

City of Pampa  
PUBLIC INFORMATION REQUEST FORM

All requests must be in writing and directed to the City Secretary, P.O. Box 2499, Pampa, Texas 79065  
Phone: 806-669-5750 Fax: 806-669-5767 Email: [bstucker@cityofpampa.org](mailto:bstucker@cityofpampa.org)

Requestor's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Detailed Description of Information Sought: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Check One: (a) \_\_\_ I request paper copies  
(b) \_\_\_ I request digital copies on diskette when available  
(c) \_\_\_ I request only to view at City Hall  
(d) \_\_\_ Other (please explain in detail)

\_\_\_\_\_

Signature of Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

***For Completion by City of Pampa Only***

Date Received: \_\_\_\_\_

Disposition (circle action taken):

- (a) Provided the following information for viewing:

\_\_\_\_\_

\$ \_\_\_\_\_ (fees assessed) \_\_\_\_\_ (date provided)

- (b) Provided copies of the following information:

\_\_\_\_\_

\$ \_\_\_\_\_ (fees assessed) \_\_\_\_\_ (date provided)

- (c) Sent to City Attorney on \_\_\_\_\_

- (d) AG Opinion requested on \_\_\_\_\_

- (e) AG Opinion No. \_\_\_\_\_ received on \_\_\_\_\_

Initials of City Official Receiving Request \_\_\_\_\_