



**Special Meeting of the
Construction Board of Adjustments & Appeals
March 14, 2024
10:00 a.m.**

Matt Hinton, Chairman

Luke Raber, Vice Chairman

Kevin Jefferis (Alternate)

Trent Carter (Alternate)

Kyle Parnell

Kevin Redding

Bob Cummings

Bobby Burns

Josh Crawford

City of Pampa/ 201 W. Kingsmill/ PO Box 2499/ Pampa, TX 79066-2499/ (806) 669-5750



CONSTRUCTION BOARD OF ADJUSTMENTS & APPEALS
SPECIAL MEETING
March 14, 2024 – 10:00 A.M.

CITY COMMISSION CHAMBERS
CITY HALL, 201 W. KINGSMILL
PAMPA, TEXAS

CALL TO ORDER

QUORUM CHECK

PUBLIC COMMENTS:

Citizens who have signed a card to speak to the Construction Board of Adjustments & Appeals will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and Board members are prevented from discussing the subject and may respond only with statements of factual information or existing city policy. Citizens are limited to three (3) minutes for their presentation to the Board.

The Construction Board of Adjustments & Appeals reserves the right to adjourn into Executive Session on any agenda item should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

AUTHORIZATIONS BY BOARD:

1. Discuss and act on an appeal requested by Randy Burkett for a Variance that was denied by the City of Pampa Building Official to allow for an electric off-premises advertising sign at 1421 N. Hobart.
2. Consider approving the minutes of the October 19, 2023, Special Meeting of the Construction Board of Adjustments & Appeals as presented.

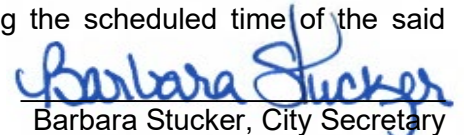
DISCUSSION:

- 2021 International Codes

ADJOURN

CERTIFICATION

I certify that the above Agenda was posted on the officially designated bulletin board of City Hall during normal business hours and posted on the City of Pampa's website on **MARCH 11, 2024, BEFORE 10:00 A.M.** and remained so posted continuously for 72 hours proceeding the scheduled time of the said meeting.


Barbara Stucker, City Secretary

ACCESSABILITY STATEMENT

In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Barbara Stucker, City Secretary, at (806) 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.



City of Pampa
Code Enforcement Office
PO Box 2499
Pampa, TX 79066-2499

March 5, 2024

On March 1, 2024, Randy Burkett with Burkett Outdoor applied for a permit. This application requests that he be allowed to erect an electronic off-premises advertising sign at 1421 N Hobart. The drawing that was submitted shows that the sign would be built within 1500ft of an existing electronic off-premises advertising sign. Sec 3.15.086(a)(5) of Pampa Code of Ordinances requires a spacing of 1500ft from electronic signs. I informed him of this in person and in writing. Based on my decision he asked for a variance. This request was made in writing on March 1, 2024.

Cary Rushing
Building Official



City of Pampa
Code Enforcement Office
PO Box 2499
Pampa, TX 79066-2499

March 5, 2024

Randy Burkett
Burkett Outdoor
6408 Hatfield
Amarillo, TX 79106
randy@burkettoutdoor.com

PROPERTY: **1421 N Hobart**

Mr. Burkett,

I would like to inform you that your request for a permit has been denied. It is the belief of the Building Official that these buildings do not meet Signs Article 315.086(A)(5). These building plans do not meet the required spacing regulations.

- (5) Must be separated from any other electronic sign on the same street
by at least 1,500 feet.

Written notice of the appeal of a building official's decision shall be filed with the secretary of the board within thirty (30) days after the building official's decision is rendered.

Sincerely,

Cary Rushing
Building Official

March 1, 2024

Pampa Zoning Board of Adjustments

Reference: Electronic Sign Permit 1421 N. Hobart St.

Dear Board Members:

We are purchasing the property known as C&T Nails at 1421 N. Hobart St. in Pampa. This purchase is subject to us getting a Variance to allow us to build and maintain an Electronic/Digital Sign on this parcel.

Your sign ordinance calls for 1500' spacing between Electronic Signs regardless of which direction it faces. TXDOT also requires 1500' spacing however that only applies to signs facing the same direction.

In this case, you previously granted a variance to Choice Media for an electronic sign 870' south of our parcel. It faces South for northbound traffic. We are applying for our electronic face to face North for southbound traffic. Both signs are under your maximum sign size of 200 sq. ft. Our sign will be 8'x24' in size (192 sq. ft.)

Neither of these signs will be in the same line of site and cannot be read at the same time.

We respectfully request you grant our variance to allow our sign to be within the 1500' spacing per code. We will strictly adhere to all TXDOT regulations with our sign.

Sincerely:



Randy Burkett
President



CITY OF PAMPA

APPLICATION FOR BUILDING PERMIT

*For the Erection, Remodeling, Repairing, Demolition of Buildings or Parts thereof as
Provided in the Pampa Building and Zoning Ordinances*

Date 2/29/24 Applicants Name BURKETT OUTDOOR Phone 806 206 6163

Project Address: 1421 N. HOBART ST.

Character of Occupancy: C+T NAIL SALON

Property Owner: QUOC NGUYEN

Address 1421 N. HOBART ST. Phone No. 806-419-3211

Contractor: THOMAS RANDALL BURKETT

Contractor License No.: TX DOT 4669

Address 6406 HATFIELD, AMARILLO TX Phone No. 806-206-6163

Permit For: New Construction (); Remodel (); Addition (); Roof (); Sign (☒)

Description of Work to be Performed INSTALL DIGITAL LED SIGN
FACE ON GROUND MOUNTED POLE
DIGITAL FACE WILL ONLY FACE NORTH

SEPARATE PERMITS ARE REQUIRED FOR PLUMBING, HEATING, AND ELECTRICAL

Total Dollar Value of Work 30,000⁰⁰

Architectural Barriers Registration No. _____ (Only on non-residential projects in
access of \$50,000.)

Answer the following questions only if renovating or demolishing a public or commercial building

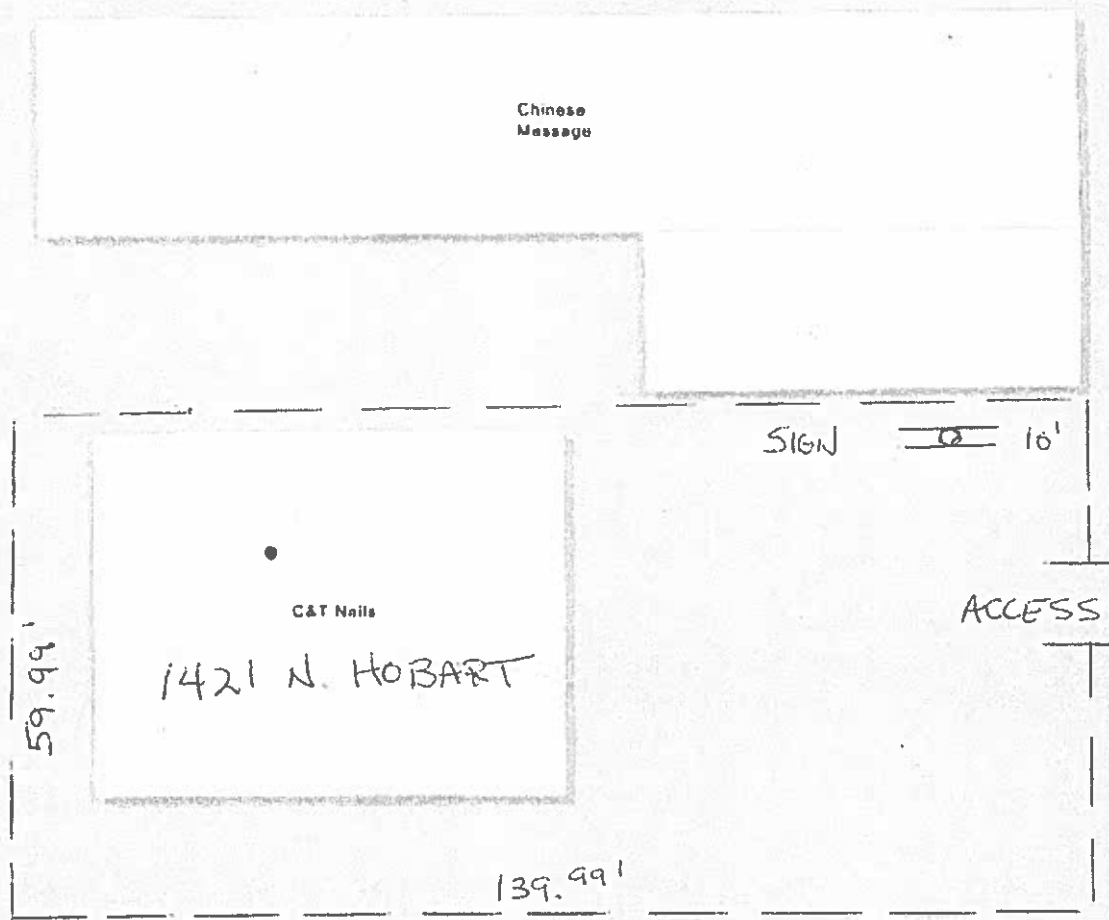
Was an asbestos survey performed in accordance with Texas Asbestos Health Protection Rules
and National Standards for Hazardous Air Pollutants. Yes _____ No ☒

Date of Survey: / /

TDH Inspector License No. _____

If the answer is NO, then as the owner, operator, or agent of the renovation/demolition site, I
understand that it is my responsibility to have this asbestos survey conducted in accordance with
Texas Asbestos Health Protection Rules and National Emission Standard for Hazardous Air
Pollutants prior to a renovation/demolition permit being issued by The City of Pampa.

Signature of Applicant TRA Date 2/29/24



NORTH FACE DIGITAL / LED
SOUTH FACE STATIC



12:48

5G

EXHIBIT A

Property ID: 8425

2023

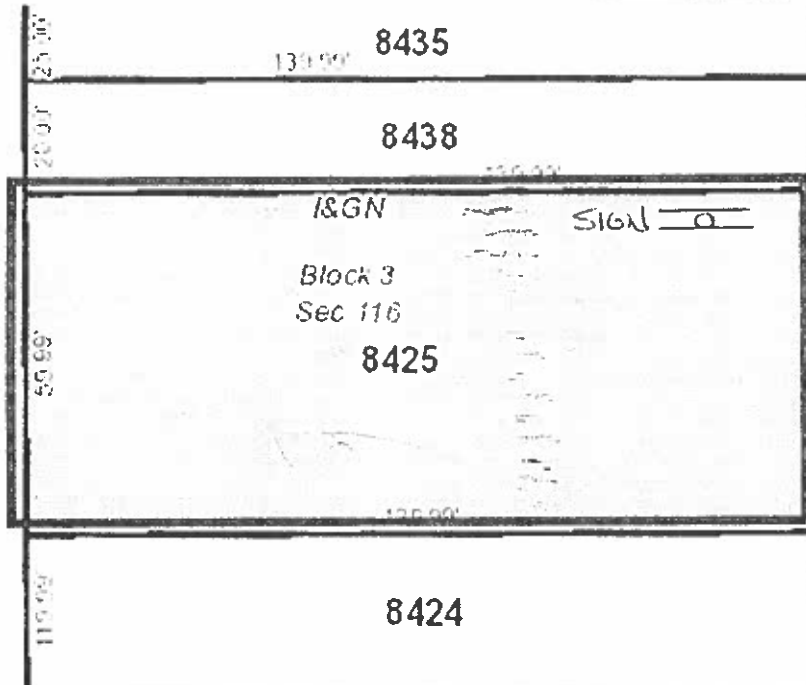
2023 Appraisal Notice

View Map

Print

Map

DISCLAIMER



Property Details

Account

Property ID:	8425	Geographic ID: 1-10-306950010060000000
Type:	REAL	Zoning:
Property Use:		Condo:

Location

Situs Address:	1421 A N HOBART	
Map ID:	,	Mapsco:
Legal Description:	LOT 6 BLK 1 SOLOMON	
Abstract/Subdivision:	/ SOLOMON	
Neighborhood:	0745	



City Registration Number _____
Issued By _____

**CITY OF PAMPA
CONTRACTOR REGISTRATION
APPLICATION \$30.00 FEE**

Type of Contractor Registration:

☐ Residential Addition/Remodeling

☐ House Moving

☐ Swimming Pool

☐ Landscape

☐ Water Treatment Equipment Installer

☐ Electrical Sign

☐ General

☐ Electrical

☐ Plumbing

☒ Non-electrical Sign

☐ New Residential

☐ Heating/Air

☐ Roofing

Sign Contractor: (mark one)

Applicant Information

Name: THOMAS RANDALL BURKETT Business Name: BURKETT OUTDOOR

State License / Registration Number: TXDOT NO. 4669 Driver's License #: TX 06421620
(If applicable)

Mailing Address: PO BOX 50372 AMARILLO TX 79159

Physical Address: 6408 HATFIELD AMARILLO TX 79106

City: AMARILLO State: TEXAS Zip Code: 79159

Telephone: Home: 806 206 6163 Business: 806 358 9270 Cell: 806 206 6163

Alternate Phone Number (some way to leave message): 806-420-4843 (MATT TAVERA)

E-Mail Address: RANDY@BURKETTOUTDOOR.COM Fax #: 806 358-9270

By signing below, I attest the above information is true. I understand that giving false information regarding State Licensing could be grounds for repercussion from the appropriate licensing agency.

Signature of Applicant [Signature] Date: 2/29/24

Printed Name RANDY BURKETT

License OAL-24-R-00115:

Multiple Permit Renewals

Record Info ▼

Payments ▼

Custom Component

Business Address

License Details

DBA Name:
Multiple Renewal

▼ More Details

Related Contacts

Owner information

Individual
Thomas Randall Burkett
Home Phone:8062066163
Work Phone:8062066163
Mobile Phone:8062066163
E-mail:randy@burkettoutdoor.com

Mailing
PO Box 50372
Amarillo, TX, 79159
United States

Primary Contact information

Individual
Randy Burkett
Home Phone:8063589226
Work Phone:8063589226
Mobile Phone:8063589226
E-mail:randy@burkettoutdoor.com

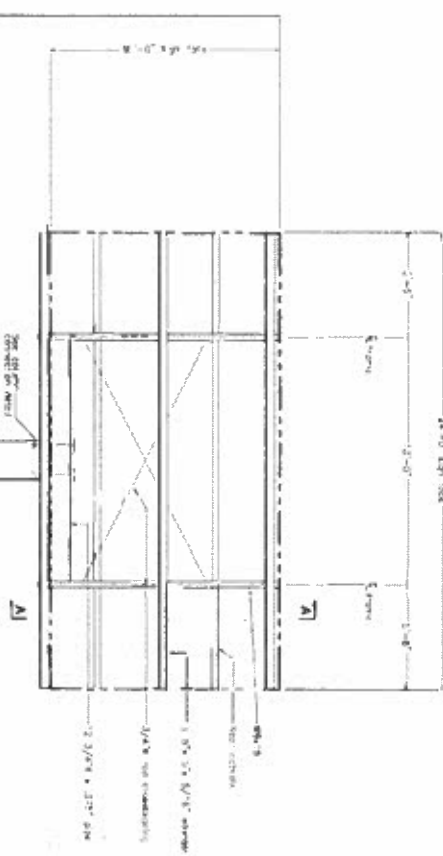
Mailing
P. O. Box 50372
Amarillo, TX, 79159
United States

Application Information

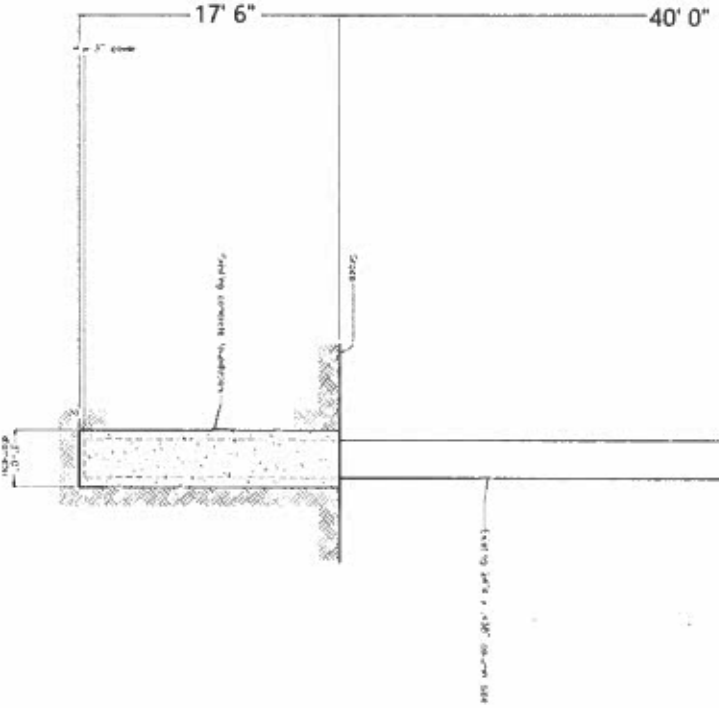
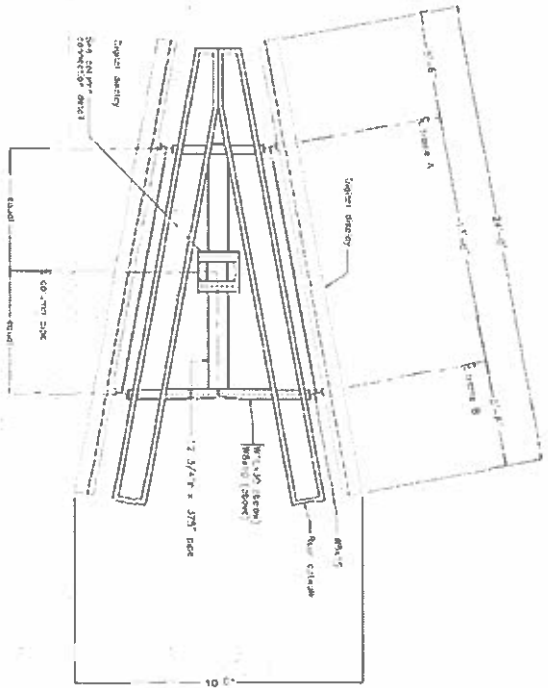
LICENSE INFO

License Number: 4669
From Date: 03/01/2024
To Date: 03/31/2024

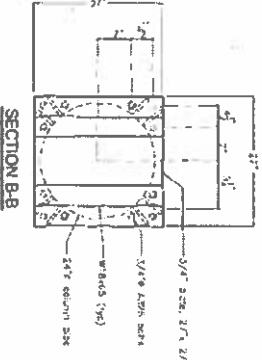
Application Information Table



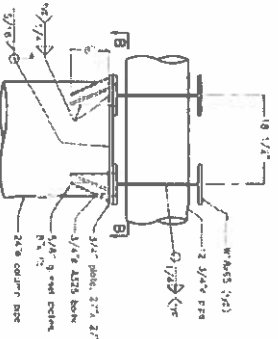
PLAN VIEW
SIGN STRUCTURE



SIGN FACE ELEVATION



SECTION B-B



COLUMN CONNECTION DETAIL

**MINUTES OF THE
CONSTRUCTION BOARD OF ADJUSTMENTS & APPEALS
OF THE CITY OF PAMPA, TEXAS
SPECIAL MEETING
OCTOBER 19, 2023, AT 9:00 A.M.**

CALL TO ORDER: Matt Hinton, Chairman at 9:00 a.m.

QUORUM CHECK: Quorum present

PRESENT:	Kevin Jefferis	Trent Carter
	Kyle Parnell	Luke Raber
	Josh Crawford	Matt Hinton

ABSENT:	Kevin Redding	Bobby Burns
	Bob Cummings	

STAFF:	Shane Stokes	City Manager
	Cary Rushing	Building Official
	Barbara Stucker	City Secretary

VISITORS: None

INVOCATION: Kyle Parnell, Board Member

PUBLIC COMMENTS: NONE

AUTHORIZATIONS BY BOARD:

1. Discuss, take action, and make recommendation to the City Commission on new building permit fees.

Board Chairman, Matt Hinton asked Cary Rushing, Building Official, to discuss the current fees and compare them to surrounding cities. Mr. Rushing explained to the Board that there is new legislation that states we need to review all permit fees for the past ten years by January 1, 2024.

23-005

A motion was made by Board Member Parnell and seconded by Board Member Crawford to add a Plan Review Fee of \$100.00 for Residential plans and \$.001 on the estimated project cost for Commercial plans to the City of Pampa's Fees Schedule. With each Board Member voting AYE, the motion carries.

The Construction Board of Appeals revisited every fee on the current fee schedule and suggested the following changes.

- 1) Implementation of a minimum permit fee of \$40.00 on each of the City of Pampa's permits.
- 2) Increase Carport Permits to \$125.00 each with no differential between front and rear locations.
- 3) Increase Roof Permits to \$40.00 for Residential and \$60.00 for Commercial.
- 4) Requirement of General Contractors to present a minimum insurance policy of \$100,000 upon annual registration.

The City Secretary read aloud the potential changes.

23-006

A motion was made by Board Member Parnell and seconded by Board Member Raber to approve the changes to Building Permit Fees as read by the City Secretary. With each Board Member voting AYE, the motion carries.

2. Consider approving the minutes of the June 16, 2023, Special Meeting of the Construction Board of Adjustments and Appeals.

23-007

A motion was made by Board Member Crawford and seconded by Board Member Carter to approve the minutes of the June 16, 2023, Special meeting of the Construction Board of Adjustments and Appeals as presented. With each Board Member voting AYE, the motion carries.

DISCUSSION: Cary Rushing, Building Official discussed the 2021 International Codes and the 2023 National Electric Code.

ADJOURNMENT

23-008

There being no further business on the Agenda, a Motion was made by Board Member Raber and Seconded by Board Member Crawford to adjourn the meeting at 10:37 a.m.

Cary Rushing, Secretary

Matt Hinton, Chairman