

# CITY OF PAMPA

ANNUAL OPERATING BUDGET

&

PROGRAM OF SERVICES

OCTOBER 1, 2011 TO SEPTEMBER 30, 2012

Brad Pingel  
Mayor

John Studebaker  
Commissioner, Ward 1

Rebecca Holmes  
Commissioner, Ward 2

Robert Dixon  
Commissioner, Ward 3

Neil Fulton  
Commissioner, Ward 4

Richard Morris  
City Manager

Shane Stokes  
Assistant City Manager

Karen Price  
City Secretary

Robin Bailey  
Finance Director

Donny Hooper  
Public Works Director

Kim Powell  
Fire Chief

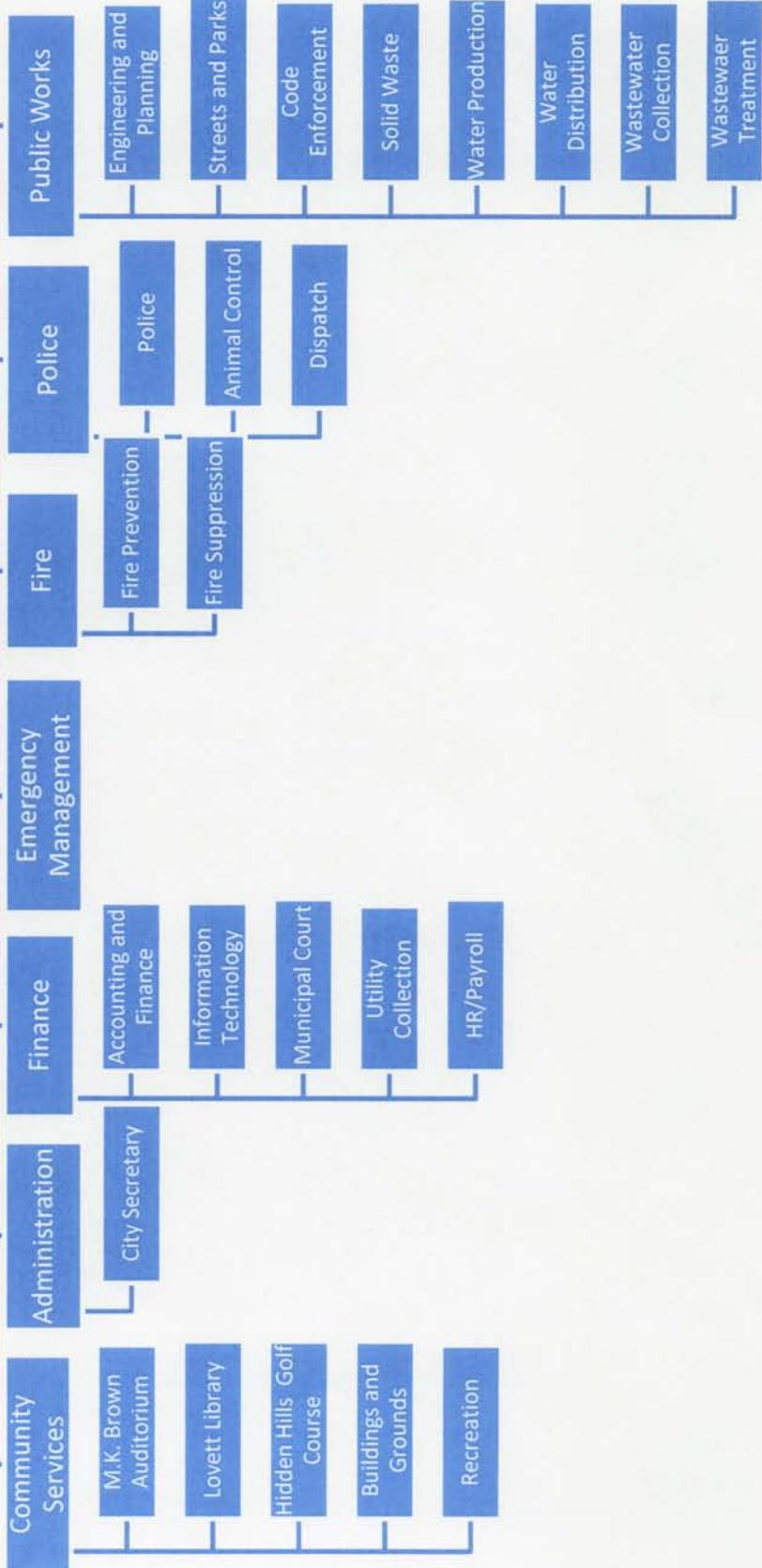
Kelly Rushing  
Police Chief

Citizens of Pampa

Mayor and Commission

City Manager

Assistant City Manager



ORDINANCE NO. 1553

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 13, SECTIONS 13.02.038 AND 13.02.039 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR WATER WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Section 13.02.038 of the Code of Ordinances of the City of Pampa, be amended so that such section shall read as follows:

“(a) The monthly rates to be charged and collected from customers utilizing water in the city limits are hereby fixed as follows, except (1) for multiple living units and multiple business units as provided in subsection (b), (2) as provided in Section 13.02.040, or (3) under individual contracts:

<i>Water meter (inches)</i>	<i>Rate</i>
(Minimum bill-1,000 gallons)	
5/8 .....	\$23.34
1 .....	26.58
1 1/2 .....	31.96
2 .....	38.42
2 1/2 .....	38.42
3 .....	38.42
4 .....	38.42
6 .....	38.42
8 .....	38.42
Volume charge, per 1,000 gallons over minimum, Per 1,000 gallons or part thereof .....	3.57”

Section 2.

That Section 13.02.039 of the Code of Ordinances of the City of Pampa be amended so that such section shall read as follows:

“(a) The water rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: Two and 67/100ths Dollars (\$2.67) per one thousand (1,000) gallons or part thereof.

“(b) The water rates per month to be charged and collected from all other customers outside the corporate limits of the city, except as provided (1) in paragraph (a) above, (2) in Section 13.02.040, or (3) under individual contracts, obtaining services from the system shall be and are fixed as follows:

<i>Water meter (inches)</i>	<i>Rates</i>
(minimum bill-1,000 gallons)	
5/8 .....	\$35.01
1 .....	39.87
1 ½ .....	47.95
2 .....	57.63
2 ½ .....	57.63
3 .....	57.63
4 .....	57.63
6 .....	57.63
8 .....	57.63
 Volume charge per 1,000 gallons over minimum, Per 1,000 gallons or part thereof .....	  5.36”

**Section 3.**

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2011. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

**Section 4.**

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 9<sup>th</sup> day of August, 2011.

PASSED, APPROVED AND ADOPTED on its second and final reading this 23<sup>rd</sup> day of August, 2011.

CITY OF PAMPA TEXAS

By: Brad Pingel  
Brad Pingel, Mayor

ATTEST:

Karen L. Price  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Leland W. Waters  
Leland W. Waters, City Attorney

ORDINANCE NO. 1554

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING SECTION 13.03.002 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR SEWER SERVICE WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Sec. 13.03.002. Rates. be amended so that said Section shall read as follows:

“(a) The sewer rates per month to be charged and collected within the corporate limits of the city from all customers obtaining service from such system shall be and are fixed as set forth below:

Sewer Rates

- (1) Residential (minimum bill) – 1,000 gallons ..... \$ 13.51
– each 1,000 gal. or part thereof over 1,000 to 8,000 gal. cap. at the volume charge hereinafter set forth
(\$0.10 of said minimum shall be allocated to fund household hazardous waste projects.)
(2) Commercial (minimum bill) – 1,000 gallons..... \$ 13.51
(3) Volume charge per 1,000 gallons or part thereof over and above the 1,000 gallon minimum ..... \$ 1.71

“All multifamily units located within any zone of the city other than a single family-one, single family-two, or single family-three, as provided under Ordinance No. 690 (Appendix A to said Code), as amended, shall be classified and charged under commercial rates.

“(b) The sewer rates per month to be charged and collected from all customers outside the corporate limits of the city, except as provided in paragraph (c) below, obtaining service from such system shall be and are fixed as set forth below:

Sewer Rates

- (1) Residential (minimum bill) – 1,000 gallons ..... \$ 20.27
– each 1,000 gal. or part thereof over 1,000 to 8,000 gal. cap. at the volume charge hereinafter set forth
(\$0.10 of said minimum shall be allocated to fund household hazardous waste projects.)

- (2) Commercial (minimum bill) – 1,000 gallons..... \$ 20.27
- (3) Volume charge per 1,000 gallons or part thereof over and above the 1,000 gallon minimum ..... \$ 2.57

“(c) The sewer rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: One and 28/100ths Dollars (\$1.28) per one thousand (1,000) gallons or part thereof.”

**Section 2.**

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2011. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

**Section 3.**

This ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 9<sup>th</sup> day of August, 2011.

PASSED AND APPROVED on its second and final reading this 23<sup>rd</sup> day of August, 2011.

CITY OF PAMPA, TEXAS

ATTEST:

Karen L. Price  
 Karen L. Price, City Secretary

By: Brad Pingel  
 Brad Pingel, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
 Leland W. Waters, City Attorney

**ORDINANCE NO. 1555**

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 6, SECTIONS 6.05.010(a), 6.05.010(b), AND 6.05.010(d), PROVIDING FOR RATES FOR SOLID WASTE DISPOSAL FOR RESIDENTIAL AND OTHER CUSTOMERS WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.**

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**BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.**

That Section 6.05.010(a) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(a) *Rates within the corporate limits.* The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Twenty One and 08/100ths Dollars (\$21.08) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Twenty One and 08/100ths Dollars (\$21.08) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.”

**Section 2.**

That Section 6.05.010(b) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(b) *Rates outside the corporate limits.* The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Thirty One and 63/100ths Dollars (\$31.63) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Thirty One and 63/100ths Dollars (\$31.63) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.

“Residential services outside the corporate limits of Pampa shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine what such residential service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”

### Section 3.

That Section 6.05.010(d) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(d) *Rates for other customers.* Except as provided in subsections (a), (b) and (c) above, the monthly charge for solid waste services within the corporate limits is fixed as follows and shall be computed on the following formula:

*Number of  
Dumpsters*

- 1 x Number of pickups per week x \$38.50 = Monthly Charge\*
- 2 x Number of pickups per week x \$38.25 = Monthly Charge\*
- 3 x Number of pickups per week x \$38.00 = Monthly Charge \*
- 4 x Number of pickups per week x \$37.75 = Monthly Charge \*
- 5 or more x Number of pickups per week x \$37.50 = Monthly Charge\*

“\*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Twenty One and 08/100ths Dollars (\$21.08) per month per customer.

“The monthly charge for solid waste services outside the corporate limits is hereby fixed at one and one-half (1.5) times the rate which would be charged under the above schedule and computation for a customer within the city’s corporate limits.

*Number of  
Dumpsters*

- 1 x Number of pickups per week x \$57.75 = Monthly Charge\*
- 2 x Number of pickups per week x \$57.38 = Monthly Charge\*
- 3 x Number of pickups per week x \$57.00 = Monthly Charge \*
- 4 x Number of pickups per week x \$56.63 = Monthly Charge \*
- 5 or more x Number of pickups per week x \$56.25 = Monthly Charge\*

“\*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Thirty One and 62/100ths Dollars (\$31.62) per month per customer.

“Services to such other customers, as provided above, who are outside the corporate limits of Pampa, shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine that such service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”

**Section 4.**

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2011. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City's rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

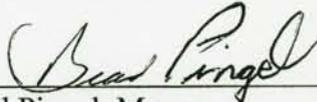
**Section 5.**

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 9<sup>th</sup> day of August, 2011.

PASSED, APPROVED AND ADOPTED on its second and final reading this 23<sup>rd</sup> day of August, 2011.

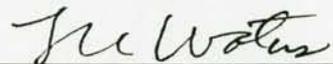
CITY OF PAMPA, TEXAS

By:   
Brad Pingel, Mayor

ATTEST:

  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

  
Leland W. Waters, City Attorney

**ORDINANCE NO. 1557**

**AN ORDINANCE SETTING A TAX RATE OF \$0.621027 ON EACH \$100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2011-2012; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2011, through September 30, 2012, under Ordinance No. 1556, adopted on its second and final reading on September 19, 2011; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of \$0.621027 on each \$100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:**

**Section 1.  
Findings**

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

**Section 2.  
Tax Rate and Levy**

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2011-2012 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of \$0.621027 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1) For the maintenance and operation of the general government ("General Fund"),

\$0.498381 on each \$100.00 valuation of property; and

- (2) For the maintenance and support of the Lovett Memorial Library ("Special Revenue Fund"), \$0.03 on each \$100.00 valuation of property, and
- (3) For the Interest and Sinking Funds, \$0.092646 on each \$100.00 of valuation of property.

### **Section 3.**

#### **Due Date and Delinquency**

The taxes assessed and levied under this Ordinance are payable anytime after the final reading and approval and publication and not later than January 31<sup>st</sup> of the year following the year in which the taxes are assessed. Penalty and interest as hereinafter provided shall accrue after January 31<sup>st</sup> of the year following the year in which the taxes are assessed if not paid in full by said date.

### **Section 4.**

#### **Penalty and Interest**

**4.1.** The tax levied and assessed hereunder paid after January 31<sup>st</sup> are delinquent and shall incur the maximum penalty and interest authorized under Section 33.01 of the Texas Property Tax Code, to-wit:

(a) a penalty of six percent (6%) of the amount of the tax for the first calendar month the tax is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1<sup>st</sup> of the year in which it becomes delinquent; and

(b) a tax that is delinquent on July 1<sup>st</sup> of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid; and

**4.2.** Taxes that remain delinquent on July 1<sup>st</sup> of each year in which they become delinquent shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due which additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.

**Section 5.**  
**Place of Payment**

Taxes are payable at the offices of the Gray County Tax Assessor-Collector, Room 100 of the Gray County Court House, 205 N. Russell Street, Pampa, Gray County, Texas.

**Section 6.**  
**Lien and Collection**

All taxes shall become a lien upon the property against which assessed, and the Gray County Tax Assessor and Collector, acting on behalf of the City of Pampa under an interlocal agreement, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City of Pampa and, by virtue of the tax rolls, to fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Pampa.

**Section 7.**  
**Age and Disability Exemption**

There is hereby granted to an individual who is disabled or is 65 years or older an exemption from taxation of \$15,000.00 of the appraised value of his/her residence homestead, as defined by Section 11.13(j) of the Texas Property Tax Code. Joint or community property owners may not each receive an exemption in the same year. An eligible disabled person who is 65 years of age or older may not receive both a disabled and an elderly residence homestead exemption but may choose either exemption. "Disabled" means a person under a disability for purposes of payment of Disability Insurance Benefits under Federal Old-Age, Survivors, and Disability Insurance.

**Section 8.**  
**Savings/Repealing Provision**

All provisions of any Ordinance in conflict with this Ordinance are hereby repealed; provided, however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting Ordinances shall remain in full force and effect.

**Section 9.**  
**Severability**

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase hereof notwithstanding the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

**Section 10.**  
**Effective Date**

This Ordinance shall become effective from and after its final adoption and publication.

INTRODUCED, PASSED AND APPROVED on its first reading this the 13<sup>th</sup> day of September, 2011.

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED on its second and final reading this the 20<sup>th</sup> day of September, 2011.

CITY OF PAMPA, TEXAS

By: Brad Pingel  
Brad Pingel, Mayor

ATTEST:

Karen L. Price  
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Leland W. Waters  
Leland W. Waters, City Attorney

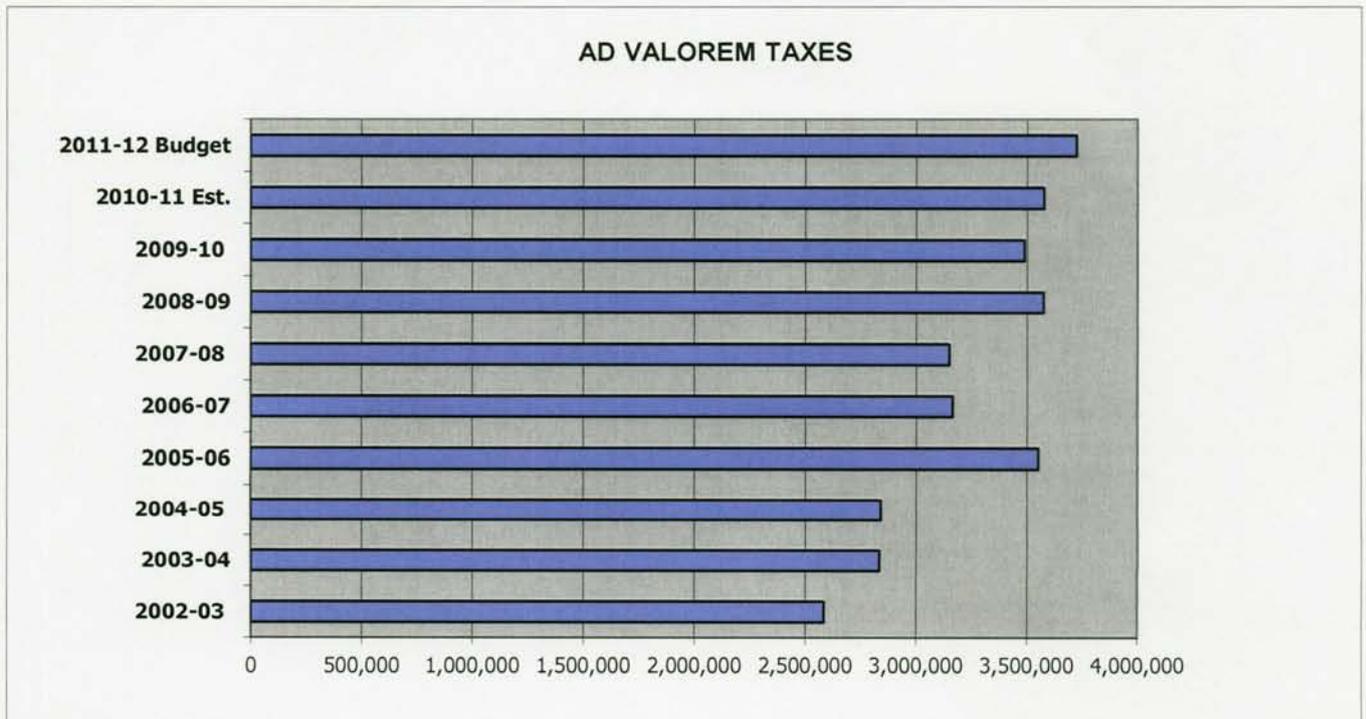
CITY OF PAMPA  
ANALYSIS OF REVENUE SOURCES  
2009-2010 BUDGET

**GENERAL FUND**

AD VALOREM TAXES

The Gray County Assessor/Collector collects the ad valorem taxes and makes the deposits to the City bank account on a daily basis. The appraised value of taxable property had steadily declined from 1988 until 1994, and then slight increases occurred from 1995 to 2001. In 2004 a significant increase in taxable property values resulted from a realignment of property values by the Appraisal District. Ad valorem taxes contribute to the support of the General Fund, Library Fund and the Debt Service Fund.

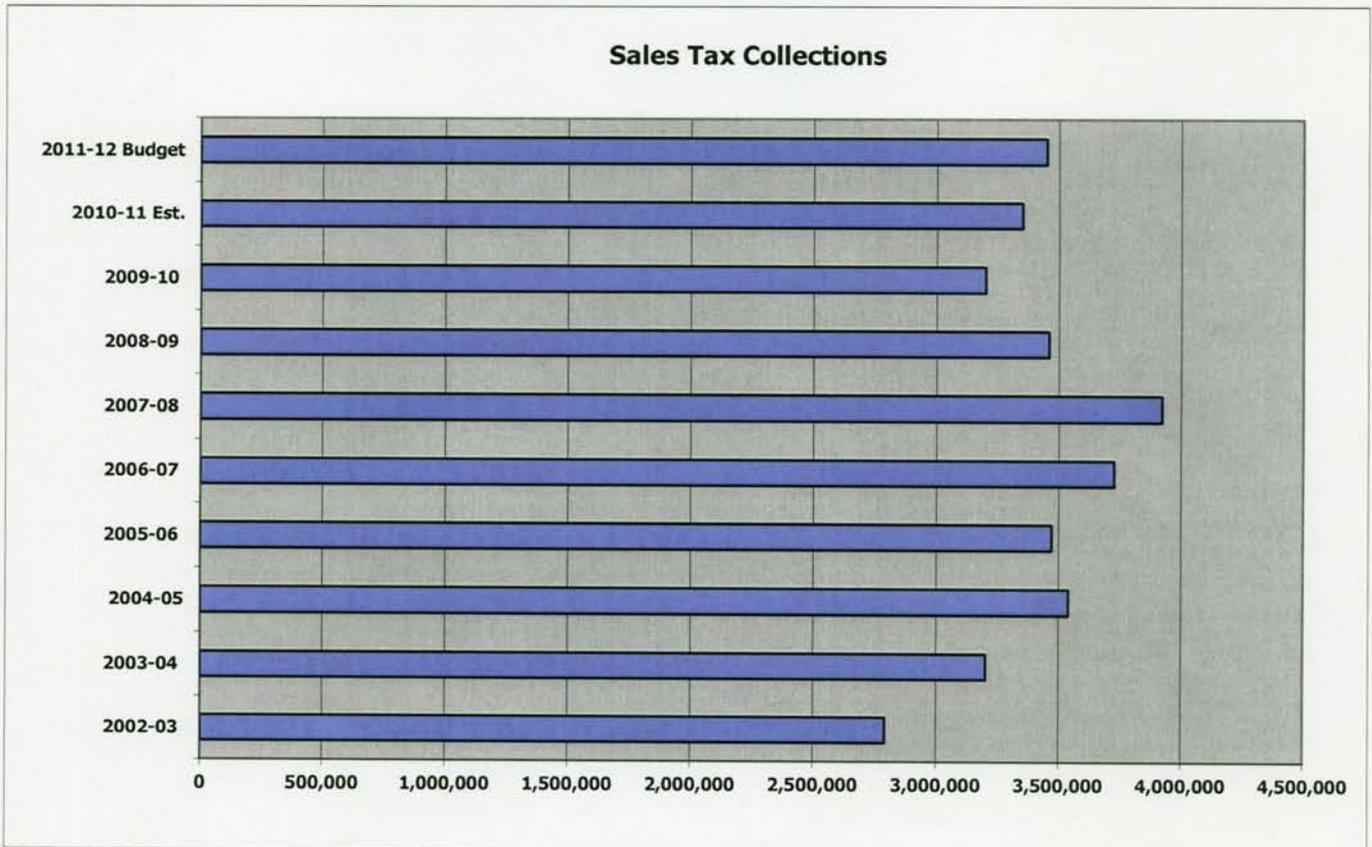
FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2002-03	2,583,121	-2.81%
2003-04	2,833,697	9.70%
2004-05	2,839,967	0.22%
2005-06	3,551,012	25.04%
2006-07	3,162,567	-10.94%
2007-08	3,147,967	-0.46%
2008-09	3,574,810	13.56%
2009-10	3,487,664	-2.44%
2010-11 Est.	3,575,806	2.53%
2011-12 Budget	3,723,433	4.13%



### SALES TAX

Sales Tax is collected by the State Comptroller and remitted to the City by wire transfer. Prior sales tax collections and City population are analyzed to determine the budget amount. A significant downturn in the economy resulted in lower sales tax beginning in 2008. As the economy has begun a slow recovery, sales tax is increasing, but has not resumed the levels that were seen in 2007-08.

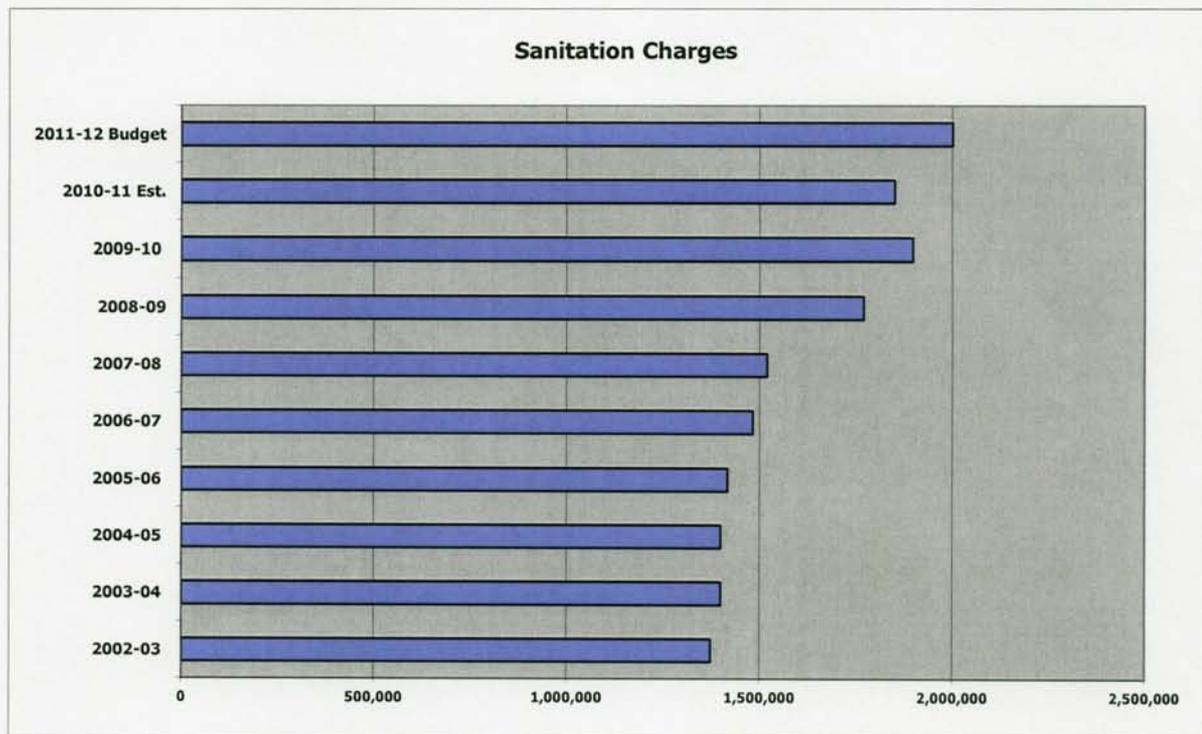
FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2002-03	2,790,938	-0.84%
2003-04	3,202,341	14.74%
2004-05	3,539,167	10.52%
2005-06	3,470,779	-1.93%
2006-07	3,725,658	7.34%
2007-08	3,922,219	5.28%
2008-09	3,459,719	-11.79%
2009-10	3,200,000	-7.51%
2010-11 Est.	3,350,000	4.69%
2011-12 Budget	3,450,000	2.99%



### SANITATION CHARGES

Sanitation charges are billed to all customers who receive service for refuse collection. The amount budgeted is based on the present number of customers. Over the past 5 years customer count has remained relatively constant. Due to increased costs of the City landfill, the City has increased the rates for refuse collection during the past three years.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2002-03	1,372,422	-3.72%	7,486	-0.39%
2003-04	1,398,985	1.94%	7,400	-1.15%
2004-05	1,398,413	-0.04%	7,459	0.80%
2005-06	1,416,568	1.30%	7,486	0.36%
2006-07	1,482,053	4.62%	7,513	0.36%
2007-08	1,518,722	2.47%	7,500	-0.17%
2008-09	1,768,508	16.45%	7,508	0.11%
2009-10	1,897,322	7.28%	7,500	-0.11%
2010-11 Est.	1,850,000	-2.49%	7,450	-0.67%
2011-12 Budget	2,000,000	8.11%	7,483	0.44%



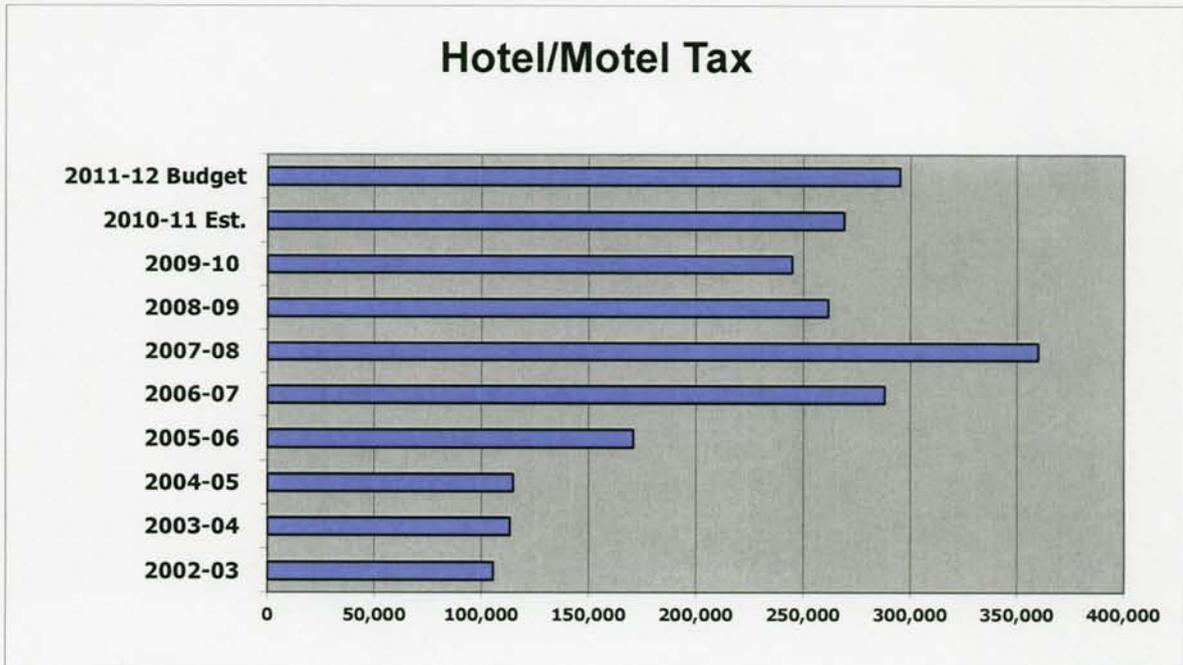
**SPECIAL REVENUE FUNDS**

**M.K. BROWN MEMORIAL AUDITORIUM FUND**

**HOTEL/MOTEL TAX**

The City of Pampa receives a hotel/motel tax based on quarterly occupancies of the hotels and motels within the city limits. In 2005, the city experienced a growth of motels building within the city limits, which has significantly increased the hotel/motel tax. Much of this growth has been due to construction in the surrounding area and the City of Pampa providing the hotel/motel services. Revenues were highest in 2007-08, but beginning in the latter part of 2009, the economy began to slow and as a result revenues began to decline. Although the economy is improving, hotel/motel taxes are still expected to remain below the 2007-08 level.

<u>FISCAL YEAR</u>	<u>AMOUNT</u>	<u>%INCREASE OR DECREASE</u>
2002-03	105,435	1.05%
2003-04	113,183	7.35%
2004-05	114,651	1.30%
2005-06	170,682	48.87%
2006-07	287,865	68.66%
2007-08	359,861	25.01%
2008-09	261,530	-27.32%
2009-10	244,692	-6.44%
2010-11 Est.	269,000	9.93%
2011-12 Budget	295,000	9.67%



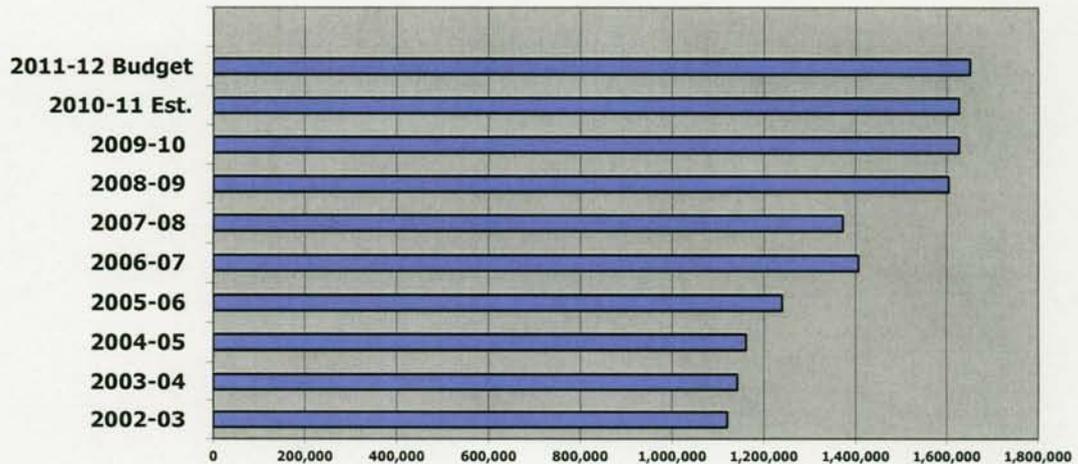
## SOLID WASTE MANAGEMENT FUND

### LANDFILL OPERATOR FEES

Landfill fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the subtitle D landfill. Each cell lasts approximately five years. A new cell was opened in 2008-09, which led to an increase of \$5.50/ton. The present rate is \$36.00/ton, which took effect in the 2010-11 budget year and is built into the projected budget for 2011-12.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2002-03	1,119,947	-2.48%
2003-04	1,141,091	1.89%
2004-05	1,160,473	1.70%
2005-06	1,239,269	6.79%
2006-07	1,406,146	13.47%
2007-08	1,372,124	-2.42%
2008-09	1,603,961	16.90%
2009-10	1,626,108	1.38%
2010-11 Est.	1,626,000	-0.01%
2011-12 Budget	1,650,000	1.48%

### Landfill Operator Fees



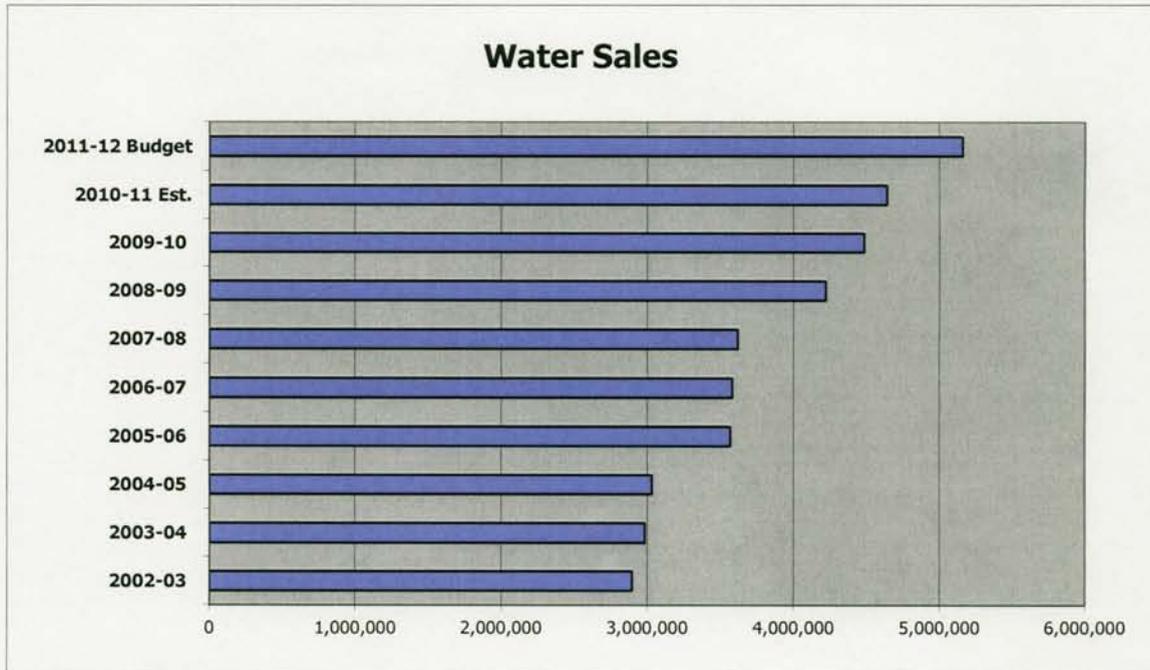
**ENTERPRISE FUNDS**

**WATER AND WASTEWATER FUND**

WATER SALES

The City of Pampa sells water to residential and commercial customers inside and outside the City limits. Water sales are dependent upon the amount of rainfall received during the spring and summer months. In March 2006, an unusually dry spring and wildfires resulted in a huge increase of water usage. In 2006-07 the City raised the rates for the Prison water, and in 2008-09 the City raised water rates significantly for all customers. Small increases have been necessary each year since to accommodate the increases from CRMWA and bond indebtedness.

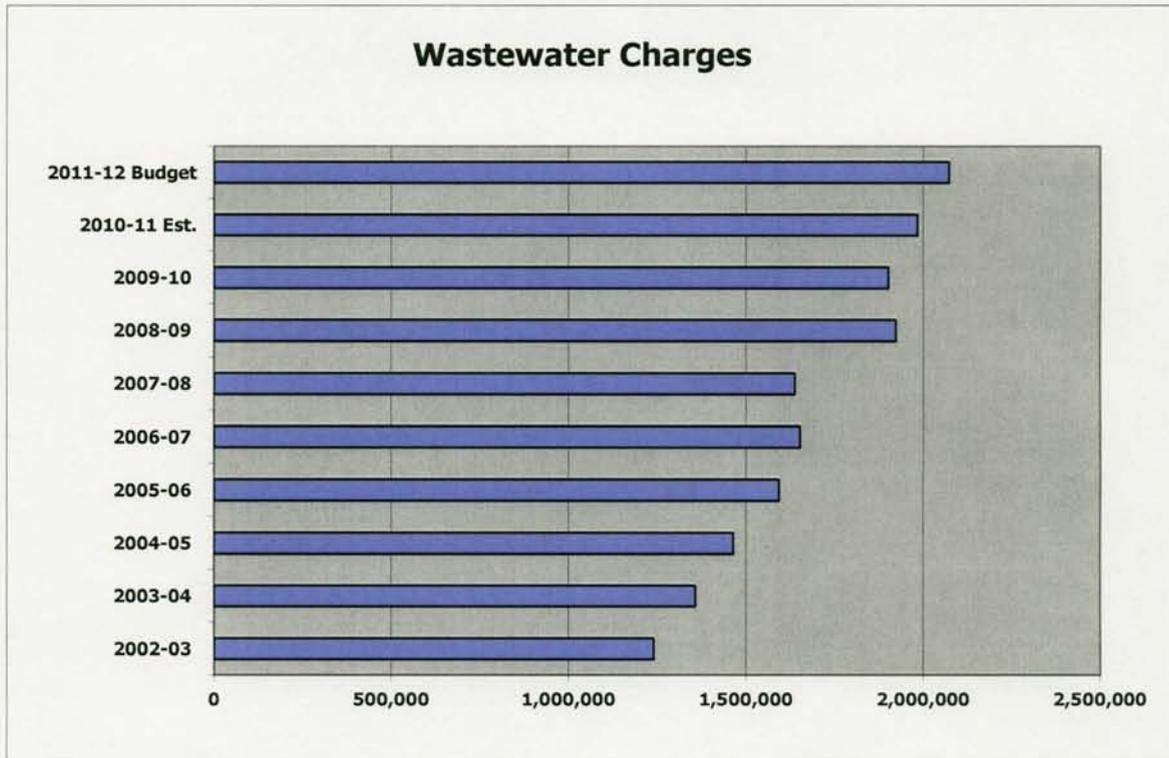
FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2002-03	2,896,257	-2.55%	8,147	-0.32%
2003-04	2,981,177	2.93%	8,050	-1.19%
2004-05	3,030,856	1.67%	8,112	0.77%
2005-06	3,567,638	17.71%	8,170	0.71%
2006-07	3,580,622	0.36%	8,199	0.35%
2007-08	3,617,288	1.02%	8,218	0.23%
2008-09	4,219,095	16.64%	8,253	0.43%
2009-10	4,483,821	6.27%	8,093	-1.94%
2010-11 Est.	4,639,265	3.47%	8,100	0.09%
2011-12 Budget	5,160,922	11.24%	8,300	2.47%



### WASTEWATER CHARGES

There is a direct correlation between water sales and wastewater charges. Residential customers are charged up to a maximum of eight thousand gallons of water consumption for wastewater charges. There is no cap on commercial customers. The assumptions for water sales are used for wastewater charges. There has been a slight increase in wastewater customers. Sewer rates have been increased in direct correlation with the increase in water rates.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2002-03	1,239,036	-2.21%	7,524	-0.23%
2003-04	1,356,695	9.50%	7,480	-0.58%
2004-05	1,463,079	7.84%	7,459	-0.28%
2005-06	1,592,238	8.83%	7,510	0.68%
2006-07	1,650,851	3.68%	7,533	0.31%
2007-08	1,636,976	-0.84%	7,550	0.23%
2008-09	1,921,176	17.36%	7551	0.01%
2009-10	1,900,142	-1.09%	7444	-1.42%
2010-11 Est.	1,983,200	4.37%	7481	0.50%
2011-12 Budget	2,071,877	4.47%	7601	1.60%

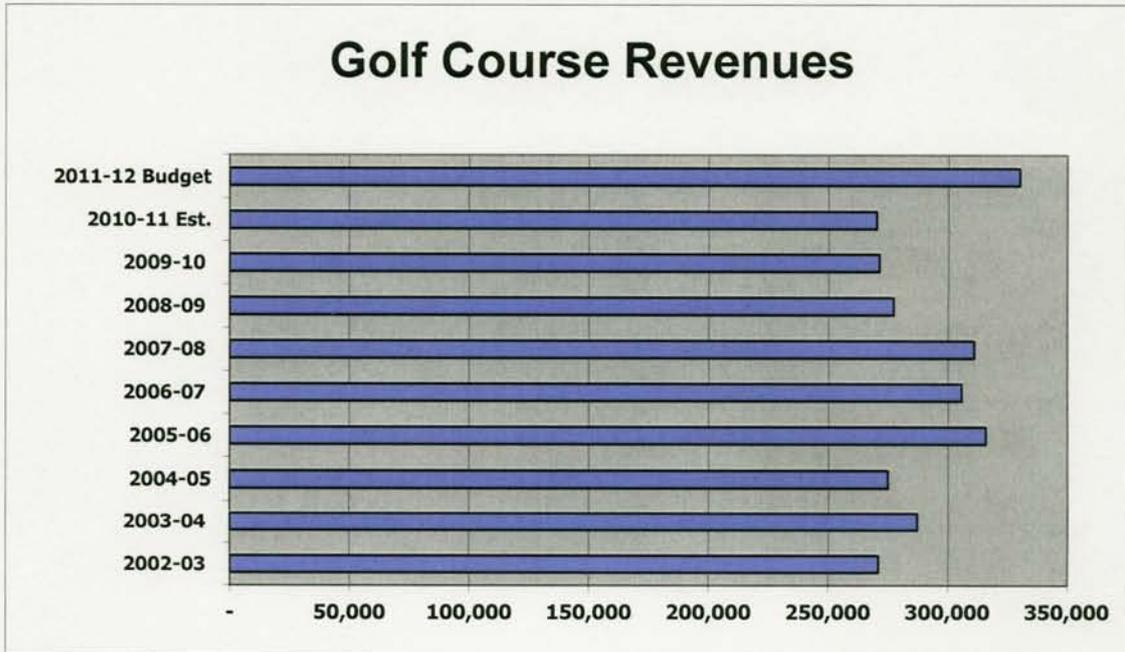


**PAMPA MUNICIPAL GOLF COURSE FUND**

GREEN FEES

At Hidden Hills Municipal Golf Course, daily green fees are charged to users of the golf course who do not have an annual pass. The total number of rounds played have steadily increased with 2005-06 being the largest year in golf revenues. In May 2009, a severe storm hit the golf course and caused major damage to the greens, structures and equipment, resulting in the course shutting down for approximately a month. Due to this event, the City lost substantial revenues during the 2008-09 fiscal year. In 2009-10 the economic downturn also had a significant impact on the golf course and is reflected in a large decrease of revenues.

FISCAL YEAR	GREEN FEES	CHANGE %	ANNUAL PASSES	CHANGE %	CART FEES	CHANGE %
2002-03	74,656	-6.86%	75,388	0.52%	120,743	-5.28%
2003-04	71,976	-3.59%	78,248	3.79%	136,670	13.19%
2004-05	64,511	-10.37%	76,012	-2.86%	134,186	-1.82%
2005-06	76,685	18.87%	84,431	11.08%	154,705	15.29%
2006-07	75,404	-1.67%	83,300	-1.34%	146,936	-5.02%
2007-08	83,959	11.35%	80,377	-3.51%	146,621	-0.21%
2008-09	75,265	-10.35%	72,112	-10.28%	129,767	-11.49%
2009-10	72,600	-3.54%	73,008	1.24%	125,415	-3.35%
2010-11 Est.	70,000	-3.58%	75,000	2.73%	125,000	-0.33%
2011-12 Budget	90,000	28.57%	90,000	20.00%	150,000	20.00%



CITY OF PAMPA  
2011-12 BUDGET  
REVENUE BY FUND TYPE

	ACTUAL 2009-10	BUDGET 2010-11	ADOPTED 2011-12	% INCREASE 2010-11
<b>GOVERNMENTAL FUND TYPES</b>				
<b>GENERAL FUND</b>				
Revenue category:				
Taxes	7,241,812	7,575,350	7,616,500	0.54%
Charges for services	3,164,375	3,060,932	3,259,382	6.48%
Fines, forfeitures and penalties	311,919	413,500	370,000	-10.52%
Interest	4,139	10,000	4,000	-60.00%
Intergovernmental	162,866	134,400	102,000	-24.11%
Donations	56,663	16,900	15,000	-11.24%
Licenses and permits	69,035	54,400	57,500	5.70%
Miscellaneous	426,211	211,945	180,150	-15.00%
Other financing sources	142,498	0	0	0.00%
<b>TOTAL GENERAL FUND</b>	<b>11,579,518</b>	<b>11,477,427</b>	<b>11,604,532</b>	<b>1.11%</b>
<b>SPECIAL REVENUE FUNDS</b>				
Animal Control Improvements	16,272	200	0	0.00%
Payroll Account	16	0	0	0.00%
Special Projects-Police	8,170	0	0	0.00%
Leased Properties	7,644	42,400	41,200	-2.83%
M.K. Brown Auditorium	276,518	328,205	330,500	0.70%
Lovett Memorial Library	502,133	517,729	484,983	-6.32%
<b>TOTAL SPECIAL REVENUE</b>	<b>810,753</b>	<b>888,534</b>	<b>856,683</b>	<b>-3.58%</b>
<b>DEBT SERVICE FUND</b>	<b>508,650</b>	<b>529,038</b>	<b>525,450</b>	<b>-0.68%</b>
<b>CAPITAL PROJECTS FUND</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL GOVERNMENTAL FUND</b>	<b>12,898,969</b>	<b>12,894,999</b>	<b>12,986,665</b>	<b>0.71%</b>
<b>PROPRIETARY FUND TYPES</b>				
<b>ENTERPRISE FUNDS</b>				
Water and Wastewater	7,309,681	7,088,566	7,498,799	5.79%
Aquatic Center	705,456	724,265	400,000	-44.77%
Solid Waste Management	1,947,395	1,726,000	1,650,000	-4.40%
Golf	460,106	511,500	510,000	-0.29%
<b>TOTAL ENTERPRISE</b>	<b>10,422,638</b>	<b>10,050,331</b>	<b>10,058,799</b>	<b>0.08%</b>
<b>INTERNAL SERVICE FUNDS</b>				
Dental benefits	63,568	73,632	75,500	2.54%
Vehicle Replacement Trust	0	0	0	0.00%
<b>TOTAL INTERNAL SERVICE</b>	<b>63,568</b>	<b>73,632</b>	<b>75,500</b>	<b>2.54%</b>
<b>TOTAL PROPRIETARY FUND</b>	<b>10,486,206</b>	<b>10,123,963</b>	<b>10,134,299</b>	<b>0.10%</b>
<b>FIDUCIARY FUND TYPE</b>				
M.K. Brown Non-expendable trust	10,397	9,000	5,000	-44.44%
<b>TOTAL FIDUCIARY FUND</b>	<b>10,397</b>	<b>9,000</b>	<b>5,000</b>	<b>-44.44%</b>
OLD PEDC	32,046	200	200	0.00%
<b>TOTAL REVENUES</b>	<b>23,427,618</b>	<b>23,028,162</b>	<b>23,126,164</b>	<b>0.43%</b>
PAMPA EDC	1,114,520	1,068,000	1,209,500	13.25%
<b>TOTAL EDC</b>	<b>1,114,520</b>	<b>1,068,000</b>	<b>1,209,500</b>	<b>13.25%</b>
<b>TOTAL REVENUES</b>	<b>24,542,138</b>	<b>24,096,162</b>	<b>24,335,664</b>	<b>0.99%</b>

**City of Pampa**  
**2011-12 Budget Expenditure Summary**  
**By Department**

Department	Actual 2008-09	Actual 2009-10	Percent Change	Budget 2010-11	Budget 2011-12	Percent Change
MAYOR & COMMISSION	570,817	587,438	2.91%	600,382	593,361	-1.17%
ADMINISTRATIVE SERV	305,102	292,146	-4.25%	307,642	322,368	4.79%
FINANCIAL SERVICES	491,430	509,860	3.75%	530,914	582,377	9.69%
MUNICIPAL COURT	112,547	116,822	3.80%	126,196	135,120	7.07%
POLICE SERVICES	1,987,679	2,045,888	2.93%	2,174,515	2,199,950	1.17%
EMERGENCY MEDICAL SER	88,600	89,719	1.26%	87,695	86,980	-0.82%
FIRE PREVENTION	80,355	84,086	4.64%	91,083	107,150	17.64%
PLANNING & ENG/PW	261,608	203,281	-22.30%	232,426	270,333	16.31%
STREETS & TRAFFIC CON	2,154,205	1,978,013	-8.18%	2,098,701	2,037,073	-2.94%
PARKS DEPARTMENT	233,480	199,199	-14.68%	238,338	246,830	3.56%
RECREATION DEPARTMENT	310,051	284,092	-8.37%	231,098	267,362	15.69%
BUILDINGS & GROUNDS	178,654	184,962	3.53%	257,594	222,170	-13.75%
COMMUNITY SERVICES	99,648	107,292	0.00%	110,082	119,077	8.17%
FIRE SUPPRESSION	1,860,609	1,853,010	-0.41%	2,074,081	2,110,442	1.75%
CODE ENFORCEMENT	293,645	310,443	5.72%	331,116	348,863	5.36%
ANIMAL CONTROL	207,625	176,301	-15.09%	222,129	242,374	9.11%
DISPATCHING SERVICES	338,494	356,730	5.39%	369,601	387,914	4.95%
EMERGENCY MANAGEMENT	118,934	107,483	-9.63%	114,030	115,286	1.10%
HOUSEHOLD HAZ WASTE	0	0	0.00%	0	0	0.00%
INFORMATION TECHNOLOG	105,449	134,949	27.98%	145,941	120,601	-17.36%
CENTRAL STORES	35,582	0	-100.00%	0	0	0.00%
CENTRAL GARAGE	395,765	311,912	-21.19%	196,235	264,250	34.66%
SOLID WASTE COLLECTN	1,172,337	1,264,976	7.90%	1,133,985	1,124,139	-0.87%
ANIMAL CONTROL IMPROV.	1,099	2,215	101.55%	6,659	6,050	-9.15%
POLICE SERVICES-SPEC	80	2,898	3522.50%	0	4,800	0.00%
MK BROWN CIVIC CENTER	455,374	295,644	-35.08%	327,232	329,788	0.78%
LOVETT MEM LIBRARY	466,872	523,837	12.20%	494,894	483,805	-2.24%
LEASED PROPERTIES	58,400	65,240	11.71%	42,377	41,000	-3.25%
UTILITY ACCT/COLLECTN	592,236	620,852	4.83%	625,077	647,503	3.59%
WATER PRODUCTION/TREA	3,156,558	3,178,089	0.68%	3,367,601	3,130,492	-7.04%
WATER DISTRIBUTION	1,055,045	981,991	-6.92%	4,840,669	1,836,275	-62.07%
WASTEWATER COLLECTION	641,928	885,711	37.98%	768,536	1,137,779	48.04%
WASTEWATER TREATMENT	696,975	768,647	10.28%	602,506	652,838	8.35%
AQUATIC CENTER	78,259	138,002	0.00%	3,537,850	385,539	-89.10%
LANDFILL COMPOSTING	26,965	19,808	-26.54%	25,839	125,637	386.23%
SOLID WASTE LANDFILL	1,776,035	2,196,787	23.69%	1,968,729	1,512,936	-23.15%
GOLF COURSE	534,993	531,793	-0.60%	508,416	510,000	0.31%
DENTAL BENEFITS	62,332	79,225	27.10%	71,912	64,644	-10.11%
M.K. BROWN-NON EXP TRUST	15,000	4,366	-70.89%	9,000	5,000	-44.44%
CAPITAL PROJECTS	8,374	2,061	0.00%	264,265	0	-100.00%
DEBT SERVICE	757,240	1,665,468	119.94%	525,964	525,450	-0.10%
PEDC	0	1,000	0.00%	121,500	0	0.00%
<b>TOTAL</b>	<b>21,786,381</b>	<b>23,162,236</b>	<b>6.32%</b>	<b>29,782,810</b>	<b>23,303,556</b>	<b>-21.76%</b>
PAMPA EDC	209,135	779,695	272.82%	2,109,570	2,025,546	-3.98%
<b>TOTAL</b>	<b>\$ 21,995,516</b>	<b>\$ 23,941,931</b>	<b>8.85%</b>	<b>\$ 31,892,380</b>	<b>\$ 25,329,102</b>	<b>-20.58%</b>

**CITY OF PAMPA  
GENERAL FUND  
REVENUE COMPARISON ACTUAL AND PROJECTED  
2011-12**

	BUDGET 2011-12	BUDGET 2010-11	ACTUAL 2009-10
<b>TAXES</b>			
PROPERTY TAXES	3,018,000	3,043,750	2,812,058
LOCAL SALES TAX	3,450,000	3,443,000	3,303,194
MIXED BEVERAGE TAX	500	600	753
WATER & WASTEWATER UTILITY	143,000	143,000	143,000
GAS UTILITY FRANCHISE FEE	350,000	335,000	344,258
ELECTRIC UTILITY FRANCHISE FEE	380,000	370,000	396,357
TELEPHONE UTILITY FRANCHISE FEE	150,000	140,000	125,270
TV CABLE UTILITY FRANCHISE	125,000	100,000	116,922
<b>TOTAL</b>	<b>\$7,616,500</b>	<b>\$7,575,350</b>	<b>\$7,241,812</b>
<b>LICENSE AND PERMITS</b>			
ALCOHOLIC BEVERAGE PERMITS	1,200	900	1,390
HEALTH PERMITS	13,500	14,000	13,776
OTHER BUSINESS LICENSES	1,500	1,500	1,526
CONTRACTOR LICENSE/ZONING FEES	3,000	0	3,155
BUILDING PERMITS	22,000	22,000	24,767
PLUMBING PERMITS	11,000	11,000	12,403
ELECTRIC PERMITS	2,800	3,000	7,377
MECHANICAL PERMITS	2,500	2,000	4,641
<b>TOTAL</b>	<b>\$57,500</b>	<b>\$54,400</b>	<b>\$69,035</b>
<b>INTERGOVERNMENTAL</b>			
PISD COST SHARING CONTRACT	32,000	27,300	31,586
EMERGENCY MGMT REIMBURSEMENT	70,000	69,000	69,873
CRIMINAL JUSTICE GRANTS	0	0	36,407
OTHER GRANTS	0	38,100	25,000
TX DEPT OF HEALTH GRANT	0	0	0
FEDERAL GRANTS	0	0	0
TX PARK & WILDLIFE GRANT	0	0	0
<b>TOTAL</b>	<b>\$102,000</b>	<b>\$134,400</b>	<b>\$162,866</b>
<b>CHARGES FOR SERVICE</b>			
COURT TECHNOLOGY FEE	9,000	10,000	8,051
COURT COSTS & ARREST FEES	11,000	14,000	10,791
DUMPSTER REPLACEMENT FEE	148,140	146,078	146,404
RENTALS OF BUILDINGS	14,046	14,046	14,046
RENTALS FROM LAND	300	0	300
SUMMER RECREATION	0	0	0
SWIMMING POOLS	0	0	21,518
FIRE PROTECTION	120,000	120,000	120,000
SOFTBALL FIELD USE FEE	23,500	25,000	17,730
PLATING AND FILING FEES	0	0	0
RECREATION PARK FEES	14,000	13,000	17,508
BASKETBALL FEES	0	0	0
SANITATION CHARGES	2,000,000	1,850,000	1,897,322
ADMINISTRATIVE SERVICE FEES	852,896	804,658	852,896
OTHER	66,500	64,150	57,809
<b>TOTAL</b>	<b>\$3,259,382</b>	<b>\$3,060,932</b>	<b>\$3,164,375</b>
<b>FINES AND FORFEITURES</b>			
POUND FEES	10,000	8,500	13,198
COURT FINES	360,000	405,000	298,721
<b>TOTAL</b>	<b>\$370,000</b>	<b>\$413,500</b>	<b>\$311,919</b>
<b>MISCELLANEOUS</b>			
DONATIONS	15,000	16,900	56,663
SALE OF MATERIALS AND EQUIP.	15,000	10,679	19,808
INTEREST INCOME (NOW & IMMA)	4,000	10,000	4,139
TRANSFERS	53,150	74,650	180,817
OTHER	112,000	126,616	368,085
<b>TOTAL</b>	<b>\$199,150</b>	<b>\$238,845</b>	<b>\$629,512</b>
<b>GRAND TOTAL</b>	<b>\$11,604,532</b>	<b>\$11,477,427</b>	<b>\$11,579,518</b>

**CITY OF PAMPA  
AD VALOREM TAX REVENUE AND DEBT SERVICE  
2011-12 BUDGETED**

TOTAL TAXABLE ROLL	\$ 502,638,286
TAX RATE PER \$100 VALUATION	0.621027
EST. % OF COLLECTIONS	97.00%
EST. CURRENT COLLECTIONS	\$3,522,191
EST. DELINQUENT COLLECTIONS	\$203,700

**DISTRIBUTION**

	RATE	PERCENT	AMOUNT
GENERAL FUND			
CURRENT	0.498381	75.92%	\$2,827,000
DELINQUENT		5.13%	191,000
LIBRARY FUND			
CURRENT	0.03	4.55%	169,283
DELINQUENT		0.29%	10,700
DEBT SERVICE FUND			
CURRENT	0.092646	14.06%	523,450
DELINQUENT		0.05%	2,000
TOTAL CURRENT %	0.621027	100.00%	3,723,433

**TRANSFERS MATRIX, OPERATING FUNDS  
(EXCLUDED TRANSFERS BETWEEN CAPITAL FUNDS)**

Transfer from

FUND	TRANSFER TO								TOTAL
	GENERAL	M.K. BROWN AUDITORIUM	LOVETT LIBRARY	WATER & WWATER	AQUATIC CENTER	SOLID WASTE	HIDDEN HILLS G.C.	DEBT SERVICE	
GENERAL	\$ -	\$ -	\$ 270,000	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ 405,000
M. K. BROWN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
M. K. BROWN TRUST	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
WATER & WWATER	\$ 35,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,150
CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PEDC	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
<b>TOTAL IN:</b>	<b>\$ 35,150</b>	<b>\$ 5,000</b>	<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ 445,150</b>

**CITY OF PAMPA  
COMMUNITY PROFILE  
2011-12 BUDGET**

**DEMOGRAPHICS**

Date of Incorporation – 1912  
Date Charter Adopted – 1927  
Form of Government – City Manager/Commission

<u>Area – Square Miles</u>		<u>Climate</u>	
2009	9.05	Daily minimum mean temperature	44.30°
		Daily maximum mean temperature	70.4°
		Average annual temperature	79.0°
		Average annual rainfall	21.16"
		Average annual snow fall	11.6"
<u>Population *</u>		<u>Racial Composition (%)</u>	
2010	18856		
2008	17382		
2000	17887		
1990	19959	White	81.3
1980	21396	Hispanic	25.3
1970	21726	Black	3.2
1960	24664	American Indian	.8
1950	16583	Other	8.2
1940	12895		
1930	10470		
* Source: Official U.S. Census		<u>Gender Composition (%)</u>	
		Male	48.8
		Female	51.2
<u>Average Age</u>		<u>Educational System</u>	
2000-2009	39.3		
<u>Age Composition</u>			
Ages:		Elementary	4
0-17	26.9	Junior High	1
18-64	56.8	High School	1
65+ years	16.3	Community College	1

**CITY OF PAMPA  
COMMUNITY PROFILE  
2011-12 BUDGET  
(CONTINUED)**

**ECONOMICS**

Building  
Permits

Taxes 2011

<u>Year</u>	<u>No.</u>	<u>Value</u>	
2010	204	\$4,064,976	Local Retail Sales Tax 1 1/2 cents
2009	340	\$5,441,518	
2008	142	\$12,304,216	EDC Local Retail Sales Tax 1/2 cent
2007	95	\$8,304,508	
2006	124	\$5,599,406	
2005	101	\$7,723,645	Property Tax .621027/\$100 valuation
2004	94	\$9,959,558	
2003	95	\$9,960,557	
2002	107	\$1,803,986	2011 Property Tax Assessed Valuation
2001	147	\$5,634,712	\$502,638,286
2000	200	\$5,575,135	

**CITY OF PAMPA  
COMMUNITY PROFILE  
2011-12 BUDGET  
(CONTINUED)**

**2010-11 SERVICE STATISTICS**

Fire Suppression & Prevention

Stations	2
Employees (Full time)	28
Fire Calls	155
Rescue Calls	528
Other Calls	526
Fire Inspections	56
Fire Investigations	30
Average Response Time (minutes)	2.92

Public Works

Residential Solid Waste Customer Serviced	7,535
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Solid Waste

Disposed of (tons)	49,951
Street Miles (center lines)	17.1

Signalized Intersections	12
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Library

Annual Circulation	94,482
Library Visits	72,704
Registered Borrowers	8,588

Police Protection

Employees (Full time)	36
Sworn officers	26
Non-sworn (clerks, dispatch)	10
Traffic Accidents	486
Traffic Citations	6,980
Total Calls for Police Service	19,846
Adult Arrest	840

Sewer

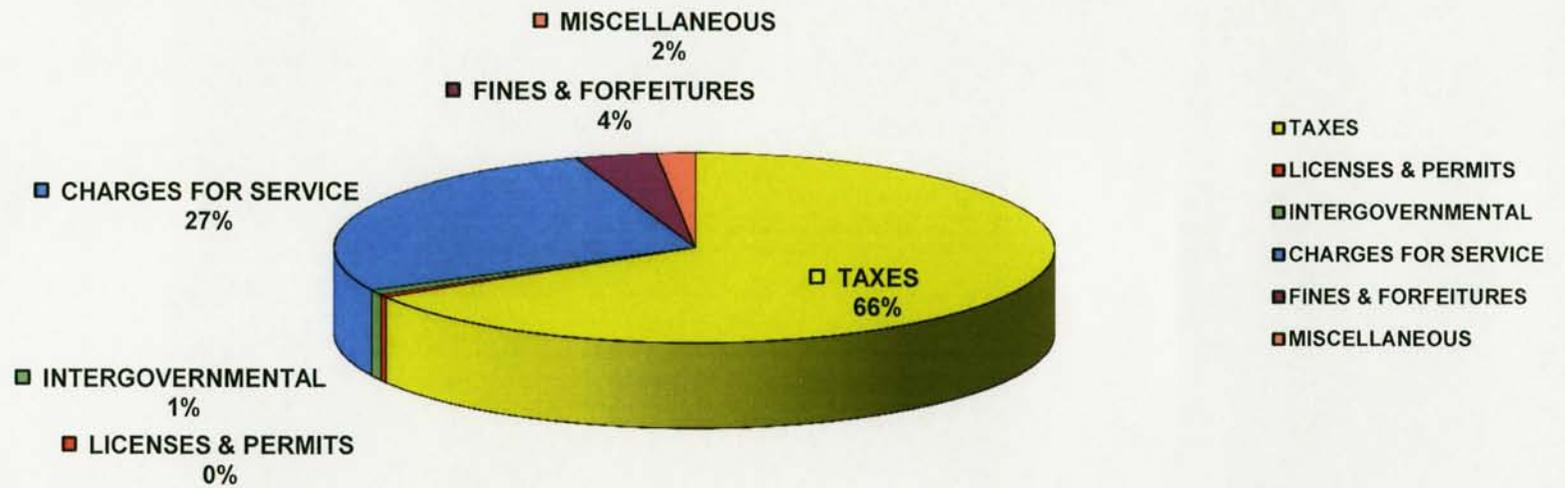
Miles of Sanitary Sewers	115
Average Daily Treatment	1,800,000
Average Daily Treatment Capacity (MG)	3

Water

Connections	8,193
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Municipal Parks

Developed Parks	42
Developed Acres	257
Undeveloped Acres	84
Swimming Pools	1
Lighted Ball Fields	6



**MAYOR AND COMMISSION  
2011-12 BUDGET  
Dept. 01**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	29,834	26,733	48,034	51,491
Contractual Services	67,197	62,913	73,530	80,070
Supplies and materials	-	-	16,030	2,800
Other Charges	473,787	483,002	462,788	459,000
Capital Outlay	-	14,790	-	-
<b>TOTAL</b>	<b>570,818</b>	<b>587,438</b>	<b>600,382</b>	<b>593,361</b>

MISSION STATEMENT

We are committed to being the most livable City in the Panhandle by providing quality products and services.

DESCRIPTION

Pampa was incorporated on February 17, 1912 and currently has a population of approximately 17,887 persons.

The City of Pampa is a "home rule" city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large.

The City Commission meets in regular meeting session at 4:00 p.m. on the second and fourth Tuesday of each month.

FUNDING

This program is financed by the General Fund.

GOALS AND OBJECTIVES

1. Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
2. Deliver critical public services in an efficient, professional and timely manner.
3. Preserve community physical and aesthetic assets.
4. Ensure the re-sell of tax foreclosure property and clean-up where feasible.
5. Provide for the efficient and equitable allocation of community fiscal resources.
6. Ensure the selection, training, motivation and retention of qualified men and women as City employees.

7. Identify and anticipate concerns, problems and opportunities, and take action to address them.
8. Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
9. Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.
10. Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
11. Develop a new comprehensive plan and a five year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

#### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows a decrease of \$7,021 from the 2010-11 Budget.

01 -GENERAL FUND  
 01 MAYOR & COMMISSION  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

PERSONNEL SERVICES

01-41040	FEE BASIS SALARIES	1,200.00	960.00	960.00	1,200.00
01-41075	MEDICARE TAX EXPENSE	17.00	14.00	13.92	18.00
01-41080	SOCIAL SECURITY TAX EXPENSE	74.00	60.00	59.52	74.00
01-41098	CONTINGENCY FOR SAL/WAGES	22,000.00	20,922.00	0.00	0.00
01-41099	RETIREE BENEFITS	<u>28,200.00</u>	<u>26,078.00</u>	<u>25,700.05</u>	<u>10,026.00</u>
	TOTAL PERSONNEL SERVICES	51,491.00	48,034.00	26,733.49	11,318.00

CONTRACTUAL SERVICES

01-42020	POSTAGE AND FREIGHT	50.00	370.00	28.96	100.00
01-42030	ADVERTISING	4,500.00	4,545.00	6,712.05	2,500.00
01-42040	DUES & SUBSCRIPTIONS	6,000.00	6,000.00	5,154.40	5,500.00
01-42050	ELECTRICITY	220.00	210.00	129.21	50.00
01-42125	BUSINESS EXPENSE	300.00	450.00	255.78	0.00
01-42130	PROFESSIONAL DEVELOPMENT	6,000.00	4,502.00	3,988.95	0.00
01-42430	PRINTING EXPENSE	0.00	76.00	0.00	1,300.00
01-42470	PERSONNEL SERVICES	0.00	0.00	0.00	2,900.00
01-42500	FILING & RECORDING	0.00	0.00	0.00	200.00
01-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	200.00
01-42530	UNCLASSIFIED PROFESSIONAL	15,000.00	15,193.00	7,736.85	5,000.00
01-42535	SOCIAL SERVICES SUPPORT	12,000.00	12,000.00	11,000.00	11,000.00
01-42540	LEGAL SERVICES	30,000.00	33,570.00	27,906.89	20,000.00
01-42570	MISC. CONTRACT LABOR	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
	TOTAL CONTRACTUAL SERVICES	80,070.00	76,916.00	62,913.09	50,250.00

SUPPLIES, MATERIAL & MNT

01-43010	OFFICE EXPENSE	150.00	379.00	0.00	500.00
01-43020	OPERATING EXPENSE	100.00	300.00	0.00	200.00
01-43100	ELECTION SUPPLIES	300.00	55.00	0.00	500.00
01-43210	MINOR TOOLS AND APPARATUS	<u>2,250.00</u>	<u>11,910.00</u>	<u>0.00</u>	<u>1,800.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	2,800.00	12,644.00	0.00	3,000.00

OTHER CHARGES

01-44035	UNEMPLOYMENT COMPENSATION	20,000.00	20,000.00	22,012.68	4,000.00
01-44040	INSURANCE & BONDS	34,000.00	37,788.00	35,988.94	16,000.00
01-44200	TRANSFERS TO OTHER FUNDS	<u>405,000.00</u>	<u>405,000.00</u>	<u>425,000.00</u>	<u>294,340.00</u>
	TOTAL OTHER CHARGES	459,000.00	462,788.00	483,001.62	314,340.00

CAPITAL

01-45040	OFFICE EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>14,789.96</u>	<u>0.00</u>
	TOTAL CAPITAL	0.00	0.00	14,789.96	0.00

TOTAL 01 MAYOR & COMMISSION	593,361.00	600,382.00	587,438.16	378,908.00
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**ADMINISTRATIVE SERVICES  
2011-12 BUDGET  
Dept. 02**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	260,198	254,314	258,007	272,378
Contractual Services	30,115	25,172	31,400	35,290
Supplies and materials	7,666	11,032	16,600	14,200
Other Charges	7,123	1,628	1,635	500
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$305,102</b>	<b>\$292,146</b>	<b>\$307,642</b>	<b>\$322,368</b>

MISSION STATEMENT

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent, efficient and effective manner. Our mission requires the provision of management leadership which emphasizes the desire and ability to be a dynamic organization which accomplishes stated goals. The dedication and diligence of the City staff enables the continual pursuit and commitment to excellence.

DESCRIPTION

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice and ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersign checks, official documents and licenses.

The Administrative Assistant/Deputy City Secretary provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

GOALS AND OBJECTIVES

1. Constantly attempt to improve public knowledge of the operations and objectives of the City government, and be responsive to public input.
2. Maintain the highest sense of ethical conduct in developing and implementing policies.

3. Respond and handle public concerns in a timely, fair and consistent manner.
4. Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
5. Operate the City government in an efficient and effective manner.
6. Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
7. Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
8. Foster a productive work environment whereby employees have the freedom to conceive and develop ideas for the betterment of all.
9. Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.
10. Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
11. Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
12. Ensure that citizens have full and complete information regarding the affairs of their government.

#### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$14,726 from the 2010-11 Budget.

01 -GENERAL FUND  
 02 ADMINISTRATIVE SERV  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
02-41010	SALARIES AND WAGES	190,843.00	179,410.00	179,797.46	144,294.00
02-41020	LONGEVITY PAY	1,912.00	1,768.00	1,624.00	1,200.00
02-41030	OVERTIME PAY	0.00	0.00	0.00	100.00
02-41050	PART TIME & TEMPORARY PAY	6,000.00	4,537.00	2,767.50	1,000.00
02-41055	CAR ALLOWANCE	7,200.00	7,200.00	7,199.92	0.00
02-41066	CELL PHONE ALLOWANCE	1,080.00	1,080.00	30.00	0.00
02-41070	TEXAS MUNICIPAL RETIREMENT	33,569.00	34,682.00	34,523.43	16,816.00
02-41075	MEDICARE TAX EXPENSE	2,515.00	2,329.00	2,718.49	2,126.00
02-41080	SOCIAL SECURITY TAX EXPENSE	12,836.00	9,959.00	11,624.03	9,089.00
02-41085	LTD, AD&D, & LIFE INSURANCE	365.00	348.00	340.98	1,400.00
02-41086	WORKERS COMPENSATION	254.00	391.00	149.82	320.00
02-41090	HEALTH INSURANCE	15,289.00	15,840.00	13,069.71	9,600.00
02-41095	EMPLOYEE ASSISTANCE PROGRAM	83.00	103.00	108.96	0.00
02-41097	DENTAL INSURANCE	432.00	360.00	360.00	240.00
	TOTAL PERSONNEL SERVICES	272,378.00	258,007.00	254,314.30	186,185.00
<u>CONTRACTUAL SERVICES</u>					
02-42010	COMMUNICATIONS	4,600.00	4,600.00	4,599.78	1,500.00
02-42020	POSTAGE AND FREIGHT	1,000.00	1,600.00	488.37	700.00
02-42030	ADVERTISING	500.00	500.00	0.00	500.00
02-42040	DUES & SUBSCRIPTIONS	3,000.00	2,889.00	2,843.91	3,000.00
02-42085	RENTAL-OFFICE EQUIP.	5,400.00	4,800.00	4,805.42	5,000.00
02-42125	BUSINESS EXPENSE	2,500.00	1,030.00	450.10	200.00
02-42130	PROFESSIONAL DEVELOPMENT	11,150.00	10,100.00	10,490.12	0.00
02-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	15,000.00
02-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	1,500.00
02-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	200.00
02-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	100.00
02-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	50.00
02-42430	PRINTING EXPENSE	0.00	0.00	0.00	700.00
02-42470	PERSONNEL SERVICES	1,000.00	1,000.00	664.15	20,000.00
02-42500	FILING & RECORDING	100.00	47.00	0.00	100.00
02-42510	FREIGHT & EXPRESS	200.00	300.00	0.00	500.00
02-42520	EMPLOYEE LICENSES	840.00	614.00	630.00	0.00
02-42530	UNCLASSIFIED PROFESSIONAL	5,000.00	4,807.00	200.00	500.00
02-42570	MISC. CONTRACT LABOR	0.00	0.00	0.00	1,000.00
02-42580	PHYSICAL EXAMINATIONS	0.00	0.00	0.00	1,200.00
02-42585	DRUG TESTING	0.00	0.00	0.00	3,300.00
	TOTAL CONTRACTUAL SERVICES	35,290.00	32,287.00	25,171.85	55,050.00

01 -GENERAL FUND  
 02 ADMINISTRATIVE SERV  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
02-43010 OFFICE EXPENSE	4,000.00	4,000.00	2,659.46	4,400.00
02-43020 OPERATING EXPENSE	5,000.00	4,900.00	4,117.77	1,400.00
02-43030 JANITOR SUPPLIES	0.00	0.00	0.00	10.00
02-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	100.00
02-43090 EDUCATIONAL	500.00	500.00	539.87	0.00
02-43145 COMPUTER SOFTWARE	200.00	185.00	133.70	500.00
02-43200 MOTOR FUEL AND LUBRICANTS	0.00	0.00	0.00	500.00
02-43210 MINOR TOOLS AND APPARATUS	4,500.00	5,928.00	3,378.31	3,600.00
02-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	125.00	200.00
02-43280 MNT-AUTO EQUIPMENT	<u>0.00</u>	<u>200.00</u>	<u>77.90</u>	<u>100.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	14,200.00	15,713.00	11,032.01	10,810.00
<u>OTHER CHARGES</u>				
02-44040 INSURANCE & BONDS	<u>500.00</u>	<u>1,635.00</u>	<u>1,627.85</u>	<u>500.00</u>
TOTAL OTHER CHARGES	500.00	1,635.00	1,627.85	500.00
<u>CAPITAL</u>				
02-45040 OFFICE EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,500.00</u>
TOTAL CAPITAL	0.00	0.00	0.00	9,500.00
TOTAL 02 ADMINISTRATIVE SERV	322,368.00	307,642.00	292,146.01	262,045.00

**CITY OF PAMPA  
FINANCIAL SERVICES  
2011-12 BUDGET  
Dept. 03**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	300,189	314,273	322,514	356,977
Contractual Services	184,106	186,673	200,100	199,750
Supplies and materials	7,135	7,858	8,300	25,150
Other Charges	-	1,056	-	500
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>491,430</b>	<b>509,860</b>	<b>530,914</b>	<b>582,377</b>

MISSION STATEMENT

The Finance Department is responsible for the financial management and planning of the City. Finance ensures that all revenues and expenditures are properly accounted for, coordinates the annual budget and monitors compliance, and invests any idle cash according to the investment policy.

DESCRIPTION

The Finance Director coordinates all aspects of the City's financial management. All major decisions, that affect the City's monetary resources, are routed through her. She is instrumental in implementing all new bond issues and is responsible for designing the City's budget each fiscal year. The Finance Director is charged with preparation of the Comprehensive Annual Financial Report. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and the internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Payroll Technician, Accounts Payable Clerk, and Clerk/Receptionist. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises Accounts Payable, Accounts Receivable and Payroll Clerks. The Accounts Payable Clerk is responsible for the payment of invoices. The Clerk/Receptionist is responsible for the receipt of revenues, the ordering and disbursement of office supplies and the billing and collection of accounts receivables.

GOALS AND OBJECTIVES

1. To provide City departments, the City Commission and intergovernmental agencies with accurate and timely financial information.
2. To assist auditors in the preparation of the City's Comprehensive Annual Financial Report.
3. To ensure Budgetary and Legal Compliance with the City's adopted budget
4. Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
5. To ensure adherence to the City of Pampa Investment Policy.
6. Stay abreast of current developments in governmental accounting and finance principles and statutes.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$51,463 from the 2010-11 Budget.

01 -GENERAL FUND  
 03 FINANCIAL SERVICES  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
03-41010	SALARIES AND WAGES	255,268.00	226,396.00	225,336.90	129,748.00
03-41020	LONGEVITY PAY	2,280.00	2,020.00	1,896.00	1,776.00
03-41030	OVERTIME PAY	0.00	0.00	0.00	1,000.00
03-41050	PART TIME & TEMPORARY PAY	1,500.00	830.00	0.00	1,000.00
03-41055	CAR ALLOWANCE	6,000.00	6,000.00	6,000.02	0.00
03-41066	CELL PHONE ALLOWANCE	720.00	1,080.00	810.00	0.00
03-41070	TEXAS MUNICIPAL RETIREMENT	43,949.00	43,108.00	42,830.32	15,306.00
03-41075	MEDICARE TAX EXPENSE	3,216.00	2,801.00	3,175.16	1,930.00
03-41080	SOCIAL SECURITY TAX EXPENSE	16,478.00	11,978.00	13,577.10	8,247.00
03-41085	LTD, AD&D, & LIFE INSURANCE	515.00	472.00	455.51	580.00
03-41086	WORKERS COMPENSATION	711.00	731.00	599.30	320.00
03-41090	HEALTH INSURANCE	25,482.00	26,400.00	18,855.99	12,000.00
03-41095	EMPLOYEE ASSISTANCE PROGRAM	138.00	137.00	136.20	0.00
03-41097	DENTAL INSURANCE	720.00	600.00	600.00	400.00
	TOTAL PERSONNEL SERVICES	356,977.00	322,553.00	314,272.50	172,307.00
<u>CONTRACTUAL SERVICES</u>					
03-42010	COMMUNICATIONS	2,400.00	2,400.00	1,885.55	1,800.00
03-42020	POSTAGE AND FREIGHT	2,100.00	2,661.00	2,150.13	1,800.00
03-42030	ADVERTISING	1,000.00	200.00	267.24	0.00
03-42040	DUES & SUBSCRIPTIONS	1,400.00	1,500.00	1,319.56	1,200.00
03-42085	RENTAL-OFFICE EQUIP.	4,800.00	4,820.00	4,757.42	0.00
03-42125	BUSINESS EXPENSE	350.00	345.00	401.46	200.00
03-42130	PROFESSIONAL DEVELOPMENT	2,000.00	2,000.00	1,004.44	0.00
03-42155	EMPLOYEE TRAINING EXPENSE	500.00	0.00	250.00	0.00
03-42165	TAX SERVICE EXPENSE	91,000.00	88,600.00	85,529.55	68,000.00
03-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	700.00
03-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	200.00
03-42430	PRINTING EXPENSE	700.00	700.00	610.35	1,000.00
03-42470	PERSONNEL SERVICES	13,000.00	11,000.00	10,057.43	0.00
03-42480	AUDITING SERVICES	78,000.00	76,645.00	73,500.00	33,000.00
03-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	100.00
03-42580	PHYSICAL EXAMINATIONS	1,000.00	2,300.00	2,880.00	0.00
03-42585	DRUG TESTING	1,500.00	4,250.00	2,060.00	0.00
	TOTAL CONTRACTUAL SERVICES	199,750.00	197,421.00	186,673.13	108,000.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
03-43010	OFFICE EXPENSE	3,000.00	3,700.00	3,564.46	3,000.00
03-43020	OPERATING EXPENSE	1,000.00	1,200.00	600.48	800.00
03-43090	EDUCATIONAL	300.00	0.00	0.00	300.00
03-43145	COMPUTER SOFTWARE	12,500.00	540.00	349.00	200.00
03-43210	MINOR TOOLS AND APPARATUS	5,500.00	5,050.00	2,819.07	1,000.00
03-43215	COMPUTER EQ/REPAIR PARTS	500.00	100.00	130.00	200.00
03-43270	MNT-OFFICE EQUIPMENT	350.00	350.00	395.00	0.00
03-43275	MNT-COMPUTER EQUIPMENT	2,000.00	0.00	0.00	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	25,150.00	10,940.00	7,858.01	5,500.00

01 -GENERAL FUND  
 03 FINANCIAL SERVICES  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

OTHER CHARGES

03-44040	INSURANCE & BONDS	500.00	0.00	0.00	100.00
03-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	1,055.87	0.00
	TOTAL OTHER CHARGES	500.00	0.00	1,055.87	100.00

CAPITAL

03-45040	OFFICE EQUIPMENT	0.00	0.00	0.00	5,800.00
	TOTAL CAPITAL	0.00	0.00	0.00	5,800.00

TOTAL 03 FINANCIAL SERVICES		582,377.00	530,914.00	509,859.51	291,707.00
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**MUNICIPAL COURT**  
**2011-12 BUDGET**  
**Dept. 05**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	72,238	81,971	86,696	88,570
Contractual Services	29,605	25,071	22,650	29,700
Supplies and materials	10,644	8,952	15,950	15,950
Other Charges	60	828	900	900
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$112,547</b>	<b>\$116,822</b>	<b>\$126,196</b>	<b>\$135,120</b>

MISSION STATEMENT

Municipal Court is committed to provide swift and impartial judgment that arises within the corporate limits of the City.

DESCRIPTION

Municipal Court is the focal point for the collection of fines and the maintenance of traffic tickets, criminal complaints and other violations. The Court Clerk maintains accurate records, reports to the state, schedules hearings and provides customer service. Computer support is provided by the Information Technology department.

State statutes require both the Judge and the Clerk to attend twelve hours of continuing education per year.

GOALS AND OBJECTIVES

1. Goal to cross train utilities clerks and court clerks for a more efficient operation of central cash collection.
2. Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP
3. Maintain accurate court records
4. Maintain a courteous atmosphere for customers

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$8,924 from the 2010-11 Budget.

01 -GENERAL FUND  
 05 MUNICIPAL COURT  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
05-41010	SALARIES AND WAGES	46,085.00	44,232.00	43,714.11	61,764.00
05-41020	LONGEVITY PAY	332.00	284.00	236.00	384.00
05-41050	PART TIME & TEMPORARY PAY	18,720.00	18,720.00	21,088.23	0.00
05-41070	TEXAS MUNICIPAL RETIREMENT	7,716.00	8,147.00	8,464.98	5,470.00
05-41075	MEDICARE TAX EXPENSE	833.00	798.00	849.78	906.00
05-41080	SOCIAL SECURITY TAX EXPENSE	4,039.00	3,413.00	3,634.36	3,884.00
05-41085	LTD, AD&D, & LIFE INSURANCE	122.00	119.00	70.97	0.00
05-41086	WORKERS COMPENSATION	187.00	183.00	149.82	135.00
05-41090	HEALTH INSURANCE	10,193.00	10,504.00	3,490.52	4,800.00
05-41095	EMPLOYEE ASSISTANCE PROGRAM	55.00	48.00	27.24	0.00
05-41097	DENTAL INSURANCE	288.00	248.00	245.16	160.00
	TOTAL PERSONNEL SERVICES	88,570.00	86,696.00	81,971.17	77,503.00
<u>CONTRACTUAL SERVICES</u>					
05-42010	COMMUNICATIONS	1,400.00	1,620.00	1,647.37	900.00
05-42020	POSTAGE AND FREIGHT	1,000.00	1,130.00	1,129.91	950.00
05-42040	DUES & SUBSCRIPTIONS	400.00	160.00	50.00	375.00
05-42085	RENTAL-OFFICE EQUIP.	900.00	900.00	0.00	0.00
05-42130	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	2,658.55	0.00
05-42170	COLLECTION EXPENSE	22,000.00	25,259.00	18,323.93	5,500.00
05-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	50.00
05-42255	MNT-COMPUTER EQ REPAIR	200.00	200.00	0.00	200.00
05-42430	PRINTING EXPENSE	1,300.00	1,350.00	1,261.70	775.00
05-42510	FREIGHT & EXPRESS	0.00	50.00	0.00	25.00
	TOTAL CONTRACTUAL SERVICES	29,700.00	33,169.00	25,071.46	8,775.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
05-43010	OFFICE EXPENSE	850.00	596.00	415.68	950.00
05-43020	OPERATING EXPENSE	100.00	140.00	38.45	150.00
05-43145	COMPUTER SOFTWARE	4,000.00	1,200.00	1,200.00	0.00
05-43210	MINOR TOOLS AND APPARATUS	3,800.00	0.00	1,812.10	400.00
05-43270	MNT-OFFICE EQUIPMENT	6,000.00	4,380.00	5,279.84	0.00
05-43275	MNT-COMPUTER EQUIPMENT	1,200.00	1,200.00	206.05	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	15,950.00	7,516.00	8,952.12	1,500.00
<u>OTHER CHARGES</u>					
05-44050	COURT COSTS	200.00	174.00	0.00	0.00
05-44500	INTEREST & FISCAL CHARGES	700.00	900.00	827.63	0.00
	TOTAL OTHER CHARGES	900.00	1,074.00	827.63	0.00
	TOTAL 05 MUNICIPAL COURT	135,120.00	128,455.00	116,822.38	87,778.00

**POLICE SERVICES  
2011-12 BUDGET  
Dept. 08**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	1,563,663	1,581,829	1,682,208	1,677,850
Contractual Services	149,132	142,898	138,046	138,650
Supplies and materials	230,809	277,106	249,181	283,450
Other Charges	23,233	36,932	105,080	100,000
Capital Outlay	20,842	7,123	0	-
<b>TOTAL</b>	<b>\$1,987,679</b>	<b>\$2,045,888</b>	<b>\$2,174,515</b>	<b>\$2,199,950</b>

MISSION STATEMENT

The mission of the Pampa Police Department is to enhance the quality of life in the community by providing a hospitable working environment wherein employees can pursue the goals of reducing crimes and the fears thereof by a commitment to excellence in the professional and courteous delivery of police services. This will be accomplished through solution and community oriented policing techniques that comply with Local, State and U.S. Constitutional and Statutory requirements.

DEPARTMENT STATEMENT

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results.

Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

GOALS AND OBJECTIVES

1. To protect and improve the quality of life in Pampa through:
  - ◆ Community involvement and partnerships
  - ◆ Enforcement of all laws courteously, but firmly
  - ◆ Team work and cooperation with citizens, other criminal justice agencies, and each other
  - ◆ Maintaining the highest degree of integrity
  - ◆ Solve problems through cooperation, knowledge, technology and creative legal concepts
  - ◆ Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
  - ◆ Striving for the highest degree of customer/client service possible
  - ◆ Making the most efficient and cost effective use of available resources, fiscal and human
  - ◆ Recruiting and selecting the best applicants for employment
  - ◆ Identify, formulate and operate within specified plans for present and future needs.

- ◆ Develop and use a core group of instructors to provide training for department personnel
  - ◆ Provide direction and supervision in a way that is fair, firm and consistent for all employees.
2. The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

### **Neighborhood Watch/Community Meetings**

The Neighborhood Watch program is specifically intended to include citizens directly in the criminal justice process on a neighborhood level. Citizens involved in the program act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the neighborhood watch program and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

### **K-9 Program**

The Department maintains and operates a Police K-9 Drug Dog Program, made up of a trained Police Officer and Drug Detector Dog (the K-9 Team). This team assists all other functions of the department and also works independently as a drug interdiction unit, helping keep our streets and highways safe. The team is also contracted with the PISD to conduct school searches.

### **Crime Prevention**

Crime Prevention is the responsibility of all members of the Pampa Police Department. It is our goal to instruct groups of citizens on home and business safety and security, and how not to become victims of crime. Officers are available and trained to provide programs of many various topics to the citizens to help make Pampa a better and safer place to live and work.

### **Crime Stoppers**

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

### **Reserve Peace Officer**

Appoint qualified individuals as Reserve (volunteers) Police Officers to provide additional police officers as needed and to serve as an applicant pool for new officers.

### **School Resource Officer**

The School Resource Officer Program is a joint venture between the City and School System and funds an officer to work at the Schools to provide a safe and secure environment for our children, youth and faculty. This officer is also a liaison for the City and School, providing a great link between these two entities.

### **BUDGET HIGHLIGHTS**

The adopted 2011-12 Budget shows an increase of \$25,435 from the 2010-11 Budget.

- It is a departmental goal to be the best employer of the best qualified and trained patrol officers available and to provide those officers the latest in technology and safety.

01 -GENERAL FUND  
 08 POLICE SERVICES  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
08-41010	SALARIES AND WAGES	1,073,169.00	1,068,858.00	1,013,738.20	828,660.00
08-41020	LONGEVITY PAY	5,460.00	7,872.00	6,987.63	7,680.00
08-41030	OVERTIME PAY	70,000.00	61,015.00	70,620.11	34,500.00
08-41035	STEP-UP PAY	0.00	0.00	0.00	6,000.00
08-41050	PART TIME & TEMPORARY PAY	21,000.00	18,695.00	17,362.50	0.00
08-41060	INCENTIVE PAY	39,540.00	35,340.00	34,211.99	17,340.00
08-41065	CLOTHING ALLOWANCE	3,240.00	2,160.00	2,741.64	0.00
08-41066	CELL PHONE ALLOWANCE	3,060.00	3,960.00	2,550.00	0.00
08-41070	TEXAS MUNICIPAL RETIREMENT	187,739.00	217,676.00	207,048.31	103,070.00
08-41075	MEDICARE TAX EXPENSE	14,902.00	14,387.00	15,766.63	13,286.00
08-41080	SOCIAL SECURITY TAX EXPENSE	75,359.00	61,474.00	67,415.43	56,811.00
08-41085	LTD, AD&D, & LIFE INSURANCE	2,349.00	2,342.00	2,079.49	520.00
08-41086	WORKERS COMPENSATION	34,528.00	36,557.00	29,964.85	16,510.00
08-41090	HEALTH INSURANCE	142,699.00	147,840.00	107,592.20	79,200.00
08-41095	EMPLOYEE ASSISTANCE PROGRAM	773.00	672.00	735.40	0.00
08-41097	DENTAL INSURANCE	<u>4,032.00</u>	<u>3,360.00</u>	<u>3,014.75</u>	<u>2,640.00</u>
	TOTAL PERSONNEL SERVICES	1,677,850.00	1,682,208.00	1,581,829.13	1,166,217.00
<u>CONTRACTUAL SERVICES</u>					
08-42010	COMMUNICATIONS	18,000.00	18,106.90	24,149.09	8,550.00
08-42020	POSTAGE AND FREIGHT	3,000.00	2,931.91	3,606.38	1,800.00
08-42030	ADVERTISING	500.00	307.85	0.00	500.00
08-42040	DUES & SUBSCRIPTIONS	2,000.00	1,902.00	2,536.56	1,000.00
08-42050	ELECTRICITY	3,300.00	3,533.25	3,224.61	1,000.00
08-42060	GAS	3,000.00	1,433.09	2,686.77	0.00
08-42085	RENTAL-OFFICE EQUIP.	5,100.00	5,100.00	5,071.78	3,700.00
08-42090	RENTAL OF EQUIPMENT	0.00	0.00	0.00	500.00
08-42125	BUSINESS EXPENSE	2,000.00	502.00	496.50	450.00
08-42130	PROFESSIONAL DEVELOPMENT	11,000.00	15,038.08	8,827.11	0.00
08-42155	EMPLOYEE TRAINING EXPENSE	0.00	285.00	211.30	500.00
08-42180	LAUNDRY SERVICE	12,000.00	11,384.16	10,604.51	6,400.00
08-42430	PRINTING EXPENSE	3,000.00	3,963.56	3,171.82	4,000.00
08-42470	PERSONNEL SERVICES	0.00	0.00	1,000.00	200.00
08-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	900.00
08-42520	EMPLOYEE LICENSES	0.00	0.00	25.00	0.00
08-42530	UNCLASSIFIED PROFESSIONAL	75,000.00	75,000.00	75,000.00	52,000.00
08-42570	MISC. CONTRACT LABOR	0.00	0.00	0.00	1,500.00
08-42580	PHYSICAL EXAMINATIONS	<u>750.00</u>	<u>0.00</u>	<u>2,286.05</u>	<u>600.00</u>
	TOTAL CONTRACTUAL SERVICES	138,650.00	139,487.80	142,897.48	83,600.00

01 -GENERAL FUND  
 08 POLICE SERVICES  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
	BUDGET	BUDGET	ACTUAL	YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
08-43010 OFFICE EXPENSE	7,500.00	7,500.44	9,876.12	7,500.00
08-43020 OPERATING EXPENSE	6,000.00	7,567.75	5,805.95	4,000.00
08-43025 CRIME PREVENTION SUPPLIES	0.00	3,838.08	0.00	0.00
08-43030 JANITOR SUPPLIES	0.00	0.00	0.00	200.00
08-43040 CLOTHING & LINEN	7,000.00	10,275.24	13,104.47	9,000.00
08-43050 CHEMICALS	0.00	43.98	0.00	600.00
08-43060 PHOTOGRAPHIC AND VIDEO	2,000.00	796.94	1,222.31	2,500.00
08-43090 EDUCATIONAL	2,000.00	500.00	2,204.05	4,500.00
08-43145 COMPUTER SOFTWARE	4,000.00	7,635.68	2,810.00	2,000.00
08-43150 MEDICAL SUPPLIES	250.00	220.80	237.15	500.00
08-43155 CANINE MAINTENANCE	2,000.00	718.41	1,108.91	0.00
08-43190 RIFLE RANGE	8,000.00	13,079.00	3,113.44	4,000.00
08-43200 MOTOR FUEL AND LUBRICANTS	91,200.00	60,000.00	59,573.68	30,000.00
08-43210 MINOR TOOLS AND APPARATUS	40,000.00	26,269.73	59,205.55	15,500.00
08-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	598.00	500.00
08-43220 MNT-BUILDINGS	1,000.00	1,425.97	3,009.47	1,500.00
08-43270 MNT-OFFICE EQUIPMENT	1,000.00	376.04	625.50	500.00
08-43275 MNT-COMPUTER EQUIPMENT	75,000.00	77,995.24	84,653.09	0.00
08-43280 MNT-AUTO EQUIPMENT	27,500.00	24,996.20	23,108.72	13,000.00
08-43300 MNT-MACHINERY	0.00	0.00	0.00	100.00
08-43340 MNT-COMMUNICATIONS EQUIP	8,000.00	3,221.00	1,696.56	300.00
08-43350 MNT-PRECISION INSTRUMENT	1,000.00	1,000.00	630.00	0.00
08-43430 MNT-OTHER EQUIPMENT	0.00	279.00	4,523.07	0.00
08-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	3,000.00
TOTAL SUPPLIES, MATERIAL & MNT	283,450.00	247,739.50	277,106.04	99,200.00
<u>OTHER CHARGES</u>				
08-44040 INSURANCE & BONDS	25,000.00	23,701.00	22,785.64	36,000.00
08-44045 VEHICLE LEASE	75,000.00	75,000.00	0.00	22,000.00
08-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	6,379.00	14,146.80	1,000.00
TOTAL OTHER CHARGES	100,000.00	105,080.00	36,932.44	59,000.00
<u>CAPITAL</u>				
08-45080 OTHER EQUIPMENT	0.00	0.00	7,123.00	19,400.00
TOTAL CAPITAL	0.00	0.00	7,123.00	19,400.00
TOTAL 08 POLICE SERVICES	2,199,950.00	2,174,515.30	2,045,888.09	1,427,417.00
	=====	=====	=====	=====

**EMERGENCY MEDICAL SERVICE  
2011-12 BUDGET  
Dept. 09**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	-	-	-	-
Contractual Services	85,164	85,441	86,595	85,980
Supplies and materials	3,436	4,278	1,100	1,000
Other Charges	-	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$88,600</b>	<b>\$89,719</b>	<b>\$87,695</b>	<b>\$86,980</b>

MISSION STATEMENT

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

DESCRIPTION

Emergency Medical Services are provided to the City of Pampa and Gray County through Pampa EMS. Pampa EMS is a non-profit foundation created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and the surrounding areas. Many of the employees of Pampa EMS were former Guardian EMS employees, which allows for excellent continuity of services and knowledge of the area.

FUNDING

EMS is funded through user fees which are charged and collected by Pampa EMS as a part of their contract. The City of Pampa provides a maximum subsidy of \$87,400 through the General Fund as does Gray County.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget reflects a decrease of \$715 from the 2010-11 Budget.

01 -GENERAL FUND  
 09 EMERGENCY MEDICAL SER  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>CONTRACTUAL SERVICES</u>				
09-42050 ELECTRICITY	3,080.00	3,285.00	2,861.49	0.00
09-42060 GAS	2,500.00	2,910.00	2,179.25	0.00
09-42440 AMBULANCE SERVICE	80,400.00	80,400.00	80,400.00	49,800.00
TOTAL CONTRACTUAL SERVICES	85,980.00	86,595.00	85,440.74	49,800.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
09-43220 MNT-BUILDINGS	1,000.00	1,100.00	4,277.79	0.00
TOTAL SUPPLIES, MATERIAL & MNT	1,000.00	1,100.00	4,277.79	0.00
<u>OTHER CHARGES</u>				
TOTAL 09 EMERGENCY MEDICAL SER	86,980.00	87,695.00	89,718.53	49,800.00

**FIRE PREVENTION  
2011-12 BUDGET  
Dept. 10**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	56,483	61,449	62,130	64,995
Contractual Services	13,831	12,939	13,347	14,325
Supplies and materials	9,507	9,111	9,463	21,730
Other Charges	534	588	6,143	6,100
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$80,355</b>	<b>\$84,087</b>	<b>\$91,083</b>	<b>\$107,150</b>

MISSION STATEMENT

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

DESCRIPTION

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all structure fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected four times a year. Home inspections are performed when requested by the homeowner. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

1. Deter arson in our City through the effective prosecution of violators of the law.
  - a. Make public aware that all suspicious fires will be thoroughly investigated.
  - b. Charges will be filed on person or persons suspected of committing the crime of arson.
  - c. Suspects will be punished according to the law.
2. Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
  - a. Public awareness of fire safety through news media.
  - b. Public awareness of fire hazards through public education.
  - c. Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$16,067 over the 2010-11 Budget.

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector and Peace Officer.

## 01 -GENERAL FUND

## 10 FIRE PREVENTION

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
10-41010	SALARIES AND WAGES	45,462.00	42,870.00	43,366.19	31,299.00
10-41020	LONGEVITY PAY	304.00	256.00	208.00	864.00
10-41060	INCENTIVE PAY	1,620.00	1,620.00	1,620.06	720.00
10-41066	CELL PHONE ALLOWANCE	360.00	540.00	135.00	0.00
10-41070	TEXAS MUNICIPAL RETIREMENT	7,974.00	8,255.00	8,299.81	3,882.00
10-41075	MEDICARE TAX EXPENSE	577.00	534.00	555.34	487.00
10-41080	SOCIAL SECURITY TAX EXPENSE	2,960.00	2,276.00	2,374.59	2,084.00
10-41085	LTD, AD&D, & LIFE INSURANCE	95.00	91.00	90.12	0.00
10-41086	WORKERS COMPENSATION	375.00	260.00	299.65	110.00
10-41090	HEALTH INSURANCE	5,096.00	5,280.00	4,352.85	2,400.00
10-41095	EMPLOYEE ASSISTANCE PROGRAM	28.00	28.00	27.24	0.00
10-41097	DENTAL INSURANCE	144.00	120.00	120.00	80.00
	TOTAL PERSONNEL SERVICES	64,995.00	62,130.00	61,448.85	41,926.00
<u>CONTRACTUAL SERVICES</u>					
10-42010	COMMUNICATIONS	1,900.00	1,700.00	2,328.31	1,100.00
10-42020	POSTAGE AND FREIGHT	500.00	356.00	509.31	100.00
10-42040	DUES & SUBSCRIPTIONS	125.00	25.00	72.50	100.00
10-42125	BUSINESS EXPENSE	300.00	122.00	103.86	0.00
10-42130	PROFESSIONAL DEVELOPMENT	3,000.00	1,817.00	2,112.99	0.00
10-42180	LAUNDRY SERVICE	700.00	511.00	796.55	0.00
10-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	150.00
10-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	150.00
10-42430	PRINTING EXPENSE	0.00	0.00	0.00	50.00
10-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	100.00
10-42520	EMPLOYEE LICENSES	300.00	100.00	15.00	0.00
10-42570	MISC. CONTRACT LABOR	7,500.00	8,450.00	7,000.00	0.00
10-42580	PHYSICAL EXAMINATIONS	0.00	455.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	14,325.00	13,536.00	12,938.52	1,750.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
10-43010	OFFICE EXPENSE	800.00	450.00	874.84	240.00
10-43020	OPERATING EXPENSE	720.00	801.00	444.63	200.00
10-43040	CLOTHING & LINEN	700.00	547.00	451.55	300.00
10-43050	CHEMICALS	25.00	20.00	23.50	0.00
10-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	400.00
10-43090	EDUCATIONAL	3,000.00	2,200.00	3,467.98	415.00
10-43145	COMPUTER SOFTWARE	85.00	10.00	0.00	0.00
10-43150	MEDICAL SUPPLIES	0.00	127.00	0.00	0.00
10-43200	MOTOR FUEL AND LUBRICANTS	2,500.00	2,000.00	1,714.76	600.00
10-43210	MINOR TOOLS AND APPARATUS	11,000.00	1,600.00	903.30	350.00
10-43215	COMPUTER EQ/REPAIR PARTS	400.00	50.00	220.00	0.00
10-43250	MNT-IMPROVEMENTS	200.00	54.00	204.78	0.00
10-43275	MNT-COMPUTER EQUIPMENT	200.00	171.00	382.50	0.00
10-43280	MNT-AUTO EQUIPMENT	1,050.00	1,127.00	423.29	400.00
10-43340	MNT-COMMUNICATIONS EQUIP	150.00	117.00	0.00	150.00
10-43440	MNT-TIRES/TUBES	900.00	0.00	0.00	200.00
	TOTAL SUPPLIES, MATERIAL & MNT	21,730.00	9,274.00	9,111.13	3,255.00

01 -GENERAL FUND  
 10 FIRE PREVENTION  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>OTHER CHARGES</u>				
10-44040 INSURANCE & BONDS	500.00	543.00	587.95	315.00
10-44045 VEHICLE LEASE	<u>5,600.00</u>	<u>5,600.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL OTHER CHARGES	6,100.00	6,143.00	587.95	2,315.00
<u>CAPITAL</u>				
TOTAL 10 FIRE PREVENTION	<u>107,150.00</u>	<u>91,083.00</u>	<u>84,086.45</u>	<u>49,246.00</u>

**PLANNING AND ZONING/PUBLIC WORKS  
2011-12 BUDGET  
Dept. 11**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	142,957	165,817	168,943	183,183
Contractual Services	19,071	8,909	14,250	16,350
Supplies and materials	18,964	20,143	23,380	24,800
Other Charges	534	812	5,853	6,000
Capital Outlay	80,081	7,600	20,000	40,000
<b>TOTAL</b>	<b>\$261,607</b>	<b>\$203,281</b>	<b>\$232,426</b>	<b>\$270,333</b>

MISSION STATEMENT

Our mission is to provide efficient, centralized, and cost effective municipal engineering services to the citizens, as well as other Divisions and Departments of the City. We concentrate our efforts on designing/planning, advising, administering, and overseeing all public works improvements and subdivision developments with the aim of protecting the public health, safety, and welfare. Furthermore, we intend to be good stewards of public resources in order to enhance the quality of life in the City of Pampa.

DESCRIPTION

All of the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa whom they serve and are ultimately accountable to.

The Public Works Director with the help of the Assistant Public Works Director coordinates the operation of the following departments: Public Service (streets, traffic control, drainage, and parks), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in preparing budget proposals or repair and capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, drainage and parks. The department drafts plans and specifications and administers projects within its capabilities. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

The Engineer in Training and/or Zoning Officer files all plats at the Gray County Clerk's Office and records volume and page numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning, annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

#### GOALS AND OBJECTIVES

1. Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
2. Provide engineering services for City projects in all departments.
3. Long-range planning for extension of City utilities, streets and other services.
4. Continue computerization of all City records and maps for facilities.
5. Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

#### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$37,907 over the 2010-11 Budget.

## 01 -GENERAL FUND

## 11 PLANNING &amp; ENG/PW

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
11-41010	SALARIES AND WAGES	122,081.00	113,876.00	114,284.10	72,662.00
11-41020	LONGEVITY PAY	872.00	776.00	656.00	336.00
11-41030	OVERTIME PAY	0.00	1,680.00	231.03	800.00
11-41050	PART TIME & TEMPORARY PAY	4,000.00	2,770.00	0.00	4,000.00
11-41055	CAR ALLOWANCE	6,000.00	6,000.00	6,000.02	0.00
11-41060	INCENTIVE PAY	4,440.00	1,800.00	2,630.68	1,800.00
11-41066	CELL PHONE ALLOWANCE	1,260.00	0.00	60.00	0.00
11-41070	TEXAS MUNICIPAL RETIREMENT	22,591.00	22,609.00	22,805.76	8,731.00
11-41075	MEDICARE TAX EXPENSE	1,683.00	1,520.00	1,735.34	1,154.00
11-41080	SOCIAL SECURITY TAX EXPENSE	8,596.00	6,496.00	7,419.79	4,935.00
11-41085	LTD, AD&D, & LIFE INSURANCE	236.00	224.00	217.08	640.00
11-41086	WORKERS COMPENSATION	888.00	390.00	749.12	170.00
11-41090	HEALTH INSURANCE	10,193.00	10,560.00	8,706.00	4,800.00
11-41095	EMPLOYEE ASSISTANCE PROGRAM	55.00	76.00	81.72	0.00
11-41097	DENTAL INSURANCE	288.00	240.00	240.00	160.00
	TOTAL PERSONNEL SERVICES	183,183.00	169,017.00	165,816.64	100,188.00
<u>CONTRACTUAL SERVICES</u>					
11-42010	COMMUNICATIONS	2,500.00	2,500.00	2,842.22	1,400.00
11-42020	POSTAGE AND FREIGHT	500.00	500.00	417.41	165.00
11-42040	DUES & SUBSCRIPTIONS	1,600.00	716.00	1,245.96	1,200.00
11-42125	BUSINESS EXPENSE	500.00	730.00	1,296.75	200.00
11-42130	PROFESSIONAL DEVELOPMENT	6,000.00	6,000.00	2,893.26	0.00
11-42155	EMPLOYEE TRAINING EXPENSE	200.00	219.00	67.80	0.00
11-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	150.00
11-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	400.00
11-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	300.00
11-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	100.00
11-42420	TIRE EXPENSE	150.00	150.00	0.00	0.00
11-42430	PRINTING EXPENSE	100.00	2,435.00	0.00	50.00
11-42500	FILING & RECORDING	1,000.00	1,000.00	146.00	30.00
11-42510	FREIGHT & EXPRESS	300.00	0.00	0.00	100.00
11-42520	EMPLOYEE LICENSES	1,000.00	0.00	0.00	350.00
11-42530	UNCLASSIFIED PROFESSIONAL	500.00	0.00	0.00	0.00
11-42570	MISC. CONTRACT LABOR	2,000.00	0.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	16,350.00	14,250.00	8,909.40	4,445.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
11-43010	OFFICE EXPENSE	1,500.00	1,400.00	947.74	1,400.00
11-43020	OPERATING EXPENSE	500.00	2,060.00	483.49	600.00
11-43040	CLOTHING & LINEN	200.00	600.00	291.76	0.00
11-43050	CHEMICALS	0.00	30.00	0.00	30.00
11-43060	PHOTOGRAPHIC AND VIDEO	0.00	50.00	0.00	50.00
11-43090	EDUCATIONAL	300.00	300.00	144.08	0.00
11-43145	COMPUTER SOFTWARE	7,600.00	3,600.00	2,724.56	550.00
11-43200	MOTOR FUEL AND LUBRICANTS	2,000.00	2,000.00	929.02	1,000.00
11-43210	MINOR TOOLS AND APPARATUS	3,800.00	3,000.00	9,863.80	300.00

01 -GENERAL FUND  
 11 PLANNING & ENG/PW  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
11-43215	COMPUTER EQ/REPAIR PARTS	900.00	300.00	314.86	500.00
11-43220	MNT-BUILDINGS	50.00	50.00	0.00	50.00
11-43270	MNT-OFFICE EQUIPMENT	4,500.00	3,700.00	3,660.00	300.00
11-43275	MNT-COMPUTER EQUIPMENT	850.00	350.00	0.00	0.00
11-43280	MNT-AUTO EQUIPMENT	800.00	2,500.00	693.23	200.00
11-43340	MNT-COMMUNICATIONS EQUIP	1,600.00	600.00	90.00	0.00
11-43350	MNT-PRECISION INSTRUMENT	200.00	2,840.00	0.00	100.00
	TOTAL SUPPLIES, MATERIAL & MNT	24,800.00	23,380.00	20,142.54	5,080.00
<u>OTHER CHARGES</u>					
11-44040	INSURANCE & BONDS	1,000.00	779.00	812.44	600.00
11-44045	VEHICLE LEASE	5,000.00	5,000.00	0.00	2,200.00
	TOTAL OTHER CHARGES	6,000.00	5,779.00	812.44	2,800.00
<u>CAPITAL</u>					
11-45040	OFFICE EQUIPMENT	40,000.00	20,000.00	7,600.00	0.00
	TOTAL CAPITAL	40,000.00	20,000.00	7,600.00	0.00
	TOTAL 11 PLANNING & ENG/PW	270,333.00	232,426.00	203,281.02	112,513.00

**PUBLIC SERVICE DEPARTMENT  
PARKS AND STREET BUDGET  
2011-12 BUDGET  
Dept. 12 & 13**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
<b>Personnel Services</b>	838,719	877,339	911,438	951,325
<b>Contractual Services</b>	373,800	298,572	392,600	410,140
<b>Supplies and materials</b>	1,025,210	659,891	529,223	563,355
<b>Other Charges</b>	39,097	39,756	95,765	95,083
<b>Capital Outlay</b>	110,859	301,655	408,013	264,000
<b>TOTAL</b>	<b>\$2,387,685</b>	<b>\$2,177,212</b>	<b>\$2,337,039</b>	<b>\$2,283,903</b>

MISSION STATEMENT

The Street Team's mission is to ensure quality service and provide safe travel throughout Pampa, Texas. The Park Team's missions is to provide citizens and guests with well maintained public parks enhancing the quality of life as well as providing recreation and leisure opportunities to help instill pride in our community.

DESCRIPTION

The responsibility of the Street Team involves the maintenance of 137.3 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.66 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of paved alleys, and 252.74 miles of curbs and gutters. Maintenance work includes sweeping, hot mix patching crack sealing, in-house strip seal coating, overlaying streets and dirt roads, hauling sand and gravel, mowing of 16 miles of highway right-of-way and 20.5 miles of street right-of-way. There 7.57 miles of storm drains, 240 storm inlets and 3918 traffic signs and street markers in the city. We have 961 intersections, 386 of which Do not have signs or traffic control devices. Once a year. 5.7 miles of crosswalks and 9.6 miles of parking stripes Are repainted. 4.77 miles of curbs and 17.1 miles of driving lanes are repaired every other year. There are also 7 bridges to be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades. There are also 44 traffic signals to be maintained.

The Street Team cooperates with other departments in carrying out general operations of the City. This includes working with the Code Enforcement Department by mowing vacant lots and alley's and assisting the Police and Fire Departments by barricading streets and picking up glass or any other unforeseen hazard.

The responsibilities of the Public Service Department, Parks Team are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, fertilizing; maintaining and repairing 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 8 covered shelters, 1889 tree's, 68 benches, Parks Team is responsible for maintain barrier posts that border some parks within the city, 14 bridges, 116 trash barrels, maintain security lights in 30 parks; Install new facilities & outdoor equipment & spring-ler systems. In addition the Parks Team maintains the grounds at City Hall, Lovett Memorial Library, the Somerville and 23rd medians; and the city owned properties bordering Red Deer Creek, Fire Tower Training bordering the Red Deere Creek area within the city limits, Police department Pistol Range, Service Center grounds Grounds, City Hall grounds. Small parks are reseeded and fertilized annually. Small parks are reseeded and fertilized yearly. Other duties include the installation and repair of seasonal decorations St. Patrick's Day, Easter, Memorial Day, 4th of July, Halloween, Christmas. Removal and ice control, cleaning 3.5 miles of hike and bike trails and assisting other departments in various tasks.

Emergency response and clean up in disasters, weed and mosquito control; cleaning Hobart Street well house,

Reporting and correcting vandalism in the parks. Special events such as Chautauqua, July 4th, Woody Guthrie , Easter Christmas Parade, Celebration of Lights, Halloween and other events are supported by the Public Service. The Public Service Department in coordination with Clean Pampa Inc. help coordinate efforts in the Adopt-a-Park program.

#### GOALS AND OBJECTIVES

1. Maintain all streets, alleys and drainage in Pampa.
2. Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the City.
3. Support other departments in general operations of the City requiring the use of heavy equipment.
4. Establish a good working relationship with the citizens of Pampa, Texas, and respond to their needs in a timely fashion.
5. Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
6. Provide a safe environment in which to work.
7. Clean the Hike-n-bike trail, removing all weeds, grass and dirt off of the trails.

#### BUDGET HIGHLIGHTS FOR 2010-11

The adopted 2011-12 Budget decreased \$53,136 from the adopted 2010-11 Budget.

#### PERFORMANCE INDICATORS

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10
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**STREETS TEAM**

Street Sweeping (miles)	197	608	395	474	338
Street Sweeping (hours)	495	1,271	1,005	860	880
Maintenance of Streets (miles)	1,319	1,345	1,721	1,905	1,349
Seal coating Streets (square yards)	203,717	241,748	338,862	173,056	246,000
Unpaved Alleys (miles)	35	22	43	44	26
Man-hours in Alleys	897	392	507	702	583
Man-hours on Streets	5,224	6,007	6,825	6,731	5,500
Unpaved Streets (miles)	15	11	14	15	14
Clean Creek Draws (miles)	1	1	1	1	1
Clean Storm Drain Inlets	999	860	978	680	590
Crack Sealing Streets (linear feet)	49,000	48,750	120,000	79,602	49,870
Signs (hours)	999	860	871	1,105	830
Number of Traffic Control Signs Repaired	78	78	87	92	78
Paint Driving Lanes (miles)	0	2	7	7	2
Paint Curbs (miles)	5	8	5	8	7
Paint Angle Parking (miles)	4	4	0	1	5
Paint Parallel Parking (miles)	1	2	0	0	1

Paint Crosswalks (lines)	9	10	7	6	8
Replace Traffic Signs	310	187	142	173	190
Replace Street Name Plates	52	69	68	419	80
Mow Street Right- of-Way (miles)	96	90	122	128	118
Demolition of Structures	41	0	0	0	0
Mow Highway Right-of-way (miles)	42	48	144	90	46
Mow Vacant Lots	5	5	7	8	7
Mow Vacant Blocks	1	1	9	3	1
Mow Tracts	1	1	1	1	1
Patching Man-hours	1,884	596	2,412	2,685	2,400
Patching Potholes	582	596	1,243	1,143	631
Utility Cuts Patched	21	259	37	42	50
Weed Spraying Man-hours	158	44	336	305	115
Driveway Tie-in Patched	5	7	13	10	8
Strip Paving Repairs	16	5	9	4	8
Seal coating Streets (square yards)					
includes in-house sealing	219,646	241,784	356,529	181,556	293,00
Seal coating Streets (square yards)					
only in-house sealing	15,329	11,768	17,667	8,500	18,000

**PARKS TEAM**

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10
Mowing Man hours	1,637	3,352	3,840	2,947	2,150
Acreage mowed	2,539	8,314	8,523	8,465	8,500
Trimming man hours	593	1,101	1,161	571	1,000
Acreage trimmed	757	1,055	1,146	1,038	1,050
Litter control man hours	665	930	1,064	925	812
Acreage cleaned	10,876	11,302	10,408	10,645	11,000
Water systems man hours	1,252	442	600	704	500
No. sprinklers repaired	181	145	113	224	112
No. valves replaced	4	8	3	3	2
No. meter cans replaced	9	2	2	4	2
Restroom maintenance man hours	112	110	155	130	192
Well house maintenance man hours	21	35	26	20	30
Tree trimming man hours	226	610	70	10	100
No. parks 100% trimmed	1	3	1	124	1
Tree planting/watering man hours	144	59	14	5	10
Flower bed maintenance man hours	77	10	17	14	15
Snow removal man hours	42	-	177	331	200
picnic table maintenance man hours	193	66	120	116	105
picnic tables maintained	73	36	23	16	24
Fire grill maintenance man hours	10	8	7	8	8
No. fire grills maintained	18	45	17	26	26
Hike and Bike Trail man hours	47	-	6	0	0
Linear Feet maintenance	857	-	7	0	0
Linear Feet replaced	269	-	-	0	0
Playground Maintenance man hours	125	25	18	35	15
Super playground maintenance man hours	109	58	106	118	100
Park inspection man hours	83	125	62	60	48
No. parks inspected	59	89	49	86	41
Insecticide spraying man hours	159	198	504	273	300
Seasonal decorations	453	191	189	144	150



PARK	ACREAGE	BOUNDED BY (STREETS)	ACTIVITY AREAS
ALMEDA	5.30	Nicki, Duncan, Linda and Charles	Picnic Area Hike-n-Bike Trail Playground
ASPEN	6.00	Nicki, Beech, Duncan and Austin School	Picnic Area Hike-n-Bike Trail Shelter
BEECH	1.94	Beech, Nicki and Chestnut	Picnic Area Hike-n-Bike Trail
BUCKLER	3.96	Hobart, Somerville, and Florida	Hike-n-Bike Trail Lizard Sculpture Bench
BURDETTE	1.00	Hughes Building & Francis	Bench
BUTTERFLY GARDEN	.2	Harvester & Duncan	Bench
WEST CENTRAL	4.00	Cook, Georgia, Mary Ellen and Aft	Picnic Area Hike-n-Bike Trail
CENTRAL	12.15	Cook, Georgia, Duncan and Sunset	Picnic Area Hike-n-Bike Trail Restroom Skate Park Playground
CHESTNUT	3.36	Chestnut, Nicki and Evergreen	Picnic Area Hike-n-Bike Trail
EAST CORONADO PARK	8.54	Hobart & Sumner	Hike-n-Bike Trail Perry Lefors Statue Outdoor Art Group Shelter
WEST CORONADO PARK	8.54	Coronado Dr. & Boyd	Picnic Area Hike-n-Bike Trail Foot Bridge
CUYLER	.23	Cuyler and Browning	Bench
EVERGREEN	6.50	Evergreen and 20 <sup>th</sup>	None
FRASER	1.00	Evergreen and 16 <sup>th</sup>	Playground
HIGHLAND	13.98	Somerville, Georgia, Cook and Frost	Picnic Area Hike-n-Bike Trail Trail Shelter Playground Super Playground
HOBART STREET	10.12	800 S. Hobart	Picnic Area Playground Restroom Lighted Softball Fields Overnight Camping Area
HOLLYWOOD	1.83	Gray, Crawford and Harlem	Ball Field
INEZ CARTER	4.00	Sumner, Decatur and Harvester	Playground Picnic Area
LIONS CLUB	7.83	Reid, Finley, Campbell and Murphy	Picnic Area Playground Softball Field Soccer Field

PARK	ACREAGE	BOUNDED BY (STREETS)	ACTIVITY AREAS
LOUISIANA & DUNCAN	.20	Louisiana & Duncan	None
LOU JETT MEMORIAL LIBRARY	1.00	Houston, Kingsmill and Foster	None
M.K. BROWN AUDITORIUM	1.50	Coronado Drive and Sumner	None
M.K. BROWN MUNICIPAL POOL	10.00	Kentucky & Sloan	Swimming Pool Hike-n-Bike Trail
MARCUS SANDERS	2.26	Crawford, Octavius and Oklahoma	Picnic Area Playground Basketball Court Gazebo
H.E. AND INEZ B. McCARLEY	.48	Atchison and Russell	Gazebo
MEMORIAL	.916	Ward, Hobart, and Montague	Museum
MORA WILKES	11.03	Harvester, Evergreen, and 16 <sup>th</sup>	Hike-n-Bike Trail
NORTH CREST	2.42	North Crest, Cinderella and Sirroco	Playground
OCTAVIUS	1.13	Harlem, Octavius and Oklahoma	Playground Picnic Area
PETROLEUM	0.25	Coffee, 22 <sup>nd</sup> and Perryton Parkway	Outdoor Art
PRAIRIE VILLAGE	2.50	Prairie Drive, Crawford and Huff Road	Picnic Area Playground Basketball Court
PINEST	4.62	Faulkner, Banks, Montague and Gwendolyn	Picnic Area Playground
RECREATION PARK	133.90	Highway 60 East	Rodeo Grounds Clyde Carruth/Live Stock Pavilion Softball 4-Plex Sand Volleyball Court Skeet & Trap Range Indoor Rifle Range Fishing Lake Boat Ramp Fishing Pier Hike-n-Bike Trail RV/Tent Camping Group Shelter Shower/Restroom Facilities Playground Equipment Information Booth Park Plaque
RED DEER	10.0	Starkweather & Kentucky	Hike-n-Bike Trail
SANTA FE	1.00	Cuyler, Atchison and Ballard	Picnic Area Playground Pioneer Cottage
SUNSET PARK	.25	Hwy 60 & Ripley	Pampa Sign
J.E. von BRUNOW	0.16	Foster & Cuyler	Benches, Statue, Flagpole, Garden Walkway and Shelter
YEAGER PARK	36.8	Sunset & Yeager	Hike-n-Bike Trail

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Land to mow includes:

Cactus Patch Median	.15	E. 23 <sup>rd</sup>	None
City Hall	.15	Kingsmill/Foster	City Government
Fire Training Tower	.9	Hwy 60 East	Fire Training
McCullough	.06	Huff, McCullough, Neel Rd.	None
Somerville Median	.23	E/W Side Somerville	Xmas Decoration Displays

01 -GENERAL FUND  
 12 STREETS & TRAFFIC CON  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
12-41010	SALARIES AND WAGES	570,713.00	529,755.00	515,120.08	204,640.00
12-41020	LONGEVITY PAY	7,584.00	6,948.00	6,544.00	4,032.00
12-41030	OVERTIME PAY	25,450.00	24,989.00	29,381.96	1,000.00
12-41033	CALLBACK OVERTIME	0.00	0.00	0.00	3,000.00
12-41034	HOLIDAY PREMIUM PAY	0.00	0.00	0.00	100.00
12-41035	STEP-UP PAY	500.00	500.00	156.00	2,500.00
12-41050	PART TIME & TEMPORARY PAY	46,000.00	46,000.00	53,046.88	10,800.00
12-41060	INCENTIVE PAY	10,080.00	9,360.00	9,359.48	2,520.00
12-41066	CELL PHONE ALLOWANCE	540.00	540.00	45.00	0.00
12-41070	TEXAS MUNICIPAL RETIREMENT	98,162.00	104,818.00	104,840.90	24,866.00
12-41075	MEDICARE TAX EXPENSE	8,159.00	7,443.00	8,631.18	3,315.00
12-41080	SOCIAL SECURITY TAX EXPENSE	40,974.00	31,827.00	36,906.34	14,173.00
12-41085	LTD, AD&D, & LIFE INSURANCE	1,305.00	1,243.00	1,179.88	0.00
12-41086	WORKERS COMPENSATION	52,302.00	55,750.00	45,696.40	10,370.00
12-41090	HEALTH INSURANCE	86,639.00	89,760.00	64,231.88	24,000.00
12-41095	EMPLOYEE ASSISTANCE PROGRAM	469.00	465.00	463.04	0.00
12-41097	DENTAL INSURANCE	2,448.00	2,040.00	1,735.75	800.00
	TOTAL PERSONNEL SERVICES	951,325.00	911,438.00	877,338.77	306,116.00
<u>CONTRACTUAL SERVICES</u>					
12-42010	COMMUNICATIONS	1,800.00	1,800.00	1,857.60	850.00
12-42020	POSTAGE AND FREIGHT	4,000.00	4,000.00	4,071.39	30.00
12-42040	DUES & SUBSCRIPTIONS	0.00	50.00	0.00	50.00
12-42050	ELECTRICITY	279,510.00	254,100.00	202,428.35	155,000.00
12-42090	RENTAL OF EQUIPMENT	3,000.00	3,000.00	517.00	300.00
12-42125	BUSINESS EXPENSE	195.00	195.00	60.00	100.00
12-42130	PROFESSIONAL DEVELOPMENT	0.00	0.00	192.00	0.00
12-42155	EMPLOYEE TRAINING EXPENSE	800.00	800.00	1,796.00	0.00
12-42180	LAUNDRY SERVICE	450.00	450.00	270.51	50.00
12-42200	MNT-BUILDINGS	0.00	0.00	0.00	500.00
12-42210	MNT-ST/S/CURBS/GUTTERS/CULVE	0.00	0.00	0.00	200.00
12-42220	MNT-TRAFF SIGNALS/SIGNS/LIG	0.00	0.00	0.00	1,000.00
12-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	100.00
12-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	2,000.00
12-42280	MNT-MACHINERY	0.00	0.00	0.00	2,000.00
12-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	400.00
12-42420	TIRE EXPENSE	0.00	0.00	0.00	100.00
12-42430	PRINTING EXPENSE	0.00	0.00	0.00	25.00
12-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	2,500.00
12-42520	EMPLOYEE LICENSES	575.00	575.00	336.00	300.00
12-42570	MISC. CONTRACT LABOR	30,000.00	42,000.00	6,247.15	6,000.00
	TOTAL CONTRACTUAL SERVICES	320,330.00	306,970.00	217,776.00	171,505.00

01 -GENERAL FUND  
 12 STREETS & TRAFFIC CON  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
12-43010	OFFICE EXPENSE	860.00	860.00	642.30	300.00
12-43020	OPERATING EXPENSE	6,900.00	7,900.00	3,562.23	3,000.00
12-43030	JANITOR SUPPLIES	700.00	2,700.00	637.50	75.00
12-43040	CLOTHING & LINEN	4,250.00	3,250.00	2,571.62	2,120.00
12-43050	CHEMICALS	11,750.00	9,750.00	8,101.40	5,000.00
12-43090	EDUCATIONAL	300.00	300.00	0.00	0.00
12-43145	COMPUTER SOFTWARE	680.00	500.00	60.00	0.00
12-43150	MEDICAL SUPPLIES	350.00	350.00	167.69	100.00
12-43200	MOTOR FUEL AND LUBRICANTS	64,800.00	64,800.00	64,830.35	22,000.00
12-43210	MINOR TOOLS AND APPARATUS	21,000.00	15,537.27	17,036.96	3,000.00
12-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	75.00
12-43220	MNT-BUILDINGS	1,650.00	1,650.00	264.89	150.00
12-43230	MNT-ST/S/CURBS/GUTTERS/CULVE	200,000.00	188,000.00	397,619.63	93,000.00
12-43240	MNT-TRAFF SIGNALS/SIGNS/LIG	27,235.00	27,235.00	18,039.14	12,000.00
12-43250	MNT-IMPROVEMENTS	690.00	690.00	839.43	1,000.00
12-43270	MNT-OFFICE EQUIPMENT	575.00	575.00	295.00	0.00
12-43280	MNT-AUTO EQUIPMENT	25,000.00	24,462.73	16,753.65	8,000.00
12-43300	MNT-MACHINERY	64,915.00	64,915.00	62,238.05	20,000.00
12-43320	MNT-SIDEWALKS	0.00	50.00	0.00	50.00
12-43340	MNT-COMMUNICATIONS EQUIP	1,180.00	1,180.00	246.43	100.00
12-43430	MNT-OTHER EQUIPMENT	500.00	500.00	20.81	500.00
12-43440	MNT-TIRES/TUBES	0.00	0.00	0.00	5,000.00
	TOTAL SUPPLIES, MATERIAL & MNT	433,335.00	415,205.00	593,927.08	175,470.00
<u>OTHER CHARGES</u>					
12-44040	INSURANCE & BONDS	11,000.00	10,575.00	10,071.26	3,200.00
12-44045	VEHICLE LEASE	35,000.00	35,000.00	0.00	30,000.00
12-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	416.00	9,011.59	1,000.00
12-44501	INTEREST ON LEASES	4,754.00	5,813.00	672.03	0.00
12-44510	PRINCIPAL RETIREMENT	27,329.00	26,271.00	15,887.33	0.00
	TOTAL OTHER CHARGES	78,083.00	78,075.00	35,642.21	34,200.00
<u>CAPITAL</u>					
12-45030	IMPROVEMENTS	254,000.00	387,013.00	11,100.00	0.00
12-45060	MACHINERY & EQUIPMENT	0.00	0.00	232,629.00	0.00
12-45080	OTHER EQUIPMENT	0.00	0.00	9,600.00	0.00
	TOTAL CAPITAL	254,000.00	387,013.00	253,329.00	0.00
	TOTAL 12 STREETS & TRAFFIC CON	2,037,073.00	2,098,701.00	1,978,013.06	687,291.00
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01 -GENERAL FUND  
 13 PARKS DEPARTMENT  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

CONTRACTUAL SERVICES

13-42010	COMMUNICATIONS	4,025.00	4,025.00	2,502.27	1,950.00
13-42020	POSTAGE AND FREIGHT	2,000.00	2,000.00	1,032.94	150.00
13-42050	ELECTRICITY	68,200.00	56,175.00	62,573.65	22,000.00
13-42060	GAS	6,300.00	6,300.00	1,408.57	2,900.00
13-42090	RENTAL OF EQUIPMENT	8,000.00	8,000.00	8,260.49	300.00
13-42125	BUSINESS EXPENSE	230.00	230.00	0.00	200.00
13-42180	LAUNDRY SERVICE	270.00	1,215.00	270.50	0.00
13-42200	MNT-BUILDINGS	0.00	0.00	0.00	300.00
13-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	250.00
13-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	560.00
13-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	500.00
13-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	1,700.00
13-42280	MNT-MACHINERY	0.00	0.00	0.00	1,000.00
13-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	400.00
13-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	400.00
13-42420	TIRE EXPENSE	0.00	0.00	0.00	300.00
13-42430	PRINTING EXPENSE	0.00	50.00	0.00	50.00
13-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	300.00
13-42520	EMPLOYEE LICENSES	785.00	785.00	160.00	362.00
13-42570	MISC. CONTRACT LABOR	0.00	6,850.00	4,587.83	0.00
TOTAL CONTRACTUAL SERVICES		89,810.00	85,630.00	80,796.25	33,622.00

SUPPLIES, MATERIAL & MNT

13-43010	OFFICE EXPENSE	500.00	500.00	182.71	650.00
13-43020	OPERATING EXPENSE	9,090.00	11,090.00	5,604.59	4,500.00
13-43030	JANITOR SUPPLIES	2,000.00	3,840.00	1,752.16	1,000.00
13-43040	CLOTHING & LINEN	3,850.00	3,850.00	2,675.84	1,740.00
13-43050	CHEMICALS	16,750.00	10,750.00	13,895.44	120.00
13-43060	PHOTOGRAPHIC AND VIDEO	0.00	115.00	0.00	50.00
13-43070	AGRICULTURAL EXPENSE	3,450.00	2,450.00	0.00	4,280.00
13-43125	COMPUTER REPAIR PARTS	300.00	300.00	0.00	1,000.00
13-43145	COMPUTER SOFTWARE	500.00	500.00	60.00	0.00
13-43150	MEDICAL SUPPLIES	420.00	420.00	167.68	330.00
13-43200	MOTOR FUEL AND LUBRICANTS	9,000.00	9,000.00	2,579.10	8,500.00
13-43210	MINOR TOOLS AND APPARATUS	18,000.00	11,693.00	4,103.36	10,500.00
13-43220	MNT-BUILDINGS	2,000.00	2,000.00	156.17	3,460.00
13-43250	MNT-IMPROVEMENTS	21,000.00	15,350.00	14,891.51	14,000.00
13-43260	MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	700.00
13-43270	MNT-OFFICE EQUIPMENT	460.00	460.00	295.00	0.00
13-43280	MNT-AUTO EQUIPMENT	10,000.00	9,000.00	1,394.36	3,000.00
13-43300	MNT-MACHINERY	20,000.00	22,000.00	12,941.45	9,000.00
13-43310	MNT-SHOP EQUIPMENT	115.00	115.00	0.00	0.00
13-43320	MNT-SIDEWALKS	1,000.00	1,000.00	0.00	300.00
13-43340	MNT-COMMUNICATIONS EQUIP	520.00	520.00	171.68	300.00
13-43360	MNT-WELLS, PUMPS & ROTORS	175.00	175.00	0.00	0.00
13-43410	MNT-UNDERGROUND SPRINKLER	10,200.00	8,200.00	4,912.52	5,000.00
13-43430	MNT-OTHER EQUIPMENT	690.00	690.00	180.00	1,800.00

01 -GENERAL FUND  
 13 PARKS DEPARTMENT  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
13-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	1,000.00
13-43452 EXPENSES FROM DONATIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	130,020.00	114,018.00	65,963.57	87,230.00
<u>OTHER CHARGES</u>				
13-44040 INSURANCE & BONDS	2,000.00	2,690.00	2,561.63	2,000.00
13-44045 VEHICLE LEASE	15,000.00	15,000.00	0.00	12,000.00
13-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00	1,000.00
13-44501 INTEREST ON LEASES	0.00	0.00	16.54	0.00
13-44510 PRINCIPAL RETIREMENT	<u>0.00</u>	<u>0.00</u>	<u>1,535.38</u>	<u>0.00</u>
TOTAL OTHER CHARGES	17,000.00	17,690.00	4,113.55	15,000.00
<u>CAPITAL</u>				
13-45030 IMPROVEMENTS	10,000.00	10,000.00	0.00	15,000.00
13-45080 OTHER EQUIPMENT	<u>0.00</u>	<u>11,000.00</u>	<u>48,325.79</u>	<u>0.00</u>
TOTAL CAPITAL	10,000.00	21,000.00	48,325.79	15,000.00
TOTAL 13 PARKS DEPARTMENT	246,830.00	238,338.00	199,199.16	150,852.00

**RECREATION DEPARTMENT  
2011-12 BUDGET  
Dept. 14**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	162,783	143,931	115,309	121,672
Contractual Services	37,068	31,447	37,050	36,420
Supplies and materials	79,884	64,825	68,920	71,970
Other Charges	8,148	5,685	9,819	9,300
Capital Outlay	22,167	38,204	-	28,000
<b>TOTAL</b>	<b>\$310,050</b>	<b>\$284,092</b>	<b>\$231,098</b>	<b>\$267,362</b>

MISSION STATEMENT

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

DESCRIPTION

The Community Services Coordinator oversees the Recreation Department which consists of the Community Services Coordinator, two full-time Recreation Technicians, and several part-time seasonal employees; the M.K. Brown Auditorium and Civic Center, which consists of one full time Building Superintendent/Sanitarian and several part time workers; the Health Inspection Department, which consists of the Sanitarian; and the Building & Grounds Department, which consists of one full time Building Superintendent and several part time custodians.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as, the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, the Pampa H2O Aquatic Center, the Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, the M.K. Brown Auditorium and Civic Center, City Hall and the Lovett Memorial Library.

Recreation programs sponsored by the City of Pampa include three softball and kickball seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; and Men's, Women's and Mixed Open volleyball leagues.

GOALS AND OBJECTIVES

To provide "quality of life" recreational services to the citizens of Pampa.

1. Softball and Kickball
  - a. Work with the Player's and Umpire's Associations as well as other organizations to enhance the quality of our adult softball leagues.

- b. Increase the number of teams in our existing leagues.
  - c. Maintain the quality of the Hobart Street, Lions Club and Recreation Park softball complexes in a professional manner.
2. Aquatic Center
- a. Maintain a clean, safe, and professional environment.
  - b. Continue to work with the American Red Cross in providing swimming lessons to the public.
  - c. Increase the number of citizens who use the facility.
3. Volleyball
- a. Coordinate Men's, Women's and Mixed volleyball leagues.
  - b. Maintain Recreation Park's sand volleyball court.
  - c. Coordinate sand and hard court volleyball tournaments.

PERFORMANCE INDICATORS

		Actual 2010-11	Budgeted 2011-12
Number of softball/kickball leagues		10	8
Number of teams in leagues	Spring	19	30
	Summer	23	30
	Fall	9	20
Swimming Pool fees received			
Number of swim lesson sessions		3	3
Number of volleyball leagues		5	4
Number of teams in leagues		25	24
Number of volleyball tournaments		3	2

BUDGET HIGHLIGHTS

The Recreation Department's 2011-12 budget reflects an increase of \$36,264 from the 2010-11 budget.

## 01 -GENERAL FUND

## 14 RECREATION DEPARTMENT

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
14-41010	SALARIES AND WAGES	65,060.00	61,150.00	58,438.01	48,781.00
14-41020	LONGEVITY PAY	1,076.00	1,028.00	980.00	576.00
14-41030	OVERTIME PAY	2,060.00	2,060.00	0.00	1,000.00
14-41050	PART TIME & TEMPORARY PAY	20,000.00	20,000.00	54,149.86	45,725.00
14-41060	INCENTIVE PAY	0.00	0.00	0.00	1,080.00
14-41066	CELL PHONE ALLOWANCE	720.00	360.00	150.00	0.00
14-41070	TEXAS MUNICIPAL RETIREMENT	11,143.00	11,826.00	10,899.99	5,941.00
14-41075	MEDICARE TAX EXPENSE	1,128.00	1,055.00	1,622.60	1,409.00
14-41080	SOCIAL SECURITY TAX EXPENSE	5,513.00	4,509.00	6,938.08	6,024.00
14-41085	LTD, AD&D, & LIFE INSURANCE	150.00	145.00	137.62	0.00
14-41086	WORKERS COMPENSATION	4,286.00	2,376.00	1,947.72	690.00
14-41090	HEALTH INSURANCE	10,193.00	10,560.00	8,345.44	4,800.00
14-41095	EMPLOYEE ASSISTANCE PROGRAM	55.00	76.00	81.72	0.00
14-41097	DENTAL INSURANCE	288.00	164.00	240.00	160.00
TOTAL PERSONNEL SERVICES		121,672.00	115,309.00	143,931.04	116,186.00
<u>CONTRACTUAL SERVICES</u>					
14-42010	COMMUNICATIONS	1,800.00	2,100.00	2,531.69	1,600.00
14-42020	POSTAGE AND FREIGHT	800.00	800.00	843.54	150.00
14-42030	ADVERTISING	200.00	200.00	0.00	0.00
14-42040	DUES & SUBSCRIPTIONS	400.00	400.00	413.56	345.00
14-42050	ELECTRICITY	4,620.00	4,200.00	2,258.72	2,500.00
14-42060	GAS	0.00	1,550.00	6,823.71	500.00
14-42070	RENT OF LAND & STRUCTURE	150.00	150.00	0.00	150.00
14-42090	RENTAL OF EQUIPMENT	700.00	700.00	468.50	100.00
14-42125	BUSINESS EXPENSE	0.00	0.00	0.00	200.00
14-42130	PROFESSIONAL DEVELOPMENT	1,400.00	600.00	1,638.98	0.00
14-42155	EMPLOYEE TRAINING EXPENSE	50.00	50.00	0.00	0.00
14-42200	MNT-BUILDINGS	0.00	0.00	0.00	350.00
14-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	300.00
14-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	300.00
14-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	300.00
14-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	500.00
14-42280	MNT-MACHINERY	0.00	0.00	0.00	500.00
14-42310	MNT-SWIMMING POOLS	0.00	0.00	0.00	1,000.00
14-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	100.00
14-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	150.00
14-42420	TIRE EXPENSE	0.00	0.00	0.00	50.00
14-42430	PRINTING EXPENSE	1,200.00	1,200.00	104.65	400.00
14-42510	FREIGHT & EXPRESS	100.00	100.00	0.00	500.00
14-42570	MISC. CONTRACT LABOR	25,000.00	25,000.00	16,363.50	23,500.00
TOTAL CONTRACTUAL SERVICES		36,420.00	37,050.00	31,446.85	33,495.00

## 01 -GENERAL FUND

## 14 RECREATION DEPARTMENT

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
14-43010	OFFICE EXPENSE	400.00	400.00	169.18	500.00
14-43020	OPERATING EXPENSE	2,050.00	2,000.00	1,690.82	800.00
14-43030	JANITOR SUPPLIES	1,200.00	1,200.00	1,245.18	300.00
14-43040	CLOTHING & LINEN	500.00	500.00	161.89	650.00
14-43050	CHEMICALS	1,020.00	1,020.00	7,449.71	5,000.00
14-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	150.00
14-43070	AGRICULTURAL EXPENSE	7,500.00	6,500.00	506.44	2,000.00
14-43080	RECREATIONAL	10,000.00	10,500.00	8,401.94	8,500.00
14-43081	DISC GOLF	0.00	0.00	7,182.72	0.00
14-43145	COMPUTER SOFTWARE	250.00	250.00	0.00	500.00
14-43150	MEDICAL SUPPLIES	250.00	250.00	534.14	250.00
14-43160	CONCESSIONS	10,000.00	10,000.00	11,053.82	0.00
14-43200	MOTOR FUEL AND LUBRICANTS	5,000.00	5,000.00	4,246.49	1,800.00
14-43210	MINOR TOOLS AND APPARATUS	9,000.00	7,000.00	6,613.69	1,700.00
14-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	300.00
14-43220	MNT-BUILDINGS	4,000.00	4,000.00	5,064.51	2,000.00
14-43250	MNT-IMPROVEMENTS	3,700.00	3,700.00	4,571.72	1,350.00
14-43270	MNT-OFFICE EQUIPMENT	150.00	150.00	0.00	0.00
14-43280	MNT-AUTO EQUIPMENT	2,500.00	2,500.00	1,352.73	500.00
14-43300	MNT-MACHINERY	2,000.00	2,000.00	2,377.54	400.00
14-43330	MNT-SWIMMING POOLS	0.00	0.00	990.76	2,500.00
14-43340	MNT-COMMUNICATIONS EQUIP	150.00	150.00	0.00	0.00
14-43410	MNT-UNDERGROUND SPRINKLER	6,500.00	6,000.00	422.96	300.00
14-43430	MNT-OTHER EQUIPMENT	5,800.00	5,800.00	788.57	150.00
14-43440	MNT-TIRES/TUBES	0.00	0.00	0.00	250.00
	TOTAL SUPPLIES, MATERIAL & MNT	71,970.00	68,920.00	64,824.81	29,900.00
<u>OTHER CHARGES</u>					
14-44040	INSURANCE & BONDS	4,300.00	4,819.00	4,739.66	1,200.00
14-44045	VEHICLE LEASE	5,000.00	5,000.00	0.00	0.00
14-44501	INTEREST ON LEASES	0.00	0.00	9.96	0.00
14-44510	PRINCIPAL RETIREMENT	0.00	0.00	924.96	0.00
14-44615	BAD DEBT EXPENSE	0.00	0.00	10.50	0.00
	TOTAL OTHER CHARGES	9,300.00	9,819.00	5,685.08	1,200.00
<u>CAPITAL</u>					
14-45030	IMPROVEMENTS	0.00	0.00	38,204.00	4,000.00
14-45060	MACHINERY & EQUIPMENT	28,000.00	0.00	0.00	0.00
	TOTAL CAPITAL	28,000.00	0.00	38,204.00	4,000.00
	TOTAL 14 RECREATION DEPARTMENT	267,362.00	231,098.00	284,091.78	184,781.00
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**CITY OF PAMPA  
BUILDING AND GROUNDS  
2011-12 BUDGET  
Dept. 15**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	29,225	77,004	86,022	93,935
Contractual Services	34,531	37,107	40,103	50,785
Supplies and materials	55,940	38,292	54,957	58,450
Other Charges	49,386	24,227	25,412	19,000
Capital Outlay	9,572	8,332	51,100	-
<b>TOTAL</b>	<b>\$178,654</b>	<b>\$184,962</b>	<b>\$257,594</b>	<b>\$222,170</b>

MISSION STATEMENT

The Building and Grounds Department's mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

DESCRIPTION

There are currently one full-time and several part-time employees in Building and Grounds including the Building & Grounds Superintendent and several custodians. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, the Service Center, Recreation Department (buildings and pools), and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows a decrease of \$35,424 from the 2010-11 Budget.

## 01 -GENERAL FUND

## 15 BUILDINGS &amp; GROUNDS

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
15-41010	SALARIES AND WAGES	42,614.00	36,444.00	33,597.05	40,978.00
15-41020	LONGEVITY PAY	200.00	152.00	104.00	576.00
15-41050	PART TIME & TEMPORARY PAY	30,000.00	30,000.00	26,281.25	0.00
15-41066	CELL PHONE ALLOWANCE	360.00	360.00	300.00	0.00
15-41070	TEXAS MUNICIPAL RETIREMENT	7,187.00	6,742.00	6,239.66	4,929.00
15-41075	MEDICARE TAX EXPENSE	957.00	871.00	858.53	619.00
15-41080	SOCIAL SECURITY TAX EXPENSE	4,537.00	3,724.00	3,670.87	2,646.00
15-41085	LTD, AD&D, & LIFE INSURANCE	90.00	81.00	64.98	0.00
15-41086	WORKERS COMPENSATION	2,722.00	2,220.00	1,947.72	2,540.00
15-41090	HEALTH INSURANCE	5,096.00	5,280.00	3,812.76	4,800.00
15-41095	EMPLOYEE ASSISTANCE PROGRAM	28.00	28.00	27.24	0.00
15-41097	DENTAL INSURANCE	144.00	120.00	100.00	160.00
	TOTAL PERSONNEL SERVICES	93,935.00	86,022.00	77,004.06	57,248.00
<u>CONTRACTUAL SERVICES</u>					
15-42010	COMMUNICATIONS	3,000.00	2,627.00	2,633.19	1,650.00
15-42020	POSTAGE AND FREIGHT	260.00	260.00	131.20	50.00
15-42040	DUES & SUBSCRIPTIONS	0.00	5.00	15.00	100.00
15-42050	ELECTRICITY	40,425.00	29,723.00	27,891.11	26,000.00
15-42060	GAS	4,100.00	3,728.00	4,026.90	1,600.00
15-42125	BUSINESS EXPENSE	0.00	94.00	0.00	100.00
15-42180	LAUNDRY SERVICE	2,000.00	2,500.00	2,409.40	700.00
15-42195	PROPERTY TAXES	1,000.00	0.00	0.00	0.00
15-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	600.00
15-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	4,500.00
15-42430	PRINTING EXPENSE	0.00	74.00	0.00	0.00
15-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	200.00
15-42520	EMPLOYEE LICENSES	0.00	80.00	0.00	250.00
15-42570	MISC. CONTRACT LABOR	0.00	0.00	0.00	26,800.00
	TOTAL CONTRACTUAL SERVICES	50,785.00	39,091.00	37,106.80	62,550.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
15-43010	OFFICE EXPENSE	300.00	796.00	411.77	650.00
15-43020	OPERATING EXPENSE	300.00	723.00	369.22	1,000.00
15-43030	JANITOR SUPPLIES	5,000.00	5,000.00	5,700.48	1,500.00
15-43040	CLOTHING & LINEN	200.00	650.00	494.25	800.00
15-43050	CHEMICALS	500.00	500.00	118.95	500.00
15-43090	EDUCATIONAL	0.00	73.00	2,153.62	0.00
15-43145	COMPUTER SOFTWARE	0.00	60.00	0.00	0.00
15-43150	MEDICAL SUPPLIES	50.00	50.00	79.25	200.00
15-43200	MOTOR FUEL AND LUBRICANTS	3,000.00	2,542.00	1,277.82	1,500.00
15-43210	MINOR TOOLS AND APPARATUS	5,000.00	7,326.00	5,699.69	4,500.00
15-43220	MNT-BUILDINGS	32,000.00	26,792.00	12,983.32	8,000.00
15-43250	MNT-IMPROVEMENTS	1,000.00	0.00	125.48	0.00
15-43280	MNT-AUTO EQUIPMENT	500.00	1,407.00	380.84	600.00
15-43430	MNT-OTHER EQUIPMENT	10,600.00	13,920.00	8,497.20	100.00
	TOTAL SUPPLIES, MATERIAL & MNT	58,450.00	59,839.00	38,291.89	19,350.00

01 -GENERAL FUND  
 15 BUILDINGS & GROUNDS  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>OTHER CHARGES</u>				
15-44040 INSURANCE & BONDS	15,000.00	21,542.00	24,226.64	65,000.00
15-44045 VEHICLE LEASE	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>
TOTAL OTHER CHARGES	19,000.00	21,542.00	24,226.64	67,200.00
<u>CAPITAL</u>				
15-45030 IMPROVEMENTS	<u>0.00</u>	<u>51,100.00</u>	<u>8,332.56</u>	<u>0.00</u>
TOTAL CAPITAL	0.00	51,100.00	8,332.56	0.00
TOTAL 15 BUILDINGS & GROUNDS	<u>222,170.00</u>	<u>257,594.00</u>	<u>184,961.95</u>	<u>206,348.00</u>

**COMMUNITY SERVICES SUPERVISION**  
**2011-12 BUDGET**  
Dept. 16

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	94,635	103,267	103,472	112,367
Contractual Services	4,182	3,599	4,610	4,200
Supplies and materials	832	426	2,000	2,410
Other Charges	-	-	-	100
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$99,649</b>	<b>\$107,292</b>	<b>\$110,082</b>	<b>\$119,077</b>

MISSION STATEMENT

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

DESCRIPTION

The Director of Community Services is responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, and Recreation. The efficient, professional and courteous delivery of services to the public on a daily basis is the on-going goal of each department. The Golf Professional at Hidden Hills is designated as contractual rather than a Department Head, and is responsible for both the Pro Shop and the maintenance of the 18-hole golf course.

GOALS AND OBJECTIVES

1. Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
2. Continue to work with the Downtown Business Association in maintaining and possibly adding to electrical availability in downtown tree "wells" for seasonal lighting.
3. Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
4. Continue to seek grants and other funding to augment City revenues.

BUDGET HIGHLIGHTS

The adopted 2011-12 budget reflects an increase of \$8,995 from the 2010-11 budget.

## 01 -GENERAL FUND

## 16 COMMUNITY SERVICES

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
16-41010	SALARIES AND WAGES	78,333.00	70,953.00	71,580.67	42,900.00
16-41020	LONGEVITY PAY	880.00	832.00	784.00	528.00
16-41055	CAR ALLOWANCE	6,000.00	6,000.00	6,000.02	0.00
16-41066	CELL PHONE ALLOWANCE	720.00	720.00	60.00	0.00
16-41070	TEXAS MUNICIPAL RETIREMENT	14,413.00	14,373.00	14,351.97	5,016.00
16-41075	MEDICARE TAX EXPENSE	1,037.00	929.00	1,083.46	630.00
16-41080	SOCIAL SECURITY TAX EXPENSE	5,328.00	3,973.00	4,632.82	2,693.00
16-41085	LTD, AD&D, & LIFE INSURANCE	144.00	133.00	128.28	540.00
16-41086	WORKERS COMPENSATION	244.00	135.00	149.82	200.00
16-41090	HEALTH INSURANCE	5,096.00	5,280.00	4,348.56	2,400.00
16-41095	EMPLOYEE ASSISTANCE PROGRAM	28.00	24.00	27.24	0.00
16-41097	DENTAL INSURANCE	<u>144.00</u>	<u>120.00</u>	<u>120.00</u>	<u>80.00</u>
	TOTAL PERSONNEL SERVICES	112,367.00	103,472.00	103,266.84	54,987.00
<u>CONTRACTUAL SERVICES</u>					
16-42010	COMMUNICATIONS	1,800.00	1,800.00	2,281.79	1,200.00
16-42020	POSTAGE AND FREIGHT	100.00	100.00	140.60	280.00
16-42040	DUES & SUBSCRIPTIONS	200.00	600.00	150.55	250.00
16-42125	BUSINESS EXPENSE	500.00	500.00	385.70	200.00
16-42130	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	640.48	0.00
16-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	250.00
16-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	50.00
16-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	50.00
16-42430	PRINTING EXPENSE	0.00	10.00	0.00	25.00
16-42510	FREIGHT & EXPRESS	100.00	100.00	0.00	50.00
16-42530	UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	168.00
16-42570	MISC. CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
	TOTAL CONTRACTUAL SERVICES	4,200.00	4,610.00	3,599.12	7,523.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
16-43010	OFFICE EXPENSE	500.00	600.00	156.22	350.00
16-43020	OPERATING EXPENSE	210.00	300.00	86.32	250.00
16-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	75.00
16-43090	EDUCATIONAL	0.00	0.00	0.00	25.00
16-43145	COMPUTER SOFTWARE	0.00	0.00	0.00	100.00
16-43200	MOTOR FUEL AND LUBRICANTS	0.00	0.00	0.00	475.00
16-43210	MINOR TOOLS AND APPARATUS	1,200.00	600.00	183.66	125.00
16-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	300.00
16-43250	MNT-IMPROVEMENTS	500.00	500.00	0.00	200.00
16-43280	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	50.00
16-43440	MNT-TIRES/TUBES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	2,410.00	2,000.00	426.20	2,050.00

01 -GENERAL FUND  
 16 COMMUNITY SERVICES  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

OTHER CHARGES

16-44040	INSURANCE & BONDS	100.00	0.00	0.00	315.00
16-44045	VEHICLE LEASE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100.00</u>
	TOTAL OTHER CHARGES	100.00	0.00	0.00	1,415.00

CAPITAL

	TOTAL 16 COMMUNITY SERVICES	<u>119,077.00</u>	<u>110,082.00</u>	<u>107,292.16</u>	<u>65,975.00</u>
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**FIRE SUPPRESSION  
2011-12 BUDGET  
Dept. 17**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	1,671,299	1,706,408	1,772,302	1,843,901
Contractual Services	60,339	42,165	63,440	73,940
Supplies and materials	121,847	96,864	133,343	133,601
Other Charges	7,123	7,573	59,296	59,000
Capital Outlay	-	-	45,700	-
<b>TOTAL</b>	<b>\$1,860,608</b>	<b>\$1,853,010</b>	<b>\$2,074,081</b>	<b>\$2,110,442</b>

MISSION STATEMENT

Minimize loss of life and property and to safeguard the citizens of Pampa and surrounding area by mitigation, response, termination of incidents and providing quality customer service by highly trained professional team.

DESCRIPTION

The Pampa Fire Service-Suppression is composed of the Fire Chief, Deputy Chief, Training Officer, and twenty-four on-line Firefighters, consisting of six Captains, nine Equipment Operators, and nine Firefighters. There are two stations with nine personnel assigned to Station #2 and fifteen personnel assigned to Central Station #1 divided into A, B and C shifts. The Fire Chief, Deputy Chief, Fire Marshal and Training Officer are located in offices at Station 1 located at 203 W. Foster. The firefighting team has various members specially trained in Hazardous Materials, Rope Rescue, which includes Confined Space Rescue. These members assist the industries and businesses with implementation of SARA Title III regulations, and perform a vital service in the Community Action in Emergency Response (CAER Program) along with firefighting duties. There is an assigned fire department Safety Officer. The members handle minor repairs to departmental buildings and equipment as well as preventative maintenance on Fire Apparatus and Pumps. They perform annual hydrant, hose and apparatus testing. The department has a confined space entry team that will respond to Confined Space Rescue emergencies and to Cabot Corporation to assist with operations in the plant. Pampa Fire Department is involved with other regional fire departments through membership in the Sweetwater Creek Fire Association (SCFA) and the Panhandle Emergency Response System (PERS) as well as the more recent, expanded cooperation with the Panhandle Regional Planning Commission (P.R.P.C.) which covers all 26 counties of the Texas Panhandle. The department currently has (4) Emergency Medical Technician-Paramedics, (4) EMT-Intermediates and (19) EMT Basics. The Department's primary EMS responsibility is First Responder services for the current EMS provider.

- GOAL # 1: Limit property loss by containing fires to their place of origin.

Objective 1: To utilize pre-fire plans to locate fire hazards.

Objective 2: To train in the effective use of all equipment (positive pressure ventilation, apparatus, hand tools, Jaws of Life, and foam systems etc....) for rapid fire knockdown.

Objective 3: To utilize the incident command system for effective scene operations.

- GOAL #2: Improve safety and effectiveness of fire fighting operations through pre-fire planning surveys.

Objective 1: To orientate personnel to local hazards in public places.

Objective 2: To prepare firefighters for any obstacles they may face inside public access areas before they become a hazard.

Objective 3: To familiarize firefighting personnel to overall structural components.

Objective 4: To give businesses the opportunity to meet face to face with firefighting personnel in a non-emergency setting to develop improved public relations.

Objective 5: To utilize Firehouse (pre-fire plan) software.

GOAL # 3: Prevent fires by eliminating common hazards.

Objective 1: To educate the public to common hazards in businesses and homes so that these hazards may be alleviated before a problem develops.

GOAL #4: Develop and provide new training programs to improve performance.

Objective 1: To upgrade firefighting personnel to the Hazardous Material Technician level.

Objective 2: To continue upgrading personnel in emergency medical response in the fire department while providing continuing education units for all members.

Objective 3: Prepare replacements within the department for retirements within the department.

Objective 4: Bring department into federal compliance by upgrading current IC system to the National Incident Management System.

Objective 5: Prepare department for weapons of mass destruction.

Objective 6: Achieve training for continuing education for all personnel in HazMat, Fire Suppression, Emergency Medical training, Infectious Disease control, Confined Space Rescue.

Objective 7: Provide awareness level training for local agencies involved in emergency planning.

## Training Goals

- GOAL #1: Achieve CEUs required by the Commission on Fire Protection, the Texas Department of Health, the EPA, and Sara Title III and by TCLEOSE.

Objective 1: Texas Department of Health training will be achieved through monthly training and Internet to obtain Continuing Education units required.

Objective 2: Meet Sara Title III requirements through continuing education.

Objective 3: Continue program for utilization of the automatic external defibrillator.

Objective 4: Prepare for Wind Energy associated emergencies.

Objective 5: Update and keep current all personnel on the National Incident Management System.

- GOAL #2: Complete IFSTA Training Manuals

Objective 1: Through monthly training and testing complete IFSTA Training Manuals.

Objective 2: To keep in the forefront the basics behind firefighter training through the use of the Essentials Manual Training Curriculum.

- GOAL #3: Train and develop a public education program

Objective 1: Participate in school visitations.

Objective 2: Continue the "CHANGE YOUR CLOCK, CHANGE YOUR BATTERY" theme already established.

Objective 3: Introduce more fire prevention ideas through media public safety announcements, signs in front of the station and press releases in the local newspaper.

Objective 4: Participate in high school career day activities and the Shattered Dreams Program.

Objective 5: Participate in HOST, Tots-in-training, and Numerous Community Health Fairs.

Objective 6: Continue to utilize and develop Sparky and Patches and Pumper fire prevention Programs for area children.

## BUDGET HIGHLIGHTS

The adopted 2011-12 budget reflects an increase of \$36,361 over the 2010-11 budget.

01 -GENERAL FUND  
 17 FIRE SUPPRESSION  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
17-41010	SALARIES AND WAGES	1,196,158.00	1,119,549.00	1,120,450.97	758,167.00
17-41020	LONGEVITY PAY	13,384.00	12,800.00	11,191.73	12,576.00
17-41030	OVERTIME PAY	32,000.00	30,000.00	27,783.07	18,400.00
17-41033	CALLBACK OVERTIME	72,100.00	72,100.00	42,951.55	30,500.00
17-41035	STEP-UP PAY	17,000.00	17,000.00	13,015.43	10,206.00
17-41060	INCENTIVE PAY	25,620.00	23,460.00	24,180.26	15,264.00
17-41066	CELL PHONE ALLOWANCE	1,620.00	1,800.00	570.00	0.00
17-41070	TEXAS MUNICIPAL RETIREMENT	208,665.00	233,893.00	227,050.68	97,610.00
17-41075	MEDICARE TAX EXPENSE	16,664.00	15,121.00	16,729.84	12,254.00
17-41080	SOCIAL SECURITY TAX EXPENSE	84,189.00	64,655.00	71,533.26	52,397.00
17-41085	LTD, Ad&D, & LIFE INSURANCE	2,507.00	2,392.00	2,339.89	540.00
17-41086	WORKERS COMPENSATION	31,758.00	33,014.00	27,118.20	13,675.00
17-41090	HEALTH INSURANCE	137,603.00	142,560.00	117,545.30	72,000.00
17-41095	EMPLOYEE ASSISTANCE PROGRAM	745.00	718.00	708.16	0.00
17-41097	DENTAL INSURANCE	3,888.00	3,240.00	3,240.00	2,400.00
	TOTAL PERSONNEL SERVICES	1,843,901.00	1,772,302.00	1,706,408.34	1,095,989.00
<u>CONTRACTUAL SERVICES</u>					
17-42010	COMMUNICATIONS	4,500.00	3,500.00	4,809.98	2,800.00
17-42020	POSTAGE AND FREIGHT	2,000.00	2,700.00	1,839.17	300.00
17-42030	ADVERTISING	1,000.00	0.00	0.00	300.00
17-42040	DUES & SUBSCRIPTIONS	2,200.00	2,010.00	2,192.90	2,167.00
17-42050	ELECTRICITY	9,240.00	8,400.00	5,243.10	4,300.00
17-42060	GAS	9,450.00	9,450.00	5,611.25	5,000.00
17-42090	RENTAL OF EQUIPMENT	0.00	200.00	162.00	0.00
17-42115	RECRUITING EXPENSE	1,000.00	0.00	0.00	0.00
17-42125	BUSINESS EXPENSE	1,000.00	1,000.00	238.59	200.00
17-42130	PROFESSIONAL DEVELOPMENT	10,250.00	14,280.00	2,486.49	0.00
17-42155	EMPLOYEE TRAINING EXPENSE	3,000.00	2,200.00	1,381.87	2,634.00
17-42180	LAUNDRY SERVICE	3,000.00	2,800.00	2,724.86	3,000.00
17-42240	MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	35.00
17-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	720.00
17-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	500.00
17-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	10,000.00
17-42280	MNT-MACHINERY	0.00	0.00	0.00	1,000.00
17-42290	MNT-SHOP EQUIPMENT	0.00	0.00	0.00	50.00
17-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	1,000.00
17-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	500.00
17-42420	TIRE EXPENSE	0.00	0.00	0.00	100.00
17-42430	PRINTING EXPENSE	0.00	0.00	0.00	180.00
17-42470	PERSONNEL SERVICES	0.00	0.00	0.00	500.00
17-42490	LABORATORY TESTING	700.00	700.00	0.00	500.00
17-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	600.00
17-42520	EMPLOYEE LICENSES	5,600.00	3,600.00	2,535.00	1,500.00
17-42530	UNCLASSIFIED PROFESSIONAL	1,000.00	0.00	1,250.00	1,230.00
17-42570	MISC. CONTRACT LABOR	8,000.00	5,000.00	0.00	202.00
17-42580	PHYSICAL EXAMINATIONS	12,000.00	12,000.00	11,690.00	1,600.00
	TOTAL CONTRACTUAL SERVICES	73,940.00	67,840.00	42,165.21	40,918.00

01 -GENERAL FUND  
 17 FIRE SUPPRESSION  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
17-43010	OFFICE EXPENSE	3,000.00	3,000.00	2,115.30	2,000.00
17-43020	OPERATING EXPENSE	3,000.00	3,700.00	4,376.53	2,500.00
17-43030	JANITOR SUPPLIES	2,500.00	2,400.00	2,297.97	850.00
17-43040	CLOTHING & LINEN	13,500.00	11,200.00	19,173.90	16,290.00
17-43050	CHEMICALS	3,600.00	3,300.00	1,717.70	1,245.00
17-43070	AGRICULTURAL EXPENSE	0.00	0.00	0.00	75.00
17-43090	EDUCATIONAL	3,800.00	3,800.00	282.55	1,900.00
17-43145	COMPUTER SOFTWARE	1,340.00	2,592.00	1,182.73	1,000.00
17-43150	MEDICAL SUPPLIES	2,600.00	3,400.00	1,477.73	3,425.00
17-43200	MOTOR FUEL AND LUBRICANTS	20,000.00	20,000.00	13,552.19	6,000.00
17-43210	MINOR TOOLS AND APPARATUS	20,111.00	37,801.00	18,243.97	7,471.00
17-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	700.00
17-43220	MNT-BUILDINGS	7,800.00	5,000.00	9,088.83	12,000.00
17-43250	MNT-IMPROVEMENTS	1,600.00	1,600.00	770.38	600.00
17-43270	MNT-OFFICE EQUIPMENT	1,600.00	1,600.00	1,205.04	100.00
17-43275	MNT-COMPUTER EQUIPMENT	300.00	300.00	485.00	0.00
17-43280	MNT-AUTO EQUIPMENT	25,000.00	26,000.00	13,497.21	4,500.00
17-43300	MNT-MACHINERY	1,250.00	1,250.00	0.00	500.00
17-43310	MNT-SHOP EQUIPMENT	400.00	400.00	0.00	0.00
17-43340	MNT-COMMUNICATIONS EQUIP	3,000.00	3,000.00	1,644.58	575.00
17-43350	MNT-PRECISION INSTRUMENT	4,000.00	4,000.00	0.00	0.00
17-43430	MNT-OTHER EQUIPMENT	13,200.00	11,000.00	5,752.21	1,000.00
17-43440	MNT-TIRES/TUBES	2,000.00	0.00	0.00	1,700.00
	TOTAL SUPPLIES, MATERIAL & MNT	133,601.00	145,343.00	96,863.82	64,431.00
<u>OTHER CHARGES</u>					
17-44040	INSURANCE & BONDS	9,000.00	7,952.00	7,573.02	5,000.00
17-44045	VEHICLE LEASE	50,000.00	50,000.00	0.00	0.00
17-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	2,644.00	0.00	0.00
	TOTAL OTHER CHARGES	59,000.00	60,596.00	7,573.02	5,000.00
<u>CAPITAL</u>					
17-45030	IMPROVEMENTS	0.00	10,000.00	0.00	0.00
17-45060	MACHINERY & EQUIPMENT	0.00	18,000.00	0.00	0.00
17-45080	OTHER EQUIPMENT	0.00	0.00	0.00	38,181.00
	TOTAL CAPITAL	0.00	28,000.00	0.00	38,181.00
	TOTAL 17 FIRE SUPPRESSION	2,110,442.00	2,074,081.00	1,853,010.39	1,244,519.00
		=====	=====	=====	=====

**CODE ENFORCEMENT  
2011-12 BUDGET  
Dept. 18**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	273,990	292,676	300,375	311,163
Contractual Services	10,620	9,295	12,060	14,600
Supplies and materials	8,671	7,831	13,000	17,100
Other Charges	364	641	5,681	6,000
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$293,645</b>	<b>\$310,443</b>	<b>\$331,116</b>	<b>\$348,863</b>

MISSION STATEMENT

Code Enforcement is committed to the enhancement of the quality of life through the enforcement of Codes.

DESCRIPTION

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted with said applications. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance, and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

Sections 14-21 through 14-25 of the City Code address the growth of uncultivated weeds. The Code makes it unlawful for a person to allow weeds to grow higher than 10 inches on property under someone's control, or on the right of way adjacent to said property. Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action.

Code enforcement employs a full time clerk to issue permits and answer the Action Center telephone lines.

#### GOALS AND OBJECTIVES

1. Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
2. Seek compliance with all adopted codes and ordinances through:
  - a. Inspections of complaints
  - b. Inspections of permitted jobs
  - c. Re-inspections of violations
  - d. And legal action where necessary
3. Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
4. Seek increased compliance for dilapidated structures through rehabilitation or demolition.
5. Organize and maintain regular meetings for the Construction Board of Appeals.
6. Update computer equipment and software as needed.

#### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$17,747 from the 2010-11 Budget.

01 -GENERAL FUND  
 18 CODE ENFORCEMENT  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
18-41010	SALARIES AND WAGES	221,537.00	213,933.00	214,170.89	60,387.00
18-41020	LONGEVITY PAY	2,968.00	2,936.00	2,744.00	816.00
18-41030	OVERTIME PAY	100.00	25.00	0.00	300.00
18-41060	INCENTIVE PAY	1,440.00	0.00	0.00	0.00
18-41066	CELL PHONE ALLOWANCE	1,440.00	1,440.00	450.00	0.00
18-41070	TEXAS MUNICIPAL RETIREMENT	37,884.00	39,959.00	39,790.36	7,161.00
18-41075	MEDICARE TAX EXPENSE	2,749.00	2,583.00	3,036.25	900.00
18-41080	SOCIAL SECURITY TAX EXPENSE	14,104.00	11,046.00	12,983.14	3,844.00
18-41085	LTD, AD&D, & LIFE INSURANCE	464.00	453.00	444.91	0.00
18-41086	WORKERS COMPENSATION	2,137.00	863.00	898.95	200.00
18-41090	HEALTH INSURANCE	25,482.00	26,400.00	17,420.88	4,800.00
18-41095	EMPLOYEE ASSISTANCE PROGRAM	138.00	137.00	136.20	0.00
18-41097	DENTAL INSURANCE	720.00	600.00	600.00	160.00
	TOTAL PERSONNEL SERVICES	311,163.00	300,375.00	292,675.58	78,568.00
<u>CONTRACTUAL SERVICES</u>					
18-42010	COMMUNICATIONS	2,000.00	2,000.00	3,255.02	1,210.00
18-42020	POSTAGE AND FREIGHT	1,200.00	1,200.00	681.37	500.00
18-42040	DUES & SUBSCRIPTIONS	300.00	260.00	95.00	300.00
18-42085	RENTAL-OFFICE EQUIP.	2,400.00	2,451.00	2,682.28	0.00
18-42125	BUSINESS EXPENSE	400.00	400.00	0.00	430.00
18-42130	PROFESSIONAL DEVELOPMENT	5,400.00	3,600.00	1,224.49	0.00
18-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	350.00
18-42250	MNT-OFFICE EQUIPMENT	150.00	150.00	0.00	200.00
18-42260	MNT-AUTO EQUIPMENT	700.00	200.00	0.00	400.00
18-42320	MNT-RADIO EQUIPMENT	100.00	100.00	0.00	100.00
18-42375	MNT-COMPUTER EQUIPMENT	100.00	0.00	0.00	0.00
18-42420	TIRE EXPENSE	800.00	200.00	0.00	0.00
18-42430	PRINTING EXPENSE	250.00	462.00	237.10	400.00
18-42500	FILING & RECORDING	300.00	300.00	752.00	0.00
18-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	50.00
18-42520	EMPLOYEE LICENSES	500.00	500.00	368.00	425.00
	TOTAL CONTRACTUAL SERVICES	14,600.00	11,823.00	9,295.26	4,365.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
18-43010	OFFICE EXPENSE	2,000.00	2,000.00	1,884.74	1,200.00
18-43020	OPERATING EXPENSE	800.00	581.00	386.23	200.00
18-43040	CLOTHING & LINEN	500.00	0.00	71.97	0.00
18-43060	PHOTOGRAPHIC AND VIDEO	200.00	141.00	0.00	200.00
18-43090	EDUCATIONAL	900.00	900.00	0.00	2,200.00
18-43145	COMPUTER SOFTWARE	900.00	88.00	0.00	500.00
18-43200	MOTOR FUEL AND LUBRICANTS	4,000.00	4,200.00	3,331.83	1,200.00
18-43210	MINOR TOOLS AND APPARATUS	5,800.00	3,365.00	298.92	1,300.00
18-43215	COMPUTER EQ/REPAIR PARTS	100.00	100.00	0.00	500.00
18-43270	MNT-OFFICE EQUIPMENT	150.00	150.00	0.00	100.00
18-43280	MNT-AUTO EQUIPMENT	1,500.00	1,100.00	1,857.32	500.00
18-43340	MNT-COMMUNICATIONS EQUIP	100.00	100.00	0.00	50.00

01 -GENERAL FUND  
 18 CODE ENFORCEMENT  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	BUDGET	ACTUAL	2010-2011
				YEAR-END
18-43440 MNT-TIRES/TUBES	150.00	150.00	0.00	375.00
TOTAL SUPPLIES, MATERIAL & MNT	17,100.00	12,875.00	7,831.01	8,325.00
<u>OTHER CHARGES</u>				
18-44040 INSURANCE & BONDS	1,000.00	806.00	477.78	800.00
18-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00	2,000.00
18-44500 INTEREST & FISCAL CHARGES	0.00	237.00	163.09	0.00
TOTAL OTHER CHARGES	6,000.00	6,043.00	640.87	2,800.00
TOTAL 18 CODE ENFORCEMENT	348,863.00	331,116.00	310,442.72	94,058.00
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**ANIMAL CONTROL  
2011-12 BUDGET  
Dept. 19**

	2008-2009	2009-2010	2010-211	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	162,886	126,440	153,981	160,280
Contractual Services	7,825	18,380	10,016	11,244
Supplies and materials	32,993	30,583	50,179	62,250
Other Charges	3,411	897	7,953	8,600
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$207,115</b>	<b>\$176,300</b>	<b>\$222,129</b>	<b>\$242,374</b>

MISSION STATEMENT

The mission of Animal Control is to enforce all state and local ordinances involving animals and their rights and to reduce the risk of disease and injury to both our citizens and their pets. Animal Control promotes responsible pet ownership and education for pet owners.

DESCRIPTION

Animal Control patrols the streets of Pampa, and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Control devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Control makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

GOALS AND OBJECTIVES

1. Educate the citizens and their children about the purpose and mission of Animal Control and conduct education programs.
  - a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
  - b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
  - c. Quarantine all biting animals to protect other pets and people from contracting rabies.
  - d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.
2. Maintain facility in a manner that is both safe and presentable to the public.
  - a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
  - b. Make necessary repairs to the facility as needed.
3. Maintain continuing education for each Animal Control employee with a Texas Department of Health Animal Control Certification.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$20,245 from the 2010-11 Budget.

## 01 -GENERAL FUND

## 19 ANIMAL CONTROL

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
19-41010	SALARIES AND WAGES	92,342.00	87,442.00	68,545.06	69,660.00
19-41020	LONGEVITY PAY	392.00	232.00	208.00	1,680.00
19-41030	OVERTIME PAY	5,000.00	5,000.00	2,679.33	1,500.00
19-41050	PART TIME & TEMPORARY PAY	16,380.00	15,000.00	18,007.86	0.00
19-41060	INCENTIVE PAY	2,040.00	2,040.00	1,486.16	480.00
19-41066	CELL PHONE ALLOWANCE	1,260.00	1,260.00	525.00	0.00
19-41070	TEXAS MUNICIPAL RETIREMENT	16,018.00	17,578.00	13,442.38	8,319.00
19-41075	MEDICARE TAX EXPENSE	1,470.00	1,354.00	1,280.67	1,108.00
19-41080	SOCIAL SECURITY TAX EXPENSE	7,280.00	5,789.00	5,475.78	4,738.00
19-41085	LTD, AD&D, & LIFE INSURANCE	218.00	210.00	200.87	0.00
19-41086	WORKERS COMPENSATION	2,076.00	1,804.00	1,498.24	735.00
19-41090	HEALTH INSURANCE	15,289.00	15,840.00	12,709.20	9,600.00
19-41095	EMPLOYEE ASSISTANCE PROGRAM	83.00	72.00	81.72	0.00
19-41097	DENTAL INSURANCE	432.00	360.00	300.00	320.00
	TOTAL PERSONNEL SERVICES	160,280.00	153,981.00	126,440.27	98,140.00
<u>CONTRACTUAL SERVICES</u>					
19-42010	COMMUNICATIONS	2,750.00	2,750.00	2,529.89	960.00
19-42020	POSTAGE AND FREIGHT	700.00	700.00	300.17	40.00
19-42040	DUES & SUBSCRIPTIONS	200.00	200.00	150.00	210.00
19-42050	ELECTRICITY	4,038.00	3,675.00	3,308.17	1,080.00
19-42125	BUSINESS EXPENSE	36.00	140.00	12.00	100.00
19-42130	PROFESSIONAL DEVELOPMENT	2,500.00	1,595.00	0.00	0.00
19-42155	EMPLOYEE TRAINING EXPENSE	120.00	56.00	115.00	0.00
19-42180	LAUNDRY SERVICE	250.00	250.00	0.00	960.00
19-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	1,000.00
19-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	200.00
19-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	200.00
19-42420	TIRE EXPENSE	0.00	0.00	0.00	50.00
19-42430	PRINTING EXPENSE	650.00	650.00	882.75	250.00
19-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	300.00
19-42570	MISC. CONTRACT LABOR	0.00	0.00	11,081.82	0.00
	TOTAL CONTRACTUAL SERVICES	11,244.00	10,016.00	18,379.80	5,350.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
19-43010	OFFICE EXPENSE	800.00	800.00	790.87	400.00
19-43020	OPERATING EXPENSE	1,600.00	1,600.00	1,139.02	1,000.00
19-43030	JANITOR SUPPLIES	1,000.00	500.00	159.99	150.00
19-43040	CLOTHING & LINEN	500.00	500.00	866.32	200.00
19-43050	CHEMICALS	200.00	200.00	0.00	500.00
19-43060	PHOTOGRAPHIC AND VIDEO	400.00	360.00	105.70	200.00
19-43110	SHELTERED ANIMAL MAINTENANC	4,000.00	3,930.00	2,203.66	2,000.00
19-43145	COMPUTER SOFTWARE	1,200.00	1,200.00	0.00	0.00
19-43150	MEDICAL SUPPLIES	0.00	0.00	0.00	100.00
19-43154	VETERINARY SERVICES	17,100.00	20,850.00	12,070.00	0.00
19-43200	MOTOR FUEL AND LUBRICANTS	15,600.00	11,800.00	7,896.71	2,500.00
19-43210	MINOR TOOLS AND APPARATUS	2,000.00	2,000.00	228.28	1,000.00

01 -GENERAL FUND

19 ANIMAL CONTROL

DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
19-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	500.00
19-43220	MNT-BUILDINGS	12,000.00	2,000.00	3,691.30	600.00
19-43250	MNT-IMPROVEMENTS	500.00	500.00	520.09	0.00
19-43280	MNT-AUTO EQUIPMENT	5,000.00	3,589.00	625.47	600.00
19-43340	MNT-COMMUNICATIONS EQUIP	350.00	350.00	285.90	130.00
19-43440	MNT-TIRES/TUBES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	62,250.00	50,179.00	30,583.31	10,280.00
<u>OTHER CHARGES</u>					
19-44040	INSURANCE & BONDS	1,500.00	853.00	812.41	630.00
19-44045	VEHICLE LEASE	7,100.00	7,100.00	0.00	2,700.00
19-44615	BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>85.00</u>	<u>0.00</u>
	TOTAL OTHER CHARGES	8,600.00	7,953.00	897.41	3,330.00
	TOTAL 19 ANIMAL CONTROL	242,374.00	222,129.00	176,300.79	117,100.00
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**DISPATCHING SERVICES**  
**2011-12 BUDGET**  
Dept. 20

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	328,364	349,409	355,251	368,414
Contractual Services	4,536	3,512	4,950	6,700
Supplies and materials	5,300	3,646	9,400	12,600
Other Charges	294	162	-	200
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$338,494</b>	<b>\$356,729</b>	<b>\$369,601</b>	<b>\$387,914</b>

MISSION STATEMENT

Dispatching Services is committed to providing fast and accurate support to fire, police and ambulance personnel as they serve the emergency needs of the citizens of Pampa and our surrounding service area.

DESCRIPTION

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa and Gray County. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

1. Dependability – dependability of our communications system provides that the system will be available and in good operating condition at all times.
2. Accuracy – police officer, fire fighter, ambulance personnel and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.
3. Speed – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals.
4. Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

## FUNDING

The program is funded through the General Fund.

## GOALS AND OBJECTIVES

1. To provide fast, accurate and courteous service to the citizens in time of police, fire and/or medical emergency.
2. To provide police, fire and ambulance personnel with necessary information and support as they deliver emergency service.
3. To provide a professional communications system through continuing in-house and off site training of operators.
4. To provide a dependable communications system through upgrading and maintenance of equipment.

## BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$18,313 from the 2010-11 Budget.

## 01 -GENERAL FUND

## 20 DISPATCHING SERVICES

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
20-41010	SALARIES AND WAGES	247,141.00	232,997.00	234,146.80	100,381.00
20-41020	LONGEVITY PAY	2,632.00	2,348.00	2,272.00	384.00
20-41030	OVERTIME PAY	13,000.00	13,000.00	13,287.38	5,000.00
20-41060	INCENTIVE PAY	900.00	900.00	900.12	900.00
20-41070	TEXAS MUNICIPAL RETIREMENT	41,702.00	45,648.00	45,860.60	12,897.00
20-41075	MEDICARE TAX EXPENSE	3,219.00	2,951.00	3,498.34	1,619.00
20-41080	SOCIAL SECURITY TAX EXPENSE	16,348.00	12,616.00	14,958.23	6,923.00
20-41085	LTD, AD&D, & LIFE INSURANCE	582.00	561.00	542.49	0.00
20-41086	WORKERS COMPENSATION	746.00	811.00	749.12	320.00
20-41090	HEALTH INSURANCE	40,771.00	42,240.00	32,154.66	14,400.00
20-41095	EMPLOYEE ASSISTANCE PROGRAM	221.00	219.00	217.88	0.00
20-41097	DENTAL INSURANCE	<u>1,152.00</u>	<u>960.00</u>	<u>821.72</u>	<u>480.00</u>
TOTAL PERSONNEL SERVICES		368,414.00	355,251.00	349,409.34	143,304.00
<u>CONTRACTUAL SERVICES</u>					
20-42010	COMMUNICATIONS	2,250.00	2,250.00	2,191.61	1,500.00
20-42020	POSTAGE AND FREIGHT	100.00	257.51	0.00	30.00
20-42040	DUES & SUBSCRIPTIONS	100.00	100.00	0.00	20.00
20-42125	BUSINESS EXPENSE	250.00	116.00	48.00	0.00
20-42130	PROFESSIONAL DEVELOPMENT	3,000.00	2,116.49	1,272.31	0.00
20-42155	EMPLOYEE TRAINING EXPENSE	0.00	110.00	0.00	150.00
20-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	2,525.00
20-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	75.00
20-42320	MNT-RADIO EQUIPMENT	1,000.00	0.00	0.00	200.00
20-42510	FREIGHT & EXPRESS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>
TOTAL CONTRACTUAL SERVICES		6,700.00	4,950.00	3,511.92	4,520.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
20-43010	OFFICE EXPENSE	1,500.00	1,718.20	721.07	700.00
20-43020	OPERATING EXPENSE	500.00	1,429.84	956.38	600.00
20-43030	JANITOR SUPPLIES	100.00	100.00	0.00	0.00
20-43040	CLOTHING & LINEN	500.00	906.60	0.00	1,000.00
20-43210	MINOR TOOLS AND APPARATUS	4,000.00	4,000.00	612.15	500.00
20-43270	MNT-OFFICE EQUIPMENT	2,500.00	245.36	1,076.88	100.00
20-43275	MNT-COMPUTER EQUIPMENT	1,000.00	750.00	0.00	0.00
20-43340	MNT-COMMUNICATIONS EQUIP	<u>2,500.00</u>	<u>250.00</u>	<u>280.00</u>	<u>0.00</u>
TOTAL SUPPLIES, MATERIAL & MNT		12,600.00	9,400.00	3,646.48	2,900.00
<u>OTHER CHARGES</u>					
20-44040	INSURANCE & BONDS	<u>200.00</u>	<u>0.00</u>	<u>162.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES		200.00	0.00	162.00	0.00

01 -GENERAL FUND  
20 DISPATCHING SERVICES  
DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
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CAPITAL

TOTAL 20 DISPATCHING SERVICES	387,914.00	369,601.00	356,729.74	150,724.00
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**PAMPA EMERGENCY MANAGEMENT  
2011-12 BUDGET  
Dept. 26**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	83,689	86,883	87,835	87,261
Contractual Services	7,426	8,007	7,900	9,775
Supplies and materials	27,374	12,353	13,042	12,950
Other Charges	445	241	5,253	5,300
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$118,934</b>	<b>\$107,484</b>	<b>\$114,030</b>	<b>\$115,286</b>

MISSION STATEMENT

The mission of Pampa Emergency Management (PEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry in Pampa with a resource to turn to in time of an emergency. Pampa Emergency Management also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate hazard planning, prevention, response and recovery activities to best serve the public need. Pampa Emergency Management works closely with the other jurisdictions in Gray County and the Panhandle to maintain a high level of emergency preparedness.

DESCRIPTION

The Mayor, being the Chief Elected Official of the City, is the Emergency Management Director, as defined by the Texas Disaster Act. The EM Director has appointed a Coordinator to serve as his representative in matters pertaining to Emergency Preparedness.

Pampa Emergency Management works with elected officials, local industry, and area emergency responders to train personnel. The goal of this training is to mitigate disaster planning and therefore minimize the loss of life and property. Local hazards have been identified, including: tornadoes, winter storms, hazardous materials spills, and transportation and industrial accidents, among others.

Pampa Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. PEM works with the Eastern Panhandle Chapter of the American Red Cross and The Salvation Army to support mass care and sheltering requirements that may result from citizens displaced from their homes after a disaster.

The Coordinator develops and maintains emergency plans and makes recommendations to the Mayor, City Manager, and City Commission on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Plan establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes, which support the Basic Plan and are operational procedures, which are generic in nature and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the Coordinator and other emergency management staff and responders.

## FUNDING

Emergency Management is accounted for through the General Fund.

The Federal Office of Homeland Security provides partial funding. This funding permits reimbursement for expenses relating to the administration of the local program for such things as telephone service, office materials, personnel staffing, and other specific expenses. The federal share of the budget has been approximately \$69,873.00 per year.

## GOALS AND OBJECTIVES

1. Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa with a resource in time of disaster.
  - a. Increase the effectiveness of the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
  - b. Utilize the resources of the Local Emergency Planning Committee (LEPC) to inform the public of local hazard issues.
2. Help to maintain a communication network.
3. Revise our Basic Plan and annexes for the 2011-2012 year of the Pampa Emergency Plan.
4. Test the Pampa Emergency Plan by conducting not less than two annual training exercises.
5. Coordinate hazard planning with local emergency responders through the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County.
6. Test warning systems and other local systems to keep citizens informed of impending hazards.
7. Establish a Citizen Volunteer program based on the guidelines of the Citizen Corps Council.
8. Establish committees mandated by several of the Emergency Plan Annexes.
9. Establish a NIMS training program for all city responders.

## PERFORMANCE INDICATORS

	Actual 2009-2010	Budget 2010-2011	Budgeted 2011-2012
Conduct training exercise	2	2	2
Review/update Emergency Plan and Annexes	7	8	7
Attend LEPC meetings	4	4	4
Red Cross Board Member (attending monthly meetings)	12	6	6

## BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$1256 from the 2010-11 Budget.

- Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase staff understanding of their role in time of disaster and for the recovery processes.
- Budget amounts for training of new staff are ever increasing due to the higher costs of meals, transportation, and lodging.
- Employee wages and salaries increase.
- Capital Improvement Project funding and federal grants will be utilized to upgrade the MK Brown Civic Center ability to function in one or more capacity after a disaster.
- Major maintenance to the Outdoor Warning System was completed in 2008-2009. Additional upgrades, through the capital improvement process, to the transmissions systems will need to be completed prior to January 2013 due to new FCC rules.

01 -GENERAL FUND  
 26 EMERGENCY MANAGEMENT  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
26-41010	SALARIES AND WAGES	63,448.00	62,820.00	63,057.10	34,137.00
26-41020	LONGEVITY PAY	888.00	840.00	792.00	1,201.00
26-41060	INCENTIVE PAY	0.00	0.00	0.00	1,200.00
26-41066	CELL PHONE ALLOWANCE	0.00	540.00	0.00	0.00
26-41070	TEXAS MUNICIPAL RETIREMENT	10,711.00	11,753.00	11,684.08	4,257.00
26-41075	MEDICARE TAX EXPENSE	778.00	760.00	905.37	592.00
26-41080	SOCIAL SECURITY TAX EXPENSE	3,989.00	3,249.00	3,871.74	2,529.00
26-41085	LTD, AD&D, & LIFE INSURANCE	122.00	121.00	120.60	0.00
26-41086	WORKERS COMPENSATION	2,057.00	2,324.00	1,947.72	75.00
26-41090	HEALTH INSURANCE	5,096.00	5,280.00	4,357.44	2,400.00
26-41095	EMPLOYEE ASSISTANCE PROGRAM	28.00	28.00	27.24	0.00
26-41097	DENTAL INSURANCE	144.00	120.00	120.00	100.00
	TOTAL PERSONNEL SERVICES	87,261.00	87,835.00	86,883.29	46,491.00
<u>CONTRACTUAL SERVICES</u>					
26-42010	COMMUNICATIONS	3,100.00	3,100.00	3,409.32	2,680.00
26-42020	POSTAGE AND FREIGHT	150.00	150.00	234.58	400.00
26-42040	DUES & SUBSCRIPTIONS	175.00	175.00	120.55	1,005.00
26-42125	BUSINESS EXPENSE	1,950.00	350.00	54.96	0.00
26-42130	PROFESSIONAL DEVELOPMENT	4,200.00	3,000.00	4,080.11	0.00
26-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	745.00
26-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	1,899.00
26-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	700.00
26-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	300.00
26-42430	PRINTING EXPENSE	25.00	25.00	7.20	200.00
26-42500	FILING & RECORDING	100.00	100.00	100.00	50.00
26-42510	FREIGHT & EXPRESS	75.00	0.00	0.00	100.00
	TOTAL CONTRACTUAL SERVICES	9,775.00	6,900.00	8,006.72	8,079.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
26-43010	OFFICE EXPENSE	600.00	600.00	617.92	1,600.00
26-43020	OPERATING EXPENSE	350.00	350.00	207.70	150.00
26-43040	CLOTHING & LINEN	0.00	0.00	0.00	200.00
26-43050	CHEMICALS	0.00	25.00	0.00	0.00
26-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	100.00
26-43090	EDUCATIONAL	0.00	0.00	0.00	400.00
26-43145	COMPUTER SOFTWARE	300.00	100.00	1,854.11	500.00
26-43200	MOTOR FUEL AND LUBRICANTS	2,100.00	1,750.00	1,124.03	550.00
26-43210	MINOR TOOLS AND APPARATUS	5,000.00	7,142.00	6,625.39	2,000.00
26-43215	COMPUTER EQ/REPAIR PARTS	500.00	100.00	192.49	0.00
26-43220	MNT-BUILDINGS	0.00	0.00	0.00	100.00
26-43260	MNT-OTHER IMPROVEMENTS	3,000.00	3,250.00	70.00	0.00
26-43270	MNT-OFFICE EQUIPMENT	50.00	50.00	0.00	100.00
26-43280	MNT-AUTO EQUIPMENT	250.00	150.00	1,346.76	300.00
26-43340	MNT-COMMUNICATIONS EQUIP	500.00	425.00	0.00	50.00
26-43430	MNT-OTHER EQUIPMENT	300.00	100.00	314.42	0.00
26-43440	MNT-TIRES/TUBES	0.00	0.00	0.00	150.00
	TOTAL SUPPLIES, MATERIAL & MNT	12,950.00	14,042.00	12,352.82	6,200.00

01 -GENERAL FUND  
 26 EMERGENCY MANAGEMENT  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
	BUDGET	BUDGET	ACTUAL	YEAR-END

OTHER CHARGES

26-44040	INSURANCE & BONDS	300.00	253.00	240.56	350.00
26-44045	VEHICLE LEASE	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL OTHER CHARGES	5,300.00	5,253.00	240.56	350.00

CAPITAL

TOTAL 26 EMERGENCY MANAGEMENT		<u>115,286.00</u>	<u>114,030.00</u>	<u>107,483.39</u>	<u>61,120.00</u>
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**INFORMATION TECHNOLOGY  
2011-12 BUDGET  
Dept. 41**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	62,543	89,678	63,176	64,051
Contractual Services	3,028	4,062	3,200	4,650
Supplies and materials	39,878	41,209	43,565	51,900
Other Charges	-	-	-	-
Capital Outlay	-	-	36,000	-
<b>TOTAL</b>	<b>\$105,449</b>	<b>\$134,949</b>	<b>\$145,941</b>	<b>\$120,601</b>

MISSION STATEMENT

The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services, in the most cost-effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

DESCRIPTION

Information Technology provides support for the City's multi-platform network environment, operating systems, servers, and office automation programs. Major activities include the evaluation, configuration, and implementation of new technology, development of computer-related standards and policies, installation and maintenance of hardware, software, and network systems, coordination of user training, management of Wide Area Network links, coordination of computer equipment purchases, and inventories.

GOALS AND OBJECTIVES

1. Provide maintenance and technical support for the City's Local and Wide Area Networks, consisting of over 10 file/database/application and test servers.
2. Provide training and support for the City standard software applications.
3. Develop, enhance, and maintain the City's Websites, internet and intranet applications.
4. Enhance and maintain network security by configuring and installing Cisco firewalls in remote City department offices.
5. Promote new uses of information technology within the institution through the support for exploratory and innovative applications.
6. Develop and deploy a "Disaster Recovery" site for networks and file shares.
7. Maintain email security by deploying a Spam and Virus firewall on the network.
8. Install and maintain new anti-virus software.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows a decrease of \$25,340 from the 2010-11 Budget.

01 -GENERAL FUND  
 41 INFORMATION TECHNOLOG  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>				
41-41010 SALARIES AND WAGES	46,777.00	45,012.00	71,819.24	27,711.00
41-41020 LONGEVITY PAY	0.00	1,200.00	1,200.00	816.00
41-41066 CELL PHONE ALLOWANCE	360.00	300.00	0.00	0.00
41-41070 TEXAS MUNICIPAL RETIREMENT	7,833.00	8,466.00	8,488.74	3,295.00
41-41075 MEDICARE TAX EXPENSE	570.00	547.00	648.53	414.00
41-41080 SOCIAL SECURITY TAX EXPENSE	2,923.00	2,340.00	2,773.26	1,770.00
41-41085 LTD, AD&D, & LIFE INSURANCE	97.00	4.00	93.96	0.00
41-41086 WORKERS COMPENSATION	223.00	183.00	149.82	70.00
41-41090 HEALTH INSURANCE	5,096.00	4,966.00	4,357.44	2,400.00
41-41095 EMPLOYEE ASSISTANCE PROGRAM	28.00	28.00	27.24	0.00
41-41097 DENTAL INSURANCE	<u>144.00</u>	<u>130.00</u>	<u>120.00</u>	<u>80.00</u>
TOTAL PERSONNEL SERVICES	64,051.00	63,176.00	89,678.23	36,556.00
<u>CONTRACTUAL SERVICES</u>				
41-42010 COMMUNICATIONS	4,500.00	3,200.00	3,979.86	1,100.00
41-42020 POSTAGE AND FREIGHT	100.00	0.00	27.90	20.00
41-42040 DUES & SUBSCRIPTIONS	0.00	0.00	49.95	90.00
41-42125 BUSINESS EXPENSE	50.00	0.00	0.00	350.00
41-42250 MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	22,200.00
41-42255 MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	1,500.00
41-42510 FREIGHT & EXPRESS	<u>0.00</u>	<u>0.00</u>	<u>3.99</u>	<u>100.00</u>
TOTAL CONTRACTUAL SERVICES	4,650.00	3,200.00	4,061.70	25,360.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
41-43010 OFFICE EXPENSE	150.00	125.00	308.41	1,500.00
41-43020 OPERATING EXPENSE	150.00	100.00	8.99	300.00
41-43145 COMPUTER SOFTWARE	3,000.00	7,625.00	906.70	1,500.00
41-43210 MINOR TOOLS AND APPARATUS	8,400.00	700.00	1,745.94	1,200.00
41-43215 COMPUTER EQ/REPAIR PARTS	0.00	35,015.00	38,238.68	500.00
41-43275 MNT-COMPUTER EQUIPMENT	<u>40,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	51,900.00	43,565.00	41,208.72	5,000.00
<u>OTHER CHARGES</u>				
<u>CAPITAL</u>				
41-45040 OFFICE EQUIPMENT	<u>0.00</u>	<u>36,000.00</u>	<u>0.00</u>	<u>7,265.00</u>
TOTAL CAPITAL	0.00	36,000.00	0.00	7,265.00
TOTAL 41 INFORMATION TECHNOLOG	120,601.00	145,941.00	134,948.65	74,181.00

**CENTRAL GARAGE  
2011-12 BUDGET  
Dept. 45**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	-	-	-	-
Contractual Services	521	24,417	33,000	24,050
Supplies and materials	19,015	19,060	24,650	15,700
Other Charges	-	-	-	500
Capital Outlay	376,229	268,435	138,585	224,000
<b>TOTAL</b>	<b>\$395,765</b>	<b>\$311,912</b>	<b>\$196,235</b>	<b>\$264,250</b>

MISSION STATEMENT

The Central Garage funds the cost of labor for the repair of the City fleet. It also provides an area in which employees may perform preventive maintenance and minor repairs to the fleet and other equipment.

DESCRIPTION

Central Garage has two service areas: a central garage and a paint room.

FUNDING

Central Garage is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

GOALS AND OBJECTIVES

1. Maintain a safe working area.
  - a. Clean work area
  - b. Organize work area
2. Reduce down time on vehicles and equipment.
  - a. Preventative maintenance

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$68,015 from the 2010-11 Budget.

01 -GENERAL FUND  
 45 CENTRAL GARAGE  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED	
	BUDGET	2010-2011	ACTUAL	2010-2011	
		BUDGET		YEAR-END	
<u>CONTRACTUAL SERVICES</u>					
45-42010	COMMUNICATIONS	1,500.00	1,500.00	1,415.68	800.00
45-42020	POSTAGE AND FREIGHT	50.00	100.00	22.60	10.00
45-42050	ELECTRICITY	8,000.00	16,000.00	8,862.11	0.00
45-42060	GAS	14,000.00	14,000.00	13,588.07	0.00
45-42090	RENTAL OF EQUIPMENT	500.00	1,400.00	528.25	50.00
45-42200	MNT-BUILDINGS	0.00	0.00	0.00	156.00
45-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	680.00
45-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	3,300.00
45-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	70.00
	TOTAL CONTRACTUAL SERVICES	24,050.00	33,000.00	24,416.71	5,066.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
45-43010	OFFICE EXPENSE	0.00	0.00	0.00	150.00
45-43020	OPERATING EXPENSE	1,550.00	1,550.00	1,641.91	5,500.00
45-43050	CHEMICALS	100.00	100.00	0.00	200.00
45-43200	MOTOR FUEL AND LUBRICANTS	5,000.00	12,000.00	4,547.94	3,500.00
45-43210	MINOR TOOLS AND APPARATUS	0.00	0.00	0.00	3,500.00
45-43220	MNT-BUILDINGS	6,000.00	7,950.00	10,393.45	1,000.00
45-43250	MNT-IMPROVEMENTS	2,000.00	2,000.00	1,264.66	25.00
45-43280	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	1,000.00
45-43300	MNT-MACHINERY	0.00	0.00	152.76	500.00
45-43310	MNT-SHOP EQUIPMENT	0.00	0.00	424.51	200.00
45-43430	MNT-OTHER EQUIPMENT	1,050.00	1,050.00	634.58	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	15,700.00	24,650.00	19,059.81	15,575.00
<u>OTHER CHARGES</u>					
45-44040	INSURANCE & BONDS	500.00	0.00	0.00	3,000.00
	TOTAL OTHER CHARGES	500.00	0.00	0.00	3,000.00
<u>CAPITAL</u>					
45-45050	AUTOMOTIVE EQUIPMENT	224,000.00	138,585.00	268,435.19	95,000.00
45-45080	OTHER EQUIPMENT	0.00	0.00	0.00	3,700.00
	TOTAL CAPITAL	224,000.00	138,585.00	268,435.19	98,700.00
	TOTAL 45 CENTRAL GARAGE	264,250.00	196,235.00	311,911.71	122,341.00

**SOLID WASTE COLLECTION  
2011-12 BUDGET  
Dept. 48**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	237,082	208,676	272,028	284,264
Contractual Services	625,243	600,083	629,925	629,325
Supplies and materials	174,310	159,835	214,225	192,550
Other Charges	13,645	28,743	17,807	18,000
Capital Outlay	122,056	267,640	-	-
<b>TOTAL</b>	<b>\$1,172,336</b>	<b>\$1,264,977</b>	<b>\$1,133,985</b>	<b>\$1,124,139</b>

MISSION STATEMENT

The mission of the Solid Waste Collection Department is to provide refuse collection services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The department maintains a fleet of two flat bed trucks, six side loaders and one dumpster repair truck for the collection of 16,000 tons of solid waste each year.

Services include the weekly collection of 2,686 residential dumpsters and the regularly scheduled collection of 916 commercial dumpsters. Residential and commercial accounts total 7,444.

FUNDING

Solid Waste Collection generates revenue from user fees for refuse pickup ("trash" on the utility bill) and is accounted for within the General Fund/Solid Waste Collection.

GOALS AND OBJECTIVES

1. Consolidate Sanitation Routes
2. Provide the most efficient sanitation services to the citizens of Pampa.
3. Continue replacing deteriorated dumpsters with new and/or refurbished dumpsters.
4. Have all sanitation employees obtain Solid Waste Certification.
5. Continue recycling program at Recycling Center.
6. Strive for higher professionalism.
7. Cross-train employees for efficiency.
8. improve the Loan A Truck program by replacing dump trucks with roll of boxes.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows a decrease of \$9,846 from the 2010-11 Budget.

## 01 -GENERAL FUND

## 48 SOLID WASTE COLLECTN

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
48-41010	SALARIES AND WAGES	181,136.00	167,556.00	135,227.26	141,358.00
48-41020	LONGEVITY PAY	1,484.00	1,144.00	884.00	3,600.00
48-41030	OVERTIME PAY	7,500.00	7,500.00	5,096.06	2,000.00
48-41035	STEP-UP PAY	500.00	500.00	0.00	1,200.00
48-41050	PART TIME & TEMPORARY PAY	9,500.00	9,500.00	3,006.00	10,400.00
48-41060	INCENTIVE PAY	960.00	1,080.00	969.42	1,560.00
48-41070	TEXAS MUNICIPAL RETIREMENT	30,544.00	32,554.00	26,052.41	17,373.00
48-41075	MEDICARE TAX EXPENSE	2,473.00	2,242.00	2,047.69	2,332.00
48-41080	SOCIAL SECURITY TAX EXPENSE	12,467.00	9,588.00	8,755.70	9,971.00
48-41085	LTD, AD&D, & LIFE INSURANCE	430.00	410.00	296.32	0.00
48-41086	WORKERS COMPENSATION	5,662.00	7,383.00	6,142.79	10,430.00
48-41090	HEALTH INSURANCE	30,578.00	31,680.00	19,495.00	16,800.00
48-41095	EMPLOYEE ASSISTANCE PROGRAM	166.00	171.00	163.44	0.00
48-41097	DENTAL INSURANCE	864.00	720.00	540.00	640.00
	TOTAL PERSONNEL SERVICES	284,264.00	272,028.00	208,676.09	217,664.00
<u>CONTRACTUAL SERVICES</u>					
48-42010	COMMUNICATIONS	2,000.00	2,000.00	1,399.70	800.00
48-42020	POSTAGE AND FREIGHT	1,000.00	1,450.00	560.95	0.00
48-42048	LANDFILL FEE	620,500.00	620,525.00	597,370.29	308,000.00
48-42050	ELECTRICITY	0.00	1,575.00	0.00	50.00
48-42060	GAS	1,500.00	1,575.00	0.00	300.00
48-42090	RENTAL OF EQUIPMENT	300.00	500.00	417.13	900.00
48-42125	BUSINESS EXPENSE	200.00	200.00	43.66	200.00
48-42130	PROFESSIONAL DEVELOPMENT	3,000.00	1,425.00	159.37	0.00
48-42180	LAUNDRY SERVICE	175.00	175.00	0.00	60.00
48-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	50.00
48-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	6,000.00
48-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	500.00
48-42420	TIRE EXPENSE	0.00	0.00	0.00	1,000.00
48-42430	PRINTING EXPENSE	300.00	150.00	132.00	0.00
48-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	1,000.00
48-42520	EMPLOYEE LICENSES	200.00	200.00	0.00	150.00
48-42570	MISC. CONTRACT LABOR	150.00	150.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	629,325.00	629,925.00	600,083.10	319,010.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
48-43010	OFFICE EXPENSE	400.00	400.00	99.69	100.00
48-43020	OPERATING EXPENSE	150.00	1,500.00	1,169.91	3,100.00
48-43030	JANITOR SUPPLIES	750.00	750.00	749.38	200.00
48-43040	CLOTHING & LINEN	1,800.00	1,700.00	269.97	1,500.00
48-43050	CHEMICALS	50.00	50.00	0.00	300.00
48-43150	MEDICAL SUPPLIES	150.00	200.00	114.97	0.00
48-43170	DUMPSTER REPLACEMENT EXP.	70,000.00	70,000.00	68,058.00	0.00
48-43200	MOTOR FUEL AND LUBRICANTS	70,000.00	90,000.00	50,353.20	30,000.00
48-43210	MINOR TOOLS AND APPARATUS	3,000.00	2,350.00	3,193.98	2,000.00
48-43220	MNT-BUILDINGS	2,000.00	500.00	567.39	100.00

01 -GENERAL FUND  
 48 SOLID WASTE COLLECTN  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
48-43270	MNT-OFFICE EQUIPMENT	50.00	50.00	0.00	0.00
48-43280	MNT-AUTO EQUIPMENT	40,000.00	40,000.00	32,888.97	10,000.00
48-43290	MNT-DUMPMASER BOXES	2,500.00	5,400.00	1,539.55	0.00
48-43300	MNT-MACHINERY	300.00	550.00	402.29	600.00
48-43340	MNT-COMMUNICATIONS EQUIP	1,400.00	650.00	403.38	200.00
48-43430	MNT-OTHER EQUIPMENT	0.00	125.00	23.81	0.00
48-43440	MNT-TIRES/TUBES	0.00	0.00	0.00	4,000.00
	TOTAL SUPPLIES, MATERIAL & MNT	192,550.00	214,225.00	159,834.49	52,100.00
<u>OTHER CHARGES</u>					
48-44040	INSURANCE & BONDS	13,000.00	12,807.00	12,197.20	4,000.00
48-44045	VEHICLE LEASE	5,000.00	5,000.00	0.00	0.00
48-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	4,180.13	2,000.00
48-44501	INTEREST ON LEASES	0.00	0.00	0.00	11,636.00
48-44510	PRINCIPAL RETIREMENT	0.00	0.00	0.00	88,287.00
48-44615	BAD DEBT EXPENSE	0.00	0.00	12,365.44	0.00
	TOTAL OTHER CHARGES	18,000.00	17,807.00	28,742.77	105,923.00
<u>CAPITAL</u>					
48-45080	OTHER EQUIPMENT	0.00	0.00	267,640.00	250,000.00
	TOTAL CAPITAL	0.00	0.00	267,640.00	250,000.00
	TOTAL 48 SOLID WASTE COLLECTN	1,124,139.00	1,133,985.00	1,264,976.45	944,697.00

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>200.00</u>	<u>200.00</u>	<u>32,046.03</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>200.00</u>	<u>200.00</u>	<u>32,046.03</u>	<u>0.00</u>
EXPENDITURE SUMMARY				
PAMPA ECONOMIC DEV CORP	<u>0.00</u>	<u>121,500.00</u>	<u>1,000.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>121,500.00</u>	<u>1,000.00</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>200.00</u>	<u>( 121,300.00)</u>	<u>31,046.03</u>	<u>0.00</u>

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32041	RENTALS FROM BUILDINGS	0.00	0.00	32,000.00	0.00
00-32078	INTEREST INCOME-INVESTMNT	0.00	200.00	46.03	0.00
00-32097	INT. INCOME-NOW & IMMA	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	<u>200.00</u>	<u>200.00</u>	<u>32,046.03</u>	<u>0.00</u>

75 -PAMPA ECONOMIC DEV CORP  
PAMPA ECONOMIC DEV CORP  
DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>CONTRACTUAL SERVICES</u>				
75-42070 MISCELLANEOUS	0.00	0.00	1,000.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	1,000.00	0.00
<u>OTHER CHARGES</u>				
75-44200 TRANSFERS TO OTHER FUNDS	0.00	121,500.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	121,500.00	0.00	0.00
<u>CAPITAL</u>				
TOTAL PAMPA ECONOMIC DEV CORP	0.00	121,500.00	1,000.00	0.00
*** TOTAL EXPENDITURES ***	0.00	121,500.00	1,000.00	0.00

12 -ANIMAL CONTROL IMPROVEMNT

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>0.00</u>	<u>4,159.00</u>	<u>16,271.72</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>4,159.00</u>	<u>16,271.72</u>	<u>0.00</u>
EXPENDITURE SUMMARY				
12 ANIMAL CONTROL-SPEC P	<u>6,050.00</u>	<u>6,659.00</u>	<u>2,215.38</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>6,050.00</u>	<u>6,659.00</u>	<u>2,215.38</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>( 6,050.00)</u>	<u>( 2,500.00)</u>	<u>14,056.34</u>	<u>0.00</u>

12 -ANIMAL CONTROL IMPROVEMNT

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32054	MICROCHIP FEES	0.00	3,440.00	2,039.00	0.00
00-32078	INTEREST INCOME-INVESTMNT	0.00	97.00	8.16	0.00
00-32097	INT. INCOME-NOW & IMMA	0.00	12.00	29.56	0.00
00-33206	DONATIONS-SPECIAL PROJECT	0.00	40.00	14,195.00	0.00
00-33216	DONATIONS-ANIMAL SHELTER	0.00	570.00	0.00	0.00
*** TOTAL REVENUES ***		0.00	4,159.00	16,271.72	0.00

12 -ANIMAL CONTROL IMPROVEMNT  
 12 ANIMAL CONTROL-SPEC P  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

CONTRACTUAL SERVICES

12-42030	ADVERTISING	50.00	0.00	0.00	0.00
12-42510	FREIGHT & EXPRESS	<u>0.00</u>	<u>50.00</u>	<u>25.98</u>	<u>0.00</u>
	TOTAL CONTRACTUAL SERVICES	50.00	50.00	25.98	0.00

SUPPLIES, MATERIAL & MNT

12-43020	OPERATING EXPENSE	1,000.00	2,500.00	1,000.00	0.00
12-43110	SHELTERED ANIMAL MAINTENANC	5,000.00	0.00	0.00	0.00
12-43210	MINOR TOOLS AND APPARATUS	<u>0.00</u>	<u>4,109.00</u>	<u>1,189.40</u>	<u>0.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	6,000.00	6,609.00	2,189.40	0.00

TOTAL 12 ANIMAL CONTROL-SPEC P	6,050.00	6,659.00	2,215.38	0.00
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*** TOTAL EXPENDITURES ***	<u>6,050.00</u>	<u>6,659.00</u>	<u>2,215.38</u>	<u>0.00</u>
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15 -SPECIAL PROJECTS - POLICE

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>0.00</u>	<u>0.00</u>	<u>8,170.43</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>8,170.43</u>	<u>0.00</u>
EXPENDITURE SUMMARY				
08 POLICE SERVICES-SPEC	<u>4,800.00</u>	<u>0.00</u>	<u>2,898.36</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>4,800.00</u>	<u>0.00</u>	<u>2,898.36</u>	<u>0.00</u>
** REVENUES OVER(UNDER) EXPENDITURES ** (	<u>4,800.00)</u>	<u>0.00</u>	<u>5,272.07</u>	<u>0.00</u>

15 -SPECIAL PROJECTS - POLICE

REVENUES

		2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
00-32072	SALE OF MATERIALS & EQUIP	0.00	0.00	400.00	0.00
00-32097	INT. INCOME-NOW & IMMA	0.00	0.00	10.98	0.00
00-33204	DONATIONS-POLICE SP OP	0.00	0.00	5,976.45	0.00
00-33206	DONATIONS-SPECIAL PROJECT	<u>0.00</u>	<u>0.00</u>	<u>1,783.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		<u>0.00</u>	<u>0.00</u>	<u>8,170.43</u>	<u>0.00</u>

15 -SPECIAL PROJECTS - POLICE  
 08 POLICE SERVICES-SPEC  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>CONTRACTUAL SERVICES</u>				
08-42510 FREIGHT & EXPRESS	0.00	0.00	76.88	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	76.88	0.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
08-43020 OPERATING EXPENSE	800.00	0.00	172.84	0.00
08-43025 CRIME PREVENTION SUPPLIES	2,800.00	0.00	1,712.13	0.00
08-43040 CLOTHING & LINEN	200.00	0.00	0.00	0.00
08-43210 MINOR TOOLS AND APPARATUS	1,000.00	0.00	936.51	0.00
TOTAL SUPPLIES, MATERIAL & MNT	4,800.00	0.00	2,821.48	0.00
<u>CAPITAL</u>				
TOTAL 08 POLICE SERVICES-SPEC	4,800.00	0.00	2,898.36	0.00
*** TOTAL EXPENDITURES ***	4,800.00	0.00	2,898.36	0.00

**M.K. BROWN MEMORIAL CIVIC CENTER**  
**2011-12 BUDGET**  
Dept. 21

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	83,115	86,800	88,149	92,998
Contractual Services	79,695	82,291	102,100	105,040
Supplies and materials	31,302	35,994	34,750	34,750
Other Charges	63,123	84,505	87,233	72,000
Capital Outlay	198,139	6,055	15,000	25,000
<b>TOTAL</b>	<b>\$455,374</b>	<b>\$295,645</b>	<b>\$327,232</b>	<b>\$329,788</b>

MISSION STATEMENT

The mission of M.K. Brown Memorial Auditorium and Civic Center is to continuously surpass the expectations of our guests by offering excellence in every aspect of our services and commitment to constant improvements.

DESCRIPTION

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

FUNDING

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

GOALS AND OBJECTIVES

1. Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
2. Provide good housekeeping standards and keep maintenance of the facility up to standards.
3. Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.

4. Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
5. Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
6. Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

PERFORMANCE INDICATORS

	Actual 2009-2010	Actual 2010-2011	Budgeted 2011-2012
Auditorium Rentals	17	28	45
Heritage Room Rentals	61	62	125
Combination Rentals	21	15	20
Green Room Rentals	0	0	0
Foyer Rentals	3	3	20
<b>Total Rentals</b>	<b>102</b>	<b>108</b>	<b>210</b>

BUDGET HIGHLIGHTS

The M.K. Brown Auditorium and Civic Center budget has included several large projects in the last few years. The male and female restrooms in the Foyer were completely remodeled in 2008-09, and a family restroom has also been added in the Foyer. The Auditorium's heating and air conditioning system was replaced in 2006-07, the concrete walkways on the north and south sides of the building were replaced and the handicap accessible parking was relocated nearer to the main entrance in 2005-06 and carpet was replaced throughout the entire facility in 2004-05.

The 2011-12 budget shows an increase of \$2,556 from the 2010-11 Budget.

21 -M K BROWN CIVIC CENTER

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>330,500.00</u>	<u>328,204.86</u>	<u>276,517.53</u>	<u>133,738.00</u>
*** TOTAL REVENUES ***	<u>330,500.00</u>	<u>328,204.86</u>	<u>276,517.53</u>	<u>133,738.00</u>
EXPENDITURE SUMMARY				
21 MK BROWN CIVIC CENTER	<u>329,788.00</u>	<u>327,231.86</u>	<u>295,643.88</u>	<u>131,769.00</u>
*** TOTAL EXPENDITURES ***	<u>329,788.00</u>	<u>327,231.86</u>	<u>295,643.88</u>	<u>131,769.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>712.00</u>	<u>973.00</u>	<u>( 19,126.35)</u>	<u>1,969.00</u>

21 -M K BROWN CIVIC CENTER

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32017	HOTEL/MOTEL TAX	295,000.00	269,000.00	244,691.85	95,000.00
00-32074	AUDITORIUM RENTALS	28,000.00	28,000.00	25,260.75	13,000.00
00-32077	INSURANCE & DAMAGE CLAIMS	0.00	20,204.86	0.00	0.00
00-32096	MARQUEE SIGN RENTALS	2,500.00	2,000.00	2,191.00	0.00
00-32097	INT. INCOME-NOW & IMMA	0.00	0.00	7.93	1,000.00
00-33300	TRANSFERS FROM OTHER FUND	<u>5,000.00</u>	<u>9,000.00</u>	<u>4,366.00</u>	<u>24,738.00</u>
*** TOTAL REVENUES ***		<u>330,500.00</u>	<u>328,204.86</u>	<u>276,517.53</u>	<u>133,738.00</u>

21 -M K BROWN CIVIC CENTER  
 21 MK BROWN CIVIC CENTER  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
21-41010	SALARIES AND WAGES	44,735.00	40,176.00	39,204.98	19,596.00
21-41020	LONGEVITY PAY	344.00	296.00	248.00	240.00
21-41030	OVERTIME PAY	2,060.00	2,060.00	0.00	1,000.00
21-41050	PART TIME & TEMPORARY PAY	26,000.00	26,000.00	28,311.76	18,000.00
21-41066	CELL PHONE ALLOWANCE	360.00	360.00	360.00	0.00
21-41070	TEXAS MUNICIPAL RETIREMENT	7,566.00	7,849.00	7,813.39	2,407.00
21-41075	MEDICARE TAX EXPENSE	956.00	884.00	933.88	563.00
21-41080	SOCIAL SECURITY TAX EXPENSE	4,557.00	3,782.00	3,992.92	2,408.00
21-41085	LTD, AD&D, & LIFE INSURANCE	94.00	87.00	86.29	0.00
21-41086	WORKERS COMPENSATION	1,058.00	915.00	1,048.77	895.00
21-41090	HEALTH INSURANCE	5,096.00	5,582.00	4,642.51	2,400.00
21-41095	EMPLOYEE ASSISTANCE PROGRAM	28.00	28.00	27.24	0.00
21-41097	DENTAL INSURANCE	144.00	130.00	130.09	120.00
	TOTAL PERSONNEL SERVICES	92,998.00	88,149.00	86,799.83	47,629.00
<u>CONTRACTUAL SERVICES</u>					
21-42010	COMMUNICATIONS	3,200.00	3,200.00	2,699.41	1,200.00
21-42020	POSTAGE AND FREIGHT	550.00	550.00	355.86	250.00
21-42030	ADVERTISING	47,000.00	47,000.00	38,916.73	10,200.00
21-42040	DUES & SUBSCRIPTIONS	350.00	350.00	840.75	350.00
21-42050	ELECTRICITY	32,340.00	29,400.00	26,987.37	22,000.00
21-42060	GAS	14,700.00	14,700.00	6,970.51	10,000.00
21-42090	RENTAL OF EQUIPMENT	1,550.00	1,550.00	1,120.00	500.00
21-42110	TRAVEL	150.00	150.00	0.00	0.00
21-42125	BUSINESS EXPENSE	0.00	0.00	0.00	100.00
21-42130	PROFESSIONAL DEVELOPMENT	600.00	100.00	907.30	0.00
21-42180	LAUNDRY SERVICE	1,250.00	2,250.00	2,007.70	700.00
21-42200	MNT-BUILDINGS	0.00	0.00	0.00	4,000.00
21-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	400.00
21-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	450.00
21-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	1,800.00
21-42430	PRINTING EXPENSE	100.00	100.00	0.00	100.00
21-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	200.00
21-42520	EMPLOYEE LICENSES	250.00	250.00	0.00	0.00
21-42570	MISC. CONTRACT LABOR	3,000.00	2,500.00	1,485.00	200.00
	TOTAL CONTRACTUAL SERVICES	105,040.00	102,100.00	82,290.63	52,450.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
21-43010	OFFICE EXPENSE	700.00	1,200.00	818.57	600.00
21-43020	OPERATING EXPENSE	1,000.00	1,000.00	469.78	500.00
21-43030	JANITOR SUPPLIES	1,500.00	2,500.00	1,888.50	1,200.00
21-43040	CLOTHING & LINEN	500.00	500.00	0.00	250.00
21-43050	CHEMICALS	200.00	200.00	40.50	400.00
21-43060	PHOTOGRAPHIC AND VIDEO	50.00	50.00	0.00	50.00
21-43070	AGRICULTURAL EXPENSE	50.00	50.00	0.00	0.00
21-43090	EDUCATIONAL	0.00	0.00	0.00	50.00
21-43145	COMPUTER SOFTWARE	150.00	150.00	75.76	0.00

21 -M K BROWN CIVIC CENTER  
 21 MK BROWN CIVIC CENTER  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
21-43150	MEDICAL SUPPLIES	50.00	250.00	84.95	50.00
21-43200	MOTOR FUEL AND LUBRICANTS	850.00	1,150.00	1,112.60	0.00
21-43210	MINOR TOOLS AND APPARATUS	5,000.00	2,500.00	12,549.53	800.00
21-43215	COMPUTER EQ/REPAIR PARTS	400.00	400.00	0.00	0.00
21-43220	MNT-BUILDINGS	8,450.00	8,450.00	2,992.32	2,350.00
21-43250	MNT-IMPROVEMENTS	2,000.00	1,000.00	14,464.23	100.00
21-43270	MNT-OFFICE EQUIPMENT	300.00	300.00	0.00	0.00
21-43275	MNT-COMPUTER EQUIPMENT	850.00	850.00	0.00	0.00
21-43280	MNT-AUTO EQUIPMENT	0.00	0.00	53.86	0.00
21-43410	MNT-UNDERGROUND SPRINKLER	2,500.00	1,500.00	154.02	50.00
21-43430	MNT-OTHER EQUIPMENT	10,200.00	12,700.00	1,289.20	50.00
	TOTAL SUPPLIES, MATERIAL & MNT	34,750.00	34,750.00	35,993.82	6,450.00
<u>OTHER CHARGES</u>					
21-44040	INSURANCE & BONDS	12,000.00	11,028.00	10,502.88	4,000.00
21-44045	VEHICLE LEASE	4,000.00	0.00	0.00	0.00
21-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	20,204.86	0.00	0.00
21-44070	OTHER AGENCIES	6,000.00	6,000.00	6,000.00	0.00
21-44200	TRANSFERS TO OTHER FUNDS	0.00	0.00	18,000.00	0.00
21-44350	ADMINISTRATIVE FEES	50,000.00	50,000.00	50,000.00	21,240.00
21-44500	INTEREST & FISCAL CHARGES	0.00	0.00	1.91	0.00
	TOTAL OTHER CHARGES	72,000.00	87,232.86	84,504.79	25,240.00
<u>CAPITAL</u>					
21-45030	IMPROVEMENTS	25,000.00	0.00	0.00	0.00
21-45080	OTHER EQUIPMENT	0.00	15,000.00	6,054.81	0.00
	TOTAL CAPITAL	25,000.00	15,000.00	6,054.81	0.00
	TOTAL 21 MK BROWN CIVIC CENTER	329,788.00	327,231.86	295,643.88	131,769.00
*** TOTAL EXPENDITURES ***		329,788.00	327,231.86	295,643.88	131,769.00

**LOVETT MEMORIAL LIBRARY  
2010-11 BUDGET  
Dept. 25**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
<b>Personnel Services</b>	294,728	309,485	310,978	337,158
<b>Contractual Services</b>	24,795	26,645	39,750	37,750
<b>Supplies and materials</b>	122,773	91,956	110,140	95,002
<b>Other Charges</b>	24,576	23,433	23,526	3,400
<b>Capital Outlay</b>	-	72,319	10,500	10,495
<b>TOTAL</b>	<b>\$466,872</b>	<b>\$523,838</b>	<b>\$494,894</b>	<b>\$483,805</b>

MISSION STATEMENT

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

DESCRIPTION

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural and informational center by providing the best in books, magazines, newspapers, videos, and books on tape with regard to the needs of the community. The library has twenty-one computers available to the public with Internet access and productivity software along with a secured wireless access that requires getting a user ID and Password to connect. Library cards must be in good standing to have access to computers. People from out of town who do not belong to an HLC library will receive a guest pass. Request for information may be made in person, by phone or e-mail.

The library, located at the corner of Houston and Foster streets, houses over 56,000 items. The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-floor bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A nine member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation are:

Monday thru Thursday – 9:00 A.M. to 9:00 P.M.

Friday and Saturday – 9:00 A.M. to 6:00 P.M.

Sunday – 2:00 P.M. to 6:00 P.M.

## FUNDING

The City of Pampa provides the majority of the funds necessary for staff, maintenance and books. Three cents of the tax rate is set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, the Pampa Friends of the Library, the State of Texas and the Texas Panhandle Library System.

## GOALS AND OBJECTIVES

1. The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational and recreational materials.
2. The Library will encourage children to become life-long patrons of the library.
3. The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
4. The Library will serve a culturally and racially diverse population.
5. The Library will encourage public support and use of the library.
6. The Library will continue its activities to increase computer literacy in the community.

## BUDGET HIGHLIGHTS

- In 2010-11 the library held 158 children's programs with 9,404 participants. The library had 300 adult programs with 6,575 participants. Most of the adult programs were story times at the nursing homes.
- The library has 8,588 active users. The library was visited over 75,854 times and circulated over 81,396 items in 2010-11. The public access computers were used over 22,718 times. WiFi access used 300 times.

The 2011-12 budget reflects a \$11,089 decrease from the 2010-11 budget.

25 -LIBRARY FUND

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>484,983.00</u>	<u>517,729.00</u>	<u>502,132.86</u>	<u>316,627.00</u>
*** TOTAL REVENUES ***	<u>484,983.00</u>	<u>517,729.00</u>	<u>502,132.86</u>	<u>316,627.00</u>
EXPENDITURE SUMMARY				
25 LOVETT MEM LIBRARY	<u>483,805.00</u>	<u>502,894.00</u>	<u>523,837.37</u>	<u>315,127.00</u>
*** TOTAL EXPENDITURES ***	<u>483,805.00</u>	<u>502,894.00</u>	<u>523,837.37</u>	<u>315,127.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>1,178.00</u>	<u>14,835.00</u>	<u>( 21,704.51)</u>	<u>1,500.00</u>

25 -LIBRARY FUND

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32001	CUR. TAXES-INCLUDES LIBR.	169,283.00	172,016.00	158,110.47	105,081.00
00-32002	DELINQUENT TAXES	6,500.00	6,000.00	5,745.49	5,200.00
00-32003	PENALTY & INTEREST	4,200.00	4,500.00	4,167.70	2,800.00
00-32039	OTHER GRANTS	20,000.00	28,000.00	10,048.00	0.00
00-32073	MISCELLANEOUS	500.00	500.00	4,582.74	28,177.00
00-32074	AUDITORIUM RENTALS	0.00	150.00	19.95	0.00
00-32093	COUNTY CONTRIBUTION	5,000.00	5,000.00	5,000.00	6,700.00
00-32095	FINES & FORFEITS-LIBRARY	9,500.00	10,200.00	11,364.41	12,000.00
00-32097	INT. INCOME-NOW & IMMA	0.00	0.00	110.80	1,000.00
00-32100	CASH SHORT OR LONG	0.00	0.00	3.03	0.00
00-33206	DONATIONS-SPECIAL PROJECT	0.00	1,363.00	2,570.00	0.00
00-33215	EXPENSE REIMBURSEMENT	0.00	20,000.00	10,410.27	0.00
00-33300	TRANSFERS FROM OTHER FUND	<u>270,000.00</u>	<u>270,000.00</u>	<u>290,000.00</u>	<u>155,669.00</u>
***	TOTAL REVENUES ***	<u>484,983.00</u>	<u>517,729.00</u>	<u>502,132.86</u>	<u>316,627.00</u>

25 -LIBRARY FUND  
 25 LOVETT MEM LIBRARY  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
25-41010	SALARIES AND WAGES	220,924.00	198,639.00	199,107.74	155,408.00
25-41020	LONGEVITY PAY	2,468.00	2,312.00	1,908.00	4,858.00
25-41050	PART TIME & TEMPORARY PAY	20,000.00	20,000.00	23,294.25	15,600.00
25-41066	CELL PHONE ALLOWANCE	360.00	360.00	30.00	0.00
25-41070	TEXAS MUNICIPAL RETIREMENT	37,222.00	36,806.00	36,791.60	18,671.00
25-41075	MEDICARE TAX EXPENSE	2,995.00	2,669.00	3,009.25	2,550.00
25-41080	SOCIAL SECURITY TAX EXPENSE	15,113.00	11,414.00	12,867.34	10,904.00
25-41085	LTD, AD&D, & LIFE INSURANCE	516.00	483.00	473.88	350.00
25-41086	WORKERS COMPENSATION	684.00	522.00	599.30	450.00
25-41090	HEALTH INSURANCE	35,675.00	36,741.00	30,492.87	19,200.00
25-41095	EMPLOYEE ASSISTANCE PROGRAM	193.00	192.00	190.64	0.00
25-41097	DENTAL INSURANCE	1,008.00	840.00	720.00	400.00
TOTAL PERSONNEL SERVICES		337,158.00	310,978.00	309,484.87	228,391.00
<u>CONTRACTUAL SERVICES</u>					
25-42010	COMMUNICATIONS	3,300.00	3,300.00	3,996.62	950.00
25-42020	POSTAGE AND FREIGHT	5,600.00	4,100.00	4,088.68	1,300.00
25-42030	ADVERTISING	100.00	50.00	25.00	0.00
25-42040	DUES & SUBSCRIPTIONS	550.00	1,550.00	114.00	75.00
25-42050	ELECTRICITY	19,000.00	21,000.00	11,710.00	9,600.00
25-42060	GAS	8,400.00	8,400.00	6,448.90	2,900.00
25-42130	PROFESSIONAL DEVELOPMENT	0.00	500.00	112.00	0.00
25-42150	TUITION	0.00	0.00	0.00	200.00
25-42155	EMPLOYEE TRAINING EXPENSE	800.00	850.00	0.00	0.00
25-42200	MNT-BUILDINGS	0.00	0.00	0.00	1,000.00
25-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	13,500.00
25-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	400.00
25-42430	PRINTING EXPENSE	0.00	0.00	149.98	500.00
25-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	800.00
TOTAL CONTRACTUAL SERVICES		37,750.00	39,750.00	26,645.18	31,225.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
25-43010	OFFICE EXPENSE	6,100.00	8,000.00	3,936.89	3,700.00
25-43020	OPERATING EXPENSE	4,000.00	3,308.50	3,197.26	500.00
25-43030	JANITOR SUPPLIES	1,708.00	2,425.40	1,947.49	700.00
25-43040	CLOTHING & LINEN	0.00	0.00	0.00	175.00
25-43050	CHEMICALS	0.00	35.00	0.00	360.00
25-43070	AGRICULTURAL EXPENSE	0.00	0.00	0.00	120.00
25-43120	BOOKS	39,040.00	63,400.00	22,838.54	21,676.00
25-43130	PERIODICALS	5,100.00	5,500.00	5,927.51	4,300.00
25-43140	BOOK & FILM REPAIR	0.00	0.00	0.00	2,000.00
25-43145	COMPUTER SOFTWARE	15,938.00	13,427.96	3,516.29	0.00
25-43150	MEDICAL SUPPLIES	200.00	134.10	94.35	200.00
25-43210	MINOR TOOLS AND APPARATUS	8,300.00	8,293.09	27,270.90	200.00
25-43215	COMPUTER EQ/REPAIR PARTS	2,000.00	2,000.00	0.00	0.00
25-43220	MNT-BUILDINGS	6,700.00	5,166.00	5,521.02	660.00
25-43250	MNT-IMPROVEMENTS	0.00	500.00	0.00	100.00

## 25 -LIBRARY FUND

## 25 LOVETT MEM LIBRARY

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
25-43270	MNT-OFFICE EQUIPMENT	2,760.00	2,759.95	14,788.55	0.00
25-43430	MNT-OTHER EQUIPMENT	<u>3,156.00</u>	<u>3,156.00</u>	<u>2,916.89</u>	<u>0.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	95,002.00	118,106.00	91,955.69	34,691.00
<u>OTHER CHARGES</u>					
25-44040	INSURANCE & BONDS	3,400.00	3,390.00	3,196.53	600.00
25-44065	RETURN OF FUNDS	0.00	0.00	66.13	0.00
25-44350	ADMINISTRATIVE FEES	0.00	20,170.00	20,170.00	20,170.00
25-44615	BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50.00</u>
	TOTAL OTHER CHARGES	3,400.00	23,560.00	23,432.66	20,820.00
<u>CAPITAL</u>					
25-45030	IMPROVEMENTS	0.00	10,500.00	72,318.97	0.00
25-45040	OFFICE EQUIPMENT	<u>10,495.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL CAPITAL	10,495.00	10,500.00	72,318.97	0.00
	TOTAL 25 LOVETT MEM LIBRARY	483,805.00	502,894.00	523,837.37	315,127.00
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***	TOTAL EXPENDITURES ***	483,805.00	502,894.00	523,837.37	315,127.00
		-----	-----	-----	-----

**LEASED PROPERTIES  
2011-12 BUDGET  
Dept. 30**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	-	-	-	-
Contractual Services	25,978	28,597	35,000	31,000
Supplies and materials	39	4,192	4,500	-
Other Charges	32,383	32,451	2,877	10,000
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$58,400</b>	<b>\$65,240</b>	<b>\$42,377</b>	<b>\$41,000</b>

MISSION STATEMENT

DESCRIPTION

The City of Pampa provides leased office, warehouse and training space at its old U.S. Bus facility to ERF Wireless as well as Clarendon College-Pampa Center.

FUNDING

Rental from the leased space provides partial funding for this program. The remainder is subsidized by the City of Pampa General Fund.

BUDGET HIGHLIGHTS

Budget provides for utility costs as well as maintenance and repairs. The 2011-12 budget reflects a decrease of \$1,377 from the 2010-11 budget.

30 -LEASED PROPERTIES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>41,200.00</u>	<u>42,400.00</u>	<u>7,643.81</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>41,200.00</u>	<u>42,400.00</u>	<u>7,643.81</u>	<u>0.00</u>
EXPENDITURE SUMMARY				
30 LEASED PROPERTIES	<u>41,000.00</u>	<u>42,377.00</u>	<u>65,239.56</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>41,000.00</u>	<u>42,377.00</u>	<u>65,239.56</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>200.00</u>	<u>23.00</u>	<u>( 57,595.75)</u>	<u>0.00</u>

30 -LEASED PROPERTIES

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32041	RENTALS FROM BUILDINGS	41,000.00	42,400.00	7,395.42	0.00
00-32097	INT. INCOME-NOW & IMMA	<u>200.00</u>	<u>0.00</u>	<u>248.39</u>	<u>0.00</u>
***	TOTAL REVENUES ***	41,200.00	42,400.00	7,643.81	0.00
		=====	=====	=====	=====

30 -LEASED PROPERTIES  
 30 LEASED PROPERTIES  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>CONTRACTUAL SERVICES</u>				
30-42050 ELECTRICITY	5,500.00	5,000.00	4,085.21	0.00
30-42060 GAS	24,500.00	30,000.00	24,511.10	0.00
30-42200 MNT-BUILDINGS	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	31,000.00	35,000.00	28,596.31	0.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
30-43210 MINOR TOOLS AND APPARATUS	0.00	500.00	0.00	0.00
30-43220 MNT-BUILDINGS	<u>0.00</u>	<u>4,000.00</u>	<u>4,192.03</u>	<u>0.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	0.00	4,500.00	4,192.03	0.00
<u>OTHER CHARGES</u>				
30-44040 INSURANCE & BONDS	10,000.00	2,877.00	2,739.88	0.00
30-44600 DEPRECIATION	<u>0.00</u>	<u>0.00</u>	<u>29,711.34</u>	<u>0.00</u>
TOTAL OTHER CHARGES	10,000.00	2,877.00	32,451.22	0.00
<u>CAPITAL</u>				
TOTAL 30 LEASED PROPERTIES	<u>41,000.00</u>	<u>42,377.00</u>	<u>65,239.56</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>41,000.00</u>	<u>42,377.00</u>	<u>65,239.56</u>	<u>0.00</u>

31 -WATER & WASTEWATER

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>7,498,799.00</u>	<u>7,088,565.68</u>	<u>7,309,681.42</u>	<u>3,948,000.00</u>
*** TOTAL REVENUES ***	<u>7,498,799.00</u>	<u>7,088,565.68</u>	<u>7,309,681.42</u>	<u>3,948,000.00</u>
EXPENDITURE SUMMARY				
32 UTILITY ACCT/COLLECTN	647,503.00	625,077.00	620,852.06	469,781.00
33 WATER PRODUCTION/TREA	3,130,492.00	3,367,601.35	3,178,088.64	1,753,762.00
34 WATER DISTRIBUTION	1,836,275.00	4,840,668.68	981,990.70	623,525.00
35 WASTEWATER COLLECTION	1,137,779.00	768,536.00	885,711.29	409,880.00
36 WASTEWATER TREATMENT	<u>652,838.00</u>	<u>602,506.00</u>	<u>768,646.89</u>	<u>400,587.00</u>
*** TOTAL EXPENDITURES ***	<u>7,404,887.00</u>	<u>10,204,389.03</u>	<u>6,435,289.58</u>	<u>3,657,535.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>93,912.00</u>	<u>( 3,115,823.35)</u>	<u>874,391.84</u>	<u>290,465.00</u>

31 -WATER & WASTEWATER

REVENUES	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
00-32039 OTHER GRANTS	0.00	234,566.00	7,767.00	0.00
00-32072 SALE OF MATERIALS & EQUIP	0.00	0.00	0.00	4,000.00
00-32073 MISCELLANEOUS	100,000.00	72,571.68	117,659.79	2,000.00
00-32077 INSURANCE & DAMAGE CLAIMS	0.00	0.00	15,975.98	0.00
00-32078 INTEREST INCOME-INVESTMNT	1,000.00	4,000.00	5,276.87	48,000.00
00-32079 HHW REVENUE	9,000.00	8,963.00	8,936.36	0.00
00-32081 WATER SALES	5,160,922.00	4,639,265.00	4,483,821.12	2,750,000.00
00-32082 SEWER CHARGES	2,071,877.00	1,983,200.00	1,900,141.48	1,065,000.00
00-32083 TAPPING CHARGES	5,000.00	10,000.00	7,100.00	10,000.00
00-32084 REIMBURSEMENT FROM OMI	0.00	0.00	1,562.06	5,000.00
00-32092 LATE PAYMENT PENALTY	130,000.00	115,000.00	146,083.01	48,000.00
00-32097 INT. INCOME-NOW & IMMA	1,000.00	1,000.00	1,550.97	16,000.00
00-32300 CHARGES FOR SERVICES	20,000.00	20,000.00	18,673.00	0.00
00-33300 TRANSFERS FROM OTHER FUND	0.00	0.00	595,133.78	0.00
*** TOTAL REVENUES ***	7,498,799.00	7,088,565.68	7,309,681.42	3,948,000.00

**MUNICIPAL UTILITIES ACCOUNTING AND COLLECTION**  
**2011-12 BUDGET**  
Dept. 32

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	372,771	389,427	409,712	420,738
Contractual Services	36,561	36,177	46,000	45,500
Supplies and materials	26,531	29,896	35,300	35,300
Other Charges	156,372	165,352	134,065	120,965
Capital Outlay	-	-	-	25,000
<b>TOTAL</b>	<b>\$592,235</b>	<b>\$620,852</b>	<b>\$625,077</b>	<b>\$647,503</b>

MISSION STATEMENT

The mission of Municipal Utilities Accounting and Collection is to record, bill and collect fees for water, sewer and sanitation services rendered by the City of Pampa, thereby providing adequate operating funds for the enterprise funds.

DESCRIPTION

The Utility Office is the focal point for delivery of water services. Customers contact the office to establish, terminate or transfer service. Service requests are processed by field representatives and all meters are read monthly by meter readers. Security deposits, payments, delinquent notices, customer inquiries and adjustments are responsibilities handled by the customer service clerks. Computer support is provided by the IT Service Department.

GOALS AND OBJECTIVES

1. Maintain a professional, courteous, and safe atmosphere for customers and employees.
2. Maintain accurate and well-documented customer records.
3. To continue efforts on collection of delinquent utility accounts.
4. Maintain prompt and courteous service to customers.
5. Improve efficiency and make the best use of existing resources by implementing centralized cash collections location that will combine the services and personnel of Utility Collections and Municipal Court.
6. To cross train personnel in all areas of Central Cash Collections.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$22,426 from the 2010-11 Budget.

31 -WATER & WASTEWATER  
 32 UTILITY ACCT/COLLECTN  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
32-41010	SALARIES AND WAGES	286,480.00	271,738.00	273,261.17	195,172.00
32-41020	LONGEVITY PAY	3,524.00	3,176.00	3,072.00	3,408.00
32-41030	OVERTIME PAY	1,000.00	1,000.00	9.58	2,400.00
32-41033	CALLBACK OVERTIME	0.00	0.00	0.00	3,500.00
32-41035	STEP-UP PAY	1,000.00	4,000.00	996.25	1,600.00
32-41060	INCENTIVE PAY	840.00	1,200.00	895.72	1,080.00
32-41070	TEXAS MUNICIPAL RETIREMENT	48,407.00	51,481.00	50,889.51	23,927.00
32-41075	MEDICARE TAX EXPENSE	3,544.00	3,326.00	3,800.87	3,004.00
32-41080	SOCIAL SECURITY TAX EXPENSE	18,156.00	14,231.00	16,252.22	12,845.00
32-41085	LTD, AD&D, & LIFE INSURANCE	694.00	672.00	656.82	0.00
32-41086	WORKERS COMPENSATION	4,413.00	4,614.00	3,895.43	2,645.00
32-41090	HEALTH INSURANCE	50,964.00	52,800.00	34,247.18	24,000.00
32-41095	EMPLOYEE ASSISTANCE PROGRAM	276.00	274.00	272.36	0.00
32-41097	DENTAL INSURANCE	1,440.00	1,200.00	1,178.28	750.00
	TOTAL PERSONNEL SERVICES	420,738.00	409,712.00	389,427.39	274,331.00
<u>CONTRACTUAL SERVICES</u>					
32-42010	COMMUNICATIONS	2,200.00	2,400.00	2,808.42	850.00
32-42020	POSTAGE AND FREIGHT	33,000.00	31,000.00	20,867.88	33,900.00
32-42040	DUES & SUBSCRIPTIONS	200.00	210.00	110.00	425.00
32-42085	RENTAL-OFFICE EQUIP.	900.00	900.00	1,431.08	0.00
32-42110	TRAVEL	0.00	300.00	0.00	0.00
32-42125	BUSINESS EXPENSE	0.00	100.00	0.00	200.00
32-42130	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	1,004.08	0.00
32-42170	COLLECTION EXPENSE	3,000.00	3,000.00	5,980.95	0.00
32-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	5,000.00
32-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	3,500.00
32-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	500.00
32-42320	MNT-RADIO EQUIPMENT	0.00	100.00	0.00	500.00
32-42430	PRINTING EXPENSE	5,000.00	1,000.00	3,974.42	6,000.00
32-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	200.00
32-42520	EMPLOYEE LICENSES	200.00	200.00	0.00	0.00
32-42530	UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	500.00
	TOTAL CONTRACTUAL SERVICES	45,500.00	40,210.00	36,176.83	51,575.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
32-43010	OFFICE EXPENSE	3,600.00	3,600.00	2,328.17	3,000.00
32-43020	OPERATING EXPENSE	500.00	1,000.00	278.63	250.00
32-43030	JANITOR SUPPLIES	200.00	200.00	43.23	50.00
32-43040	CLOTHING & LINEN	900.00	900.00	534.73	1,000.00
32-43050	CHEMICALS	0.00	0.00	0.00	50.00
32-43145	COMPUTER SOFTWARE	400.00	400.00	177.00	100.00
32-43200	MOTOR FUEL AND LUBRICANTS	11,000.00	12,440.00	10,498.20	5,000.00
32-43210	MINOR TOOLS AND APPARATUS	7,000.00	1,500.00	7,349.62	3,000.00
32-43215	COMPUTER EQ/REPAIR PARTS	300.00	300.00	786.00	0.00
32-43250	MNT-IMPROVEMENTS	0.00	4,730.00	0.00	300.00
32-43270	MNT-OFFICE EQUIPMENT	5,500.00	5,500.00	4,341.83	100.00

31 -WATER & WASTEWATER  
 32 UTILITY ACCT/COLLECTN  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
32-43275	MNT-COMPUTER EQUIPMENT	1,000.00	4,820.00	375.00	0.00
32-43280	MNT-AUTO EQUIPMENT	4,500.00	5,300.00	3,109.04	1,000.00
32-43340	MNT-COMMUNICATIONS EQUIP	400.00	400.00	74.20	300.00
32-43440	MNT-TIRES/TUBES	0.00	0.00	0.00	560.00
	TOTAL SUPPLIES, MATERIAL & MNT	35,300.00	41,090.00	29,895.65	14,710.00
<u>OTHER CHARGES</u>					
32-44040	INSURANCE & BONDS	1,000.00	1,100.00	1,047.54	2,400.00
32-44045	VEHICLE LEASE	10,000.00	10,000.00	10,000.00	12,500.00
32-44200	TRANSFERS TO OTHER FUNDS	26,000.00	26,000.00	26,000.00	0.00
32-44300	PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00	26,000.00
32-44350	ADMINISTRATIVE FEES	57,965.00	57,965.00	57,965.00	87,965.00
32-44500	INTEREST & FISCAL CHARGES	0.00	8,000.00	8,637.39	0.00
32-44600	DEPRECIATION	0.00	0.00	1,322.34	0.00
32-44615	BAD DEBT EXPENSE	0.00	5,000.00	34,379.92	300.00
	TOTAL OTHER CHARGES	120,965.00	134,065.00	165,352.19	129,165.00
<u>CAPITAL</u>					
32-45050	AUTOMOTIVE EQUIPMENT	25,000.00	0.00	0.00	0.00
	TOTAL CAPITAL	25,000.00	0.00	0.00	0.00
	TOTAL 32 UTILITY ACCT/COLLECTN	647,503.00	625,077.00	620,852.06	469,781.00

**WATER PRODUCTION AND TREATMENT**  
**2011-12 BUDGET**  
Dept. 33

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	868,732	919,504	862,719	889,577
Supplies and materials	223,495	187,591	275,400	345,900
Other Charges	2,064,331	2,070,993	1,803,334	1,871,515
Capital Outlay	-	-	426,148	23,500
<b>TOTAL</b>	<b>\$3,156,558</b>	<b>\$3,178,088</b>	<b>\$3,367,601</b>	<b>\$3,130,492</b>

MISSION STATEMENT

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

DESCRIPTION

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and three Wells.

The City of Pampa is in the process of drilling four new water wells which accounts for the large increase in the budget for this fiscal year. Bond funds were secured in fiscal year 2008-09 for the purpose of drilling these wells. The first phase of the work began in 2008-09 fiscal year and the drilling will continue into the 2009-10 fiscal year.

The Department is operated by Operations Management International, Inc. (OMI), Englewood, Colorado and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for surface water (Lake Meredith) includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and pH.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.

The Department is staffed with one Project Manager, one Lead Operator, one Maintenance person and one Operator. Departmental personnel are required to be certified by TCEQ. The staff includes one "A" Certified Water Operator, two "C" Certified Surface Water Operators and one "C" Certified Groundwater Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state of the art technology. This wouldn't have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

### FUNDING

Water Production and Treatment is funded through the sale of water and is accounted for in the Enterprise Fund/Water and Wastewater.

### GOALS AND OBJECTIVES

1. Meet all federal and state water quality standards.
2. Have two operators upgrade their certifications.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Produce for the yearly average an 80/20 split of surface water versus ground water.
5. Continue improving appearance of facilities.
6. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
7. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows a decrease of \$237,109 from the 2010-11 Budget.

31 -WATER & WASTEWATER  
 33 WATER PRODUCTION/TREA  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END	
<u>PERSONNEL SERVICES</u>					
<u>CONTRACTUAL SERVICES</u>					
33-42010	COMMUNICATIONS	3,500.00	3,500.00	2,451.11	3,200.00
33-42020	POSTAGE AND FREIGHT	5,300.00	5,300.00	1,540.18	0.00
33-42045	PERMIT FEES	18,000.00	18,000.00	18,527.50	7,000.00
33-42046	WATER & WASTEWATER TESTNG	35,000.00	35,000.00	23,943.27	10,000.00
33-42050	ELECTRICITY	176,000.00	152,250.00	63,087.74	0.00
33-42060	GAS	2,100.00	2,100.00	906.39	0.00
33-42090	RENTAL OF EQUIPMENT	1,500.00	1,500.00	1,400.00	0.00
33-42200	MNT-BUILDINGS	0.00	0.00	0.00	2,500.00
33-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	25,000.00
33-42340	MNT-WELLS, PUMPS & ROTORS	0.00	0.00	0.00	100,000.00
33-42430	PRINTING EXPENSE	5,500.00	5,500.00	4,955.58	0.00
33-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	100.00
33-42570	MISC. CONTRACT LABOR	642,677.00	639,569.00	802,692.71	517,677.00
33-42595	CONTINGENCY	0.00	0.00	0.00	50,000.00
	TOTAL CONTRACTUAL SERVICES	889,577.00	862,719.00	919,504.48	715,477.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
33-43020	OPERATING EXPENSE	500.00	500.00	3,000.00	0.00
33-43050	CHEMICALS	110,000.00	105,000.00	80,951.82	0.00
33-43210	MINOR TOOLS AND APPARATUS	2,000.00	2,000.00	0.00	0.00
33-43220	MNT-BUILDINGS	12,000.00	12,000.00	1,690.70	1,600.00
33-43250	MNT-IMPROVEMENTS	6,000.00	4,000.00	3,859.25	0.00
33-43270	MNT-OFFICE EQUIPMENT	200.00	200.00	112.00	0.00
33-43300	MNT-MACHINERY	200.00	200.00	0.00	500.00
33-43360	MNT-WELLS, PUMPS & ROTORS	175,000.00	150,000.00	97,977.42	500.00
33-43380	MNT-RESERVOIRS AND TANKS	40,000.00	1,500.00	0.00	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	345,900.00	275,400.00	187,591.19	2,600.00
<u>OTHER CHARGES</u>					
33-44090	CRMWA - OPERATION & MAINT	426,000.00	424,291.00	451,021.00	210,000.00
33-44095	CRMWA - VARIABLE COST	314,570.00	361,681.35	224,164.93	60,000.00
33-44300	PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00	26,000.00
33-44350	ADMINISTRATIVE FEES	230,552.00	230,552.00	230,552.00	96,705.00
33-44500	INTEREST & FISCAL CHARGES	456,816.00	369,381.00	570,347.23	377,300.00
33-44510	PRINCIPAL RETIREMENT	417,577.00	391,429.00	0.00	265,680.00
33-44600	DEPRECIATION	0.00	0.00	568,907.81	0.00
	TOTAL OTHER CHARGES	1,871,515.00	1,803,334.35	2,070,992.97	1,035,685.00

31 -WATER & WASTEWATER  
 33 WATER PRODUCTION/TREA  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<hr/>				
<u>CAPITAL</u>				
33-45030 IMPROVEMENTS	<u>23,500.00</u>	<u>426,148.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	23,500.00	426,148.00	0.00	0.00
TOTAL 33 WATER PRODUCTION/TREA	<u>3,130,492.00</u>	<u>3,367,601.35</u>	<u>3,178,088.64</u>	<u>1,753,762.00</u>

**WATER DISTRIBUTION  
2011-12 BUDGET  
Dept. 34**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	412,372	398,201	436,572	441,569
Contractual Services	10,199	25,274	18,022	18,050
Supplies and materials	179,063	164,171	170,900	181,050
Other Charges	453,410	394,345	976,962	897,606
Capital Outlay	-	-	3,238,213	298,000
<b>TOTAL</b>	<b>\$1,055,044</b>	<b>\$981,991</b>	<b>\$4,840,669</b>	<b>\$1,836,275</b>

**MISSION STATEMENT**

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

**Description**

This Department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

2 "	-	16,656	linear ft.
4 "	-	300,865	linear ft.
6 "	-	252,789	linear ft.
8 "	-	63,004	linear ft.
10 "	-	68,671	linear ft.
12 "	-	49,297	linear ft.
16 "	-	48,848	linear ft.
20 "	-	10,659	linear ft.
24 "	-	2,625	linear ft.
30 "	-	2,400	linear ft.
<b>Total</b>		<b>815,814</b>	<b>linear ft.</b>

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

**GOAL AND OBJECTIVES**

1. Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
2. Reduce the occurrence of water line repairs.
3. Continue valve program to locate and operate all valves within the distribution system 300/year.
4. Meter change out program of 800/year.
5. Fire hydrant change out program 10/year.
6. Valve replacement program 20/year.
7. Perform a quality flush on 100 fire hydrants a year.
8. Restore streets and alleys to acceptable quality after excavation.
9. Repair the alleys in our assigned ward.
10. To perform any job that is asked of us to help the City become a safer and better place to live, work and play.

PERFORMANCE INDICATORS

	Actual 2007-2008	Budgeted 2007-2008	Budgeted 2009-2010
Water mains new / replaced	2570	4,000'	2,000
Service lines replaced / repaired	137	80	80
Water meters changed out	807	800	800
Water service taps new / replacement	61	30	30
Fire hydrants repaired	6	10	10
Fire hydrants replaced	5	10	10
Main valves located and exercised	130	300	300
Main valves replaced	19	20	20
Main water lines repaired	61	80	80
Meter boxes raised	71	50	50

BUDGET HIGHLIGHTS

The adopted 2011-12 budget shows a decrease of \$3,004,394 from the 2010-11 Budget.

- Continue the Meter Change Out Program
- Continue the Water Main Replacement Program
- Continue the Fire Hydrant Replacement Program.
- Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

31 -WATER & WASTEWATER  
 34 WATER DISTRIBUTION  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
34-41010	SALARIES AND WAGES	283,707.00	273,031.00	254,698.57	167,891.00
34-41020	LONGEVITY PAY	1,912.00	1,892.00	1,524.00	2,352.00
34-41030	OVERTIME PAY	25,000.00	25,000.00	24,838.86	2,500.00
34-41034	HOLIDAY PREMIUM PAY	0.00	0.00	0.00	500.00
34-41035	STEP-UP PAY	600.00	600.00	336.26	1,500.00
34-41060	INCENTIVE PAY	1,080.00	1,080.00	1,324.99	3,360.00
34-41066	CELL PHONE ALLOWANCE	540.00	540.00	45.00	0.00
34-41070	TEXAS MUNICIPAL RETIREMENT	47,796.00	55,304.00	51,678.17	21,437.00
34-41075	MEDICARE TAX EXPENSE	3,843.00	3,575.00	3,934.08	2,691.00
34-41080	SOCIAL SECURITY TAX EXPENSE	19,396.00	15,288.00	16,820.99	11,507.00
34-41085	LTD, AD&D, & LIFE INSURANCE	663.00	647.00	578.43	205.00
34-41086	WORKERS COMPENSATION	9,620.00	11,045.00	9,289.10	18,965.00
34-41090	HEALTH INSURANCE	45,868.00	47,250.00	32,022.76	21,600.00
34-41095	EMPLOYEE ASSISTANCE PROGRAM	248.00	240.00	245.12	0.00
34-41097	DENTAL INSURANCE	1,296.00	1,080.00	864.25	795.00
	TOTAL PERSONNEL SERVICES	441,569.00	436,572.00	398,200.58	255,303.00
<u>CONTRACTUAL SERVICES</u>					
34-42010	COMMUNICATIONS	2,750.00	2,750.00	3,219.88	1,300.00
34-42020	POSTAGE AND FREIGHT	500.00	500.00	1,698.78	200.00
34-42040	DUES & SUBSCRIPTIONS	1,300.00	1,300.00	843.55	1,500.00
34-42090	RENTAL OF EQUIPMENT	600.00	600.00	981.26	500.00
34-42125	BUSINESS EXPENSE	400.00	400.00	260.27	200.00
34-42130	PROFESSIONAL DEVELOPMENT	4,000.00	4,000.00	2,480.87	0.00
34-42155	EMPLOYEE TRAINING EXPENSE	5,100.00	5,171.68	10.99	0.00
34-42180	LAUNDRY SERVICE	300.00	300.00	270.49	100.00
34-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	2,000.00
34-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	300.00
34-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	2,000.00
34-42280	MNT-MACHINERY	0.00	0.00	0.00	2,000.00
34-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	500.00
34-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	1,000.00
34-42420	TIRE EXPENSE	0.00	0.00	0.00	250.00
34-42430	PRINTING EXPENSE	500.00	400.00	0.00	200.00
34-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	750.00
34-42520	EMPLOYEE LICENSES	600.00	600.00	111.00	500.00
34-42570	MISC. CONTRACT LABOR	2,000.00	2,000.00	15,396.61	0.00
	TOTAL CONTRACTUAL SERVICES	18,050.00	18,021.68	25,273.70	13,300.00

31 -WATER & WASTEWATER  
 34 WATER DISTRIBUTION  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
34-43010	OFFICE EXPENSE	1,000.00	1,000.00	281.75	1,000.00
34-43020	OPERATING EXPENSE	4,000.00	4,000.00	3,666.72	5,000.00
34-43030	JANITOR SUPPLIES	600.00	600.00	294.62	300.00
34-43040	CLOTHING & LINEN	4,000.00	4,000.00	2,014.11	2,500.00
34-43050	CHEMICALS	300.00	350.00	111.45	250.00
34-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	100.00
34-43090	EDUCATIONAL	600.00	600.00	0.00	500.00
34-43145	COMPUTER SOFTWARE	600.00	400.00	824.75	500.00
34-43150	MEDICAL SUPPLIES	250.00	250.00	112.93	100.00
34-43200	MOTOR FUEL AND LUBRICANTS	25,000.00	25,000.00	23,311.82	9,000.00
34-43210	MINOR TOOLS AND APPARATUS	10,000.00	10,000.00	10,175.11	6,000.00
34-43215	COMPUTER EQ/REPAIR PARTS	200.00	200.00	0.00	500.00
34-43220	MNT-BUILDINGS	0.00	0.00	0.00	500.00
34-43250	MNT-IMPROVEMENTS	90,000.00	80,000.00	99,646.15	80,000.00
34-43260	MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	500.00
34-43270	MNT-OFFICE EQUIPMENT	200.00	200.00	0.00	250.00
34-43280	MNT-AUTO EQUIPMENT	10,000.00	10,000.00	7,426.78	5,000.00
34-43300	MNT-MACHINERY	8,500.00	8,500.00	4,991.46	3,000.00
34-43320	MNT-SIDEWALKS	0.00	0.00	0.00	1,500.00
34-43340	MNT-COMMUNICATIONS EQUIP	400.00	400.00	147.20	300.00
34-43350	MNT-PRECISION INSTRUMENT	0.00	0.00	0.00	500.00
34-43410	MNT-UNDERGROUND SPRINKLER	0.00	0.00	0.00	100.00
34-43430	MNT-OTHER EQUIPMENT	400.00	400.00	1,408.77	0.00
34-43440	MNT-TIRES/TUBES	0.00	0.00	0.00	1,500.00
34-43450	MNT-WATER METERS & BOXES	25,000.00	25,000.00	9,757.50	15,000.00
	TOTAL SUPPLIES, MATERIAL & MNT	181,050.00	170,900.00	164,171.12	133,900.00
<u>OTHER CHARGES</u>					
34-44040	INSURANCE & BONDS	13,000.00	4,667.00	6,733.92	3,000.00
34-44045	VEHICLE LEASE	15,000.00	15,000.00	15,000.00	10,500.00
34-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	2,955.24	1,000.00
34-44300	PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00	26,000.00
34-44350	ADMINISTRATIVE FEES	175,000.00	175,000.00	175,000.00	175,522.00
34-44500	INTEREST & FISCAL CHARGES	283,696.00	599,295.00	64,007.30	0.00
34-44501	INTEREST ON LEASES	0.00	0.00	235.11	0.00
34-44510	PRINCIPAL RETIREMENT	384,910.00	157,000.00	0.00	0.00
34-44600	DEPRECIATION	0.00	0.00	104,413.73	0.00
	TOTAL OTHER CHARGES	897,606.00	976,962.00	394,345.30	216,022.00
<u>CAPITAL</u>					
34-45030	IMPROVEMENTS	180,000.00	3,213,213.00	0.00	0.00
34-45060	MACHINERY & EQUIPMENT	118,000.00	25,000.00	0.00	0.00
34-45080	OTHER EQUIPMENT	0.00	0.00	0.00	5,000.00
	TOTAL CAPITAL	298,000.00	3,238,213.00	0.00	5,000.00
	TOTAL 34 WATER DISTRIBUTION	1,836,275.00	4,840,668.68	981,990.70	623,525.00

**WASTEWATER COLLECTION  
2011-12 BUDGET  
Dept. 35**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	263,293	280,038	287,548	303,650
Contractual Services	14,400	15,887	27,600	27,175
Supplies and materials	104,637	113,222	243,600	242,600
Other Charges	259,599	476,564	209,788	214,354
Capital Outlay	-	-	-	350,000
<b>TOTAL</b>	<b>\$641,929</b>	<b>\$885,711</b>	<b>\$768,536</b>	<b>\$1,137,779</b>

**MISSION STATEMENT**

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

**DESCRIPTION**

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

6 "	-	293,701	linear ft.
8 "	-	152,209	linear ft.
10 "	-	54,602	linear ft.
12 "	-	54,202	linear ft.
15 "	-	19,367	linear ft.
18 "	-	34,470	linear ft.
30 "	-	3,339	linear ft.
<b>Total</b>		<b>611,890</b>	<b>linear ft.</b>

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

GOALS AND OBJECTIVES

1. Provide a safe and efficient collection of wastewater (sewer).
2. Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.
3. Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.
4. Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.
5. Video inspect mains and laterals to help find infiltration/inflow into the collection system.
6. Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.
7. Smoke testing the collection system to curtail infiltration/inflow into the collection system.
8. Repair and/or replace main sewer lines as needed to keep the collection system working properly.
9. Replacement of old cast iron sewer lines under streets and highways by use of pipe bursting technology.
10. Update the collection system grid map and input information into database for easy and more accurate access to collection system information.
11. Training on excavating, trenching, shoring, and confined space entry.
12. Maintain a safe working environment for the employees and the general public in work zones.

PERFORMANCE INDICATORS

	Actual 2009-10	Budgeted 2010-11	Budgeted 2011-12
Sewer Mains cleaned - linear feet	225,575	250,000	250,000
Manholes and Cleanouts marked	24	50	50
Sewer Stoppages reported	441	500	500
Sewer Stoppages actual	156	300	300
Manholes Repaired	35	50	50
Manholes Cleaned	263	300	300
Manholes Raised	35	50	50
Manholes Raised and Repaired (MR MANHOLE)	15	50	50
Lines Video Inspected - linear feet	7,000	10,000	10,000
Sewer Mains repaired - linear feet	645	500	500
Building Drains repaired	26	50	50
Sewer Mains smoke tested - linear feet	170,825	225,000	225,000
Lines Locates	328	350	350

BUDGET HIGHLIGHTS

The 2011-12 budget increased by \$369,243 from the 2010-11 budget.

31 -WATER & WASTEWATER  
 35 WASTEWATER COLLECTION  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>PERSONNEL SERVICES</u>					
35-41010	SALARIES AND WAGES	195,254.00	177,715.00	180,737.08	77,441.00
35-41020	LONGEVITY PAY	3,464.00	3,320.00	3,140.00	1,776.00
35-41030	OVERTIME PAY	20,600.00	20,600.00	15,691.84	1,500.00
35-41060	INCENTIVE PAY	2,640.00	2,640.00	2,446.21	1,080.00
35-41066	CELL PHONE ALLOWANCE	0.00	540.00	45.00	0.00
35-41070	TEXAS MUNICIPAL RETIREMENT	33,568.00	37,489.00	36,630.09	10,383.00
35-41075	MEDICARE TAX EXPENSE	2,732.00	2,424.00	2,701.85	1,304.00
35-41080	SOCIAL SECURITY TAX EXPENSE	13,761.00	10,363.00	11,553.32	5,574.00
35-41085	LTD, AD&D, & LIFE INSURANCE	425.00	399.00	387.07	0.00
35-41086	WORKERS COMPENSATION	4,866.00	4,921.00	4,195.08	8,035.00
35-41090	HEALTH INSURANCE	25,482.00	26,400.00	21,774.12	9,600.00
35-41095	EMPLOYEE ASSISTANCE PROGRAM	138.00	137.00	136.20	0.00
35-41097	DENTAL INSURANCE	720.00	600.00	600.00	318.00
	TOTAL PERSONNEL SERVICES	303,650.00	287,548.00	280,037.86	117,011.00
<u>CONTRACTUAL SERVICES</u>					
35-42010	COMMUNICATIONS	2,000.00	2,000.00	4,150.83	1,500.00
35-42020	POSTAGE AND FREIGHT	500.00	500.00	1,905.85	50.00
35-42040	DUES & SUBSCRIPTIONS	100.00	750.00	20.55	500.00
35-42050	ELECTRICITY	5,775.00	5,250.00	3,660.53	0.00
35-42060	GAS	3,150.00	3,150.00	735.62	0.00
35-42090	RENTAL OF EQUIPMENT	750.00	750.00	54.00	200.00
35-42125	BUSINESS EXPENSE	500.00	500.00	150.00	100.00
35-42130	PROFESSIONAL DEVELOPMENT	6,000.00	6,000.00	4,964.22	0.00
35-42155	EMPLOYEE TRAINING EXPENSE	0.00	500.00	0.00	500.00
35-42180	LAUNDRY SERVICE	0.00	300.00	0.00	100.00
35-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	500.00
35-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	100.00
35-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	2,000.00
35-42280	MNT-MACHINERY	0.00	0.00	0.00	2,000.00
35-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	500.00
35-42330	MNT-PRECISION INSTRUMENT	0.00	0.00	0.00	300.00
35-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	500.00
35-42420	TIRE EXPENSE	750.00	750.00	10.00	250.00
35-42430	PRINTING EXPENSE	350.00	350.00	0.00	350.00
35-42510	FREIGHT & EXPRESS	4,000.00	4,000.00	0.00	500.00
35-42520	EMPLOYEE LICENSES	300.00	300.00	0.00	200.00
35-42570	MISC. CONTRACT LABOR	2,000.00	0.00	0.00	0.00
35-42580	PHYSICAL EXAMINATIONS	1,000.00	2,500.00	235.00	0.00
	TOTAL CONTRACTUAL SERVICES	27,175.00	27,600.00	15,886.60	10,150.00

31 -WATER & WASTEWATER  
 35 WASTEWATER COLLECTION

DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END
<u>SUPPLIES, MATERIAL &amp; MNT</u>				
35-43010 OFFICE EXPENSE	1,000.00	1,000.00	589.43	250.00
35-43020 OPERATING EXPENSE	4,000.00	4,000.00	3,849.56	3,550.00
35-43030 JANITOR SUPPLIES	500.00	500.00	486.89	100.00
35-43040 CLOTHING & LINEN	3,000.00	3,000.00	1,223.72	1,000.00
35-43050 CHEMICALS	5,000.00	5,000.00	4,000.00	1,000.00
35-43090 EDUCATIONAL	1,000.00	1,000.00	0.00	500.00
35-43145 COMPUTER SOFTWARE	4,500.00	4,500.00	2,497.97	0.00
35-43150 MEDICAL SUPPLIES	200.00	200.00	0.00	50.00
35-43200 MOTOR FUEL AND LUBRICANTS	20,000.00	20,000.00	12,251.94	5,000.00
35-43210 MINOR TOOLS AND APPARATUS	25,000.00	25,000.00	24,464.37	4,500.00
35-43215 COMPUTER EQ/REPAIR PARTS	1,500.00	1,500.00	429.85	1,500.00
35-43220 MNT-BUILDINGS	2,500.00	2,500.00	4,357.48	700.00
35-43230 MNT-STG/CURBS/GUTTERS/CULVE	500.00	1,500.00	0.00	1,000.00
35-43250 MNT-IMPROVEMENTS	150,000.00	120,000.00	35,895.11	34,000.00
35-43280 MNT-AUTO EQUIPMENT	7,500.00	7,500.00	8,733.70	1,500.00
35-43300 MNT-MACHINERY	10,000.00	40,000.00	13,099.54	3,000.00
35-43340 MNT-COMMUNICATIONS EQUIP	700.00	700.00	1,003.92	300.00
35-43350 MNT-PRECISION INSTRUMENT	1,200.00	1,200.00	0.00	700.00
35-43430 MNT-OTHER EQUIPMENT	2,000.00	2,000.00	0.00	0.00
35-43440 MNT-TIRES/TUBES	2,500.00	2,500.00	339.00	1,000.00
TOTAL SUPPLIES, MATERIAL & MNT	242,600.00	243,600.00	113,222.48	59,650.00
<u>OTHER CHARGES</u>				
35-44040 INSURANCE & BONDS	14,000.00	4,736.00	4,827.39	2,000.00
35-44045 VEHICLE LEASE	15,000.00	15,000.00	15,000.00	5,500.00
35-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00	750.00
35-44200 TRANSFERS TO OTHER FUNDS	9,150.00	9,150.00	199,150.00	0.00
35-44300 PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00	26,000.00
35-44350 ADMINISTRATIVE FEES	150,204.00	150,204.00	150,204.00	150,204.00
35-44500 INTEREST & FISCAL CHARGES	0.00	1,551.00	0.00	0.00
35-44501 INTEREST ON LEASES	0.00	0.00	0.00	3,970.00
35-44510 PRINCIPAL RETIREMENT	0.00	3,147.00	0.00	30,145.00
35-44600 DEPRECIATION	0.00	0.00	81,382.96	0.00
TOTAL OTHER CHARGES	214,354.00	209,788.00	476,564.35	218,569.00
<u>CAPITAL</u>				
35-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	500.00
35-45080 OTHER EQUIPMENT	350,000.00	0.00	0.00	4,000.00
TOTAL CAPITAL	350,000.00	0.00	0.00	4,500.00
TOTAL 35 WASTEWATER COLLECTION	1,137,779.00	768,536.00	885,711.29	409,880.00

**WASTEWATER TREATMENT  
2011-12 BUDGET  
Dept. 36**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	-	-	-	-
Contractual Services	378,163	436,328	363,301	373,633
Supplies and materials	60,435	72,137	120,500	123,500
Other Charges	258,378	260,182	118,705	118,705
Capital Outlay	-	-	-	37,000
<b>TOTAL</b>	<b>\$696,976</b>	<b>\$768,647</b>	<b>\$602,506</b>	<b>\$652,838</b>

MISSION STATEMENT

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment Facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

DESCRIPTION

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and also the Prison Lift Station.

The Department is operated by Operations Management International, Inc. (OMI), and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/dechlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be dechlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows.

The Department is staffed with one Project Manager (1/2 time spent on water filtration plant, booster station and wells), one lead operator, one operator, and one maintenance

technician (3/4 time spent on water filtration, booster station and wells). Operator certifications are as follows: A=1 and B=1.

The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

### FUNDING

The plant is funded through the Enterprise Fund/Water and Wastewater with revenues generated from sewer collection fees.

### GOALS AND OBJECTIVES

1. No permit violations.
2. Two operators will upgrade their certification.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving facility appearance.
5. Review and recommend further improvements to existing plant infrastructure.
6. Increase security and improve remote monitoring capabilities.
7. Improve screening capabilities for the reuse water system.
8. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
9. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$50,332 from the 2010-11 Budget.

31 -WATER & WASTEWATER  
 36 WASTEWATER TREATMENT  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>CONTRACTUAL SERVICES</u>					
36-42010	COMMUNICATIONS	1,500.00	1,500.00	740.42	800.00
36-42020	POSTAGE AND FREIGHT	100.00	100.00	1,708.33	0.00
36-42045	PERMIT FEES	25,000.00	25,000.00	9,796.00	12,000.00
36-42050	ELECTRICITY	71,500.00	62,500.00	24,102.90	0.00
36-42280	MNT-MACHINERY	0.00	0.00	0.00	500.00
36-42510	FREIGHT & EXPRESS	100.00	100.00	0.00	100.00
36-42570	MISC. CONTRACT LABOR	<u>275,433.00</u>	<u>274,101.00</u>	<u>399,980.30</u>	<u>266,682.00</u>
	TOTAL CONTRACTUAL SERVICES	373,633.00	363,301.00	436,327.95	280,082.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
36-43050	CHEMICALS	65,000.00	62,000.00	18,957.13	0.00
36-43220	MNT-BUILDINGS	6,000.00	6,000.00	729.83	500.00
36-43250	MNT-IMPROVEMENTS	1,500.00	1,500.00	0.00	300.00
36-43260	MNT-OTHER IMPROVEMENTS	500.00	500.00	110.00	0.00
36-43300	MNT-MACHINERY	500.00	500.00	0.00	1,000.00
36-43360	MNT-WELLS, PUMPS & ROTORS	<u>50,000.00</u>	<u>50,000.00</u>	<u>52,339.98</u>	<u>0.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	123,500.00	120,500.00	72,136.94	1,800.00
<u>OTHER CHARGES</u>					
36-44300	PAYMENT IN LIEU OF TAXES	26,000.00	26,000.00	26,000.00	26,000.00
36-44350	ADMINISTRATIVE FEES	92,705.00	92,705.00	92,705.00	92,705.00
36-44600	DEPRECIATION	<u>0.00</u>	<u>0.00</u>	<u>141,477.00</u>	<u>0.00</u>
	TOTAL OTHER CHARGES	118,705.00	118,705.00	260,182.00	118,705.00
<u>CAPITAL</u>					
36-45080	OTHER EQUIPMENT	<u>37,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL CAPITAL	37,000.00	0.00	0.00	0.00
	TOTAL 36 WASTEWATER TREATMENT	652,838.00	602,506.00	768,646.89	400,587.00
		=====	=====	=====	=====
***	TOTAL EXPENDITURES ***	7,404,887.00	10,204,389.03	6,435,289.58	3,657,535.00
		=====	=====	=====	=====

**AQUATICS CENTER  
2011-12 BUDGET  
Dept. 16**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	-	-	84,750	111,650
Contractual Services	-	-	27,850	34,885
Supplies and materials	-	-	45,950	75,650
Other Charges	78,259	138,002	162,307	163,354
Capital Outlay	-	-	3,216,993	-
<b>TOTAL</b>	<b>\$78,259</b>	<b>\$138,002</b>	<b>\$3,537,850</b>	<b>\$385,539</b>

MISSION STATEMENT

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

DESCRIPTION

The aquatic center, also known as Pampa H2O, is an outdoor family aquatic center with 7,600 square feet of water surface area and holds approximately 350,000 gallons of water. Amenities include a 2,700 sq. ft. bathhouse, three large water slides, a lazy river, children's play feature with bucket waterfall and a certified 25 meter competition pool with two diving boards. Season of operation is Memorial Day through Labor Day. The Center employs 40-50 seasonal staff members.

FUNDING

Funding for the aquatic center was a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and misc. individual grants.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget reflects a decrease of \$3,152,311 over the 2010-11 Budget.

32 -AQUATIC CENTER

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>400,000.00</u>	<u>724,265.00</u>	<u>705,455.75</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>400,000.00</u>	<u>724,265.00</u>	<u>705,455.75</u>	<u>0.00</u>
EXPENDITURE SUMMARY				
32 AQUATIC CENTER	<u>385,539.00</u>	<u>3,537,850.00</u>	<u>138,001.58</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>385,539.00</u>	<u>3,537,850.00</u>	<u>138,001.58</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>14,461.00</u>	<u>( 2,813,585.00)</u>	<u>567,454.17</u>	<u>0.00</u>

32 -AQUATIC CENTER

REVENUES		2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
00-32039	OTHER GRANTS	0.00	50,000.00	418,203.61	0.00
00-32041	RENTALS FROM BUILDINGS	0.00	30,000.00	0.00	0.00
00-32063	SWIMMING POOL ADMISSION	350,000.00	320,000.00	0.00	0.00
00-32065	CONCESSIONS	50,000.00	30,000.00	0.00	0.00
00-32078	INTEREST INCOME-INVESTMNT	0.00	0.00	7,239.42	0.00
00-32097	INT. INCOME-NOW & IMMA	0.00	0.00	2,523.72	0.00
00-33300	TRANSFERS FROM OTHER FUND	0.00	294,265.00	277,489.00	0.00
***	TOTAL REVENUES ***	400,000.00	724,265.00	705,455.75	0.00

32 -AQUATIC CENTER  
 32 AQUATIC CENTER  
 DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
16-41050	PART TIME & TEMPORARY PAY	100,000.00	75,000.00	0.00	0.00
16-41075	MEDICARE TAX EXPENSE	1,450.00	1,100.00	0.00	0.00
16-41080	SOCIAL SECURITY TAX EXPENSE	6,200.00	4,650.00	0.00	0.00
16-41086	WORKERS COMPENSATION	4,000.00	4,000.00	0.00	0.00
	TOTAL PERSONNEL SERVICES	111,650.00	84,750.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>					
16-42010	COMMUNICATIONS	2,000.00	1,000.00	0.00	0.00
16-42020	POSTAGE AND FREIGHT	500.00	1,000.00	0.00	0.00
16-42030	ADVERTISING	10,000.00	1,500.00	0.00	0.00
16-42040	DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00
16-42050	ELECTRICITY	8,085.00	7,350.00	0.00	0.00
16-42060	GAS	5,250.00	5,250.00	0.00	0.00
16-42085	RENTAL-OFFICE EQUIP.	500.00	500.00	0.00	0.00
16-42090	RENTAL OF EQUIPMENT	2,000.00	5,000.00	0.00	0.00
16-42155	EMPLOYEE TRAINING EXPENSE	500.00	500.00	0.00	0.00
16-42430	PRINTING EXPENSE	800.00	500.00	0.00	0.00
16-42570	MISC. CONTRACT LABOR	5,000.00	5,000.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	34,885.00	27,850.00	0.00	0.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
16-43010	OFFICE EXPENSE	500.00	200.00	0.00	0.00
16-43020	OPERATING EXPENSE	1,000.00	1,000.00	0.00	0.00
16-43030	JANITOR SUPPLIES	1,500.00	1,000.00	0.00	0.00
16-43040	CLOTHING & LINEN	2,500.00	1,500.00	0.00	0.00
16-43050	CHEMICALS	10,000.00	10,000.00	0.00	0.00
16-43060	PHOTOGRAPHIC AND VIDEO	250.00	250.00	0.00	0.00
16-43080	RECREATIONAL	3,000.00	3,000.00	0.00	0.00
16-43145	COMPUTER SOFTWARE	1,000.00	500.00	0.00	0.00
16-43150	MEDICAL SUPPLIES	800.00	500.00	0.00	0.00
16-43160	CONCESSIONS	30,000.00	10,000.00	0.00	0.00
16-43210	MINOR TOOLS AND APPARATUS	10,500.00	1,000.00	0.00	0.00
16-43215	COMPUTER EQ/REPAIR PARTS	100.00	500.00	0.00	0.00
16-43220	MNT-BUILDINGS	1,000.00	2,000.00	0.00	0.00
16-43270	MNT-OFFICE EQUIPMENT	500.00	500.00	0.00	0.00
16-43275	MNT-COMPUTER EQUIPMENT	500.00	500.00	0.00	0.00
16-43300	MNT-MACHINERY	1,000.00	1,000.00	0.00	0.00
16-43330	MNT-SWIMMING POOLS	10,000.00	11,000.00	0.00	0.00
16-43410	MNT-UNDERGROUND SPRINKLER	500.00	500.00	0.00	0.00
16-43430	MNT-OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	75,650.00	45,950.00	0.00	0.00

32 -AQUATIC CENTER  
 32 AQUATIC CENTER  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>OTHER CHARGES</u>				
16-44040 INSURANCE & BONDS	4,000.00	4,000.00	0.00	0.00
16-44500 INTEREST & FISCAL CHARGES	128,794.00	28,863.00	138,001.58	0.00
16-44510 PRINCIPAL RETIREMENT	<u>30,560.00</u>	<u>129,444.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	163,354.00	162,307.00	138,001.58	0.00
<u>CAPITAL</u>				
16-45030 IMPROVEMENTS	0.00	3,163,268.00	0.00	0.00
16-45080 OTHER EQUIPMENT	<u>0.00</u>	<u>53,725.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	0.00	3,216,993.00	0.00	0.00
TOTAL 32 AQUATIC CENTER	385,539.00	3,537,850.00	138,001.58	0.00
*** TOTAL EXPENDITURES ***	<u>385,539.00</u>	<u>3,537,850.00</u>	<u>138,001.58</u>	<u>0.00</u>

38 -SOLID WASTE MANAGEMENT FN

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>1,650,000.00</u>	<u>1,726,000.00</u>	<u>1,947,394.67</u>	<u>( 975,000.00)</u>
*** TOTAL REVENUES ***	<u>1,650,000.00</u>	<u>1,726,000.00</u>	<u>1,947,394.67</u>	<u>( 975,000.00)</u>
EXPENDITURE SUMMARY				
28 LANDFILL COMPOSTING	125,637.00	25,839.00	19,808.15	32,184.00
38 SOLID WASTE LANDFILL	<u>1,512,936.00</u>	<u>1,968,729.00</u>	<u>2,196,786.58</u>	<u>1,235,743.00</u>
*** TOTAL EXPENDITURES ***	<u>1,638,573.00</u>	<u>1,994,568.00</u>	<u>2,216,594.73</u>	<u>1,267,927.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>11,427.00</u>	<u>( 268,568.00)</u>	<u>( 269,200.06)</u>	<u>( 2,242,927.00)</u>

38 -SOLID WASTE MANAGEMENT FN

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32069	LANDFILL OPERATOR FEES	1,650,000.00	1,650,000.00	1,626,108.18	( 980,000.00)
00-32073	MISCELLANEOUS	0.00	75,000.00	8,640.79	0.00
00-32078	INTEREST INCOME-INVESTMNT	0.00	0.00	648.68	( 4,000.00)
00-32094	SALE OF ALUMINUM	0.00	0.00	2,259.30	15,000.00
00-32097	INT. INCOME-NOW & IMMA	0.00	1,000.00	184.72	( 6,000.00)
00-33300	TRANSFERS FROM OTHER FUND	<u>0.00</u>	<u>0.00</u>	<u>309,553.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	<u>1,650,000.00</u>	<u>1,726,000.00</u>	<u>1,947,394.67</u>	<u>( 975,000.00)</u>

**LANDFILL COMPOSTING  
2011-12 BUDGET  
Dept. 28**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	22,257	18,374	16,632	26,487
Contractual Services	-	-	-	-
Supplies and materials	4,708	1,434	1,181	8,650
Other Charges	-	-	157	500
Capital Outlay	-	-	7,869	90,000
<b>TOTAL</b>	<b>\$26,965</b>	<b>\$19,808</b>	<b>\$25,839</b>	<b>\$125,637</b>

MISSION STATEMENT

The mission of the Landfill Composting Department is to provide service to the citizens of Pampa for the removal of yard waste and other compostable material to be used at the site. By providing this service, valuable landfill space is saved. All composting procedures are done in accordance with applicable state and federal requirements.

DESCRIPTION

The Landfill Composting Department maintains a fleet of one Tree Chipper, one Flatbed Chipper Truck, one Backhoe/Front End Loader and one Scarab Windrow Composting Machine.

The curbside collection of grass clippings will continue from April through September.

FUNDING

The Landfill Composting Department is funded by the Solid Waste Landfill Department which is accounted for within the Enterprise Fund. Additional revenue is generated by disposal fees charged to surrounding towns for disposing of their landfill waste at our facility.

GOALS AND OBJECTIVES

1. Continue educational programs for our citizens.
2. Strive for higher professionalism.
3. Send operator to classes provided by the TCEQ for certification in composting operations.
4. Construct building to house Windrow Turner.
5. Utilize Regional tub grinder to improve wood waste recycling. This grinder was purchased by the City of Borger to be used by other cities.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget has an increase of \$99,798 from the 2010-11 Budget.

- The City receives a 20% credit each month toward its tonnage fees paid to the TCEQ. This credit is granted because the City of Pampa has a composting operation which diverts waste from the landfill, thus conserving valuable landfill space.
- Compost is available free of charge to citizens of Pampa, Gray County residents and to residents of surrounding communities.
- Received Clean Cities 2000 Environmental Award from TCEQ.
- Currently only two employees are picking up grass clippings.

## 38 -SOLID WASTE MANAGEMENT FN

## 28 LANDFILL COMPOSTING

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
28-41010	SALARIES AND WAGES	0.00	0.00	0.00	17,751.00
28-41030	OVERTIME PAY	0.00	41.00	513.00	500.00
28-41050	PART TIME & TEMPORARY PAY	20,800.00	15,409.00	16,416.00	5,800.00
28-41075	MEDICARE TAX EXPENSE	302.00	224.00	245.47	352.00
28-41080	SOCIAL SECURITY TAX EXPENSE	1,290.00	958.00	1,049.61	1,506.00
28-41086	WORKERS COMPENSATION	<u>4,095.00</u>	<u>0.00</u>	<u>149.82</u>	<u>375.00</u>
TOTAL PERSONNEL SERVICES		26,487.00	16,632.00	18,373.90	26,284.00
<u>CONTRACTUAL SERVICES</u>					
28-42020	POSTAGE AND FREIGHT	0.00	0.00	0.00	50.00
28-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	600.00
28-42280	MNT-MACHINERY	0.00	0.00	0.00	700.00
28-42420	TIRE EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL CONTRACTUAL SERVICES		0.00	0.00	0.00	1,850.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
28-43020	OPERATING EXPENSE	0.00	0.00	0.00	500.00
28-43030	JANITOR SUPPLIES	200.00	0.00	0.00	0.00
28-43040	CLOTHING & LINEN	0.00	0.00	0.00	250.00
28-43050	CHEMICALS	150.00	0.00	0.00	0.00
28-43200	MOTOR FUEL AND LUBRICANTS	0.00	0.00	0.00	2,000.00
28-43210	MINOR TOOLS AND APPARATUS	3,500.00	0.00	11.94	300.00
28-43280	MNT-AUTO EQUIPMENT	300.00	0.00	349.90	100.00
28-43300	MNT-MACHINERY	1,500.00	581.00	1,072.41	400.00
28-43440	MNT-TIRES/TUBES	<u>3,000.00</u>	<u>600.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL SUPPLIES, MATERIAL & MNT		8,650.00	1,181.00	1,434.25	4,050.00
<u>OTHER CHARGES</u>					
28-44040	INSURANCE & BONDS	<u>500.00</u>	<u>157.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES		500.00	157.00	0.00	0.00
<u>CAPITAL</u>					
28-45080	OTHER EQUIPMENT	<u>90,000.00</u>	<u>7,869.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL		90,000.00	7,869.00	0.00	0.00
TOTAL 28 LANDFILL COMPOSTING		125,637.00	25,839.00	19,808.15	32,184.00

**MUNICIPAL SOLID WASTE LANDFILL  
2011-12 BUDGET  
Dept. 38**

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2011-2012 BUDGET
Personnel Services	393,840	388,541	372,126	432,406
Contractual Services	448,911	594,082	224,475	334,900
Supplies and materials	275,037	231,929	284,100	287,100
Other Charges	658,248	982,234	472,028	356,530
Capital Outlay	-	-	616,000	102,000
<b>TOTAL</b>	<b>\$1,776,036</b>	<b>\$2,196,786</b>	<b>\$1,968,729</b>	<b>\$1,512,936</b>

MISSION STATEMENT

The mission of the Solid Waste Landfill is to provide the most efficient sanitation services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The Solid Waste Landfill Department maintains a fleet of 2 Scrapers, 2 Compactors, 1 Tractor, 1 Tree Chipper, 1 Backhoe, 1 Dozer, 1 Motor grader, and 1 ADC Cover Machine to facilitate the disposal of 63,000 tons of solid waste each year.

The sanitary landfill holds a Subtitle D Class I permit and is located northeast of Pampa.

FUNDING

The Solid Waste Landfill Department generates revenue from user fees for refuse pickup. The Solid Waste Landfill Department is accounted for within the Enterprise Fund. Additional revenue is generated by disposal fees charged to surrounding towns for disposing of their landfill waste at our facility. There are approximately twenty cities using the Pampa landfill.

GOALS AND OBJECTIVES

1. The use of ADC cover for landfill.
2. Provide the most efficient sanitation services to the citizens of Pampa.
3. Insure efficiency through Solid Waste Certification for all department personnel.
4. Continue recycling operations at recycling center and landfill.
5. Strive for higher professionalism.
6. Construct equipment building.
7. Close old landfill site to conform to state and federal regulations.
8. Continue to strive for higher compaction rate.

BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows a decrease of \$455,793 from the 2010-11 Budget.

- Started experimental Sludge Reclamation Project in 1999 on our new site. Sludge is diverted from landfill pit to be used after processing as daily cover on land reclamation material. The project will remain in force.
- Close cell #1 on new site.
- Have had five inspections at the landfill with no violations.

## 38 -SOLID WASTE MANAGEMENT FN

## 38 SOLID WASTE LANDFILL

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
38-41010	SALARIES AND WAGES	270,784.00	231,320.00	251,204.73	130,382.00
38-41020	LONGEVITY PAY	1,220.00	980.00	964.00	1,488.00
38-41030	OVERTIME PAY	15,450.00	15,450.00	18,695.88	12,000.00
38-41035	STEP-UP PAY	500.00	500.00	0.00	0.00
38-41050	PART TIME & TEMPORARY PAY	24,450.00	9,000.00	0.00	5,460.00
38-41060	INCENTIVE PAY	2,160.00	2,880.00	2,520.26	1,320.00
38-41066	CELL PHONE ALLOWANCE	1,080.00	900.00	75.00	0.00
38-41070	TEXAS MUNICIPAL RETIREMENT	46,167.00	46,159.00	51,008.90	17,058.00
38-41075	MEDICARE TAX EXPENSE	3,907.00	339.00	3,898.02	2,221.00
38-41080	SOCIAL SECURITY TAX EXPENSE	19,570.00	14,275.00	16,667.76	9,495.00
38-41085	LTD, AD&D, & LIFE INSURANCE	591.00	532.00	552.56	0.00
38-41086	WORKERS COMPENSATION	9,651.00	11,799.00	10,487.70	12,235.00
38-41090	HEALTH INSURANCE	35,675.00	36,960.00	31,385.27	14,400.00
38-41095	EMPLOYEE ASSISTANCE PROGRAM	193.00	192.00	190.56	0.00
38-41097	DENTAL INSURANCE	1,008.00	840.00	890.00	534.00
TOTAL PERSONNEL SERVICES		432,406.00	372,126.00	388,540.64	206,593.00
<u>CONTRACTUAL SERVICES</u>					
38-42010	COMMUNICATIONS	2,000.00	2,700.00	4,219.05	1,700.00
38-42020	POSTAGE AND FREIGHT	4,000.00	4,000.00	3,314.37	250.00
38-42030	ADVERTISING	500.00	500.00	0.00	50.00
38-42040	DUES & SUBSCRIPTIONS	200.00	250.00	0.00	250.00
38-42044	LANDFILL CLOSURE EXPENSE	0.00	0.00	285,736.00	636,000.00
38-42045	PERMIT FEES	178,000.00	73,000.00	289,168.68	70,000.00
38-42050	ELECTRICITY	5,500.00	4,725.00	4,483.84	1,600.00
38-42060	GAS	3,000.00	2,500.00	0.00	0.00
38-42090	RENTAL OF EQUIPMENT	1,000.00	800.00	0.00	0.00
38-42125	BUSINESS EXPENSE	700.00	700.00	198.00	200.00
38-42130	PROFESSIONAL DEVELOPMENT	3,000.00	6,000.00	5,338.46	0.00
38-42430	PRINTING EXPENSE	500.00	200.00	132.00	100.00
38-42490	LABORATORY TESTING	3,000.00	11,000.00	450.00	250.00
38-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	700.00
38-42520	EMPLOYEE LICENSES	500.00	500.00	222.00	300.00
38-42530	UNCLASSIFIED PROFESSIONAL	3,000.00	100.00	120.00	5,000.00
38-42570	MISC. CONTRACT LABOR	42,500.00	10,000.00	700.00	0.00
38-42575	DEMOLITION	87,500.00	107,500.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES		334,900.00	224,475.00	594,082.40	716,400.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
38-43010	OFFICE EXPENSE	1,000.00	1,000.00	865.37	1,000.00
38-43020	OPERATING EXPENSE	10,000.00	10,000.00	9,977.86	6,000.00
38-43030	JANITOR SUPPLIES	2,000.00	1,500.00	1,495.01	750.00
38-43040	CLOTHING & LINEN	2,000.00	1,600.00	951.55	1,100.00
38-43050	CHEMICALS	300.00	300.00	117.54	100.00
38-43060	PHOTOGRAPHIC AND VIDEO	200.00	200.00	0.00	200.00
38-43145	COMPUTER SOFTWARE	1,800.00	500.00	46.90	0.00
38-43150	MEDICAL SUPPLIES	400.00	400.00	206.48	400.00

## 38 -SOLID WASTE MANAGEMENT FN

## 38 SOLID WASTE LANDFILL

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
38-43200	MOTOR FUEL AND LUBRICANTS	145,000.00	145,000.00	123,063.89	30,000.00
38-43210	MINOR TOOLS AND APPARATUS	10,000.00	10,000.00	8,501.82	2,000.00
38-43215	COMPUTER EQ/REPAIR PARTS	1,000.00	1,200.00	0.00	0.00
38-43220	MNT-BUILDINGS	4,500.00	4,500.00	4,935.51	500.00
38-43240	MNT-TRAFF SIGNALS/SIGNS/LIG	200.00	200.00	0.00	200.00
38-43250	MNT-IMPROVEMENTS	200.00	200.00	79.73	300.00
38-43270	MNT-OFFICE EQUIPMENT	500.00	500.00	0.00	0.00
38-43275	MNT-COMPUTER EQUIPMENT	1,000.00	0.00	0.00	0.00
38-43280	MNT-AUTO EQUIPMENT	12,500.00	12,500.00	6,010.24	1,000.00
38-43300	MNT-MACHINERY	70,000.00	70,000.00	41,606.20	10,000.00
38-43340	MNT-COMMUNICATIONS EQUIP	1,500.00	1,500.00	361.23	200.00
38-43400	MNT-LAND	0.00	0.00	0.00	200.00
38-43420	MNT-LANDFILL	20,000.00	20,000.00	30,664.55	1,500.00
38-43430	MNT-OTHER EQUIPMENT	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,045.28</u>	<u>0.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	287,100.00	284,100.00	231,929.16	55,450.00
<u>OTHER CHARGES</u>					
38-44040	INSURANCE & BONDS	8,500.00	8,753.00	8,418.34	5,000.00
38-44045	VEHICLE LEASE	5,000.00	5,000.00	5,000.00	0.00
38-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00	500.00
38-44075	PURCHASE OF ALUMINUM	0.00	0.00	0.00	13,000.00
38-44200	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	99,000.00
38-44300	PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	13,000.00	13,000.00
38-44350	ADMINISTRATIVE FEES	50,000.00	50,000.00	50,000.00	126,300.00
38-44500	INTEREST & FISCAL CHARGES	196,266.00	77,283.00	232,641.27	0.00
38-44501	INTEREST ON LEASES	0.00	0.00	2,512.55	0.00
38-44510	PRINCIPAL RETIREMENT	83,764.00	317,992.00	0.00	0.00
38-44600	DEPRECIATION	0.00	0.00	670,485.34	0.00
38-44615	BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>176.88</u>	<u>500.00</u>
	TOTAL OTHER CHARGES	356,530.00	472,028.00	982,234.38	257,300.00
<u>CAPITAL</u>					
38-45030	IMPROVEMENTS	0.00	573,000.00	0.00	0.00
38-45050	AUTOMOTIVE EQUIPMENT	32,000.00	0.00	0.00	0.00
38-45060	MACHINERY & EQUIPMENT	<u>70,000.00</u>	<u>43,000.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL CAPITAL	102,000.00	616,000.00	0.00	0.00
	TOTAL 38 SOLID WASTE LANDFILL	<u>1,512,936.00</u>	<u>1,968,729.00</u>	<u>2,196,786.58</u>	<u>1,235,743.00</u>
	*** TOTAL EXPENDITURES ***	<u>1,638,573.00</u>	<u>1,994,568.00</u>	<u>2,216,594.73</u>	<u>1,267,927.00</u>

**MUNICIPAL GOLF COURSE  
2011-12 BUDGET  
DEPT. 39**

	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	321,869	334,154	353,188	348,275
Supplies and materials	83,964	81,195	90,335	98,600
Other Charges	129,160	116,445	36,576	33,125
Capital Outlay	-	-	28,317	30,000
<b>TOTAL</b>	<b>\$534,993</b>	<b>\$531,794</b>	<b>\$508,416</b>	<b>\$510,000</b>

MISSION STATEMENT

The mission of Hidden Hills Public Golf Course is to promote golf in the City of Pampa and the surrounding area by providing a quality facility which offers a place for recreational enjoyment for all people and to stimulate economic development through a well maintained facility.

DESCRIPTION

The Hidden Hills Public Golf course has been constructed to provide recreation to the citizens of Pampa and Gray County. Prior to the construction of this golf course, residents of Pampa were required to travel a minimum of thirty miles to gain access to a public course.

Hidden Hills was designed and built by Ray Hardy and was built from the partnership of three parties, private donations and volunteers, Gray County, and the City of Pampa. Opened in 1990, Hidden Hills has become a popular place to play in the North Texas Region. The course offers over 100 feet of slope, deep valleys, extreme elevation changes, and a creek that winds through its back nine.

An additional benefit of the golf course concerns economic development. A public facility makes the Pampa area more attractive to prospective businesses searching for an industrial location. The course will also provide permanent and seasonal employment and will serve to retain businesses in Pampa by providing a local alternative to golfers traveling out of the community. Since Hidden Hills opened in 1990, \$6,000,000 has been spent in Pampa from out of county play.

GOALS AND OBJECTIVES

1. Maintain or improve upon Three-star rating that Pampa Municipal Golf Course received in the 2007-08 edition of Golf Digest Places to Play. A One-star rating is basic golf, a Two-star rating is good, not great but not a rip-off either; a Three-star rating is very good – Tell a friend it's worth getting off the highway to play; a Four-star rating is outstanding- Plan your next vacation around it, and a Five-star rating is golf at its absolute best – Pay any price at least once in your life.
  - a. Promote golf through the establishment of tourneys, lessons and free publicity.
  - b. Serve the public with a customer service oriented attitude and in a professional manner.

- c. Implement a capital outlay fund to replace equipment and other miscellaneous items as needed.
- d. Continue tree program for the beauty and protection of the golf course.
- e. Provide for additions to the irrigation system, enlarge many of the tee boxes and provide additional drainage and continue to improve quality of turf.
- f. Maintain cart paths to benefit the customers and the golf carts and to eventually pave all cart paths with concrete.

#### BUDGET HIGHLIGHTS

The adopted 2011-12 Budget shows an increase of \$1,584 over the 2010-11 Budget.

- The effluent water project with pipeline from the wastewater plant to the golf course which includes a 300,000 gallon water storage tank and new pump station which was completed in May 2002. Currently, Hidden Hills uses 100% reclaimed water.
- Hidden Hills has maintained a membership of 250 to 350 card holdings and rounds from 22,000 to 25,000 despite a population loss of approximately 4,000-5,000 people since 1990.
- In 2008 Hidden Hills had the second largest revenue year in its history, at around \$325,000, and with a growing population, golf will also continue to grow.

39 -GOLF COURSE

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>510,000.00</u>	<u>511,500.00</u>	<u>460,106.29</u>	<u>367,552.00</u>
*** TOTAL REVENUES ***	<u>510,000.00</u>	<u>511,500.00</u>	<u>460,106.29</u>	<u>367,552.00</u>
EXPENDITURE SUMMARY				
39 GOLF COURSE	<u>510,000.00</u>	<u>508,416.00</u>	<u>531,793.38</u>	<u>237,592.00</u>
*** TOTAL EXPENDITURES ***	<u>510,000.00</u>	<u>508,416.00</u>	<u>531,793.38</u>	<u>237,592.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>3,084.00</u>	<u>( 71,687.09)</u>	<u>129,960.00</u>

39 -GOLF COURSE

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32039	OTHER GRANTS	30,000.00	0.00	0.00	0.00
00-32041	RENTALS FROM BUILDINGS	0.00	0.00	0.00	150.00
00-32073	MISCELLANEOUS	0.00	0.00	42.15	0.00
00-32078	INTEREST INCOME-INVESTMNT	0.00	0.00	8.29	0.00
00-32086	GREEN FEES	90,000.00	100,000.00	72,599.95	92,000.00
00-32087	ANNUAL PASSES	90,000.00	91,500.00	73,008.17	70,000.00
00-32088	CONCESSIONAIRE	3,000.00	5,000.00	2,527.84	0.00
00-32089	CART FEES	150,000.00	166,000.00	125,415.20	94,500.00
00-32090	DRIVING RANGE FEES	12,000.00	14,000.00	9,400.79	10,500.00
00-32100	CASH SHORT OR LONG	0.00	0.00	( 43.94)	800.00
00-33300	TRANSFERS FROM OTHER FUND	<u>135,000.00</u>	<u>135,000.00</u>	<u>177,147.84</u>	<u>99,602.00</u>
*** TOTAL REVENUES ***		<u>510,000.00</u>	<u>511,500.00</u>	<u>460,106.29</u>	<u>367,552.00</u>

39 -GOLF COURSE

39 GOLF COURSE

## DEPARTMENT EXPENDITURES

		2011-2012	AMENDED 2010-2011	2009-2010	PROJECTED 2010-2011
		BUDGET	BUDGET	ACTUAL	YEAR-END
<u>CONTRACTUAL SERVICES</u>					
39-42010	COMMUNICATIONS	3,000.00	4,500.00	3,397.86	1,200.00
39-42020	POSTAGE AND FREIGHT	1,000.00	1,500.00	687.94	100.00
39-42030	ADVERTISING	3,000.00	3,700.00	4,897.80	2,000.00
39-42040	DUES & SUBSCRIPTIONS	200.00	200.00	0.00	500.00
39-42050	ELECTRICITY	20,182.00	22,375.00	21,313.54	19,000.00
39-42090	RENTAL OF EQUIPMENT	97,650.00	97,650.00	77,014.07	500.00
39-42125	BUSINESS EXPENSE	50.00	50.00	0.00	200.00
39-42155	EMPLOYEE TRAINING EXPENSE	100.00	100.00	0.00	0.00
39-42180	LAUNDRY SERVICE	1,500.00	1,440.00	1,208.50	300.00
39-42200	MNT-BUILDINGS	0.00	0.00	0.00	4,500.00
39-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	500.00
39-42260	MNT-AUTO EQUIPMENT	0.00	0.00	0.00	200.00
39-42280	MNT-MACHINERY	0.00	0.00	0.00	2,000.00
39-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	50.00
39-42340	MNT-WELLS, PUMPS & ROTORS	0.00	0.00	0.00	5,000.00
39-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	600.00
39-42420	TIRE EXPENSE	0.00	0.00	0.00	500.00
39-42430	PRINTING EXPENSE	700.00	780.00	389.10	500.00
39-42490	LABORATORY TESTING	100.00	100.00	0.00	150.00
39-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	1,000.00
39-42545	GOLF PRO COMMISSION	17,000.00	17,000.00	14,894.00	12,500.00
39-42550	GOLF PRO CONTRACT	203,793.00	203,793.00	210,350.75	58,020.00
39-42570	MISC. CONTRACT LABOR	0.00	0.00	0.00	500.00
	TOTAL CONTRACTUAL SERVICES	348,275.00	353,188.00	334,153.56	109,820.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
39-43010	OFFICE EXPENSE	1,000.00	1,500.00	1,294.40	500.00
39-43020	OPERATING EXPENSE	7,000.00	5,500.00	6,521.58	6,000.00
39-43030	JANITOR SUPPLIES	800.00	680.00	907.67	1,000.00
39-43040	CLOTHING & LINEN	800.00	0.00	197.88	665.00
39-43050	CHEMICALS	6,500.00	5,800.00	3,158.05	2,500.00
39-43070	AGRICULTURAL EXPENSE	25,000.00	22,900.00	15,605.96	14,265.00
39-43150	MEDICAL SUPPLIES	400.00	400.00	295.30	400.00
39-43200	MOTOR FUEL AND LUBRICANTS	11,500.00	12,900.00	9,211.39	5,000.00
39-43210	MINOR TOOLS AND APPARATUS	7,000.00	5,500.00	13,613.94	4,000.00
39-43215	COMPUTER EQ/REPAIR PARTS	300.00	0.00	549.55	0.00
39-43220	MNT-BUILDINGS	3,000.00	4,700.00	3,850.28	1,500.00
39-43250	MNT-IMPROVEMENTS	1,500.00	100.00	2,999.73	500.00
39-43270	MNT-OFFICE EQUIPMENT	200.00	0.00	39.50	0.00
39-43280	MNT-AUTO EQUIPMENT	1,000.00	100.00	727.17	250.00
39-43300	MNT-MACHINERY	10,000.00	8,300.00	6,664.71	8,500.00
39-43310	MNT-SHOP EQUIPMENT	0.00	0.00	0.00	100.00
39-43340	MNT-COMMUNICATIONS EQUIP	0.00	0.00	0.00	250.00
39-43360	MNT-WELLS, PUMPS & ROTORS	6,500.00	5,272.00	79.50	1,500.00
39-43400	MNT-LAND	500.00	0.00	3,985.06	2,000.00
39-43410	MNT-UNDERGROUND SPRINKLER	15,000.00	16,183.00	10,166.21	5,000.00
39-43430	MNT-OTHER EQUIPMENT	100.00	500.00	1,326.64	500.00

39 -GOLF COURSE

39 GOLF COURSE

DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
39-43440 MNT-TIRES/TUBES	500.00	0.00	0.00	1,000.00
TOTAL SUPPLIES, MATERIAL & MNT	98,600.00	90,335.00	81,194.52	55,430.00
<u>OTHER CHARGES</u>				
39-44040 INSURANCE & BONDS	3,400.00	3,810.00	5,808.61	1,400.00
39-44045 VEHICLE LEASE	0.00	3,000.00	3,000.00	5,800.00
39-44350 ADMINISTRATIVE FEES	26,300.00	26,300.00	26,300.00	26,300.00
39-44500 INTEREST & FISCAL CHARGES	1,144.00	1,144.00	5,823.62	200.00
39-44501 INTEREST ON LEASES	0.00	0.00	259.06	3,771.00
39-44510 PRINCIPAL RETIREMENT	2,281.00	2,322.00	0.00	19,171.00
39-44600 DEPRECIATION	0.00	0.00	75,101.51	0.00
39-44615 BAD DEBT EXPENSE	0.00	0.00	152.50	100.00
TOTAL OTHER CHARGES	33,125.00	36,576.00	116,445.30	56,742.00
<u>CAPITAL</u>				
39-45030 IMPROVEMENTS	30,000.00	28,317.00	0.00	12,000.00
39-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00	3,600.00
TOTAL CAPITAL	30,000.00	28,317.00	0.00	15,600.00
TOTAL 39 GOLF COURSE	510,000.00	508,416.00	531,793.38	237,592.00
*** TOTAL EXPENDITURES ***	510,000.00	508,416.00	531,793.38	237,592.00

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>1,209,500.00</u>	<u>1,068,000.00</u>	<u>1,114,520.48</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,209,500.00</u>	<u>1,068,000.00</u>	<u>1,114,520.48</u>	<u>0.00</u>
EXPENDITURE SUMMARY				
PAMPA EDC	<u>2,025,546.00</u>	<u>2,109,570.00</u>	<u>779,694.74</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>2,025,546.00</u>	<u>2,109,570.00</u>	<u>779,694.74</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>( 816,046.00)</u>	<u>( 1,041,570.00)</u>	<u>334,825.74</u>	<u>0.00</u>

REVENUES		2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
00-32018	LOCAL SALES TAX	1,180,000.00	1,060,000.00	1,101,064.70	0.00
00-32073	MISCELLANEOUS	100.00	0.00	0.00	0.00
00-32078	INTEREST INCOME-INVESTMNT	8,400.00	5,000.00	10,827.02	0.00
00-32097	INT. INCOME-NOW & IMMA	1,000.00	3,000.00	2,628.76	0.00
00-32302	PEC REVENUE	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	<u>1,209,500.00</u>	<u>1,068,000.00</u>	<u>1,114,520.48</u>	<u>0.00</u>

80 -PAMPA EDC

PAMPA EDC

DEPARTMENT EXPENDITURES

		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
<u>PERSONNEL SERVICES</u>					
80-41010	SALARIES AND WAGES	156,596.00	150,900.00	144,781.00	0.00
80-41055	CAR ALLOWANCE	10,000.00	10,000.00	10,271.22	0.00
80-41070	RETIREMENT	6,925.00	6,695.00	6,755.78	0.00
80-41075	MEDICARE TAX EXPENSE	2,275.00	2,200.00	2,196.36	0.00
80-41080	SOCIAL SECURITY TAX EXPENSE	9,750.00	9,375.00	9,391.34	0.00
80-41090	HEALTH INSURANCE	10,300.00	10,300.00	930.00	0.00
	TOTAL PERSONNEL SERVICES	195,846.00	189,470.00	174,325.70	0.00
<u>CONTRACTUAL SERVICES</u>					
80-42010	COMMUNICATIONS	10,000.00	10,000.00	5,778.54	0.00
80-42020	POSTAGE AND FREIGHT	1,000.00	1,000.00	517.70	0.00
80-42030	ADVERTISING	25,000.00	20,000.00	16,136.00	0.00
80-42040	DUES & SUBSCRIPTIONS	13,000.00	13,000.00	5,403.34	0.00
80-42075	PROJECTS & GRANTS OVER \$100	525,000.00	1,525,000.00	473,203.61	0.00
80-42076	PROJECTS & GRANTS UNDER \$10	100,000.00	100,000.00	19,498.75	0.00
80-42078	OFFICE RENT	7,200.00	7,200.00	7,200.00	0.00
80-42110	TRAVEL	25,000.00	17,500.00	11,677.89	0.00
80-42130	PROFESSIONAL DEVELOPMENT	10,000.00	8,000.00	6,790.00	0.00
80-42430	PRINTING EXPENSE	2,500.00	2,500.00	803.20	0.00
80-42435	PROMOTIONAL MATERIALS	25,000.00	25,500.00	5,184.76	0.00
80-42480	AUDITING SERVICES	25,000.00	10,400.00	9,249.00	0.00
80-42525	CONSULTING SERVICES	85,000.00	125,000.00	17,285.00	0.00
80-42540	LEGAL SERVICES	35,000.00	35,800.00	9,929.00	0.00
80-42541	PEC	825,000.00	0.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	1,713,700.00	1,900,900.00	588,656.79	0.00
<u>SUPPLIES, MATERIAL &amp; MNT</u>					
80-43010	OFFICE EXPENSE	0.00	0.00	360.00	0.00
80-43020	OPERATING EXPENSE	10,000.00	11,700.00	7,651.94	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	10,000.00	11,700.00	8,011.94	0.00
<u>OTHER CHARGES</u>					
80-44040	INSURANCE & BONDS	6,000.00	7,500.00	3,784.31	0.00
80-44500	INTEREST & FISCAL CHARGES	100,000.00	0.00	186.24	0.00
80-44600	DEPRECIATION	0.00	0.00	4,729.76	0.00
	TOTAL OTHER CHARGES	106,000.00	7,500.00	8,700.31	0.00
<u>CAPITAL</u>					
	TOTAL PAMPA EDC	2,025,546.00	2,109,570.00	779,694.74	0.00
*** TOTAL EXPENDITURES ***					
		2,025,546.00	2,109,570.00	779,694.74	0.00

62 -DENTAL BENEFITS TRUST

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>75,500.00</u>	<u>73,632.00</u>	<u>63,567.57</u>	<u>46,000.00</u>
*** TOTAL REVENUES ***	<u>75,500.00</u>	<u>73,632.00</u>	<u>63,567.57</u>	<u>46,000.00</u>
EXPENDITURE SUMMARY				
DENTAL BENEFITS	<u>64,643.69</u>	<u>71,912.00</u>	<u>79,224.51</u>	<u>38,000.00</u>
*** TOTAL EXPENDITURES ***	<u>64,643.69</u>	<u>71,912.00</u>	<u>79,224.51</u>	<u>38,000.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>10,856.31</u>	<u>1,720.00</u>	<u>( 15,656.94)</u>	<u>8,000.00</u>

62 -DENTAL BENEFITS TRUST

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32097	INT. INCOME-NOW & IMMA	500.00	0.00	2.95	0.00
00-32250	INSURANCE EQUITY RETURN	<u>75,000.00</u>	<u>73,632.00</u>	<u>63,564.62</u>	<u>46,000.00</u>
***	TOTAL REVENUES ***	<u>75,500.00</u>	<u>73,632.00</u>	<u>63,567.57</u>	<u>46,000.00</u>

62 -DENTAL BENEFITS TRUST

DENTAL BENEFITS

DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>CONTRACTUAL SERVICES</u>				
55-42590 ADMIN FEES-DENTAL	5,568.00	5,712.00	5,986.25	0.00
TOTAL CONTRACTUAL SERVICES	5,568.00	5,712.00	5,986.25	0.00
<u>OTHER CHARGES</u>				
55-44320 CLAIMS PAID - HEALTH BENE	59,075.69	66,200.00	73,238.26	38,000.00
TOTAL OTHER CHARGES	59,075.69	66,200.00	73,238.26	38,000.00
TOTAL DENTAL BENEFITS	64,643.69	71,912.00	79,224.51	38,000.00
*** TOTAL EXPENDITURES ***	64,643.69	71,912.00	79,224.51	38,000.00

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>5,000.00</u>	<u>9,000.00</u>	<u>10,397.27</u>	<u>44,187.00</u>
*** TOTAL REVENUES ***	<u>5,000.00</u>	<u>9,000.00</u>	<u>10,397.27</u>	<u>44,187.00</u>
EXPENDITURE SUMMARY				
M.K. BROWN-NON EXP TRUST	<u>5,000.00</u>	<u>9,000.00</u>	<u>4,366.00</u>	<u>44,187.00</u>
*** TOTAL EXPENDITURES ***	<u>5,000.00</u>	<u>9,000.00</u>	<u>4,366.00</u>	<u>44,187.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>6,031.27</u>	<u>0.00</u>

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32078	INTEREST INCOME-INVESTMNT	<u>5,000.00</u>	<u>9,000.00</u>	<u>10,397.27</u>	<u>44,187.00</u>
***	TOTAL REVENUES ***	<u>5,000.00</u>	<u>9,000.00</u>	<u>10,397.27</u>	<u>44,187.00</u>

65 -M K BROWN-NON EXP TRUST  
M.K. BROWN-NON EXP TRUST  
DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<hr/>				
<u>OTHER CHARGES</u>				
55-44200 TRANSFERS TO OTHER FUNDS	5,000.00	9,000.00	4,366.00	44,187.00
TOTAL OTHER CHARGES	5,000.00	9,000.00	4,366.00	44,187.00
TOTAL M.K. BROWN-NON EXP TRUST	5,000.00	9,000.00	4,366.00	44,187.00
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*** TOTAL EXPENDITURES ***	5,000.00	9,000.00	4,366.00	44,187.00
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66 -CAPITAL PROJECTS

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>0.00</u>	<u>0.00</u>	<u>48.29</u>	<u>80,000.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>48.29</u>	<u>80,000.00</u>
EXPENDITURE SUMMARY				
CAPITAL PROJECTS	<u>0.00</u>	<u>264,265.00</u>	<u>2,060.76</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>264,265.00</u>	<u>2,060.76</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>( 264,265.00)</u>	<u>( 2,012.47)</u>	<u>80,000.00</u>

66 -CAPITAL PROJECTS

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32078	INTEREST INCOME-INVESTMNT	0.00	0.00	45.48	80,000.00
00-32097	INT. INCOME-NOW & IMMA	<u>0.00</u>	<u>0.00</u>	<u>2.81</u>	<u>0.00</u>
***	TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>48.29</u>	<u>80,000.00</u>

66 -CAPITAL PROJECTS  
 CAPITAL PROJECTS  
 DEPARTMENT EXPENDITURES

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
<u>CONTRACTUAL SERVICES</u>	_____	_____	_____	_____
<u>SUPPLIES, MATERIAL &amp; MNT</u>	_____	_____	_____	_____
<u>OTHER CHARGES</u>				
55-44200 TRANSFERS TO OTHER FUNDS	0.00	194,265.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	194,265.00	0.00	0.00
<u>CAPITAL</u>				
55-45030 IMPROVEMENTS	0.00	70,000.00	2,060.76	0.00
TOTAL CAPITAL	0.00	70,000.00	2,060.76	0.00
TOTAL CAPITAL PROJECTS	0.00	264,265.00	2,060.76	0.00
*** TOTAL EXPENDITURES ***	0.00	264,265.00	2,060.76	0.00

67 -DEBT SERVICE

	2011-2012 BUDGET	AMENDED 2010-2011 BUDGET	2009-2010 ACTUAL	PROJECTED 2010-2011 YEAR-END
REVENUE SUMMARY				
ALL REVENUE	<u>525,450.00</u>	<u>529,038.00</u>	<u>508,650.43</u>	<u>568,796.00</u>
*** TOTAL REVENUES ***	<u>525,450.00</u>	<u>529,038.00</u>	<u>508,650.43</u>	<u>568,796.00</u>
EXPENDITURE SUMMARY				
67 DEBT SERVICE	0.00	0.00	1,123,348.19	0.00
67 DEBT SERVICE	<u>525,450.00</u>	<u>525,964.00</u>	<u>542,120.22</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>525,450.00</u>	<u>525,964.00</u>	<u>1,665,468.41</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>3,074.00</u>	<u>( 1,156,817.98)</u>	<u>568,796.00</u>

67 -DEBT SERVICE

REVENUES		2011-2012	AMENDED	2009-2010	PROJECTED
		BUDGET	2010-2011	ACTUAL	2010-2011
			BUDGET		YEAR-END
00-32078	INTEREST INCOME-INVESTMNT	0.00	500.00	205.91	27,500.00
00-32097	INT. INCOME-NOW & IMMA	0.00	0.00	28.30	6,000.00
00-33101	CURRENT TAXES-BONDS	523,450.00	525,963.00	504,766.08	531,296.00
00-33102	DELINQUENT TAXES-BONDS	2,000.00	2,575.00	2,816.60	2,000.00
00-33106	PENALTY & INTEREST	<u>0.00</u>	<u>0.00</u>	<u>833.54</u>	<u>2,000.00</u>
***	TOTAL REVENUES ***	525,450.00	529,038.00	508,650.43	568,796.00

67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

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OTHER CHARGES

67-44200 TRANSFERS TO OTHER FUNDS	<u>0.00</u>	<u>0.00</u>	<u>1,123,348.19</u>	<u>0.00</u>
TOTAL OTHER CHARGES	0.00	0.00	1,123,348.19	0.00
TOTAL 67 DEBT SERVICE	0.00	0.00	1,123,348.19	0.00
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67 -DEBT SERVICE  
 67 DEBT SERVICE  
 DEPARTMENT EXPENDITURES

	2011-2012	AMENDED	2009-2010	PROJECTED
	BUDGET	2010-2011	ACTUAL	2010-2011
		BUDGET		YEAR-END

OTHER CHARGES

55-44500	INTEREST & FISCAL CHARGES	0.00	393,696.00	92,281.23	0.00
55-44510	PRINCIPAL RETIREMENT	408,532.00	132,268.00	449,838.99	0.00
55-44511	OTHER FINANCING USE	<u>116,918.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL OTHER CHARGES	525,450.00	525,964.00	542,120.22	0.00

TOTAL 67 DEBT SERVICE		525,450.00	525,964.00	542,120.22	0.00
		=====	=====	=====	=====

*** TOTAL EXPENDITURES ***		525,450.00	525,964.00	1,665,468.41	0.00
		=====	=====	=====	=====
		=====	=====	=====	=====

G. O. REFUNDING BONDS, SERIES 2001  
REFUNDING SERIES 1992 G.O.  
\$2,775,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER 1, 2001

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/11		6,600.00	6,600.00		
06/01/12	330,000.00	6,600.00	336,600.00	343,200.00	-
TOTAL	2,055,000.00	338,200.00		2,393,200.00	

CERTIFICATES OF OBLIGATION, SERIES 2001  
 TAX AND WATERWORKS AND SEWER SYSTEM  
 \$2,448,931  
 PAYING AGENT: JPMORGAN CHASE BANK  
 DATED: OCTOBER 1, 2001

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/11					
06/01/12	314,821.50	210,178.50	525,000.00	525,000.00	651,717.25
12/01/12					
06/01/13	296,577.75	228,422.25	525,000.00	525,000.00	355,139.50
12/01/13					
06/01/14	276,677.50	246,156.90	522,834.40	-	78,462.00
06/01/15	140,854.00	139,146.00	280,000.00	830,000.00	
TOTAL	2,448,930.75	1,099,395.65		3,575,492.00	

REVENUE REFUNDING BONDS, SERIES 2005  
 REV REF BONDS  
 \$2,070,950  
 PAYING AGENT: JPMORGAN CHASE BANK  
 DATED: OCTOBER , 2005

1999 CO REF DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011 06/01/2012	51,700.00	30,268.00 30,268.00	30,268.00 81,968.00	112,236.00	1,972,250.00
12/01/2012 06/01/2013	141,000.00	29,363.25 29,363.25	29,363.25 170,363.25	199,726.50	1,831,250.00
12/01/2013 06/01/2014	152,750.00	26,895.75 26,895.75	26,895.75 179,645.75	206,541.50	1,678,500.00
12/01/2014 06/01/2015	155,100.00	23,077.00 23,077.00	23,077.00 178,177.00	201,254.00	1,523,400.00
12/01/2015 06/01/2016	169,200.00	19,199.50 19,199.50	19,199.50 188,399.50	207,599.00	1,354,200.00
12/01/2016 06/01/2017	169,200.00	15,392.50 15,392.50	15,392.50 184,592.50	199,985.00	1,185,000.00
12/01/2017 06/01/2018	380,000.00	24,650.00 24,650.00	24,650.00 404,650.00	429,300.00	805,000.00
12/01/2018 06/01/2019	395,000.00	16,100.00 16,100.00	16,100.00 411,100.00	427,200.00	410,000.00
12/01/2019 06/01/2020	410,000.00	8,200.00 8,200.00	8,200.00 418,200.00	426,400.00	-
<b>TOTAL</b>	<b>2,070,950.00</b>	<b>448,473.00</b>		<b>2,519,423.00</b>	

REVENUE REFUNDING BONDS, SERIES 2005  
 TAX AND WATERWORKS AND SEWER SYSTEM SURPLUS REV REF BONDS  
 \$138,300  
 PAYING AGENT: JPMORGAN CHASE BANK  
 DATED: OCTOBER , 2005

1997 CO W&WW REF DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		3,864.00	3,864.00		
06/01/2012	6,600.00	3,864.00	10,464.00	14,328.00	100,500.00
12/01/2012		3,748.50	3,748.50		
06/01/2013	18,000.00	3,748.50	21,748.50	25,497.00	82,500.00
12/01/2013		3,433.50	3,433.50		
06/01/2014	19,500.00	3,433.50	22,933.50	26,367.00	63,000.00
12/01/2014		2,946.00	2,946.00		
06/01/2015	19,800.00	2,946.00	22,746.00	25,692.00	43,200.00
12/01/2015		2,451.00	2,451.00		
06/01/2016	21,600.00	2,451.00	24,051.00	26,502.00	21,600.00
12/01/2016		1,965.00	1,965.00		
06/01/2017	21,600.00	1,965.00	23,565.00	25,530.00	-
TOTAL	138,300.00	120,753.00		259,053.00	

REVENUE REFUNDING BONDS, SERIES 2005  
TAX AND SOLID WASTE REFUNDING  
\$1,070,750  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

1997 CO LANDFILL REF

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		30,268.00	30,268.00		
06/01/2012	51,700.00	30,268.00	81,968.00	112,236.00	787,250.00
12/01/2012		29,363.25	29,363.25		
06/01/2013	141,000.00	29,363.25	170,363.25	199,726.50	646,250.00
12/01/2013		26,895.75	26,895.75		
06/01/2014	152,750.00	26,895.75	179,645.75	206,541.50	493,500.00
12/01/2014		23,077.00	23,077.00		
06/01/2015	155,100.00	23,077.00	178,177.00	201,254.00	338,400.00
12/01/2015		19,199.50	19,199.50		
06/01/2016	169,200.00	19,199.50	188,399.50	207,599.00	169,200.00
12/01/2016		15,392.50	15,392.50		
06/01/2017	169,200.00	15,392.50	184,592.50	199,985.00	-
TOTAL	1,070,750.00	918,924.00		1,989,674.00	

REVENUE REFUNDING BONDS, SERIES 2005  
TAX AND WATERWORKS AND SEWER SYSTEM SURPLUS REV REF BONDS  
\$138,300  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

1997 CO W&WW REF DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011	-	64,400.00	64,400.00		
06/01/2012	110,000.00	64,400.00	174,400.00	<u>110,000.00</u>	2,860,000.00
12/01/2012	-	62,475.00	62,475.00		
06/01/2013	300,000.00	62,475.00	362,475.00	<u>300,000.00</u>	2,560,000.00
12/01/2013	-	57,225.00	57,225.00		
06/01/2014	325,000.00	57,225.00	382,225.00	<u>325,000.00</u>	2,235,000.00
12/01/2014	-	49,100.00	49,100.00		
06/01/2015	330,000.00	49,100.00	379,100.00	<u>330,000.00</u>	1,905,000.00
12/01/2015	-	40,850.00	40,850.00		
06/01/2016	360,000.00	40,850.00	400,850.00	<u>360,000.00</u>	1,545,000.00
12/01/2016	-	32,750.00	32,750.00		
06/01/2017	360,000.00	32,750.00	392,750.00	<u>360,000.00</u>	1,185,000.00
TOTAL	2,095,000.00	1,390,250.00	3,485,250.00	2,095,000.00	

CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$150,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011	-	2,851.76	2,851.76		
06/01/2012	5,504.00	2,851.76	8,355.76	11,207.52	122,480.00
12/01/2012	-	2,755.44	2,755.44		
06/01/2013	16,512.00	2,755.44	19,267.44	22,022.88	105,968.00
12/01/2013	-	2,383.92	2,383.92		
06/01/2014	16,512.00	2,383.92	18,895.92	21,279.84	89,456.00
12/01/2014	-	2,012.40	2,012.40		
06/01/2015	34,744.00	2,012.40	36,756.40	38,768.80	54,712.00
12/01/2015	-	1,230.66	1,230.66		
06/01/2016	54,712.00	1,230.66	55,942.66	57,173.32	-
TOTAL	150,000.00	58,011.01	208,011.01	208,011.01	

CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$300,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011	-	5,703.52	5,703.52		
06/01/2012	11,008.00	5,703.52	16,711.52	22,415.04	244,960.00
12/01/2012	-	5,510.88	5,510.88		
06/01/2013	33,024.00	5,510.88	38,534.88	44,045.76	211,936.00
12/01/2013	-	4,767.84	4,767.84		
06/01/2014	33,024.00	4,767.84	37,791.84	42,559.68	178,912.00
12/01/2014	-	4,024.80	4,024.80		
06/01/2015	69,488.00	4,024.80	73,512.80	77,537.60	109,424.00
12/01/2015	-	2,461.32	2,461.32		
06/01/2016	109,424.00	2,461.32	111,885.32	114,346.64	-
TOTAL	300,000.00	116,022.03	416,022.03	416,022.03	

CITY OF PAMPA  
TAX & WATERWORKS & SEWER SYSTEM SURPLUS REVENUE  
\$1,730,000  
PAYING AGENT: JPMORGAN CHASE BANK  
DATED: OCTOBER , 2005

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011	-	32,894.72	32,894.72		
06/01/2012	63,488.00	32,894.72	96,382.72	129,277.44	1,412,560.00
12/01/2012	-	31,783.68	31,783.68		
06/01/2013	190,464.00	31,783.68	222,247.68	254,031.36	1,222,096.00
12/01/2013	-	27,498.24	27,498.24		
06/01/2014	190,464.00	27,498.24	217,962.24	245,460.48	1,031,632.00
12/01/2014	-	23,212.80	23,212.80		
06/01/2015	400,768.00	23,212.80	423,980.80	447,193.60	630,864.00
12/01/2015	-	14,195.52	14,195.52		
06/01/2016	630,864.00	14,195.52	645,059.52	659,255.04	-
TOTAL	1,730,000.00	669,150.29	2,399,150.29	2,399,150.29	

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		7,825.32	7,825.32		
06/01/2012	7,848.00	7,825.32	15,673.32	23,498.63	380,608.00
12/01/2012		7,687.98	7,687.98		
06/01/2013	7,848.00	7,687.98	15,535.98	23,223.95	372,760.00
12/01/2013		7,550.64	7,550.64		
06/01/2014	7,848.00	7,550.64	15,398.64	22,949.27	364,912.00
12/01/2014		7,413.30	7,413.30		
06/01/2015	7,848.00	7,413.30	15,261.30	22,674.59	357,064.00
12/01/2015		7,275.96	7,275.96		
06/01/2016	7,848.00	7,275.96	15,123.96	22,399.91	349,216.00
12/01/2016		7,138.62	7,138.62		
06/01/2017	49,050.00	7,138.62	56,188.62	63,327.23	300,166.00
12/01/2017		6,034.99	6,034.99		
06/01/2018	50,031.00	6,034.99	56,065.99	62,100.98	250,135.00
12/01/2018		5,003.10	5,003.10		
06/01/2019	52,974.00	5,003.10	57,977.10	62,980.20	197,161.00
12/01/2019		3,943.62	3,943.62		
06/01/2020	55,917.00	3,943.62	59,860.62	63,804.24	141,244.00
12/01/2020		2,825.28	2,825.28		
06/01/2021	141,264.00	2,825.28	144,089.28	146,914.56	(20.00)
TOTAL	412,020.00	178,116.20	590,136.20		

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		1,140.69	1,140.69		
06/01/2012	1,144.00	1,140.69	2,284.69	3,425.39	55,424.00
12/01/2012		1,120.67	1,120.67		
06/01/2013	1,144.00	1,120.67	2,264.67	3,385.35	54,280.00
12/01/2013		1,100.65	1,100.65		
06/01/2014	1,144.00	1,100.65	2,244.65	3,345.31	53,136.00
12/01/2014		1,080.63	1,080.63		
06/01/2015	1,144.00	1,080.63	2,224.63	3,305.27	51,992.00
12/01/2015		1,060.61	1,060.61		
06/01/2016	1,144.00	1,060.61	2,204.61	3,265.23	50,848.00
12/01/2016		1,040.59	1,040.59		
06/01/2017	7,150.00	1,040.59	8,190.59	9,231.19	43,698.00
12/01/2017		879.72	879.72		
06/01/2018	7,293.00	879.72	8,172.72	9,052.44	36,405.00
12/01/2018		729.30	729.30		
06/01/2019	7,722.00	729.30	8,451.30	9,180.60	28,683.00
12/01/2019		574.86	574.86		
06/01/2020	8,151.00	574.86	8,725.86	9,300.72	20,532.00
12/01/2020		411.84	411.84		
06/01/2021	20,532.00	411.84	20,943.84	21,355.68	-
TOTAL	60,000.00	25,963.93	85,963.93	85,963.93	

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2008  
\$2,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2008

DATE	PRINCIPAL	INTEREST	PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		30,918.37	30,918.37		
06/01/2012	31,008.00	30,918.37	61,926.37	92,844.74	1,503,968.00
12/01/2012		30,375.73	30,375.73		
06/01/2013	31,008.00	30,375.73	61,383.73	91,759.46	1,472,960.00
12/01/2013		29,833.09	29,833.09		
06/01/2014	31,008.00	29,833.09	60,841.09	90,674.18	1,441,952.00
12/01/2014		29,290.45	29,290.45		
06/01/2015	31,008.00	29,290.45	60,298.45	89,588.90	1,410,944.00
12/01/2015		28,747.81	28,747.81		
06/01/2016	31,008.00	28,747.81	59,755.81	88,503.62	1,379,936.00
12/01/2016		28,205.17	28,205.17		
06/01/2017	193,800.00	28,205.17	222,005.17	250,210.34	1,186,136.00
12/01/2017		23,844.67	23,844.67		
06/01/2018	197,676.00	23,844.67	221,520.67	245,365.34	988,460.00
12/01/2018		19,767.60	19,767.60		
06/01/2019	209,304.00	19,767.60	229,071.60	248,839.20	779,156.00
12/01/2019		15,581.52	15,581.52		
06/01/2020	220,932.00	15,581.52	236,513.52	252,095.04	558,224.00
12/01/2020		11,162.88	11,162.88		
06/01/2021	558,224.00	11,162.88	569,386.88	580,549.76	-
TOTAL	1,628,000.00	703,749.65	2,331,749.65		

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

DATE	PRINCIPAL	INTEREST		PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		67,564.75		67,564.75		
06/01/2012	32,063.74	67,564.75		99,628.49	167,193.24	3,160,059.34
12/01/2012		67,204.03		67,204.03		
06/01/2013	32,063.74	67,204.03		99,267.77	166,471.80	3,127,995.60
12/01/2013		66,683.00		66,683.00		
06/01/2014	33,845.05	66,683.00		100,528.05	167,211.05	3,094,150.55
12/01/2014		66,133.02		66,133.02		
06/01/2015	35,626.37	66,133.02		101,759.39	167,892.41	3,058,524.18
12/01/2015		65,554.09		65,554.09		
06/01/2016	37,407.69	65,554.09		102,961.78	168,515.87	3,021,116.48
12/01/2016		64,946.21		64,946.21		
06/01/2017	12,469.23	64,946.21	90,847.25	168,262.70	233,208.91	3,008,647.25
12/01/2017		64,946.21		64,946.21		
06/01/2018	10,687.91	64,946.21	90,847.25	166,481.38	231,427.59	2,997,959.34
12/01/2018		64,946.21		64,946.21		
06/01/2019	101,535.16	64,946.21		166,481.38	231,427.59	2,896,424.18
12/01/2019		62,915.51		62,915.51		
06/01/2020	105,097.80	62,915.51		168,013.31	230,928.82	2,791,326.37
12/01/2020		60,813.55		60,813.55		
06/01/2021	108,660.44	60,813.55		169,473.99	230,287.55	2,682,665.93
12/01/2021		58,640.34		58,640.34		
06/01/2022	338,450.55	58,640.34		397,090.89	455,731.24	2,344,215.38
12/01/2022		51,871.33		51,871.33		
06/01/2023	350,919.78	51,871.33		402,791.11	454,662.45	1,993,295.60
12/01/2023		44,633.61		44,633.61		
06/01/2024	365,170.33	44,633.61		409,803.94	454,437.55	1,628,125.27
12/01/2024		36,873.74		36,873.74		
06/01/2025	381,202.20	36,873.74		418,075.94	454,949.68	1,246,923.08
12/01/2025		28,534.94		28,534.94		
06/01/2026	397,234.07	28,534.94		425,769.01	454,303.95	849,689.01
12/01/2026		19,597.18		19,597.18		
06/01/2027	415,047.25	19,597.18		434,644.43	454,241.61	434,641.76
12/01/2027		10,051.09		10,051.09		
06/01/2028	434,641.76	10,051.09		444,692.85	454,743.94	-
<b>TOTAL</b>	<b>3,242,000.00</b>	<b>2,109,943.19</b>	<b>181,694.51</b>	<b>5,533,637.70</b>	<b>5,533,637.70</b>	

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

DATE	PRINCIPAL	INTEREST		PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		52,476.26		52,476.26		
06/01/2012	24,903.30	52,476.26		77,379.56	129,855.82	2,454,358.24
12/01/2012		52,196.10		52,196.10		
06/01/2013	24,903.30	52,196.10		77,099.40	129,295.50	2,429,454.95
12/01/2013		51,791.42		51,791.42		
06/01/2014	26,286.81	51,791.42		78,078.24	129,869.66	2,403,168.13
12/01/2014		51,364.26		51,364.26		
06/01/2015	27,670.33	51,364.26		79,034.59	130,398.85	2,375,497.80
12/01/2015		50,914.62		50,914.62		
06/01/2016	29,053.85	50,914.62		79,968.46	130,883.08	2,346,443.96
12/01/2016		50,442.49		50,442.49		
06/01/2017	9,684.62	50,442.49	70,559.34	130,686.45	181,128.94	2,336,759.34
12/01/2017		50,442.49		50,442.49		
06/01/2018	8,301.10	50,442.49	70,559.34	129,302.93	179,745.43	2,328,458.24
12/01/2018		50,442.49		50,442.49		
06/01/2019	78,860.44	50,442.49		129,302.93	179,745.43	2,249,597.80
12/01/2019		48,865.28		48,865.28		
06/01/2020	81,627.47	48,865.28		130,492.76	179,358.04	2,167,970.33
12/01/2020		47,232.74		47,232.74		
06/01/2021	84,394.51	47,232.74		131,627.24	178,859.98	2,083,575.82
12/01/2021		45,544.85		45,544.85		
06/01/2022	262,868.13	45,544.85		308,412.98	353,957.82	1,820,707.69
12/01/2022		40,287.48		40,287.48		
06/01/2023	272,552.75	40,287.48		312,840.23	353,127.71	1,548,154.95
12/01/2023		34,666.08		34,666.08		
06/01/2024	283,620.88	34,666.08		318,286.96	352,953.04	1,264,534.07
12/01/2024		28,639.14		28,639.14		
06/01/2025	296,072.53	28,639.14		324,711.66	353,350.80	968,461.54
12/01/2025		22,162.55		22,162.55		
06/01/2026	308,524.18	22,162.55		330,686.73	352,849.28	659,937.36
12/01/2026		15,220.76		15,220.76		
06/01/2027	322,359.34	15,220.76		337,580.10	352,800.85	337,578.02
12/01/2027		7,806.49		7,806.49		
06/01/2028	337,578.02	7,806.49		345,384.51	353,191.01	0.00
TOTAL	2,518,000.00	1,638,752.92	141,118.68	4,297,871.60	4,297,871.60	

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

DATE	PRINCIPAL	INTEREST		PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		64,397.00		64,397.00		
06/01/2012	30,560.44	64,397.00		94,957.44	159,354.44	3,011,901.10
12/01/2012		64,053.20		64,053.20		
06/01/2013	30,560.44	64,053.20		94,613.64	158,666.83	2,981,340.66
12/01/2013		63,556.59		63,556.59		
06/01/2014	32,258.24	63,556.59		95,814.83	159,371.42	2,949,082.42
12/01/2014		63,032.39		63,032.39		
06/01/2015	33,956.04	63,032.39		96,988.44	160,020.83	2,915,126.37
12/01/2015		62,480.61		62,480.61		
06/01/2016	35,653.85	62,480.61		98,134.45	160,615.06	2,879,472.53
12/01/2016		61,901.23		61,901.23		
06/01/2017	11,884.62	61,901.23	86,587.91	160,373.76	222,274.99	2,867,587.91
12/01/2017		61,901.23		61,901.23		
06/01/2018	10,186.81	61,901.23	86,587.91	158,675.96	220,577.19	2,857,401.10
12/01/2018		61,901.23		61,901.23		
06/01/2019	96,774.73	61,901.23		158,675.96	220,577.19	2,760,626.37
12/01/2019		59,965.74		59,965.74		
06/01/2020	100,170.33	59,965.74		160,136.07	220,101.81	2,660,456.04
12/01/2020		57,962.33		57,962.33		
06/01/2021	103,565.93	57,962.33		161,528.27	219,490.60	2,556,890.11
12/01/2021		55,891.01		55,891.01		
06/01/2022	322,582.42	55,891.01		378,473.43	434,364.44	2,234,307.69
12/01/2022		49,439.37		49,439.37		
06/01/2023	334,467.03	49,439.37		383,906.40	433,345.76	1,899,840.66
12/01/2023		42,540.98		42,540.98		
06/01/2024	348,049.45	42,540.98		390,590.43	433,131.41	1,551,791.21
12/01/2024		35,144.93		35,144.93		
06/01/2025	363,329.67	35,144.93		398,474.60	433,619.53	1,188,461.54
12/01/2025		27,197.09		27,197.09		
06/01/2026	378,609.89	27,197.09		405,806.98	433,004.08	809,851.65
12/01/2026		18,678.37		18,678.37		
06/01/2027	395,587.91	18,678.37		414,266.28	432,944.65	414,263.74
12/01/2027		9,579.85		9,579.85		
06/01/2028	414,263.74	9,579.85		423,843.59	433,423.43	0.00
<b>TOTAL</b>	<b>3,090,000.00</b>	<b>2,011,019.27</b>	<b>173,175.82</b>	<b>5,274,195.09</b>	<b>5,274,195.09</b>	

CITY OF PAMPA  
TAX & WW & SW SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2009  
\$9,100,000  
PAYING AGENT: THE BANK OF NEW YORK  
DATED: MARCH, 2009

DATE	PRINCIPAL	INTEREST		PERIOD TOTAL	FISCAL TOTAL	PRINCIPAL BALANCE
12/01/2011		5,210.11		5,210.11		
06/01/2012	2,472.53	5,210.11		7,682.64	12,892.75	243,681.32
12/01/2012		5,182.30		5,182.30		
06/01/2013	2,472.53	5,182.30		7,654.83	12,837.12	241,208.79
12/01/2013		5,142.12		5,142.12		
06/01/2014	2,609.89	5,142.12		7,752.01	12,894.13	238,598.90
12/01/2014		5,099.71		5,099.71		
06/01/2015	2,747.25	5,099.71		7,846.96	12,946.67	235,851.65
12/01/2015		5,055.07		5,055.07		
06/01/2016	2,884.62	5,055.07		7,939.68	12,994.75	232,967.03
12/01/2016		5,008.19		5,008.19		
06/01/2017	961.54	5,008.19	70,559.34	76,529.07	81,537.26	232,005.49
12/01/2017		5,008.19		5,008.19		
06/01/2018	824.18	5,008.19	70,559.34	76,391.71	81,399.90	231,181.32
12/01/2018		5,008.19		5,008.19		
06/01/2019	7,829.67	5,008.19		12,837.86	17,846.05	223,351.65
12/01/2019		4,851.60		4,851.60		
06/01/2020	8,104.40	4,851.60		12,955.99	17,807.59	215,247.25
12/01/2020		4,689.51		4,689.51		
06/01/2021	8,379.12	4,689.51		13,068.63	17,758.14	206,868.13
12/01/2021		4,521.93		4,521.93		
06/01/2022	26,098.90	4,521.93		30,620.83	35,142.75	180,769.23
12/01/2022		3,999.95		3,999.95		
06/01/2023	27,060.44	3,999.95		31,060.39	35,060.34	153,708.79
12/01/2023		3,441.83		3,441.83		
06/01/2024	28,159.34	3,441.83		31,601.17	35,042.99	125,549.45
12/01/2024		2,843.44		2,843.44		
06/01/2025	29,395.60	2,843.44		32,239.05	35,082.49	96,153.85
12/01/2025		2,200.41		2,200.41		
06/01/2026	30,631.87	2,200.41		32,832.28	35,032.69	65,521.98
12/01/2026		1,511.20		1,511.20		
06/01/2027	32,005.49	1,511.20		33,516.69	35,027.88	33,516.48
12/01/2027		775.07		775.07		
06/01/2028	33,516.48	775.07		34,291.55	35,066.62	-
TOTAL	250,000.00	162,703.82	141,118.68	553,822.51	553,822.51	

CITY OF PAMPA  
 GENERAL GOVERNMENT PAY PLAN  
 Effective October 1, 2011  
 Effective October 1, 2011

Maintenance/Trades

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Landfill Attendant	MT 1	Monthly	1591	1670	1754	1841	1934	2030	2132	2238	2350	2468	2591
		Annually	19,089	20,043	21,046	22,098	23,203	24,363	25,581	26,860	28,203	29,613	31,094
		Bi-weekly	734.19	770.90	809.45	849.92	892.42	937.04	983.89	1,033.08	1,084.74	1,138.97	1,195.92
		Hourly	9.18	9.64	10.12	10.62	11.16	11.71	12.30	12.91	13.56	14.24	14.95
Animal Control Officer Maintenance Worker Meter Reader	MT 2	Monthly	1749	1837	1929	2025	2126	2233	2344	2461	2585	2714	2849
		Annually	20,992	22,041	23,144	24,301	25,516	26,791	28,131	29,538	31,015	32,565	34,193
		Bi-weekly	807.38	847.75	890.13	934.64	981.37	1,030.44	1,081.96	1,136.06	1,192.87	1,252.51	1,315.13
		Hourly	10.09	10.60	11.13	11.68	12.27	12.88	13.52	14.20	14.91	15.66	16.44
Equipment Operator Recreation Maintenance Technician Sideload Operator Wastewater Repair/Utility Tech	MT 3	Monthly	1923	2019	2120	2226	2337	2454	2577	2706	2841	2983	3132
		Annually	23,076	24,230	25,442	26,714	28,050	29,452	30,925	32,471	34,094	35,799	37,589
		Bi-weekly	887.56	931.93	978.53	1,027.46	1,078.83	1,132.77	1,189.41	1,248.88	1,311.33	1,376.89	1,445.74
		Hourly	11.09	11.65	12.23	12.84	13.49	14.16	14.87	15.61	16.39	17.21	18.07
Distribution Technician Traffic Technician Utility Customer Svc Rep	MT 4	Monthly	2027	2128	2235	2347	2464	2587	2716	2852	2995	3145	3302
		Annually	24,325	25,541	26,818	28,159	29,567	31,045	32,598	34,227	35,939	37,736	39,623
		Bi-weekly	935.57	982.35	1,031.47	1,083.04	1,137.19	1,194.05	1,253.75	1,316.44	1,382.26	1,451.38	1,523.95
		Hourly	11.69	12.28	12.89	13.54	14.21	14.93	15.67	16.46	17.28	18.14	19.05
Heavy Equipment Operator Meter Service Technician	MT 5	Monthly	2213	2324	2440	2562	2690	2824	2966	3114	3269	3433	3605
		Annually	26,555	27,883	29,277	30,741	32,278	33,892	35,586	37,365	39,234	41,195	43,255
		Bi-weekly	1,021.34	1,072.41	1,126.03	1,182.33	1,241.45	1,303.52	1,368.70	1,437.13	1,508.99	1,584.44	1,663.66
		Hourly	12.77	13.41	14.08	14.78	15.52	16.29	17.11	17.96	18.86	19.81	20.80
Crew Leader Recreation/Facilities Coordinator	MT 6	Monthly	2326	2442	2564	2693	2827	2969	3117	3273	3437	3608	3789
		Annually	27,912	29,308	30,773	32,312	33,928	35,624	37,405	39,275	41,239	43,301	45,466
		Bi-weekly	1,073.55	1,127.23	1,183.59	1,242.77	1,304.91	1,370.16	1,438.66	1,510.60	1,586.13	1,665.43	1,748.70
		Hourly	13.42	14.09	14.79	15.53	16.31	17.13	17.98	18.88	19.83	20.82	21.86

CITY OF PAMPA  
 GENERAL GOVERNMENT PAY PLAN  
 Effective October 1, 2011  
 Revised October 1, 2011

Clerical

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Cashier Clerk	CL 1	Monthly	1,870	1,963	2,061	2,164	2,272	2,386	2,505	2,631	2,762	2,900	3,045
		Annually	22,434	23,556	24,734	25,970	27,269	28,632	30,064	31,567	33,145	34,803	36,543
		Bi-weekly	862.85	905.99	951.29	998.86	1,048.80	1,101.24	1,156.30	1,214.12	1,274.82	1,338.56	1,405.49
		Hourly	10.79	11.32	11.89	12.49	13.11	13.77	14.45	15.18	15.94	16.73	17.57

Evidence Technician Municipal Court Clerk Telecommunications Operator Finance clerk/receptionsit	CL 2	Monthly	2,060	2,163	2,272	2,385	2,504	2,630	2,761	2,899	3,044	3,196	3,356
		Annually	24,725	25,961	27,259	28,622	30,053	31,556	33,134	34,790	36,530	38,356	40,274
		Bi-weekly	950.95	998.50	1,048.43	1,100.85	1,155.89	1,213.68	1,274.37	1,338.09	1,404.99	1,475.24	1,549.00
		Hourly	11.89	12.48	13.11	13.76	14.45	15.17	15.93	16.73	17.56	18.44	19.36

CITY OF PAMPA  
 GENERAL GOVERNMENT PAY PLAN  
 Effective October 1, 2011  
 Revised October 1, 2011

Professional/Managerial

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Wastewater Superintendent Cash Collections Mgr. Water Distribution Superintendent City Secretary Code Enforcement Officer - (w/law enforcement) Recreation Superintendent	PM 1	Monthly	2921	3067	3220	3381	3550	3728	3914	4110	4316	4531	4758
		Annually	35,051	36,804	38,644	40,576	42,605	44,735	46,972	49,320	51,786	54,376	57,094
		Bi-weekly	1,348.12	1,415.52	1,486.30	1,560.61	1,638.64	1,720.58	1,806.61	1,896.94	1,991.78	2,091.37	2,195.94
		Hourly	16.85	17.69	18.58	19.51	20.48	21.51	22.58	23.71	24.90	26.14	27.45
Emergency Management Coordinator Fire Marshal Librarian Public Service Superintendent IT Manager Solid Waste Superintendent	PM 2	Monthly	3246	3408	3579	3758	3946	4143	4350	4568	4796	5036	5288
		Annually	38,954	40,901	42,946	45,094	47,348	49,716	52,202	54,812	57,552	60,430	63,451
		Bi-weekly	1,498.22	1,573.13	1,651.79	1,734.38	1,821.09	1,912.15	2,007.76	2,108.14	2,213.55	2,324.23	2,440.44
		Hourly	18.73	19.66	20.65	21.68	22.76	23.90	25.10	26.35	27.67	29.05	30.51
Asst. Director Public Works Asst. Director of Finance	PM 3	Monthly	3354	3522	3698	3883	4077	4281	4495	4720	4956	5203	5464
		Annually	40,251	42,263	44,376	46,595	48,925	51,371	53,940	56,637	59,468	62,442	65,564
		Bi-weekly	1,548.10	1,625.50	1,706.78	1,792.12	1,881.72	1,975.81	2,074.60	2,178.33	2,287.24	2,401.61	2,521.69
		Hourly	19.35	20.32	21.33	22.40	23.52	24.70	25.93	27.23	28.59	30.02	31.52

CITY OF PAMPA  
 GENERAL GOVERNMENT PAY PLAN  
 Effective October 1, 2011  
 Revised October 1, 2011

		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	
Administrative Assistant IT Coordinator Billing Supervisor Accounting Tech Dispatch Supervisor	AS 1	Monthly	2,326	2442	2564	2693	2827	2969	3117	3273	3437	3608	3789
	Annually	27,912	29,308	30,773	32,312	33,928	35,624	37,405	39,275	41,239	43,301	45,466	
	Bi-weekly	1,073.55	1,127.23	1,183.59	1,242.77	1,304.91	1,370.16	1,438.66	1,510.60	1,586.13	1,665.43	1,748.70	
	Hourly	13.42	14.09	14.79	15.53	16.31	17.13	17.98	18.88	19.83	20.82	21.86	
Children's Librarian Animal Control Supervisor Payroll Coordinator Cash Collection Billing Supervisor	AS 2	Monthly	2,559	2687	2822	2963	3111	3266	3430	3601	3781	3970	4169
	Annually	30,712	32,248	33,860	35,553	37,331	39,197	41,157	43,215	45,376	47,645	50,027	
	Bi-weekly	1,181.23	1,240.30	1,302.31	1,367.43	1,435.80	1,507.59	1,582.97	1,662.11	1,745.22	1,832.48	1,924.11	
	Hourly	14.77	15.50	16.28	17.09	17.95	18.84	19.79	20.78	21.82	22.91	24.05	
Code Enforcement Officer Registered Sanitarian/Auditorium Manager	AS 3	Monthly	2,814	2955	3102	3257	3420	3591	3771	3959	4157	4365	4583
	Annually	33,766	35,455	37,227	39,089	41,043	43,095	45,250	47,513	49,888	52,383	55,002	
	Bi-weekly	1,298.70	1,363.64	1,431.82	1,503.41	1,578.58	1,657.51	1,740.39	1,827.41	1,918.78	2,014.72	2,115.45	
	Hourly	16.23	17.05	17.90	18.79	19.73	20.72	21.75	22.84	23.98	25.18	26.44	

**CITY OF PAMPA**  
**GENERAL GOVERNMENT PAY PLAN**  
 Effective October 1, 2011  
 Revised October 1, 2011

**Police Services**

			PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
Police Officer	PO	Monthly	2,706	2800	2899	3000	3105	3214
		Annually	32,469	33,606	34,782	35,999	37,259	38,564
		Bi-weekly	1,248.83	1,292.54	1,337.77	1,384.60	1,433.06	1,483.21
		Hourly	15.61	16.16	16.72	17.31	17.91	18.54

			PS 1	PS 2	PS 3	PS 4	PS 5
Sergeant	PS	Monthly	3,374	3476	3580	3687	3798
		Annually	40,492	41,706	42,958	44,246	45,574
		Bi-weekly	1,557.37	1,604.10	1,652.22	1,701.79	1,752.84
		Hourly	19.47	20.05	20.65	21.27	21.91

			PL 1	PL 2	PL 3	PL 4	PL 5
Lieutenant	PL	Monthly	3,988	4087	4190	4294	4402
		Annually	47,852	49,049	50,275	51,532	52,820
		Bi-weekly	1,840.48	1,886.49	1,933.65	1,982.00	2,031.55
		Hourly	23.01	23.58	24.17	24.77	25.39

			AC 1	AC 2	AC 3	AC 4	AC 5
Assistant Chief	AC	Monthly	4,622	4737	4856	4977	5102
		Annually	55,461	56,848	58,269	59,726	61,219
		Bi-weekly	2,133.12	2,186.45	2,241.11	2,297.14	2,354.57
		Hourly	26.66	27.33	28.01	28.71	29.43

**SKILLED BASED PAY PLAN**

Education	Associate Degree	Bachelor Degree	
	Monthly	75.00	100.00
	Bi-weekly	34.62	46.15

Certification	Master	Advanced	Intermediate	
	Monthly	150	90	60
	Bi-weekly	69.23	41.54	27.69

Assignment Pay	Senior Officer	
	of Shift	Detective
	Monthly	75.00
Bi-weekly	34.62	92.31

CITY OF PAMPA  
 GENERAL GOVERNMENT PAY PLAN  
 Effective October 1, 2011  
 Revised October 1, 2011

FIRE SERVICES

SALARY

		FF 1	FF 2	FF 3	FF 4	FF 5	FF 6
Firefighter	FF Monthly	2,550	2640	2732	2828	2926	3029
	Annually	30,603	31,674	32,783	33,930	35,118	36,347
	Bi-weekly	1,177.04	1,218.23	1,260.87	1,305.00	1,350.68	1,397.95

		FEO 1	FEO 2	FEO 3	FEO 4	FEO 5
Equipment Operator	FEO Monthly	3,180	3276	3374	3475	3580
	Annually	38,164	39,309	40,488	41,703	42,954
	Bi-weekly	1,467.85	1,511.89	1,557.24	1,603.96	1,652.08

		FC 1	FC 2	FC 3	FC 4	FC 5
Captain	FC Monthly	3,758	3871	3987	4107	4230
	Annually	45,102	46,455	47,848	49,284	50,762
	Bi-weekly	1,734.68	1,786.72	1,840.32	1,895.53	1,952.40

		AC 1	AC 2	AC 3	AC 4	AC 5
Assistant Chief	AC Monthly	4,442	4,575	4,712	4,854	4,999
	Annually	53,301	54,900	56,547	58,243	59,990
	Bi-weekly	2,050.02	2,111.52	2,174.87	2,240.11	2,307.32

SKILLED BASED PAY PLAN

		Associate Degree	Bachelor Degree
Education	Monthly	75.00	100.00
	Bi-weekly	34.62	46.15

		Master	Advanced	Intermediate
Certification	Monthly	150	90	60
	Bi-weekly	69.23	41.54	27.69

		Training Officer
Assignment Pay	Monthly	400.00
	Bi-weekly	184.62

CITY OF PAMPA  
ADVISORY BOARD COMMISSION APPOINTMENTS

Updated: 09-28-11

**BOARD OF ADJUSTMENT**  
Don Hooper- Staff Liaison

**TERM EXPIRES**

**INITIAL APPOINTMENT**

Dick Stowers	September, 2013	September, 1999
Ray Jaramillo	September, 2013	September, 2010
Cleo Meaker	September, 2012	July, 1992
Lyndon Field	September, 2012	March, 2003
Kevin Hunt	September, 2012	March, 2003
Lynn Allison	September, 2013	September, 2010
Toy Morriss, Alternate	September, 2013	October, 2010
<b>Vacant, Alternate</b>	September, 2013	

**CANADIAN RIVER MUNICIPAL WATER AUTHORITY**

**TERM EXPIRES**

**INITIAL APPOINTMENT**

erry Carlson	July, 2013	January, 1978
William Rex McKay III	July, 2012	January, 2010

**CONSTRUCTION BOARD OF APPEALS**  
Danny Winborne-Staff Liaison

**TERM EXPIRES**

**INITIAL APPOINTMENT**

<b>VACANT</b>	September, 2013	September, 1998
Tim Roberts	September, 2013	September, 2003
Bobby Burns, Alternate	September, 2013	December, 1984
Matt Hinton	September, 2012	April, 1997
Kevin Carr	September, 2013	October, 2010
Harry Baker	September, 2012	November, 1990
Lugh Hall	September, 2012	April, 1997
Mike Hooper	September, 2012	October, 2010

**OVETT MEMORIAL LIBRARY**  
Misty Guy-Staff Liaison

**TERM EXPIRES**

**INITIAL APPOINTMENT**

Lara Carmichael	September, 2013	March, 2003
eri Erickson	September, 2013	September, 2003
<b>VACANT</b>	September, 2013	December, 1992
Linda Holt	September, 2012	October, 2008
W. Wesley Green	September, 2013	March, 2008
Phil Gentry	September, 2012	January, 2011
Harold Taylor	September, 2012	May, 1999
Catherine Flume	September, 2012	July, 2010
ea Miller	September, 2012	July, 2010

CITY OF PAMPA  
ADVISORY BOARD COMMISSION APPOINTMENTS

**PARKS, RECREATION & AUDITORIUM  
ADVISORY BOARD**

Enrique Cabrales -Staff Liaison

TERM EXPIRES

INITIAL  
APPOINTMENT

TERM LIMIT EXPIRES

Clay Rice	September, 2005	April, 2003	September, 2009
Rusty Tapp	September, 2006	January, 2005	September, 2012
Dance DeFever	September, 2006	January, 2005	September, 2012
Mike Ehrle	September, 2006	January, 2005	September, 2012
Cathy Cota	September, 2005	January, 2004	September, 2009
Coralee Cooley	September, 2005	June, 2003	September, 2009
Vacant	September, 2006		September, 2012

**PLANNING AND ZONING COMMISSION**

Donny Hooper-Staff Liaison

TERM EXPIRES

INITIAL  
APPOINTMENT

Annie Shed	September, 2013	April, 1993
Harold Price	September, 2013	September, 2001
VACANT	September, 2013	June, 2004
Annie Hall	September, 2012	September, 1998
Dance DeFever	September, 2012	September, 2006
Darwin Orr	September, 2012	March, 2003
VACANT (David Hutto)	September, 2012	September, 2006

**HIDDEN HILLS GOLF ADVISORY BOARD**

David Teichmann-Staff Liaison

TERM EXPIRES

INITIAL  
APPOINTMENT

TERM LIMIT EXPIRES

Rusty Tapp	September, 2013	April, 2007	September, 2013
Marvin Allison	September, 2013	September, 2006	September, 2012
VACANT	September, 2013	March, 2004	September, 2010
D K Lee	September, 2012	March, 2004	September, 2010
Stuart Smith	September, 2012	September, 2010	September, 2012
James White	September, 2012	September, 2010	September, 2012
VACANT			
Gray County Judge, Ex Officio			
City of Pampa Mayor, Ex Officio			

**PAMPA ECONOMIC DEVELOPMENT  
CORPORATION**

Clay Rice-Executive Director

TERM EXPIRES

INITIAL  
APPOINTMENT

Gaitherland President	December, 2011	December, 2005
Glennette Goode Asst. Treasurer	December, 2012	September, 2009
Bill Roy Board Member	December, 2011	January, 2010
Clay Warren Asst. Secretary	December, 2011	December, 2008

CITY OF PAMPA  
ADVISORY BOARD COMMISSION APPOINTMENTS

Kenneth May Vice President	December, 2012	December, 2005
Bill L... Treasurer	December, 2011	July, 2007
Robert R. (Bob) Williams	December, 2012	June, 2011

MUNICIPAL COURT JUDGE	TERM EXPIRES	INITIAL APPOINTMENT
Mark Curfman	COP Employee 2008	XXXXXXXXXXXXXX

CITY PROSECUTOR

Mark Harris

MANHANDLE ELDERLY APARTMENT CORPORATION-Richard Morris	TERM EXPIRES	INITIAL APPOINTMENT
Mike Ehrle	October, 2012	February, 2007
Janice DeFever	October, 2012	February, 2007
Barry Sutherland	October, 2012	

CITY COMMISSION	TERM EXPIRES	Pro-Tem Term
Mayor Brad Pingel	May, 2013	
John Studebaker- Ward 1	May, 2013	04/11-10/11
Rebecca Holmes-Ward 2	May, 2012	10/11-04/12
Robert Dixon- Ward 3	May, 2013	04/12-10/12
Neil Fulton- Ward 4	May, 2012	10/12-04/13