

City of Pampa, Texas

Fiscal year

2022-23

ANNUAL OPERATING BUDGET



City of Pampa

Fiscal Year 2022-23

Adopted: September 6, 2022

The budget will raise more total property taxes than last year's budget by \$90,874, or 1.92%, and of that amount, \$2,651.00 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the budget as follows:

For:	Mayor Lance DeFever Commissioner Ward 1 Paul Searl Commissioner Ward 2 Brian Doughty Commissioner Ward 3 Jimmy Keough Commissioner Ward 4- Vacant
Against:	None
Present and not voting:	None
Absent:	None

Property Tax Rate Comparison

	<u>FY 2021-22</u>	<u>FY 2022-23</u>
Adopted Property Tax Rate	\$0.730000/\$100	\$0.730000/\$100
No New Revenue Tax Rate	\$0.675654/\$100	\$0.677140/\$100
Maintenance and Operations Tax Rate	\$0.541662/\$100	\$0.547708/\$100
Debt Tax Rate	\$0.188338/\$100	\$0.182292/\$100
Voter Approved Tax Rate	\$0.798060/\$100	\$0.803049/\$100

Fiscal year 2022 City debt obligations secured by property taxes is 2
\$1,204,698

Paul Searl

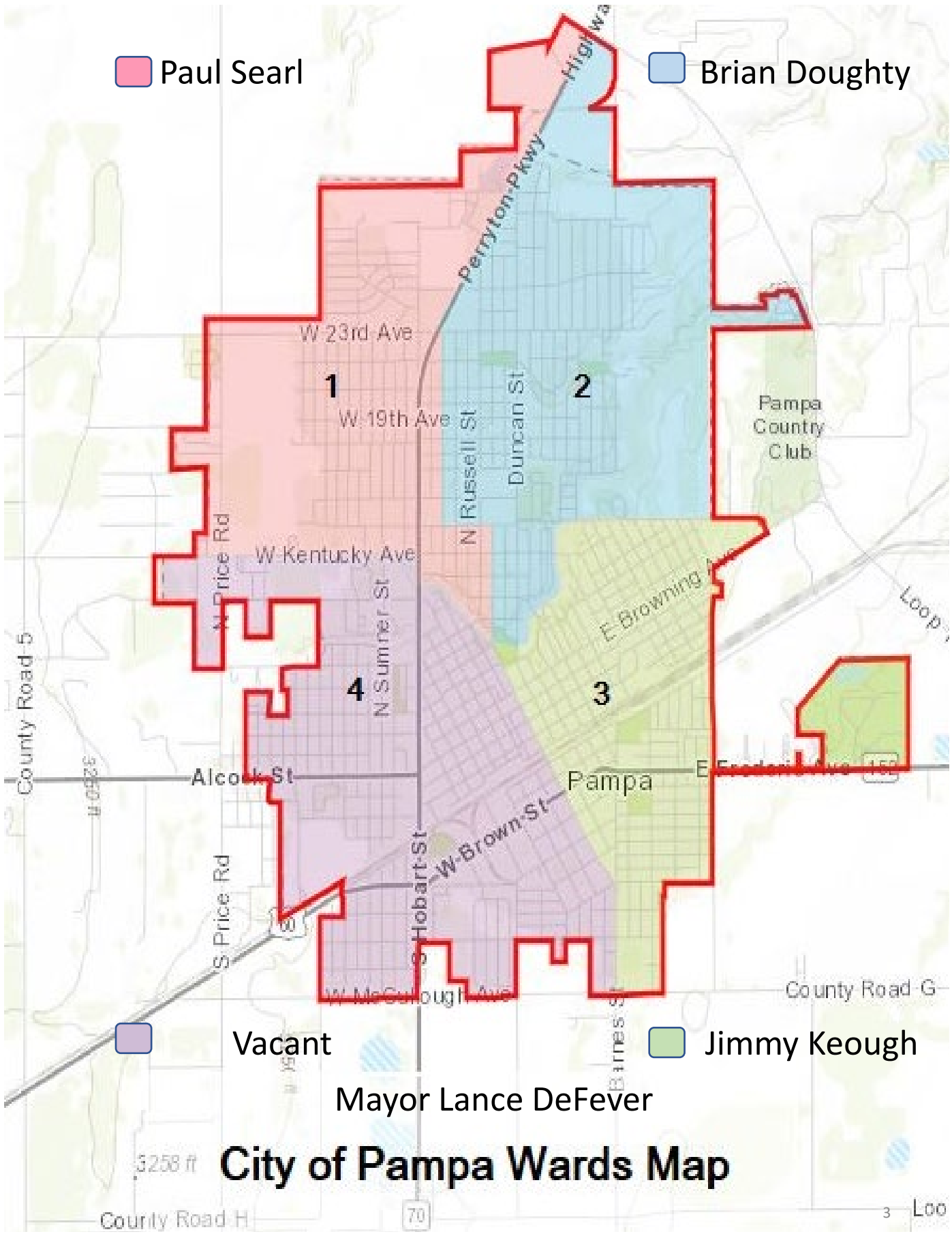
Brian Doughty

Vacant

Jimmy Keough

Mayor Lance DeFever

City of Pampa Wards Map



How to use this budget document:

The budget document provides comprehensive information about our city's policies, goals, objectives, financial structure, operations, and an organizational framework that shows how city services are maintained for fiscal year FY 2022-23. A main objective of this document is to communicate this information to readers in a manner that is clear, concise, and understandable. The Table of Contents will aid the reader in finding specific information quickly. A Glossary of governmental and financial terms is also included at the end of the document.

INTRODUCTION

The Introduction section provides an overview of how the city government is organized and a profile of the community. The City Manager's Letter highlights the issues and policies that guided the development of the budget for FY 2022-23.

BUDGET OVERVIEW

The Budget Overview section provides a summary of the FY 2022-23 budget. It includes an overview of the budget process, a list and description of funds, and a summary analysis of revenues and expenditures of all funds.

FUND SUMMARIES and DEPARTMENTAL SUMMARIES

These sections provide financial and narrative summaries of each The General Fund, Water and Sewer Funds, Solid Waste Services Fund, Capital Funds, and Other Funds group of funds and its associated departments. The Other Funds section provides budgeted revenues and expenditures for special revenue funds and miscellaneous funds that have been separated from the General Fund by state law, accounting best practices, or as designated by the City Commission or city administration. The departmental summary sections provide an opportunity to review individual department budgets associated with each operating fund. Department budgets are presented by category and organization and include a summary of authorized personnel. The departmental summaries also identify the department's Key Processes, Initiatives, and Performance Measures.

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DEBT SERVICE

The Debt Service section provides information on debt policies and outstanding debt levels for general debt service, Water and Sewer System debt service, and Solid Waste Services debt service.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The CIP section provides an overview of the Five-Year CIP Plan.

Staff works diligently to improve the Budget Document each year and asks the reader to contact the city with any comments or questions about this Budget Document.

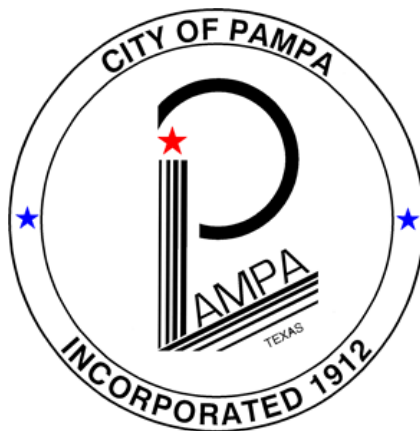


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City of Pampa Management Letter



Dear Mayor & City Commissioners,

It is my privilege to present the FY 2022-23 adopted budget. This budget represents months of work by a dedicated team, city management, and city commissioners. Over the past two years our city has been faced with a lot of uncertainty and even with that uncertainty, city staff has continued to remain strong and provide the service needs of our city.

The adopted budget is a financially responsible, balanced budget on all funds. It has been developed using three main priorities based upon policy direction provided by the City Commission. The three main priorities are:

1. Enhance the revitalization of our city with focus on clean-up efforts, demolition of structures, and downtown renovation projects;
2. Strategically invest in infrastructure improvement; and
3. Maintain current service level needs for all other city services, where there are significant cost increases due to high inflation and shortages.

In recent years, the Legislature passed several bills that have negatively impacted cities. Some of these bills will have an affect on future budgets due to the 3.5 percent cap on the growth of the city's property tax revenue collected from existing properties that went into effect in FY 2020-21. These bills will hinder the city's ability to raise revenues to fund basic city services. The adopted budget maintains the current tax rate of \$0.73 per \$100 of taxable value. The budget maintains current service levels and includes funding for a cost-of-living adjustment (COLA) to eligible employees. The budget also includes funding for necessary equipment and improvement purchases and replacements. The General Fund is the city's main operating fund where most of the city's revenues, operating expenditures, and departments are recorded. The FY 2022-23 general fund adopted budget is reconciled with \$15.6 million in revenues, \$299 thousand from replacement funds, and \$42 thousand from restricted cash to offset the \$15.5 million in expenditures. Sales Tax has remained strong through the past two years and we our confident in our projections for FY 2023. Court fines have continued to diminish over the past couple of years, resulting from ongoing uncertainty due to the pandemic and the need for indigent resources, so city staff decreased revenue by an additional \$40,000. The budget strives to ensure continued financial strength by maintaining structured fund balance reserves.

City of Pampa Management Letter



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Revenues

Approximately 56 percent of General Fund revenues come from property and sales taxes. The remaining revenues come from, fines, development/zoning fees, use fees, miscellaneous receipts and transfers from other funds. Property tax revenue growth remains strong. Sales tax revenues continue to increase. Franchise fee revenues have declined due to changes in state law and consumer preferences, but not by much. Overall, General Fund revenues total \$15.6 million.

Property Tax

The total certified taxable value of property in the city is \$688 million. The value of existing properties increased by \$10 million, a 1.4 percent increase. Based on the recent history of tax collections, we are continuing projected property tax collection rate to be 99 percent. General Fund property tax revenues total \$3.4 million. Compared with the prior year, General Fund property tax revenues are increasing by \$90,874.

Sales Tax

Sales tax revenues are expected to increase 4.4 percent compared to FY 2021-22. The total sales tax rate in Pampa is 8.25 percent. Of that, 6.25 percent is the state's portion of sales tax. An additional 1.5 percent is allocated to the General Fund, while the remaining .5 percent is sent to the Pampa Economic Development Corporation.

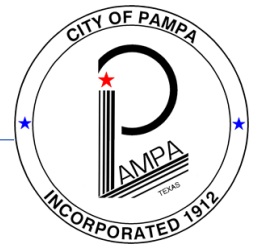
Franchise Fees

Franchise fees are rental fees paid by utility providers to use city-owned right of way to transmit their services. This includes cable, internet, telephone, telecommunications, electricity, and gas. General Fund franchise fee revenues dropped to approximately \$1 million due to state law changes that reduce the franchise fees the city can collect from telecommunications providers. Additionally, changes in consumer preferences are also reducing revenues as companies reduce their cable TV offerings and consumers "cut the cord," opting for streaming services.

Water and Wastewater

Charges for water and sewer service account for \$8.3 million which is 88 percent of revenues in the Water and Sewer System Fund, and an additional \$260 thousand (3 percent) of revenues are directly related to late penalties. Total charges for service are budgeted to generate nearly \$9.4 million in revenue. Current rates are reviewed every year and were

City of Pampa Management Letter



Cont'd:

increased this FY 23 by 2% to offset the rising pass-through costs from the entities that treat the city's water and wastewater, as well as increasing operating and capital costs. Prior to this budget, rates have remained the same since 2016.

Federal Coronavirus Relief Funds

The city received our final tranche of the unanticipated American Recovery Plan Act (ARPA) funding totaling \$4.2 million. These funds have been allocated in the current budget to cover infrastructure costs within our Solid Waste & Water fund. A special fund has been created to account for all federal grant funds received in response to the worldwide Coronavirus pandemic.

The past couple of years have been very worrisome and full of surprises because of the coronavirus (COVID-19) pandemic and the negative impact on the city and the local economy. City staff strives every day to continue to make our community better while maintaining a safe work environment.

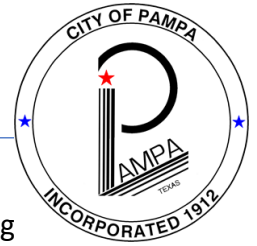
Expenditures

General Fund expenditures are balanced to revenues. Overall, General Fund expenditures total \$15.5 million. Personnel has been a priority in the last several fiscal years to ensure our service and staffing levels match the needs of our growing city and private sector jobs. An agreement with Pampa ISD has allowed for our city to staff two additional school resource officers for the safety of students and faculty. Also included in the budget are annual evaluation-based pay increases for employees, along with a 5 percent cost of living adjustment (COLA) for eligible employees. Health insurance increases were a big concern for management in preparation of this budget year, but we were able to keep the increase at a 3.5% increase overall.

Capital expenditures have been funded in multiple funds including the general, water/wastewater, and solid waste management funds.

- Armory renovations will be completed to include new heating/air systems and electrical upgrades for community events.
- New landfill cell construction will begin in the current year at an estimated 2.8 million expense that will be funded through the ARPA fund. Cell construction is projected to meet its life every 5-7 years, and we are very fortunate to be able to fund this project without issuing any debt.

City of Pampa Management Letter



- Completion of the automated Sensus meter project, to change automated meters in the ground. \$300,000 funded by the 2020 Certificate of Obligation.
- Completion of the wastewater treatment plant improvements that include the clarifier rehab, sluice gate repairs, flow meters, and other necessary changes. This project has been ongoing since 2017 and is projected to be completed in the current FY. \$750,000 funded by operating funds.
- Demolition of structures is a large task that will have \$250,000 in funding to assist in the clean-up of the city.

Capital Projects Fund

Each year it is extremely difficult to fund capital project needs, especially in the General Fund where revenue comes, in large part, from property taxes. With the receipt of the Federal Relief Funds to help with selected water and wastewater infrastructure projects, money has been transferred from the Water Fund to establish the Capital Projects Fund. This fund will be used to allocate funding for capital projects in all funds, including the General Fund, beginning with the 2022-23 budget.

Conclusion

I believe this budget meets the City Commission's ongoing strategic goals of enhancing Code Enforcement services, continuing to invest in infrastructure improvement and maintaining current levels of City services. I appreciate how the entire commission has been fully engaged in the budget process to ultimately support and adopt this budget for fiscal year 2022-23.

Sincerely,

A handwritten signature in blue ink that reads "Shane Stokes". The signature is written in a cursive, flowing style.

Shane Stokes

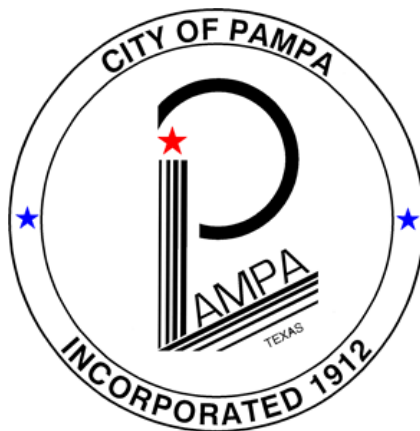
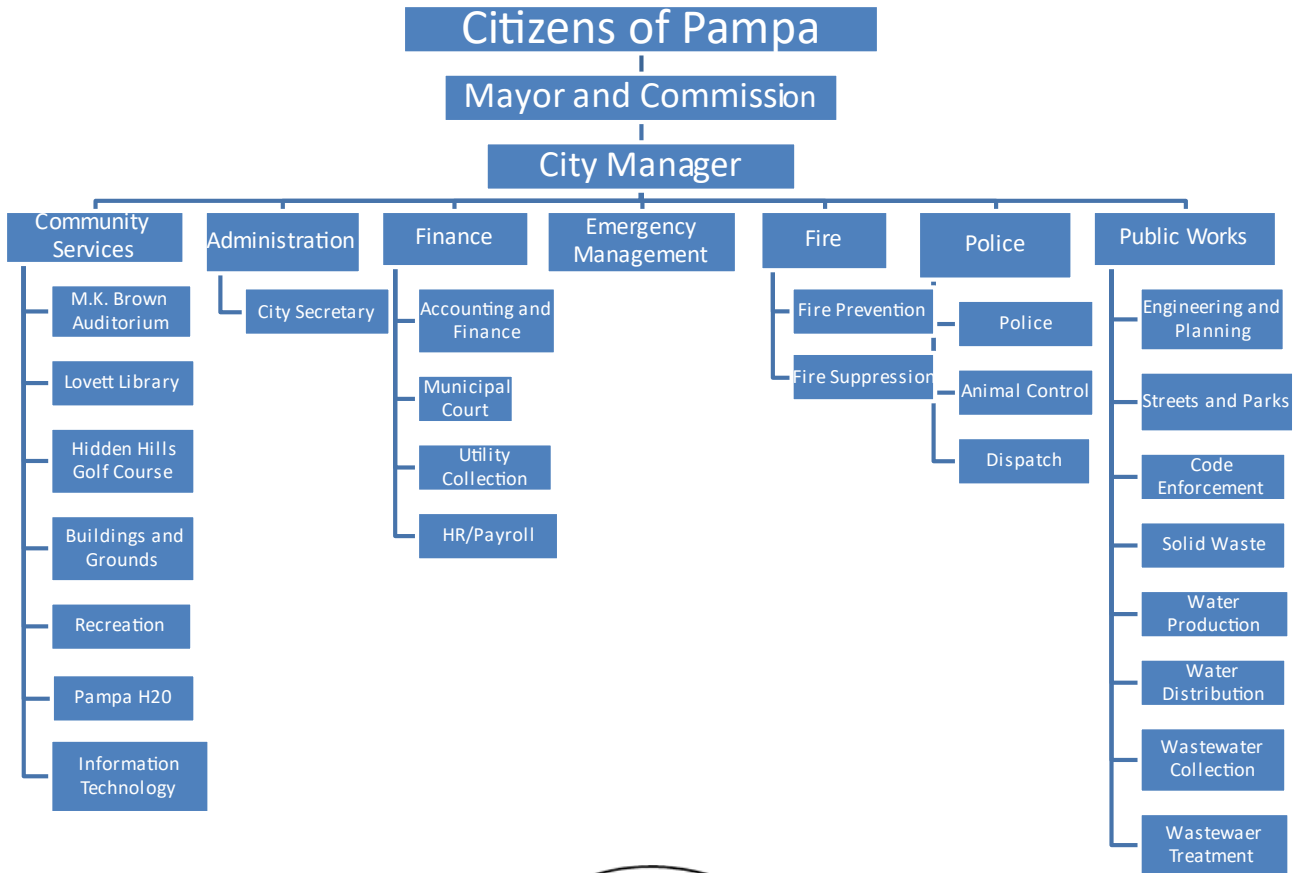
City Manager

City of Pampa Authorized Positions:

Full-Time Budgeted Positions 2022-23

General Fund			MK Brown Auditorium		
Administration		3	MK Brown Auditorium		
	City Manager	1	Auditorium Manager	1	
	City Secretary	1	Employees		1
	Administrative Assistant	1			
Finance		6	Library		
	Finance Director	1	Librarian	1	
	Assistant Finance Director	1	Children's Librarian	1	
	Accountant	1	Library Clerk	2	
	Payroll / Human Resource Administrator	1	Total Library Fund Employees		4
	Accounting Technician	2			
Municipal Court		2	Water and Wastewater		
	Court Clerk	1	Utility Collection		8
	Municipal Court Judge	1	Util Coll Mgr	1	
Police Services		32	Billing Supv.	1	
	Chief	1	Utilities clerk	3	
	Assistant chief	1	Cust. Serv Rep	1	
	Records Clerk	1	Meter Reader	2	
	Lead Records Clerk	1	Water Distribution		9
	Lieutenant	3	Superintendent	1	
	Sergeant	6	Heavy Equipment Operator	2	
	Corporal	5	Repair Tech	6	
	Detective	2	Wastewater		6
	School Resource Officer	3	Superintendent	1	
	Motors Officer	1	Crew leader/Head repair tech	1	
	Patrol Officer	8	Heavy Equipment Operator	2	
Fire Prevention		1	Repair Tech	2	
	Fire Marshall	1	Total W&WW Fund Employees		23
Engineering		2	Solid Waste		
	Public Works Dir	1	Recycling		3
	Engineer-in-Training/Project Manager	1	Recycling Attendant	3	
Streets		10	Solid Waste Landfill		6
	Superintendent	1	Superintendent	1	
	Crew Leader	1	Crew Leader	1	
	Equipment Operator	2	Heavy Equip Opr	3	
	Heavy Equip Operator	5	Scalehouse Attendant	1	
	Sign Technician	1	Total Solid Waste Fund Employees		9
Parks		7	Golf Course		
	Superintendent	1	Hidden Hills Golf Course		
	Crew leader	1	Head Golf Pro	1	
	Equipment Operator	4	Superintendent	1	
	Lead Equipment Operator	1	Crew Leader	1	
Recreation		1	Total Golf Fund Employees		3
	Recreation Coordinator	1			
Community Services		2	Total Full time budgeted positions		167
	Community Services Director	1			
	Assistant Community Services Director	1			
Building and Grounds		1			
	Buildings and Grounds Superintendent	1			
Fire Suppression		27			
	Chief	1			
	Deputy Chief	2			
	Captain	6			
	Equipment Operator	9			
	Firefighter	9			
Code Enforcement		5			
	Assistant Public Works Director-Building Official	1			
	Permit Administrative Assistant	1			
	Lead Code Enforcement Officer	1			
	Code Enforcement Officer	2			
Animal Services		6			
	A-C Supervisor	1			
	A-C Officer	5			
Dispatch		11			
	Telecommunications Operator	10			
	Supervisor	1			
Emergency Management		1			
	Emg Mgt Coordinator	1			
Information Technology		2			
	IT Manager	1			
	It Systems Tech	1			
Sanitation		8			
	Superintendent-Solid Waste Collection	1			
	Community Pride Operator	2			
	Crew Leader-Dumpster Repair Tech	1			
	Sideloader Operator	4			
	Total General Fund Employees	127			

City of Pampa Organizational Chart:



Budget Process:

The City of Pampa develops the annual budget in accordance with State of Texas law and the city's Home Rule Charter. State law requires an incorporated city to prepare an annual budget that itemizes proposed revenues to fund all proposed expenditures of the government (Local Government Code Sec. 102.002.) The City Commission is authorized to adopt the budget; set the tax rate; and impose taxes, user fees, and other charges to generate revenue.

Budgetary Accounting Basis

The city's accounting records for general governmental operations are maintained on a modified accrual basis according to Generally Accepted Accounting Principles (GAAP) — revenues are recorded when received, and expenditures are recognized when a liability is incurred (for example, when a purchase order is issued). Accounting records for the city's proprietary and internal service funds are maintained on a full accrual basis — revenues are recognized when they are owed to the city, and expenditures are recognized when a liability is incurred. The budgetary basis follows GAAP, except for two items. First, depreciation is not budgeted as it is a non-cash expense. Second, fund balances are presented in the budget as a measure of available spendable resources.

Unexpended appropriations for budgeted funds lapse at the end of the fiscal year. Indirect cost allocations are considered revenues in the General Fund and expenses in the other funds for budgeting purposes; however, they are considered as reductions in expenditures in the accounting system at year-end (for example, administrative fees).

Budget Process:

Budget Development

A budget packet containing instructions from the finance director to other department directors is provided to each department in mid April. The finance director requests that departments submit budget requests in two sections: operations and capital. The operational request is for the amount of funding necessary to maintain current operations in the coming year. The city approaches each budget year by a zero-based budget process. Departments are provided with salary and benefit projections based on current staffing levels. Amounts authorized in the prior year must be re-justified for the new budget, and appropriations for capital, special projects, and specific operational items will not be carried forward unless there is a need for those same requests in the new budget year. Capital requests are for departments to provide detailed justification documents for various projects, vehicles, machinery, technology upgrades, and other capital expenditure requests over the next 5 years.

The completed budget packets are returned to the finance director in May. Budget team verifies the accuracy of the requests as to account classification and data entry into the budget system. The total requests are then presented to the city manager. The city manager, the management team, and budget staff review the requests in detail, comparing them to reasonable revenue projections to determine the proposed budget recommendation to the City Council. The long-term financial forecast is prepared and presented to executive staff.

Hearings and Presentations

Based on department submittals and revenue forecasts, a preliminary outlook presentation is made to the City Commission in early June. This budget and strategic plan review is used to highlight revenue and expenditure projections and to identify key issues and commission priorities for the upcoming fiscal year. During June and July, the budget team meet regularly to review key issues and to shape the development of the budget in accordance with goals and objectives. City Commission meetings are held throughout the year to provide public feedback on all areas of city services, including the budget.

Budget Process:

In June, public hearings are held for the City Council to obtain preliminary input from the residents of Pampa that wish to speak. The City Commission takes this input into account when reviewing the budget requests along with public hearings required by state law are held in September prior to the adoption of the budget and the tax rate.

At the end of May, the management team meets with each department for a line-item review of the departmental budget and supplemental requests. Feedback from these meetings is used to develop the city manager's proposed budget.

Approval

During the month of July thru early August, the budget staff presents the City Commission an in-depth overview of the departmental needs within each fund during the regular scheduled commission meetings. In early to mid August, the finance director provides the commission and city secretary a proposed budget and posts to the website for public viewing for 30 days before tax rate is adopted. A public hearing is held 15 days after the budget is filed, and the proposed budget is adopted through two readings before the tax rate can be adopted. The City Commission continues to review and make necessary changes to the proposed budget up to the time of adoption, if needed. Following all notices and public hearings required by state law, the City Commission adopts the budget and sets the property tax rate at a scheduled meeting at the end of August or early September.

Budget Monitoring, Amendments, and Transfers

During the year, Budget, Accounting, and the various individual departments monitor departmental budgets to ensure correct budget allocation and proper expenditure posting. Should a department require funding during the year for which no or insufficient appropriation was made in the adopted budget, the department may request an amendment or transfer. If funding is available from savings on other purchases within the specific program or if funding is available in another account within the fund, the department may request a budget transfer to the appropriate account. If no funding is available or funds are being transferred between funds, the department may request additional appropriations through a budget amendment. After city manager approval, the additional appropriation request is placed on a City Commission Agenda for formal approval.

Budget Process:

Mid-Year Review

At mid-year, revenue estimates and projections for the current budget year are examined and revised. Depending on revenue trends, and at the discretion of the City Commission, budget adjustments may be made based on this mid-year review. Departments and budget staff continue to review and revise expenditure and revenue projections throughout the budget process to provide management and the council with the most current financial data for the development of the new budget.

Budget Calendar

March thru April: Budget preparation packets are distributed to departments. The packets contain budget templates, personnel requests, instructions for the budget process, and directives from management concerning the priorities of the new budget year.

May: Departments return completed budget requests to the budget office. Budget staff verifies the accuracy of requests as to account classification and data entry into the computerized budget system.

May-June: The city manager, the management team, and budget staff review departmental budgets in detail and make preliminary decisions regarding departmental requests, strategic initiatives, and rates for taxes and fees. The long-term financial forecast is updated and presented to executive staff.

June 6: Budget Workshop

June 13: Meeting Budget Discussion

June 27: Meeting Budget Discussion (Special Revenue & Service Rates)-CANCELLED

July 11: Meeting Budget Discussion (Enterprise Funds) & (Special Revenue & Service Rates)

July 25: Deadline to receive Certified Values or Estimate from Gray CAD

July 25: Meeting Budget Discussion (General Fund & other Governmental Funds)

August 7: Deadline to receive tax rates from Tax A/C & Review of ARPA/Capital Funds

Budget Process:

Budget Calendar cont'd

August 8: Meeting Tax Rate discussion

August 13: File Proposed Budget with City Secretary

August 13: Publish notice of Budget Hearing in Pampa News

August 24: Rescheduled Meeting-Budget Discussion and vote to propose tax rate

August 27: Post notice of tax hearing on City's website and in Pampa News

August 29: Special Meeting-Budget Public Hearing and First vote on budget

September 6: Special Meeting-Second vote on budget. Public hearing on Tax, First vote on Tax

September 12: Meeting- Second vote on tax rate

September 30: Last day of Fiscal Year

October: The budget document is finalized and printed for distribution.

October 2022 – September 2023: The approved budget is monitored against actual expenditures. Adjustments and transfers are proposed and approved, as necessary.

Financial Policies:

The purpose of this section is to give you the reader a basic understanding of some of the City of Pampa financial policies that are discussed within the budget book and are followed during budget preparation and implementation. City management has established each of the policies to maintain the financial stability and integrity of the city.

Balanced Budget

The budget of each fund shall be prepared so that available funds and projected revenues meet or exceed budgeted expenditures. A balanced budget is one that is adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues. One of the key directives for every budget year is to maintain a structurally balanced budget where projected revenues meet or exceed budgeted expenditures without the use of fund balance. This objective was achieved for each of the major operating funds. Refer to the General Fund Overview beginning on page 52 for further discussion of the General Fund balance.

Debt

Debt will be incurred to fund capital improvements only and will not be used for operating expenditures. The city will develop a multi-year plan for capital improvements, update it at least annually and make all capital improvements in accordance with the plan. Capital improvements are defined as equipment or infrastructure with a value greater than \$5,000 and a useful life greater than one year. The term of debt issued for capital improvements may not exceed the anticipated useful life of the asset. The city will update its debt capacity model annually to ensure that the city maintains adequate financial capacity to meet its debt obligations and that the criteria for an excellent bond rating are maintained with the proposed debt issuance. The city will comply with all applicable federal laws and regulations to provide all documentation, financial reports, reports of material events after the issuance of debt, and other required actions to ensure financial transparency and provide timely and accurate information to the bondholders and the appropriate governmental and oversight entities over the term of the debt issuance.

Financial Policies:

Fund Balance

The Fund Balance Policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls. It also is intended to preserve flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. The Fund Balance Policy is established based on a long-term perspective recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the city to be in a strong fiscal position that will allow for flexibility and resiliency to weather the financial impact of negative economic trends and unforeseen events.

Fund Balance Categories

The Fund Balance consists of five categories: Non-spendable, Restricted, Committed, Assigned, and Unassigned.

Non-spendable Fund Balance (inherently not spendable) consists of funds that cannot be spent due to their form (e.g., inventories and prepaids) or funds that legally or contractually must be maintained intact. Includes amount that will never convert to cash or will not convert to cash in the current period, such as inventory, supplies, long-term portion of loans and nonfinancial assets held for resale or principal of an endowment.

Restricted fund balance (externally enforceable limitations on use) include amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants, bond covenants (proceeds and interest and sinking funds), court receipt restrictions (municipal technology fund) or charter restrictions.

Committed fund balance (self-imposed limitations) are amounts that can be used for the specific purposes determined by a formal action of the City Commission in form of a resolution. Commitments may be changed or lifted only by taking the same formal action that imposed the constraints originally.

Financial Policies:

Assigned fund balance - (limitation resulting from management's intended use) comprises amounts intended to be used for a specific purpose, as expressed by City Commission, by a designated official or committee. In adopting this policy, the City Commission has hereby formed a finance committee, comprised of the city manager, the assistant city manager, and the finance director. This committee is authorized to assign fund balance to a specific purpose. In governmental funds other than the general fund, it is intended to be used for the purpose of that fund.

Unassigned fund balance - (residual net resources) This is the excess of total fund balance over non-spendable, restricted, committed, and assigned fund balance. Unassigned amounts are technically available for any purpose.

Order of Use of Restricted and Unrestricted Funds

When multiple categories of fund balances are available for expenditure (for example, a construction project is funded partly by grant money, funds set aside by the City Commission, and unassigned fund balance) the City will start with the most restricted category first until depleted before moving to the next category with available funds. Spendable fund categories in order of most restricted to least restricted are: Restricted, Committed, Assigned, and Unassigned.

Unassigned Fund Balance

Unassigned Fund Balance represents the resources available for future spending. An appropriate level of Unassigned Fund Balance should be maintained in the General Fund in order to cover unexpected expenditures and revenue shortfalls. Unassigned Fund Balance may be accessed in the event of unexpected expenditures up to the minimum established level upon approval of a budget amendment by the city's governing body. In the event of projected revenue shortfalls, it is the responsibility of the chief financial officer to report the projections to the city's governing body.

Minimum Fund Balance

It is the goal of the City of Pampa to achieve and maintain a minimum unassigned fund balance in the general fund to ensure that there will be adequate liquid resources in the event of unanticipated circumstances and events. The minimum unassigned fund balance is set at 20% of budgeted revenues for the fiscal year, providing for roughly 75 days of estimated expenditures.

Financial Policies:

Designated Circumstances

The minimum unassigned fund balance may be spent under these extreme circumstances:

1. Natural disasters, including but not limited to tornados, fire or flood.
2. Opportunities for a grant in which the matching portion may require a portion of the minimum unassigned fund balance.
3. Shortfall in the budgeted revenue in excess of 20%.
4. Unforeseeable expenditures in excess of 20% over budget.
5. When unforeseen circumstances or emergencies in another fund require a fund transfer from the general fund.

Replenishment of Minimum Unassigned Fund Balance

1. When designated circumstances have reduced the unassigned fund balance below the targeted minimum level, the replenishment is to occur within 24 months.
2. Depending on the severity of the reduction of the minimum unassigned fund balance the following measures will be taken to replenish the minimum unassigned fund balance:
 - a) Should calculations reveal that the minimum unassigned fund balance will be replenished through normal activity within the next 12 months no action is necessary
 - b) Reduction of expenditures
 - c) Delay of capital purchases
 - d) Increase in fees and/or taxes
 - e) Salary freeze
 - f) Hiring freeze

Financial Policies:

Revenues

Property Taxes – The property tax rate shall be set at the rate required to fund the debt service and other General Fund expenditures after considering all other General Fund revenue sources.

Rates, Fees, and Charges for Service – The city will set fees and charges in accordance with revenue bond requirements or to cover all or part of the costs of providing the service. The city will review the various fees and charges annually. The city will consider charges levied by other public organizations for similar services in establishing rates, fees and other charges.

Sales Tax – Projections are made based on current estimates and trends. During the year, this amount may be adjusted to reflect expected increases or decreases based on actual receipts.

Expenditures

The city's first priority for funding is maintaining the current level of service. The city will continue the maintenance and replacement of infrastructure and equipment, establishing and maintaining reserves for this purpose.

A Vehicle and Equipment Replacement Fund will be maintained for the orderly replacement of the city fleet and major capital equipment.

Capital Improvements and Debt Issuance

The city will maintain a debt service fund and appropriate reserve funds for each type of bond issue as specified by the individual bond covenants. The bond proceeds will be invested in accordance with the city's investment policy. Interest income received on the investment of bond proceeds shall be used to assist in paying the costs associated with the capital program.

Financial Policies:

Investments

No investments shall exceed a 24-month period from date of purchase. All city officials having either a direct or indirect role in the process of investing funds shall act responsibly as custodians of public trust using the standard of care of that of a “prudent person”.

The investment policy applies to all financial assets of the City of Pampa. The city’s finance director is responsible for the investment of city funds, with the exception of the MK Brown Permanent Trust Fund, where funds are invested by a broker.

City funds shall be invested in securities fully guaranteed by the United States government or insured by the Federal Deposit Insurance Corporation (FDIC); agencies of the United State government; certificates of deposit; repurchase agreements fully secured by obligations of the United States or its agencies and instrumentalities; bankers’ acceptances; commercial paper; money market mutual funds; and local government investment pools. All such investments shall be in accordance with the Texas State Public Funds Investment Act, as amended.

The city will maintain its investment policy, which states that the investment objectives are safety of principal, sufficient liquidity, diversified portfolio, and optimizing return.

Fund Descriptions:

The following is a listing and brief description of each major fund category for the FY 2022-23 budget. More detailed information can be found in the overview at the beginning of each fund group's section of the budget and on the specific fund sheets within each section. The graph below shows the total expenditure budget for FY 2022-23 across all funds and compares the size of expenditure budgets for each category of funds.

In governmental accounting, a fund is a self-balancing set of accounts. Each fund is like its own entity, with its own books that comprise its assets, liabilities, fund balance (general fund) or net assets, revenues, and expenditures.

Governmental Funds account for functions & activities primarily supported by taxes, grants, and similar revenue sources i.e., public safety, fire suppression, community service departments. These types of funds use a modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they are received. Expenditures are recognized when the related liability is incurred.

Proprietary Funds are accounted for using the accrual method of accounting. Under the accrual method, revenues are recognized in the period they are earned, and expenses are recorded when incurred. The City of Pampa maintains two different types of proprietary funds, Enterprise and Internal Service Fund. Enterprise funds are used to report the same functions presented as business-type activities. Internal Service funds are an accounting device used to accumulate and allocate costs internally among the City of Pampa's various functions because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Fund Descriptions:

Major Governmental Funds:

General Fund

This is the main operating fund for the city and accounts for the majority of city departmental operations and city personnel. The remainder of city operations, debt service, and capital revenues and expenditures have been separated into other funds in accordance with state and federal regulations, accounting rules and regulations. Further information about the General Fund can be found starting on page 52.

Capital Projects Fund

The Capital Projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds). Funding is provided through the issuance of long-term debt, operating transfers, grants, donations, and payments from other organizations for the purchase, design, construction, expansion, and renovation of capital buildings, infrastructure, and equipment. Additional information about the Capital Projects Fund can be found starting on page 213.

Federal Coronavirus Relief Funds

The Coronavirus Relief Fund is used to account for federal grant funds received under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, enacted in law in April 2020, in response to the worldwide Coronavirus pandemic. The funds are required to be used on expenditures related to the recovery from the pandemic. Further information about Coronavirus Relief Fund can be found starting on page 148.

Non-Major Governmental Funds:

Debt Service Fund

The Debt Service Fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds associated with various capital projects financed through the issuance of long-term bonds. Each type of debt is repaid by specific revenue sources and is accounted for in separate funds. Further information about the Debt Service Fund can be found starting on page 222.

M.K. Brown Permanent Fund

The M.K. Brown Permanent Fund is used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the M.K. Brown Auditorium.

Fund Descriptions:

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than the Permanent Fund or Capital Projects Fund) that are legally restricted to specific purposes. The City's Special Revenue Funds are as follows:

Controlled Substances

To account for cash or marketable properties seized during arrests. Under state statutes, such property is allowed to be used for local law enforcement activities. Additional information about the Police Special Controlled Substance Fund can be found starting on page 132.

M.K. Brown Auditorium

To account for revenues derived from tax levied on gross hotel/motel receipts which may be spent on conventions, convention promotion or convention center facilities. The fund also accounts for transfers from the M.K. Brown Auditorium Permanent Fund to be used for maintenance of and improvements to the auditorium. Further information about the MK Brown Auditorium Fund can be found starting on page 133.

Lovett Memorial Library

To account for ad valorem taxes levied for the maintenance and support of the Lovett Memorial library. Additional information about the Library Fund can be found starting on page 140.

Public Safety Grant Funds

The city receives a wide variety of grants from federal, state, and other agencies, which augment services provided by the city. Grants range from those associated with Community Development, Criminal Justice, and Emergency Management Grants) to various Police, Fire, and Emergency Management departments. Further information about Grant Funds can be found starting on page 147.

Fund Descriptions:

Major Proprietary Funds:

Water and Wastewater Funds

The Water and Sewer System Fund is an enterprise fund that accounts for the operations, capital investment, and debt service of the city's water and sewer utility system. Its operating expenditures, debt payments, and infrastructure improvements are solely supported through fees charged for water and sewer services. Additional information about Water and Sewer Funds is provided starting on page 1556.

Solid Waste Management Fund

The Solid Waste Management Fund is an enterprise fund that accounts for the operations, capital investment, and debt service of the Solid Waste Services utility. It includes residential waste collections, curbside recycling, tree limb and bulky waste collections, special waste collections, and the operation of the municipal landfill. Further information about the Solid Waste Management Fund can be found starting on page 186.

The Aquatics Center Fund

The Aquatics Center Fund is used to account for the operation of the City's aquatics park. Revenues are accounted for with fees and a transfer in from the Water & Sewer System Fund to cover operating costs. Further information about Aquatics Fund can be found starting on page 181.

Internal Services Fund

The Internal Services Fund consist of the city's Dental Benefit Trust Fund. The Dental Benefits Fund is used to account for dental benefits provided to the City's employees that are charged to the various departments of the City on a cost reimbursement basis. Additional information for internal service funds can be found on page 203.

Fund Descriptions:

Non-Major Proprietary Funds:

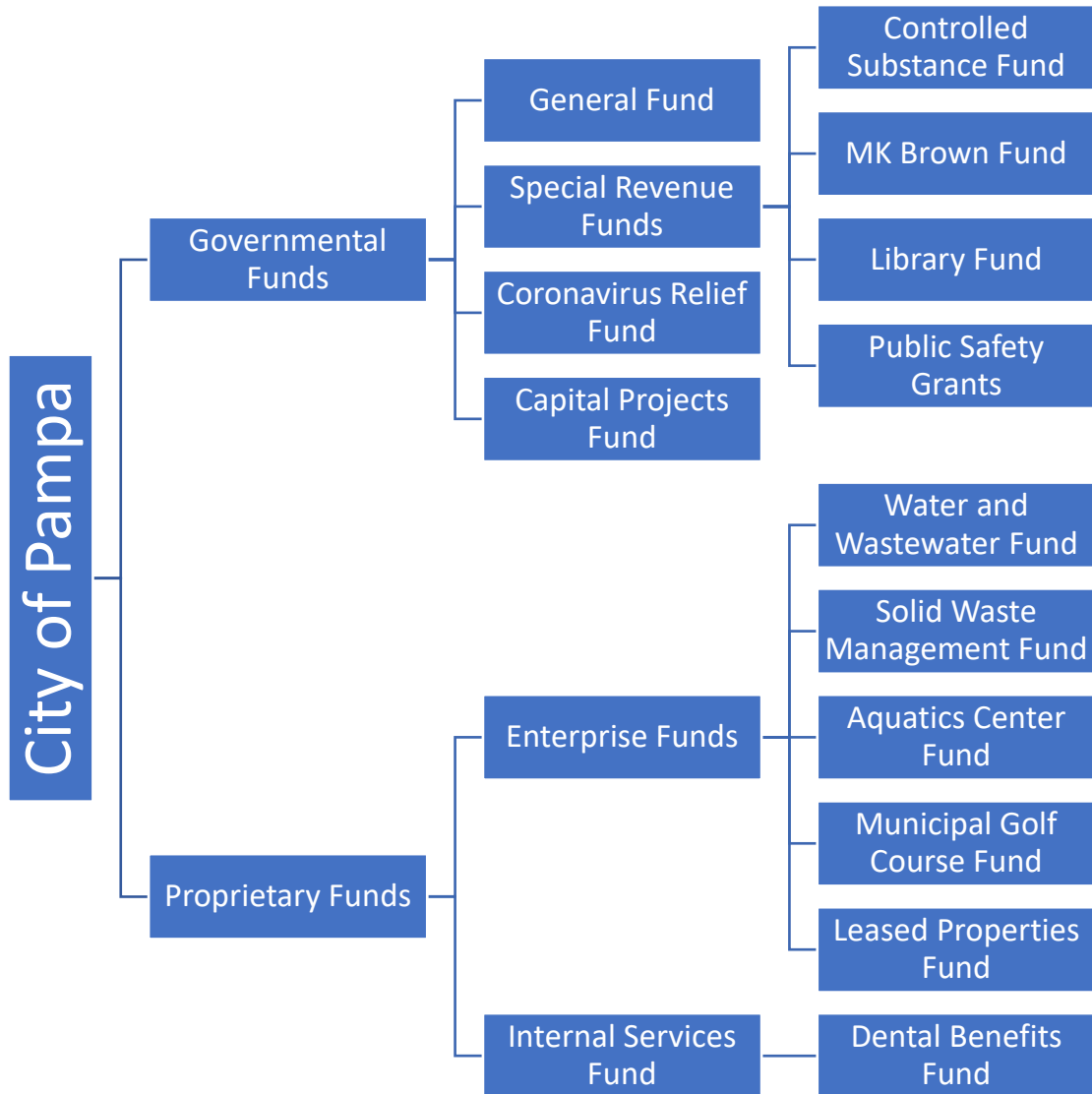
The Municipal Golf Course Fund

The Municipal Golf Course Fund is used to account for the operation of the City's public golf course known as Hidden Hills. This fund is operated through charges for services and receives a transfer in from the Water & Sewer System Fund. Additional information about the Municipal Golf Course Fund can be found starting on page 196.

The Leased Properties Fund

The Leased Properties Fund is used to account for the activities of various property owned by the City that are being leased. In October 2018, the City entered into an installment lease contract with a local cotton gin on the sale of land for 5 years.

City of Pampa Fund Structure



Ad Valorem Tax Revenue and Allocation:

**City of Pampa
2022-23
Adopted Tax Rate
Per Tax Roll**

Estimated Appraised Value	\$ 865,352,929
Estimated Taxable Value	\$ 687,546,179
Less TIRZ Valuation	\$ 205,388
Less: est'd frozen value loss	\$ 114,401,910
Estimated taxable value after loss	<u>\$ 572,938,881</u>
Estimated % of Collection	99.00%
Tax Rate	0.73
Total Revenue	\$ 4,140,629
Plus: est'd levy on frozen values	\$ 683,658
Est'd total revenue	4,824,287

	Allocation	Rate/\$100	Percentage of tax rate
Library	\$ 198,258	0.030000	4.11%
Debt Service	\$ 1,204,698	0.182292	24.97%
General Fund	\$ 3,421,331	0.517708	70.92%
	<u>\$ 4,824,287</u>	0.730000	100.00%

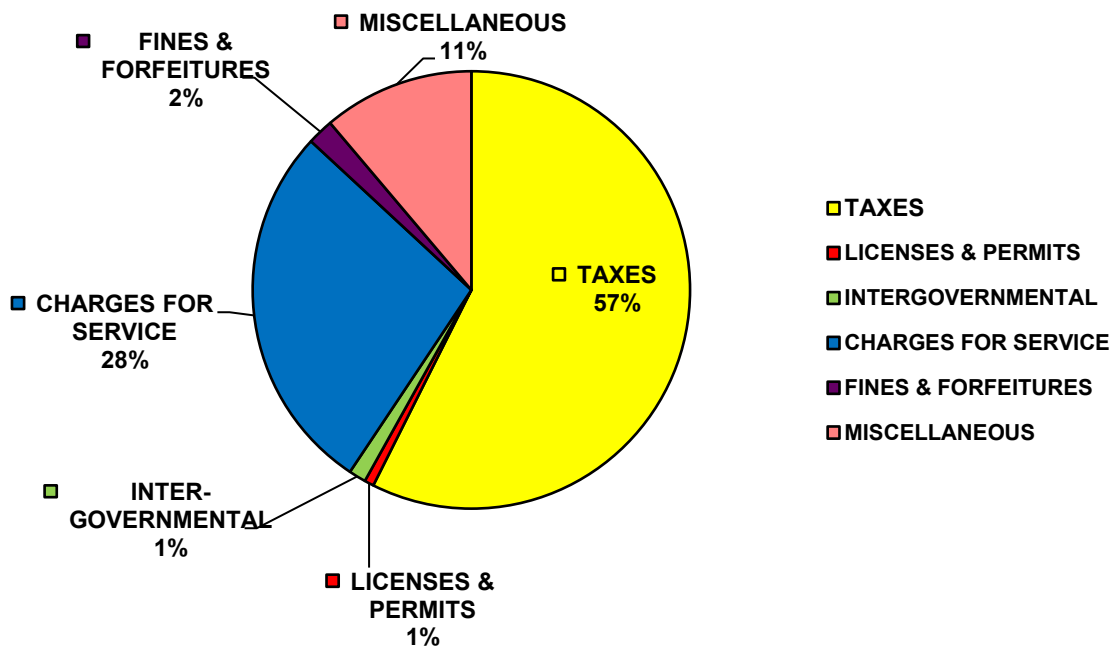
DEBT SERVICE DISTRIBUTION

SERIES	TOTAL	Principal	Interest	Percentage
2017 Refunding	\$ 442,002	\$ 390,000	\$ 52,002	36.69%
2019 TAN	\$ 329,712	\$ 310,000	\$ 19,712	27.37%
2020 CO	\$ 199,884	\$ 140,000	\$ 59,884	16.59%
2022 Refunding	\$ 233,100	\$ 160,000	\$ 73,100	19.35%
TOTAL	\$ 1,204,698	\$ 1,000,000	\$ 204,698	100%

Revenues:

The city collects revenues from a variety of sources that are broken into different funds. Below you will find a brief description of the major revenue sources for all city funds and departments. The City's largest fund is the General Fund, which is primarily fund by taxes (57 percent) and then charges for services (28 percent). The city charges for Animal Control Services, Municipal Court fees, Parks and Recreation fees, Community Pride fees, Sanitation charges, and other services.

REVENUES



Revenues:

Taxes

Property Tax:

\$5,028,787

Funds: General Fund, Debt Service Fund, and Library Fund

Property, or ad valorem, taxes are assessed on the value of all real and personal property as of January 1 of each year. The City Commission adopted a tax rate of \$0.7300 per \$100 of valuation for FY 2022-23 in coordination with the adoption of the budget. The annual budget and tax rate are established by separate ordinances. The total tax rate is established in three parts. The majority of revenues are applied to the General Fund for maintenance and operations expenses, then the Debt Service Fund for interest and sinking expenses, and the final allocation is made to the Library Special Revenue Fund. FY 2022-23, the City's allocation is:

	Allocation	Rate/\$100
Library	\$ 198,258	0.030000
Debt Service	\$ 1,204,698	0.182292
General Fund	\$ 3,421,331	0.517708
	\$ 4,824,287	0.730000

Excluding prior year collections, penalties, and interest payments, property taxes are projected to generate \$4,824,287, \$90,874 increase from the prior year. The operations and maintenance portion of the current year levy will generate \$3,421,331 in revenue. The debt service portion will generate \$1,204,698, which is a decrease of \$16,510 from the prior year. The debt service rate is determined by the current year's scheduled interest and principal payments, less other revenue sources. The library rate portion will generate \$198,258, which is an increase of \$3,734 from the prior year. To project property tax revenue, the city assumes a collection rate of 99 percent based on historical trends. This includes both unpaid taxes and reductions in values due to protests and lawsuits. The city has projected \$204,500 in delinquent, penalty, & interest tax payments from prior years.

Revenues:

Property valuations are completed and certified by Gray County Appraisal District and then sent to local taxing units. This data is used to help estimate budget and proposal of tax rate. The County tax assessor collects the taxes from property owners and distributes the funds to all local taxing units. The table below illustrates the current year valuations along with the prior 9 years.

City of Pampa					
Comparison of Assessed Valuation and Property Tax Collections					
From 2013-14 thru 2022-23					
Tax Year	Certified Taxable Value	% Change	Funds Available	Tax Rate	
2013-14	\$ 633,117,026	2.0%	\$ 3,911,367	0.621027	
2014-15	\$ 620,392,780	-2.0%	\$ 3,878,782	0.621027	
2015-16	\$ 633,111,700	2.1%	\$ 4,139,030	0.657175	
2016-17	\$ 628,414,980	-0.7%	\$ 4,238,318	0.677000	
2017-18	\$ 635,074,061	1.1%	\$ 4,169,709	0.677000	
2018-19	\$ 642,313,230	1.1%	\$ 4,201,155	0.677000	
2019-20	\$ 655,214,932	2.0%	\$ 4,623,552	0.730000	
2020-21	\$ 664,350,416	1.4%	\$ 4,801,260	0.730000	
2021-22	\$ 677,596,493	2.0%	\$ 4,733,413	0.730000	
2022-23	\$ 687,546,179	1.5%	\$ 4,824,287	0.730000	

Revenues:

The property tax levied by the City of Pampa is a small portion of the overall tax rate of Pampa residents. Property tax rates include school districts, cities, counties, water districts, and community college districts. The chart below shows rates by entity. School districts represent the largest property tax levies. Residents living in the Pampa Independent School District pay approximately 46.3 percent of their total property tax bill to the school district. The city's tax rate accounts for about 27.9 percent of the total tax bill. The county rate is approximately 23.6 percent of the total property tax bill.

2022-23 Tax Rates		
	Adopted Tax Rate	% of Total Tax Rate
City of Pampa	0.730000	27.9%
Gray County	0.617460	23.6%
Water	0.009361	0.4%
Pampa ISD	1.213300	46.3%
Clarendon College	0.050000	1.9%

Revenues:

Sales & Other Taxes

\$ 4,185,903

Sales tax revenues are expected to increase compared to FY 2021-22 and projected revenues of 3.95 million are based on historical and current trends as well as current and projected local economic factors. Sales taxes are collected by the state from the sale of goods and services either purchased or shipped locally. The total sales tax rate in Pampa is 8.25 percent. Of that, 6.25 percent is the state's portion of sales tax. An additional 1.5 percent is allocated to the General Fund, while the remaining .5 percent is sent to the Pampa Economic Development Corporation. Sales tax revenues are the second largest source of General Fund revenues. Sales tax revenue can be volatile and unpredictable, being entirely dependent on consumer shopping patterns and business-to-business spending. Due to the exemption of sales tax for the city, outside funds are charged a tax in lieu of the tax that is a revenue source for the General Fund. The city also received a portion of the Mixed Beverage Sales Tax sold within the city. This tax is imposed on each mixed beverage a business sells, prepares, or serves. See the next page for a graphic of how \$1 is distributed.

On the next page there is also a chart that shows the historical trend of sales tax retained by the city over the past 9 years and the projected amount for 22-23. Sales tax had a peak in 2013-14 with over 4.5 million, and then had a drastic 11 percent decrease going into 2014-15. In 2019-20, the city began to see a slight increase in sales tax over the prior 4 years and are projecting for sales tax to continue to increase going into the 2022-23 year.

How is the dollar broken down in sales tax?

Total Sales Tax is 8.25%

6.25% State



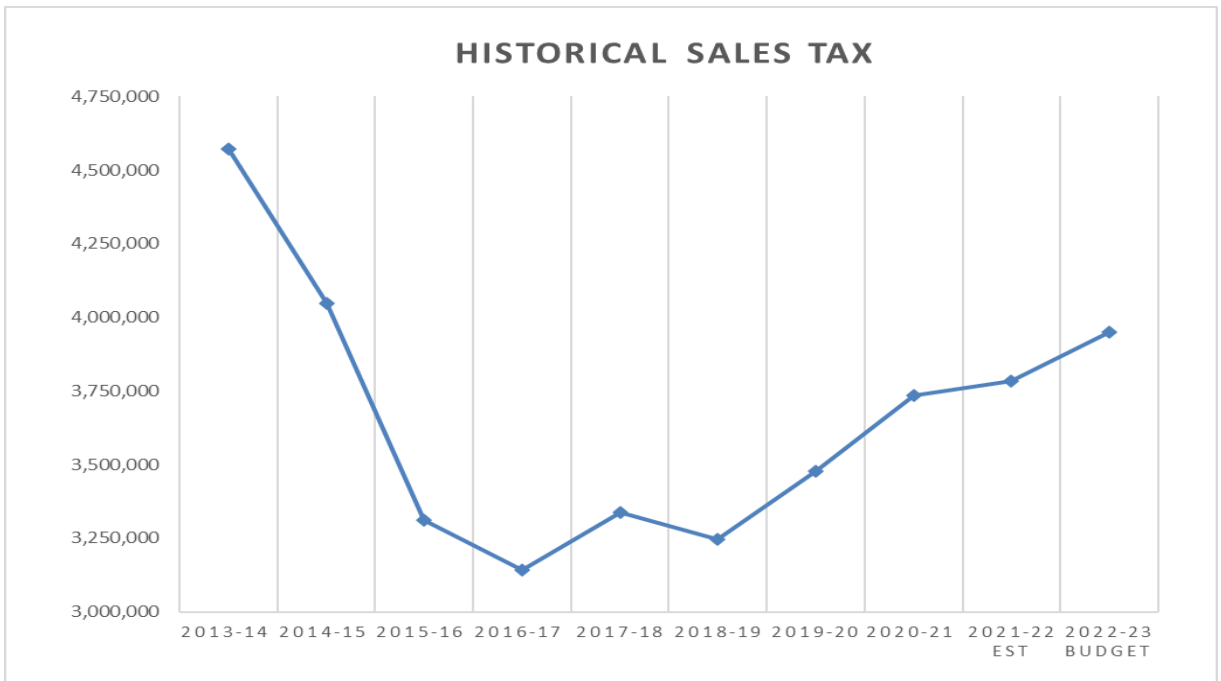
1.5% General Fund



.50% Economic Development Corporation



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Revenues:

Franchise Fees:

\$ 1,183,000

Franchise fees are a large source of General Fund revenue with a little over \$1.1 million budgeted for FY 2022-23. This tax revenue is one that city staff will be monitoring due to changes in state law that reduce the franchise fees the city can collect from telecommunications providers. Additionally, changes in consumer preferences are also reducing revenues as companies reduce their cable TV offerings and consumers are opting for streaming services. Franchise fees are collected primarily from utilities. They are fees charged to companies for the ability to use public property and municipal rights of way to provide utility services to residents. The fees are calculated based on actual revenues generated by the utilities within the city or, in the case of electric power and telecommunications, using rates per customer that are set statewide by the Texas Public Utility Commission.

Hotel/Motel Tax:

\$307,000

The City of Pampa collects a 7 percent Hotel Occupancy Tax (HOT) on all overnight stays in hotels in the city. This local tax applies to hotels, motels, bed and breakfasts, condominiums, apartments, and houses that rent a room or space costing more than \$2 or more each day. The state collects an additional 6 percent for a total charge of 15 percent on all overnight stays.

Texas state law specifically defines the allowable uses for HOT revenues, requiring that they must be used to directly enhance and promote tourism and the convention/hotel industry. HOT revenues can fund convention centers, visitor information centers, arts programs related to tourism, and historical preservation programs related to tourism. HOT revenues cannot be used for general purposes, and the city does not support HOT departments with general revenues (property or sales taxes). To learn more about these revenues, see page 133.

Charges for Services and Fees

Sanitation and Dumpster Replacement Charges: \$2,532,500

General Fund

The city operates its own solid waste collection and disposal utility, including a municipal landfill. All residential properties in the city are charged for the collection of refuse and recycling thru the monthly utility billing department. Charges for collection for Solid Waste Services are projected to total nearly \$2.5 million for FY 2022-23. An increase in sanitation rates of \$1.00 was adopted for the current fiscal year 2022-23, which is used to maintain the long-term gals for self-supported fund. The Dumpster Replacement fee is also charged thru the utility department, is restricted each month for operating expenses directly related to the Sanitation Collection department. More information is available in the Solid Waste Services section beginning on page 163.

Operation Community Pride Fee: \$ 232,000

General

Community Pride fees are associated with the Operation Community Pride Program that is available to citizens within the city who have active utility services. The City of Pampa operates an Operation Community Pride bulky waste collection for residential dwellings on City Water Service and within the city limits. The city will collect and dispose of bulky waste from residential dwellings which is placed at the curb in front of the residence adjacent to the public street. No pickup will be made if any vehicle is parked in the street obstructing the debris. Pickup is scheduled approximately every 4 weeks. Items are to be placed at the curbside no earlier (or later) than the weekend just before the scheduled Monday of collection. This schedule is subject to change due to demand, but items must be at the curb/roadside by 7 a.m. to ensure pick up. We strive to pick up within 5 working days. To learn more about the Operation Community Pride Program, please visit pampaocp.org or page.

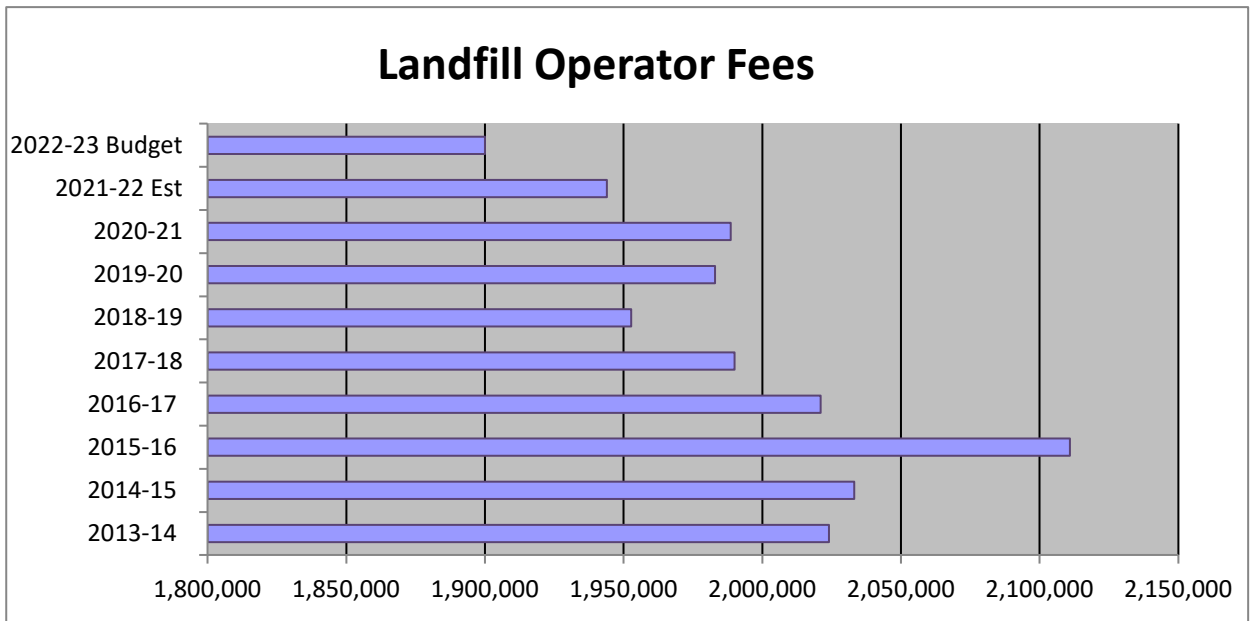
Revenues:

Landfill Operator Fees:

\$ 1,900,000

Solid Waste Management

The City of Pampa operates its own solid waste landfill and recycling center. The revenue for this fund is 99 percent received thru the Landfill Operator Fees. These fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill and are charged based on the current year tonnage rate. The tonnage rate is \$44.00 per ton for solid waste disposals. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the landfill. We completed an engineering study during the 2021-22 year in preparations of a new cell construction that will begin in the current year. Each cell lasts approximately five to seven years. One cell was opened in 2008-09 and another new cell opened in the 2017-18 year. The rate of \$44.00 per ton is included in the FY 2022-23 budget. The chart below illustrates the prior year revenues along with the current budgeted revenues for the landfill operator fees.



Revenues:

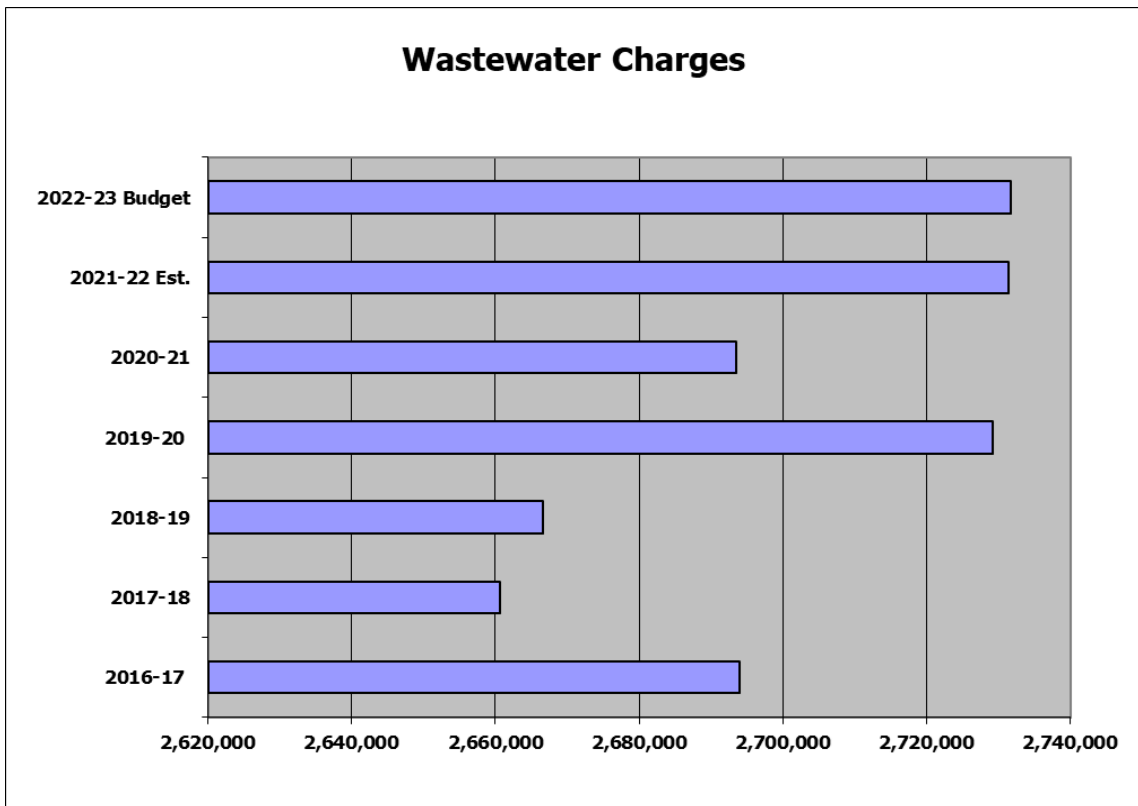
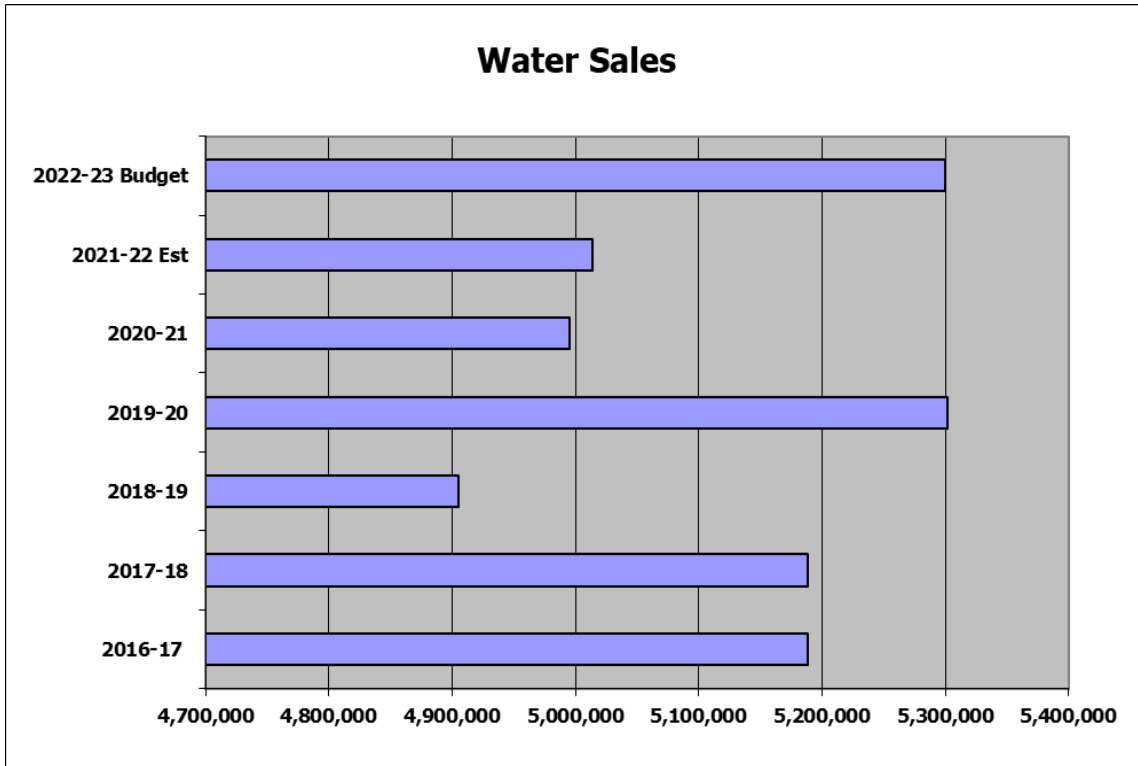
Water and Wastewater Sales:

\$ 8,031,700

Charges for water and sewer service account for \$8.3 million which is 88 percent of revenues in the Water and Sewer System Fund, and an additional \$260 thousand (3 percent) of revenues are directly related to late penalties. Current rates are reviewed every year and are increased when needed to offset the rising pass-through costs from the entities that treat the city's water and wastewater, as well as increasing operating and capital costs. An average residential bill consists of Water, Sewer, HHW, Sanitation Charges, Dumpster Replacement Fee, Community Pride Fee, Sewer Surcharge, and Tax. Staff monitors water and sewer revenues monthly to determine if revenue and expenditure adjustments are necessary during the year, to ensure that sufficient cash flow is available for operations. The chart below shows the FY 2022-23 water sales which are projected to generate \$5.3 million in revenue for the FY 2022-23, along with the revenues over the past 7 years. There was a 2% increase to rates during the 2022-23 fiscal year for the water and sewer utility charges, which is the first increase since 2016. The current minimum bill for a 5/8" meter for the average homeowner will be increased to \$74.41 from \$73.11. This is a difference of \$1.30 overall.

The city's model for projecting future revenues and expenditures relies on historical trends for consumption to even out high- and low-use years. The rate model projects system requirements, water demand, and infrastructure needs over the next 10 to 20 years. This model below is used to create rates that are equitable and ensure the recovery of the full cost to provide water and wastewater services to customers. Some years have a lot of rain, resulting in less water being used for landscaping. Other years have drought conditions and increased water use. Rate increases can possibly have an inverse relationship with water sales. This volatility makes forecasting challenging.

Revenues:



Revenues:

For FY 2022-23, sewer sales are projected to come in around \$2.73 million, which is a slight increase over the projected \$2.72 million for the prior year estimate. Sewer sales are not as volatile as water sales, but there is some fluctuation. This accounts for water usage in the house that is likely to enter the wastewater system. Sewer revenue is split in 3 sections for charges, sewer, HHW, and sewer surcharge. The sewer surcharge is charged to each customer for our wastewater treatment plant improvements. We are currently undergoing a \$4 million improvement plan to our wastewater treatment plant that is projected to finish in the current fiscal year. The chart above illustrates the budgeted sewer sales and prior year revenues.

Other Charges of Service

\$2,589,487

General Fund, MK Brown, Library, Leased Properties, Aquatic Center, and Hidden Hills

Charges for service within the general fund are associated with Animal Control Services, Municipal Court fees, Parks and Recreation fees, Copier usage, building and land rentals, service rentals, and various service agreements. The city holds different service agreements with Gray County and other businesses including a joint dispatch operation and fire protection. The General Fund charges external departmental funds an administrative fee based on an analysis of administrative duties that are required by general fund employees.

Revenues:

Other Revenues

Licenses and Permits: **\$108,500**

General Fund

License and permit revenues are projected to decrease \$22,500 or 24 percent for FY 2021-22. These payments are for building permit related fees, health permits, and other licenses and permits required by the city. The major decrease in these revenues is due to additional reduction in other business licensing from the game rooms within city limits. All of these permits and licenses are handled directly with our Code Enforcement department. To find out more about this department, please visit page.

Fines and Forfeitures: **\$ 304,267**

General and Library Fund

City fines and forfeitures for the general fund are administered thru the City's Municipal Court and Animal Control Services departments and are driven by Police, Code, and Animal Control officers. Municipal Court fines generate most of this revenue and are projected to decrease by \$42,000 from the prior year. These revenues are forecasted based on historical trends and current trends that our community is seeing. Our Library fund receives around \$2,500 in fines from book and video rentals.

Interest **\$ 63,522**

General, Special Revenue, Debt Service, Enterprise, and M.K. Brown Permanent Funds

The city is projecting \$63,522 in interest earnings for FY 2022-23 across all funds. Interest income had been increasing from historic lows and then took a declining turn when the pandemic hit. There has been an increase in interest rates during the 2021 year, however rates are still too volatile to project where we will be during the 2022-23 year. Funds not required for current expenditures are invested in interest-bearing accounts, local government investment pools, and Treasury and agency securities. The city is restricted in the types and duration of its investments by the state Public Funds Investment Act, which regulates the investment activities of governmental entities.

Revenues:

Intergovernmental:

\$ 198,000

General Fund & Federal Grant Fund

Revenue received from other governmental entities are projected to come in at \$198,000. This revenue is tied directly with a portion of the Pampa ISD School Resource Officer agreement. The city maintains an annual agreement with Pampa ISD to provide 3 School Resource Officers to be housed at the high school, junior high, and 1 that shares equal time at the elementary schools.

Donations:

\$ 47,000

General Fund, M.K. Brown Fund, and Library Fund

Donations budgeted for the 2022-23 year are directly related to the city's Celebration of Lights and Park programs. These donations can be made directly during the year or thru our utility department by donating \$1 each month.

"The Celebration of Lights was a staple of many childhood memories growing up in Pampa. The original Celebration of Lights was 100% done by volunteers and donations. Like many things the volunteers slowly faded as the original founders got older and it slowly came to an end in what we can best figure around 2005. In 2015 the City Parks and Rec department started slowly decorating with some small Christmas decorations throughout the city up until about 2017 when it was decided to try and revitalize the old Celebration of Lights Christmas lights display at Recreation Park. The parks donation fund was used to kick off the original purchase of some displays and with some help of citizens and local businesses the show was brought back to life in November 2017. This will be year 5 of the return of the show. The vision and goal of the Celebration of Lights is to continue to grow to become THE Christmas Lights display in the Texas Panhandle. The show has pulled people from all over the Texas Panhandle annually and continues to grow. The display is 100% funded by donations, the majority being dropped off as people exit the park. The other can come in the form of the \$1 donation added to the water bill. The last couple of years we have dipped into that donation fund as we felt the need with COVID to really amp up the show. Ideally the show grows on the donations made at the park. There are a few private donors that make special events happen. The Reindeer are brought in and sponsored by Rhoades Ranch and the Nativity story has been annually sponsored by Briarwood Church."

Revenues:

The MK Brown and Library Fund receive donations from the Willingham Foundation and Gray Pampa-Amarillo Area Foundation to be used for direct expenses related to improvements, computers, books, and etc.. The city is very grateful for these and many other donations that are received throughout the year.

Miscellaneous Revenues: \$2,683,220

These types of revenues vary each year, but the budgeted miscellaneous revenue is primarily related to the transfers to and from funds, equipment rental charges, and charges for fuel. The chart below illustrates the budgeted transfers for FY 2022-23. The Vehicle Replacement department is an internal department that charges user departments for the repair and maintenance of the city’s fleet vehicles, and this charge is allocated to the equipment rental revenue account. Departments are also charged for fuel for their vehicles. Both of these revenue accounts are projected to generate \$215,903 in charges for service from operating funds.

		TRANSFER TO							
Transfer from	FUND	GENERAL	M.K. BROWN AUDITORIUM	LOVETT LIBRARY	WATER & WWATER	AQUATIC CENTER	SOLID WASTE	HIDDEN HILLS G.C.	TOTAL
	GENERAL			\$ 216,781					\$ 216,781
	M. K. BROWN							\$ -	\$ -
	M. K. BROWN TRUST		\$ 6,000						\$ 6,000
	WATER & WWATER	\$ 1,288,115	\$ 21,678			\$ 116,438		\$ 236,715	\$ 1,662,946
	LEASED PROPERTIES	\$ 200,000							\$ 200,000
	ARPA				\$ 1,152,000		\$ 3,085,569		\$ 4,237,569
	Capital					\$ 100,000		\$ 192,000	\$ 292,000
									\$ -
	TOTAL IN:	\$ 1,488,115	\$ 27,678	\$ 216,781	\$ 1,152,000	\$ 216,438	\$ 3,085,569	\$ 428,715	\$ 6,615,296

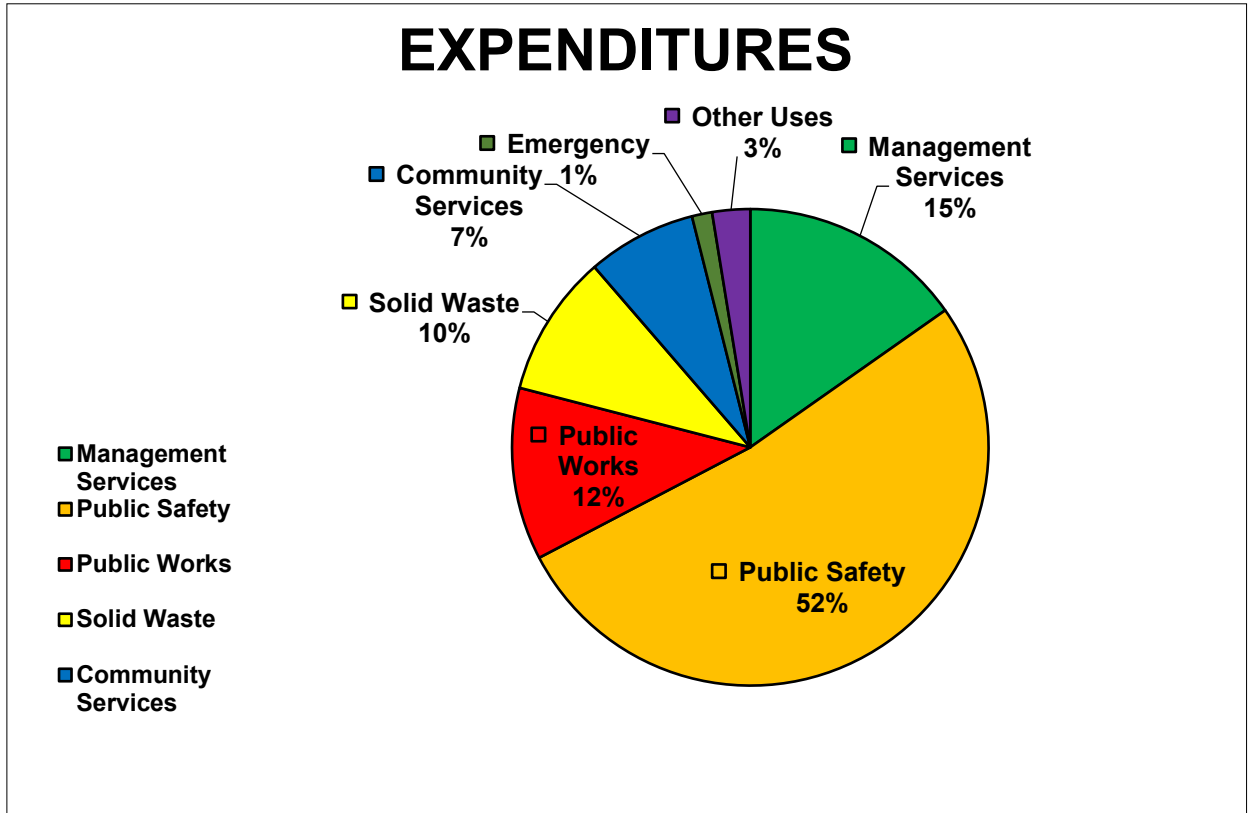
**CITY OF PAMPA
2022-23
REVENUE BY FUND TYPE**

	ACTUAL 2020-21	AMENDED BUDGET 2021-22	ADOPTED 2022-23	% INCREASE 2022-23
GOVERNMENTAL FUND TYPES				
GENERAL FUND				
Revenue category:				
Taxes	8,387,545	8,338,586	8,950,234	7.34%
Charges for services	4,304,835	4,282,060	4,292,337	0.24%
Fines, forfeitures and penalties	254,392	342,500	301,000	-12.12%
Interest	18,198	17,000	15,000	-11.76%
Intergovernmental	67,404	91,875	198,000	115.51%
Donations	71,041	61,260	47,000	-23.28%
Licenses and permits	142,140	131,000	108,500	-17.18%
Miscellaneous	711,145	560,344	1,680,008	199.82%
Other financing sources	164,071	0	0	0.00%
TOTAL GENERAL FUND	14,120,772	13,824,625	15,592,079	12.78%
SPECIAL REVENUE FUNDS				
Animal Control Improvements	0	0	0	0.00%
Special Projects-Police	1,376	2,882	0	0.00%
Public Safety Grants	84,920	25,000	0	-100.00%
Leased Properties	61,139	299,200	43,762	0.00%
M.K. Brown Auditorium	504,040	394,500	366,228	-7.17%
Lovett Memorial Library	341,426	421,049	435,006	3.31%
Coronavirus Relief	0	0	5,000	100.00%
TOTAL SPECIAL REVENUE	992,901	1,142,631	849,996	-25.61%
DEBT SERVICE FUND	1,167,771	1,252,658	1,241,848	-0.86%
CAPITAL PROJECTS FUND	7,034	4,000,000	0	0.00%
TOTAL GOVERNMENTAL FUND	16,288,478	20,219,914	17,683,923	-12.54%
PROPRIETARY FUND TYPES				
ENTERPRISE FUNDS				
Water and Wastewater	8,034,182	8,326,100	9,492,900	14.01%
Aquatic Center	253,410	352,402	460,038	30.54%
Solid Waste Management	2,011,461	2,063,243	5,000,869	142.38%
Golf	591,669	719,320	879,515	22.27%
TOTAL ENTERPRISE	10,890,723	11,461,065	15,833,322	38.15%
INTERNAL SERVICE FUNDS				
Dental benefits	115,214	116,210	114,210	-1.72%
TOTAL INTERNAL SERVICE	115,214	116,210	114,210	-1.72%
TOTAL PROPRIETARY FUND	11,005,937	11,577,275	15,947,532	37.75%
FIDUCIARY FUND TYPE				
M.K. Brown Non-expendable trust	5,740	6,000	6,000	0.00%
TOTAL FIDUCIARY FUND	5,740	6,000	6,000	0.00%
TOTAL REVENUES	27,300,155	31,803,189	33,637,455	5.77%

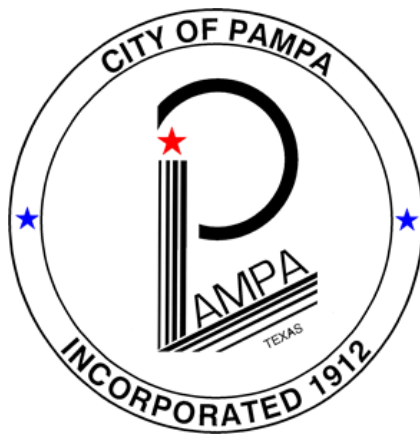
**City of Pampa
2021-22 Budget Expenditure Summary
By Department**

DEPARTMENT	Actual 2019-20	Actual 2020-21	Percent Change	Budget 2021-22	Budget 2022-23	Percent Change
MAYOR & COMMISSION	355,243	369,643	4.05%	491,923	491,923	0.00%
ADMINISTRATIVE SERV	437,657	492,562	12.55%	450,918	450,918	0.00%
FINANCIAL SERVICES	752,147	871,672	15.89%	834,954	834,954	0.00%
MUNICIPAL COURT	202,001	229,312	13.52%	238,609	238,609	0.00%
POLICE SERVICES	2,576,405	3,104,738	20.51%	3,576,480	3,576,480	0.00%
EMERGENCY MEDICAL SER	100,000	0	-100.00%	50,000	50,000	0.00%
FIRE PREVENTION	133,862	126,396	-5.58%	149,530	149,530	0.00%
PLANNING & ENG/PW	242,184	302,789	25.02%	275,711	275,711	0.00%
STREETS & TRAFFIC CON	1,693,675	1,273,165	-24.83%	1,318,133	1,318,133	0.00%
PARKS DEPARTMENT	450,018	771,280	71.39%	700,705	700,705	0.00%
RECREATION DEPARTMENT	209,040	218,893	4.71%	186,418	186,418	0.00%
BUILDINGS & GROUNDS	380,723	325,716	-14.45%	269,610	269,610	0.00%
COMMUNITY SERVICES	210,397	225,542	0.00%	261,572	261,572	0.00%
FIRE SUPPRESSION	2,039,856	2,837,134	39.09%	2,703,425	2,703,425	0.00%
CODE ENFORCEMENT	339,121	291,625	-14.01%	495,120	495,120	0.00%
ANIMAL CONTROL	512,416	523,148	2.09%	605,511	605,511	0.00%
DISPATCHING SERVICES	575,512	676,124	17.48%	804,389	804,389	0.00%
EMERGENCY MANAGEMENT	243,040	131,256	-45.99%	162,406	162,406	0.00%
INFORMATION TECHNOLOG	289,957	268,986	-7.23%	312,028	312,028	0.00%
CENTRAL GARAGE	804,266	216,730	-73.05%	128,781	128,781	0.00%
SOLID WASTE COLLECTN	1,317,829	1,550,003	17.62%	1,494,870	1,494,870	0.00%
ANIMAL CONTROL IMPROV.	0	0	0.00%	0	0	0.00%
POLICE SERVICES-SPEC	824	580	0.00%	0	0	0.00%
MK BROWN CIVIC CENTER	389,333	571,073	46.68%	344,167	366,228	6.41%
LOVETT MEM LIBRARY	383,147	395,576	3.24%	414,455	435,006	4.96%
PUBLIC SAFETY GRANTS	174,471	174,471	100.00%	25,000	25,000	0.00%
CORONAVIRUS RELIEF FUND	939,070	939,070	100.00%	0	4,237,569	0.00%
LEASED PROPERTIES	226,931	256,888	13.20%	223,331	224,420	0.49%
UTILITY ACCT/COLLECTN	925,557	846,447	-8.55%	899,867	938,947	4.34%
WATER PRODUCTION/TREA	2,739,670	2,620,898	-4.34%	3,332,204	3,338,227	0.18%
WATER DISTRIBUTION	1,514,115	1,375,140	-9.18%	1,976,645	2,118,745	7.19%
WASTEWATER COLLECTION	850,488	877,191	3.14%	5,438,992	2,501,167	-54.01%
WASTEWATER TREATMENT	1,008,076	1,031,436	2.32%	2,825,139	1,610,170	-43.01%
AQUATIC CENTER	357,939	474,010	32.43%	352,402	460,038	30.54%
LANDFILL COMPOSTING	106,006	136,399	28.67%	178,004	185,353	4.13%
SOLID WASTE LANDFILL	1,881,311	1,974,358	4.95%	1,481,349	4,659,293	214.53%
GOLF COURSE	696,938	693,283	-0.52%	719,320	879,515	22.27%
DENTAL BENEFITS	73,297	104,539	42.62%	0	114,210	100.00%
M.K. BROWN-NON EXP TRUST	11,500	8,500	-26.09%	6,000	6,000	0.00%
CAPITAL PROJECTS	39,328	2,267,947	0.00%	1,056,478	2,180,461	0.00%
DEBT SERVICE	1,058,000	1,223,699	15.66%	1,221,208	1,204,698	-1.35%
TOTAL	27,241,350	30,778,219	12.98%	36,005,654	40,996,140	13.86%

General Fund-Expenditure by Divisions



General Fund



General Fund-Budget Summary

City of Pampa, Texas General Fund

Available Funds	2022-23 Budget
Beginning of year	
Unassigned Fund Balance	\$ 3,047,684
Proposed Use of Restricted Cash	\$ 42,689
Proposed Use of Replacement Funds	\$ 298,781
Available beginning of year	<u>\$ 3,389,154</u>
Revenue other than transfers in	<u>\$ 14,103,964</u>
Transfers in and Other Funding Source	\$ 1,488,115
Total Revenues	<u>\$ 15,592,079</u>
Making Available	<u>\$ 18,981,233</u>
Expenditures:	
Proposed budget-operating	\$ 14,995,531
Dumpsters/sideloaders	\$ 170,000
Vehicle Replacement	\$ 128,781
Transfers out	\$ 216,781
Total Expenditures	\$ 15,511,093
Revenues over (under) expenditures	<u>\$ 80,986</u>
change in fund balance	<u>\$ 422,456</u>
Est'd Available Funds at End of Year	<u>\$ 3,470,140</u>

General Fund 2022-23 Budgeted Revenues

		2020-21	AMENDED 2021-22	2022-23
		BUDGET	BUDGET	BUDGET
00-32001	CUR. TAXES-INCLUDES LIBR.	3,125,288.73	3,317,682.00	3,421,331.00
00-32002	DELINQUENT TAXES	97,525.92	90,000.00	90,000.00
00-32003	PENALTY & INTEREST	82,554.66	70,000.00	70,000.00
00-32012	GAS UTILITY TAX	303,555.94	260,000.00	360,000.00
00-32013	ELECTRIC UTILITY TAX	708,318.85	625,000.00	725,000.00
00-32014	TELEPHONE UTILITY TAX	46,729.13	48,000.00	48,000.00
00-32015	TV CABLE UTILITY TAX	55,605.20	65,000.00	50,000.00
00-32016	ENTERPRISE UTILITY TAX	215,903.00	215,904.00	215,903.00
00-32018	LOCAL SALES TAX	3,733,779.46	3,635,000.00	3,950,000.00
00-32019	MIXED BEVERAGE TAX	18,284.33	12,000.00	20,000.00
00-32020	CONTRACT LICENSE & ZONING F	2,165.00	2,500.00	2,500.00
00-32021	MECHANICAL PERMITS	3,394.48	3,000.00	4,000.00
00-32022	ADMINISTRATIVE FEES	1,070,632.00	1,082,635.00	1,082,637.00
00-32023	ALCOHOLIC BEVERAGE PERMIT	1,520.00	2,500.00	2,000.00
00-32024	HEALTH PERMITS	15,217.00	16,000.00	13,000.00
00-32025	OTHER BUSINESS LICENSES	56,200.00	50,000.00	27,000.00
00-32027	BUILDING PERMITS	33,880.73	30,000.00	30,000.00
00-32028	PLUMBING PERMITS	23,731.90	20,000.00	23,000.00
00-32029	ELECTRIC PERMITS	6,031.24	7,000.00	7,000.00
00-32030	PISD-SRO COST SHARING CONTR	42,403.74	43,000.00	173,000.00
00-32031	COURT FINES	252,141.34	340,000.00	300,000.00
00-32032	POUND FEES	2,251.00	2,500.00	1,000.00
00-32033	COURT TECHNOLOGY FEE	6,557.02	7,500.00	7,500.00
00-32034	COURT COSTS & ARREST FEES	20,233.33	12,000.00	12,000.00
00-32035	FEDERAL GRANTS	0.00	0.00	0.00
00-32036	COURT SECURITY	7,717.26	6,400.00	6,400.00
00-32037	TIME PMT. EFFICIENCY FEE	3,847.82	3,000.00	4,000.00
00-32038	INDIGENT DEFENSE FEE	0.00	0.00	0.00
00-32039	OTHER GRANTS	0.00	23,875.00	0.00
00-32040	SALE OF PROPERTY	1,477.00	0.00	0.00
00-32041	RENTALS FROM BUILDINGS	25,504.83	30,000.00	30,000.00
00-32042	RENTALS FROM LAND	300.00	300.00	300.00
00-32043	CRIMINAL JUSTICE GRANTS	0.00	0.00	0.00
00-32046	RECREATION PARK FEES	8,332.50	10,000.00	10,000.00
00-32052	EMERGENCY MGMT. REIMBURSE	24,999.98	25,000.00	25,000.00
00-32053	RABIES SHOT FEES	4,452.00	4,000.00	4,000.00
00-32054	MICROCHIPPING CHARGES	4,480.00	4,000.00	4,000.00
00-32060	CREDIT CARD USER FEE	7.50	0.00	0.00
00-32062	SUMMER RECREATION	0.00	0.00	0.00
00-32063	SWIMMING POOL ADMISSION	0.00	0.00	0.00
00-32064	FIRE PROTECTION	201,875.00	163,125.00	125,000.00
00-32066	COURT COLLECTIONS FEE	22,854.41	28,000.00	28,000.00
00-32067	DUMPSTER REPLACEMENT FEE	213,761.52	212,000.00	212,000.00
00-32068	SANITATION CHARGES	2,284,018.47	2,275,000.00	2,320,500.00
00-3071	OPERATION COMM PRIDE FEE	230,327.38	232,000.00	232,000.00
00-32072	SALE OF MATERIALS & EQUIP	39,738.50	30,000.00	0.00
00-32073	MISCELLANEOUS	59,779.18	49,525.00	30,000.00
00-32075	RECREATIONAL PROGRAMMING	7,756.00	15,000.00	15,000.00
00-32076	PLATING & FILING FEES	77.67	100.00	2,000.00
00-32077	INSURANCE & DAMAGE CLAIMS	135,572.25	32,455.00	0.00
00-32078	INTEREST INCOME-INVESTMNT	9,526.05	10,000.00	10,000.00
00-32085	REVENUE RESCUE	0.00	0.00	0.00
00-32086	DISPATCH SERVICES	189,000.00	189,000.00	189,000.00
00-32088	CONCESSIONAIRE	3,100.01	8,000.00	8,000.00
00-32097	INT. INCOME-NOW & IMMA	8,672.37	7,000.00	5,000.00
00-32098	CHECK CLEARING	0.00	0.00	0.00
00-32100	CASH SHORT OR LONG	-12.09	0.00	0.00
00-32250	INSURANCE EQUITY RETURN	537.74	0.00	0.00
00-32254	WKRS COMP-MONIES RETURNED	0.00	0.00	0.00
00-32306	CHARGES FOR FUEL USAGE	17,680.87	10,000.00	10,000.00
00-32350	EQUIPMENT RENTAL	148,508.00	162,980.00	151,893.00
00-33111	OTHER FINANCING SOURCE	164,070.87	0.00	0.00
00-33203	DONATIONS-FIRE DEPARTMENT	0.00	650.00	0.00
00-33204	DONATIONS-POLICE SP OP	28,766.02	13,352.00	0.00
00-33206	DONATIONS-SPECIAL PROJECT	0.00	0.00	0.00
00-33207	DONATIONS-PARKS	9,484.46	7,000.00	7,000.00
00-33209	DONATIONS-HOLIDAY DECOR.	32,790.06	40,258.00	40,000.00
00-33211	DONATIONS-DISC GOLF	0.00	0.00	0.00
00-33215	EXPENSE REIMBURSEMENT	55,154.03	22,674.00	0.00
00-33300	TRANSFERS FROM OTHER FUND	252,710.00	252,710.00	1,488,115.00
TOTAL REVENUES		\$14,120,772	\$13,824,625	\$15,592,079

General Fund Revenue Comparison

	ACTUAL 2020-21	AMENDED BUDGET 2021-22	BUDGET 2022-23
TAXES			
PROPERTY TAXES	3,305,369	3,477,682	3,581,331
LOCAL SALES TAX	3,733,779	3,635,000	3,950,000
MIXED BEVERAGE TAX	18,284	12,000	20,000
WATER & WASTEWATER UTILITY	215,903	215,904	215,903
GAS UTILITY FRANCHISE FEE	303,556	260,000	360,000
ELECTRIC UTILITY FRANCHISE FEE	708,319	625,000	725,000
TELEPHONE UTILITY FRANCHISE FEE	46,729	48,000	48,000
TV CABLE UTILITY FRANCHISE	55,605	65,000	50,000
TOTAL	\$8,387,545	\$8,338,586	\$8,950,234
LICENSE AND PERMITS			
ALCOHOLIC BEVERAGE PERMITS	1,520	2,500	2,000
HEALTH PERMITS	15,217	16,000	13,000
OTHER BUSINESS LICENSES	56,200	50,000	27,000
CONTRACTOR LICENSE/ZONING FEES	2,165	2,500	2,500
BUILDING PERMITS	33,881	30,000	30,000
PLUMBING PERMITS	23,732	20,000	23,000
ELECTRIC PERMITS	6,031	7,000	7,000
MECHANICAL PERMITS	3,394	3,000	4,000
TOTAL	\$142,140	\$131,000	\$108,500
INTERGOVERNMENTAL			
PISD COST SHARING CONTRACT	42,404	43,000	173,000
EMERGENCY MGMT REIMBURSEMENT	25,000	25,000	25,000
OTHER GRANTS	0	23,875	0
TOTAL	\$67,404	\$91,875	\$198,000
CHARGES FOR SERVICE			
COURT TECHNOLOGY FEE	6,557	7,500	7,500
COURT COSTS & ARREST FEES	20,233	12,000	12,000
DUMPSTER REPLACEMENT FEE	213,762	212,000	212,000
RENTALS OF BUILDINGS	25,505	30,000	30,000
RENTALS FROM LAND	300	300	300
FIRE PROTECTION	201,875	163,125	125,000
SOFTBALL FIELD USE FEE	7,756	15,000	15,000
PLATING AND FILING FEES	78	100	2,000
RECREATION PARK FEES	8,333	10,000	10,000
SANITATION CHARGES	2,284,018	2,275,000	2,320,500
ADMINISTRATIVE SERVICE FEES	1,070,632	1,082,635	1,082,637
OTHER	465,786	474,400	475,400
TOTAL	\$4,304,835	\$4,282,060	\$4,292,337
FINES AND FORFEITURES			
POUND FEES	2,251	2,500	1,000
COURT FINES	252,141	340,000	300,000
TOTAL	\$254,392	\$342,500	\$301,000
MISCELLANEOUS			
SALE OF PROPERTY	1,477	0	0
DONATIONS	71,041	61,260	47,000
SALE OF MATERIALS AND EQUIP.	39,739	30,000	0
INTEREST INCOME	18,198	17,000	15,000
TRANSFERS	252,710	252,710	1,488,115
OTHER	417,220	277,634	191,893
TOTAL	\$964,455	\$638,604	\$1,742,008
GRAND TOTAL	\$14,120,772	\$13,824,625	\$15,592,079

General Fund Reconciliation FY 2022-23

General Fund

Revenues	\$ 15,592,079
Expenditures	\$ 15,511,093
Excess of revenues over (under) expenditures	\$ 80,986
Reconciling items	
Vehicle Replacement Funds	\$ 128,781
Dumpster replacement funding	\$ 170,000
Use of Restricted Cash-COL	\$ 42,689
	\$ -
Net reconciled - Change in Fund Balance	\$ 422,456

CITY OF PAMPA
GENERAL FUND BUDGET
2022-23

01-GENERAL FUND SUMMARY

	2020-21 BUDGET	AMENDED 2021-22 BUDGET	2022-23 BUDGET
REVENUE SUMMARY			
ALL REVENUE	14,120,772	13,824,625	15,592,079
TOTAL REVENUES	\$14,120,772	\$13,824,625	\$15,592,079
EXPENDITURE SUMMARY			
01 MAYOR & COMMISSION	369,643	405,165	491,923
02 ADMINISTRATIVE SERV	492,562	444,991	450,918
03 FINANCIAL SERVICES	871,672	802,444	834,954
05 MUNICIPAL COURT	229,312	250,008	238,609
08 POLICE SERVICES	3,104,738	3,183,386	3,576,480
09 EMERGENCY MEDICAL SER	0	0	50,000
10 FIRE PREVENTION	126,396	156,935	149,530
11 PLANNING & ENG/PW	302,789	332,325	275,711
12 STREETS & TRAFFIC CON	1,273,165	1,248,056	1,318,133
13 PARKS DEPARTMENT	771,280	628,954	700,705
14 RECREATION DEPARTMENT	218,893	230,794	186,418
15 BUILDING & GROUNDS	325,716	276,014	269,610
16 COMMUNITY SERVICES	225,542	231,186	261,572
17 FIRE SUPPRESSION	2,837,134	2,657,958	2,703,425
18 CODE ENFORCEMENT	291,625	439,932	495,120
19 ANIMAL CONTROL	523,148	614,979	605,511
20 DISPATCHING SERVICES	676,124	720,812	804,389
26 EMERGENCY MANAGEMENT	131,256	115,533	162,406
41 INFORMATION TECHNOLOG	268,986	302,433	312,028
45 CENTRAL GARAGE	216,730	402,869	128,781
48 SOLID WASTE COLLECTN	1,550,003	1,588,407	1,494,870
TOTAL EXPENDITURES	\$14,806,713	\$15,033,181	\$15,511,093
REVENUES OVER (UNDER) EXPENDITURES	(\$685,942)	(\$1,208,556)	\$80,986

General Fund Approved Capital for 2022-23

Funded Capital-General

There have been numerous capital requests funded in the FY 2022-23 budget. Revenue sources for these projects are from vehicle replacement and dumpster replacement funds.

Below is a list of approved capital requests by department and source of funding.

Fund	Dept Number	Dept Name	Title	Approved	Funding
01	08	Police	Patrol Car Radars	\$ 9,876.00	VR
01	08	Police	4 Mobile radios for Patrol Units	\$ 10,905.00	VR
01	12	Streets	radios	\$ 18,000.00	VR
01	48	Trash Collection	1 ton truck	\$ 90,000.00	VR
				\$ 128,781.00	

MISSION STATEMENT:

Our mission is to identify, procure, implement and support the highest values and services for the City of Pampa, its citizens and employees. We are committed to being responsible stewards of the resources entrusted to us by the Citizens of Pampa. We are committed to providing quality services, facilities, a clean city and always doing what is right for the betterment of the City of Pampa.

List of commissioners:

Mayor- Lance DeFever

Ward 1- Paul Searl

Ward 3- Jimmy Keough

Ward 2- Brian Doughty

Ward 4- Vacant



Pampa was incorporated on February 17, 1912, and currently has a population of approximately 17,994 persons.

The City of Pampa is a “Home Rule” city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/Manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large and can live in any area within the city limits.

The City Commission meets in regular meeting session at 4:00 p.m. on the second and fourth Monday of each month.

GOALS AND OBJECTIVES

- Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
- Deliver critical public services in an efficient, professional and timely manner.
- Preserve community physical and aesthetic assets.
- Ensure the re-sell of tax foreclosure property and clean-up where feasible.
- Provide for the efficient and equitable allocation of community fiscal resources.
- Ensure the selection, training, motivation and retention of qualified men and women as City employees.
- Identify and anticipate concerns, problems and opportunities, and take action to address them.
- Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
- Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.
- Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
- Develop a five-year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

01 MAYOR & COMMISSION

DEPARTMENT EXPENDITURES

		AMENDED		
		2020-21	2021-22	2022-23
		ACTUAL	BUDGET	BUDGET
PERSONNEL SERVICES				
01-41040	FEE BASIS SALARIES	1,200.00	1,200.00	1,200.00
01-41075	MEDICARE TAX EXPENSE	17.40	17.00	17.00
01-41080	SOCIAL SECURITY TAX EXPENSE	74.40	74.00	74.00
01-41096	MEMBERSHIP AIRMED	300.00	325.00	325.00
01-41098	CONTINGENCY FOR SAL/WAGES	0.00	25,000.00	25,000.00
01-41099	RETIREE BENEFITS	4,958.12	9,000.00	9,000.00
TOTAL PERSONNEL SERVICES		6,549.92	35,616.00	35,616.00
CONTRACTUAL SERVICES				
01-42030	ADVERTISING	1,901.84	3,000.00	3,000.00
01-42040	DUES & SUBSCRIPTIONS	8,061.99	9,350.00	8,000.00
01-42125	BUSINESS EXPENSE	1,217.42	701.00	600.00
01-42130	PROFESSIONAL DEVELOPMENT	10,797.78	10,699.00	11,000.00
01-42430	PRINTING EXPENSE	166.00	0.00	0.00
01-42470	PERSONNEL SERVICES	2,292.23	500.00	500.00
01-42530	UNCLASSIFIED PROFESSIONAL	5,243.18	36,988.00	4,000.00
01-42535	SOCIAL SERVICES SUPPORT	6,500.00	6,000.00	6,000.00
01-42540	LEGAL SERVICES	35,403.65	45,000.00	50,000.00
01-42570	MISC. CONTRACT LABOR	0.00	3,650.00	5,000.00
TOTAL CONTRACTUAL SERVICES		71,584.09	115,888.00	88,100.00
SUPPLIES, MATERIAL & MNT				
01-43020	OPERATING EXPENSE	380.46	540.00	340.00
01-43100	ELECTION SUPPLIES	126.25	450.00	1,700.00
01-43210	MINOR TOOLS AND APPARATUS	18,349.59	2,950.00	1,700.00
TOTAL SUPPLIES, MATERIAL & MNT		18,856.30	3,940.00	3,740.00
OTHER CHARGES				
01-44035	UNEMPLOYMENT COMPENSATION	0.00	20,406.00	15,000.00
01-44037	COVID-19 RELIEF	33,750.00	0.00	0.00
01-44040	INSURANCE & BONDS	23,153.48	29,715.00	32,686.00
01-44200	TRANSFERS TO OTHER FUNDS	215,748.91	199,600.00	216,781.00
01-44700	BUDGET RESTRICTIONS	0.00	0.00	100,000.00
TOTAL OTHER CHARGES		272,652.39	249,721.00	364,467.00
TOTAL 01 MAYOR & COMMISSION		369,642.70	405,165.00	491,923.00

MISSION STATEMENT:

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent and effective manner. Our mission provides faith based management leadership which emphasizes the desire and ability to be a positive organization which accomplishes stated goals. The dedication and enthusiasm of the City staff supports our commitment to doing what is right for the betterment of the City of Pampa.

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice of ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersigns checks, official documents and licenses.

The Administrative Assistant provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

GOALS AND OBJECTIVES

- Constantly attempt to improve public knowledge of the operations and objectives of City government, and be responsive to public input.
- Maintain the highest sense of ethical conduct in developing and implementing policies.
- Respond and handle public concerns in a timely, fair and consistent manner.
- Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
- Operate City government in an efficient and effective manner.
- Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
- Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
- Foster a productive work environment whereby employees are encouraged to conceive and develop ideas for the betterment of all.
- Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.
- Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
- Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
- Ensure that citizens have full and complete information regarding the affairs of their government.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	3	3	3
Department Total	3	3	3

**CITY OF PAMPA
2022-23**

01 - GENERAL FUND

02 ADMINISTRATIVE SERV

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	ACTUAL	BUDGET	BUDGET
PERSONNEL SERVICES			
02-41010 SALARIES AND WAGES	331,789.78	275,284.00	285,975.00
02-41020 LONGEVITY PAY	3,004.00	3,092.00	1,320.00
02-41050 PART TIME & TEMPORARY PAY	0.00	12,000.00	2,000.00
02-41055 CAR ALLOWANCE	10,058.83	10,200.00	10,200.00
02-41060 INCENTIVE PAY	365.64	420.00	420.00
02-41066 CELL PHONE ALLOWANCE	1,080.00	1,230.00	1,260.00
02-41070 TEXAS MUNICIPAL RETIREMENT	70,292.67	62,679.00	62,857.00
02-41075 MEDICARE TAX EXPENSE	4,479.44	4,401.00	4,367.00
02-41080 SOCIAL SECURITY TAX EXPENSE	17,526.66	18,819.00	18,673.00
02-41085 LTD, AD&D, & LIFE INSURANCE	926.34	1,045.00	1,077.00
02-41086 WORKERS COMPENSATION	1,038.68	767.00	767.00
02-41090 HEALTH INSURANCE	22,374.49	22,500.00	26,111.00
02-41096 MEMBERSHIP AIRMED	120.00	195.00	195.00
02-41097 DENTAL INSURANCE	432.00	432.00	432.00
TOTAL PERSONNEL SERVICES	463,488.53	413,064.00	415,654.00
CONTRACTUAL SERVICES			
02-42010 COMMUNICATIONS	3,848.20	3,781.00	3,901.00
02-42020 POSTAGE AND FREIGHT	410.11	530.00	450.00
02-42030 ADVERTISING	1,115.42	0.00	0.00
02-42040 DUES & SUBSCRIPTIONS	1,228.26	1,065.00	1,050.00
02-42085 RENTAL-OFFICE EQUIP.	2,466.89	2,486.00	2,953.00
02-42125 BUSINESS EXPENSE	1,235.80	1,500.00	1,250.00
02-42130 PROFESSIONAL DEVELOPMENT	4,924.49	12,665.00	15,000.00
02-42155 EMPLOYEE TRAINING EXPENSE	0.00	450.00	2,000.00
02-42430 PRINTING EXPENSE	1,642.50	750.00	1,000.00
02-42470 PERSONNEL SERVICES	1,429.49	242.00	100.00
02-42500 FILING & RECORDING	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	18,301.16	23,469.00	27,704.00
SUPPLIES, MATERIAL & MNT			
02-43010 OFFICE EXPENSE	1,620.94	1,900.00	1,500.00
02-43020 OPERATING EXPENSE	2,477.46	1,400.00	1,500.00
02-43090 EDUCATIONAL	0.00	300.00	300.00
02-43145 COMPUTER SOFTWARE	247.20	258.00	260.00
02-43210 MINOR TOOLS AND APPARATUS	4,649.43	2,100.00	1,000.00
02-43275 MNT-COMPUTER EQUIPMENT	1,705.90	2,500.00	3,000.00
TOTAL SUPPLIES, MATERIAL & MNT	10,700.93	8,458.00	7,560.00
OTHER CHARGES			
02-44040 INSURANCE & BONDS	71.00	0.00	0.00
TOTAL OTHER CHARGES	71.00	0.00	0.00
TOTAL 02 ADMINISTRATIVE SERV	492,561.62	444,991.00	450,918.00

MISSION STATEMENT:

The Finance Department provides quality financial services to other City departments, the City Manager, City Commission, and the citizens of Pampa. The department ensures that all fiscal matters related to the City of Pampa are properly accounted for by providing reliable financial information and support.

The Finance Director coordinates and oversees all aspects of the City's financial management. Oversight of all financial planning and accounting for the City are managed by the Finance Department. The department aids other internal departments in the areas of payroll services, purchasing, accounts payables, accounts receivables, human resources, and financial reporting. The City of Pampa is audited annually by an external company and is responsible for full preparation of all City funds and assists auditors with the preparation of the Comprehensive Annual Financial Report.

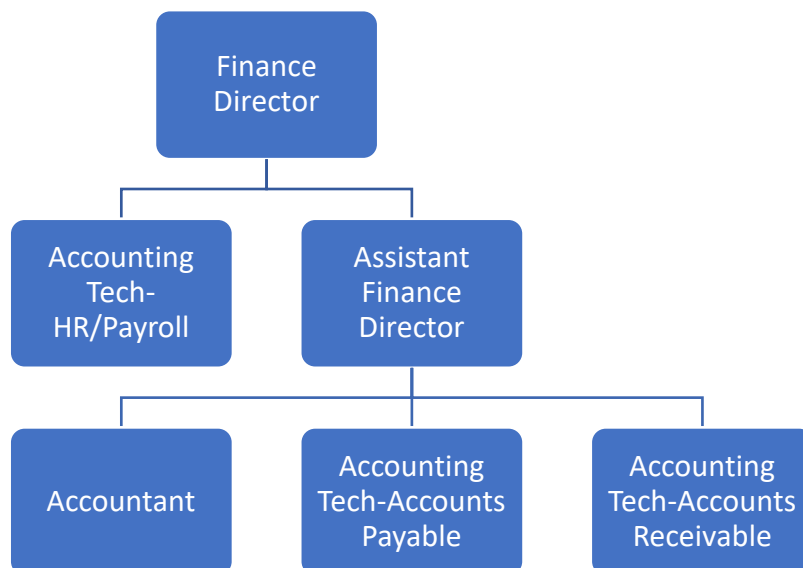
The Finance Director handles the short- and long-term investments for City funds, cash management services, bond issuance, and works with the City Manager to prepare the Annual Fiscal Year Budget. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and limited internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Staff Accountant, HR/Payroll Coordinator, Accounts Payable Clerk, and Accounts Receivable Clerk. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises the Staff Accountant, Accounts Payable, Accounts Receivable and HR/Payroll. The Accounts Payable Clerk is responsible for the payment of invoices. The Accounts Receivable Clerk is responsible for the receipt of revenues, the ordering and disbursement of office supplies, and the billing and collection of accounts receivables.

GOALS AND OBJECTIVES

- Manage the financial resources of the City, consistent with financial policies and budget principles established by governmental accounting and finance principles and statutes.
- To provide timely and transparent budget and financial reports to City departments to help internal departmental goals.
- To ensure Budgetary and Legal Compliance with the City’s adopted budget
- Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
- To ensure adherence to the City of Pampa Investment Policy.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

03 FINANCIAL SERVICES

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	ACTUAL	BUDGET	BUDGET
PERSONNEL SERVICES			
03-41010 SALARIES AND WAGES	459,750.23	379,421.00	406,502.00
03-41020 LONGEVITY PAY	2,864.00	2,536.00	1,484.00
03-41050 PART TIME & TEMPORARY PAY	0.00	914.00	0.00
03-41055 CAR ALLOWANCE	5,916.94	6,000.00	6,000.00
03-41060 INCENTIVE PAY	2,465.29	2,500.00	420.00
03-41066 CELL PHONE ALLOWANCE	1,620.00	1,620.00	1,620.00
03-41070 TEXAS MUNICIPAL RETIREMENT	89,030.27	84,820.00	87,407.00
03-41075 MEDICARE TAX EXPENSE	5,587.00	5,720.00	6,032.00
03-41080 SOCIAL SECURITY TAX EXPENSE	23,889.71	24,460.00	25,794.00
03-41085 LTD, AD&D, & LIFE INSURANCE	1,274.88	1,487.00	1,574.00
03-41086 WORKERS COMPENSATION	1,266.68	929.00	1,021.00
03-41090 HEALTH INSURANCE	36,048.04	45,000.00	52,222.00
03-41096 MEMBERSHIP AIRMED	360.00	390.00	390.00
03-41097 DENTAL INSURANCE	1,008.00	864.00	864.00
TOTAL PERSONNEL SERVICES	631,081.04	556,661.00	591,330.00
CONTRACTUAL SERVICES			
03-42010 COMMUNICATIONS	4,572.39	4,644.00	4,718.00
03-42020 POSTAGE AND FREIGHT	2,063.42	2,091.00	1,800.00
03-42030 ADVERTISING	0.00	0.00	0.00
03-42040 DUES & SUBSCRIPTIONS	1,664.00	1,300.00	1,300.00
03-42085 RENTAL-OFFICE EQUIP.	2,304.35	2,805.00	3,008.00
03-42125 BUSINESS EXPENSE	85.00	100.00	800.00
03-42130 PROFESSIONAL DEVELOPMENT	855.00	2,044.00	1,800.00
03-42155 EMPLOYEE TRAINING EXPENSE	2,227.71	3,662.00	840.00
03-42165 TAX SERVICE EXPENSE	108,125.88	111,542.00	113,000.00
03-42430 PRINTING EXPENSE	1,188.90	1,600.00	1,600.00
03-42470 PERSONNEL SERVICES	15,817.18	12,000.00	12,000.00
03-42480 AUDITING SERVICES	86,500.00	87,000.00	89,000.00
03-42585 DRUG TESTING	3,889.00	3,000.00	3,000.00
TOTAL CONTRACTUAL SERVICES	229,292.83	231,788.00	232,866.00
SUPPLIES, MATERIAL & MNT			
03-43010 OFFICE EXPENSE	2,171.34	3,906.00	1,400.00
03-43020 OPERATING EXPENSE	2,370.01	3,900.00	2,000.00
03-43145 COMPUTER SOFTWARE	903.14	258.00	258.00
03-43210 MINOR TOOLS AND APPARATUS	1,871.78	4,181.00	5,000.00
03-43270 MNT-OFFICE EQUIPMENT	96.05	0.00	300.00
03-43275 MNT-COMPUTER EQUIPMENT	2,397.91	1,750.00	1,800.00
TOTAL SUPPLIES, MATERIAL & MNT	9,810.23	13,995.00	10,758.00
OTHER CHARGES			
03-44060 CLAIMS, JUDGEMENTS & DAMAGE	1,488.08	0.00	0.00
TOTAL OTHER CHARGES	1,488.08	0.00	0.00
CAPITAL			
03-45040 OFFICE EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00
TOTAL 03 FINANCIAL SERVICES	871,672.18	802,444.00	834,954.00

MISSION STATEMENT:

The City of Pampa Municipal Court ensures to impartially administer justice in a fair and efficient manner so that trust and accountability are exemplified to the public we serve.

The jurisdiction of Municipal Court is provided in Chapters 29 and 30 of the Texas Government Code. Municipal Courts have original and exclusive jurisdiction over criminal violations of certain municipal ordinances, orders or resolutions that do not exceed \$2,000 in some instances and \$500 in others. Municipal courts also have concurrent jurisdiction with the Justice Courts in certain Class C misdemeanor criminal cases. The court also handles cases involving violation of city ordinances, which may have fines up to \$2,000 for certain offenses.

GOALS AND OBJECTIVES

- Maintain accurate court records and to that end, ensure that judge and clerk are educated to changes in the laws by attending all required schools and other trainings that may be needed.
- Provide quality service that ensures that persons are treated with courtesy, dignity and respect.
- Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP to improve collections of fines and fees.
- Maintain the independence of the judiciary while strengthening relations with the public, the bar, and other branches of the government.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2022-23**

**01 -GENERAL FUND
05 MUNICIPAL COURT**

DEPARTMENT EXPENDITURES

AMENDED

	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
05-41010 SALARIES AND WAGES	130,223.24	136,631.00	139,088.00
05-41020 LONGEVITY PAY	1,964.00	2,012.00	2,060.00
05-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
05-41070 TEXAS MUNICIPAL RETIREMENT	29,330.22	29,802.00	29,769.00
05-41075 MEDICARE TAX EXPENSE	1,842.76	2,010.00	2,054.00
05-41080 SOCIAL SECURITY TAX EXPENSE	7,879.13	8,594.00	8,785.00
05-41085 LTD, AD&D, & LIFE INSURANCE	410.61	472.00	482.00
05-41086 WORKERS COMPENSATION	380.01	344.00	377.00
05-41090 HEALTH INSURANCE	14,605.60	15,000.00	17,407.00
05-41096 MEMBERSHIP AIRMED	60.00	130.00	130.00
05-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	187,523.57	195,823.00	200,980.00
CONTRACTUAL SERVICES			
05-42010 COMMUNICATIONS	2,020.19	2,063.00	2,099.00
05-42020 POSTAGE AND FREIGHT	846.83	2,500.00	2,000.00
05-42040 DUES & SUBSCRIPTIONS	0.00	150.00	150.00
05-42085 RENTAL-OFFICE EQUIP.	714.89	780.00	780.00
05-42130 PROFESSIONAL DEVELOPMENT	732.80	1,900.00	2,100.00
05-42155 EMPLOYEE TRAINING EXPENSE	199.00	0.00	0.00
05-42170 COLLECTION EXPENSE	22,846.92	30,433.00	25,000.00
05-42430 PRINTING EXPENSE	1,297.90	1,800.00	1,800.00
05-42540 LEGAL SERVICES	0.00	500.00	500.00
TOTAL CONTRACTUAL SERVICES	28,658.53	40,126.00	34,429.00
SUPPLIES, MATERIAL & MNT			
05-43010 OFFICE EXPENSE	606.71	646.00	600.00
05-43020 OPERATING EXPENSE	124.53	124.00	125.00
05-43145 COMPUTER SOFTWARE	247.20	258.00	275.00
05-43210 MINOR TOOLS AND APPARATUS	0.00	2,704.00	2,200.00
05-43275 MNT-COMPUTER EQUIPMENT	12,151.63	10,327.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	13,130.07	14,059.00	3,200.00
TOTAL 05 MUNICIPAL COURT	229,312.17	250,008.00	238,609.00

MISSION STATEMENT:

The mission of the Pampa Police Department is to provide the absolute best Police services possible to the citizens of Pampa and those who choose to visit our community. The Pampa Police Department employees strive to achieve this goal with a warrior's courage and a servant's heart. We believe in community-oriented policing in accordance with Local, State, and Federal laws. We consider it a great honor to be able to serve the City of Pampa and we are committed to doing so with the highest regard to courtesy, respect, and fairness. We will strive to gain and maintain the highest level of training and education for our employees all in an effort, along with other departments in the City of Pampa, to make Pampa the pride of all who live here, and the envy of those who do not.

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results. Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

GOALS AND OBJECTIVES

To protect and improve the quality of life in Pampa through:

- Community involvement and partnerships
- Enforcement of all laws courteously, but firmly
- Teamwork and cooperation with citizens, other criminal justice agencies, and each other
- Maintaining the highest degree of integrity
- Solve problems through cooperation, knowledge, technology and creative legal concepts
- Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
- Striving for the highest degree of customer/client service possible
- Making the most efficient and cost-effective use of available resources, fiscal and human
- Recruiting and selecting the best applicants for employment
- Identify, formulate and operate within specified plans for present and future needs.
- Develop and use a core group of instructors to provide training for department personnel
- Provide direction and supervision in a way that is fair, firm and consistent for all employees.

The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

Community Involvement/Community Meetings

Citizens are encouraged to act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the citizen involvement and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

SWAT Team

The Pampa PD has teamed with the Gray County Sheriff's Office to form a tactical response unit to better serve the citizens of Pampa and Gray County in any high risk, tactical incident. The team goes through a selection process and is currently training twice a month, every month in areas to include, but not limited to barricaded subjects, hostage situations, high risk warrant service, manhunts, active shooter, etc.

Motor Unit

The Pampa Police Department initiated the Motor Division to our department a few years ago. These two Officers are selected and sent to an intensive training school. They are primarily traffic Officers. They enforce traffic and work most, if not all, motor vehicle accidents while on duty. This division has been instrumental in reducing the traffic accidents in our community and making traffic flow safer for all.

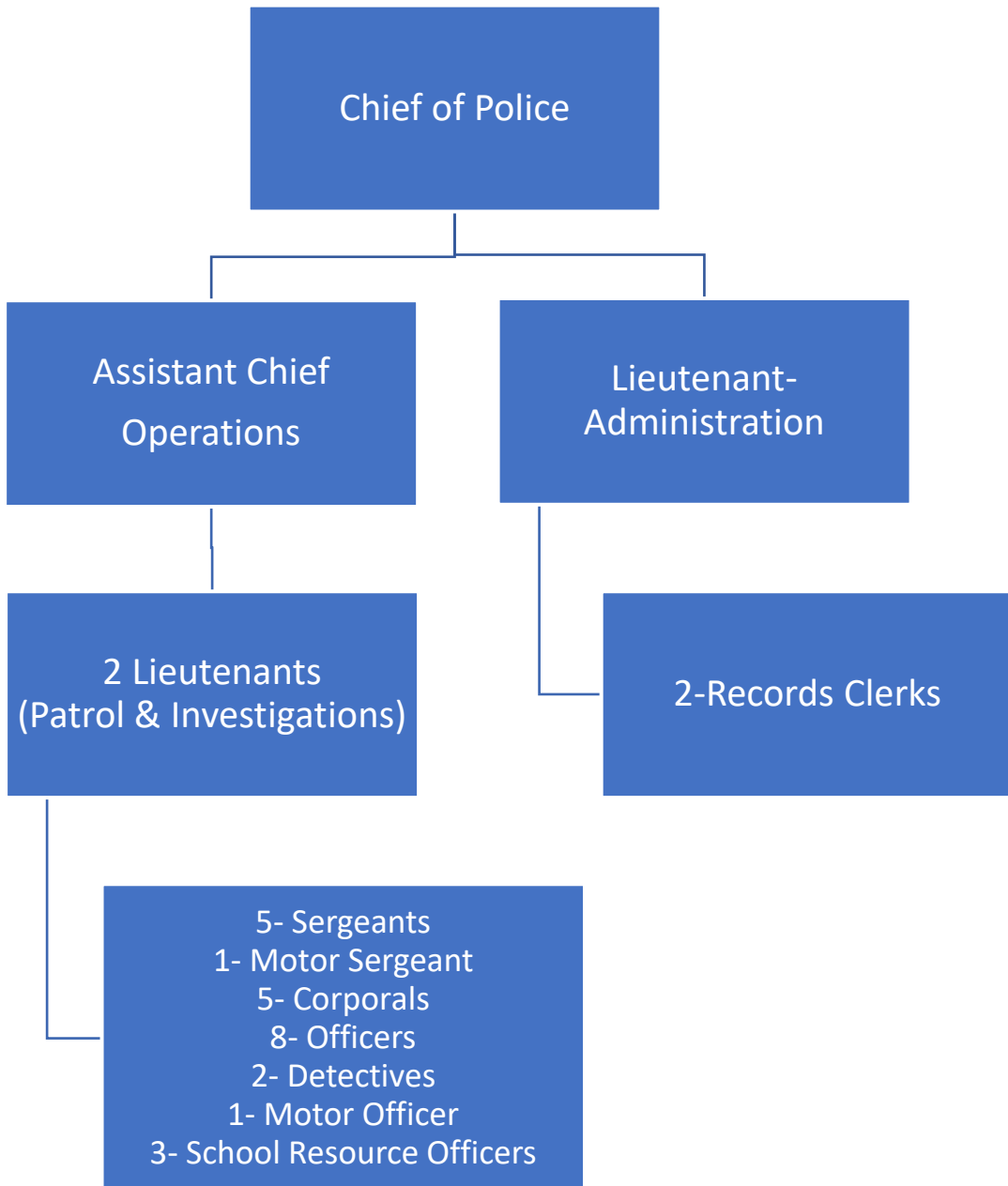
Crime Stoppers

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. The Pampa Police Department has teamed up with Roberts County and Wheeler County to form the Top O Texas Crime Stoppers. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

School Resource Officer

The School Resource Officer Program is a joint venture between the City and School System and funds officers to work at the Schools to provide a safe and secure environment for our children, youth and faculty. These officers are also liaisons for the City and School, providing a great link between these two entities.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	30	30	32
Department Total	30	30	32



**CITY OF PAMPA
2022-23**

01-GENERAL FUND

08 POLICE SERVICES

DEPARTMENT EXPENDITURES

	AMENDED		
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
08-41010 SALARIES AND WAGES	1,542,680.69	1,618,194.00	1,873,505.00
08-41020 LONGEVITY PAY	7,867.29	8,220.00	9,072.00
08-41030 OVERTIME PAY	61,984.70	72,843.00	63,844.00
08-41050 PART TIME & TEMPORARY PAY	32.10	5,500.00	0.00
08-41060 INCENTIVE PAY	45,934.41	48,485.00	61,986.00
08-41066 CELL PHONE ALLOWANCE	1,800.00	2,400.00	1,440.00
08-41070 TEXAS MUNICIPAL RETIREMENT	367,382.76	374,887.00	422,269.00
08-41075 MEDICARE TAX EXPENSE	22,911.49	25,412.00	29,143.00
08-41080 SOCIAL SECURITY TAX EXPENSE	97,967.47	108,659.00	124,611.00
08-41085 LTD, AD&D, & LIFE INSURANCE	5,470.91	6,402.00	7,363.00
08-41086 WORKERS COMPENSATION	55,055.66	44,283.00	48,711.00
08-41090 HEALTH INSURANCE	202,614.89	225,000.00	278,519.00
08-41096 MEMBERSHIP AIRMED	1,680.00	1,950.00	2,080.00
08-41097 DENTAL INSURANCE	4,320.00	4,320.00	4,608.00
TOTAL PERSONNEL SERVICES	2,417,702.37	2,546,555.00	2,927,151.00
CONTRACTUAL SERVICES			
08-42010 COMMUNICATIONS	34,142.82	30,846.00	31,024.00
08-42020 POSTAGE AND FREIGHT	695.13	1,000.00	1,000.00
08-42040 DUES & SUBSCRIPTIONS	8,825.76	4,833.00	4,833.00
08-42050 ELECTRICITY	3,191.57	3,052.00	3,341.00
08-42060 GAS	5,753.63	6,264.00	6,018.00
08-42085 RENTAL-OFFICE EQUIP.	2,018.66	2,005.00	2,148.00
08-42125 BUSINESS EXPENSE	930.89	1,895.00	1,000.00
08-42130 PROFESSIONAL DEVELOPMENT	22,913.30	26,474.00	30,800.00
08-42155 EMPLOYEE TRAINING EXPENSE	4,222.00	6,448.00	4,030.00
08-42180 LAUNDRY SERVICE	12,669.59	11,600.00	11,500.00
08-42430 PRINTING EXPENSE	2,000.52	2,500.00	1,500.00
08-42470 PERSONNEL SERVICES	1,752.48	1,200.00	1,500.00
08-42530 UNCLASSIFIED PROFESSIONAL	75,000.00	75,000.00	75,000.00
08-42580 PHYSICAL EXAMINATIONS	250.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	174,366.35	173,117.00	174,194.00
SUPPLIES, MATERIAL & MNT			
08-43010 OFFICE EXPENSE	7,918.26	7,000.00	5,000.00
08-43020 OPERATING EXPENSE	657.57	1,200.00	1,000.00
08-43025 CRIME PREVENTION SUPPLIES	842.43	1,000.00	1,000.00
08-43040 CLOTHING & LINEN	29,562.42	26,805.00	22,000.00
08-43060 PHOTOGRAPHIC AND VIDEO	1,792.20	4,250.00	1,000.00
08-43145 COMPUTER SOFTWARE	674.08	1,250.00	1,000.00
08-43150 MEDICAL SUPPLIES	14.00	250.00	250.00
08-43190 RIFLE RANGE	35,744.62	13,500.00	13,500.00
08-43200 MOTOR FUEL AND LUBRICANTS	56,576.35	54,345.00	65,932.00
08-43210 MINOR TOOLS AND APPARATUS	76,873.30	36,366.00	50,000.00
08-43220 MNT-BUILDINGS	3,264.29	2,700.00	5,000.00
08-43275 MNT-COMPUTER EQUIPMENT	61,788.15	72,980.00	70,000.00
08-43280 MNT-AUTO EQUIPMENT	44,476.63	43,137.00	40,000.00
08-43340 MNT-COMMUNICATIONS EQUIP	635.00	3,000.00	3,000.00
08-43350 MNT-PRECISION INSTRUMENT	1,000.00	1,050.00	1,050.00
TOTAL SUPPLIES MATERIAL & MNT	321,819.30	268,833.00	279,732.00

**CITY OF PAMPA
2022-23**

01-GENERAL FUND

08 POLICE SERVICES

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
08-44037 COVID-19 RELIEF	0.00	46,994.00	51,002.00
08-44040 INSURANCE & BONDS	38,255.83	16,782.00	14,226.00
08-44045 VEHICLE LEASE	0.00	127,619.00	130,175.00
08-44047 EXTERNAL VEHICLE LEASE	108,060.54	3,486.00	0.00
08-44060 CLAIMS, JUDGEMENTS AND DAMA	44,533.79	0.00	0.00
08-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	190,850.16	194,881.00	195,403.00
TOTAL 08 POLICE SERVICES	3,104,738.18	3,183,386.00	3,576,480.00

MISSION STATEMENT:

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

Emergency Medical Services are provided to the City of Pampa and Gray County through Hemphill County EMS. Hemphill County EMS is an extension of the Hemphill County Hospital District created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and Gray County.

FUNDING

EMS is funded through user fees which are charged and collected by Hemphill County EMS as a part of their contract. The City of Pampa provided a maximum subsidy of \$100,000 through the General Fund as did Gray County in 2019-2020. We are currently funding \$50,000 along with Gray County for a new ambulance.

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

09 EMERGENCY MEDICAL SER

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES			
09-42440 AMBULANCE SERVICE	0.00	0.00	50,000.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	50,000.00
TOTAL 09 EMERGENCY MEDICAL SER	0.00	0.00	50,000.00

MISSION STATEMENT:

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected twice a year. Home inspections are performed when requested by the homeowner. This office also assists surrounding communities with annual fire inspections for schools, jails, nursing homes and private residences. Also, the Fire Marshal is called upon to assist other communities and agencies in conducting fire origin and cause investigations when requested. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire safety/prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations in our city as well as smaller surrounding communities. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

- Deter arson in our City through the effective prosecution of violators of the law.
 - Make public aware that all suspicious fires will be thoroughly investigated.
 - Charges will be filed on person or persons suspected of committing the crime of arson.
 - Suspects will be punished according to the law.
- Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
 - Public awareness of fire safety through news media.
 - Public awareness of fire hazards through public education.
 - Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector, Code Enforcement Officer, EMT, Firefighter and Peace Officer.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	1	1	1
Department Total	1	1	1

**CITY OF PAMPA
2022-23**

01 - GENERAL FUND

10 FIRE PREVENTION

DEPARTMENT EXPENDITURES

		AMENDED		
		2020-21	2021-22	2022-23
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
10-41010	SALARIES AND WAGES	70,048.76	77,257.00	81,404.00
10-41020	LONGEVITY PAY	604.00	652.00	700.00
10-41060	INCENTIVE PAY	4,319.57	4,380.00	4,380.00
10-41066	CELL PHONE ALLOWANCE	540.00	540.00	540.00
10-41070	TEXAS MUNICIPAL RETIREMENT	16,680.51	17,786.00	18,284.00
10-41075	MEDICARE TAX EXPENSE	1,075.60	1,200.00	1,262.00
10-41080	SOCIAL SECURITY TAX EXPENSE	4,599.12	5,129.00	5,396.00
10-41085	LTD, AD&D, & LIFE INSURANCE	252.48	295.00	310.00
10-41086	WORKERS COMPENSATION	582.67	404.00	444.00
10-41090	HEALTH INSURANCE	7,458.12	7,500.00	8,704.00
10-41096	MEMBERSHIP AIRMED	60.00	65.00	65.00
10-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL	PERSONNEL SERVICES	106,364.83	115,352.00	121,633.00
CONTRACTUAL SERVICES				
10-42010	COMMUNICATIONS	498.24	516.00	516.00
10-42020	POSTAGE AND FREIGHT	735.02	946.00	2,100.00
10-42125	BUSINESS EXPENSE	27.50	0.00	0.00
10-42130	PROFESSIONAL DEVELOPMENT	387.14	1,659.23	3,250.00
10-42155	EMPLOYEE TRAINING EXPENSE	1,085.00	611.00	0.00
10-42520	EMPLOYEE LICENSES	0.00	166.00	300.00
10-42570	MISC. CONTRACT LABOR	7,500.00	7,500.00	7,500.00
TOTAL	CONTRACTUAL SERVICES	10,232.90	11,398.23	13,666.00
SUPPLIES, MATERIAL & MNT				
10-43010	OFFICE EXPENSE	235.00	300.00	300.00
10-43020	OPERATING EXPENSE	560.76	280.00	300.00
10-43040	CLOTHING & LINEN	274.97	344.00	300.00
10-43090	EDUCATIONAL	372.27	2,443.00	3,000.00
10-43145	COMPUTER SOFTWARE	247.20	258.00	240.00
10-43200	MOTOR FUEL AND LUBRICANTS	1,024.98	1,586.00	1,291.00
10-43210	MINOR TOOLS AND APPARATUS	900.86	1,541.00	1,300.00
10-43280	MNT-AUTO EQUIPMENT	30.50	627.00	300.00
TOTAL	SUPPLIES, MATERIAL & MNT	3,646.54	7,379.00	7,031.00
OTHER CHARGES				
10-44045	VEHICLE LEASE	0.00	843.00	0.00
10-44047	EXTERNAL VEHICLE LEASE	6,151.32	5,308.00	7,200.00
TOTAL	OTHER CHARGES	6,151.32	6,151.00	7,200.00
CAPITAL				
10-45080	OTHER EQUIPMENT	0.00	16,654.77	0.00
TOTAL	CAPITAL	0.00	16,654.77	0.00
TOTAL 10	FIRE PREVENTION	126,395.59	156,935.00	149,530.00

MISSION STATEMENT:

To be indispensable to the community and other divisions and departments at the City, the City of Pampa Engineering Department shall provide a high level of expertise for the planning, designing, administration, and oversight of all public works improvements and subdivision developments. It is our goal to provide these services in a professional, well-organized, and cost-effective manner, all the while keeping paramount the health, safety, and welfare of the public.

All the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa.

The Director of Public Works coordinates the operation of the following departments: Streets (streets, traffic control, and drainage), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in the preparation of budget proposals, as well as capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, and drainage. The department drafts plans and specifications and administers projects. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

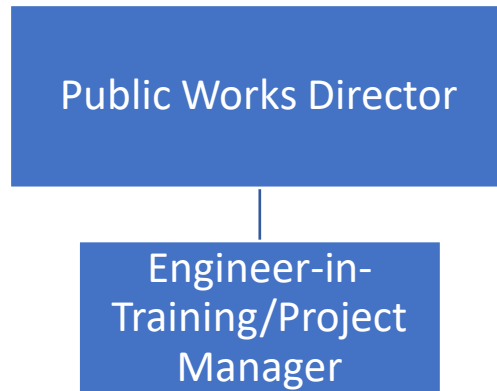
The Planning & Zoning Liaison files all plats at the Gray County Clerk's Office and records Volume and Page Numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning, annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

GOALS AND OBJECTIVES

- Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
- Provide municipal engineering services for City projects in all departments.
- Long-range planning for extension of City utilities, streets and other services.
- Continue digitization of all City records and maps for facilities.
- Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	2	3	2
Department Total	2	3	2



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

11 PLANNING & ENG/PW

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
11-41010 SALARIES AND WAGES	196,285.79	191,150.00	168,921.00
11-41020 LONGEVITY PAY	116.00	600.00	312.00
11-41050 PART TIME & TEMPORARY PAY	4,312.50	8,000.00	4,000.00
11-41055 CAR ALLOWANCE	7,100.23	7,200.00	7,200.00
11-41060 INCENTIVE PAY	1,065.09	0.00	0.00
11-41066 CELL PHONE ALLOWANCE	1,260.00	1,260.00	720.00
11-41070 TEXAS MUNICIPAL RETIREMENT	45,704.56	51,708.00	37,220.00
11-41075 MEDICARE TAX EXPENSE	2,807.99	3,545.00	2,627.00
11-41080 SOCIAL SECURITY TAX EXPENSE	12,006.66	15,159.00	11,231.00
11-41085 LTD, AD&D, & LIFE INSURANCE	699.42	882.00	641.00
11-41086 WORKERS COMPENSATION	825.36	747.00	821.00
11-41090 HEALTH INSURANCE	19,541.44	22,500.00	17,407.00
11-41096 MEMBERSHIP AIRMED	114.09	195.00	130.00
11-41097 DENTAL INSURANCE	288.00	432.00	288.00
TOTAL PERSONNEL SERVICES	292,127.13	303,378.00	251,518.00
CONTRACTUAL SERVICES			
11-42010 COMMUNICATIONS	1,065.70	1,098.00	1,096.00
11-42020 POSTAGE AND FREIGHT	5.85	150.00	150.00
11-42030 ADVERTISING	0.00	294.00	0.00
11-42040 DUES & SUBSCRIPTIONS	1,296.00	522.00	1,500.00
11-42125 BUSINESS EXPENSE	314.46	700.00	700.00
11-42130 PROFESSIONAL DEVELOPMENT	1,066.98	2,367.00	2,000.00
11-42155 EMPLOYEE TRAINING EXPENSE	377.48	800.00	1,000.00
11-42430 PRINTING EXPENSE	329.20	100.00	2,500.00
11-42470 PERSONNEL SERVICES	114.15	0.00	0.00
11-42500 FILING & RECORDING	0.00	304.00	0.00
11-42520 EMPLOYEE LICENSES	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	4,569.82	6,335.00	9,346.00
SUPPLIES, MATERIAL & MNT			
11-43010 OFFICE EXPENSE	90.66	500.00	1,000.00
11-43020 OPERATING EXPENSE	220.18	500.00	500.00
11-43040 CLOTHING & LINEN	0.00	100.00	250.00
11-43090 EDUCATIONAL	0.00	0.00	500.00
11-43145 COMPUTER SOFTWARE	3,084.79	3,915.00	3,000.00
11-43200 MOTOR FUEL AND LUBRICANTS	1,399.26	2,277.00	1,342.00
11-43210 MINOR TOOLS AND APPARATUS	199.87	238.00	1,475.00
11-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	500.00
11-43280 MNT-AUTO EQUIPMENT	145.71	1,050.00	150.00
11-43340 MNT-COMMUNICATIONS EQUIP	0.00	50.00	50.00
TOTAL SUPPLIES, MATERIAL & MNT	5,140.47	8,630.00	8,767.00
OTHER CHARGES			
11-44040 INSURANCE & BONDS	952.05	982.00	1,080.00
11-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
TOTAL OTHER CHARGES	952.05	5,982.00	6,080.00
CAPITAL			
11-45080 OTHER EQUIPMENT	0.00	8,000.00	0.00
TOTAL CAPITAL	0.00	8,000.00	0.00
TOTAL 11 PLANNING & ENG/PW	302,789.47	332,325.00	275,711.00

MISSION STATEMENT:

The Street Department's mission is to ensure quality service in timely professional manner and provide safe travel throughout Pampa, Texas.

The responsibility of the Street Department involves the maintenance of 137.3 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.66 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of paved alleys, and 252.74 miles of curbs and gutters.

Maintenance work includes sweeping, hot mix patching, crack sealing, in-house strip seal coating, overlaying streets and dirt roads, hauling sand and gravel. There are 7.57 miles of storm drains, 240 storm inlets and 3918 traffic signs and street markers in the city. We have 961 intersections, 386 of which do not have signs or traffic control devices.

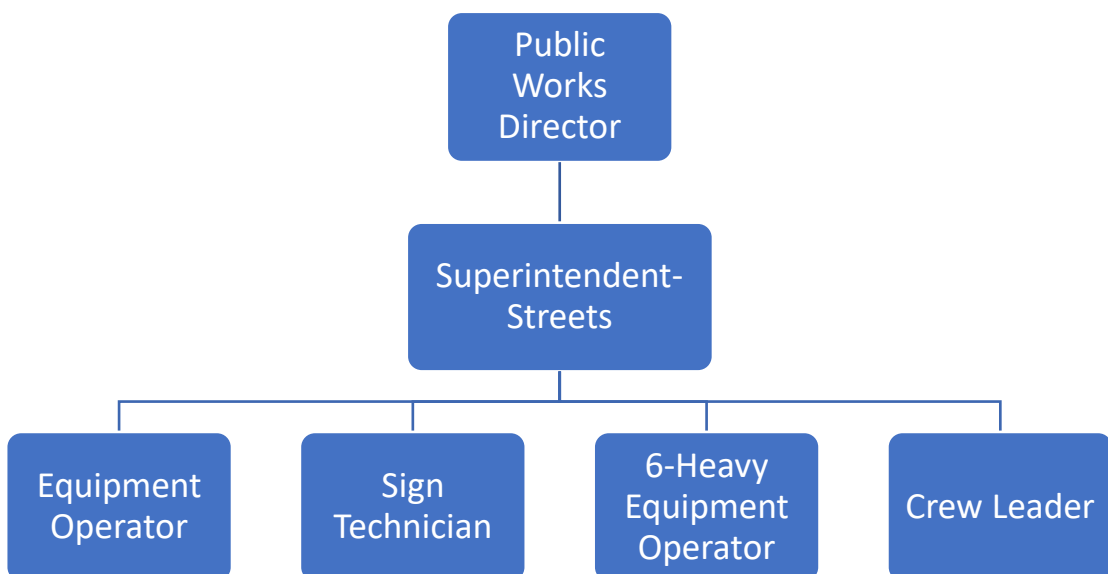
Once a year, 5.7 miles of crosswalks and 9.6 miles of parking stripes are repainted while 4.77 miles of curbs and 17.1 miles of driving lanes are repaired every other year. There are also 7 bridges to be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades. There are also 53 traffic signals to be maintained.

The Street Department cooperates with other departments in carrying out general operations of the city. This includes Police and Fire Departments with street closures, picking up debris and any other unforeseen hazard.

GOALS AND OBJECTIVES

- Maintain all streets, alleys, and drainage in the city.
- Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the city
- Support other departments in general operations requiring the use of heavy equipment
- Establish a good working relationship with the citizens and respond to their needs in a timely fashion
- Provide a safe environment in which to work

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	10	10	10
Department Total	10	10	10



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

12 STREETS & TRAFFIC COM

DEPARTMENT EXPENDITURES

		AMENDED		
		2020-21	2021-22	2022-23
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
12-41010	SALARIES AND WAGES	449,757.07	451,865.00	468,967.00
12-41020	LONGEVITY PAY	4,552.00	4,708.00	4,000.00
12-41030	OVERTIME PAY	18,344.16	4,620.00	5,000.00
12-41035	STEP-UP PAY	0.00	515.00	0.00
12-41060	INCENTIVE PAY	2,839.89	3,580.00	3,000.00
12-41066	CELL PHONE ALLOWANCE	900.00	900.00	900.00
12-41070	TEXAS MUNICIPAL RETIREMENT	99,883.05	101,720.00	102,354.00
12-41075	MEDICARE TAX EXPENSE	6,274.43	6,860.00	7,064.00
12-41080	SOCIAL SECURITY TAX EXPENSE	26,828.59	29,333.00	30,204.00
12-41085	LTD, AD&D, & LIFE INSURANCE	1,691.64	1,864.00	1,893.00
12-41086	WORKERS COMPENSATION	35,505.13	24,362.00	26,797.00
12-41090	HEALTH INSURANCE	72,717.12	75,000.00	87,037.00
12-41096	MEMBERSHIP AIRMED	600.00	650.00	650.00
12-41097	DENTAL INSURANCE	1,440.00	1,440.00	1,440.00
TOTAL PERSONNEL SERVICES		721,333.08	707,417.00	739,306.00
CONTRACTUAL SERVICES				
12-42010	COMMUNICATIONS	3,765.76	3,763.00	3,763.00
12-42020	POSTAGE AND FREIGHT	2.74	100.00	100.00
12-42040	DUES & SUBSCRIPTIONS	0.00	0.00	100.00
12-42050	ELECTRICITY	300,639.64	261,630.00	336,984.00
12-42060	GAS	11,971.24	12,885.00	13,843.00
12-42090	RENTAL OF EQUIPMENT	566.14	1,000.00	1,000.00
12-42125	BUSINESS EXPENSE	154.37	391.00	100.00
12-42130	PROFESSIONAL DEVELOPMENT	0.00	72.00	600.00
12-42155	EMPLOYEE TRAINING EXPENSE	0.00	400.00	1,000.00
12-42180	LAUNDRY SERVICE	0.00	358.00	250.00
12-42520	EMPLOYEE LICENSES	644.00	2,174.00	990.00
12-42570	MISC. CONTRACT LABOR	0.00	60.00	0.00
TOTAL CONTRACTUAL SERVICES		317,743.89	282,833.00	358,730.00
SUPPLIES, MATERIAL & MNT				
12-43010	OFFICE EXPENSE	1,731.36	1,010.00	500.00
12-43020	OPERATING EXPENSE	13,657.49	2,499.00	3,000.00
12-43030	JANITOR SUPPLIES	749.13	676.00	600.00
12-43040	CLOTHING & LINEN	1,425.75	2,475.00	2,000.00
12-43050	CHEMICALS	6,453.60	0.00	6,000.00
12-43090	EDUCATIONAL	0.00	134.00	0.00
12-43145	COMPUTER SOFTWARE	830.53	1,071.00	800.00
12-43150	MEDICAL SUPPLIES	0.00	140.00	100.00
12-43200	MOTOR FUEL AND LUBRICANTS	39,047.35	37,276.00	40,000.00
12-43210	MINOR TOOLS AND APPARATUS	6,591.48	6,384.00	6,600.00
12-43220	MNT-BUILDINGS	8,132.78	7,662.00	3,500.00
12-43230	MNT-ST/S/CURBS/GUTTERS/CULVE	51,447.04	20,033.00	50,000.00
12-43240	MNT-TRAFF SIGNALS/SIGNS/LIG	9,067.99	22,316.00	16,000.00
12-43250	MNT-IMPROVEMENTS	0.00	83.00	1,000.00
12-43280	MNT-AUTO EQUIPMENT	13,718.60	21,054.00	10,000.00
12-43300	MNT-MACHINERY	52,857.12	28,238.00	30,000.00
12-43340	MNT-COMMUNICATIONS EQUIP	324.92	9.00	300.00
12-43430	MNT-OTHER EQUIPMENT	0.00	0.00	500.00
TOTAL SUPPLIES, MATERIAL & MNT		206,035.14	151,060.00	170,900.00

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

12 STREETS & TRAFFIC CON

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
<hr/>			
OTHER CHARGES			
12-44037 COVID-19 RELIEF	0.00	0.00	14,197.00
12-44040 INSURANCE & BONDS	13,469.40	12,907.00	17,557.00
12-44045 VEHICLE LEASE	0.00	29,627.00	17,443.00
12-44047 EXTERNAL VEHICLE LEASE	6,752.68	5,373.00	0.00
12-44060 CLAIMS, JUDGEMENTS AND DAMA	7,830.58	117.00	0.00
TOTAL OTHER CHARGES	28,052.66	48,024.00	49,197.00
CAPITAL			
12-45030 IMPROVEMENTS	0.00	36,000.00	0.00
12-45060 MACHINERY & EQUIPMENT	0.00	22,722.00	0.00
TOTAL CAPITAL	0.00	58,722.00	0.00
TOTAL 12 STREETS & TRAFFIC CON	1,273,164.77	1,248,056.00	1,318,133.00

MISSION STATEMENT:

The Parks Department mission is to provide citizens and guests with well-maintained public parks, enhancing the quality of life as well as providing recreations and leisure opportunities to help instill pride in our community.

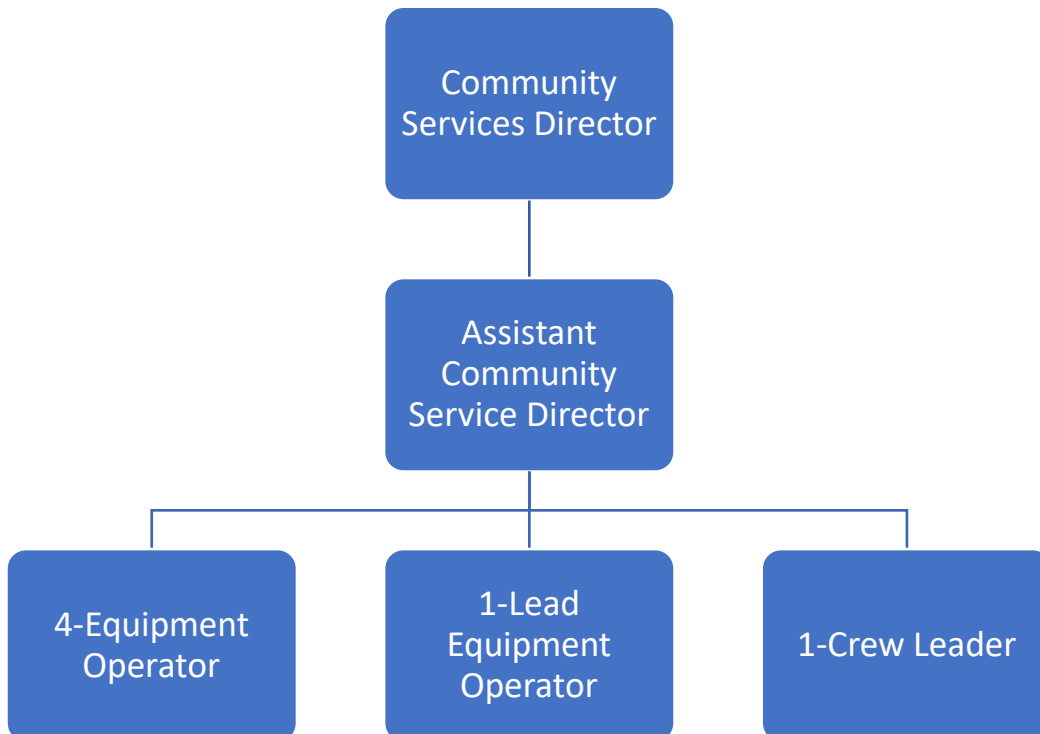
The responsibilities of the Parks Department are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, and fertilizing. Maintain and repair 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 8 covered shelters, 1888 trees and 68 benches. The Parks Department is responsible for maintaining barrier posts that border parks, 116 trash barrels, and security lights in 30 parks, in addition to installing new facilities, outdoor equipment and sprinkler systems. The Parks Department also maintains the grounds at City Hall, Lovett Memorial Library, the medians at Somerville and 23rd streets, city owned properties bordering Red Deer Creek, Fire Tower Training facility and Service Center grounds. City Hall small parks are reseeded and fertilized annually, and Central Park is fertilized as needed. Other duties include the installation and repair of seasonal decorations, removal of snow and ice, cleaning 3.5 miles of hike and bike trails and assisting other departments as needed.

The Parks Department also assists in emergency response and clean up in disasters, weed and mosquito control, reporting and correcting vandalism in parks and assisting in special events, such as Chautauqua, Pampa Fest, July 4th Celebration, Woody Guthrie Festival, Christmas Parade, and other events supported by the Parks Department. This department works in conjunction with Clean Pampa, Inc. to help coordinate efforts in the Adopt-a-Park Program.

GOALS AND OBJECTIVES

- Support other departments in general operations of the City requiring the use of heavy equipment.
- Establish a good working relationship with the citizens of Pampa and respond to their needs in a timely fashion.
- Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
- Provide a safe environment in which to work.
- Clean the Hike-n-bike trail, removing all weeds, grass and dirt off the trails.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	7	6	7
Department Total	7	6	7



CITY OF PAMPA

2022-23

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENT EXPENDITURES

		AMENDED		
		2020-21	2021-22	2022-23
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
13-41010	SALARIES AND WAGES	188,104.03	239,310.00	308,040.00
13-41020	LONGEVITY PAY	956.00	1,352.00	1,532.00
13-41030	OVERTIME PAY	549.52	5,150.00	1,000.00
13-41050	PART TIME & TEMPORARY PAY	6,931.20	10,300.00	10,300.00
13-41060	INCENTIVE PAY	414.09	420.00	0.00
13-41066	CELL PHONE ALLOWANCE	0.00	360.00	900.00
13-41070	TEXAS MUNICIPAL RETIREMENT	41,714.52	55,829.00	65,440.00
13-41075	MEDICARE TAX EXPENSE	2,826.23	3,915.00	4,666.00
13-41080	SOCIAL SECURITY TAX EXPENSE	12,084.03	16,738.00	19,950.00
13-41085	LTD, AD&D, & LIFE INSURANCE	719.43	1,059.00	1,254.00
13-41086	WORKERS COMPENSATION	7,169.43	4,501.00	4,951.00
13-41090	HEALTH INSURANCE	36,344.37	52,500.00	60,926.00
13-41096	MEMBERSHIP AIRMED	297.75	455.00	455.00
13-41097	DENTAL INSURANCE	720.00	1,008.00	1,008.00
TOTAL PERSONNEL SERVICES		298,830.60	392,897.00	480,422.00
CONTRACTUAL SERVICES				
13-42010	COMMUNICATIONS	3,033.23	3,161.00	2,887.00
13-42020	POSTAGE AND FREIGHT	0.00	50.00	50.00
13-42040	DUES & SUBSCRIPTIONS	0.00	100.00	100.00
13-42050	ELECTRICITY	46,291.20	48,600.00	55,767.00
13-42060	GAS	7,726.46	9,858.00	8,665.00
13-42090	RENTAL OF EQUIPMENT	135.30	505.00	500.00
13-42130	PROFESSIONAL DEVELOPMENT	60.63	0.00	150.00
13-42520	EMPLOYEE LICENSES	76.94	500.00	500.00
13-42570	MISC. CONTRACT LABOR	35,508.40	38,850.00	36,000.00
TOTAL CONTRACTUAL SERVICES		92,832.16	101,624.00	104,619.00
SUPPLIES, MATERIAL & MNT				
13-43010	OFFICE EXPENSE	496.15	400.00	400.00
13-43020	OPERATING EXPENSE	1,805.36	709.00	1,700.00
13-43030	JANITOR SUPPLIES	1,027.73	1,000.00	1,000.00
13-43040	CLOTHING & LINEN	1,193.23	542.00	1,000.00
13-43050	CHEMICALS	1,336.55	800.00	800.00
13-43070	AGRICULTURAL EXPENSE	769.61	812.00	1,000.00
13-43145	COMPUTER SOFTWARE	247.20	258.00	250.00
13-43150	MEDICAL SUPPLIES	0.00	0.00	50.00
13-43200	MOTOR FUEL AND LUBRICANTS	14,134.59	16,698.00	11,869.00
13-43210	MINOR TOOLS AND APPARATUS	7,403.70	6,500.00	6,500.00
13-43220	MNT-BUILDINGS	406.35	314.00	300.00
13-43250	MNT-IMPROVEMENTS	5,737.06	5,108.00	3,500.00
13-43280	MNT-AUTO EQUIPMENT	1,399.09	8,500.00	8,500.00
13-43300	MNT-MACHINERY	13,794.92	11,794.00	10,000.00
13-43410	MNT-UNDERGROUND SPRINKLER	1,090.49	1,765.00	3,000.00
13-43430	MNT-OTHER EQUIPMENT	89.85	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		50,931.88	55,200.00	49,869.00

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
<hr/>			
OTHER CHARGES			
13-44040 INSURANCE & BONDS	5,242.44	5,914.00	6,505.00
13-44045 VEHICLE LEASE	0.00	9,901.00	3,535.00
13-44047 EXTERNAL VEHICLE LEASE	11,464.56	10,257.00	11,465.00
13-44060 CLAIMS, JUDGEMENTS AND DAMAGE	0.00	8,871.00	0.00
13-44501 INTEREST ON LEASES	4,667.52	4,527.00	2,910.64
13-44510 PRINCIPAL RETIREMENT	32,491.28	39,763.00	41,379.36
TOTAL OTHER CHARGES	53,865.80	79,233.00	65,795.00
CAPITAL			
13-45060 MACHINERY & EQUIPMENT	110,748.34	0.00	0.00
13-45080 OTHER EQUIPMENT	164,070.87	0.00	0.00
TOTAL CAPITAL	274,819.21	0.00	0.00
TOTAL 13 PARKS DEPARTMENT	771,279.65	628,954.00	700,705.00

MISSION STATEMENT:

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

The Recreation/Building & Grounds superintendent oversees the Recreation Department, which consists of the superintendent, one full-time Recreation Coordinator, and several part-time seasonal employees.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, the Pampa H2O Aquatic Center, the Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, and the Recreation Center.

Recreation programs sponsored by the City of Pampa include three softball, kickball and flag football seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; Men's, Women's and Mixed Open volleyball leagues. Two Cornhole seasons are played in the winter months at the Recreation Center.

GOALS AND OBJECTIVES

To provide “quality of life” recreational services to the citizens of Pampa.

Softball, Kickball, Flag Football, and Cornhole

- Work with the Player’s and Umpire’s Associations as well as other organizations to enhance the quality of our adult softball leagues
- Increase the number of teams in our existing leagues
- Maintain the quality of the Hobart Street, Lions Club and Recreation Park Softball complexes in a professional manner

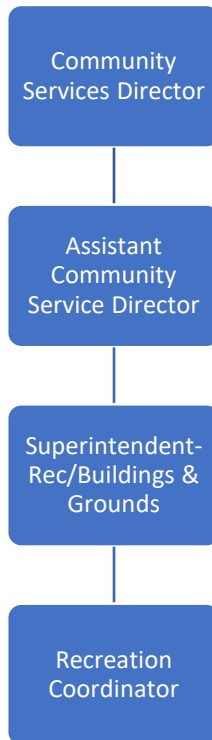
Aquatic Center

- Maintain a clean, safe, and professional environment
- Continue to work with American Red Cross in providing swimming lessons to the public
- Provide fitness activities for the community outside of operating hours. Aqua Zumba classes are currently being offered evenings, 3 nights a week
- Increase the number of citizens who use the facility

Volleyball

- Coordinate Men’s, Women’s and Mixed volleyball leagues
- Maintain Recreation Park’s sand volleyball court
- Coordinate sand and hard-court volleyball tournaments

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	2	2	1
Department Total	2	2	1



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

14 RECREATION DEPARTMENT

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
14-41010 SALARIES AND WAGES	64,190.25	55,810.00	40,556.00
14-41020 LONGEVITY PAY	436.00	724.00	0.00
14-41030 OVERTIME PAY	366.11	1,030.00	1,000.00
14-41050 PART TIME & TEMPORARY PAY	1,645.78	7,950.00	10,000.00
14-41060 INCENTIVE PAY	1,419.94	873.00	0.00
14-41066 CELL PHONE ALLOWANCE	360.00	390.00	540.00
14-41070 TEXAS MUNICIPAL RETIREMENT	15,090.42	15,759.00	8,844.00
14-41075 MEDICARE TAX EXPENSE	997.20	1,137.00	755.00
14-41080 SOCIAL SECURITY TAX EXPENSE	4,263.88	4,864.00	3,230.00
14-41085 LTD, AD&D, & LIFE INSURANCE	261.53	299.00	167.00
14-41086 WORKERS COMPENSATION	785.34	1,575.00	866.00
14-41090 HEALTH INSURANCE	15,241.66	12,164.00	8,704.00
14-41096 MEMBERSHIP AIRMED	122.25	130.00	65.00
14-41097 DENTAL INSURANCE	288.00	288.00	144.00
TOTAL PERSONNEL SERVICES	105,468.36	102,993.00	74,871.00
CONTRACTUAL SERVICES			
14-42010 COMMUNICATIONS	855.43	1,041.00	1,142.00
14-42020 POSTAGE AND FREIGHT	14.02	20.00	20.00
14-42040 DUES & SUBSCRIPTIONS	210.00	751.00	210.00
14-42050 ELECTRICITY	2,403.96	210.00	5,904.00
14-42060 GAS	3,901.71	6,596.00	4,875.00
14-42085 RENTAL-OFFICE EQUIP.	835.74	4,927.00	1,143.00
14-42090 RENTAL OF EQUIPMENT	383.33	1,125.00	500.00
14-42130 PROFESSIONAL DEVELOPMENT	790.63	577.00	1,000.00
14-42570 MISC. CONTRACT LABOR	8,865.00	18,819.00	13,819.00
TOTAL CONTRACTUAL SERVICES	18,259.82	34,066.00	28,613.00
SUPPLIES, MATERIAL & MNT			
14-43010 OFFICE EXPENSE	63.49	1,250.00	200.00
14-43020 OPERATING EXPENSE	564.60	1,000.00	561.00
14-43030 JANITOR SUPPLIES	1,414.07	2,950.00	1,700.00
14-43040 CLOTHING & LINEN	613.45	1,300.00	1,300.00
14-43050 CHEMICALS	0.00	0.00	500.00
14-43070 AGRICULTURAL EXPENSE	289.63	500.00	500.00
14-43080 RECREATIONAL	7,470.21	8,326.00	4,300.00
14-43145 COMPUTER SOFTWARE	247.20	260.00	200.00
14-43150 MEDICAL SUPPLIES	0.00	200.00	200.00
14-43160 CONCESSIONS	1,800.08	3,800.00	3,800.00
14-43200 MOTOR FUEL AND LUBRICANTS	5,761.47	3,924.00	4,269.00
14-43210 MINOR TOOLS AND APPARATUS	3,860.15	4,500.00	3,500.00
14-43220 MNT-BUILDINGS	1,928.30	2,786.00	1,000.00
14-43250 MNT-IMPROVEMENTS	25,280.07	6,770.00	5,700.00
14-43280 MNT-AUTO EQUIPMENT	1,183.32	2,008.00	1,500.00
14-43300 MNT-MACHINERY	4,012.35	1,700.00	3,000.00
14-43410 MNT-UNDERGROUND SPRINKLER	1,010.42	394.00	805.00
TOTAL SUPPLIES, MATERIAL & MNT	55,498.81	41,668.00	33,035.00

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

14 RECREATION DEPARTMENT

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
<hr/>			
OTHER CHARGES			
14-44040 INSURANCE & BONDS	7,695.27	2,009.00	2,210.00
14-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
14-44060 CLAIMS, JUDGEMENTS, AND DAMAGE	2,590.46	0.00	0.00
14-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00
TOTAL OTHER CHARGES	<hr/> 10,285.73	7,009.00	7,210.00
 CAPITAL			
14-45030 IMPROVEMENTS	29,380.35	45,058.00	42,689.00
TOTAL CAPITAL	<hr/> 29,380.35	45,058.00	42,689.00
 TOTAL 14 RECREATION DEPARTMENT			
	<hr/> 218,893.07	230,794.00	186,418.00

MISSION STATEMENT:

The Building and Grounds Department’s mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

There is currently one full-time employee in Building and Grounds, the Building & Grounds Superintendent and several part time employees in the custodial staff. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, the Armory, the Service Center, Recreation Department (buildings and pools), and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	1	1	1
Department Total	1	1	1

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND				
15 BUILDINGS & GROUNDS				
DEPARTMENT EXPENDITURES		AMENDED		
		2020-21	2021-22	2022-23
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
15-41010	SALARIES AND WAGES	55,182.39	53,544.00	56,044.00
15-41020	LONGEVITY PAY	116.00	164.00	240.00
15-41030	OVERTIME PAY	0.00	275.00	0.00
15-41050	PART TIME & TEMPORARY PAY	51,733.24	45,000.00	45,000.00
15-41060	INCENTIVE PAY	0.00	307.00	420.00
15-41066	CELL PHONE ALLOWANCE	540.00	540.00	540.00
15-41070	TEXAS MUNICIPAL RETIREMENT	12,501.22	12,237.00	12,027.00
15-41075	MEDICARE TAX EXPENSE	1,428.31	1,537.00	1,483.00
15-41080	SOCIAL SECURITY TAX EXPENSE	6,107.46	6,573.00	6,339.00
15-41085	LTD, AD&D, & LIFE INSURANCE	208.08	234.00	221.00
15-41086	WORKERS COMPENSATION	4,104.06	3,452.00	3,796.00
15-41090	HEALTH INSURANCE	7,458.24	7,500.00	8,704.00
15-41096	MEMBERSHIP AIRMED	60.00	65.00	65.00
15-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES		139,583.00	131,572.00	135,023.00
CONTRACTUAL SERVICES				
15-42010	COMMUNICATIONS	1,119.40	1,146.00	1,146.00
15-42030	ADVERTISING	0.00	458.00	0.00
15-42050	ELECTRICITY	23,730.05	25,381.00	34,151.00
15-42060	GAS	6,576.31	8,203.00	6,799.00
15-42090	RENTAL OF EQUIPMENT	1,800.00	1,800.00	1,000.00
15-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	1,000.00
15-42180	LAUNDRY SERVICE	1,982.27	1,660.00	1,500.00
TOTAL CONTRACTUAL SERVICES		35,208.03	38,648.00	45,596.00
SUPPLIES, MATERIAL & MNT				
15-43010	OFFICE EXPENSE	255.59	628.00	500.00
15-43020	OPERATING EXPENSE	700.75	240.00	240.00
15-43030	JANITOR SUPPLIES	7,461.74	6,000.00	6,000.00
15-43040	CLOTHING & LINEN	263.32	300.00	300.00
15-43145	COMPUTER SOFTWARE	247.20	448.00	448.00
15-43200	MOTOR FUEL AND LUBRICANTS	4,847.52	5,141.00	4,323.00
15-43210	MINOR TOOLS AND APPARATUS	2,874.41	4,068.00	2,500.00
15-43220	MNT-BUILDINGS	10,934.10	17,374.00	14,000.00
15-43250	MNT-IMPROVEMENTS	5,043.44	2,000.00	2,000.00
15-43280	MNT-AUTO EQUIPMENT	1,791.76	1,500.00	1,500.00
15-43430	MNT-OTHER EQUIPMENT	13,856.87	8,000.00	7,400.00
TOTAL SUPPLIES, MATERIAL & MNT		48,276.70	45,699.00	39,211.00
OTHER CHARGES				
15-44040	INSURANCE & BONDS	18,873.90	45,255.00	49,780.00
15-44060	CLAIMS, JUDGEMENTS & DAMAC	51,574.04	14,840.00	0.00
TOTAL OTHER CHARGES		70,447.94	60,095.00	49,780.00
CAPITAL				
15-45030	IMPROVEMENTS	32,200.00	0.00	0.00
TOTAL CAPITAL		32,200.00	0.00	0.00
TOTAL 15 BUILDINGS & GROUNDS		325,715.67	276,014.00	269,610.00

MISSION STATEMENT:

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

The Director and Assistant Director of Community Services are responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, Parks, Recreation and the Pampa H2O Aquatic Center. The efficient, professional and courteous delivery of services to the public daily basis is the on-going goal of each department.

GOALS AND OBJECTIVES

- Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
- Continue to work with the Downtown Business Association, the Pampa Economic Development Corporation and local civic groups to promote Pampa and its facilities.
- Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
- Continue to seek grants and other funding to augment City revenues.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2022-23**

01 - GENERAL FUND

16 COMMUNITY SERVICES

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
16-41010 SALARIES AND WAGES	149,293.62	151,823.00	172,278.00
16-41020 LONGEVITY PAY	688.00	776.00	880.00
16-41060 INCENTIVE PAY	2,465.29	2,500.00	2,500.00
16-41066 CELL PHONE ALLOWANCE	1,080.00	1,080.00	1,260.00
16-41070 TEXAS MUNICIPAL RETIREMENT	34,295.66	33,579.00	37,170.00
16-41075 MEDICARE TAX EXPENSE	2,108.22	2,265.00	2,565.00
16-41080 SOCIAL SECURITY TAX EXPENSE	9,014.88	9,683.00	10,969.00
16-41085 LTD, AD&D, & LIFE INSURANCE	533.04	581.00	653.00
16-41086 WORKERS COMPENSATION	2,153.36	1,635.00	1,798.00
16-41090 HEALTH INSURANCE	14,916.37	15,000.00	17,407.00
16-41096 MEMBERSHIP AIRMED	120.00	130.00	130.00
16-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	216,956.44	219,340.00	247,898.00
CONTRACTUAL SERVICES			
16-42010 COMMUNICATIONS	498.24	498.00	516.00
16-42040 DUES & SUBSCRIPTIONS	0.00	115.00	250.00
16-42130 PROFESSIONAL DEVELOPMENT	2,021.32	2,258.00	2,500.00
TOTAL CONTRACTUAL SERVICES	2,519.56	2,871.00	3,266.00
SUPPLIES, MATERIAL & MNT			
16-43040 CLOTHING & LINEN	0.00	0.00	500.00
16-43145 COMPUTER SOFTWARE	247.20	1,329.00	1,000.00
16-43210 MINOR TOOLS AND APPARATUS	0.00	2,103.00	0.00
16-43280 MNT-AUTO EQUIPMENT	134.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	381.20	3,432.00	1,500.00
OTHER CHARGES			
16-44040 INSURANCE & BONDS	0.00	538.00	591.00
16-44047 EXTERNAL VEHICLE LEASE	5,685.05	5,005.00	8,317.00
16-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	5,685.05	5,543.00	8,908.00
TOTAL 16 COMMUNITY SERVICES	225,542.25	231,186.00	261,572.00

MISSION STATEMENT:

The Fire Department's vision is to protect life, property and environment with courtesy and respect for all. This will be accomplished through the mission to fight fire, combat disaster, rescue the helpless, aid the sick and injured, respond with love, act with courage and survive.

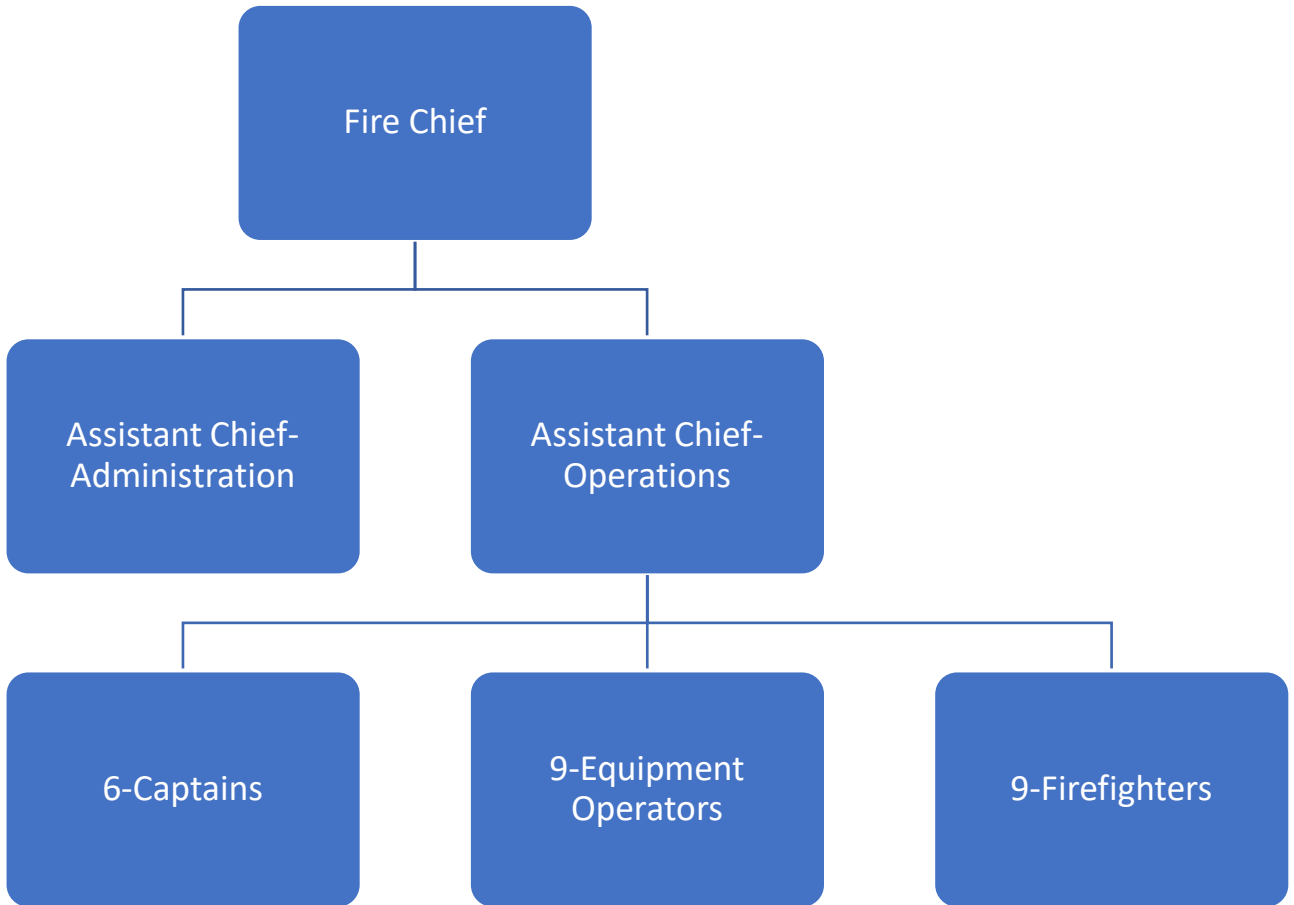
Our core values are:

- Service - Dedication to our Community, we are here for them.
- Professionalism – In appearance, attitude, and practice.
- Integrity — Upholding moral and ethical conduct at all times.
- Respect — Embracing diversity and recognizing individual worth.
- Decisiveness — Make decisions and communicate those decisions.
- Courage – To prepare thoroughly and act when called.
- Compassion – In all circumstances.

GOALS AND OBJECTIVES

- Provide Exceptional Public Safety and Emergency Service.
- Implement and Capitalize on Advanced Technologies and Tactics.
- Identify Cost Effective Solutions to Manage Expenditures.
- Enhance Leadership, Management, and Accountability of Members through Training and Education.
- Strengthen Community Relationships to improve Emergency Response and Enhance Life Safety during Emergency Events.
- Implement Initiatives that will improve Physical Fitness and Mental health.
- Recruit, Develop and Retain a Professional, Committed, “All In” Team.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	27	27	27
Department Total	27	27	27



**CITY OF PAMPA
2022-23**

**01 -GENERAL FUND
17 FIRE SUPPRESSION**

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
17-41010 SALARIES AND WAGES	1,354,908.75	1,408,604.00	1,439,247.00
17-41020 LONGEVITY PAY	9,655.23	9,596.00	9,596.00
17-41030 OVERTIME PAY	34,395.44	26,230.00	25,000.00
17-41033 CALLBACK OVERTIME	221,837.96	116,253.00	132,328.00
17-41035 STEP-UP PAY	10,019.05	10,300.00	10,320.00
17-41060 INCENTIVE PAY	34,855.40	17,640.00	18,609.00
17-41066 CELL PHONE ALLOWANCE	1,200.00	1,260.00	1,800.00
17-41070 TEXAS MUNICIPAL RETIREMENT	377,854.78	336,658.00	343,913.00
17-41075 MEDICARE TAX EXPENSE	23,630.25	22,705.00	23,735.00
17-41080 SOCIAL SECURITY TAX EXPENSE	101,039.46	97,083.00	101,488.00
17-41085 LTD, AD&D, & LIFE INSURANCE	4,583.66	5,610.00	5,717.00
17-41086 WORKERS COMPENSATION	55,962.11	45,494.00	50,043.00
17-41090 HEALTH INSURANCE	178,041.03	202,017.00	235,000.00
17-41096 MEMBERHSIP AIRMED	1,440.00	1,755.00	1,755.00
17-41097 DENTAL INSURANCE	3,888.00	3,888.00	3,888.00
TOTAL PERSONNEL SERVICES	2,413,311.12	2,305,093.00	2,402,439.00
CONTRACTUAL SERVICES			
17-42010 COMMUNICATIONS	15,310.77	15,242.00	16,155.00
17-42020 POSTAGE AND FREIGHT	400.50	728.00	500.00
17-42030 ADVERTISING	0.00	0.00	100.00
17-42040 DUES & SUBSCRIPTIONS	780.00	141.00	1,000.00
17-42050 ELECTRICITY	5,354.28	5,428.00	5,240.00
17-42060 GAS	6,893.21	6,678.00	7,039.00
17-42085 RENTAL-OFFICE EQUIP.	2,185.80	2,296.00	2,660.00
17-42115 RECRUITING EXPENSE	300.00	25.00	300.00
17-42125 BUSINESS EXPENSE	702.04	651.00	253.00
17-42130 PROFESSIONAL DEVELOPMENT	1,810.19	41,910.17	15,000.00
17-42155 EMPLOYEE TRAINING EXPENSE	31,846.44	9,229.00	12,400.00
17-42180 LAUNDRY SERVICE	1,062.81	700.00	100.00
17-42520 EMPLOYEE LICENSES	5,522.52	5,800.00	4,600.00
17-42530 UNCLASSIFIED PROFESSIONAL	4,020.00	5,598.00	4,000.00
17-42580 PHYSICAL EXAMINATIONS	12,014.81	11,801.00	14,000.00
TOTAL CONTRACTUAL SERVICES	88,203.37	106,227.17	83,347.00
SUPPLIES, MATERIAL & MNT			
17-43010 OFFICE EXPENSE	1,454.73	846.00	746.00
17-43020 OPERATING EXPENSE	4,827.83	4,680.00	3,000.00
17-43030 JANITOR SUPPLIES	1,795.81	2,094.00	1,500.00
17-43040 CLOTHING & LINEN	58,444.54	17,538.00	25,760.00
17-43050 CHEMICALS	3,628.00	1,730.00	2,830.00
17-43145 COMPUTER SOFTWARE	2,503.20	2,613.50	5,500.00
17-43150 MEDICAL SUPPLIES	6,476.81	5,356.00	4,000.00
17-43200 MOTOR FUEL AND LUBRICANTS	19,537.53	17,850.00	21,726.00
17-43210 MINOR TOOLS AND APPARATUS	43,603.28	13,083.83	17,413.00
17-43220 MNT-BUILDINGS	5,126.20	5,191.00	3,205.00
17-43250 MNT-IMPROVEMENTS	0.00	389.00	1,034.00
17-43280 MNT-AUTO EQUIPMENT	28,980.90	44,425.50	42,600.00
17-43340 MNT-COMMUNICATIONS EQUIP	629.74	428.00	1,250.00
17-43430 MNT-OTHER EQUIPMENT	7,754.32	11,103.00	10,000.00
TOTAL SUPPLIES, MATERIAL & MNT	184,762.89	127,327.83	140,564.00

**CITY OF PAMPA
2022-23**

**01 - GENERAL FUND
17 FIRE SUPPRESSION**

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
<hr/>			
OTHER CHARGES			
17-44036 DISASTER RELIEF	764.10	0.00	0.00
17-44040 INSURANCE & BONDS	14,041.95	17,779.00	19,025.00
17-44045 VEHICLE LEASE	0.00	41,926.00	44,766.00
17-44047 EXTERNAL VEHICLE LEASE	8,283.72	8,284.00	8,284.00
17-44060 CLAIMS, JUDGEMENTS,DAMAGES	8,925.29	248.00	0.00
17-44700 BUDGET RESTRICTIONS	0.00	0.00	5,000.00
TOTAL OTHER CHARGES	32,015.06	68,237.00	77,075.00
CAPITAL			
17-45030 IMPROVEMENTS	82,591.24	0.00	0.00
17-45050 AUTOMOTIVE EQUIPMENT	0.00	11,607.00	0.00
17-45080 OTHER EQUIPMENT	36,250.24	39,466.00	0.00
TOTAL CAPITAL	118,841.48	51,073.00	0.00
TOTAL 17 FIRE SUPPRESSION	2,837,133.92	2,657,958.00	2,703,425.00

MISSION STATEMENT:

The mission of the code enforcement division is threefold in nature.

- Work to protect the public's health;
- Work to improve the quality of life; and
- Work to create a safer community for the people of Pampa.

These goals are achieved through the consistent enforcement of our adopted codes to increase public safety and awareness, by adjusting to the needs of our community, by staying abreast of the latest information, through continuing education, and through providing the best possible customer service.

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

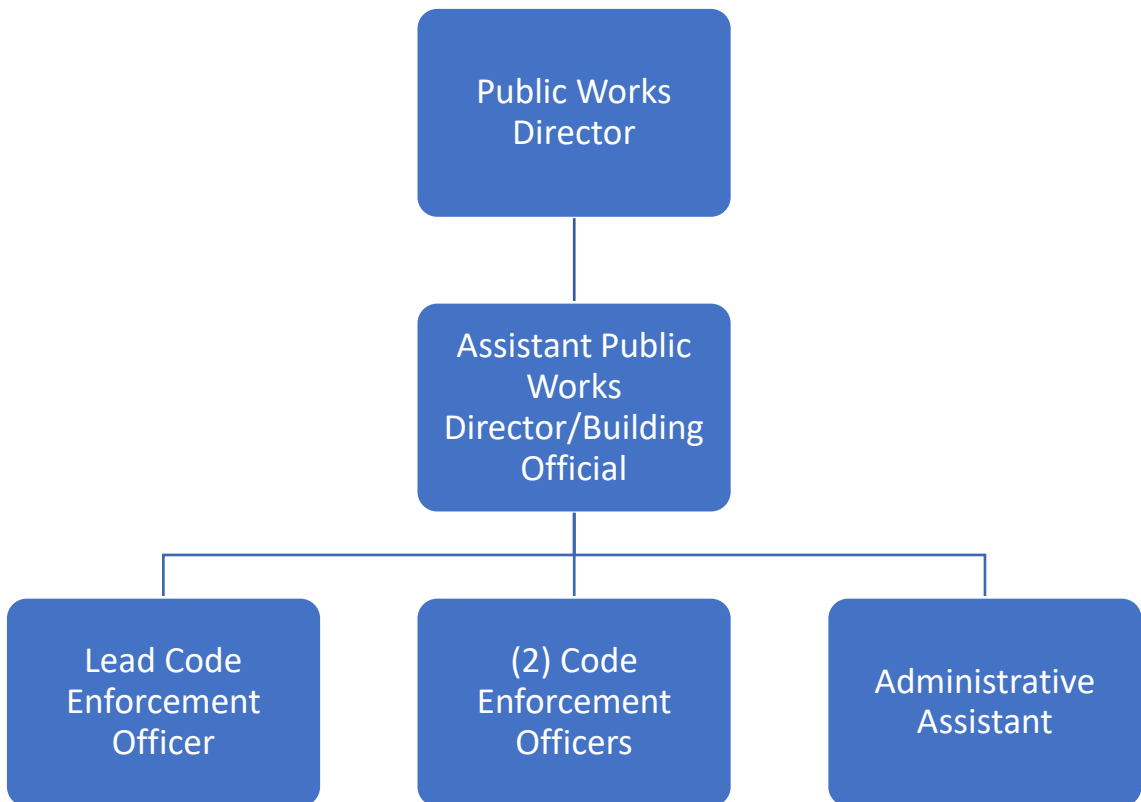
Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action. Code enforcement employs a full-time clerk to issue permits and answer the Action Center telephone lines.

GOALS AND OBJECTIVES

- Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
- Seek compliance with all adopted codes and ordinances through:
 - Inspections of complaints
 - Inspections of permitted jobs
 - Re-inspections of violations
 - And legal action where necessary
- Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
- Seek increased compliance for dilapidated structures through rehabilitation or demolition.
- Organize and maintain regular meetings for the Construction Board of Appeals.
- Update computer equipment and software as needed.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	4	5	5
Department Total	4	5	5



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

18 CODE ENFORCEMENT

DEPARTMENT EXPENDITURES

		AMENDED	
		2021-22	2022-23
	2020-21	BUDGET	BUDGET
	BUDGET		BUDGET
PERSONNEL SERVICES			
18-41010 SALARIES AND WAGES	154,222.85	265,806.00	296,771.00
18-41020 LONGEVITY PAY	2,064.01	2,276.00	2,200.00
18-41050 PART TIME & TEMPORARY PAY	30,468.43	16,480.00	16,480.00
18-41060 INCENTIVE PAY	0.00	1,080.00	1,080.00
18-41066 CELL PHONE ALLOWANCE	930.00	900.00	900.00
18-41070 TEXAS MUNICIPAL RETIREMENT	34,908.51	53,324.00	63,230.00
18-41075 MEDICARE TAX EXPENSE	2,518.84	3,835.00	4,603.00
18-41080 SOCIAL SECURITY TAX EXPENSE	10,769.61	16,399.00	19,681.00
18-41085 LTD, AD&D, & LIFE INSURANCE	593.04	983.00	1,165.00
18-41086 WORKERS COMPENSATION	1,773.36	1,050.00	1,154.00
18-41090 HEALTH INSURANCE	23,343.32	37,500.00	43,519.00
18-41096 MEMBERSHIP AIRMED	245.91	325.00	325.00
18-41097 DENTAL INSURANCE	432.00	720.00	720.00
TOTAL PERSONNEL SERVICES	262,269.88	400,678.00	451,828.00
CONTRACTUAL SERVICES			
18-42010 COMMUNICATIONS	3,176.41	3,226.00	3,273.00
18-42020 POSTAGE AND FREIGHT	403.07	750.00	500.00
18-42040 DUES & SUBSCRIPTIONS	738.84	1,208.00	1,116.00
18-42085 RENTAL-OFFICE EQUIP.	752.07	820.00	820.00
18-42130 PROFESSIONAL DEVELOPMENT	1,105.38	7,290.00	7,000.00
18-42155 EMPLOYEE TRAINING EXPENSE	319.00	500.00	500.00
18-42430 PRINTING EXPENSE	601.70	800.00	600.00
18-42500 FILING & RECORDING	52.00	500.00	500.00
18-42520 EMPLOYEE LICENSES	240.00	550.00	550.00
18-42570 MISC. CONTRACT LABOR	5,000.00	3,500.00	3,500.00
TOTAL CONTRACTUAL SERVICES	12,388.47	19,144.00	18,359.00
SUPPLIES, MATERIAL & MNT			
18-43010 OFFICE EXPENSE	637.09	788.00	800.00
18-43020 OPERATING EXPENSE	512.98	450.00	800.00
18-43040 CLOTHING & LINEN	0.00	0.00	200.00
18-43090 EDUCATIONAL	0.00	200.00	200.00
18-43145 COMPUTER SOFTWARE	247.20	258.00	500.00
18-43200 MOTOR FUEL AND LUBRICANTS	2,744.87	2,984.00	3,215.00
18-43210 MINOR TOOLS AND APPARATUS	0.00	106.00	4,000.00
18-43275 MNT-COMPUTER EQUIPMENT	1,705.90	1,750.00	1,750.00
18-43280 MNT-AUTO EQUIPMENT	402.46	808.00	500.00
18-43440 MNT-TIRES/TUBES	15.00	145.00	200.00
TOTAL SUPPLIES, MATERIAL & MNT	6,265.50	7,489.00	12,165.00
OTHER CHARGES			
18-44040 INSURANCE & BONDS	888.86	1,470.00	1,617.00
18-44045 VEHICLE LEASE	0.00	7,320.00	3,829.00
18-44047 EXTERNAL VEHICLE LEASE	9,812.21	3,831.00	7,322.00
TOTAL OTHER CHARGES	10,701.07	12,621.00	12,768.00
TOTAL 18 CODE ENFORCEMENT	291,624.92	439,932.00	495,120.00

MISSION STATEMENT:

The Pampa Animal Services mission is to enforce all state and local ordinances involving animals and their rights, and to promote responsible pet ownership and education. We will always strive to do what’s right to reduce the risk of disease and injury to both our citizens and their pet companions.

Animal Services patrols the streets of Pampa and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Services devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Services makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6

GOALS AND OBJECTIVES

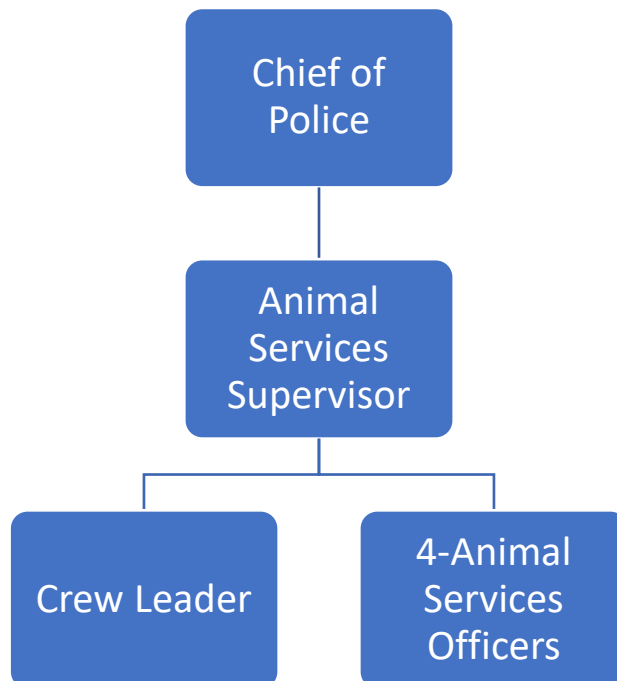
Educate the citizens and their children about the purpose and mission of Animal Services and conduct education programs.

- a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
- b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
- c. Quarantine all biting animals to protect other pets and people from contracting rabies.
- d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.

Maintain facility in a manner that is both safe and presentable to the public.

- a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
- b. Make necessary repairs to the facility as needed.

Maintain continuing education for each Animal Services employee with a Texas Department of Health Animal Services Certification.



**CITY OF PAMPA
2022-23**

01 - GENERAL FUND

19 ANIMAL CONTROL

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
19-41010 SALARIES AND WAGES	236,347.62	243,493.00	260,811.00
19-41020 LONGEVITY PAY	1,764.00	2,028.00	1,476.00
19-41030 OVERTIME PAY	10,371.59	14,493.00	10,300.00
19-41050 PART TIME & TEMPORARY PAY	36,104.56	33,708.00	48,000.00
19-41060 INCENTIVE PAY	5,029.29	5,100.00	3,060.00
19-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
19-41070 TEXAS MUNICIPAL RETIREMENT	56,291.20	56,586.00	58,027.00
19-41075 MEDICARE TAX EXPENSE	4,109.97	4,376.00	4,701.00
19-41080 SOCIAL SECURITY TAX EXPENSE	17,573.45	18,712.00	20,100.00
19-41085 LTD, AD&D, & LIFE INSURANCE	906.00	1,009.00	1,064.00
19-41086 WORKERS COMPENSATION	13,275.96	10,980.00	12,078.00
19-41090 HEALTH INSURANCE	44,749.20	45,000.00	52,222.00
19-41096 MEMBERSHIP AIRMED	300.00	390.00	390.00
19-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	428,226.84	437,279.00	473,633.00
CONTRACTUAL SERVICES			
19-42010 COMMUNICATIONS	8,314.00	8,194.00	5,938.00
19-42020 POSTAGE AND FREIGHT	241.20	500.00	500.00
19-42050 ELECTRICITY	587.16	218.00	228.00
19-42060 GAS	7,304.42	11,700.00	10,631.00
19-42085 RENTAL-OFFICE EQUIPMENT	1,493.60	1,415.00	1,644.00
19-42125 BUSINESS EXPENSE	370.00	0.00	0.00
19-42130 PROFESSIONAL DEVELOPMENT	598.00	426.00	1,000.00
19-42155 EMPLOYEE TRAINING EXPENSE	0.00	75.00	300.00
19-42430 PRINTING EXPENSE	0.00	583.00	583.00
19-42580 PHYSICAL EXAMS	0.00	0.00	1,200.00
TOTAL CONTRACTUAL SERVICES	18,908.38	23,111.00	22,024.00
SUPPLIES, MATERIAL & MNT			
19-43010 OFFICE EXPENSE	492.40	794.00	400.00
19-43020 OPERATING EXPENSE	1,790.58	1,000.00	1,000.00
19-43030 JANITOR SUPPLIES	390.57	400.00	400.00
19-43040 CLOTHING & LINEN	307.56	0.00	500.00
19-43050 CHEMICALS	1,731.10	4,050.00	5,200.00
19-43070 AGRICULTURAL EXPENSE	0.00	750.00	1,100.00
19-43110 SHELTERED ANIMAL MAINTENANCE	21,042.11	23,617.00	21,617.00
19-43145 COMPUTER SOFTWARE	247.20	258.00	248.00
19-43152 MICROCHIPPING SUPPLIES	3,097.00	2,562.50	5,000.00
19-43154 VETERINARY SERVICES	980.00	1,500.00	1,000.00
19-43200 MOTOR FUEL AND LUBRICANTS	6,093.14	6,292.00	6,691.00
19-43210 MINOR TOOLS AND APPARATUS	2,325.80	2,900.00	3,600.00
19-43220 MNT-BUILDINGS	7,973.69	30,387.00	9,000.00
19-43275 MNT-COMPUTER EQUIPMENT	900.00	900.00	900.00
19-43280 MNT-AUTO EQUIPMENT	2,409.98	3,634.50	2,400.00
TOTAL SUPPLIES, MATERIAL & MNT	49,781.13	79,045.00	59,056.00
OTHER CHARGES			
19-44040 INSURANCE & BONDS	20,384.82	32,544.00	35,798.00
19-44045 VEHICLE LEASE	0.00	15,000.00	15,000.00
TOTAL OTHER CHARGES	20,384.82	47,544.00	50,798.00
CAPITAL			
19-45030 IMPROVEMENTS	0.00	20,000.00	0.00
19-45080 OTHER EQUIPMENT	5,847.13	8,000.00	0.00
TOTAL CAPITAL	5,847.13	28,000.00	0.00
TOTAL 19 ANIMAL CONTROL	523,148.30	614,979.00	605,511.00

MISSION STATEMENT:

Dispatching Services is committed to providing fast and accurate support to fire, police, Gray County Deputies and ambulance personnel as they serve the emergency needs of the citizens of Pampa, Gray County and our surrounding service area.

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa, Gray County and surrounding areas. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

Dependability – dependability of our communications system provides that the system will always be available and in good operating condition, at all times.

Accuracy – police officer, fire fighter, ambulance personnel, Gray County Deputies and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.

Timely – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals

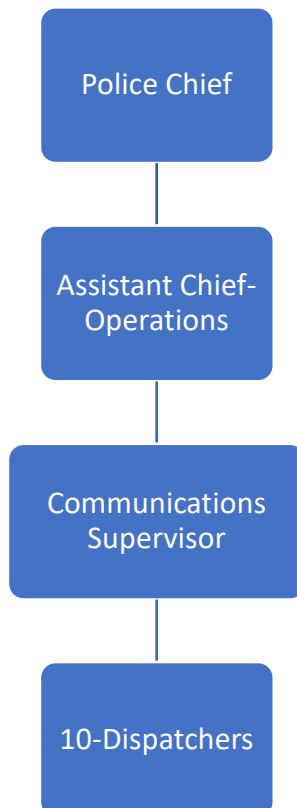
Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

GOALS AND OBJECTIVES

- To provide fast, accurate and courteous service to the citizens in time of police, fire, Gray County Deputies and/or medical emergency.
- To provide police, fire, Gray County Deputies and ambulance personnel with necessary information and support as they deliver emergency service.
- To provide a professional communications system through continuing in-house and off-site training of operators.
- To provide a dependable communications system through upgrading and maintenance of equipment

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	11	11	11
Department Total	11	11	11



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

20 DISPATCHING SERVICES

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
20-41010 SALARIES AND WAGES	427,200.32	456,868.00	504,811.00
20-41020 LONGEVITY PAY	3,032.00	3,520.00	3,872.00
20-41030 OVERTIME PAY	14,986.67	8,240.00	10,300.00
20-41060 INCENTIVE PAY	10,622.45	10,444.00	9,780.00
20-41070 TEXAS MUNICIPAL RETIREMENT	100,764.41	102,993.00	111,093.00
20-41075 MEDICARE TAX EXPENSE	6,262.96	6,946.00	7,667.00
20-41080 SOCIAL SECURITY TAX EXPENSE	26,779.86	29,700.00	32,783.00
20-41085 LTD, AD&D, & LIFE INSURANCE	1,671.80	1,876.00	2,044.00
20-41086 WORKERS COMPENSATION	1,140.02	1,111.00	1,221.00
20-41090 HEALTH INSURANCE	69,609.72	82,500.00	95,741.00
20-41096 MEMBERSHIP AIRMED	600.00	715.00	715.00
20-41097 DENTAL INSURANCE	1,584.00	1,584.00	1,584.00
TOTAL PERSONNEL SERVICES	664,254.21	706,497.00	781,611.00
CONTRACTUAL SERVICES			
20-42010 COMMUNICATIONS	2,131.77	2,063.00	2,279.00
20-42040 DUES & SUBSCRIPTIONS	40.00	3,811.00	3,700.00
20-42125 BUSINESS EXPENSE	84.00	43.00	650.00
20-42130 PROFESSIONAL DEVELOPMENT	470.00	464.00	500.00
20-42155 EMPLOYEE TRAINING EXPENSE	295.00	1,500.00	1,500.00
20-42580 PHYSICALS EXAM	0.00	175.00	175.00
TOTAL CONTRACTUAL SERVICES	3,020.77	8,056.00	8,804.00
SUPPLIES, MATERIAL & MNT			
20-43010 OFFICE EXPENSE	1,874.50	1,581.00	1,500.00
20-43020 OPERATING EXPENSE	935.72	1,000.00	1,000.00
20-43040 CLOTHING & LINEN	871.73	2,169.00	1,600.00
20-43145 COMPUTER SOFTWARE	247.20	258.00	258.00
20-43210 MINOR TOOLS AND APPARATUS	973.77	565.00	8,000.00
20-43220 MNT-BUILDINGS	0.00	250.00	0.00
20-43340 MNT-COMMUNICATIONS EQUIP	3,700.00	330.00	1,500.00
TOTAL SUPPLIES, MATERIAL & MNT	8,602.92	6,153.00	13,858.00
OTHER CHARGES			
20-44040 INSURANCE & BONDS	245.85	106.00	116.00
TOTAL OTHER CHARGES	245.85	106.00	116.00
TOTAL 20 DISPATCHING SERVICES	676,123.75	720,812.00	804,389.00

MISSION STATEMENT:

The mission of Pampa Office of Emergency Management (Pampa OEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry of Pampa and Gray County with a resource to turn to in time of an emergency. Pampa OEM also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate preparedness, mitigation, response and recovery activities to best serve the public need. Pampa OEM works closely with the other jurisdictions and organizations in the City, County, Region, and State to maintain a high level of emergency preparedness.

The Mayor, being the Chief Elected Official of the City, is the City's Emergency Management Director, as defined by the Texas Disaster Act and the County Judge, being the Chief Elected Official of the County, is the County's Emergency Management Director, as defined by the Texas Disaster Act. These Emergency Management Directors have appointed an Emergency Management Coordinator (EMC) to serve as their representative in matters pertaining to Emergency Preparedness. The Pampa Office of Emergency Management is led by the EMC and has two assistants that serve as backups in the absence of the EMC.

Pampa Office of Emergency Management works very closely with area emergency responders and staff to train personnel. The goal of this training is to mitigate disasters and therefore minimize the loss of life and property. Local hazards have been identified, including tornadoes, winter storms, wildfires, hazardous materials spills, industrial accidents, and terrorist attacks, among others.

Pampa Office of Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. Pampa OEM works with local churches and other VOADs (Voluntary Organizations Active in Disaster) to support mass care and sheltering needs that may result from citizens displaced from their homes after a disaster.

The EMC develops and maintains emergency plans and makes recommendations on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Operations Plan (EOP) establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes or Emergency Support Functions (ESFs), which support the Basic Plan and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the EMC and other emergency management staff and responders. This year and in the future, we will continue to strive in broadening that training impact.

FUNDING:

Emergency Management is accounted for through the General Fund.

GOALS AND OBJECTIVES

- Coordinate the merging of the City and County Emergency Management programs and look for opportunities to maximize the effectiveness and efficiencies as a combined program.
- Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa and Gray County with a resource in time of disaster.
 - Enhance the capabilities of and competencies within the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
 - Coordinate and provide support to the first responders to effectively and efficiently help support their emergency resource, personnel, and coordination needs.
 - Continue with NIMS training program for all city responders and those managing and supporting personnel.
- Help to maintain a communication network.
- Coordinate the merging of the City and County Emergency Operations Plans as needed.
- Establish subject matter support for several of the Emergency Operations Plan Annexes.
- Test the Pampa Emergency Plan by conducting not less than three fiscal year training exercises.
- Build and facilitate more broad competencies in Incident Management in order to minimize the effects of emergencies and disasters on our community
- Support rebuilding the viability of the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County in relation to hazardous materials.
- Test warning systems and implement the capabilities of our other systems to keep citizens informed of impending hazards.
- Encourage voluntary participation in the Pampa's Mass Notification System.
- Continue to build, develop, and support citizen volunteer programs such as CERT (Community Emergency Response Team), Storm Spotters, and ESU.

GOALS AND OBJECTIVES cont'd:

- Enhance the coordination and collaboration with schools, medical facilities, and industry to support overall community preparedness.
- Continue to build and facilitate collaboration with other local and regional public and private sector organizations to boost our overall preparedness.
- Build a broader sheltering capability.
- Build a better relationship with all VOADs and continue to look for shelter and temp housing solutions.
- Continue to work with Fire, Police and sheriffs to improve overall efficiency and emergency preparedness.

BUDGET HIGHLIGHTS

Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase understanding of their roles in time of disaster, expand their competency during the response, and help facilitate the recovery processes.

Budget amounts for training of new staff are remaining stable due number of mandated training classes required by FEMA/DHS/TDEM.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	1	1	1
Department Total	1	1	1

**CITY OF PAMPA
2022-23**

01 - GENERAL FUND

26 EMERGENCY MANAGEMENT

DEPARTMENT EXPENDITURES

		AMENDED		
		2020-21	2021-22	2022-23
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
26-41010	SALARIES AND WAGES	56,275.70	33,363.00	78,538.00
26-41020	LONGEVITY PAY	340.00	170.00	60.00
26-41066	CELL PHONE ALLOWANCE	0.00	540.00	540.00
26-41070	TEXAS MUNICIPAL RETIREMENT	12,499.17	12,631.00	16,627.00
26-41075	MEDICARE TAX EXPENSE	785.47	852.00	1,148.00
26-41080	SOCIAL SECURITY TAX EXPENSE	3,358.82	3,642.00	4,907.00
26-41085	LTD, AD&D, & LIFE INSURANCE	215.40	229.00	300.00
26-41086	WORKERS COMPENSATION	228.00	182.00	200.00
26-41090	HEALTH INSURANCE	6,884.87	7,500.00	8,704.00
26-41096	MEMBERSHIP AIRMED	60.00	65.00	65.00
26-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES		80,791.43	59,318.00	111,233.00
CONTRACTUAL SERVICES				
26-42010	COMMUNICATIONS	11,221.82	14,339.00	11,677.00
26-42020	POSTAGE AND FREIGHT	0.00	30.00	30.00
26-42040	DUES & SUBSCRIPTIONS	90.00	6,665.00	278.00
26-42125	BUSINESS EXPENSE	168.22	880.00	880.00
26-42130	PROFESSIONAL DEVELOPMENT	0.00	2,115.00	1,804.00
26-42500	FILING & RECORDING	0.00	100.00	100.00
TOTAL CONTRACTUAL SERVICES		11,480.04	24,129.00	14,769.00
SUPPLIES, MATERIAL & MNT				
26-43010	OFFICE EXPENSE	398.44	1,106.00	1,106.00
26-43020	OPERATING EXPENSE	1,581.34	641.00	2,175.00
26-43040	CLOTHING & LINEN	0.00	186.00	200.00
26-43145	COMPUTER SOFTWARE	0.00	1,040.00	6,345.00
26-43200	MOTOR FUEL AND LUBRICANTS	873.89	4,492.00	2,433.00
26-43210	MINOR TOOLS AND APPARATUS	1,379.95	8,014.00	4,500.00
26-43215	COMPUTER EQ/REPAIR PARTS	0.00	600.00	600.00
26-43260	MNT-OTHER IMPROVEMENTS	0.00	200.00	200.00
26-43270	MNT-OFFICE EQUIPMENT	0.00	200.00	200.00
26-43275	MNT-COMPUTER EQUIPMENT	9,845.14	1,109.00	2,500.00
26-43280	MNT-AUTO EQUIPMENT	17,935.74	143.00	700.00
26-43340	MNT-COMMUNICATIONS EQUIP	210.00	1,725.00	1,000.00
26-43430	MNT-OTHER EQUIPMENT	3,125.00	3,000.00	5,756.00
TOTAL SUPPLIES, MATERIAL & MNT		35,349.50	22,456.00	27,715.00
OTHER CHARGES				
26-44037	DISASTER RELIEF	0.00	698.00	0.00
26-44040	INSURANCE & BONDS	952.05	1,598.00	1,349.00
26-44047	EXTERNAL VEHICLE LEASE	2,683.28	7,334.00	7,340.00
TOTAL OTHER CHARGES		3,635.33	9,630.00	8,689.00
TOTAL 26 EMERGENCY MANAGEMENT		131,256.30	115,533.00	162,406.00

MISSION STATEMENT:

The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services, in the most cost-effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

Information Technology provides support for the City's multi-platform network environment, operating systems, servers, and office automation programs. Major activities include the evaluation, configuration, and implementation of new technology, development of computer-related standards and policies, installation and maintenance of hardware, software, and network systems, coordination of user training, management of Wide Area Network links, coordination of computer equipment purchases, and inventories.

GOALS AND OBJECTIVES

- Provide maintenance and technical support for the City's Local and Wide Area Networks, consisting of over 30 file/database/application and test servers.
- Provide training and support for the City standard software applications.
- Develop, enhance, and maintain the City's Websites, internet and intranet applications.
- Promote new uses of information technology within the institution through the support for exploratory and innovative applications.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

41 INFORMATION TECHNOLOG

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
41-41010 SALARIES AND WAGES	112,994.69	123,308.00	130,855.00
41-41020 LONGEVITY PAY	924.00	1,020.00	1,116.00
41-41060 INCENTIVE	3,076.80	3,120.00	3,120.00
41-41066 CELL PHONE ALLOWANCE	1,014.00	1,080.00	1,080.00
41-41070 TEXAS MUNICIPAL RETIREMENT	26,165.32	27,546.00	28,610.00
41-41075 MEDICARE TAX EXPENSE	1,628.70	1,858.00	1,974.00
41-41080 SOCIAL SECURITY TAX EXPENSE	6,963.83	7,944.00	8,443.00
41-41085 LTD, AD&D, & LIFE INSURANCE	440.40	480.00	508.00
41-41086 WORKERS COMPENSATION	405.34	303.00	333.00
41-41090 HEALTH INSURANCE	14,916.36	15,000.00	17,407.00
41-41096 MEMBERSHIP AIRMED	120.00	130.00	130.00
41-41097 DENTAL INSURANCE	276.00	288.00	288.00
TOTAL PERSONNEL SERVICES	168,925.44	182,077.00	193,864.00
CONTRACTUAL SERVICES			
41-42010 COMMUNICATIONS	7,273.71	6,935.00	7,703.00
41-42020 POSTAGE AND FREIGHT	0.67	100.00	100.00
41-42125 BUSINESS EXPENSE	0.00	0.00	350.00
41-42130 PROFESSIONAL DEVELOPMENT	0.00	546.00	4,000.00
41-42155 EMPLOYEE TRAINING EXPENSE	398.00	3,454.00	500.00
TOTAL CONTRACTUAL SERVICES	7,672.38	11,035.00	12,653.00
SUPPLIES, MATERIAL & MNT			
41-43010 OFFICE EXPENSE	0.00	34.00	50.00
41-43020 OPERATING EXPENSE	100.00	100.00	100.00
41-43145 COMPUTER SOFTWARE	2,877.60	2,889.00	8,760.00
41-43200 MOTOR FUEL AND LUBRICANTS	653.11	1,042.00	820.00
41-43210 MINOR TOOLS AND APPARATUS	3,232.06	3,259.00	5,000.00
41-43275 MNT-COMPUTER EQUIPMENT	72,559.78	100,935.00	89,700.00
41-43280 MNT-AUTO EQUIPMENT	189.34	500.00	500.00
TOTAL SUPPLIES, MATERIAL & MNT	79,611.89	108,759.00	104,930.00
OTHER CHARGES			
41-44040 INSURANCE & BONDS	513.61	562.00	581.00
TOTAL OTHER CHARGES	513.61	562.00	581.00
CAPITAL			
41-45040 OFFICE EQUIPMENT	12,262.67	0.00	0.00
TOTAL CAPITAL	12,262.67	0.00	0.00
TOTAL 41 INFORMATION TECHNOLOG	268,985.99	302,433.00	312,028.00

MISSION STATEMENT:

Vehicle Replacement funds purchases for the City fleet. The establishment and funding of the vehicle replacement department was designed to help even out expenses for the City's fleet from year to year. This program helps City management provide a logical and transparent method for purchasing and retiring vehicles.

City fleet consists of vehicles or large equipment that will be used on City roadways. Departments are asked to request these type of purchases with the annual budget preparation and are then prioritized by the Finance Director & City Manager.

FUNDING:

Vehicle Replacement is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

GOALS AND OBJECTIVES

- Provide future funding for City fleet
- Strategically plan for future, so there is less of an impact on the operating fund

**CITY OF PAMPA
2022-23**

01 -GENERAL FUND

45 Vehicle Replacement

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
SUPPLIES, MATERIAL & MNT			
45-43285 MNT-EQUIPMENT	0.00	16,347.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	16,347.00	0.00
OTHER CHARGES			
45-44501 INTEREST ON LEASES	6,264.43	3,172.00	0.00
44-44510 PRINCIPAL RETIREMENT	116,699.09	120,291.00	0.00
TOTAL OTHER CHARGES	122,963.52	123,463.00	0.00
CAPITAL			
45-45050 AUTOMOTIVE EQUIPMENT	93,766.00	263,059.00	128,781.00
TOTAL CAPITAL	93,766.00	263,059.00	128,781.00
 TOTAL 45 CENTRAL GARAGE	 216,729.52	 402,869.00	 128,781.00

MISSION STATEMENT:

The mission of the Solid Waste Collection Department is to provide refuse collection services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

The Solid Waste department maintains a fleet of six side loaders, one dumpster repair truck, one roll off truck and two Knuckle Boom for the collection of 17,500 tons, or 35,000,000 lbs. of solid waste collected each year throughout the city by dumpster and curbside collection.

The department services 7,139 residential and commercial accounts:

- Residential In-town 6,414
- Residential Outside city limits 21
- Commercial In-town 623
- Commercial outside city limits 10

The department has a Roll Off Container program that provides a resident or group of residents the opportunity to remove debris from their residences free of charge.

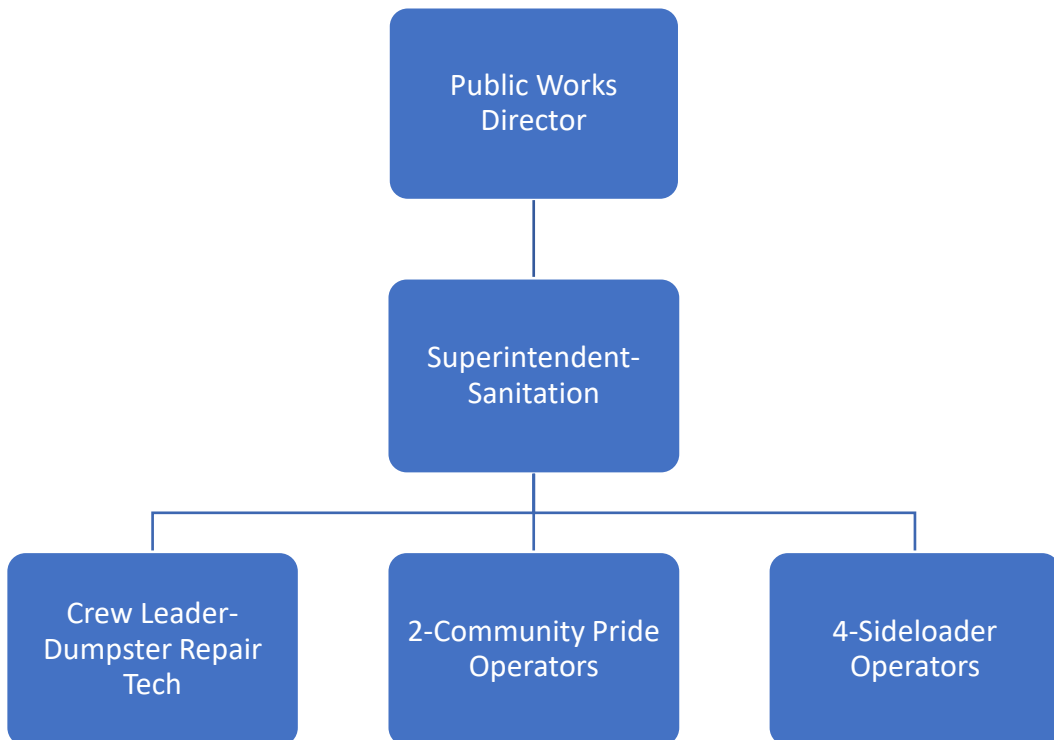
FUNDING:

Solid Waste Collection generates revenue from user fees for refuse pickup (“trash” on the utility bill) and is accounted for within the General Fund/Solid Waste Collection.

GOALS AND OBJECTIVES

- Consolidate Sanitation Routes for efficiency.
- Continue providing outstanding sanitation services to the citizens of Pampa.
- Replace deteriorated dumpsters with new or refurbished dumpsters.
- Continue educating citizens about collection options, recycling and other programs available to assist with solid waste disposal.
- Strive for higher professionalism.
- Cross-train employees for efficiency.
- Maintain Solid Waste Certifications for all sanitation employees.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	8	8	8
Department Total	8	8	8



**CITY OF PAMPA
2022-23**

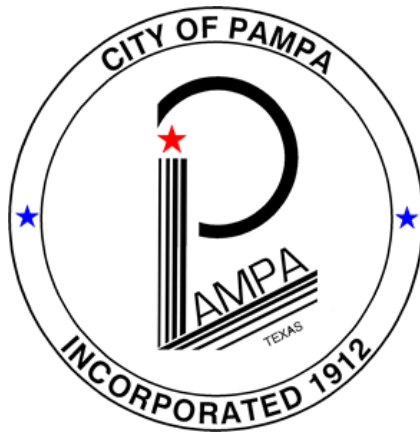
01 - GENERAL FUND

48 SOLID WASTE COLLECTN

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
48-41010 SALARIES AND WAGES	262,391.99	297,827.00	338,714.00
48-41020 LONGEVITY PAY	2,052.00	2,060.00	1,640.00
48-41030 OVERTIME PAY	25,394.48	5,148.00	5,000.00
48-41035 STEP-UP PAY	0.00	515.00	515.00
48-41066 CELL PHONE ALLOWANCE	381.00	360.00	540.00
48-41070 TEXAS MUNICIPAL RETIREMENT	64,157.92	65,771.00	72,781.00
48-41075 MEDICARE TAX EXPENSE	4,036.88	4,436.00	5,023.00
48-41080 SOCIAL SECURITY TAX EXPENSE	17,261.39	18,966.00	21,477.00
48-41085 LTD, AD&D, & LIFE INSURANCE	1,007.62	1,226.00	1,388.00
48-41086 WORKERS COMPENSATION	17,377.67	10,839.00	11,922.00
48-41090 HEALTH INSURANCE	49,745.33	60,000.00	69,630.00
48-41096 MEMBERSHIP AIRMED	420.00	520.00	520.00
48-41097 DENTAL INSURANCE	1,152.00	1,152.00	1,152.00
TOTAL PERSONNEL SERVICES	445,378.28	468,820.00	530,302.00
CONTRACTUAL SERVICES			
48-42010 COMMUNICATIONS	1,268.00	1,486.00	932.00
48-42040 DUES & SUBSCRIPTIONS	40.00	40.00	40.00
48-42048 LANDFILL FEE	603,327.01	600,000.00	600,000.00
48-42085 RENTAL-OFFICE EQUIPMENT	0.00	820.00	820.00
48-42090 RENTAL OF EQUIPMENT	791.53	1,000.00	400.00
48-42125 BUSINESS EXPENSE	311.36	200.00	200.00
48-42130 PROFESSIONAL DEVELOPMENT	0.00	151.00	500.00
48-42430 PRINTING EXPENSE	0.00	250.00	250.00
48-42520 EMPLOYEE LICENSES	0.00	200.00	200.00
TOTAL CONTRACTUAL SERVICES	605,737.90	604,147.00	603,342.00
SUPPLIES, MATERIAL & MNT			
48-43010 OFFICE EXPENSE	610.27	1,297.00	500.00
48-43020 OPERATING EXPENSE	2,932.43	2,500.00	3,000.00
48-43030 JANITOR SUPPLIES	0.00	500.00	500.00
48-43040 CLOTHING & LINEN	991.12	2,190.00	2,000.00
48-43050 CHEMICALS	0.00	500.00	0.00
48-43150 MEDICAL SUPPLIES	0.00	500.00	500.00
48-43170 DUMPSTER REPLACEMENT EXP.	101,892.00	120,000.00	120,000.00
48-43200 MOTOR FUEL AND LUBRICANTS	63,712.87	65,206.00	89,715.00
48-43210 MINOR TOOLS AND APPARATUS	3,932.16	11,660.00	11,500.00
48-43220 MNT-BUILDINGS	316.34	2,184.00	1,000.00
48-43270 MNT-OFFICE EQUIPMENT	0.00	500.00	500.00
48-43280 MNT-AUTO EQUIPMENT	99,326.69	55,298.00	106,000.00
48-43290 MNT-DUMPSTERS	906.29	1,000.00	1,000.00
48-43300 MNT-MACHINERY	64.97	1,246.00	0.00
48-43430 MNT-OTHER EQUIPMENT	17.78	354.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	274,702.92	264,935.00	336,215.00
OTHER CHARGES			
48-44040 INSURANCE & BONDS	15,112.88	18,192.00	20,011.00
48-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
48-44060 CLAIMS, JUDGEMENTS AND DAMAGES	1,937.11	6,313.00	0.00
48-44600 DEPRECIATION	0.00	0.00	0.00
48-44615 BAD DEBT EXPENSE	10,977.48	0.00	0.00
TOTAL OTHER CHARGES	28,027.47	29,505.00	25,011.00
CAPITAL			
48-45080 OTHER EQUIPMENT	196,156.82	221,000.00	0.00
TOTAL CAPITAL	196,156.82	221,000.00	0.00
TOTAL 48 SOLID WASTE COLLECTN	1,550,003.39	1,588,407.00	1,494,870.00

Special Revenue Funds



Controlled Substances:

This fund is used to account for cash or marketable properties seized during arrests. Under state statutes, such controlled substance funds and property are allowed to be used for local law enforcement activities. This is fund is required to submit annual reporting documents on all revenue and expenditures to the Attorney General’s Office.

CITY OF PAMPA
REVENUES
2022-23 BUDGET

15 -SPECIAL PROJECTS-POLICE

REVENUES		AMENDED		
		2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
00-32097	INT. INCOME-NOW & IMMA	18	10	0
00-33204	DONATIONS-POLICE SP OP	1,359	2,872	0
TOTAL REVENUES		\$1,376	\$2,882	\$0

Expenditures:

There are no expenditures budgeted during the current fiscal year.

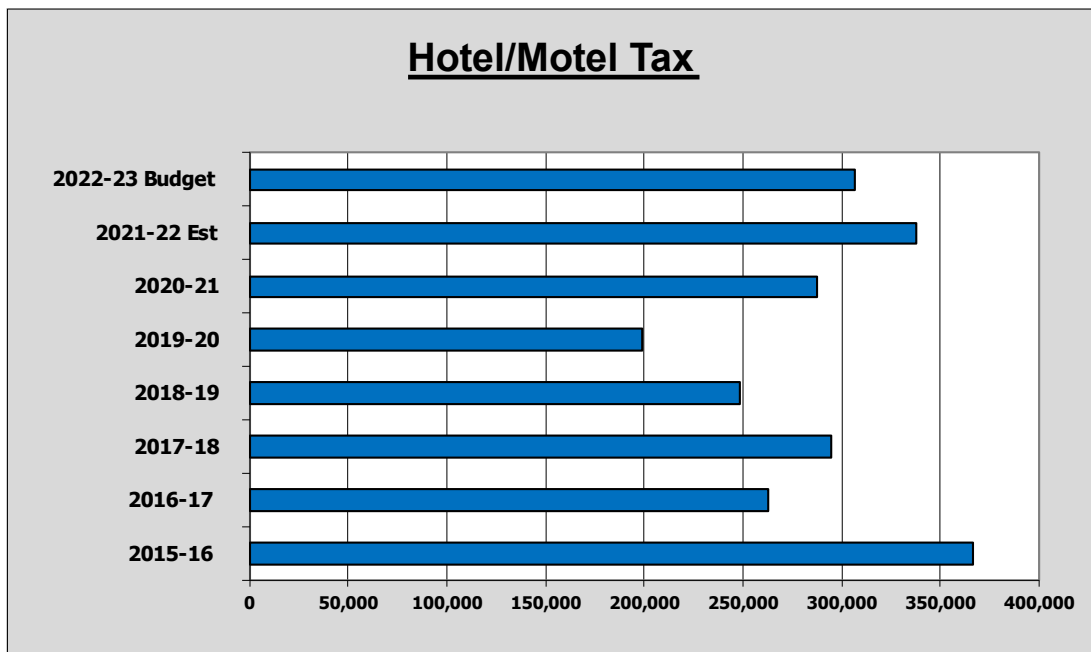
The City of Pampa collects a 7 percent Hotel Occupancy Tax (HOT) on all overnight stays in hotels in the city. This local tax applies to hotels, motels, bed and breakfasts, condominiums, apartments, and houses that rent a room or space costing more than \$2 or more each day. The state collects an additional 6 percent for a total charge of 15 percent on all overnight stays.

Texas state law specifically defines the allowable uses for HOT revenues, requiring that they must be used to directly enhance and promote tourism and the convention/hotel industry. HOT revenues can fund convention centers, visitor information centers, arts programs related to tourism, and historical preservation programs related to tourism. HOT revenues cannot be used for general purposes, and the city does not support HOT departments with general revenues (property or sales taxes).

The City of Pampa holds agreements with Greater Pampa Area Chamber of Commerce and the Freedom Museum to assist in funding of advertisement, registrations, promotions, historical restoration, and other various activities.

Of the City's HOT revenue that is received the funds are distributed to each area as follows: 61% to the MK Brown Civic Center Fund, 15% to advertising for the City's tourism agreement with the Chamber of Commerce, 18% to Art programs held at the convention center, and 6% to the Freedom Museum.

The City has seen a large decrease in revenue from the end of 2014, when the oil industry crashed and then again in 2019-2020, when the pandemic shut the majority of our nation down. Fiscal year '22 saw a large increase in revenue, so projections are favorable going into the current year.



M.K. Brown Civic Center

Revenues	\$ 366,228
Expenditures	\$ 366,228
Excess of revenues over (under) expenditures	\$ -
Reconciling items	
Use of fund balance	\$ -
	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

21-MK BROWN CIVIC CENTER

REVENUES	AMENDED		
	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
00-32017 HOTEL/MOTEL TAX	284,948	307,000	307,000
00-32073 MISCELLANEOUS	0	1,000	1,300
00-32074 AUDITORIUM RENTALS	13,397	30,000	30,000
00-32077 INSURANCE & DAMAGE CLAIMS	33,553	0	0
00-32078 INT. INCOME-INVESTMENT	0	100	0
00-32096 MARQUEE SIGN RENTALS	250	200	250
00-32097 INT. INCOME-NOW & IMMA	48	200	0
00-33206 DONATIONS-SPECIAL PROJECT	70,694	50,000	0
00-33300 TRANSFERS FROM OTHER FUND	101,149	6,000	27,678
TOTAL REVENUES	\$504,040	\$394,500	\$366,228

MISSION STATEMENT:

The mission of M.K. Brown Memorial Auditorium and Civic Center is to play a vital role in the arts and entertainment for Pampa and surrounding areas, and to maintain an inviting gathering place for citizens to celebrate and share human and cultural experiences.

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

The Civic Center staff consists of on full-time manager and several part-time event workers, custodians, light and sound techs, etc.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

Improvements have been made to the stage and lighting over the past few years from donations received thru the Willingham Foundation and more improvements are being made in the current year.

FUNDING:

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

GOALS AND OBJECTIVES

- Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
- Provide good housekeeping standards and keep maintenance of the facility up to standards.
- Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.
- Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
- Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
- Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	0	1	1
Department Total	0	1	1

21 - M K BROWN CIVIC CENTER		AMENDED		
21 MK BROWN CIVIC CENTER		2020-21	2021-22	2022-23
DEPARTMENT EXPENDITURES		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
21-41010	SALARIES AND WAGES	43,038.91	53,796.00	56,492.00
21-41020	LONGEVITY PAY	0.00	60.00	108.00
21-41050	PART TIME & TEMPORARY PAY	26,654.25	35,000.00	35,000.00
21-41066	CELL PHONE ALLOWANCE	360.00	540.00	360.00
21-41070	TEXAS MUNICIPAL RETIREMENT	9,720.46	11,682.00	11,967.00
21-41075	MEDICARE TAX EXPENSE	839.38	1,295.00	1,333.00
21-41080	SOCIAL SECURITY TAX EXPENSE	3,588.93	5,539.00	5,702.00
21-41085	LTD, AD&D, & LIFE INSURANCE	3.15	213.00	223.00
21-41086	WORKERS COMPENSATION	2,508.03	1,898.00	2,087.00
21-41090	HEALTH INSURANCE	7,793.33	7,500.00	8,704.00
21-41096	MEMBERSHIP AIRMED	60.00	65.00	65.00
21-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES		94,710.44	117,732.00	122,185.00
CONTRACTUAL SERVICES				
21-42010	COMMUNICATIONS	2,783.21	2,867.00	2,867.00
21-42020	POSTAGE AND FREIGHT	60.14	350.00	350.00
21-42030	ADVERTISING	43,501.04	38,151.00	50,000.00
21-42040	DUES & SUBSCRIPTIONS	368.00	371.00	365.00
21-42050	ELECTRICITY	26,274.79	28,913.00	28,910.00
21-42060	GAS	7,163.55	10,639.00	10,334.00
21-42085	RENTAL - OFFICE EQUIPMENT	1,309.82	1,849.00	2,352.00
21-42090	RENTAL OF EQUIPMENT	1,210.00	1,320.00	1,320.00
21-42125	BUSINESS EXPENSE	70.56	0.00	0.00
21-42180	LAUNDRY SERVICE	2,539.52	3,200.00	1,900.00
21-42570	MISC. CONTRACT LABOR	6,311.11	6,072.00	6,500.00
TOTAL CONTRACTUAL SERVICES		91,591.74	93,732.00	104,898.00
SUPPLIES, MATERIAL & MNT				
21-43010	OFFICE EXPENSE	843.18	788.00	1,000.00
21-43020	OPERATING EXPENSE	413.37	200.00	200.00
21-43030	JANITOR SUPPLIES	1,429.41	2,600.00	2,000.00
21-43040	CLOTHING & LINEN	0.00	0.00	300.00
21-43145	COMPUTER SOFTWARE	247.20	248.00	240.00
21-43200	MOTOR FUEL AND LUBRICANTS	737.81	1,354.00	1,500.00
21-43210	MINOR TOOLS AND APPARATUS	759.32	1,542.00	1,000.00
21-43220	MNT-BUILDINGS	4,439.68	3,978.00	7,000.00
21-43250	MNT-IMPROVEMENTS	996.83	1,093.00	500.00
21-43280	MNT-AUTO EQUIPMENT	798.40	500.00	1,500.00
21-43410	MNT-UNDERGROUND SPRINKLER	0.00	428.00	100.00
21-43430	MNT-OTHER EQUIPMENT	9,441.53	6,000.00	8,000.00
TOTAL SUPPLIES, MATERIAL & MNT		20,106.73	18,731.00	23,340.00
OTHER CHARGES				
21-44040	INSURANCE & BONDS	20,075.79	18,328.00	20,161.00
21-44045	VEHICLE LEASE	4,000.00	4,000.00	4,000.00
21-44060	CLAIMS JUDGEMENTS AND DAMAGES	5,500.00	0.00	0.00
21-44070	OTHER AGENCIES	12,000.00	12,000.00	12,000.00
21-44350	ADMINISTRATIVE FEES	79,644.00	79,644.00	79,644.00
TOTAL OTHER CHARGES		121,219.79	113,972.00	115,805.00
CAPITAL				
21-45030	IMPROVEMENTS	243,444.43	55,695.00	0.00
TOTAL CAPITAL		243,444.43	55,695.00	0.00
TOTAL 21 MK BROWN CIVIC CENTER		571,073.13	399,862.00	366,228.00

MK Brown Fund Approved Capital for 2022-23

Funded Capital-MK Brown

There was no approved capital for the FY 2022-23 year. Below is a list of the 5-year capital requests.

5-Year capital requests-MK Brown

Title	2022-23	2023-24	2024-25	2025-26	2026-27
Equipment/Fixtures Replacement	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
ADA/TAS Modifications	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00

Library

Revenues	\$ 435,006
Expenditures	\$ 435,006
Excess of revenues over (under) expenditures	\$ -
Reconciling items	
Use of fund balance	
	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

25-LIBRARY FUND

REVENUES		AMENDED		
		2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
00-32001	CUR. TAXES-INCLUDES LIBR.	182,432	194,524	198,258
00-32002	DELINQUENT TAXES	5,693	7,000	6,000
00-32003	PENALTY & INTEREST	1,823	3,000	2,000
00-32073	MISCELLANEOUS	93	100	100
00-32074	AUDITORIUM RENTALS	100	100	100
00-32078	INTEREST INCOME-INVESTMENT	281	100	0
00-32093	COUNTY CONTRIBUTION	3,000	3,000	3,000
00-32095	FINES & FORFEITS-LIBRARY	2,513	2,500	3,267
00-32097	INT. INCOME-NOW & IMMA	548	600	500
00-32100	CASH SHORT OR LONG	-3	0	0
00-32305	CHARGES FOR COPIER USAGE	3,929	4,000	5,000
00-33206	DONATIONS-SPECIAL PROJECT	17,918	6,525	0
00-33300	TRANSFERS FROM OTHER FUND	123,100	199,600	216,781
TOTAL REVENUES		<u>\$341,426</u>	<u>\$421,049</u>	<u>\$435,006</u>

MISSION STATEMENT:

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural, informational, and educational center by providing current books (print and E-Books), electronic subscriptions to academic journals and newspapers, videos, and books on tape regarding the needs of the community. The library has 10 computers available to the public with Internet access and productivity software along with a secured wireless access that requires getting a voucher number to connect. There was a total of 2,018 sessions or uses of the library's internet computers along with 295 Wi-Fi sessions along with 19,784 visits to our website. Library cards must be in good standing to have access to computers. People from out of town who do not belong to an HLC library will receive a guest pass (\$1.00) to access the computers or Wi-Fi. Request for information may be made in person, phone, or e-mail. There are 3,671 registered users with library cards. The library had 12,501 people visit the library during this year. The library, located at the corner of Houston and Foster streets, houses over 50,858 items. The library circulated 26,129 items. Patrons have access to over 5,590 E-books and 1,399 downloadable audio books and 79 databases.

The TexShare Databases Program provided by the Texas State Library and Archives Commission allows libraries to provide authoritative and ad-free electronic articles, books, tutorials, and other resources to their patrons 24/7 through 63 electronic resources. This program provides access to more than 27,750 journals and magazines, over 215, 000 E-books, and over 16 million images, videos, and interactive resources. Retail cost of the TexShare Databases for our library if purchased individually would cost \$67,348.00. Instead, the library pays \$517.00 a year for TexShare membership. The other 14 databases are purchased through Harrington Library Consortium (HLC) at a reduced rate.

The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-story bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A 5-member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation: Monday-Friday 9am-6pm Closed Saturday & Sunday

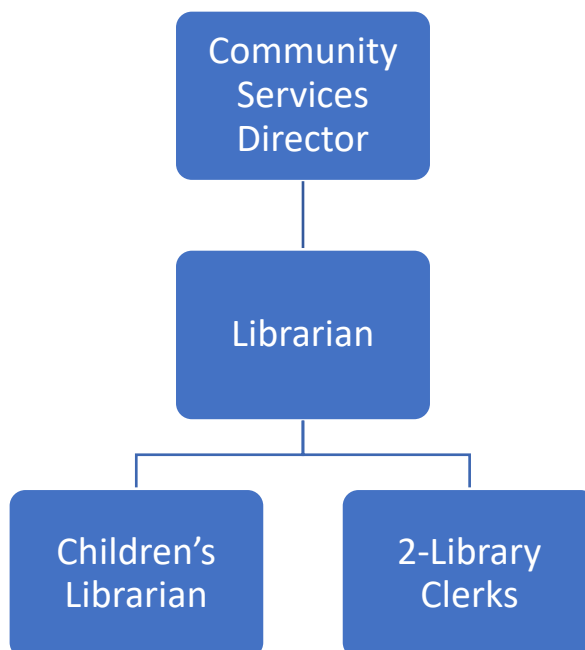
FUNDING:

The City of Pampa provides most of the funds necessary for staff and building maintenance. Three cents of the tax rate are set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, the Pampa Friends of the Library, and memorials. Funding for library books and DVDs come from these other sources and other grants that may be obtained.

GOALS AND OBJECTIVES

- The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational, and recreational materials.
- The Library will encourage children to become responsible life-long patrons of the library.
- The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
- The Library will serve a culturally and racially diverse population.
- The Library will encourage public support and use of the library.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	4	4	4
Department Total	4	4	4



25 -LIBRARY FUND

25 LOVETT MEM LIBRARY

DEPARTMENT EXPENDITURES

		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
25-41010 SALARIES AND WAGES	179,657.00	191,982.00	209,584.00
25-41020 LONGEVITY PAY	1,856.00	2,048.00	2,240.00
25-41050 PART TIME & TEMPORARY PAY	16,924.77	19,000.00	14,040.00
25-41066 CELL PHONE ALLOWANCE	360.00	360.00	360.00
25-41070 TEXAS MUNICIPAL RETIREMENT	40,186.33	41,790.00	44,580.00
25-41075 MEDICARE TAX EXPENSE	2,745.38	3,094.00	3,280.00
25-41080 SOCIAL SECURITY TAX EXPENSE	11,739.54	13,229.00	14,026.00
25-41085 LTD, AD&D, & LIFE INSURANCE	692.40	773.00	835.00
25-41086 WORKERS COMPENSATION	760.01	667.00	733.00
25-41090 HEALTH INSURANCE	29,832.84	30,000.00	34,815.00
25-41096 MEMBERSHIP AIRMED	240.00	260.00	260.00
25-41097 DENTAL INSURANCE	576.00	576.00	576.00
TOTAL PERSONNEL SERVICES	285,570.27	303,779.00	325,329.00
CONTRACTUAL SERVICES			
25-42010 COMMUNICATIONS	6,245.24	6,381.00	6,396.00
25-42020 POSTAGE AND FREIGHT	1,647.18	3,000.00	2,000.00
25-42050 ELECTRICITY	7,809.40	10,783.00	7,606.00
25-42060 GAS	5,998.45	7,234.00	7,407.00
25-42085 RENTAL-OFFICE EQUIPMENT	2,634.70	4,325.00	5,859.00
TOTAL CONTRACTUAL SERVICES	24,334.97	31,723.00	29,268.00
SUPPLIES, MATERIAL & MNT			
25-43010 OFFICE EXPENSE	483.65	543.00	1,000.00
25-43020 OPERATING EXPENSE	1,039.95	1,000.00	1,000.00
25-43030 JANITOR SUPPLIES	432.65	1,000.00	1,000.00
25-43120 BOOKS	6,854.66	6,525.00	0.00
25-43145 COMPUTER SOFTWARE	15,828.01	17,318.00	19,300.00
25-43210 MINOR TOOLS AND APPARATUS	11,024.40	697.00	8,000.00
25-43220 MNT-BUILDINGS	13,782.40	13,332.00	9,000.00
25-43280 MNT-AUTO EQUIPMENT	0.00	8.00	180.00
25-43430 MNT-OTHER EQUIPMENT	3,945.36	4,754.00	4,700.00
TOTAL SUPPLIES, MATERIAL & MNT	53,391.08	45,177.00	44,180.00
OTHER CHARGES			
25-44040 INSURANCE & BONDS	6,267.57	9,289.00	10,217.00
25-44350 ADMINISTRATIVE FEES	26,012.00	26,012.00	26,012.00
TOTAL OTHER CHARGES	32,279.57	35,301.00	36,229.00
CAPITAL			
25-45080 OTHEER EQUIPMENT	0.00	5,000.00	0.00
TOTAL CAPITAL	0.00	5,000.00	0.00
TOTAL 25 LOVETT MEM LIBRARY	395,575.89	420,980.00	435,006.00

Library Fund Approved Capital for 2022-23

Funded Capital-Library

There is no capital budgeted to the Library fund directly, however, there are projects budgeted in the capital fund (66).

5-Year capital requests-Library

Title	2022-23	2023-24	2024-25	2025-26	2026-27
Handicapped ramp and parking spot in the staff parking lot	\$ -	\$ 123,000.00	\$ -	\$ -	\$ -
New Roof	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -
Paint trim on outside of library	\$ -	\$ -	\$ -	\$ 7,000.00	\$ -
	\$ -	\$ 123,000.00	\$ 200,000.00	\$ 7,000.00	\$ -

Public Safety Grant Fund-

The Public Safety Grant Fund was established in FY 2020 to provide a transparent accounting process for Federal grant awards. All revenue and expenses are held in this fund and may vary depending on the award.

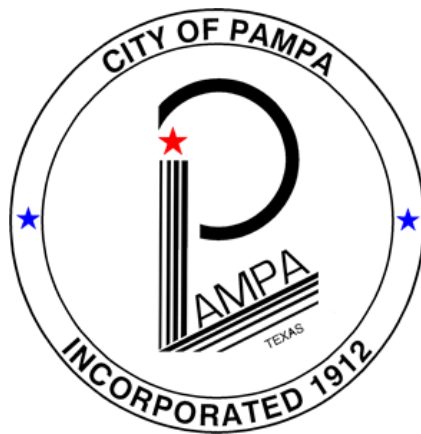
26-PUBLIC SAFETY GRANTS

REVENUES		2020-21	AMENDED 2021-22	2022-23
		BUDGET	BUDGET	BUDGET
00-32035	FEDERAL GRANTS	7,920	0	0
00-32043	CRIMINAL JUSTICE GRANTS	77,000	0	0
00-32052	EMERGENCY MGMT GRANTS	0	25,000	0
TOTAL REVENUES		\$84,920	\$25,000	\$0

26 -PUBLIC SAFETY GRANTS**VARIOUS DEPARTMENTS****DEPARTMENT EXPENDITURES**

		2020-21	AMENDED 2021-22	2022-23
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
26-41010	SALARIES AND WAGES	0.00	25,000.00	0.00
TOTAL PERSONNEL SERVICES		0.00	25,000.00	0.00
CONTRACTUAL SERVICES				
17-42530	UNCLASSIFIED PROFESSIONAL SEF	486.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES		486.00	0.00	0.00
SUPPLIES, MATERIAL & MNT				
17-43210	MINOR TOOLS AND APPARATUS	7,107.17	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		7,107.17	0.00	0.00
CAPITAL				
08-45080	OTHER EQUIPMENT	77,326.99	0.00	0.00
TOTAL CAPITAL		77,326.99	0.00	0.00
TOTAL EXPENDITURES		84,920.16	25,000.00	0.00

Federal Coronavirus Relief Fund



Coronavirus Relief Funds

Revenues	\$ 5,000
Expenditures	\$ 4,237,569
Excess of revenues over (under) expenditures	\$ (4,232,569)
Reconciling items	
Use of restricted funds	\$ 4,237,569
	\$ -
Net reconciled - over (under)	\$ 5,000

Federal Coronavirus Relief Fund

27-55

Federal Coronavirus Relief Fund-

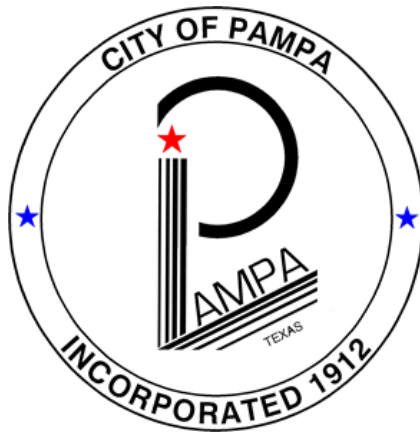
The Coronavirus Relief Fund was established in FY 2020 due to a world-wide pandemic that prompted federal grant funds to be distributed to states, counties, and cities. This fund is used to account for federal grant funds received under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, enacted in law in April 2020.

All grant funds received are required to be used on expenditures related to the recovery from the pandemic and must follow certain compliance and reporting guidelines administered thru the U.S. Department of Treasury. The city has received the final tranche of the federal grant known as, Coronavirus State and Local Fiscal Recovery Funds and have budgeted for these funds to be expensed during the current year.

REVENUES		AMENDED		
		2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
00-32035	FEDERAL GRANTS	0	0	0
00-32097	INT. INCOME-NOW & IMMA	0	0	5,000
TOTAL REVENUES		\$0	\$0	\$5,000

DEPARTMENT EXPENDITURES		AMENDED		
		2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
OTHER CHARGES				
01-44200	TRANSFER TO OTHER FUNDS	0.00	0.00	4,237,569.00
TOTAL OTHER CHARGES		0.00	0.00	4,237,569.00
CAPITAL				
14-45030	OTHER EQUIPMENT	0.00	150,000.00	0.00
TOTAL CAPITAL		0.00	150,000.00	0.00
TOTAL EXPENDITURES		0.00	150,000.00	4,237,569.00

Enterprise Funds



Leased Properties

Revenues	\$ 43,762
Expenditures	\$ 224,420
Excess of revenues over (under) expenditures	\$ (180,658)
Reconciling items	
Use of fund balance to transfer out	\$ 180,658
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

30-LEASED PROPERTIES

REVENUES		AMENDED		
		2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
00-32040	SALE OF PROPERTY	0	250,000	0
00-32041	RENTALS FROM BUILDINGS	45,385	38,660	38,600
00-32078	INTEREST INCOME-INVESTMENT	442	100	0
00-32097	INT. INCOME-NOW & IMMA	223	250	0
00-32098	INTEREST INCOME-NOTE	15,090	10,190	5,162
00-33206	DONATIONS-SPECIAL PROJECT	0	0	0
		<u>\$61,139</u>	<u>\$299,200</u>	<u>\$43,762</u>

MISSION STATEMENT:

To provide lease space for the betterment of the City of Pampa and our community.

The City of Pampa provides leased space on its communication tower located at 2801 Kentucky, space on the water tower at 822 W. Foster and space on the water tower at N. Crest to various cell phone providers. The city also provides leased farmland (East of town) to Red River Dairy and office in the City Hall to the Texas Railroad Commission.

FUNDING:

Rental from the leased spaces provide funding for this program.

30 -LEASED PROPERTIES**DEPARTMENT EXPENDITURES**

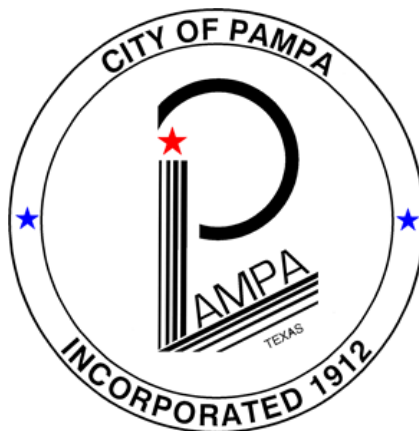
	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES			
30-42050 ELECTRICITY	4,806.54	0.00	0.00
30-42060 GAS	2,340.46	0.00	0.00
30-42570 MISC. CONTRACT LABOR	585.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	7,732.00	0.00	0.00
SUPPLIES, MATERIAL & MNT			
30-43010 OFFICE EXPENSE	0.00	0.00	0.00
30-43030 JANITORIAL SUPPLIES	1,942.03	0.00	0.00
30-43210 MINOR TOOLS AND APPARAT	96.55	0.00	0.00
30-43220 MNT-BUILDINGS	4,082.39	0.00	0.00
30-43430 MNT-OTHER EQUIPMENT	117.55	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	6,238.52	0.00	0.00
OTHER CHARGES			
30-44040 INSURANCE & BONDS	6,289.51	10,894.00	11,983.00
30-44200 TRANSFERS TO OTHER FUNDS	200,000.00	200,000.00	200,000.00
30-44300 PAYMENT IN LIEU OF TAXES	6,029.00	6,029.00	6,029.00
30-44350 ADMINISTRATIVE FEES	6,408.00	6,408.00	6,408.00
30-44600 DEPRECIATION	24,191.16	0.00	0.00
TOTAL OTHER CHARGES	242,917.67	223,331.00	224,420.00
CAPITAL	0.00	0.00	0.00
TOTAL 30 LEASED PROPERTIES	256,888.19	223,331.00	224,420.00

The City of Pampa has an agreement with CH2M Hill OMI to operate the City owned Water and Sewer Utilities facilities to provide potable water to residential and commercial properties within the city and to collect and treat wastewater (sewage) from these customers. This agreement was established in October of 2002 for CH2M to provide adequate personnel to handle the operations, maintenance, and management services of City assets and departmental expenses. Departmental expenses are determined based on the contract set forth and any expenses not included in the current contract. The Water and Sewer Utilities are funded entirely by customer usage fees and bonds — no tax revenues are used to fund operations.

The municipal water system distributes approximately 900 million gallons of water annually to approximately 7,840 customers, using 155 miles of water mains. The maximum daily capacity of the system is 10 million gallons. Most of the water usage within city limits comes from CRMWA. However, the City of Pampa has a total of 10 wells that are used to feed various pumpstations throughout our city and are available when the demand for water is higher or for emergency situations. Our water treatment plant is required to perform various in-house testing either daily or quarterly and an annual test that is conducted by an outside lab hired by TCEQ to ensure compliance. The city also maintains 116 miles of sewer mains that are part of a 3–6-month cleaning program. This program is designed to help decrease the amount of grease and residue buildup by adding enzymes to areas that have reoccurring issues. The city also does yearly sewer testing by introducing smoke into the sewer system, to help identify and repair areas of inflow and infiltration. This testing is completed by ward and citizens are notified beforehand. Pampa’s wastewater treatment plant is also required to perform testing by TCEQ, and these tests may be daily, twice a week, quarterly, or yearly to ensure compliance.

Pampa is a member of the Canadian River Municipal Water Authority (“CRMWA”), where its geographical area includes the surface water from Lake Meredith, and the aqueduct system that supplies the City of Pampa along with 10 other cities. The City of Pampa has entered into a variety of agreements and contracts with CRMWA since 1968 for the betterment of our city and to provide a higher quality water supply. One of the contracts that the City has with CRMWA covers the cost of acquiring water rights on 42,765 acres of land in Hutchinson and Roberts Counties, along with 29 wells to produce underground water. The city does not have the ability to significantly influence operations or appoint a significant portion of the CRMWA board. However, as a member of CRMWA, the City is responsible for a portion of all debt issued by the water district with these payments being made solely out of water system revenues and not any general obligation of the City.

The operations of the Water and Sewer Utilities are accounted for in the Water and Sewer System Fund which includes Utility Collection, Water Production/Treatment, Water Distribution, Wastewater Collection, and Wastewater Treatment.



Water and Wastewater

Revenues	\$ 9,492,900
Expenditures	\$ 10,507,256
Excess of revenues over (under) expenditures	\$ (1,014,356)
Reconciling:	
Use of 2020 CO	\$ 300,000
Use of Restricted Funds	\$ 714,356
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

31 WATER & WASTEWATER

REVENUES	2020-21 BUDGET	AMENDED 2021-22 BUDGET	2022-23 BUDGET
00-32042 RENTALS FROM LAND	200	200	200
00-32072 SALE OF MATERIALS & EQUIP	25,410	0	0
00-32073 MISCELLANEOUS	2,643	0	2,000
00-32077 INSURANCE & DAMAGE CLAIMS	15,026	0	0
00-32078 INTEREST INCOME-INVESTMNT	35,367	20,000	20,000
00-32079 HHW REVENUE	8,665	8,700	8,700
00-32081 WATER SALES	4,995,195	5,300,000	5,300,000
00-32082 SEWER CHARGES	2,251,640	2,280,000	2,290,000
00-32083 TAPPING CHARGES	4,200	5,000	7,000
00-32084 REIMBURSEMENT FROM OMI	52	0	0
00-32085 SEWER SURCHARGE	433,193	433,000	433,000
00-32092 LATE PAYMENT PENALTY	247,518	260,000	260,000
00-32097 INT. INCOME-NOW & IMMA	6,050	6,000	6,000
00-32157 TRRA REVENUE	45	200	0
00-32300 CHARGES FOR SERVICES	8,979	13,000	14,000
00-33300 TRANSFERS FROM OTHER FUND	0	0	1,152,000
TOTAL REVENUES	\$8,034,182	\$8,326,100	\$9,492,900

MISSION STATEMENT:

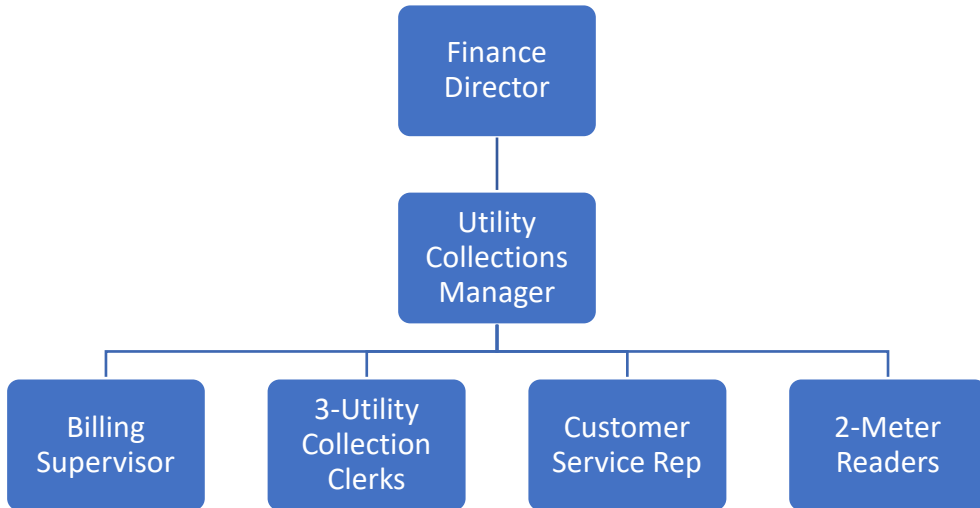
The Water Utility Department will develop and maintain a competent team of professionals who strive continuously to improve the level of service to our customers through accurate utility billing, increased technological enhancement, and a greater emphasis on customer solutions while planning for future needs of a growing and diverse community.

Responsibilities

- Utility billing for water, wastewater, and trash
- Processing utility payments
- Applying requested change to utility accounts
- Meter reading
- Customer service and education regarding water billing and meter reading

Municipal Utilities Accounting and Collection Cont.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	9	8	8
Department Total	9	8	8



		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
32-41010 SALARIES AND WAGES	294,854.38	305,137.00	344,650.00
32-41020 LONGEVITY PAY	1,848.00	2,248.00	2,284.00
32-41030 OVERTIME PAY	0.00	309.00	0.00
32-41035 STEP-UP PAY	254.74	515.00	515.00
32-41050 PART TIME & TEMPORARY PAY	0.00	23,000.00	23,000.00
32-41060 INCENTIVE PAY	769.20	780.00	360.00
32-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
32-41070 TEXAS MUNICIPAL RETIREMENT	25,645.28	67,602.00	73,188.00
32-41075 MEDICARE TAX EXPENSE	4,093.78	4,893.00	5,395.00
32-41080 SOCIAL SECURITY TAX EXPENSE	17,503.68	20,921.00	23,066.00
32-41085 LTD, AD&D, & LIFE INSURANCE	1,116.27	1,287.00	1,408.00
32-41086 WORKERS COMPENSATION	6,662.76	4,098.00	4,507.00
32-41090 HEALTH INSURANCE	45,059.72	60,000.00	69,630.00
32-41096 MEMBERSHIP AIRMED	540.00	520.00	520.00
32-41097 DENTAL INSURANCE	1,296.00	1,152.00	1,152.00
TOTAL PERSONNEL SERVICES	400,183.81	493,002.00	550,215.00
CONTRACTUAL SERVICES			
32-42010 COMMUNICATIONS	4,212.27	3,886.00	4,246.00
32-42020 POSTAGE AND FREIGHT	30,574.84	33,000.00	33,000.00
32-42040 DUES & SUBSCRIPTIONS	144.00	174.00	0.00
32-42085 RENTAL-OFFICE EQUIP.	1,166.23	1,445.00	820.00
32-42130 PROFESSIONAL DEVELOPMENT	81.08	603.00	700.00
32-42155 EMPLOYEE TRAINING EXPENSE	199.00	200.00	0.00
32-42170 COLLECTION EXPENSE	429.13	1,000.00	1,000.00
32-42430 PRINTING EXPENSE	4,860.41	5,760.00	6,400.00
TOTAL CONTRACTUAL SERVICES	41,666.96	46,068.00	46,166.00
SUPPLIES, MATERIAL & MNT			
32-43010 OFFICE EXPENSE	2,309.94	2,392.00	2,300.00
32-43020 OPERATING EXPENSE	802.14	200.00	400.00
32-43040 CLOTHING & LINEN	354.09	750.00	1,400.00
32-43145 COMPUTER SOFTWARE	247.20	248.00	0.00
32-43200 MOTOR FUEL AND LUBRICANTS	7,191.29	9,500.00	8,100.00
32-43210 MINOR TOOLS AND APPARATUS	10,252.56	38.00	5,000.00
32-43275 MNT-COMPUTER EQUIPMENT	37,742.42	49,500.00	30,100.00
32-43280 MNT-AUTO EQUIPMENT	6,920.75	5,500.00	1,500.00
TOTAL SUPPLIES, MATERIAL & MNT	65,820.39	68,128.00	48,800.00
OTHER CHARGES			
32-44040 INSURANCE & BONDS	1,307.83	1,927.00	2,120.00
32-44045 VEHICLE LEASE	10,171.00	17,981.00	9,219.00
32-44047 EXTERNAL VEHICLE LEASE	16,424.33	12,019.00	20,781.00
32-44060 CLAIMS, JUDGEMENTS & DAMAGES	16,694.43	0.00	0.00
32-44200 TRANSFERS TO OTHER FUNDS	94,559.00	110,519.00	111,423.00
32-44300 PAYMENT IN LIEU OF TAXES	15,056.00	15,056.00	15,056.00
32-44350 ADMINISTRATIVE FEES	133,035.00	135,167.00	135,167.00
32-44500 INTEREST & FISCAL CHARGES	10.00	0.00	0.00
32-44600 DEPRECIATION	8,878.49	0.00	0.00
32-44615 BAD DEBT EXPENSE	42,639.57	0.00	0.00
32-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	338,775.65	292,669.00	293,766.00
TOTAL 32 UTILITY ACCT/COLLECTN	846,446.81	899,867.00	938,947.00

MISSION STATEMENT:

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and four Wells.

The Department is operated by Jacobs, Dallas, Texas and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for RAW water obtained from the CRMWA includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for city owned ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and PH.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.

Departmental personnel are employees of Jacobs, OMI and are required to be certified by TCEQ. The staff includes three “C” Certified Surface Water Operators, four “C” Certified Groundwater Operator, Two Certified “C” Distribution Operator and one “D” Certified Water Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state-of-the-art technology. This wouldn't have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

FUNDING:

Water Production and Treatment is funded through the sale of water and is accounted for in the Enterprise Fund/Water and Wastewater.

GOALS AND OBJECTIVES:

- Meet all federal and state water quality standards.
- Have two operators upgrade their certifications.
- We will have 80 hours of training for each operator consisting of technical and safety topics.
- Continue improving appearance of facilities.
- Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
- Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

	2020-21	AMENDED	2022-23
	BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES			
33-42010 COMMUNICATIONS	989.56	3,095.00	3,095.00
33-42045 PERMIT FEES	19,555.95	23,000.00	23,000.00
33-42046 WATER & WASTEWATER TESTNG	10,408.28	13,000.00	20,000.00
33-42050 ELECTRICITY	159,226.51	139,358.00	158,357.00
33-42060 GAS	6,875.92	6,763.00	6,931.00
33-42430 PRINTING EXPENSE	2,738.00	3,000.00	3,200.00
33-42530 UNCLASSIFIED PROFESSIONAL	32,956.00	0.00	0.00
33-42570 MISC. CONTRACT LABOR	783,196.80	806,703.00	814,203.00
TOTAL CONTRACTUAL SERVICES	1,015,947.02	994,919.00	1,028,786.00
SUPPLIES, MATERIAL & MNT			
33-43020 OPERATING EXPENSE	100.00	0.00	0.00
33-43050 CHEMICALS	49,993.07	49,900.00	60,000.00
33-43360 MNT-WELLS, PUMPS & ROTORS	16,705.16	20,000.00	45,000.00
33-43380 MNT-RESERVOIRS AND TANKS	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	66,798.23	69,900.00	105,000.00
OTHER CHARGES			
33-44040 INSURANCE & BONDS	23,739.57	19,023.00	20,925.00
33-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00
33-44090 CRMWA - OPERATION & MAINT	415,539.08	549,766.00	568,838.00
33-44095 CRMWA - VARIABLE COST	186,829.49	250,000.00	250,000.00
33-44300 PAYMENT IN LIEU OF TAXES	33,876.00	33,876.00	33,876.00
33-44350 ADMINISTRATIVE FEES	154,389.00	156,856.00	156,856.00
33-44500 INTEREST & FISCAL CHARGES	80,045.18	214,313.00	170,843.00
33-44510 PRINCIPAL RETIREMENT	0.00	862,779.00	883,103.00
33-44600 DEPRECIATION	643,734.42	0.00	0.00
33-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	1,538,152.74	2,086,613.00	2,084,441.00
CAPITAL			
33-45030 IMPROVEMENTS	0.00	180,772.00	120,000.00
TOTAL CAPITAL	0.00	180,772.00	120,000.00
TOTAL 33 WATER PRODUCTION/TREA	2,620,897.99	3,332,204.00	3,338,227.00

MISSION STATEMENT:

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

This department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

- 2" – 16,656 linear ft.
- 4" – 300,865 linear ft.
- 6" – 252,789 linear ft.
- 8" – 63,004 linear ft.
- 10" – 68,671 linear ft.
- 12" – 49,297 linear ft.
- 16" – 48,848 linear ft.
- 20" – 10,659 linear ft.
- 24" – 2,625 linear ft.
- 30" – 2,400 linear ft.

Total of 815,814 linear ft.

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

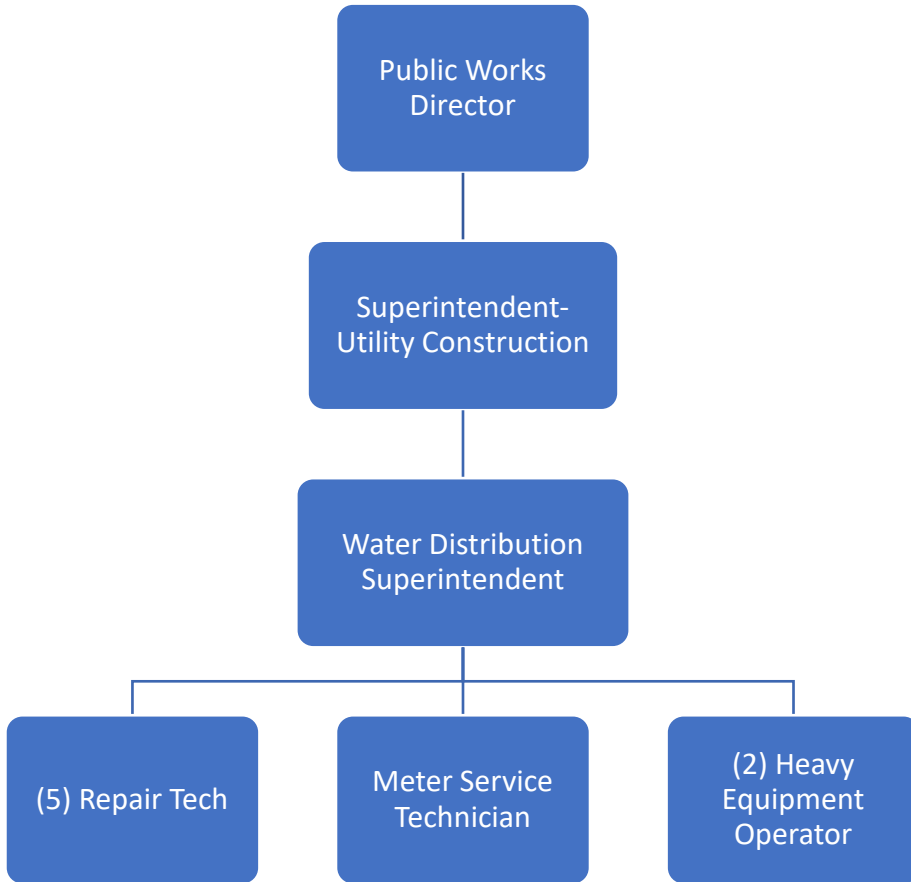
GOALS AND OBJECTIVES

- Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
- Reduce the occurrence of water line repairs.
- Continue valve program to locate and operate all valves within the distribution system 100/year.
- Meter replacement to the new AMR/smart meters.
- Fire hydrant change out program 30/year.
- Valve replacement program 20/year.
- Perform a quality flush on 100 fire hydrants a year.
- Restore streets and alleys to acceptable quality after excavation.
- To perform any job that is asked of us to help the City become a safer and better place to live, work and play.

BUDGET HIGHLIGHTS

- Installation of the AMR/Smart Meter Program
- Continue the Water Main Replacement Program
- Continue the Fire Hydrant Replacement Program.
- Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	9	9	9
Department Total	9	9	9



	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
34-41010 SALARIES AND WAGES	261,288.55	326,055.00	350,339.00
34-41020 LONGEVITY PAY	1,760.00	1,828.00	1,532.00
34-41030 OVERTIME PAY	37,705.24	25,750.00	25,750.00
34-41035 STEP-UP PAY	4.00	515.00	0.00
34-41060 INCENTIVE PAY	1,515.30	1,560.00	1,440.00
34-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
34-41070 TEXAS MUNICIPAL RETIREMENT	26,573.92	76,923.00	79,754.00
34-41075 MEDICARE TAX EXPENSE	4,285.41	5,188.00	5,504.00
34-41080 SOCIAL SECURITY TAX EXPENSE	18,323.49	22,183.00	23,535.00
34-41085 LTD, AD&D, & LIFE INSURANCE	1,002.67	1,374.00	1,453.00
34-41086 WORKERS COMPENSATION	10,868.15	8,155.00	8,969.00
34-41090 HEALTH INSURANCE	51,802.77	67,500.00	78,333.00
34-41096 MEMBERSHIP AIRMED	480.00	585.00	585.00
34-41097 DENTAL INSURANCE	1,296.00	1,296.00	1,296.00
TOTAL PERSONNEL SERVICES	417,445.50	539,452.00	579,030.00
CONTRACTUAL SERVICES			
34-42010 COMMUNICATIONS	3,228.96	2,893.00	3,137.00
34-42020 POSTAGE AND FREIGHT	25.92	100.00	100.00
34-42040 DUES & SUBSCRIPTIONS	100.00	700.00	700.00
34-42050 ELECTRICITY	7,558.38	8,245.00	7,834.00
34-42060 GAS	5,177.35	7,095.00	6,000.00
34-42090 RENTAL OF EQUIPMENT	346.50	500.00	500.00
34-42125 BUSINESS EXPENSE	42.15	225.00	100.00
34-42155 EMPLOYEE TRAINING EXPENSE	3,488.75	770.00	3,960.00
34-42430 PRINTING EXPENSE	395.00	500.00	500.00
34-42520 EMPLOYEE LICENSES	313.75	2,900.00	888.00
34-42570 MISC. CONTRACT LABOR	5,145.00	5,000.00	5,000.00
TOTAL CONTRACTUAL SERVICES	25,821.76	28,988.00	28,719.00
SUPPLIES, MATERIAL & MNT			
34-43010 OFFICE EXPENSE	426.52	400.00	200.00
34-43020 OPERATING EXPENSE	10,229.39	6,400.00	8,400.00
34-43040 CLOTHING & LINEN	3,247.69	5,000.00	5,000.00
34-43050 CHEMICALS	0.00	225.00	300.00
34-43145 COMPUTER SOFTWARE	1,413.86	1,414.00	1,855.00
34-43200 MOTOR FUEL AND LUBRICANTS	30,095.16	33,258.00	30,285.00
34-43210 MINOR TOOLS AND APPARATUS	17,060.10	12,408.00	11,000.00
34-43220 MNT-BUILDINGS	555.84	2,011.00	2,000.00
34-43250 MNT-IMPROVEMENTS	59,353.87	60,500.00	55,552.00
34-43275 MNT-COMPUTER EQUIPMENT	13,433.09	13,837.00	14,000.00
34-43280 MNT-AUTO EQUIPMENT	5,046.83	7,000.00	7,000.00
34-43300 MNT-MACHINERY	31,427.14	20,000.00	20,000.00
34-43440 MNT-TIRES/TUBES	2,662.09	5,386.00	3,000.00
34-43450 MNT-WATER METERS & BOXES	1,341.47	4,455.00	15,000.00
TOTAL SUPPLIES, MATERIAL & MNT	176,293.05	172,294.00	173,592.00

	2020-21	AMENDED	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
34-44040 INSURANCE & BONDS	12,266.19	12,812.00	14,092.00
34-44045 VEHICLE LEASE	40,488.00	44,628.00	44,732.00
34-44047 EXTERNAL VEHICLE LEASE	9,338.48	9,097.00	8,993.00
34-44060 CLAIMS, JUDGEMENTS AND DAMA	2,621.68	2,000.00	0.00
34-44200 TRANSFERS TO OTHER FUNDS	185,741.00	226,856.00	226,856.00
34-44300 PAYMENT IN LIEU OF TAXES	33,876.00	33,876.00	33,876.00
34-44350 ADMINISTRATIVE FEES	154,389.00	156,856.00	156,856.00
34-44500 INTEREST & FISCAL CHARGES	37,963.11	32,060.00	29,999.00
34-44510 PRINCIPAL RETIREMENT	0.00	90,000.00	90,000.00
34-44600 DEPRECIATION	278,896.51	0.00	0.00
34-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	755,579.97	608,185.00	605,404.00
CAPITAL			
34-45030 IMPROVEMENTS	0.00	623,726.00	648,000.00
34-45060 MACHINERY & EQUIPMENT	0.00	0.00	84,000.00
TOTAL CAPITAL	0.00	623,726.00	732,000.00
TOTAL 34 WATER DISTRIBUTION	1,375,140.28	1,972,645.00	2,118,745.00

MISSION STATEMENT:

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

6" – 293,701 linear ft.

8" – 152,209 linear ft.

10" – 54,602 linear ft.

12" – 54,202 linear ft.

15" – 19,367 linear ft.

18" – 34,470 linear ft.

30" - 3,339 linear ft.

Total of 611,890 linear ft.

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

GOALS AND OBJECTIVES

Provide a safe and efficient collection of wastewater (sewer).

Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.

Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.

Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.

Video inspect mains and laterals to help find infiltration/inflow into the collection system.

Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.

Smoke testing the collection system to curtail infiltration/inflow into the collection system.

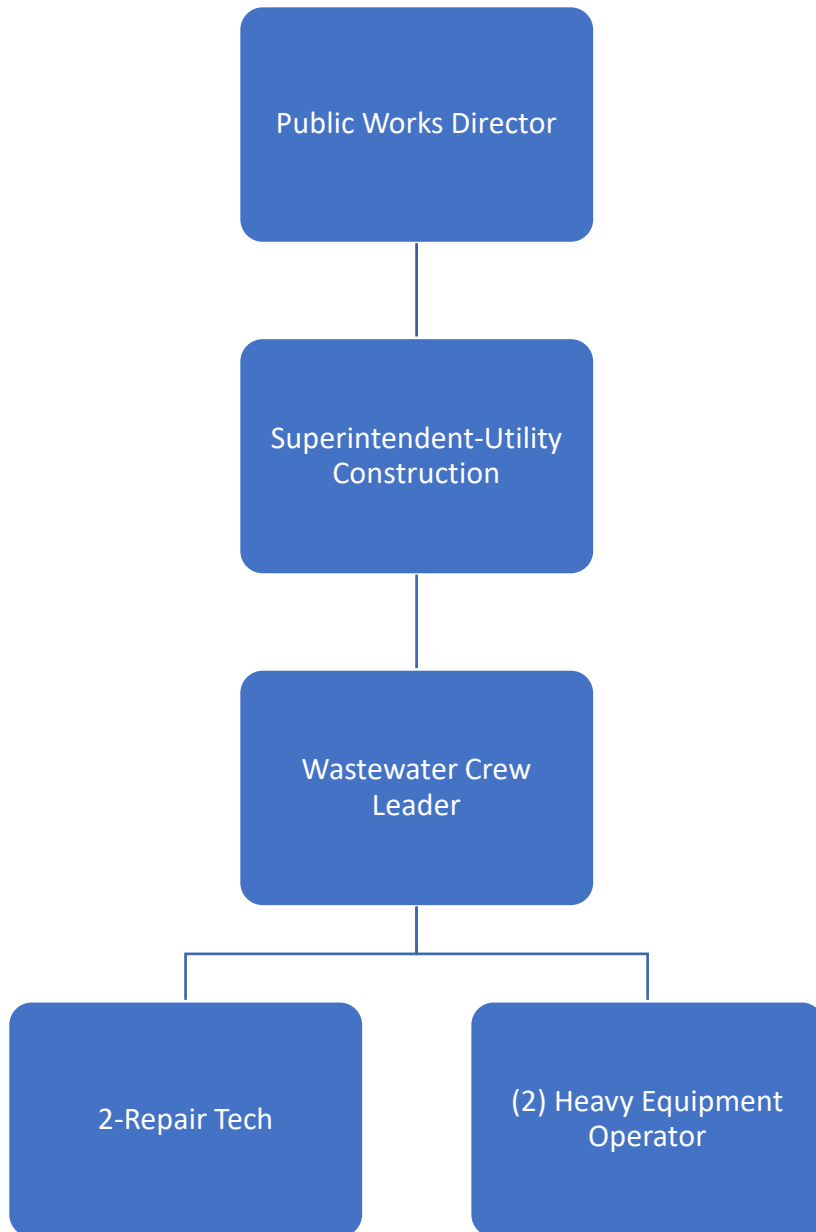
Repair and/or replace main sewer lines as needed to keep the collection system working properly.

Update the collection system grid map and input information into database for easy and more accurate access to collection system information.

Training on excavating, trenching, shoring, and confined space entry.

Maintain a safe working environment for the employees and the general public in work zones.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6



	2020-21	AMENDED	2022-23
	BUDGET	2021-22	BUDGET
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
35-41010 SALARIES AND WAGES	246,224.84	255,883.00	293,873.00
35-41020 LONGEVITY PAY	1,664.00	1,924.00	2,228.00
35-41030 OVERTIME PAY	16,833.76	10,800.00	10,300.00
35-41060 INCENTIVE PAY	1,597.63	1,620.00	1,620.00
35-41066 CELL PHONE ALLOWANCE	354.00	360.00	540.00
35-41070 TEXAS MUNICIPAL RETIREMENT	22,837.55	60,075.00	64,829.00
35-41075 MEDICARE TAX EXPENSE	3,598.52	4,052.00	4,474.00
35-41080 SOCIAL SECURITY TAX EXPENSE	15,386.56	17,324.00	19,131.00
35-41085 LTD, AD&D, & LIFE INSURANCE	958.68	1,079.00	1,180.00
35-41086 WORKERS COMPENSATION	8,066.45	7,731.00	8,503.00
35-41090 HEALTH INSURANCE	42,884.76	45,000.00	52,222.00
35-41096 MEMBERSHIP AIRMED	360.00	390.00	390.00
35-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	361,630.75	407,102.00	460,154.00
CONTRACTUAL SERVICES			
35-42010 COMMUNICATIONS	4,996.01	4,543.00	2,761.00
35-42020 POSTAGE AND FREIGHT	41.13	204.00	130.00
35-42040 DUES & SUBSCRIPTIONS	703.75	0.00	500.00
35-42050 ELECTRICITY	7,993.27	7,348.00	7,421.00
35-42060 GAS	7,301.98	11,000.00	8,783.00
35-42090 RENTAL OF EQUIPMENT	346.50	500.00	500.00
35-42125 BUSINESS EXPENSE	536.96	500.00	500.00
35-42130 PROFESSIONAL DEVELOPMENT	0.00	500.00	300.00
35-42155 EMPLOYEE TRAINING EXPENSE	2,745.00	400.00	3,000.00
35-42520 EMPLOYEE LICENSES	563.25	0.00	600.00
35-42570 MISC. CONTRACT LABOR	0.00	0.00	630.00
35-42580 PHYSICAL EXAMINATIONS	510.00	85.00	0.00
TOTAL CONTRACTUAL SERVICES	25,737.85	25,080.00	25,125.00
SUPPLIES, MATERIAL & MNT			
35-43010 OFFICE EXPENSE	546.87	550.00	500.00
35-43020 OPERATING EXPENSE	8,618.41	6,755.00	6,000.00
35-43040 CLOTHING & LINEN	1,986.79	3,000.00	3,000.00
35-43050 CHEMICALS	4,220.12	907.00	5,000.00
35-43145 COMPUTER SOFTWARE	2,780.47	2,963.00	500.00
35-43200 MOTOR FUEL AND LUBRICANTS	20,280.88	21,599.00	19,201.00
35-43210 MINOR TOOLS AND APPARATUS	4,144.45	3,350.00	5,000.00
35-43215 COMPUTER EQ/REPAIR PARTS	0.00	362.00	300.00
35-43220 MNT-BUILDINGS	3,359.75	2,231.00	5,000.00
35-43250 MNT-IMPROVEMENTS	12,491.68	13,166.00	9,000.00
35-43275 MNT-COMPUTER EQUIPMENT	29.87	0.00	0.00
35-43280 MNT-AUTO EQUIPMENT	7,665.68	4,910.00	7,665.00
35-43300 MNT-MACHINERY	19,575.87	22,572.00	20,000.00
35-43340 MNT-COMMUNICATION EQUIPMENT	0.00	17.00	250.00
35-43430 MNT-OTHER EQUIPMENT	250.00	0.00	0.00
35-43440 MNT-TIRES/TUBES	969.52	6,100.00	2,000.00
TOTAL SUPPLIES, MATERIAL & MNT	86,920.36	88,482.00	83,416.00

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
35-44040 INSURANCE & BONDS	14,719.41	5,771.00	6,348.00
35-44045 VEHICLE LEASE	50,000.00	53,725.00	53,725.00
35-44060 CLAIMS, JUDGEMENTS AND DAMA	5,965.50	5,000.00	0.00
35-44200 TRANSFERS TO OTHER FUNDS	57,410.00	4,067,100.00	1,324,667.00
35-44300 PAYMENT IN LIEU OF TAXES	33,876.00	33,876.00	33,876.00
35-44350 ADMINISTRATIVE FEES	154,389.00	156,856.00	156,856.00
35-44600 DEPRECIATION	86,542.33	0.00	0.00
TOTAL OTHER CHARGES	402,902.24	4,322,328.00	1,575,472.00
CAPITAL			
35-45030 IMPROVEMENTS	0.00	580,000.00	357,000.00
35-45080 OTHER EQUIPMENT	0.00	20,000.00	0.00
TOTAL CAPITAL	0.00	600,000.00	357,000.00
TOTAL 35 WASTEWATER COLLECTION	877,191.20	5,442,992.00	2,501,167.00

MISSION STATEMENT:

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and the Prison Lift Station.

The Department is operated by Jacobs, Dallas, Texas and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/de-chlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be de-chlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows. Departmental personnel are required to be certified by TCEQ. The staff includes two "B" Certified Operators, one "C" Certified Operator and one "D" Certified Operator.

The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours, and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

FUNDING:

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

GOALS AND OBJECTIVES

- No permit violations.
- Two operators will upgrade their certification.
- We will have 80 hours of training for each operator consisting of technical and safety topics.
- Continue improving facility appearance.
- Review and recommend further improvements to existing plant infrastructure.
- Increase security and improve remote monitoring capabilities.
- Improve screening capabilities for the reuse water system.
- Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
- Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES			
36-42010 COMMUNICATIONS	-7.28	1,492.00	1,547.00
36-42045 PERMIT FEES	20,027.67	23,000.00	23,000.00
36-42048 LANDFILL FEES	82,060.18	76,758.00	85,000.00
36-42050 ELECTRICITY	116,241.81	145,436.00	143,957.00
36-42570 MISC. CONTRACT LABOR	335,655.84	345,745.00	348,945.00
TOTAL CONTRACTUAL SERVICES	553,978.22	592,431.00	602,449.00
SUPPLIES, MATERIAL & MNT			
36-43050 CHEMICALS	52,362.57	50,000.00	50,000.00
36-43220 MNT-BUILDINGS	0.00	1,450.00	0.00
36-43360 MNT-WELLS, PUMPS & ROTORS	570.54	16,000.00	13,000.00
TOTAL SUPPLIES, MATERIAL & MNT	52,933.11	67,450.00	63,000.00
OTHER CHARGES			
36-44040 INSURANCE & BONDS	909.54	3,626.00	3,989.00
36-44300 PAYMENT IN LIEU OF TAXES	33,876.00	33,876.00	33,876.00
36-44350 ADMINISTRATIVE FEES	154,389.00	156,856.00	156,856.00
36-44600 DEPRECIATION	235,350.33	0.00	0.00
36-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	424,524.87	194,358.00	194,721.00
CAPITAL			
36-45030 IMPROVEMENTS	0.00	1,970,900.00	750,000.00
TOTAL CAPITAL	0.00	1,970,900.00	750,000.00
TOTAL 36 WASTEWATER TREATMENT	1,031,436.20	2,825,139.00	1,610,170.00

Water and Wastewater Fund Approved Capital for 2022-23

Funded Capital-Water/WasteWater Fund

For the FY 2022-23, several capital requests were approved for the Water/Wastewater departments.

In FY 2020-21, the city issued debt for the installation of new meters and this project will be completed during the FY 22-23. All other capital projects will be funded thru operating revenues.

Fund	Dept Number	Title	Approved	Funding
31	33	Pump/Motor Well 1-58	\$ 40,000.00	ARPA
31	33	Pump/Motor Well 2-58	\$ 40,000.00	ARPA
31	33	Pump/Motor Well 3-58	\$ 40,000.00	ARPA
31	34	hydroexcavator	\$ 84,000.00	ARPA
31	34	Waterline Extension Projects	\$ 198,000.00	ARPA
31	34	Water Meter Installation	\$ 300,000.00	2020 CO
31	35	Sewer Improvements-Creek Rehab	\$ 357,000.00	Operating
31	36	WWTP Upgrade	\$ 750,000.00	ARPA
			\$ 1,809,000.00	

Water and Wastewater Fund

5-Year capital requests-Water/Wastewater

Title	Fun	Dept Num	Dept Nam	2022-23	2023-24	2024-25	2025-26	2026-27
Filter Media	31	33	Treatment	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -
Inspection	31	33	Treatment	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
Groundwater Storage	31	33	Water Treatment	\$ -	\$ -	\$ 3,000,000.00	\$ -	\$ -
Storage Tank	31	33	Water Treatment	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ 55,703.13	\$ -	\$ -	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ -	\$ 58,775.94	\$ -	\$ -
Water Main Replacement	31	34	Water	\$ -	\$ -	\$ -	\$ 51,851.56	\$ -
Water Main Installation from Well Field	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ 1,700,000.00	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ -	\$ 27,851.56
Roof Repair	31	35	Waste Water Collection	\$ 365,000.00	\$ -	\$ -	\$ -	\$ -
Vactor Truck	31	35	Waste Water Collection	\$ 329,996.00	\$ -	\$ -	\$ -	\$ -
3/4 Ton 4X4 Crew Cab Pickup	31	35	Waste Water Collection	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
3/4 Ton 4X4 Crew Cab Pickup	31	35	Waste Water Collection	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
Sewer Inspection Camera system	31	35	Waste Water Collection	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
2100i Combination Sewer Truck	31	35	Waste Water Collection	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -
Reuse Improvement Project	31	36	Waste Water Treatment	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -
Waterline Improvements-Duplicate	31		Water Distribution					
				\$ 2,163,452.00	\$ 2,185,703.13	\$ 3,558,775.94	\$ 4,798,851.56	\$ 27,851.56

Aquatics Center

Revenues	\$ 460,038
Expenditures	\$ 460,038
Excess of revenues over (under) expenditures	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

32 -AQUATIC CENTER

REVENUES		AMENDED		
		2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
00-32039	OTHER GRANTS	0	0	0
00-32041	RENTALS FROM BUILDINGS	15,196	20,600	20,600
00-32063	SWIMMING POOL ADMISSION	132,034	150,000	150,000
00-32065	CONCESSIONS	49,385	70,000	70,000
00-32072	SALE OF MERCHANDISE	1,417	5,000	3,000
00-32073	MISCELLANEOUS	352	0	0
00-32099	SWIMMING LESSON FEES	0	4,037	0
00-32100	CASH SHORT/LONG	26	0	0
00-33206	DONATIONS-SPECIAL PROJECT	0	1,000	0
00-33300	TRANSFERS FROM OTHER FUND	55,000	101,765	216,438
00-33301	TRANSFER IN-SPECIAL ITEM	0	0	0
TOTAL REVENUES		<u>\$253,410</u>	<u>\$352,402</u>	<u>\$460,038</u>

MISSION STATEMENT:

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

The aquatic center, also known as Pampa H2O, is an outdoor family aquatic center with 7,600 square feet of water surface area and holds approximately 350,000 gallons of water. Amenities include a 2,700 sq. ft. bathhouse, three large water slides, a lazy river, children's play feature with bucket waterfall and a certified 25-meter competition pool with two diving boards. Season of operation is Memorial Day through Labor Day. The Center employs 80-90 seasonal staff members annually.

FUNDING:

Funding for the aquatic center construction was a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and miscellaneous individual grants. Annual operations are funded through user fees.

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
16-41050 PART TIME & TEMPORARY PAY	123,356.39	160,000.00	155,000.00
16-41075 MEDICARE TAX EXPENSE	1,785.40	2,320.00	2,390.00
16-41080 SOCIAL SECURITY TAX EXPENSE	7,634.18	9,920.00	10,218.00
16-41086 WORKERS COMPENSATION	4,484.06	3,593.00	3,952.00
TOTAL PERSONNEL SERVICES	137,260.03	175,833.00	171,560.00
CONTRACTUAL SERVICES			
16-42010 COMMUNICATIONS	1,904.66	1,979.00	2,230.00
16-42020 POSTAGE AND FREIGHT	2.74	0.00	500.00
16-42030 ADVERTISING	1,667.40	2,316.00	1,500.00
16-42040 DUES & SUBSCRIPTIONS	40.00	40.00	50.00
16-42050 ELECTRICITY	15,088.83	15,989.00	15,843.00
16-42060 GAS	13,493.02	12,071.00	13,776.00
16-42090 RENTAL OF EQUIPMENT	513.73	258.00	250.00
16-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	700.00
16-42430 PRINTING EXPENSE	946.90	859.00	1,000.00
TOTAL CONTRACTUAL SERVICES	33,657.28	33,512.00	35,849.00
SUPPLIES, MATERIAL & MNT			
16-43010 OFFICE EXPENSE	860.03	371.00	500.00
16-43020 OPERATING EXPENSE	2,792.85	1,573.00	2,500.00
16-43030 JANITOR SUPPLIES	675.32	1,246.00	1,200.00
16-43040 CLOTHING & LINEN	2,353.14	1,957.00	1,500.00
16-43045 CUSTOMER MERCHANDISE	5,302.02	4,650.00	6,000.00
16-43050 CHEMICALS	18,557.48	20,000.00	20,000.00
16-43080 RECREATIONAL	1,089.31	2,541.00	3,000.00
16-43150 MEDICAL SUPPLIES	138.57	0.00	250.00
16-43160 CONCESSIONS	36,864.03	40,000.00	40,000.00
16-43210 MINOR TOOLS AND APPARATUS	3,790.35	2,500.00	3,000.00
16-43220 MNT-BUILDINGS	24.55	0.00	500.00
16-43250 MNT-IMPROVEMENTS	3,229.70	1,153.00	2,500.00
16-43300 MNT-MACHINERY	1,738.55	567.00	1,500.00
16-43330 MNT-SWIMMING POOLS	11,112.82	5,184.00	5,000.00
16-43430 MNT-OTHER EQUIPMENT	268.75	0.00	250.00
TOTAL SUPPLIES, MATERIAL & MNT	88,797.47	81,742.00	87,700.00
OTHER CHARGES			
16-44040 INSURANCE & BONDS	28,752.04	36,146.00	39,760.00
16-44060 CLAIMS, JUDGEMENTS & DAMAGES	2,500.00	0.00	0.00
16-44300 PAYMENT IN LIEU OF TAXES	25,169.00	25,169.00	25,169.00
16-44600 DEPRECIATION	157,873.84	0.00	0.00
TOTAL OTHER CHARGES	214,294.88	61,315.00	64,929.00
CAPITAL			
16-45080 OTHER EQUIPMENT	0.00	0.00	100,000.00
TOTAL CAPITAL	0.00	0.00	100,000.00
TOTAL 32 AQUATIC CENTER	474,009.66	352,402.00	460,038.00

Aquatic Center Fund Approved Capital for 2022-23

Funded Capital-Aquatic Center

Below is the budgeted capital for FY 2022-23.

Title	Fun	Dept Numbe	Dept Nam	Approved
Slide Restoration	32	16	Aquatics	\$ 100,000.00
				\$ 100,000.00

Solid Waste

Revenues	\$ 5,000,869
Expenditures	\$ 4,844,646
Excess of revenues over (under) expenditures	\$ 156,223
	\$ -
Net reconciled - over (under)	\$ 156,223

City of Pampa Revenues 2022-23 Budget

38 -SOLID WASTE MANAGEMENT

REVENUES		2020-21	AMENDED	2022-23
		BUDGET	2021-22	BUDGET
			BUDGET	BUDGET
00-32069	LANDFILL OPERATOR FEES	1,988,613	2,000,000	1,900,000
00-32073	MISCELLANEOUS	10,189	5,000	5,000
00-32077	INSURANCE & DAMAGE CLAIMS	4,028	44,243	0
00-32078	INTEREST INCOME-INVESTMNT	4,906	10,000	6,000
00-32097	INT. INCOME-NOW & IMMA	3,275	4,000	4,000
00-32158	CARDBOARD/PAPER REVENUE	0	0	300
00-32100	CASH SHORT OR LONG	5	0	0
00-32158	CARDBOARD/PAPER REVENUE	446	0	0
00-33300	TRANSFERS FROM OTHER FUND	0	0	3,085,569
TOTAL REVENUES		<u>\$2,011,461</u>	<u>\$2,063,243</u>	<u>\$5,000,869</u>

MISSION STATEMENT:

The mission of the Landfill Composting/Recycling Department is to provide service to the citizens of Pampa and the surrounding area by offering the opportunity for recycling. By providing these services at no charge, valuable landfill space is saved. All composting/recycling procedures are done in accordance with applicable state and federal requirements.

The Composting Department maintains a fleet of one backhoe, one front end loader, and one SCARAB Windrow Composting Machine.

The curbside collection of grass clippings runs seasonal from April through September.

The Recycling center operates at the entrance of the Landfill. This facility houses the city bailing operation and serves the citizens and area community

Drop-off Center for recycled goods.

The in town drop off location on Municipal drive is for residential use only for cardboard, plastics, newsprint, paper goods, tin, aluminum, and used oil.

Currently the department employs two full time employees for the bailing operation and two part time seasonal employees that pick-up grass clippings for composting.

FUNDING:

The Composting/Recycling Department is funded by the MSW Landfill which is accounted for within the Enterprise Fund with additional revenue being generated by the sale of recycled goods.

GOALS AND OBJECTIVES

- Continue educating citizens about collection options to include the recycling and composting programs.
- Construct recycling programs to better serve the citizens and community.
- Strive for higher professionalism.
- Cross train employees for efficiency.
- Send operator to classes provided by the TCEQ for certification in composting operations.
- Construct building to house SCARAB Windrow Composting machine.
- Reliable Tree chipping services.

GOALS AND OBJECTIVES

The City of Pampa Recycle Center has diverted over 107,040 tons of recyclable material from entering the Landfill space since 2019-2020.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	2	3	3
Department Total	2	3	3



	2020-21	AMENDED	
	2021-22		
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
28-41010 SALARIES AND WAGES	79,023.24	100,531.00	100,668.00
28-41020 LONGEVITY PAY	308.00	396.00	208.00
28-41030 OVERTIME PAY	5,022.65	2,137.00	2,000.00
28-41050 PART TIME & TEMPORARY PAY	0.00	0.00	0.00
28-41060 INCENTIVE PAY	249.25	0.00	0.00
28-41066 CELL PHONE ALLOWANCE	333.00	360.00	0.00
28-41070 TEXAS MUNICIPAL RETIREMENT	7,871.12	22,236.00	21,614.00
28-41075 MEDICARE TAX EXPENSE	1,275.97	1,500.00	1,492.00
28-41080 SOCIAL SECURITY TAX EXPENSE	5,456.12	6,412.00	6,378.00
28-41085 LTD, AD&D, & LIFE INSURANCE	282.02	428.00	428.00
28-41086 WORKERS COMPENSATION	6,510.76	5,026.00	5,528.00
28-41090 HEALTH INSURANCE	19,914.40	22,500.00	26,111.00
28-41096 MEMBERSHIP ARMED	120.00	195.00	195.00
28-41097 DENTAL INSURANCE	288.00	432.00	432.00
TOTAL PERSONNEL SERVICES	126,654.53	162,153.00	165,054.00
SUPPLIES, MATERIAL & MNT			
28-43010 OFFICE EXPENSE	0.00	300.00	300.00
28-43020 OPERATING EXPENSE	1,146.25	1,000.00	500.00
28-43030 JANITOR SUPPLIES	0.00	1,000.00	200.00
28-43040 CLOTHING & LINEN	840.03	1,000.00	1,000.00
28-43200 MOTOR FUEL AND LUBRICANTS	1,159.27	270.00	991.00
28-43210 MINOR TOOLS AND APPARATUS	1,936.98	1,000.00	4,000.00
28-43220 MNT-BUILDINGS	35.19	1,700.00	10,000.00
28-43280 MNT-AUTO EQUIPMENT	2,532.23	3,000.00	2,000.00
28-43300 MNT-MACHINERY	1,799.06	6,300.00	1,000.00
TOTAL SUPPLIES, MATERIAL & MNT	9,449.01	15,570.00	19,991.00
OTHER CHARGES			
28-44040 INSURANCE & BONDS	295.68	281.00	308.00
TOTAL OTHER CHARGES	295.68	281.00	308.00
TOTAL 28 LANDFILL COMPOSTING	136,399.22	178,004.00	185,353.00

MISSION STATEMENT:

The mission of the MSW Landfill is to provide outstanding sanitation services for the citizens of Pampa and surrounding areas. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

The MSW Landfill maintains a fleet of two compactors, two dump trucks, one tractor, one backhoe, one dozer, one motor grader and one mulcher for ADC to facilitate the disposal of 63,000 tons of solid waste each year.

The MSW landfill operates with a Subtitle D Class I permit and is located northeast of Pampa.

FUNDING:

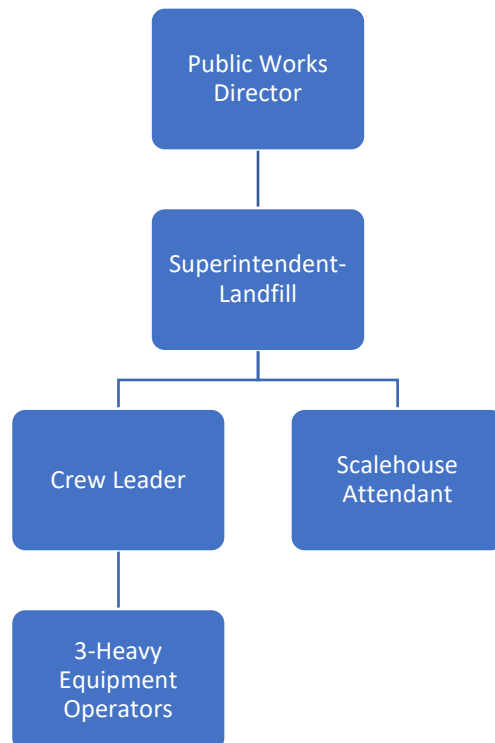
The MSW Landfill generates revenue from user fees for refuse pickup and disposal fees from surrounding cities, approximately twenty, that use our facility. The MSW Landfill Department is accounted for within the Enterprise Fund.

Pampa residences are allowed to dispose for free with proof of residency in the form of their City utility bill.

GOALS AND OBJECTIVES

- Strive for higher compaction rate.
- Continue use of ADC.
- Provide outstanding sanitation services to the citizens of Pampa and surrounding areas.
- Safety for all employees and visitors.
- Strive for higher professionalism.
- Cross train employees for efficiency.
- Maintain Solid Waste Certifications for all sanitation employees.
- Adequately educate employees and customers of the importance of waste stream diversion, thus giving longevity for the landfill.
- Violation free inspections, as have been in the past five.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6



		AMENDED	
	2020-21	2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
38-41010 SALARIES AND WAGES	230,630.46	228,367.00	285,971.00
38-41020 LONGEVITY PAY	1,808.00	1,516.00	1,404.00
38-41030 OVERTIME PAY	19,714.62	15,450.00	10,000.00
38-41035 STEP-UP PAY	0.00	1,030.00	1,030.00
38-41050 PART TIME & TEMPORARY PAY	8,658.00	0.00	0.00
38-41060 INCENTIVE PAY	3,445.77	3,580.00	2,760.00
38-41066 CELL PHONE ALLOWANCE	840.00	1,440.00	900.00
38-41070 TEXAS MUNICIPAL RETIREMENT	24,360.50	54,966.00	63,884.00
38-41075 MEDICARE TAX EXPENSE	3,956.10	3,951.00	4,409.00
38-41080 SOCIAL SECURITY TAX EXPENSE	16,915.83	16,892.00	18,852.00
38-41085 LTD, AD&D, & LIFE INSURANCE	908.45	965.00	1,152.00
38-41086 WORKERS COMPENSATION	18,189.59	16,907.00	13,898.00
38-41090 HEALTH INSURANCE	44,350.24	45,000.00	52,222.00
38-41096 MEMBERSHIP AIRMED	420.00	390.00	390.00
38-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	375,061.56	391,318.00	457,736.00
CONTRACTUAL SERVICES			
38-42010 COMMUNICATIONS	4,352.30	4,723.00	4,739.00
38-42020 POSTAGE AND FREIGHT	143.30	500.00	500.00
38-42040 DUES & SUBSCRIPTIONS	0.00	43.00	0.00
38-42044 LANDFILL CLOSURE EXPENSE	97,057.00	0.00	0.00
38-42045 PERMIT FEES	46,914.87	66,000.00	70,000.00
38-42050 ELECTRICITY	4,657.47	6,309.00	5,179.00
38-42060 GAS	5,921.90	2,418.00	2,656.00
38-42085 RENTAL-OFFICE EQUIPMENT	0.00	1,641.00	1,641.00
38-42090 RENTAL OF EQUIPMENT	2,229.84	1,800.00	500.00
38-42125 BUSINESS EXPENSE	20.00	307.00	300.00
38-42130 PROFESSIONAL DEVELOPMENT	0.00	5,000.00	2,000.00
38-42430 PRINTING EXPENSE	0.00	336.00	500.00
38-42490 LABORATORY TESTING	760.35	2,000.00	2,000.00
38-42520 EMPLOYEE LICENSES	0.00	500.00	500.00
38-42530 UNCLASSIFIED PROFESSIONAL	91,962.85	53,500.00	95,000.00
38-42575 DEMOLITION	0.00	0.00	250,000.00
TOTAL CONTRACTUAL SERVICES	254,019.88	145,077.00	435,515.00
SUPPLIES, MATERIAL & MNT			
38-43010 OFFICE EXPENSE	614.49	2,046.00	1,000.00
38-43020 OPERATING EXPENSE	16,060.84	9,642.00	20,000.00
38-43030 JANITOR SUPPLIES	2,723.68	2,000.00	2,000.00
38-43040 CLOTHING & LINEN	1,398.93	2,976.00	3,500.00
38-43145 COMPUTER SOFTWARE	247.20	248.00	248.00
38-43200 MOTOR FUEL AND LUBRICANTS	127,803.83	137,047.00	142,464.00
38-43210 MINOR TOOLS AND APPARATUS	7,784.77	5,500.00	5,500.00
38-43220 MNT-BUILDINGS	1,861.55	3,500.00	3,500.00
38-43250 MNT-IMPROVEMENTS	61.75	500.00	500.00
38-43280 MNT-AUTO EQUIPMENT	10,837.79	16,730.00	15,000.00
38-43300 MNT-MACHINERY	47,176.86	55,000.00	90,000.00
38-43340 MNT-COMMUNICATIONS EQUIP	0.00	0.00	1,500.00
38-43420 MNT-LANDFILL	20,282.58	24,400.00	32,500.00
38-43430 MNT-OTHER EQUIPMENT	17,210.59	1,000.00	1,000.00
TOTAL SUPPLIES, MATERIAL & MNT	254,064.86	260,589.00	318,712.00

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
38-44040 INSURANCE & BONDS	37,809.61	20,719.00	22,791.00
38-44045 VEHICLE LEASE	43,849.00	42,646.00	40,217.00
38-44047 EXTERNAL VEHICLE LEASE	9,710.94	7,354.00	9,783.00
38-44060 CLAIMS, JUDGEMENTS AND DAMA	6,027.50	48,243.00	0.00
38-44300 PAYMENT IN LIEU OF TAXES	23,794.00	23,794.00	23,794.00
38-44350 ADMINISTRATIVE FEES	182,405.00	182,405.00	182,405.00
38-44500 INTEREST & FISCAL CHARGES	66,660.16	43,977.00	37,771.00
38-44510 PRINCIPAL RETIREMENT	720,955.24	290,000.00	295,000.00
TOTAL OTHER CHARGES	1,091,211.45	659,138.00	611,761.00
CAPITAL			
38-45030 IMPROVEMENTS	0.00	0.00	2,800,569.00
38-45060 MACHINERY & EQUIPMENT	0.00	69,470.00	0.00
38-45080 OTHER EQUIPMENT	0.00	0.00	35,000.00
TOTAL CAPITAL	0.00	69,470.00	2,835,569.00
TOTAL 38 SOLID WASTE LANDFILL	1,974,357.75	1,525,592.00	4,659,293.00

Solid Waste Management Fund Approved Capital for 2022-23

Funded Capital-Solid Waste Management

There have been numerous capital requests funded in the FY 2022-23 budget.

Below is a list of approved capital requests by the department and source of funding.

Fund	Dept Number	Title	Approved	Funding
38	38	Scalehouse software upgrade	\$ 35,000.00	ARPA
38	38	Demolition of Structures	\$ 250,000.00	ARPA
38	38	Development of new cells	\$ 2,800,569.00	ARPA
			\$ 3,085,569.00	

5-Year capital requests-Solid Waste Management Fund

Title	Fund	Dept Number	Dept Name	2022-23	2023-24	2024-25	2025-26	2026-27
Replace skid steer	38	28	Landfill Composting	\$ -	\$ -	\$ 85,000.00	\$ -	\$ -
Water tank for water truck	38	38	Solid Waste Landfill	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -
Adding 2 working bays to shop	38	38	Solid Waste Landfill	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
Half ton Truck	38	38	Solid Waste Landfill	\$ 47,300.00	\$ -	\$ -	\$ -	\$ -
3/4 ton truck	38	38	Solid Waste Landfill	\$ 49,100.00	\$ -	\$ -	\$ -	\$ -
Polarias ATV	38	38	Solid Waste Landfill	\$ -	\$ 18,000.00	\$ -	\$ -	\$ -
Compactor	38	38	Solid Waste Landfill	\$ -	\$ 900,000.00	\$ -	\$ -	\$ -
1 ton truck	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 60,000.00	\$ -	\$ -
Motor Grader	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ 585,000.00	\$ -
Hydro-mulcher	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00
Bulldozer	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00
Scraper	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ -	\$ 950,000.00
				\$ 3,222,400.00	\$ 918,000.00	\$ 145,000.00	\$ 585,000.00	\$ 1,525,000.00

Hidden Hills Golf Course

Revenues	\$ 879,515
Expenditures	\$ 879,515
Excess of revenues over (under) expenditures	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

39 -GOLF COURSE

REVENUES	2020-21	AMENDED	2022-23
	BUDGET	2021-22 BUDGET	BUDGET
00-32072 SALE OF MERCHANDISE	67,624	85,820	95,800
00-32073 MISCELLANEOUS	2,926	0	3,000
00-32078 INT. INCOME-INVESTMENTS	64	0	0
00-32086 GREEN FEES	76,344	82,000	82,000
00-32087 ANNUAL PASSES	59,075	83,000	83,000
00-32088 CONCESSIONAIRE	30,756	61,500	50,000
00-32089 CART FEES	119,201	150,000	130,000
00-32090 DRIVING RANGE FEES	5,737	7,000	7,000
00-32097 INT. INCOME-NOW & IMMA	10	0	0
00-32100 CASH SHORT OR LONG	-69	0	0
00-33300 TRANSFERS FROM OTHER FUND	230,000	250,000	428,715
TOTAL REVENUES	\$591,669	\$719,320	\$879,515

MISSION STATEMENT:

The mission of Hidden Hills Public Golf Course is to promote golf in the City of Pampa and the surrounding area by providing a quality facility which offers a place for recreational enjoyment for all people and to stimulate economic development through a well-maintained facility. To provide the best overall public golf course experience in the region. Our goal has always been to offer the best golf experience for the most affordable price to all citizens young and old. COME EXPERIENCE THE HILLS!

The Hidden Hills Public Golf course has been constructed to provide recreation to the citizens of Pampa and Gray County. Prior to the construction of this golf course, residents of Pampa were required to travel a minimum of thirty miles to gain access to a public course.

Hidden Hills was designed and built by Ray Hardy and was built from the partnership of three parties, private donations and volunteers, Gray County, and the City of Pampa. Opened in 1990, Hidden Hills has become a popular place to play in the North Texas Region. The course offers over 100 feet of slope, deep valleys, extreme elevation changes, and a creek that winds through its back nine. Hidden Hills was recognized in 2014 as the 4th best economy course in the State of Texas by the Dallas Morning News.

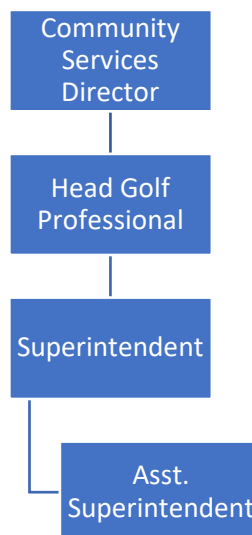
An additional benefit of the golf course concerns economic development. A public facility makes the Pampa area more attractive to prospective businesses searching for an industrial location. The course will also provide permanent and seasonal employment and will serve to retain businesses in Pampa by providing a local alternative to golfers traveling out of the community. Since Hidden Hills opened in 1990, \$20,000,000 has been spent in Pampa from out of county play.

GOALS AND OBJECTIVES

Maintain or improve upon Three-star rating that Pampa Municipal Golf Course received in the 2009-2014 edition of Golf Digest Places to Play. A One-star rating is basic golf, a Two-star rating is good, not great but not a rip-off either; a Three-star rating is very good – Tell a friend it’s worth getting off the highway to play; a Four-star rating is outstanding- Plan your next vacation around it, and a Five-star rating is golf at its absolute best – Pay any price at least once in your life.

- a. Promote golf through the establishment of tournaments, lessons and free publicity.
- b. Serve the public with a customer service-oriented attitude and in a professional manner.
- c. Rebuild 18 tee boxes and add water to all areas around tees, greens and fairways.
- d. Provide for additions to the irrigation system, provide additional drainage, provide improvements for landing areas and green surrounds and continue to improve grass quality on the entire property.
- e. Provide to make additions to the practice facility to help increase customer satisfaction.
- f. To become #1 public course in the Panhandle and the #1 economy course in Texas.

PERSONNEL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Full-Time	1	3	3
Department Total	1	3	3



	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
39-41010 SALARIES AND WAGES	159,398.00	160,440.00	180,950.00
39-41020 LONGEVITY PAY	0.00	292.00	436.00
39-41050 PART TIME & TEMPORARY PAY	54,604.60	62,000.00	60,000.00
39-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
39-41070 TEXAS MUNICIPAL RETIREMENT	13,614.09	36,064.00	38,223.00
39-41075 MEDICARE TAX EXPENSE	2,993.01	3,447.00	3,508.00
39-41080 SOCIAL SECURITY TAX EXPENSE	12,795.12	14,740.00	14,999.00
39-41085 LTD, AD&D, & LIFE INSURANCE	612.96	660.00	709.00
39-41086 WORKERS COMPENSATION	11,541.21	5,087.00	5,595.00
39-41090 HEALTH INSURANCE	22,374.63	22,500.00	26,111.00
39-41096 MEMBERSHIP AIRMED	180.00	195.00	195.00
39-41097 DENTAL INSURANCE	432.00	432.00	432.00
TOTAL PERSONNEL SERVICES	279,085.62	306,397.00	331,698.00
CONTRACTUAL SERVICES			
39-42010 COMMUNICATIONS	3,740.11	2,992.00	2,865.00
39-42020 POSTAGE AND FREIGHT	209.33	596.00	700.00
39-42030 ADVERTISING	894.00	2,000.00	3,000.00
39-42040 DUES & SUBSCRIPTIONS	1,717.00	750.00	1,000.00
39-42050 ELECTRICITY	24,260.22	36,093.00	27,898.00
39-42090 RENTAL OF EQUIPMENT	782.46	2,700.00	2,000.00
39-42180 LAUNDRY SERVICE	474.19	700.00	1,000.00
39-42430 PRINTING EXPENSE	900.00	1,300.00	1,000.00
39-42520 EMPLOYEE LICENSES	75.00	485.00	500.00
39-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	33,052.31	47,616.00	39,963.00
SUPPLIES, MATERIAL & MNT			
39-43010 OFFICE EXPENSE	506.80	1,000.00	1,000.00
39-43020 OPERATING EXPENSE	2,472.50	6,000.00	6,000.00
39-43030 JANITOR SUPPLIES	1,107.08	1,083.00	1,000.00
39-43045 CUSTOMER MERCHANDISE	48,362.12	83,614.00	80,000.00
39-43050 CHEMICALS	2,018.00	3,000.00	5,000.00
39-43070 AGRICULTURAL EXPENSE	16,808.90	17,500.00	20,500.00
39-43145 COMPUTER SOFTWARE	247.20	250.00	500.00
39-43160 CONCESSIONS	17,254.24	27,000.00	20,000.00
39-43200 MOTOR FUEL AND LUBRICANTS	9,675.63	19,820.00	11,806.00
39-43210 MINOR TOOLS AND APPARATUS	5,365.45	6,595.00	6,500.00
39-43220 MNT-BUILDINGS	1,148.86	2,000.00	1,000.00
39-43250 MNT-IMPROVEMENTS	258.28	1,760.00	3,760.00
39-43270 MNT-OFFICE EQUIPMENT	0.00	1,000.00	0.00
39-43280 MNT-AUTO EQUIPMENT	53.80	11,868.00	9,985.00
39-43300 MNT-MACHINERY	8,494.22	5,500.00	5,000.00
39-43360 MNT-WELLS, PUMPS & ROTORS	4,005.44	0.00	0.00
39-43410 MNT-UNDERGROUND SPRINKLER	10,546.40	16,085.00	20,000.00
39-43430 MNT-OTHER EQUIPMENT	935.98	350	0.00
TOTAL SUPPLIES, MATERIAL & MNT	129,260.90	204,425.00	192,051.00

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
39-44040 INSURANCE & BONDS	7,340.77	12,690.00	13,959.00
39-44300 PAYMENT IN LIEU OF TAXES	10,351.00	10,351.00	10,351.00
39-44350 ADMINISTRATIVE FEES	25,572.00	25,572.00	25,572.00
39-44500 INTEREST & FISCAL CHARGES	4,207.48	3,306.00	2,863.00
39-44501 INTEREST ON LEASES	10,502.34	10,646.00	5,940.00
39-44510 PRINCIPAL RETIREMENT	193,910.55	98,317.00	65,118.00
TOTAL OTHER CHARGES	251,884.14	160,882.00	123,803.00
CAPITAL			
39-45030 IMPROVEMENTS	0.00	75,108.00	0.00
39-45060 MACHINERY & EQUIPMENT	0.00	0.00	192,000.00
TOTAL CAPITAL	0.00	75,108.00	192,000.00
TOTAL 39 GOLF COURSE	693,282.97	794,428.00	879,515.00

Golf Course Fund Approved Capital for 2022-23

Funded Capital-Golf Course

There have been numerous capital requests funded in the FY 2022-23 budget.

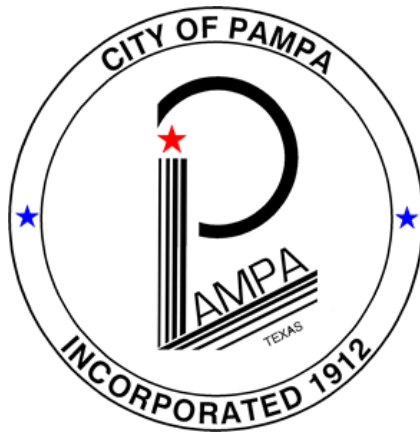
Below is a list of approved capital requests by the department and source of funding.

Title	Fund	Dept Number	Approved	Funding
Golf Mowing Equipment	39	39	\$ 192,000.00	Capital
			\$ 192,000.00	

5-Year capital requests-Golf Course

Title	2022-23	2023-24	2024-25	2025-26	2026-27
Tractor & Deep Tine Aerification machine	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -
Golf Simulator	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -
Level fairway areas	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
Wash Pad	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -
	\$ 383,500.00	\$ 12,000.00	\$ -	\$ -	\$ -

Internal Service Fund



Dental Benefits Trust Fund

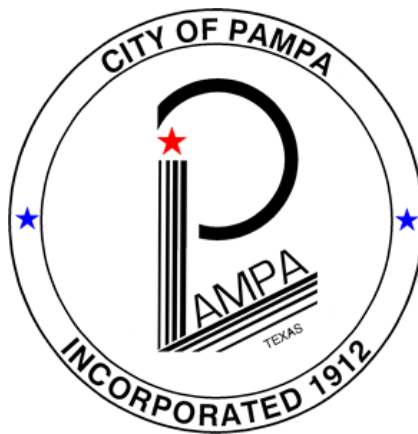
Revenues	\$ 114,210
Expenditures	\$ 114,210
Excess of revenues over (under) expenditures	\$ -
Reconciling items	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

62 -DENTAL BENEFITS TRUST

REVENUES		2020-21	AMENDED	2022-23
		BUDGET	2021-22 BUDGET	BUDGET
00-32097	INT. INCOME-NOW & IMMA	212	210	210
00-32250	INSURANCE EQUITY RETURN	115,002	116,000	114,000
TOTAL REVENUES		<u>\$115,214</u>	<u>\$116,210</u>	<u>\$114,210</u>

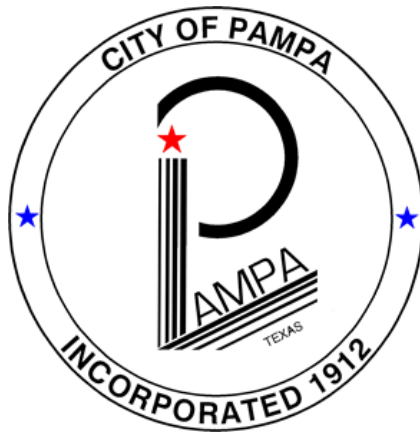
The Internal Services Fund consist of the city’s Dental Benefit Trust Fund. The Dental Benefits Fund is used to account for dental benefits provided to the City’s employees that are charged to the various departments of the City on a cost reimbursement basis.



62 - DENTAL BENEFITS TRUST**DENTAL BENEFITS****DEPARTMENT EXPENDITURES**

	2020-21	AMENDED	
	2021-22	2022-23	
	BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES			
55-42590 ADMIN FEES-DENTAL	8,600.00	8,125.00	8,200.00
TOTAL CONTRACTUAL SERVICES	8,600.00	8,125.00	8,200.00
OTHER CHARGES			
55-44320 CLAIMS PAID - HEALTH BENE	95,939.39	108,085.00	106,010.00
TOTAL OTHER CHARGES	95,939.39	108,085.00	106,010.00
TOTAL DENTAL BENEFITS	104,539.39	116,210.00	114,210.00

MK Brown Permanent Fund



MK BROWN PERMANENT TRUST FUND

Revenues	\$	6,000
Expenditures	\$	6,000
Excess of revenues over (under) expenditures	\$	-
Reconciling items	\$	-
Net reconciled - over (under)	\$	-

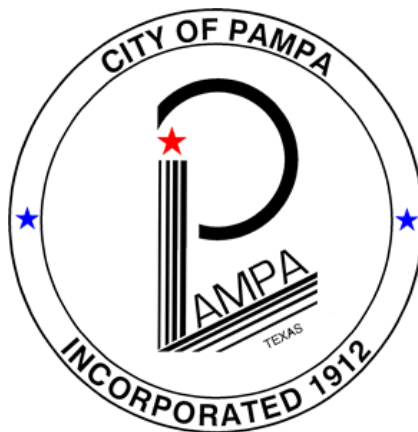
City of Pampa Revenues 2022-23 Budget

65 - M K BROWN NON-EXP TRUST

REVENUES		2020-21	AMENDED	2022-23
		BUDGET	2021-22	BUDGET
			BUDGET	
00-32078	INTEREST INCOME-INVESTMNT	5,730	6,000	6,000
00-32097	INT. INCOME-NOW & IMMA	10	0	0
00-33300	TRANSFERS FROM OTHER FUND	0	0	0
TOTAL REVENUES		\$5,740	\$6,000	\$6,000

M.K. Brown Permanent Fund

The M.K. Brown Permanent Fund is used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the M.K. Brown Auditorium.



65 - M K BROWN-NON EXP TRUST
M.K. BROWN-NON EXP TRUST
DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	8,500.00	6,000.00	6,000.00
TOTAL OTHER CHARGES	8,500.00	6,000.00	6,000.00
TOTAL M.K. BROWN-NON EXP TRUST	8,500.00	6,000.00	6,000.00

Capital Projects Fund



Capital Improvement Program

Revenues	\$ -
Expenditures	\$ 2,180,461
Excess of revenues over (under) expenditures	\$ (2,180,461)
Reconciling items	
Use of fund balance	\$ 2,180,461
	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2022-23 Budget

66 - CAPITAL PROJECTS

REVENUES		2020-21	AMENDED	2022-23
		BUDGET	2021-22	BUDGET
			BUDGET	
00-32078	INTEREST INCOME-INVESTMENT	1644.88	0	0
00-32097	INT. INCOME-NOW & IMMA	5,389	0	0
00-33300	TRANSFERS FROM OTHER FUNDS	0	4,000,000	0
TOTAL REVENUES		\$7,034	\$4,000,000	\$0

66 - CAPITAL PROJECTS

CAPITAL PROJECTS

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
55-43210 MINOR TOOLS AND APPARATUS	6,784.50	0.00	0.00
55-43260 MNT-OTHER IMPROVEMENTS	3,500.00	0.00	0.00
SUPPLIES, MATERIAL & MNT	10,284.50	0.00	0.00
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	292,000.00
TOTAL OTHER CHARGES	0.00	0.00	292,000.00
CAPITAL			
55-45020 BUILDING & STRUCTURES	360,685.28	0.00	180,000.00
55-45030 IMPROVEMENTS	1,247,335.84	1,030,061.00	865,000.00
55-45050 AUTOMOTIVE EQUIPMENT	649,641.00	0.00	736,557.00
55-45060 MACHINERY & EQUIPMENT	0.00	0.00	89,904.00
55-45080 OTHER EQUIPMENT	0.00	0.00	17,000.00
TOTAL CAPITAL	2,257,662.12	1,030,061.00	1,888,461.00
TOTAL CAPITAL PROJECTS	2,267,946.62	1,030,061.00	2,180,461.00

Capital Projects Fund

66-55

Capital Projects Fund:

The Capital Projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities within all City departments. Funding is provided through the issuance of long-term debt, operating transfers, grants, donations, and payments from other organizations for the purchase, design, construction, expansion, and renovation of capital buildings, infrastructure, and equipment.

The seed money for this fund began in the fiscal year '22 and was established to help fund capital projects for all departments. The fund will be administered and replenished like our current vehicle replacement fund. Below is a listing of all capital needs that were funded in this current year.

Fund	Dept Number	Dept Name	Title	Approved
66	08	Police	In-Car Video Camera Systems	\$ 205,000.00
66	08	Police	Bodycam, Taser, and Interview Room System replacement	\$ 311,557.00
66	12	Streets	Brick Valley Project (Partial Grant Funds)	\$ 50,000.00
66	13	Parks	mule ATV	\$ 12,000.00
66	13	Parks	Stump Grinder	\$ 26,000.00
66	14	Recreation Park	Zero Radius Mower	\$ 6,100.00
66	14	Recreation Park	Groundmaster 3500D	\$ 45,804.00
66	14	Recreation Park	Recreation Park Improvements	\$ 100,000.00
66	14	Recreation Park	Armory Renovation	\$ 200,000.00
66	15	Buildings & Grounds	Lighting for City Hall	\$ 30,000.00
66	16	Community Services	Phase 2 Downtown Renovations	\$ 300,000.00
66	17	Fire	Windows at PFD Station Two	\$ 30,000.00
66	17	Fire	Windows at PFD Station One	\$ 100,000.00
66	21	MK Brown	MK Brown A/C	\$ 185,000.00
66	25	Library	10 Double Paned Windows	\$ 50,000.00
66	41	Information Technology	VMware Upgrade to v7	\$ 17,000.00
66	48	Trash Collection	Knuckle boom truck	\$ 220,000.00
				\$ 1,888,461.00

5-Year Capital Plan

Title	Fund	Dept Number	Dept Name	2022-23	2023-24	2024-25	2025-26	2026-27
Hr-Online Paystub	01	03	Finance	\$ 4,410.00				
Parking lot improvements	01	08	Police	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
3 Patrol Units/Ford Explorers	01	08	Police	\$ 162,386.22	\$ -	\$ -	\$ -	\$ -
Patrol Car Radars	01	08	Police	\$ 13,168.00	\$ -	\$ -	\$ -	\$ -
4 Mobile radios for Patrol Units	01	08	Police	\$ 14,540.00	\$ -	\$ -	\$ -	\$ -
Motor Patrol Motorcycle	01	08	Police	\$ 45,558.00	\$ -	\$ -	\$ -	\$ -
New Ford Explorer F-150 Patrol Car	01	08	Police	\$ 54,128.74	\$ -	\$ -	\$ -	\$ -
Patrol Pickup Ford F-150	01	08	Police	\$ 62,600.30	\$ -	\$ -	\$ -	\$ -
Patrol Pickup F-150	01	08	Police	\$ 62,600.30	\$ -	\$ -	\$ -	\$ -
Lights and Siren for New Department Vehicle	01	10	Fire Prevention	\$ 7,990.00	\$ -	\$ -	\$ -	\$ -
New Department Vehicle	01	10	Fire Prevention	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Prevention Fire Safety House	01	10	Fire Prevention	\$ -	\$ -	\$ -	\$ -	\$ 112,992.00
Ford F-150	01	11	Engineering	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
Comprehensive Study	01	11	Engineering				\$ 250,000.00	
Design jet T2300 Printer	01	11	Engineering		\$ 25,000.00			
Phase 2 Street Improvement	01	12	Streets	\$ 375,000.00	\$ -	\$ -	\$ -	\$ -
2000 gal water truck	01	12	Streets	\$ 115,000.00	\$ -	\$ -	\$ -	\$ -
16 cy Dump Truck	01	12	Streets	\$ 185,000.00	\$ -	\$ -	\$ -	\$ -
radios	01	12	Streets	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -
Heaters	01	12	Streets	\$ -	\$ -	\$ -	\$ -	\$ -
Salt storage building	01	12	Streets	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
3/4 ton Pickup 4x4 extended cab	01	12	Streets	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
Cold Planner	01	12	Streets	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -
3/4 ton 4x4 crew-cab pickup truck	01	12	Streets	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -
Asphalt Distributor Trailer	01	12	Streets	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
Back hoe	01	12	Streets	\$ -	\$ -	\$ 110,000.00	\$ -	\$ -
10 cy Dump truck	01	12	Streets	\$ -	\$ -	\$ 120,000.00	\$ -	\$ -
Motor Grader	01	12	Streets	\$ -	\$ -	\$ 180,000.00	\$ -	\$ -
Pneumatic Roller	01	12	Streets	\$ -	\$ -	\$ -	\$ 110,000.00	\$ -
Asphalt Laydown Paver	01	12	Streets	\$ -	\$ -	\$ -	\$ -	\$ 185,000.00
playground equipment-Praire Village	01	13	Recreation Park	\$ 75,000.00				
Hydro Escavator	01	13	Parks	\$ -	\$ 105,000.00	\$ -	\$ -	\$ -
Mower for lots	01	13	Parks	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
Picnic tables	01	13	Parks	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
Brush Hog	01	13	Parks	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -
playground equipment	01	13	Parks	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -
mower for lots	01	13	Parks	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
Outdoor Event space	01	14	Recreation Park	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
mule ATV	01	14	Recreation Park	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -
Toro Groundmaster 4700	01	14	Recreation Park	\$ -	\$ 90,000.00	\$ -	\$ -	\$ -
Toro Sandpro	01	14	Recreation Park	\$ -	\$ -	\$ 14,000.00	\$ -	\$ -
Scoreboards	01	14	Recreation Park	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -

5-Year Capital Plan

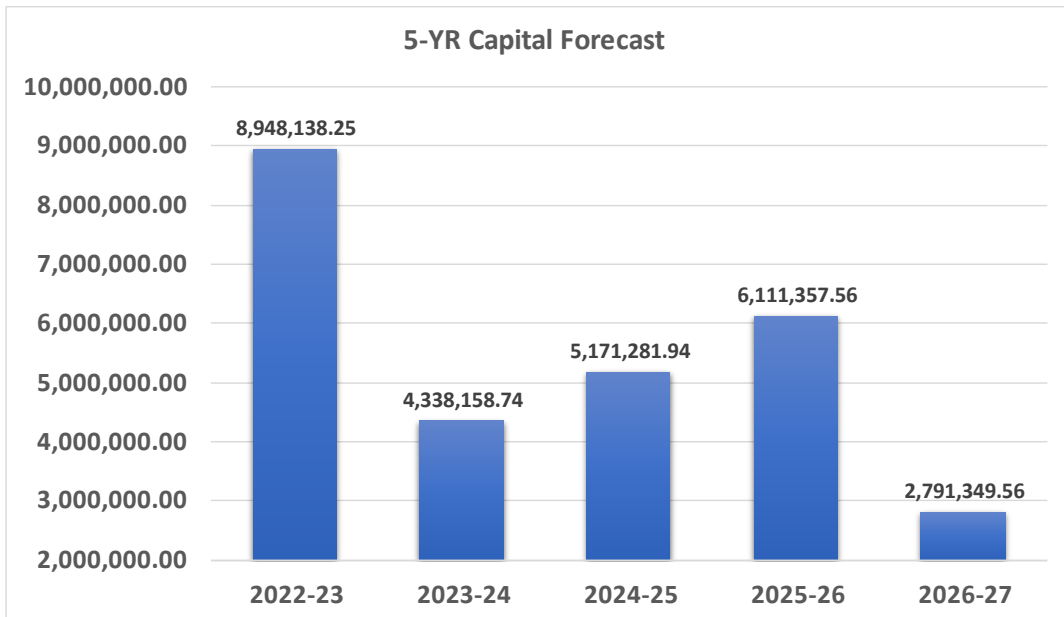
Title	Fund	Dept Number	Dept Name	2022-23	2023-24	2024-25	2025-26	2026-27
Standby Generator for Station One	01	17	Fire	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Brush Truck 1	01	17	Fire	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -
Brush Truck 2	01	17	Fire	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -
Lexipol	01	17	Fire	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Fireground Physical Ability Test Equipment Package	01	17	Fire	\$ 33,000.00	\$ -	\$ -	\$ -	\$ -
FD Command Vehicle	01	17	Fire	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -
Bunker Gear Dryer	01	17	Fire	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -
Bunker Gear Extractor	01	17	Fire	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
FD Command Vehicle	01	17	Fire	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -
HAZMAT Team & Equipment	01	17	Fire	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -
FD Command Vehicle	01	17	Fire	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00
Fire Training System (Facility)	01	17	Fire	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
Replace 2010 Ford Expedition	01	18	Code Enforcement	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
new pickup to replace toyota tacoma	01	18	Code Enforcement	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -
4x4 4door pickup	01	18	Code Enforcement	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
concrete	01	19	Animal Services	\$ 12,898.69	\$ -	\$ -	\$ -	\$ -
supervisor vehicle	01	19	Animal Services	\$ -	\$ -	\$ 42,000.00	\$ -	\$ -
3/4 ton heavy duty with dog box	01	19	Animal Services	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -
Armory tower completion	01	26	Emergency Management	\$ -	\$ 32,949.61	\$ -	\$ -	\$ -
Cylinders	01	48	Trash Collection	\$ 50,000.00				
1 ton truck	01	48	Trash Collection	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -
Trash truck	01	48	Trash Collection	\$ 220,000.00	\$ -	\$ -	\$ -	\$ -
Roll off truck with hook	01	48	Trash Collection	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -
Trash truck	01	48	Trash Collection	\$ -	\$ -	\$ 220,000.00	\$ -	\$ -
1 ton truck	01	48	Trash Collection	\$ -	\$ -	\$ -	\$ 90,000.00	\$ -
Trash truck	01	48	Trash Collection	\$ -	\$ -	\$ -	\$ -	\$ 220,000.00
Equipment/Fixtures Replacement	21	21	MK Brown	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
ADA/TAS Modifications	21	21	MK Brown	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
Foyer floor of auditorium	25	25	Library	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Handicapped ramp and parking spot in the staff parking lot	25	25	Library	\$ -	\$ 123,000.00	\$ -	\$ -	\$ -
New Roof	25	25	Library	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -
Paint trim on outside of library	25	25	Library	\$ -	\$ -	\$ -	\$ 7,000.00	\$ -

5-Year Capital Plan

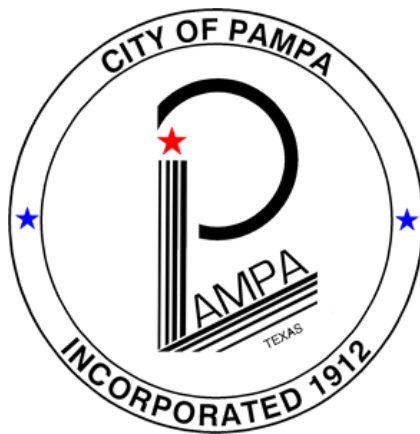
Title	Fund	Dept Number	Dept Name	2022-23	2023-24	2024-25	2025-26	2026-27
1/2 Ton Truck 4WD	31	32	Cash Collections	\$ 47,000.00	\$ -	\$ -	\$ 47,000.00	\$ -
Pump/Motor Well 1-58	31	33	Water Treatment	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Pump/Motor Well 2-58	31	33	Water Treatment	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Pump/Motor Well 3-58	31	33	Water Treatment	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Filter Media	31	33	Water Treatment	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -
Storage Tank Cleaning and Inspection	31	33	Water Treatment	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
Groundwater Storage	31	33	Water Treatment	\$ -	\$ -	\$ 3,000,000.00	\$ -	\$ -
Storage Tank	31	33	Water Treatment	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ -
Water Meter Installation	31	34	Water Distribution					
Waterline Extension Projects	31	34	Water Distribution	\$ 47,456.00	\$ -	\$ -	\$ -	\$ -
hydroexcavator	31	34	Water Distribution	\$ 84,000.00	\$ -	\$ -	\$ -	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ 55,703.13	\$ -	\$ -	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ -	\$ 58,775.94	\$ -	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ 51,851.56	\$ -
Water Main Installation from Well Field	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ 1,700,000.00	\$ -
Water Main Replacement	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ -	\$ 27,851.56
Sewer Improvements-Creek Rehab	31	35	Waste Water Collection					
Roof Repair	31	35	Waste Water Collection	\$ 365,000.00	\$ -	\$ -	\$ -	\$ -
Vector Truck	31	35	Waste Water Collection	\$ 329,996.00	\$ -	\$ -	\$ -	\$ -
3/4 Ton 4X4 Crew Cab Pickup	31	35	Waste Water Collection	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
3/4 Ton 4X4 Crew Cab Pickup	31	35	Waste Water Collection	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
Sewer Inspection Camera system	31	35	Waste Water Collection	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
2100i Combination Sewer Truck	31	35	Waste Water Collection	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -
WWTP Upgrade	31	36	Waste Water Treatment	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -
Reuse Improvement Project	31	36	Waste Water Treatment	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -
Waterline Improvements-Duplicate	31		Water Distribution					
Slide Restoration	32	16	Aquatics	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Replace skid steer	38	28	Landfill Composting	\$ -	\$ -	\$ 85,000.00	\$ -	\$ -
Scalehouse software upgrade	38	38	Solid Waste Landfill	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -
Development of new cells	38	38	Solid Waste Landfill	\$ 3,000,000.00	\$ -	\$ -	\$ -	\$ -
Demolition of Structures	38	38	Solid Waste Landfill					
Water tank for water truck	38	38	Solid Waste Landfill	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -
Adding 2 working bays to shop	38	38	Solid Waste Landfill	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
Half ton Truck	38	38	Solid Waste Landfill	\$ 47,300.00	\$ -	\$ -	\$ -	\$ -
3/4 ton truck	38	38	Solid Waste Landfill	\$ 49,100.00	\$ -	\$ -	\$ -	\$ -
Polarias ATV	38	38	Solid Waste Landfill	\$ -	\$ 18,000.00	\$ -	\$ -	\$ -
Compactor	38	38	Solid Waste Landfill	\$ -	\$ 900,000.00	\$ -	\$ -	\$ -
1 ton truck	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 60,000.00	\$ -	\$ -
Motor Grader	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ 585,000.00	\$ -
Hydro-mulcher	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00
Bulldozer	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00
Scraper	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ -	\$ 950,000.00
Golf Mowing Equipment	39	39	Hidden Hills	\$ 192,000.00				
Tractor & Deep Tine Aerification machine	39	39	Hidden Hills	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -
Golf Simulator	39	39	Hidden Hills	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -
Level fairway areas	39	39	Hidden Hills	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
Wash Pad	39	39	Hidden Hills	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -

5-Year Capital Plan

Title	Fund	Dept Number	Dept Name	2022-23	2023-24	2024-25	2025-26	2026-27
In-Car Video Camera Systems	66	08	Police	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00
Bodycam, Taser, and Interview Room System replacement	66	08	Police	\$ 54,506.00	\$ 54,506.00	\$ 54,506.00	\$ 54,506.00	\$ 54,506.00
Brick Valley Project (Partial Grant Funds)	66	12	Streets	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ -	\$ -
mule ATV	66	13	Parks	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Stump Grinder	66	13	Parks	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -
Recreation Park Improvements	66	14	Recreation Park	\$ 100,000.00				
Armory Renovation	66	14	Recreation Park					
Zero Radius Mower	66	14	Recreation Park	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
Groundmaster 3500D	66	14	Recreation Park	\$ 46,000.00				
Lighting for City Hall	66	15	Buildings & Grounds	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Phase 2 Downtown Renovations	66	16	Community Services	\$ 300,000.00				
Windows at PFD Station Two	66	17	Fire	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Windows at PFD Station One	66	17	Fire	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
MK Brown A/C	66	21	MK Brown					
10 Double Paned Windows	66	25	Library	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
VMware Upgrade to v7	66	41	Information Technology	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -
Knuckle boom truck	66	48	Trash Collection	\$ 220,000.00	\$ -	\$ -	\$ -	\$ -
				\$ 8,948,138.25	\$ 4,338,158.74	\$ 5,171,281.94	\$ 6,111,357.56	\$ 2,791,349.56



Debt Service Fund



Debt Service Fund

Revenues	\$ 1,241,848
Expenditures	\$ 1,204,698
Excess of revenues over (under) expenditures	\$ 37,150
Reconciling items	\$ -
Net reconciled - over (under)	\$ 37,150

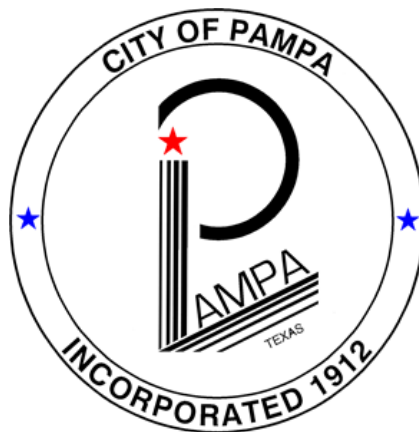
City of Pampa Revenues 2022-23 Budget

67 - DEBT SERVICE

REVENUES	2020-21	AMENDED	2022-23
	BUDGET	2021-22 BUDGET	BUDGET
00-32078 INTEREST INCOME-INVESTMNT	596	1,000	200
00-32097 INT. INCOME-NOW & IMMA	307	450	450
00-33101 CURRENT TAXES-BONDS	1,131,458	1,221,208	1,204,698
00-33102 DELINQUENT TAXES-BONDS	26,786	18,000	28,000
00-33103 INT INC-BOND AND I&S FUND	0	6,000	0
00-33106 PENALTY & INTEREST	8,624	6,000	8,500
00-33300 TRANSFERS FROM OTHER FUND	0	0	0
TOTAL REVENUES	\$1,167,771	\$1,252,658	\$1,241,848

Debt Service Fund:

The Debt Service Fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds associated with various capital projects financed through the issuance of long-term bonds. Each type of debt is repaid by specific revenue sources and is accounted for in separate funds



67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENT EXPENDITURES

	2020-21	AMENDED 2021-22	2022-23
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
55-44500 INTEREST & FISCAL CHARGES	256,764.49	221,207.50	204,698.00
55-44510 PRINCIPAL RETIREMENT	966,935.00	1,000,000.00	1,000,000.00
TOTAL OTHER CHARGES	1,223,699.49	1,221,207.50	1,204,698.00
TOTAL 67 DEBT SERVICE	1,223,699.49	1,221,207.50	1,204,698.00

Debt Model
For Fiscal Year Ending September 30, 2023
Debt Model
General Debt Service: Tax Supported

General Fund Debt Service						
FYE	2017 REF OF 08 & 09	2019 TAN	CO Series 2020	2022 Ref of '12	Totals	
2023	\$ 442,002	\$ 329,712	\$ 199,884	\$ 233,100	\$ 1,204,698	
2024	\$ 443,656	\$ 329,212	\$ 201,620	\$ 236,700	\$ 1,211,188	
2025	\$ 435,096	\$ 328,624	\$ 208,185	\$ 234,900	\$ 1,206,805	
2026	\$ 436,536	\$ 332,904	\$ 204,636	\$ 237,900	\$ 1,211,976	
2027	\$ 432,762		\$ 309,827	\$ 235,500	\$ 978,089	
2028	\$ 423,881		\$ 313,644	\$ 232,900	\$ 970,425	
2029	\$ -	\$ 468,490	\$ 307,346	\$ 235,100	\$ 1,010,936	
2030	\$ -	\$ -	\$ 310,934	\$ 236,900	\$ 547,834	
2031	\$ -	\$ -	\$ 314,293	\$ 233,300	\$ 547,593	
2032	\$ -	\$ -	\$ 183,969	\$ 229,500	\$ 413,469	
2033			\$ 180,076		\$ 180,076	
2034			\$ 181,126		\$ 181,126	
2035			\$ 182,061		\$ 182,061	
2036					\$ -	
	\$ 2,613,933	\$ 1,788,942	\$ 3,097,601	\$ 2,345,800	\$ 9,846,276	

Debt Model
For Fiscal Year Ending September 30, 2023
Debt Model
Water/Wastewater Fund: Revenue Supported

FYE	2017 REF OF 08 & 09	CO Series 2020	Totals
2023	367372	\$ 119,999	\$ 487,371
2024	360417	\$ 122,881	\$ 483,298
2025	353462	\$ 120,705	\$ 474,167
2026	351507	\$ 118,530	\$ 470,037
2027	354445	\$ 121,297	\$ 475,742
2028	342169	\$ 119,007	\$ 461,176
2029		\$ 121,660	\$ 121,660
2030		\$ 119,255	\$ 119,255
2031		\$ 121,794	\$ 121,794
2032		\$ 119,275	\$ 119,275
2033		\$ 121,698	\$ 121,698
2034		\$ 119,065	\$ 119,065
2035		\$ 121,374	\$ 121,374
2036			\$ -
	\$ 2,129,372	\$ 1,566,540	\$ 3,695,912

Debt Model			
For Fiscal Year Ending September 30, 2023			
Debt Model			
Solid Waste Fund: Revenue Supported			
Solid Waste Landfill			
FYE	2017 REF		Totals
	OF 08 & 09		
2023	\$	332,771	\$ 332,771
2024	\$	326,458	\$ 326,458
2025	\$	325,145	\$ 325,145
2026	\$	318,725	\$ 318,725
2027	\$	302,305	\$ 302,305
2028	\$	291,099	\$ 291,099
2029			\$ -
2030	\$	-	\$ -
2031	\$	-	\$ -
2032	\$	189,630	\$ 189,630
	\$	2,086,133	\$ 2,086,133

Debt Model
For Fiscal Year Ending September 30, 2023
Debt Model
Hidden Hills Golf Course: Revenue Supported

Hidden Hills Golf Course			
FYE	CO Series 2020		Totals
2023	\$	12,863	\$ 12,863
2024	\$	17,576	\$ 17,576
2025	\$	17,233	\$ 17,233
2026	\$	16,889	\$ 16,889
2027	\$	16,546	\$ 16,546
2028	\$	16,202	\$ 16,202
2029	\$	15,859	\$ 15,859
2030	\$	15,515	\$ 15,515
2031	\$	15,172	\$ 15,172
2032	\$	1,360,950	\$ 1,360,950
	\$	1,504,805	\$ 1,504,805

Total Debt for all Funds

Debt Model
For Fiscal Year Ending September 30, 2023
Debt Model

Totals					
FYE	2017 REF OF 08 & 09	2019 TAN	CO Series 2020	2022 Ref of '12	Totals
2023	\$ 1,142,145	\$ 329,712	\$ 332,746	\$ 233,100	\$ 2,037,703
2024	\$ 1,130,531	\$ 329,212	\$ 342,077	\$ 236,700	\$ 2,038,520
2025	\$ 1,113,703	\$ 328,624	\$ 346,123	\$ 234,900	\$ 2,023,350
2026	\$ 1,106,768	\$ 332,904	\$ 340,055	\$ 237,900	\$ 2,017,627
2027	\$ 1,089,512	\$ -	\$ 447,670	\$ 235,500	\$ 1,772,682
2028	\$ 1,057,149	\$ -	\$ 448,853	\$ 232,900	\$ 1,738,902
2029	\$ -	\$ -	\$ 444,865	\$ 235,100	\$ 679,965
2030	\$ -	\$ -	\$ 445,704	\$ 236,900	\$ 682,604
2031	\$ -	\$ -	\$ 451,259	\$ 233,300	\$ 684,559
2032	\$ -	\$ -	\$ 303,244	\$ 229,500	\$ 532,744
2033			\$ 301,774	\$ -	\$ 301,774
2034			\$ 300,191	\$ -	\$ 300,191
2035			\$ 303,435	\$ -	\$ 303,435
2036			\$ -	\$ -	\$ -
	\$ 6,639,808	\$ 1,320,452	\$ 4,807,996	\$ 2,345,800	\$15,114,056

List of Advisory for FY 2022-23

Pampa Advisory Boards 2022		
BOARD OF ADJUSTMENT Gary Turley- Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Cade Taylor	September, 2023	October, 2021
Roy Morriss	September, 2023	October, 2010
Cleo Meaker	September, 2024	July, 1992
Lyndon Field	September, 2024	March, 2003
Kevin Hunt	September, 2024	March, 2003
Lynn Allison	September, 2023	September, 2010
Gabina "Bino" Facio	September, 2023	September, 2019
CANADIAN RIVER MUNICIPAL WATER AUTHORITY Gary Turley- Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Jerry Carlson	July, 2023	January, 1978
Mac Smith	July, 2024	August, 2014
CONSTRUCTION BOARD OF APPEALS	TERM EXPIRES	INITIAL APPOINTMENT
Richard Hawthorne	September, 2023	October, 2021
Bobby Burns	September, 2023	December, 1984
Josh Crawford	September, 2023	May, 2013
Matt Hinton	September, 2024	April, 1997
Kevin Redding	September, 2023	May, 2013
Kyle Parnell	September, 2024	October, 2016
Bob Cummings	September, 2024	September, 2020
Trent Carter, Alternate 1	September, 2024	September, 2020
Luke Raber, Alternate 2	September, 2024	September, 2020
DOWNTOWN TIRZ #1	TERM EXPIRES	INITIAL APPOINTMENT
City of Pampa Appointees		
Tyson Curtis	January, 2024	January, 2022
Corey Coronis	January, 2024	January, 2022
Kim Hill	January, 2024	January, 2022
Kathi Bagley	January, 2024	January, 2022
Byron Williamson	January, 2024	January, 2022
Gray County Appointees		
Taylor Harris	January, 2024	January, 2022
Kevin Hunt	January, 2024	January, 2022

List of Advisory for FY 2022-23

Pampa Advisory Boards 2022		
LOVETT MEMORIAL LIBRARY Misty Guy-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Jerri Erickson	September, 2023	September, 2003
John Mead	September, 2023	December, 1992
Jana Vinson	September, 2024	January, 2011
Kathy Cavalier	September, 2024	September, 2018
Carlene Barger	September, 2024	September, 2022
PLANNING AND ZONING COMMISSION Cary Rushing-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Audrey Meaker	September, 2023	May, 2014
Harold Price	September, 2023	September, 2001
Rachel Schmidt	September, 2023	July, 2014
Kenneth Cox	September, 2024	November, 2021
Carl Dawson	September, 2024	May, 2021
Byron Williamson	September, 2024	September, 2016
John Carlson	September, 2022	October, 2018
HIDDEN HILLS GOLF ADVISORY BOARD Brian Brauchi- Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Kelly Everson	September, 2023	September, 2019
Tom Lindsey	September, 2023	October, 2013
Chuck Morgan	September, 2023	January, 2012
Roger Miller	September, 2024	September, 2020
Todd Alvey	September, 2024	September, 2022
James White	September, 2024	September, 2010
Dennis Norris	September, 2024	September, 2020
Gray County Judge, Ex Officio		
City of Pampa Mayor, Ex Officio		
PAMPA ECONOMIC DEVELOPMENT CORPORATION Clay Rice- Executive Director	TERM EXPIRES	INITIAL APPOINTMENT
Emily Arrington- Asst. Secretary	December, 2023	January, 2020
Glennette Goode- President	December, 2024	September, 2009
Ted Hutto- 2nd Vice President	December, 2023	January, 2020
Sue Fatheree- Treasurer	December, 2023	January, 2020
Tanya Larkin- Secretary	December, 2024	January, 2020
Jason Bagwell- Asst. Treasurer	December, 2023	January, 2020
Troy Newton- Vice President	December, 2024	
Vanessa Buzzard- Attorney		

List of Advisory for FY 2022-23

Pampa Advisory Boards 2022			
MUNICIPAL COURT JUDGE		TERM EXPIRES	INITIAL APPOINTMENT
Elaine Johnson		XXXXXXXXXXXXXXXXXXXXXX	Aug-20
CITY PROSECUTER			
Rick Harris			
PANHANDLE ELDERLY APARTMENT COPORATION Shane Stokes- Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Mike Ehrle		September, 2024	February, 2007
Brad Pingel		September, 2024	October, 2021
Richard Morris		September, 2024	September, 2020
CITY COMMISSION		TERM EXPIRES	PRO-TEM TERM
Lance DeFever, Mayor		May, 2025	
Paul Searl, Ward 1		May, 2025	10/22-4/23
Brian Doughty, Ward 2		May, 2023	4/23-10/23
Jimmy Keough, Ward 3		May, 2025	4/22-10/22
VACANT, Ward 4			

City Directors & Commission

CITY OF PAMPA

ANNUAL OPERATING BUDGET

&

PROGRAM OF SERVICES

OCTOBER 1, 2022 TO SEPTEMBER 30, 2023

Lance DeFever

Mayor

Paul Searl

Commissioner, Ward 1

Brian Doughty

Commissioner, Ward 2

Jimmy Keough

Commissioner, Ward 3

TBD

Commissioner, Ward 4

Theresa Daniels

Finance Director

Shane Stokes

City Manager

Barbara Stucker

City Secretary

Dustin Miller

Community Service Director

Gary Turley

Public Works Director

Kasey Presson

Fire Chief

Lance Richburg

Police Chief

ORDINANCE NO. 1774

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2022-2023 FISCAL YEAR.

WHEREAS, the budget, for the fiscal year beginning October 1, 2022, and ending September 30, 2023, was duly filed with the City Secretary Office on August 10, 2022 and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1

That the appropriations for the fiscal year beginning October 1, 2022, and ending September 30, 2023, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures as now shown in the City's fiscal year 2022-2023 budget.

Section 2

That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

Section 3

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this 29th day of August 2022.

PASSED, APPROVED AND ADOPTED on second and final reading this 6th day of September 2022, upon a voice roll call vote as follows:

Mayor Lance DeFever	AYE
Commissioner Ward 1 Paul Searl	AYE
Commissioner Ward 2 Brian Doughty	AYE
Commissioner Ward 3 Jimmy Keough	AYE
Commissioner Ward 4 Vacant	

CITY OF PAMPA, TEXAS

By: 

Lance DeFever, Mayor

ORDINANCE NO. 1774

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2022-2023 FISCAL YEAR.

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Mayor Lance DeFever	AYE
Commissioner Ward 1 Paul Searl	AYE
Commissioner Ward 2 Brian Doughty	AYE
Commissioner Ward 3 Jimmy Keough	AYE
Commissioner Ward 4 Vacant	

CITY OF PAMPA, TEXAS

By: 

Lance DeFever, Mayor

2022 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Pampa	806-669-8018
Taxing Unit Name	Phone (area code and number)
205 N. Russell, Pampa TX 79065	http://www.co.gray.tx.us/
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2021 total taxable value. Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 647,521,232
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 113,042,150
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 534,479,082
4.	2021 total adopted tax rate.	\$ 0.730000 /\$100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2021 ARB values:	\$ 0
	B. 2021 values resulting from final court decisions:	-\$ 0
	C. 2021 value loss. Subtract B from A. ³	\$ 0
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2021 ARB certified value:	\$ 0
	B. 2021 disputed value:	-\$ 0
	C. 2021 undisputed value. Subtract B from A. ⁴	\$ 0
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 0

¹ Tex. Tax Code § 26.012(14)

² Tex. Tax Code § 26.012(14)

³ Tex. Tax Code § 26.012(13)

⁴ Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 534,479,082
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁵	\$ 0
10.	<p>2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use 2021 market value:..... \$ 1,856,190</p> <p>B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value:..... + \$ 1,934,680</p> <p>C. Value loss. Add A and B.⁶</p>	\$ 3,790,870
11.	<p>2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.</p> <p>A. 2021 market value:..... \$ 0</p> <p>B. 2022 productivity or special appraised value:..... - \$ 0</p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 3,790,870
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 530,688,212
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 3,874,023
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁹	\$ 3,094
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 3,877,117
18.	<p>Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values:..... \$ 687,546,179</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... - \$ 0</p> <p>D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ 205,388</p> <p>E. Total 2022 value. Add A and B, then subtract C and D.</p>	\$ 687,340,791

⁵ Tex. Tax Code § 26.012(15)

⁶ Tex. Tax Code § 26.012(15)

⁷ Tex. Tax Code § 26.012(15)

⁸ Tex. Tax Code § 26.03(c)

⁹ Tex. Tax Code § 26.012(13)

¹⁰ Tex. Tax Code § 26.012(13)

¹¹ Tex. Tax Code § 26.012, 26.04(c-2)

¹² Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. 2022 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ _____ 0</p> <p>B. 2022 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ _____ 0</p> <p>C. Total value under protest or not certified. Add A and B. \$ _____ 0</p>	
20.	2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 114,401,910
21.	2022 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 572,938,881
22.	Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed. ¹⁸	\$ _____ 0
23.	Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. ¹⁹	\$ 366,870
24.	Total adjustments to the 2022 taxable value. Add Lines 22 and 23.	\$ 366,870
25.	Adjusted 2022 taxable value. Subtract Line 24 from Line 21.	\$ 572,572,011
26.	2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.677140/\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. ²¹	\$ _____/\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit’s debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit’s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2021 M&O tax rate. Enter the 2021 M&O tax rate.	\$ 0.541662/\$100
29.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 534,479,082

¹³ Tex. Tax Code § 26.01(c) and (d)
¹⁴ Tex. Tax Code § 26.01(c)
¹⁵ Tex. Tax Code § 26.01(d)
¹⁶ Tex. Tax Code § 26.012(6)(B)
¹⁷ Tex. Tax Code § 26.012(6)
¹⁸ Tex. Tax Code § 26.012(17)
¹⁹ Tex. Tax Code § 26.012(17)
²⁰ Tex. Tax Code § 26.04(c)
²¹ Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 2,895,070
31.	<p>Adjusted 2021 levy for calculating NNR M&O rate.</p> <p>A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. + \$ 2,312</p> <p>B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. - \$ 0</p> <p>C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0</p> <p>D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ 2,312</p> <p>E. Add Line 30 to 31D.</p>	\$ 2,897,382
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 572,572,011
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.506029 /\$100
34.	<p>Rate adjustment for state criminal justice mandate. ²³</p> <p>A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p>B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.000000 /\$100
35.	<p>Rate adjustment for indigent health care expenditures. ²⁴</p> <p>A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. \$ 0</p> <p>B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.000000 /\$100

²² [Reserved for expansion]
²³ Tex. Tax Code § 26.044
²⁴ Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵</p> <p>A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose \$ _____ 0</p> <p>B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. \$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0.000000</u>/\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ <u>0.000000</u>/\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ <u>0.000000</u> /\$100
37.	<p>Rate adjustment for county hospital expenditures. ²⁶</p> <p>A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ _____ 0</p> <p>B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. \$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0.000000</u>/\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ <u>0.000000</u>/\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ <u>0.000000</u> /\$100
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ _____ 0</p> <p>B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0.000000</u>/\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>0.000000</u> /\$100
39.	<p>Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <u>0.506029</u> /\$100
40.	<p>Adjustment for 2021 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ <u>1,307,530</u></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ <u>0.228360</u>/\$100</p> <p>C. Add Line 40B to Line 39.</p>	\$ <u>0.734389</u> /\$100
41.	<p>2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ <u>0.760092</u> /\$100

²⁵ Tex. Tax Code § 26.0442
²⁶ Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p>Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.000000 /\$100
42.	<p>Total 2022 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit’s budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸</p> <p>Enter debt amount \$ 1,204,698</p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0</p> <p>D. Subtract amount paid from other resources - \$ 0</p> <p>E. Adjusted debt. Subtract B, C and D from A.</p>	\$ 1,204,698
43.	Certified 2021 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 17,948
44.	Adjusted 2022 debt. Subtract Line 43 from Line 42E.	\$ 1,186,750
45.	<p>2022 anticipated collection rate.</p> <p>A. Enter the 2022 anticipated collection rate certified by the collector. ³⁰ 101.98%</p> <p>B. Enter the 2021 actual collection rate. 103.56%</p> <p>C. Enter the 2020 actual collection rate. 101.21%</p> <p>D. Enter the 2019 actual collection rate. 101.16%</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹</p>	101.98%
46.	2022 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 1,163,708
47.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 572,938,881
48.	2022 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.203112 /\$100
49.	2022 voter-approval tax rate. Add Lines 41 and 48.	\$ 0.963204 /\$100
D49.	<p>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

²⁷ Tex. Tax Code § 26.042(a)
²⁸ Tex. Tax Code § 26.012(7)
²⁹ Tex. Tax Code § 26.012(10) and 26.04(b)
³⁰ Tex. Tax Code § 26.04(b)
³¹ Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller’s estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 1,307,530
53.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 572,938,881
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.228215 /\$100
55.	2022 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.677140 /\$100
56.	2022 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.677140 /\$100
57.	2022 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.963204 /\$100
58.	2022 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.734989 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 572,938,881
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100
62.	2022 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.734989 /\$100

³² Tex. Tax Code § 26.041(d)
³³ Tex. Tax Code § 26.041(i)
³⁴ Tex. Tax Code § 26.041(d)
³⁵ Tex. Tax Code § 26.04(c)
³⁶ Tex. Tax Code § 26.04(c)
³⁷ Tex. Tax Code § 26.045(d)
³⁸ Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	2021 unused increment rate. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.016704 /\$100
64.	2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.051356 /\$100
65.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000 /\$100
66.	2022 unused increment rate. Add Lines 63, 64 and 65.	\$ 0.068060 /\$100
67.	2022 voter-approval tax rate, adjusted for unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.803049 /\$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2022 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.506029 /\$100
69.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 572,938,881
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.087269 /\$100
71.	2022 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.203112 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.796410 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

³⁹ Tex. Tax Code § 26.013(a)

⁴⁰ Tex. Tax Code § 26.013(c)

⁴¹ Tex. Tax Code §§ 26.0501(a) and (c)

⁴² Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022

⁴³ Tex. Tax Code § 26.063(a)(1)

⁴⁴ Tex. Tax Code § 26.012(8-a)

⁴⁵ Tex. Tax Code § 26.063(a)(1)

⁴⁶ Tex. Tax Code § 26.042(b)

⁴⁷ Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.730000/\$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit’s Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year’s worksheet.	\$ 0.000000/\$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.730000/\$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 530,688,212
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 3,874,023
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 572,572,011
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0.000000/\$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.803049/\$100


SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ 0.677140/\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
Voter-approval tax rate.	\$ 0.803049/\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>67</u>	
De minimis rate.	\$ 0.796410/\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here  Gaye Whitehead
 Printed Name of Taxing Unit Representative

sign here  _____
 Taxing Unit Representative

_____ Date

⁴⁸ Tex. Tax Code §26.042(c)
⁴⁹ Tex. Tax Code §26.042(b)
⁵⁰ Tex. Tax Code §§ 26.04(c-2) and (d-2)