

CITY OF PAMPA

ANNUAL OPERATING BUDGET

&

PROGRAM OF SERVICES

OCTOBER 1, 2009 TO SEPTEMBER 30, 2010

**Lonny Robbins
Mayor**

**Brad Pingel
Commissioner, Ward 1**

**Bill Allison
Commissioner, Ward 2**

**Robert Dixon
Commissioner, Ward 3**

**Neil Fulton
Commissioner, Ward 4**

**Richard Morris
City Manager**

**Robin Bailey
Finance Director**

**Kim Powell
Fire Chief**

**Karen Price
City Secretary**

**Donny Hooper
Public Works Director**

**Kelly Rushing
Police Chief**

ORDINANCE NO. 1513

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING SEPTEMBER 30, 2010, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2009-2010 FISCAL YEAR.

WHEREAS, the budget, for the fiscal year beginning October 1, 2009, and ending September 30, 2010, was duly filed with the City Secretary and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1

That the appropriations for the fiscal year beginning October 1, 2009, and ending September 30, 2010, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2009-2010 budget.

Section 2

That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2009, and ending September 30, 2010.

Section 3

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this the 8th day of September, 2009.

PASSED, APPROVED AND ADOPTED on second and final reading this the 18th day of September, 2009.

ATTEST:

Karen L. Price
Karen L. Price, City Secretary

CITY OF PAMPA, TEXAS

By: Lonny Robbins
Lonny Robbins, Mayor

APPROVED AS TO FORM:

Mark N. Buzzard
Mark N. Buzzard, City Attorney

ORDINANCE NO. 1514

AN ORDINANCE SETTING A TAX RATE OF \$ 0.62693 ON EACH \$100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2009-2010; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2009, through September 30, 2010, under Ordinance No. 1513, adopted on its second and final reading on September 18, 2009; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of \$0.62693 on each \$100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

Findings

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

Section 2.

Tax Rate and Levy

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2009-2010 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of \$0.62693 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1) For the maintenance and operation of the general government ("General Fund"), \$0.501156 on each \$100.00 valuation of property; and

- (2) For the maintenance and support of the Lovett Memorial Library ("Special Revenue Fund"), \$0.03 on each \$100.00 valuation of property, and
- (3) For the Interest and Sinking Funds, \$0.095774 on each \$100.00 of valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.56 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON THE AVERAGE HOME BY APPROXIMATELY \$7.13.

Section 3.
Due Date and Delinquency

The taxes assessed and levied under this Ordinance are payable anytime after the final reading and approval and publication and not later than January 31 of the year following the year in which the taxes are assessed. Penalty and interest as hereinafter provided shall accrue after January 31 of the year following the year in which the taxes are assessed if not paid in full by said date.

Section 4.
Penalty and Interest

4.1. The tax levied and assessed hereunder paid after January 31 are delinquent and shall incur the maximum penalty and interest authorized under Section 33.01 of the Texas Property Tax Code, to-wit:

(a) a penalty of six percent (6%) of the amount of the tax for the first calendar month the tax is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent; and

(b) a tax that is delinquent on July 1st of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid; and

4.2. Taxes that remain delinquent on July 1st of each year in which they become delinquent shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due which additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.

Section 5.
Place of Payment

Taxes are payable at the offices of the Gray County Tax Assessor-Collector, Room 100 of the Gray County Court House, 205 N. Russell Street, Pampa, Gray County, Texas.

Section 6.
Lien and Collection

All taxes shall become a lien upon the property against which assessed, and the Gray County Tax Assessor and Collector, acting on behalf of the City of Pampa under an interlocal agreement, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City of Pampa and, by virtue of the tax rolls, to fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Pampa.

Section 7.
Age and Disability Exemption

There is hereby granted to an individual who is disabled or is 65 years or older an exemption from taxation of \$15,000.00 of the appraised value of his/her residence homestead, as defined by Section 11.13(j) of the Texas Property Tax Code. Joint or community property owners may not each receive an exemption in the same year. An eligible disabled person who is 65 years of age or older may not receive both a disabled and an elderly residence homestead exemption but may choose either exemption. "Disabled" means a person under a disability for purposes of payment of Disability Insurance Benefits under Federal Old-Age, Survivors, and Disability Insurance.

Section 8.
Savings/Repealing Provision

All provisions of any Ordinance in conflict with this Ordinance are hereby repealed; provided, however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting Ordinances shall remain in full force and effect.

Section 9.
Severability

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and

effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase hereof notwithstanding the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

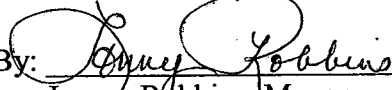
Section 10.
Effective Date

This Ordinance shall become effective from and after its final adoption and publication.

INTRODUCED, PASSED AND APPROVED on its first reading this the 18th day of September, 2009.

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED on its second and final reading this the 22nd day of September, 2009.

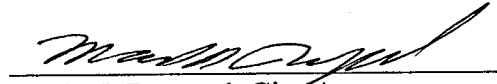
CITY OF PAMPA, TEXAS

By: 
Lonny Robbins, Mayor

ATTEST:


Karen L. Price, City Secretary

APPROVED AS TO FORM:


Mark N. Buzzard, City Attorney

ORDINANCE NO. 1515

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 6, SECTIONS 6.05.010(a), 6.05.010(b), AND 6.05.010(d), PROVIDING FOR RATES FOR SOLID WASTE DISPOSAL FOR RESIDENTIAL AND OTHER CUSTOMERS WITHIN AND OUTSIDE THE CORPORATE LIMITS, RESPECTIVELY, AND PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Section 6.05.010(a) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(a) *Rates within the corporate limits.* The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Nineteen and 08/100ths Dollars (\$19.08) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Nineteen and 08/100ths Dollars (\$19.08) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.”

Section 2.

That Section 6.05.010(b) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(b) *Rates outside the corporate limits.* The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Twenty Eight and 62/100ths Dollars (\$28.62) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Twenty Eight and 62/100ths Dollars (\$28.62) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.

“Residential services outside the corporate limits of Pampa shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine what such residential service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”

Section 3.

That Section 6.05.010(d) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(d) *Rates for other customers.* Except as provided in subsections (a), (b) and (c) above, the monthly charge for solid waste services within the corporate limits is fixed as follows and shall be computed on the following formula:

*Number of
Dumpsters*

- 1 x Number of pickups per week x \$37.50 = Monthly Charge*
- 2 x Number of pickups per week x \$35.75 = Monthly Charge*
- 3 x Number of pickups per week x \$35.20 = Monthly Charge *
- 4 x Number of pickups per week x \$33.75 = Monthly Charge *
- 5 or more x Number of pickups per week x \$32.50 = Monthly Charge*

*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Nineteen and 08/100ths Dollars (\$19.08) per month per customer.

The monthly charge for solid waste services outside the corporate limits is hereby fixed at one and one-half (1.5) times the rate which would be charged under the above schedule and computation for a customer within the city's corporate limits.

*Number of
Dumpsters*

- 1 x Number of pickups per week x \$56.25 = Monthly Charge*
- 2 x Number of pickups per week x \$53.62 = Monthly Charge*
- 3 x Number of pickups per week x \$52.50 = Monthly Charge *
- 4 x Number of pickups per week x \$50.62 = Monthly Charge *
- 5 or more x Number of pickups per week x \$48.75 = Monthly Charge*

*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Twenty Eight and 62/100ths Dollars (\$28.62) per month per customer.

Services to such other customers, as provided above, who are outside the corporate limits of Pampa, shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine that such service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”

Section 4.

The rates provided for under this Ordinance shall become effective on the first billing date after the final passage hereof. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City's rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

Section 5.

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 8th day of September, 2009.

PASSED, APPROVED AND ADOPTED on its second and final reading this 22nd day of September, 2009.

CITY OF PAMPA, TEXAS

By: Lonny Robbins
Lonny Robbins, Mayor

ATTEST:

Karen L. Price
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Mark N. Buzzard
Mark N. Buzzard, City Attorney

ORDINANCE NO. 1516

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 13, SECTIONS 13.02.038 AND 13.02.039 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR WATER WITHIN AND OUTSIDE THE CORPORATE LIMITS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section. 1.

That Section 13.02.038 of the Code of Ordinances of the City of Pampa, be amended so that such section shall read as follows:

“(a) The monthly rates to be charged and collected from customers utilizing water in the city limits are hereby fixed as follows, except (1) for multiple living units and multiple business units as provided in subsection (b), (2) as provided in Section 13.02.040, or (3) under individual contracts:

<i>Water meter (inches)</i>	<i>Rate</i>
(Minimum bill-1,000 gallons)	
5/8	\$18.16
1	21.24
1 ½	26.37
2	32.52
2 ½	32.52
3	32.52
4	32.52
6	32.52
8	32.52
Volume charge, per 1,000 gallons over minimum, Per 1,000 gallons or part thereof	3.25”

Section 2.

That Section 13.02.039 of the Code of Ordinances of the City of Pampa be amended so that such section shall read as follows:

“(a) The water rates to be charged and collected from all state correctional

institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: Two and 67/100ths Dollars (\$2.67) per one thousand (1,000) gallons or part thereof.

“(b) The water rates per month to be charged and collected from all other customers outside the corporate limits of the city, except as provided (1) in paragraph (a) above, (2) in Section 13.02.040, or (3) under individual contracts, obtaining services from the system shall be and are fixed as follows:

<i>Water meter (inches) (minimum bill-1,000 gallons)</i>	<i>Rates</i>
5/8	\$27.24
1	31.87
1 ½	39.55
2	48.79
2 ½	48.79
3	48.79
4	48.79
6	48.79
8	48.79
Volume charge per 1,000 gallons over minimum, Per 1,000 gallons or part thereof	4.87”

Section 3.

The rates provided for under this Ordinance shall become effective on the first billing date after the final passage hereof. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

Section 4.

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 8th day of September, 2009.

PASSED, APPROVED AND ADOPTED on its second and final reading this 22nd day of September 2009.

CITY OF PAMPA TEXAS

By: Lonny Robbins
Lonny Robbins, Mayor

ATTEST:

Karen L. Price
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Mark N. Buzzard
Mark N. Buzzard, City Attorney

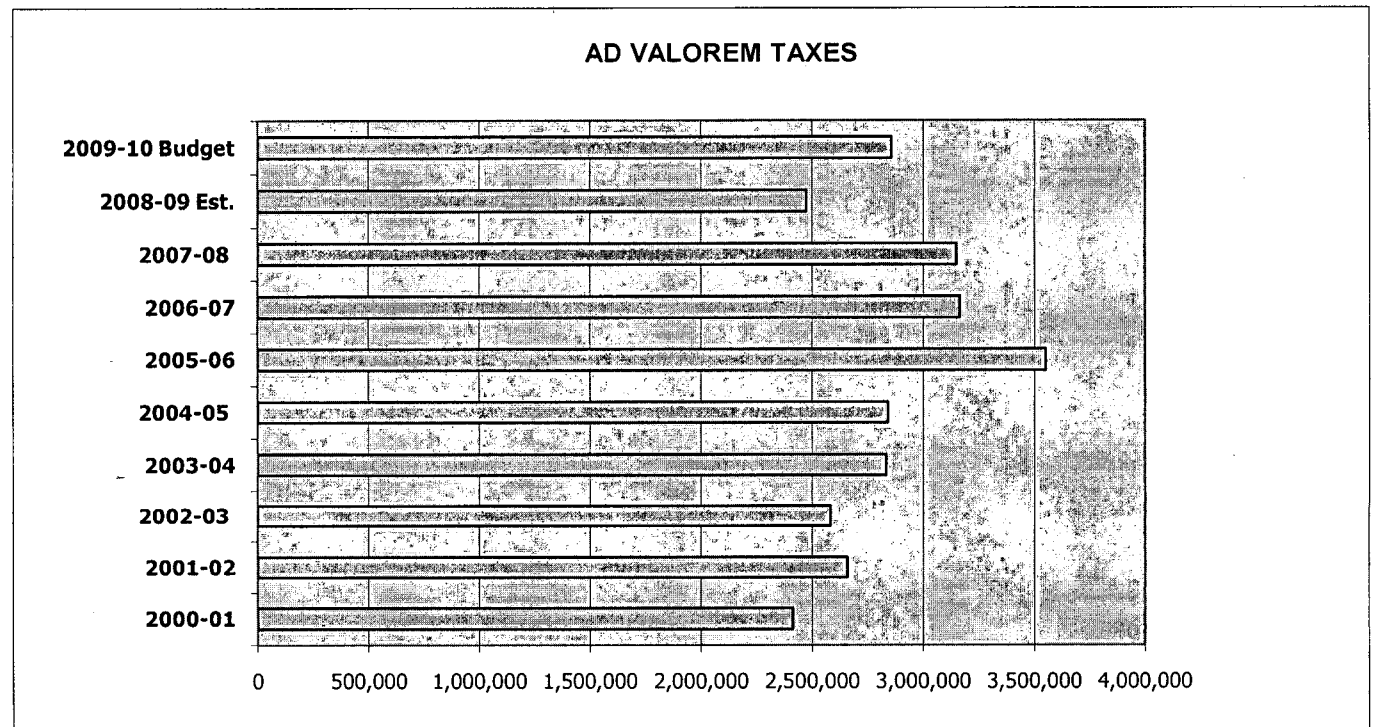
CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2009-2010 BUDGET

GENERAL FUND

AD VALOREM TAXES

The Gray County Assessor/Collector collects the ad valorem taxes and makes the deposits to the City bank account on a daily basis. The appraised value of taxable property had steadily declined from 1988 until 1994, and then slight increases occurred from 1995 to 2001. In 2004 a significant increase in taxable property values resulted from a realignment of property values by the Appraisal District. Ad valorem taxes contribute to the support of the General Fund, Library Fund and the Debt Service Fund.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2000-01	2,413,539	2.86%
2001-02	2,657,805	10.12%
2002-03	2,583,121	-2.81%
2003-04	2,833,697	9.70%
2004-05	2,839,967	0.22%
2005-06	3,551,012	25.04%
2006-07	3,162,567	-10.94%
2007-08	3,147,967	-0.46%
2008-09 Est.	2,473,156	-21.44%
2009-10 Budget	2,856,490	15.50%

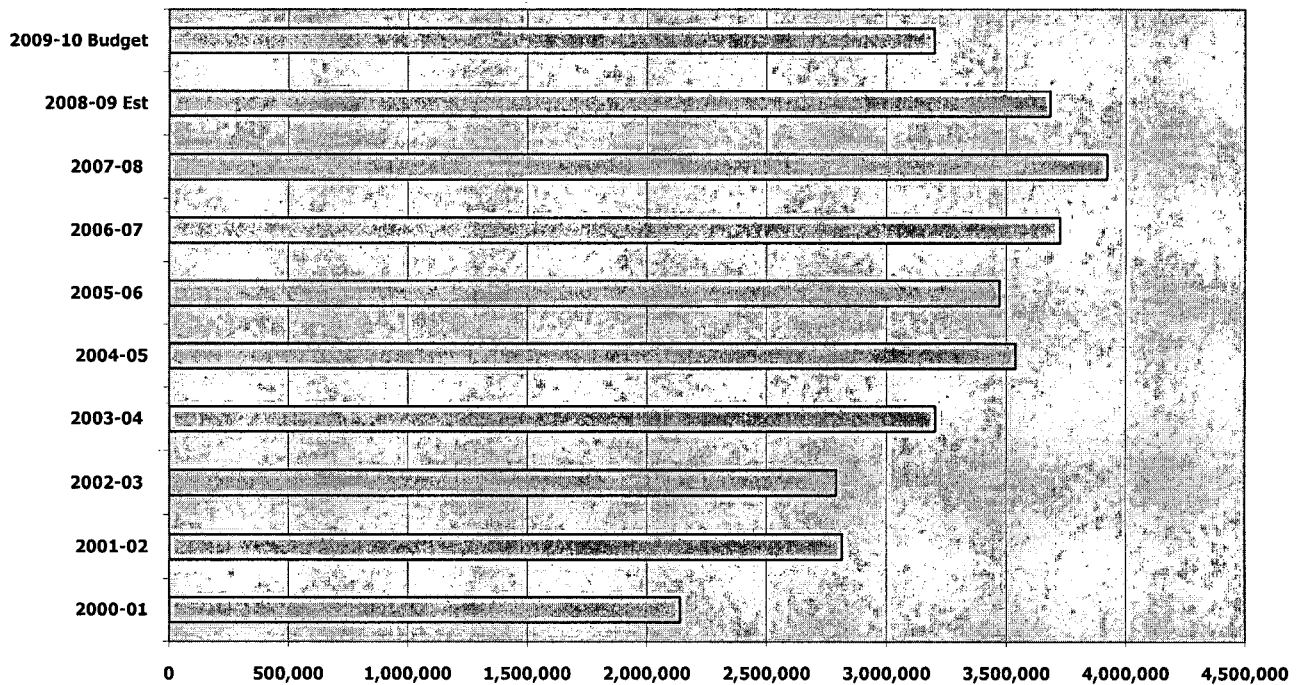


SALES TAX

Sales Tax is collected by the State Comptroller and remitted to the City by wire transfer. Prior sales tax collections and City population are analyzed to determine the budget amount. Due to the down turn in the economy over the past year, sales tax has been adjusted to reflect the expected decrease.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2000-01	2,139,128	9.84%
2001-02	2,814,644	31.58%
2002-03	2,790,938	-0.84%
2003-04	3,202,341	14.74%
2004-05	3,539,167	10.52%
2005-06	3,470,779	-1.93%
2006-07	3,725,658	7.34%
2007-08	3,922,219	5.28%
2008-09 Est	3,683,184	-6.09%
2009-10 Budget	3,200,000	-13.12%

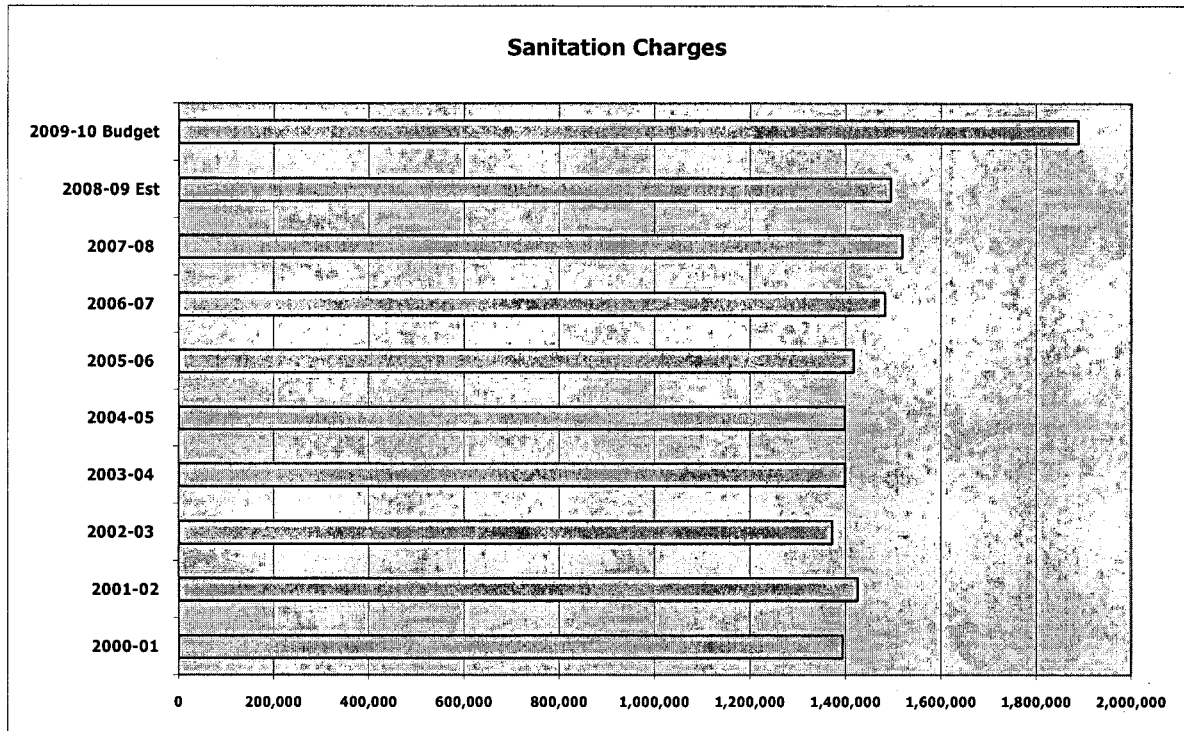
Sales Tax Collections



SANITATION CHARGES

Sanitation charges are billed to all customers who receive service for refuse collection. The amount budgeted is based on the present number of customers. Over the past 5 years customer count has remained relatively constant. Due to increased costs of the City landfill, the City increased the rates for refuse collection significantly for the 2009-10 budget year.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2000-01	1,393,717	0.92%	7,594	-3.20%
2001-02	1,425,416	2.27%	7,515	-1.04%
2002-03	1,372,422	-3.72%	7,486	-0.39%
2003-04	1,398,985	1.94%	7,400	-1.15%
2004-05	1,398,413	-0.04%	7,459	0.80%
2005-06	1,416,568	1.30%	7,486	0.36%
2006-07	1,482,053	4.62%	7,513	0.36%
2007-08	1,518,722	2.47%	7,500	-0.17%
2008-09 Est	1,494,493	-1.60%	7,508	0.11%
2009-10 Budget	1,888,648	26.37%	7,500	-0.11%



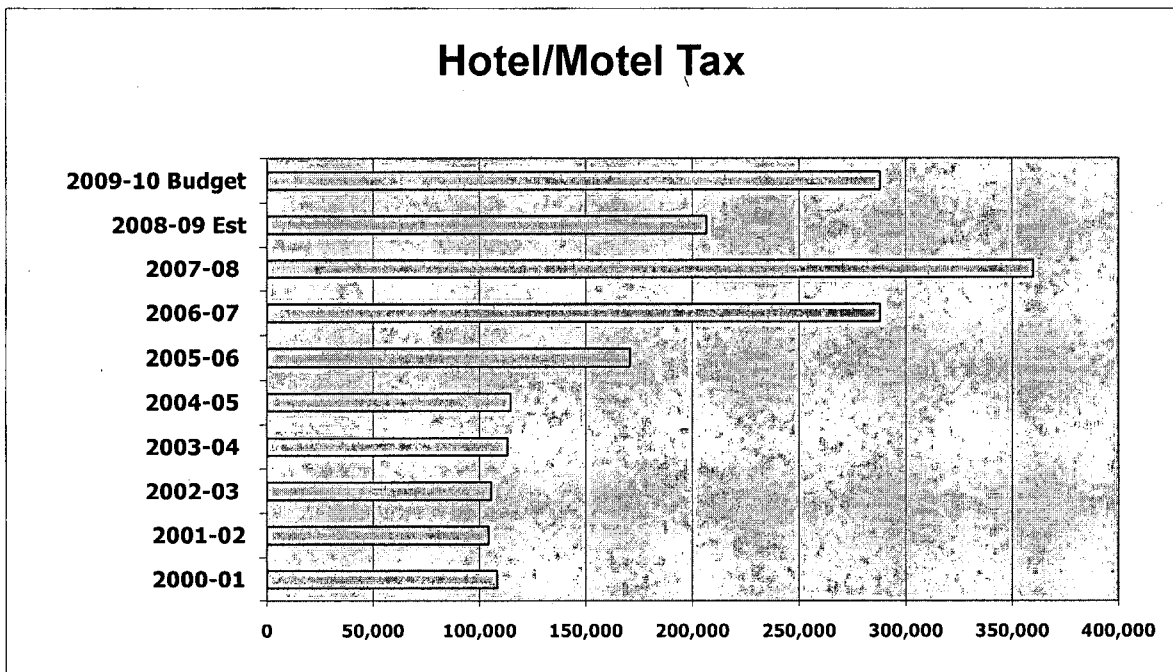
SPECIAL REVENUE FUNDS

M.K. BROWN MEMORIAL AUDITORIUM FUND

HOTEL/MOTEL TAX

The City of Pampa receives a hotel/motel tax based on quarterly occupancies of the hotels and motels within the city limits. In 2005, the city experienced a growth of motels building within the city limits, which has increased the hotel/motel tax by 58% since 2000-01. Much of this growth has been due to construction in the surrounding area and the City of Pampa providing the motel/hotel services.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2000-01	108,293	8.55%
2001-02	104,335	-3.65%
2002-03	105,435	1.05%
2003-04	113,183	7.35%
2004-05	114,651	1.30%
2005-06	170,682	48.87%
2006-07	287,865	68.66%
2007-08	359,861	25.01%
2008-09 Est	206,563	-42.60%
2009-10 Budget	288,000	39.42%



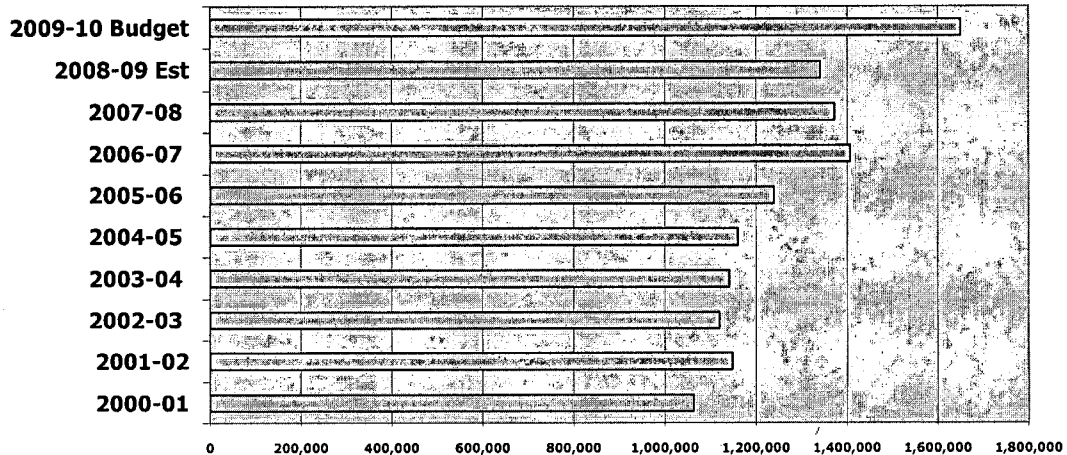
SOLID WASTE MANAGEMENT FUND

LANDFILL OPERATOR FEES

Landfill fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the subtitle D landfill. Each cell lasts approximately five years. A new cell was opened in 2008-09, which led to an increase of \$5.50/ton. The present rate is \$33.00/ton, which took effect in the 2008-09 budget year.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2000-01	1,063,598	14.20%
2001-02	1,148,385	7.97%
2002-03	1,119,947	-2.48%
2003-04	1,141,091	1.89%
2004-05	1,160,473	1.70%
2005-06	1,239,269	6.79%
2006-07	1,406,146	13.47%
2007-08	1,372,124	-2.42%
2008-09 Est	1,341,327	-2.24%
2009-10 Budget	1,650,000	23.01%

Landfill Operator Fees



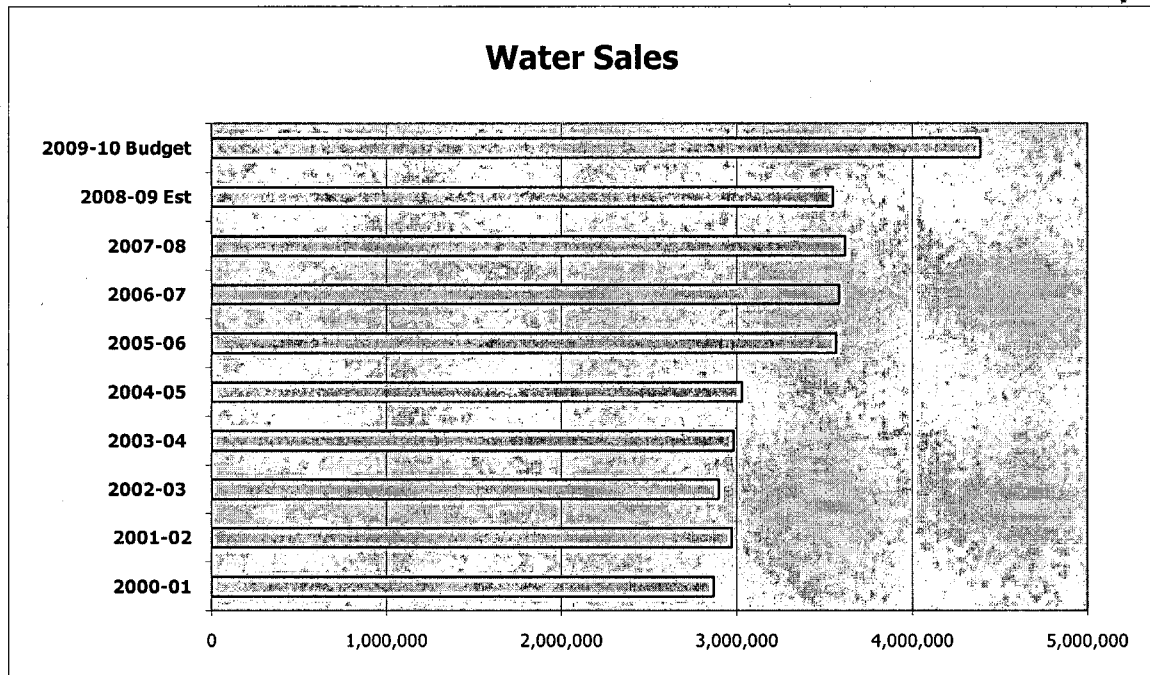
ENTERPRISE FUNDS

WATER AND WASTEWATER FUND

WATER SALES

The City of Pampa sells water to residential and commercial customers inside and outside the City limits. Water sales are dependent upon the amount of rainfall received during the spring and summer months. In March 2006, an unusually dry spring and wildfires resulted in a huge increase of water usage. In 2006-07 the City raised the rates for the Prison water, and in 2008-09 the City raised water rates significantly for all customers. A small increase in rates is expected again for the 2009-10 budget year to accommodate the increases from CRMWA and bond indebtedness.

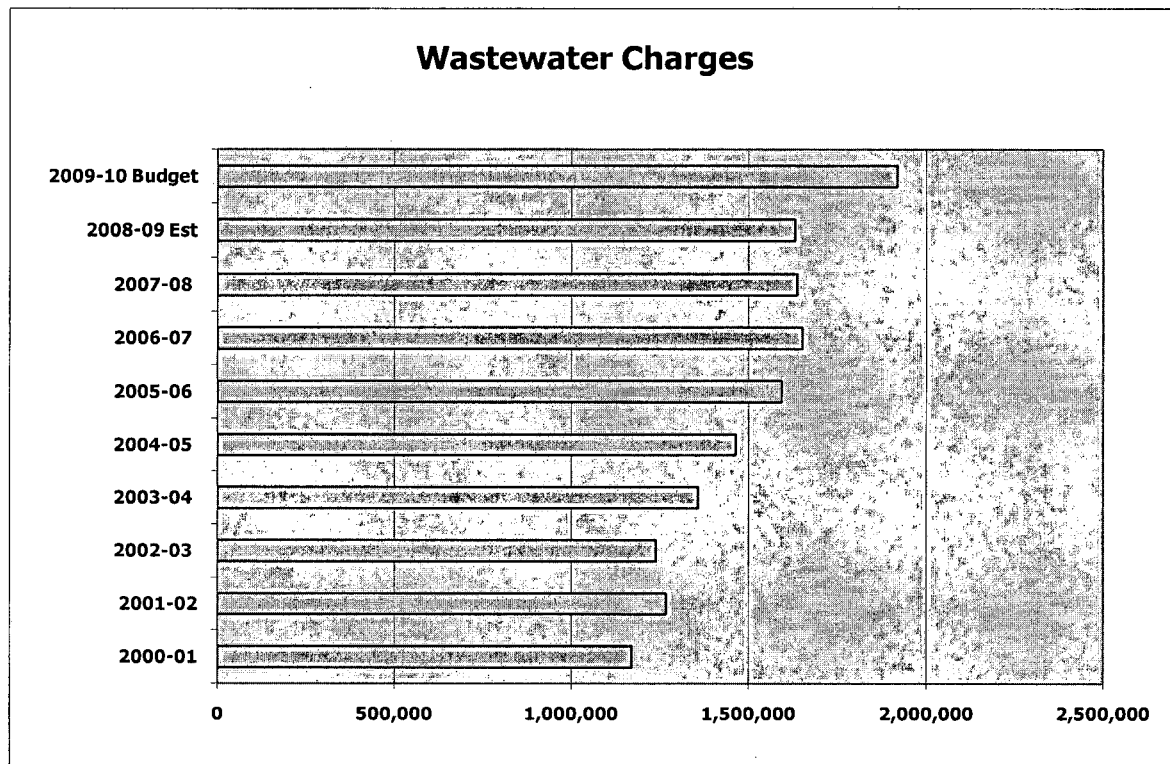
FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2000-01	2,870,079	7.06%	8,247	-0.97%
2001-02	2,972,137	3.56%	8,173	-0.90%
2002-03	2,896,257	-2.55%	8,147	-0.32%
2003-04	2,981,177	2.93%	8,050	-1.19%
2004-05	3,030,856	1.67%	8,112	0.77%
2005-06	3,567,638	17.71%	8,170	0.71%
2006-07	3,580,622	0.36%	8,199	0.35%
2007-08	3,617,288	1.02%	8,218	0.23%
2008-09 Est	3,545,970	-1.97%	8,253	0.43%
2009-10 Budget	4,389,900	23.80%	8,253	0.00%



WASTEWATER CHARGES

There is a direct correlation between water sales and wastewater charges. Residential customers are charged up to a maximum of eight thousand gallons of water consumption for wastewater charges. There is no cap on commercial customers. The assumptions for water sales are used for wastewater charges. There has been a slight increase in wastewater customers. Sewer rates have been increased in direct correlation with the increase in water rates.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
1999-00	1,124,686	5.52%	7,692	-5.18%
2000-01	1,170,589	4.08%	7,617	-0.98%
2001-02	1,266,999	8.24%	7,541	-1.00%
2002-03	1,239,036	-2.21%	7,524	-0.23%
2003-04	1,356,695	9.50%	7,480	-0.58%
2004-05	1,463,079	7.84%	7,459	-0.28%
2005-06	1,592,238	8.83%	7,510	0.68%
2006-07	1,650,851	3.68%	7,533	0.31%
2007-08	1,636,976	-0.84%	7,550	0.23%
2008-09 Est	1,630,565	-0.39%	7551	0.01%
2009-10 Budget	1,918,000	17.63%	7551	0.00%



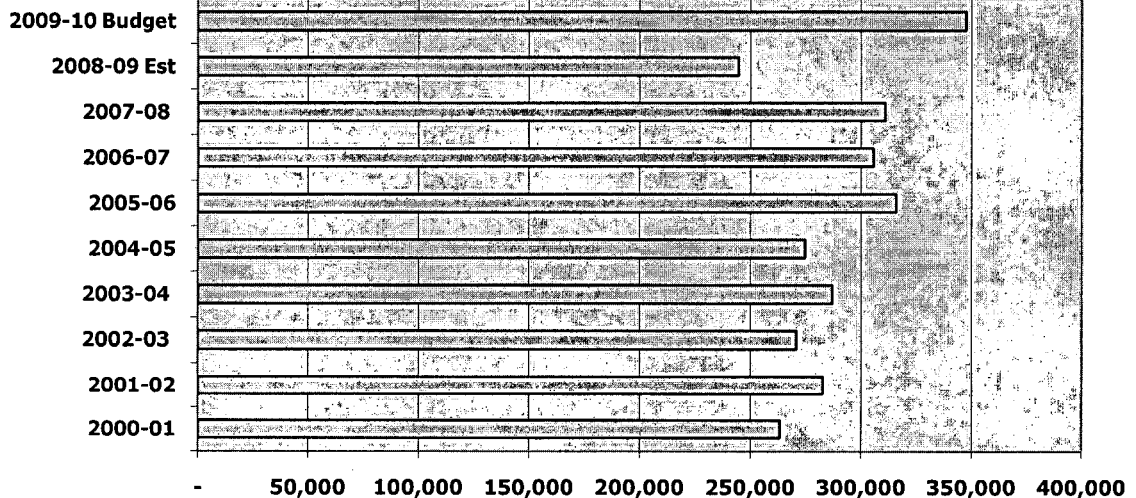
PAMPA MUNICIPAL GOLF COURSE FUND

GREEN FEES

At Hidden Hills Municipal Golf Course, daily green fees are charged to users of the golf course who do not have an annual pass. The total number of rounds played have steadily increased with 2005-06 being the largest year in golf revenues. In May 2009, a severe storm hit the golf course and caused major damage to the greens, structures and equipment, resulting in the course shutting down for approximately a month. Due to this event, the City lost substantial revenues during the 2008-09 fiscal year.

FISCAL YEAR	GREEN FEES	CHANGE %	ANNUAL PASSES	CHANGE %	CART FEES	CHANGE %
2000-01	70,354	-3.87%	79,180	7.06%	113,823	5.58%
2001-02	80,152	13.93%	75,000	-5.28%	127,471	11.99%
2002-03	74,656	-6.86%	75,388	0.52%	120,743	-5.28%
2003-04	71,976	-3.59%	78,248	3.79%	136,670	13.19%
2004-05	64,511	-10.37%	76,012	-2.86%	134,186	-1.82%
2005-06	76,685	18.87%	84,431	11.08%	154,705	15.29%
2006-07	75,404	-1.67%	83,300	-1.34%	146,936	-5.02%
2007-08	83,959	11.35%	80,377	-3.51%	146,621	-0.21%
2008-09 Est	66,728	-20.52%	64,564	-19.67%	113,330	-22.71%
2009-10 Budget	90,000	34.88%	91,500	41.72%	166,000	46.47%

Golf Course Revenues



CITY OF PAMPA
2009-10 BUDGET
REVENUE BY FUND TYPE

	ACTUAL 2007-08	BUDGET 2008-09	ADOPTED 2009-10	% INCREASE 2008-09
GOVERNMENTAL FUND TYPES				
GENERAL FUND				
Revenue category:				
Taxes	7,594,460	7,347,252	7,115,090	-3.16%
Charges for services	2,778,505	2,747,330	3,118,280	13.50%
Fines, forfeitures and penalties	472,467	405,000	405,000	0.00%
Interest	49,656	37,000	15,000	-59.46%
Intergovernmental	113,200	87,300	116,300	33.22%
Donations	44,810	18,150	16,305	-10.17%
Licenses and permits	87,920	70,100	47,600	-32.10%
Miscellaneous	641,155	155,083	146,150	-5.76%
Other financing sources	0	0	0	0.00%
TOTAL GENERAL FUND	11,782,173	10,867,215	10,979,725	1.04%
SPECIAL REVENUE FUNDS				
Animal Control Improvements	5,445	2,000	2,000	0.00%
Payroll Account	27	0	0	0.00%
Special Projects-Police	68	0	0	0.00%
Leased Properties	2,064	1,000	12,500	1150.00%
M.K. Brown Auditorium	459,279	425,398	329,000	-22.66%
Lovett Memorial Library	482,879	499,318	485,688	-2.73%
TOTAL SPECIAL REVENUE	949,762	927,716	829,188	-10.62%
DEBT SERVICE FUND	1,340,161	896,944	547,545	-38.95%
CAPITAL PROJECTS FUND	419	0	0	0.00%
TOTAL GOVERNMENTAL FUNDS	14,072,515	12,691,875	12,356,458	-2.64%
PROPRIETARY FUND TYPES				
ENTERPRISE FUNDS				
Water and Wastewater	5,550,749	6,793,218	7,135,018	5.03%
Aquatic Center	0	0	177,489	0.00%
Solid Waste Management	1,437,060	5,412,990	1,961,753	-63.76%
Golf	378,321	530,803	502,555	-5.32%
TOTAL ENTERPRISE	7,366,130	12,737,011	9,776,815	-23.24%
INTERNAL SERVICE FUNDS				
Dental benefits	60,212	61,000	61,000	0.00%
Vehicle Replacement Trust	0	0	0	0.00%
TOTAL INTERNAL SERVICE	60,212	61,000	61,000	0.00%
TOTAL PROPRIETARY FUNDS	7,426,342	12,798,011	9,837,815	-23.13%
FIDUCIARY FUND TYPE				
M.K. Brown Non-expendable trust	14,688	15,000	11,000	-26.67%
TOTAL FIDUCIARY FUND	14,688	15,000	11,000	-26.67%
OLD PEDC	39,235	3,000	27,000	0.00%
TOTAL REVENUES	21,552,780	25,507,886	22,232,273	-12.84%

City of Pampa
2009-10 Budget Expenditure Summary
By Department

Department	Actual 2006-07	Actual 2007-08	Percent Change	Budget 2008-09	Budget 2009-10	Percent Change
MAYOR & COMMISSION	792,429	498,365	-37.11%	576,959	585,259	1.44%
ADMINISTRATIVE SERV	337,331	299,652	-11.17%	306,067	308,480	0.79%
FINANCIAL SERVICES	405,958	450,616	11.00%	501,211	525,178	4.78%
MUNICIPAL COURT	99,648	127,641	28.09%	129,806	124,951	-3.74%
POLICE SERVICES	2,112,379	2,081,014	-1.48%	2,171,296	2,220,386	2.26%
EMERGENCY MEDICAL SER	86,132	88,622	2.89%	87,400	87,400	0.00%
FIRE PREVENTION	104,229	58,349	-44.02%	89,107	90,313	1.35%
PLANNING & ENG/PW	186,375	416,090	123.25%	397,025	220,377	-44.49%
STREETS & TRAFFIC CON	1,790,658	2,244,580	25.35%	2,409,069	2,129,652	-11.60%
PARKS DEPARTMENT	227,431	404,464	77.84%	295,370	323,044	9.37%
RECREATION DEPARTMENT	404,559	342,139	-15.43%	336,732	252,732	-24.95%
BUILDINGS & GROUNDS	363,572	197,817	-45.59%	187,854	228,442	21.61%
COMMUNITY SERVICES	-	81,849	0.00%	91,418	104,398	14.20%
FIRE SUPPRESSION	1,631,938	1,833,390	12.34%	2,003,768	2,012,396	0.43%
CODE ENFORCEMENT	105,374	126,218	19.78%	306,987	319,299	4.01%
ANIMAL CONTROL	183,813	183,500	-0.17%	177,425	193,427	9.02%
DISPATCHING SERVICES	321,171	317,111	-1.26%	361,364	374,919	3.75%
EMERGENCY MANAGEMENT	94,969	99,139	4.39%	113,780	113,977	0.17%
HOUSEHOLD HAZ WASTE	22,679	0	-100.00%	-	-	0.00%
INFORMATION TECHNOLOG	120,189	108,576	-9.66%	114,138	110,755	-2.96%
CENTRAL STORES	47,813	35,042	-26.71%	41,450	-	-100.00%
CENTRAL GARAGE	444,111	341,660	-23.07%	434,100	235,150	-45.83%
SOLID WASTE COLLECTN	1,090,795	1,081,907	-0.81%	1,103,568	1,256,880	13.89%
ANIMAL CONTROL IMPROV.	-	0	0.00%	-	-	0.00%
POLICE SERVICES-SPEC	9,851	370	-96.24%	-	-	0.00%
MK BROWN CIVIC CENTER	469,043	395,231	-15.74%	424,496	328,806	-22.54%
LOVETT MEM LIBRARY	419,557	467,746	11.49%	535,299	546,726	2.13%
LEASED PROPERTIES	86,754	99,642	14.86%	60,000	60,000	0.00%
UTILITY ACCT/COLLECTN	535,939	562,476	4.95%	599,823	645,785	7.66%
WATER PRODUCTION/TREA	2,670,605	3,059,111	14.55%	4,418,584	6,613,081	49.67%
WATER DISTRIBUTION	861,392	957,939	11.21%	2,425,031	2,320,633	-4.31%
WASTEWATER COLLECTION	559,948	656,895	17.31%	1,376,163	957,913	-30.39%
WASTEWATER TREATMENT	645,546	711,390	10.20%	658,755	624,485	-5.20%
AQUATIC CENTER	-	0	0.00%	-	3,262,489	0.00%
LANDFILL COMPOSTING	7,942	21,454	170.13%	26,198	26,682	1.85%
SOLID WASTE LANDFILL	1,357,002	1,529,828	12.74%	5,478,093	2,751,952	-49.76%
GOLF COURSE	431,835	458,652	6.21%	530,775	499,002	-5.99%
DENTAL BENEFITS	50,148	61,381	22.40%	55,516	55,516	0.00%
M.K. BROWN-NON EXP TRUST	17,500	17,500	0.00%	15,000	11,000	-26.67%
CAPITAL PROJECTS	-	0	0.00%	-	250,000	0.00%
DEBT SERVICE	736,293	909,629	23.54%	878,269	1,627,551	85.31%
PEDC	9,250	150,000	1521.62%	-	-	0.00%
TOTAL	19,842,158	21,476,985	8.24%	29,717,896	32,399,036	9.02%

**TRANSFERS MATRIX, OPERATING FUNDS
(EXCLUDED TRANSFERS BETWEEN CAPITAL FUNDS)**

Transfer from		TRANSFER TO								
	FUND	GENERAL	M.K. BROWN AUDITORIUM	LOVETT LIBRARY	WATER & WWATER	AQUATIC CENTER	SOLID WASTE	HIDDEN HILLS G.C.	DEBT SERVICE	TOTAL
	GENERAL	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ 425,000
	M. K. BROWN	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000
	M. K. BROWN TRUST	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000
	WATER & WASTEWATER	\$ 35,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,150
	DEBT SERVICE	\$ -	\$ -	\$ -	\$ 595,134	\$ 177,489	\$ 309,553	\$ 3,505	\$ -	\$ 1,085,681
	TOTAL IN:	\$ 53,150	\$ 11,000	\$ 290,000	\$ 595,134	\$ 177,489	\$ 309,553	\$ 138,505	\$ -	\$ 1,574,831

**CITY OF PAMPA
AD VALOREM TAX REVENUE AND DEBT SERVICE
2009-10 BUDGETED**

TOTAL TAXABLE ROLL	\$474,655,463
TAX RATE PER \$100 VALUATION	0.62693
EST. % OF COLLECTIONS	97.00%
EST. CURRENT COLLECTIONS	\$2,886,485
EST. DELINQUENT COLLECTIONS	\$503,000

DISTRIBUTION

	<u>RATE</u>	<u>PERCENT</u>	<u>AMOUNT</u>
GENERAL FUND			
CURRENT	0.501156	75.28%	\$2,551,540
PRIOR YEARS		4.66%	157,950
LIBRARY FUND	0.03	3.81%	128,973
		0.27%	9,152
DEBT SERVICE FUND			
CURRENT	0.095774	15.88%	538,142
DELINQUENT		0.11%	3,728
TOTAL CURRENT %	0.62693	100.00%	3,389,485

**CITY OF PAMPA
COMMUNITY PROFILE
2009-10 BUDGET**

DEMOGRAPHICS

Date of Incorporation – 1912
Date Charter Adopted – 1927
Form of Government – City Manager/Commission

<u>Area – Square Miles</u>		<u>Climate</u>	
2009	9.05	Daily minimum mean temperature	44.30°
		Daily maximum mean temperature	70.4°
		Average annual temperature	79.0°
		Average annual rainfall	21.16"
		Average annual snow fall	11.6"
<u>Population *</u>		<u>Racial Composition (%)</u>	
2008	17382		
2000	17887		
1990	19959	White	83.7
1980	21396	Hispanic	13.7
1970	21726	Black	3.9
1960	24664	American Indian	1.1
1950	16583	Other	8.2
1940	12895		
1930	10470		
* Source: Official U.S. Census		<u>Gender Composition (%)</u>	
		Male	47.6
		Female	52.4
<u>Average Age</u>			
2000-2009	39.3		
<u>Age Composition</u>		<u>Educational System</u>	
Ages:		Elementary	4
0-5	6.5	Junior High	1
18-64	74.1	High School	1
65+ years	18.7	Community College	1

**CITY OF PAMPA
COMMUNITY PROFILE
2009-10 BUDGET
(CONTINUED)**

ECONOMICS

Building
Permits

Taxes 2009

Year	No.	Value	
			Local Retail Sales Tax 1 1/2 cents
2008	142	\$12,304,216	EDC Local Retail Sales Tax 1/2 cent
2007	95	\$8,304,508	
2006	124	\$5,599,406	
2005	101	\$7,723,645	Property Tax .62693%
2004	94	\$9,959,558	
2003	95	\$9,960,557	
2002	107	\$1,803,986	
2001	147	\$5,634,712	2009 Property Tax Assessed Valuation
2000	200	\$5,575,135	
1999	138	\$1,810,875	Appraised Value \$474,655,463
1998	208	\$7,680,630	
1997	159	\$4,244,632	

City of Pampa
Budget Reconciling items

General Fund

	1st run	2nd run	Final run
Excess of Revenues over (under) Expenses	\$ (855,690.00)	\$ (855,690.00)	\$ (837,690.00)
Reconciling items not affecting Operating Revenues:			
Vehicle replacement funds	\$ 171,000.00	\$ 171,000.00	\$ 171,000.00
Dumpster/sideloader replacement funds	\$ 208,000.00	\$ 208,000.00	\$ 208,000.00
Existing C.O. funding	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
Parks donations	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	<u>\$ 417,000.00</u>	<u>\$ 417,000.00</u>	<u>\$ 417,000.00</u>
Fund balance	\$ 439,000.00	\$ 439,000.00	\$ 421,000.00
Adjusted Excess of Revenues over (under) Expenses	<u>\$ 310.00</u>	<u>\$ 310.00</u>	<u>\$ 310.00</u>

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>10,646,520.76</u>	<u>11,782,173.01</u>	<u>11,033,115.13</u>	<u>10,863,767.92</u>	<u>10,979,725.00</u>
TOTAL REVENUES	10,646,520.76	11,782,173.01	11,033,115.13	10,863,767.92	10,979,725.00
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
 <u>01 MAYOR & COMMISSION</u>					
PERSONNEL SERVICES	29,636.75	31,023.99	52,784.00	29,833.92	52,784.00
CONTRACTUAL SERVICES	58,938.92	62,018.77	63,825.00	67,186.32	71,825.00
SUPPLIES, MATERIAL & MNT	1,133.12	14,044.96	350.00	0.00	650.00
OTHER CHARGES	702,720.41	391,276.92	460,000.00	473,786.67	460,000.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 01 MAYOR & COMMISSION	792,429.20	498,364.64	576,959.00	570,806.91	585,259.00
 <u>02 ADMINISTRATIVE SERV</u>					
PERSONNEL SERVICES	269,646.55	239,379.37	253,067.00	257,741.62	254,880.00
CONTRACTUAL SERVICES	45,090.75	34,009.86	29,200.00	28,145.12	31,400.00
SUPPLIES, MATERIAL & MNT	16,071.15	19,741.10	15,800.00	7,935.65	14,200.00
OTHER CHARGES	6,522.29	6,521.67	8,000.00	7,123.40	8,000.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 02 ADMINISTRATIVE SERV	337,330.74	299,652.00	306,067.00	300,945.79	308,480.00
 <u>03 FINANCIAL SERVICES</u>					
PERSONNEL SERVICES	248,671.93	267,167.39	303,698.00	297,161.89	314,678.00
CONTRACTUAL SERVICES	142,977.71	163,040.74	196,825.00	184,016.09	192,000.00
SUPPLIES, MATERIAL & MNT	11,237.32	11,847.18	10,688.00	7,081.26	9,500.00
OTHER CHARGES	3,070.84	8,560.63	9,000.00	0.00	9,000.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 03 FINANCIAL SERVICES	405,957.80	450,615.94	520,211.00	488,259.24	525,178.00
 <u>05 MUNICIPAL COURT</u>					
PERSONNEL SERVICES	51,598.29	69,429.09	84,626.00	71,532.84	86,051.00
CONTRACTUAL SERVICES	43,558.69	48,034.15	30,280.00	29,605.44	22,650.00
SUPPLIES, MATERIAL & MNT	4,490.54	10,106.66	14,600.00	10,643.57	15,950.00
OTHER CHARGES	<u>0.00</u>	<u>71.00</u>	<u>300.00</u>	<u>59.95</u>	<u>300.00</u>
TOTAL 05 MUNICIPAL COURT	99,647.52	127,640.90	129,806.00	111,841.80	124,951.00
 <u>08 POLICE SERVICES</u>					
PERSONNEL SERVICES	1,520,857.81	1,642,620.26	1,670,550.50	1,546,631.16	1,744,736.00
CONTRACTUAL SERVICES	191,392.27	150,932.85	150,952.90	149,015.93	136,400.00
SUPPLIES, MATERIAL & MNT	190,824.76	252,775.11	232,921.29	226,557.86	246,250.00
OTHER CHARGES	18,096.03	18,565.97	93,782.31	98,232.85	93,000.00
CAPITAL	<u>191,208.41</u>	<u>16,120.00</u>	<u>23,089.00</u>	<u>23,082.45</u>	<u>0.00</u>
TOTAL 08 POLICE SERVICES	2,112,379.28	2,081,014.19	2,171,296.00	2,043,520.25	2,220,386.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>09 EMERGENCY MEDICAL SER</u>					
CONTRACTUAL SERVICES	86,132.46	87,083.17	86,200.00	84,950.86	86,400.00
SUPPLIES, MATERIAL & MNT	<u>0.00</u>	<u>1,538.62</u>	<u>3,454.00</u>	<u>3,435.50</u>	<u>1,000.00</u>
TOTAL 09 EMERGENCY MEDICAL SER	86,132.46	88,621.79	89,654.00	88,386.36	87,400.00
<u>10 FIRE PREVENTION</u>					
PERSONNEL SERVICES	84,762.22	38,466.75	55,727.00	55,734.27	60,483.00
CONTRACTUAL SERVICES	8,784.59	11,707.32	14,358.00	13,814.09	13,675.00
SUPPLIES, MATERIAL & MNT	10,198.54	7,685.89	12,822.00	9,137.41	9,955.00
OTHER CHARGES	483.85	489.13	6,200.00	6,134.26	6,200.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 10 FIRE PREVENTION	104,229.20	58,349.09	89,107.00	84,820.03	90,313.00
<u>11 PLANNING & ENG/PW</u>					
PERSONNEL SERVICES	158,229.31	236,542.18	229,845.00	141,369.05	163,647.00
CONTRACTUAL SERVICES	18,176.53	14,376.51	26,750.00	18,997.77	15,250.00
SUPPLIES, MATERIAL & MNT	9,485.74	15,182.26	34,830.00	18,964.07	18,880.00
OTHER CHARGES	483.85	489.13	5,600.00	5,534.26	5,600.00
CAPITAL	<u>0.00</u>	<u>149,500.12</u>	<u>100,000.00</u>	<u>76,706.22</u>	<u>17,000.00</u>
TOTAL 11 PLANNING & ENG/PW	186,375.43	416,090.20	397,025.00	261,571.37	220,377.00
<u>12 STREETS & TRAFFIC CON</u>					
PERSONNEL SERVICES	775,864.78	751,395.25	887,677.00	826,046.48	913,855.00
CONTRACTUAL SERVICES	272,099.84	282,865.41	348,425.00	277,261.71	301,445.00
SUPPLIES, MATERIAL & MNT	264,253.82	423,840.52	540,408.00	449,382.53	448,620.00
OTHER CHARGES	21,419.81	21,463.21	57,559.36	61,224.37	120,732.00
CAPITAL	<u>457,020.19</u>	<u>765,015.57</u>	<u>594,000.00</u>	<u>546,488.42</u>	<u>345,000.00</u>
TOTAL 12 STREETS & TRAFFIC CON	1,790,658.44	2,244,579.96	2,428,069.36	2,160,403.51	2,129,652.00
<u>13 PARKS DEPARTMENT</u>					
CONTRACTUAL SERVICES	83,406.61	75,516.51	88,555.00	77,512.74	85,480.00
SUPPLIES, MATERIAL & MNT	110,267.48	103,629.25	136,503.00	93,463.55	120,443.00
OTHER CHARGES	12,699.55	12,572.36	28,312.00	27,873.22	36,121.00
CAPITAL	<u>21,057.41</u>	<u>212,745.50</u>	<u>65,200.00</u>	<u>46,915.05</u>	<u>81,000.00</u>
TOTAL 13 PARKS DEPARTMENT	227,431.05	404,463.62	318,570.00	245,764.56	323,044.00
<u>14 RECREATION DEPARTMENT</u>					
PERSONNEL SERVICES	233,503.77	146,640.19	170,086.00	161,720.00	138,629.00
CONTRACTUAL SERVICES	77,534.64	58,896.49	38,618.80	36,915.32	39,200.00
SUPPLIES, MATERIAL & MNT	51,814.82	69,746.85	79,711.20	76,577.03	66,900.00
OTHER CHARGES	6,899.78	6,913.84	17,816.00	13,138.20	8,003.00
CAPITAL	<u>34,806.15</u>	<u>59,941.94</u>	<u>30,500.00</u>	<u>25,473.96</u>	<u>0.00</u>
TOTAL 14 RECREATION DEPARTMENT	404,559.16	342,139.31	336,732.00	313,824.51	252,732.00
<u>15 BUILDINGS & GROUNDS</u>					
PERSONNEL SERVICES	31,083.50	25,643.73	32,295.00	28,953.02	80,832.00
CONTRACTUAL SERVICES	82,210.61	42,465.72	44,575.00	32,382.71	42,160.00
SUPPLIES, MATERIAL & MNT	23,507.42	48,897.41	52,400.00	45,263.11	51,450.00
OTHER CHARGES	22,907.36	42,390.87	57,084.00	49,386.13	54,000.00
CAPITAL	<u>203,862.66</u>	<u>38,419.09</u>	<u>1,500.00</u>	<u>20,248.60</u>	<u>0.00</u>
TOTAL 15 BUILDINGS & GROUNDS	363,571.55	197,816.82	187,854.00	176,233.57	228,442.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND
FINANCIAL SUMMARY

	----- 2008-2009 -----		PROPOSED		
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>16 COMMUNITY SERVICES</u>					
PERSONNEL SERVICES	0.00	80,602.33	87,918.00	93,663.24	98,998.00
CONTRACTUAL SERVICES	0.00	1,246.26	2,200.00	4,181.64	2,700.00
SUPPLIES, MATERIAL & MNT	0.00	0.00	1,300.00	831.81	2,700.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 16 COMMUNITY SERVICES	0.00	81,848.59	91,418.00	98,676.69	104,398.00
<hr/>					
<u>17 FIRE SUPPRESSION</u>					
PERSONNEL SERVICES	1,422,379.47	1,467,642.26	1,715,459.00	1,651,006.94	1,762,017.00
CONTRACTUAL SERVICES	93,972.85	61,128.91	78,252.00	59,001.98	68,570.00
SUPPLIES, MATERIAL & MNT	109,074.04	147,033.40	159,457.00	122,280.04	123,809.00
OTHER CHARGES	6,512.12	6,749.84	58,000.00	57,123.40	58,000.00
CAPITAL	0.00	150,835.59	0.00	0.00	0.00
TOTAL 17 FIRE SUPPRESSION	1,631,938.48	1,833,390.00	2,011,168.00	1,889,412.36	2,012,396.00
<hr/>					
<u>18 CODE ENFORCEMENT</u>					
PERSONNEL SERVICES	89,097.82	105,329.62	280,537.00	271,133.19	287,739.00
CONTRACTUAL SERVICES	4,096.58	10,465.06	11,420.00	10,619.63	14,860.00
SUPPLIES, MATERIAL & MNT	10,857.33	10,097.38	9,630.00	8,670.84	11,300.00
OTHER CHARGES	1,322.56	326.08	5,400.00	5,364.32	5,400.00
TOTAL 18 CODE ENFORCEMENT	105,374.29	126,218.14	306,987.00	295,787.98	319,299.00
<hr/>					
<u>19 ANIMAL CONTROL</u>					
PERSONNEL SERVICES	144,882.42	145,394.93	149,662.00	161,519.67	146,257.00
CONTRACTUAL SERVICES	19,377.16	8,040.85	8,044.00	7,606.68	9,420.00
SUPPLIES, MATERIAL & MNT	18,747.06	28,524.01	22,719.00	33,450.42	29,650.00
OTHER CHARGES	806.41	1,540.59	1,000.00	3,390.43	8,100.00
TOTAL 19 ANIMAL CONTROL	183,813.05	183,500.38	181,425.00	205,967.20	193,427.00
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<u>20 DISPATCHING SERVICES</u>					
PERSONNEL SERVICES	289,115.75	310,325.32	346,764.00	324,917.39	360,319.00
CONTRACTUAL SERVICES	5,073.33	4,253.36	4,993.00	4,536.11	4,950.00
SUPPLIES, MATERIAL & MNT	5,361.65	2,308.56	9,357.00	5,300.21	9,400.00
OTHER CHARGES	485.60	223.80	250.00	293.61	250.00
CAPITAL	21,135.00	0.00	0.00	0.00	0.00
TOTAL 20 DISPATCHING SERVICES	321,171.33	317,111.04	361,364.00	335,047.32	374,919.00
<hr/>					
<u>26 EMERGENCY MANAGEMENT</u>					
PERSONNEL SERVICES	72,374.96	74,475.06	85,008.00	82,627.69	84,985.00
CONTRACTUAL SERVICES	8,431.46	7,625.14	9,105.13	7,401.78	7,700.00
SUPPLIES, MATERIAL & MNT	13,759.11	16,630.71	26,867.00	25,573.48	12,792.00
OTHER CHARGES	403.20	407.60	5,500.00	5,445.21	5,500.00
CAPITAL	0.00	0.00	0.00	0.00	3,000.00
TOTAL 26 EMERGENCY MANAGEMENT	94,968.73	99,138.51	126,480.13	121,048.16	113,977.00

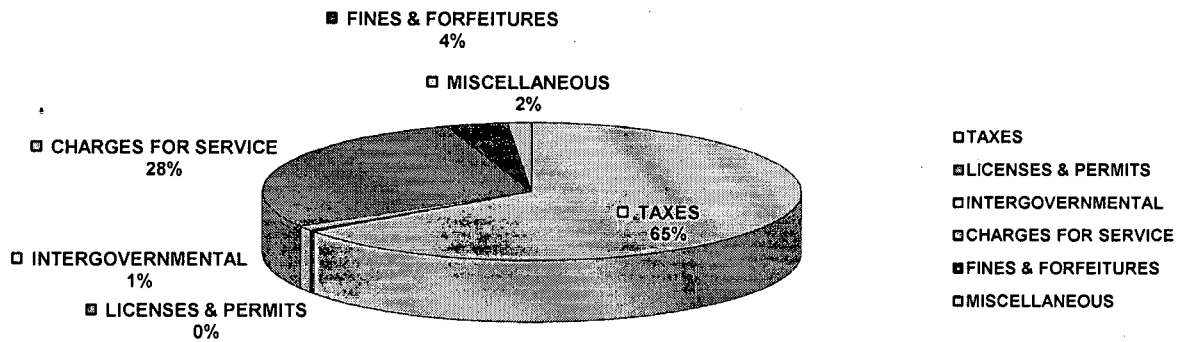
PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND
FINANCIAL SUMMARY

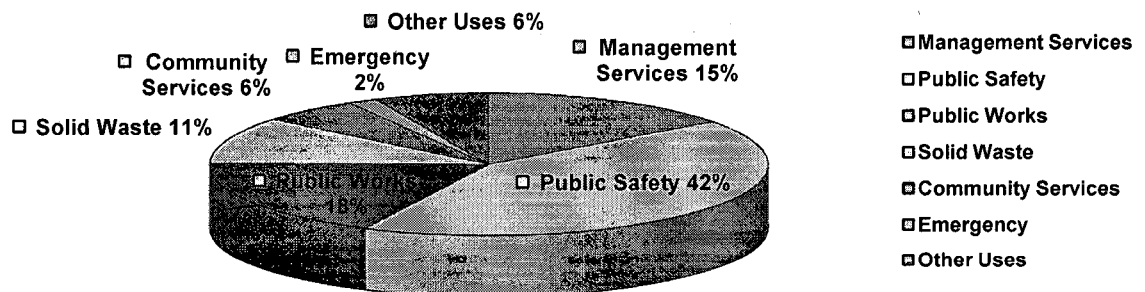
	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>29 HOUSEHOLD HAZ WASTE</u>					
CONTRACTUAL SERVICES	22,333.40	0.00	0.00	0.00	0.00
SUPPLIES, MATERIAL & MNT	<u>345.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 29 HOUSEHOLD HAZ WASTE	22,679.38	0.00	0.00	0.00	0.00
<u>41 INFORMATION TECHNOLOG</u>					
PERSONNEL SERVICES	55,377.52	59,824.46	63,425.00	61,934.41	63,042.00
CONTRACTUAL SERVICES	21,407.45	3,022.69	3,489.00	3,028.01	3,500.00
SUPPLIES, MATERIAL & MNT	13,192.96	45,728.52	47,224.00	39,877.70	44,213.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00
CAPITAL	<u>30,211.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 41 INFORMATION TECHNOLOG	120,188.93	108,575.67	114,138.00	104,840.12	110,755.00
<u>44 CENTRAL STORES</u>					
CONTRACTUAL SERVICES	41,621.84	29,312.96	28,519.00	22,734.04	0.00
SUPPLIES, MATERIAL & MNT	4,578.25	4,098.79	11,150.00	10,407.83	0.00
OTHER CHARGES	<u>1,612.82</u>	<u>1,630.42</u>	<u>1,781.00</u>	<u>1,780.85</u>	<u>0.00</u>
TOTAL 44 CENTRAL STORES	47,812.91	35,042.17	41,450.00	34,922.72	0.00
<u>45 CENTRAL GARAGE</u>					
CONTRACTUAL SERVICES	6,997.86	603.81	700.00	520.68	34,000.00
SUPPLIES, MATERIAL & MNT	73,322.31	16,365.18	54,790.00	19,015.37	30,150.00
OTHER CHARGES	0.00	0.00	2,380.00	0.00	0.00
CAPITAL	<u>363,791.18</u>	<u>324,691.00</u>	<u>376,230.00</u>	<u>376,229.37</u>	<u>171,000.00</u>
TOTAL 45 CENTRAL GARAGE	444,111.35	341,659.99	434,100.00	395,765.42	235,150.00
<u>48 SOLID WASTE COLLECTN</u>					
PERSONNEL SERVICES	238,736.34	245,402.65	254,993.00	234,027.68	265,230.00
CONTRACTUAL SERVICES	568,118.95	479,599.10	634,025.00	626,243.39	630,750.00
SUPPLIES, MATERIAL & MNT	171,546.53	204,903.02	215,050.00	174,310.18	213,400.00
OTHER CHARGES	56,054.98	29,946.55	9,500.00	6,348.24	9,500.00
CAPITAL	<u>56,338.49</u>	<u>122,056.00</u>	<u>140,000.00</u>	<u>122,056.00</u>	<u>138,000.00</u>
TOTAL 48 SOLID WASTE COLLECTN	1,090,795.29	1,081,907.32	1,253,568.00	1,162,985.49	1,256,880.00
<u>49 SAFETY RISK MANAGMNT</u>					
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 49 SAFETY RISK MANAGMNT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	10,973,555.57	11,417,740.27	12,473,448.49	11,490,831.36	11,817,415.00
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	(327,034.81)	364,432.74	(1,440,333.36)	(627,063.44)	(837,690.00)
	=====	=====	=====	=====	=====

REVENUES



GENERAL FUND

EXPENDITURES



PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

REVENUES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>ALL REVENUE</u>						
00-32001	CUR. TAXES-INCLUDES LIBR.	1,993,311.54	2,179,668.42	2,368,652.00	2,305,268.33	2,709,490.00
00-32002	DELINQUENT TAXES	117,056.98	158,366.63	95,000.00	96,734.67	95,000.00
00-32003	PENALTY & INTEREST	85,434.03	107,902.47	50,000.00	80,173.48	52,000.00
00-32012	GAS UTILITY TAX	393,060.62	389,929.30	380,000.00	240,936.13	310,000.00
00-32013	ELECTRIC UTILITY TAX	369,448.70	434,702.27	360,000.00	321,428.40	360,000.00
00-32014	TELEPHONE UTILITY TAX	151,382.45	144,515.89	150,000.00	104,706.41	145,000.00
00-32015	TV CABLE UTILITY TAX	102,563.58	106,573.88	100,000.00	41,152.08	100,000.00
00-32016	WATER & WASTEWATER UTIL.	143,000.16	143,000.00	143,000.00	143,000.00	143,000.00
00-32018	LOCAL SALES TAX	3,725,658.33	3,928,809.73	3,700,000.00	3,382,066.17	3,200,000.00
00-32019	MIXED BEVERAGE TAX	1,029.89	991.70	600.00	707.61	600.00
00-32020	PERMITS & LICENSES	0.00	0.00	0.00	125.00	0.00
00-32021	MECHANICAL PERMITS	1,652.00	2,915.00	1,500.00	2,024.00	1,500.00
00-32022	ADMINISTRATIVE FEES	804,657.96	852,896.00	804,658.00	852,896.00	804,658.00
00-32023	ALCOHOLIC BEVERAGE PERMIT	580.00	875.00	600.00	1,130.00	600.00
00-32024	HEALTH PERMITS	13,421.50	12,514.00	12,000.00	13,501.00	12,000.00
00-32025	OTHER BUSINESS LICENSES	1,020.00	782.50	1,000.00	963.75	1,000.00
00-32027	BUILDING PERMITS	30,246.50	49,992.00	40,000.00	23,966.20	20,000.00
00-32028	PLUMBING PERMITS	8,430.35	13,531.59	12,000.00	10,055.46	10,000.00
00-32029	ELECTRIC PERMITS	3,770.13	7,309.08	3,000.00	2,819.85	2,500.00
00-32030	PISD-SRO COST SHARING CONTR	25,932.53	26,749.19	27,300.00	23,757.67	27,300.00
00-32031	COURT FINES	342,881.50	464,736.40	400,000.00	448,657.82	400,000.00
00-32032	POUND FEES	5,885.00	7,731.00	5,000.00	6,703.00	5,000.00
00-32033	COURT TECHNOLOGY FEE	9,204.25	12,154.49	10,000.00	11,588.49	10,000.00
00-32034	COURT COSTS & ARREST FEES	12,059.67	18,984.09	14,000.00	12,267.04	14,000.00
00-32035	FEDERAL GRANTS	74,660.00	0.00	0.00	0.00	0.00
00-32036	COURT SECURITY	6,824.62	9,028.24	8,000.00	8,591.12	8,000.00
00-32037	TIME PMT. EFFICIENCY FEE	1,132.28	2,113.99	1,500.00	2,023.36	1,700.00
00-32038	INDIGENT DEFENSE FEE	0.00	0.00	1,500.00	329.24	350.00
00-32039	OTHER GRANTS	23,042.17	15,000.00	0.00	8,519.11	0.00
00-32041	RENTALS FROM BUILDINGS	12,846.36	12,846.36	12,000.00	13,146.36	14,046.00
00-32042	RENTALS FROM LAND	275.00	275.00	300.00	300.00	300.00
00-32043	CRIMINAL JUSTICE GRANTS	0.00	1,577.61	0.00	0.00	29,000.00
00-32044	TX PARK & WILDLIFE TRAIL GR	0.00	0.00	0.00	0.00	0.00
00-32045	TX DEPT OF HEALTH GRANT	0.00	0.00	0.00	0.00	0.00
00-32046	RECREATION PARK FEES	16,861.00	12,277.85	10,000.00	15,496.00	11,000.00
00-32052	EMERGENCY MGMT. REIMBURSE	62,610.00	69,873.00	60,000.00	0.00	60,000.00
00-32053	RABIES SHOT FEES	0.00	0.00	1,593.00	2,249.00	2,500.00
00-32060	CREDIT CARD USER FEE	1,049.68	1,533.98	1,200.00	1,488.93	1,500.00
00-32062	SUMMER RECREATION	0.00	0.00	0.00	0.00	0.00
00-32063	SWIMMING POOLS	24,094.38	21,322.96	20,000.00	23,868.65	20,000.00
00-32064	FIRE PROTECTION	120,000.00	120,640.00	120,000.00	120,000.00	120,000.00
00-32065	CONCESSION FOR SWIM POOL	2,045.42	1,938.52	2,500.00	1,146.38	2,500.00
00-32066	COURT COLLECTIONS FEE	0.00	1,996.99	38,000.00	25,894.75	38,000.00
00-32067	DUMPSTER REPLACEMENT FEE	144,788.89	145,152.98	146,204.00	147,210.22	146,078.00
00-32068	SANITATION CHARGES	1,482,052.54	1,518,722.05	1,517,875.00	1,641,454.51	1,888,648.00
00-32072	SALE OF MATERIALS & EQUIP	54,765.90	200.00	147,000.00	147,110.30	5,000.00
00-32073	MISCELLANEOUS	17,960.48	41,319.23	11,743.13	17,506.02	15,000.00
00-32075	SOFTBALL FIELD USE FEE	25,429.00	28,389.00	23,000.00	25,064.50	23,000.00
00-32076	PLATING & FILING FEES	0.00	925.00	0.00	0.00	0.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

REVENUES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
00-32077	INSURANCE & DAMAGE CLAIMS	25,098.83	48,297.80	7,690.00	19,129.29	0.00
00-32078	INTEREST INCOME-INVESTMNT	73,186.27	47,739.68	35,000.00	5,647.80	10,000.00
00-32085	REVENUE RESCUE	7,519.08	8,988.32	7,500.00	1,494.47	2,000.00
00-32088	CONCESSIONAIRE	1,319.30	17,308.17	15,000.00	16,591.48	12,000.00
00-32097	INT. INCOME-NOW & IMMA	17,453.86	1,915.84	2,000.00	6,968.57	5,000.00
00-32100	CASH SHORT OR LONG	0.13	(93.91)	0.00	(37.75)	0.00
00-32250	INSURANCE EQUITY RETURN	0.00	37,554.00	35,000.00	38,821.00	18,000.00
00-32254	WKRS COMP-MONIES RETURNED	0.00	0.00	18,000.00	18,006.00	0.00
00-32306	CHARGES FOR FUEL USAGE	4,184.79	7,864.91	5,000.00	10,795.05	5,000.00
00-32350	EQUIPMENT RENTAL	45,999.96	48,000.00	48,000.00	253,600.00	48,000.00
00-33111	OTHER FINANCING SOURCE	0.00	0.00	0.00	0.00	0.00
00-33200	DONATIONS-CITY ENTRANCE	6,535.00	19,900.00	0.00	0.00	0.00
00-33201	DONATIONS-WORKING FOR PROG(48.00)	0.00	0.00	0.00	0.00
00-33203	DONATIONS-FIRE DEPARTMENT	106.80	6,750.00	500.00	525.00	0.00
00-33204	DONATIONS-POLICE SP OP	0.00	0.00	0.00	0.00	0.00
00-33205	DONATIONS-SKATEBOARD PARK	0.00	0.00	0.00	0.00	0.00
00-33206	DONATIONS-SPECIAL PROJECT	0.00	0.00	250.00	330.00	0.00
00-33207	DONATIONS-PARKS	13,416.47	12,869.85	13,000.00	11,972.71	12,230.00
00-33209	DONATIONS-HOLIDAY DECOR.	4,472.14	5,289.93	4,400.00	4,990.93	4,075.00
00-33210	DONATIONS-CLEARING	0.00	0.00	0.00	0.00	0.00
00-33215	EXPENSE REIMBURSEMENT	0.74	147.03	5,900.00	7,299.85	0.00
00-33300	TRANSFERS FROM OTHER FUND	35,150.00	448,878.00	35,150.00	139,606.51	53,150.00
00-34000	GAIN IN SALES OF ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		10,646,520.76	11,782,173.01	11,033,115.13	10,863,767.92	10,979,725.00
		=====	=====	=====	=====	=====

**MAYOR AND COMMISSION
2009-10 BUDGET
Dept. 01**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	29,637	31,024	52,784	52,784
Contractual Services	58,939	62,019	63,825	71,825
Supplies and materials	1,133	14,045	350	650
Other Charges	702,720	391,277	460,000	460,000
Capital Outlay	-	-	-	-
TOTAL	\$ 792,429	498,365	\$ 576,959	\$ 585,259

MISSION STATEMENT

We are committed to being the most livable City in the Panhandle by providing quality products and services.

DESCRIPTION

Pampa was incorporated on February 17, 1912 and currently has a population of approximately 17,887 persons.

The City of Pampa is a "home rule" city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large.

The City Commission meets in regular meeting session at 4:00 p.m. on the second and fourth Tuesday of each month.

FUNDING

This program is financed by the General Fund.

GOALS AND OBJECTIVES

1. Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
2. Deliver critical public services in an efficient, professional and timely manner.
3. Preserve community physical and aesthetic assets.
4. Ensure the re-sell of tax foreclosure property and clean-up where feasible.
5. Provide for the efficient and equitable allocation of community fiscal resources.
6. Ensure the selection, training, motivation and retention of qualified men and women as City employees.
7. Identify and anticipate concerns, problems and opportunities, and take action to address them.
8. Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
9. Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.

10. Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
11. Develop a new comprehensive plan and a five year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$8,300 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

01 MAYOR & COMMISSION

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
01-41010 SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
01-41040 FEE BASIS SALARIES	1,120.00	960.00	960.00	960.00	960.00
01-41075 MEDICARE TAX EXPENSE	16.24	13.92	14.00	13.92	14.00
01-41080 SOCIAL SECURITY TAX EXPENSE	69.44	59.52	60.00	59.52	60.00
01-41090 HEALTH INSURANCE	28,431.07	0.00	0.00	0.00	0.00
01-41098 CONTINGENCY FOR SAL/WAGES	0.00	0.00	22,000.00	0.00	22,000.00
01-41099 RETIREE BENEFITS	0.00	29,990.55	29,750.00	28,800.48	29,750.00
TOTAL PERSONNEL SERVICES	29,636.75	31,023.99	52,784.00	29,833.92	52,784.00
<u>CONTRACTUAL SERVICES</u>					
01-42020 POSTAGE AND FREIGHT	1.19	0.00	50.00	0.00	50.00
01-42030 ADVERTISING	3,050.48	5,785.07	2,800.00	6,214.02	4,500.00
01-42040 DUES & SUBSCRIPTIONS	6,136.96	5,780.44	5,000.00	5,869.88	6,000.00
01-42050 ELECTRICITY	92.06	31.44	25.00	73.89	25.00
01-42125 BUSINESS EXPENSE	88.75	474.00	200.00	172.00	200.00
01-42130 PROFESSIONAL DEVELOPMENT	4,725.09	2,310.72	5,500.00	7,830.31	5,800.00
01-42150 TUITION	0.00	0.00	0.00	0.00	0.00
01-42430 PRINTING EXPENSE	96.00	29.00	50.00	0.00	50.00
01-42470 PERSONNEL SERVICES	273.71	0.00	0.00	0.00	0.00
01-42500 FILING & RECORDING	5.00	2.00	0.00	220.86	0.00
01-42510 FREIGHT & EXPRESS	58.80	0.00	0.00	0.00	0.00
01-42530 UNCLASSIFIED PROFESSIONAL	3,779.59	1,250.00	8,000.00	11,130.25	13,000.00
01-42535 SOCIAL SERVICES SUPPORT	12,000.00	11,000.00	12,000.00	8,500.00	12,000.00
01-42540 LEGAL SERVICES	28,631.29	35,356.10	30,000.00	26,343.09	30,000.00
01-42570 MISC. CONTRACT LABOR	0.00	0.00	200.00	832.02	200.00
TOTAL CONTRACTUAL SERVICES	58,938.92	62,018.77	63,825.00	67,186.32	71,825.00
<u>SUPPLIES, MATERIAL & MNT</u>					
01-43010 OFFICE EXPENSE	47.00	143.82	150.00	0.00	150.00
01-43020 OPERATING EXPENSE	450.12	10.60	100.00	0.00	100.00
01-43100 ELECTION SUPPLIES	306.00	13,890.54	100.00	0.00	100.00
01-43210 MINOR TOOLS AND APPARATUS	330.00	0.00	0.00	0.00	300.00
TOTAL SUPPLIES, MATERIAL & MNT	1,133.12	14,044.96	350.00	0.00	650.00
<u>OTHER CHARGES</u>					
01-44035 UNEMPLOYMENT COMPENSATION	0.00	0.00	5,000.00	1,575.44	5,000.00
01-44040 INSURANCE & BONDS	20,966.68	21,276.92	30,000.00	23,151.07	30,000.00
01-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00	6,060.16	0.00
01-44200 TRANSFERS TO OTHER FUNDS	681,753.73	370,000.00	425,000.00	443,000.00	425,000.00
01-44615 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	702,720.41	391,276.92	460,000.00	473,786.67	460,000.00
<u>CAPITAL</u>					
01-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 01 MAYOR & COMMISSION	792,429.20	498,364.64	576,959.00	570,806.91	585,259.00

**ADMINISTRATIVE SERVICES
2009-2010 BUDGET
Dept. 02**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	269,647	239,379	253,067	254,880
Contractual Services	45,091	34,010	29,200	31,400
Supplies and materials	16,071	19,741	15,800	14,200
Other Charges	6,522	6,522	8,000	8,000
Capital Outlay	-	-	-	-
TOTAL	\$ 337,331	\$ 299,652	\$ 306,067	\$ 308,480

MISSION STATEMENT

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent, efficient and effective manner. Our mission requires the provision of management leadership which emphasizes the desire and ability to be a dynamic organization which accomplishes stated goals. The dedication and diligence of the City staff enables the continual pursuit and commitment to excellence.

DESCRIPTION

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice and ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersign checks, official documents and licenses.

The Administrative Assistant/Deputy City Secretary provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

GOALS AND OBJECTIVES

1. Constantly attempt to improve public knowledge of the operations and objectives of the City government, and be responsive to public input.
2. Maintain the highest sense of ethical conduct in developing and implementing policies.

3. Respond and handle public concerns in a timely, fair and consistent manner.
4. Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
5. Operate the City government in an efficient and effective manner.
6. Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
7. Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
8. Foster a productive work environment whereby employees have the freedom to conceive and develop ideas for the betterment of all.
9. Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.
10. Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
11. Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
12. Ensure that citizens have full and complete information regarding the affairs of their government.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$2,413 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

02 ADMINISTRATIVE SERV

DEPARTMENTAL EXPENDITURES

		----- 2008-2009 -----				PROPOSED
		2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
		ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
02-41010	SALARIES AND WAGES	190,203.07	159,675.16	177,017.00	183,168.28	177,040.00
02-41020	LONGEVITY PAY	2,738.64	1,854.00	1,052.00	948.00	1,624.00
02-41030	OVERTIME PAY	509.73	0.00	0.00	0.00	0.00
02-41050	PART TIME & TEMPORARY PAY	13,479.68	10,901.60	6,000.00	5,406.80	6,000.00
02-41055	CAR ALLOWANCE	6,923.00	4,361.49	5,400.00	6,646.08	7,200.00
02-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
02-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
02-41070	TEXAS MUNICIPAL RETIREMENT	26,181.13	29,137.46	33,501.00	30,945.88	33,555.00
02-41075	MEDICARE TAX EXPENSE	2,672.78	3,061.35	2,747.00	2,690.98	2,756.00
02-41080	SOCIAL SECURITY TAX EXPENSE	11,428.64	13,090.09	11,747.00	11,505.63	11,784.00
02-41085	LTD, AD&D, & LIFE INSURANCE	313.06	353.51	345.00	310.60	289.00
02-41086	WORKERS COMPENSATION	644.42	661.09	415.00	841.18	797.00
02-41090	HEALTH INSURANCE	14,162.40	15,754.31	14,400.00	12,804.21	13,392.00
02-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	104.60	83.00	107.87	83.00
02-41097	DENTAL INSURANCE	390.00	424.71	360.00	351.79	360.00
TOTAL PERSONNEL SERVICES		269,646.55	239,379.37	253,067.00	255,727.30	254,880.00
<u>CONTRACTUAL SERVICES</u>						
02-42010	COMMUNICATIONS	3,536.64	4,591.90	4,000.00	5,258.25	4,600.00
02-42020	POSTAGE AND FREIGHT	327.72	1,365.81	1,600.00	678.95	1,600.00
02-42030	ADVERTISING	0.00	513.00	500.00	727.66	500.00
02-42040	DUES & SUBSCRIPTIONS	1,244.60	1,648.47	2,000.00	1,559.86	3,450.00
02-42085	RENTAL-OFFICE EQUIP.	4,467.52	4,200.00	4,800.00	4,659.91	4,700.00
02-42090	RENTAL OF EQUIPMENT	463.00	0.00	0.00	0.00	0.00
02-42120	CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
02-42125	BUSINESS EXPENSE	685.68	846.82	600.00	475.83	600.00
02-42130	PROFESSIONAL DEVELOPMENT	9,959.91	12,245.01	10,500.00	8,952.10	10,100.00
02-42155	EMPLOYEE TRAINING EXPENSE	4,112.13	0.00	0.00	0.00	0.00
02-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
02-42255	MNT-COMPUTER EQ REPAIR	150.00	0.00	0.00	0.00	0.00
02-42260	MNT-AUTO EQUIPMENT	52.50	0.00	0.00	0.00	0.00
02-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
02-42330	MNT-PRECISION INSTRUMENT	0.00	0.00	0.00	0.00	0.00
02-42420	TIRE EXPENSE	0.00	0.00	0.00	0.00	0.00
02-42430	PRINTING EXPENSE	61.00	0.00	100.00	69.75	100.00
02-42470	PERSONNEL SERVICES	15,089.36	2,649.46	1,000.00	1,478.33	1,000.00
02-42500	FILING & RECORDING	0.00	2.00	100.00	20.00	100.00
02-42510	FREIGHT & EXPRESS	617.49	0.00	0.00	0.00	0.00
02-42520	EMPLOYEE LICENSES	0.00	0.00	0.00	235.00	650.00
02-42530	UNCLASSIFIED PROFESSIONAL	3,439.20	5,827.39	4,000.00	4,029.48	4,000.00
02-42540	LEGAL SERVICES	290.00	120.00	0.00	0.00	0.00
02-42570	MISC. CONTRACT LABOR	594.00	0.00	0.00	0.00	0.00
02-42580	PHYSICAL EXAMINATIONS	0.00	0.00	0.00	0.00	0.00
02-42585	DRUG TESTING	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES		45,090.75	34,009.86	29,200.00	28,145.12	31,400.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

02 ADMINISTRATIVE SERV

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>SUPPLIES, MATERIAL & MNT</u>					
02-43010 OFFICE EXPENSE	3,373.78	4,655.99	4,000.00	3,638.32	4,000.00
02-43020 OPERATING EXPENSE	5,304.20	5,263.36	5,000.00	2,336.19	5,000.00
02-43030 JANITOR SUPPLIES	0.00	7.86	0.00	0.00	0.00
02-43050 CHEMICALS	0.00	0.00	0.00	0.00	0.00
02-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	0.00	0.00
02-43090 EDUCATIONAL	814.28	477.13	500.00	680.95	500.00
02-43145 COMPUTER SOFTWARE	1,039.18	2,209.88	500.00	54.11	500.00
02-43200 MOTOR FUEL AND LUBRICANTS	93.90	0.00	300.00	0.00	0.00
02-43210 MINOR TOOLS AND APPARATUS	5,272.42	6,260.87	5,000.00	1,180.18	4,000.00
02-43215 COMPUTER EQ/REPAIR PARTS	137.02	0.00	0.00	0.00	0.00
02-43275 MNT-COMPUTER EQUIPMENT	0.00	387.00	0.00	0.00	0.00
02-43280 MNT-AUTO EQUIPMENT	36.37	479.01	500.00	45.90	200.00
02-43340 MNT-COMMUNICATIONS EQUIP	0.00	0.00	0.00	0.00	0.00
02-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	16,071.15	19,741.10	15,800.00	7,935.65	14,200.00
<u>OTHER CHARGES</u>					
02-44040 INSURANCE & BONDS	6,522.29	6,521.67	8,000.00	7,123.40	8,000.00
02-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	6,522.29	6,521.67	8,000.00	7,123.40	8,000.00
<u>CAPITAL</u>					
02-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 02 ADMINISTRATIVE SERV	337,330.74	299,652.00	306,067.00	298,931.47	308,480.00
	=====	=====	=====	=====	=====

**CITY OF PAMPA
FINANCIAL SERVICES
2009-2010 BUDGET
Dept. 03**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	248,672	267,167	303,698	314,678
Contractual Services	142,978	163,041	177,825	192,000
Supplies and materials	11,237	11,847	10,688	9,500
Other Charges	3,071	8,561	9,000	9,000
Capital Outlay	-	-	-	-
TOTAL	\$ 405,958	\$ 450,616	\$ 501,211	\$ 525,178

MISSION STATEMENT

The Finance Department is responsible for the financial management and planning of the City. Finance ensures that all revenues and expenditures are properly accounted for, coordinates the annual budget and monitors compliance, and invests any idle cash according to the investment policy.

DESCRIPTION

The Finance Director coordinates all aspects of the City's financial management. All major decisions, that affect the City's monetary resources, are routed through her. She is instrumental in implementing all new bond issues and is responsible for designing the City's budget each fiscal year. The Finance Director is charged with preparation of the Comprehensive Annual Financial Report. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and the internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Payroll Technician, Accounts Payable Clerk, and Clerk/Receptionist. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises Accounts Payable, Accounts Receivable and Payroll Clerks. The Accounts Payable Clerk is responsible for the payment of invoices. The Clerk/Receptionist is responsible for the receipt of revenues, the ordering and disbursement of office supplies and the billing and collection of accounts receivables.

GOALS AND OBJECTIVES

1. To provide City departments, the City Commission and intergovernmental agencies with accurate and timely financial information.
2. To assist auditors in the preparation of the City's Comprehensive Annual Financial Report.
3. To ensure Budgetary and Legal Compliance with the City's adopted budget
4. Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
5. To ensure adherence to the City of Pampa Investment Policy.
6. Stay abreast of current developments in governmental accounting and finance principles and statutes.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$23,967 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

03 FINANCIAL SERVICES

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
03-41010 SALARIES AND WAGES	179,037.68	190,920.85	212,401.00	211,341.81	221,970.00
03-41020 LONGEVITY PAY	1,224.00	1,444.00	1,780.00	1,636.00	1,896.00
03-41030 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
03-41050 PART TIME & TEMPORARY PAY	0.00	5,206.25	0.00	365.63	500.00
03-41055 CAR ALLOWANCE	6,000.02	6,000.02	6,000.00	6,000.02	6,000.00
03-41066 CELL PHONE ALLOWANCE	0.00	630.00	360.00	360.00	360.00
03-41070 TEXAS MUNICIPAL RETIREMENT	26,174.50	28,596.34	40,211.00	36,248.68	41,970.00
03-41075 MEDICARE TAX EXPENSE	2,505.76	2,767.91	3,193.00	2,855.26	3,346.00
03-41080 SOCIAL SECURITY TAX EXPENSE	10,714.57	11,835.11	13,653.00	12,209.23	14,305.00
03-41085 LTD, AD&D, & LIFE INSURANCE	394.54	454.96	451.00	440.80	362.00
03-41086 WORKERS COMPENSATION	636.94	653.43	911.00	678.82	911.00
03-41090 HEALTH INSURANCE	21,393.92	17,947.80	24,000.00	21,757.60	22,320.00
03-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	130.72	138.00	134.83	138.00
03-41097 DENTAL INSURANCE	590.00	580.00	600.00	600.00	600.00
TOTAL PERSONNEL SERVICES	248,671.93	267,167.39	303,698.00	294,628.68	314,678.00
<u>CONTRACTUAL SERVICES</u>					
03-42010 COMMUNICATIONS	2,281.75	2,188.94	2,325.00	2,344.31	2,000.00
03-42020 POSTAGE AND FREIGHT	1,866.55	2,360.77	2,100.00	2,142.28	2,100.00
03-42030 ADVERTISING	1,735.25	0.00	525.00	0.00	2,000.00
03-42040 DUES & SUBSCRIPTIONS	1,182.25	1,574.56	1,000.00	1,394.56	1,000.00
03-42085 RENTAL-OFFICE EQUIP.	0.00	0.00	0.00	0.00	0.00
03-42090 RENTAL OF EQUIPMENT	4,467.52	4,279.98	4,675.00	4,670.29	4,800.00
03-42120 CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
03-42125 BUSINESS EXPENSE	140.15	274.00	400.00	452.58	200.00
03-42130 PROFESSIONAL DEVELOPMENT	3,638.07	1,369.50	2,000.00	2,987.61	2,000.00
03-42155 EMPLOYEE TRAINING EXPENSE	0.00	624.62	1,800.00	1,800.00	500.00
03-42165 TAX SERVICE EXPENSE	66,821.63	79,581.43	91,000.00	84,777.80	91,000.00
03-42250 MNT-OFFICE EQUIPMENT	735.00	0.00	0.00	0.00	0.00
03-42255 MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
03-42430 PRINTING EXPENSE	528.70	712.12	1,000.00	331.31	700.00
03-42470 PERSONNEL SERVICES	33.78	13,164.12	14,000.00	9,575.35	11,000.00
03-42480 AUDITING SERVICES	50,000.00	51,000.00	70,000.00	70,000.00	70,000.00
03-42510 FREIGHT & EXPRESS	343.90	0.00	0.00	0.00	0.00
03-42580 PHYSICAL EXAMINATIONS	2,720.88	1,501.00	2,000.00	1,440.00	1,700.00
03-42585 DRUG TESTING	6,482.28	4,409.70	4,000.00	2,100.00	3,000.00
TOTAL CONTRACTUAL SERVICES	142,977.71	163,040.74	196,825.00	184,016.09	192,000.00
<u>SUPPLIES, MATERIAL & MNT</u>					
03-43010 OFFICE EXPENSE	4,438.61	3,855.46	3,000.00	2,918.37	3,000.00
03-43020 OPERATING EXPENSE	2,225.23	1,875.52	1,200.00	1,200.34	1,200.00
03-43090 EDUCATIONAL	478.55	761.43	310.00	270.00	300.00
03-43145 COMPUTER SOFTWARE	329.95	398.94	1,103.00	1,088.90	500.00
03-43210 MINOR TOOLS AND APPARATUS	3,764.98	4,303.83	4,300.00	838.65	4,000.00
03-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	0.00	0.00
03-43270 MNT-OFFICE EQUIPMENT	0.00	502.00	775.00	765.00	500.00
03-43275 MNT-COMPUTER EQUIPMENT	0.00	150.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	11,237.32	11,847.18	10,688.00	7,081.26	9,500.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

03 FINANCIAL SERVICES

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>OTHER CHARGES</u>					
03-44040 INSURANCE & BONDS	3,070.84	8,560.63	9,000.00	0.00	9,000.00
03-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	3,070.84	8,560.63	9,000.00	0.00	9,000.00
<u>CAPITAL</u>					
03-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
03-45080 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 03 FINANCIAL SERVICES	405,957.80	450,615.94	520,211.00	485,726.03	525,178.00
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**MUNICIPAL COURT
2009-2010 BUDGET
Dept. 05**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	51,598	69,429	84,626	86,051
Contractual Services	43,559	48,034	26,530	22,650
Supplies and materials	4,491	10,107	18,350	15,950
Other Charges	-	71	300	300
Capital Outlay	-	-	-	-
TOTAL	\$ 99,648	\$ 127,641	\$ 129,806	\$ 124,951

MISSION STATEMENT

Municipal Court is committed to provide swift and impartial judgment that arises within the corporate limits of the City.

DESCRIPTION

Municipal Court is the focal point for the collection of fines and the maintenance of traffic tickets, criminal complaints and other violations. The Court Clerk maintains accurate records, reports to the state, schedules hearings and provides customer service. Computer support is provided by the Information Technology department.

State statutes require both the Judge and the Clerk to attend twelve hours of continuing education per year.

GOALS AND OBJECTIVES

1. Goal to cross train utilities clerks and court clerks for a more efficient operation of central cash collection.
2. Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP
3. Maintain accurate court records
4. Maintain a courteous atmosphere for customers

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$4,855 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

05 MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>PERSONNEL SERVICES</u>					
05-41010 SALARIES AND WAGES	41,248.24	50,831.95	43,384.00	41,881.46	44,232.00
05-41020 LONGEVITY PAY	792.00	1,277.98	224.00	188.00	236.00
05-41050 PART TIME & TEMPORARY PAY	0.00	1,691.20	18,540.00	16,434.21	18,540.00
05-41070 TEXAS MUNICIPAL RETIREMENT	5,921.62	7,673.42	7,963.00	7,384.14	8,107.00
05-41075 MEDICARE TAX EXPENSE	601.16	761.34	698.00	790.97	914.00
05-41080 SOCIAL SECURITY TAX EXPENSE	2,571.10	3,256.05	2,983.00	3,382.55	3,906.00
05-41085 LTD, AD&D, & LIFE INSURANCE	65.40	74.47	118.00	69.12	72.00
05-41086 WORKERS COMPENSATION	158.77	162.89	821.00	132.53	821.00
05-41090 HEALTH INSURANCE	0.00	3,433.89	9,600.00	235.46	8,928.00
05-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	55.00	26.97	55.00
05-41097 DENTAL INSURANCE	240.00	239.74	240.00	248.49	240.00
TOTAL PERSONNEL SERVICES	51,598.29	69,429.09	84,626.00	70,773.90	86,051.00
<u>CONTRACTUAL SERVICES</u>					
05-42010 COMMUNICATIONS	1,400.31	1,407.82	1,500.00	1,556.95	1,400.00
05-42020 POSTAGE AND FREIGHT	953.81	1,344.02	2,200.00	1,325.59	1,500.00
05-42040 DUES & SUBSCRIPTIONS	1,176.20	841.50	1,000.00	188.00	800.00
05-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00
05-42130 PROFESSIONAL DEVELOPMENT	1,847.44	2,002.70	3,100.00	3,048.72	2,500.00
05-42170 COLLECTION EXPENSE	18,397.51	22,781.80	16,300.00	17,559.53	15,000.00
05-42250 MNT-OFFICE EQUIPMENT	797.18	0.00	0.00	0.00	0.00
05-42255 MNT-COMPUTER EQ REPAIR	145.00	0.00	200.00	0.00	200.00
05-42430 PRINTING EXPENSE	792.47	936.31	1,250.00	1,246.65	1,200.00
05-42510 FREIGHT & EXPRESS	48.77	0.00	50.00	0.00	50.00
05-42530 UNCLASSIFIED PROFESSIONAL	18,000.00	18,720.00	4,680.00	4,680.00	0.00
TOTAL CONTRACTUAL SERVICES	43,558.69	48,034.15	30,280.00	29,605.44	22,650.00
<u>SUPPLIES, MATERIAL & MNT</u>					
05-43010 OFFICE EXPENSE	719.50	1,197.09	850.00	790.76	850.00
05-43020 OPERATING EXPENSE	0.00	0.00	200.00	0.00	100.00
05-43145 COMPUTER SOFTWARE	0.00	0.00	1,750.00	1,200.00	4,000.00
05-43210 MINOR TOOLS AND APPARATUS	3,771.04	4,073.75	3,800.00	3,576.81	3,800.00
05-43270 MNT-OFFICE EQUIPMENT	0.00	4,835.82	8,000.00	5,076.00	6,000.00
05-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	1,200.00
TOTAL SUPPLIES, MATERIAL & MNT	4,490.54	10,106.66	14,600.00	10,643.57	15,950.00
<u>OTHER CHARGES</u>					
05-44040 INSURANCE & BONDS	0.00	71.00	0.00	0.00	0.00
05-44050 COURT COSTS	0.00	0.00	200.00	0.00	200.00
05-44500 INTEREST & FISCAL CHARGES	0.00	0.00	100.00	59.95	100.00
05-44510 PRINCIPAL RETIREMENT	0.00	0.00	0.00	0.00	0.00
05-44615 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	71.00	300.00	59.95	300.00
TOTAL 05 MUNICIPAL COURT	99,647.52	127,640.90	129,806.00	111,082.86	124,951.00

**POLICE SERVICES
2009-2010 BUDGET
Dept. 08**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	1,520,858	1,642,620	1,690,551	1,744,736
Contractual Services	191,392	150,933	148,103	136,400
Supplies and materials	190,825	252,775	213,860	246,250
Other Charges	18,096	18,566	93,782	93,000
Capital Outlay	191,208	16,120	25,000	-
TOTAL	\$2,112,379	\$2,081,014	\$2,171,296	\$2,220,386

MISSION STATEMENT

The mission of the Pampa Police Department is to enhance the quality of life in the community by providing a hospitable working environment wherein employees can pursue the goals of reducing crimes and the fears thereof by a commitment to excellence in the professional and courteous delivery of police services. This will be accomplished through solution and community oriented policing techniques that comply with Local, State and U.S. Constitutional and Statutory requirements.

DEPARTMENT STATEMENT

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results.

Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

GOALS AND OBJECTIVES

1. To protect and improve the quality of life in Pampa through:
 - ◆ Community involvement and partnerships
 - ◆ Enforcement of all laws courteously, but firmly
 - ◆ Team work and cooperation with citizens, other criminal justice agencies, and each other
 - ◆ Maintaining the highest degree of integrity
 - ◆ Solve problems through cooperation, knowledge, technology and creative legal concepts
 - ◆ Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
 - ◆ Striving for the highest degree of customer/client service possible
 - ◆ Making the most efficient and cost effective use of available resources, fiscal and human
 - ◆ Recruiting and selecting the best applicants for employment
 - ◆ Identify, formulate and operate within specified plans for present and future needs.
 - ◆ Develop and use a core group of instructors to provide training for department personnel

- ♦ Provide direction and supervision in a way that is fair, firm and consistent for all employees.
2. The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

Neighborhood Watch/Community Meetings

The Neighborhood Watch program is specifically intended to include citizens directly in the criminal justice process on a neighborhood level. Citizens involved in the program act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the neighborhood watch program and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

K-9 Program

The Department maintains and operates a Police K-9 Drug Dog Program, made up of a trained Police Officer and Drug Detector Dog (the K-9 Team). This team assists all other functions of the department and also works independently as a drug interdiction unit, helping keep our streets and highways safe. The team is also contracted with the PISD to conduct school searches.

Crime Prevention

Crime Prevention is the responsibility of all members of the Pampa Police Department. It is our goal to instruct groups of citizens on home and business safety and security, and how not to become victims of crime. Officers are available and trained to provide programs of many various topics to the citizens to help make Pampa a better and safer place to live and work.

Crime Stoppers

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

Reserve Peace Officer

Appoint qualified individuals as Reserve (volunteers) Police Officers to provide additional police officers as needed and to serve as an applicant pool for new officers.

School Resource Officer

The School Resource Officer Program is a joint venture between the City and School System and funds an officer to work at the Schools to provide a safe and secure environment for our children, youth and faculty. This officer is also a liaison for the City and School, providing a great link between these two entities.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$49,090 from the 2008-09 Budget.

- Three new patrol vehicles will be purchased. It is a departmental goal to be the best employer of the best qualified and trained patrol officers available and to provide those officers the latest in technology and safety.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

08 POLICE SERVICES

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>PERSONNEL SERVICES</u>						
08-41010	SALARIES AND WAGES	957,525.55	1,060,671.70	1,059,256.50	956,993.83	1,108,395.00
08-41020	LONGEVITY PAY	8,537.31	8,062.66	8,199.00	7,298.98	8,100.00
08-41030	OVERTIME PAY	99,251.61	78,654.33	66,950.00	84,899.06	66,950.00
08-41035	STEP-UP PAY	0.00	0.00	0.00	0.00	0.00
08-41050	PART TIME & TEMPORARY PAY	17,428.37	26,863.78	500.00	13,617.95	13,500.00
08-41060	INCENTIVE PAY	42,977.84	32,871.01	27,084.00	40,687.36	43,140.00
08-41065	CLOTHING ALLOWANCE	3,157.04	4,652.48	3,988.00	3,613.98	3,988.00
08-41066	CELL PHONE ALLOWANCE	0.00	3,700.00	3,240.00	2,960.00	420.00
08-41070	TEXAS MUNICIPAL RETIREMENT	150,919.97	169,335.79	217,497.00	184,686.26	224,410.00
08-41075	MEDICARE TAX EXPENSE	15,105.21	17,032.97	17,160.00	15,062.39	17,857.00
08-41080	SOCIAL SECURITY TAX EXPENSE	64,587.13	72,829.47	73,372.00	64,404.79	76,353.00
08-41085	LTD, AD&D, & LIFE INSURANCE	2,169.74	2,521.36	2,361.00	2,121.61	1,809.00
08-41086	WORKERS COMPENSATION	41,407.12	42,478.51	52,410.00	39,781.13	51,241.00
08-41090	HEALTH INSURANCE	114,559.42	118,878.89	134,400.00	113,012.02	124,320.00
08-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	758.28	773.00	741.12	773.00
08-41097	DENTAL INSURANCE	3,231.50	3,309.03	3,360.00	3,130.14	3,480.00
	TOTAL PERSONNEL SERVICES	1,520,857.81	1,642,620.26	1,670,550.50	1,533,010.62	1,744,736.00
<u>CONTRACTUAL SERVICES</u>						
08-42010	COMMUNICATIONS	21,896.77	19,467.52	20,700.00	20,714.55	19,500.00
08-42020	POSTAGE AND FREIGHT	1,459.45	3,315.83	3,000.00	3,091.54	3,000.00
08-42030	ADVERTISING	0.00	0.00	320.04	206.74	1,000.00
08-42040	DUES & SUBSCRIPTIONS	1,899.25	2,414.56	2,435.00	2,472.06	1,250.00
08-42050	ELECTRICITY	1,527.85	1,028.80	2,000.00	1,418.48	2,000.00
08-42060	GAS	0.00	0.00	20.00	9.62	0.00
08-42085	RENTAL-OFFICE EQUIP.	4,599.25	4,463.36	5,100.00	5,329.64	5,100.00
08-42090	RENTAL OF EQUIPMENT	2,836.00	506.00	0.00	0.00	4,800.00
08-42110	TRAVEL	0.00	0.00	0.00	0.00	0.00
08-42125	BUSINESS EXPENSE	2,231.86	2,652.75	1,000.00	714.76	2,000.00
08-42130	PROFESSIONAL DEVELOPMENT	16,326.88	22,501.09	24,365.00	24,629.60	9,000.00
08-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	0.00	0.00
08-42180	LAUNDRY SERVICE	14,104.65	13,195.13	11,657.40	10,184.53	10,000.00
08-42200	MNT-BUILDINGS	0.00	0.00	0.00	0.00	0.00
08-42230	MNT-IMPROVEMENTS	2,177.08	0.00	0.00	0.00	0.00
08-42250	MNT-OFFICE EQUIPMENT	23,024.50	0.00	0.00	0.00	0.00
08-42255	MNT-COMPUTER EQ REPAIR	655.00	0.00	0.00	0.00	0.00
08-42260	MNT-AUTO EQUIPMENT	13,079.66	0.00	0.00	0.00	0.00
08-42280	MNT-MACHINERY	0.00	0.00	0.00	0.00	0.00
08-42320	MNT-RADIO EQUIPMENT	2,174.93	0.00	0.00	0.00	0.00
08-42330	MNT-PRECISION INSTRUMENT	688.99	0.00	0.00	0.00	0.00
08-42410	MNT-OTHER EQUIPMENT	820.99	0.00	0.00	0.00	0.00
08-42420	TIRE EXPENSE	789.10	0.00	0.00	0.00	0.00
08-42430	PRINTING EXPENSE	2,678.56	3,728.33	3,899.96	3,898.06	3,000.00
08-42470	PERSONNEL SERVICES	0.00	1,407.98	0.00	0.00	0.00
08-42510	FREIGHT & EXPRESS	1,821.10	0.00	0.00	0.00	0.00
08-42520	EMPLOYEE LICENSES	95.00	55.00	100.00	100.00	0.00
08-42530	UNCLASSIFIED PROFESSIONAL	75,805.00	75,040.00	75,000.00	75,000.00	75,000.00
08-42570	MISC. CONTRACT LABOR	224.40	327.50	605.50	605.50	0.00
08-42580	PHYSICAL EXAMINATIONS	476.00	829.00	750.00	640.85	750.00
	TOTAL CONTRACTUAL SERVICES	191,392.27	150,932.85	150,952.90	149,015.93	136,400.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

08 POLICE SERVICES

DEPARTMENTAL EXPENDITURES

		----- 2008-2009 -----				PROPOSED
		2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
		ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>SUPPLIES, MATERIAL & MNT</u>						
08-43010	OFFICE EXPENSE	9,135.53	8,616.39	11,300.00	11,161.78	7,500.00
08-43020	OPERATING EXPENSE	5,628.26	7,858.78	6,000.00	4,286.54	6,000.00
08-43030	JANITOR SUPPLIES	184.82	0.00	0.00	0.00	0.00
08-43040	CLOTHING & LINEN	16,366.78	11,705.50	4,118.00	3,920.44	7,000.00
08-43050	CHEMICALS	13.50	157.50	0.00	0.00	0.00
08-43060	PHOTOGRAPHIC AND VIDEO	2,768.54	581.69	1,000.00	45.21	2,000.00
08-43090	EDUCATIONAL	1,944.35	937.72	2,000.00	1,331.19	2,000.00
08-43145	COMPUTER SOFTWARE	1,776.83	3,121.36	2,713.88	2,300.00	4,000.00
08-43150	MEDICAL SUPPLIES	115.05	134.80	250.00	238.40	250.00
08-43155	CANINE MAINTENANCE	2,124.03	1,958.22	2,000.00	1,291.11	2,000.00
08-43190	RIFLE RANGE	1,248.91	8,636.09	8,000.00	7,958.93	6,000.00
08-43200	MOTOR FUEL AND LUBRICANTS	54,903.47	81,710.82	54,817.19	52,776.72	60,000.00
08-43210	MINOR TOOLS AND APPARATUS	70,371.90	40,267.08	34,252.81	34,264.34	59,000.00
08-43215	COMPUTER EQ/REPAIR PARTS	1,898.46	20.98	10,696.12	10,696.12	0.00
08-43220	MNT-BUILDINGS	1,385.77	2,922.52	2,801.57	2,790.73	0.00
08-43270	MNT-OFFICE EQUIPMENT	0.00	0.00	3,382.00	3,382.00	1,000.00
08-43275	MNT-COMPUTER EQUIPMENT	0.00	35,492.80	45,640.00	45,451.62	60,000.00
08-43280	MNT-AUTO EQUIPMENT	15,479.25	39,693.93	37,469.72	41,145.61	25,000.00
08-43300	MNT-MACHINERY	19.85	0.00	0.00	0.00	0.00
08-43340	MNT-COMMUNICATIONS EQUIP	2,111.31	4,190.56	2,180.00	1,856.37	3,000.00
08-43350	MNT-PRECISION INSTRUMENT	0.00	625.00	1,000.00	964.25	1,000.00
08-43430	MNT-OTHER EQUIPMENT	134.59	4,143.37	3,300.00	696.50	500.00
08-43440	MNT-TIRES/TUBES	3,213.56	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		190,824.76	252,775.11	232,921.29	226,557.86	246,250.00
<u>OTHER CHARGES</u>						
08-44040	INSURANCE & BONDS	18,096.03	18,360.60	18,000.00	20,157.36	18,000.00
08-44045	VEHICLE LEASE	0.00	0.00	75,000.00	75,000.00	75,000.00
08-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	60.00	782.31	3,075.49	0.00
08-44500	INTEREST & FISCAL CHARGES	0.00	145.37	0.00	0.00	0.00
08-44615	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES		18,096.03	18,565.97	93,782.31	98,232.85	93,000.00
<u>CAPITAL</u>						
08-45030	IMPROVEMENTS	147,466.29	0.00	23,089.00	23,082.45	0.00
08-45040	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
08-45080	OTHER EQUIPMENT	43,742.12	16,120.00	0.00	0.00	0.00
TOTAL CAPITAL		191,208.41	16,120.00	23,089.00	23,082.45	0.00
TOTAL 08 POLICE SERVICES		2,112,379.28	2,081,014.19	2,171,296.00	2,029,899.71	2,220,386.00

**EMERGENCY MEDICAL SERVICE
2009-2010 BUDGET
Dept. 09**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	86,132	87,083	86,400	86,400
Supplies and materials	-	1,539	1,000	1,000
Other Charges	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL	\$ 86,132	\$ 88,622	\$ 87,400	\$ 87,400

MISSION STATEMENT

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

DESCRIPTION

Emergency Medical Services are provided to the City of Pampa and Gray County through Pampa EMS. Pampa EMS is a non-profit foundation created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and the surrounding areas. Many of the employees of Pampa EMS were former Guardian EMS employees, which allows for excellent continuity of services and knowledge of the area.

FUNDING

EMS is funded through user fees which are charged and collected by Pampa EMS as a part of their contract. The City of Pampa provides a maximum subsidy of \$87,400 through the General Fund as does Gray County.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget is the same as the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

09 EMERGENCY MEDICAL SER

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
09-42050 ELECTRICITY	2,686.51	3,432.19	2,700.00	2,438.84	2,700.00
09-42060 GAS	2,860.95	3,250.98	3,100.00	2,112.02	3,200.00
09-42200 MNT-BUILDINGS	185.00	0.00	0.00	0.00	100.00
09-42440 AMBULANCE SERVICE	<u>80,400.00</u>	<u>80,400.00</u>	<u>80,400.00</u>	<u>80,400.00</u>	<u>80,400.00</u>
TOTAL CONTRACTUAL SERVICES	86,132.46	87,083.17	86,200.00	84,950.86	86,400.00
<u>SUPPLIES, MATERIAL & MNT</u>					
09-43220 MNT-BUILDINGS	<u>0.00</u>	<u>1,538.62</u>	<u>3,454.00</u>	<u>3,435.50</u>	<u>1,000.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	<u>0.00</u>	<u>1,538.62</u>	<u>3,454.00</u>	<u>3,435.50</u>	<u>1,000.00</u>
TOTAL 09 EMERGENCY MEDICAL SER	86,132.46	88,621.79	89,654.00	88,386.36	87,400.00
	=====	=====	=====	=====	=====

**FIRE PREVENTION
2009-2010 BUDGET
Dept. 10**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	84,762	38,467	55,727	60,483
Contractual Services	8,785	11,707	14,333	13,675
Supplies and materials	10,199	7,686	12,847	9,955
Other Charges	484	489	6,200	6,200
Capital Outlay	-	-	-	-
TOTAL	\$ 104,230	\$ 58,349	\$ 89,107	\$ 90,313

MISSION STATEMENT

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

DESCRIPTION

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all structure fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected four times a year. Home inspections are performed when requested by the homeowner. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

1. Deter arson in our City through the effective prosecution of violators of the law.
 - a. Make public aware that all suspicious fires will be thoroughly investigated.
 - b. Charges will be filed on person or persons suspected of committing the crime of arson.
 - c. Suspects will be punished according to the law.
2. Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
 - a. Public awareness of fire safety through news media.
 - b. Public awareness of fire hazards through public education.
 - c. Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$1,206 over the 2008-09 Budget.

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector and Peace Officer.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

10 FIRE PREVENTION

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>PERSONNEL SERVICES</u>						
10-41010	SALARIES AND WAGES	66,249.40	23,283.38	38,885.00	40,297.60	42,870.00
10-41020	LONGEVITY PAY	1,105.07	305.54	196.00	160.00	208.00
10-41060	INCENTIVE PAY	1,799.98	484.61	0.00	27.69	0.00
10-41066	CELL PHONE ALLOWANCE	0.00	120.00	0.00	0.00	0.00
10-41070	TEXAS MUNICIPAL RETIREMENT	6,397.90	6,912.36	7,136.00	6,682.22	7,853.00
10-41075	MEDICARE TAX EXPENSE	640.53	678.12	567.00	455.33	625.00
10-41080	SOCIAL SECURITY TAX EXPENSE	2,738.83	2,899.49	2,423.00	1,946.95	2,671.00
10-41085	LTD, AD&D, & LIFE INSURANCE	91.32	45.00	83.00	84.24	83.00
10-41086	WORKERS COMPENSATION	1,261.75	1,294.40	1,489.00	1,089.38	1,561.00
10-41090	HEALTH INSURANCE	4,357.44	2,357.69	4,800.00	4,353.33	4,464.00
10-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	28.00	26.97	28.00
10-41097	DENTAL INSURANCE	120.00	60.00	120.00	120.00	120.00
	TOTAL PERSONNEL SERVICES	84,762.22	38,466.75	55,727.00	55,243.71	60,483.00
<u>CONTRACTUAL SERVICES</u>						
10-42010	COMMUNICATIONS	1,613.51	1,720.01	2,320.00	2,044.30	2,320.00
10-42020	POSTAGE AND FREIGHT	20.17	357.68	300.00	270.87	300.00
10-42040	DUES & SUBSCRIPTIONS	45.00	51.50	125.00	40.00	125.00
10-42110	TRAVEL	0.00	0.00	0.00	0.00	0.00
10-42125	BUSINESS EXPENSE	41.46	0.00	200.00	120.13	200.00
10-42130	PROFESSIONAL DEVELOPMENT	356.87	2,530.13	3,130.00	2,905.89	3,130.00
10-42150	TUITION	0.00	0.00	0.00	0.00	0.00
10-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	0.00	0.00
10-42180	LAUNDRY SERVICE	37.50	0.00	500.00	650.00	500.00
10-42250	MNT-OFFICE EQUIPMENT	260.00	0.00	0.00	0.00	0.00
10-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
10-42260	MNT-AUTO EQUIPMENT	407.68	0.00	0.00	0.00	0.00
10-42320	MNT-RADIO EQUIPMENT	63.00	0.00	0.00	0.00	0.00
10-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10-42420	TIRE EXPENSE	10.00	0.00	0.00	0.00	0.00
10-42430	PRINTING EXPENSE	0.00	48.00	154.00	153.90	0.00
10-42500	FILING & RECORDING	0.00	0.00	368.00	368.00	0.00
10-42510	FREIGHT & EXPRESS	90.40	0.00	0.00	0.00	0.00
10-42520	EMPLOYEE LICENSES	64.00	0.00	261.00	261.00	100.00
10-42570	MISC. CONTRACT LABOR	5,775.00	7,000.00	7,000.00	7,000.00	7,000.00
	TOTAL CONTRACTUAL SERVICES	8,784.59	11,707.32	14,358.00	13,814.09	13,675.00
<u>SUPPLIES, MATERIAL & MNT</u>						
10-43010	OFFICE EXPENSE	264.58	259.36	900.00	1,136.49	350.00
10-43020	OPERATING EXPENSE	58.58	189.57	488.00	487.35	300.00
10-43040	CLOTHING & LINEN	227.77	1,285.72	734.00	733.48	500.00
10-43050	CHEMICALS	0.00	0.00	100.00	87.50	20.00
10-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	0.00	0.00
10-43090	EDUCATIONAL	881.00	1,661.68	2,166.00	2,165.25	1,200.00
10-43145	COMPUTER SOFTWARE	416.49	0.00	225.00	225.00	85.00
10-43200	MOTOR FUEL AND LUBRICANTS	1,072.26	1,151.23	2,500.00	1,872.13	2,000.00
10-43210	MINOR TOOLS AND APPARATUS	6,374.50	2,670.96	2,795.00	1,198.78	3,800.00
10-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	200.00	253.00	700.00
10-43250	MNT-IMPROVEMENTS	0.00	0.00	300.00	0.00	300.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

10 FIRE PREVENTION

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
10-43260 MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
10-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	200.00	165.00	0.00
10-43280 MNT-AUTO EQUIPMENT	903.36	467.37	1,518.00	666.40	500.00
10-43340 MNT-COMMUNICATIONS EQUIP	0.00	0.00	696.00	147.03	200.00
10-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	10,198.54	7,685.89	12,822.00	9,137.41	9,955.00
<u>OTHER CHARGES</u>					
10-44040 INSURANCE & BONDS	483.85	489.13	600.00	534.26	600.00
10-44045 VEHICLE LEASE	0.00	0.00	5,600.00	5,600.00	5,600.00
TOTAL OTHER CHARGES	483.85	489.13	6,200.00	6,134.26	6,200.00
<u>CAPITAL</u>					
10-45030 IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 10 FIRE PREVENTION	104,229.20	58,349.09	89,107.00	84,329.47	90,313.00
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PLANNING AND ZONING/PUBLIC WORKS
2009-2010 BUDGET
Dept. 11

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	158,229	236,542	229,845	163,647
Contractual Services	18,177	14,377	26,750	15,250
Supplies and materials	9,486	15,182	34,830	18,880
Other Charges	484	489	5,600	5,600
Capital Outlay	-	149,500	100,000	17,000
TOTAL	\$ 186,376	\$ 416,090	\$ 397,025	\$ 220,377

MISSION STATEMENT

The Public Works/Engineering Department's mission is to provide administrative and technical support in reaching the goals established by the City Commission.

DESCRIPTION

All of the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa whom they serve and are ultimately accountable to.

The Public Works Director with the help of the Assistant Public Works Director coordinates the operation of the following departments: Public Service (streets, traffic control, drainage, and parks), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in preparing budget proposals or repair and capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, drainage and parks. The department drafts plans and specifications and administers projects within its capabilities. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

The Assistant Public Works Director/Zoning Officer files all plats at the Gray County Clerk's Office and records volume and page numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning,

annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

GOALS AND OBJECTIVES

1. Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
2. Provide engineering services for City projects in all departments.
3. Long-range planning for extension of City utilities, streets and other services.
4. Continue computerization of all City records and maps for facilities.
5. Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget showed a decrease of \$176,648 over the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

11 PLANNING & ENG/PW

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
11-41010	SALARIES AND WAGES	109,827.83	168,942.18	158,542.00	97,513.94	110,256.00
11-41020	LONGEVITY PAY	1,236.00	2,480.00	1,508.00	1,436.00	656.00
11-41030	OVERTIME PAY	27.00	0.00	0.00	226.17	0.00
11-41050	PART TIME & TEMPORARY PAY	3,924.00	3,676.50	4,000.00	1,738.50	4,000.00
11-41055	CAR ALLOWANCE	6,000.02	6,000.02	6,000.00	3,461.55	6,000.00
11-41060	INCENTIVE PAY	1,799.98	1,799.98	1,662.00	3,392.27	1,800.00
11-41066	CELL PHONE ALLOWANCE	0.00	360.00	0.00	0.00	0.00
11-41070	TEXAS MUNICIPAL RETIREMENT	16,774.28	25,570.30	30,624.00	17,146.82	21,641.00
11-41075	MEDICARE TAX EXPENSE	1,721.47	2,585.83	2,490.00	1,445.45	1,779.00
11-41080	SOCIAL SECURITY TAX EXPENSE	7,361.01	11,056.70	10,646.00	6,180.25	7,608.00
11-41085	LTD, AD&D, & LIFE INSURANCE	219.47	357.94	317.00	172.16	180.00
11-41086	WORKERS COMPENSATION	392.25	402.41	862.00	604.71	485.00
11-41090	HEALTH INSURANCE	8,706.00	12,881.88	12,800.00	6,527.28	8,928.00
11-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	78.44	74.00	80.90	74.00
11-41097	DENTAL INSURANCE	240.00	350.00	320.00	179.45	240.00
	TOTAL PERSONNEL SERVICES	158,229.31	236,542.18	229,845.00	140,105.45	163,647.00
<u>CONTRACTUAL SERVICES</u>						
11-42010	COMMUNICATIONS	2,657.95	3,830.71	3,500.00	5,187.73	3,500.00
11-42020	POSTAGE AND FREIGHT	91.68	316.87	500.00	357.01	500.00
11-42040	DUES & SUBSCRIPTIONS	1,335.25	1,461.56	1,600.00	2,738.86	1,600.00
11-42120	CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
11-42125	BUSINESS EXPENSE	404.46	462.30	400.00	657.56	400.00
11-42130	PROFESSIONAL DEVELOPMENT	7,412.94	4,453.07	9,400.00	8,409.86	4,000.00
11-42155	EMPLOYEE TRAINING EXPENSE	25.00	0.00	200.00	0.00	200.00
11-42250	MNT-OFFICE EQUIPMENT	3,007.00	0.00	2,000.00	0.00	0.00
11-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	500.00	0.00	0.00
11-42260	MNT-AUTO EQUIPMENT	151.45	0.00	500.00	0.00	0.00
11-42320	MNT-RADIO EQUIPMENT	97.45	0.00	100.00	0.00	0.00
11-42330	MNT-PRECISION INSTRUMENT	0.00	0.00	500.00	0.00	0.00
11-42420	TIRE EXPENSE	0.00	0.00	150.00	0.00	150.00
11-42430	PRINTING EXPENSE	0.00	130.00	100.00	104.75	100.00
11-42500	FILING & RECORDING	0.00	432.00	1,000.00	0.00	1,000.00
11-42510	FREIGHT & EXPRESS	311.85	0.00	300.00	0.00	300.00
11-42520	EMPLOYEE LICENSES	827.00	820.00	1,000.00	372.00	1,000.00
11-42530	UNCLASSIFIED PROFESSIONAL	0.00	2,470.00	3,000.00	0.00	500.00
11-42570	MISC. CONTRACT LABOR	1,854.50	0.00	2,000.00	1,170.00	2,000.00
	TOTAL CONTRACTUAL SERVICES	18,176.53	14,376.51	26,750.00	18,997.77	15,250.00
<u>SUPPLIES, MATERIAL & MNT</u>						
11-43010	OFFICE EXPENSE	1,340.31	1,641.11	1,500.00	1,196.51	1,500.00
11-43020	OPERATING EXPENSE	1,309.79	868.09	750.00	1,086.85	500.00
11-43040	CLOTHING & LINEN	115.50	296.18	200.00	141.87	200.00
11-43050	CHEMICALS	0.00	0.00	30.00	0.00	30.00
11-43060	PHOTOGRAPHIC AND VIDEO	0.00	108.93	50.00	0.00	50.00
11-43090	EDUCATIONAL	307.17	103.90	300.00	76.95	300.00
11-43145	COMPUTER SOFTWARE	2,664.98	1,927.09	8,800.00	1,126.69	2,600.00
11-43200	MOTOR FUEL AND LUBRICANTS	793.16	1,984.30	2,500.00	872.63	2,500.00
11-43210	MINOR TOOLS AND APPARATUS	2,361.12	4,792.72	12,000.00	7,418.16	2,500.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

11 PLANNING & ENG/PW

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
11-43215 COMPUTER EQ/REPAIR PARTS	130.10	0.00	900.00	123.86	900.00
11-43220 MNT-BUILDINGS	0.00	0.00	50.00	0.00	50.00
11-43270 MNT-OFFICE EQUIPMENT	0.00	1,402.00	4,300.00	4,891.60	4,300.00
11-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	850.00	548.00	850.00
11-43280 MNT-AUTO EQUIPMENT	463.61	1,278.44	800.00	1,390.95	800.00
11-43340 MNT-COMMUNICATIONS EQUIP	0.00	779.50	1,600.00	90.00	1,600.00
11-43350 MNT-PRECISION INSTRUMENT	0.00	0.00	200.00	0.00	200.00
11-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	9,485.74	15,182.26	34,830.00	18,964.07	18,880.00
 <u>OTHER CHARGES</u>					
11-44040 INSURANCE & BONDS	483.85	489.13	600.00	534.26	600.00
11-44045 VEHICLE LEASE	0.00	0.00	5,000.00	5,000.00	5,000.00
TOTAL OTHER CHARGES	483.85	489.13	5,600.00	5,534.26	5,600.00
 <u>CAPITAL</u>					
11-45040 OFFICE EQUIPMENT	0.00	149,500.12	100,000.00	76,706.22	17,000.00
11-45080 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	149,500.12	100,000.00	76,706.22	17,000.00
 TOTAL 11 PLANNING & ENG/PW	 186,375.43	 416,090.20	 397,025.00	 260,307.77	 220,377.00
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**PUBLIC SERVICE DEPARTMENT
PARKS AND STREET BUDGET
2009-2010 BUDGET
Dept. 12 & 13**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	775,865	751,395	887,677	913,855
Contractual Services	355,507	358,382	436,980	386,925
Supplies and materials	374,521	527,470	676,911	569,063
Other Charges	34,120	34,035	85,871	156,853
Capital Outlay	478,078	977,762	659,200	426,000
TOTAL	\$2,018,091	\$2,649,044	\$2,746,639	\$2,452,696

MISSION STATEMENT

The Street Team's mission is to ensure quality service and provide safe travel throughout Pampa, Texas. The Park Team's missions is to provide citizens and guests with well maintained public parks enhancing the quality of life as well as providing recreation and leisure opportunities to help instill pride in our community.

DESCRIPTION

The responsibility of the Street Team involves the maintenance of 137.2 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.76 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of Paved alleys, and 252.74 miles of curbs and gutters. Maintenance work includes sweeping, hot mix patching crack sealing, in-house strip seal coating, hauling sand and gravel, mowing of 16 miles of highway right-of-way And 20.5 miles of street right-of-way. There are 7.57 miles of storm drains, 240 storm inlets and 3918 traffic Signs and street markers in the City. We have 961 intersections, 311 of which do not have signs or traffic Control devices. Once a year, 5.7 miles of crosswalks and 9.6 miles of parking stripes are repainted. 4.77 miles of curbs and 17.1 miles of driving lanes are repainted every other year. There are also 7 bridges To be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades? There also 44 traffic signals to be maintained.

The Street Team cooperates with other departments in carrying out general operations of the City. This includes working with the Code Enforcement Department by mowing vacant lots and alley's, demolishing old structures upon request, and assisting the Police and Fire Departments by barricading streets and picking Up glass or any other unforeseen hazards.

The responsibilities of the Public Service Department, Parks Team are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, fertilizing; maintaining and repairing 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 7 covered shelters, 1894 tree's, 68 benches, Parks Team is responsible for maintain barrier posts that border some parks within the city, 14 bridges, 116 trash barrels, maintain security lights in 30 parks; Install new facilities & outdoor equipment & spring-ler systems. In addition the Parks Team maintains the grounds at City Hall, Lovett Memorial Library, Marcus Sanders Pool, M.K. Brown Pool, M.K. Brown Auditorium, the Somerville and 23rd medians; and the city owned properties bordering the Red Deere Creek area within the city limits, Police department Pistol Range, Service Center grounds Bordering Municipal Drive, Fire Tower Training grounds and the old U.S. Bus grounds. City Hall grounds and other

Small parks are reseeded and fertilized yearly. Other duties include the installation and repair of seasonal decorations St. Patrick's Day, Easter, Memorial Day, 4th of July, Halloween, Christmas. Snow Removal and ice control, cleaning 3.5 miles of hike and bike trails; assisting other departments in various tasks. emergency response and clean up in disasters, weed and mosquito control; cleaning Hobart Street well house, Reporting and correcting vandalism in the parks. Special events such as Chautauqua, July 4th, Woody Guthrie , Easter Christmas Parade, Celebration of Lights, Halloween and other events are supported by the Public Service. The Public Service Department in coordination with Clean Pampa Inc. help coordinate efforts in the Adopt-a-Park Program.

GOALS AND OBJECTIVES

1. Maintain all streets, alleys and drainage in Pampa.
2. Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the City.
3. Support other departments in general operations of the City requiring the use of heavy equipment.
4. Establish a good working relationship with the citizens of Pampa, Texas, and respond to their needs in a timely fashion.
5. Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
6. Provide a safe environment in which to work.
7. Clean the Hike-n-bike trail, removing all weeds, grass and dirt off of the trails.

BUDGET HIGHLIGHTS FOR 2009-10

The adopted 2009-10 Budget decreased \$293,943 from the adopted 2008-09 Budget.

PERFORMANCE INDICATORS

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2007-08
STREETS TEAM					
Street Sweeping (miles)	209	196.73	608.38	394.67	338
Street Sweeping (hours)	873	495	1270.5	1005	880
Maintenance of Streets (miles)	1,382	1,319	1345	1721	1,349
Seal coating Streets (square yards)	346,444	203,717	241,748	338,862	246,000
Unpaved Alleys (miles)	19	35	22.45	42.91	26
Man-hours in Alleys	458	897	391.5	507	583
Man-hours on Streets	5,275	5,224	6007.25	6825.25	5,500
Unpaved Streets (miles)	17	15	11.05	13.6	14
Clean Creek Draws (miles)	1	1	1.2	0.96	1
Clean Storm Drain Inlets	652	999	860	978	590
Crack Sealing Streets (linear feet)	51,860	49,000	48,750	120,000	49,870
Signs (hours)	632	999	860	871	830
Number of Traffic Control Signs Repaired	79	78	78	87	78
Paint Driving Lanes (miles)	3.5	0	2.22	6.77	1.9
Paint Curbs (miles)	7.6	5.36	8.04	4.55	7
Paint Angle Parking (miles)	5.6	3.74	4.06	0.32	4.5
Paint Parallel Parking (miles)	0.53	0.64	1.9	0.14	1.1
Paint Crosswalks (miles)	6.4	8.61	9.77	7.17	8.22
Replace Traffic Signs	87	310	187	142	190
Replace Street Name Plates	196	52	69	68	80
Mow Street Right-of-Way (miles)	168	96	89.61	121.62	118
Demolition of Structures	14	41	0	0	0
Mow Highway Right-of-way (miles)	48	42	48	144	46
Mow Vacant Lots	2	5	5	7	7
Mow Vacant Blocks	0	1	1	9	1
Mow Tracts	0	1	1	1	1
Patching Man-hours	3,813	1,884	596	2,412	2,400
Patching Potholes	715	582	596	1243	631
Utility Cuts Patched	71	21	259	37	50
Weed Spraying Man-hours	143	158	44	336	115
Driveway Tie-in Patched	4	5	7	13	8
Strip Paving Repairs	8	16	5	9	8
Seal coating Streets (square yards) includes in-house sealing	417944	219646	241784	356,529	293,00
Seal coating Streets (square yards) only in-house sealing	71,500	15,329	11,768	17,667	18,000

PARKS TEAM	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual 2007-2008	Budget 2007-2008
Mowing Man hours	1454.5	1,637	3,352	3,840	2150
Acreage mowed	3193.05	2,539	8,314	8,523.2	8500
Trimming man hours	1164	593	1,101	1,161.0	1000
Acreage trimmed	825.84	757.04	1,055	1,146.23	1050
Litter control man hours	843.5	665	930	1,064.25	812
Acreage cleaned	12218	10,876	11,302	10,408.27	11000
Water systems man hours	619.5	1,252	442	600	500
No. sprinklers repaired	12	181	145	113	112
No. valves replaced	11	4	8	3	2
No. meter cans replaced	3	9	2	2	2
Restroom maintenance man hours	193.5	112	110	154.5	192
Well house maintenance man hours	35	21	35	26	30
Tree trimming man hours	122.5	226	610	70	100
No. parks 100% trimmed	1	1	3	1	1
Tree planting/watering man hours	19.5	144	59	14	10
Flower bed maintenance man hours	75.25	76.5	10	17	15
Snow removal man hours	229.5	41.5	-	177	200
Picnic table maintenance man hours	199.5	193	66	120	105
No. picnic tables maintained	108	73	36	23	24
Fire grill maintenance man hours	7	10	8	7	8
No. fire grills maintained	17	18	45	17	26
Hike and Bike Trail man hours	151.5	46.5	-	6	0
Linear Feet maintenance	169	857	-	7	0
Linear Feet replaced	129	269	-	-	0
Playground Maintenance man hours	133.5	124.5	25	18	15
Super playground maintenance man hours	106	109	58	106	100
Park inspection man hours	56	83	125	62	48
No. parks inspected	50	59	89	49	41
Insecticide spraying man hours	556	158.5	198	504	300
Seasonal decorations	486	453	191	189	150

PARK	ACREAGE	BOUNDED BY (STREETS)	ACTIVITY AREAS
ALMEDA	5.30	Nicki, Duncan, Linda and Charles	Picnic Area Hike-n-Bike Trail Playground
ASPEN	6.00	Nicki, Beech, Duncan and Austin School	Picnic Area Hike-n-Bike Trail Shelter
BEECH	1.94	Beech, Nicki and Chestnut	Picnic Area Hike-n-Bike Trail
BUCKLER	3.96	Hobart, Somerville, and Florida	Hike-n-Bike Trail Lizard Sculpture
BURDETTE	1.00	Hughes Building & Francis	Bench
BUTTERFLY GARDEN	.2	Harvester & Duncan	Bench
WEST CENTRAL	4.00	Cook, Georgia, Mary Ellen and Aft	Picnic Area Hike-n-Bike Trail
CENTRAL	12.15	Cook, Georgia, Duncan and Sunset	Picnic Area Hike-n-Bike Trail Restroom Skate Park Playground
CHESTNUT	3.36	Chestnut, Nicki and Evergreen	Picnic Area Hike-n-Bike Trail
EAST CORONADO PARK	8.54	Hobart & Sumner	Hike-n-Bike Trail Perry Lefors Statue Outdoor Art Group Shelter
WEST CORONADO PARK	8.54	Coronado Dr. & Boyd	Picnic Area Hike-n-Bike Trail Foot Bridge
CUYLER	.23	Cuyler and Browning	Bench
EVERGREEN	6.50	Evergreen and 20 th	None
FRASER	1.00	Evergreen and 16 th	Playground
HIGHLAND	13.98	Somerville, Georgia, Cook and Frost	Picnic Area Hike-n-Bike Trail Trail Shelter Playground Super Playground
HOBART STREET	10.12	800 S. Hobart	Picnic Area Playground Restroom Lighted Softball Fields Overnight Camping Area
HOLLYWOOD	1.83	Gray, Crawford and Harlem	Ball Field
INEZ CARTER	4.00	Sumner, Decatur and Harvester	Playground Picnic Area
LIONS CLUB	7.83	Reid, Finley, Campbell and Murphy	Picnic Area Playground Softball Field Soccer Field

PARK	ACREAGE	BOUNDED BY (STREETS)	ACTIVITY AREAS
LOUISIANA & DUNCAN	.20	Louisiana & Duncan	None
LOVETT MEMORIAL LIBRARY	1.00	Houston, Kingsmill and Foster	None
M.K. BROWN AUDITORIUM	1.50	Coronado Drive and Sumner	None
M.K. BROWN MUNICIPAL POOL	10.00	Kentucky & Sloan	Swimming Pool Hike-n-Bike Trail
MARCUS SANDERS	2.26	Crawford, Octavius and Oklahoma	Picnic Area Playground Basketball Court Gazebo
H.E. AND INEZ B. McCARLEY	.48	Atchison and Russell	
MEMORIAL	.916	Ward, Hobart, and Montague	Museum
MORA WILKES	11.03	Harvester, Evergreen, and 16 th	Hike-n-Bike Trail
NORTH CREST	2.42	North Crest, Cinderella and Sirroco	Playground
OCTAVIUS	1.13	Harlem, Octavius and Oklahoma	Playground Picnic Area
PETROLEUM	0.25	Coffee, 22 nd and Perryton Parkway	Outdoor Art
PRAIRIE VILLAGE	2.50	Prairie Drive, Crawford and Huff Road	Picnic Area Playground Basketball Court
PRIEST	4.62	Faulkner, Banks, Montague and Gwendolyn	Picnic Area Playground
RECREATION PARK	133.90	Highway 60 East	Rodeo Grounds Clyde Carruth/Live Stock Pavilion Softball 4-Plex Sand Volleyball Court Skeet & Trap Range Indoor Rifle Range Fishing Lake Boat Ramp Fishing Pier Hike-n-Bike Trail RV/Tent Camping Group Shelter Shower/Restroom Facilities Playground Equipment Information Booth Park Plaque Hike-n-Bike Trail
RED DEER	10.0	Starkweather & Kentucky	
SANTA FE	1.00	Cuyler, Atchison and Ballard	Picnic Area Playground Pioneer Cottage Pampa Sign
SUNSET PARK	.25	Hwy 60 & Ripley	
Dr. V.E. von BRUNOW	0.16	Foster & Cuyler	Benches, Statue, Flagpole,

YEAGER PARK

36.8 Sunset & Yeager

Garden Walkway and Shelter
Hike-n-Bike Trail

Other land to mow includes:

Cactus Patch Median

.15 E. 23rd

None

City Hall

.15 Kingsmill/Foster

City Government

Fire Training Tower

.9 Hwy 60 East

Fire Training

McCullough

.06 Huff, McCullough, Neel Rd.

None

Somerville Median

.23 E/W Side Somerville

Xmas Decoration Displays

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

12 STREETS & TRAFFIC CON

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
12-41010	SALARIES AND WAGES	439,896.99	461,569.52	506,046.00	495,455.19	529,417.00
12-41020	LONGEVITY PAY	6,980.00	6,764.00	6,588.00	5,744.00	6,544.00
12-41030	OVERTIME PAY	47,659.13	19,591.86	26,450.00	25,978.18	25,450.00
12-41033	CALLBACK OVERTIME	0.00	0.00	53.24	53.24	0.00
12-41034	HOLIDAY PREMIUM PAY	0.00	0.00	0.00	0.00	0.00
12-41035	STEP-UP PAY	306.00	325.13	1,500.00	156.00	500.00
12-41050	PART TIME & TEMPORARY PAY	38,385.00	18,533.25	43,946.76	36,764.00	46,000.00
12-41060	INCENTIVE PAY	10,924.09	9,359.48	9,640.00	9,359.48	9,360.00
12-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
12-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
12-41070	TEXAS MUNICIPAL RETIREMENT	71,468.34	73,121.94	98,280.00	89,265.44	104,143.00
12-41075	MEDICARE TAX EXPENSE	7,703.19	7,451.75	8,616.00	7,726.17	8,950.00
12-41080	SOCIAL SECURITY TAX EXPENSE	32,937.58	31,863.51	36,842.00	33,036.32	38,271.00
12-41085	LTD, AD&D, & LIFE INSURANCE	1,050.93	1,256.81	1,208.00	1,169.26	864.00
12-41086	WORKERS COMPENSATION	51,341.39	52,669.88	64,398.00	49,079.42	63,535.00
12-41090	HEALTH INSURANCE	65,419.11	66,733.60	81,600.00	63,463.70	80,352.00
12-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	444.52	469.00	458.41	469.00
12-41097	DENTAL INSURANCE	1,793.03	1,710.00	2,040.00	1,770.28	0.00
12-41098	CONTINGENCY FOR SAL/WAGES	0.00	0.00	0.00	0.00	0.00
	TOTAL PERSONNEL SERVICES	775,864.78	751,395.25	887,677.00	819,479.09	913,855.00
<u>CONTRACTUAL SERVICES</u>						
12-42010	COMMUNICATIONS	2,164.86	2,015.70	3,000.00	1,570.40	2,000.00
12-42020	POSTAGE AND FREIGHT	43.76	2,288.47	7,225.00	3,072.65	6,000.00
12-42025	CONTRACT LABOR	4,377.69	0.00	0.00	0.00	0.00
12-42030	ADVERTISING	0.00	0.00	0.00	0.00	0.00
12-42040	DUES & SUBSCRIPTIONS	80.46	99.00	125.00	55.30	125.00
12-42050	ELECTRICITY	199,053.31	212,359.06	247,000.00	184,315.97	242,000.00
12-42090	RENTAL OF EQUIPMENT	1,888.76	9.35	3,000.00	109.65	3,000.00
12-42110	TRAVEL	0.00	0.00	0.00	0.00	0.00
12-42125	BUSINESS EXPENSE	124.50	92.00	195.00	48.00	195.00
12-42130	PROFESSIONAL DEVELOPMENT	1,890.23	2,075.23	255.00	0.00	2,500.00
12-42155	EMPLOYEE TRAINING EXPENSE	540.00	220.00	2,600.00	1,142.00	600.00
12-42180	LAUNDRY SERVICE	369.99	233.50	450.00	266.98	450.00
12-42200	MNT-BUILDINGS	0.00	0.00	0.00	0.00	0.00
12-42210	MNT-STIS/CURBS/GUTTERS/CULVE	0.00	0.00	0.00	0.00	0.00
12-42220	MNT-TRAFF SIGNALS/SIGNS/LIG	4,611.57	0.00	0.00	0.00	0.00
12-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
12-42250	MNT-OFFICE EQUIPMENT	401.72	0.00	0.00	0.00	0.00
12-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
12-42260	MNT-AUTO EQUIPMENT	1,700.89	0.00	0.00	0.00	0.00
12-42280	MNT-MACHINERY	12,135.45	0.00	0.00	0.00	0.00
12-42320	MNT-RADIO EQUIPMENT	366.54	0.00	0.00	0.00	0.00
12-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
12-42420	TIRE EXPENSE	2,945.21	0.00	0.00	0.00	0.00
12-42430	PRINTING EXPENSE	206.54	0.00	0.00	0.00	0.00
12-42470	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
12-42500	FILING & RECORDING	0.00	0.00	0.00	0.00	0.00
12-42510	FREIGHT & EXPRESS	2,384.06	0.00	0.00	0.00	0.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

12 STREETS & TRAFFIC CON

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
12-42520	EMPLOYEE LICENSES	422.00	622.00	575.00	196.00	575.00
12-42530	UNCLASSIFIED PROFESSIONAL	0.00	9,000.00	0.00	0.00	0.00
12-42570	MISC. CONTRACT LABOR	<u>36,392.30</u>	<u>53,851.10</u>	<u>84,000.00</u>	<u>86,484.76</u>	<u>44,000.00</u>
	TOTAL CONTRACTUAL SERVICES	272,099.84	282,865.41	348,425.00	277,261.71	301,445.00
<u>SUPPLIES, MATERIAL & MNT</u>						
12-43010	OFFICE EXPENSE	1,032.52	1,030.17	860.00	698.30	860.00
12-43020	OPERATING EXPENSE	5,158.61	4,738.53	7,900.00	8,052.12	6,900.00
12-43030	JANITOR SUPPLIES	1,555.80	1,144.49	775.00	774.48	700.00
12-43040	CLOTHING & LINEN	2,344.66	3,524.64	3,250.00	2,202.79	4,250.00
12-43050	CHEMICALS	9,845.97	7,720.97	13,142.77	13,142.77	11,750.00
12-43060	PHOTOGRAPHIC AND VIDEO	25.98	0.00	50.00	0.00	50.00
12-43070	AGRICULTURAL EXPENSE	0.00	0.00	0.00	0.00	0.00
12-43090	EDUCATIONAL	0.00	0.00	300.00	0.00	300.00
12-43145	COMPUTER SOFTWARE	119.44	225.32	1,580.00	579.52	1,580.00
12-43150	MEDICAL SUPPLIES	293.11	151.78	350.00	135.47	350.00
12-43200	MOTOR FUEL AND LUBRICANTS	62,041.29	66,587.86	64,800.00	51,576.08	64,800.00
12-43210	MINOR TOOLS AND APPARATUS	13,001.27	22,841.88	23,607.23	23,397.54	25,000.00
12-43215	COMPUTER EQ/REPAIR PARTS	259.73	399.63	20.00	19.65	0.00
12-43220	MNT-BUILDINGS	218.13	709.09	1,650.00	666.29	1,650.00
12-43230	MNT-ST/S/CURBS/GUTTERS/CULVE	110,316.00	195,806.74	287,083.00	219,546.73	200,000.00
12-43240	MNT-TRAFF SIGNALS/SIGNS/LIG	16,232.35	23,863.07	32,235.00	33,707.95	32,235.00
12-43250	MNT-IMPROVEMENTS	3.49	0.00	1,800.00	1,792.10	690.00
12-43260	MNT-OTHER IMPROVEMENTS	1.65	0.00	0.00	0.00	0.00
12-43270	MNT-OFFICE EQUIPMENT	0.00	395.43	575.00	295.00	575.00
12-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
12-43280	MNT-AUTO EQUIPMENT	10,162.87	16,341.39	31,800.00	24,947.60	25,000.00
12-43300	MNT-MACHINERY	29,635.41	77,420.45	66,700.00	67,691.56	70,000.00
12-43320	MNT-SIDEWALKS	0.00	0.00	50.00	0.00	50.00
12-43340	MNT-COMMUNICATIONS EQUIP	175.70	748.04	1,380.00	149.08	1,380.00
12-43430	MNT-OTHER EQUIPMENT	165.62	191.04	500.00	7.50	500.00
12-43440	MNT-TIRES/TUBES	<u>1,664.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL SUPPLIES, MATERIAL & MNT	264,253.82	423,840.52	540,408.00	449,382.53	448,620.00
<u>OTHER CHARGES</u>						
12-44040	INSURANCE & BONDS	4,838.47	4,891.25	6,000.00	5,342.55	6,000.00
12-44045	VEHICLE LEASE	0.00	0.00	35,000.00	35,000.00	35,000.00
12-44060	CLAIMS, JUDGEMENTS AND DAMA	21.98	12.60	0.00	4,322.46	0.00
12-44200	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
12-44501	INTEREST ON LEASES	2,528.88	1,935.39	1,316.79	1,316.79	1,207.00
12-44510	PRINCIPAL RETIREMENT	<u>14,030.48</u>	<u>14,623.97</u>	<u>15,242.57</u>	<u>15,242.57</u>	<u>78,525.00</u>
	TOTAL OTHER CHARGES	21,419.81	21,463.21	57,559.36	61,224.37	120,732.00
<u>CAPITAL</u>						
12-45030	IMPROVEMENTS	403,133.35	502,887.17	540,000.00	493,186.00	345,000.00
12-45060	MACHINERY & EQUIPMENT	53,886.84	262,128.40	0.00	0.00	0.00
12-45080	OTHER EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>54,000.00</u>	<u>53,302.42</u>	<u>0.00</u>
	TOTAL CAPITAL	<u>457,020.19</u>	<u>765,015.57</u>	<u>594,000.00</u>	<u>546,488.42</u>	<u>345,000.00</u>
	TOTAL 12 STREETS & TRAFFIC CON	1,790,658.44	2,244,579.96	2,428,069.36	2,153,836.12	2,129,652.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>						
13-42010	COMMUNICATIONS	1,464.53	1,537.83	4,025.00	2,020.94	4,025.00
13-42020	POSTAGE AND FREIGHT	0.00	2,941.31	3,825.00	1,087.45	3,825.00
13-42050	ELECTRICITY	47,066.80	53,047.72	60,500.00	58,277.14	53,500.00
13-42060	GAS	3,678.38	4,644.61	6,000.00	3,820.44	6,000.00
13-42090	RENTAL OF EQUIPMENT	9,989.89	8,931.92	8,975.00	8,273.78	10,000.00
13-42125	BUSINESS EXPENSE	114.00	0.00	230.00	36.00	230.00
13-42130	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
13-42180	LAUNDRY SERVICE	245.99	233.49	315.00	266.98	215.00
13-42200	MNT-BUILDINGS	1,480.00	0.00	0.00	0.00	0.00
13-42230	MNT-IMPROVEMENTS	5,347.44	0.00	0.00	0.00	0.00
13-42250	MNT-OFFICE EQUIPMENT	401.68	0.00	0.00	0.00	0.00
13-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
13-42260	MNT-AUTO EQUIPMENT	407.95	0.00	0.00	0.00	0.00
13-42280	MNT-MACHINERY	4,358.95	0.00	0.00	0.00	0.00
13-42320	MNT-RADIO EQUIPMENT	122.95	0.00	0.00	0.00	0.00
13-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
13-42420	TIRE EXPENSE	1,461.08	0.00	0.00	0.00	0.00
13-42430	PRINTING EXPENSE	0.00	0.00	50.00	0.00	50.00
13-42510	FREIGHT & EXPRESS	3,560.80	0.00	0.00	0.00	0.00
13-42520	EMPLOYEE LICENSES	332.00	661.00	785.00	320.00	785.00
13-42530	UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
13-42570	MISC. CONTRACT LABOR	3,374.17	3,518.63	3,850.00	3,410.01	6,850.00
	TOTAL CONTRACTUAL SERVICES	83,406.61	75,516.51	88,555.00	77,512.74	85,480.00
<u>SUPPLIES, MATERIAL & MNT</u>						
13-43010	OFFICE EXPENSE	213.44	364.75	700.00	523.45	500.00
13-43020	OPERATING EXPENSE	6,078.65	2,926.68	7,090.00	6,395.17	9,090.00
13-43030	JANITOR SUPPLIES	1,350.31	1,728.22	2,440.00	2,035.83	1,840.00
13-43040	CLOTHING & LINEN	2,399.69	3,168.06	3,050.00	1,153.57	3,850.00
13-43050	CHEMICALS	17,359.42	17,424.71	23,250.00	21,646.14	21,250.00
13-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	115.00	0.00	115.00
13-43070	AGRICULTURAL EXPENSE	1,203.44	231.18	3,450.00	1,755.06	3,450.00
13-43090	EDUCATIONAL	0.00	0.00	200.00	0.00	200.00
13-43125	COMPUTER REPAIR PARTS	0.00	0.00	300.00	279.86	300.00
13-43145	COMPUTER SOFTWARE	0.00	0.00	2,000.00	29.87	500.00
13-43150	MEDICAL SUPPLIES	293.10	151.79	420.00	135.47	420.00
13-43200	MOTOR FUEL AND LUBRICANTS	6,320.39	8,169.02	12,500.00	1,683.17	9,000.00
13-43210	MINOR TOOLS AND APPARATUS	26,138.34	10,385.62	11,693.00	10,892.41	11,693.00
13-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	0.00	0.00
13-43220	MNT-BUILDINGS	1,435.32	3,416.48	4,485.00	176.15	2,000.00
13-43240	MNT-TRAFF SIGNALS/SIGNS/LIG	1,013.90	24.00	1,150.00	0.00	0.00
13-43250	MNT-IMPROVEMENTS	8,860.23	18,232.60	15,350.00	15,941.57	15,350.00
13-43260	MNT-OTHER IMPROVEMENTS	4,781.58	0.00	0.00	0.00	0.00
13-43270	MNT-OFFICE EQUIPMENT	0.00	395.42	460.00	295.00	460.00
13-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
13-43280	MNT-AUTO EQUIPMENT	4,270.91	10,446.63	12,125.00	4,790.04	10,000.00
13-43300	MNT-MACHINERY	15,766.52	20,748.28	25,300.00	19,756.11	20,000.00
13-43310	MNT-SHOP EQUIPMENT	28.78	0.00	115.00	0.00	115.00
13-43320	MNT-SIDEWALKS	0.00	0.00	1,725.00	0.00	1,725.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
13-43340	MNT-COMMUNICATIONS EQUIP	36.03	161.75	520.00	0.00	520.00
13-43360	MNT-WELLS, PUMPS & ROTORS	0.00	0.00	175.00	0.00	175.00
13-43400	MNT-LAND	0.00	0.00	0.00	0.00	0.00
13-43410	MNT-UNDERGROUND SPRINKLER	748.39	5,418.98	7,200.00	5,974.68	7,200.00
13-43430	MNT-OTHER EQUIPMENT	4.24	235.08	690.00	0.00	690.00
13-43440	MNT-TIRES/TUBES	1,764.80	0.00	0.00	0.00	0.00
13-43452	EXPENSES FROM DONATIONS	10,200.00	0.00	0.00	0.00	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	110,267.48	103,629.25	136,503.00	93,463.55	120,443.00
 <u>OTHER CHARGES</u>						
13-44040	INSURANCE & BONDS	3,225.64	3,260.84	4,000.00	3,561.70	4,000.00
13-44045	VEHICLE LEASE	0.00	0.00	15,000.00	15,000.00	15,000.00
13-44060	CLAIMS, JUDGEMENTS AND DAMA	162.38	0.00	0.00	0.00	0.00
13-44501	INTEREST ON LEASES	1,244.87	818.99	371.00	370.65	13,285.00
13-44510	PRINCIPAL RETIREMENT	8,066.66	8,492.53	8,941.00	8,940.87	3,836.00
	TOTAL OTHER CHARGES	12,699.55	12,572.36	28,312.00	27,873.22	36,121.00
 <u>CAPITAL</u>						
13-45020	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00
13-45030	IMPROVEMENTS	21,057.41	67,778.00	33,200.00	33,186.47	10,000.00
13-45050	AUTOMOTIVE EQUIPMENT	0.00	2,655.00	0.00	0.00	0.00
13-45080	OTHER EQUIPMENT	0.00	142,312.50	32,000.00	13,728.58	71,000.00
	TOTAL CAPITAL	21,057.41	212,745.50	65,200.00	46,915.05	81,000.00
 TOTAL 13 PARKS DEPARTMENT						
		227,431.05	404,463.62	318,570.00	245,764.56	323,044.00
		=====	=====	=====	=====	=====

**RECREATION DEPARTMENT
2009-2010 BUDGET
Dept. 14**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	233,504	146,640	170,086	138,629
Contractual Services	77,535	58,896	38,319	39,200
Supplies and materials	51,815	69,747	70,011	66,900
Other Charges	6,900	6,914	17,816	8,003
Capital Outlay	34,806	59,942	40,500	-
TOTAL	\$ 404,560	\$ 342,139	\$ 336,732	\$ 252,732

MISSION STATEMENT

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

DESCRIPTION

The Community Services Coordinator oversees the Recreation Department which consists of the Community Services Coordinator, two full-time Recreation Technicians, and several part-time seasonal employees; the M.K. Brown Auditorium and Civic Center, which consists of one full time Building Superintendent/Sanitarian and several part time workers; the Health Inspection Department, which consists of the Sanitarian; and the Building & Grounds Department, which consists of one full time Building Superintendent and several part time custodians.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as, the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, M.K. Brown swimming pool, the new Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, the M.K. Brown Auditorium and Civic Center, City Hall and the Lovett Memorial Library.

Recreation programs sponsored by the City of Pampa include three softball seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; and Men's, Women's and Mixed Open volleyball leagues.

GOALS AND OBJECTIVES

To provide "quality of life" recreational services to the citizens of Pampa.

1. Softball
 - a. Work with the Player's and Umpire's Associations as well as other organizations to enhance the quality of our adult softball leagues.
 - b. Increase the number of teams in our existing softball leagues.

- c. Maintain the quality of the Hobart Street, Lions Club and Recreation Park softball complexes in a professional manner.
- 2. Swimming Pools
 - a. Maintain a clean, safe, and professional environment.
 - b. Continue to work with the American Red Cross in providing swimming lessons to the public.
 - c. Increase the number of citizens who use the swimming pool.
- 3. Volleyball
 - a. Coordinate Men's, Women's and Mixed volleyball leagues.
 - b. Maintain Recreation Park's sand volleyball court.
 - c. Coordinate sand and hard court volleyball tournaments.

PERFORMANCE INDICATORS

		Actual 2007-08	Budgeted 2008-09
Number of softball leagues		7	8
Number of teams in leagues	Spring	23	30
	Summer	25	30
	Fall	18	20
Swimming Pool fees received		\$23,000	\$18,000
Number of swim lesson sessions		3	3
Number of family nights		26	26
Number of volleyball leagues		4	4
Number of teams in leagues		29	24
Number of volleyball tournaments		2	2

BUDGET HIGHLIGHTS

The Recreation Department's budget has grown through the past several years with the addition of other departments and employees, such as, the Building & Grounds Department.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

14 RECREATION DEPARTMENT

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
14-41010	SALARIES AND WAGES	137,026.00	69,314.70	81,850.00	71,481.85	61,150.00
14-41020	LONGEVITY PAY	2,664.00	884.00	1,136.00	932.00	980.00
14-41030	OVERTIME PAY	441.70	235.21	2,060.00	434.39	2,060.00
14-41050	PART TIME & TEMPORARY PAY	37,255.52	40,421.91	40,000.00	52,801.33	40,000.00
14-41060	INCENTIVE PAY	1,080.04	138.45	0.00	0.00	0.00
14-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
14-41066	CELL PHONE ALLOWANCE	0.00	360.00	360.00	360.00	360.00
14-41070	TEXAS MUNICIPAL RETIREMENT	19,842.89	10,596.54	15,595.00	12,327.51	11,767.00
14-41075	MEDICARE TAX EXPENSE	2,450.43	1,603.98	1,818.00	1,784.20	1,516.00
14-41080	SOCIAL SECURITY TAX EXPENSE	10,477.88	6,859.16	7,775.00	7,628.68	6,482.00
14-41085	LTD, AD&D, & LIFE INSURANCE	308.46	209.76	202.00	170.36	100.00
14-41086	WORKERS COMPENSATION	4,071.03	4,176.38	4,447.00	1,845.48	5,038.00
14-41090	HEALTH INSURANCE	17,405.82	11,431.66	14,400.00	10,702.60	8,880.00
14-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	78.44	83.00	80.90	56.00
14-41097	DENTAL INSURANCE	480.00	330.00	360.00	310.00	240.00
	TOTAL PERSONNEL SERVICES	233,503.77	146,640.19	170,086.00	160,859.30	138,629.00
<u>CONTRACTUAL SERVICES</u>						
14-42010	COMMUNICATIONS	2,823.74	1,953.84	3,006.51	3,221.19	2,200.00
14-42020	POSTAGE AND FREIGHT	34.90	899.95	1,375.00	1,363.29	800.00
14-42030	ADVERTISING	0.00	0.00	100.00	0.00	200.00
14-42040	DUES & SUBSCRIPTIONS	587.25	449.00	400.00	365.00	400.00
14-42050	ELECTRICITY	4,105.51	5,527.03	3,543.49	3,191.25	4,000.00
14-42060	GAS	7,348.52	8,366.17	5,000.00	4,532.55	5,000.00
14-42070	RENT OF LAND & STRUCTURE	0.00	0.00	150.00	0.00	150.00
14-42085	RENTAL-OFFICE EQUIP.	0.00	105.21	0.00	0.00	0.00
14-42090	RENTAL OF EQUIPMENT	0.00	1,030.27	700.00	624.99	700.00
14-42125	BUSINESS EXPENSE	33.98	56.33	0.00	0.00	0.00
14-42130	PROFESSIONAL DEVELOPMENT	359.80	864.66	1,200.00	739.05	400.00
14-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	50.00	0.00	50.00
14-42200	MNT-BUILDINGS	1,803.85	0.00	0.00	0.00	0.00
14-42230	MNT-IMPROVEMENTS	1,269.69	0.00	0.00	0.00	0.00
14-42240	MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
14-42250	MNT-OFFICE EQUIPMENT	120.00	0.00	0.00	0.00	0.00
14-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
14-42260	MNT-AUTO EQUIPMENT	455.37	0.00	0.00	0.00	0.00
14-42280	MNT-MACHINERY	2,105.90	0.00	0.00	0.00	0.00
14-42310	MNT-SWIMMING POOLS	17,694.91	0.00	0.00	0.00	0.00
14-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
14-42410	MNT-OTHER EQUIPMENT	312.00	0.00	0.00	0.00	0.00
14-42420	TIRE EXPENSE	99.00	0.00	0.00	0.00	0.00
14-42430	PRINTING EXPENSE	285.05	537.46	300.00	288.70	200.00
14-42510	FREIGHT & EXPRESS	1,239.58	0.00	0.00	0.00	0.00
14-42520	EMPLOYEE LICENSES	0.00	222.00	40.00	0.00	100.00
14-42570	MISC. CONTRACT LABOR	36,855.59	38,884.57	22,753.80	22,589.30	25,000.00
	TOTAL CONTRACTUAL SERVICES	77,534.64	58,896.49	38,618.80	36,915.32	39,200.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

14 RECREATION DEPARTMENT

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>SUPPLIES, MATERIAL & MNT</u>					
14-43010 OFFICE EXPENSE	186.13	684.55	500.00	450.43	400.00
14-43020 OPERATING EXPENSE	1,182.72	1,730.85	3,720.60	3,328.55	1,000.00
14-43030 JANITOR SUPPLIES	1,510.52	1,064.62	900.00	858.34	1,200.00
14-43040 CLOTHING & LINEN	495.00	437.08	500.00	450.90	500.00
14-43050 CHEMICALS	5,407.43	5,190.21	5,550.00	5,373.56	6,000.00
14-43060 PHOTOGRAPHIC AND VIDEO	3.77	0.00	40.00	0.00	0.00
14-43070 AGRICULTURAL EXPENSE	5,698.22	2,014.55	1,579.60	1,268.28	2,500.00
14-43080 RECREATIONAL	7,285.08	8,124.28	16,400.00	15,991.12	7,000.00
14-43145 COMPUTER SOFTWARE	0.00	0.00	50.00	0.00	250.00
14-43150 MEDICAL SUPPLIES	302.90	276.95	950.00	930.30	250.00
14-43160 CONCESSIONS	0.00	10,349.00	9,600.00	10,246.85	11,000.00
14-43200 MOTOR FUEL AND LUBRICANTS	5,904.76	8,108.64	3,746.00	3,961.88	5,000.00
14-43210 MINOR TOOLS AND APPARATUS	7,032.13	7,537.30	3,778.00	3,269.54	7,000.00
14-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	100.00	0.00	0.00
14-43220 MNT-BUILDINGS	1,487.00	4,783.86	6,522.00	6,460.30	4,000.00
14-43250 MNT-IMPROVEMENTS	906.06	2,743.40	8,125.00	7,942.32	3,700.00
14-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	300.00	53.10	150.00
14-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
14-43280 MNT-AUTO EQUIPMENT	1,072.60	5,262.17	2,500.00	2,065.60	2,500.00
14-43300 MNT-MACHINERY	928.61	1,019.38	1,000.00	766.81	2,000.00
14-43330 MNT-SWIMMING POOLS	11,695.55	7,327.38	11,400.00	11,246.27	10,000.00
14-43340 MNT-COMMUNICATIONS EQUIP	0.00	0.00	150.00	0.00	150.00
14-43410 MNT-UNDERGROUND SPRINKLER	214.98	2,445.77	1,500.00	1,328.54	1,500.00
14-43430 MNT-OTHER EQUIPMENT	252.60	646.86	800.00	584.34	800.00
14-43440 MNT-TIRES/TUBES	248.76	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	51,814.82	69,746.85	79,711.20	76,577.03	66,900.00
<u>OTHER CHARGES</u>					
14-44040 INSURANCE & BONDS	1,290.26	1,304.33	1,600.00	1,424.68	1,600.00
14-44045 VEHICLE LEASE	0.00	0.00	5,000.00	5,000.00	5,000.00
14-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	5,606.00	1,104.00	0.00
14-44501 INTEREST ON LEASES	749.97	493.40	223.00	223.28	12.00
14-44510 PRINCIPAL RETIREMENT	4,859.55	5,116.11	5,387.00	5,386.24	1,391.00
14-44615 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	6,899.78	6,913.84	17,816.00	13,138.20	8,003.00
<u>CAPITAL</u>					
14-45030 IMPROVEMENTS	12,662.15	51,907.94	30,500.00	25,473.96	0.00
14-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
14-45080 OTHER EQUIPMENT	22,144.00	8,034.00	0.00	0.00	0.00
TOTAL CAPITAL	34,806.15	59,941.94	30,500.00	25,473.96	0.00
TOTAL 14 RECREATION DEPARTMENT	404,559.16	342,139.31	336,732.00	312,963.81	252,732.00

**CITY OF PAMPA
BUILDING AND GROUNDS
2009-2010 BUDGET
Dept. 15**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	31,084	25,644	32,295	80,832
Contractual Services	82,211	42,466	44,575	42,160
Supplies and materials	23,507	48,897	52,400	51,450
Other Charges	22,907	42,391	57,084	54,000
Capital Outlay	203,863	38,419	1,500	-
TOTAL	\$ 363,572	\$ 197,817	\$ 187,854	\$ 228,442

MISSION STATEMENT

The Building and Grounds Department's mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

DESCRIPTION

There are currently one full-time and several part-time employees in Building and Grounds including the Building & Grounds Superintendent and several custodians. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, the Service Center, Recreation Department (buildings and pools), and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$40,588 from the 2008-09 Budget. The Building & Grounds Superintendent is a new position created to handle more of the minor repairs and general maintenance and cut down on the amount of contract labor required to maintain City facilities.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

15 BUILDINGS & GROUNDS

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
15-41010 SALARIES AND WAGES	14,848.38	0.00	0.00	0.00	34,707.00
15-41020 LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00
15-41050 PART TIME & TEMPORARY PAY	9,818.00	23,797.00	30,000.00	25,330.25	30,000.00
15-41066 CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
15-41070 TEXAS MUNICIPAL RETIREMENT	2,063.94	0.00	0.00	0.00	6,393.00
15-41075 MEDICARE TAX EXPENSE	348.36	345.11	435.00	351.08	943.00
15-41080 SOCIAL SECURITY TAX EXPENSE	1,489.47	1,475.46	1,860.00	1,501.06	4,034.00
15-41085 LTD, AD&D, & LIFE INSURANCE	19.62	0.00	0.00	0.00	57.00
15-41086 WORKERS COMPENSATION	0.00	0.00	0.00	1,417.91	150.00
15-41090 HEALTH INSURANCE	2,427.28	0.00	0.00	0.00	4,400.00
15-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	0.00	26.97	28.00
15-41097 DENTAL INSURANCE	68.45	0.00	0.00	0.00	120.00
TOTAL PERSONNEL SERVICES	31,083.50	25,643.73	32,295.00	28,627.27	80,832.00
<u>CONTRACTUAL SERVICES</u>					
15-42010 COMMUNICATIONS	2,494.20	2,100.99	2,200.00	2,145.84	2,200.00
15-42020 POSTAGE AND FREIGHT	1.93	282.47	460.00	361.59	260.00
15-42040 DUES & SUBSCRIPTIONS	15.00	0.00	15.00	0.00	0.00
15-42050 ELECTRICITY	36,412.67	35,752.52	35,000.00	25,901.46	35,000.00
15-42060 GAS	2,081.99	1,266.13	2,000.00	874.95	2,000.00
15-42070 RENT OF LAND & STRUCTURE	0.00	0.00	500.00	0.00	0.00
15-42180 LAUNDRY SERVICE	1,318.40	2,123.50	2,200.00	2,159.75	1,700.00
15-42195 PROPERTY TAXES	1,119.99	940.11	2,000.00	939.12	1,000.00
15-42200 MNT-BUILDINGS	26,487.48	0.00	0.00	0.00	0.00
15-42230 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
15-42260 MNT-AUTO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
15-42410 MNT-OTHER EQUIPMENT	4,673.62	0.00	0.00	0.00	0.00
15-42500 FILING & RECORDING	24.00	0.00	0.00	0.00	0.00
15-42510 FREIGHT & EXPRESS	152.27	0.00	0.00	0.00	0.00
15-42520 EMPLOYEE LICENSES	0.00	0.00	0.00	0.00	0.00
15-42570 MISC. CONTRACT LABOR	7,429.06	0.00	200.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	82,210.61	42,465.72	44,575.00	32,382.71	42,160.00
<u>SUPPLIES, MATERIAL & MNT</u>					
15-43010 OFFICE EXPENSE	409.81	346.93	300.00	328.87	300.00
15-43020 OPERATING EXPENSE	596.45	717.88	300.00	534.14	300.00
15-43030 JANITOR SUPPLIES	5,105.79	5,975.76	6,492.02	6,522.03	5,000.00
15-43040 CLOTHING & LINEN	150.09	77.50	200.00	161.79	200.00
15-43050 CHEMICALS	9.90	426.50	500.00	207.00	500.00
15-43150 MEDICAL SUPPLIES	20.20	46.00	100.00	33.65	50.00
15-43200 MOTOR FUEL AND LUBRICANTS	1,960.36	213.54	807.98	807.98	2,000.00
15-43210 MINOR TOOLS AND APPARATUS	11,454.14	3,400.55	3,000.00	2,516.81	3,000.00
15-43220 MNT-BUILDINGS	3,661.80	27,487.65	30,270.00	27,518.75	32,000.00
15-43250 MNT-IMPROVEMENTS	32.52	777.45	3,600.00	0.00	1,000.00
15-43260 MNT-OTHER IMPROVEMENTS	0.00	15.08	200.00	2.99	0.00
15-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
15-43280 MNT-AUTO EQUIPMENT	0.00	0.00	0.00	0.00	500.00
15-43430 MNT-OTHER EQUIPMENT	106.36	9,412.57	6,630.00	6,629.10	6,600.00
TOTAL SUPPLIES, MATERIAL & MNT	23,507.42	48,897.41	52,400.00	45,263.11	51,450.00

COMMUNITY SERVICES SUPERVISION
2009-2010 BUDGET
Dept. 16

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	80,602	87,918	98,998
Contractual Services	-	1,246	2,200	2,700
Supplies and materials	-	-	1,300	2,700
Other Charges	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL	\$ -	\$ 81,848	\$ 91,418	\$ 104,398

MISSION STATEMENT

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

DESCRIPTION

The Director of Community Services is responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, and Recreation. The efficient, professional and courteous delivery of services to the public on a daily basis is the on-going goal of each department. The Golf Professional at Hidden Hills is designated as contractual rather than a Department Head, and is responsible for both the Pro Shop and the maintenance of the 18-hole golf course.

GOALS AND OBJECTIVES

1. Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
2. Continue to work with the Downtown Business Association in maintaining and possibly adding to electrical availability in downtown tree "wells" for seasonal lighting.
3. Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
4. Continue to seek grants and other funding to augment City revenues.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

16 COMMUNITY SERVICES

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
16-41010 SALARIES AND WAGES	0.00	56,237.63	58,821.00	64,555.20	67,896.00
16-41020 LONGEVITY PAY	0.00	688.00	772.00	736.00	784.00
16-41055 CAR ALLOWANCE	0.00	6,000.02	6,000.00	6,000.02	6,000.00
16-41060 INCENTIVE PAY	0.00	0.00	0.00	0.00	0.00
16-41066 CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
16-41070 TEXAS MUNICIPAL RETIREMENT	0.00	8,712.92	11,977.00	11,824.35	13,614.00
16-41075 MEDICARE TAX EXPENSE	0.00	862.32	951.00	938.74	1,083.00
16-41080 SOCIAL SECURITY TAX EXPENSE	0.00	3,686.92	4,067.00	4,014.34	4,630.00
16-41085 LTD, AD&D, & LIFE INSURANCE	0.00	110.99	114.00	113.33	111.00
16-41086 WORKERS COMPENSATION	0.00	0.00	268.00	202.52	268.00
16-41090 HEALTH INSURANCE	0.00	4,167.37	4,800.00	4,348.41	4,464.00
16-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	28.00	26.97	28.00
16-41097 DENTAL INSURANCE	0.00	110.00	120.00	120.00	120.00
TOTAL PERSONNEL SERVICES	0.00	80,602.33	87,918.00	92,879.88	98,998.00
<u>CONTRACTUAL SERVICES</u>					
16-42010 COMMUNICATIONS	0.00	393.31	300.00	1,591.59	1,000.00
16-42020 POSTAGE AND FREIGHT	0.00	0.00	100.00	0.00	100.00
16-42030 ADVERTISING	0.00	0.00	0.00	0.00	0.00
16-42040 DUES & SUBSCRIPTIONS	0.00	95.55	175.00	65.55	200.00
16-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00
16-42110 TRAVEL	0.00	0.00	0.00	0.00	0.00
16-42125 BUSINESS EXPENSE	0.00	0.00	150.00	119.50	0.00
16-42130 PROFESSIONAL DEVELOPMENT	0.00	728.40	1,275.00	2,335.25	1,200.00
16-42150 TUITION	0.00	0.00	0.00	0.00	0.00
16-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	0.00	0.00
16-42230 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
16-42250 MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
16-42255 MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
16-42260 MNT-AUTO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
16-42320 MNT-RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
16-42410 MNT-OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
16-42420 TIRE EXPENSE	0.00	0.00	0.00	0.00	0.00
16-42430 PRINTING EXPENSE	0.00	29.00	100.00	69.75	100.00
16-42470 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
16-42510 FREIGHT & EXPRESS	0.00	0.00	100.00	0.00	100.00
16-42520 EMPLOYEE LICENSES	0.00	0.00	0.00	0.00	0.00
16-42530 UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
16-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	1,246.26	2,200.00	4,181.64	2,700.00
<u>SUPPLIES, MATERIAL & MNT</u>					
16-43010 OFFICE EXPENSE	0.00	0.00	350.00	372.94	600.00
16-43020 OPERATING EXPENSE	0.00	0.00	100.00	67.91	100.00
16-43030 JANITOR SUPPLIES	0.00	0.00	0.00	0.00	0.00
16-43040 CLOTHING & LINEN	0.00	0.00	0.00	0.00	0.00
16-43050 CHEMICALS	0.00	0.00	0.00	0.00	0.00
16-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	0.00	0.00
16-43090 EDUCATIONAL	0.00	0.00	0.00	0.00	0.00

**FIRE SUPPRESSION
2009-2010 BUDGET
Dept. 17**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	1,422,379	1,467,642	1,715,459	1,762,017
Contractual Services	93,973	61,129	78,552	68,570
Supplies and materials	109,074	147,033	151,757	123,809
Other Charges	6,512	6,750	58,000	58,000
Capital Outlay	-	150,836	-	-
TOTAL	\$ 1,631,938	\$1,833,390	\$ 2,003,768	\$ 2,012,396

MISSION STATEMENT

Minimize loss of life and property and to safeguard the citizens of Pampa and surrounding area by mitigation, response, termination of incidents and providing quality customer service by highly trained professional team.

DESCRIPTION

The Pampa Fire Service-Suppression is composed of the Fire Chief, Deputy Chief, Training Officer, and twenty-four on-line Firefighters, consisting of six Captains, nine Equipment Operators, and nine Firefighters. There are two stations with nine personnel assigned to Station #2 and fifteen personnel assigned to Central Station #1 divided into A, B and C shifts. The Fire Chief, Deputy Chief, Fire Marshal and Training Officer are located in offices at Station 1 located at 203 W. Foster. The firefighting team has various members specially trained in Hazardous Materials, Rope Rescue, which includes Confined Space Rescue. These members assist the industries and businesses with implementation of SARA Title III regulations, and perform a vital service in the Community Action in Emergency Response (CAER Program) along with firefighting duties. There is an assigned fire department Safety Officer. The members handle minor repairs to departmental buildings and equipment as well as preventative maintenance on Fire Apparatus and Pumps. They perform annual hydrant, hose and apparatus testing. The department has a confined space entry team that will respond to Confined Space Rescue emergencies and to Cabot Corporation to assist with operations in the plant. Pampa Fire Department is involved with other regional fire departments through membership in the Sweetwater Creek Fire Association (SCFA) and the Panhandle Emergency Response System (PERS) as well as the more recent, expanded cooperation with the Panhandle Regional Planning Commission (P.R.P.C.) which covers all 26 counties of the Texas Panhandle. The department currently has (4) Emergency Medical Technician-Paramedics, (4) EMT-Intermediates and (19) EMT Basics. The Department's primary EMS responsibility is First Responder services for the current EMS provider.

- GOAL # 1: Limit property loss by containing fires to their place of origin.

Objective 1: To utilize pre-fire plans to locate fire hazards.

Objective 2: To train in the effective use of all equipment (positive pressure ventilation, apparatus, hand tools, Jaws of Life, and foam systems etc....) for rapid fire knockdown.

Objective 3: To utilize the incident command system for effective scene operations.

- GOAL #2: Improve safety and effectiveness of fire fighting operations through pre-fire planning surveys.

Objective 1: To orientate personnel to local hazards in public places.

Objective 2: To prepare firefighters for any obstacles they may face inside public access areas before they become a hazard.

Objective 3: To familiarize firefighting personnel to overall structural components.

Objective 4: To give businesses the opportunity to meet face to face with firefighting personnel in a non-emergency setting to develop improved public relations.

Objective 5: To utilize Firehouse (pre-fire plan) software.

GOAL # 3: Prevent fires by eliminating common hazards.

Objective 1: To educate the public to common hazards in businesses and homes so that these hazards may be alleviated before a problem develops.

GOAL #4: Develop and provide new training programs to improve performance.

Objective 1: To upgrade firefighting personnel to the Hazardous Material Technician level.

Objective 2: To continue upgrading personnel in emergency medical response in the fire department while providing continuing education units for all members.

Objective 3: Prepare replacements within the department for retirements within the department.

Objective 4: Bring department into federal compliance by upgrading current IC system to the National Incident Management System.

Objective 5: Prepare department for weapons of mass destruction.

Objective 6: Achieve training for continuing education for all personnel in HazMat, Fire Suppression, Emergency Medical training, Infectious Disease control, Confined Space Rescue.

Objective 7 Provide awareness level training for local agencies involved in emergency planning.

Training Goals

- GOAL #1: Achieve CEUs required by the Commission on Fire Protection, the Texas Department of Health, the EPA, and Sara Title III and by TCLEOSE.

Objective 1: Texas Department of Health training will be achieved through monthly training and Internet to obtain Continuing Education units required.

Objective 2: Meet Sara Title III requirements through continuing education.

Objective 3: Continue program for utilization of the automatic external defibrillator.

- GOAL #2: Complete IFSTA Training Manuals

Objective 1: Through monthly training and testing complete IFSTA Training Manuals.

Objective 2: To keep in the forefront the basics behind firefighter training through the use of the Essentials Manual Training Curriculum.

- GOAL #3: Train and develop a public education program

Objective 1: Participate in school visitations.

Objective 2: Continue the "CHANGE YOUR CLOCK, CHANGE YOUR BATTERY" theme already established.

Objective 3: Introduce more fire prevention ideas through media public safety announcements, signs in front of the station and press releases in the local newspaper.

Objective 4: Participate in high school career day activities and the Shattered Dreams Program.

Objective 5: Participate in HOST, Tots-in-training, and Celanese Health Fair.

Objective 6: Continue to utilize and develop Sparky and Patches and Pumper fire prevention Programs for area children.

BUDGET HIGHLIGHTS

The 2009-10 Budget shows an increase of \$ 8,628 over the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

17 FIRE SUPPRESSION

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
17-41010 SALARIES AND WAGES	944,217.54	961,266.01	1,089,641.00	1,067,297.45	1,131,126.00
17-41020 LONGEVITY PAY	9,813.51	9,963.17	9,964.00	10,919.05	12,800.00
17-41030 OVERTIME PAY	25,046.21	26,119.16	16,480.00	27,791.99	16,480.00
17-41033 CALLBACK OVERTIME	40,648.92	63,122.64	72,100.00	65,227.89	72,100.00
17-41034 HOLIDAY PREMIUM PAY	0.00	0.00	0.00	0.00	0.00
17-41035 STEP-UP PAY	17,921.37	14,728.99	15,000.00	11,221.67	15,000.00
17-41060 INCENTIVE PAY	15,060.25	17,086.63	18,499.00	20,566.81	23,280.00
17-41065 CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
17-41066 CELL PHONE ALLOWANCE	0.00	180.00	360.00	360.00	360.00
17-41070 TEXAS MUNICIPAL RETIREMENT	148,020.85	155,169.56	223,145.00	201,880.77	231,730.00
17-41075 MEDICARE TAX EXPENSE	14,361.55	14,651.70	17,575.00	15,864.51	18,432.00
17-41080 SOCIAL SECURITY TAX EXPENSE	61,408.68	62,649.09	75,149.00	67,834.10	78,811.00
17-41085 LTD, AD&D, & LIFE INSURANCE	2,173.44	2,323.75	2,347.00	2,268.67	1,846.00
17-41086 WORKERS COMPENSATION	28,718.60	29,461.71	41,614.00	31,258.09	35,539.00
17-41090 HEALTH INSURANCE	111,788.55	107,138.45	129,600.00	109,386.23	120,528.00
17-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	705.96	745.00	707.61	745.00
17-41097 DENTAL INSURANCE	3,200.00	3,075.44	3,240.00	3,119.72	3,240.00
TOTAL PERSONNEL SERVICES	1,422,379.47	1,467,642.26	1,715,459.00	1,635,704.56	1,762,017.00
<u>CONTRACTUAL SERVICES</u>					
17-42010 COMMUNICATIONS	5,033.99	5,932.15	5,000.00	5,267.17	4,500.00
17-42020 POSTAGE AND FREIGHT	153.28	1,521.41	1,700.00	2,622.04	1,500.00
17-42030 ADVERTISING	667.52	2,308.15	1,000.00	689.40	1,000.00
17-42040 DUES & SUBSCRIPTIONS	2,182.85	1,789.90	2,010.00	1,829.90	2,010.00
17-42050 ELECTRICITY	6,288.42	6,770.13	8,000.00	4,647.99	8,000.00
17-42060 GAS	6,505.07	6,736.67	9,000.00	4,689.59	9,000.00
17-42090 RENTAL OF EQUIPMENT	256.76	178.00	189.00	189.00	0.00
17-42110 TRAVEL	0.00	0.00	0.00	0.00	0.00
17-42115 RECRUITING EXPENSE	0.00	0.00	1,500.00	7.60	1,500.00
17-42125 BUSINESS EXPENSE	759.65	915.85	2,000.00	355.90	2,000.00
17-42130 PROFESSIONAL DEVELOPMENT	6,992.04	13,559.12	16,710.00	16,231.69	7,280.00
17-42150 TUITION	0.00	0.00	0.00	0.00	0.00
17-42155 EMPLOYEE TRAINING EXPENSE	484.42	13,675.78	4,500.00	4,584.94	4,000.00
17-42180 LAUNDRY SERVICE	2,861.95	2,854.90	2,600.00	2,752.50	2,300.00
17-42200 MNT-BUILDINGS	8,415.18	0.00	0.00	0.00	0.00
17-42240 MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
17-42250 MNT-OFFICE EQUIPMENT	1,866.16	0.00	0.00	0.00	0.00
17-42255 MNT-COMPUTER EQ REPAIR	600.00	0.00	0.00	0.00	0.00
17-42260 MNT-AUTO EQUIPMENT	8,509.62	0.00	0.00	0.00	0.00
17-42280 MNT-MACHINERY	0.00	0.00	0.00	0.00	0.00
17-42290 MNT-SHOP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
17-42320 MNT-RADIO EQUIPMENT	3,017.74	0.00	0.00	0.00	0.00
17-42410 MNT-OTHER EQUIPMENT	7,453.74	0.00	0.00	0.00	0.00
17-42420 TIRE EXPENSE	95.00	0.00	0.00	0.00	0.00
17-42430 PRINTING EXPENSE	0.00	138.30	43.00	0.00	180.00
17-42470 PERSONNEL SERVICES	404.54	200.00	0.00	0.00	0.00
17-42490 LABORATORY TESTING	0.00	0.00	700.00	0.00	700.00
17-42510 FREIGHT & EXPRESS	1,843.58	0.00	0.00	0.00	0.00
17-42520 EMPLOYEE LICENSES	2,521.90	1,430.00	3,600.00	2,670.45	3,600.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

17 FIRE SUPPRESSION

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
17-42530 UNCLASSIFIED PROFESSIONAL (285.00)	1,574.50	1,000.00	966.50	1,000.00
17-42570 MISC. CONTRACT LABOR	0.00	0.00	6,700.00	0.00	8,000.00
17-42580 PHYSICAL EXAMINATIONS	<u>27,344.44</u>	<u>1,544.05</u>	<u>12,000.00</u>	<u>11,497.31</u>	<u>12,000.00</u>
TOTAL CONTRACTUAL SERVICES	93,972.85	61,128.91	78,252.00	59,001.98	68,570.00
 SUPPLIES, MATERIAL & MNT					
17-43010 OFFICE EXPENSE	1,844.77	3,481.50	3,000.00	2,964.33	3,000.00
17-43020 OPERATING EXPENSE	1,652.27	2,752.41	3,700.00	4,016.44	2,100.00
17-43030 JANITOR SUPPLIES	1,562.69	1,553.87	2,100.00	2,151.96	1,700.00
17-43040 CLOTHING & LINEN	18,169.49	14,448.25	22,200.00	21,795.73	9,600.00
17-43050 CHEMICALS	1,830.50	2,022.05	3,000.00	2,850.05	3,000.00
17-43070 AGRICULTURAL EXPENSE	82.29	29.73	100.00	25.98	100.00
17-43090 EDUCATIONAL	780.85	1,000.00	3,800.00	1,792.45	3,800.00
17-43145 COMPUTER SOFTWARE	472.90	1,018.16	2,000.00	1,814.70	1,800.00
17-43150 MEDICAL SUPPLIES	1,706.80	1,563.31	2,000.00	1,367.34	2,000.00
17-43200 MOTOR FUEL AND LUBRICANTS	14,235.53	19,799.43	20,000.00	12,256.59	20,000.00
17-43210 MINOR TOOLS AND APPARATUS	51,330.91	43,503.84	47,549.00	38,311.20	28,649.00
17-43215 COMPUTER EQ/REPAIR PARTS	77.85	0.00	0.00	0.00	0.00
17-43220 MNT-BUILDINGS	2,296.41	12,938.05	7,510.00	6,838.86	610.00
17-43250 MNT-IMPROVEMENTS	57.03	565.43	1,600.00	133.24	1,600.00
17-43270 MNT-OFFICE EQUIPMENT	6.30	1,816.16	2,600.00	1,217.08	2,600.00
17-43275 MNT-COMPUTER EQUIPMENT	0.00	237.50	600.00	515.00	300.00
17-43280 MNT-AUTO EQUIPMENT	5,246.05	27,443.63	22,248.00	16,785.90	25,000.00
17-43300 MNT-MACHINERY	0.00	698.24	1,250.00	222.14	1,250.00
17-43310 MNT-SHOP EQUIPMENT	0.00	43.42	400.00	0.00	400.00
17-43340 MNT-COMMUNICATIONS EQUIP	832.63	1,964.22	3,000.00	2,636.77	3,000.00
17-43350 MNT-PRECISION INSTRUMENT	0.00	0.00	4,000.00	0.00	4,000.00
17-43430 MNT-OTHER EQUIPMENT	1,462.81	10,154.20	6,800.00	4,584.28	9,300.00
17-43440 MNT-TIRES/TUBES	481.96	0.00	0.00	0.00	0.00
17-43452 EXPENSES FROM DONATIONS	<u>4,944.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	109,074.04	147,033.40	159,457.00	122,280.04	123,809.00
 OTHER CHARGES					
17-44040 INSURANCE & BONDS	6,451.29	6,592.67	8,000.00	7,123.40	8,000.00
17-44045 VEHICLE LEASE	0.00	0.00	50,000.00	50,000.00	50,000.00
17-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	100.00	0.00	0.00	0.00
17-44500 INTEREST & FISCAL CHARGES	<u>60.83</u>	<u>57.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	6,512.12	6,749.84	58,000.00	57,123.40	58,000.00
 CAPITAL					
17-45050 AUTOMOTIVE EQUIPMENT	0.00	76,976.45	0.00	0.00	0.00
17-45060 MACHINERY & EQUIPMENT	0.00	56,075.00	0.00	0.00	0.00
17-45080 OTHER EQUIPMENT	<u>0.00</u>	<u>17,784.14</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	0.00	150,835.59	0.00	0.00	0.00
 TOTAL 17 FIRE SUPPRESSION	 1,631,938.48	 1,833,390.00	 2,011,168.00	 1,874,109.98	 2,012,396.00
	=====	=====	=====	=====	=====

**CODE ENFORCEMENT
2009-2010 BUDGET
Dept. 18**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	89,098	105,330	280,537	287,739
Contractual Services	4,097	10,465	11,950	14,860
Supplies and materials	10,857	10,097	9,100	11,300
Other Charges	1,323	326	5,400	5,400
Capital Outlay	-	-	-	-
TOTAL	\$ 105,375	\$ 126,218	\$ 306,987	\$ 319,299

MISSION STATEMENT

Code Enforcement is committed to the enhancement of the quality of life through the enforcement of Codes.

DESCRIPTION

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted with said applications. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance, and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

Sections 14-21 through 14-25 of the City Code address the growth of uncultivated weeds. The Code makes it unlawful for a person to allow weeds to grow higher than 10 inches on property under someone's control, or on the right of way adjacent to said property. Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action.

Code enforcement employs a full time clerk to issue permits and answer the Action Center telephone lines.

GOALS AND OBJECTIVES

1. Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
2. Seek compliance with all adopted codes and ordinances through:
 - a. Inspections of complaints
 - b. Inspections of permitted jobs
 - c. Re-inspections of violations
 - d. And legal action where necessary
3. Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
4. Seek increased compliance for dilapidated structures through rehabilitation or demolition.
5. Organize and maintain regular meetings for the Construction Board of Appeals.
6. Update computer equipment and software as needed.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$12,312 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

18 CODE ENFORCEMENT

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
18-41010	SALARIES AND WAGES	67,199.96	80,015.54	199,278.00	198,892.79	206,209.00
18-41020	LONGEVITY PAY	1,076.00	1,180.00	2,644.00	2,524.00	2,744.00
18-41030	OVERTIME PAY	567.48	274.32	0.00	0.00	0.00
18-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
18-41066	CELL PHONE ALLOWANCE	0.00	0.00	360.00	360.00	360.00
18-41070	TEXAS MUNICIPAL RETIREMENT	9,689.28	11,652.03	36,937.00	33,338.53	38,289.00
18-41075	MEDICARE TAX EXPENSE	976.37	1,158.93	2,933.00	2,704.29	3,045.00
18-41080	SOCIAL SECURITY TAX EXPENSE	4,174.23	4,955.25	12,541.00	11,563.33	13,022.00
18-41085	LTD, AD&D, & LIFE INSURANCE	152.10	192.30	431.00	421.05	337.00
18-41086	WORKERS COMPENSATION	664.96	682.17	675.00	883.98	675.00
18-41090	HEALTH INSURANCE	4,357.44	4,926.80	24,000.00	17,323.80	22,320.00
18-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	52.28	138.00	115.22	138.00
18-41097	DENTAL INSURANCE	240.00	240.00	600.00	598.76	600.00
	TOTAL PERSONNEL SERVICES	89,097.82	105,329.62	280,537.00	268,725.75	287,739.00
<u>CONTRACTUAL SERVICES</u>						
18-42010	COMMUNICATIONS	2,429.97	2,442.25	3,000.00	3,147.02	3,000.00
18-42020	POSTAGE AND FREIGHT	150.62	1,207.56	1,200.00	673.59	1,200.00
18-42040	DUES & SUBSCRIPTIONS	35.00	25.00	260.00	260.00	260.00
18-42085	RENTAL-OFFICE EQUIP.	0.00	1,659.28	2,466.00	2,681.69	2,400.00
18-42125	BUSINESS EXPENSE	73.00	108.33	200.00	167.00	400.00
18-42130	PROFESSIONAL DEVELOPMENT	375.28	4,506.64	3,000.00	3,052.98	5,400.00
18-42155	EMPLOYEE TRAINING EXPENSE	0.00	125.00	0.00	0.00	0.00
18-42250	MNT-OFFICE EQUIPMENT	120.00	0.00	150.00	0.00	150.00
18-42260	MNT-AUTO EQUIPMENT	89.41	0.00	150.00	0.00	700.00
18-42320	MNT-RADIO EQUIPMENT	130.00	0.00	100.00	0.00	100.00
18-42375	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
18-42420	TIRE EXPENSE	12.50	0.00	100.00	0.00	200.00
18-42430	PRINTING EXPENSE	393.45	90.00	250.00	222.35	250.00
18-42500	FILING & RECORDING	0.00	0.00	144.00	144.00	300.00
18-42510	FREIGHT & EXPRESS	7.35	0.00	0.00	0.00	0.00
18-42520	EMPLOYEE LICENSES	280.00	301.00	400.00	271.00	500.00
	TOTAL CONTRACTUAL SERVICES	4,096.58	10,465.06	11,420.00	10,619.63	14,860.00
<u>SUPPLIES, MATERIAL & MNT</u>						
18-43010	OFFICE EXPENSE	1,030.31	1,790.63	2,000.00	2,002.40	2,000.00
18-43020	OPERATING EXPENSE	249.49	388.54	420.00	447.11	300.00
18-43040	CLOTHING & LINEN	0.00	292.63	127.00	126.74	500.00
18-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	50.00	0.00	200.00
18-43090	EDUCATIONAL	315.21	150.70	1,538.00	1,537.75	900.00
18-43145	COMPUTER SOFTWARE	6,428.22	0.00	0.00	0.00	900.00
18-43200	MOTOR FUEL AND LUBRICANTS	1,418.62	2,400.82	3,000.00	3,245.72	3,000.00
18-43210	MINOR TOOLS AND APPARATUS	1,191.04	4,685.96	1,272.00	550.46	1,500.00
18-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	100.00	0.00	100.00
18-43270	MNT-OFFICE EQUIPMENT	0.00	75.00	150.00	0.00	150.00
18-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
18-43280	MNT-AUTO EQUIPMENT	186.46	313.10	500.00	437.66	1,500.00
18-43340	MNT-COMMUNICATIONS EQUIP	37.98	0.00	323.00	323.00	100.00
18-43440	MNT-TIRES/TUBES	0.00	0.00	150.00	0.00	150.00
	TOTAL SUPPLIES, MATERIAL & MNT	10,857.33	10,097.38	9,630.00	8,670.84	11,300.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

18 CODE ENFORCEMENT

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
			CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>OTHER CHARGES</u>					
18-44040 INSURANCE & BONDS	1,322.56	326.08	400.00	356.17	400.00
18-44045 VEHICLE LEASE	0.00	0.00	5,000.00	5,000.00	5,000.00
18-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00	8.15	0.00
18-44615 BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	<u>1,322.56</u>	<u>326.08</u>	<u>5,400.00</u>	<u>5,364.32</u>	<u>5,400.00</u>
TOTAL 18 CODE ENFORCEMENT	105,374.29	126,218.14	306,987.00	293,380.54	319,299.00
	=====	=====	=====	=====	=====

**ANIMAL CONTROL
2009-2010 BUDGET
Dept. 19**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	144,883	145,395	145,662	146,257
Contractual Services	19,377	8,041	8,150	9,420
Supplies and materials	18,747	28,524	22,613	29,650
Other Charges	806	1,541	1,000	8,100
Capital Outlay	-	-	-	-
TOTAL	\$ 183,813	\$ 183,501	\$ 177,425	\$ 193,427

MISSION STATEMENT

The mission of Animal Control is to enforce all state and local ordinances involving animals and their rights and to reduce the risk of disease and injury to both our citizens and their pets. Animal Control promotes responsible pet ownership and education for pet owners.

DESCRIPTION

Animal Control patrols the streets of Pampa, and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Control devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Control makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

GOALS AND OBJECTIVES

1. Educate the citizens and their children about the purpose and mission of Animal Control and conduct education programs.
 - a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
 - b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
 - c. Quarantine all biting animals to protect other pets and people from contracting rabies.
 - d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.
2. Maintain facility in a manner that is both safe and presentable to the public.
 - a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
 - b. Make necessary repairs to the facility as needed.
3. Maintain continuing education for each Animal Control employee with a Texas Department of Health Animal Control Certification.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$16,002 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

19 ANIMAL CONTROL

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
19-41010 SALARIES AND WAGES	82,135.34	81,786.73	89,326.00	97,590.40	87,442.00
19-41020 LONGEVITY PAY	2,216.00	1,200.00	1,384.00	1,312.00	208.00
19-41030 OVERTIME PAY	10,081.09	8,335.82	4,000.00	4,218.55	5,000.00
19-41050 PART TIME & TEMPORARY PAY	9,207.50	14,500.50	10,000.00	13,676.41	10,000.00
19-41060 INCENTIVE PAY	2,215.82	1,744.90	1,994.00	1,786.33	1,440.00
19-41065 CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
19-41066 CELL PHONE ALLOWANCE	0.00	780.00	720.00	720.00	720.00
19-41070 TEXAS MUNICIPAL RETIREMENT	15,542.35	13,518.33	17,059.00	17,781.45	17,284.00
19-41075 MEDICARE TAX EXPENSE	1,645.33	1,514.70	1,485.00	1,633.78	1,520.00
19-41080 SOCIAL SECURITY TAX EXPENSE	7,035.23	6,476.35	6,350.00	6,985.74	6,498.00
19-41085 LTD, AD&D, & LIFE INSURANCE	206.35	230.40	213.00	177.72	143.00
19-41086 WORKERS COMPENSATION	1,751.14	1,796.44	3,288.00	2,331.52	2,167.00
19-41090 HEALTH INSURANCE	12,516.27	13,072.32	13,400.00	11,619.84	13,392.00
19-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	78.44	83.00	80.90	83.00
19-41097 DENTAL INSURANCE	330.00	360.00	360.00	320.00	360.00
TOTAL PERSONNEL SERVICES	144,882.42	145,394.93	149,662.00	160,234.64	146,257.00
<u>CONTRACTUAL SERVICES</u>					
19-42010 COMMUNICATIONS	2,788.40	2,557.25	2,290.00	2,283.42	2,750.00
19-42020 POSTAGE AND FREIGHT	0.00	469.17	550.00	315.89	500.00
19-42040 DUES & SUBSCRIPTIONS	200.00	173.55	355.00	350.44	200.00
19-42050 ELECTRICITY	3,674.30	3,881.11	3,500.00	3,326.25	3,500.00
19-42125 BUSINESS EXPENSE	15.38	0.00	60.00	59.05	100.00
19-42130 PROFESSIONAL DEVELOPMENT	1,199.25	480.00	695.00	694.09	1,000.00
19-42155 EMPLOYEE TRAINING EXPENSE	93.95	0.00	0.00	0.00	120.00
19-42180 LAUNDRY SERVICE	1,026.32	12.00	100.00	84.20	500.00
19-42200 MNT-BUILDINGS	7,472.46	0.00	0.00	0.00	0.00
19-42230 MNT-IMPROVEMENTS	720.00	0.00	0.00	0.00	0.00
19-42260 MNT-AUTO EQUIPMENT	833.40	0.00	0.00	0.00	0.00
19-42320 MNT-RADIO EQUIPMENT	262.50	0.00	0.00	0.00	0.00
19-42420 TIRE EXPENSE	90.00	0.00	0.00	0.00	50.00
19-42430 PRINTING EXPENSE	259.45	467.77	494.00	493.34	350.00
19-42510 FREIGHT & EXPRESS	610.50	0.00	0.00	0.00	300.00
19-42520 EMPLOYEE LICENSES	0.00	0.00	0.00	0.00	50.00
19-42570 MISC. CONTRACT LABOR	131.25	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	19,377.16	8,040.85	8,044.00	7,606.68	9,420.00
<u>SUPPLIES, MATERIAL & MNT</u>					
19-43010 OFFICE EXPENSE	824.58	1,421.45	1,630.00	1,420.37	800.00
19-43020 OPERATING EXPENSE	1,224.35	1,796.50	2,206.00	2,205.32	1,600.00
19-43030 JANITOR SUPPLIES	983.34	1,211.50	1,000.00	714.81	1,000.00
19-43040 CLOTHING & LINEN	798.19	1,491.28	665.00	622.48	500.00
19-43050 CHEMICALS	221.74	94.60	200.00	45.37	200.00
19-43060 PHOTOGRAPHIC AND VIDEO	405.27	441.85	750.00	708.62	400.00
19-43110 SHELTERED ANIMAL MAINTENANC	1,701.93	3,322.11	2,260.00	7,816.00	3,200.00
19-43145 COMPUTER SOFTWARE	41.78	99.71	310.00	306.94	1,200.00
19-43150 MEDICAL SUPPLIES	0.00	20.12	0.00	0.00	0.00
19-43154 VETERINARY SERVICES	0.00	0.00	767.00	977.00	2,500.00
19-43155 CANINE MAINTENANCE	689.47	608.49	510.00	509.51	0.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

19 ANIMAL CONTROL

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
19-43200 MOTOR FUEL AND LUBRICANTS	7,953.54	8,411.87	6,521.00	6,705.74	8,000.00
19-43210 MINOR TOOLS AND APPARATUS	2,842.85	2,361.76	1,153.00	961.66	2,000.00
19-43215 COMPUTER EQ/REPAIR PARTS	0.00	11.37	300.00	256.49	0.00
19-43220 MNT-BUILDINGS	379.26	1,478.82	1,450.00	7,325.97	5,000.00
19-43250 MNT-IMPROVEMENTS	0.00	84.85	500.00	500.00	500.00
19-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
19-43280 MNT-AUTO EQUIPMENT	524.76	5,163.57	2,092.00	1,969.75	2,000.00
19-43340 MNT-COMMUNICATIONS EQUIP	45.00	504.16	405.00	404.39	350.00
19-43440 MNT-TIRES/TUBES	<u>111.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	18,747.06	28,524.01	22,719.00	33,450.42	29,650.00
 <u>OTHER CHARGES</u>					
19-44040 INSURANCE & BONDS	806.41	815.21	1,000.00	890.43	1,000.00
19-44045 VEHICLE LEASE	0.00	0.00	0.00	0.00	7,100.00
19-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	627.38	0.00	2,500.00	0.00
19-44615 BAD DEBT EXPENSE	<u>0.00</u>	<u>98.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	<u>806.41</u>	<u>1,540.59</u>	<u>1,000.00</u>	<u>3,390.43</u>	<u>8,100.00</u>
 TOTAL 19 ANIMAL CONTROL	 183,813.05	 183,500.38	 181,425.00	 204,682.17	 193,427.00
	=====	=====	=====	=====	=====

**DISPATCHING SERVICES
2009-2010 BUDGET
Dept. 20**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	289,116	310,325	346,764	360,319
Contractual Services	5,073	4,253	4,993	4,950
Supplies and materials	5,362	2,309	9,357	9,400
Other Charges	486	224	250	250
Capital Outlay	-	-	-	-
TOTAL	\$300,037	\$317,111	\$361,364	\$374,919

MISSION STATEMENT

Dispatching Services is committed to providing fast and accurate support to fire, police and ambulance personnel as they serve the emergency needs of the citizens of Pampa and our surrounding service area.

DESCRIPTION

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa and Gray County. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

1. Dependability – dependability of our communications system provides that the system will be available and in good operating condition at all times.
2. Accuracy – police officer, fire fighter, ambulance personnel and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.
3. Speed – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals.
4. Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

FUNDING

The program is funded through the General Fund.

GOALS AND OBJECTIVES

1. To provide fast, accurate and courteous service to the citizens in time of police, fire and/or medical emergency.
2. To provide police, fire and ambulance personnel with necessary information and support as they deliver emergency service.
3. To provide a professional communications system through continuing in-house and off site training of operators.
4. To provide a dependable communications system through upgrading and maintenance of equipment.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$13,555 over the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

20 DISPATCHING SERVICES

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>PERSONNEL SERVICES</u>						
20-41010	SALARIES AND WAGES	193,133.82	200,510.80	225,782.00	215,732.85	240,441.00
20-41020	LONGEVITY PAY	1,792.00	1,804.00	2,208.00	1,920.00	356.00
20-41030	OVERTIME PAY	12,948.22	15,708.63	13,905.00	14,708.98	13,000.00
20-41050	PART TIME & TEMPORARY PAY	0.00	7,737.86	0.00	0.00	0.00
20-41060	INCENTIVE PAY	900.12	900.12	831.00	900.12	0.00
20-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
20-41070	TEXAS MUNICIPAL RETIREMENT	29,199.73	31,569.55	44,322.00	38,725.00	46,267.00
20-41075	MEDICARE TAX EXPENSE	2,875.20	3,132.45	3,520.00	3,118.57	3,680.00
20-41080	SOCIAL SECURITY TAX EXPENSE	12,294.22	13,393.87	15,049.00	13,334.82	15,735.00
20-41085	LTD, AD&D, & LIFE INSURANCE	497.05	565.90	550.00	509.56	392.00
20-41086	WORKERS COMPENSATION	700.45	718.57	1,016.00	630.99	867.00
20-41090	HEALTH INSURANCE	33,964.94	33,214.41	38,400.00	31,215.60	38,400.00
20-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	209.16	221.00	215.70	221.00
20-41097	DENTAL INSURANCE	810.00	860.00	960.00	780.00	960.00
TOTAL PERSONNEL SERVICES		289,115.75	310,325.32	346,764.00	321,792.19	360,319.00
<u>CONTRACTUAL SERVICES</u>						
20-42010	COMMUNICATIONS	2,092.45	2,129.68	2,250.00	2,213.54	2,250.00
20-42020	POSTAGE AND FREIGHT	0.00	0.00	130.00	345.84	100.00
20-42030	ADVERTISING	0.00	0.00	0.00	0.00	0.00
20-42040	DUES & SUBSCRIPTIONS	0.00	0.00	70.00	0.00	100.00
20-42125	BUSINESS EXPENSE	45.00	0.00	43.00	43.00	0.00
20-42130	PROFESSIONAL DEVELOPMENT	1,379.63	2,123.68	2,500.00	1,933.73	2,500.00
20-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	0.00	0.00
20-42250	MNT-OFFICE EQUIPMENT	1,400.00	0.00	0.00	0.00	0.00
20-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
20-42320	MNT-RADIO EQUIPMENT	156.25	0.00	0.00	0.00	0.00
20-42510	FREIGHT & EXPRESS	0.00	0.00	0.00	0.00	0.00
20-42520	EMPLOYEE LICENSES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES		5,073.33	4,253.36	4,993.00	4,536.11	4,950.00
<u>SUPPLIES, MATERIAL & MNT</u>						
20-43010	OFFICE EXPENSE	1,119.17	944.09	1,000.00	915.87	1,000.00
20-43020	OPERATING EXPENSE	84.87	2.37	500.00	524.98	300.00
20-43030	JANITOR SUPPLIES	67.98	22.53	100.00	10.72	100.00
20-43040	CLOTHING & LINEN	522.12	0.00	500.00	187.32	500.00
20-43145	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
20-43210	MINOR TOOLS AND APPARATUS	3,567.51	0.00	3,738.25	3,442.57	4,000.00
20-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00	0.00	0.00
20-43220	MNT-BUILDINGS	0.00	0.00	0.00	0.00	0.00
20-43270	MNT-OFFICE EQUIPMENT	0.00	1,058.32	2,300.00	0.00	2,500.00
20-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	1,000.00	0.00	1,000.00
20-43340	MNT-COMMUNICATIONS EQUIP	0.00	281.25	218.75	218.75	0.00
TOTAL SUPPLIES, MATERIAL & MNT		5,361.65	2,308.56	9,357.00	5,300.21	9,400.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

20 DISPATCHING SERVICES

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>OTHER CHARGES</u>					
20-44040 INSURANCE & BONDS	<u>485.60</u>	<u>223.80</u>	<u>250.00</u>	<u>293.61</u>	<u>250.00</u>
TOTAL OTHER CHARGES	485.60	223.80	250.00	293.61	250.00
 <u>CAPITAL</u>					
20-45040 OFFICE EQUIPMENT	<u>21,135.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	<u>21,135.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 TOTAL 20 DISPATCHING SERVICES	 321,171.33	 317,111.04	 361,364.00	 331,922.12	 374,919.00
	=====	=====	=====	=====	=====

**PAMPA EMERGENCY MANAGEMENT
2009-2010 BUDGET
Dept. 26**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	72,375	74,475	85,008	84,985
Contractual Services	8,431	7,625	9,105	7,700
Supplies and materials	13,759	16,631	14,167	12,792
Other Charges	403	408	5,500	5,500
Capital Outlay	-	-	-	3,000
TOTAL	\$ 94,968	\$ 99,139	\$ 113,780	\$ 113,977

MISSION STATEMENT

The mission of Pampa Emergency Management (PEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry in Pampa with a resource to turn to in time of an emergency. Pampa Emergency Management also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate hazard planning, prevention, response and recovery activities to best serve the public need. Pampa Emergency Management works closely with the other jurisdictions in Gray County and the Panhandle to maintain a high level of emergency preparedness.

DESCRIPTION

The Mayor, being the Chief Elected Official of the City, is the Emergency Management Director, as defined by the Texas Disaster Act. The EM Director has appointed a Coordinator to serve as his representative in matters pertaining to Emergency Preparedness.

Pampa Emergency Management works with elected officials, local industry, and area emergency responders to train personnel. The goal of this training is to mitigate disaster planning and therefore minimize the loss of life and property. Local hazards have been identified, including: tornadoes, winter storms, hazardous materials spills, and transportation and industrial accidents, among others.

Pampa Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. PEM works with the Eastern Panhandle Chapter of the American Red Cross and The Salvation Army to support mass care and sheltering requirements that may result from citizens displaced from their homes after a disaster.

The Coordinator develops and maintains emergency plans and makes recommendations to the Mayor, City Manager, and City Commission on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Plan establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes, which support the Basic Plan and are operational procedures, which are generic in nature and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the Coordinator and other emergency management staff and responders.

FUNDING

Emergency Management is accounted for through the General Fund.

The Federal Office of Homeland Security provides partial funding. This funding permits reimbursement for expenses relating to the administration of the local program for such things as telephone service, office materials, personnel staffing, and other specific expenses. The federal share of the budget has been approximately \$63,000 per year.

GOALS AND OBJECTIVES

1. Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa with a resource in time of disaster.
 - a. Increase the effectiveness of the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
 - b. Utilize the resources of the Local Emergency Planning Committee (LEPC) to inform the public of local hazard issues.
2. Help to maintain a communication network.
3. Revise our Basic Plan and eight annexes for the 2009-2010 year of the Pampa Emergency Plan.
4. Test the Pampa Emergency Plan by conducting not less than two annual training exercises.
5. Coordinate hazard planning with local emergency responders through the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County.
6. Test warning systems and other local systems to keep citizens informed of impending hazards.

PERFORMANCE INDICATORS

	Actual 2007-2008	Budget 2008-2009	Budgeted 2009-2010
Conduct training exercise	2	2	2
Review/update Emergency Plan and Annexes	24	7	8
Attend LEPC meetings	12	4	4
Red Cross Board Member (attending monthly meetings)	12	12	12

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$197 over the 2008-09 Budget.

- Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase staff understanding of their role in time of disaster and for the recovery processes.
- Budget amounts for training of new staff may need to be increased due to the separation from Gray County Emergency Management and the formation of the Pampa Emergency Management Jurisdiction
- Employee wages and salaries increase.
- Capital Improvement Project funding and federal grants will be utilized to upgrade the Emergency Operations Center (EOC) equipment to increase its effectiveness.
- Major maintenance to the Outdoor Warning System was completed in 2008-2009. Additional maintenance will continue in 2009-2010 with current budgeted funds.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

26 EMERGENCY MANAGEMENT

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
		2006-2007	2007-2008	CURRENT	2009-2010
		ACTUAL	ACTUAL	BUDGET	BUDGET
				Y-T-D +	
				ENCUMBERED	
<u>PERSONNEL SERVICES</u>					
26-41010	SALARIES AND WAGES	49,832.90	56,509.83	60,570.00	62,820.00
26-41020	LONGEVITY PAY	1,077.52	696.00	780.00	792.00
26-41060	INCENTIVE PAY	1,107.60	0.00	0.00	0.00
26-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00
26-41070	TEXAS MUNICIPAL RETIREMENT	10,258.33	8,205.32	11,203.00	11,596.00
26-41075	MEDICARE TAX EXPENSE	1,056.16	810.13	890.00	922.00
26-41080	SOCIAL SECURITY TAX EXPENSE	4,515.96	3,463.57	3,804.00	3,944.00
26-41085	LTD, AD&D, & LIFE INSURANCE	85.36	123.72	117.00	103.00
26-41086	WORKERS COMPENSATION	158.77	162.89	2,696.00	196.00
26-41090	HEALTH INSURANCE	4,172.36	4,357.44	4,800.00	4,464.00
26-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	28.00	28.00
26-41097	DENTAL INSURANCE	110.00	120.00	120.00	120.00
	TOTAL PERSONNEL SERVICES	72,374.96	74,475.06	85,008.00	84,985.00
<u>CONTRACTUAL SERVICES</u>					
26-42010	COMMUNICATIONS	2,810.03	3,302.17	3,100.00	3,100.00
26-42020	POSTAGE AND FREIGHT	52.44	245.63	325.00	150.00
26-42040	DUES & SUBSCRIPTIONS	121.25	235.50	150.00	175.00
26-42125	BUSINESS EXPENSE	134.31	141.76	475.00	150.00
26-42130	PROFESSIONAL DEVELOPMENT	3,613.43	3,600.08	4,930.13	4,000.00
26-42240	MNT-OTHER IMPROVEMENTS	790.50	0.00	0.00	0.00
26-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
26-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00
26-42260	MNT-AUTO EQUIPMENT	190.22	0.00	0.00	0.00
26-42320	MNT-RADIO EQUIPMENT	155.00	0.00	0.00	0.00
26-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	0.00
26-42420	TIRE EXPENSE	102.45	0.00	0.00	0.00
26-42430	PRINTING EXPENSE	0.00	0.00	25.00	25.00
26-42500	FILING & RECORDING	100.00	100.00	100.00	100.00
26-42510	FREIGHT & EXPRESS	361.83	0.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	8,431.46	7,625.14	9,105.13	7,700.00
<u>SUPPLIES, MATERIAL & MNT</u>					
26-43010	OFFICE EXPENSE	294.60	990.97	450.00	600.00
26-43020	OPERATING EXPENSE	81.33	21.60	350.00	350.00
26-43040	CLOTHING & LINEN	71.00	192.95	0.00	0.00
26-43050	CHEMICALS	0.00	0.00	0.00	25.00
26-43060	PHOTOGRAPHIC AND VIDEO	0.00	314.98	0.00	0.00
26-43090	EDUCATIONAL	0.00	0.00	0.00	0.00
26-43145	COMPUTER SOFTWARE	2,043.53	446.05	250.00	450.00
26-43200	MOTOR FUEL AND LUBRICANTS	1,078.87	1,654.34	1,750.00	1,750.00
26-43210	MINOR TOOLS AND APPARATUS	7,335.38	5,650.65	4,467.00	4,367.00
26-43215	COMPUTER EQ/REPAIR PARTS	369.72	2,247.13	2,400.00	1,200.00
26-43220	MNT-BUILDINGS	0.00	0.00	50.00	0.00
26-43260	MNT-OTHER IMPROVEMENTS	1,330.80	3,273.86	15,200.00	2,500.00
26-43270	MNT-OFFICE EQUIPMENT	0.00	0.00	50.00	50.00
26-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00
26-43280	MNT-AUTO EQUIPMENT	566.10	813.49	400.00	900.00
26-43340	MNT-COMMUNICATIONS EQUIP	0.00	659.19	1,200.00	300.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

26 EMERGENCY MANAGEMENT

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
26-43430 MNT-OTHER EQUIPMENT	0.00	365.50	300.00	0.00	300.00
26-43440 MNT-TIRES/TUBES	<u>587.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	13,759.11	16,630.71	26,867.00	25,573.48	12,792.00
<u>OTHER CHARGES</u>					
26-44040 INSURANCE & BONDS	403.20	407.60	500.00	445.21	500.00
26-44045 VEHICLE LEASE	0.00	0.00	5,000.00	5,000.00	5,000.00
26-44500 INTEREST & FISCAL CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	403.20	407.60	5,500.00	5,445.21	5,500.00
<u>CAPITAL</u>					
26-45080 OTHER EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL 26 EMERGENCY MANAGEMENT	<u>94,968.73</u>	<u>99,138.51</u>	<u>126,480.13</u>	<u>120,323.36</u>	<u>113,977.00</u>

**INFORMATION TECHNOLOGY
2007-08 BUDGET
Dept. 41**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	55,378	59,824	63,425	63,042
Contractual Services	21,407	3,023	3,489	3,500
Supplies and materials	13,193	45,729	47,224	44,213
Other Charges	0	0	0	0
Capital Outlay	0	0	0	0
TOTAL	\$89,978	\$108,576	\$114,138	\$110,755

MISSION STATEMENT

The IT Services Department is the information center that provides technical support and computing resources to all user departments.

DESCRIPTION

The IT Center houses the network servers, computer software and PC hardware components. The department maintains the system, coordinates repair and troubleshooting assistance, and routinely prepares reports and information including: financial accounting; budgeting; payroll and other systems.

GOALS AND OBJECTIVES

1. Supply software and software troubleshooting as needed.
2. Coordinate hardware repair (contract or in-house).
3. Maintain software procedure notes and applications instructions for InCode Central.
4. Upgrade, enhance, clean, and maintain our new Web Site with the help of other department's staff members.
5. Stabilizing the new Municipal Court payments online.

BUDGET HIGHLIGHTS

The adopted 2009-10 budget shows a decrease of \$ 3,383 under the 2008-09 adopted budget.

- Maintaining our servers with upgrades necessary to sustain us thru this budget year.
- Working with City's home page, banner, and navigation for our web site (cityofpampa.org). Reconstruct the departmental pages and new pictures. Getting more information to the citizens of Pampa and to the public everywhere. A great web site can draw interest and only benefit this fine city.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

41 INFORMATION TECHNOLOG

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
41-41010 SALARIES AND WAGES	40,525.31	44,040.11	45,015.00	44,671.21	45,012.00
41-41020 LONGEVITY PAY	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
41-41030 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
41-41070 TEXAS MUNICIPAL RETIREMENT	5,873.78	6,484.07	8,439.00	7,551.96	8,424.00
41-41075 MEDICARE TAX EXPENSE	580.91	632.37	670.00	615.89	670.00
41-41080 SOCIAL SECURITY TAX EXPENSE	2,483.63	2,703.84	2,865.00	2,633.71	2,865.00
41-41085 LTD, AD&D, & LIFE INSURANCE	86.08	106.20	94.00	93.91	73.00
41-41086 WORKERS COMPENSATION	150.37	154.27	194.00	143.96	186.00
41-41090 HEALTH INSURANCE	4,357.44	4,357.44	4,800.00	4,357.44	4,464.00
41-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	28.00	26.97	28.00
41-41097 DENTAL INSURANCE	120.00	120.00	120.00	120.00	120.00
TOTAL PERSONNEL SERVICES	55,377.52	59,824.46	63,425.00	61,415.05	63,042.00
<u>CONTRACTUAL SERVICES</u>					
41-42010 COMMUNICATIONS	2,834.35	2,903.23	3,200.00	2,937.12	3,200.00
41-42020 POSTAGE AND FREIGHT	9.49	61.52	139.00	40.94	150.00
41-42040 DUES & SUBSCRIPTIONS	64.90	43.94	50.00	49.95	50.00
41-42125 BUSINESS EXPENSE	0.00	14.00	100.00	0.00	100.00
41-42130 PROFESSIONAL DEVELOPMENT	2,009.46	0.00	0.00	0.00	0.00
41-42250 MNT-OFFICE EQUIPMENT	16,330.15	0.00	0.00	0.00	0.00
41-42255 MNT-COMPUTER EQ REPAIR	75.00	0.00	0.00	0.00	0.00
41-42430 PRINTING EXPENSE	0.00	0.00	0.00	0.00	0.00
41-42510 FREIGHT & EXPRESS	84.10	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	21,407.45	3,022.69	3,489.00	3,028.01	3,500.00
<u>SUPPLIES, MATERIAL & MNT</u>					
41-43010 OFFICE EXPENSE	1,162.37	937.39	1,497.47	352.90	1,500.00
41-43020 OPERATING EXPENSE	8.27	48.28	100.00	10.00	100.00
41-43145 COMPUTER SOFTWARE	5,717.45	4,040.60	1,000.00	963.95	600.00
41-43210 MINOR TOOLS AND APPARATUS	6,269.93	3,089.40	213.53	213.53	0.00
41-43215 COMPUTER EQ/REPAIR PARTS	34.94	37,612.85	44,402.00	38,326.33	42,013.00
41-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
41-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	11.00	10.99	0.00
TOTAL SUPPLIES, MATERIAL & MNT	13,192.96	45,728.52	47,224.00	39,877.70	44,213.00
<u>OTHER CHARGES</u>					
41-44501 INTEREST ON LEASES	0.00	0.00	0.00	0.00	0.00
41-44510 PRINCIPAL RETIREMENT	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL</u>					
41-45040 OFFICE EQUIPMENT	30,211.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	30,211.00	0.00	0.00	0.00	0.00
TOTAL 41 INFORMATION TECHNOLOG	120,188.93	108,575.67	114,138.00	104,320.76	110,755.00

**CENTRAL STORES
2009-2010 BUDGET
Dept. 44**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	41,622	29,313	37,300	-
Supplies and materials	4,578	4,099	4,150	-
Other Charges	1,613	1,630	-	-
Capital Outlay	-	-	-	-
TOTAL	\$ 47,813	\$ 35,042	\$ 41,450	\$ -

MISSION STATEMENT

The Central Stores Department funds maintenance costs for the warehouse as well as utility costs.

FUNDING

Central Stores is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds. For the 2009-10 budget year, the expenses for this department are being absorbed by the Central Garage department to more accurately reflect how the expenses are allocated.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$41,450 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

44 CENTRAL STORES

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
44-42010 COMMUNICATIONS	1,273.02	1,374.52	1,300.00	1,346.91	0.00
44-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00	0.00	0.00
44-42050 ELECTRICITY	14,072.69	12,985.98	16,000.00	10,392.77	0.00
44-42060 GAS	19,079.00	14,952.46	11,219.00	10,994.36	0.00
44-42200 MNT-BUILDINGS	5,972.77	0.00	0.00	0.00	0.00
44-42230 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
44-42410 MNT-OTHER EQUIPMENT	1,224.36	0.00	0.00	0.00	0.00
44-42430 PRINTING EXPENSE	0.00	0.00	0.00	0.00	0.00
44-42510 FREIGHT & EXPRESS	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,621.84	29,312.96	28,519.00	22,734.04	0.00
<u>SUPPLIES, MATERIAL & MNT</u>					
44-43010 OFFICE EXPENSE	38.89	39.35	0.00	0.00	0.00
44-43020 OPERATING EXPENSE	0.00	0.00	50.00	0.00	0.00
44-43050 CHEMICALS	0.00	37.50	100.00	0.00	0.00
44-43220 MNT-BUILDINGS	4,489.25	2,808.74	10,000.00	9,561.75	0.00
44-43250 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
44-43430 MNT-OTHER EQUIPMENT	50.11	1,213.20	1,000.00	846.08	0.00
TOTAL SUPPLIES, MATERIAL & MNT	4,578.25	4,098.79	11,150.00	10,407.83	0.00
<u>OTHER CHARGES</u>					
44-44040 INSURANCE & BONDS	1,612.82	1,630.42	1,781.00	1,780.85	0.00
TOTAL OTHER CHARGES	1,612.82	1,630.42	1,781.00	1,780.85	0.00
TOTAL 44 CENTRAL STORES	47,812.91	35,042.17	41,450.00	34,922.72	0.00
	=====	=====	=====	=====	=====

**CENTRAL GARAGE
2009-2010 BUDGET
Dept. 45**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	6,998	604	700	34,000
Supplies and materials	73,322	16,365	65,350	30,150
Other Charges	-	-	-	-
Capital Outlay	363,791	324,691	368,050	171,000
TOTAL	\$ 444,111	\$ 341,660	\$ 434,100	\$ 235,150

MISSION STATEMENT

The Central Garage funds the cost of labor for the repair of the City fleet. It also provides an area in which employees may perform preventive maintenance and minor repairs to the fleet and other equipment.

DESCRIPTION

Central Garage has two service areas: a central garage and a paint room.

FUNDING

Central Garage is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

GOALS AND OBJECTIVES

1. Maintain a safe working area.
 - a. Clean work area
 - b. Organize work area
2. Reduce down time on vehicles and equipment.
 - a. Preventative maintenance

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$198,950 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

48 SOLID WASTE COLLECTN

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
		2006-2007	2007-2008	CURRENT	2009-2010
		ACTUAL	ACTUAL	BUDGET	BUDGET
				Y-T-D +	
				ENCUMBERED	
<u>PERSONNEL SERVICES</u>					
48-41010	SALARIES AND WAGES	134,369.13	146,072.36	160,569.00	170,175.00
48-41020	LONGEVITY PAY	856.00	668.00	1,068.00	1,060.00
48-41030	OVERTIME PAY	15,506.48	12,249.80	7,210.00	7,500.00
48-41035	STEP-UP PAY	0.00	0.00	600.00	500.00
48-41050	PART TIME & TEMPORARY PAY	16,833.00	9,488.00	9,500.00	9,500.00
48-41060	INCENTIVE PAY	572.43	969.46	997.00	1,080.00
48-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00
48-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00
48-41070	TEXAS MUNICIPAL RETIREMENT	20,877.91	23,137.92	31,123.00	32,871.00
48-41075	MEDICARE TAX EXPENSE	2,391.42	2,425.43	2,609.00	2,752.00
48-41080	SOCIAL SECURITY TAX EXPENSE	10,225.70	10,371.22	11,157.00	11,769.00
48-41085	LTD, AD&D, & LIFE INSURANCE	322.16	406.79	399.00	278.00
48-41086	WORKERS COMPENSATION	14,117.41	14,482.70	75.00	75.00
48-41090	HEALTH INSURANCE	22,060.70	24,304.38	28,800.00	26,784.00
48-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	156.88	166.00	166.00
48-41097	DENTAL INSURANCE	604.00	669.71	720.00	720.00
	TOTAL PERSONNEL SERVICES	238,736.34	245,402.65	254,993.00	265,230.00
<u>CONTRACTUAL SERVICES</u>					
48-42010	COMMUNICATIONS	2,417.08	3,539.12	4,000.00	2,000.00
48-42020	POSTAGE AND FREIGHT	0.97	584.26	1,300.00	1,450.00
48-42048	LANDFILL FEE	546,103.88	468,863.74	622,500.00	620,525.00
48-42050	ELECTRICITY	1,254.61	1,667.44	1,500.00	1,500.00
48-42060	GAS	1,285.05	1,627.87	2,300.00	1,500.00
48-42090	RENTAL OF EQUIPMENT	102.00	104.00	200.00	200.00
48-42125	BUSINESS EXPENSE	65.82	101.77	200.00	200.00
48-42130	PROFESSIONAL DEVELOPMENT	2,064.87	2,644.75	600.00	2,700.00
48-42180	LAUNDRY SERVICE	176.69	188.25	175.00	175.00
48-42200	MNT-BUILDINGS	1,778.84	0.00	0.00	0.00
48-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
48-42260	MNT-AUTO EQUIPMENT	7,899.24	0.00	0.00	0.00
48-42270	MNT-DUMPMASER BOXES	0.00	0.00	0.00	0.00
48-42320	MNT-RADIO EQUIPMENT	403.96	0.00	0.00	0.00
48-42410	MNT-OTHER EQUIPMENT	0.00	0.00	0.00	0.00
48-42420	TIRE EXPENSE	2,914.00	0.00	0.00	0.00
48-42430	PRINTING EXPENSE	67.75	87.90	150.00	150.00
48-42510	FREIGHT & EXPRESS	1,384.19	0.00	750.00	0.00
48-42520	EMPLOYEE LICENSES	0.00	48.00	200.00	200.00
48-42570	MISC. CONTRACT LABOR	200.00	142.00	150.00	150.00
	TOTAL CONTRACTUAL SERVICES	568,118.95	479,599.10	634,025.00	630,750.00
<u>SUPPLIES, MATERIAL & MNT</u>					
48-43010	OFFICE EXPENSE	259.13	219.58	550.00	400.00
48-43020	OPERATING EXPENSE	1,532.56	964.92	1,700.00	1,500.00
48-43030	JANITOR SUPPLIES	678.03	583.24	850.00	750.00
48-43040	CLOTHING & LINEN	872.12	948.36	1,200.00	1,300.00
48-43050	CHEMICALS	0.00	11.96	50.00	50.00
48-43150	MEDICAL SUPPLIES	0.00	0.00	50.00	50.00
48-43170	DUMPSTER REPLACEMENT EXP.	0.00	64,177.50	70,000.00	70,000.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

01 -GENERAL FUND

48 SOLID WASTE COLLECTN

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	2008-2009		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
48-43200	MOTOR FUEL AND LUBRICANTS	68,543.77	88,426.76	84,500.00	52,874.07	90,000.00
48-43210	MINOR TOOLS AND APPARATUS	62,945.19	2,587.64	3,000.00	2,181.23	3,000.00
48-43220	MNT-BUILDINGS	228.79	290.60	2,000.00	167.72	2,000.00
48-43250	MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
48-43270	MNT-OFFICE EQUIPMENT	0.00	11.37	50.00	0.00	50.00
48-43280	MNT-AUTO EQUIPMENT	27,431.31	45,046.38	40,000.00	38,878.48	40,000.00
48-43285	MNT-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
48-43290	MNT-DUMPMASER BOXES	2,637.90	66.72	8,000.00	7,742.83	2,500.00
48-43300	MNT-MACHINERY	185.10	172.60	500.00	381.36	200.00
48-43340	MNT-COMMUNICATIONS EQUIP	183.42	1,367.34	1,400.00	873.40	1,400.00
48-43430	MNT-OTHER EQUIPMENT	68.56	28.05	1,200.00	1,104.10	200.00
48-43440	MNT-TIRES/TUBES	5,980.65	0.00	0.00	0.00	0.00
	TOTAL SUPPLIES, MATERIAL & MNT	171,546.53	204,903.02	215,050.00	174,310.18	213,400.00
<u>OTHER CHARGES</u>						
48-44040	INSURANCE & BONDS	3,628.84	3,668.44	4,500.00	4,006.92	4,500.00
48-44045	VEHICLE LEASE	0.00	0.00	5,000.00	5,000.00	5,000.00
48-44060	CLAIMS, JUDGEMENTS AND DAMA	45,153.24	22,223.09	0.00	990.73	0.00
48-44501	INTEREST ON LEASES	0.00	0.00	0.00	0.00	0.00
48-44510	PRINCIPAL RETIREMENT	0.00	0.00	0.00	0.00	0.00
48-44600	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
48-44615	BAD DEBT EXPENSE	7,272.90	4,055.02	0.00	(3,649.41)	0.00
	TOTAL OTHER CHARGES	56,054.98	29,946.55	9,500.00	6,348.24	9,500.00
<u>CAPITAL</u>						
48-45050	AUTOMOTIVE EQUIPMENT	21,892.59	122,056.00	0.00	0.00	0.00
48-45080	OTHER EQUIPMENT	34,445.90	0.00	140,000.00	122,056.00	138,000.00
	TOTAL CAPITAL	56,338.49	122,056.00	140,000.00	122,056.00	138,000.00
	TOTAL 48 SOLID WASTE COLLECTN	1,090,795.29	1,081,907.32	1,253,568.00	1,160,361.92	1,256,880.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

75 -PAMPA ECONOMIC DEV CORP

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32018 LOCAL SALES TAX	0.00	0.00	0.00	0.00	0.00
00-32041 RENTALS FROM BUILDINGS	39,000.00	34,000.00	0.00	34,000.00	24,000.00
00-32078 INTEREST INCOME-INVESTMNT	0.00	3,313.98	2,000.00	0.00	2,000.00
00-32097 INT. INCOME-NOW & IMMA	<u>2,268.64</u>	<u>1,921.04</u>	<u>1,000.00</u>	<u>143.90</u>	<u>1,000.00</u>
 TOTAL REVENUES	 41,268.64	 39,235.02	 3,000.00	 34,143.90	 27,000.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

75 -PAMPA ECONOMIC DEV CORP

PAMPA ECONOMIC DEV CORP

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
75-42070 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
75-42075 PROJECTS & GRANTS OVER \$100	9,250.00	0.00	0.00	0.00	0.00
75-42175 RENT	0.00	0.00	0.00	0.00	0.00
75-42180 LAUNDRY SERVICE	0.00	0.00	0.00	0.00	0.00
75-42480 AUDITING SERVICES	0.00	0.00	0.00	0.00	0.00
75-42540 LEGAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	9,250.00	0.00	0.00	0.00	0.00
<u>OTHER CHARGES</u>					
75-44200 TRANSFERS TO OTHER FUNDS	0.00	150,000.00	0.00	0.00	0.00
75-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
75-44600 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
75-44620 LOSS ON SALES OF EQUIP.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	0.00	150,000.00	0.00	0.00	0.00
<u>CAPITAL</u>					
75-45999 BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PAMPA ECONOMIC DEV CORP	9,250.00	150,000.00	0.00	0.00	0.00
=====					
TOTAL EXPENDITURES	9,250.00	150,000.00	0.00	0.00	0.00
=====					

*** END OF REPORT ***

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

12 -ANIMAL CONTROL IMPROVEMNT
FINANCIAL SUMMARY

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	6,012.28	5,444.74	2,000.00	33,875.32	2,000.00
TOTAL REVENUES	6,012.28	5,444.74	2,000.00	33,875.32	2,000.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	6,012.28	5,444.74	2,000.00	33,875.32	2,000.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

12 -ANIMAL CONTROL IMPROVEMNT

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32097 INT. INCOME-NOW & IMMA	59.03	8.12	0.00	14.94	0.00
00-33206 DONATIONS-SPECIAL PROJECT	<u>5,953.25</u>	<u>5,436.62</u>	<u>2,000.00</u>	<u>33,860.38</u>	<u>2,000.00</u>
TOTAL REVENUES	6,012.28	5,444.74	2,000.00	33,875.32	2,000.00
	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

15 -SPECIAL PROJECTS - POLICE

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32073 MISCELLANEOUS	0.00	0.00	0.00	1,047.55	0.00
00-32097 INT. INCOME-NOW & IMMA	90.69	6.99	0.00	6.38	0.00
00-33204 DONATIONS-POLICE SP OP	4,362.29	61.00	0.00	9,688.11	0.00
00-33206 DONATION-CRIME PREVENTION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>
 TOTAL REVENUES	 4,452.98	 67.99	 0.00	 10,762.04	 0.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

15 -SPECIAL PROJECTS - POLICE

08 POLICE SERVICES-SPEC

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
08-42410 MNT-OTHER EQUIPMENT	1,677.01	0.00	0.00	0.00	0.00
08-42510 FREIGHT & EXPRESS	140.00	0.00	0.00	0.00	0.00
08-42530 UNCLASSIFIED PROFESSIONAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	1,817.01	0.00	0.00	0.00	0.00
<u>SUPPLIES, MATERIAL & MNT</u>					
08-43020 OPERATING EXPENSE	701.50	370.00	0.00	80.00	0.00
08-43025 CRIME PREVENTION SUPPLIES	0.00	0.00	0.00	0.00	0.00
08-43040 CLOTHING & LINEN	0.00	0.00	0.00	0.00	0.00
08-43210 MINOR TOOLS AND APPARATUS	7,332.22	0.00	0.00	0.00	0.00
08-43275 MNT-COMPUTER EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	8,033.72	370.00	0.00	80.00	0.00
<u>CAPITAL</u>					
08-45050 AUTOMOTIVE EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 TOTAL 08 POLICE SERVICES-SPEC	 9,850.73	 370.00	 0.00	 80.00	 0.00
	=====	=====	=====	=====	=====
 TOTAL EXPENDITURES	 9,850.73	 370.00	 0.00	 80.00	 0.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

21 -M K BROWN CIVIC CENTER
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>473,351.76</u>	<u>459,279.50</u>	<u>425,398.00</u>	<u>316,165.31</u>	<u>329,000.00</u>
TOTAL REVENUES	<u>473,351.76</u>	<u>459,279.50</u>	<u>425,398.00</u>	<u>316,165.31</u>	<u>329,000.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
 <u>21 MK BROWN CIVIC CENTER</u>					
PERSONNEL SERVICES	29,975.52	74,345.77	80,598.00	82,412.91	83,006.00
CONTRACTUAL SERVICES	119,384.78	95,291.01	98,150.00	74,027.90	100,450.00
SUPPLIES, MATERIAL & MNT	19,096.45	28,140.95	34,850.00	31,301.57	33,350.00
OTHER CHARGES	28,760.79	80,151.67	64,000.00	63,123.40	82,000.00
CAPITAL	<u>271,825.12</u>	<u>117,302.05</u>	<u>200,598.00</u>	<u>198,139.32</u>	<u>30,000.00</u>
TOTAL 21 MK BROWN CIVIC CENTER	<u>469,042.66</u>	<u>395,231.45</u>	<u>478,196.00</u>	<u>449,005.10</u>	<u>328,806.00</u>
TOTAL EXPENDITURES	<u>469,042.66</u>	<u>395,231.45</u>	<u>478,196.00</u>	<u>449,005.10</u>	<u>328,806.00</u>
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	<u>4,309.10</u>	<u>64,048.05</u>	<u>(52,798.00)</u>	<u>(132,839.79)</u>	<u>194.00</u>
	=====	=====	=====	=====	=====

**M.K. BROWN MEMORIAL CIVIC CENTER
2009-2010 BUDGET
Dept. 21**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	29,976	74,346	80,598	83,006
Contractual Services	119,385	95,291	98,150	100,450
Supplies and materials	19,096	28,141	34,850	33,350
Other Charges	28,761	80,152	64,000	82,000
Capital Outlay	271,825	117,302	200,598	30,000
TOTAL	\$469,043	\$395,232	\$478,196	\$328,806

MISSION STATEMENT

The mission of M.K. Brown Memorial Auditorium and Civic Center is to continuously surpass the expectations of our guests by offering excellence in every aspect of our services and commitment to constant improvements.

DESCRIPTION

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

FUNDING

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

GOALS AND OBJECTIVES

1. Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
2. Provide good housekeeping standards and keep maintenance of the facility up to standards.
3. Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.

4. Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
5. Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
6. Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

PERFORMANCE INDICATORS

	Actual 2006-2007	Actual 2007-2008	Budgeted 2008-2009
Auditorium Rentals	18	15	45
Heritage Room Rentals	68	72	125
Combination Rentals	20	15	20
Green Room Rentals	2	0	0
Foyer Rentals	4	7	20
Total Rentals	112	109	210

BUDGET HIGHLIGHTS

The M.K. Brown Auditorium and Civic Center budget has included several large projects in the last few years. The male and female restrooms in the Foyer were completely remodeled in 2008-09, and a family restroom has also been added in the Foyer. The Auditorium's heating and air conditioning system was replaced in 2006-07, the concrete walkways on the north and south sides of the building were replaced and the handicap accessible parking was relocated nearer to the main entrance in 2005-06 and carpet was replaced throughout the entire facility in 2004-05. The 2009-10 budget shows a decrease of \$149,390 from the 2008-09 Budget.

City of Pampa
Budget Reconciling items

M.K. Brown

Previous run Current run

Excess of Revenues over (under) Expenses

\$ 994.00

Changes this run: Additional expense

Professional development

0 \$ 800.00

Vehicle replacement funds

\$ -

\$ -

\$ -

Current run

\$ 994.00 \$ 194.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

21 -M K BROWN CIVIC CENTER

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>ALL REVENUE</u>					
00-32017 HOTEL/MOTEL TAX	287,864.57	359,861.35	338,000.00	206,563.14	288,000.00
00-32073 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
00-32074 AUDITORIUM RENTALS	32,117.85	26,630.20	25,000.00	28,265.75	28,000.00
00-32077 INSURANCE & DAMAGE CLAIMS	0.00	0.00	46,898.00	46,897.95	0.00
00-32078 INTEREST INCOME-INVESTMNT	0.00	0.00	0.00	0.00	0.00
00-32096 MARQUEE SIGN RENTALS	0.00	275.00	500.00	1,412.50	2,000.00
00-32097 INT. INCOME-NOW & IMMA	29.10	12.95	0.00	25.97	0.00
00-33111 OTHER FINANCING SOURCE	0.00	0.00	0.00	0.00	0.00
00-33206 DONATIONS-SPECIAL PROJECT	0.00	55,000.00	0.00	0.00	0.00
00-33215 EXPENSE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
00-33300 TRANSFERS FROM OTHER FUND	<u>153,340.24</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>33,000.00</u>	<u>11,000.00</u>
TOTAL REVENUES	473,351.76	459,279.50	425,398.00	316,165.31	329,000.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

21 -M K BROWN CIVIC CENTER

21 MK BROWN CIVIC CENTER

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>PERSONNEL SERVICES</u>					
21-41010 SALARIES AND WAGES	7,661.57	33,955.20	36,437.00	36,041.92	38,268.00
21-41020 LONGEVITY PAY	0.00	152.00	236.00	200.00	248.00
21-41030 OVERTIME PAY	111.38	0.00	0.00	0.00	0.00
21-41035 STEP-UP PAY	0.00	0.00	0.00	0.00	0.00
21-41050 PART TIME & TEMPORARY PAY	17,993.53	26,006.44	26,000.00	28,095.89	26,000.00
21-41066 CELL PHONE ALLOWANCE	0.00	360.00	0.00	360.00	360.00
21-41070 TEXAS MUNICIPAL RETIREMENT	1,104.81	5,149.33	6,697.00	6,569.87	7,087.00
21-41075 MEDICARE TAX EXPENSE	372.73	774.83	909.00	851.86	941.00
21-41080 SOCIAL SECURITY TAX EXPENSE	1,593.80	3,312.90	3,886.00	3,642.26	4,022.00
21-41085 LTD, AD&D, & LIFE INSURANCE	19.30	85.94	79.00	84.07	62.00
21-41086 WORKERS COMPENSATION	0.00	0.00	1,406.00	1,108.50	1,406.00
21-41090 HEALTH INSURANCE	1,088.40	4,407.78	4,800.00	4,662.72	4,464.00
21-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	26.16	28.00	26.97	28.00
21-41097 DENTAL INSURANCE	30.00	115.19	120.00	121.37	120.00
TOTAL PERSONNEL SERVICES	29,975.52	74,345.77	80,598.00	81,765.43	83,006.00
<u>CONTRACTUAL SERVICES</u>					
21-42010 COMMUNICATIONS	2,905.32	3,035.69	4,000.00	3,037.48	4,000.00
21-42020 POSTAGE AND FREIGHT	258.37	250.91	550.00	369.24	550.00
21-42030 ADVERTISING	41,151.17	51,041.29	45,000.00	35,122.59	47,000.00
21-42040 DUES & SUBSCRIPTIONS	505.00	732.37	500.00	352.33	0.00
21-42050 ELECTRICITY	27,392.97	29,223.22	28,000.00	25,101.52	28,000.00
21-42060 GAS	12,400.59	6,576.68	14,000.00	6,357.14	14,000.00
21-42090 RENTAL OF EQUIPMENT	1,080.00	1,080.00	2,100.00	1,080.00	2,100.00
21-42110 TRAVEL	0.00	0.00	0.00	0.00	0.00
21-42120 CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
21-42125 BUSINESS EXPENSE	53.50	61.30	150.00	0.00	150.00
21-42130 PROFESSIONAL DEVELOPMENT	1,583.55	0.00	800.00	0.00	1,600.00
21-42180 LAUNDRY SERVICE	889.70	747.50	700.00	612.60	700.00
21-42200 MNT-BUILDINGS	17,067.85	0.00	0.00	0.00	0.00
21-42240 MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
21-42250 MNT-OFFICE EQUIPMENT	120.00	0.00	0.00	0.00	0.00
21-42255 MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
21-42260 MNT-AUTO EQUIPMENT	38.28	0.00	0.00	0.00	0.00
21-42390 MNT-UNDERGROUND SPRINKLER S	0.00	0.00	0.00	0.00	0.00
21-42410 MNT-OTHER EQUIPMENT	1,856.04	0.00	0.00	0.00	0.00
21-42420 TIRE EXPENSE	25.00	0.00	0.00	0.00	0.00
21-42430 PRINTING EXPENSE	0.00	85.55	100.00	0.00	100.00
21-42510 FREIGHT & EXPRESS	266.54	0.00	0.00	0.00	0.00
21-42520 EMPLOYEE LICENSES	55.00	0.00	250.00	0.00	250.00
21-42530 UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
21-42570 MISC. CONTRACT LABOR	11,735.90	2,456.50	2,000.00	1,995.00	2,000.00
TOTAL CONTRACTUAL SERVICES	119,384.78	95,291.01	98,150.00	74,027.90	100,450.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

21 -M K BROWN CIVIC CENTER

21 MK BROWN CIVIC CENTER

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>SUPPLIES, MATERIAL & MNT</u>					
21-43010 OFFICE EXPENSE	948.67	1,451.49	1,551.58	907.72	700.00
21-43020 OPERATING EXPENSE	1,001.27	343.72	1,000.00	435.11	1,000.00
21-43030 JANITOR SUPPLIES	1,617.65	1,954.87	2,500.00	2,420.18	1,500.00
21-43040 CLOTHING & LINEN	0.00	610.53	100.00	0.00	500.00
21-43050 CHEMICALS	0.00	4.29	200.00	182.18	200.00
21-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	50.00	0.00	50.00
21-43070 AGRICULTURAL EXPENSE	0.00	0.00	50.00	0.00	50.00
21-43090 EDUCATIONAL	0.00	0.00	0.00	0.00	0.00
21-43145 COMPUTER SOFTWARE	59.72	66.98	150.00	75.76	150.00
21-43150 MEDICAL SUPPLIES	14.50	131.30	200.00	108.70	50.00
21-43200 MOTOR FUEL AND LUBRICANTS	883.83	48.35	850.00	883.49	850.00
21-43210 MINOR TOOLS AND APPARATUS	8,929.82	7,133.20	3,498.42	3,203.75	5,000.00
21-43215 COMPUTER EQ/REPAIR PARTS	0.00	38.18	50.00	0.00	750.00
21-43220 MNT-BUILDINGS	5,576.76	15,358.66	9,950.00	9,877.55	8,450.00
21-43250 MNT-IMPROVEMENTS	0.00	0.00	10,800.00	10,464.58	10,500.00
21-43270 MNT-OFFICE EQUIPMENT	0.00	360.00	300.00	0.00	300.00
21-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
21-43280 MNT-AUTO EQUIPMENT	16.53	64.67	150.00	4.99	850.00
21-43410 MNT-UNDERGROUND SPRINKLER	47.70	4.67	250.00	50.30	250.00
21-43430 MNT-OTHER EQUIPMENT	0.00	570.04	3,200.00	2,687.26	2,200.00
21-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	19,096.45	28,140.95	34,850.00	31,301.57	33,350.00
<u>OTHER CHARGES</u>					
21-44040 INSURANCE & BONDS	6,451.29	6,521.67	8,000.00	7,123.40	8,000.00
21-44060 CLAIMS, JUDGEMENTS AND DAMA	1,069.50	0.00	0.00	0.00	0.00
21-44070 OTHER AGENCIES	0.00	21,070.00	6,000.00	6,000.00	6,000.00
21-44200 TRANSFERS TO OTHER FUNDS	0.00	2,560.00	0.00	0.00	18,000.00
21-44350 ADMINISTRATIVE FEES	21,240.00	50,000.00	50,000.00	50,000.00	50,000.00
21-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
21-44501 INTEREST ON LEASES	0.00	0.00	0.00	0.00	0.00
21-44510 PRINCIPAL RETIREMENT	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	28,760.79	80,151.67	64,000.00	63,123.40	82,000.00
<u>CAPITAL</u>					
21-45020 BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00
21-45030 IMPROVEMENTS	246,947.23	110,808.59	180,598.00	180,597.57	30,000.00
21-45050 AUTOMOTIVE EQUIPMENT	24,877.89	0.00	0.00	0.00	0.00
21-45080 OTHER EQUIPMENT	0.00	6,493.46	20,000.00	17,541.75	0.00
TOTAL CAPITAL	271,825.12	117,302.05	200,598.00	198,139.32	30,000.00
TOTAL 21 MK BROWN CIVIC CENTER	469,042.66	395,231.45	478,196.00	448,357.62	328,806.00
TOTAL EXPENDITURES	469,042.66	395,231.45	478,196.00	448,357.62	328,806.00

*** END OF REPORT ***

**LOVETT MEMORIAL LIBRARY
2009-2010 BUDGET
Dept. 25**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	270,740	280,608	316,612	310,879
Contractual Services	46,959	31,272	38,750	38,750
Supplies and materials	57,855	101,668	115,267	93,627
Other Charges	20,573	20,664	20,670	20,670
Capital Outlay	23,430	33,534	44,000	82,800
TOTAL	\$ 419,557	\$ 467,746	\$ 535,299	\$ 546,726

MISSION STATEMENT

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

DESCRIPTION

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural and informational center by providing the best in books, magazines, newspapers, videos, and books on tape with regard to the needs of the community. The library has twenty-two computers available to the public with Internet access and productivity software. Request for information may be made in person, by phone, or e-mail.

The library, located at the corner of Houston and Foster streets, houses over 56,000 items. The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-floor bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A nine member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation are:

Monday thru Thursday – 9:00 A.M. to 9:00 P.M.
Friday and Saturday – 9:00 A.M. to 6:00 P.M.
Sunday – 2:00 P.M. to 6:00 P.M.

FUNDING

The City of Pampa provides the majority of the funds necessary for staff, maintenance and books. Three cents of the tax rate is set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, the Pampa Friends of the Library, the State of Texas and the Texas Panhandle Library System.

GOALS AND OBJECTIVES

1. The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational and recreational materials.
2. The Library will encourage children to become life-long patrons of the library.
3. The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
4. The Library will serve a culturally and racially diverse population.
5. The Library will encourage public support and use of the library.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$11,427 over the 2008-09 Budget.

- In 2008-09 the library held 38 children's programs with 1,535 participants. The library had 51 programs with 234 participants. Most of the adult programs were story times at the nursing homes.
- The library has continued its activities to increase computer literacy in the community.
- The library has 8,289 active users. The library was visited over 59,892 times and circulated over 91,000 items in 2008-09. The public access computers were used over 17,000 times.

City of Pampa
Budget Reconciling items

Library

Excess of Revenues over (under) Expenses	\$ (61,038.00)
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Reconciling items not affecting Operating Revenues:

Fund balance - for roof repair	\$ 62,000.00
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Adjusted Excess of Revenues over (under) Expenses	<u>\$ 962.00</u>
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CITY OF PAMPA
PROPOSED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2009

25 -LIBRARY FUND
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>445,741.46</u>	<u>482,878.62</u>	<u>499,318.00</u>	<u>483,740.55</u>	<u>485,688.00</u>
TOTAL REVENUES	<u>445,741.46</u>	<u>482,878.62</u>	<u>499,318.00</u>	<u>483,740.55</u>	<u>485,688.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
<u>25 LOVETT MEM LIBRARY</u>					
PERSONNEL SERVICES	270,740.20	280,608.28	316,612.00	291,953.91	310,879.00
CONTRACTUAL SERVICES	46,958.85	31,272.48	38,494.48	23,767.03	38,750.00
SUPPLIES, MATERIAL & MNT	57,854.98	101,667.89	115,522.52	112,953.16	93,627.00
OTHER CHARGES	20,573.16	20,663.60	20,670.00	24,576.06	20,670.00
CAPITAL	<u>23,429.85</u>	<u>33,533.70</u>	<u>44,000.00</u>	<u>0.00</u>	<u>82,800.00</u>
TOTAL 25 LOVETT MEM LIBRARY	<u>419,557.04</u>	<u>467,745.95</u>	<u>535,299.00</u>	<u>453,250.16</u>	<u>546,726.00</u>
TOTAL EXPENDITURES	<u>419,557.04</u>	<u>467,745.95</u>	<u>535,299.00</u>	<u>453,250.16</u>	<u>546,726.00</u>
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>26,184.42</u>	<u>15,132.67</u>	<u>(35,981.00)</u>	<u>30,490.39</u>	<u>(61,038.00)</u>
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

25 -LIBRARY FUND

REVENUES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>ALL REVENUE</u>						
00-32001	CUR. TAXES-INCLUDES LIBR.	127,921.81	139,592.51	153,398.00	147,556.47	161,358.00
00-32002	DELINQUENT TAXES	7,023.35	9,501.90	6,000.00	5,804.02	6,000.00
00-32003	PENALTY & INTEREST	4,746.29	5,994.56	4,800.00	4,454.05	4,800.00
00-32039	OTHER GRANTS	3,851.00	19,885.29	8,000.00	16,423.71	8,000.00
00-32049	LOVETT LIBR FOUNDATION GRAN	0.00	0.00	0.00	0.00	0.00
00-32073	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
00-32074	AUDITORIUM RENTALS	285.00	16.95	100.00	235.15	150.00
00-32093	COUNTY CONTRIBUTION	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
00-32095	FINES & FORFEITS-LIBRARY	10,718.29	12,630.27	10,200.00	12,579.27	10,200.00
00-32097	INT. INCOME-NOW & IMMA	1,228.89	120.13	180.00	58.55	180.00
00-32100	CASH SHORT OR LONG	45.83	12.01	0.00	(11.00)	0.00
00-33206	DONATIONS-SPECIAL PROJECT	200.00	125.00	1,640.00	1,640.33	0.00
00-33215	EXPENSE REIMBURSEMENT	0.00	0.00	20,000.00	0.00	0.00
00-33300	TRANSFERS FROM OTHER FUND	<u>284,721.00</u>	<u>290,000.00</u>	<u>290,000.00</u>	<u>290,000.00</u>	<u>290,000.00</u>
TOTAL REVENUES		445,741.46	482,878.62	499,318.00	483,740.55	485,688.00
		=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

25 -LIBRARY FUND

25 LOVETT MEM LIBRARY

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
		2006-2007	2007-2008	CURRENT	2009-2010
		ACTUAL	ACTUAL	BUDGET	BUDGET
				Y-T-D +	
				ENCUMBERED	
<u>PERSONNEL SERVICES</u>					
25-41010	SALARIES AND WAGES	168,486.08	190,179.88	202,596.00	198,099.00
25-41020	LONGEVITY PAY	4,256.00	3,581.35	3,172.00	1,908.00
25-41050	PART TIME & TEMPORARY PAY	28,862.25	16,534.50	20,000.00	20,000.00
25-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	360.00
25-41070	TEXAS MUNICIPAL RETIREMENT	26,463.41	27,453.64	37,573.00	40,173.00
25-41075	MEDICARE TAX EXPENSE	2,962.44	2,910.95	3,274.00	3,195.00
25-41080	SOCIAL SECURITY TAX EXPENSE	12,666.00	12,446.56	13,998.00	13,663.00
25-41085	LTD, AD&D, & LIFE INSURANCE	434.92	503.82	489.00	323.00
25-41086	WORKERS COMPENSATION	938.60	962.89	877.00	877.00
25-41090	HEALTH INSURANCE	24,860.50	25,041.65	33,600.00	31,248.00
25-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	183.04	193.00	193.00
25-41097	DENTAL INSURANCE	810.00	810.00	840.00	840.00
	TOTAL PERSONNEL SERVICES	270,740.20	280,608.28	316,612.00	310,879.00
<u>CONTRACTUAL SERVICES</u>					
25-42010	COMMUNICATIONS	2,637.64	2,640.54	2,846.25	2,700.00
25-42020	POSTAGE AND FREIGHT	2,553.56	3,648.76	3,500.00	3,500.00
25-42030	ADVERTISING	170.85	0.00	100.00	100.00
25-42040	DUES & SUBSCRIPTIONS	364.00	809.94	600.00	600.00
25-42050	ELECTRICITY	16,685.39	14,820.86	20,000.00	20,000.00
25-42060	GAS	6,651.47	7,117.35	8,000.00	8,000.00
25-42115	RECRUITING EXPENSE	0.00	0.00	0.00	0.00
25-42125	BUSINESS EXPENSE	584.18	0.00	762.26	1,000.00
25-42130	PROFESSIONAL DEVELOPMENT	382.80	131.20	538.50	1,500.00
25-42150	TUITION	0.00	0.00	0.00	0.00
25-42155	EMPLOYEE TRAINING EXPENSE	0.00	121.20	600.00	600.00
25-42200	MNT-BUILDINGS	3,281.62	0.00	0.00	0.00
25-42250	MNT-OFFICE EQUIPMENT	9,986.40	0.00	0.00	0.00
25-42255	MNT-COMPUTER EQ REPAIR	579.35	0.00	0.00	0.00
25-42260	MNT-AUTO EQUIPMENT	12.50	0.00	0.00	0.00
25-42410	MNT-OTHER EQUIPMENT	2,453.66	0.00	0.00	0.00
25-42430	PRINTING EXPENSE	49.00	1,903.88	1,458.59	500.00
25-42510	FREIGHT & EXPRESS	566.43	0.00	0.00	0.00
25-42530	UNCLASSIFIED PROFESSIONAL	0.00	0.00	88.88	250.00
25-42570	MISC. CONTRACT LABOR	0.00	78.75	0.00	0.00
25-42595	CONTINGENCY	0.00	0.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	46,958.85	31,272.48	38,494.48	38,750.00
<u>SUPPLIES, MATERIAL & MNT</u>					
25-43010	OFFICE EXPENSE	5,137.26	7,667.36	6,853.67	7,500.00
25-43020	OPERATING EXPENSE	1,513.12	1,288.58	3,621.37	2,500.00
25-43030	JANITOR SUPPLIES	1,803.02	1,649.58	1,950.87	1,580.00
25-43040	CLOTHING & LINEN	87.74	0.00	0.00	0.00
25-43050	CHEMICALS	0.00	0.00	0.00	0.00
25-43070	AGRICULTURAL EXPENSE	0.00	0.00	0.00	50.00
25-43120	BOOKS	31,853.92	56,547.51	71,717.56	40,250.00
25-43130	PERIODICALS	5,230.49	5,554.94	5,070.26	5,500.00
25-43140	BOOK & FILM REPAIR	3,844.57	3,675.88	0.00	500.00
25-43145	COMPUTER SOFTWARE	922.98	1,333.75	1,783.22	1,431.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

25 -LIBRARY FUND

25 LOVETT MEM LIBRARY

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
25-43150 MEDICAL SUPPLIES	14.50	77.05	132.70	132.70	60.00
25-43200 MOTOR FUEL AND LUBRICANTS	85.25	0.00	0.00	0.00	100.00
25-43210 MINOR TOOLS AND APPARATUS	4,290.82	7,541.13	59.53	59.53	12,200.00
25-43215 COMPUTER EQ/REPAIR PARTS	39.99	179.40	0.00	0.00	2,750.00
25-43220 MNT-BUILDINGS	1,591.32	3,654.24	9,017.19	9,063.16	6,200.00
25-43250 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	500.00
25-43270 MNT-OFFICE EQUIPMENT	1,440.00	9,889.66	12,438.48	12,344.08	10,100.00
25-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
25-43280 MNT-AUTO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
25-43430 MNT-OTHER EQUIPMENT	0.00	2,608.81	2,877.67	2,877.67	2,406.00
25-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	57,854.98	101,667.89	115,522.52	112,953.16	93,627.00
<u>OTHER CHARGES</u>					
25-44040 INSURANCE & BONDS	403.20	478.60	500.00	445.21	500.00
25-44065 RETURN OF FUNDS	0.00	0.00	0.00	3,945.85	0.00
25-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
25-44350 ADMINISTRATIVE FEES	20,169.96	20,170.00	20,170.00	20,170.00	20,170.00
25-44510 PRINCIPAL RETIREMENT	0.00	0.00	0.00	0.00	0.00
25-44615 BAD DEBT EXPENSE	0.00	15.00	0.00	15.00	0.00
TOTAL OTHER CHARGES	20,573.16	20,663.60	20,670.00	24,576.06	20,670.00
<u>CAPITAL</u>					
25-45030 IMPROVEMENTS	23,429.85	33,533.70	44,000.00	0.00	72,000.00
25-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	10,800.00
25-45070 BOOKS & MAPS	0.00	0.00	0.00	0.00	0.00
25-45080 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	23,429.85	33,533.70	44,000.00	0.00	82,800.00
TOTAL 25 LOVETT MEM LIBRARY	419,557.04	467,745.95	535,299.00	450,518.07	546,726.00
=====					
TOTAL EXPENDITURES	419,557.04	467,745.95	535,299.00	450,518.07	546,726.00
=====					

*** END OF REPORT ***

**LEASED PROPERTIES
2009-2010 BUDGET
Dept. 30**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	49,066	47,962	50,000	50,000
Supplies and materials	6,219	8,771	7,325	7,500
Other Charges	31,468	42,908	2,675	2,500
Capital Outlay	-	-	-	-
TOTAL	\$ 86,753	\$ 99,641	\$ 60,000	\$ 60,000

MISSION STATEMENT

DESCRIPTION

The City of Pampa provides leased office, warehouse and training space at its old U.S. Bus facility to Centramedia as well as Clarendon College-Pampa Center.

FUNDING

Rental from the leased space provides partial funding for this program. The remainder is subsidized by the City of Pampa General Fund.

BUDGET HIGHLIGHTS

Budget provides for utility costs as well as maintenance and repairs. The 2009-10 budget remained the same as the previous year's budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

30 -LEASED PROPERTIES

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32039 OTHER GRANTS	0.00	0.00	0.00	0.00	0.00
00-32041 RENTALS FROM BUILDINGS	0.00	0.00	0.00	3,613.62	12,000.00
00-32097 INT. INCOME-NOW & IMMA	4,032.33	2,063.85	1,000.00	516.34	500.00
00-33300 TRANSFERS FROM OTHER FUND	<u>74,905.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 TOTAL REVENUES	 78,938.23	 2,063.85	 1,000.00	 4,129.96	 12,500.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

30 -LEASED PROPERTIES

30 LEASED PROPERTIES

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
30-42050 ELECTRICITY	23,544.60	22,266.14	20,000.00	12,121.89	20,000.00
30-42060 GAS	19,878.93	25,696.26	30,000.00	13,406.48	30,000.00
30-42195 PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
30-42200 MNT-BUILDINGS	5,405.00	0.00	0.00	0.00	0.00
30-42510 FREIGHT & EXPRESS	237.92	0.00	0.00	0.00	0.00
30-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	49,066.45	47,962.40	50,000.00	25,528.37	50,000.00
<u>SUPPLIES, MATERIAL & MNT</u>					
30-43020 OPERATING EXPENSE	0.00	0.00	0.00	0.00	0.00
30-43030 JANITOR SUPPLIES	0.00	74.90	0.00	0.00	0.00
30-43210 MINOR TOOLS AND APPARATUS	836.00	192.25	500.00	0.00	500.00
30-43220 MNT-BUILDINGS	5,383.33	8,504.17	6,825.00	38.74	7,000.00
TOTAL SUPPLIES, MATERIAL & MNT	6,219.33	8,771.32	7,325.00	38.74	7,500.00
<u>OTHER CHARGES</u>					
30-44040 INSURANCE & BONDS	2,419.23	2,445.63	2,675.00	2,671.28	2,500.00
30-44065 RETURN OF FUNDS	0.00	10,971.95	0.00	0.00	0.00
30-44600 DEPRECIATION	29,048.54	29,490.42	0.00	0.00	0.00
TOTAL OTHER CHARGES	31,467.77	42,908.00	2,675.00	2,671.28	2,500.00
<u>CAPITAL</u>					
30-45030 IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 30 LEASED PROPERTIES	86,753.55	99,641.72	60,000.00	28,238.39	60,000.00
TOTAL EXPENDITURES	86,753.55	99,641.72	60,000.00	28,238.39	60,000.00

*** END OF REPORT ***

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

66 -CAPITAL PROJECTS

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32078 INTEREST INCOME-INVESTMNT	380.51	223.10	0.00	0.00	0.00
00-32097 INT. INCOME-NOW & IMMA	38.11	1.78	0.00	2.81	0.00
00-33104 INTEREST INCOME-BONDS	0.00	0.00	0.00	1,059.20	0.00
00-33111 OTHER FINANCING SOURCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>256,640.75</u>	<u>0.00</u>
 TOTAL REVENUES	 418.62	 224.88	 0.00	 257,702.76	 0.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

66 -CAPITAL PROJECTS

CAPITAL PROJECTS

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
55-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00	0.00	0.00
55-42045 PERMIT FEES	0.00	0.00	0.00	0.00	0.00
55-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00
55-42150 TUITION	0.00	0.00	0.00	0.00	0.00
55-42210 MNT-STG/CURBS/GUTTERS/CULVE	0.00	0.00	0.00	0.00	0.00
55-42400 MNT-LANDFILL	0.00	0.00	0.00	0.00	0.00
55-42430 PRINTING EXPENSE	0.00	0.00	0.00	0.00	0.00
55-42490 LABORATORY TESTING	0.00	0.00	0.00	0.00	0.00
55-42510 FREIGHT & EXPRESS	0.00	0.00	0.00	0.00	0.00
55-42520 EMPLOYEE LICENSES	0.00	0.00	0.00	0.00	0.00
55-42530 UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
55-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES, MATERIAL & MNT</u>					
55-43010 OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00
55-43020 OPERATING EXPENSE	0.00	0.00	0.00	0.00	0.00
55-43145 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
55-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00	0.00	0.00
55-43230 MNT-STG/CURBS/GUTTERS/CULVE	0.00	0.00	0.00	0.00	0.00
55-43260 MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00	0.00	0.00
<u>OTHER CHARGES</u>					
55-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	1,848.71	0.00
55-44511 OTHER FINANCING USE-BOND CO	0.00	0.00	0.00	6,525.16	0.00
TOTAL OTHER CHARGES	0.00	0.00	0.00	8,373.87	0.00
<u>CAPITAL</u>					
55-45030 IMPROVEMENTS	0.00	0.00	0.00	0.00	250,000.00
55-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
55-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
55-45080 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	250,000.00
TOTAL CAPITAL PROJECTS	0.00	0.00	0.00	8,373.87	250,000.00
=====					
TOTAL EXPENDITURES	0.00	0.00	0.00	8,373.87	250,000.00
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*** END OF REPORT ***

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

67 -DEBT SERVICE

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----	PROPOSED
	ACTUAL	ACTUAL	CURRENT Y-T-D + BUDGET ENCUMBERED	2009-2010 BUDGET
<u>ALL REVENUE</u>				
00-32078 INTEREST INCOME-INVESTMNT	30,715.23	20,615.82	15,000.00 1,831.81	2,000.00
00-32097 INT. INCOME-NOW & IMMA	94.32	23.96	100.00 26.72	100.00
00-33101 CURRENT TAXES-BONDS	844,078.38	888,296.99	878,269.00 940,993.94	541,870.00
00-33102 DELINQUENT TAXES-BONDS	3,443.01	4,658.04	2,575.00 2,845.26	2,575.00
00-33103 INT INC-BOND AND I&S FUND	0.00	777.93	0.00 0.00	0.00
00-33104 INTEREST INCOME-BONDS	0.00	0.00	500.00 0.00	500.00
00-33106 PENALTY & INTEREST	949.31	1,198.93	500.00 890.84	500.00
00-33111 OTHER FINANCING SOURCE	0.00	422,029.26	0.00 0.00	0.00
00-33300 TRANSFERS FROM OTHER FUND	<u>51,621.80</u>	<u>2,560.00</u>	<u>0.00</u> <u>1,174.79</u>	<u>0.00</u>
 TOTAL REVENUES	 930,902.05	 1,340,160.93	 896,944.00 947,763.36	 547,545.00
	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>OTHER CHARGES</u>					
67-44200 TRANSFERS TO OTHER FUNDS	0.00	264,695.91	0.00	104,456.51	1,085,681.00
67-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
67-44510 PRINCIPAL RETIREMENT	0.00	0.00	0.00	0.00	0.00
67-44515 BOND ISSUANCE COSTS	0.00	9,173.96	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	273,869.87	0.00	104,456.51	1,085,681.00
<hr/>					
TOTAL 67 DEBT SERVICE	0.00	273,869.87	0.00	104,456.51	1,085,681.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

67 -DEBT SERVICE

67 DEBT SERVICE

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
OTHER CHARGES					
55-44500 INTEREST & FISCAL CHARGES	132,368.49	108,761.00	138,378.00	108,969.90	92,015.00
55-44510 PRINCIPAL RETIREMENT	603,925.00	526,998.00	739,891.00	543,466.00	449,855.00
55-44511 OTHER FINANCING USE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	<u>736,293.49</u>	<u>635,759.00</u>	<u>878,269.00</u>	<u>652,435.90</u>	<u>541,870.00</u>
 TOTAL 67 DEBT SERVICE	 736,293.49	 635,759.00	 878,269.00	 652,435.90	 541,870.00
	=====	=====	=====	=====	=====
 TOTAL EXPENDITURES	 736,293.49	 909,628.87	 878,269.00	 756,892.41	 1,627,551.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

City of Pampa
Budget Reconciling items

Water and Wastewater

	Previous run	Current run
Excess of Revenues over (under) Expenses	\$ (14,297.00)	\$ (4,026,879.00)
Reconciling items not affecting Operating Revenues:		
Water wells from 2009 CO funds		\$ 2,268,000.00
Line replacement project - from 2008 CO funds		\$ 1,081,000.00
Prison well carryforward existing funds		\$ 644,491.00
Prison lift station carryforward existing funds		\$ 11,265.00
Aerial crossing carryforward existing funds		\$ 7,826.00
Vehicle replacement funds	\$ 60,000.00	\$ 60,000.00
	\$ 60,000.00	\$ 4,072,582.00
Fund balance	\$ -	
Adjusted Excess of Revenues over (under) Expenses	\$ 45,703.00	\$ 45,703.00
Additional existing funds to be used		\$ 64,100.00
Adjusted Excess of Revenues over (under) Expenses		\$ 109,803.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER
FINANCIAL SUMMARY

	2006-2007		2007-2008		2008-2009		PROPOSED
	2006-2007		2007-2008		CURRENT	Y-T-D +	2009-2010
	ACTUAL		ACTUAL		BUDGET	ENCUMBERED	BUDGET
<hr/>							
<u>REVENUE SUMMARY</u>							
ALL REVENUE	5,479,658.32		5,550,748.82		6,793,217.87	6,022,362.60	7,135,018.00
TOTAL REVENUES	5,479,658.32		5,550,748.82		6,793,217.87	6,022,362.60	7,135,018.00
	=====		=====		=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
<u>32 UTILITY ACCT/COLLECTN</u>							
PERSONNEL SERVICES	336,820.38		351,208.53		397,758.00	349,725.76	409,520.00
CONTRACTUAL SERVICES	27,699.92		39,071.50		42,400.00	36,561.01	46,000.00
SUPPLIES, MATERIAL & MNT	24,715.35		32,582.46		34,700.00	26,531.39	35,300.00
OTHER CHARGES	146,703.16		139,613.38		124,965.00	119,121.78	129,965.00
CAPITAL	0.00		0.00		0.00	0.00	25,000.00
TOTAL 32 UTILITY ACCT/COLLECTN	535,938.81		562,475.87		599,823.00	531,939.94	645,785.00
<u>33 WATER PRODUCTION/TREA</u>							
PERSONNEL SERVICES	0.00		0.00		0.00	0.00	0.00
CONTRACTUAL SERVICES	878,906.63		861,308.18		983,702.00	856,904.13	987,868.00
SUPPLIES, MATERIAL & MNT	22,533.89		245,458.32		210,900.00	217,714.66	185,900.00
OTHER CHARGES	1,769,164.61		1,952,344.33		2,110,321.00	1,647,386.40	2,469,322.00
CAPITAL	0.00		0.00		1,113,661.27	569,380.39	2,969,991.00
TOTAL 33 WATER PRODUCTION/TREA	2,670,605.13		3,059,110.83		4,418,584.27	3,291,385.58	6,613,081.00
<u>34 WATER DISTRIBUTION</u>							
PERSONNEL SERVICES	379,940.90		385,667.68		444,756.00	395,068.30	456,149.00
CONTRACTUAL SERVICES	15,725.24		18,359.09		15,900.00	10,199.35	15,900.00
SUPPLIES, MATERIAL & MNT	132,944.85		225,732.70		194,374.87	176,087.96	173,400.00
OTHER CHARGES	332,780.99		328,179.56		355,000.00	535,227.53	458,184.00
CAPITAL	0.00		0.00		1,415,000.00	281,494.98	1,217,000.00
TOTAL 34 WATER DISTRIBUTION	861,391.98		957,939.03		2,425,030.87	1,398,078.12	2,320,633.00
<u>35 WASTEWATER COLLECTION</u>							
PERSONNEL SERVICES	205,463.10		239,196.04		277,415.00	248,717.47	285,277.00
CONTRACTUAL SERVICES	18,933.84		19,481.27		29,350.00	14,148.11	27,700.00
SUPPLIES, MATERIAL & MNT	63,555.09		114,523.88		247,524.00	128,242.77	243,600.00
OTHER CHARGES	271,996.46		283,694.13		203,854.00	267,397.96	208,510.00
CAPITAL	0.00		0.00		618,020.00	528,111.95	192,826.00
TOTAL 35 WASTEWATER COLLECTION	559,948.49		656,895.32		1,376,163.00	1,186,618.26	957,913.00
<u>36 WASTEWATER TREATMENT</u>							
CONTRACTUAL SERVICES	401,271.38		437,571.20		410,729.00	374,855.10	412,515.00
SUPPLIES, MATERIAL & MNT	5,909.24		36,799.61		64,000.00	60,434.94	64,000.00
OTHER CHARGES	238,365.64		237,019.51		126,026.00	121,897.82	118,705.00
CAPITAL	0.00		0.00		58,000.00	55,074.07	29,265.00
TOTAL 36 WASTEWATER TREATMENT	645,546.26		711,390.32		658,755.00	612,261.93	624,485.00
TOTAL EXPENDITURES	5,273,430.67		5,947,811.37		9,478,356.14	7,020,283.83	11,161,897.00
	=====		=====		=====	=====	=====

EXCESS OF REVENUES OVER

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>ALL REVENUE</u>					
00-32060 CREDIT CARD USER FEE	2,446.63	2,983.84	2,700.00	3,236.11	3,500.00
00-32072 SALE OF MATERIALS & EQUIP	22,789.35	0.00	2,000.00	0.00	0.00
00-32073 MISCELLANEOUS	109,143.87	54,745.59	53,223.87	66,142.46	50,000.00
00-32077 INSURANCE & DAMAGE CLAIMS	12,395.00	0.00	17,929.00	16,457.51	0.00
00-32078 INTEREST INCOME-INVESTMNT	113,074.38	55,134.02	24,000.00	10,624.79	12,000.00
00-32079 HHW REVENUE	9,022.86	9,045.46	8,000.00	9,054.74	8,984.00
00-32080 SALE-SURPLUS SURFACE H2O	0.00	0.00	0.00	0.00	0.00
00-32081 WATER SALES	3,427,893.41	3,617,288.45	4,333,053.00	3,930,278.70	4,389,900.00
00-32082 SEWER CHARGES	1,576,432.42	1,636,976.14	1,932,312.00	1,794,823.73	1,918,000.00
00-32083 TAPPING CHARGES	15,800.00	21,325.00	20,000.00	10,025.00	10,000.00
00-32084 REIMBURSEMENT FROM OMI	41,395.99	3,604.04	5,000.00	5,555.68	2,500.00
00-32092 LATE PAYMENT PENALTY	112,929.40	117,741.77	115,000.00	138,740.54	115,000.00
00-32097 INT. INCOME-NOW & IMMA	12,257.56	5,783.60	5,000.00	3,094.16	5,000.00
00-32100 CASH SHORT OR LONG	77.45	0.00	0.00	0.00	0.00
00-32300 CHARGES FOR SERVICES	24,000.00	22,029.03	20,000.00	22,970.00	20,000.00
00-33103 INT INC-BOND AND I&S FUND	0.00	0.00	0.00	0.00	0.00
00-33104 INTEREST INCOME-BONDS	0.00	3,073.97	5,000.00	10,685.26	5,000.00
00-33111 OTHER FINANCING SOURCE	0.00	0.00	250,000.00	0.00	0.00
00-33206 DONATIONS-SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00
00-33213 DONATIONS-HAZARDOUS WASTE	0.00	0.00	0.00	0.00	0.00
00-33215 EXPENSE REIMBURSEMENT	0.00	50.00	0.00	0.00	0.00
00-33300 TRANSFERS FROM OTHER FUND	0.00	967.91	0.00	673.92	595,134.00
00-34000 GAIN IN SALES OF ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	5,479,658.32	5,550,748.82	6,793,217.87	6,022,362.60	7,135,018.00
	=====	=====	=====	=====	=====

MUNICIPAL UTILITIES ACCOUNTING AND COLLECTION
2009-2010 BUDGET
Dept. 32

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	336,820	351,209	397,758	409,520
Contractual Services	27,700	39,072	42,400	46,000
Supplies and materials	24,715	32,582	34,700	35,300
Other Charges	146,703	139,613	124,965	129,965
Capital Outlay	-	-	-	25,000
TOTAL	\$ 535,938	\$ 562,476	\$ 599,823	\$ 645,785

MISSION STATEMENT

The mission of Municipal Utilities Accounting and Collection is to record, bill and collect fees for water, sewer and sanitation services rendered by the City of Pampa, thereby providing adequate operating funds for the enterprise funds.

DESCRIPTION

The Utility Office is the focal point for delivery of water services. Customers contact the office to establish, terminate or transfer service. Service requests are processed by field representatives and all meters are read monthly by meter readers. Security deposits, payments, delinquent notices, customer inquiries and adjustments are responsibilities handled by the customer service clerks. Computer support is provided by the IT Service Department.

GOALS AND OBJECTIVES

1. Maintain a professional, courteous, and safe atmosphere for customers and employees.
2. Maintain accurate and well-documented customer records.
3. To continue efforts on collection of delinquent utility accounts.
4. Maintain prompt and courteous service to customers.
5. Improve efficiency and make the best use of existing resources by implementing centralized cash collections location that will combine the services and personnel of Utility Collections and Municipal Court.
6. To cross train personnel in all areas of Central Cash Collections.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$45,962 over the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

32 UTILITY ACCT/COLLECTN

DEPARTMENTAL EXPENDITURES

			2008-2009		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
32-41010 SALARIES AND WAGES	248,562.24	253,525.73	261,647.00	243,182.50	274,673.00
32-41020 LONGEVITY PAY	3,516.00	4,521.36	3,732.00	2,556.00	3,072.00
32-41030 OVERTIME PAY	155.22	8.02	4,635.00	132.06	1,000.00
32-41033 CALLBACK OVERTIME	0.00	0.00	0.00	0.00	0.00
32-41035 STEP-UP PAY	621.75	517.63	600.00	467.75	5,000.00
32-41050 PART TIME & TEMPORARY PAY	0.00	0.00	0.00	0.00	0.00
32-41060 INCENTIVE PAY	443.26	452.52	443.00	424.82	480.00
32-41065 CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
32-41066 CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
32-41070 TEXAS MUNICIPAL RETIREMENT	33,656.50	39,163.56	49,495.00	43,451.77	50,994.00
32-41075 MEDICARE TAX EXPENSE	3,302.46	3,717.89	3,930.00	3,397.87	4,056.00
32-41080 SOCIAL SECURITY TAX EXPENSE	14,120.64	15,897.26	16,806.00	14,529.13	17,343.00
32-41085 LTD, AD&D, & LIFE INSURANCE	620.08	702.14	656.00	668.82	448.00
32-41086 WORKERS COMPENSATION	4,492.24	4,608.48	6,338.00	4,405.80	6,338.00
32-41090 HEALTH INSURANCE	26,129.99	26,646.57	48,000.00	31,923.76	44,640.00
32-41095 EMPLOYEE ASSISTANCE PROGRAM	0.00	261.48	276.00	269.64	276.00
32-41097 DENTAL INSURANCE	1,200.00	1,185.89	1,200.00	1,210.00	1,200.00
TOTAL PERSONNEL SERVICES	336,820.38	351,208.53	397,758.00	346,619.92	409,520.00
<u>CONTRACTUAL SERVICES</u>					
32-42010 COMMUNICATIONS	2,162.58	2,414.76	2,700.00	2,557.42	2,200.00
32-42020 POSTAGE AND FREIGHT	15,997.87	32,377.01	28,330.00	25,661.21	33,000.00
32-42040 DUES & SUBSCRIPTIONS	200.00	200.00	200.00	100.00	200.00
32-42090 RENTAL OF EQUIPMENT	0.00	0.00	900.00	0.00	900.00
32-42110 TRAVEL	0.00	0.00	300.00	0.00	300.00
32-42125 BUSINESS EXPENSE	93.00	6.31	140.00	116.84	100.00
32-42130 PROFESSIONAL DEVELOPMENT	1,230.74	331.00	800.00	40.00	800.00
32-42170 COLLECTION EXPENSE	0.00	0.00	3,500.00	3,042.84	3,000.00
32-42200 MNT-BUILDINGS	0.00	0.00	0.00	0.00	0.00
32-42250 MNT-OFFICE EQUIPMENT	2,941.47	0.00	0.00	0.00	0.00
32-42255 MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
32-42260 MNT-AUTO EQUIPMENT	553.58	0.00	0.00	0.00	0.00
32-42320 MNT-RADIO EQUIPMENT	211.16	0.00	300.00	0.00	300.00
32-42420 TIRE EXPENSE	80.00	0.00	0.00	0.00	0.00
32-42430 PRINTING EXPENSE	3,416.40	3,672.42	5,000.00	4,820.70	5,000.00
32-42510 FREIGHT & EXPRESS	708.12	0.00	0.00	0.00	0.00
32-42520 EMPLOYEE LICENSES	105.00	70.00	230.00	222.00	200.00
32-42530 UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	27,699.92	39,071.50	42,400.00	36,561.01	46,000.00
<u>SUPPLIES, MATERIAL & MNT</u>					
32-43010 OFFICE EXPENSE	3,381.12	2,880.21	4,000.00	3,938.53	3,600.00
32-43020 OPERATING EXPENSE	104.38	842.89	500.00	162.75	500.00
32-43030 JANITOR SUPPLIES	0.00	0.00	200.00	0.00	200.00
32-43040 CLOTHING & LINEN	679.58	621.67	1,100.00	1,027.96	900.00
32-43050 CHEMICALS	14.78	0.00	0.00	0.00	0.00
32-43145 COMPUTER SOFTWARE	185.95	163.00	400.00	170.00	400.00
32-43200 MOTOR FUEL AND LUBRICANTS	9,519.52	11,839.80	11,000.00	8,125.93	11,000.00
32-43210 MINOR TOOLS AND APPARATUS	9,592.35	8,107.09	6,550.00	5,050.14	7,000.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

32 UTILITY ACCT/COLLECTN

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
32-43215 COMPUTER EQ/REPAIR PARTS	26.48	0.00	550.00	470.98	100.00
32-43220 MNT-BUILDINGS	0.00	0.00	0.00	0.00	0.00
32-43250 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
32-43270 MNT-OFFICE EQUIPMENT	0.00	4,620.94	5,500.00	5,539.47	5,500.00
32-43275 MNT-COMPUTER EQUIPMENT	0.00	150.00	0.00	0.00	1,200.00
32-43280 MNT-AUTO EQUIPMENT	1,211.19	3,095.52	4,500.00	1,920.63	4,500.00
32-43340 MNT-COMMUNICATIONS EQUIP	0.00	261.34	400.00	125.00	400.00
32-43440 MNT-TIRES/TUBES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	24,715.35	32,582.46	34,700.00	26,531.39	35,300.00
<u>OTHER CHARGES</u>					
32-44040 INSURANCE & BONDS	1,774.11	1,793.46	2,000.00	1,958.94	2,000.00
32-44045 VEHICLE LEASE	9,999.96	10,000.00	10,000.00	10,000.00	10,000.00
32-44200 TRANSFERS TO OTHER FUNDS	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
32-44300 PAYMENT IN LIEU OF TAXES	26,000.04	26,000.00	26,000.00	26,000.00	26,000.00
32-44350 ADMINISTRATIVE FEES	57,964.92	57,965.00	57,965.00	57,965.00	57,965.00
32-44500 INTEREST & FISCAL CHARGES	2,372.01	5,083.18	3,000.00	7,917.24	8,000.00
32-44600 DEPRECIATION	1,322.32	1,322.34	0.00	0.00	0.00
32-44615 BAD DEBT EXPENSE	21,269.80	11,449.40	0.00	(10,719.40)	0.00
TOTAL OTHER CHARGES	146,703.16	139,613.38	124,965.00	119,121.78	129,965.00
<u>CAPITAL</u>					
32-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	25,000.00
32-45080 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	25,000.00
TOTAL 32 UTILITY ACCT/COLLECTN	535,938.81	562,475.87	599,823.00	528,834.10	645,785.00
	=====	=====	=====	=====	=====

WATER PRODUCTION AND TREATMENT
2009-2010 BUDGET
Dept. 33

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	878,907	861,308	983,702	987,868
Supplies and materials	22,534	245,458	210,900	185,900
Other Charges	1,769,165	1,952,344	2,110,321	2,469,322
Capital Outlay	-	-	1,113,661	2,969,991
TOTAL	\$2,670,606	3,059,110	\$4,418,584	\$6,613,081

MISSION STATEMENT

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

DESCRIPTION

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and three Wells.

The City of Pampa is in the process of drilling four new water wells which accounts for the large increase in the budget for this fiscal year. Bond funds were secured in fiscal year 2008-09 for the purpose of drilling these wells. The first phase of the work began in 2008-09 fiscal year and the drilling will continue into the 2009-10 fiscal year.

The Department is operated by Operations Management International, Inc. (OMI), Englewood, Colorado and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for surface water (Lake Meredith) includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and pH.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.

The Department is staffed with one Project Manager, one Lead Operator, one Maintenance person and two Operators. Departmental personnel are required to be certified by

TCEQ. The staff includes one "B" Certified Surface Water Operator, two "C" Certified Surface Water Operators and one "C" Certified Groundwater Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state of the art technology. This wouldn't have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

FUNDING

Water Production and Treatment is funded through the sale of water and is accounted for by the Enterprise Fund/Water and Wastewater.

GOALS AND OBJECTIVES

1. Meet all federal and state water quality standards.
2. Have two operators upgrade their certifications.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Produce for the yearly average an 80/20 split of surface water versus ground water.
5. Continue improving appearance of facilities.
6. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
7. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows an increase of \$2,194,497 over the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

33 WATER PRODUCTION/TREA

DEPARTMENTAL EXPENDITURES

DEPARTMENTAL EXPENDITURES		2006-2007	2007-2008	----- 2008-2009 -----	PROPOSED	
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<hr/>						
<u>PERSONNEL SERVICES</u>						
33-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES		0.00	0.00	0.00	0.00	0.00
 <u>CONTRACTUAL SERVICES</u>						
33-42010	COMMUNICATIONS	3,324.17	3,577.11	3,500.00	4,379.45	3,500.00
33-42020	POSTAGE AND FREIGHT	2,656.22	920.22	5,300.00	336.44	5,300.00
33-42045	PERMIT FEES	5,225.38	4,058.39	7,500.00	5,525.39	7,500.00
33-42046	WATER & WASTEWATER TESTNG	20,154.00	36,051.27	35,000.00	35,105.59	35,000.00
33-42050	ELECTRICITY	118,850.61	90,507.96	145,000.00	40,354.17	145,000.00
33-42060	GAS	2,777.08	1,844.14	2,000.00	1,615.25	2,000.00
33-42090	RENTAL OF EQUIPMENT	0.00	875.16	500.00	0.00	500.00
33-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	50.00	0.00
33-42200	MNT-BUILDINGS	76.00	0.00	0.00	0.00	0.00
33-42230	MNT-IMPROVEMENTS	875.00	0.00	0.00	0.00	0.00
33-42250	MNT-OFFICE EQUIPMENT	98.00	0.00	0.00	0.00	0.00
33-42340	MNT-WELLS, PUMPS & ROTORS	25,207.62	2,010.00	0.00	0.00	0.00
33-42360	MNT-RESERVOIRS & TANKS	3,199.50	0.00	0.00	0.00	0.00
33-42430	PRINTING EXPENSE	2,120.00	4,869.86	5,500.00	5,011.00	5,500.00
33-42510	FREIGHT & EXPRESS	560.53	0.00	0.00	0.00	0.00
33-42530	UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
33-42570	MISC. CONTRACT LABOR	693,782.52	716,594.07	779,402.00	764,526.84	783,568.00
33-42595	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES		878,906.63	861,308.18	983,702.00	856,904.13	987,868.00
 <u>SUPPLIES, MATERIAL & MNT</u>						
33-43010	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00
33-43020	OPERATING EXPENSE	0.00	578.37	500.00	0.00	500.00
33-43050	CHEMICALS	0.00	22,293.87	0.00	45,600.65	0.00
33-43210	MINOR TOOLS AND APPARATUS	2,155.00	0.00	2,000.00	3,453.80	2,000.00
33-43220	MNT-BUILDINGS	0.00	15,495.63	24,000.00	9,900.27	24,000.00
33-43250	MNT-IMPROVEMENTS	0.00	1,928.00	6,000.00	600.00	6,000.00
33-43270	MNT-OFFICE EQUIPMENT	0.00	102.00	200.00	107.00	200.00
33-43300	MNT-MACHINERY	0.00	0.00	200.00	0.00	200.00
33-43360	MNT-WELLS, PUMPS & ROTORS	20,378.89	178,875.45	175,000.00	158,052.94	150,000.00
33-43380	MNT-RESERVOIRS AND TANKS	0.00	26,185.00	2,500.00	0.00	2,500.00
33-43410	MNT-UNDERGROUND SPRINKLER	0.00	0.00	500.00	0.00	500.00
TOTAL SUPPLIES, MATERIAL & MNT		22,533.89	245,458.32	210,900.00	217,714.66	185,900.00
 <u>OTHER CHARGES</u>						
33-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	0.00	8,899.00	0.00
33-44090	CRMWA - OPERATION & MAINT	378,541.00	409,266.70	416,330.00	416,330.00	461,262.00
33-44095	CRMWA - VARIABLE COST	137,012.02	233,736.23	335,000.00	249,448.65	331,544.00
33-44300	PAYMENT IN LIEU OF TAXES	26,000.04	26,000.00	26,000.00	26,000.00	26,000.00
33-44350	ADMINISTRATIVE FEES	230,552.04	230,552.00	230,552.00	230,552.00	230,552.00
33-44500	INTEREST & FISCAL CHARGES	550,205.42	553,738.49	580,869.00	414,111.77	539,990.00
33-44510	PRINCIPAL RETIREMENT	0.00	0.00	521,570.00	302,044.98	879,974.00
33-44600	DEPRECIATION	446,854.09	499,050.91	0.00	0.00	0.00
TOTAL OTHER CHARGES		1,769,164.61	1,952,344.33	2,110,321.00	1,647,386.40	2,469,322.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

33 WATER PRODUCTION/TREA

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CAPITAL</u>					
33-45030 IMPROVEMENTS	<u>0.00</u>	<u>0.00</u>	<u>1,113,661.27</u>	<u>569,380.39</u>	<u>2,969,991.00</u>
TOTAL CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>1,113,661.27</u>	<u>569,380.39</u>	<u>2,969,991.00</u>
 TOTAL 33 WATER PRODUCTION/TREA	 <u>2,670,605.13</u>	 <u>3,059,110.83</u>	 <u>4,418,584.27</u>	 <u>3,291,385.58</u>	 <u>6,613,081.00</u>
	=====	=====	=====	=====	=====

**WATER DISTRIBUTION
2009-2010 BUDGET
Dept. 34**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	379,941	385,668	444,756	456,149
Contractual Services	15,725	18,359	15,900	15,900
Supplies and materials	132,945	225,733	194,375	173,400
Other Charges	332,781	328,180	355,000	458,184
Capital Outlay	-	-	1,415,000	1,217,000
TOTAL	\$861,392	\$957,940	\$2,425,031	\$2,320,633

MISSION STATEMENT

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

Description

This Department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

2 "	-	16,656	linear ft.
4 "	-	300,865	linear ft.
6 "	-	252,789	linear ft.
8 "	-	63,004	linear ft.
10 "	-	68,671	linear ft.
12 "	-	49,297	linear ft.
16 "	-	48,848	linear ft.
20 "	-	10,659	linear ft.
24 "	-	2,625	linear ft.
30 "	-	2,400	linear ft.
Total		815,814	linear ft.

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

GOAL AND OBJECTIVES

1. Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
2. Reduce the occurrence of water line repairs.
3. Continue valve program to locate and operate all valves within the distribution system 300/year.
4. Meter change out program of 800/year.
5. Fire hydrant change out program 10/year.
6. Valve replacement program 20/year.
7. Perform a quality flush on 100 fire hydrants a year.
8. Restore streets and alleys to acceptable quality after excavation.
9. Repair the alleys in our assigned ward.
10. To perform any job that is asked of us to help the City become a safer and better place to live, work and play.

PERFORMANCE INDICATORS

	Actual 2007-2008	Budgeted 2007-2008	Budgeted 2009-2010
Water mains new / replaced	2570	4,000'	2,000
Service lines replaced / repaired	137	80	80
Water meters changed out	807	800	800
Water service taps new / replacement	61	30	30
Fire hydrants repaired	6	10	10
Fire hydrants replaced	5	10	10
Main valves located and exercised	130	300	300
Main valves replaced	19	20	20
Main water lines repaired	61	80	80
Meter boxes raised	71	50	50

BUDGET HIGHLIGHTS

The adopted 2009-10 budget shows a decrease of \$104,398 from the 2008-09 Budget.

- Continue the Meter Change Out Program
- Continue the Water Main Replacement Program
- Continue the Fire Hydrant Replacement Program.
- Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

34 WATER DISTRIBUTION

DEPARTMENTAL EXPENDITURES

		----- 2008-2009 -----				PROPOSED
		2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
		ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
34-41010	SALARIES AND WAGES	226,606.71	246,887.65	274,103.00	253,278.25	285,598.00
34-41020	LONGEVITY PAY	2,912.00	3,052.00	2,224.00	1,752.00	2,040.00
34-41030	OVERTIME PAY	38,178.68	20,814.78	25,750.00	17,318.09	25,750.00
34-41034	HOLIDAY PREMIUM PAY	0.00	0.00	0.00	0.00	0.00
34-41035	STEP-UP PAY	164.00	208.75	300.00	82.50	300.00
34-41050	PART TIME & TEMPORARY PAY	0.00	0.00	0.00	0.00	0.00
34-41060	INCENTIVE PAY	3,277.08	1,952.79	1,440.00	2,072.88	1,800.00
34-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
34-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
34-41070	TEXAS MUNICIPAL RETIREMENT	37,451.56	39,418.82	55,477.00	47,699.30	57,513.00
34-41075	MEDICARE TAX EXPENSE	3,727.88	3,874.12	4,405.00	3,911.90	4,575.00
34-41080	SOCIAL SECURITY TAX EXPENSE	15,939.93	16,565.00	18,837.00	16,726.24	19,560.00
34-41085	LTD, AD&D, & LIFE INSURANCE	536.66	650.55	649.00	614.18	466.00
34-41086	WORKERS COMPENSATION	14,195.86	14,563.19	17,043.00	10,937.66	17,043.00
34-41090	HEALTH INSURANCE	35,970.54	36,439.59	43,200.00	36,236.95	40,176.00
34-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	235.32	248.00	242.67	248.00
34-41097	DENTAL INSURANCE	980.00	1,005.12	1,080.00	990.00	1,080.00
TOTAL PERSONNEL SERVICES		379,940.90	385,667.68	444,756.00	391,862.62	456,149.00
<u>CONTRACTUAL SERVICES</u>						
34-42010	COMMUNICATIONS	2,519.81	3,342.84	3,300.00	2,959.08	3,300.00
34-42020	POSTAGE AND FREIGHT	7.18	662.09	500.00	535.41	500.00
34-42040	DUES & SUBSCRIPTIONS	1,710.70	1,222.51	1,300.00	387.55	1,300.00
34-42090	RENTAL OF EQUIPMENT	783.34	906.84	600.00	840.98	600.00
34-42125	BUSINESS EXPENSE	457.50	299.86	400.00	166.26	400.00
34-42130	PROFESSIONAL DEVELOPMENT	4,435.11	5,140.67	4,000.00	3,825.26	4,000.00
34-42155	EMPLOYEE TRAINING EXPENSE	95.14	2,726.00	2,600.00	300.00	2,600.00
34-42180	LAUNDRY SERVICE	246.02	233.51	200.00	267.04	200.00
34-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
34-42250	MNT-OFFICE EQUIPMENT	130.00	0.00	0.00	0.00	0.00
34-42260	MNT-AUTO EQUIPMENT	1,822.54	0.00	0.00	0.00	0.00
34-42280	MNT-MACHINERY	125.00	0.00	0.00	0.00	0.00
34-42320	MNT-RADIO EQUIPMENT	150.60	0.00	0.00	0.00	0.00
34-42410	MNT-OTHER EQUIPMENT	273.75	0.00	0.00	0.00	0.00
34-42420	TIRE EXPENSE	445.00	0.00	0.00	0.00	0.00
34-42430	PRINTING EXPENSE	69.00	1,419.77	400.00	549.82	400.00
34-42510	FREIGHT & EXPRESS	828.81	0.00	0.00	0.00	0.00
34-42520	EMPLOYEE LICENSES	495.00	909.00	600.00	122.00	600.00
34-42530	UNCLASSIFIED PROFESSIONAL	0.00	36.00	0.00	0.00	0.00
34-42570	MISC. CONTRACT LABOR	1,130.74	1,460.00	2,000.00	245.95	2,000.00
TOTAL CONTRACTUAL SERVICES		15,725.24	18,359.09	15,900.00	10,199.35	15,900.00
<u>SUPPLIES, MATERIAL & MNT</u>						
34-43010	OFFICE EXPENSE	829.69	1,241.33	1,000.00	802.76	1,000.00
34-43020	OPERATING EXPENSE	4,786.94	3,845.67	3,500.00	5,772.62	3,500.00
34-43030	JANITOR SUPPLIES	655.48	740.84	600.00	500.36	600.00
34-43040	CLOTHING & LINEN	2,147.40	3,631.22	4,000.00	3,216.72	4,000.00
34-43050	CHEMICALS	55.37	101.84	350.00	428.44	350.00
34-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	0.00	0.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

34 WATER DISTRIBUTION

DEPARTMENTAL EXPENDITURES

		----- 2008-2009 -----				PROPOSED
		2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
		ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
34-43090	EDUCATIONAL	1,092.00	260.54	600.00	0.00	600.00
34-43145	COMPUTER SOFTWARE	257.87	79.99	2,900.00	0.00	2,900.00
34-43150	MEDICAL SUPPLIES	123.69	151.78	250.00	135.46	250.00
34-43200	MOTOR FUEL AND LUBRICANTS	22,402.35	25,787.76	30,000.00	19,154.30	25,000.00
34-43210	MINOR TOOLS AND APPARATUS	21,137.98	9,121.17	22,000.00	19,016.65	10,000.00
34-43215	COMPUTER EQ/REPAIR PARTS	39.99	124.96	200.00	378.75	200.00
34-43220	MNT-BUILDINGS	0.00	50.01	0.00	0.00	0.00
34-43230	MNT-ST/S/CURBS/GUTTERS/CULVE	4,701.40	35.91	0.00	0.00	0.00
34-43250	MNT-IMPROVEMENTS	32,714.04	141,914.01	82,474.87	78,898.59	83,500.00
34-43260	MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
34-43270	MNT-OFFICE EQUIPMENT	0.00	250.00	200.00	185.50	200.00
34-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
34-43280	MNT-AUTO EQUIPMENT	7,674.57	7,176.22	8,000.00	14,250.79	8,000.00
34-43285	MNT-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
34-43300	MNT-MACHINERY	4,286.38	6,195.65	7,500.00	7,846.93	7,500.00
34-43320	MNT-SIDEWALKS	0.00	19.78	0.00	3.99	0.00
34-43340	MNT-COMMUNICATIONS EQUIP	0.00	23.03	400.00	330.03	400.00
34-43350	MNT-PRECISION INSTRUMENT	0.00	0.00	0.00	0.00	0.00
34-43410	MNT-UNDERGROUND SPRINKLER	0.00	0.00	0.00	0.00	0.00
34-43430	MNT-OTHER EQUIPMENT	21.80	74.99	400.00	905.72	400.00
34-43440	MNT-TIRES/TUBES	1,594.16	0.00	0.00	0.00	0.00
34-43450	MNT-WATER METERS & BOXES	28,423.74	24,906.00	30,000.00	24,260.35	25,000.00
TOTAL SUPPLIES, MATERIAL & MNT		132,944.85	225,732.70	194,374.87	176,087.96	173,400.00
 <u>OTHER CHARGES</u>						
34-44040	INSURANCE & BONDS	3,548.21	3,586.92	4,400.00	3,917.87	4,400.00
34-44045	VEHICLE LEASE	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
34-44060	CLAIMS, JUDGEMENTS AND DAMA	413.75	1,455.91	5,034.00	7,620.25	0.00
34-44200	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
34-44300	PAYMENT IN LIEU OF TAXES	26,000.04	26,000.00	26,000.00	26,000.00	26,000.00
34-44350	ADMINISTRATIVE FEES	175,521.96	175,000.00	175,000.00	175,000.00	175,000.00
34-44500	INTEREST & FISCAL CHARGES	0.00	0.00	81,366.00	65,915.72	136,359.00
34-44501	INTEREST ON LEASES	2,216.92	1,588.46	1,367.00	1,367.08	698.00
34-44510	PRINCIPAL RETIREMENT	0.00	0.00	46,833.00	240,406.61	100,727.00
34-44515	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
34-44600	DEPRECIATION	110,080.11	105,548.27	0.00	0.00	0.00
TOTAL OTHER CHARGES		332,780.99	328,179.56	355,000.00	535,227.53	458,184.00
 <u>CAPITAL</u>						
34-45030	IMPROVEMENTS	0.00	0.00	1,305,000.00	179,567.42	1,211,000.00
34-45050	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
34-45060	MACHINERY & EQUIPMENT	0.00	0.00	110,000.00	101,927.56	6,000.00
34-45080	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
34-45081	OTHER EQUIPMENT - WATER	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL		0.00	0.00	1,415,000.00	281,494.98	1,217,000.00
 TOTAL 34 WATER DISTRIBUTION						
		861,391.98	957,939.03	2,425,030.87	1,394,872.44	2,320,633.00
		=====	=====	=====	=====	=====

**WASTEWATER COLLECTION
2009-2010 BUDGET
Dept. 35**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	205,463	239,196	277,415	285,277
Contractual Services	18,934	19,481	27,700	27,700
Supplies and materials	63,555	114,524	249,174	243,600
Other Charges	271,996	283,694	203,854	208,510
Capital Outlay	-	-	618,020	192,826
TOTAL	\$559,948	\$656,895	\$1,376,163	\$957,913

MISSION STATEMENT

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

DESCRIPTION

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

6 "	-	293,701	linear ft.
8 "	-	152,209	linear ft.
10 "	-	54,602	linear ft.
12 "	-	54,202	linear ft.
15 "	-	19,367	linear ft.
18 "	-	34,470	linear ft.
30 "	-	3,339	linear ft.
Total		611,890	linear ft.

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

GOALS AND OBJECTIVES

1. Provide a safe and efficient collection of wastewater (sewer).
2. Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.
3. Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.
4. Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.
5. Video inspect mains and laterals to help find infiltration/inflow into the collection system.
6. Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.
7. Smoke testing the collection system to curtail infiltration/inflow into the collection system.
8. Repair and/or replace main sewer lines as needed to keep the collection system working properly.
9. Replacement of old cast iron sewer lines under streets and highways by use of pipe bursting technology.
10. Update the collection system grid map and input information into database for easy and more accurate access to collection system information.
11. Training on excavating, trenching, shoring, and confined space entry.
12. Maintain a safe working environment for the employees and the general public in work zones.

PERFORMANCE INDICATORS

	Actual 2007-08	Budgeted 2008-09	Budgeted 2009-10
Sewer Mains cleaned - linear feet	250,000	250,000	250,000
Manholes and Cleanouts marked	25	50	50
Sewer Stoppages reported	500	500	500
Sewer Stoppages actual	250	300	300
Manholes Repaired	50	50	50
Manholes Cleaned	250	300	300
Manholes Raised	50	50	50
Manholes Raised and Repaired (MR MANHOLE)	0	50	50
Lines Video Inspected - linear feet	10,000	10,000	10,000
Sewer Mains repaired - linear feet	500	500	500
Building Drains repaired	150	100	50
Sewer Mains smoke tested - linear feet	150,000	225,000	225,000

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$418,250 from the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

35 WASTEWATER COLLECTION

DEPARTMENTAL EXPENDITURES

		----- 2008-2009 -----				PROPOSED
		2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
		ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
35-41010	SALARIES AND WAGES	131,424.72	157,296.64	170,861.00	154,706.12	177,715.00
35-41020	LONGEVITY PAY	2,736.00	2,400.00	3,212.00	3,104.00	3,140.00
35-41030	OVERTIME PAY	12,718.47	15,227.80	20,600.00	15,860.91	20,600.00
35-41034	HOLIDAY PREMIUM PAY	0.00	0.00	0.00	0.00	0.00
35-41060	INCENTIVE PAY	1,191.18	1,038.75	997.00	1,689.44	1,920.00
35-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
35-41070	TEXAS MUNICIPAL RETIREMENT	21,168.76	24,626.61	35,729.00	31,046.29	37,075.00
35-41075	MEDICARE TAX EXPENSE	2,135.58	2,372.84	2,837.00	2,429.42	2,949.00
35-41080	SOCIAL SECURITY TAX EXPENSE	9,131.55	10,145.65	12,132.00	10,387.78	12,609.00
35-41085	LTD, AD&D, & LIFE INSURANCE	340.63	396.54	388.00	370.67	290.00
35-41086	WORKERS COMPENSATION	4,202.72	4,311.47	5,921.00	4,553.86	5,921.00
35-41090	HEALTH INSURANCE	19,858.97	20,679.02	24,000.00	21,030.16	22,320.00
35-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	130.72	138.00	134.83	138.00
35-41097	DENTAL INSURANCE	554.52	570.00	600.00	590.00	600.00
TOTAL PERSONNEL SERVICES		205,463.10	239,196.04	277,415.00	245,903.48	285,277.00
<u>CONTRACTUAL SERVICES</u>						
35-42010	COMMUNICATIONS	2,074.82	3,236.12	4,000.00	3,933.08	2,500.00
35-42020	POSTAGE AND FREIGHT	0.80	807.45	650.00	892.65	500.00
35-42040	DUES & SUBSCRIPTIONS	21.25	420.55	750.00	20.55	750.00
35-42050	ELECTRICITY	3,774.76	4,276.43	5,000.00	3,553.35	5,000.00
35-42060	GAS	889.20	626.44	3,000.00	597.49	3,000.00
35-42090	RENTAL OF EQUIPMENT	51.00	341.78	750.00	0.00	750.00
35-42125	BUSINESS EXPENSE	185.96	211.00	500.00	140.69	500.00
35-42130	PROFESSIONAL DEVELOPMENT	1,138.19	5,260.50	6,000.00	4,275.50	6,000.00
35-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	500.00	0.00	500.00
35-42180	LAUNDRY SERVICE	0.00	0.00	300.00	0.00	300.00
35-42200	MNT-BUILDINGS	224.50	0.00	0.00	0.00	0.00
35-42230	MNT-IMPROVEMENTS	2,644.35	0.00	0.00	0.00	0.00
35-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
35-42260	MNT-AUTO EQUIPMENT	641.92	0.00	0.00	0.00	0.00
35-42280	MNT-MACHINERY	12.50	0.00	0.00	0.00	0.00
35-42320	MNT-RADIO EQUIPMENT	422.94	0.00	0.00	0.00	0.00
35-42330	MNT-PRECISION INSTRUMENT	0.00	0.00	0.00	0.00	0.00
35-42410	MNT-OTHER EQUIPMENT	164.42	0.00	0.00	0.00	0.00
35-42420	TIRE EXPENSE	145.50	0.00	750.00	15.00	750.00
35-42430	PRINTING EXPENSE	0.00	0.00	350.00	115.80	350.00
35-42510	FREIGHT & EXPRESS	3,748.73	0.00	4,000.00	0.00	4,000.00
35-42520	EMPLOYEE LICENSES	70.00	40.00	300.00	0.00	300.00
35-42570	MISC. CONTRACT LABOR	462.00	1,997.00	0.00	0.00	0.00
35-42580	PHYSICAL EXAMINATIONS	2,261.00	2,264.00	2,500.00	604.00	2,500.00
TOTAL CONTRACTUAL SERVICES		18,933.84	19,481.27	29,350.00	14,148.11	27,700.00
<u>SUPPLIES, MATERIAL & MNT</u>						
35-43010	OFFICE EXPENSE	707.62	429.69	1,000.00	222.23	1,000.00
35-43020	OPERATING EXPENSE	3,515.98	2,171.16	4,000.00	3,245.61	4,000.00
35-43030	JANITOR SUPPLIES	341.58	332.17	500.00	453.13	500.00
35-43040	CLOTHING & LINEN	2,315.16	971.79	3,200.00	3,072.82	3,000.00
35-43050	CHEMICALS	7,297.52	5,136.89	5,000.00	899.92	5,000.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

35 WASTEWATER COLLECTION

DEPARTMENTAL EXPENDITURES

			----- 2008-2009 -----		PROPOSED
	2006-2007	2007-2008	CURRENT	Y-T-D +	2009-2010
	ACTUAL	ACTUAL	BUDGET	ENCUMBERED	BUDGET
35-43090 EDUCATIONAL	0.00	798.00	1,000.00	222.00	1,000.00
35-43145 COMPUTER SOFTWARE	1,628.02	419.48	4,500.00	325.00	4,500.00
35-43150 MEDICAL SUPPLIES	83.25	80.29	200.00	0.00	200.00
35-43200 MOTOR FUEL AND LUBRICANTS	13,027.81	15,875.08	20,000.00	11,364.20	20,000.00
35-43210 MINOR TOOLS AND APPARATUS	26,042.32	23,265.60	25,000.00	13,901.40	25,000.00
35-43215 COMPUTER EQ/REPAIR PARTS	67.84	0.00	1,500.00	407.38	1,500.00
35-43220 MNT-BUILDINGS	583.33	697.66	2,500.00	919.84	2,500.00
35-43230 MNT-STIS/CURBS/GUTTERS/CULVE	0.00	0.00	1,500.00	0.00	1,500.00
35-43250 MNT-IMPROVEMENTS	0.00	46,425.00	148,150.00	71,909.72	150,000.00
35-43260 MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
35-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
35-43280 MNT-AUTO EQUIPMENT	4,646.51	7,767.91	7,500.00	6,328.20	7,500.00
35-43300 MNT-MACHINERY	3,027.55	9,624.21	15,574.00	14,290.86	10,000.00
35-43340 MNT-COMMUNICATIONS EQUIP	68.03	528.95	700.00	0.00	700.00
35-43350 MNT-PRECISION INSTRUMENT	6.45	0.00	1,200.00	0.00	1,200.00
35-43430 MNT-OTHER EQUIPMENT	0.00	0.00	2,000.00	4.44	2,000.00
35-43440 MNT-TIRES/TUBES	196.12	0.00	2,500.00	676.02	2,500.00
TOTAL SUPPLIES, MATERIAL & MNT	63,555.09	114,523.88	247,524.00	128,242.77	243,600.00
<u>OTHER CHARGES</u>					
35-44040 INSURANCE & BONDS	2,056.35	2,078.78	2,500.00	2,270.59	2,500.00
35-44045 VEHICLE LEASE	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
35-44060 CLAIMS, JUDGEMENTS AND DAMA	2,500.00	1,820.00	1,000.00	1,219.08	1,000.00
35-44200 TRANSFERS TO OTHER FUNDS	9,150.00	9,150.00	9,150.00	9,150.00	9,150.00
35-44300 PAYMENT IN LIEU OF TAXES	26,000.04	26,000.00	26,000.00	26,000.00	26,000.00
35-44350 ADMINISTRATIVE FEES	150,204.00	150,204.00	150,204.00	150,204.00	150,204.00
35-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00	32,546.29	3,136.00
35-44501 INTEREST ON LEASES	0.00	0.00	0.00	0.00	0.00
35-44510 PRINCIPAL RETIREMENT	0.00	0.00	0.00	31,008.00	1,520.00
35-44600 DEPRECIATION	67,086.07	79,441.35	0.00	0.00	0.00
TOTAL OTHER CHARGES	271,996.46	283,694.13	203,854.00	267,397.96	208,510.00
<u>CAPITAL</u>					
35-45030 IMPROVEMENTS	0.00	0.00	400,000.00	357,918.20	157,826.00
35-45040 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
35-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	35,000.00
35-45080 OTHER EQUIPMENT	0.00	0.00	218,020.00	170,193.75	0.00
TOTAL CAPITAL	0.00	0.00	618,020.00	528,111.95	192,826.00
TOTAL 35 WASTEWATER COLLECTION	559,948.49	656,895.32	1,376,163.00	1,183,804.27	957,913.00

**WASTEWATER TREATMENT
2009-2010 BUDGET
Dept. 36**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	401,271	437,571	410,729	412,515
Supplies and materials	5,909	36,800	64,000	64,000
Other Charges	238,366	237,020	126,026	118,705
Capital Outlay	-	-	58,000	29,265
TOTAL	\$645,546	\$711,391	\$658,755	\$624,485

MISSION STATEMENT

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment Facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

DESCRIPTION

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and also the Prison Lift Station.

The Department is operated by Operations Management International, Inc. (OMI), and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/dechlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be dechlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows.

The Department is staffed with one Project Manager (1/2 time spent on water filtration plant, booster station and wells), one lead operator, one operator, and one maintenance technician (3/4 time spent on water filtration, booster station and wells). Operator certifications are as follows: A=1, B=1, C=1 and D=1.

The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

FUNDING

The plant is funded through the Enterprise Fund/Water and Wastewater with revenues generated from sewer collection fees.

GOALS AND OBJECTIVES

1. No permit violations.
2. Two operators will upgrade their certification.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving facility appearance.
5. Review and recommend further improvements to existing plant infrastructure.
6. Increase security and improve remote monitoring capabilities.
7. Improve screening capabilities for the reuse water system.
8. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
9. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$34,270 over the 2008-09 Budget.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

31 -WATER & WASTEWATER

36 WASTEWATER TREATMENT

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
36-42010 COMMUNICATIONS	1,344.58	1,385.86	1,500.00	1,398.95	1,500.00
36-42020 POSTAGE AND FREIGHT	0.00	1,187.43	100.00	267.10	100.00
36-42045 PERMIT FEES	0.00	0.00	25,000.00	0.00	25,000.00
36-42050 ELECTRICITY	21,942.63	74,006.98	50,000.00	(3,829.88)	50,000.00
36-42200 MNT-BUILDINGS	5,123.19	0.00	0.00	0.00	0.00
36-42230 MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
36-42280 MNT-MACHINERY	0.00	0.00	0.00	0.00	0.00
36-42340 MNT-WELLS, PUMPS & ROTORS	23,208.59	0.00	0.00	0.00	0.00
36-42510 FREIGHT & EXPRESS	153.07	0.00	100.00	0.00	100.00
36-42570 MISC. CONTRACT LABOR	<u>349,499.32</u>	<u>360,990.93</u>	<u>334,029.00</u>	<u>377,018.93</u>	<u>335,815.00</u>
TOTAL CONTRACTUAL SERVICES	401,271.38	437,571.20	410,729.00	374,855.10	412,515.00
<u>SUPPLIES, MATERIAL & MNT</u>					
36-43050 CHEMICALS	0.00	0.00	0.00	14,975.99	0.00
36-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00	838.00	0.00
36-43220 MNT-BUILDINGS	4,474.38	8,870.97	10,000.00	10,356.57	10,000.00
36-43250 MNT-IMPROVEMENTS	0.00	0.00	2,500.00	0.00	2,500.00
36-43260 MNT-OTHER IMPROVEMENTS	0.00	0.00	500.00	0.00	500.00
36-43300 MNT-MACHINERY	0.00	0.00	1,000.00	0.00	1,000.00
36-43360 MNT-WELLS, PUMPS & ROTORS	<u>1,434.86</u>	<u>27,928.64</u>	<u>50,000.00</u>	<u>34,264.38</u>	<u>50,000.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	5,909.24	36,799.61	64,000.00	60,434.94	64,000.00
<u>OTHER CHARGES</u>					
36-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	7,321.00	3,192.82	0.00
36-44300 PAYMENT IN LIEU OF TAXES	26,000.04	26,000.00	26,000.00	26,000.00	26,000.00
36-44350 ADMINISTRATIVE FEES	92,705.04	92,705.00	92,705.00	92,705.00	92,705.00
36-44600 DEPRECIATION	<u>119,660.56</u>	<u>118,314.51</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	238,365.64	237,019.51	126,026.00	121,897.82	118,705.00
<u>CAPITAL</u>					
36-45030 IMPROVEMENTS	<u>0.00</u>	<u>0.00</u>	<u>58,000.00</u>	<u>55,074.07</u>	<u>29,265.00</u>
TOTAL CAPITAL	0.00	0.00	58,000.00	55,074.07	29,265.00
TOTAL 36 WASTEWATER TREATMENT	645,546.26	711,390.32	658,755.00	612,261.93	624,485.00
=====					
TOTAL EXPENDITURES	5,273,430.67	5,947,811.37	9,478,356.14	7,011,158.32	11,161,897.00
=====					

*** END OF REPORT ***

City of Pampa
Budget Reconciling items

Family Aquatics Fund

	Previous run	Current run
Excess of Revenues over (under) Expenses	\$ -	\$ -
Reconciling items not affecting Operating Revenues:		
Existing funds - construction project		\$ 3,085,000.00
Vehicle replacement funds	\$ -	\$ -
	\$ -	\$ 3,085,000.00
Fund balance	\$ -	
Adjusted Excess of Revenues over (under) Expenses	\$ -	\$ 3,085,000.00

CITY OF PAMPA
PROPOSED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2009

32 -AQUATIC CENTER
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>601,722.38</u>	<u>177,489.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>601,722.38</u>	<u>177,489.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
 <u>32 AQUATIC CENTER</u>					
OTHER CHARGES	0.00	0.00	0.00	0.00	177,489.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,600.00</u>	<u>3,085,000.00</u>
TOTAL 32 AQUATIC CENTER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,600.00</u>	<u>3,262,489.00</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,600.00</u>	<u>3,262,489.00</u>
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>568,122.38</u>	<u>(3,085,000.00)</u>
	=====	=====	=====	=====	=====

**AQUATICS CENTER
2009-2010 BUDGET
Dept. 16**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	-	-	-	-
Supplies and materials	-	-	-	-
Other Charges	-	-	-	177,489
Capital Outlay	-	-	-	3,085,000
TOTAL	\$ -	\$ -	\$ -	\$ 3,262,489

MISSION STATEMENT

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

DESCRIPTION

The aquatic center is currently under construction and is scheduled to open in the summer of 2011.

FUNDING

Funding for the aquatic center has been a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and misc. individual grants.

BUDGET HIGHLIGHTS

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

32 -AQUATIC CENTER

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32039 OTHER GRANTS	0.00	0.00	0.00	587,156.35	0.00
00-32097 INT. INCOME-NOW & IMMA	0.00	0.00	0.00	1,830.42	0.00
00-33104 INTEREST INCOME-BONDS	0.00	0.00	0.00	12,735.61	0.00
00-33300 TRANSFERS FROM OTHER FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>177,489.00</u>
 TOTAL REVENUES	 0.00	 0.00	 0.00	 601,722.38	 177,489.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

32 -AQUATIC CENTER

32 AQUATIC CENTER

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>OTHER CHARGES</u>					
16-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00	0.00	18,313.00
16-44510 PRINCIPAL RETIREMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>159,176.00</u>
TOTAL OTHER CHARGES	0.00	0.00	0.00	0.00	177,489.00
<u>CAPITAL</u>					
16-45030 IMPROVEMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,600.00</u>	<u>3,085,000.00</u>
TOTAL CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,600.00</u>	<u>3,085,000.00</u>
 TOTAL 32 AQUATIC CENTER	 0.00	 0.00	 0.00	 33,600.00	 3,262,489.00
	=====	=====	=====	=====	=====
 TOTAL EXPENDITURES	 0.00	 0.00	 0.00	 33,600.00	 3,262,489.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

City of Pampa
Budget Reconciling items

Landfill

	Previous run	Current run
Excess of Revenues over (under) Expenses	\$ 175,019.00	\$ (816,881.00)
Reconciling items not affecting Operating Revenues:		
Existing funds - landfill construction project		\$ 991,900.00
Vehicle replacement funds	\$ -	\$ -
	<hr/>	<hr/>
	\$ -	\$ 991,900.00
Fund balance	\$ -	
	<hr/>	<hr/>
Adjusted Excess of Revenues over (under) Expenses	\$ 175,019.00	\$ 175,019.00
	<hr/>	<hr/>

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

38 -SOLID WASTE MANAGEMENT FN
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>1,480,039.27</u>	<u>1,437,058.92</u>	<u>4,954,990.00</u>	<u>1,522,845.25</u>	<u>1,961,753.00</u>
TOTAL REVENUES	1,480,039.27	1,437,058.92	4,954,990.00	1,522,845.25	1,961,753.00
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
 <u>28 LANDFILL COMPOSTING</u>					
PERSONNEL SERVICES	7,329.38	17,072.70	16,148.00	27,322.21	16,632.00
CONTRACTUAL SERVICES	176.00	0.00	1,250.00	0.00	1,500.00
SUPPLIES, MATERIAL & MNT	<u>436.25</u>	<u>4,380.86</u>	<u>8,800.00</u>	<u>4,708.49</u>	<u>8,550.00</u>
TOTAL 28 LANDFILL COMPOSTING	7,941.63	21,453.56	26,198.00	32,030.70	26,682.00
 <u>38 SOLID WASTE LANDFILL</u>					
PERSONNEL SERVICES	281,286.14	325,720.19	381,650.00	367,711.30	392,131.00
CONTRACTUAL SERVICES	228,905.04	153,855.11	106,750.00	90,991.01	109,850.00
SUPPLIES, MATERIAL & MNT	158,603.33	292,828.68	285,400.00	259,104.94	282,300.00
OTHER CHARGES	688,207.01	757,423.53	655,315.00	591,963.65	585,771.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>3,590,978.00</u>	<u>2,747,828.04</u>	<u>1,381,900.00</u>
TOTAL 38 SOLID WASTE LANDFILL	<u>1,357,001.52</u>	<u>1,529,827.51</u>	<u>5,020,093.00</u>	<u>4,057,598.94</u>	<u>2,751,952.00</u>
TOTAL EXPENDITURES	1,364,943.15	1,551,281.07	5,046,291.00	4,089,629.64	2,778,634.00
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	115,096.12	(114,222.15)	(91,301.00)	(2,566,784.39)	(816,881.00)
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

38 -SOLID WASTE MANAGEMENT FN
REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>ALL REVENUE</u>					
00-32039 OTHER GRANTS	0.00	0.00	0.00	0.00	0.00
00-32069 LANDFILL OPERATOR FEES	1,406,145.79	1,372,123.71	1,650,000.00	1,498,588.63	1,650,000.00
00-32073 MISCELLANEOUS	7,820.50	0.00	0.00	0.00	0.00
00-32077 INSURANCE & DAMAGE CLAIMS	0.00	26,323.56	4,790.00	3,875.65	0.00
00-32078 INTEREST INCOME-INVESTMNT	20,316.10	13,970.94	8,000.00	801.84	2,000.00
00-32094 SALE OF ALUMINUM	42,293.77	24,452.35	50,000.00	5,672.35	0.00
00-32097 INT. INCOME-NOW & IMMA	3,227.41	182.52	200.00	142.22	200.00
00-32100 CASH SHORT OR LONG	235.70	5.84	0.00	0.00	0.00
00-33104 INTEREST INCOME-BONDS	0.00	0.00	0.00	13,764.56	0.00
00-33111 OTHER FINANCING SOURCE	0.00	0.00	3,242,000.00	0.00	0.00
00-33215 EXPENSE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
00-33300 TRANSFERS FROM OTHER FUND	0.00	0.00	0.00	0.00	309,553.00
TOTAL REVENUES	1,480,039.27	1,437,058.92	4,954,990.00	1,522,845.25	1,961,753.00
	=====	=====	=====	=====	=====

**LANDFILL COMPOSTING
2009-2010 BUDGET
Dept. 28**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	7,329	17,073	16,148	16,632
Contractual Services	176	-	1,500	1,500
Supplies and materials	436	4,381	8,550	8,550
Other Charges	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL	\$ 7,941	\$ 21,454	\$ 26,198	\$ 26,682

MISSION STATEMENT

The mission of the Landfill Composting Department is to provide service to the citizens of Pampa for the removal of yard waste and other compostable material to be used at the site. By providing this service, valuable landfill space is saved. All composting procedures are done in accordance with applicable state and federal requirements.

DESCRIPTION

The Landfill Composting Department maintains a fleet of one Tree Chipper, one Flatbed Chipper Truck, one Backhoe/Front End Loader and one Scarab Windrow Composting Machine.

The curbside collection of grass clippings will continue from April through September.

FUNDING

The Landfill Composting Department is funded by the Solid Waste Landfill Department which is accounted for within the Enterprise Fund. Additional revenue is generated by disposal fees charged to surrounding towns for disposing of their landfill waste at our facility.

GOALS AND OBJECTIVES

1. Continue educational programs for our citizens.
2. Strive for higher professionalism.
3. Send operator to classes provided by the TCEQ for certification in composting operations.
4. Construct building to house Windrow Turner.
5. Utilize Regional tub grinder to improve wood waste recycling. This grinder was purchased by the City of Borger to be used by other cities.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget has an increase of \$484 from the 2008-09 Budget.

- The City receives a 20% credit each month toward its tonnage fees paid to the TCEQ. This credit is granted because the City of Pampa has a composting operation which diverts waste from the landfill, thus conserving valuable landfill space.
- Compost is available free of charge to citizens of Pampa, Gray County residents and to residents of surrounding communities.
- Received Clean Cities 2000 Environmental Award from TCEQ.
- Currently only two employees are picking up grass clippings.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

38 -SOLID WASTE MANAGEMENT FN

28 LANDFILL COMPOSTING

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>					
28-41010 SALARIES AND WAGES	0.00	0.00	0.00	4,930.60	0.00
28-41030 OVERTIME PAY	202.50	162.00	0.00	708.75	0.00
28-41050 PART TIME & TEMPORARY PAY	6,606.00	15,660.00	15,000.00	18,157.50	15,450.00
28-41075 MEDICARE TAX EXPENSE	98.74	237.07	218.00	334.62	224.00
28-41080 SOCIAL SECURITY TAX EXPENSE	422.14	1,013.63	930.00	1,430.78	958.00
28-41086 WORKERS COMPENSATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,429.21</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	7,329.38	17,072.70	16,148.00	26,991.46	16,632.00
<u>CONTRACTUAL SERVICES</u>					
28-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00	0.00	0.00
28-42260 MNT-AUTO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
28-42280 MNT-MACHINERY	0.00	0.00	1,000.00	0.00	1,000.00
28-42420 TIRE EXPENSE	176.00	0.00	250.00	0.00	500.00
28-42510 FREIGHT & EXPRESS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	176.00	0.00	1,250.00	0.00	1,500.00
<u>SUPPLIES, MATERIAL & MNT</u>					
28-43010 OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00
28-43020 OPERATING EXPENSE	0.00	0.00	250.00	139.82	0.00
28-43030 JANITOR SUPPLIES	0.00	0.00	0.00	0.00	0.00
28-43040 CLOTHING & LINEN	0.00	0.00	150.00	0.00	150.00
28-43050 CHEMICALS	0.00	0.00	0.00	0.00	0.00
28-43200 MOTOR FUEL AND LUBRICANTS	0.00	1,900.00	3,000.00	361.51	3,500.00
28-43210 MINOR TOOLS AND APPARATUS	20.06	41.82	300.00	0.00	300.00
28-43280 MNT-AUTO EQUIPMENT	19.09	509.31	1,500.00	877.42	1,500.00
28-43300 MNT-MACHINERY	298.67	1,929.73	3,500.00	3,329.74	3,000.00
28-43440 MNT-TIRES/TUBES	<u>98.43</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SUPPLIES, MATERIAL & MNT	<u>436.25</u>	<u>4,380.86</u>	<u>8,800.00</u>	<u>4,708.49</u>	<u>8,550.00</u>
TOTAL 28 LANDFILL COMPOSTING	7,941.63	21,453.56	26,198.00	31,699.95	26,682.00
	=====	=====	=====	=====	=====

MUNICIPAL SOLID WASTE LANDFILL
2009-2010 BUDGET
Dept. 38

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	281,286	325,720	381,650	392,131
Contractual Services	228,905	153,855	109,850	109,850
Supplies and materials	158,603	292,829	282,300	282,300
Other Charges	688,207	757,424	655,315	585,771
Capital Outlay	-	-	4,048,978	1,381,900
TOTAL	\$1,357,001	\$1,529,828	\$5,478,093	\$2,751,952

MISSION STATEMENT

The mission of the Solid Waste Landfill is to provide the most efficient sanitation services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The Solid Waste Landfill Department maintains a fleet of 2 Scrapers, 2 Compactors, 1 Tractor, 1 Tree Chipper, 1 Backhoe, 1 Dozer, 1 Motor grader, and 1 ADC Cover Machine to facilitate the disposal of 63,000 tons of solid waste each year.

The sanitary landfill holds a Subtitle D Class I permit and is located northeast of Pampa.

FUNDING

The Solid Waste Landfill Department generates revenue from user fees for refuse pickup. The Solid Waste Landfill Department is accounted for within the Enterprise Fund. Additional revenue is generated by disposal fees charged to surrounding towns for disposing of their landfill waste at our facility. There are approximately twenty cities using the Pampa landfill.

GOALS AND OBJECTIVES

1. The use of ADC cover for landfill.
2. Provide the most efficient sanitation services to the citizens of Pampa.
3. Insure efficiency through Solid Waste Certification for all department personnel.
4. Continue recycling operations at recycling center and landfill.
5. Strive for higher professionalism.
6. Construct equipment building.
7. Close old landfill site to conform to state and federal regulations.
8. Continue to strive for higher compaction rate.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$2,726,141 from the 2009-10 Budget.

- Started experimental Sludge Reclamation Project in 1999 on our new site. Sludge is diverted from landfill pit to be used after processing as daily cover on land reclamation material. The project will remain in force.
- Close cell #1 on new site.
- Have had five inspections at the landfill with no violations.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

38 -SOLID WASTE MANAGEMENT FN

38 SOLID WASTE LANDFILL

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
				BUDGET	ENCUMBERED	BUDGET
<u>PERSONNEL SERVICES</u>						
38-41010	SALARIES AND WAGES	173,352.26	209,240.44	235,540.00	234,095.47	244,110.00
38-41020	LONGEVITY PAY	1,236.00	868.00	928.00	572.00	992.00
38-41030	OVERTIME PAY	16,179.79	19,905.42	15,450.00	20,781.55	15,450.00
38-41035	STEP-UP PAY	0.00	400.00	500.00	0.00	500.00
38-41050	PART TIME & TEMPORARY PAY	4,968.00	630.00	9,500.00	0.00	9,000.00
38-41060	INCENTIVE PAY	1,799.98	1,357.04	1,662.00	2,381.80	2,880.00
38-41065	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
38-41066	CELL PHONE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
38-41070	TEXAS MUNICIPAL RETIREMENT	27,686.33	33,007.65	46,395.00	44,055.73	48,115.00
38-41075	MEDICARE TAX EXPENSE	2,831.48	3,244.97	3,822.00	3,523.06	4,182.00
38-41080	SOCIAL SECURITY TAX EXPENSE	12,106.42	13,875.48	16,342.00	15,063.96	17,883.00
38-41085	LTD, AD&D, & LIFE INSURANCE	591.97	521.74	538.00	537.51	398.00
38-41086	WORKERS COMPENSATION	14,205.21	14,572.77	16,340.00	10,092.36	16,340.00
38-41090	HEALTH INSURANCE	25,648.70	27,168.51	33,600.00	31,311.30	31,248.00
38-41095	EMPLOYEE ASSISTANCE PROGRAM	0.00	183.00	193.00	188.67	193.00
38-41097	DENTAL INSURANCE	680.00	745.17	840.00	870.00	840.00
	TOTAL PERSONNEL SERVICES	281,286.14	325,720.19	381,650.00	363,473.41	392,131.00
<u>CONTRACTUAL SERVICES</u>						
38-42010	COMMUNICATIONS	2,721.13	3,599.41	4,400.00	4,495.87	3,300.00
38-42020	POSTAGE AND FREIGHT	185.96	5,078.32	4,700.00	4,491.22	4,000.00
38-42030	ADVERTISING	100.00	0.00	200.00	0.00	500.00
38-42040	DUES & SUBSCRIPTIONS	1,756.01	0.00	250.00	0.00	250.00
38-42044	LANDFILL CLOSURE EXPENSE	68,946.00	67,941.00	0.00	0.00	0.00
38-42045	PERMIT FEES	73,248.75	71,585.88	73,300.00	73,085.31	73,000.00
38-42050	ELECTRICITY	2,687.63	2,440.56	4,500.00	2,926.25	4,500.00
38-42060	GAS	0.00	0.00	0.00	0.00	0.00
38-42090	RENTAL OF EQUIPMENT	50.00	679.35	200.00	250.00	800.00
38-42125	BUSINESS EXPENSE	104.90	390.00	700.00	48.55	700.00
38-42130	PROFESSIONAL DEVELOPMENT	5,715.82	1,572.69	5,800.00	1,800.16	7,500.00
38-42155	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	0.00	0.00
38-42200	MNT-BUILDINGS	6,038.22	0.00	0.00	0.00	0.00
38-42230	MNT-IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
38-42250	MNT-OFFICE EQUIPMENT	1,440.00	0.00	0.00	0.00	0.00
38-42255	MNT-COMPUTER EQ REPAIR	0.00	0.00	0.00	0.00	0.00
38-42260	MNT-AUTO EQUIPMENT	768.39	0.00	0.00	0.00	0.00
38-42280	MNT-MACHINERY	46,478.37	0.00	0.00	0.00	0.00
38-42320	MNT-RADIO EQUIPMENT	518.58	0.00	0.00	0.00	0.00
38-42400	MNT-LANDFILL	0.00	0.00	0.00	0.00	0.00
38-42410	MNT-OTHER EQUIPMENT	6,090.50	0.00	0.00	0.00	0.00
38-42420	TIRE EXPENSE	2,418.44	0.00	0.00	0.00	0.00
38-42430	PRINTING EXPENSE	67.75	87.90	200.00	132.65	200.00
38-42490	LABORATORY TESTING	7,003.77	0.00	11,000.00	3,500.00	11,000.00
38-42510	FREIGHT & EXPRESS	2,039.82	0.00	0.00	0.00	0.00
38-42520	EMPLOYEE LICENSES	105.00	105.00	500.00	141.00	500.00
38-42530	UNCLASSIFIED PROFESSIONAL	120.00	120.00	400.00	120.00	3,000.00
38-42570	MISC. CONTRACT LABOR	300.00	255.00	600.00	0.00	600.00
38-42595	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	228,905.04	153,855.11	106,750.00	90,991.01	109,850.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

38 -SOLID WASTE MANAGEMENT FN

38 SOLID WASTE LANDFILL

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----	PROPOSED	
	ACTUAL	ACTUAL	CURRENT BUDGET	2009-2010 BUDGET	
			Y-T-D + ENCUMBERED		
<u>SUPPLIES, MATERIAL & MNT</u>					
38-43010 OFFICE EXPENSE	508.29	815.40	1,500.00	1,280.89	1,000.00
38-43020 OPERATING EXPENSE	7,411.02	9,119.92	12,200.00	12,508.18	10,000.00
38-43030 JANITOR SUPPLIES	1,795.15	1,249.53	1,900.00	1,734.82	1,500.00
38-43040 CLOTHING & LINEN	1,446.54	1,456.64	1,800.00	1,035.02	1,800.00
38-43050 CHEMICALS	153.00	350.76	300.00	256.36	300.00
38-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	200.00	0.00	200.00
38-43090 EDUCATIONAL	0.00	0.00	0.00	0.00	0.00
38-43145 COMPUTER SOFTWARE	59.99	0.00	500.00	233.81	500.00
38-43150 MEDICAL SUPPLIES	87.15	116.30	400.00	297.15	400.00
38-43200 MOTOR FUEL AND LUBRICANTS	100,077.26	156,488.36	110,000.00	96,106.11	145,000.00
38-43210 MINOR TOOLS AND APPARATUS	16,064.67	5,168.06	10,000.00	10,014.29	10,000.00
38-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	1,200.00	79.93	1,200.00
38-43220 MNT-BUILDINGS	255.67	1,248.19	2,500.00	1,513.48	2,500.00
38-43240 MNT-TRAFF SIGNALS/SIGNS/LIG	0.00	0.00	200.00	0.00	200.00
38-43250 MNT-IMPROVEMENTS	0.00	0.00	200.00	57.68	200.00
38-43270 MNT-OFFICE EQUIPMENT	0.00	28.99	500.00	0.00	500.00
38-43275 MNT-COMPUTER EQUIPMENT	0.00	202.50	0.00	0.00	0.00
38-43280 MNT-AUTO EQUIPMENT	1,965.52	10,943.65	12,500.00	12,350.52	12,500.00
38-43300 MNT-MACHINERY	14,363.86	73,929.98	105,000.00	104,151.76	70,000.00
38-43340 MNT-COMMUNICATIONS EQUIP	0.00	1,758.48	1,500.00	678.50	1,500.00
38-43400 MNT-LAND	0.00	0.00	0.00	0.00	0.00
38-43420 MNT-LANDFILL	9,808.75	26,166.38	20,000.00	16,342.60	20,000.00
38-43430 MNT-OTHER EQUIPMENT	40.79	3,785.54	3,000.00	463.84	3,000.00
38-43440 MNT-TIRES/TUBES	4,565.67	0.00	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	158,603.33	292,828.68	285,400.00	259,104.94	282,300.00
<u>OTHER CHARGES</u>					
38-44040 INSURANCE & BONDS	3,225.64	3,331.84	4,500.00	3,561.70	4,500.00
38-44045 VEHICLE LEASE	3,000.00	5,000.00	5,000.00	5,000.00	5,000.00
38-44060 CLAIMS, JUDGEMENTS AND DAMA	2,133.99	18,453.24	24,790.00	8,688.52	20,000.00
38-44075 PURCHASE OF ALUMINUM	21,168.00	45,155.29	48,000.00	1,690.44	0.00
38-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
38-44210 TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00
38-44300 PAYMENT IN LIEU OF TAXES	12,999.96	13,000.00	13,000.00	13,000.00	13,000.00
38-44350 ADMINISTRATIVE FEES	30,000.00	50,000.00	50,000.00	50,000.00	50,000.00
38-44500 INTEREST & FISCAL CHARGES	96,410.70	88,487.87	122,892.00	122,892.00	297,219.00
38-44501 INTEREST ON LEASES	26,224.63	18,712.00	14,996.00	15,003.35	0.00
38-44510 PRINCIPAL RETIREMENT	0.00	0.00	372,137.00	372,127.64	196,052.00
38-44600 DEPRECIATION	493,594.12	515,242.04	0.00	0.00	0.00
38-44615 BAD DEBT EXPENSE	(550.03)	41.25	0.00	0.00	0.00
TOTAL OTHER CHARGES	688,207.01	757,423.53	655,315.00	591,963.65	585,771.00
<u>CAPITAL</u>					
38-45020 BUILDINGS & STRUCTURES	0.00	0.00	200,000.00	295,809.69	0.00
38-45030 IMPROVEMENTS	0.00	0.00	3,336,978.00	2,406,377.35	991,900.00
38-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
38-45060 MACHINERY & EQUIPMENT	0.00	0.00	54,000.00	45,641.00	390,000.00
TOTAL CAPITAL	0.00	0.00	3,590,978.00	2,747,828.04	1,381,900.00
TOTAL 38 SOLID WASTE LANDFILL	1,357,001.52	1,529,827.51	5,020,093.00	4,053,361.05	2,751,952.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

39 -GOLF COURSE
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>439,619.85</u>	<u>378,320.91</u>	<u>530,803.00</u>	<u>449,352.58</u>	<u>502,555.00</u>
TOTAL REVENUES	<u>439,619.85</u>	<u>378,320.91</u>	<u>530,803.00</u>	<u>449,352.58</u>	<u>502,555.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
 <u>39 GOLF COURSE</u>					
CONTRACTUAL SERVICES	255,916.68	256,925.49	330,238.00	330,041.98	344,393.00
SUPPLIES, MATERIAL & MNT	74,294.63	83,592.19	94,600.00	83,964.16	96,572.00
OTHER CHARGES	101,623.82	118,134.69	105,937.00	97,838.32	58,037.00
CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 39 GOLF COURSE	<u>431,835.13</u>	<u>458,652.37</u>	<u>530,775.00</u>	<u>511,844.46</u>	<u>499,002.00</u>
TOTAL EXPENDITURES	<u>431,835.13</u>	<u>458,652.37</u>	<u>530,775.00</u>	<u>511,844.46</u>	<u>499,002.00</u>
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	<u>7,784.72</u>	<u>(80,331.46)</u>	<u>28.00</u>	<u>(62,491.88)</u>	<u>3,553.00</u>
	=====	=====	=====	=====	=====

**MUNICIPAL GOLF COURSE
2009-2010 BUDGET
DEPT. 39**

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	BUDGET	BUDGET
Personnel Services	-	-	-	-
Contractual Services	255,917	256,925	325,938	344,393
Supplies and materials	74,295	83,592	98,900	96,572
Other Charges	101,624	118,135	105,937	58,037
Capital Outlay	-	-	-	-
TOTAL	\$431,836	\$458,652	\$530,775	\$499,002

MISSION STATEMENT

The mission of Hidden Hills Public Golf Course is to promote golf in the City of Pampa and the surrounding area by providing a quality facility which offers a place for recreational enjoyment for all people and to stimulate economic development through a well maintained facility.

DESCRIPTION

The Hidden Hills Public Golf course has been constructed to provide recreation to the citizens of Pampa and Gray County. Prior to the construction of this golf course, residents of Pampa were required to travel a minimum of thirty miles to gain access to a public course.

Hidden Hills was designed and built by Ray Hardy and was built from the partnership of three parties, private donations and volunteers, Gray County, and the City of Pampa. Opened in 1990, Hidden Hills has become a popular place to play in the North Texas Region. The course offers over 100 feet of slope, deep valleys, extreme elevation changes, and a creek that wind through its back nine.

An additional benefit of the golf course concerns economic development. A public facility makes the Pampa area more attractive to prospective businesses searching for an industrial location. The course will also provide permanent and seasonal employment and will serve to retain businesses in Pampa by providing a local alternative to golfers traveling out of the community. Since Hidden Hills opened in 1990, \$6,000,000 have been spent in Pampa from out of county play.

GOALS AND OBJECTIVES

1. Maintain or improve upon Three-star rating that Pampa Municipal Golf Course received in the 2007-08 edition of Golf Digest Places to Play. A One-star rating is basic golf, a Two-star rating is good, not great but not a rip-off either; a Three-star rating is very good – Tell a friend it's worth getting off the highway to play; a Four-star rating is outstanding- Plan your next vacation around it, and a Five-star rating is golf at its absolute best – Pay any price at least once in your life.
 - a. Promote golf through the establishment of tournaments, lessons and free publicity.
 - b. Serve the public with a customer service oriented attitude and in a professional manner.

- c. Implement a capital outlay fund to replace equipment and other miscellaneous items as needed.
- d. Continue tree program for the beauty and protection of the golf course.
- e. Provide for additions to the irrigation system, enlarge many of the tee boxes and provide additional drainage and continue to improve quality of turf.
- f. Maintain cart paths to benefit the customers and the golf carts and to eventually pave all cart paths with concrete.

BUDGET HIGHLIGHTS

The adopted 2009-10 Budget shows a decrease of \$31,773 from the 2008-09 Budget.

- The effluent water project with pipeline from the wastewater plant to the golf course which includes a 300,000 gallon water storage tank and new pump station which was completed in May 2002. Currently, Hidden Hills uses 100% reclaimed water.
- Hidden Hills has maintained a membership of 250 to 350 card holdings and rounds from 22,000 to 25,000 despite a population loss of approximately 4,000-5,000 people since 1990.
- In 2008 Hidden Hills had the second largest revenue year in its history, at around \$325,00, and with a growing population, golf will also continue to grow.

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

39 -GOLF COURSE

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>ALL REVENUE</u>					
00-32041 RENTALS FROM BUILDINGS	0.00	0.00	0.00	0.00	0.00
00-32072 SALE OF MATERIALS & EQUIP	0.00	0.00	0.00	0.00	0.00
00-32073 MISCELLANEOUS (8,328.36) (42.34)			0.00	40.54	0.00
00-32077 INSURANCE & DAMAGE CLAIMS	0.00	0.00	28,553.00	17,638.62	0.00
00-32086 GREEN FEES	75,403.79	83,958.97	85,000.00	75,132.72	90,000.00
00-32087 ANNUAL PASSES	83,299.67	80,377.17	101,500.00	72,111.89	91,500.00
00-32088 CONCESSIONAIRE	2,645.87	3,073.29	3,700.00	2,599.21	3,000.00
00-32089 CART FEES	146,936.29	146,621.01	156,000.00	129,214.11	166,000.00
00-32090 DRIVING RANGE FEES	9,808.54	9,497.22	13,500.00	9,624.24	13,500.00
00-32097 INT. INCOME-NOW & IMMA	3.44	0.00	50.00	0.00	50.00
00-32100 CASH SHORT OR LONG	260.23	448.64	0.00	38.75	0.00
00-33104 INTEREST INCOME-BONDS	0.00	113.29	0.00	0.00	0.00
00-33206 DONATIONS-SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00
00-33211 DONATIONS-GOLF COURSE	0.00	400.00	1,500.00	1,500.00	0.00
00-33215 EXPENSE REIMBURSEMENT	0.00	0.00	0.00	452.50	0.00
00-33300 TRANSFERS FROM OTHER FUND	129,590.38	80,000.00	135,000.00	135,000.00	138,505.00
00-34000 GAIN IN SALES OF ASSETS	0.00	(26,126.34)	6,000.00	6,000.00	0.00
 TOTAL REVENUES	 439,619.85	 378,320.91	 530,803.00	 449,352.58	 502,555.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

39 -GOLF COURSE

39 GOLF COURSE

DEPARTMENTAL EXPENDITURES

		2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
		ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<u>CONTRACTUAL SERVICES</u>						
39-42010	COMMUNICATIONS	2,269.29	3,136.77	3,350.00	2,863.60	2,000.00
39-42020	POSTAGE AND FREIGHT	97.98	1,370.58	1,550.00	1,499.23	1,000.00
39-42030	ADVERTISING	2,920.04	3,812.30	5,700.00	5,689.00	3,000.00
39-42050	ELECTRICITY	11,974.79	28,967.33	24,700.00	23,576.49	17,500.00
39-42090	RENTAL OF EQUIPMENT	4,552.57	1,469.69	75,200.00	75,234.92	97,650.00
39-42125	BUSINESS EXPENSE	182.68	0.00	50.00	0.00	50.00
39-42155	EMPLOYEE TRAINING EXPENSE	282.88	229.84	100.00	0.00	100.00
39-42180	LAUNDRY SERVICE	1,344.50	1,565.75	1,500.00	1,556.00	1,500.00
39-42200	MNT-BUILDINGS	3,921.46	0.00	0.00	0.00	0.00
39-42230	MNT-IMPROVEMENTS	100.00	0.00	0.00	0.00	0.00
39-42250	MNT-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
39-42260	MNT-AUTO EQUIPMENT	81.89	0.00	0.00	0.00	0.00
39-42280	MNT-MACHINERY	20,031.99	0.00	0.00	0.00	0.00
39-42320	MNT-RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00
39-42340	MNT-WELLS, PUMPS & ROTORS	8,940.88	0.00	0.00	0.00	0.00
39-42390	MNT-UNDERGROUND SPRINKLER S	0.00	0.00	0.00	0.00	0.00
39-42410	MNT-OTHER EQUIPMENT	437.61	0.00	0.00	0.00	0.00
39-42420	TIRE EXPENSE	150.00	0.00	0.00	0.00	0.00
39-42430	PRINTING EXPENSE	996.09	822.81	700.00	830.80	700.00
39-42490	LABORATORY TESTING	0.00	0.00	100.00	0.00	100.00
39-42510	FREIGHT & EXPRESS	1,656.62	0.00	0.00	0.00	0.00
39-42545	GOLF PRO COMMISSION	15,302.98	18,834.71	17,000.00	15,310.83	17,000.00
39-42550	GOLF PRO CONTRACT	180,672.43	196,519.96	200,288.00	203,481.11	203,793.00
39-42570	MISC. CONTRACT LABOR	0.00	195.75	0.00	0.00	0.00
39-42595	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
	TOTAL CONTRACTUAL SERVICES	255,916.68	256,925.49	330,238.00	330,041.98	344,393.00
<u>SUPPLIES, MATERIAL & MNT</u>						
39-43010	OFFICE EXPENSE	887.44	1,298.89	1,500.00	1,450.77	1,000.00
39-43020	OPERATING EXPENSE	6,971.88	7,756.32	6,500.00	6,123.25	7,000.00
39-43030	JANITOR SUPPLIES	606.54	625.95	1,050.00	968.01	800.00
39-43040	CLOTHING & LINEN	622.90	359.84	800.00	363.11	800.00
39-43050	CHEMICALS	198.00	3,187.45	4,000.00	3,649.65	4,000.00
39-43060	PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00	0.00	0.00
39-43070	AGRICULTURAL EXPENSE	15,411.82	15,980.17	23,000.00	22,819.26	17,500.00
39-43145	COMPUTER SOFTWARE	0.00	0.00	200.00	57.94	200.00
39-43150	MEDICAL SUPPLIES	264.10	288.00	400.00	321.30	200.00
39-43200	MOTOR FUEL AND LUBRICANTS	13,827.14	9,882.55	6,700.00	6,612.80	11,500.00
39-43210	MINOR TOOLS AND APPARATUS	7,663.70	8,038.56	6,000.00	5,927.46	8,000.00
39-43215	COMPUTER EQ/REPAIR PARTS	0.00	0.00	300.00	0.00	300.00
39-43220	MNT-BUILDINGS	4,831.36	9,040.47	9,700.00	8,555.80	8,000.00
39-43250	MNT-IMPROVEMENTS	278.65	4,326.86	1,500.00	413.41	3,000.00
39-43270	MNT-OFFICE EQUIPMENT	0.00	0.00	100.00	0.00	200.00
39-43275	MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
39-43280	MNT-AUTO EQUIPMENT	443.44	392.85	1,000.00	489.49	1,000.00
39-43300	MNT-MACHINERY	7,964.52	11,065.94	15,000.00	12,577.20	15,000.00
39-43310	MNT-SHOP EQUIPMENT	0.00	111.83	200.00	0.00	300.00
39-43340	MNT-COMMUNICATIONS EQUIP	0.00	0.00	100.00	0.00	200.00
39-43360	MNT-WELLS, PUMPS & ROTORS	0.00	1,220.91	6,000.00	3,621.53	5,472.00

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

39 -GOLF COURSE

39 GOLF COURSE

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
39-43400 MNT-LAND	0.00	278.42	0.00	0.00	1,000.00
39-43410 MNT-UNDERGROUND SPRINKLER	13,406.77	9,003.59	8,900.00	8,632.00	10,000.00
39-43430 MNT-OTHER EQUIPMENT	0.00	733.59	1,400.00	1,381.18	600.00
39-43440 MNT-TIRES/TUBES	916.37	0.00	250.00	0.00	500.00
TOTAL SUPPLIES, MATERIAL & MNT	74,294.63	83,592.19	94,600.00	83,964.16	96,572.00
<u>OTHER CHARGES</u>					
39-44040 INSURANCE & BONDS	2,851.20	2,393.75	1,500.00	2,756.56	1,500.00
39-44045 VEHICLE LEASE	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
39-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	28,553.00	29,491.38	0.00
39-44350 ADMINISTRATIVE FEES	26,300.04	26,300.00	26,300.00	26,300.00	26,300.00
39-44500 INTEREST & FISCAL CHARGES	3,669.47	6,853.94	3,002.00	7,888.42	3,002.00
39-44501 INTEREST ON LEASES	1,950.01	4,378.46	3,648.00	503.32	4,364.00
39-44510 PRINCIPAL RETIREMENT	0.00	0.00	39,834.00	27,642.00	19,771.00
39-44515 BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
39-44600 DEPRECIATION	63,846.92	75,089.24	0.00	0.00	0.00
39-44615 BAD DEBT EXPENSE	6.18	119.30	100.00	256.64	100.00
TOTAL OTHER CHARGES	101,623.82	118,134.69	105,937.00	97,838.32	58,037.00
<u>CAPITAL</u>					
39-45030 IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
39-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 39 GOLF COURSE	431,835.13	458,652.37	530,775.00	511,844.46	499,002.00
=====					
TOTAL EXPENDITURES	431,835.13	458,652.37	530,775.00	511,844.46	499,002.00
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*** END OF REPORT ***

CITY OF P A M P A
PROPOSED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2009

62 -DENTAL BENEFITS TRUST
FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>59,641.64</u>	<u>60,211.70</u>	<u>61,000.00</u>	<u>62,857.44</u>	<u>61,000.00</u>
TOTAL REVENUES	<u>59,641.64</u>	<u>60,211.70</u>	<u>61,000.00</u>	<u>62,857.44</u>	<u>61,000.00</u>
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
 <u>DENTAL BENEFITS</u>					
CONTRACTUAL SERVICES	5,232.00	5,316.00	5,516.00	5,505.00	5,516.00
OTHER CHARGES	<u>44,916.09</u>	<u>56,065.32</u>	<u>50,000.00</u>	<u>53,675.82</u>	<u>50,000.00</u>
TOTAL DENTAL BENEFITS	<u>50,148.09</u>	<u>61,381.32</u>	<u>55,516.00</u>	<u>59,180.82</u>	<u>55,516.00</u>
TOTAL EXPENDITURES	<u>50,148.09</u>	<u>61,381.32</u>	<u>55,516.00</u>	<u>59,180.82</u>	<u>55,516.00</u>
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	<u>9,493.55</u>	<u>(1,169.62)</u>	<u>5,484.00</u>	<u>3,676.62</u>	<u>5,484.00</u>
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

62 -DENTAL BENEFITS TRUST

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----	PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED 2009-2010 BUDGET
<hr/>				
<u>ALL REVENUE</u>				
00-32097 INT. INCOME-NOW & IMMA	37.05	14.20	0.00	4.94 0.00
00-32250 INSURANCE EQUITY RETURN	<u>59,604.59</u>	<u>60,197.50</u>	<u>61,000.00</u>	<u>62,852.50</u> <u>61,000.00</u>
 TOTAL REVENUES	 59,641.64	 60,211.70	 61,000.00	 62,857.44 61,000.00
	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

62 -DENTAL BENEFITS TRUST

DENTAL BENEFITS

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<u>CONTRACTUAL SERVICES</u>					
55-42590 ADMIN FEES-DENTAL	<u>5,232.00</u>	<u>5,316.00</u>	<u>5,516.00</u>	<u>5,505.00</u>	<u>5,516.00</u>
TOTAL CONTRACTUAL SERVICES	<u>5,232.00</u>	<u>5,316.00</u>	<u>5,516.00</u>	<u>5,505.00</u>	<u>5,516.00</u>
<u>OTHER CHARGES</u>					
55-44320 CLAIMS PAID - HEALTH BENE	<u>44,916.09</u>	<u>56,065.32</u>	<u>50,000.00</u>	<u>53,675.82</u>	<u>50,000.00</u>
TOTAL OTHER CHARGES	<u>44,916.09</u>	<u>56,065.32</u>	<u>50,000.00</u>	<u>53,675.82</u>	<u>50,000.00</u>
TOTAL DENTAL BENEFITS	<u>50,148.09</u>	<u>61,381.32</u>	<u>55,516.00</u>	<u>59,180.82</u>	<u>55,516.00</u>
TOTAL EXPENDITURES	<u>50,148.09</u>	<u>61,381.32</u>	<u>55,516.00</u>	<u>59,180.82</u>	<u>55,516.00</u>

*** END OF REPORT ***

*** END OF REPORT ***

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

65 -M K BROWN-NON EXP TRUST

FINANCIAL SUMMARY

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>20,782.07</u>	<u>14,688.00</u>	<u>15,000.00</u>	<u>11,391.97</u>	<u>11,000.00</u>
TOTAL REVENUES	<u>20,782.07</u>	<u>14,688.00</u>	<u>15,000.00</u>	<u>11,391.97</u>	<u>11,000.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
<u>M.K. BROWN-NON EXP TRUST</u>					
OTHER CHARGES	<u>17,500.00</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>11,000.00</u>
TOTAL M.K. BROWN-NON EXP TRUST	<u>17,500.00</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>11,000.00</u>
TOTAL EXPENDITURES	<u>17,500.00</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>11,000.00</u>
	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	<u>3,282.07</u>	<u>(2,812.00)</u>	<u>0.00</u>	<u>(3,608.03)</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

65 -M K BROWN-NON EXP TRUST

REVENUES

	2006-2007	2007-2008	----- 2008-2009 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D +	2009-2010
			BUDGET	ENCUMBERED	BUDGET
<hr/>					
<u>ALL REVENUE</u>					
00-32078 INTEREST INCOME-INVESTMNT	15,707.66	14,688.00	15,000.00	11,391.97	11,000.00
00-33300 TRANSFERS FROM OTHER FUND	<u>5,074.41</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 TOTAL REVENUES	 20,782.07	 14,688.00	 15,000.00	 11,391.97	 11,000.00
	=====	=====	=====	=====	=====

PROPOSED BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2009

65 -M K BROWN-NON EXP TRUST

M.K. BROWN-NON EXP TRUST

DEPARTMENTAL EXPENDITURES

	2006-2007	2007-2008	2008-2009		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D + ENCUMBERED	2009-2010 BUDGET
<hr/>					
<u>OTHER CHARGES</u>					
55-44200 TRANSFERS TO OTHER FUNDS	<u>17,500.00</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>11,000.00</u>
TOTAL OTHER CHARGES	<u>17,500.00</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>11,000.00</u>
 TOTAL M.K. BROWN-NON EXP TRUST	 17,500.00	 17,500.00	 15,000.00	 15,000.00	 11,000.00
	=====	=====	=====	=====	=====
 TOTAL EXPENDITURES	 17,500.00	 17,500.00	 15,000.00	 15,000.00	 11,000.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
08-Police	Three patrol vehicles	\$81,000	01-45-45050

G/L Cash account:	Source of funding:	Amount
	Vehicle replacement funds	81000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
11-Engineering	GIS Development	\$18,000	01-11-45040

G/L Cash account:	Source of funding:	Amount
	2008 C.O. Proceeds	10000
	Operating Revenue	7000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
12-Streets	Seal coat	\$290,000	01-12-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$ 290,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
12-Streets	Base material for street repairs	\$35,000	01-12-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$ 35,000

Expenditures:						Cumulative	Check
Date	Description	Vendor	P.O. #	Amount		Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director, **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
12-Streets	Dump truck	\$90,000	01-45-45050

G/L Cash account:	Source of funding:	Amount
	Vehicle replacement funds	\$90,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
12-Streets	Guard Rail Improvements	\$20,000	01-12-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$20,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

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Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
01-13 Parks	Picnic table replacement	\$10,000	01-13-45030

G/L Cash account:	Source of funding:	Amount
	Parks donations	\$10,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
01-13 Parks	16' mower replacement	\$60,000	01-13-45080

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$42,000
	97 CO	\$ 18,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
01-13 Parks	Mosquito sprayer	\$11,000	

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$11,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
01-26 Emerg Mgt	Access channel/alert system update	\$3,000	01-26-45080

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$3,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
01-48 Sanitation	side loader	\$138,000	01-48-45080

G/L Cash account:	Source of funding:	Amount
	replacement funds	\$138,000

Expenditures:						Cumulative	Check
Date	Description	Vendor	P.O. #	Amount		Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
21- MK Brown	Sound system - Heritage	\$15,000	01-15-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$15,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
21 MK Brown	replacement of equipment	\$15,000	21-21-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$15,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
25-Library	Roof	\$72,000	25-25-45030

G/L Cash account:	Source of funding:	Amount
	Operating revenue/fund balance	\$72,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-32 Utilities	4WD Shortbed Pickup	\$25,000	01-45-45050

G/L Cash account:	Source of funding:	Amount
	Vehicle replacement	\$25,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-33 Water treat.	Coating to water pumps	\$25,000	31-33-45030

G/L Cash account:	Source of funding:	Amount
	2005 CO	\$25,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-33 Water treat.	Upgrade to Acti-flo	\$32,500	31-33-45030

G/L Cash account:	Source of funding:	Amount
	2005 CO	\$32,500

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-33 Water treat.	Water wells	\$2,268,000	31-33-45030

G/L Cash account:	Source of funding:	Amount
	2009 CO	\$2,268,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-33 Water treat	Prison well carryforward	\$644,491	31-33-45030

G/L Cash account:	Source of funding:	Amount
	2005 CO	\$644,491

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa

Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
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31-34 Water dist	Water line replacement	\$1,131,000	31-34-45030
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G/L Cash account:	Source of funding:	Amount

Operating Revenue	\$50,000
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2008 CO	\$1,081,000
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[illegible]

Requested by:		, Department Head	Date:	
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Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-34 Water dist	Meter replacement	\$80,000	31-34-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$80,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-34 Water dist.	Valve machine upgrade	\$6,000	31-34-45060

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$6,000

Expenditures:						Cumulative	Check
Date	Description	Vendor	P.O. #	Amount		Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-35 WW COLL	Inflow/infiltration	\$150,000	31-35-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$150,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-35 WW COLL	Aerial crossing carryforward	\$7,826	31-35-45030

G/L Cash account:	Source of funding:	Amount
	2005 CO	\$7,826

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-36 WW treat	RAS pump	\$18,000	31-36-45030

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$11,400
	2005 CO	\$ 6,600

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
31-36 WW treat	Prison lift station carryforward	\$11,265	31-36-45030

G/L Cash account:	Source of funding:	Amount
	2005 CO	\$11,265

Expenditures:				Cumulative	Check
Date	Description	Vendor	P.O. #	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

REMINDER: Capital budgeting is very specific due to funding - changes/transfers must be approved.

City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
32-Aquatics	Aquatics center	\$3,085,000	32-16-45030

G/L Cash account:	Source of funding:	Amount
	2009 CO	3073000
	Operating Revenue/fund balance	\$12,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
38-LANDFILL	CONSTRUCTION	\$981,000	38-38-45030

G/L Cash account:	Source of funding:	Amount
	2009 CO	\$981,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
38-LANDFILL	TRACTOR	\$30,000	38-38-45060

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$30,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
38-LANDFILL	613 SCRAPER	\$310,000	38-38-45060

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$310,000

Expenditures:						Cumulative	Check
Date	Description	Vendor	P.O. #	Amount		Subtotal	number

Requested by: _____, Department Head **Date:** _____

Approved by: _____, Division Director **Date:** _____

Verified by: _____, Finance Director **Date:** _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
38-LANDFILL	EQUIPMENT FOR BLDG	\$50,000	38-38-45060

G/L Cash account:	Source of funding:	Amount
	Operating Revenue	\$50,000

Date	Expenditures: Description	Vendor	P.O. #	Amount	Cumulative Subtotal	Check number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.
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City of Pampa
Approved Capital Expenditure Request Form - For 2009-10

Department:	Approved item:	Amount	Budget account#:
66-55	PLAYGROUND EQUIPMENT	\$250,000	66-55-45030

G/L Cash account:	Source of funding:	Amount
	2009 C.O. Proceeds	\$250,000

Expenditures:					Cumulative	Check
Date	Description	Vendor	P.O. #	Amount	Subtotal	number

Requested by: _____, Department Head Date: _____

Approved by: _____, Division Director Date: _____

Verified by: _____, Finance Director Date: _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple sheets if you wish. If you use one sheet, you may complete multiple lines and keep updating the sheet as you request payments. Please remember if you have a "project" that is budgeted in the capital account, but you have items in it that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

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CITY OF PAMPA
GENERAL GOVERNMENT PAY PLAN
Effective October 1, 2009
Revised October 1, 2008

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Administrative Assistant IT Coordinator Billing Supervisor Accounting Tech Police Administrative Coordinator	AS 1	Monthly	2,303	2418	2539	2666	2799	2939	3086	3241	3403	3573	3751
		Annually	27,637	29,019	30,470	31,993	33,593	35,273	37,036	38,888	40,832	42,874	45,018
		Bi-weekly	1,062.96	1,116.11	1,171.91	1,230.51	1,292.03	1,356.64	1,424.47	1,495.69	1,570.48	1,649.00	1,731.45
		Hourly	13.29	13.95	14.65	15.38	16.15	16.96	17.81	18.70	19.63	20.61	21.64
Children's Librarian Animal Control Supervisor Payroll Coordinator Cash Collection Billing Supervisor	AS 2	Monthly	2,534	2660	2794	2933	3080	3234	3396	3565	3744	3931	4127
		Annually	30,406	31,926	33,522	35,198	36,958	38,806	40,746	42,784	44,923	47,169	49,528
		Bi-weekly	1,169.45	1,227.92	1,289.31	1,353.78	1,421.47	1,492.54	1,567.17	1,645.53	1,727.80	1,814.19	1,904.90
		Hourly	14.62	15.35	16.12	16.92	17.77	18.66	19.59	20.57	21.60	22.68	23.81
Building Official Registered Sanitarian/Auditorium Manager	AS 3	Monthly	2,786	2925	3072	3225	3387	3556	3734	3920	4116	4322	4538
		Annually	33,434	35,105	36,861	38,704	40,639	42,671	44,804	47,045	49,397	51,867	54,460
		Bi-weekly	1,285.92	1,350.21	1,417.72	1,488.61	1,563.04	1,641.19	1,723.25	1,809.41	1,899.88	1,994.88	2,094.62
		Hourly	16.07	16.88	17.72	18.61	19.54	20.51	21.54	22.62	23.75	24.94	26.18

CITY OF PAMPA
GENERAL GOVERNMENT PAY PLAN
 Effective October 1, 2009
 Revised October 1, 2008

Clerical

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Cashier Clerk	CL 1	Monthly	1,851	1,943	2,041	2,143	2,250	2,362	2,480	2,604	2,735	2,871	3,015
		Annually	22,211	23,321	24,488	25,712	26,998	28,347	29,765	31,253	32,816	34,456	36,179
		Bi-weekly	854.27	896.98	941.83	988.92	1,038.37	1,090.28	1,144.80	1,202.04	1,262.14	1,325.25	1,391.51
		Hourly	10.68	11.21	11.77	12.36	12.98	13.63	14.31	15.03	15.78	16.57	17.39
Evidence Technician Municipal Court Clerk Telecommunications Operator	CL 2	Monthly	2,040	2,142	2,250	2,362	2,480	2,604	2,734	2,871	3,015	3,165	3,324
		Annually	24,485	25,709	26,995	28,345	29,762	31,250	32,812	34,453	36,176	37,985	39,884
		Bi-weekly	941.74	988.82	1,038.26	1,090.18	1,144.69	1,201.92	1,262.02	1,325.12	1,391.37	1,460.94	1,533.99
		Hourly	11.77	12.36	12.98	13.63	14.31	15.02	15.78	16.56	17.39	18.26	19.17

CITY OF PAMPA
GENERAL GOVERNMENT PAY PLAN
 Effective October 1, 2009
 Effective October 1, 2008

Maintenance/Trades

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Landfill Attendant	MT 1	Monthly	1575	1654	1736	1823	1914	2010	2110	2216	2327	2443	2565
		Annually	18,898	19,843	20,836	21,877	22,971	24,120	25,326	26,592	27,922	29,318	30,784
		Bi-weekly	726.86	763.21	801.37	841.43	883.51	927.68	974.07	1,022.77	1,073.91	1,127.60	1,183.98
		Hourly	9.09	9.54	10.02	10.52	11.04	11.60	12.18	12.78	13.42	14.10	14.80
Animal Control Officer Maintenance Worker Meter Reader	MT 2	Monthly	1732	1819	1910	2006	2106	2211	2322	2438	2560	2688	2822
		Annually	20,790	21,829	22,920	24,066	25,270	26,533	27,860	29,253	30,716	32,251	33,864
		Bi-weekly	799.60	839.58	881.56	925.63	971.92	1,020.51	1,071.54	1,125.11	1,181.37	1,240.44	1,302.46
		Hourly	9.99	10.49	11.02	11.57	12.15	12.76	13.39	14.06	14.77	15.51	16.28
Equipment Operator Recreation Maintenance Technician Sideload Operator Wastewater Repair/Utility Tech	MT 3	Monthly	1904	2000	2100	2205	2315	2431	2552	2680	2814	2954	3102
		Annually	22,854	23,996	25,196	26,456	27,779	29,168	30,626	32,157	33,765	35,453	37,226
		Bi-weekly	878.99	922.94	969.08	1,017.54	1,068.41	1,121.83	1,177.93	1,236.82	1,298.66	1,363.60	1,431.78
		Hourly	10.99	11.54	12.11	12.72	13.36	14.02	14.72	15.46	16.23	17.04	17.90
Distribution Technician Traffic Technician Utility Customer Svc Rep	MT 4	Monthly	2007	2108	2213	2324	2440	2562	2690	2825	2966	3114	3270
		Annually	24,090	25,294	26,559	27,887	29,281	30,745	32,282	33,897	35,591	37,371	39,239
		Bi-weekly	926.52	972.85	1,021.49	1,072.57	1,126.20	1,182.51	1,241.63	1,303.71	1,368.90	1,437.34	1,509.21
		Hourly	11.58	12.16	12.77	13.41	14.08	14.78	15.52	16.30	17.11	17.97	18.87
Heavy Equipment Operator Meter Service Technician	MT 5	Monthly	2191	2300	2415	2536	2663	2796	2936	3083	3237	3399	3569
		Annually	26,290	27,604	28,984	30,434	31,955	33,553	35,231	36,992	38,842	40,784	42,823
		Bi-weekly	1,011.14	1,061.70	1,114.79	1,170.52	1,229.05	1,290.50	1,355.03	1,422.78	1,493.92	1,568.61	1,647.05
		Hourly	12.64	13.27	13.93	14.63	15.36	16.13	16.94	17.78	18.67	19.61	20.59
Crew Leader Recreation/Facilities Coordinator	MT 6	Monthly	2303	2418	2539	2666	2799	2939	3086	3241	3403	3573	3751
		Annually	27,637	29,019	30,470	31,993	33,593	35,273	37,036	38,888	40,832	42,874	45,018
		Bi-weekly	1,062.96	1,116.11	1,171.91	1,230.51	1,292.03	1,356.64	1,424.47	1,495.69	1,570.48	1,649.00	1,731.45
		Hourly	13.29	13.95	14.65	15.38	16.15	16.96	17.81	18.70	19.63	20.61	21.64

CITY OF PAMPA

GENERAL GOVERNMENT PAY PLAN

Effective October 1, 2009

Revised October 1, 2008

Professional/Managerial

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Wastewater Superintendent Cash Collections Mgr. Water Distribution Superintendent City Secretary Recreation Superintendent	PM 1	Monthly	2892	3037	3189	3348	3516	3691	3876	4070	4273	4487	4711
		Annually	34,707	36,442	38,264	40,178	42,186	44,296	46,511	48,836	51,278	53,842	56,534
		Bi-weekly	1,334.88	1,401.62	1,471.71	1,545.29	1,622.55	1,703.68	1,788.87	1,878.31	1,972.23	2,070.84	2,174.38
		Hourly	16.69	17.52	18.40	19.32	20.28	21.30	22.36	23.48	24.65	25.89	27.18

Emergency Management Coordinator Fire Marshal Librarian Public Service Superintendent Solid Waste Superintendent	PM 2	Monthly	3214	3374	3543	3720	3906	4101	4307	4522	4748	4985	5235
		Annually	38,563	40,491	42,516	44,642	46,874	49,218	51,678	54,262	56,975	59,824	62,815
		Bi-weekly	1,483.20	1,557.36	1,635.23	1,716.99	1,802.84	1,892.98	1,987.63	2,087.01	2,191.36	2,300.93	2,415.98
		Hourly	18.54	19.47	20.44	21.46	22.54	23.66	24.85	26.09	27.39	28.76	30.20

Asst. Director Public Works Asst. Director of Finance	PM 3	Monthly	3321	3487	3661	3844	4036	4238	4450	4673	4906	5152	5409
		Annually	39,849	41,841	43,933	46,130	48,436	50,858	53,401	56,071	58,875	61,818	64,909
		Bi-weekly	1,532.64	1,609.27	1,689.74	1,774.22	1,862.93	1,956.08	2,053.88	2,156.58	2,264.41	2,377.63	2,496.51
		Hourly	19.16	20.12	21.12	22.18	23.29	24.45	25.67	26.96	28.31	29.72	31.21

CITY OF PAMPA
GENERAL GOVERNMENT PAY PLAN
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FIRE SERVICES

SALARY

			FF 1	FF 2	FF 3	FF 4	FF 5	FF 6
Firefighter	FF	Monthly	2,514	2602	2693	2787	2884	2985
		Annually	30,163	31,219	32,312	33,443	34,613	35,825
		Bi-weekly	1,160.13	1,200.74	1,242.77	1,286.26	1,331.28	1,377.88

			FEO 1	FEO 2	FEO 3	FEO 4	FEO 5
Equipment Operator	FEO	Monthly	3,135	3229	3326	3425	3528
		Annually	37,616	38,744	39,907	41,104	42,337
		Bi-weekly	1,446.77	1,490.17	1,534.88	1,580.92	1,628.35

			FC 1	FC 2	FC 3	FC 4	FC 5
Captain	FC	Monthly	3,705	3816	3930	4048	4169
		Annually	44,454	45,788	47,161	48,576	50,033
		Bi-weekly	1,709.77	1,761.06	1,813.89	1,868.31	1,924.36

			AC 1	AC 2	AC 3	AC 4	AC 5
Assistant Chief	AC	Monthly	4,378	4,509	4,645	4,784	4,927
		Annually	52,535	54,111	55,734	57,406	59,129
		Bi-weekly	2,020.58	2,081.20	2,143.63	2,207.94	2,274.18

SKILLED BASED PAY PLAN

		Associate Degree	Bachelor Degree
Education	Monthly	75.00	100.00
	Bi-weekly	34.62	46.15

		Master	Advanced	Intermediate
Certification	Monthly	150	90	60
	Bi-weekly	69.23	41.54	27.69

		Training Officer
Assignment Pay	Monthly	400.00
	Bi-weekly	184.62

CITY OF PAMPA
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Police Services

			PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
Police Officer	PO	Monthly	2,759	2856	2956	3059	3166	3277
		Annually	33,112	34,271	35,471	36,712	37,997	39,327
		Bi-weekly	1,273.56	1,318.13	1,364.26	1,412.01	1,461.43	1,512.58
		Hourly	15.92	16.48	17.05	17.65	18.27	18.91

			PS 1	PS 2	PS 3	PS 4	PS 5
Sergeant	PS	Monthly	3,441	3544	3651	3760	3873
		Annually	41,294	42,532	43,808	45,123	46,476
		Bi-weekly	1,588.21	1,635.86	1,684.94	1,735.48	1,787.55
		Hourly	19.85	20.45	21.06	21.69	22.34

			PL 1	PL 2	PL 3	PL 4	PL 5
Lieutenant	PL	Monthly	4,067	4168	4273	4379	4489
		Annually	48,800	50,020	51,271	52,552	53,866
		Bi-weekly	1,876.93	1,923.85	1,971.95	2,021.24	2,071.77
		Hourly	23.46	24.05	24.65	25.27	25.90

			AC 1	AC 2	AC 3	AC 4	AC 5
Assistant Chief	AC	Monthly	4,713	4831	4952	5076	5203
		Annually	56,559	57,973	59,423	60,908	62,431
		Bi-weekly	2,175.36	2,229.75	2,285.49	2,342.63	2,401.19
		Hourly	27.19	27.87	28.57	29.28	30.01

SKILLED BASED PAY PLAN

Education

	Associate Degree	Bachelor Degree
Monthly	75.00	100.00
Bi-weekly	34.62	46.15

Certification

	Master	Advanced	Intermediate
Monthly	150	90	60
Bi-weekly	69.23	41.54	27.69

Assignment Pay

	Senior Officer of Shift	Detective
Monthly	75.00	200.00
Bi-weekly	34.62	92.31

CITY OF PAMPA

41000-41999

PERSONNEL SERVICES

inactive

Compensation to individuals and firms in the form of salaries,
wages, and fees.

41010 Salaries and Wages	Base salaries and wages of all full time personnel	Finance use only.
41020 Longevity pay	Additional pay based upon years of service.	Finance use only.
41030 Overtime pay	Additional pay to employees for all hours over 40 hours worked in any one week.	Finance use only.
41033 Callback Overtime pay	Additional pay to City employees who get called out after regular hours worked.	Finance use only.
41034 Holiday Premium pay	Additional pay to City employees for holidays.	Finance use only.
41035 Step-Up Pay	Additional pay to City employees who fill in for supervisors who are off due to illness, family matters, or away on official business.	Finance use only.
41040 Fee Basis Salaries	Includes amounts paid to members of the City Commission, Advisory Boards, or other special professional services paid on a fee basis such as legal, medical, and retainer fees. Does not include auditing services.	Finance use only.
41050 Part-time and Temporary Pay	Wages paid to other than full-time employees, such as auditorium concessionaires, technicians, clerical, etc.	Finance use only.
41055 Car Allowance		Finance use only.
41060 Incentive Pay	Additional pay to personnel with professional development education and/or certification.	Finance use only.
41065 Clothing Allowance		Finance use only.
41070 Texas Municipal Retirement System	Includes all fees and contributions to the Texas Municipal Retirement System.	Finance use only.
41075 Medicare Tax Expense	Includes the City's portion of Medicare tax.	Finance use only.
41080 Social Security Tax Expense	Includes the City's portion of Social Security (FICA) tax.	Finance use only.
41085 Life, LTD, and AD&D Insurance	Includes the City's expense for life, AD&D, and long term disability insurance.	Finance use only.
41086 Worker's Compensation	Finance Department use only. (Allocate W/C Insurance)	Finance use only.
41090 Health Insurance	Includes the City's expense for employees' health insurance.	Finance use only.
41095 Employee Assistance Program	City's expense for Employee Assistance Program	Finance use only.
41097 Dental Insurance	Includes the City's expense for employee's dental insurance.	Finance use only.
41099 Retiree Benefits	Includes the City's expense for retiree benefits, including special retiree packages.	Finance use only.

CONTRACTUAL SERVICES

42000-4999

Expenditures for services which are obtained by an express or implied contract, or services which are of such a nature that they normally would be obtained by such a contract are included. No capital outlay items are to be charged to this classification.

42010 Communication	Includes telephone, fax, and cell phone services, internet access, and installation charges. Also includes purchase of cell phones and supplies. Does not include radio equipment.	
42020 Postage and Freight	Postage and mailing services, including freight charges for purchases.	42510
42030 Advertising	Includes the cost of advertising, publication of public notices, ordinances, bid invitations, and other media advertising.	
42040 Dues and subscriptions	Includes membership dues of the City and employees and subscriptions.	
42050 Electricity	Installation and use of electricity.	
42060 Gas	Installation and use of natural gas.	
42070 Rental of Land and Structures	Rental of parking and storage areas, buildings, and easements.	
42085 Rental of Office Equipment	Rental of office equipment, such as copiers, postage meter, etc.	
42090 Rental of Equipment	Rental of equipment other than office equipment. Does not include car allowance.	
42100 Lease Purchase of Equipment	Lease purchase of equipment.	
42115 Recruiting expense	Expenses incurred in recruitment of personnel. Includes advertising for personnel.	
42125 Business Expense	Business expenses to include business lunches and meetings.	
42130 Professional Development	Professional development includes conference and seminar fees, and related travel expenses including transportation costs, lodging, and meals.	
42155 Employee Training Expense	Training, tuition, and fees, including educational materials.	
42165 Tax Service Expense	Contribution to Gray County Appraisal District for tax services.	
42170 Collection Expense	Payment to outside agencies for collection of debt owed to the City.	
42180 Laundry Service	Linen, towel, floor mat, and dust mop service.	
42195 Property taxes	Payment on taxes for pending drafts that have been returned uncollected.	
42430 Printing Expense	Includes binding, printing, and reproduction of printed materials for City operations.	
42440 Ambulance Service	Includes City's portion of ambulance service.	

42470 Personnel Services	Includes expenses incurred for employee and City Commission awards and recognition parties, and benevolence.	
42480 Auditing Services	Audit expense and retainer fees.	
42490 Laboratory Testing Expense	Includes all materials and services for testing water samples, narcotics, rabies, etc.	
42500 Filing and Recording	Filing and recording fees related to the City's operations.	
42520 Employee Licenses	License and permits fees required in the official duties of City employees.	
42530 Unclassified Professional Services	Professional services otherwise uncategorized.	
42535 Social Services Support	Contributions to social services agencies	
42540 Legal Services	Payment for legal services	
42545 Golf Pro Commission	Commission paid to Golf Pro by ordinance.	Golf Course only
42550 Golf Pro Contract	Contracted with Golf Pro by ordinance.	Golf Course only
42560 Tax Refunds	Refund payments for overpayment of taxes	
42570 Miscellaneous Contract Labor	Services provided by independent contractors, such as mowing, concessionaires, janitorial, etc.	
42575 Demolition of Condemned Buildings	Expenses related to demolition of condemned buildings.	
42580 Physical Examinations	Expenses for pre-employment physicals.	
42585 Drug Testing	Expenses for pre-employment and employee drug screenings.	
42600 Less Department Allocation		Finance use only.

43000-43999

SUPPLIES, MATERIAL AND MAINTENANCE

Includes expendable materials and supplies and labor to conduct a department.
No capital outlay items are to be included in this classification.

43010 Office Expense	Expendable materials and supplies necessary for the operation of an office.
43020 Operating Expense	Expendable materials and supplies necessary for the operation of the department.
43030 Janitorial Supplies	Janitorial supplies, such as cleaning supplies and paper goods.
43040 Clothing and Linen	Clothing and linen supplies for City uniforms and functions. Not clothing allowance.
43050 Chemicals	Laboratory, water and sewer treatment chemicals, and recharging fire extinguishers.
43060 Photographic and Video	Digital cameras, memory cards, chargers, film, film developing and printing, and camera batteries. Include video equipment and supplies.
43070 Agricultural Expense	Fertilizers, insecticides, bulbs, seeds, trees, plants, top soil, etc when used in the landscaping of parks and public grounds
43080 Recreational	Supplies and material for recreational programming
43090 Educational	Safety training and educational films, safety badges, books and supplies for training and fire prevention programs
43100 Election Expense	Expenses incurred in preparing for and conduction a municipal election
43110 Sheltered Animal Maintenance	Animal food, medical supplies, and veterinary fees for animals in shelter
43120 Books	Purchase of books and books on tape for public use. Library use only.
43130 Periodicals	Purchase of periodicals for public use. Library use only.
43140 Book and Film Repair	Supplies and materials used by Library personnel to repair books and films
43145 Computer Software	Purchase of computer software.
43150 Medical Supplies	Purchase of medical supplies
43155 Canine Maintenance	Animal food, medical supplies, and veterinary fees for City canines
43190 Rifle Range	Material and supplies for operation of Rifle Range.
43200 Motor Fuel and Lubricants	Gasoline, diesel, oil and other fuels and lubricants for equipment and vehicles.
43210 Minor Tools and Apparatus	Equipment costing between \$50 and \$5000 and subject to either loss or rapid deterioration. Includes hand tools and small improvements that are not capitalized, including computers and accessories, and office machines.

43220 Maintenance of Buildings	Materials and labor required to maintain and repair buildings and structures, including boilers, air conditioning systems, heating systems, and other equipment attached and included in the cost of the building.	42200
43230 Maintenance of Streets, Curbs, Gutters and Culverts	Materials and labor required to maintain and repair streets, curbs, gutters, culverts, seal coating, drainage structures, bridges. Includes consulting engineering costs.	42210
43240 Maintenance of Traffic Signals, Signs and Lights	Materials and labor necessary to maintain traffic signals, signs, and street lights	42220
43250 Maintenance of Improvements	Materials and labor necessary to maintain and repair all real property. Includes park lights, fences, regulators, chlorinating apparatus, parking lot paving, fire hydrants, water mains, sewer lines and mains, sewage treatment installation, storm sewers, tennis courts, etc. Does not include buildings, streets, sidewalks, swimming pools, traffic signals, wells, boost stations, tanks, towers, plants, and sprinkler systems.	42230 42240 43260
43270 Maintenance of Office Equipment	Materials and labor necessary to maintain and repair office equipment, including furniture, equipment, and machinery. Also includes maintenance contracts on office equipment.	42250
43275 Maintenance of Computer Equipment	Materials and labor necessary to maintain and repair computer equipment.	42255
43280 Maintenance of Auto Equipment	Materials and labor necessary to maintain and repair automobiles and trucks. Includes tires and tubes.	42260 42420
43290 Maintenance of Dumpster Boxes	Materials and labor necessary to maintain and repair dumpster boxes, trash containers, and trailers. Does not include cost of vehicle mounted packer bodies.	42270
43300 Maintenance of Machinery	Materials and labor required to maintain and repair tractors, ditching machines, dozers, backhoes, mowing machines, sweepers, welders, vehicle mounted packer bodies, and other heavy or construction equipment. Does not include automotive.	42280
43310 Maintenance of Shop Equipment	Materials and labor necessary to maintain shop equipment, including battery charges, compressors, drills, lathes, generators, pipe machines, sanders, except small hand tools.	42290
43320 Maintenance of Sidewalks	Materials and labor necessary to maintain and repair sidewalks, walkways and park trails.	42300
43330 Maintenance of Swimming Pools	Materials and labor necessary to maintain and repair swimming and wading pools and pool equipment.	42310
43340 Maintenance of Communications Equipment	Materials and labor necessary to maintain and repair communications and radio equipment.	42320
43350 Maintenance of Precisioned Instruments	Materials and labor necessary to maintain and repair precisioned instruments such as scales, gauges, recorders, etc	42330
43360 Maintenance of Wells, Pumps, Rotors, and Lift Stations	Materials and services necessary to maintain and repair water wells, sewer lift stations, pumps, pump motors, etc	42340
43370 Maintenance of Filtration Plants	Materials and labor necessary to maintain and repair filtration plants, water plants, and all equipment relating thereto	42350
43380 Maintenance of Reservoirs and Tanks	Materials and labor necessary to maintain and repair water storage tanks, water towers, and reservoirs	43260

43390 Maintenance of Disposal Plants	Materials and labor necessary to maintain and repair disposal plants and related equipment	42370
43400 Maintenance of Land	Materials and labor to maintain city owned land. Does not include landfill.	42380
43410 Maintenance of Underground Sprinkler System	Materials and labor to maintain underground sprinkler systems.	42390
43420 Maintenance of Landfill	Materials and labor necessary to maintain landfill, such as signs, paint, fencing	
43430 Maintenance of Other Equipment	Materials and labor necessary to maintain and repair miscellaneous equipment not classified separately, such as window air conditioners, recreational equipment, water coolers, lab equipment	42410
43450 Maintenance of Water Meters and Boxes	Materials and labor necessary to maintain and repair water meters and boxes.	
43999 Less Departmental Allocation		43440

44000-44999

OTHER CHARGES

Includes expenditures of a fixed or semi-fixed nature, over which the City Commission has little or no control.

44035 Unemployment Compensation	Payment to Texas Workforce Commission for unemployment benefits.	Finance use only.
44040 Insurance and Bonds	Insurance and bond costs, notary public bonds, and premiums other than employee health, life, ad&d, ltd, and dental	Finance use only.
44050 Court Costs	Costs connected with tax suits, court costs, abstracts, filing fees, juror payments	
44060 Claims, Judgements, and Damages	Includes court costs, insurance deductibles, and cash payments in settlement of judgments and claims where the City is the defendant.	Finance use only.
44070 Contributions to Other Agencies	Contributions the City makes to other agencies. Can include cooperative summer activity programs, recreational facilities, health and welfare boards, hospital districts, county, and school cooperative functions.	
44075 Revenue Bond Requirements		Finance use only.
44080 CRMWA - Amortization	Payments to the Canadian River Municipal Water Authority for amortization of dam	Finance use only.
44090 CRMWA - Operation and Maintenance	Payments to the Canadian River Municipal Water Authority for operation and maintenance costs.	Finance use only.
44100 Contingencies	Expenditures made only in cases of established emergencies. This account is under control of the City Managers and payments can be made from the account on Commission authorization with detailed reporting.	City Manager use only.
44110 Depreciation	Depreciation expense	Finance use only.
44200 Transfers to Other Funds	Transfers from the General Fund to other designated funds	Finance use only.
44500 Interest and Fiscal Charges	Interest and bank charges	Finance use only.
44501 Interest leases	Interest on capital leases	Finance use only.
44510 Principal Retirement	Principal retirement	Finance use only.
44615 Bad Debt Expense	Returned checks or drafts that are uncollectible.	Finance use only.

45000-45999

CAPITAL OUTLAY

Capital outlays included the purchase of all real property such as, land, building, and improvements, and the purchase of items of personal property which meet the following requirements:

1. Must have an estimated life of more than three years.
2. Must be capable of being permanently identified as an individual unit of property.
3. Must belong to one of the general classes of property commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less permanent necessary to the operation of an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$50 or more should be classified as capital outlay, while items costing less than \$50 should be expensed.

45010 Land and Betterments to Land

Cost of acquiring lands or betterments including purchases price, commissions, abstracts, court costs, filing fees, appraisals, attorney fees

45020 Buildings and Structures

Buildings and structures, well and pump house, park buildings, fire stations, etc

45030 Improvements

Real property other than buildings, such as streets, sidewalks, traffic signals, street lights, swimming pools, fences, regulators, park lights, chlorinating apparatus, parking lot paving, fire hydrants, water mains, water wells, water meters, storage tanks, water towers, pumping units, sewer mains, sewage treatment installations, plants, storm sewers, sprinkler systems, street signs, warning systems, etc.

45040 Office Equipment

New or used office equipment, carpet, draperies, tables, etc

45050 Automotive Equipment

Purchase price and transportation of automobiles, trucks, attachments, and appendages. All major items to equip the vehicle for service are to be charged to this account. Includes power take-offs, winches, sirens, beacon lights, alternators, mobile command equipment, and video/computer equipment if installed

45060 Machinery and Equipment

Purchase price of trailers, tractors, ditching machines, dozers, backhoes, booms, power mowers, sweepers, farm equipment, dumpster boxes, shop equipment, and other heavy or construction equipment

45070 Books and Maps

For capitalization of the book collection at the library and mapping for the engineering dept.

45080 Other Equipment

Air conditioners, fire hoses, recreational equipment, drinking fountains, transits, heaters, lab equipment, etc

45090 Development Participation

City's portion of cost of streets, water lines, etc when project is initiated by developers.

46000

48000

CITY OF PAMPA
ADVISORY BOARD COMMISSION APPOINTMENTS

BOARD OF ADJUSTMENT
Donny Hooper- Staff Liaison

TERM EXPIRES

**INITIAL
APPOINTMENT**

Updated: 09-23-09

Dick Stowers

September, 2011

September, 1999

Durward Williams-Deceased-VACANT

September, 2011

September, 1999

Cleo Meaker

September, 2010

July, 1992

Lyndon Field

September, 2010

March, 2003

Kevin Hunt

September, 2010

March, 2003

Vacant

September, 2011

September, 1999

Vacant, Alternative

September, 2011

Vacant, Alternative

September, 2011

**CANADIAN RIVER MUNICIPAL WATER
AUTHORITY**

TERM EXPIRES

**INITIAL
APPOINTMENT**

Jerry Carlson

July, 2011

January, 1978

Benny Kirksey

July, 2010

July, 1999

CONSTRUCTION BOARD OF APPEALS
Danny Winborne-Staff Liaison

TERM EXPIRES

**INITIAL
APPOINTMENT**

VACANT (Jack Hamel)

September, 2011

September, 1998

Tim Roberts

September, 2011

September, 2003

Bobby Burns, Alternative

September, 2011

December, 1984

Matt Hinton

September, 2010

April, 1997

Mike Albus

September, 2010

January, 2001

Larry Baker

September, 2010

November, 1990

Hugh Hall

September, 2010

April, 1997

John Wagner

September, 2010

November, 2000

LOVETT MEMORIAL LIBRARY
Misty Guy-Staff Liaison

TERM EXPIRES

**INITIAL
APPOINTMENT**

Sara Carmichael

September, 2011

March, 2003

Jeri Erickson

September, 2011

September, 2003

Sharon Haynes

September, 2011

December, 1992

Vacant (was Ed Cooley)

September, 2011

December, 1996

W. Wesley Green

September, 2011

March, 2008

Kevin Cree

September, 2010

October, 2005

Harold Taylor

September, 2010

May, 1999

Vacant

September, 2010

July, 1982

Vacant

September, 2010

January, 2005

CITY OF PAMPA
ADVISORY BOARD COMMISSION APPOINTMENTS

PARK, RECREATION & AUDITORIUM ADVISORY BOARD Shane Stokes-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT	TERM LIMIT EXPIRES
Clay Rice	September, 2005	April, 2003	September, 2009
Rusty Tapp	September, 2006	January, 2005	September, 2012
Lance DeFever	September, 2006	January, 2005	September, 2012
Mike Ehrle	September, 2006	January, 2005	September, 2012
Kathy Cota	September, 2005	January, 2004	September, 2009
Loralee Cooley	September, 2005	June, 2003	September, 2009
Vacant	September, 2006		September, 2012

PLANNING AND ZONING COMMISSION Donny Hooper-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Janie Shed	September, 2011	April, 1993
Harold Price	September, 2011	September, 2001
Willie Nickleberry	September, 2011	June, 2004
Annie Hall	September, 2010	September, 1998
Lance DeFever	September, 2010	September, 2006
Darville Orr	September, 2010	March, 2003
David Hutto	September, 2010	September, 2006

HIDDEN HILLS GOLF ADVISORY BOARD David Teichmann-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT	TERM LIMIT EXPIRES
Rusty Tapp	September, 2011	April, 2007	September, 2013
Marvin Allison	September, 2011	September, 2006	September, 2012
Oscar Sargent	September, 2011	March, 2004	September, 2010
Wayne Jones	September, 2010	March, 2003	September, 2009
O K Lee	September, 2010	March, 2004	September, 2010
Vacant	September, 2010	February, 2005	September, 2011
Vacant	September, 2010	March, 2003	September, 2009
Gray County Judge, Ex Officio			
City of Pampa Mayor, Ex Officio			

CITY OF PAMPA
ADVISORY BOARD COMMISSION APPOINTMENTS

PAMPA ECONOMIC DEVELOPMENT CORPORATION Clay Rice-Executive Director	TERM EXPIRES	INITIAL APPOINTMENT
Gary Sutherland President	December, 2009	December, 2005
VACANT Asst. Secretary	December, 2010	December, 2005
Tyson Curtis Board Member	December, 2009	December, 2007
Cay Warren Asst. Treasurer	December, 2009	December, 2008
Kenneth May Vice President	December, 2010	December, 2005
Bill Bridges Treasurer	December, 2009	July, 2007
James Bradley Secretary	December, 2010	December, 2008

MUNICIPAL COURT JUDGE	TERM EXPIRES	INITIAL APPOINTMENT
Kurt Curfman	June, 2010	June, 2004

CITY PROSECUTOR
Rick Harris

PANHANDLE ELDERLY APARTMENT CORPORATION	TERM EXPIRES	INITIAL APPOINTMENT
Mike Ehrle	March, 2009	February, 2007
Lance DeFever	March, 2009	February, 2007
Gary Sutherland		

CITY COMMISSION	TERM EXPIRES	Pro-Tem Term
Mayor Lonny Robbins	May, 2011	
Brad Pingel- Ward 1	May, 2011	04/10-10/11
Bill Allsion- Ward 2	May, 2010	10/11-04/12
Robert Dixon- Ward 3	May, 2011	04/12-10/12
Neil Fulton- Ward 4	May, 2010	10/09-04/10