44515 BOND ISSUANCE COSTS       | 9,173.96   | 0.00       | 0.00                  | 0.00         | 0.00      |
| TOTAL OTHER CHARGES                | 273,869.87 | 104,804.51 | 1,085,681.00          | 1,099,350.73 | 0.00      |
| TOTAL 67 DEBT SERVICE              | 273,869.87 | 104,804.51 | 1,085,681.00          | 1,099,350.73 | 0.00      |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008      | 2008-2009      | ----- 2009-2010 ----- |                | PROPOSED       |
|------------------------------------|----------------|----------------|-----------------------|----------------|----------------|
|                                    | ACTUAL         | ACTUAL         | CURRENT               | Y-T-D +        | 2010-2011      |
|                                    |                |                | BUDGET                | ENCUMBERED     | BUDGET         |
| <hr/>                              |                |                |                       |                |                |
| OTHER CHARGES                      |                |                |                       |                |                |
| 55-44500 INTEREST & FISCAL CHARGES | 108,761.00     | 108,969.90     | 92,015.00             | 92,359.95      | 393,696.00     |
| 55-44510 PRINCIPAL RETIREMENT      | 526,998.00     | 543,466.00     | 449,855.00            | 449,838.99     | 132,268.00     |
| 55-44511 OTHER FINANCING USE       | 0.00           | 0.00           | 0.00                  | 0.00           | 0.00           |
| TOTAL OTHER CHARGES                | 635,759.00     | 652,435.90     | 541,870.00            | 542,198.94     | 525,964.00     |
| <br>TOTAL 67 DEBT SERVICE          | <br>635,759.00 | <br>652,435.90 | <br>541,870.00        | <br>542,198.94 | <br>525,964.00 |
| <hr/>                              |                |                |                       |                |                |
| TOTAL EXPENDITURES                 | 909,628.87     | 757,240.41     | 1,627,551.00          | 1,641,549.67   | 525,964.00     |
| <hr/>                              |                |                |                       |                |                |

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

**City of Pampa**  
**2010-2011 Budget**  
**Reconciling Items**

**Water/Wastewater**

|  |                 |
|--|-----------------|
| Excess of Revenues over (under) Expenses                             | (\$3,115,823)   |
| Reconciling items not affecting Operating Revenue<br>Restricted Cash | \$3,282,895     |
| Adjusted Balance   | <hr/> \$167,072 |

C I T Y O F P A M P A  
PROPOSED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2010

31 -WATER & WASTEWATER  
FINANCIAL SUMMARY

|   | 2007-2008<br>ACTUAL | 2008-2009<br>ACTUAL | ----- 2009-2010 -----<br>CURRENT<br>BUDGET | Y-T-D +<br>ENCUMBERED | PROPOSED<br>2010-2011<br>BUDGET |
|---|---------------------|---------------------|--|-----------------------|---------------------------------|
| <u>REVENUE SUMMARY</u>                          |                     |                     |  |                       |                                 |
| ALL REVENUE                                     | 5,550,748.82        | 6,437,531.55        | 7,204,719.00                               | 6,289,717.58          | 7,085,994.00                    |
| TOTAL REVENUES                                  | 5,550,748.82        | 6,437,531.55        | 7,204,719.00                               | 6,289,717.58          | 7,085,994.00                    |
| <u>EXPENDITURE SUMMARY</u>                      |                     |                     |  |                       |                                 |
| <u>32 UTILITY ACCT/COLLECTN</u>                 |                     |                     |  |                       |                                 |
| PERSONNEL SERVICES                              | 351,208.53          | 372,771.15          | 409,520.00                                 | 334,106.92            | 409,712.00                      |
| CONTRACTUAL SERVICES                            | 39,071.50           | 36,561.01           | 44,300.00                                  | 33,836.52             | 46,000.00                       |
| SUPPLIES, MATERIAL & MNT                        | 32,582.46           | 26,531.39           | 36,100.00                                  | 26,654.59             | 35,300.00                       |
| OTHER CHARGES                                   | 139,613.38          | 156,372.17          | 130,865.00                                 | 110,021.35            | 134,065.00                      |
| CAPITAL   | 0.00                | 0.00                | 25,000.00                                  | 0.00                  | 0.00                            |
| TOTAL 32 UTILITY ACCT/COLLECTN                  | 562,475.87          | 592,235.72          | 645,785.00                                 | 504,619.38            | 625,077.00                      |
| <u>33 WATER PRODUCTION/TREA</u>                 |                     |                     |  |                       |                                 |
| PERSONNEL SERVICES                              | 0.00                | 0.00                | 0.00                                       | 0.00                  | 0.00                            |
| CONTRACTUAL SERVICES                            | 861,308.18          | 868,731.99          | 987,868.00                                 | 960,097.82            | 862,719.00                      |
| SUPPLIES, MATERIAL & MNT                        | 245,458.32          | 223,494.72          | 218,747.00                                 | 180,425.06            | 275,400.00                      |
| OTHER CHARGES                                   | 1,952,344.33        | 2,064,330.83        | 2,484,322.00                               | 2,276,691.20          | 1,803,334.35                    |
| CAPITAL   | 0.00                | 0.00                | 2,969,991.00                               | 250,050.26            | 426,148.00                      |
| TOTAL 33 WATER PRODUCTION/TREA                  | 3,059,110.83        | 3,156,557.54        | 6,660,928.00                               | 3,667,264.34          | 3,367,601.35                    |
| <u>34 WATER DISTRIBUTION</u>                    |                     |                     |  |                       |                                 |
| PERSONNEL SERVICES                              | 385,667.68          | 412,371.67          | 456,149.00                                 | 353,846.65            | 436,572.00                      |
| CONTRACTUAL SERVICES                            | 18,359.09           | 10,199.35           | 13,600.00                                  | 9,290.34              | 15,450.00                       |
| SUPPLIES, MATERIAL & MNT                        | 225,732.70          | 179,063.46          | 171,027.00                                 | 121,867.85            | 170,900.00                      |
| OTHER CHARGES                                   | 328,179.56          | 453,410.06          | 472,984.00                                 | 297,813.98            | 976,962.00                      |
| CAPITAL   | 0.00                | 0.00                | 1,224,767.00                               | 334,537.58            | 3,238,213.00                    |
| TOTAL 34 WATER DISTRIBUTION                     | 957,939.03          | 1,055,044.54        | 2,338,527.00                               | 1,117,356.40          | 4,838,097.00                    |
| <u>35 WASTEWATER COLLECTION</u>                 |                     |                     |  |                       |                                 |
| PERSONNEL SERVICES                              | 239,196.04          | 263,292.98          | 285,277.00                                 | 242,981.09            | 287,548.00                      |
| CONTRACTUAL SERVICES                            | 19,481.27           | 14,399.74           | 26,100.00                                  | 12,689.80             | 27,600.00                       |
| SUPPLIES, MATERIAL & MNT                        | 114,523.88          | 104,636.91          | 215,100.00                                 | 101,106.16            | 243,600.00                      |
| OTHER CHARGES                                   | 283,694.13          | 259,598.62          | 238,610.00                                 | 173,094.88            | 209,788.00                      |
| CAPITAL   | 0.00                | 0.00                | 192,826.00                                 | 0.00                  | 0.00                            |
| TOTAL 35 WASTEWATER COLLECTION                  | 656,895.32          | 641,928.25          | 957,913.00                                 | 529,871.93            | 768,536.00                      |
| <u>36 WASTEWATER TREATMENT</u>                  |                     |                     |  |                       |                                 |
| CONTRACTUAL SERVICES                            | 437,571.20          | 378,162.92          | 412,515.00                                 | 467,512.85            | 363,301.00                      |
| SUPPLIES, MATERIAL & MNT                        | 36,799.61           | 60,434.94           | 47,331.00                                  | 64,388.03             | 120,500.00                      |
| OTHER CHARGES                                   | 237,019.51          | 258,377.61          | 124,205.00                                 | 98,920.82             | 118,705.00                      |
| CAPITAL   | 0.00                | 0.00                | 44,394.00                                  | 32,198.60             | 0.00                            |
| TOTAL 36 WASTEWATER TREATMENT                   | 711,390.32          | 696,975.47          | 628,445.00                                 | 663,020.30            | 602,506.00                      |
| TOTAL EXPENDITURES                              | 5,947,811.37        | 6,142,741.52        | 11,231,598.00                              | 6,482,132.35          | 10,201,817.35                   |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | ( 397,062.55)       | 294,790.03          | ( 4,026,879.00)                            | ( 192,414.77)         | ( 3,115,823.35)                 |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

31 -WATER & WASTEWATER  
REVENUES

|                                    | 2007-2008        | 2008-2009        | ----- 2009-2010 ----- |                  | PROPOSED         |
|------------------------------------|------------------|------------------|-----------------------|------------------|------------------|
|                                    | ACTUAL           | ACTUAL           | CURRENT               | Y-T-D +          | 2010-2011        |
|                                    |                  |                  | BUDGET                | ENCUMBERED       | BUDGET           |
| <u>ALL REVENUE</u>                 |                  |                  |                       |                  |                  |
| 00-32039 OTHER GRANTS              | 0.00             | 0.00             | 7,767.00              | 7,767.00         | 234,566.00       |
| 00-32060 CREDIT CARD USER FEE      | 2,983.84         | 3,236.11         | 3,500.00              | 0.00             | 0.00             |
| 00-32072 SALE OF MATERIALS & EQUIP | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-32073 MISCELLANEOUS             | 54,745.59        | 66,142.46        | 63,127.00             | 133,193.97       | 70,000.00        |
| 00-32077 INSURANCE & DAMAGE CLAIMS | 0.00             | 16,457.51        | 0.00                  | 15,975.98        | 0.00             |
| 00-32078 INTEREST INCOME-INVESTMNT | 55,134.02        | 10,624.79        | 12,000.00             | 4,310.54         | 4,000.00         |
| 00-32079 HHW REVENUE               | 9,045.46         | 9,054.74         | 8,984.00              | 8,189.76         | 8,963.00         |
| 00-32080 SALE-SURPLUS SURFACE H2O  | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-32081 WATER SALES               | 3,617,288.45     | 4,219,095.16     | 4,389,900.00          | 3,666,066.08     | 4,639,265.00     |
| 00-32082 SEWER CHARGES             | 1,636,976.14     | 1,921,176.22     | 1,918,000.00          | 1,597,795.78     | 1,983,200.00     |
| 00-32083 TAPPING CHARGES           | 21,325.00        | 10,025.00        | 10,000.00             | 6,650.00         | 10,000.00        |
| 00-32084 REIMBURSEMENT FROM OMI    | 3,604.04         | 5,555.68         | 51,307.00             | 103,070.69       | 0.00             |
| 00-32092 LATE PAYMENT PENALTY      | 117,741.77       | 138,740.54       | 115,000.00            | 132,930.72       | 115,000.00       |
| 00-32097 INT. INCOME-NOW & IMMA    | 5,783.60         | 3,094.16         | 5,000.00              | 1,350.28         | 1,000.00         |
| 00-32100 CASH SHORT OR LONG        | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-32300 CHARGES FOR SERVICES      | 22,029.03        | 22,970.00        | 20,000.00             | 17,283.00        | 20,000.00        |
| 00-33103 INT INC-BOND AND I&S FUND | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-33104 INTEREST INCOME-BONDS     | 3,073.97         | 10,685.26        | 5,000.00              | 0.00             | 0.00             |
| 00-33111 OTHER FINANCING SOURCE    | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-33206 DONATIONS-SPECIAL PROJECT | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-33213 DONATIONS-HAZARDOUS WASTE | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-33215 EXPENSE REIMBURSEMENT     | 50.00            | 0.00             | 0.00                  | 0.00             | 0.00             |
| 00-33300 TRANSFERS FROM OTHER FUND | 967.91           | 673.92           | 595,134.00            | 595,133.78       | 0.00             |
| 00-34000 GAIN IN SALES OF ASSETS   | 0.00             | 0.00             | 0.00                  | 0.00             | 0.00             |
| <br>TOTAL REVENUES                 | <br>5,550,748.82 | <br>6,437,531.55 | <br>7,204,719.00      | <br>6,289,717.58 | <br>7,085,994.00 |
|                                    | =====            | =====            | =====                 | =====            | =====            |

**MUNICIPAL UTILITIES ACCOUNTING AND COLLECTION**  
**2010-11 BUDGET**  
**Dept. 32**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 351,209          | 372,771          | 409,520          | 409,712          |
| Contractual Services   | 39,072           | 36,561           | 44,300           | 46,000           |
| Supplies and materials | 32,582           | 26,531           | 36,100           | 35,300           |
| Other Charges          | 139,613          | 156,372          | 130,865          | 134,065          |
| Capital Outlay         | -                | -                | 25,000           | -                |
| <b>TOTAL</b>           | <b>\$562,476</b> | <b>\$592,235</b> | <b>\$645,785</b> | <b>\$625,077</b> |

MISSION STATEMENT

The mission of Municipal Utilities Accounting and Collection is to record, bill and collect fees for water, sewer and sanitation services rendered by the City of Pampa, thereby providing adequate operating funds for the enterprise funds.

DESCRIPTION

The Utility Office is the focal point for delivery of water services. Customers contact the office to establish, terminate or transfer service. Service requests are processed by field representatives and all meters are read monthly by meter readers. Security deposits, payments, delinquent notices, customer inquiries and adjustments are responsibilities handled by the customer service clerks. Computer support is provided by the IT Service Department.

GOALS AND OBJECTIVES

1. Maintain a professional, courteous, and safe atmosphere for customers and employees.
2. Maintain accurate and well-documented customer records.
3. To continue efforts on collection of delinquent utility accounts.
4. Maintain prompt and courteous service to customers.
5. Improve efficiency and make the best use of existing resources by implementing centralized cash collections location that will combine the services and personnel of Utility Collections and Municipal Court.
6. To cross train personnel in all areas of Central Cash Collections.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$20,708 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 32 UTILITY ACCT/COLLECTN

## DEPARTMENTAL EXPENDITURES

|                                     |                             |            |            | ----- 2009-2010 ----- |            | PROPOSED   |
|-------------------------------------|-----------------------------|------------|------------|-----------------------|------------|------------|
|                                     |                             | 2007-2008  | 2008-2009  | CURRENT               | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL     | ACTUAL     | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |            |            |                       |            |            |
| 32-41010                            | SALARIES AND WAGES          | 253,525.73 | 265,252.08 | 274,673.00            | 227,252.09 | 271,738.00 |
| 32-41020                            | LONGEVITY PAY               | 4,521.36   | 2,556.00   | 3,072.00              | 3,072.00   | 3,072.00   |
| 32-41030                            | OVERTIME PAY                | 8.02       | 132.06     | 1,000.00              | 0.00       | 1,000.00   |
| 32-41033                            | CALLBACK OVERTIME           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-41035                            | STEP-UP PAY                 | 517.63     | 473.75     | 5,000.00              | 368.25     | 4,000.00   |
| 32-41050                            | PART TIME & TEMPORARY PAY   | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-41060                            | INCENTIVE PAY               | 452.52     | 424.82     | 480.00                | 803.38     | 1,200.00   |
| 32-41065                            | CLOTHING ALLOWANCE          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-41066                            | CELL PHONE ALLOWANCE        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-41070                            | TEXAS MUNICIPAL RETIREMENT  | 39,163.56  | 45,900.16  | 50,994.00             | 45,867.28  | 51,481.00  |
| 32-41075                            | MEDICARE TAX EXPENSE        | 3,717.89   | 3,592.62   | 4,056.00              | 3,406.56   | 3,326.00   |
| 32-41080                            | SOCIAL SECURITY TAX EXPENSE | 15,897.26  | 15,361.82  | 17,343.00             | 14,566.20  | 14,231.00  |
| 32-41085                            | LTD, AD&D, & LIFE INSURANCE | 702.14     | 668.87     | 448.00                | 629.12     | 672.00     |
| 32-41086                            | WORKERS COMPENSATION        | 4,608.48   | 4,905.57   | 6,338.00              | 3,895.43   | 4,752.00   |
| 32-41090                            | HEALTH INSURANCE            | 26,646.57  | 31,923.76  | 44,640.00             | 32,795.97  | 52,800.00  |
| 32-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 261.48     | 269.64     | 276.00                | 272.36     | 240.00     |
| 32-41097                            | DENTAL INSURANCE            | 1,185.89   | 1,310.00   | 1,200.00              | 1,178.28   | 1,200.00   |
| TOTAL PERSONNEL SERVICES            |                             | 351,208.53 | 372,771.15 | 409,520.00            | 334,106.92 | 409,712.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |            |            |                       |            |            |
| 32-42010                            | COMMUNICATIONS              | 2,414.76   | 2,557.42   | 2,200.00              | 2,513.83   | 2,200.00   |
| 32-42020                            | POSTAGE AND FREIGHT         | 32,377.01  | 25,661.21  | 29,650.00             | 19,789.40  | 33,000.00  |
| 32-42040                            | DUES & SUBSCRIPTIONS        | 200.00     | 100.00     | 200.00                | 110.00     | 200.00     |
| 32-42085                            | RENTAL-OFFICE EQUIP.        | 0.00       | 0.00       | 1,300.00              | 1,193.58   | 0.00       |
| 32-42090                            | RENTAL OF EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 900.00     |
| 32-42110                            | TRAVEL                      | 0.00       | 0.00       | 300.00                | 0.00       | 300.00     |
| 32-42125                            | BUSINESS EXPENSE            | 6.31       | 116.84     | 100.00                | 0.00       | 100.00     |
| 32-42130                            | PROFESSIONAL DEVELOPMENT    | 331.00     | 40.00      | 1,050.00              | 1,004.08   | 1,000.00   |
| 32-42170                            | COLLECTION EXPENSE          | 0.00       | 3,042.84   | 4,000.00              | 5,092.68   | 3,000.00   |
| 32-42200                            | MNT-BUILDINGS               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-42250                            | MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-42255                            | MNT-COMPUTER EQ REPAIR      | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-42260                            | MNT-AUTO EQUIPMENT          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-42320                            | MNT-RADIO EQUIPMENT         | 0.00       | 0.00       | 300.00                | 0.00       | 100.00     |
| 32-42420                            | TIRE EXPENSE                | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-42430                            | PRINTING EXPENSE            | 3,672.42   | 4,820.70   | 5,000.00              | 4,132.95   | 5,000.00   |
| 32-42510                            | FREIGHT & EXPRESS           | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 32-42520                            | EMPLOYEE LICENSES           | 70.00      | 222.00     | 200.00                | 0.00       | 200.00     |
| 32-42530                            | UNCLASSIFIED PROFESSIONAL   | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES          |                             | 39,071.50  | 36,561.01  | 44,300.00             | 33,836.52  | 46,000.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |            |            |                       |            |            |
| 32-43010                            | OFFICE EXPENSE              | 2,880.21   | 3,938.53   | 3,600.00              | 2,182.17   | 3,600.00   |
| 32-43020                            | OPERATING EXPENSE           | 842.89     | 162.75     | 500.00                | 278.63     | 500.00     |
| 32-43030                            | JANITOR SUPPLIES            | 0.00       | 0.00       | 200.00                | 43.23      | 200.00     |
| 32-43040                            | CLOTHING & LINEN            | 621.67     | 1,027.96   | 900.00                | 534.73     | 900.00     |
| 32-43050                            | CHEMICALS                   | 0.00       | 0.00       | 0.00                  | 19.50      | 0.00       |
| 32-43145                            | COMPUTER SOFTWARE           | 163.00     | 170.00     | 400.00                | 177.00     | 400.00     |
| 32-43200                            | MOTOR FUEL AND LUBRICANTS   | 11,839.80  | 8,125.93   | 11,000.00             | 8,590.28   | 11,000.00  |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 32 UTILITY ACCT/COLLECTN

## DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |             | PROPOSED   |
|------------------------------------|------------|------------|-----------------------|-------------|------------|
|                                    | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +     | 2010-2011  |
|                                    |            |            | BUDGET                | ENCUMBERED  | BUDGET     |
| 32-43210 MINOR TOOLS AND APPARATUS | 8,107.09   | 5,050.14   | 7,000.00              | 7,349.62    | 7,000.00   |
| 32-43215 COMPUTER EQ/REPAIR PARTS  | 0.00       | 470.98     | 900.00                | 655.00      | 300.00     |
| 32-43220 MNT-BUILDINGS             | 0.00       | 0.00       | 0.00                  | 0.00        | 0.00       |
| 32-43250 MNT-IMPROVEMENTS          | 0.00       | 0.00       | 0.00                  | 0.00        | 0.00       |
| 32-43270 MNT-OFFICE EQUIPMENT      | 4,620.94   | 5,539.47   | 5,500.00              | 3,819.33    | 5,500.00   |
| 32-43275 MNT-COMPUTER EQUIPMENT    | 150.00     | 0.00       | 1,200.00              | 0.00        | 1,000.00   |
| 32-43280 MNT-AUTO EQUIPMENT        | 3,095.52   | 1,920.63   | 4,500.00              | 2,930.90    | 4,500.00   |
| 32-43340 MNT-COMMUNICATIONS EQUIP  | 261.34     | 125.00     | 400.00                | 74.20       | 400.00     |
| 32-43440 MNT-TIRES/TUBES           | 0.00       | 0.00       | 0.00                  | 0.00        | 0.00       |
| TOTAL SUPPLIES, MATERIAL & MNT     | 32,582.46  | 26,531.39  | 36,100.00             | 26,654.59   | 35,300.00  |
| <u>OTHER CHARGES</u>               |            |            |                       |             |            |
| 32-44040 INSURANCE & BONDS         | 1,793.46   | 1,958.94   | 2,000.00              | 1,047.54    | 1,100.00   |
| 32-44045 VEHICLE LEASE             | 10,000.00  | 10,000.00  | 10,000.00             | 8,333.34    | 10,000.00  |
| 32-44200 TRANSFERS TO OTHER FUNDS  | 26,000.00  | 26,000.00  | 26,000.00             | 26,000.00   | 26,000.00  |
| 32-44300 PAYMENT IN LIEU OF TAXES  | 26,000.00  | 26,000.00  | 26,000.00             | 21,666.66   | 26,000.00  |
| 32-44350 ADMINISTRATIVE FEES       | 57,965.00  | 57,965.00  | 57,965.00             | 48,304.18   | 57,965.00  |
| 32-44500 INTEREST & FISCAL CHARGES | 5,083.18   | 7,917.24   | 8,000.00              | 6,990.83    | 8,000.00   |
| 32-44600 DEPRECIATION              | 1,322.34   | 1,322.34   | 0.00                  | 0.00        | 0.00       |
| 32-44615 BAD DEBT EXPENSE          | 11,449.40  | 25,208.65  | 0.00                  | ( 2,321.20) | 5,000.00   |
| 32-44700 BUDGET RESTRICTIONS       | 0.00       | 0.00       | 900.00                | 0.00        | 0.00       |
| TOTAL OTHER CHARGES                | 139,613.38 | 156,372.17 | 130,865.00            | 110,021.35  | 134,065.00 |
| <u>CAPITAL</u>                     |            |            |                       |             |            |
| 32-45050 AUTOMOTIVE EQUIPMENT      | 0.00       | 0.00       | 25,000.00             | 0.00        | 0.00       |
| 32-45080 OTHER EQUIPMENT           | 0.00       | 0.00       | 0.00                  | 0.00        | 0.00       |
| TOTAL CAPITAL                      | 0.00       | 0.00       | 25,000.00             | 0.00        | 0.00       |
| TOTAL 32 UTILITY ACCT/COLLECTN     | 562,475.87 | 592,235.72 | 645,785.00            | 504,619.38  | 625,077.00 |
|                                    | =====      | =====      | =====                 | =====       | =====      |

**WATER PRODUCTION AND TREATMENT  
2010-11 BUDGET  
Dept. 33**

|                        | 2007-2008          | 2008-2009          | 2009-2010          | 2010-2011          |
|------------------------|--------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL             | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | -                  | -                  | -                  | -                  |
| Contractual Services   | 861,308            | 868,732            | 987,868            | 862,719            |
| Supplies and materials | 245,458            | 223,495            | 218,747            | 275,400            |
| Other Charges          | 1,952,344          | 2,064,331          | 2,484,322          | 1,803,334          |
| Capital Outlay         | -                  | -                  | 2,969,991          | 426,148            |
| <b>TOTAL</b>           | <b>\$3,059,110</b> | <b>\$3,156,558</b> | <b>\$6,660,928</b> | <b>\$3,367,601</b> |

MISSION STATEMENT

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

DESCRIPTION

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and three Wells.

The City of Pampa is in the process of drilling four new water wells which accounts for the large increase in the budget for this fiscal year. Bond funds were secured in fiscal year 2008-09 for the purpose of drilling these wells. The first phase of the work began in 2008-09 fiscal year and the drilling will continue into the 2009-10 fiscal year.

The Department is operated by Operations Management International, Inc. (OMI), Englewood, Colorado and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for surface water (Lake Meredith) includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and pH.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.



The Department is staffed with one Project Manager, one Lead Operator, one Maintenance person and two Operators. Departmental personnel are required to be certified by TCEQ. The staff includes one "B" Certified Surface Water Operator, two "C" Certified Surface Water Operators and one "C" Certified Groundwater Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state of the art technology. This wouldn't have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

### FUNDING

Water Production and Treatment is funded through the sale of water and is accounted for in the Enterprise Fund/Water and Wastewater.

### GOALS AND OBJECTIVES

1. Meet all federal and state water quality standards.
2. Have two operators upgrade their certifications.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Produce for the yearly average an 80/20 split of surface water versus ground water.
5. Continue improving appearance of facilities.
6. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
7. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$3,293,327 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 33 WATER PRODUCTION/TREA

## DEPARTMENTAL EXPENDITURES

|                                      |              | ----- 2009-2010 ----- |              | PROPOSED     |              |
|--------------------------------------|--------------|-----------------------|--------------|--------------|--------------|
|                                      | 2007-2008    | 2008-2009             | CURRENT      | Y-T-D +      | 2010-2011    |
|                                      | ACTUAL       | ACTUAL                | BUDGET       | ENCUMBERED   | BUDGET       |
| <u>PERSONNEL SERVICES</u>            |              |                       |              |              |              |
| 33-41065 CLOTHING ALLOWANCE          | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| TOTAL PERSONNEL SERVICES             | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| <u>CONTRACTUAL SERVICES</u>          |              |                       |              |              |              |
| 33-42010 COMMUNICATIONS              | 3,577.11     | 4,379.45              | 3,500.00     | 4,424.29     | 3,500.00     |
| 33-42020 POSTAGE AND FREIGHT         | 920.22       | 336.44                | 5,300.00     | 1,540.18     | 5,300.00     |
| 33-42045 PERMIT FEES                 | 4,058.39     | 5,525.39              | 7,500.00     | 17,560.50    | 18,000.00    |
| 33-42046 WATER & WASTEWATER TESTNG   | 36,051.27    | 35,510.59             | 35,000.00    | 23,299.27    | 35,000.00    |
| 33-42050 ELECTRICITY                 | 90,507.96    | 51,777.03             | 145,000.00   | 119,600.78   | 152,250.00   |
| 33-42060 GAS                         | 1,844.14     | 1,615.25              | 2,000.00     | 1,282.51     | 2,100.00     |
| 33-42090 RENTAL OF EQUIPMENT         | 875.16       | 0.00                  | 500.00       | 1,400.00     | 1,500.00     |
| 33-42155 EMPLOYEE TRAINING EXPENSE   | 0.00         | 50.00                 | 0.00         | 0.00         | 0.00         |
| 33-42200 MNT-BUILDINGS               | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42230 MNT-IMPROVEMENTS            | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42250 MNT-OFFICE EQUIPMENT        | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42340 MNT-WELLS, PUMPS & ROTORS   | 2,010.00     | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42360 MNT-RESERVOIRS & TANKS      | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42430 PRINTING EXPENSE            | 4,869.86     | 5,011.00              | 5,500.00     | 4,955.58     | 5,500.00     |
| 33-42510 FREIGHT & EXPRESS           | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42530 UNCLASSIFIED PROFESSIONAL   | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-42570 MISC. CONTRACT LABOR        | 716,594.07   | 764,526.84            | 783,568.00   | 786,034.71   | 639,569.00   |
| 33-42595 CONTINGENCY                 | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| TOTAL CONTRACTUAL SERVICES           | 861,308.18   | 868,731.99            | 987,868.00   | 960,097.82   | 862,719.00   |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |              |                       |              |              |              |
| 33-43010 OFFICE EXPENSE              | 0.00         | 0.00                  | 0.00         | 0.00         | 0.00         |
| 33-43020 OPERATING EXPENSE           | 578.37       | 0.00                  | 3,500.00     | 3,000.00     | 500.00       |
| 33-43050 CHEMICALS                   | 22,293.87    | 45,600.65             | 44,847.00    | 74,982.70    | 105,000.00   |
| 33-43210 MINOR TOOLS AND APPARATUS   | 0.00         | 3,453.80              | 2,000.00     | 0.00         | 2,000.00     |
| 33-43220 MNT-BUILDINGS               | 15,495.63    | 9,900.27              | 12,000.00    | 1,690.70     | 12,000.00    |
| 33-43250 MNT-IMPROVEMENTS            | 1,928.00     | 600.00                | 4,000.00     | 3,859.25     | 4,000.00     |
| 33-43270 MNT-OFFICE EQUIPMENT        | 102.00       | 107.00                | 200.00       | 112.00       | 200.00       |
| 33-43300 MNT-MACHINERY               | 0.00         | 0.00                  | 200.00       | 0.00         | 200.00       |
| 33-43360 MNT-WELLS, PUMPS & ROTORS   | 178,875.45   | 160,307.84            | 150,000.00   | 96,780.41    | 150,000.00   |
| 33-43380 MNT-RESERVOIRS AND TANKS    | 26,185.00    | 3,525.16              | 1,500.00     | 0.00         | 1,500.00     |
| 33-43410 MNT-UNDERGROUND SPRINKLER   | 0.00         | 0.00                  | 500.00       | 0.00         | 0.00         |
| TOTAL SUPPLIES, MATERIAL & MNT       | 245,458.32   | 223,494.72            | 218,747.00   | 180,425.06   | 275,400.00   |
| <u>OTHER CHARGES</u>                 |              |                       |              |              |              |
| 33-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00         | 8,899.00              | 0.00         | 0.00         | 0.00         |
| 33-44090 CRMWA - OPERATION & MAINT   | 409,266.70   | 518,728.97            | 461,262.00   | 451,021.00   | 424,291.00   |
| 33-44095 CRMWA - VARIABLE COST       | 233,736.23   | 249,448.65            | 331,544.00   | 172,402.18   | 361,681.35   |
| 33-44300 PAYMENT IN LIEU OF TAXES    | 26,000.00    | 26,000.00             | 26,000.00    | 21,666.66    | 26,000.00    |
| 33-44350 ADMINISTRATIVE FEES         | 230,552.00   | 230,552.00            | 230,552.00   | 192,126.66   | 230,552.00   |
| 33-44500 INTEREST & FISCAL CHARGES   | 553,738.49   | 495,543.21            | 539,990.00   | 570,386.12   | 369,381.00   |
| 33-44510 PRINCIPAL RETIREMENT        | 0.00         | 0.00                  | 879,974.00   | 869,088.58   | 391,429.00   |
| 33-44600 DEPRECIATION                | 499,050.91   | 535,159.00            | 0.00         | 0.00         | 0.00         |
| 33-44700 BUDGET RESTRICTIONS         | 0.00         | 0.00                  | 15,000.00    | 0.00         | 0.00         |
| TOTAL OTHER CHARGES                  | 1,952,344.33 | 2,064,330.83          | 2,484,322.00 | 2,276,691.20 | 1,803,334.35 |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

31 -WATER &amp; WASTEWATER

33 WATER PRODUCTION/TREA

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008        | 2008-2009        | ----- 2009-2010 ----- |                   | PROPOSED          |
|------------------------------------|------------------|------------------|-----------------------|-------------------|-------------------|
|                                    | ACTUAL           | ACTUAL           | CURRENT               | Y-T-D +           | 2010-2011         |
|                                    |                  |                  | BUDGET                | ENCUMBERED        | BUDGET            |
| <hr/>                              |                  |                  |                       |                   |                   |
| <u>CAPITAL</u>                     |                  |                  |                       |                   |                   |
| 33-45030 IMPROVEMENTS              | <u>0.00</u>      | <u>0.00</u>      | <u>2,969,991.00</u>   | <u>250,050.26</u> | <u>426,148.00</u> |
| TOTAL CAPITAL                      | <u>0.00</u>      | <u>0.00</u>      | <u>2,969,991.00</u>   | <u>250,050.26</u> | <u>426,148.00</u> |
| <br>TOTAL 33 WATER PRODUCTION/TREA | <br>3,059,110.83 | <br>3,156,557.54 | <br>6,660,928.00      | <br>3,667,264.34  | <br>3,367,601.35  |
|                                    | =====            | =====            | =====                 | =====             | =====             |

**WATER DISTRIBUTION**  
**2010-11 BUDGET**  
Dept. 34

|                        | 2007-2008        | 2008-2009          | 2009-2010          | 2010-2011          |
|------------------------|------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL           | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | 385,668          | 412,372            | 456,149            | 436,572            |
| Contractual Services   | 18,359           | 10,199             | 13,600             | 15,450             |
| Supplies and materials | 225,733          | 179,063            | 171,027            | 170,900            |
| Other Charges          | 328,180          | 453,410            | 472,984            | 976,962            |
| Capital Outlay         | -                | -                  | 1,224,767          | 3,238,213          |
| <b>TOTAL</b>           | <b>\$957,940</b> | <b>\$1,055,044</b> | <b>\$2,338,527</b> | <b>\$4,838,097</b> |

MISSION STATEMENT

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

Description

This Department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

|              |   |                |                   |
|--------------|---|----------------|-------------------|
| 2 "          | - | 16,656         | linear ft.        |
| 4 "          | - | 300,865        | linear ft.        |
| 6 "          | - | 252,789        | linear ft.        |
| 8 "          | - | 63,004         | linear ft.        |
| 10 "         | - | 68,671         | linear ft.        |
| 12 "         | - | 49,297         | linear ft.        |
| 16 "         | - | 48,848         | linear ft.        |
| 20 "         | - | 10,659         | linear ft.        |
| 24 "         | - | 2,625          | linear ft.        |
| 30 "         | - | 2,400          | linear ft.        |
| <b>Total</b> |   | <b>815,814</b> | <b>linear ft.</b> |

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

GOAL AND OBJECTIVES

1. Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
2. Reduce the occurrence of water line repairs.
3. Continue valve program to locate and operate all valves within the distribution system 300/year.
4. Meter change out program of 800/year.
5. Fire hydrant change out program 10/year.
6. Valve replacement program 20/year.
7. Perform a quality flush on 100 fire hydrants a year.
8. Restore streets and alleys to acceptable quality after excavation.
9. Repair the alleys in our assigned ward.
10. To perform any job that is asked of us to help the City become a safer and better place to live, work and play.



### PERFORMANCE INDICATORS

|                                      | Actual<br>2007-2008 | Budgeted<br>2007-2008 | Budgeted<br>2009-2010 |
|--------------------------------------|---------------------|-----------------------|-----------------------|
| Water mains new / replaced           | 2570                | 4,000'                | 2,000                 |
| Service lines replaced / repaired    | 137                 | 80                    | 80                    |
| Water meters changed out             | 807                 | 800                   | 800                   |
| Water service taps new / replacement | 61                  | 30                    | 30                    |
| Fire hydrants repaired               | 6                   | 10                    | 10                    |
| Fire hydrants replaced               | 5                   | 10                    | 10                    |
| Main valves located and exercised    | 130                 | 300                   | 300                   |
| Main valves replaced                 | 19                  | 20                    | 20                    |
| Main water lines repaired            | 61                  | 80                    | 80                    |
| Meter boxes raised                   | 71                  | 50                    | 50                    |

### BUDGET HIGHLIGHTS

The adopted 2010-11 budget shows an increase of \$2,499,570 from the 2009-10 Budget.

- Continue the Meter Change Out Program
- Continue the Water Main Replacement Program
- Continue the Fire Hydrant Replacement Program.
- Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 34 WATER DISTRIBUTION

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 34-41010                            | SALARIES AND WAGES          | 246,887.65            | 268,633.72 | 285,598.00 | 220,403.87 | 273,031.00 |
| 34-41020                            | LONGEVITY PAY               | 3,052.00              | 1,752.00   | 2,040.00   | 1,524.00   | 1,628.00   |
| 34-41030                            | OVERTIME PAY                | 20,814.78             | 17,364.17  | 25,750.00  | 22,377.75  | 25,000.00  |
| 34-41034                            | HOLIDAY PREMIUM PAY         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-41035                            | STEP-UP PAY                 | 208.75                | 82.50      | 300.00     | 262.01     | 600.00     |
| 34-41050                            | PART TIME & TEMPORARY PAY   | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-41060                            | INCENTIVE PAY               | 1,952.79              | 2,072.88   | 1,800.00   | 1,214.19   | 1,080.00   |
| 34-41065                            | CLOTHING ALLOWANCE          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00       | 0.00       | 0.00       | 540.00     |
| 34-41070                            | TEXAS MUNICIPAL RETIREMENT  | 39,418.82             | 50,375.17  | 57,513.00  | 47,304.94  | 55,304.00  |
| 34-41075                            | MEDICARE TAX EXPENSE        | 3,874.12              | 4,124.74   | 4,575.00   | 3,594.21   | 3,575.00   |
| 34-41080                            | SOCIAL SECURITY TAX EXPENSE | 16,565.00             | 17,636.30  | 19,560.00  | 15,367.79  | 15,288.00  |
| 34-41085                            | LTD, AD&D, & LIFE INSURANCE | 650.55                | 603.06     | 466.00     | 556.29     | 647.00     |
| 34-41086                            | WORKERS COMPENSATION        | 14,563.19             | 12,177.51  | 17,043.00  | 9,289.10   | 11,333.00  |
| 34-41090                            | HEALTH INSURANCE            | 36,439.59             | 36,236.95  | 40,176.00  | 30,843.13  | 47,250.00  |
| 34-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 235.32                | 242.67     | 248.00     | 245.12     | 216.00     |
| 34-41097                            | DENTAL INSURANCE            | 1,005.12              | 1,070.00   | 1,080.00   | 864.25     | 1,080.00   |
| TOTAL PERSONNEL SERVICES            |                             | 385,667.68            | 412,371.67 | 456,149.00 | 353,846.65 | 436,572.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 34-42010                            | COMMUNICATIONS              | 3,342.84              | 2,959.08   | 3,300.00   | 2,844.94   | 2,750.00   |
| 34-42020                            | POSTAGE AND FREIGHT         | 662.09                | 535.41     | 500.00     | 1,276.16   | 500.00     |
| 34-42040                            | DUES & SUBSCRIPTIONS        | 1,222.51              | 387.55     | 800.00     | 843.55     | 1,300.00   |
| 34-42090                            | RENTAL OF EQUIPMENT         | 906.84                | 840.98     | 600.00     | 798.46     | 600.00     |
| 34-42125                            | BUSINESS EXPENSE            | 299.86                | 166.26     | 400.00     | 226.72     | 400.00     |
| 34-42130                            | PROFESSIONAL DEVELOPMENT    | 5,140.67              | 3,825.26   | 4,000.00   | 2,480.87   | 4,000.00   |
| 34-42155                            | EMPLOYEE TRAINING EXPENSE   | 2,726.00              | 300.00     | 1,100.00   | 10.99      | 2,600.00   |
| 34-42180                            | LAUNDRY SERVICE             | 233.51                | 267.04     | 200.00     | 224.32     | 300.00     |
| 34-42230                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42280                            | MNT-MACHINERY               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42420                            | TIRE EXPENSE                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42430                            | PRINTING EXPENSE            | 1,419.77              | 549.82     | 400.00     | 0.00       | 400.00     |
| 34-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42520                            | EMPLOYEE LICENSES           | 909.00                | 122.00     | 300.00     | 111.00     | 600.00     |
| 34-42530                            | UNCLASSIFIED PROFESSIONAL   | 36.00                 | 0.00       | 0.00       | 0.00       | 0.00       |
| 34-42570                            | MISC. CONTRACT LABOR        | 1,460.00              | 245.95     | 2,000.00   | 473.33     | 2,000.00   |
| TOTAL CONTRACTUAL SERVICES          |                             | 18,359.09             | 10,199.35  | 13,600.00  | 9,290.34   | 15,450.00  |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 34-43010                            | OFFICE EXPENSE              | 1,241.33              | 802.76     | 1,000.00   | 281.75     | 1,000.00   |
| 34-43020                            | OPERATING EXPENSE           | 3,845.67              | 5,772.62   | 3,500.00   | 3,499.72   | 4,000.00   |
| 34-43030                            | JANITOR SUPPLIES            | 740.84                | 500.36     | 600.00     | 294.62     | 600.00     |
| 34-43040                            | CLOTHING & LINEN            | 3,631.22              | 3,216.72   | 4,000.00   | 2,014.11   | 4,000.00   |
| 34-43050                            | CHEMICALS                   | 101.84                | 428.44     | 350.00     | 111.45     | 350.00     |
| 34-43060                            | PHOTOGRAPHIC AND VIDEO      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 34 WATER DISTRIBUTION

## DEPARTMENTAL EXPENDITURES

|                                       | 2007-2008  | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED     |
|---------------------------------------|------------|--------------|-----------------------|--------------|--------------|
|                                       | ACTUAL     | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011    |
|                                       |            |              | BUDGET                | ENCUMBERED   | BUDGET       |
| 34-43090 EDUCATIONAL                  | 260.54     | 0.00         | 600.00                | 0.00         | 600.00       |
| 34-43145 COMPUTER SOFTWARE            | 79.99      | 0.00         | 400.00                | 824.75       | 400.00       |
| 34-43150 MEDICAL SUPPLIES             | 151.78     | 135.46       | 250.00                | 112.93       | 250.00       |
| 34-43200 MOTOR FUEL AND LUBRICANTS    | 25,787.76  | 19,154.30    | 25,000.00             | 19,254.39    | 25,000.00    |
| 34-43210 MINOR TOOLS AND APPARATUS    | 9,121.17   | 19,415.63    | 10,000.00             | 8,498.38     | 10,000.00    |
| 34-43215 COMPUTER EQ/REPAIR PARTS     | 124.96     | 378.75       | 200.00                | 0.00         | 200.00       |
| 34-43220 MNT-BUILDINGS                | 50.01      | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43230 MNT-STIS/CURBS/GUTTERS/CULVE | 35.91      | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43250 MNT-IMPROVEMENTS             | 141,914.01 | 81,475.11    | 83,627.00             | 67,615.95    | 80,000.00    |
| 34-43260 MNT-OTHER IMPROVEMENTS       | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43270 MNT-OFFICE EQUIPMENT         | 250.00     | 185.50       | 200.00                | 0.00         | 200.00       |
| 34-43275 MNT-COMPUTER EQUIPMENT       | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43280 MNT-AUTO EQUIPMENT           | 7,176.22   | 14,250.79    | 8,000.00              | 6,872.81     | 10,000.00    |
| 34-43285 MNT-EQUIPMENT                | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43300 MNT-MACHINERY                | 6,195.65   | 7,846.93     | 7,500.00              | 4,451.56     | 8,500.00     |
| 34-43320 MNT-SIDEWALKS                | 19.78      | 3.99         | 0.00                  | 0.00         | 0.00         |
| 34-43340 MNT-COMMUNICATIONS EQUIP     | 23.03      | 330.03       | 400.00                | 147.20       | 400.00       |
| 34-43350 MNT-PRECISION INSTRUMENT     | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43410 MNT-UNDERGROUND SPRINKLER    | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43430 MNT-OTHER EQUIPMENT          | 74.99      | 905.72       | 400.00                | 1,228.23     | 400.00       |
| 34-43440 MNT-TIRES/TUBES              | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-43450 MNT-WATER METERS & BOXES     | 24,906.00  | 24,260.35    | 25,000.00             | 6,660.00     | 25,000.00    |
| TOTAL SUPPLIES, MATERIAL & MNT        | 225,732.70 | 179,063.46   | 171,027.00            | 121,867.85   | 170,900.00   |
| <u>OTHER CHARGES</u>                  |            |              |                       |              |              |
| 34-44040 INSURANCE & BONDS            | 3,586.92   | 3,917.87     | 4,400.00              | 4,542.31     | 4,667.00     |
| 34-44045 VEHICLE LEASE                | 15,000.00  | 15,000.00    | 15,000.00             | 12,500.00    | 15,000.00    |
| 34-44060 CLAIMS, JUDGEMENTS AND DAMA  | 1,455.91   | 7,620.25     | 0.00                  | 1,527.27     | 0.00         |
| 34-44200 TRANSFERS TO OTHER FUNDS     | 0.00       | 6,073.54     | 0.00                  | 0.00         | 0.00         |
| 34-44300 PAYMENT IN LIEU OF TAXES     | 26,000.00  | 26,000.00    | 26,000.00             | 21,666.66    | 26,000.00    |
| 34-44350 ADMINISTRATIVE FEES          | 175,000.00 | 175,000.00   | 175,000.00            | 145,833.34   | 175,000.00   |
| 34-44500 INTEREST & FISCAL CHARGES    | 0.00       | 116,987.81   | 136,359.00            | 64,007.30    | 599,295.00   |
| 34-44501 INTEREST ON LEASES           | 1,588.46   | 918.30       | 698.00                | 235.11       | 0.00         |
| 34-44510 PRINCIPAL RETIREMENT         | 0.00       | 0.00         | 100,727.00            | 47,501.99    | 157,000.00   |
| 34-44515 BOND ISSUANCE COSTS          | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-44600 DEPRECIATION                 | 105,548.27 | 101,892.29   | 0.00                  | 0.00         | 0.00         |
| 34-44700 BUDGET RESTRICTIONS          | 0.00       | 0.00         | 14,800.00             | 0.00         | 0.00         |
| TOTAL OTHER CHARGES                   | 328,179.56 | 453,410.06   | 472,984.00            | 297,813.98   | 976,962.00   |
| <u>CAPITAL</u>                        |            |              |                       |              |              |
| 34-45030 IMPROVEMENTS                 | 0.00       | 0.00         | 1,218,767.00          | 326,246.15   | 3,213,213.00 |
| 34-45050 AUTOMOTIVE EQUIPMENT         | 0.00       | 0.00         | 0.00                  | 2,420.00     | 0.00         |
| 34-45060 MACHINERY & EQUIPMENT        | 0.00       | 0.00         | 6,000.00              | 5,871.43     | 25,000.00    |
| 34-45080 OTHER EQUIPMENT              | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| 34-45081 OTHER EQUIPMENT - WATER      | 0.00       | 0.00         | 0.00                  | 0.00         | 0.00         |
| TOTAL CAPITAL                         | 0.00       | 0.00         | 1,224,767.00          | 334,537.58   | 3,238,213.00 |
| TOTAL 34 WATER DISTRIBUTION           | 957,939.03 | 1,055,044.54 | 2,338,527.00          | 1,117,356.40 | 4,838,097.00 |



**WASTEWATER COLLECTION  
2010-11 BUDGET  
Dept. 35**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | 239,196          | 263,293          | 285,277          | 287,548          |
| Contractual Services   | 19,481           | 14,400           | 26,100           | 27,600           |
| Supplies and materials | 114,524          | 104,637          | 215,100          | 243,600          |
| Other Charges          | 283,694          | 259,599          | 238,610          | 209,788          |
| Capital Outlay         | -                | -                | 192,826          | -                |
| <b>TOTAL</b>           | <b>\$656,895</b> | <b>\$641,929</b> | <b>\$957,913</b> | <b>\$768,536</b> |

**MISSION STATEMENT**

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

**DESCRIPTION**

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

|              |   |                |                   |
|--------------|---|----------------|-------------------|
| 6 "          | - | 293,701        | linear ft.        |
| 8 "          | - | 152,209        | linear ft.        |
| 10 "         | - | 54,602         | linear ft.        |
| 12 "         | - | 54,202         | linear ft.        |
| 15 "         | - | 19,367         | linear ft.        |
| 18 "         | - | 34,470         | linear ft.        |
| 30 "         | - | 3,339          | linear ft.        |
| <b>Total</b> |   | <b>611,890</b> | <b>linear ft.</b> |

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

## GOALS AND OBJECTIVES

1. Provide a safe and efficient collection of wastewater (sewer).
2. Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.
3. Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.
4. Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.
5. Video inspect mains and laterals to help find infiltration/inflow into the collection system.
6. Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.
7. Smoke testing the collection system to curtail infiltration/inflow into the collection system.
8. Repair and/or replace main sewer lines as needed to keep the collection system working properly.
9. Replacement of old cast iron sewer lines under streets and highways by use of pipe bursting technology.
10. Update the collection system grid map and input information into database for easy and more accurate access to collection system information.
11. Training on excavating, trenching, shoring, and confined space entry.
12. Maintain a safe working environment for the employees and the general public in work zones.

## PERFORMANCE INDICATORS

|   | Actual<br>2008-09 | Budgeted<br>2009-10 | Budgeted<br>2010-11 |
|---|-------------------|---------------------|---------------------|
| Sewer Mains cleaned - linear feet         | 179,646           | 250,000             | 250,000             |
| Manholes and Cleanouts marked             | 4                 | 50                  | 50                  |
| Sewer Stoppages reported                  | 461               | 500                 | 500                 |
| Sewer Stoppages actual                    | 177               | 300                 | 300                 |
| Manholes Repaired                         | 42                | 50                  | 50                  |
| Manholes Cleaned                          | 217               | 300                 | 300                 |
| Manholes Raised                           | 42                | 50                  | 50                  |
| Manholes Raised and Repaired (MR MANHOLE) | 12                | 50                  | 50                  |
| Lines Video Inspected - linear feet       | 1500              | 10,000              | 10,000              |
| Sewer Mains repaired - linear feet        | 996               | 500                 | 500                 |
| Building Drains repaired                  | 149               | 50                  | 50                  |
| Sewer Mains smoke tested - linear feet    | 0                 | 225,000             | 225,000             |

## BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$189,377 from the 2009-10 Budget.



PROPOSED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 35 WASTEWATER COLLECTION

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008  | 2008-2009  | ----- 2009-2010 ----- |            | PROPOSED   |
|--------------------------------------|------------|------------|-----------------------|------------|------------|
|                                      | ACTUAL     | ACTUAL     | CURRENT               | Y-T-D +    | 2010-2011  |
|                                      |            |            | BUDGET                | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>            |            |            |                       |            |            |
| 35-41010 SALARIES AND WAGES          | 157,296.64 | 167,929.94 | 177,715.00            | 150,606.54 | 177,715.00 |
| 35-41020 LONGEVITY PAY               | 2,400.00   | 3,104.00   | 3,140.00              | 3,140.00   | 3,140.00   |
| 35-41030 OVERTIME PAY                | 15,227.80  | 16,698.50  | 20,600.00             | 14,642.65  | 20,600.00  |
| 35-41034 HOLIDAY PREMIUM PAY         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-41060 INCENTIVE PAY               | 1,038.75   | 1,689.44   | 1,920.00              | 2,243.13   | 2,640.00   |
| 35-41065 CLOTHING ALLOWANCE          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-41066 CELL PHONE ALLOWANCE        | 0.00       | 0.00       | 0.00                  | 0.00       | 540.00     |
| 35-41070 TEXAS MUNICIPAL RETIREMENT  | 24,626.61  | 32,991.49  | 37,075.00             | 33,279.63  | 37,489.00  |
| 35-41075 MEDICARE TAX EXPENSE        | 2,372.84   | 2,584.15   | 2,949.00              | 2,445.01   | 2,424.00   |
| 35-41080 SOCIAL SECURITY TAX EXPENSE | 10,145.65  | 11,049.34  | 12,609.00             | 10,455.10  | 10,363.00  |
| 35-41085 LTD, AD&D, & LIFE INSURANCE | 396.54     | 370.60     | 290.00                | 370.84     | 399.00     |
| 35-41086 WORKERS COMPENSATION        | 4,311.47   | 5,070.55   | 5,921.00              | 4,195.08   | 5,118.00   |
| 35-41090 HEALTH INSURANCE            | 20,679.02  | 21,030.14  | 22,320.00             | 20,866.91  | 26,400.00  |
| 35-41095 EMPLOYEE ASSISTANCE PROGRAM | 130.72     | 134.83     | 138.00                | 136.20     | 120.00     |
| 35-41097 DENTAL INSURANCE            | 570.00     | 640.00     | 600.00                | 600.00     | 600.00     |
| TOTAL PERSONNEL SERVICES             | 239,196.04 | 263,292.98 | 285,277.00            | 242,981.09 | 287,548.00 |
| <u>CONTRACTUAL SERVICES</u>          |            |            |                       |            |            |
| 35-42010 COMMUNICATIONS              | 3,236.12   | 3,933.08   | 4,000.00              | 3,506.02   | 2,000.00   |
| 35-42020 POSTAGE AND FREIGHT         | 807.45     | 892.65     | 2,000.00              | 1,230.55   | 500.00     |
| 35-42040 DUES & SUBSCRIPTIONS        | 420.55     | 20.55      | 750.00                | 20.55      | 750.00     |
| 35-42050 ELECTRICITY                 | 4,276.43   | 3,804.98   | 5,000.00              | 2,931.28   | 5,250.00   |
| 35-42060 GAS                         | 626.44     | 597.49     | 3,000.00              | 678.24     | 3,150.00   |
| 35-42090 RENTAL OF EQUIPMENT         | 341.78     | 0.00       | 500.00                | 54.00      | 750.00     |
| 35-42125 BUSINESS EXPENSE            | 211.00     | 140.69     | 500.00                | 150.00     | 500.00     |
| 35-42130 PROFESSIONAL DEVELOPMENT    | 5,260.50   | 4,275.50   | 6,000.00              | 3,874.16   | 6,000.00   |
| 35-42155 EMPLOYEE TRAINING EXPENSE   | 0.00       | 0.00       | 500.00                | 0.00       | 500.00     |
| 35-42180 LAUNDRY SERVICE             | 0.00       | 0.00       | 200.00                | 0.00       | 300.00     |
| 35-42200 MNT-BUILDINGS               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42230 MNT-IMPROVEMENTS            | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42250 MNT-OFFICE EQUIPMENT        | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42260 MNT-AUTO EQUIPMENT          | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42280 MNT-MACHINERY               | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42320 MNT-RADIO EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42330 MNT-PRECISION INSTRUMENT    | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42410 MNT-OTHER EQUIPMENT         | 0.00       | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42420 TIRE EXPENSE                | 0.00       | 15.00      | 650.00                | 10.00      | 750.00     |
| 35-42430 PRINTING EXPENSE            | 0.00       | 115.80     | 200.00                | 0.00       | 350.00     |
| 35-42510 FREIGHT & EXPRESS           | 0.00       | 0.00       | 500.00                | 0.00       | 4,000.00   |
| 35-42520 EMPLOYEE LICENSES           | 40.00      | 0.00       | 300.00                | 0.00       | 300.00     |
| 35-42570 MISC. CONTRACT LABOR        | 1,997.00   | 0.00       | 0.00                  | 0.00       | 0.00       |
| 35-42580 PHYSICAL EXAMINATIONS       | 2,264.00   | 604.00     | 2,000.00              | 235.00     | 2,500.00   |
| TOTAL CONTRACTUAL SERVICES           | 19,481.27  | 14,399.74  | 26,100.00             | 12,689.80  | 27,600.00  |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 35 WASTEWATER COLLECTION

## DEPARTMENTAL EXPENDITURES

|                                       |            | ----- 2009-2010 ----- |            | PROPOSED   |            |
|---------------------------------------|------------|-----------------------|------------|------------|------------|
|                                       | 2007-2008  | 2008-2009             | CURRENT    | Y-T-D +    | 2010-2011  |
|                                       | ACTUAL     | ACTUAL                | BUDGET     | ENCUMBERED | BUDGET     |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>   |            |                       |            |            |            |
| 35-43010 OFFICE EXPENSE               | 429.69     | 222.23                | 1,000.00   | 459.79     | 1,000.00   |
| 35-43020 OPERATING EXPENSE            | 2,171.16   | 3,245.61              | 4,000.00   | 3,645.19   | 4,000.00   |
| 35-43030 JANITOR SUPPLIES             | 332.17     | 453.13                | 500.00     | 486.89     | 500.00     |
| 35-43040 CLOTHING & LINEN             | 971.79     | 3,072.82              | 2,500.00   | 844.72     | 3,000.00   |
| 35-43050 CHEMICALS                    | 5,136.89   | 899.92                | 4,000.00   | 0.00       | 5,000.00   |
| 35-43090 EDUCATIONAL                  | 798.00     | 222.00                | 1,000.00   | 0.00       | 1,000.00   |
| 35-43145 COMPUTER SOFTWARE            | 419.48     | 325.00                | 4,500.00   | 2,497.97   | 4,500.00   |
| 35-43150 MEDICAL SUPPLIES             | 80.29      | 0.00                  | 200.00     | 0.00       | 200.00     |
| 35-43200 MOTOR FUEL AND LUBRICANTS    | 15,875.08  | 11,364.20             | 20,000.00  | 10,541.36  | 20,000.00  |
| 35-43210 MINOR TOOLS AND APPARATUS    | 23,265.60  | 13,901.40             | 30,000.00  | 21,241.41  | 25,000.00  |
| 35-43215 COMPUTER EQ/REPAIR PARTS     | 0.00       | 407.38                | 1,000.00   | 429.85     | 1,500.00   |
| 35-43220 MNT-BUILDINGS                | 697.66     | 919.84                | 5,000.00   | 4,311.68   | 2,500.00   |
| 35-43230 MNT-STIS/CURBS/GUTTERS/CULVE | 0.00       | 0.00                  | 500.00     | 0.00       | 1,500.00   |
| 35-43250 MNT-IMPROVEMENTS             | 46,425.00  | 48,303.86             | 111,700.00 | 35,041.24  | 150,000.00 |
| 35-43260 MNT-OTHER IMPROVEMENTS       | 0.00       | 0.00                  | 0.00       | 0.00       | 0.00       |
| 35-43275 MNT-COMPUTER EQUIPMENT       | 0.00       | 0.00                  | 0.00       | 0.00       | 0.00       |
| 35-43280 MNT-AUTO EQUIPMENT           | 7,767.91   | 6,328.20              | 7,500.00   | 7,428.64   | 7,500.00   |
| 35-43300 MNT-MACHINERY                | 9,624.21   | 14,290.86             | 15,000.00  | 12,860.90  | 10,000.00  |
| 35-43340 MNT-COMMUNICATIONS EQUIP     | 528.95     | 0.00                  | 1,500.00   | 977.52     | 700.00     |
| 35-43350 MNT-PRECISION INSTRUMENT     | 0.00       | 0.00                  | 700.00     | 0.00       | 1,200.00   |
| 35-43430 MNT-OTHER EQUIPMENT          | 0.00       | 4.44                  | 2,000.00   | 0.00       | 2,000.00   |
| 35-43440 MNT-TIRES/TUBES              | 0.00       | 676.02                | 2,500.00   | 339.00     | 2,500.00   |
| TOTAL SUPPLIES, MATERIAL & MNT        | 114,523.88 | 104,636.91            | 215,100.00 | 101,106.16 | 243,600.00 |
| <u>OTHER CHARGES</u>                  |            |                       |            |            |            |
| 35-44040 INSURANCE & BONDS            | 2,078.78   | 2,270.59              | 2,500.00   | 4,608.22   | 4,736.00   |
| 35-44045 VEHICLE LEASE                | 15,000.00  | 15,000.00             | 15,000.00  | 12,500.00  | 15,000.00  |
| 35-44060 CLAIMS, JUDGEMENTS AND DAMA  | 1,820.00   | 1,219.08              | 1,000.00   | 0.00       | 0.00       |
| 35-44200 TRANSFERS TO OTHER FUNDS     | 9,150.00   | 9,150.00              | 9,150.00   | 9,150.00   | 9,150.00   |
| 35-44300 PAYMENT IN LIEU OF TAXES     | 26,000.00  | 26,000.00             | 26,000.00  | 21,666.66  | 26,000.00  |
| 35-44350 ADMINISTRATIVE FEES          | 150,204.00 | 150,204.00            | 150,204.00 | 125,170.00 | 150,204.00 |
| 35-44500 INTEREST & FISCAL CHARGES    | 0.00       | 455.08                | 3,136.00   | 0.00       | 1,551.00   |
| 35-44501 INTEREST ON LEASES           | 0.00       | 0.00                  | 0.00       | 0.00       | 0.00       |
| 35-44510 PRINCIPAL RETIREMENT         | 0.00       | 0.00                  | 1,520.00   | 0.00       | 3,147.00   |
| 35-44600 DEPRECIATION                 | 79,441.35  | 55,299.87             | 0.00       | 0.00       | 0.00       |
| 35-44700 BUDGET RESTRICTIONS          | 0.00       | 0.00                  | 30,100.00  | 0.00       | 0.00       |
| TOTAL OTHER CHARGES                   | 283,694.13 | 259,598.62            | 238,610.00 | 173,094.88 | 209,788.00 |
| <u>CAPITAL</u>                        |            |                       |            |            |            |
| 35-45030 IMPROVEMENTS                 | 0.00       | 0.00                  | 157,826.00 | 0.00       | 0.00       |
| 35-45040 OFFICE EQUIPMENT             | 0.00       | 0.00                  | 0.00       | 0.00       | 0.00       |
| 35-45050 AUTOMOTIVE EQUIPMENT         | 0.00       | 0.00                  | 35,000.00  | 0.00       | 0.00       |
| 35-45080 OTHER EQUIPMENT              | 0.00       | 0.00                  | 0.00       | 0.00       | 0.00       |
| TOTAL CAPITAL                         | 0.00       | 0.00                  | 192,826.00 | 0.00       | 0.00       |
| TOTAL 35 WASTEWATER COLLECTION        | 656,895.32 | 641,928.25            | 957,913.00 | 529,871.93 | 768,536.00 |

**WASTEWATER TREATMENT  
2010-11 BUDGET  
Dept. 36**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2009-2010        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | -                | -                | -                | -                |
| Contractual Services   | 437,571          | 378,163          | 412,515          | 363,301          |
| Supplies and materials | 36,800           | 60,435           | 47,331           | 120,500          |
| Other Charges          | 237,020          | 258,378          | 124,205          | 118,705          |
| Capital Outlay         | -                | -                | 44,394           | -                |
| <b>TOTAL</b>           | <b>\$711,391</b> | <b>\$696,976</b> | <b>\$628,445</b> | <b>\$602,506</b> |

**MISSION STATEMENT**

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment Facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

**DESCRIPTION**

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and also the Prison Lift Station.

The Department is operated by Operations Management International, Inc. (OMI), and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/dechlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be dechlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows.

The Department is staffed with one Project Manager (1/2 time spent on water filtration plant, booster station and wells), one lead operator, one operator, and one maintenance technician (3/4 time spent on water filtration, booster station and wells). Operator certifications are as follows: A=1, B=1, C=1 and D=1.



The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

#### FUNDING

The plant is funded through the Enterprise Fund/Water and Wastewater with revenues generated from sewer collection fees.

#### GOALS AND OBJECTIVES

1. No permit violations.
2. Two operators will upgrade their certification.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving facility appearance.
5. Review and recommend further improvements to existing plant infrastructure.
6. Increase security and improve remote monitoring capabilities.
7. Improve screening capabilities for the reuse water system.
8. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
9. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows a decrease of \$25,939 from the 2009-10 Budget.



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 31 -WATER &amp; WASTEWATER

## 36 WASTEWATER TREATMENT

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |              |               |              | PROPOSED      |
|-------------------------------------|-----------------------------|-----------------------|--------------|---------------|--------------|---------------|
|                                     |                             | 2007-2008             | 2008-2009    | CURRENT       | Y-T-D +      | 2010-2011     |
|                                     |                             | ACTUAL                | ACTUAL       | BUDGET        | ENCUMBERED   | BUDGET        |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |              |               |              |               |
| 36-42010                            | COMMUNICATIONS              | 1,385.86              | 1,398.95     | 1,500.00      | 1,376.36     | 1,500.00      |
| 36-42020                            | POSTAGE AND FREIGHT         | 1,187.43              | 267.10       | 100.00        | 1,269.56     | 100.00        |
| 36-42045                            | PERMIT FEES                 | 0.00                  | 0.00         | 25,000.00     | 5,709.00     | 25,000.00     |
| 36-42050                            | ELECTRICITY                 | 74,006.98             | ( 522.06)    | 50,000.00     | 42,519.63    | 62,500.00     |
| 36-42200                            | MNT-BUILDINGS               | 0.00                  | 0.00         | 0.00          | 0.00         | 0.00          |
| 36-42230                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00         | 0.00          | 0.00         | 0.00          |
| 36-42280                            | MNT-MACHINERY               | 0.00                  | 0.00         | 0.00          | 0.00         | 0.00          |
| 36-42340                            | MNT-WELLS, PUMPS & ROTORS   | 0.00                  | 0.00         | 0.00          | 0.00         | 0.00          |
| 36-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00         | 100.00        | 0.00         | 100.00        |
| 36-42570                            | MISC. CONTRACT LABOR        | 360,990.93            | 377,018.93   | 335,815.00    | 416,638.30   | 274,101.00    |
| TOTAL CONTRACTUAL SERVICES          |                             | 437,571.20            | 378,162.92   | 412,515.00    | 467,512.85   | 363,301.00    |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |              |               |              |               |
| 36-43050                            | CHEMICALS                   | 0.00                  | 14,975.99    | 3,960.00      | 19,381.90    | 62,000.00     |
| 36-43210                            | MINOR TOOLS AND APPARATUS   | 0.00                  | 838.00       | 0.00          | 0.00         | 0.00          |
| 36-43220                            | MNT-BUILDINGS               | 8,870.97              | 10,356.57    | 6,000.00      | 729.83       | 6,000.00      |
| 36-43250                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00         | 1,500.00      | 0.00         | 1,500.00      |
| 36-43260                            | MNT-OTHER IMPROVEMENTS      | 0.00                  | 0.00         | 500.00        | 110.00       | 500.00        |
| 36-43300                            | MNT-MACHINERY               | 0.00                  | 0.00         | 500.00        | 0.00         | 500.00        |
| 36-43360                            | MNT-WELLS, PUMPS & ROTORS   | 27,928.64             | 34,264.38    | 34,871.00     | 44,166.30    | 50,000.00     |
| TOTAL SUPPLIES, MATERIAL & MNT      |                             | 36,799.61             | 60,434.94    | 47,331.00     | 64,388.03    | 120,500.00    |
| <u>OTHER CHARGES</u>                |                             |                       |              |               |              |               |
| 36-44060                            | CLAIMS, JUDGEMENTS AND DAMA | 0.00                  | 3,192.82     | 0.00          | 0.00         | 0.00          |
| 36-44300                            | PAYMENT IN LIEU OF TAXES    | 26,000.00             | 26,000.00    | 26,000.00     | 21,666.66    | 26,000.00     |
| 36-44350                            | ADMINISTRATIVE FEES         | 92,705.00             | 92,705.00    | 92,705.00     | 77,254.16    | 92,705.00     |
| 36-44600                            | DEPRECIATION                | 118,314.51            | 136,479.79   | 0.00          | 0.00         | 0.00          |
| 36-44700                            | BUDGET RESTRICTIONS         | 0.00                  | 0.00         | 5,500.00      | 0.00         | 0.00          |
| TOTAL OTHER CHARGES                 |                             | 237,019.51            | 258,377.61   | 124,205.00    | 98,920.82    | 118,705.00    |
| <u>CAPITAL</u>                      |                             |                       |              |               |              |               |
| 36-45030                            | IMPROVEMENTS                | 0.00                  | 0.00         | 29,265.00     | 17,069.89    | 0.00          |
| 36-45080                            | OTHER EQUIPMENT             | 0.00                  | 0.00         | 15,129.00     | 15,128.71    | 0.00          |
| TOTAL CAPITAL                       |                             | 0.00                  | 0.00         | 44,394.00     | 32,198.60    | 0.00          |
| TOTAL 36 WASTEWATER TREATMENT       |                             | 711,390.32            | 696,975.47   | 628,445.00    | 663,020.30   | 602,506.00    |
| =====                               |                             |                       |              |               |              |               |
| TOTAL EXPENDITURES                  |                             | 5,947,811.37          | 6,142,741.52 | 11,231,598.00 | 6,482,132.35 | 10,201,817.35 |
| =====                               |                             |                       |              |               |              |               |

\*\*\* END OF REPORT \*\*\*

**AQUATICS CENTER  
2010-11 BUDGET  
Dept. 16**

|                        | 2007-2008   | 2008-2009       | 2009-2010          | 2010-2011          |
|------------------------|-------------|-----------------|--------------------|--------------------|
|                        | ACTUAL      | ACTUAL          | BUDGET             | BUDGET             |
| Personnel Services     | -           | -               | -                  | 84,750             |
| Contractual Services   | -           | -               | -                  | 27,850             |
| Supplies and materials | -           | -               | -                  | 45,950             |
| Other Charges          | -           | 78,259          | 177,489            | 162,307            |
| Capital Outlay         | -           | -               | 3,085,000          | 3,216,993          |
| <b>TOTAL</b>           | <b>\$ -</b> | <b>\$78,259</b> | <b>\$3,262,489</b> | <b>\$3,537,850</b> |

MISSION STATEMENT

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

DESCRIPTION

The aquatic center is currently under construction and is scheduled to open in the summer of 2011.

FUNDING

Funding for the aquatic center has been a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and misc. individual grants.

BUDGET HIGHLIGHTS

The adopted 2010-11 Budget reflects an increase of \$275,361 over the 2009-10 Budget.

**City of Pampa**  
**2010-2011 Budget**  
**Reconciling Items**

**Aquatic Center**

|   |                 |
|---|-----------------|
| Excess of Revenues over (under) Expenses          | (\$2,813,585)   |
| Reconciling items not affecting Operating Revenue |                 |
| Restricted Cash                                   | \$2,801,435     |
| Restricted Cash for I & S                         | <u>\$12,150</u> |
| Adjusted Balance                                  | \$0             |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 32 -AQUATIC CENTER

## FINANCIAL SUMMARY

|   | 2007-2008 | 2008-2009  | ----- 2009-2010 ----- |                 | PROPOSED        |
|---|-----------|------------|-----------------------|-----------------|-----------------|
|   | ACTUAL    | ACTUAL     | CURRENT               | Y-T-D +         | 2010-2011       |
|   |           |            | BUDGET                | ENCUMBERED      | BUDGET          |
| <hr/>   |           |            |                       |                 |                 |
| <u>REVENUE SUMMARY</u>                          |           |            |                       |                 |                 |
| ALL REVENUE                                     | 0.00      | 636,701.88 | 177,489.00            | 604,493.50      | 724,265.00      |
| TOTAL REVENUES                                  | 0.00      | 636,701.88 | 177,489.00            | 604,493.50      | 724,265.00      |
| <hr/>   |           |            |                       |                 |                 |
| <u>EXPENDITURE SUMMARY</u>                      |           |            |                       |                 |                 |
| <u>32 AQUATIC CENTER</u>                        |           |            |                       |                 |                 |
| PERSONNEL SERVICES                              | 0.00      | 0.00       | 0.00                  | 0.00            | 84,750.00       |
| CONTRACTUAL SERVICES                            | 0.00      | 0.00       | 0.00                  | 0.00            | 27,850.00       |
| SUPPLIES, MATERIAL & MNT                        | 0.00      | 0.00       | 0.00                  | 0.00            | 45,950.00       |
| OTHER CHARGES                                   | 0.00      | 78,259.18  | 177,489.00            | 179,113.08      | 162,307.00      |
| CAPITAL   | 0.00      | 0.00       | 3,085,000.00          | 4,582,124.64    | 3,216,993.00    |
| TOTAL 32 AQUATIC CENTER                         | 0.00      | 78,259.18  | 3,262,489.00          | 4,761,237.72    | 3,537,850.00    |
| TOTAL EXPENDITURES                              | 0.00      | 78,259.18  | 3,262,489.00          | 4,761,237.72    | 3,537,850.00    |
| <hr/>   |           |            |                       |                 |                 |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | 0.00      | 558,442.70 | ( 3,085,000.00)       | ( 4,156,744.22) | ( 2,813,585.00) |
| <hr/>   |           |            |                       |                 |                 |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 32 -AQUATIC CENTER

## REVENUES

|                                    | 2007-2008   | 2008-2009      | ----- 2009-2010 ----- |                   | PROPOSED          |
|------------------------------------|-------------|----------------|-----------------------|-------------------|-------------------|
|                                    | ACTUAL      | ACTUAL         | CURRENT               | Y-T-D +           | 2010-2011         |
|                                    |             |                | BUDGET                | ENCUMBERED        | BUDGET            |
| <hr/>                              |             |                |                       |                   |                   |
| <u>ALL REVENUE</u>                 |             |                |                       |                   |                   |
| 00-32039 OTHER GRANTS              | 0.00        | 622,135.85     | 0.00                  | 418,203.61        | 50,000.00         |
| 00-32041 RENTALS FROM BUILDINGS    | 0.00        | 0.00           | 0.00                  | 0.00              | 30,000.00         |
| 00-32063 SWIMMING POOL ADMISSION   | 0.00        | 0.00           | 0.00                  | 0.00              | 320,000.00        |
| 00-32065 CONCESSIONS               | 0.00        | 0.00           | 0.00                  | 0.00              | 30,000.00         |
| 00-32078 INTEREST INCOME-INVESTMNT | 0.00        | 0.00           | 0.00                  | 6,729.59          | 0.00              |
| 00-32097 INT. INCOME-NOW & IMMA    | 0.00        | 1,830.42       | 0.00                  | 2,071.30          | 0.00              |
| 00-33104 INTEREST INCOME-BONDS     | 0.00        | 12,735.61      | 0.00                  | 0.00              | 0.00              |
| 00-33300 TRANSFERS FROM OTHER FUND | <u>0.00</u> | <u>0.00</u>    | <u>177,489.00</u>     | <u>177,489.00</u> | <u>294,265.00</u> |
| <br>TOTAL REVENUES                 | <br>0.00    | <br>636,701.88 | <br>177,489.00        | <br>604,493.50    | <br>724,265.00    |
|                                    | =====       | =====          | =====                 | =====             | =====             |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

32 -AQUATIC CENTER

32 AQUATIC CENTER

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|--------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                      | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                      |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>PERSONNEL SERVICES</u>            |           |           |                       |            |           |
| 16-41050 PART TIME & TEMPORARY PAY   | 0.00      | 0.00      | 0.00                  | 0.00       | 75,000.00 |
| 16-41075 MEDICARE TAX EXPENSE        | 0.00      | 0.00      | 0.00                  | 0.00       | 1,100.00  |
| 16-41080 SOCIAL SECURITY TAX EXPENSE | 0.00      | 0.00      | 0.00                  | 0.00       | 4,650.00  |
| 16-41086 WORKERS COMPENSATION        | 0.00      | 0.00      | 0.00                  | 0.00       | 4,000.00  |
| TOTAL PERSONNEL SERVICES             | 0.00      | 0.00      | 0.00                  | 0.00       | 84,750.00 |
| <u>CONTRACTUAL SERVICES</u>          |           |           |                       |            |           |
| 16-42010 COMMUNICATIONS              | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| 16-42020 POSTAGE AND FREIGHT         | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| 16-42030 ADVERTISING                 | 0.00      | 0.00      | 0.00                  | 0.00       | 1,500.00  |
| 16-42040 DUES & SUBSCRIPTIONS        | 0.00      | 0.00      | 0.00                  | 0.00       | 250.00    |
| 16-42050 ELECTRICITY                 | 0.00      | 0.00      | 0.00                  | 0.00       | 7,350.00  |
| 16-42060 GAS                         | 0.00      | 0.00      | 0.00                  | 0.00       | 5,250.00  |
| 16-42085 RENTAL-OFFICE EQUIP.        | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-42090 RENTAL OF EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 5,000.00  |
| 16-42130 PROFESSIONAL DEVELOPMENT    | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 16-42155 EMPLOYEE TRAINING EXPENSE   | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-42430 PRINTING EXPENSE            | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-42570 MISC. CONTRACT LABOR        | 0.00      | 0.00      | 0.00                  | 0.00       | 5,000.00  |
| TOTAL CONTRACTUAL SERVICES           | 0.00      | 0.00      | 0.00                  | 0.00       | 27,850.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |           |           |                       |            |           |
| 16-43010 OFFICE EXPENSE              | 0.00      | 0.00      | 0.00                  | 0.00       | 200.00    |
| 16-43020 OPERATING EXPENSE           | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| 16-43030 JANITOR SUPPLIES            | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| 16-43040 CLOTHING & LINEN            | 0.00      | 0.00      | 0.00                  | 0.00       | 1,500.00  |
| 16-43050 CHEMICALS                   | 0.00      | 0.00      | 0.00                  | 0.00       | 10,000.00 |
| 16-43060 PHOTOGRAPHIC AND VIDEO      | 0.00      | 0.00      | 0.00                  | 0.00       | 250.00    |
| 16-43080 RECREATIONAL                | 0.00      | 0.00      | 0.00                  | 0.00       | 3,000.00  |
| 16-43145 COMPUTER SOFTWARE           | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-43150 MEDICAL SUPPLIES            | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-43160 CONCESSIONS                 | 0.00      | 0.00      | 0.00                  | 0.00       | 10,000.00 |
| 16-43210 MINOR TOOLS AND APPARATUS   | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| 16-43215 COMPUTER EQ/REPAIR PARTS    | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-43220 MNT-BUILDINGS               | 0.00      | 0.00      | 0.00                  | 0.00       | 2,000.00  |
| 16-43250 MNT-IMPROVEMENTS            | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 16-43270 MNT-OFFICE EQUIPMENT        | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-43275 MNT-COMPUTER EQUIPMENT      | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-43300 MNT-MACHINERY               | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| 16-43330 MNT-SWIMMING POOLS          | 0.00      | 0.00      | 0.00                  | 0.00       | 11,000.00 |
| 16-43410 MNT-UNDERGROUND SPRINKLER   | 0.00      | 0.00      | 0.00                  | 0.00       | 500.00    |
| 16-43430 MNT-OTHER EQUIPMENT         | 0.00      | 0.00      | 0.00                  | 0.00       | 1,000.00  |
| TOTAL SUPPLIES, MATERIAL & MNT       | 0.00      | 0.00      | 0.00                  | 0.00       | 45,950.00 |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

32 -AQUATIC CENTER

32 AQUATIC CENTER

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |              | PROPOSED     |
|--------------------------------------|-----------|-----------|-----------------------|--------------|--------------|
|                                      | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +      | 2010-2011    |
|                                      |           |           | BUDGET                | ENCUMBERED   | BUDGET       |
| <u>OTHER CHARGES</u>                 |           |           |                       |              |              |
| 16-44040 INSURANCE & BONDS           | 0.00      | 0.00      | 0.00                  | 0.00         | 4,000.00     |
| 16-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00      | 0.00      | 0.00                  | 0.00         | 0.00         |
| 16-44500 INTEREST & FISCAL CHARGES   | 0.00      | 78,259.18 | 18,313.00             | 160,437.26   | 28,863.00    |
| 16-44501 INTEREST ON LEASES          | 0.00      | 0.00      | 0.00                  | 0.00         | 0.00         |
| 16-44510 PRINCIPAL RETIREMENT        | 0.00      | 0.00      | 159,176.00            | 18,675.82    | 129,444.00   |
| 16-44615 BAD DEBT EXPENSE            | 0.00      | 0.00      | 0.00                  | 0.00         | 0.00         |
| 16-44700 BUDGET RESTRICTIONS         | 0.00      | 0.00      | 0.00                  | 0.00         | 0.00         |
| TOTAL OTHER CHARGES                  | 0.00      | 78,259.18 | 177,489.00            | 179,113.08   | 162,307.00   |
| <u>CAPITAL</u>                       |           |           |                       |              |              |
| 16-45030 IMPROVEMENTS                | 0.00      | 0.00      | 3,085,000.00          | 4,582,124.64 | 3,163,268.00 |
| 16-45080 OTHER EQUIPMENT             | 0.00      | 0.00      | 0.00                  | 0.00         | 53,725.00    |
| TOTAL CAPITAL                        | 0.00      | 0.00      | 3,085,000.00          | 4,582,124.64 | 3,216,993.00 |
| TOTAL 32 AQUATIC CENTER              | 0.00      | 78,259.18 | 3,262,489.00          | 4,761,237.72 | 3,537,850.00 |
| -----                                |           |           |                       |              |              |
| TOTAL EXPENDITURES                   | 0.00      | 78,259.18 | 3,262,489.00          | 4,761,237.72 | 3,537,850.00 |
| -----                                |           |           |                       |              |              |

\*\*\* END OF REPORT \*\*\*

City of Pampa  
2010-2011 Budget  
Reconciling Items

Landfill

|   |                 |
|---|-----------------|
| Excess of Revenues over (under) Expenses          | (\$268,568)     |
| Reconciling items not affecting Operating Revenue |                 |
| Restricted Cash                                   | \$573,000       |
| Adjusted Balance                                  | <hr/> \$304,432 |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

38 -SOLID WASTE MANAGEMENT FN  
FINANCIAL SUMMARY

|                                | 2007-2008     | 2008-2009     | ----- 2009-2010 ----- | PROPOSED            |
|--------------------------------|---------------|---------------|-----------------------|---------------------|
|                                | ACTUAL        | ACTUAL        | CURRENT<br>BUDGET     | 2010-2011<br>BUDGET |
|                                |               |               | Y-T-D +<br>ENCUMBERED |                     |
| <u>REVENUE SUMMARY</u>         |               |               |                       |                     |
| ALL REVENUE                    | 1,437,058.92  | 1,650,784.93  | 1,962,143.00          | 1,639,820.38        |
|                                |               |               |                       | 1,651,000.00        |
| TOTAL REVENUES                 | 1,437,058.92  | 1,650,784.93  | 1,962,143.00          | 1,639,820.38        |
|                                |               |               |                       | 1,651,000.00        |
| <u>EXPENDITURE SUMMARY</u>     |               |               |                       |                     |
| <u>28 LANDFILL COMPOSTING</u>  |               |               |                       |                     |
| PERSONNEL SERVICES             | 17,072.70     | 22,256.85     | 16,632.00             | 15,041.04           |
|                                |               |               |                       | 16,632.00           |
| CONTRACTUAL SERVICES           | 0.00          | 0.00          | 1,500.00              | 0.00                |
|                                |               |               |                       | 0.00                |
| SUPPLIES, MATERIAL & MNT       | 4,380.86      | 4,708.49      | 7,050.00              | 1,434.25            |
|                                |               |               |                       | 9,050.00            |
| OTHER CHARGES                  | 0.00          | 0.00          | 1,500.00              | 0.00                |
|                                |               |               |                       | 157.00              |
| TOTAL 28 LANDFILL COMPOSTING   | 21,453.56     | 26,965.34     | 26,682.00             | 16,475.29           |
|                                |               |               |                       | 25,839.00           |
| <u>38 SOLID WASTE LANDFILL</u> |               |               |                       |                     |
| PERSONNEL SERVICES             | 325,720.19    | 393,839.93    | 383,131.00            | 350,561.41          |
|                                |               |               |                       | 372,126.00          |
| CONTRACTUAL SERVICES           | 153,855.11    | 448,911.01    | 135,390.00            | 162,263.31          |
|                                |               |               |                       | 150,975.00          |
| SUPPLIES, MATERIAL & MNT       | 292,828.68    | 275,036.75    | 278,200.00            | 207,976.14          |
|                                |               |               |                       | 282,600.00          |
| OTHER CHARGES                  | 757,423.53    | 658,247.79    | 600,371.00            | 558,279.54          |
|                                |               |               |                       | 472,028.00          |
| CAPITAL                        | 0.00          | 0.00          | 1,355,250.00          | 661,503.06          |
|                                |               |               |                       | 616,000.00          |
| TOTAL 38 SOLID WASTE LANDFILL  | 1,529,827.51  | 1,776,035.48  | 2,752,342.00          | 1,940,583.46        |
|                                |               |               |                       | 1,893,729.00        |
| TOTAL EXPENDITURES             | 1,551,281.07  | 1,803,000.82  | 2,779,024.00          | 1,957,058.75        |
|                                |               |               |                       | 1,919,568.00        |
| EXCESS OF REVENUES OVER        |               |               |                       |                     |
| (UNDER) EXPENDITURES           | ( 114,222.15) | ( 152,215.89) | ( 816,881.00)         | ( 317,238.37)       |
|                                |               |               |                       | ( 268,568.00)       |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 38 -SOLID WASTE MANAGEMENT FN

## REVENUES

|                                    | 2007-2008    | 2008-2009    | ----- 2009-2010 ----- |              | PROPOSED     |
|------------------------------------|--------------|--------------|-----------------------|--------------|--------------|
|                                    | ACTUAL       | ACTUAL       | CURRENT               | Y-T-D +      | 2010-2011    |
|                                    |              |              | BUDGET                | ENCUMBERED   | BUDGET       |
| <u>ALL REVENUE</u>                 |              |              |                       |              |              |
| 00-32039 OTHER GRANTS              | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-32069 LANDFILL OPERATOR FEES    | 1,372,123.71 | 1,603,961.29 | 1,650,000.00          | 1,320,140.48 | 1,650,000.00 |
| 00-32073 MISCELLANEOUS             | 0.00         | 0.00         | 390.00                | 7,176.09     | 0.00         |
| 00-32077 INSURANCE & DAMAGE CLAIMS | 26,323.56    | 3,875.65     | 0.00                  | 0.00         | 0.00         |
| 00-32078 INTEREST INCOME-INVESTMNT | 13,970.94    | 801.84       | 2,000.00              | 545.47       | 0.00         |
| 00-32094 SALE OF ALUMINUM          | 24,452.35    | 5,672.35     | 0.00                  | 2,259.30     | 0.00         |
| 00-32097 INT. INCOME-NOW & IMMA    | 182.52       | 142.22       | 200.00                | 146.04       | 1,000.00     |
| 00-32100 CASH SHORT OR LONG        | 5.84         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-33104 INTEREST INCOME-BONDS     | 0.00         | 13,764.56    | 0.00                  | 0.00         | 0.00         |
| 00-33111 OTHER FINANCING SOURCE    | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-33215 EXPENSE REIMBURSEMENT     | 0.00         | 0.00         | 0.00                  | 0.00         | 0.00         |
| 00-33300 TRANSFERS FROM OTHER FUND | 0.00         | 22,567.02    | 309,553.00            | 309,553.00   | 0.00         |
| TOTAL REVENUES                     | 1,437,058.92 | 1,650,784.93 | 1,962,143.00          | 1,639,820.38 | 1,651,000.00 |
|                                    | =====        | =====        | =====                 | =====        | =====        |

**LANDFILL COMPOSTING**  
**2010-11 BUDGET**  
**Dept. 28**

|                        | 2007-2008       | 2008-2009       | 2009-2010       | 2010-2011       |
|------------------------|-----------------|-----------------|-----------------|-----------------|
|                        | ACTUAL          | ACTUAL          | BUDGET          | BUDGET          |
| Personnel Services     | 17,073          | 22,257          | 16,632          | 16,632          |
| Contractual Services   | -               | -               | 1,500           | -               |
| Supplies and materials | 4,381           | 4,708           | 7,050           | 9,050           |
| Other Charges          | -               | -               | 1,500           | 157             |
| Capital Outlay         | -               | -               | -               | -               |
| <b>TOTAL</b>           | <b>\$21,454</b> | <b>\$26,965</b> | <b>\$26,682</b> | <b>\$25,839</b> |

**MISSION STATEMENT**

The mission of the Landfill Composting Department is to provide service to the citizens of Pampa for the removal of yard waste and other compostable material to be used at the site. By providing this service, valuable landfill space is saved. All composting procedures are done in accordance with applicable state and federal requirements.

**DESCRIPTION**

The Landfill Composting Department maintains a fleet of one Tree Chipper, one Flatbed Chipper Truck, one Backhoe/Front End Loader and one Scarab Windrow Composting Machine.

The curbside collection of grass clippings will continue from April through September.

**FUNDING**

The Landfill Composting Department is funded by the Solid Waste Landfill Department which is accounted for within the Enterprise Fund. Additional revenue is generated by disposal fees charged to surrounding towns for disposing of their landfill waste at our facility.

**GOALS AND OBJECTIVES**

1. Continue educational programs for our citizens.
2. Strive for higher professionalism.
3. Send operator to classes provided by the TCEQ for certification in composting operations.
4. Construct building to house Windrow Turner.
5. Utilize Regional tub grinder to improve wood waste recycling. This grinder was purchased by the City of Borger to be used by other cities.

**BUDGET HIGHLIGHTS**

The adopted 2010-11 Budget has a decrease of \$843 from the 2009-10 Budget.

- The City receives a 20% credit each month toward its tonnage fees paid to the TCEQ. This credit is granted because the City of Pampa has a composting operation which diverts waste from the landfill, thus conserving valuable landfill space.
- Compost is available free of charge to citizens of Pampa, Gray County residents and to residents of surrounding communities.
- Received Clean Cities 2000 Environmental Award from TCEQ.
- Currently only two employees are picking up grass clippings.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

38 -SOLID WASTE MANAGEMENT FN

28 LANDFILL COMPOSTING

DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|--------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                      | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                      |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>PERSONNEL SERVICES</u>            |           |           |                       |            |           |
| 28-41010 SALARIES AND WAGES          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 28-41030 OVERTIME PAY                | 162.00    | 823.50    | 0.00                  | 405.00     | 0.00      |
| 28-41050 PART TIME & TEMPORARY PAY   | 15,660.00 | 18,373.50 | 15,450.00             | 13,428.00  | 15,450.00 |
| 28-41075 MEDICARE TAX EXPENSE        | 237.07    | 278.37    | 224.00                | 200.57     | 224.00    |
| 28-41080 SOCIAL SECURITY TAX EXPENSE | 1,013.63  | 1,189.74  | 958.00                | 857.65     | 958.00    |
| 28-41086 WORKERS COMPENSATION        | 0.00      | 1,591.74  | 0.00                  | 149.82     | 0.00      |
| TOTAL PERSONNEL SERVICES             | 17,072.70 | 22,256.85 | 16,632.00             | 15,041.04  | 16,632.00 |
| <u>CONTRACTUAL SERVICES</u>          |           |           |                       |            |           |
| 28-42020 POSTAGE AND FREIGHT         | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 28-42260 MNT-AUTO EQUIPMENT          | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 28-42280 MNT-MACHINERY               | 0.00      | 0.00      | 1,000.00              | 0.00       | 0.00      |
| 28-42420 TIRE EXPENSE                | 0.00      | 0.00      | 500.00                | 0.00       | 0.00      |
| 28-42510 FREIGHT & EXPRESS           | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| TOTAL CONTRACTUAL SERVICES           | 0.00      | 0.00      | 1,500.00              | 0.00       | 0.00      |
| <u>SUPPLIES, MATERIAL &amp; MNT</u>  |           |           |                       |            |           |
| 28-43010 OFFICE EXPENSE              | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 28-43020 OPERATING EXPENSE           | 0.00      | 139.82    | 0.00                  | 0.00       | 0.00      |
| 28-43030 JANITOR SUPPLIES            | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 28-43040 CLOTHING & LINEN            | 0.00      | 0.00      | 150.00                | 0.00       | 150.00    |
| 28-43050 CHEMICALS                   | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
| 28-43200 MOTOR FUEL AND LUBRICANTS   | 1,900.00  | 361.51    | 2,500.00              | 0.00       | 3,500.00  |
| 28-43210 MINOR TOOLS AND APPARATUS   | 41.82     | 0.00      | 300.00                | 11.94      | 300.00    |
| 28-43280 MNT-AUTO EQUIPMENT          | 509.31    | 877.42    | 1,000.00              | 349.90     | 1,500.00  |
| 28-43300 MNT-MACHINERY               | 1,929.73  | 3,329.74  | 3,000.00              | 1,072.41   | 3,000.00  |
| 28-43440 MNT-TIRES/TUBES             | 0.00      | 0.00      | 100.00                | 0.00       | 600.00    |
| TOTAL SUPPLIES, MATERIAL & MNT       | 4,380.86  | 4,708.49  | 7,050.00              | 1,434.25   | 9,050.00  |
| <u>OTHER CHARGES</u>                 |           |           |                       |            |           |
| 28-44040 INSURANCE & BONDS           | 0.00      | 0.00      | 0.00                  | 0.00       | 157.00    |
| 28-44700 BUDGET RESTRICTIONS         | 0.00      | 0.00      | 1,500.00              | 0.00       | 0.00      |
| TOTAL OTHER CHARGES                  | 0.00      | 0.00      | 1,500.00              | 0.00       | 157.00    |
| TOTAL 28 LANDFILL COMPOSTING         | 21,453.56 | 26,965.34 | 26,682.00             | 16,475.29  | 25,839.00 |



**MUNICIPAL SOLID WASTE LANDFILL**  
**2010-11 BUDGET**  
**Dept. 38**

|                        | 2007-2008          | 2008-2009          | 2009-2010          | 2010-2011          |
|------------------------|--------------------|--------------------|--------------------|--------------------|
|                        | ACTUAL             | ACTUAL             | BUDGET             | BUDGET             |
| Personnel Services     | 325,720            | 393,840            | 383,131            | 372,126            |
| Contractual Services   | 153,855            | 448,911            | 135,390            | 150,975            |
| Supplies and materials | 292,829            | 275,037            | 278,200            | 282,600            |
| Other Charges          | 757,424            | 658,248            | 600,371            | 472,028            |
| Capital Outlay         | -                  | -                  | 1,355,250          | 616,000            |
| <b>TOTAL</b>           | <b>\$1,529,828</b> | <b>\$1,776,036</b> | <b>\$2,752,342</b> | <b>\$1,893,729</b> |

**MISSION STATEMENT**

The mission of the Solid Waste Landfill is to provide the most efficient sanitation services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

**DESCRIPTION**

The Solid Waste Landfill Department maintains a fleet of 2 Scrapers, 2 Compactors, 1 Tractor, 1 Tree Chipper, 1 Backhoe, 1 Dozer, 1 Motor grader, and 1 ADC Cover Machine to facilitate the disposal of 63,000 tons of solid waste each year.

The sanitary landfill holds a Subtitle D Class I permit and is located northeast of Pampa.

**FUNDING**

The Solid Waste Landfill Department generates revenue from user fees for refuse pickup. The Solid Waste Landfill Department is accounted for within the Enterprise Fund. Additional revenue is generated by disposal fees charged to surrounding towns for disposing of their landfill waste at our facility. There are approximately twenty cities using the Pampa landfill.

**GOALS AND OBJECTIVES**

1. The use of ADC cover for landfill.
2. Provide the most efficient sanitation services to the citizens of Pampa.
3. Insure efficiency through Solid Waste Certification for all department personnel.
4. Continue recycling operations at recycling center and landfill.
5. Strive for higher professionalism.
6. Construct equipment building.
7. Close old landfill site to conform to state and federal regulations.
8. Continue to strive for higher compaction rate.

**BUDGET HIGHLIGHTS**

The adopted 2010-11 Budget shows a decrease of \$858,613 from the 2009-10 Budget.

- Started experimental Sludge Reclamation Project in 1999 on our new site. Sludge is diverted from landfill pit to be used after processing as daily cover on land reclamation material. The project will remain in force.
- Close cell #1 on new site.
- Have had five inspections at the landfill with no violations.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

38 -SOLID WASTE MANAGEMENT FN

38 SOLID WASTE LANDFILL

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>PERSONNEL SERVICES</u>           |                             |                       |            |            |            |            |
| 38-41010                            | SALARIES AND WAGES          | 209,240.44            | 257,903.25 | 244,110.00 | 221,459.22 | 231,320.00 |
| 38-41020                            | LONGEVITY PAY               | 868.00                | 572.00     | 992.00     | 964.00     | 908.00     |
| 38-41030                            | OVERTIME PAY                | 19,905.42             | 21,781.68  | 15,450.00  | 17,308.26  | 15,450.00  |
| 38-41035                            | STEP-UP PAY                 | 400.00                | 0.00       | 500.00     | 0.00       | 500.00     |
| 38-41050                            | PART TIME & TEMPORARY PAY   | 630.00                | 0.00       | 0.00       | 0.00       | 9,000.00   |
| 38-41060                            | INCENTIVE PAY               | 1,357.04              | 2,381.80   | 2,880.00   | 2,367.94   | 2,880.00   |
| 38-41065                            | CLOTHING ALLOWANCE          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 38-41066                            | CELL PHONE ALLOWANCE        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 38-41070                            | TEXAS MUNICIPAL RETIREMENT  | 33,007.65             | 46,843.23  | 48,115.00  | 47,156.70  | 46,159.00  |
| 38-41075                            | MEDICARE TAX EXPENSE        | 3,244.97              | 3,816.27   | 4,182.00   | 3,600.89   | 339.00     |
| 38-41080                            | SOCIAL SECURITY TAX EXPENSE | 13,875.48             | 16,318.16  | 17,883.00  | 15,397.23  | 14,275.00  |
| 38-41085                            | LTD, AD&D, & LIFE INSURANCE | 521.74                | 537.49     | 398.00     | 532.17     | 532.00     |
| 38-41086                            | WORKERS COMPENSATION        | 14,572.77             | 11,236.08  | 16,340.00  | 10,487.70  | 12,795.00  |
| 38-41090                            | HEALTH INSURANCE            | 27,168.51             | 31,311.30  | 31,248.00  | 30,206.74  | 36,960.00  |
| 38-41095                            | EMPLOYEE ASSISTANCE PROGRAM | 183.00                | 188.67     | 193.00     | 190.56     | 168.00     |
| 38-41097                            | DENTAL INSURANCE            | 745.17                | 950.00     | 840.00     | 890.00     | 840.00     |
| TOTAL PERSONNEL SERVICES            |                             | 325,720.19            | 393,839.93 | 383,131.00 | 350,561.41 | 372,126.00 |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 38-42010                            | COMMUNICATIONS              | 3,599.41              | 4,495.87   | 3,300.00   | 3,773.40   | 2,300.00   |
| 38-42020                            | POSTAGE AND FREIGHT         | 5,078.32              | 4,491.22   | 4,000.00   | 3,196.29   | 4,000.00   |
| 38-42030                            | ADVERTISING                 | 0.00                  | 0.00       | 500.00     | 0.00       | 500.00     |
| 38-42040                            | DUES & SUBSCRIPTIONS        | 0.00                  | 0.00       | 250.00     | 0.00       | 250.00     |
| 38-42044                            | LANDFILL CLOSURE EXPENSE    | 67,941.00             | 111,411.80 | 0.00       | 0.00       | 0.00       |
| 38-42045                            | PERMIT FEES                 | 71,585.88             | 318,956.69 | 99,650.00  | 144,318.68 | 73,000.00  |
| 38-42050                            | ELECTRICITY                 | 2,440.56              | 3,263.07   | 4,500.00   | 3,964.48   | 4,725.00   |
| 38-42060                            | GAS                         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 38-42090                            | RENTAL OF EQUIPMENT         | 679.35                | 250.00     | 800.00     | 0.00       | 800.00     |
| 38-42125                            | BUSINESS EXPENSE            | 390.00                | 48.55      | 700.00     | 198.00     | 700.00     |
| 38-42130                            | PROFESSIONAL DEVELOPMENT    | 1,572.69              | 1,800.16   | 7,890.00   | 5,338.46   | 7,500.00   |
| 38-42155                            | EMPLOYEE TRAINING EXPENSE   | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 38-42430                            | PRINTING EXPENSE            | 87.90                 | 132.65     | 200.00     | 132.00     | 200.00     |
| 38-42490                            | LABORATORY TESTING          | 0.00                  | 3,500.00   | 11,000.00  | 300.00     | 11,000.00  |
| 38-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 38-42520                            | EMPLOYEE LICENSES           | 105.00                | 141.00     | 500.00     | 222.00     | 500.00     |
| 38-42530                            | UNCLASSIFIED PROFESSIONAL   | 120.00                | 120.00     | 1,500.00   | 120.00     | 3,000.00   |
| 38-42570                            | MISC. CONTRACT LABOR        | 255.00                | 300.00     | 600.00     | 700.00     | 42,500.00  |
| 38-42595                            | CONTINGENCY                 | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES          |                             | 153,855.11            | 448,911.01 | 135,390.00 | 162,263.31 | 150,975.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 38-43010                            | OFFICE EXPENSE              | 815.40                | 1,280.89   | 1,000.00   | 834.73     | 1,000.00   |
| 38-43020                            | OPERATING EXPENSE           | 9,119.92              | 12,508.18  | 8,000.00   | 9,095.72   | 10,000.00  |
| 38-43030                            | JANITOR SUPPLIES            | 1,249.53              | 1,734.82   | 1,500.00   | 1,212.84   | 1,500.00   |
| 38-43040                            | CLOTHING & LINEN            | 1,456.64              | 1,035.02   | 1,800.00   | 951.55     | 100.00     |
| 38-43050                            | CHEMICALS                   | 350.76                | 256.36     | 200.00     | 117.54     | 300.00     |
| 38-43060                            | PHOTOGRAPHIC AND VIDEO      | 0.00                  | 0.00       | 200.00     | 0.00       | 200.00     |
| 38-43090                            | EDUCATIONAL                 | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 38-43145                            | COMPUTER SOFTWARE           | 0.00                  | 233.81     | 500.00     | 46.90      | 500.00     |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 38 -SOLID WASTE MANAGEMENT FN

## 38 SOLID WASTE LANDFILL

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008    | 2008-2009    | 2009-2010    |              | PROPOSED     |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|
|                                      | ACTUAL       | ACTUAL       | CURRENT      | Y-T-D +      | 2010-2011    |
|                                      |              |              | BUDGET       | ENCUMBERED   | BUDGET       |
| 38-43150 MEDICAL SUPPLIES            | 116.30       | 297.15       | 400.00       | 206.48       | 400.00       |
| 38-43200 MOTOR FUEL AND LUBRICANTS   | 156,488.36   | 96,106.11    | 143,000.00   | 109,579.45   | 145,000.00   |
| 38-43210 MINOR TOOLS AND APPARATUS   | 5,168.06     | 15,638.54    | 10,000.00    | 3,242.64     | 10,000.00    |
| 38-43215 COMPUTER EQ/REPAIR PARTS    | 0.00         | 79.93        | 1,200.00     | 0.00         | 1,200.00     |
| 38-43220 MNT-BUILDINGS               | 1,248.19     | 1,513.48     | 4,500.00     | 4,935.51     | 4,500.00     |
| 38-43240 MNT-TRAFF SIGNALS/SIGNS/LIG | 0.00         | 0.00         | 200.00       | 0.00         | 200.00       |
| 38-43250 MNT-IMPROVEMENTS            | 0.00         | 57.68        | 200.00       | 79.73        | 200.00       |
| 38-43270 MNT-OFFICE EQUIPMENT        | 28.99        | 0.00         | 500.00       | 0.00         | 500.00       |
| 38-43275 MNT-COMPUTER EQUIPMENT      | 202.50       | 0.00         | 0.00         | 0.00         | 0.00         |
| 38-43280 MNT-AUTO EQUIPMENT          | 10,943.65    | 12,350.52    | 10,500.00    | 5,849.32     | 12,500.00    |
| 38-43300 MNT-MACHINERY               | 73,929.98    | 114,459.32   | 70,000.00    | 37,752.67    | 70,000.00    |
| 38-43340 MNT-COMMUNICATIONS EQUIP    | 1,758.48     | 678.50       | 1,500.00     | 361.23       | 1,500.00     |
| 38-43400 MNT-LAND                    | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| 38-43420 MNT-LANDFILL                | 26,166.38    | 16,342.60    | 20,000.00    | 30,664.55    | 20,000.00    |
| 38-43430 MNT-OTHER EQUIPMENT         | 3,785.54     | 463.84       | 3,000.00     | 3,045.28     | 3,000.00     |
| TOTAL SUPPLIES, MATERIAL & MNT       | 292,828.68   | 275,036.75   | 278,200.00   | 207,976.14   | 282,600.00   |
| <u>OTHER CHARGES</u>                 |              |              |              |              |              |
| 38-44040 INSURANCE & BONDS           | 3,331.84     | 3,561.70     | 4,500.00     | 8,418.34     | 8,753.00     |
| 38-44045 VEHICLE LEASE               | 5,000.00     | 5,000.00     | 5,000.00     | 4,166.66     | 5,000.00     |
| 38-44060 CLAIMS, JUDGEMENTS AND DAMA | 18,453.24    | 8,688.52     | 20,000.00    | 0.00         | 0.00         |
| 38-44075 PURCHASE OF ALUMINUM        | 45,155.29    | 1,690.44     | 0.00         | 0.00         | 0.00         |
| 38-44200 TRANSFERS TO OTHER FUNDS    | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| 38-44210 TRANSFER TO RESERVE         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| 38-44300 PAYMENT IN LIEU OF TAXES    | 13,000.00    | 13,000.00    | 13,000.00    | 10,833.34    | 13,000.00    |
| 38-44350 ADMINISTRATIVE FEES         | 50,000.00    | 50,000.00    | 50,000.00    | 41,666.66    | 50,000.00    |
| 38-44500 INTEREST & FISCAL CHARGES   | 88,487.87    | 168,814.16   | 297,219.00   | 289,882.43   | 77,283.00    |
| 38-44501 INTEREST ON LEASES          | 18,712.00    | 9,941.48     | 0.00         | 7,455.87     | 0.00         |
| 38-44510 PRINCIPAL RETIREMENT        | 0.00         | 0.00         | 196,052.00   | 195,856.24   | 317,992.00   |
| 38-44600 DEPRECIATION                | 515,242.04   | 395,746.39   | 0.00         | 0.00         | 0.00         |
| 38-44615 BAD DEBT EXPENSE            | 41.25        | 1,805.10     | 0.00         | 0.00         | 0.00         |
| 38-44700 BUDGET RESTRICTIONS         | 0.00         | 0.00         | 14,600.00    | 0.00         | 0.00         |
| TOTAL OTHER CHARGES                  | 757,423.53   | 658,247.79   | 600,371.00   | 558,279.54   | 472,028.00   |
| <u>CAPITAL</u>                       |              |              |              |              |              |
| 38-45020 BUILDINGS & STRUCTURES      | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| 38-45030 IMPROVEMENTS                | 0.00         | 0.00         | 965,250.00   | 320,196.25   | 573,000.00   |
| 38-45050 AUTOMOTIVE EQUIPMENT        | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| 38-45060 MACHINERY & EQUIPMENT       | 0.00         | 0.00         | 390,000.00   | 341,306.81   | 43,000.00    |
| TOTAL CAPITAL                        | 0.00         | 0.00         | 1,355,250.00 | 661,503.06   | 616,000.00   |
| TOTAL 38 SOLID WASTE LANDFILL        | 1,529,827.51 | 1,776,035.48 | 2,752,342.00 | 1,940,583.46 | 1,893,729.00 |
| TOTAL EXPENDITURES                   | 1,551,281.07 | 1,803,000.82 | 2,779,024.00 | 1,957,058.75 | 1,919,568.00 |

\*\*\* END OF REPORT \*\*\*



**MUNICIPAL GOLF COURSE  
2010-11 BUDGET  
DEPT. 39**

|                        | 2007-2008        | 2008-2009        | 2009-2010        | 2010-2011        |
|------------------------|------------------|------------------|------------------|------------------|
|                        | ACTUAL           | ACTUAL           | BUDGET           | BUDGET           |
| Personnel Services     | -                | -                | -                | -                |
| Contractual Services   | 256,925          | 321,869          | 346,193          | 345,268          |
| Supplies and materials | 83,592           | 83,964           | 87,772           | 96,572           |
| Other Charges          | 118,135          | 129,160          | 65,037           | 36,576           |
| Capital Outlay         | -                | -                | -                | 30,000           |
| <b>TOTAL</b>           | <b>\$458,652</b> | <b>\$534,993</b> | <b>\$499,002</b> | <b>\$508,416</b> |

MISSION STATEMENT

The mission of Hidden Hills Public Golf Course is to promote golf in the City of Pampa and the surrounding area by providing a quality facility which offers a place for recreational enjoyment for all people and to stimulate economic development through a well maintained facility.

DESCRIPTION

The Hidden Hills Public Golf course has been constructed to provide recreation to the citizens of Pampa and Gray County. Prior to the construction of this golf course, residents of Pampa were required to travel a minimum of thirty miles to gain access to a public course.

Hidden Hills was designed and built by Ray Hardy and was built from the partnership of three parties, private donations and volunteers, Gray County, and the City of Pampa. Opened in 1990, Hidden Hills has become a popular place to play in the North Texas Region. The course offers over 100 feet of slope, deep valleys, extreme elevation changes, and a creek that winds through its back nine.

An additional benefit of the golf course concerns economic development. A public facility makes the Pampa area more attractive to prospective businesses searching for an industrial location. The course will also provide permanent and seasonal employment and will serve to retain businesses in Pampa by providing a local alternative to golfers traveling out of the community. Since Hidden Hills opened in 1990, \$6,000,000 has been spent in Pampa from out of county play.

GOALS AND OBJECTIVES

1. Maintain or improve upon Three-star rating that Pampa Municipal Golf Course received in the 2007-08 edition of Golf Digest Places to Play. A One-star rating is basic golf, a Two-star rating is good, not great but not a rip-off either; a Three-star rating is very good – Tell a friend it's worth getting off the highway to play; a Four-star rating is outstanding- Plan your next vacation around it, and a Five-star rating is golf at its absolute best – Pay any price at least once in your life.
  - a. Promote golf through the establishment of tournaments, lessons and free publicity.
  - b. Serve the public with a customer service oriented attitude and in a professional manner.

- c. Implement a capital outlay fund to replace equipment and other miscellaneous items as needed.
- d. Continue tree program for the beauty and protection of the golf course.
- e. Provide for additions to the irrigation system, enlarge many of the tee boxes and provide additional drainage and continue to improve quality of turf.
- f. Maintain cart paths to benefit the customers and the golf carts and to eventually pave all cart paths with concrete.

#### BUDGET HIGHLIGHTS

The adopted 2010-11 Budget shows an increase of \$9,414 over the 2009-10 Budget.

- The effluent water project with pipeline from the wastewater plant to the golf course which includes a 300,000 gallon water storage tank and new pump station which was completed in May 2002. Currently, Hidden Hills uses 100% reclaimed water.
- Hidden Hills has maintained a membership of 250 to 350 card holdings and rounds from 22,000 to 25,000 despite a population loss of approximately 4,000-5,000 people since 1990.
- In 2008 Hidden Hills had the second largest revenue year in its history, at around \$325,00, and with a growing population, golf will also continue to grow.

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

39 -GOLF COURSE  
FINANCIAL SUMMARY

|   | 2007-2008         | 2008-2009         | ----- 2009-2010 ----- |                       | PROPOSED            |
|---|-------------------|-------------------|-----------------------|-----------------------|---------------------|
|   | ACTUAL            | ACTUAL            | CURRENT<br>BUDGET     | Y-T-D +<br>ENCUMBERED | 2010-2011<br>BUDGET |
| <u>REVENUE SUMMARY</u>                          |                   |                   |                       |                       |                     |
| ALL REVENUE                                     | <u>378,320.91</u> | <u>440,840.01</u> | <u>502,555.00</u>     | <u>387,565.65</u>     | <u>511,500.00</u>   |
| TOTAL REVENUES                                  | <u>378,320.91</u> | <u>440,840.01</u> | <u>502,555.00</u>     | <u>387,565.65</u>     | <u>511,500.00</u>   |
| <u>EXPENDITURE SUMMARY</u>                      |                   |                   |                       |                       |                     |
| <u>39 GOLF COURSE</u>                           |                   |                   |                       |                       |                     |
| CONTRACTUAL SERVICES                            | 256,925.49        | 321,868.93        | 346,293.00            | 328,511.11            | 345,268.00          |
| SUPPLIES, MATERIAL & MNT                        | 83,592.19         | 83,964.16         | 87,672.00             | 76,329.35             | 96,572.00           |
| OTHER CHARGES                                   | 118,134.69        | 129,159.90        | 65,037.00             | 36,008.50             | 36,576.00           |
| CAPITAL   | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>           | <u>0.00</u>           | <u>30,000.00</u>    |
| TOTAL 39 GOLF COURSE                            | <u>458,652.37</u> | <u>534,992.99</u> | <u>499,002.00</u>     | <u>440,848.96</u>     | <u>508,416.00</u>   |
| TOTAL EXPENDITURES                              | <u>458,652.37</u> | <u>534,992.99</u> | <u>499,002.00</u>     | <u>440,848.96</u>     | <u>508,416.00</u>   |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | ( 80,331.46)      | ( 94,152.98)      | 3,553.00              | ( 53,283.31)          | 3,084.00            |



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 39 -GOLF COURSE

## REVENUES

|                                    | 2007-2008  | 2008-2009    | 2009-2010  |            | PROPOSED   |
|------------------------------------|------------|--------------|------------|------------|------------|
|                                    | ACTUAL     | ACTUAL       | CURRENT    | Y-T-D +    | 2010-2011  |
|                                    |            |              | BUDGET     | ENCUMBERED | BUDGET     |
| <u>ALL REVENUE</u>                 |            |              |            |            |            |
| 00-32041 RENTALS FROM BUILDINGS    | 0.00       | 0.00         | 0.00       | 0.00       | 0.00       |
| 00-32072 SALE OF MATERIALS & EQUIP | 0.00       | 0.00         | 0.00       | 0.00       | 0.00       |
| 00-32073 MISCELLANEOUS (           | 42.34)     | 23.78        | 0.00       | 32.04      | 0.00       |
| 00-32077 INSURANCE & DAMAGE CLAIMS | 0.00       | 27,090.05    | 0.00       | 0.00       | 0.00       |
| 00-32078 INTEREST INCOME-INVESTMNT | 0.00       | 0.00         | 0.00       | 6.79       | 0.00       |
| 00-32086 GREEN FEES                | 83,958.97  | 75,265.33    | 90,000.00  | 64,455.11  | 100,000.00 |
| 00-32087 ANNUAL PASSES             | 80,377.17  | 72,111.89    | 91,500.00  | 62,062.61  | 91,500.00  |
| 00-32088 CONCESSIONAIRE            | 3,073.29   | 2,607.59     | 3,000.00   | 2,255.79   | 5,000.00   |
| 00-32089 CART FEES                 | 146,621.01 | 129,766.94   | 166,000.00 | 111,767.72 | 166,000.00 |
| 00-32090 DRIVING RANGE FEES        | 9,497.22   | 9,638.40     | 13,500.00  | 8,539.22   | 14,000.00  |
| 00-32097 INT. INCOME-NOW & IMMA    | 0.00       | 0.00         | 50.00      | 0.00       | 0.00       |
| 00-32100 CASH SHORT OR LONG        | 448.64     | 41.97        | 0.00       | ( 58.63)   | 0.00       |
| 00-33104 INTEREST INCOME-BONDS     | 113.29     | 0.00         | 0.00       | 0.00       | 0.00       |
| 00-33206 DONATIONS-SPECIAL PROJECT | 0.00       | 0.00         | 0.00       | 0.00       | 0.00       |
| 00-33211 DONATIONS-GOLF COURSE     | 400.00     | 1,500.00     | 0.00       | 0.00       | 0.00       |
| 00-33215 EXPENSE REIMBURSEMENT     | 0.00       | 452.50       | 0.00       | 0.00       | 0.00       |
| 00-33300 TRANSFERS FROM OTHER FUND | 80,000.00  | 135,000.00   | 138,505.00 | 138,505.00 | 135,000.00 |
| 00-34000 GAIN IN SALES OF ASSETS ( | 26,126.34) | ( 12,658.44) | 0.00       | 0.00       | 0.00       |
| TOTAL REVENUES                     | 378,320.91 | 440,840.01   | 502,555.00 | 387,565.65 | 511,500.00 |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

39 -GOLF COURSE

39 GOLF COURSE

## DEPARTMENTAL EXPENDITURES

|                                     |                             | ----- 2009-2010 ----- |            |            |            | PROPOSED   |
|-------------------------------------|-----------------------------|-----------------------|------------|------------|------------|------------|
|                                     |                             | 2007-2008             | 2008-2009  | CURRENT    | Y-T-D +    | 2010-2011  |
|                                     |                             | ACTUAL                | ACTUAL     | BUDGET     | ENCUMBERED | BUDGET     |
| <u>CONTRACTUAL SERVICES</u>         |                             |                       |            |            |            |            |
| 39-42010                            | COMMUNICATIONS              | 3,136.77              | 2,863.60   | 3,000.00   | 3,038.10   | 2,000.00   |
| 39-42020                            | POSTAGE AND FREIGHT         | 1,370.58              | 1,499.23   | 1,000.00   | 616.06     | 1,000.00   |
| 39-42030                            | ADVERTISING                 | 3,812.30              | 5,689.00   | 4,200.00   | 4,268.95   | 3,000.00   |
| 39-42050                            | ELECTRICITY                 | 28,967.33             | 24,962.93  | 17,500.00  | 16,383.59  | 18,375.00  |
| 39-42090                            | RENTAL OF EQUIPMENT         | 1,469.69              | 65,675.43  | 97,650.00  | 98,494.12  | 97,650.00  |
| 39-42125                            | BUSINESS EXPENSE            | 0.00                  | 0.00       | 50.00      | 0.00       | 50.00      |
| 39-42155                            | EMPLOYEE TRAINING EXPENSE   | 229.84                | 0.00       | 100.00     | 0.00       | 100.00     |
| 39-42180                            | LAUNDRY SERVICE             | 1,565.75              | 1,556.00   | 1,200.00   | 962.50     | 1,500.00   |
| 39-42200                            | MNT-BUILDINGS               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42230                            | MNT-IMPROVEMENTS            | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42250                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42260                            | MNT-AUTO EQUIPMENT          | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42280                            | MNT-MACHINERY               | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42320                            | MNT-RADIO EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42340                            | MNT-WELLS, PUMPS & ROTORS   | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42390                            | MNT-UNDERGROUND SPRINKLER S | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42410                            | MNT-OTHER EQUIPMENT         | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42420                            | TIRE EXPENSE                | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42430                            | PRINTING EXPENSE            | 822.81                | 830.80     | 700.00     | 389.10     | 700.00     |
| 39-42490                            | LABORATORY TESTING          | 0.00                  | 0.00       | 100.00     | 0.00       | 100.00     |
| 39-42510                            | FREIGHT & EXPRESS           | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42545                            | GOLF PRO COMMISSION         | 18,834.71             | 15,310.83  | 17,000.00  | 13,341.78  | 17,000.00  |
| 39-42550                            | GOLF PRO CONTRACT           | 196,519.96            | 203,481.11 | 203,793.00 | 191,016.91 | 203,793.00 |
| 39-42570                            | MISC. CONTRACT LABOR        | 195.75                | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-42595                            | CONTINGENCY                 | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| TOTAL CONTRACTUAL SERVICES          |                             | 256,925.49            | 321,868.93 | 346,293.00 | 328,511.11 | 345,268.00 |
| <u>SUPPLIES, MATERIAL &amp; MNT</u> |                             |                       |            |            |            |            |
| 39-43010                            | OFFICE EXPENSE              | 1,298.89              | 1,450.77   | 1,300.00   | 1,219.13   | 1,000.00   |
| 39-43020                            | OPERATING EXPENSE           | 7,756.32              | 6,123.25   | 7,000.00   | 6,521.58   | 7,000.00   |
| 39-43030                            | JANITOR SUPPLIES            | 625.95                | 968.01     | 900.00     | 907.67     | 800.00     |
| 39-43040                            | CLOTHING & LINEN            | 359.84                | 363.11     | 300.00     | 197.88     | 800.00     |
| 39-43050                            | CHEMICALS                   | 3,187.45              | 3,649.65   | 4,000.00   | 3,158.05   | 5,000.00   |
| 39-43060                            | PHOTOGRAPHIC AND VIDEO      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-43070                            | AGRICULTURAL EXPENSE        | 15,980.17             | 22,819.26  | 15,900.00  | 15,204.05  | 19,500.00  |
| 39-43145                            | COMPUTER SOFTWARE           | 0.00                  | 57.94      | 200.00     | 0.00       | 200.00     |
| 39-43150                            | MEDICAL SUPPLIES            | 288.00                | 321.30     | 400.00     | 295.30     | 200.00     |
| 39-43200                            | MOTOR FUEL AND LUBRICANTS   | 9,882.55              | 6,612.80   | 10,100.00  | 9,211.39   | 11,500.00  |
| 39-43210                            | MINOR TOOLS AND APPARATUS   | 8,038.56              | 5,927.46   | 10,700.00  | 10,613.94  | 7,000.00   |
| 39-43215                            | COMPUTER EQ/REPAIR PARTS    | 0.00                  | 0.00       | 700.00     | 549.55     | 300.00     |
| 39-43220                            | MNT-BUILDINGS               | 9,040.47              | 8,555.80   | 4,400.00   | 3,660.90   | 8,000.00   |
| 39-43250                            | MNT-IMPROVEMENTS            | 4,326.86              | 413.41     | 3,000.00   | 2,999.73   | 3,000.00   |
| 39-43270                            | MNT-OFFICE EQUIPMENT        | 0.00                  | 0.00       | 200.00     | 39.50      | 200.00     |
| 39-43275                            | MNT-COMPUTER EQUIPMENT      | 0.00                  | 0.00       | 0.00       | 0.00       | 0.00       |
| 39-43280                            | MNT-AUTO EQUIPMENT          | 392.85                | 489.49     | 1,000.00   | 727.17     | 1,000.00   |
| 39-43300                            | MNT-MACHINERY               | 11,065.94             | 12,577.20  | 7,800.00   | 5,667.54   | 13,000.00  |
| 39-43310                            | MNT-SHOP EQUIPMENT          | 111.83                | 0.00       | 300.00     | 0.00       | 300.00     |
| 39-43340                            | MNT-COMMUNICATIONS EQUIP    | 0.00                  | 0.00       | 200.00     | 0.00       | 200.00     |
| 39-43360                            | MNT-WELLS, PUMPS & ROTORS   | 1,220.91              | 3,621.53   | 2,872.00   | 79.50      | 5,472.00   |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

39 -GOLF COURSE

39 GOLF COURSE

## DEPARTMENTAL EXPENDITURES

|                                      | 2007-2008      | 2008-2009      | ----- 2009-2010 ----- |                | PROPOSED       |
|--------------------------------------|----------------|----------------|-----------------------|----------------|----------------|
|                                      | ACTUAL         | ACTUAL         | CURRENT               | Y-T-D +        | 2010-2011      |
|                                      |                |                | BUDGET                | ENCUMBERED     | BUDGET         |
| 39-43400 MNT-LAND                    | 278.42         | 0.00           | 4,000.00              | 3,985.06       | 1,000.00       |
| 39-43410 MNT-UNDERGROUND SPRINKLER   | 9,003.59       | 8,632.00       | 10,500.00             | 9,964.77       | 10,000.00      |
| 39-43430 MNT-OTHER EQUIPMENT         | 733.59         | 1,381.18       | 1,500.00              | 1,326.64       | 600.00         |
| 39-43440 MNT-TIRES/TUBES             | 0.00           | 0.00           | 400.00                | 0.00           | 500.00         |
| TOTAL SUPPLIES, MATERIAL & MNT       | 83,592.19      | 83,964.16      | 87,672.00             | 76,329.35      | 96,572.00      |
| <br><u>OTHER CHARGES</u>             |                |                |                       |                |                |
| 39-44040 INSURANCE & BONDS           | 2,393.75       | 2,756.56       | 1,500.00              | 5,808.61       | 3,810.00       |
| 39-44045 VEHICLE LEASE               | 3,000.00       | 3,000.00       | 3,000.00              | 2,500.00       | 3,000.00       |
| 39-44060 CLAIMS, JUDGEMENTS AND DAMA | 0.00           | 29,491.38      | 0.00                  | 0.00           | 0.00           |
| 39-44200 TRANSFERS TO OTHER FUNDS    | 0.00           | 0.00           | 0.00                  | 0.00           | 0.00           |
| 39-44350 ADMINISTRATIVE FEES         | 26,300.00      | 26,300.00      | 26,300.00             | 21,916.66      | 26,300.00      |
| 39-44500 INTEREST & FISCAL CHARGES   | 6,853.94       | 6,730.02       | 3,002.00              | 4,873.86       | 1,144.00       |
| 39-44501 INTEREST ON LEASES          | 4,378.46       | 3,823.24       | 4,364.00              | ( 2,319.52)    | 0.00           |
| 39-44510 PRINCIPAL RETIREMENT        | 0.00           | 0.00           | 19,771.00             | 3,228.89       | 2,322.00       |
| 39-44515 BOND ISSUANCE COSTS         | 0.00           | 0.00           | 0.00                  | 0.00           | 0.00           |
| 39-44600 DEPRECIATION                | 75,089.24      | 56,802.06      | 0.00                  | 0.00           | 0.00           |
| 39-44615 BAD DEBT EXPENSE            | 119.30         | 256.64         | 100.00                | 0.00           | 0.00           |
| 39-44700 BUDGET RESTRICTIONS         | 0.00           | 0.00           | 7,000.00              | 0.00           | 0.00           |
| TOTAL OTHER CHARGES                  | 118,134.69     | 129,159.90     | 65,037.00             | 36,008.50      | 36,576.00      |
| <br><u>CAPITAL</u>                   |                |                |                       |                |                |
| 39-45030 IMPROVEMENTS                | 0.00           | 0.00           | 0.00                  | 0.00           | 30,000.00      |
| 39-45060 MACHINERY & EQUIPMENT       | 0.00           | 0.00           | 0.00                  | 0.00           | 0.00           |
| TOTAL CAPITAL                        | 0.00           | 0.00           | 0.00                  | 0.00           | 30,000.00      |
| <br>TOTAL 39 GOLF COURSE             | <br>458,652.37 | <br>534,992.99 | <br>499,002.00        | <br>440,848.96 | <br>508,416.00 |
| =====                                |                |                |                       |                |                |
| TOTAL EXPENDITURES                   | 458,652.37     | 534,992.99     | 499,002.00            | 440,848.96     | 508,416.00     |
| =====                                |                |                |                       |                |                |

\*\*\* END OF REPORT \*\*\*



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

62 -DENTAL BENEFITS TRUST  
FINANCIAL SUMMARY

|   | 2007-2008<br>ACTUAL | 2008-2009<br>ACTUAL | ----- 2009-2010 -----<br>CURRENT BUDGET | Y-T-D +<br>ENCUMBERED | PROPOSED<br>2010-2011<br>BUDGET |
|---|---------------------|---------------------|---|-----------------------|---------------------------------|
| <u>REVENUE SUMMARY</u>                          |                     |                     |   |                       |                                 |
| ALL REVENUE                                     | 60,211.70           | 62,857.44           | 61,000.00                               | 54,832.56             | 73,632.00                       |
| TOTAL REVENUES                                  | 60,211.70           | 62,857.44           | 61,000.00                               | 54,832.56             | 73,632.00                       |
| <u>EXPENDITURE SUMMARY</u>                      |                     |                     |   |                       |                                 |
| <u>DENTAL BENEFITS</u>                          |                     |                     |   |                       |                                 |
| CONTRACTUAL SERVICES                            | 5,316.00            | 5,505.00            | 5,516.00                                | 5,252.00              | 5,712.00                        |
| OTHER CHARGES                                   | 56,065.32           | 56,826.64           | 50,000.00                               | 62,279.63             | 66,200.00                       |
| TOTAL DENTAL BENEFITS                           | 61,381.32           | 62,331.64           | 55,516.00                               | 67,531.63             | 71,912.00                       |
| TOTAL EXPENDITURES                              | 61,381.32           | 62,331.64           | 55,516.00                               | 67,531.63             | 71,912.00                       |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | ( 1,169.62)         | 525.80              | 5,484.00                                | ( 12,699.07)          | 1,720.00                        |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 62 -DENTAL BENEFITS TRUST

## REVENUES

|                                    | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                    | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                    |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <hr/>                              |           |           |                       |            |           |
| <u>ALL REVENUE</u>                 |           |           |                       |            |           |
| 00-32097 INT. INCOME-NOW & IMMA    | 14.20     | 4.94      | 0.00                  | 2.95       | 0.00      |
| 00-32250 INSURANCE EQUITY RETURN   | 60,197.50 | 62,852.50 | 61,000.00             | 54,829.61  | 73,632.00 |
| 00-33300 TRANSFERS FROM OTHER FUND | 0.00      | 0.00      | 0.00                  | 0.00       | 0.00      |
|                                    | <hr/>     | <hr/>     | <hr/>                 | <hr/>      | <hr/>     |
| TOTAL REVENUES                     | 60,211.70 | 62,857.44 | 61,000.00             | 54,832.56  | 73,632.00 |
|                                    | <hr/>     | <hr/>     | <hr/>                 | <hr/>      | <hr/>     |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

## 62 -DENTAL BENEFITS TRUST

## DENTAL BENEFITS

## DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                    | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                    |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <u>CONTRACTUAL SERVICES</u>        |           |           |                       |            |           |
| 55-42590 ADMIN FEES-DENTAL         | 5,316.00  | 5,505.00  | 5,516.00              | 5,252.00   | 5,712.00  |
| TOTAL CONTRACTUAL SERVICES         | 5,316.00  | 5,505.00  | 5,516.00              | 5,252.00   | 5,712.00  |
| <u>OTHER CHARGES</u>               |           |           |                       |            |           |
| 55-44320 CLAIMS PAID - HEALTH BENE | 56,065.32 | 56,826.64 | 50,000.00             | 62,279.63  | 66,200.00 |
| TOTAL OTHER CHARGES                | 56,065.32 | 56,826.64 | 50,000.00             | 62,279.63  | 66,200.00 |
| TOTAL DENTAL BENEFITS              | 61,381.32 | 62,331.64 | 55,516.00             | 67,531.63  | 71,912.00 |
| TOTAL EXPENDITURES                 | 61,381.32 | 62,331.64 | 55,516.00             | 67,531.63  | 71,912.00 |

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

65 -M K BROWN-NON EXP TRUST  
FINANCIAL SUMMARY

|                                 | 2007-2008        | 2008-2009        | 2009-2010        |                 | PROPOSED        |
|---------------------------------|------------------|------------------|------------------|-----------------|-----------------|
|                                 | ACTUAL           | ACTUAL           | CURRENT          | Y-T-D +         | 2010-2011       |
|                                 |                  |                  | BUDGET           | ENCUMBERED      | BUDGET          |
| <u>REVENUE SUMMARY</u>          |                  |                  |                  |                 |                 |
| ALL REVENUE                     | <u>14,688.00</u> | <u>11,391.97</u> | <u>11,000.00</u> | <u>5,786.38</u> | <u>9,000.00</u> |
| TOTAL REVENUES                  | <u>14,688.00</u> | <u>11,391.97</u> | <u>11,000.00</u> | <u>5,786.38</u> | <u>9,000.00</u> |
|                                 | =====            | =====            | =====            | =====           | =====           |
| <u>EXPENDITURE SUMMARY</u>      |                  |                  |                  |                 |                 |
| <u>M.K. BROWN-NON EXP TRUST</u> |                  |                  |                  |                 |                 |
| OTHER CHARGES                   | <u>17,500.00</u> | <u>15,000.00</u> | <u>11,000.00</u> | <u>0.00</u>     | <u>9,000.00</u> |
| TOTAL M.K. BROWN-NON EXP TRUST  | <u>17,500.00</u> | <u>15,000.00</u> | <u>11,000.00</u> | <u>0.00</u>     | <u>9,000.00</u> |
| TOTAL EXPENDITURES              | <u>17,500.00</u> | <u>15,000.00</u> | <u>11,000.00</u> | <u>0.00</u>     | <u>9,000.00</u> |
|                                 | =====            | =====            | =====            | =====           | =====           |
| EXCESS OF REVENUES OVER         |                  |                  |                  |                 |                 |
| (UNDER) EXPENDITURES            | ( 2,812.00)      | ( 3,608.03)      | 0.00             | 5,786.38        | 0.00            |
|                                 | =====            | =====            | =====            | =====           | =====           |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

65 -M K BROWN-NON EXP TRUST

## REVENUES

|                                    | 2007-2008     | 2008-2009     | ----- 2009-2010 ----- |              | PROPOSED     |
|------------------------------------|---------------|---------------|-----------------------|--------------|--------------|
|                                    | ACTUAL        | ACTUAL        | CURRENT               | Y-T-D +      | 2010-2011    |
|                                    |               |               | BUDGET                | ENCUMBERED   | BUDGET       |
| <hr/>                              |               |               |                       |              |              |
| <u>ALL REVENUE</u>                 |               |               |                       |              |              |
| 00-32078 INTEREST INCOME-INVESTMNT | 14,688.00     | 11,391.97     | 11,000.00             | 5,786.38     | 9,000.00     |
| 00-33300 TRANSFERS FROM OTHER FUND | <u>0.00</u>   | <u>0.00</u>   | <u>0.00</u>           | <u>0.00</u>  | <u>0.00</u>  |
| <br>TOTAL REVENUES                 | <br>14,688.00 | <br>11,391.97 | <br>11,000.00         | <br>5,786.38 | <br>9,000.00 |
|                                    | =====         | =====         | =====                 | =====        | =====        |

## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

65 -M K BROWN-NON EXP TRUST

M.K. BROWN-NON EXP TRUST

DEPARTMENTAL EXPENDITURES

|                                    | 2007-2008 | 2008-2009 | ----- 2009-2010 ----- |            | PROPOSED  |
|------------------------------------|-----------|-----------|-----------------------|------------|-----------|
|                                    | ACTUAL    | ACTUAL    | CURRENT               | Y-T-D +    | 2010-2011 |
|                                    |           |           | BUDGET                | ENCUMBERED | BUDGET    |
| <hr/>                              |           |           |                       |            |           |
| <u>OTHER CHARGES</u>               |           |           |                       |            |           |
| 55-44200 TRANSFERS TO OTHER FUNDS  | 17,500.00 | 15,000.00 | 11,000.00             | 0.00       | 9,000.00  |
| TOTAL OTHER CHARGES                | 17,500.00 | 15,000.00 | 11,000.00             | 0.00       | 9,000.00  |
| <br>TOTAL M.K. BROWN-NON EXP TRUST | 17,500.00 | 15,000.00 | 11,000.00             | 0.00       | 9,000.00  |
| <hr/>                              |           |           |                       |            |           |
| TOTAL EXPENDITURES                 | 17,500.00 | 15,000.00 | 11,000.00             | 0.00       | 9,000.00  |
| <hr/>                              |           |           |                       |            |           |

\*\*\* END OF REPORT \*\*\*



## PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2010

66 -CAPITAL PROJECTS  
FINANCIAL SUMMARY

|   | 2007-2008     | 2008-2009         | ----- 2009-2010 ----- |                    | PROPOSED             |
|---|---------------|-------------------|-----------------------|--------------------|----------------------|
|   | ACTUAL        | ACTUAL            | CURRENT               | Y-T-D +            | 2010-2011            |
|   |               |                   | BUDGET                | ENCUMBERED         | BUDGET               |
| <hr/>   |               |                   |                       |                    |                      |
| <u>REVENUE SUMMARY</u>                          |               |                   |                       |                    |                      |
| ALL REVENUE                                     | <u>224.88</u> | <u>257,702.76</u> | <u>0.00</u>           | <u>2.34</u>        | <u>0.00</u>          |
| TOTAL REVENUES                                  | <u>224.88</u> | <u>257,702.76</u> | <u>0.00</u>           | <u>2.34</u>        | <u>0.00</u>          |
|   | =====         | =====             | =====                 | =====              | =====                |
| <u>EXPENDITURE SUMMARY</u>                      |               |                   |                       |                    |                      |
| <u>CAPITAL PROJECTS</u>                         |               |                   |                       |                    |                      |
| CONTRACTUAL SERVICES                            | 0.00          | 0.00              | 0.00                  | 0.00               | 0.00                 |
| SUPPLIES, MATERIAL & MNT                        | 0.00          | 0.00              | 0.00                  | 0.00               | 0.00                 |
| OTHER CHARGES                                   | 0.00          | 8,373.87          | 0.00                  | 0.00               | 194,265.00           |
| CAPITAL   | <u>0.00</u>   | <u>0.00</u>       | <u>250,000.00</u>     | <u>2,060.76</u>    | <u>70,000.00</u>     |
| TOTAL CAPITAL PROJECTS                          | <u>0.00</u>   | <u>8,373.87</u>   | <u>250,000.00</u>     | <u>2,060.76</u>    | <u>264,265.00</u>    |
| TOTAL EXPENDITURES                              | <u>0.00</u>   | <u>8,373.87</u>   | <u>250,000.00</u>     | <u>2,060.76</u>    | <u>264,265.00</u>    |
|   | =====         | =====             | =====                 | =====              | =====                |
| EXCESS OF REVENUES OVER<br>(UNDER) EXPENDITURES | <u>224.88</u> | <u>249,328.89</u> | <u>( 250,000.00)</u>  | <u>( 2,058.42)</u> | <u>( 264,265.00)</u> |
|   | =====         | =====             | =====                 | =====              | =====                |