

CITY OF PAMPA

OPERATING BUDGET

2020-2021

City of Pampa

Fiscal Year 2020-21

Adopted: September 8, 2020

This budget will raise more revenue from property taxes than last year's budget by \$161,683 which is a 3.48% increase over last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$17,630.

The members of the governing body voted on the budget as follows:

For:	Mayor Brad Pingel Commissioner Ward 1 Gary Winton Commissioner Ward 2 Matt Rains Commissioner Ward 3 Jimmy Keough Commissioner Ward 4 Karen McLain
Against:	None
Present and not voting:	None
Absent:	None

Property Tax Rate Comparison

	FY 2019-20	FY 2020-21
Adopted Property Tax Rate	\$0.730000/\$100	\$0.730000/\$100
No New Revenue Tax Rate	\$0.632647/\$100	\$0.689203/\$100
Maintenance and Operations Tax Rate	\$0.563308/\$100	\$0.543937/\$100
Debt Tax Rate	\$0.166692/\$100	\$0.186063/\$100
Voter Approved Tax Rate	\$0.776747/\$100	\$0.781356/\$100

Fiscal year 2020 City debt obligations secured by property taxes is
\$1,223,748

CITY OF PAMPA

ANNUAL OPERATING BUDGET

&

PROGRAM OF SERVICES

OCTOBER 1, 2020 TO SEPTEMBER 30, 2021

**Brad Pingel
Mayor**

**Gary Winton
Commissioner, Ward 1**

**Matt Rains
Commissioner, Ward 2**

**Jimmy Keough
Commissioner, Ward 3**

**Karen McLain
Commissioner, Ward 4**

**Robin Bailey
Finance Director**

**Shane Stokes
City Manager**

**Karen Price
City Secretary**

**Dustin Miller
Community Service Director**

**Gary Turley
Public Works Director**

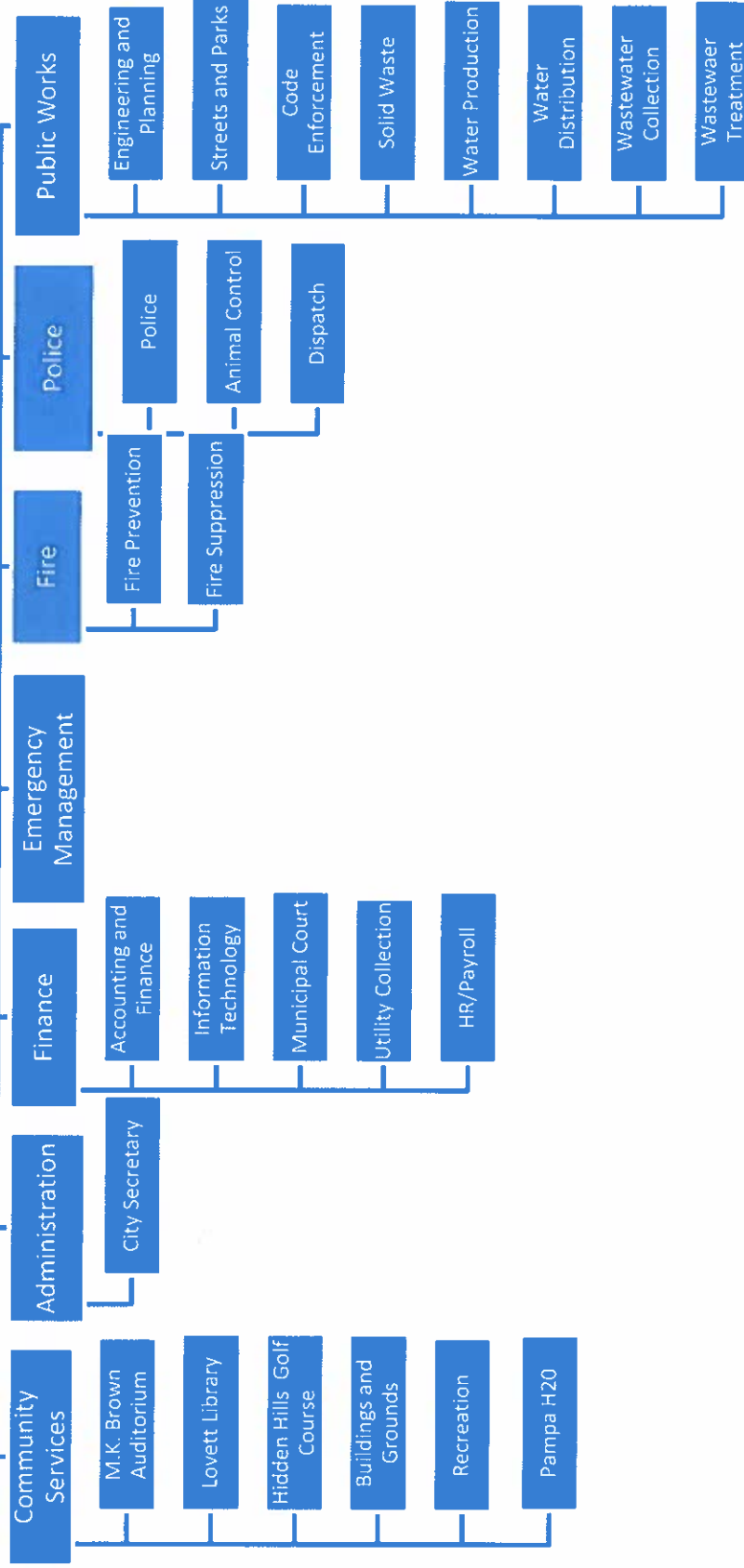
**Greg Lee
Fire Chief**

**Lance Richburg
Police Chief**

Citizens of Pampa

Mayor and Commission

City Manager



ORDINANCE NO. 1734

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2020-2021 FISCAL YEAR.

WHEREAS, the budget, for the fiscal year beginning October 1, 2020, and ending September 30, 2021, was duly filed with the City Secretary Office on August 14, 2020 and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1

That the appropriations for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures as now shown in the City's fiscal year 2020-2021 budget.

Section 2

That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

Section 3

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this 31st day of August 2020, upon a voice roll call vote as follows:

Mayor Brad Pingel	AYE
Commissioner Ward 1 Gary Winton	AYE
Commissioner Ward 2 Matt Rains	AYE
Commissioner Ward 3 Jimmy Keough	AYE
Commissioner Ward 4 Karen McLain	AYE

PASSED, APPROVED AND ADOPTED on second and final reading this 8th day of September 2020, upon a voice roll call vote as follows:

Mayor Brad Pingel	AYE
Commissioner Ward 1 Gary Winton	AYE
Commissioner Ward 2 Matt Rains	AYE
Commissioner Ward 3 Jimmy Keough	AYE
Commissioner Ward 4 Karen McLain	AYE

CITY OF PAMPA, TEXAS

By: _____

Brad Pingel, Mayor

ATTEST:

Karen L. Price

Karen L. Price, City Secretary

APPROVED AS TO FORM:

Bryan J. Guymon

Bryan J. Guymon, City Attorney

ORDINANCE NO. 1735

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, BE AMENDED BY REVISING SECTION 6.06.004 OF SAID CODE PROVIDING FOR FEES TO BE CHARGED AT THE CITY'S SANITARY LANDFILL; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

Section 6.06.004 of the Code of Ordinances of the City of Pampa; be amended so that such section shall read as follows:

Sec. 6.06.004. Fees.

(a) There shall be paid and collected from the owner or driver of any vehicle for the use of the sanitary landfill for the disposal of solid waste and rubbish a fee of \$43.00 per ton, except as follows:

- (1) Any resident of the City, upon providing proof with current water bill of such residency and for non-commercial disposal only: No Charge, except for any fee assessed under part (13) below.
- (2) For any non-resident of the City and for non-commercial disposal only:

All vehicles:	\$43.00 per ton
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- (3) Soils: \$43.00 per ton
- (4) Sewer sludge: \$43.00 per ton
- (5) Trees/Tree Limbs: \$43.00 per ton
- (6) Business located within corporate limits disposing of locally generated grease trap slurry, car wash grit and septic tank contents: \$ 9.65 per hundred gallons
- (7) Business located outside corporate limits, but within Gray County, disposing of car wash grit, and septic tank contents:

	\$13.67 per hundred gallons
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- (8) Small animals (e.g., dogs, cats): \$43.00 per ton with a \$30.00 minimum

- (9) Concrete: \$43.00 per ton
- (10) Metal: \$43.00 per ton
- (11) Any item which may require special handling and not otherwise described herein: as quoted by the landfill superintendent
- (12) Any specific Solid Waste Disposal Agreement approved by the City providing for other fees or providing for other waste or rubbish.
- (13) An additional fee of \$25.00 for any vehicle arriving at the Sanitary Landfill without a cover suitable to prevent any part of the contents from falling or being scattered upon a public street, highway, alley, or other public right-of way, whether or not any of the load fell from the vehicle prior to its arrival.

(b) All fees required hereunder shall be paid in cash upon entry into the landfill and prior to the use thereof, unless other method of payment has been made by prior written agreement with the City.

Section 2.

All rates set under Section 1 above shall be effective October 1, 2020.

PASSED AND APPROVED on its first reading this 31st day of August 2020.

PASSED AND ADOPTED on its second and final reading this 8th day of September 2020.

CITY OF PAMPA, TEXAS

By: _____

Brad Pingel, Mayor

ATTEST:

Karen L. Price
Karen L. Price, City Secretary

APPROVED AS TO FORM:

Bryan J. Guymon
Bryan J. Guymon, City Attorney

CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

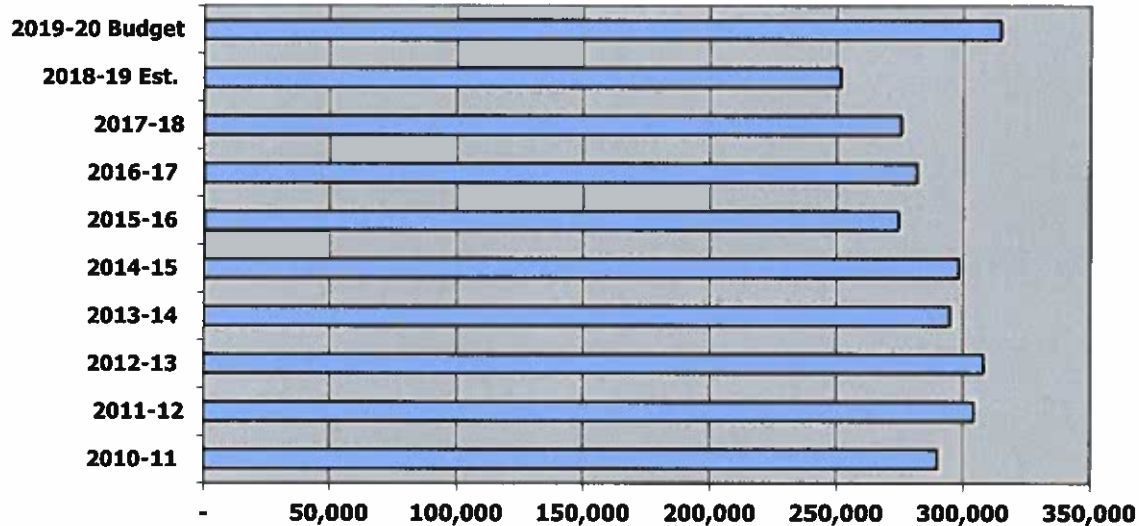
PAMPA MUNICIPAL GOLF COURSE FUND

GREEN FEES

At Hidden Hills Municipal Golf Course, daily green fees are charged to users of the golf course who do not have an annual pass. Revenues have been decreasing since it peaked in 2013, and unfortunately, we have not seen an upturn in the economy.

FISCAL YEAR	GREEN FEES	CHANGE %	ANNUAL PASSES	CHANGE %	CART FEES	CHANGE %
2010-11	75,903	4.55%	79,308	8.63%	134,631	7.35%
2011-12	88,633	16.77%	73,636	-7.15%	142,151	5.59%
2012-13	84,329	-4.86%	77,299	4.97%	146,639	3.16%
2013-14	79,630	-5.57%	82,981	7.35%	132,250	-9.81%
2014-15	78,125	-1.89%	78,179	-5.79%	141,955	7.34%
2015-16	71,026	-9.09%	68,423	-12.48%	134,749	-5.08%
2016-17	65,316	-8.04%	70,750	3.40%	145,638	8.08%
2017-18	60,217	-7.81%	76,458	8.07%	138,512	-4.89%
2018-19 Est.	60,185	-0.05%	65,532	-14.29%	125,692	-9.26%
2019-20 Budget	80,000	32.92%	80,000	22.08%	155,000	23.32%

Golf Course Revenues



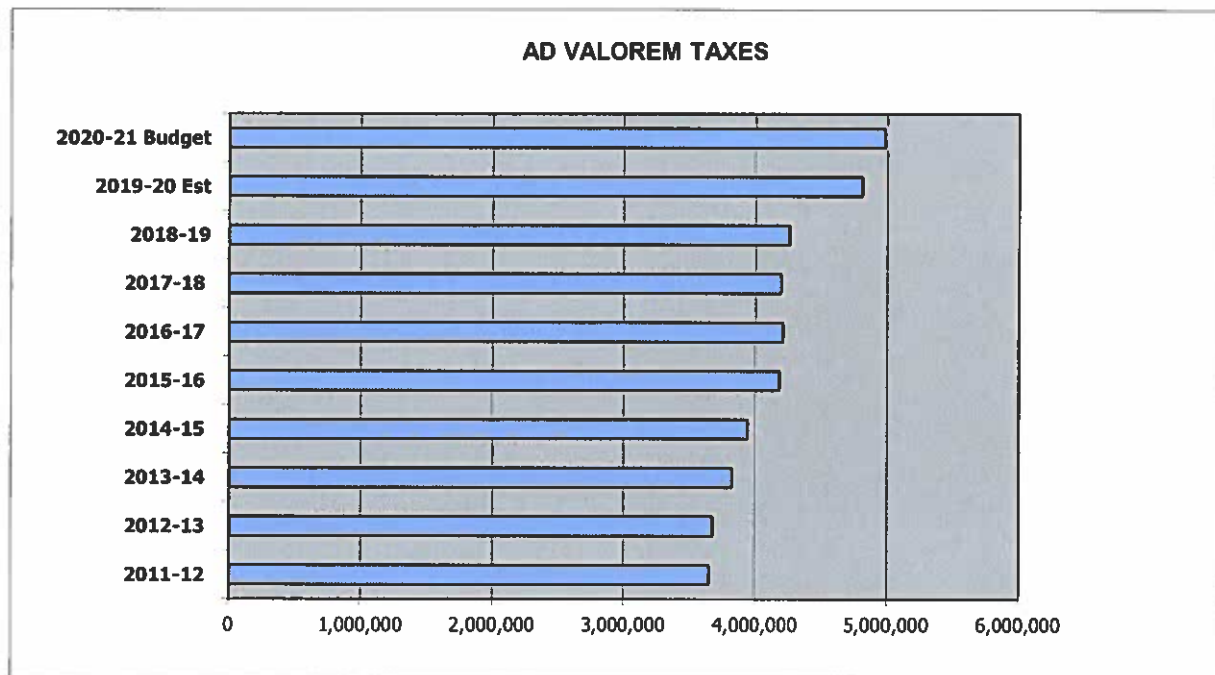
CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

GENERAL FUND

AD VALOREM TAXES

The Gray County Assessor/Collector collects the ad valorem taxes and makes the deposits to the City bank account on a daily basis. The total taxable value has steadily risen over the past ten years. Ad valorem taxes contribute to the support of the General Fund, Library Fund and the Debt Service Fund.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2011-12	3,649,790	0.45%
2012-13	3,676,348	0.73%
2013-14	3,817,993	3.85%
2014-15	3,938,450	3.15%
2015-16	4,178,952	6.11%
2016-17	4,206,206	0.65%
2017-18	4,191,571	-0.35%
2018-19	4,257,368	1.57%
2019-20 Est	4,815,077	13.10%
2020-21 Budget	4,979,708	3.42%



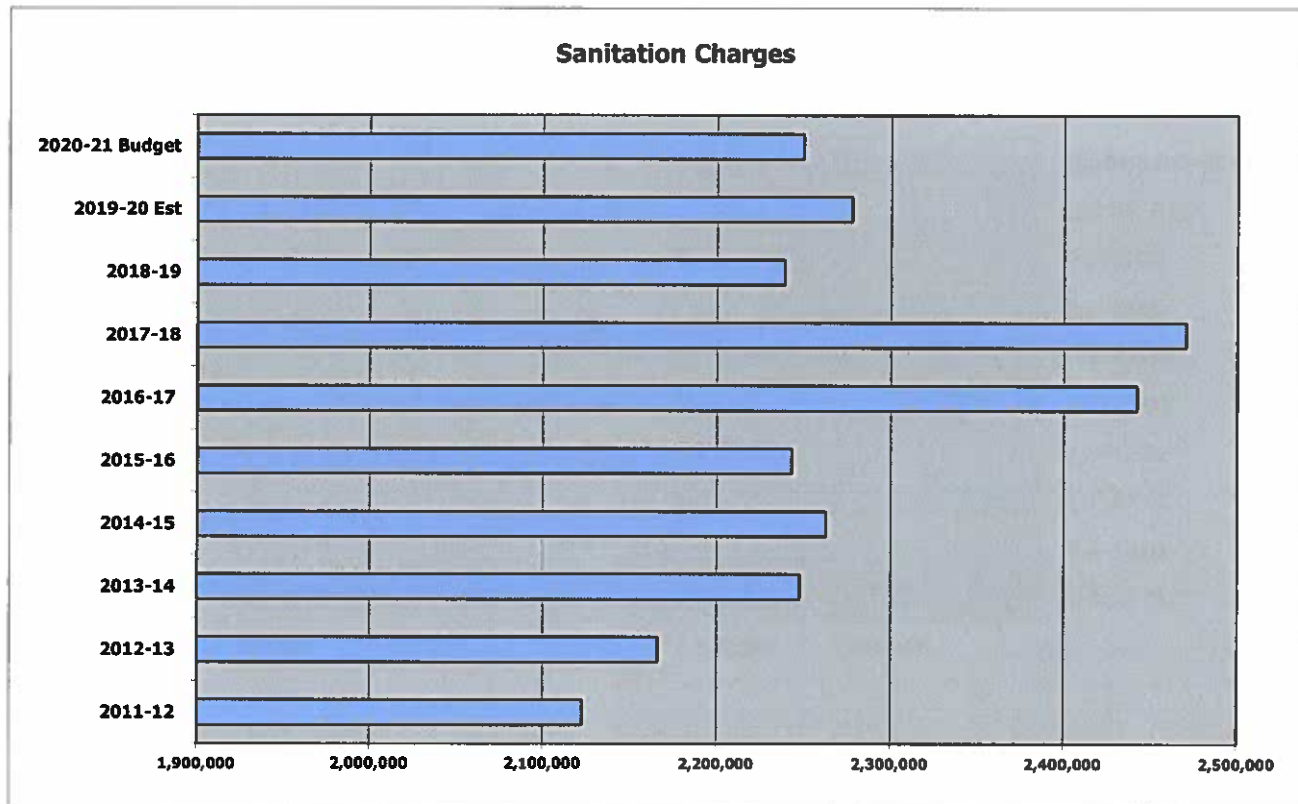
CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

SANITATION CHARGES

Sanitation charges are billed to all customers who receive service for refuse collection. The amount budgeted is based on the present number of customers. Over the past several years customer count has seen a decrease due to the economy having a downturn in our area. Due to increased costs of the City landfill, the City has increased the rates for refuse collection slightly for the past several years.

Although there has been a decrease in No. of customers, the increase in revenue is due to the implementation of the Community Pride Program that was started in 2015.

FISCAL YEAR	AMOUNT	% INCREASE OR DECREASE	NUMBER OF CUSTOMERS	% INCREASE OR DECREASE
2011-12	2,122,811	5.50%	7,489	0.35%
2012-13	2,166,085	2.04%	7,515	0.35%
2013-14	2,248,097	3.79%	7,550	0.47%
2014-15	2,263,180	0.67%	7,538	-0.16%
2015-16	2,243,529	-0.87%	7,475	-0.84%
2016-17	2,441,740	8.83%	7,217	-3.45%
2017-18	2,470,008	1.16%	7,200	-0.24%
2018-19	2,239,273	-9.34%	7,148	-0.72%
2019-20 Est	2,277,757	1.72%	7,097	-0.71%
2020-21 Budget	2,250,000	-1.22%	7,085	-0.17%



CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

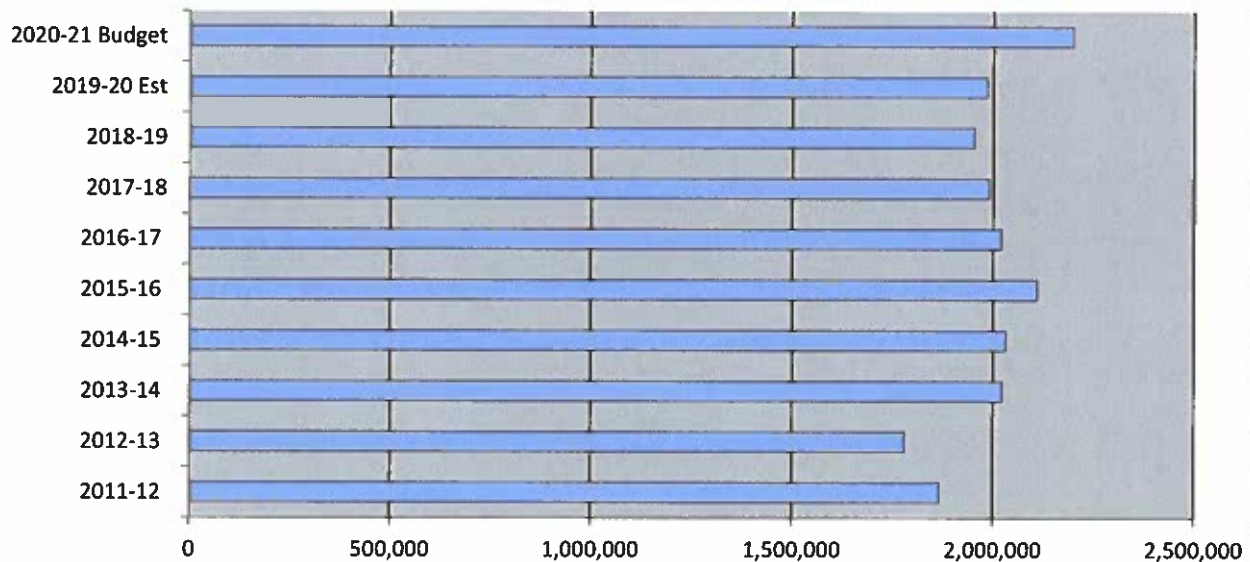
SOLID WASTE MANAGEMENT FUND

LANDFILL OPERATOR FEES

Landfill fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the subtitle D landfill. Each cell lasts approximately five to seven years. One cell was opened in 2008-09 and another new cell opened in the 2017-18 year. The rate of \$43.00 per ton is included in the 2020-21 budget.

FISCAL YEAR	AMOUNT	%INCREASE OR DECREASE
2011-12	1,867,007	6.06%
2012-13	1,781,572	-4.58%
2013-14	2,024,031	13.61%
2014-15	2,033,115	0.45%
2015-16	2,110,968	3.83%
2016-17	2,021,098	-4.26%
2017-18	1,990,034	-1.54%
2018-19	1,952,697	-1.88%
2019-20 Est	1,984,047	1.61%
2020-21 Budget	2,200,000	10.88%

Landfill Operator Fees



CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

ENTERPRISE FUNDS

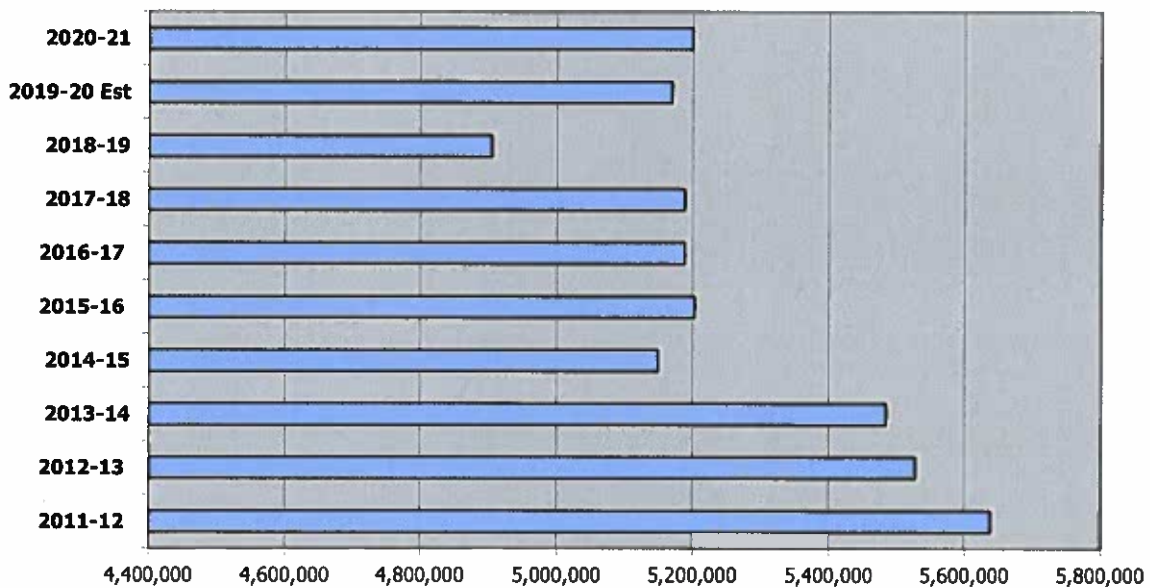
WATER AND WASTEWATER FUND

WATER SALES

The City of Pampa sells water to residential and commercial customers inside and outside the City limits. Water sales are dependent upon the amount of rainfall received during the spring and summer months. In 2014-15 the City replaced several residential meters with new, more efficient meters which is reflected in the stable water sales revenue over the past few years. In 2020-21, the City will undergo the final phases of replacing residential meters. This budget includes funds for the replacement of water meters.

FISCAL YEAR	% INCREASE OR AMOUNT	NUMBER OF DECREASE	% INCREASE OR CUSTOMERS	DECREASE
2011-12	5,638,784	8.17%	8,267	0.90%
2012-13	5,528,920	-1.95%	8,257	-0.12%
2013-14	5,484,935	-0.80%	8,307	0.61%
2014-15	5,149,563	-6.11%	8,268	-0.47%
2015-16	5,203,350	1.04%	8,119	-1.80%
2016-17	5,188,641	-0.28%	8123	0.05%
2017-18	5,188,563	0.00%	7960	-2.01%
2018-19	4,905,169	-5.46%	7894	-0.83%
2019-20 Est	5,169,646	5.39%	7848	-0.58%
2020-21	5,200,000	0.59%	7841	-0.09%

Water Sales



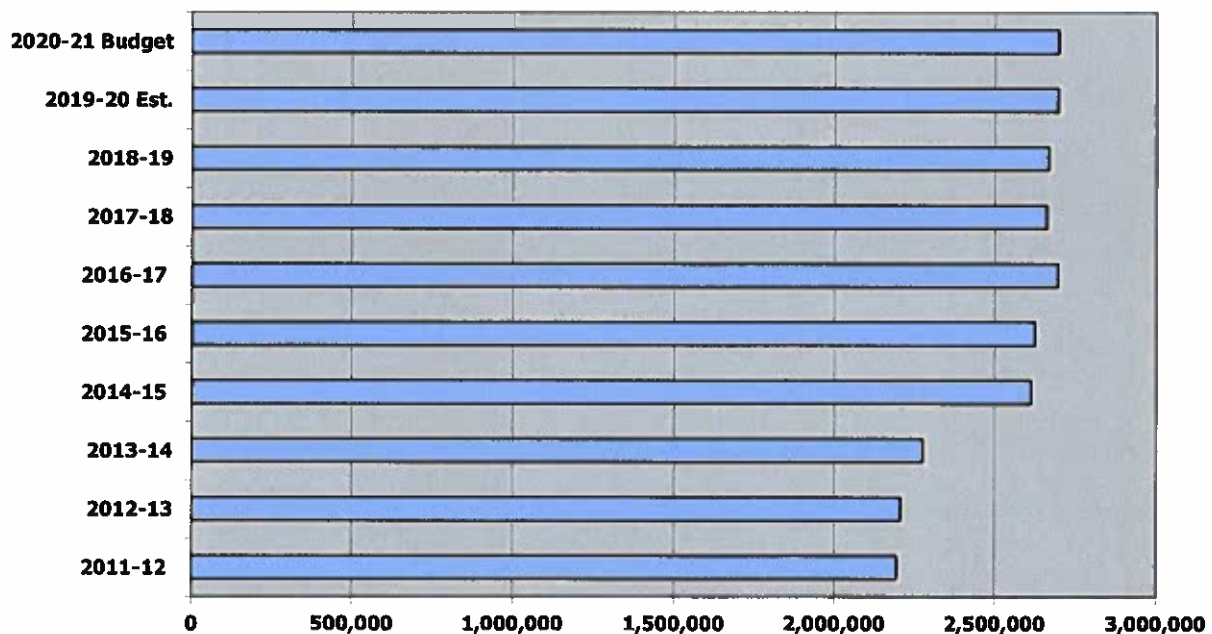
CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

WASTEWATER CHARGES

There is a direct correlation between water sales and wastewater charges. Residential customers are charged up to a maximum of eight thousand gallons of water consumption for wastewater charges. There is no cap on commercial customers. The assumptions for water sales are used for wastewater charges. Sewer rates have increased in direct correlation with the increase in water rates. Sewer rates were increased for 2014-15 to include a surcharge to generate funding for necessary improvements to the wastewater treatment plant. Wastewater treatment plant improvements are contained in this budget.

FISCAL YEAR	% INCREASE OR AMOUNT	NUMBER OF DECREASE	% INCREASE OR CUSTOMERS	DECREASE
2011-12	2,193,494	6.33%	7,605	0.93%
2012-13	2,205,906	0.57%	7,600	-0.07%
2013-14	2,275,241	3.14%	7,650	0.66%
2014-15	2,612,495	14.82%	7,590	-0.78%
2015-16	2,624,008	0.44%	7,463	-1.67%
2016-17	2,693,961	2.67%	7,316	-1.97%
2017-18	2,660,584	-1.24%	7,320	0.05%
2018-19	2,666,583	0.23%	7,252	-0.93%
2019-20 Est.	2,695,094	1.07%	7,213	-0.54%
2020-21 Budget	2,695,700	0.02%	7,211	-0.03%

Wastewater Charges



CITY OF PAMPA
ANALYSIS OF REVENUE SOURCES
2020-2021 BUDGET

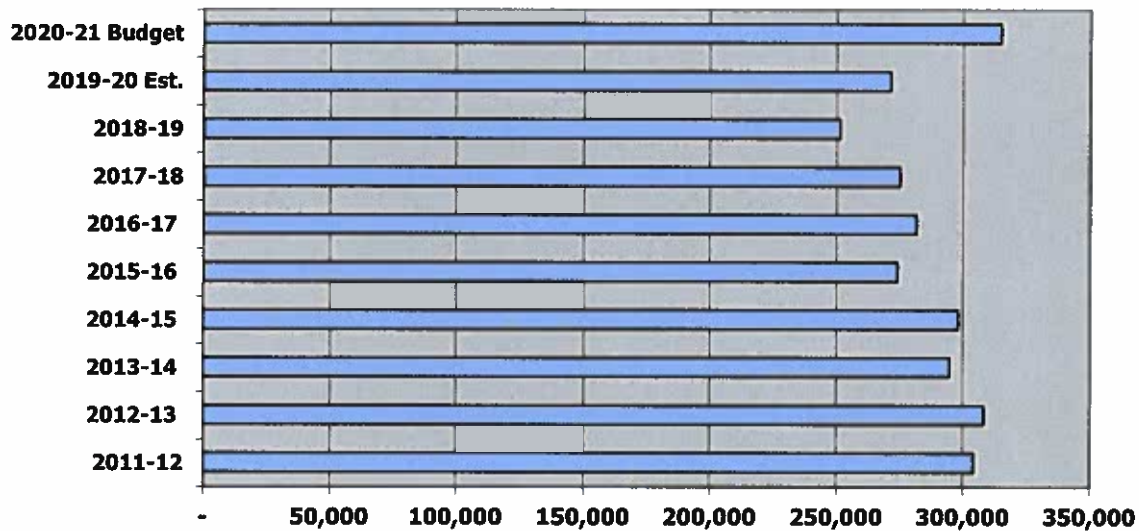
PAMPA MUNICIPAL GOLF COURSE FUND

HIDDEN HILLS GOLF COURSE

Hidden Hills Municipal Golf Course is now being managed directly by the City. New memberships have been made available to customers who want an all-inclusive experience rather than our annual membership, which only includes green fees. The golf course has experienced a slow downturn in revenues over the past several years, but the City expects to see revenues increase over the next couple of years.

FISCAL YEAR	GREEN FEES	CHANGE %	ANNUAL PASSES	CHANGE %	CART FEES	CHANGE %
2011-12	88,633	16.77%	73,636	-7.15%	142,151	5.59%
2012-13	84,329	-4.86%	77,299	4.97%	146,639	3.16%
2013-14	79,630	-5.57%	82,981	7.35%	132,250	-9.81%
2014-15	78,125	-1.89%	78,179	-5.79%	141,955	7.34%
2015-16	71,026	-9.09%	68,423	-12.48%	134,749	-5.08%
2016-17	65,316	-8.04%	70,750	3.40%	145,638	8.08%
2017-18	60,217	-7.81%	76,458	8.07%	138,512	-4.89%
2018-19	60,185	-0.05%	65,429	-14.42%	125,692	-9.26%
2019-20 Est.	75,392	25.27%	57,774	-11.70%	138,282	10.02%
2020-21 Budget	80,000	6.11%	80,000	38.47%	155,000	12.09%

Golf Course Revenues



**TRANSFERS MATRIX, OPERATING FUNDS
(EXCLUDED TRANSFERS BETWEEN CAPITAL FUNDS)**

TRANSFER TO										
FUND	GENERAL	M.K. BROWN AUDITORIUM	LOVETT LIBRARY	WATER & WWATER	AQUATIC CENTER	SOLID WASTE	HIDDEN HILLS G.C.	CAPITAL PROJECTS	DEBT SERVICE	TOTAL
GENERAL			\$ 123,100							\$ 123,100
M. K. BROWN							\$ -			\$ -
M. K. BROWN TRUST		\$ 1,500								\$ 1,500
WATER & WWATER	\$ 52,710				\$ 55,000		\$230,000			\$ 337,710
LEASED PROPERTIES	\$200,000									\$ 200,000
TOTAL IN:	\$252,710	\$ 1,500	\$ 123,100	\$ -	\$ 55,000	\$ -	\$230,000	\$ -	\$ -	\$ 662,310

Transfer from

\$ -

**CITY OF PAMPA
AD VALOREM TAX REVENUE AND ALLOCATION
2020-21**

PROJECTED REVENUE

Total Taxable Roll	\$ 664,350,416
TAX RATE PER \$100 VALUATION	0.730000
Estimated percent of collection	99%
Estimated Current Collection	\$ 4,801,260
Estimated Delinquent Collection	\$112,000.00

DISTRIBUTION

	RATE	PERCENT	AMOUNT
General Fund - Current	0.513937	70.40%	\$ 3,380,201
Library Fund - Current	0.030000	4.11%	\$ 197,312
Debt Service - Current	0.186063	25.49%	\$ 1,223,748
Total Current	0.730000	100.00%	\$ 4,801,260

DEBT SERVICE DISTRIBUTION

SERIES	TOTAL	Principal	Interest	Percentage
2009	\$ 116,412	\$ 111,935	\$ 4,477	9.52%
2012 GO	\$ 195,860	\$ 120,000	\$ 75,860	16.00%
2017 Refunding	\$ 376,768	\$ 310,000	\$ 66,768	30.79%
2019 TAN	\$ 330,448	\$ 300,000	\$ 30,448	27.00%
2020 CO	\$ 204,259	\$ 125,000	\$ 79,259	16.69%
TOTAL	\$ 1,223,748	\$ 966,935	\$ 256,813	100.00%

CITY OF PAMPA
2020-2021
REVENUE BY FUND TYPE

	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ADOPTED 2020-2021	% INCREASE 2019-2020
GOVERNMENTAL FUND TYPES				
GENERAL FUND				
Revenue category:				
Taxes	7,786,022	8,210,880	8,163,105	-0.58%
Charges for services	3,832,236	4,005,135	4,299,310	7.34%
Fines, forfeitures and penalties	345,280	432,000	402,500	-6.83%
Interest	69,444	53,000	49,000	-7.55%
Intergovernmental	70,973	132,000	85,000	-35.61%
Donations	59,786	65,822	42,000	-36.19%
Licenses and permits	260,780	270,000	173,000	-35.93%
Miscellaneous	489,875	527,644	477,591	-9.49%
Other financing sources	2,185,000	0	0	0.00%
TOTAL GENERAL FUND	15,099,394	13,696,481	13,691,506	-0.04%
SPECIAL REVENUE FUNDS				
Animal Control Improvements	0	0	0	0.00%
Special Projects-Police	22	0	0	0.00%
Leased Properties	983,302	60,994	78,626	28.91%
M.K. Brown Auditorium	327,450	346,950	304,650	-12.19%
Lovett Memorial Library	393,919	399,323	333,959	-16.37%
TOTAL SPECIAL REVENUE	1,704,694	807,267	717,235	-11.15%
DEBT SERVICE FUND	726,453	1,078,624	1,246,448	15.56%
CAPITAL PROJECTS FUND	0	2,950,000	0	0.00%
TOTAL GOVERNMENTAL FUND	17,530,541	18,532,372	15,655,189	-15.53%
PROPRIETARY FUND TYPES				
ENTERPRISE FUNDS				
Water and Wastewater	8,178,249	8,201,200	8,264,900	0.78%
Aquatic Center	313,464	352,659	352,659	0.00%
Solid Waste Management	2,053,745	2,351,000	2,241,000	-4.68%
Golf	534,411	685,332	732,610	6.90%
TOTAL ENTERPRISE	11,079,870	11,590,191	11,591,169	0.01%
INTERNAL SERVICE FUNDS				
Dental benefits	94,150	90,300	83,000	-8.08%
TOTAL INTERNAL SERVICE	94,150	90,300	83,000	-8.08%
TOTAL PROPRIETARY FUND	11,174,020	11,680,491	11,674,169	-0.05%
FIDUCIARY FUND TYPE				
M.K. Brown Non-expendable trust	7,239	11,500	1,500	-86.96%
TOTAL FIDUCIARY FUND	7,239	11,500	1,500	-86.96%
TOTAL REVENUES	28,711,800	30,224,363	27,330,858	-9.57%

City of Pampa
2020-21 Budget Expenditure Summary
By Department

DEPARTMENT	Actual 2017-18	Actual 2018-19	Percent Change	Budget 2019-20	Budget 2020-21	Percent Change
MAYOR & COMMISSION	496,103	430,966	-13.13%	458,335	358,884	-21.70%
ADMINISTRATIVE SERV	413,426	433,581	4.88%	442,015	454,515	2.83%
FINANCIAL SERVICES	785,688	732,632	-6.75%	757,200	776,300	2.52%
MUNICIPAL COURT	200,918	200,567	-0.17%	220,623	218,639	-0.90%
POLICE SERVICES	2,688,706	2,907,738	8.15%	3,299,907	3,082,330	-6.59%
EMERGENCY MEDICAL SER	140,000	140,000	0.00%	100,000	0	-100.00%
FIRE PREVENTION	129,613	125,912	-2.86%	140,106	137,026	-2.20%
PLANNING & ENG/PW	322,840	265,766	-17.68%	279,467	270,921	-3.06%
STREETS & TRAFFIC CON	1,067,330	1,289,921	20.85%	4,157,054	1,161,852	-72.05%
PARKS DEPARTMENT	482,657	473,009	-2.00%	579,570	605,697	4.51%
RECREATION DEPARTMENT	258,710	233,670	-9.68%	241,816	185,871	-23.14%
BUILDINGS & GROUNDS	222,430	251,253	12.96%	711,350	271,235	-61.87%
COMMUNITY SERVICES	191,920	200,208	0.00%	204,775	218,914	6.90%
FIRE SUPPRESSION	2,517,554	2,566,232	1.93%	2,580,396	2,536,771	-1.69%
CODE ENFORCEMENT	314,568	338,463	7.60%	353,687	329,710	-6.78%
ANIMAL CONTROL	463,080	502,157	8.44%	543,648	502,214	-7.62%
DISPATCHING SERVICES	425,336	480,254	12.91%	501,476	696,166	38.82%
EMERGENCY MANAGEMENT	258,018	127,884	-50.44%	282,429	148,431	-47.45%
INFORMATION TECHNOLOG	266,808	264,330	-0.93%	324,624	274,656	-15.39%
CENTRAL GARAGE	123,189	181,502	47.34%	850,343	172,965	-79.66%
SOLID WASTE COLLECTN	1,577,004	1,320,239	-16.28%	1,545,491	1,334,515	-13.65%
ANIMAL CONTROL IMPROV.	0	0	0.00%	0	0	0.00%
POLICE SERVICES-SPEC	3,387	500	0.00%	0	0	0.00%
MK BROWN CIVIC CENTER	521,756	448,576	-14.03%	404,667	313,685	-22.48%
LOVETT MEM LIBRARY	386,148	380,746	-1.40%	397,977	391,715	-1.57%
LEASED PROPERTIES	39,114	172,797	341.78%	215,579	254,859	18.22%
UTILITY ACCT/COLLECTN	752,303	834,574	10.94%	920,731	908,503	-1.33%
WATER PRODUCTION/TREA	3,041,730	2,918,785	-4.04%	3,251,451	3,172,327	-2.43%
WATER DISTRIBUTION	1,126,601	1,179,562	4.70%	2,978,812	2,601,440	-12.67%
WASTEWATER COLLECTION	806,196	839,412	4.12%	830,242	910,463	9.66%
WASTEWATER TREATMENT	786,708	832,984	5.88%	1,823,365	3,358,645	84.20%
AQUATIC CENTER	509,783	508,471	-0.26%	352,659	352,550	-0.03%
LANDFILL COMPOSTING	90,099	137,079	52.14%	133,696	133,125	-0.43%
SOLID WASTE LANDFILL	1,437,309	1,602,329	11.48%	2,610,435	1,397,331	-46.47%
GOLF COURSE	551,756	620,224	12.41%	835,332	731,891	-12.38%
DENTAL BENEFITS	89,772	94,890	5.70%	90,300	83,000	-8.08%
M.K. BROWN-NON EXP TRUST	1,500	2,000	33.33%	11,500	1,500	-86.96%
CAPITAL PROJECTS	0	0	0.00%	689,049	2,455,925	0.00%
DEBT SERVICE	703,947	721,414	2.48%	1,059,424	1,223,748	15.51%
TOTAL	24,194,008	24,760,626	2.34%	35,179,531	32,028,316	-8.96%

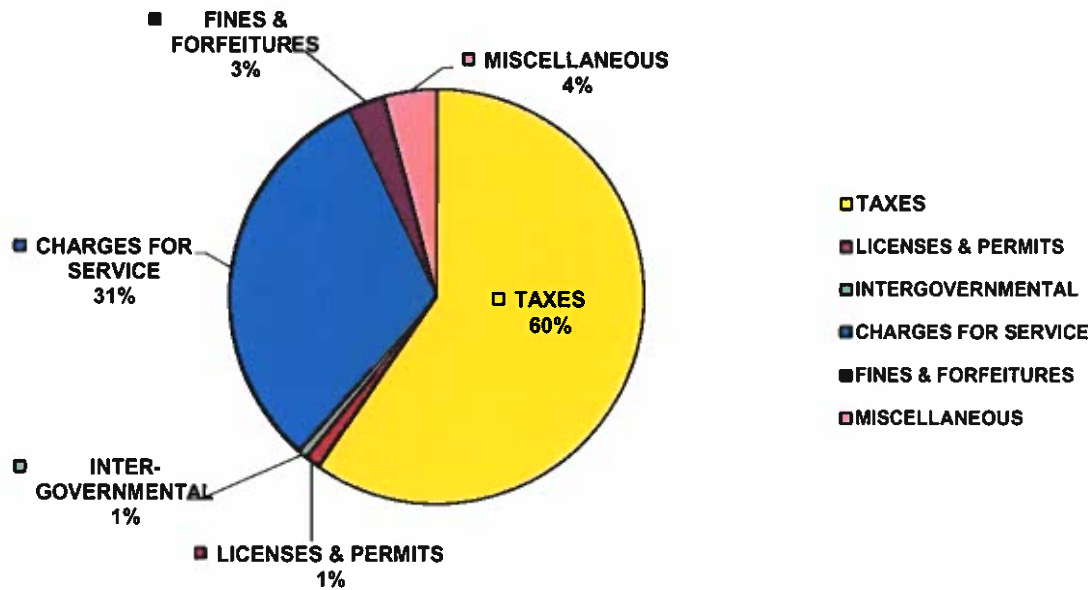
**City of Pampa, Texas
General Fund**

Available Funds

2020-2021

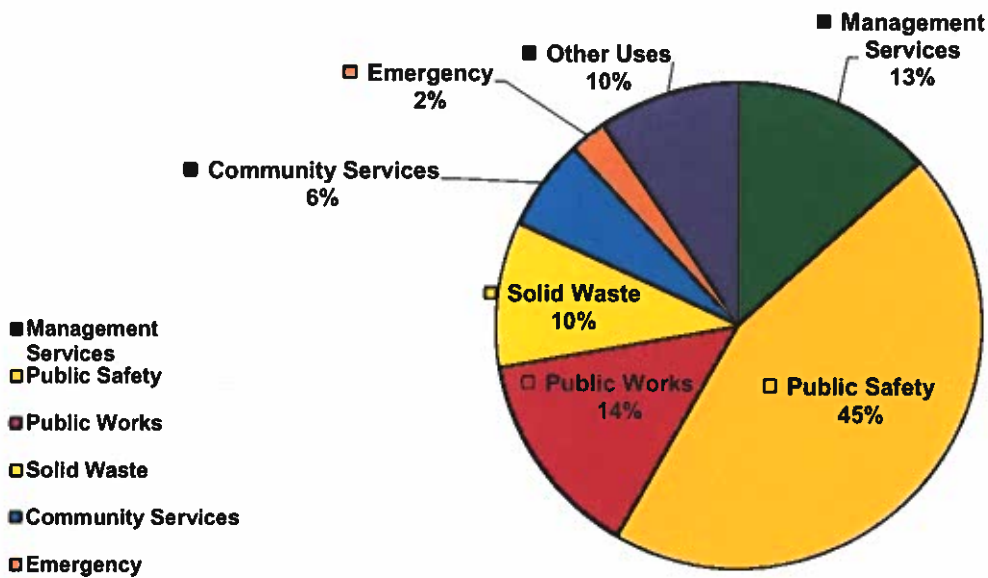
Beginning of year		
Unassigned Fund Balance	\$	2,946,572
Proposed Use of Replacement Funds		352,965
Available beginning of year	\$	3,299,537
Revenue other than transfers in	\$	13,438,796
Transfers in and Other Funding Source		252,710
		13,691,506
Making Available	\$	16,991,043
Expenditures:		
Proposed budget-operating	\$	13,321,545
Dumpsters/sideloaders		120,000
Vehicle Replacement		172,965
Budget Restrictions		-
Transfers out		123,100
Total Expenditures	\$	13,737,610
Revenues over (under) expenditures	\$	(46,104)
change in fund balance		306,861
Est'd Available Funds at End of Year	\$	3,253,433

REVENUES



GENERAL FUND

EXPENDITURES



CITY OF PAMPA
PROPOSED BUDGET
REVENUES
2020-21 BUDGET

01 -GENERAL FUND
REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32001	CUR. TAXES-INCLUDES LIBR.	3,380,201.00	3,389,485.00	3,172,151.77
00-32002	DELINQUENT TAXES	92,000.00	85,000.00	101,057.40
00-32003	PENALTY & INTEREST	70,000.00	70,000.00	78,154.88
00-32012	GAS UTILITY TAX	225,000.00	250,000.00	219,064.00
00-32013	ELECTRIC UTILITY TAX	650,000.00	670,000.00	639,690.85
00-32014	TELEPHONE UTILITY TAX	48,000.00	58,000.00	49,908.58
00-32015	TV CABLE UTILITY TAX	70,000.00	85,000.00	76,877.90
00-32016	WATER & WASTEWATER UTIL.	215,904.00	195,895.00	192,025.00
00-32018	LOCAL SALES TAX	3,400,000.00	3,400,000.00	3,245,163.52
00-32019	MIXED BEVERAGE TAX	12,000.00	7,500.00	11,927.65
00-32020	CONTRACT LICENSE & ZONING F	2,000.00	3,000.00	2,535.00
00-32021	MECHANICAL PERMITS	3,000.00	3,000.00	2,401.36
00-32022	ADMINISTRATIVE FEES	1,070,635.00	1,070,635.00	870,169.00
00-32023	ALCOHOLIC BEVERAGE PERMIT	2,000.00	1,000.00	910.00
00-32024	HEALTH PERMITS	13,000.00	13,000.00	13,655.00
00-32025	OTHER BUSINESS LICENSES	100,000.00	200,000.00	171,750.00
00-32027	BUILDING PERMITS	25,000.00	25,000.00	45,061.00
00-32028	PLUMBING PERMITS	20,000.00	17,000.00	19,208.95
00-32029	ELECTRIC PERMITS	8,000.00	8,000.00	5,258.28
00-32030	PISD-SRO COST SHARING CONTR	35,000.00	35,000.00	28,014.09
00-32031	COURT FINES	400,000.00	430,000.00	343,327.39
00-32032	POUND FEES	2,500.00	2,000.00	1,953.00
00-32033	COURT TECHNOLOGY FEE	10,000.00	12,000.00	9,498.56
00-32034	COURT COSTS & ARREST FEES	10,000.00	10,000.00	13,754.33
00-32035	FEDERAL GRANTS	0.00	0.00	0.00
00-32036	COURT SECURITY	8,000.00	8,000.00	8,640.18
00-32037	TIME PMT. EFFICIENCY FEE	3,000.00	1,700.00	1,340.02
00-32038	INDIGENT DEFENSE FEE	0.00	0.00	0.00
00-32039	OTHER GRANTS	0.00	0.00	14,611.44
00-32040	SALE OF PROPERTY	0.00	0.00	45,000.00
00-32041	RENTALS FROM BUILDINGS	30,000.00	23,000.00	17,725.92
00-32042	RENTALS FROM LAND	300.00	300.00	300.00
00-32043	CRIMINAL JUSTICE GRANTS	0.00	72,000.00	0.00
00-32046	RECREATION PARK FEES	10,000.00	10,000.00	10,801.00
00-32052	EMERGENCY MGMT. REIMBURSE	50,000.00	25,000.00	28,347.43
00-32053	RABIES SHOT FEES	4,000.00	4,000.00	4,145.00
00-32054	MICROCHIPPING CHARGES	6,000.00	4,000.00	5,665.00
00-32060	CREDIT CARD USER FEE	0.00	0.00	0.00
00-32062	SUMMER RECREATION	0.00	0.00	0.00
00-32063	SWIMMING POOL ADMISSION	0.00	0.00	0.00
00-32064	FIRE PROTECTION	201,875.00	120,000.00	120,000.00
00-32066	COURT COLLECTIONS FEE	33,500.00	33,500.00	29,379.93
00-32067	DUMPSTER REPLACEMENT FEE	210,000.00	200,000.00	213,707.67
00-32068	SANITATION CHARGES	2,250,000.00	2,250,000.00	2,283,530.88
00-3071	OPERATION COMM PRIDE FEE	235,000.00	235,000.00	229,471.04
00-32072	SALE OF MATERIALS & EQUIP	30,000.00	30,000.00	18,710.87
00-32073	MISCELLANEOUS	30,000.00	64,092.00	37,289.83
00-32075	RECREATIONAL PROGRAMMING	20,000.00	15,000.00	12,166.00
00-32076	PLATING & FILING FEES	0.00	0.00	500.00
00-32077	INSURANCE & DAMAGE CLAIMS	0.00	8,237.00	45,716.27
00-32078	INTEREST INCOME-INVESTMNT	42,000.00	48,000.00	61,792.05
00-32085	REVENUE RESCUE	0.00	0.00	0.00
00-32086	DISPATCH SERVICES	189,000.00	0.00	0.00
00-32088	CONCESSIONAIRE	8,000.00	8,000.00	1,441.19
00-32097	INT. INCOME-NOW & IMMA	7,000.00	5,000.00	7,651.76
00-32098	CHECK CLEARING	0.00	0.00	0.00
00-32100	CASH SHORT OR LONG	0.00	0.00	-8.30
00-32254	WKRS COMP-MONIES RETURNED	0.00	0.00	16,055.00
00-32306	CHARGES FOR FUEL USAGE	10,000.00	10,000.00	8,452.46
00-32350	EQUIPMENT RENTAL	154,881.00	162,605.00	105,603.00
00-33111	OTHER FINANCING SOURCE	0.00	0.00	2,185,000.00
00-33203	DONATIONS-FIRE DEPARTMENT	0.00	1,000.00	840.55
00-33204	DONATIONS-POLICE SP OP	0.00	22,822.00	10,096.12
00-33206	DONATIONS-SPECIAL PROJECT	0.00	0.00	0.00
00-33207	DONATIONS-PARKS	7,000.00	7,000.00	7,651.93
00-33209	DONATIONS-HOLIDAY DECOR.	35,000.00	35,000.00	41,196.97
00-33211	DONATIONS-DISC GOLF	0.00	0.00	0.00
00-33215	EXPENSE REIMBURSEMENT	0.00	0.00	10,345.58
00-33300	TRANSFERS FROM OTHER FUND	252,710.00	252,710.00	202,710.00
		0		
TOTAL REVENUES		\$13,691,506	\$13,696,481	\$15,099,394

**CITY OF PAMPA
GENERAL FUND
REVENUE COMPARISON ACTUAL AND PROJECTED
2020-21**

	BUDGET 2020-21	AMENDED BUDGET 2019-20	ACTUAL 2018-19
TAXES			
PROPERTY TAXES	3,542,201	3,544,485	3,351,364
LOCAL SALES TAX	3,400,000	3,400,000	3,245,164
MIXED BEVERAGE TAX	12,000	7,500	11,928
WATER & WASTEWATER UTILITY	215,904	195,895	192,025
GAS UTILITY FRANCHISE FEE	225,000	250,000	219,064
ELECTRIC UTILITY FRANCHISE FEE	650,000	670,000	639,691
TELEPHONE UTILITY FRANCHISE FEE	48,000	58,000	49,909
TV CABLE UTILITY FRANCHISE	70,000	85,000	76,878
TOTAL	\$8,163,105	\$8,210,880	\$7,786,022
LICENSE AND PERMITS			
ALCOHOLIC BEVERAGE PERMITS	2,000	1,000	910
HEALTH PERMITS	13,000	13,000	13,655
OTHER BUSINESS LICENSES	100,000	200,000	171,750
CONTRACTOR LICENSE/ZONING FEES	2,000	3,000	2,535
BUILDING PERMITS	25,000	25,000	45,061
PLUMBING PERMITS	20,000	17,000	19,209
ELECTRIC PERMITS	8,000	8,000	5,258
MECHANICAL PERMITS	3,000	3,000	2,401
TOTAL	\$173,000	\$270,000	\$260,780
INTERGOVERNMENTAL			
PISD COST SHARING CONTRACT	35,000	35,000	28,014
EMERGENCY MGMT REIMBURSEMENT	50,000	25,000	28,347
CRIMINAL JUSTICE GRANTS	0	72,000	0
OTHER GRANTS	0	0	14,611
TX DEPT OF HEALTH GRANT	0	0	0
FEDERAL GRANTS	0	0	0
TX PARK & WILDLIFE GRANT	0	0	0
TOTAL	\$85,000	\$132,000	\$70,973
CHARGES FOR SERVICE			
COURT TECHNOLOGY FEE	10,000	12,000	9,499
COURT COSTS & ARREST FEES	10,000	10,000	13,754
DUMPSTER REPLACEMENT FEE	210,000	200,000	213,708
RENTALS OF BUILDINGS	30,000	23,000	17,726
RENTALS FROM LAND	300	300	300
FIRE PROTECTION	201,875	120,000	120,000
SOFTBALL FIELD USE FEE	20,000	15,000	12,166
PLATING AND FILING FEES	0	0	500
RECREATION PARK FEES	10,000	10,000	10,801
SANITATION CHARGES	2,250,000	2,250,000	2,283,531
ADMINISTRATIVE SERVICE FEES	1,070,635	1,070,635	870,169
OTHER	486,500	294,200	280,082
TOTAL	\$4,299,310	\$4,005,135	\$3,832,236
FINES AND FORFEITURES			
POUND FEES	2,500	2,000	1,953
COURT FINES	400,000	430,000	343,327
TOTAL	\$402,500	\$432,000	\$345,280
MISCELLANEOUS			
SALE OF PROPERTY	0	0	45,000
OTHER FINANCING SOURCE	0	0	2,185,000
DONATIONS	42,000	65,822	59,786
SALE OF MATERIALS AND EQUIP.	30000	30000	18,711
INTEREST INCOME	49,000	53,000	69,444
TRANSFERS	252,710	252,710	202,710
OTHER	194,881	244,934	223,454
TOTAL	\$568,591	\$646,466	\$2,804,104
GRAND TOTAL	\$13,691,506	\$13,696,481	\$15,099,394

General Fund

Revenues	\$ 13,691,506
Expenditures	\$ 13,737,610
Excess of revenues over (under) expenditures	\$ (46,104)
Reconciling items	
Vehicle replacement	\$ 172,965
Dumpster replacement funding	\$ 120,000
2020 CO - streets maintenance accounts	\$ 60,000
Net reconciled - over (under)	\$ 306,861

CITY OF PAMPA
GENERAL FUND BUDGET
2020-21

01-GENERAL FUND SUMMARY

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
REVENUE SUMMARY			
ALL REVENUE	13,691,506	13,696,481	15,099,394
TOTAL REVENUES	<u>\$13,691,506</u>	<u>\$13,696,481</u>	<u>\$15,099,394</u>
EXPENDITURE SUMMARY			
01 MAYOR & COMMISSION	358,884	458,335	430,966
02 ADMINISTRATIVE SERV	454,515	442,015	433,581
03 FINANCIAL SERVICES	776,300	757,200	732,632
05 MUNICIPAL COURT	218,639	220,623	200,567
08 POLICE SERVICES	3,082,330	3,299,907	2,907,738
09 EMERGENCY MEDICAL SER	0	100,000	140,000
10 FIRE PREVENTION	137,026	140,106	125,912
11 PLANNING & ENG/PW	270,921	279,467	265,766
12 STREETS & TRAFFIC CON	1,161,852	4,157,054	1,289,921
13 PARKS DEPARTMENT	605,697	579,570	473,009
14 RECREATION DEPARTMENT	185,871	241,816	233,670
15 BUILDING & GROUNDS	271,235	711,350	251,253
16 COMMUNITY SERVICES	218,914	204,775	200,208
17 FIRE SUPPRESSION	2,536,771	2,580,396	2,566,232
18 CODE ENFORCEMENT	329,710	353,687	338,463
19 ANIMAL CONTROL	502,214	543,648	502,157
20 DISPATCHING SERVICES	696,166	501,476	480,254
26 EMERGENCY MANAGEMENT	148,431	282,429	127,884
41 INFORMATION TECHNOLOG	274,656	324,624	264,330
45 CENTRAL GARAGE	172,965	850,343	181,502
48 SOLID WASTE COLLECTN	1,334,515	1,545,491	1,320,239
55 INTERFUND TRANSFERS	0	0	40,000
TOTAL EXPENDITURES	<u>\$13,737,610</u>	<u>\$18,574,312</u>	<u>\$13,506,285</u>
REVENUES OVER (UNDER) EXPENDITURES	(\$46,104)	(\$4,877,831)	\$1,593,109

MAYOR AND COMMISSION
2020-21 BUDGET
Dept. 01

MISSION STATEMENT

Our mission is to identify, procure, implement and support the highest values and services for the City of Pampa, its citizens and employees. We are committed to being responsible stewards of the resources entrusted to us by the Citizens of Pampa. We are committed to providing quality services, facilities, a clean city and always doing what is right for the betterment of the City of Pampa.

DESCRIPTION

Pampa was incorporated on February 17, 1912 and currently has a population of approximately 17,994 persons.

The City of Pampa is a "Home Rule" city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/Manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large, and can live in any area within the city limits.

The City Commission meets in regular meeting session at 5:30 p.m. on the second and fourth Monday of each month.

FUNDING

This program is financed by the General Fund.

GOALS AND OBJECTIVES

1. Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
2. Deliver critical public services in an efficient, professional and timely manner.
3. Preserve community physical and aesthetic assets.
4. Ensure the re-sell of tax foreclosure property and clean-up where feasible.
5. Provide for the efficient and equitable allocation of community fiscal resources.
6. Ensure the selection, training, motivation and retention of qualified men and women as City employees.
7. Identify and anticipate concerns, problems and opportunities, and take action to address them.
8. Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
9. Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.
10. Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
11. Develop a new comprehensive plan and a five year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
01 MAYOR & COMMISSION
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
01-41040 FEE BASIS SALARIES	1,200.00	1,200.00	1,200.00
01-41075 MEDICARE TAX EXPENSE	17.40	17.00	17.40
01-41080 SOCIAL SECURITY TAX EXPENSE	74.40	74.00	74.40
01-41096 MEMBERSHIP AIRMED	325.00	325.00	300.00
01-41098 CONTINGENCY FOR SAL/WAGES	25,000.00	25,000.00	0.00
01-41099 RETIREE BENEFITS	12,000.00	12,000.00	11,421.63
TOTAL PERSONNEL SERVICES	38,616.80	38,616.00	13,013.43
CONTRACTUAL SERVICES			
01-42020 POSTAGE AND FREIGHT	0.00	0.00	0.60
01-42030 ADVERTISING	2,500.00	3,150.00	2,261.18
01-42040 DUES & SUBSCRIPTIONS	8,000.00	8,000.00	7,999.99
01-42050 ELECTRICITY	0.00	0.00	179.76
01-42125 BUSINESS EXPENSE	600.00	600.00	583.40
01-42130 PROFESSIONAL DEVELOPMENT	5,000.00	5,000.00	4,443.88
01-42470 PERSONNEL SERVICES	500.00	403.00	0.00
01-42530 UNCLASSIFIED PROFESSIONAL	4,000.00	2,715.00	255.00
01-42535 SOCIAL SERVICES SUPPORT	6,000.00	6,000.00	6,000.00
01-42540 LEGAL SERVICES	45,000.00	35,000.00	38,597.50
01-42570 MISC. CONTRACT LABOR	500.00	500.00	0.00
TOTAL CONTRACTUAL SERVICES	72,100.00	61,368.00	60,321.31
SUPPLIES, MATERIAL & MNT			
01-43010 OFFICE EXPENSE	0.00	0.00	80.58
01-43020 OPERATING EXPENSE	340.00	572.00	240.00
01-43100 ELECTION SUPPLIES	0.00	0.00	0.00
01-43210 MINOR TOOLS AND APPARATUS	1,200.00	1,200.00	379.95
TOTAL SUPPLIES, MATERIAL & MNT	1,540.00	1,772.00	700.53
OTHER CHARGES			
01-44035 UNEMPLOYMENT COMPENSATION	10,000.00	4,000.00	1,604.74
01-44040 INSURANCE & BONDS	23,527.00	29,414.00	26,739.30
01-44060 CLAIMS, JUDGEMENTS, & DAMAGE	0.00	0.00	1,586.73
01-44200 TRANSFERS TO OTHER FUNDS	123,100.00	171,000.00	327,000.00
01-44700 BUDGET RESTRICTIONS	90,000.00	152,165.00	0.00
TOTAL OTHER CHARGES	246,627.00	356,579.00	356,930.77
CAPITAL	0.00	0.00	0.00
TOTAL 01 MAYOR & COMMISSION	358,883.80	458,335.00	430,966.04

ADMINISTRATIVE SERVICES
2020-21 BUDGET
Dept. 02

MISSION STATEMENT

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent and effective manner. Our mission provides faith based management leadership which emphasizes the desire and ability to be a positive organization which accomplishes stated goals. The dedication and enthusiasm of the City staff supports our commitment to doing what is right for the betterment of the City of Pampa.

DESCRIPTION

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice of ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersigns checks, official documents and licenses.

The Administrative Assistant/Deputy City Secretary provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

GOALS AND OBJECTIVES

1. Constantly attempt to improve public knowledge of the operations and objectives of City government, and be responsive to public input.
2. Maintain the highest sense of ethical conduct in developing and implementing policies.
3. Respond and handle public concerns in a timely, fair and consistent manner.
4. Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
5. Operate City government in an efficient and effective manner.
6. Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
7. Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
8. Foster a productive work environment whereby employees are encouraged to conceive and develop ideas for the betterment of all.
9. Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.

10. Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
11. Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
12. Ensure that citizens have full and complete information regarding the affairs of their government.

**CITY OF PAMPA
2020-2021**

01 -GENERAL FUND
02 ADMINISTRATIVE SERV
DEPARTMENT EXPENDITURES

	2020-2021 BUDGET	AMENDED 2019-20 BUDGET	2018-2019 ACTUAL
PERSONNEL SERVICES			
02-41010 SALARIES AND WAGES	293,112.52	277,612.00	277,925.18
02-41020 LONGEVITY PAY	3,004.00	2,908.00	2,812.00
02-41055 CAR ALLOWANCE	10,200.00	10,200.00	10,200.06
02-41060 INCENTIVE PAY	435.71	340.00	0.00
02-41066 CELL PHONE ALLOWANCE	1,440.00	1,080.00	1,080.00
02-41070 TEXAS MUNICIPAL RETIREMENT	64,653.36	64,411.00	63,504.11
02-41075 MEDICARE TAX EXPENSE	4,096.92	4,236.00	4,110.93
02-41080 SOCIAL SECURITY TAX EXPENSE	18,447.90	18,111.00	15,858.88
02-41085 LTD, AD&D, & LIFE INSURANCE	1,318.88	1,135.00	1,104.48
02-41086 WORKERS COMPENSATION	1,854.22	1,209.00	1,102.05
02-41090 HEALTH INSURANCE	24,156.00	24,156.00	22,496.06
02-41096 MEMBERSHIP AIRMED	195.00	195.00	100.00
02-41097 DENTAL INSURANCE	432.00	432.00	432.00
TOTAL PERSONNEL SERVICES	423,346.51	406,025.00	400,725.75
CONTRACTUAL SERVICES			
02-42010 COMMUNICATIONS	4,000.00	4,000.00	3,851.10
02-42020 POSTAGE AND FREIGHT	500.00	499.00	304.82
02-42040 DUES & SUBSCRIPTIONS	1,000.00	1,001.00	1,099.00
02-42085 RENTAL-OFFICE EQUIP.	3,000.00	4,000.00	2,573.62
02-42125 BUSINESS EXPENSE	1,000.00	2,000.00	2,196.76
02-42130 PROFESSIONAL DEVELOPMENT	12,000.00	14,000.00	9,470.98
02-42430 PRINTING EXPENSE	2,000.00	2,000.00	2,525.00
02-42470 PERSONNEL SERVICES	1,000.00	1,000.00	886.45
02-42500 FILING & RECORDING	100.00	100.00	98.00
TOTAL CONTRACTUAL SERVICES	24,600.00	28,600.00	23,005.73
SUPPLIES, MATERIAL & MNT			
02-43010 OFFICE EXPENSE	1,500.00	1,590.00	1,692.69
02-43020 OPERATING EXPENSE	1,500.00	1,700.00	2,512.39
02-43090 EDUCATIONAL	300.00	310.00	197.00
02-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
02-43210 MINOR TOOLS AND APPARATUS	1,000.00	1,050.00	2,579.00
02-43275 MNT-COMPUTER EQUIPMENT	2,000.00	2,500.00	2,604.71
TOTAL SUPPLIES, MATERIAL & MNT	6,540.00	7,390.00	9,825.79
OTHER CHARGES			
02-44040 INSURANCE & BONDS	28.00	0.00	23.96
02-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	28.00	0.00	23.96
CAPITAL			
02-45040 OFFICE EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00
TOTAL 02 ADMINISTRATIVE SERV	454,514.51	442,015.00	433,581.23

**CITY OF PAMPA
FINANCIAL SERVICES
2020-21 BUDGET
Dept. 03**

MISSION STATEMENT

The Finance Department is an organization dedicated to providing quality financial services to other city departments, the City Manager, City Commission and the citizens of Pampa. The department ensures that all revenue and expenditures are properly accounted for, coordinates the annual budget, monitors compliance, and invests cash.

DESCRIPTION

The Finance Director coordinates all aspects of the City's financial management. All major decisions, that affect the City's monetary resources, are routed through her. She is instrumental in implementing all new bond issues and is responsible for designing the City's budget each fiscal year. The Finance Director is charged with preparation of the Comprehensive Annual Financial Report. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and limited internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Staff Accountant, Payroll Coordinator, Accounts Payable Clerk, and Clerk/Receptionist. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises the Staff Accountant, Accounts Payable, Accounts Receivable and Payroll. The Accounts Payable Clerk is responsible for the payment of invoices. The Clerk/Receptionist is responsible for the receipt of revenues, the ordering and disbursement of office supplies and the billing and collection of accounts receivables.

GOALS AND OBJECTIVES

1. To provide City departments, the City Commission and intergovernmental agencies with accurate and timely financial information.
2. To assist auditors in the preparation of the City's Comprehensive Annual Financial Report.
3. To ensure Budgetary and Legal Compliance with the City's adopted budget
4. Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
5. To ensure adherence to the City of Pampa Investment Policy.
6. Stay abreast of current developments in governmental accounting and finance principles and statutes.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
03 FINANCIAL SERVICES
DEPARTMENT EXPENDITURES**

	2020-2021 BUDGET	AMENDED 2019-2020 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
03-41010 SALARIES AND WAGES	373,355.62	348,202.00	337,234.52
03-41020 LONGEVITY PAY	2,524.00	2,952.00	2,632.00
03-41055 CAR ALLOWANCE	6,000.00	6,000.00	6,000.02
03-41060 INCENTIVE PAY	2,593.84	1,445.00	0.00
03-41066 CELL PHONE ALLOWANCE	1,307.29	1,260.00	1,260.00
03-41070 TEXAS MUNICIPAL RETIREMENT	73,916.88	79,030.00	75,485.40
03-41075 MEDICARE TAX EXPENSE	5,559.83	5,197.00	4,590.20
03-41080 SOCIAL SECURITY TAX EXPENSE	17,167.37	22,222.00	19,626.99
03-41085 LTD, AD&D, & LIFE INSURANCE	1,459.49	1,481.00	1,378.18
03-41086 WORKERS COMPENSATION	3,630.38	1,593.00	1,377.56
03-41090 HEALTH INSURANCE	48,312.00	46,867.00	44,915.25
03-41096 MEMBERSHIP AIRMED	325.00	390.00	300.00
03-41097 DENTAL INSURANCE	1,008.00	864.00	864.00
TOTAL PERSONNEL SERVICES	537,159.70	517,503.00	495,664.12
CONTRACTUAL SERVICES			
03-42010 COMMUNICATIONS	4,600.00	4,600.00	4,532.89
03-42020 POSTAGE AND FREIGHT	2,000.00	2,000.00	1,834.12
03-42030 ADVERTISING	0.00	500.00	0.00
03-42040 DUES & SUBSCRIPTIONS	1,500.00	1,504.00	1,411.00
03-42085 RENTAL-OFFICE EQUIP.	2,800.00	3,196.00	2,420.21
03-42125 BUSINESS EXPENSE	800.00	800.00	513.96
03-42130 PROFESSIONAL DEVELOPMENT	1,500.00	2,400.00	901.00
03-42155 EMPLOYEE TRAINING EXPENSE	1,800.00	1,200.00	-250.00
03-42165 TAX SERVICE EXPENSE	101,800.00	101,757.00	100,650.28
03-42430 PRINTING EXPENSE	1,200.00	1,000.00	660.76
03-42470 PERSONNEL SERVICES	12,000.00	12,000.00	12,853.18
03-42480 AUDITING SERVICES	88,000.00	88,000.00	87,450.00
03-42580 PHYSICAL EXAMINATIONS	0.00	100.00	0.00
03-42585 DRUG TESTING	4,800.00	4,800.00	4,858.50
TOTAL CONTRACTUAL SERVICES	222,800.00	223,857.00	217,835.90
SUPPLIES, MATERIAL & MNT			
03-43010 OFFICE EXPENSE	2,500.00	2,500.00	1,699.16
03-43020 OPERATING EXPENSE	2,500.00	2,700.00	2,688.40
03-43090 EDUCATIONAL	0.00	100.00	0.00
03-43145 COMPUTER SOFTWARE	1,040.00	240.00	240.00
03-43210 MINOR TOOLS AND APPARATUS	2,000.00	2,000.00	4,761.94
03-43270 MNT-OFFICE EQUIPMENT	300.00	300.00	0.00
03-43275 MNT-COMPUTER EQUIPMENT	8,000.00	8,000.00	7,563.05
TOTAL SUPPLIES, MATERIAL & MNT	16,340.00	15,840.00	16,952.55
OTHER CHARGES			
03-44037 COVID-19 RELIEF	0.00	0.00	0.00
03-44040 INSURANCE & BONDS	0.00	0.00	0.00
03-44060 CLAIMS, JUDGEMENTS & DAMAGE	0.00	0.00	2,179.49
03-44500 INTEREST & FISCAL CHARGES	0.00	0.00	0.00
03-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	0.00	2,179.49
TOTAL 03 FINANCIAL SERVICES	776,299.70	757,200.00	732,632.06

MUNICIPAL COURT
2020-21 BUDGET
Dept. 05

MISSION STATEMENT

The City of Pampa Municipal Court Mission

To impartially administer justice in a fair and efficient manner so that trust and accountability are exemplified to the public we serve.

DESCRIPTION

The jurisdiction of Municipal Court is provided in Chapters 29 and 30 of the Texas Government Code. Municipal Courts have original and exclusive jurisdiction over criminal violations of certain municipal ordinances, orders or resolutions that do not exceed \$2,000 in some instances and \$500 in others. Municipal courts also have concurrent jurisdiction with the Justice Courts in certain Class C misdemeanor criminal cases.

GOALS AND OBJECTIVES

1. Maintain accurate court records and to that end, ensure that judge and clerk are educated to changes in the laws by attending all required schools and other trainings that may be needed.
2. Provide quality service that ensures that persons are treated with courtesy, dignity and respect.
3. Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP to improve collections of fines and fees.
4. Maintain the independence of the judiciary while strengthening relations with the public, the bar, and other branches of the government.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
05 MUNICIPAL COURT
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
05-41010 SALARIES AND WAGES	114,738.96	110,396.00	107,383.75
05-41020 LONGEVITY PAY	964.00	868.00	772.00
05-41050 PART TIME & TEMPORARY PAY	0.00	0.00	0.00
05-41070 TEXAS MUNICIPAL RETIREMENT	24,635.59	24,534.00	23,517.32
05-41075 MEDICARE TAX EXPENSE	1,637.69	1,613.00	1,410.97
05-41080 SOCIAL SECURITY TAX EXPENSE	7,029.02	6,898.00	6,032.41
05-41085 LTD, AD&D, & LIFE INSURANCE	422.12	413.00	375.36
05-41086 WORKERS COMPENSATION	549.22	439.00	400.74
05-41090 HEALTH INSURANCE	16,104.00	16,104.00	14,995.07
05-41096 MEMBERSHIP AIRMED	130.00	130.00	100.00
05-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	166,498.60	161,683.00	155,275.62
CONTRACTUAL SERVICES			
05-42010 COMMUNICATIONS	2,100.00	2,050.00	2,046.29
05-42020 POSTAGE AND FREIGHT	1,800.00	1,900.00	1,032.00
05-42040 DUES & SUBSCRIPTIONS	150.00	150.00	0.00
05-42085 RENTAL-OFFICE EQUIP.	1,000.00	1,000.00	779.88
05-42130 PROFESSIONAL DEVELOPMENT	1,600.00	2,000.00	2,185.76
05-42170 COLLECTION EXPENSE	34,000.00	30,047.00	28,050.78
05-42430 PRINTING EXPENSE	1,800.00	1,800.00	1,010.48
05-42540 LEGAL SERVICES	700.00	700.00	0.00
TOTAL CONTRACTUAL SERVICES	43,150.00	39,647.00	35,105.19
SUPPLIES, MATERIAL & MNT			
05-43010 OFFICE EXPENSE	650.00	700.00	711.42
05-43020 OPERATING EXPENSE	100.00	100.00	69.88
05-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
05-43210 MINOR TOOLS AND APPARATUS	0.00	2,400.00	753.75
05-43275 MNT-COMPUTER EQUIPMENT	8,000.00	11,553.00	3,742.52
TOTAL SUPPLIES, MATERIAL & MNT	8,990.00	14,993.00	5,517.57
OTHER CHARGES			
05-44037 COVID-19 RELIEF	0.00	0.00	0.00
05-44040 INSURANCE & BONDS	0.00	0.00	0.00
05-44050 COURT COSTS	0.00	0.00	0.00
05-44500 INTEREST & FISCAL CHARGES	0.00	4,300.00	4,669.07
05-44615 BAD DEBT EXPENSE	0.00	0.00	0.00
05-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	4,300.00	4,669.07
TOTAL 05 MUNICIPAL COURT	218,638.60	220,623.00	200,567.45

**POLICE SERVICES
2020-21 BUDGET
Dept. 08**

MISSION STATEMENT

The mission of the Pampa Police Department is to provide the absolute best Police services possible to the citizens of Pampa and those who choose to visit our community. The Pampa Police Department employees strive to achieve this goal with a spirit of excellence and a servant's heart. We believe in community oriented policing in accordance with Local, State, and Federal laws. We consider it a great honor to be able to serve the City of Pampa and we are committed to doing so with the highest regard to courtesy, respect, and fairness. We will strive to gain and maintain the highest level of training and education for our employees all in an effort, along with other departments in the City of Pampa, to make Pampa the pride of all who live here, and the envy of those who do not.

DEPARTMENT STATEMENT

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results.

Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

GOALS AND OBJECTIVES

1. To protect and improve the quality of life in Pampa through:

- ◆ Community involvement and partnerships
- ◆ Enforcement of all laws courteously, but firmly
- ◆ Team work and cooperation with citizens, other criminal justice agencies, and each other
- ◆ Maintaining the highest degree of integrity
- ◆ Solve problems through cooperation, knowledge, technology and creative legal concepts
- ◆ Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
- ◆ Striving for the highest degree of customer/client service possible
- ◆ Making the most efficient and cost effective use of available resources, fiscal and human
- ◆ Recruiting and selecting the best applicants for employment
- ◆ Identify, formulate and operate within specified plans for present and future needs.
- ◆ Develop and use a core group of instructors to provide training for department personnel
- ◆ Provide direction and supervision in a way that is fair, firm and consistent for all employees.

2. The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

Community Involvement/Community Meetings

Citizens are encouraged to act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the citizen involvement and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

SWAT Team

The Pampa PD has teamed with the Gray County Sheriff's Office to form a tactical response unit to better serve the citizens of Pampa and Gray County in any high risk, tactical incident. The team goes through a selection process and is currently training twice a month, every month in areas to include, but not limited to: barricaded subjects, hostage situations, high risk warrant service, manhunts, active shooter, etc.....

Motor Division

The Pampa Police Department initiated the Motor Division to our department last year. These two Officers are selected and sent to an intensive training school. They are primarily traffic Officers. They enforce traffic and also work most, if not all, motor vehicle accidents while on duty. This division has been instrumental in reducing the traffic accidents in our community and making traffic flow safer for all.

Crime Stoppers

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. The Pampa Police Department has teamed up with Roberts County and Wheeler County to form the Top O Texas Crime Stoppers. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

School Resource Officer

The School Resource Officer Program is a joint venture between the City and School System and funds officers to work at the Schools to provide a safe and secure environment for our children, youth and faculty. These officers are also liaisons for the City and School, providing a great link between these two entities.

**CITY OF PAMPA
2020-2021**

01-GENERAL FUND
08 POLICE SERVICES
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
08-41010 SALARIES AND WAGES	1,547,722.35	1,503,210.00	1,379,861.09
08-41020 LONGEVITY PAY	8,548.00	8,024.00	8,421.99
08-41030 OVERTIME PAY	78,022.44	78,000.00	95,427.06
08-41035 STEP-UP PAY	0.00	0.00	0.00
08-41050 PART TIME & TEMPORARY PAY	500.00	1,000.00	330.00
08-41060 INCENTIVE PAY	40,022.44	56,100.00	45,185.14
08-41066 CELL PHONE ALLOWANCE	1,822.44	1,800.00	1,800.00
08-41070 TEXAS MUNICIPAL RETIREMENT	364,737.79	364,301.00	333,951.98
08-41075 MEDICARE TAX EXPENSE	23,776.08	23,971.00	21,385.18
08-41080 SOCIAL SECURITY TAX EXPENSE	104,066.64	102,496.00	91,438.14
08-41085 LTD, AD&D, & LIFE INSURANCE	6,673.38	6,523.00	5,226.08
08-41086 WORKERS COMPENSATION	80,706.68	65,341.00	57,206.31
08-41090 HEALTH INSURANCE	241,560.00	239,155.00	188,733.67
08-41096 MEMBERSHIP AIRMED	1,950.00	1,950.00	1,450.00
08-41097 DENTAL INSURANCE	4,320.00	4,320.00	4,320.00
TOTAL PERSONNEL SERVICES	2,504,428.24	2,456,191.00	2,234,736.64
CONTRACTUAL SERVICES			
08-42010 COMMUNICATIONS	30,252.00	26,000.00	21,548.50
08-42020 POSTAGE AND FREIGHT	1,600.00	1,600.00	1,489.43
08-42040 DUES & SUBSCRIPTIONS	3,800.00	4,125.00	5,090.88
08-42050 ELECTRICITY	4,000.00	4,000.00	3,660.95
08-42060 GAS	3,500.00	4,300.00	4,386.02
08-42085 RENTAL-OFFICE EQUIP.	2,900.00	3,100.00	2,122.67
08-42125 BUSINESS EXPENSE	1,000.00	1,200.00	1,119.17
08-42130 PROFESSIONAL DEVELOPMENT	20,000.00	32,375.00	18,816.75
08-42155 EMPLOYEE TRAINING EXPENSE	3,550.00	6,183.00	3,576.46
08-42180 LAUNDRY SERVICE	10,000.00	10,000.00	11,141.66
08-42430 PRINTING EXPENSE	2,500.00	2,500.00	2,136.67
08-42530 UNCLASSIFIED PROFESSIONAL	75,000.00	75,000.00	75,000.00
08-42570 MISC. CONTRACT LABOR	0.00	1,000.00	833.80
08-42580 PHYSICAL EXAMINATIONS	0.00	0.00	273.50
TOTAL CONTRACTUAL SERVICES	158,102.00	171,383.00	151,196.46
SUPPLIES, MATERIAL & MNT			
08-43010 OFFICE EXPENSE	5,000.00	7,000.00	7,445.17
08-43020 OPERATING EXPENSE	1,000.00	2,000.00	2,151.60
08-43025 CRIME PREVENTION SUPPLIES	1,000.00	2,000.00	534.17
08-43040 CLOTHING & LINEN	20,000.00	23,086.00	27,881.04
08-43060 PHOTOGRAPHIC AND VIDEO	2,000.00	2,000.00	1,463.99
08-43090 EDUCATIONAL	0.00	0.00	29.51
08-43145 COMPUTER SOFTWARE	1,000.00	12,585.00	240.00
08-43150 MEDICAL SUPPLIES	500.00	500.00	510.18
08-43190 RIFLE RANGE	10,000.00	12,500.00	10,310.35
08-43200 MOTOR FUEL AND LUBRICANTS	49,000.00	49,000.00	55,019.08
08-43210 MINOR TOOLS AND APPARATUS	44,000.00	48,757.00	34,188.82
08-43220 MNT-BUILDINGS	1,500.00	1,500.00	1,249.76
08-43250 MNT-IMPROVEMENTS	0.00	20,970.00	0.00
08-43275 MNT-COMPUTER EQUIPMENT	65,832.00	55,000.00	57,867.73
08-43280 MNT-AUTO EQUIPMENT	34,750.00	54,930.00	76,124.17
08-43340 MNT-COMMUNICATIONS EQUIP	3,000.00	3,000.00	6,910.50
08-43350 MNT-PRECISION INSTRUMENT	1,050.00	1,050.00	1,245.00
TOTAL SUPPLIES MATERIAL & MNT	239,632.00	295,878.00	283,171.07
OTHER CHARGES			
08-44037 COVID-19 RELIEF	0.00	0.00	0.00
08-44040 INSURANCE & BONDS	35,767.00	37,365.00	33,869.36
08-44045 VEHICLE LEASE	27,243.00	16,340.00	0.00
08-44047 EXTERNAL VEHICLE LEASE	117,158.00	86,061.00	57,062.68
08-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	4,241.00	34,846.65
08-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	180,168.00	144,007.00	125,778.69
CAPITAL			
08-45030 IMPROVEMENTS	0.00	65,000.00	0.00
08-45040 OFFICE EQUIPMENT	0.00	16,000.00	0.00
08-45080 OTHER EQUIPMENT	0.00	151,448.00	112,855.00
TOTAL CAPITAL	0.00	232,448.00	112,855.00
TOTAL 08 POLICE SERVICES	3,082,330.24	3,299,907.00	2,907,737.86

**EMERGENCY MEDICAL SERVICE
2020-21 BUDGET
Dept. 09**

MISSION STATEMENT

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

DESCRIPTION

Emergency Medical Services are provided to the City of Pampa and Gray County through Hemphill County EMS. Hemphill County EMS is an extension of the Hemphill County Hospital District created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and Gray County.

FUNDING

EMS is funded through user fees which are charged and collected by Hemphill County EMS as a part of their contract. The City of Pampa provides a maximum subsidy of \$100,000 through the General Fund as does Gray County.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
09 EMERGENCY MEDICAL SER
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-2020 BUDGET	2018-2019 ACTUAL
CONTRACTUAL SERVICES			
09-42050 ELECTRICITY	0.00	0.00	0.00
09-42060 GAS	0.00	0.00	0.00
09-42440 AMBULANCE SERVICE	0.00	100,000.00	140,000.04
TOTAL CONTRACTUAL SERVICES	0.00	100,000.00	140,000.04
 SUPPLIES, MATERIAL & MNT			
09-43220 MNT-BUILDINGS	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00
 OTHER CHARGES			
09-44037 COVID-19 RELIEF	0	0	0
09-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	0.00	0.00
 TOTAL 09 EMERGENCY MEDICAL SER	0.00	100,000.00	140,000.04

**FIRE PREVENTION
2020-21 BUDGET
Dept. 10**

MISSION STATEMENT

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

DESCRIPTION

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected twice a year. Home inspections are performed when requested by the homeowner. This office also assists surrounding communities with annual fire inspections for schools, jails, nursing homes and private residences. Also, the Fire Marshal is called upon to assist other communities and agencies in conducting fire origin and cause investigations when requested. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire safety/prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations in our city as well as smaller surrounding communities. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

1. Deter arson in our City through the effective prosecution of violators of the law.
 - a. Make public aware that all suspicious fires will be thoroughly investigated.
 - b. Charges will be filed on person or persons suspected of committing the crime of arson.
 - c. Suspects will be punished according to the law.
2. Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
 - a. Public awareness of fire safety through news media.
 - b. Public awareness of fire hazards through public education.
 - c. Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector, Code Enforcement Officer EMT, Firefighter and Peace Officer.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
10 FIRE PREVENTION
DEPARTMENT EXPENDITURES**

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES				
10-41010	SALARIES AND WAGES	70,428.37	66,551.00	64,801.00
10-41020	LONGEVITY PAY	604.00	556.00	508.00
10-41060	INCENTIVE PAY	4,381.00	4,380.00	4,380.22
10-41066	CELL PHONE ALLOWANCE	540.00	540.00	540.00
10-41070	TEXAS MUNICIPAL RETIREMENT	16,497.71	15,882.00	15,271.73
10-41075	MEDICARE TAX EXPENSE	1,100.86	1,044.00	962.68
10-41080	SOCIAL SECURITY TAX EXPENSE	4,707.13	4,466.00	4,116.32
10-41085	LTD, AD&D, & LIFE INSURANCE	294.03	279.00	271.92
10-41086	WORKERS COMPENSATION	2,993.21	672.00	525.98
10-41090	HEALTH INSURANCE	8,052.00	8,052.00	7,497.58
10-41096	MEMBERSHIP AIRMED	65.00	65.00	50.00
10-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL	PERSONNEL SERVICES	109,807.31	102,631.00	99,069.43
CONTRACTUAL SERVICES				
10-42010	COMMUNICATIONS	550.00	550.00	494.91
10-42020	POSTAGE AND FREIGHT	2,100.00	700.00	274.15
10-42040	DUES & SUBSCRIPTIONS	0.00	100.00	0.00
10-42125	BUSINESS EXPENSE	0.00	200.00	0.00
10-42130	PROFESSIONAL DEVELOPMENT	3,000.00	3,900.00	3,299.32
10-42155	EMPLOYEE TRAINING EXPENSE	0.00	685.00	0.00
10-42520	EMPLOYEE LICENSES	300.00	500.00	0.00
10-42570	MISC. CONTRACT LABOR	7,500.00	7,500.00	7,500.00
10-42580	PHYSICAL EXAMINATIONS	0.00	100.00	0.00
TOTAL	CONTRACTUAL SERVICES	13,450.00	14,235.00	11,568.38
SUPPLIES, MATERIAL & MNT				
10-43010	OFFICE EXPENSE	300.00	500.00	35.72
10-43020	OPERATING EXPENSE	300.00	700.00	226.78
10-43040	CLOTHING & LINEN	400.00	500.00	347.97
10-43090	EDUCATIONAL	3,000.00	4,000.00	4,207.19
10-43145	COMPUTER SOFTWARE	240.00	1,000.00	499.99
10-43200	MOTOR FUEL AND LUBRICANTS	1,500.00	1,500.00	1,367.69
10-43210	MINOR TOOLS AND APPARATUS	1,000.00	1,500.00	1,945.15
10-43280	MNT-AUTO EQUIPMENT	500.00	1,000.00	468.65
TOTAL	SUPPLIES, MATERIAL & MNT	7,240.00	10,700.00	9,099.14
OTHER CHARGES				
10-44037	COVID-19 RELIEF	0.00	0.00	0.00
10-44040	INSURANCE & BONDS	378.00	393.00	23.96
10-44045	VEHICLE LEASE	6,151.00	0.00	0.00
10-44047	EXTERNAL VEHICLE LEASE	0.00	6,151.00	6,151.32
10-44060	CLAIMS, JUDGEMENS, AND DAM	0.00	5,996.00	0.00
10-44700	BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL	OTHER CHARGES	6,529.00	12,540.00	6,175.28
CAPITAL				
TOTAL 10	FIRE PREVENTION	137,026.31	140,106.00	125,912.23

PUBLIC WORKS/ENGINEERING/PLANNING AND ZONING
2020-21 BUDGET
Dept. 11

MISSION STATEMENT

To be indispensable to the community and other divisions and departments at the City, the City of Pampa Engineering Department shall provide a high level of expertise for the planning, designing, administration, and oversight of all public works improvements and subdivision developments. It is our goal to provide these services in a professional, well-organized, and cost-effective manner, all the while keeping paramount the health, safety, and welfare of the public.

DESCRIPTION

All of the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa.

The Director of Public Works coordinates the operation of the following departments: Streets (streets, traffic control, and drainage), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in the preparation of budget proposals, as well as capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, and drainage. The department drafts plans and specifications and administers projects. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

The Planning & Zoning Liaison files all plats at the Gray County Clerk's Office and records Volume and Page Numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning, annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

GOALS AND OBJECTIVES

1. Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
2. Provide municipal engineering services for City projects in all departments.
3. Long-range planning for extension of City utilities, streets and other services.
4. Continue digitization of all City records and maps for facilities.
5. Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
11 PLANNING & ENG/PW
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
11-41010 SALARIES AND WAGES	167,802.59	162,980.00	158,953.43
11-41020 LONGEVITY PAY	512.00	572.00	456.00
11-41030 OVERTIME PAY	0.00	0.00	0.00
11-41050 PART TIME & TEMPORARY PAY	2,000.00	1,275.00	750.00
11-41055 CAR ALLOWANCE	7,469.24	7,200.00	7,919.92
11-41060 INCENTIVE PAY	1,120.39	7,440.00	6,295.30
11-41066 CELL PHONE ALLOWANCE	1,307.12	1,260.00	450.00
11-41070 TEXAS MUNICIPAL RETIREMENT	37,529.71	39,569.00	37,978.81
11-41075 MEDICARE TAX EXPENSE	2,479.64	2,602.00	2,511.34
11-41080 SOCIAL SECURITY TAX EXPENSE	10,955.96	11,126.00	10,737.77
11-41085 LTD, AD&D, & LIFE INSURANCE	667.46	672.00	605.04
11-41086 WORKERS COMPENSATION	827.02	587.00	701.30
11-41090 HEALTH INSURANCE	16,104.00	14,897.00	14,373.49
11-41096 MEMBERSHIP AIRMED	130.00	50.00	50.00
11-41097 DENTAL INSURANCE	288.00	288.00	336.00
TOTAL PERSONNEL SERVICES	249,193.13	250,518.00	242,118.40
CONTRACTUAL SERVICES			
11-42010 COMMUNICATIONS	1,100.00	1,300.00	1,059.70
11-42020 POSTAGE AND FREIGHT	150.00	150.00	140.55
11-42040 DUES & SUBSCRIPTIONS	1,500.00	2,400.00	1,190.00
11-42125 BUSINESS EXPENSE	700.00	1,400.00	586.00
11-42130 PROFESSIONAL DEVELOPMENT	2,000.00	3,000.00	3,858.55
11-42155 EMPLOYEE TRAINING EXPENSE	800.00	500.00	1,460.00
11-42430 PRINTING EXPENSE	100.00	150.00	0.00
11-42500 FILING & RECORDING	100.00	300.00	96.00
11-42520 EMPLOYEE LICENSES	400.00	400.00	361.00
11-42530 UNCLASSIFIED PROFESSIONAL	0.00	0.00	0.00
11-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	6,850.00	9,600.00	8,751.80
SUPPLIES, MATERIAL & MNT			
11-43010 OFFICE EXPENSE	1,000.00	1,500.00	1,003.90
11-43020 OPERATING EXPENSE	500.00	1,000.00	747.57
11-43040 CLOTHING & LINEN	250.00	250.00	0.00
11-43060 PHOTOGRAPHIC AND VIDEO	0.00	0.00	0.00
11-43090 EDUCATIONAL	500.00	1,000.00	843.00
11-43145 COMPUTER SOFTWARE	3,000.00	4,000.00	2,753.98
11-43200 MOTOR FUEL AND LUBRICANTS	1,500.00	1,200.00	623.77
11-43210 MINOR TOOLS AND APPARATUS	1,500.00	2,350.00	1,008.06
11-43215 COMPUTER EQ/REPAIR PARTS	0.00	100.00	0.00
11-43270 MNT-OFFICE EQUIPMENT	500.00	650.00	756.00
11-43280 MNT-AUTO EQUIPMENT	150.00	150.00	100.23
11-43340 MNT-COMMUNICATIONS EQUIP	50.00	50.00	0.00
11-43350 MNT-PRECISION INSTRUMENT	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	8,950.00	12,250.00	7,836.51
OTHER CHARGES			
11-44037 COVID-19 RELIEF	0.00	0.00	0.00
11-44040 INSURANCE & BONDS	928.00	948.00	908.29
11-44045 VEHICLE LEASE	5,000.00	0.00	0.00
11-44047 EXTERNAL VEHICLE LEASE	0.00	6,151.00	6,151.32
11-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	5,928.00	7,099.00	7,059.61
CAPITAL			
TOTAL CAPITAL	0.00	0.00	0.00
TOTAL 11 PLANNING & ENG/PW	270,921.13	279,467.00	265,766.32

**PUBLIC SERVICE DEPARTMENT
STREET DEPARTMENT BUDGET
2020-21 BUDGET**

Dept. 12

MISSION STATEMENT

The Street Department's mission is to ensure quality service in timely professional manner and provide safe travel throughout Pampa, Texas.

DESCRIPTION

The responsibility of the Street Department involves the maintenance of 137.3 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.66 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of

Paved alleys, and 252.74 miles of curbs and gutters. Maintenance work includes sweeping, hot mix patching crack sealing, in-house strip seal coating, overlaying streets and dirt roads, hauling sand and gravel. There are 7.57 miles of storm drains, 240 storm inlets and 3918 traffic signs and street markers in the city. We have 961 intersections, 386 of which do not have signs or traffic control devices. Once a year, 5.7 miles of crosswalks and 9.6 miles of parking stripes are repainted while 4.77 miles of curbs and 17.1 miles of driving lanes are repaired every other year. There are also 7 bridges to be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades. There are also 53 traffic signals to be maintained.

The Street Department cooperates with other departments in carrying out general operations of the City. This includes Police and Fire Departments with street closures, picking up debris or any other unforeseen hazard.

GOALS AND OBJECTIVES

1. Maintain all streets, alleys and drainage in Pampa.
2. Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the City.
3. Support other departments in general operations of the City requiring the use of heavy equipment.
4. Establish a good working relationship with the citizens of Pampa, Texas, and respond to their needs in a timely fashion.
5. Provide a safe environment in which to work.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
12 STREETS & TRAFFIC CON
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
12-41010 SALARIES AND WAGES	438,728.79	432,734.00	421,470.51
12-41020 LONGEVITY PAY	4,552.00	5,368.00	4,956.00
12-41030 OVERTIME PAY	4,000.00	10,050.00	3,458.99
12-41035 STEP-UP PAY	500.00	500.00	0.00
12-41060 INCENTIVE PAY	2,987.70	4,320.00	4,319.64
12-41066 CELL PHONE ALLOWANCE	933.66	900.00	900.00
12-41070 TEXAS MUNICIPAL RETIREMENT	95,131.79	100,068.00	95,107.24
12-41075 MEDICARE TAX EXPENSE	6,255.78	6,580.00	6,115.19
12-41080 SOCIAL SECURITY TAX EXPENSE	27,143.01	28,137.00	26,147.12
12-41085 LTD, AD&D, & LIFE INSURANCE	1,871.07	1,908.00	1,784.04
12-41086 WORKERS COMPENSATION	57,008.78	41,854.00	35,866.64
12-41090 HEALTH INSURANCE	80,520.00	76,520.00	74,991.50
12-41096 MEMBERSHIP AIRMED	650.00	650.00	500.00
12-41097 DENTAL INSURANCE	1,440.00	1,440.00	1,440.00
TOTAL PERSONNEL SERVICES	721,722.58	711,029.00	677,056.87
CONTRACTUAL SERVICES			
12-42010 COMMUNICATIONS	3,500.00	3,500.00	3,647.67
12-42020 POSTAGE AND FREIGHT	100.00	50.00	200.40
12-42040 DUES & SUBSCRIPTIONS	100.00	100.00	0.00
12-42050 ELECTRICITY	238,000.00	254,000.00	231,658.48
12-42060 GAS	9,000.00	7,500.00	7,363.77
12-42090 RENTAL OF EQUIPMENT	1,000.00	1,000.00	1,047.06
12-42125 BUSINESS EXPENSE	100.00	200.00	60.00
12-42130 PROFESSIONAL DEVELOPMENT	400.00	100.00	400.00
12-42155 EMPLOYEE TRAINING EXPENSE	200.00	252.00	0.00
12-42180 LAUNDRY SERVICE	250.00	150.00	241.84
12-42520 EMPLOYEE LICENSES	600.00	772.00	486.00
TOTAL CONTRACTUAL SERVICES	253,250.00	267,624.00	245,105.22
SUPPLIES, MATERIAL & MNT			
12-43010 OFFICE EXPENSE	500.00	1,002.00	148.41
12-43020 OPERATING EXPENSE	2,000.00	1,500.00	2,495.42
12-43030 JANITOR SUPPLIES	600.00	648.00	535.77
12-43040 CLOTHING & LINEN	2,000.00	2,749.00	1,662.49
12-43050 CHEMICALS	6,000.00	6,701.00	1,548.50
12-43090 EDUCATIONAL	0.00	496.00	0.00
12-43145 COMPUTER SOFTWARE	800.00	1,000.00	812.22
12-43150 MEDICAL SUPPLIES	0.00	471.00	0.00
12-43200 MOTOR FUEL AND LUBRICANTS	30,000.00	30,000.00	25,647.90
12-43210 MINOR TOOLS AND APPARATUS	4,650.00	4,000.00	9,652.71
12-43220 MNT-BUILDINGS	1,500.00	5,208.00	1,089.83
12-43230 MNT-ST/S/CURBS/GUTTERS/CULVE	42,000.00	40,272.00	50,481.98
12-43240 MNT-TRAFF SIGNALS/SIGNS/LIG	17,000.00	12,782.00	17,839.51
12-43250 MNT-IMPROVEMENTS	1,000.00	1,000.00	0.00
12-43280 MNT-AUTO EQUIPMENT	4,500.00	9,704.00	5,985.92
12-43300 MNT-MACHINERY	25,000.00	42,000.00	16,545.60
12-43340 MNT-COMMUNICATIONS EQUIP	300.00	300.00	247.60
TOTAL SUPPLIES, MATERIAL & MNT	137,850.00	159,833.00	134,693.86
OTHER CHARGES			
12-44040 INSURANCE & BONDS	14,029.00	13,521.00	13,107.37
12-44045 VEHICLE LEASE	28,092.00	28,092.00	0.00
12-44047 EXTERNAL VEHICLE LEASE	6,908.00	6,908.00	6,907.56
12-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	772.00	8,698.82
TOTAL OTHER CHARGES	49,029.00	49,293.00	28,713.75
CAPITAL			
12-45030 IMPROVEMENTS	0.00	2,768,775.00	14,611.44
12-45060 MACHINERY & EQUIPMENT	0.00	200,500.00	189,740.23
TOTAL CAPITAL	0.00	2,969,275.00	204,351.67
TOTAL 12 STREETS & TRAFFIC CON	1,161,851.58	4,157,054.00	1,289,921.37

**PARKS DEPARTMENT
2020-21 BUDGET
Dept. 13**

MISSION STATEMENT

The Parks Department mission is to provide citizens and guests with well-maintained public parks, enhancing the quality of life as well as providing recreations and leisure opportunities to help instill pride in our community.

DESCRIPTION

The responsibilities of the Parks Department are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, and fertilizing. Maintain and repair 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 8 covered shelters, 1888 trees and 68 benches. The Parks Department is responsible for maintaining barrier posts that border parks, 116 trash barrels, and security lights in 30 parks, in addition to installing new facilities, outdoor equipment and sprinkler systems. The Parks Department also maintains the grounds at City Hall, Lovett Memorial Library, the medians at Somerville and 23rd streets, city owned properties bordering Red Deer Creek, Fire Tower Training facility and Service Center grounds. City Hall small parks are reseeded and fertilized annually, and Central Park is fertilized as needed. Other duties include the installation and repair of seasonal decorations, removal of snow and ice, cleaning 3.5 miles of hike and bike trails and assisting other departments as needed.

The Parks Department also assists in emergency response and clean up in disasters, weed and mosquito control, reporting and correcting vandalism in parks and assisting in special events, such as Chautauqua, July 4th Celebration, Woody Guthrie Festival, Christmas Parade, and other events supported by the Parks Department. This department works in conjunction with Clean Pampa, Inc. to help coordinate efforts in the Adopt-a-Park Program.

GOALS AND OBJECTIVES

1. Support other departments in general operations of the City requiring the use of heavy equipment.
2. Establish a good working relationship with the citizens of Pampa and respond to their needs in a timely fashion.
3. Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
4. Provide a safe environment in which to work.
5. Clean the Hike-n-bike trail, removing all weeds, grass and dirt off the trails.

**CITY OF PAMPA
2020-2021**

01 -GENERAL FUND
13 PARKS DEPARTMENT
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
13-41010 SALARIES AND WAGES	235,861.16	213,525.00	178,297.43
13-41020 LONGEVITY PAY	1,132.00	1,028.00	612.00
13-41030 OVERTIME PAY	5,000.00	10,000.00	642.02
13-41050 PART TIME & TEMPORARY PAY	9,000.00	10,000.00	8,785.00
13-41060 INCENTIVE PAY	435.71	360.00	0.00
13-41070 TEXAS MUNICIPAL RETIREMENT	38,679.93	49,593.00	39,092.84
13-41075 MEDICARE TAX EXPENSE	2,590.62	3,406.00	2,681.01
13-41080 SOCIAL SECURITY TAX EXPENSE	11,656.15	14,565.00	11,463.61
13-41085 LTD, AD&D, & LIFE INSURANCE	758.71	996.00	794.74
13-41086 WORKERS COMPENSATION	6,275.71	8,820.00	8,064.99
13-41090 HEALTH INSURANCE	56,364.00	56,364.00	44,326.31
13-41096 MEMBERSHIP AIRMED	325.00	455.00	295.00
13-41097 DENTAL INSURANCE	720.00	1,008.00	1,008.00
TOTAL PERSONNEL SERVICES	368,798.99	370,120.00	296,062.95
CONTRACTUAL SERVICES			
13-42010 COMMUNICATIONS	3,500.00	4,000.00	3,257.63
13-42020 POSTAGE AND FREIGHT	50.00	150.00	6.72
13-42040 DUES & SUBSCRIPTIONS	100.00	200.00	0.00
13-42050 ELECTRICITY	50,000.00	50,000.00	50,468.34
13-42060 GAS	7,000.00	7,000.00	7,032.13
13-42090 RENTAL OF EQUIPMENT	500.00	265.00	628.12
13-42130 PROFESSIONAL DEVELOPMENT	0.00	150.00	1,206.00
13-42520 EMPLOYEE LICENSES	500.00	0.00	671.94
13-42570 MISC. CONTRACT LABOR	36,000.00	37,353.00	34,377.12
TOTAL CONTRACTUAL SERVICES	97,650.00	99,118.00	97,648.00
SUPPLIES, MATERIAL & MNT			
13-43010 OFFICE EXPENSE	400.00	167.00	441.90
13-43020 OPERATING EXPENSE	900.00	867.00	1,062.62
13-43030 JANITOR SUPPLIES	1,000.00	1,000.00	1,615.55
13-43040 CLOTHING & LINEN	1,000.00	1,265.00	1,677.36
13-43050 CHEMICALS	1,300.00	350.00	1,393.57
13-43070 AGRICULTURAL EXPENSE	1,000.00	0.00	1,280.74
13-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
13-43150 MEDICAL SUPPLIES	0.00	50.00	0.00
13-43200 MOTOR FUEL AND LUBRICANTS	11,000.00	11,000.00	13,023.46
13-43210 MINOR TOOLS AND APPARATUS	7,000.00	8,352.00	7,623.51
13-43220 MNT-BUILDINGS	800.00	425.00	901.79
13-43250 MNT-IMPROVEMENTS	5,000.00	5,350.00	2,850.13
13-43280 MNT-AUTO EQUIPMENT	6,000.00	7,075.00	1,621.79
13-43300 MNT-MACHINERY	10,000.00	15,481.00	24,322.35
13-43410 MNT-UNDERGROUND SPRINKLER	3,000.00	3,000.00	4,297.93
TOTAL SUPPLIES, MATERIAL & MNT	48,640.00	54,622.00	62,352.70
OTHER CHARGES			
13-44037 COVID-19 RELIEF	0.00	0.00	0.00
13-44040 INSURANCE & BONDS	5,608.00	5,710.00	5,480.37
13-44045 VEHICLE LEASE	3,535.00	3,535.00	0.00
13-44047 EXTERNAL VEHICLE LEASE	11,465.00	11,465.00	11,464.56
13-44510 PRINCIPAL RETIREMENT	50,000.00	0.00	0.00
TOTAL OTHER CHARGES	70,608.00	20,710.00	16,944.93
CAPITAL			
13-45030 IMPROVEMENTS	0.00	35,000.00	0.00
13-45080 OTHER EQUIPMENT	20,000.00	0.00	0.00
TOTAL CAPITAL	20,000.00	35,000.00	0.00
TOTAL 13 PARKS DEPARTMENT	605,696.99	579,570.00	473,008.58

RECREATION DEPARTMENT
2020-21 BUDGET
Dept. 14

MISSION STATEMENT

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

DESCRIPTION

The Recreation/Building & Grounds superintendent oversees the Recreation Department, which consists of the superintendent , two full-time Recreation Technicians, and several part-time seasonal employees.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as, the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, the Pampa H2O Aquatic Center, the Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, and the Recreation Center.

Recreation programs sponsored by the City of Pampa include three softball, kickball and flag football seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; Men's, Women's and Mixed Open volleyball leagues. Two Cornhole seasons are played in the winter months at the Recreation Center.

GOALS AND OBJECTIVES

To provide "quality of life" recreational services to the citizens of Pampa.

1. Softball, Kickball, Flag Football and Cornhole
 - a. Work with the Player's and Umpire's Associations as well as other organizations to enhance the quality of our adult softball leagues.
 - b. Increase the number of teams in our existing leagues.
 - c. Maintain the quality of the Hobart Street, Lions Club and Recreation Park softball complexes in a professional manner.
2. Aquatic Center
 - a. Maintain a clean, safe, and professional environment.
 - b. Continue to work with the American Red Cross in providing swimming lessons to the public.
 - c. Provide fitness activities for the community outside of operating hours. Aqua Zumba classes are currently being offered evenings, 3 days a week.
 - d. Increase the number of citizens who use the facility.
3. Volleyball
 - a. Coordinate Men's, Women's and Mixed volleyball leagues.
 - b. Maintain Recreation Park's sand volleyball court.
 - c. Coordinate sand and hard court volleyball tournaments.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
14 RECREATION DEPARTMENT
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
14-41010 SALARIES AND WAGES	61,399.20	70,067.00	71,171.43
14-41020 LONGEVITY PAY	260.00	608.00	592.00
14-41030 OVERTIME PAY	1,000.00	2,000.00	424.29
14-41050 PART TIME & TEMPORARY PAY	5,000.00	5,000.00	3,119.50
14-41060 INCENTIVE PAY	1,786.60	1,440.00	1,439.88
14-41066 CELL PHONE ALLOWANCE	706.60	360.00	720.00
14-41070 TEXAS MUNICIPAL RETIREMENT	13,342.05	16,422.00	16,298.98
14-41075 MEDICARE TAX EXPENSE	890.29	1,080.00	1,125.74
14-41080 SOCIAL SECURITY TAX EXPENSE	3,806.75	4,617.00	4,813.37
14-41085 LTD, AD&D, & LIFE INSURANCE	286.12	319.00	307.00
14-41086 WORKERS COMPENSATION	2,916.46	1,860.00	1,628.03
14-41090 HEALTH INSURANCE	16,104.00	16,059.00	15,663.53
14-41096 MEMBERSHIP ARMED	130.00	75.00	55.00
14-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	107,916.07	120,195.00	117,646.75
CONTRACTUAL SERVICES			
14-42010 COMMUNICATIONS	800.00	1,000.00	716.67
14-42020 POSTAGE AND FREIGHT	0.00	100.00	3.29
14-42040 DUES & SUBSCRIPTIONS	210.00	210.00	0.00
14-42050 ELECTRICITY	11,550.00	11,550.00	12,056.82
14-42060 GAS	5,500.00	4,289.00	4,318.55
14-42085 RENTAL-OFFICE EQUIP.	800.00	803.00	867.23
14-42090 RENTAL OF EQUIPMENT	500.00	500.00	278.50
14-42130 PROFESSIONAL DEVELOPMENT	550.00	550.00	685.00
14-42155 EMPLOYEE TRAINING EXPENSE	0.00	100.00	0.00
14-42430 PRINTING EXPENSE	0.00	100.00	0.00
14-42570 MISC. CONTRACT LABOR	15,000.00	20,000.00	11,587.79
TOTAL CONTRACTUAL SERVICES	34,910.00	39,202.00	30,513.85
SUPPLIES, MATERIAL & MNT			
14-43010 OFFICE EXPENSE	200.00	200.00	328.99
14-43020 OPERATING EXPENSE	1,065.00	2,460.00	917.41
14-43030 JANITOR SUPPLIES	700.00	700.00	1,050.24
14-43040 CLOTHING & LINEN	600.00	1,300.00	299.72
14-43050 CHEMICALS	0.00	150.00	0.00
14-43070 AGRICULTURAL EXPENSE	500.00	280.00	1,209.70
14-43080 RECREATIONAL	7,800.00	7,100.00	13,575.06
14-43145 COMPUTER SOFTWARE	240.00	340.00	880.75
14-43150 MEDICAL SUPPLIES	0.00	50.00	0.00
14-43160 CONCESSIONS	5,000.00	3,800.00	876.73
14-43200 MOTOR FUEL AND LUBRICANTS	3,500.00	2,979.00	4,306.82
14-43210 MINOR TOOLS AND APPARATUS	3,725.00	4,766.00	6,412.23
14-43220 MNT-BUILDINGS	1,200.00	1,550.00	727.40
14-43250 MNT-IMPROVEMENTS	3,200.00	3,200.00	32,152.93
14-43280 MNT-AUTO EQUIPMENT	1,500.00	3,100.00	1,562.70
14-43300 MNT-MACHINERY	1,500.00	2,000.00	599.33
14-43340 MNT-COMMUNICATIONS EQUIP	0.00	150.00	0.00
14-43410 MNT-UNDERGROUND SPRINKLER	700.00	2,000.00	736.45
14-43430 MNT-OTHER EQUIPMENT	0.00	350.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	31,430.00	36,475.00	65,636.46
OTHER CHARGES			
14-44037 COVID-19 RELIEF	0.00	0.00	0.00
14-44040 INSURANCE & BONDS	6,515.00	6,274.00	8,697.24
14-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
14-44047 EXTERNAL VEHICLE LEASE	0.00	0.00	0.00
14-44060 CLAIMS, JUDGEMENTS, AND DAMAG	0.00	0.00	5,902.00
14-44500 INTEREST & FISCAL CHARGES	100.00	670.00	5,273.82
TOTAL OTHER CHARGES	11,615.00	11,944.00	19,873.06
CAPITAL			
14-45030 IMPROVEMENTS	0.00	34,000.00	0.00
TOTAL CAPITAL	0.00	34,000.00	0.00
TOTAL 14 RECREATION DEPARTMENT	185,871.07	241,816.00	233,670.12

**CITY OF PAMPA
BUILDING AND GROUNDS
2020-21 BUDGET
Dept. 15**

MISSION STATEMENT

The Building and Grounds Department's mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

DESCRIPTION

There is currently one full-time and several part-time employees in Building and Grounds including the Building & Grounds Superintendent and several custodians. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, National Guard Armory, the Service Center, Recreation Department (buildings and pools), Chamber of Commerce, and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

**CITY OF PAMPA
2020-2021**

01 -GENERAL FUND
15 BUILDINGS & GROUNDS
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
15-41010 SALARIES AND WAGES	54,182.44	52,664.00	50,029.14
15-41020 LONGEVITY PAY	116.00	68.00	0.00
15-41030 OVERTIME PAY	500.00	500.00	0.00
15-41050 PART TIME & TEMPORARY PAY	37,000.00	37,000.00	43,409.00
15-41060 INCENTIVE PAY	660.00	0.00	0.00
15-41066 CELL PHONE ALLOWANCE	540.00	540.00	405.00
15-41070 TEXAS MUNICIPAL RETIREMENT	11,773.84	11,857.00	11,139.14
15-41075 MEDICARE TAX EXPENSE	1,348.95	1,316.00	1,242.36
15-41080 SOCIAL SECURITY TAX EXPENSE	5,767.89	5,628.00	5,312.06
15-41085 LTD, AD&D, & LIFE INSURANCE	232.29	226.00	209.86
15-41086 WORKERS COMPENSATION	5,927.24	4,235.00	4,107.63
15-41090 HEALTH INSURANCE	8,052.00	8,052.00	7,496.42
15-41096 MEMBERSHIP AIRMED	65.00	65.00	50.00
15-41097 DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES	126,309.65	122,295.00	123,544.61
CONTRACTUAL SERVICES			
15-42010 COMMUNICATIONS	1,200.00	1,200.00	1,112.52
15-42020 POSTAGE AND FREIGHT	0.00	0.00	1.50
15-42030 ADVERTISING	0.00	282.00	0.00
15-42040 DUES & SUBSCRIPTIONS	0.00	40.00	0.00
15-42050 ELECTRICITY	35,000.00	35,000.00	37,380.97
15-42060 GAS	5,700.00	5,700.00	4,808.95
15-42090 RENTAL OF EQUIPMENT	1,100.00	2,100.00	1,236.00
15-42125 BUSINESS EXPENSE	0.00	75.00	0.00
15-42180 LAUNDRY SERVICE	1,500.00	1,800.00	1,184.58
15-42430 PRINTING EXPENSE	0.00	25.00	0.00
15-42570 MISC. CONTRACT LABOR	0.00	300.00	0.00
TOTAL CONTRACTUAL SERVICES	44,500.00	46,522.00	45,724.52
SUPPLIES, MATERIAL & MNT			
15-43010 OFFICE EXPENSE	200.00	400.00	219.04
15-43020 OPERATING EXPENSE	200.00	400.00	212.37
15-43030 JANITOR SUPPLIES	6,000.00	6,000.00	7,490.34
15-43040 CLOTHING & LINEN	300.00	300.00	243.89
15-43050 CHEMICALS	0.00	150.00	0.00
15-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
15-43200 MOTOR FUEL AND LUBRICANTS	4,300.00	5,300.00	5,221.62
15-43210 MINOR TOOLS AND APPARATUS	3,000.00	3,000.00	2,282.69
15-43220 MNT-BUILDINGS	18,000.00	15,780.00	23,197.59
15-43250 MNT-IMPROVEMENTS	2,125.00	4,125.00	1,633.19
15-43280 MNT-AUTO EQUIPMENT	1,200.00	2,402.00	2,659.34
15-43430 MNT-OTHER EQUIPMENT	6,000.00	7,000.00	5,912.41
TOTAL SUPPLIES, MATERIAL & MNT	41,565.00	45,097.00	49,312.48
OTHER CHARGES			
15-44037 COVID-19 RELIEF	0.00	0.00	0.00
15-44040 INSURANCE & BONDS	18,860.00	18,443.00	26,485.90
15-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
15-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	805.00	6,185.01
TOTAL OTHER CHARGES	23,860.00	24,248.00	32,670.91
CAPITAL			
15-45030 IMPROVEMENTS	35,000.00	473,188.00	0.00
TOTAL CAPITAL	35,000.00	473,188.00	0.00
TOTAL 15 BUILDINGS & GROUNDS	271,234.65	711,350.00	251,252.52

COMMUNITY SERVICES SUPERVISION
2020-21 BUDGET
Dept. 16

MISSION STATEMENT

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

DESCRIPTION

The Director of Community Services is responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, Recreation and the Pampa H2O Aquatic Center. The efficient, professional and courteous delivery of services to the public on a daily basis is the ongoing goal of each department. The Golf Professional at Hidden Hills is designated as contractual rather than a Department Head, and is responsible for both the Pro Shop and the maintenance of the 18-hole golf course.

GOALS AND OBJECTIVES

1. Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
2. Continue to work with the Downtown Business Association, the Pampa Economic Development Corporation and local civic groups to promote Pampa and its facilities.
3. Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
4. Continue to seek grants and other funding to augment City revenues.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
16 COMMUNITY SERVICES
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
16-41010 SALARIES AND WAGES	148,512.29	139,547.00	136,605.20
16-41020 LONGEVITY PAY	688.00	592.00	496.00
16-41060 INCENTIVE PAY	0.00	1,160.00	0.00
16-41066 CELL PHONE ALLOWANCE	1,120.39	1,080.00	1,080.00
16-41070 TEXAS MUNICIPAL RETIREMENT	31,108.42	31,139.00	30,353.68
16-41075 MEDICARE TAX EXPENSE	2,107.72	2,048.00	1,883.96
16-41080 SOCIAL SECURITY TAX EXPENSE	9,012.28	8,756.00	8,055.87
16-41085 LTD, AD&D, & LIFE INSURANCE	596.81	583.00	551.28
16-41086 WORKERS COMPENSATION	7,266.29	2,528.00	2,254.19
16-41090 HEALTH INSURANCE	16,104.00	14,944.00	14,997.58
16-41096 MEMBERSHIP AIRMED	130.00	130.00	100.00
16-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	216,934.20	202,795.00	196,665.76
CONTRACTUAL SERVICES			
16-42010 COMMUNICATIONS	540.00	540.00	494.91
16-42130 PROFESSIONAL DEVELOPMENT	1,200.00	1,200.00	2,807.42
TOTAL CONTRACTUAL SERVICES	1,740.00	1,740.00	3,302.33
SUPPLIES, MATERIAL & MNT			
16-43010 OFFICE EXPENSE	0.00	0.00	0.00
16-43020 OPERATING EXPENSE	0.00	0.00	0.00
16-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
16-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	240.00	240.00	240.00
CAPITAL	0.00	0.00	0.00
TOTAL 16 COMMUNITY SERVICES	218,914.20	204,775.00	200,208.09

**FIRE SUPPRESSION
2020-21 BUDGET
Dept. 17**

Pampa Fire Department Vision Statement

It is the Vision of the Pampa Fire Department to Protect Life, Property and the Environment with Courtesy and Respect for all.

PFD Mission Statement

It is our Mission to:

Fight Fire, Combat Disaster, Rescue the Helpless, Aid the Sick and Injured, Respond with Love, Act with
Courage, Survive

PFD Core Values

Service — Dedication to our Community, we are here for them.

Professionalism — In appearance, attitude, and practice.

Integrity — Upholding moral and ethical conduct at all times.

Respect — Embracing diversity and recognizing individual worth.

Decisiveness — Make decisions and communicate those decisions.

Courage — To prepare thoroughly and act when called.

Compassion — In all circumstances.

PFD Strategic Goals

1. Provide Exceptional Public Safety and Emergency Service.
2. Implement and Capitalize on Advanced Technologies and Tactics.
3. Identify Cost Effective Solutions to Manage Expenditures.
4. Enhance Leadership, Management, and Accountability of Members through Training and Education.
5. Strengthen Community Relationships to improve Emergency Response and Enhance Life Safety during Emergency Events.
6. Implement Initiatives that will improve Physical Fitness and Mental health.
7. Recruit, Develop and Retain a Professional, Committed, "All In" Team.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
17 FIRE SUPPRESSION
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
17-41010 SALARIES AND WAGES	1,285,113.61	1,320,935.00	1,365,547.35
17-41020 LONGEVITY PAY	11,528.00	12,108.00	13,024.53
17-41030 OVERTIME PAY	25,000.00	37,000.00	35,927.79
17-41033 CALLBACK OVERTIME	90,000.00	90,000.00	134,812.26
17-41035 STEP-UP PAY	10,743.07	11,300.00	7,841.08
17-41060 INCENTIVE PAY	30,673.11	39,495.00	58,922.71
17-41066 CELL PHONE ALLOWANCE	1,288.27	1,260.00	1,260.00
17-41070 TEXAS MUNICIPAL RETIREMENT	314,623.31	322,883.00	343,631.60
17-41075 MEDICARE TAX EXPENSE	19,401.63	21,791.00	21,503.17
17-41080 SOCIAL SECURITY TAX EXPENSE	89,760.54	93,173.00	91,944.85
17-41085 LTD, AD&D, & LIFE INSURANCE	5,496.29	5,586.00	5,017.30
17-41086 WORKERS COMPENSATION	53,562.62	46,765.00	43,029.97
17-41090 HEALTH INSURANCE	217,404.00	208,609.00	171,219.24
17-41096 MEMBERSHIP AIRMED	1,755.00	1,250.00	1,100.00
17-41097 DENTAL INSURANCE	3,888.00	3,888.00	3,888.00
TOTAL PERSONNEL SERVICES	2,160,237.45	2,216,043.00	2,298,669.85
CONTRACTUAL SERVICES			
17-42010 COMMUNICATIONS	15,000.00	15,000.00	15,686.21
17-42020 POSTAGE AND FREIGHT	500.00	800.00	607.57
17-42030 ADVERTISING	100.00	100.00	100.00
17-42040 DUES & SUBSCRIPTIONS	1,000.00	1,500.00	1,010.00
17-42050 ELECTRICITY	7,550.00	7,550.00	6,396.56
17-42060 GAS	6,000.00	6,885.00	5,081.69
17-42085 RENTAL-OFFICE EQUIP.	2,500.00	3,000.00	2,476.49
17-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00
17-42115 RECRUITING EXPENSE	300.00	290.00	504.50
17-42125 BUSINESS EXPENSE	250.00	450.00	235.82
17-42130 PROFESSIONAL DEVELOPMENT	5,000.00	6,000.00	5,428.48
17-42155 EMPLOYEE TRAINING EXPENSE	7,000.00	8,130.00	10,682.57
17-42180 LAUNDRY SERVICE	1,000.00	1,650.00	973.34
17-42470 PERSONNEL SERVICES	0.00	1,275.00	0.00
17-42520 EMPLOYEE LICENSES	4,600.00	4,600.00	4,561.82
17-42530 UNCLASSIFIED PROFESSIONAL	4,000.00	8,610.00	2,197.00
17-42570 MISC. CONTRACT LABOR	0.00	120.00	0.00
17-42580 PHYSICAL EXAMINATIONS	14,000.00	14,976.00	11,168.50
TOTAL CONTRACTUAL SERVICES	68,800.00	80,936.00	67,110.55
SUPPLIES, MATERIAL & MNT			
17-43010 OFFICE EXPENSE	746.00	967.00	830.98
17-43020 OPERATING EXPENSE	3,000.00	4,162.00	5,271.74
17-43030 JANITOR SUPPLIES	1,500.00	1,750.00	1,601.27
17-43040 CLOTHING & LINEN	28,000.00	29,565.00	38,191.26
17-43050 CHEMICALS	780.00	988.00	866.02
17-43145 COMPUTER SOFTWARE	3,000.00	3,000.00	5,447.00
17-43150 MEDICAL SUPPLIES	4,000.00	6,043.00	2,600.29
17-43200 MOTOR FUEL AND LUBRICANTS	18,000.00	18,500.00	18,369.87
17-43210 MINOR TOOLS AND APPARATUS	20,000.00	20,615.00	35,945.40
17-43220 MNT-BUILDINGS	3,000.00	3,902.00	3,011.44
17-43250 MNT-IMPROVEMENTS	0.00	1,034.00	954.53
17-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	176.00
17-43280 MNT-AUTO EQUIPMENT	30,000.00	38,430.00	43,022.32
17-43340 MNT-COMMUNICATIONS EQUIP	1,250.00	1,615.00	2,213.66
17-43430 MNT-OTHER EQUIPMENT	6,000.00	8,662.00	7,755.54
TOTAL SUPPLIES, MATERIAL & MNT	119,276.00	139,233.00	166,257.32
OTHER CHARGES			
17-44036 DISASTER RELIEF	0.00	0.00	1,222.56
17-44037 COVID-19 RELIEF	0.00	0.00	0.00
17-44040 INSURANCE & BONDS	11,873.00	13,750.00	12,652.99
17-44045 VEHICLE LEASE	41,926.00	41,936.00	0.00
17-44047 EXTERNAL VEHICLE LEASE	8,284.00	8,284.00	8,283.72
17-44060 CLAIMS, JUDGEMENTS,DAMAGES	0.00	0.00	4,123.40
17-44700 BUDGET RESTRICTIONS	81,875.00	0.00	0.00
TOTAL OTHER CHARGES	143,958.00	63,970.00	26,282.67
CAPITAL			
17-45030 IMPROVEMENTS	44,500.00	12,280.00	0.00
17-45080 OTHER EQUIPMENT	0.00	67,934.00	7,911.48
TOTAL CAPITAL	44,500.00	80,214.00	7,911.48
TOTAL 17 FIRE SUPPRESSION	2,536,771.45	2,580,396.00	2,566,231.87

**CODE ENFORCEMENT
2020-21 BUDGET
Dept. 18**

MISSION STATEMENT

The mission of the code enforcement division is threefold in nature.

1. Work to protect the public's health.
2. Work to improve the quality of life.
3. Work to create a safer community for the people of Pampa.

These goals are achieved through the consistent enforcement of our adopted codes to increase public safety and awareness, by adjusting to the needs of our community, by staying abreast of the latest information, through continuing education, and through providing the best possible customer service.

DESCRIPTION

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance, and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action. Code enforcement employs two full time clerks to issue permits and answer the Action Center telephone lines.

GOALS AND OBJECTIVES

1. Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
2. Seek compliance with all adopted codes and ordinances through:
 - a. Inspections of complaints
 - b. Inspections of permitted jobs
 - c. Re-inspections of violations
 - d. And legal action where necessary
3. Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
4. Seek increased compliance for dilapidated structures through rehabilitation or demolition.
5. Organize and maintain regular meetings for the Construction Board of Appeals.
6. Update computer equipment and software as needed.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
18 CODE ENFORCEMENT
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
18-41010 SALARIES AND WAGES	178,118.68	198,171.00	206,635.33
18-41020 LONGEVITY PAY	2,580.00	2,390.00	1,696.00
18-41050 PART TIME & TEMPORARY PAY	38,250.00	26,295.00	14,999.84
18-41060 INCENTIVE PAY	1,141.13	1,080.00	1,080.04
18-41066 CELL PHONE ALLOWANCE	1,307.12	1,260.00	1,260.00
18-41070 TEXAS MUNICIPAL RETIREMENT	32,438.09	46,983.00	46,116.60
18-41075 MEDICARE TAX EXPENSE	2,501.53	3,352.00	3,177.05
18-41080 SOCIAL SECURITY TAX EXPENSE	10,697.23	14,334.00	13,585.16
18-41085 LTD, AD&D, & LIFE INSURANCE	646.46	908.00	851.88
18-41086 WORKERS COMPENSATION	1,606.27	1,835.00	1,402.61
18-41090 HEALTH INSURANCE	24,156.00	24,708.00	22,494.16
18-41096 MEMBERSHIP AIRMED	195.00	200.00	200.00
18-41097 DENTAL INSURANCE	432.00	528.00	576.00
TOTAL PERSONNEL SERVICES	294,069.51	322,044.00	314,074.67
CONTRACTUAL SERVICES			
18-42010 COMMUNICATIONS	3,200.00	3,200.00	3,165.25
18-42020 POSTAGE AND FREIGHT	600.00	600.00	552.05
18-42040 DUES & SUBSCRIPTIONS	800.00	753.00	816.00
18-42085 RENTAL-OFFICE EQUIP.	900.00	900.00	820.44
18-42125 BUSINESS EXPENSE	0.00	90.00	27.00
18-42130 PROFESSIONAL DEVELOPMENT	7,000.00	4,931.00	2,878.06
18-42155 EMPLOYEE TRAINING EXPENSE	500.00	500.00	190.00
18-42430 PRINTING EXPENSE	700.00	769.00	387.60
18-42500 FILING & RECORDING	1,000.00	1,000.00	2,496.00
18-42520 EMPLOYEE LICENSES	550.00	550.00	340.00
18-42570 MISC. CONTRACT LABOR	1,000.00	1,000.00	1,790.00
TOTAL CONTRACTUAL SERVICES	16,250.00	14,293.00	13,462.40
SUPPLIES, MATERIAL & MNT			
18-43010 OFFICE EXPENSE	800.00	451.00	645.77
18-43020 OPERATING EXPENSE	150.00	150.00	158.79
18-43040 CLOTHING & LINEN	0.00	100.00	0.00
18-43090 EDUCATIONAL	200.00	200.00	288.51
18-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
18-43200 MOTOR FUEL AND LUBRICANTS	3,500.00	3,500.00	3,505.30
18-43210 MINOR TOOLS AND APPARATUS	0.00	2,299.00	373.94
18-43275 MNT-COMPUTER EQUIPMENT	1,710.00	1,710.00	1,662.25
18-43280 MNT-AUTO EQUIPMENT	500.00	1,000.00	1,660.35
18-43440 MNT-TIRES/TUBES	200.00	700.00	30.00
TOTAL SUPPLIES, MATERIAL & MNT	7,300.00	10,350.00	8,564.91
OTHER CHARGES			
18-44037 COVID-19 RELIEF	0.00	0.00	0.00
18-44040 INSURANCE & BONDS	939.00	980.00	961.82
18-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
18-44047 EXTERNAL VEHICLE LEASE	6,151.00	0.00	0.00
18-44500 INTEREST & FISCAL CHARGES	0.00	1,020.00	1,398.91
TOTAL OTHER CHARGES	12,090.00	7,000.00	2,360.73
TOTAL 18 CODE ENFORCEMENT	329,709.51	353,687.00	338,462.71

**ANIMAL CONTROL
2020-21 BUDGET
Dept. 19**

MISSION STATEMENT

The Pampa Animal Services mission is to enforce all state and local ordinances involving animals and their rights, and to promote responsible pet ownership and education. We will always strive to do what's right to reduce the risk of disease and injury to both our citizens and their pet companions.

DESCRIPTION

Animal Control patrols the streets of Pampa, and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Control devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Control makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

GOALS AND OBJECTIVES

1. Educate the citizens and their children about the purpose and mission of Animal Control and conduct education programs.
 - a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
 - b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
 - c. Quarantine all biting animals to protect other pets and people from contracting rabies.
 - d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.
2. Maintain facility in a manner that is both safe and presentable to the public.
 - a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
 - b. Make necessary repairs to the facility as needed.
3. Maintain continuing education for each Animal Control employee with a Texas Department of Health Animal Control Certification.

**CITY OF PAMPA
2020-2021**

01 -GENERAL FUND
19 ANIMAL CONTROL
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
19-41010 SALARIES AND WAGES	230,142.51	221,142.00	218,103.78
19-41020 LONGEVITY PAY	1,764.00	1,448.00	1,208.00
19-41030 OVERTIME PAY	10,000.00	16,000.00	9,430.71
19-41035 STEP UP PAY	0.00	0.00	0.00
19-41050 PART TIME & TEMPORARY PAY	10,000.00	30,000.00	28,680.25
19-41060 INCENTIVE PAY	3,840.00	3,840.00	3,886.36
19-41066 CELL PHONE ALLOWANCE	1,620.00	1,260.00	1,260.00
19-41070 TEXAS MUNICIPAL RETIREMENT	53,486.76	53,734.00	50,964.92
19-41075 MEDICARE TAX EXPENSE	3,700.61	4,041.00	3,767.47
19-41080 SOCIAL SECURITY TAX EXPENSE	16,278.87	17,279.00	16,108.44
19-41085 LTD, AD&D, & LIFE INSURANCE	1,032.94	998.00	908.36
19-41086 WORKERS COMPENSATION	9,258.22	15,025.00	13,074.30
19-41090 HEALTH INSURANCE	48,312.00	48,312.00	43,741.45
19-41096 MEMBERSHIP AIRMED	390.00	390.00	300.00
19-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	390,689.91	414,333.00	392,298.04
CONTRACTUAL SERVICES			
19-42010 COMMUNICATIONS	7,000.00	9,181.00	7,459.83
19-42020 POSTAGE AND FREIGHT	500.00	500.00	451.70
19-42040 DUES & SUBSCRIPTIONS	0.00	0.00	0.00
19-42050 ELECTRICITY	350.00	700.00	362.21
19-42060 GAS	6,000.00	7,000.00	5,134.67
19-42085 RENTAL-OFFICE EQUIPMENT	2,000.00	2,000.00	2,162.44
19-42125 BUSINESS EXPENSE	0.00	100.00	108.00
19-42130 PROFESSIONAL DEVELOPMENT	1,000.00	800.00	1,135.00
19-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00
19-42180 LAUNDRY SERVICE	0.00	100.00	0.00
19-42430 PRINTING EXPENSE	200.00	400.00	228.70
19-42580 PHYSICAL EXAMS	1,000.00	2,851.00	0.00
TOTAL CONTRACTUAL SERVICES	18,050.00	23,632.00	17,042.55
SUPPLIES, MATERIAL & MNT			
19-43010 OFFICE EXPENSE	300.00	1,000.00	330.32
19-43020 OPERATING EXPENSE	1,000.00	2,043.00	1,691.14
19-43030 JANITOR SUPPLIES	400.00	800.00	430.64
19-43040 CLOTHING & LINEN	500.00	1,109.00	960.00
19-43050 CHEMICALS	5,200.00	3,930.00	5,190.88
19-43110 SHELTERED ANIMAL MAINTENANC	22,000.00	22,000.00	20,707.11
19-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
19-43152 MICROCHIPPING SUPPLIES	5,000.00	4,449.00	4,818.63
19-43154 VETERINARY SERVICES	1,000.00	1,000.00	841.07
19-43200 MOTOR FUEL AND LUBRICANTS	6,000.00	7,000.00	6,333.71
19-43210 MINOR TOOLS AND APPARATUS	4,000.00	5,000.00	5,733.14
19-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00
19-43220 MNT-BUILDINGS	9,000.00	10,757.00	12,038.31
19-43250 MNT-IMPROVEMENTS	0.00	0.00	1,628.60
19-43275 MNT-COMPUTER EQUIPMENT	900.00	900.00	900.00
19-43280 MNT-AUTO EQUIPMENT	2,500.00	3,500.00	2,394.95
19-43340 MNT-COMMUNICATIONS EQUIP	0.00	100.00	85.00
TOTAL SUPPLIES, MATERIAL & MNT	58,040.00	63,828.00	64,323.50
OTHER CHARGES			
19-44037 COVID-19 RELIEF	0.00	0.00	0.00
19-44040 INSURANCE & BONDS	20,434.00	19,855.00	28,492.69
19-44045 VEHICLE LEASE	15,000.00	15,000.00	0.00
19-44615 BAD DEBT EXPENSE	0.00	0.00	0.00
TOTAL OTHER CHARGES	35,434.00	34,855.00	28,492.69
CAPITAL			
19-45030 IMPROVEMENTS	0.00	7,000.00	0.00
TOTAL CAPITAL	0.00	7,000.00	0.00
TOTAL 19 ANIMAL CONTROL	502,213.91	543,648.00	502,156.78

DISPATCHING SERVICES
2020-21 BUDGET
Dept. 20

MISSION STATEMENT

Dispatching Services is committed to providing fast and accurate support to fire, police and ambulance personnel as they serve the emergency needs of the citizens of Pampa and our surrounding service area.

DESCRIPTION

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa and Gray County. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

1. Dependability – dependability of our communications system provides that the system will be available and in good operating condition at all times.
2. Accuracy – police officer, fire fighter, ambulance personnel and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.
3. Timely – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals.
4. Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

FUNDING

The program is funded through the General Fund.

GOALS AND OBJECTIVES

1. To provide fast, accurate and courteous service to the citizens in time of police, fire and/or medical emergency.
2. To provide police, fire and ambulance personnel with necessary information and support as they deliver emergency service.
3. To provide a professional communications system through continuing in-house and off site training of operators.
4. To provide a dependable communications system through upgrading and maintenance of equipment.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
20 DISPATCHING SERVICES
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMEDNED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
20-41010 SALARIES AND WAGES	437,206.70	302,234.00	279,928.75
20-41020 LONGEVITY PAY	3,032.00	2,632.00	2,392.00
20-41030 OVERTIME PAY	8,000.00	9,010.00	13,204.10
20-41050 PART TIME & TEMPORARY PAY	0.00	0.00	0.00
20-41060 INCENTIVE PAY	9,833.00	7,560.00	7,809.23
20-41070 TEXAS MUNICIPAL RETIREMENT	95,861.89	70,877.00	65,960.29
20-41075 MEDICARE TAX EXPENSE	6,602.41	4,661.00	4,221.84
20-41080 SOCIAL SECURITY TAX EXPENSE	28,275.29	19,929.00	18,052.13
20-41085 LTD, AD&D, & LIFE INSURANCE	1,966.77	1,363.00	1,116.84
20-41086 WORKERS COMPENSATION	2,189.08	1,195.00	1,102.05
20-41090 HEALTH INSURANCE	88,572.00	64,416.00	47,489.22
20-41096 MEMBERSHIP AIRMED	715.00	449.00	300.00
20-41097 DENTAL INSURANCE	1,584.00	1,152.00	1,152.00
TOTAL PERSONNEL SERVICES	683,838.14	485,478.00	442,728.45
CONTRACTUAL SERVICES			
20-42010 COMMUNICATIONS	2,000.00	2,100.00	2,094.57
20-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00
20-42040 DUES & SUBSCRIPTIONS	0.00	3,482.00	0.00
20-42125 BUSINESS EXPENSE	0.00	100.00	0.00
20-42130 PROFESSIONAL DEVELOPMENT	500.00	1,000.00	412.00
20-42155 EMPLOYEE TRAINING EXPENSE	1,000.00	2,000.00	433.37
20-42580 PHYSICALS EXAM	450.00	450.00	650.00
TOTAL CONTRACTUAL SERVICES	3,950.00	9,132.00	3,589.94
SUPPLIES, MATERIAL & MNT			
20-43010 OFFICE EXPENSE	1,000.00	1,800.00	1,939.16
20-43020 OPERATING EXPENSE	300.00	300.00	571.71
20-43030 JANITOR SUPPLIES	0.00	0.00	0.00
20-43040 CLOTHING & LINEN	2,000.00	2,000.00	2,075.92
20-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
20-43210 MINOR TOOLS AND APPARATUS	1,000.00	2,000.00	7,270.42
20-43220 MNT-BUILDINGS	0.00	0.00	0.00
20-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	0.00
20-43275 MNT-COMPUTER EQUIPMENT	0.00	0.00	0.00
20-43340 MNT-COMMUNICATIONS EQUIP	3,782.00	330.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	8,322.00	6,670.00	12,097.21
OTHER CHARGES			
20-44037 COVID-19 RELIEF	0.00	0.00	0.00
20-44040 INSURANCE & BONDS	56.00	196.00	355.89
TOTAL OTHER CHARGES	56.00	196.00	355.89
CAPITAL			
20-45040 OFFICE EQUIPMENT	0.00	0.00	21,482.80
TOTAL CAPITAL	0.00	0.00	21,482.80
TOTAL 20 DISPATCHING SERVICES	696,166.14	501,476.00	480,254.29

**PAMPA EMERGENCY MANAGEMENT
2020-21 BUDGET
Dept. 26**

MISSION STATEMENT

The mission of Pampa Office of Emergency Management (Pampa OEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry of Pampa and Gray County with a resource to turn to in time of an emergency. Pampa OEM also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate mitigation, preparedness, response and recovery activities to best serve the public need. Pampa OEM works closely with the other jurisdictions and organizations in the City, County, Region, and State to maintain a high level of emergency preparedness.

DESCRIPTION

The Mayor, being the Chief Elected Official of the City, is the City's Emergency Management Director, as defined by the Texas Disaster Act and the County Judge, being the Chief Elected Official of the County, is the County's Emergency Management Director, as defined by the Texas Disaster Act. These Emergency Management Directors have appointed an Emergency Management Coordinator (EMC) to serve as their representative in matters pertaining to Emergency Preparedness. The Pampa Office of Emergency Management is led by the EMC and has two assistants that serve as backups in the absence of the EMC.

Pampa Office of Emergency Management works very closely with area emergency responders and staff to train personnel. The goal of this training is to mitigate disasters and therefore minimize the loss of life and property. Local hazards have been identified, including: tornadoes, winter storms, wildfires, hazardous materials spills, and industrial accidents, among others.

Pampa Office of Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. Pampa OEM works with local churches and other VOADs (Voluntary Organizations Active in Disaster) to support mass care and sheltering needs that may result from citizens displaced from their homes after a disaster.

The EMC develops and maintains emergency plans and makes recommendations on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Operations Plan (EOP) establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes or Emergency Support Functions (ESFs), which support the Basic Plan and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the EMC and other emergency management staff and responders. This year and in the future, we will continue to strive in broadening that training impact.

FUNDING

Emergency Management is accounted for through the General Fund.

The Department of Homeland Security provides partial funding. This funding permits reimbursement for expenses relating to the administration of the local program for such things as telephone service, office materials, personnel staffing, and other specific expenses. Additional

funding comes from periodic and limited grants from other public and private sector organizations.

GOALS AND OBJECTIVES

1. Coordinate the merging of the City and County Emergency Management programs and look for opportunities to maximize the effectiveness and efficiencies as a combined program.
2. Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa and Gray County with a resource in time of disaster.
 - a. Enhance the capabilities of and competencies within the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
 - b. Coordinate and provide support to the first responders to effectively and efficiently help support their emergency resource, personnel, and coordination needs.
 - c. Continue with NIMS training program for all city responders and those managing and supporting personnel.
3. Help to maintain a communication network.
4. Coordinate the merging of the City and County Emergency Operations Plans as needed.
5. Establish subject matter support for several of the Emergency Operations Plan Annexes.
6. Test the Pampa Emergency Plan by conducting not less than three fiscal year training exercises.
7. Built and facilitate more broad competencies in Incident Management in order to minimize the effects of emergencies and disasters on our community
8. Support rebuilding the viability of the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County in relation to hazardous materials.
9. Test warning systems and implement the capabilities of our other systems to keep citizens informed of impending hazards.
10. Encourage voluntary participation in the Pampa's Mass Notification System.
11. Continue to build, develop, and support citizen volunteer programs such as CERT (Community Emergency Response Team), Storm Spotters, and ESU.
12. Enhance the coordination and collaboration with schools, medical facilities, and industry to support overall community preparedness.
13. Continue to build and facilitate collaboration with other local and regional public and private sector organizations to boost our overall preparedness.
14. Build a broader sheltering capability.

BUDGET HIGHLIGHTS

- Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase understanding of their roles in time of disaster, expand their competency during the response, and help facilitate the recovery processes.
- Budget amounts for training of new staff are remaining stable due number of mandated training classes required by FEMA/DHS/TDEM.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
26 EMERGENCY MANAGEMENT
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
26-41010 SALARIES AND WAGES	66,659.32	66,659.00	66,659.32
26-41020 LONGEVITY PAY	340.00	292.00	244.00
26-41070 TEXAS MUNICIPAL RETIREMENT	14,485.07	14,763.00	14,548.44
26-41075 MEDICARE TAX EXPENSE	966.56	971.00	941.87
26-41080 SOCIAL SECURITY TAX EXPENSE	4,132.88	4,151.00	4,027.02
26-41085 LTD, AD&D, & LIFE INSURANCE	279.71	279.00	272.28
26-41086 WORKERS COMPENSATION	319.96	280.00	250.47
26-41090 HEALTH INSURANCE	8,052.00	8,052.00	7,498.56
26-41096 MEMBERSHIP AIRMED	65.00	65.00	50.00
26-41097 DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES	95,444.50	95,656.00	94,635.96
CONTRACTUAL SERVICES			
26-42010 COMMUNICATIONS	15,014.00	15,014.00	10,725.38
26-42020 POSTAGE AND FREIGHT	30.00	0.00	0.89
26-42040 DUES & SUBSCRIPTIONS	314.00	344.00	363.99
26-42125 BUSINESS EXPENSE	600.00	280.00	309.53
26-42130 PROFESSIONAL DEVELOPMENT	6,850.00	6,850.00	3,324.42
26-42500 FILING & RECORDING	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	22,808.00	22,488.00	14,724.21
SUPPLIES, MATERIAL & MNT			
26-43010 OFFICE EXPENSE	1,106.00	500.00	1,064.52
26-43020 OPERATING EXPENSE	1,675.00	500.00	1,485.52
26-43024 VOLUNTEER PROGRAM EXPENSE	0.00	0.00	0.00
26-43040 CLOTHING & LINEN	0.00	0.00	159.99
26-43145 COMPUTER SOFTWARE	500.00	500.00	0.00
26-43200 MOTOR FUEL AND LUBRICANTS	1,600.00	1,600.00	1,566.23
26-43210 MINOR TOOLS AND APPARATUS	5,133.00	3,750.00	4,655.70
26-43215 COMPUTER EQ/REPAIR PARTS	400.00	200.00	0.00
26-43260 MNT-OTHER IMPROVEMENTS	0.00	0.00	0.00
26-43270 MNT-OFFICE EQUIPMENT	200.00	200.00	0.00
26-43275 MNT-COMPUER EQUIPMENT	9,878.00	9,878.00	8,079.00
26-43280 MNT-AUTO EQUIPMENT	500.00	1,282.00	760.94
26-43340 MNT-COMMUNICATIONS EQUIP	1,200.00	100.00	0.00
26-43430 MNT-OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	22,192.00	18,510.00	17,771.90
OTHER CHARGES			
26-44037 COVID-19 RELIEF	0.00	0.00	0.00
26-44040 INSURANCE & BONDS	786.00	775.00	752.22
26-44045 VEHICLE LEASE	0.00	5,000.00	0.00
26-44047 EXTERNAL VEHICLE LEASE	7,200.00	0.00	0.00
26-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	7,986.00	5,775.00	752.22
CAPITAL			
26-45080 OTHER EQUIPMENT	0.00	140,000.00	0.00
TOTAL CAPITAL	0.00	140,000.00	0.00
TOTAL 26 EMERGENCY MANAGEMENT	148,430.50	282,429.00	127,884.29

**INFORMATION TECHNOLOGY
2020-21 BUDGET
Dept. 41**

MISSION STATEMENT

The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services, in the most cost-effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

DESCRIPTION

Information Technology provides support for the City's multi-platform network environment, operating systems, servers, and office automation programs. Major activities include the evaluation, configuration, and implementation of new technology, development of computer-related standards and policies, installation and maintenance of hardware, software, and network systems, coordination of user training, management of Wide Area Network links, coordination of computer equipment purchases, and inventories.

GOALS AND OBJECTIVES

1. Provide maintenance and technical support for the City's Local and Wide Area Networks, consisting of over 30 file/database/application and test servers.
2. Provide training and support for the City standard software applications.
3. Develop, enhance, and maintain the City's Websites, internet and intranet applications.
4. Promote new uses of information technology within the institution through the support for exploratory and innovative applications.

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
41 INFORMATION TECHNOLOG
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
41-41010 SALARIES AND WAGES	115,587.51	111,944.00	106,862.50
41-41020 LONGEVITY PAY	924.00	828.00	732.00
41-41060 INCENTIVE	6,000.00	3,120.00	2,787.72
41-41066 CELL PHONE ALLOWANCE	1,080.00	1,080.00	1,080.00
41-41070 TEXAS MUNICIPAL RETIREMENT	25,117.17	25,792.00	24,236.62
41-41075 MEDICARE TAX EXPENSE	1,676.01	1,696.00	1,549.16
41-41080 SOCIAL SECURITY TAX EXPENSE	7,166.43	7,252.00	6,623.84
41-41085 LTD, AD&D, & LIFE INSURANCE	492.03	478.00	436.44
41-41086 WORKERS COMPENSATION	554.82	451.00	425.79
41-41090 HEALTH INSURANCE	16,104.00	16,104.00	14,996.14
41-41096 MEMBERSHIP AIRMED	130.00	130.00	100.00
41-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	175,119.97	169,163.00	160,118.21
CONTRACTUAL SERVICES			
41-42010 COMMUNICATIONS	6,100.00	9,100.00	6,285.22
41-42020 POSTAGE AND FREIGHT	100.00	100.00	58.08
41-42125 BUSINESS EXPENSE	0.00	0.00	24.00
41-42130 PROFESSIONAL DEVELOPMENT	0.00	1,500.00	0.00
TOTAL CONTRACTUAL SERVICES	6,200.00	10,700.00	6,367.30
SUPPLIES, MATERIAL & MNT			
41-43010 OFFICE EXPENSE	0.00	50.00	12.50
41-43020 OPERATING EXPENSE	100.00	200.00	0.00
41-43145 COMPUTER SOFTWARE	500.00	1,666.00	377.00
41-43200 MOTOR FUEL AND LUBRICANTS	500.00	725.00	601.50
41-43210 MINOR TOOLS AND APPARATUS	4,000.00	3,849.00	6,813.80
41-43275 MNT-COMPUTER EQUIPMENT	87,633.00	87,660.00	88,780.75
41-43280 MNT-AUTO EQUIPMENT	80.00	80.00	777.11
TOTAL SUPPLIES, MATERIAL & MNT	92,813.00	94,230.00	97,362.66
OTHER CHARGES			
COVID-19 RELIEF	0.00	0.00	0.00
41-44040 INSURANCE & BONDS	523.00	531.00	481.97
TOTAL OTHER CHARGES	523.00	531.00	481.97
CAPITAL			
41-45040 OFFICE EQUIPMENT	0.00	50,000.00	0.00
TOTAL CAPITAL	0.00	50,000.00	0.00
TOTAL 41 INFORMATION TECHNOLOG	274,655.97	324,624.00	264,330.14

**CENTRAL GARAGE
2020-21 BUDGET
Dept. 45**

MISSION STATEMENT

The Central Garage funds the cost of labor for the repair of the City fleet. It also provides an area in which employees may perform preventive maintenance and minor repairs to the fleet and other equipment.

DESCRIPTION

Central Garage has two service areas: a central garage and a paint room.

FUNDING

Central Garage is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

GOALS AND OBJECTIVES

1. Maintain a safe working area.
 - a. Clean work area
 - b. Organize work area
2. Reduce down time on vehicles and equipment.
 - a. Preventative maintenance

**CITY OF PAMPA
2020-2021**

**01 -GENERAL FUND
45 CENTRAL GARAGE
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES			
45-42010 COMMUNICATIONS	0.00	0.00	0.00
45-42050 ELECTRICITY	0.00	0.00	0.00
45-42060 GAS	0.00	0.00	0.00
45-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00
SUPPLIES, MATERIAL & MNT			
45-43020 OPERATING EXPENSE	0.00	0.00	0.00
45-43050 CHEMICALS	0.00	0.00	0.00
45-43200 MOTOR FUEL AND LUBRICANTS	0.00	0.00	0.00
45-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00
45-43220 MNT-BUILDINGS	0.00	0.00	0.00
45-43280 MNT-AUTO EQUIPMENT	0.00	0.00	0.00
45-43285 MNT-EQUIPMENT	0.00	0.00	0.00
45-43300 MNT-MACHINERY	0.00	0.00	0.00
45-43310 MNT-SHOP EQUIPMENT	0.00	0.00	0.00
45-43340 MNT-COMMUNICATIONS EQUIPMEN	0.00	0.00	0.00
45-43430 MNT-OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00
OTHER CHARGES			
45-44501 INTEREST ON LEASES	6,154.00	9,246.00	12,230.75
44-44510 PRINCIPAL RETIREMENT	116,811.00	113,719.00	110,732.77
TOTAL OTHER CHARGES	122,965.00	122,965.00	122,963.52
CAPITAL			
45-45050 AUTOMOTIVE EQUIPMENT	50,000.00	727,378.00	58,538.24
45-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	50,000.00	727,378.00	58,538.24
TOTAL 45 CENTRAL GARAGE	172,965.00	850,343.00	181,501.76

**SOLID WASTE COLLECTION
2020-21 BUDGET
Dept. 48**

MISSION STATEMENT

The mission of the Solid Waste Collection Department is to provide refuse collection services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The Solid Waste department maintains a fleet of six side loaders, one dumpster repair truck, one roll off truck and two Knuckle Boom for the collection of 17,500 tons, or 35,000,000 lbs. of solid waste collected each year throughout the city by dumpster and curbside collection.

The department services 7,122 residential and commercial accounts.

Residential In-town	6,459
Residential Outside city limits	18
Commercial In-town	635
Commercial outside city limits	10

The department has a Roll Off Container program that provides a resident or group of residents the opportunity to remove debris from their residences free of charge.

FUNDING

Solid Waste Collection generates revenue from user fees for refuse pickup ("trash" on the utility bill) and is accounted for within the General Fund/Solid Waste Collection.

GOALS AND OBJECTIVES

1. Consolidate Sanitation Routes for efficiency.
2. Continue providing outstanding sanitation services to the citizens of Pampa.
3. Replace deteriorated dumpsters with new or refurbished dumpsters.
4. Continue educating citizens about collection options, recycling and other programs available to assist with solid waste disposal.
5. Strive for higher professionalism.
6. Cross-train employees for efficiency.
7. Maintain Solid Waste Certifications for all sanitation employees.

**CITY OF PAMPA
2020-2021**

01 -GENERAL FUND
48 SOLID WASTE COLLECTN
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
48-41010 SALARIES AND WAGES	269,982.32	259,716.00	243,285.82
48-41020 LONGEVITY PAY	2,136.00	1,716.00	2,120.00
48-41030 OVERTIME PAY	10,373.95	11,250.00	15,845.61
48-41035 STEP-UP PAY	518.70	500.00	0.00
48-41060 INCENTIVE PAY	995.90	0.00	369.30
48-41066 CELL PHONE ALLOWANCE	373.46	360.00	30.00
48-41070 TEXAS MUNICIPAL RETIREMENT	56,836.65	59,936.00	57,037.36
48-41075 MEDICARE TAX EXPENSE	3,813.96	3,941.00	3,635.81
48-41080 SOCIAL SECURITY TAX EXPENSE	16,885.53	16,853.00	15,545.76
48-41085 LTD, AD&D, & LIFE INSURANCE	1,189.17	1,198.00	915.93
48-41086 WORKERS COMPENSATION	20,208.17	16,475.00	13,249.62
48-41090 HEALTH INSURANCE	64,416.00	62,864.00	48,001.28
48-41096 MEMBERSHIP AIRMED	520.00	350.00	350.00
48-41097 DENTAL INSURANCE	1,152.00	1,152.00	1,152.00
TOTAL PERSONNEL SERVICES	449,401.81	436,311.00	401,538.49
CONTRACTUAL SERVICES			
48-42010 COMMUNICATIONS	1,100.00	1,000.00	1,195.08
48-42040 DUES & SUBSCRIPTIONS	0.00	100.00	30.00
48-42048 LANDFILL FEE	600,000.00	630,000.00	611,166.92
48-42090 RENTAL OF EQUIPMENT	300.00	880.00	3,190.43
48-42125 BUSINESS EXPENSE	0.00	50.00	124.00
48-42430 PRINTING EXPENSE	200.00	240.00	230.20
TOTAL CONTRACTUAL SERVICES	601,600.00	632,270.00	615,936.63
SUPPLIES, MATERIAL & MNT			
48-43010 OFFICE EXPENSE	100.00	50.00	293.31
48-43020 OPERATING EXPENSE	500.00	1,030.00	776.06
48-43030 JANITOR SUPPLIES	300.00	0.00	15.10
48-43040 CLOTHING & LINEN	1,500.00	2,332.00	1,958.42
48-43170 DUMPSTER REPLACEMENT EXP.	120,000.00	100,000.00	95,091.00
48-43200 MOTOR FUEL AND LUBRICANTS	65,000.00	55,000.00	64,985.45
48-43210 MINOR TOOLS AND APPARATUS	4,000.00	4,754.00	568.12
48-43220 MNT-BUILDINGS	500.00	928.00	11.23
48-43280 MNT-AUTO EQUIPMENT	70,000.00	80,000.00	70,228.66
48-43290 MNT-DUMPSTERS	500.00	125.00	243.44
48-43300 MNT-MACHINERY	0.00	0.00	150.67
48-43340 MNT-COMMUNICATIONS EQUIP	1,000.00	275.00	105.40
48-43430 MNT-OTHER EQUIPMENT	0.00	0.00	96.40
TOTAL SUPPLIES, MATERIAL & MNT	263,400.00	244,494.00	234,523.26
OTHER CHARGES			
48-44040 INSURANCE & BONDS	15,113.00	16,970.00	15,807.69
48-44045 VEHICLE LEASE	5,000.00	5,000.00	0.00
48-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	446.00	2,801.14
48-44615 BAD DEBT EXPENSE	0.00	0.00	10,773.53
48-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	20,113.00	22,416.00	29,382.36
CAPITAL			
48-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	38,858.39
48-45080 OTHER EQUIPMENT	0.00	210,000.00	0.00
TOTAL CAPITAL	0.00	210,000.00	38,858.39
TOTAL 48 SOLID WASTE COLLECTN	1,334,514.81	1,545,491.00	1,320,239.13

**CITY OF PAMPA
2020-2021**

**15 -SPECIAL PROJECTS - POLICE
08 POLICE SERVICES-SPEC
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES			
08-42155 EMPLOYEE TRAINING	0.00	0.00	0.00
08-42510 FREIGHT & EXPRESS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00
SUPPLIES, MATERIAL & MNT			
08-43020 OPERATING EXPENSE	0.00	0.00	500.00
08-43025 CRIME PREVENTION SUPPLIES	0.00	0.00	0.00
08-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	0.00	500.00
OTHER CHARGES			
08-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00
TOTAL 08 POLICE SERVICES-SPEC	0.00	0.00	500.00

M.K. Brown Civic Auditorium

Revenues	\$ 304,650
Expenditures	\$ 313,685
Excess of revenues over (under) expenditures	\$ (9,035)
Reconciling items	
Use of fund balance	\$ 9,035
	\$ -
Net reconciled - over (under)	\$ (0)

CITY OF PAMPA
REVENUES
2020-21 BUDGET

21-MK BROWN CIVIC CENTER

REVENUES		2020-21	AMENDED	2018-19
		BUDGET	2019-20	ACTUAL
			BUDGET	
00-32017	HOTEL/MOTEL TAX	270,000	300,000	248,164
00-32073	MISCELLANEOUS	1,200	1,200	275
00-32074	AUDITORIUM RENTALS	30,000	30,000	24,027
00-32078	INT. INCOME-INVESTMENT	1,500	2,800	1,811
00-32096	MARQUEE SIGN RENTALS	0	1,000	450
00-32097	INT. INCOME-NOW & IMMA	450	450	724
00-33206	DONATIONS-SPECIAL PROJECT	0	0	50,000
00-33300	TRANSFERS FROM OTHER FUND	1,500	11,500	2,000
TOTAL REVENUES		\$304,650	\$346,950	\$327,450

M.K. BROWN MEMORIAL CIVIC CENTER
2020-21 BUDGET
Dept. 21

MISSION STATEMENT

The mission of M.K. Brown Memorial Auditorium and Civic Center is to play a vital role in the arts and entertainment for Pampa and surrounding areas, and to maintain an inviting gathering place for citizens to celebrate and share human and cultural experiences.

DESCRIPTION

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

The Civic Center staff consists of one full-time manager and several part-time event workers, custodians, light and sound techs, etc.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

FUNDING

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

GOALS AND OBJECTIVES

1. Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
2. Provide good housekeeping standards and keep maintenance of the facility up to standards.
3. Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.
4. Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
5. Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
6. Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

**CITY OF PAMPA
2020-2021**

**21 -M K BROWN CIVIC CENTER
21 MK BROWN CIVIC CENTER
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
21-41010 SALARIES AND WAGES	29,640.01	30,000.00	30,120.00
21-41050 PART TIME & TEMPORARY PAY	35,000.00	42,000.00	32,434.42
21-41066 CELL PHONE ALLOWANCE	360.00	360.00	360.00
21-41070 TEXAS MUNICIPAL RETIREMENT	6,519.00	6,615.00	6,628.21
21-41075 MEDICARE TAX EXPENSE	549.21	1,044.00	843.11
21-41080 SOCIAL SECURITY TAX EXPENSE	4,030.00	4,464.00	3,605.00
21-41085 LTD, AD&D, & LIFE INSURANCE	139.03	0.00	0.00
21-41086 WORKERS COMPENSATION	720.00	3,209.00	3,281.10
21-41090 HEALTH INSURANCE	8,052.00	7,757.00	7,496.50
21-41096 MEMBERSHIP AIRMED	0.00	0.00	0.00
21-41097 DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES	85,153.25	95,593.00	84,912.34
CONTRACTUAL SERVICES			
21-42010 COMMUNICATIONS	2,300.00	2,300.00	2,765.44
21-42020 POSTAGE AND FREIGHT	445.00	445.00	829.89
21-42030 ADVERTISING	40,000.00	50,000.00	38,893.08
21-42040 DUES & SUBSCRIPTIONS	365.00	365.00	353.83
21-42050 ELECTRICITY	27,000.00	27,000.00	27,909.22
21-42060 GAS	7,000.00	7,000.00	5,389.26
21-42085 RENTAL - OFFICE EQUIPMENT	1,100.00	1,300.00	1,003.10
21-42090 RENTAL OF EQUIPMENT	1,320.00	1,320.00	1,100.00
21-42125 BUSINESS EXPENSE	0.00	150.00	65.40
21-42180 LAUNDRY SERVICE	1,900.00	1,900.00	2,753.45
21-42570 MISC. CONTRACT LABOR	6,500.00	6,500.00	6,571.69
TOTAL CONTRACTUAL SERVICES	87,930.00	98,280.00	87,634.36
SUPPLIES, MATERIAL & MNT			
21-43010 OFFICE EXPENSE	1,000.00	1,300.00	912.84
21-43020 OPERATING EXPENSE	200.00	400.00	328.79
21-43030 JANITOR SUPPLIES	3,100.00	3,100.00	3,361.19
21-43040 CLOTHING & LINEN	300.00	500.00	299.22
21-43070 AGRICULTURAL EXPENSE	0.00	250.00	0.00
21-43145 COMPUTER SOFTWARE	240.00	350.00	240.00
21-43210 MINOR TOOLS AND APPARATUS	2,000.00	2,500.00	2,380.37
21-43220 MNT-BUILDINGS	10,000.00	6,650.00	13,398.78
21-43250 MNT-IMPROVEMENTS	500.00	800.00	1,859.02
21-43410 MNT-UNDERGROUND SPRINKLER	0.00	0.00	0.00
21-43430 MNT-OTHER EQUIPMENT	8,000.00	14,350.00	10,121.75
TOTAL SUPPLIES, MATERIAL & MNT	25,340.00	30,200.00	32,901.96
OTHER CHARGES			
21-44037 COVID-19 RELIEF	0.00	0.00	0.00
21-44040 INSURANCE & BONDS	19,618.00	19,250.00	15,902.13
21-44045 VEHICLE LEASE	4,000.00	4,000.00	4,000.00
21-44070 OTHER AGENCIES	12,000.00	12,000.00	12,000.00
21-44200 TRANSFERS TO OTHER FUNDS	0.00	50,000.00	100,000.00
21-44350 ADMINISTRATIVE FEES	0.00	79,644.00	50,000.00
21-44500 INTEREST & FISCAL CHARGES	79,644.00	700.00	477.80
TOTAL OTHER CHARGES	115,262.00	165,594.00	182,379.93
CAPITAL			
21-45030 IMPROVEMENTS	0.00	15,000.00	60,747.90
21-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	0.00	15,000.00	60,747.90
TOTAL 21 MK BROWN CIVIC CENTER	313,685.25	404,667.00	448,576.49

Library

Revenues	\$ 333,959
Expenditures	\$ 391,715
Excess of revenues over (under) expenditures	<u>\$ (57,756)</u>
Reconciling items	
Use of reserves	\$ 57,756
	\$ -
Net reconciled - over (under)	\$ (0)

CITY OF PAMPA
REVENUES
2020-21 BUDGET

25-LIBRARY FUND

REVENUES		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32001	CUR. TAXES-INCLUDES LIBR.	187,859	190,668	179,146
00-32002	DELINQUENT TAXES	5,000	4,000	5,707
00-32003	PENALTY & INTEREST	1,700	1,500	1,823
00-32039	OTHER GRANTS	0	100	0
00-32073	MISCELLANEOUS	100	100	169
00-32074	AUDITORIUM RENTALS	800	700	766
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	0
00-32078	INTEREST INCOME-INVESTMENT	500	2,000	825
00-32093	COUNTY CONTRIBUTION	3,000	3,000	3,000
00-32095	FINES & FORFEITS-LIBRARY	5,500	5,000	5,325
00-32097	INT. INCOME-NOW & IMMA	400	200	441
00-32100	CASH SHORT OR LONG	0	0	1
00-32305	CHARGES FOR COPIER USAGE	6,000	6,600	5,832
00-33206	DONATIONS-SPECIAL PROJECT	0	14,455	4,884
00-33215	EXPENSE REIMBURSEMENT	0	0	0
00-33300	TRANSFERS FROM OTHER FUND	123,100	171,000	186,000
TOTAL REVENUES		\$333,959	\$399,323	\$393,919

LOVETT MEMORIAL LIBRARY
2020-21 BUDGET
Dept. 25

MISSION STATEMENT

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

DESCRIPTION

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural, informational, and educational center by providing current books (print and E-Books), subscriptions to magazines, academic journals, newspapers, videos, and books on tape with regard to the needs of the community. The library has 11 computers available to the public with Internet access and productivity software along with a secured wireless access that requires getting a voucher number to connect. There was a total of 5,074 sessions or uses of the library's internet computers along with 705 Wi-Fi sessions. Library cards must be in good standing to have access to computers. People from out of town who do not belong to an HLC library will receive a guest pass (\$1.00) to access the computers or Wi-Fi. Request for information may be made in person, phone, or e-mail. There are 3,460 registered users with library cards. The library had 25,996 people visit the library during this year. The library, located at the corner of Houston and Foster streets, houses over 49,081 items. The library circulated 62,511 items. Patrons have access to over 5,590 E-books and 1,399 downloadable audio books and 79 databases.

The TexShare Databases Program provided by the Texas State Library and Archives Commission allows libraries to provide authoritative and ad-free electronic articles, books, tutorials, and other resources to their patrons 24/7 through 68 electronic resources. This program provides access to more than 27,750 journals and magazines, over 215,000 E-books, and over 16 million images, videos, and interactive resources. Retail cost of the TexShare Databases for our library if purchased individually would cost \$67,348.00. Instead, the library pays \$517.00 a year for Texshare membership. The other 11 databases are purchased through Harrington Library Consortium (HLC) at a reduced rate.

The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-story bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A 5-member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation: Monday-Friday 9am-6pm Closed Saturday & Sunday

FUNDING

The City of Pampa provides the majority of the funds necessary for staff, building maintenance, and books. Three cents of the tax rate are set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include: Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, and the Pampa Friends of the Library.

GOALS AND OBJECTIVES

1. The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational, and recreational materials.
2. The Library will encourage children to become responsible life-long patrons of the library.
3. The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
4. The Library will serve a culturally and racially diverse population.
5. The Library will encourage public support and use of the library.

**CITY OF PAMPA
2020-2021**

25 -LIBRARY FUND
25 LOVETT MEM LIBRARY
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
25-41010 SALARIES AND WAGES	180,385.69	173,580.00	168,348.40
25-41020 LONGEVITY PAY	1,856.00	1,664.00	1,472.00
25-41050 PART TIME & TEMPORARY PAY	23,715.00	23,715.00	32,251.05
25-41066 CELL PHONE ALLOWANCE	373.46	360.00	360.00
25-41070 TEXAS MUNICIPAL RETIREMENT	37,865.99	38,721.00	37,006.74
25-41075 MEDICARE TAX EXPENSE	2,663.43	2,890.00	2,835.50
25-41080 SOCIAL SECURITY TAX EXPENSE	12,486.05	12,358.00	12,123.89
25-41085 LTD, AD&D, & LIFE INSURANCE	766.37	766.00	717.74
25-41086 WORKERS COMPENSATION	2,154.77	925.00	951.77
25-41090 HEALTH INSURANCE	32,208.00	32,208.00	29,993.26
25-41096 MEMBERSHIP AIRMED	260.00	260.00	200.00
25-41097 DENTAL INSURANCE	576.00	576.00	576.00
TOTAL PERSONNEL SERVICES	295,310.76	288,023.00	286,836.35
CONTRACTUAL SERVICES			
25-42010 COMMUNICATIONS	6,240.00	6,242.00	6,182.49
25-42020 POSTAGE AND FREIGHT	3,000.00	3,000.00	3,698.33
25-42050 ELECTRICITY	9,350.00	9,348.00	9,410.07
25-42060 GAS	5,040.00	5,041.00	4,279.89
25-42085 RENTAL-OFFICE EQUIPMENT	2,900.00	3,191.00	2,887.95
TOTAL CONTRACTUAL SERVICES	26,530.00	26,822.00	26,458.73
SUPPLIES, MATERIAL & MNT			
25-43010 OFFICE EXPENSE	500.00	1,000.00	641.99
25-43020 OPERATING EXPENSE	1,700.00	2,000.00	1,670.63
25-43030 JANITOR SUPPLIES	1,000.00	1,500.00	1,926.52
25-43050 CHEMICALS	0.00	50.00	0.00
25-43120 BOOKS	0.00	4,283.00	4,055.61
25-43130 PERIODICALS	0.00	91.00	638.50
25-43145 COMPUTER SOFTWARE	13,440.00	16,436.00	17,317.88
25-43210 MINOR TOOLS AND APPARATUS	0.00	9,500.00	0.00
25-43215 COMPUTER EQ/REPAIR PARTS	0.00	0.00	0.00
25-43220 MNT-BUILDINGS	9,600.00	12,000.00	9,227.43
25-43430 MNT-OTHER EQUIPMENT	3,500.00	4,100.00	3,698.49
TOTAL SUPPLIES, MATERIAL & MNT	29,740.00	50,960.00	39,177.05
OTHER CHARGES			
25-44037 COVID-19 RELIEF	0.00	0.00	0.00
25-44040 INSURANCE & BONDS	6,272.00	6,160.00	8,103.76
25-44350 ADMINISTRATIVE FEES	26,012.00	26,012.00	20,170.00
25-44615 BAD DEBT EXPENSE	0.00	0.00	0.00
TOTAL OTHER CHARGES	32,284.00	32,172.00	28,273.76
CAPITAL			
25-45030 IMPROVEMENTS	7,850.00	0.00	0.00
	7,850.00	0.00	0.00
TOTAL 25 LOVETT MEM LIBRARY	391,714.76	397,977.00	380,745.89

Leased Properties

Revenues	\$ 78,626
Expenditures	\$ 254,859
Excess of revenues over (under) expenditures	\$ (176,233)
Reconciling items	
Use of reserves (transfer to GF)	\$ 176,233
 Net reconciled - over (under)	 \$ -

CITY OF PAMPA
REVENUES
2020-21 BUDGET

30-LEASED PROPERTIES
REVENUES

		2020-21	AMENDED 2019-20	2018-19
		BUDGET	BUDGET	ACTUAL
00-32041	RENTALS FROM BUILDINGS	62,286	35,400	33,739
00-32042	RENTALS FROM LAND	0	0	0
00-32073	MISCELLANEOUS	0	0	0
00-32078	INTEREST INCOME-INVESTMENT	1,000	2,500	2,530
00-32097	INT. INCOME-NOW & IMMA	250	250	318
00-32098	INTEREST INCOME-NOTE	15,090	22,844	1,098
00-33300	TRANSFERS FROM OTHER FDS	0	0	12,800
00-34000	GAIN ON SALE OF ASSETS	0	0	932,817
		<u>\$78,626</u>	<u>\$60,994</u>	<u>\$983,302</u>

LEASED PROPERTIES
2020-21 BUDGET
Dept. 30

MISSION STATEMENT

To provide lease space for the betterment of the City of Pampa and our community.

DESCRIPTION

The City of Pampa provides leased space on its communication tower located at 2801 Kentucky, space on the water tower at 822 W. Foster and space on the water tower at N. Crest to various cell phone providers.

FUNDING

Rental from the leased space provides funding for this program.

**CITY OF PAMPA
2020-2021**

30 -LEASED PROPERTIES

30 LEASED PROPERTIES

DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES			
30-42060 GAS	25,000.00	0.00	0.00
30-42200 MNT-BUILDINGS	1,500.00	1,500.00	0.00
30-42570 MISC. CONTRACT LABOR	1,300.00	1,300.00	0.00
TOTAL CONTRACTUAL SERVICES	27,800.00	2,800.00	0.00
 SUPPLIES, MATERLIL & MNT			
30-43220 MNT-BUILDINGS	10,000.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	10,000.00	0.00	0.00
 OTHER CHARGES			
30-44040 INSURANCE & BONDS	4,622.00	4,540.00	6,630.35
30-44200 TRANSFERS TO OTHER FUNDS	200,000.00	200,000.00	150,000.00
30-44300 PAYMENT IN LIEU OF TAXES	6,029.00	1,831.00	1,929.00
30-44350 ADMINISTRATIVE FEES	6,408.00	6,408.00	0.00
30-44600 DEPRECIATION	0.00	0.00	14,237.16
TOTAL OTHER CHARGES	217,059.00	212,779.00	172,796.51
 CAPITAL	0.00	0.00	0.00
 TOTAL 30 LEASED PROPERTIES	254,859.00	215,579.00	172,796.51

Water and Wastewater

Revenues	\$ 8,264,900
Expenditures	\$ 10,951,377
Excess of revenues over (under) expenditures	<u>\$ (2,686,477)</u>
2020 CO Proceeds	\$ 1,480,000
Restricted cash for improvements	\$ 1,206,477
 Net reconciled - over (under)	 \$ (0)

CITY OF PAMPA
REVENUES
2020-21 BUDGET

31 WATER & WASTEWATER

REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32042	RENTALS FROM LAND	200	2,000	200
00-32072	SALE OF MATERIALS & EQUIP	0	0	0
00-32073	MISCELLANEOUS	0	0	24,437
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	101,341
00-32078	INTEREST INCOME-INVESTMNT	90,000	92,000	179,631
00-32079	HHW REVENUE	8,700	8,700	8,650
00-32081	WATER SALES	5,200,000	5,200,000	4,905,169
00-32082	SEWER CHARGES	2,250,000	2,250,000	2,225,553
00-32083	TAPPING CHARGES	5,000	7,500	7,000
00-32084	REIMBURSEMENT FROM OMI	0	0	586
00-32085	SEWER SURCHARGE	437,000	437,000	432,380
00-32092	LATE PAYMENT PENALTY	250,000	180,000	268,555
00-32097	INT. INCOME-NOW & IMMA	6,000	6,000	6,420
00-32300	CHARGES FOR SERVICES	18,000	18,000	18,327
TOTAL REVENUES		\$8,264,900	\$8,201,200	\$8,178,249

MUNICIPAL UTILITIES ACCOUNTING AND COLLECTION
2020-21 BUDGET
Dept. 32

MISSION STATEMENT

The mission of Municipal Utilities Accounting and Collection is to record, bill and collect fees for water, sewer and sanitation services rendered by the City of Pampa, thereby providing adequate operating funds for the enterprise funds.

DESCRIPTION

The Utility Office is the focal point for delivery of water services. Customers contact the office to establish, terminate or transfer service. Customers may also contact the office for any billing questions they may have. Service requests are processed by field representatives and meters are read by meter readers monthly or are electronically read by a radio tower. Security deposits, payments, delinquent notices, customer inquiries and adjustments are responsibilities handled by the customer service clerks. Computer support is provided by the IT Service Department.

GOALS AND OBJECTIVES

1. Maintain a professional, courteous, and safe atmosphere for customers and employees.
2. Maintain accurate and well-documented customer records.
3. To continue efforts on collection of delinquent utility accounts.
4. Maintain prompt and courteous service to customers.

**CITY OF PAMPA
2020-2021**

**31 -WATER & WASTEWATER
32 UTILITY ACCT/COLLECTN
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
32-41010 SALARIES AND WAGES	331,772.74	332,755.00	331,939.91
32-41020 LONGEVITY PAY	3,072.00	3,688.00	3,304.00
32-41030 OVERTIME PAY	300.00	300.00	0.00
32-41035 STEP-UP PAY	500.00	500.00	624.38
32-41050 PART TIME & TEMPORARY PAY	23,000.00	22,735.00	20,839.38
32-41060 INCENTIVE PAY	780.00	760.00	360.10
32-41066 CELL PHONE ALLOWANCE	720.00	1,080.00	720.00
32-41070 TEXAS MUNICIPAL RETIREMENT	72,250.69	74,600.00	79,508.43
32-41075 MEDICARE TAX EXPENSE	4,965.84	5,239.00	4,727.65
32-41080 SOCIAL SECURITY TAX EXPENSE	22,372.36	22,402.00	20,214.07
32-41085 LTD, AD&D, & LIFE INSURANCE	1,498.34	1,502.00	1,383.27
32-41086 WORKERS COMPENSATION	2,847.65	8,327.00	8,240.31
32-41090 HEALTH INSURANCE	72,468.00	72,468.00	59,988.34
32-41096 MEMBERSHIP AIRMED	585.00	450.00	450.00
32-41097 DENTAL INSURANCE	1,296.00	1,296.00	1,296.00
TOTAL PERSONNEL SERVICES	538,428.62	548,102.00	533,595.84
CONTRACTUAL SERVICES			
32-42010 COMMUNICATIONS	4,200.00	4,150.00	4,133.73
32-42020 POSTAGE AND FREIGHT	32,000.00	31,400.00	29,418.74
32-42040 DUES & SUBSCRIPTIONS	174.00	314.00	174.00
32-42085 RENTAL-OFFICE EQUIP.	1,300.00	1,400.00	1,287.94
32-42125 BUSINESS EXPENSE	0.00	0.00	0.00
32-42130 PROFESSIONAL DEVELOPMENT	625.00	625.00	611.98
32-42170 COLLECTION EXPENSE	1,500.00	1,203.00	1,112.80
32-42430 PRINTING EXPENSE	4,500.00	4,297.00	4,444.63
TOTAL CONTRACTUAL SERVICES	44,299.00	43,389.00	41,183.82
SUPPLIES, MATERIAL & MNT			
32-43010 OFFICE EXPENSE	3,100.00	3,000.00	3,892.56
32-43020 OPERATING EXPENSE	100.00	0.00	100.00
32-43040 CLOTHING & LINEN	750.00	1,000.00	273.02
32-43145 COMPUTER SOFTWARE	240.00	370.00	240.00
32-43200 MOTOR FUEL AND LUBRICANTS	6,500.00	6,125.00	6,560.55
32-43210 MINOR TOOLS AND APPARATUS	3,000.00	4,600.00	4,052.98
32-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	127.00
32-43275 MNT-COMPUTER EQUIPMENT	31,000.00	30,725.00	29,412.75
32-43280 MNT-AUTO EQUIPMENT	5,500.00	3,000.00	4,065.79
TOTAL SUPPLIES, MATERIAL & MNT	50,190.00	48,820.00	48,724.65
OTHER CHARGES			
32-44037 COVID-19 RELIEF	0.00	0.00	0.00
32-44040 INSURANCE & BONDS	935.00	1,006.00	913.80
32-44045 VEHICLE LEASE	10,171.00	24,268.00	12,267.00
32-44047 EXTERNAL VEHICLE LEASE	19,829.00	5,732.00	5,732.28
32-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	0.00	17,294.76
32-44200 TRANSFERS TO OTHER FUNDS	94,559.00	46,000.00	26,000.00
32-44300 PAYMENT IN LIEU OF TAXES	15,056.00	14,159.00	14,663.00
32-44350 ADMINISTRATIVE FEES	133,035.00	133,035.00	59,381.00
32-44500 INTEREST & FISCAL CHARGES	2,000.00	40,000.00	40,189.83
32-44600 DEPRECIATION	0.00	0.00	1,243.27
32-44615 BAD DEBT EXPENSE	0.00	0.00	33,384.35
TOTAL OTHER CHARGES	275,585.00	264,200.00	211,069.29
CAPITAL			
32-45030 IMPROVEMENTS	0.00	16,220.00	0.00
32-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	0.00	16,220.00	0.00
TOTAL 32 UTILITY ACCT/COLLECTN	908,502.62	920,731.00	834,573.60

WATER PRODUCTION AND TREATMENT
2020-21 BUDGET
Dept. 33

MISSION STATEMENT

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

DESCRIPTION

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and four Wells.

The Department is operated by Jacobs, Dallas, Texas and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for RAW water obtained from the CRMWA includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for city owned ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and ph.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.

Departmental personnel are required to be certified by TCEQ. The staff includes three "C" Certified Surface Water Operators, four "C" Certified Groundwater Operator, Two Certified "C" Distribution Operator and one "D" Certified Water Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state of the art technology. This wouldn't have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

FUNDING

Water Production and Treatment is funded through the sale of water and is accounted for in the Enterprise Fund/Water and Wastewater.

GOALS AND OBJECTIVES

1. Meet all federal and state water quality standards.
2. Have two operators upgrade their certifications.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving appearance of facilities.
5. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
6. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

**CITY OF PAMPA
2020-2021**

**31 -WATER & WASTEWATER
33 WATER PRODUCTION/TREA
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES			
33-42010 COMMUNICATIONS	2,000.00	2,000.00	0.00
33-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00
33-42045 PERMIT FEES	23,000.00	23,000.00	19,367.30
33-42046 WATER & WASTEWATER TESTNG	20,000.00	20,000.00	11,955.87
33-42050 ELECTRICITY	125,000.00	125,000.00	131,629.93
33-42060 GAS	4,000.00	5,900.00	5,523.83
33-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00
33-42130 PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00
33-42430 PRINTING EXPENSE	3,000.00	3,000.00	2,643.00
33-42530 UNCLASSIFIED PROFESSIONAL	35,000.00	0.00	0.00
33-42570 MISC. CONTRACT LABOR	790,488.00	771,208.00	745,128.96
TOTAL CONTRACTUAL SERVICES	1,002,488.00	950,108.00	916,248.89
SUPPLIES, MATERIAL & MNT			
33-43020 OPERATING EXPENSE	0.00	0.00	0.00
33-43050 CHEMICALS	50,000.00	40,000.00	40,825.12
33-43210 MINOR TOOLS AND APPARATUS	0.00	0.00	0.00
33-43220 MNT-BUILDINGS	0.00	500.00	0.00
33-43250 MNT-IMPROVEMENTS	0.00	0.00	0.00
33-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	0.00
33-43280 MNT-AUTO EQUIPMENT	0.00	0.00	7.50
33-43300 MNT-MACHINERY	0.00	200.00	0.00
33-43360 MNT-WELLS, PUMPS & ROTORS	20,000.00	36,100.00	14,674.16
33-43380 MNT-RESERVOIRS AND TANKS	0.00	20,000.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	70,000.00	96,800.00	55,506.78
OTHER CHARGES			
33-44037 COVID-19 RELIEF	0.00	0.00	0.00
33-44040 INSURANCE & BONDS	23,834.00	23,365.00	16,392.07
33-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	20,411.32
33-44090 CRMWA - OPERATION & MAINT	497,752.00	572,417.00	525,366.00
33-44095 CRMWA - VARIABLE COST	250,000.00	250,000.00	163,945.91
33-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00
33-44300 PAYMENT IN LIEU OF TAXES	33,876.00	31,858.00	32,991.00
33-44350 ADMINISTRATIVE FEES	154,389.00	154,389.00	236,190.00
33-44500 INTEREST & FISCAL CHARGES	260,588.00	293,677.00	264,818.43
33-44510 PRINCIPAL RETIREMENT	879,400.00	878,837.00	0.00
33-44600 DEPRECIATION	0.00	0.00	686,914.40
TOTAL OTHER CHARGES	2,099,839.00	2,204,543.00	1,947,029.13
CAPITAL			
33-45030 IMPROVEMENTS	0.00	50,000.00	0.00
TOTAL CAPITAL	0.00	50,000.00	0.00
TOTAL 33 WATER PRODUCTION/TREA	3,172,327.00	3,301,451.00	2,918,784.80

WATER DISTRIBUTION

2020-21

Dept. 34

MISSION STATEMENT

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

Description

This Department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

2 "	-	16,656	linear ft.
4 "	-	300,865	linear ft.
6 "	-	252,789	linear ft.
8 "	-	63,004	linear ft.
10 "	-	68,671	linear ft.
12 "	-	49,297	linear ft.
16 "	-	48,848	linear ft.
20 "	-	10,659	linear ft.
24 "	-	2,625	linear ft.
30 "	-	2,400	linear ft.
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Total		815,814	linear ft.

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

GOAL AND OBJECTIVES

1. Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
2. Reduce the occurrence of water line repairs.
3. Continue valve program to locate and operate all valves within the distribution system 100/year.
4. Meter replacement to the new AMR/smart meters.
5. Fire hydrant change out program 30/year.
6. Valve replacement program 20/year.
7. Perform a quality flush on 100 fire hydrants a year.
8. Restore streets and alleys to acceptable quality after excavation.
9. To perform any job that is asked of us to help the City become a safer and better place to live, work and play.

BUDGET HIGHLIGHTS

- Installation of the AMR/Smart Meter Program
- Continue the Water Main Replacement Program
- Continue the Fire Hydrant Replacement Program.
- Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

**CITY OF PAMPA
2020-2021**

**31 -WATER & WASTEWATER
34 WATER DISTRIBUTION
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
34-41010 SALARIES AND WAGES	305,352.08	293,581.00	246,665.37
34-41020 LONGEVITY PAY	1,824.00	1,816.00	1,664.00
34-41030 OVERTIME PAY	25,000.00	25,000.00	25,589.47
34-41035 STEP-UP PAY	500.00	500.00	14.00
34-41060 INCENTIVE PAY	1,440.00	2,160.00	1,996.12
34-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
34-41070 TEXAS MUNICIPAL RETIREMENT	61,031.84	71,353.00	69,791.97
34-41075 MEDICARE TAX EXPENSE	4,850.33	4,692.00	4,018.14
34-41080 SOCIAL SECURITY TAX EXPENSE	20,852.32	20,063.00	17,181.39
34-41085 LTD, AD&D, & LIFE INSURANCE	1,397.93	1,354.00	1,063.77
34-41086 WORKERS COMPENSATION	21,363.18	15,249.00	16,555.77
34-41090 HEALTH INSURANCE	72,468.00	72,468.00	49,677.52
34-41096 MEMBERSHIP AIRMED	585.00	585.00	350.00
34-41097 DENTAL INSURANCE	1,296.00	1,296.00	1,296.00
TOTAL PERSONNEL SERVICES	518,500.68	510,657.00	436,403.52
CONTRACTUAL SERVICES			
34-42010 COMMUNICATIONS	3,700.00	3,700.00	3,313.36
34-42020 POSTAGE AND FREIGHT	100.00	100.00	0.00
34-42040 DUES & SUBSCRIPTIONS	700.00	1,200.00	219.99
34-42050 ELECTRICITY	5,250.00	7,523.00	6,239.46
34-42060 GAS	6,500.00	4,227.00	4,963.06
34-42090 RENTAL OF EQUIPMENT	500.00	500.00	745.48
34-42125 BUSINESS EXPENSE	300.00	470.00	56.76
34-42130 PROFESSIONAL DEVELOPMENT	0.00	7,874.00	2,163.94
34-42155 EMPLOYEE TRAINING EXPENSE	3,500.00	500.00	0.00
34-42430 PRINTING EXPENSE	0.00	80.00	0.00
34-42520 EMPLOYEE LICENSES	400.00	400.00	147.00
34-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	20,950.00	26,574.00	17,849.05
SUPPLIES, MATERIAL & MNT			
34-43010 OFFICE EXPENSE	200.00	200.00	481.36
34-43020 OPERATING EXPENSE	4,300.00	12,223.00	13,353.77
34-43030 JANITOR SUPPLIES	100.00	126.00	46.02
34-43040 CLOTHING & LINEN	5,000.00	6,301.00	6,315.61
34-43050 CHEMICALS	300.00	39.00	430.34
34-43090 EDUCATIONAL	0.00	0.00	0.00
34-43145 COMPUTER SOFTWARE	1,855.00	1,638.00	1,438.56
34-43200 MOTOR FUEL AND LUBRICANTS	20,000.00	20,000.00	23,932.00
34-43210 MINOR TOOLS AND APPARATUS	11,000.00	12,399.00	19,948.65
34-43220 MNT-BUILDINGS	0.00	0.00	1.45
34-43250 MNT-IMPROVEMENTS	35,000.00	34,363.00	51,835.55
34-43275 MNT-COMPUTER EQUIPMENT	14,000.00	13,100.00	12,661.98
34-43280 MNT-AUTO EQUIPMENT	7,000.00	11,000.00	5,848.87
34-43300 MNT-MACHINERY	16,000.00	16,000.00	31,565.31
34-43340 MNT-COMMUNICATIONS EQUIP	0.00	300.00	70.00
34-43430 MNT-OTHER EQUIPMENT	0.00	0.00	0.00
34-43440 MNT-TIRES/TUBES	3,000.00	3,867.00	4,686.77
34-43450 MNT-WATER METERS & BOXES	30,000.00	39,285.00	20,674.16
TOTAL SUPPLIES, MATERIAL & MNT	147,755.00	170,841.00	193,290.40
OTHER CHARGES			
34-44037 COVID-19 RELIEF	0.00	69.00	0.00
34-44040 INSURANCE & BONDS	10,228.00	11,554.00	9,966.82
34-44045 VEHICLE LEASE	40,488.00	40,488.00	25,488.00
34-44047 EXTERNAL VEHICLE LEASE	9,512.00	9,512.00	9,511.68
34-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	88.00	7,108.81
34-44200 TRANSFERS TO OTHER FUNDS	185,741.00	222,782.00	30,360.00
34-44300 PAYMENT IN LIEU OF TAXES	33,876.00	31,858.00	32,991.00
34-44350 ADMINISTRATIVE FEES	154,389.00	154,389.00	179,279.00
34-44500 INTEREST & FISCAL CHARGES	0.00	20,038.00	0.00
34-44600 DEPRECIATION	0.00	0.00	237,313.89
TOTAL OTHER CHARGES	434,234.00	490,778.00	532,019.20
CAPITAL			
34-45030 IMPROVEMENTS	0.00	1,779,962.00	0.00
34-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
34-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00
34-45080 OTHER EQUIPMENT	1,480,000.00	0.00	0.00
TOTAL CAPITAL	1,480,000.00	1,779,962.00	0.00
TOTAL 34 WATER DISTRIBUTION	2,601,439.68	2,978,812.00	1,179,562.17

**WASTEWATER COLLECTION
2020-21 BUDGET
Dept. 35**

MISSION STATEMENT

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

DESCRIPTION

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

6 "	-	293,701	linear ft.
8 "	-	152,209	linear ft.
10 "	-	54,602	linear ft.
12 "	-	54,202	linear ft.
15 "	-	19,367	linear ft.
18 "	-	34,470	linear ft.
30 "	-	3,339	linear ft.
		<hr/>	
Total		611,890	linear ft.

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

GOALS AND OBJECTIVES

1. Provide a safe and efficient collection of wastewater (sewer).
2. Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.
3. Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.
4. Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.
5. Video inspect mains and laterals to help find infiltration/inflow into the collection system.
6. Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.
7. Smoke testing the collection system to curtail infiltration/inflow into the collection system.
8. Repair and/or replace main sewer lines as needed to keep the collection system working properly.
9. Update the collection system grid map and input information into database for easy and more accurate access to collection system information.
10. Training on excavating, trenching, shoring, and confined space entry.
11. Maintain a safe working environment for the employees and the general public in work zones.

**CITY OF PAMPA
2020-2021**

**31 -WATER & WASTEWATER
35 WASTEWATER COLLECTION
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
35-41010 SALARIES AND WAGES	268,773.57	252,074.00	223,362.19
35-41020 LONGEVITY PAY	1,664.00	1,472.00	1,492.00
35-41030 OVERTIME PAY	10,000.00	20,000.00	10,292.26
35-41060 INCENTIVE PAY	1,740.00	1,738.00	1,287.94
35-41066 CELL PHONE ALLOWANCE	360.00	360.00	360.00
35-41070 TEXAS MUNICIPAL RETIREMENT	58,954.41	60,687.00	57,664.19
35-41075 MEDICARE TAX EXPENSE	3,911.53	3,991.00	3,237.86
35-41080 SOCIAL SECURITY TAX EXPENSE	16,820.87	17,064.00	13,844.77
35-41085 LTD, AD&D, & LIFE INSURANCE	1,123.97	1,116.00	888.66
35-41086 WORKERS COMPENSATION	10,336.69	7,709.00	7,163.31
35-41090 HEALTH INSURANCE	48,312.00	48,312.00	35,928.56
35-41096 MEMBERSHIP AIRMED	390.00	390.00	350.00
35-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	423,251.04	415,777.00	356,735.74
CONTRACTUAL SERVICES			
35-42010 COMMUNICATIONS	4,400.00	4,400.00	3,740.36
35-42020 POSTAGE AND FREIGHT	0.00	40.00	0.50
35-42040 DUES & SUBSCRIPTIONS	800.00	800.00	424.99
35-42050 ELECTRICITY	6,400.00	6,400.00	6,668.45
35-42060 GAS	8,000.00	6,821.00	6,688.28
35-42090 RENTAL OF EQUIPMENT	400.00	400.00	423.04
35-42125 BUSINESS EXPENSE	0.00	200.00	0.00
35-42130 PROFESSIONAL DEVELOPMENT	0.00	2,000.00	3,570.71
35-42155 EMPLOYEE TRAINING EXPENSE	3,300.00	300.00	0.00
35-42430 PRINTING EXPENSE	0.00	0.00	0.00
35-42520 EMPLOYEE LICENSES	600.00	600.00	111.00
35-42570 MISC. CONTRACT LABOR	630.00	0.00	
35-42580 PHYSICAL EXAMINATIONS	370.00	270.00	708.00
TOTAL CONTRACTUAL SERVICES	24,900.00	22,231.00	22,335.33
SUPPLIES, MATERIAL & MNT			
35-43010 OFFICE EXPENSE	500.00	659.00	358.45
35-43020 OPERATING EXPENSE	5,500.00	6,430.00	12,106.74
35-43030 JANITOR SUPPLIES	0.00	0.00	0.00
35-43040 CLOTHING & LINEN	4,000.00	3,860.00	4,914.04
35-43050 CHEMICALS	4,000.00	783.00	4,277.56
35-43090 EDUCATIONAL	0.00	0.00	0.00
35-43145 COMPUTER SOFTWARE	3,000.00	2,843.00	2,622.40
35-43150 MEDICAL SUPPLIES	0.00	0.00	2.64
35-43200 MOTOR FUEL AND LUBRICANTS	13,000.00	13,000.00	17,014.35
35-43210 MINOR TOOLS AND APPARATUS	5,000.00	2,979.00	5,619.66
35-43215 COMPUTER EQ/REPAIR PARTS	300.00	241.00	20.98
35-43220 MNT-BUILDINGS	8,000.00	4,447.00	7,852.92
35-43250 MNT-IMPROVEMENTS	9,000.00	8,812.00	21,442.40
35-43280 MNT-AUTO EQUIPMENT	7,500.00	2,310.00	8,100.81
35-43300 MNT-MACHINERY	20,000.00	37,960.00	19,493.28
35-43340 MNT-COMMUNICATIONS EQUIP	250.00	150.00	150.00
35-43440 MNT-TIRES/TUBES	2,000.00	1,187.00	2,109.25
TOTAL SUPPLIES, MATERIAL & MNT	82,050.00	85,661.00	106,085.48
OTHER CHARGES			
35-44037 COVID-19 RELIEF	0.00	1,000.00	0.00
35-44040 INSURANCE & BONDS	14,587.00	14,536.00	23,149.01
35-44045 VEHICLE LEASE	50,000.00	50,000.00	35,000.00
35-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	640.00	1,000.00
35-44200 TRANSFERS TO OTHER FUNDS	57,410.00	29,150.00	9,150.00
35-44300 PAYMENT IN LIEU OF TAXES	33,876.00	31,858.00	32,991.00
35-44350 ADMINISTRATIVE FEES	154,389.00	154,389.00	153,877.00
35-44600 DEPRECIATION	0.00	0.00	99,088.04
TOTAL OTHER CHARGES	310,262.00	281,573.00	354,255.05
CAPITAL			
35-45030 IMPROVEMENTS	70,000.00	25,000.00	0.00
35-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
35-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	70,000.00	25,000.00	0.00
TOTAL 35 WASTEWATER COLLECTION	910,463.04	830,242.00	839,411.60

WASTEWATER TREATMENT
2020-21 BUDGET
Dept. 36

MISSION STATEMENT

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment Facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

DESCRIPTION

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and also the Prison Lift Station.

The Department is operated by Jacobs, Dallas, Texas and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/de-chlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be de-chlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows.

Departmental personnel are required to be certified by TCEQ. The staff includes two "B" Certified Operators, one "C" Certified Operator and one "D" Certified Operator.

The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

FUNDING

The plant is funded through the Enterprise Fund/Water and Wastewater with revenues generated from sewer collection fees.

GOALS AND OBJECTIVES

1. No permit violations.
2. Two operators will upgrade their certification.
3. We will have 80 hours of training for each operator consisting of technical and safety topics.
4. Continue improving facility appearance.
5. Review and recommend further improvements to existing plant infrastructure.
6. Increase security and improve remote monitoring capabilities.
7. Improve screening capabilities for the reuse water system.
8. Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
9. Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

**CITY OF PAMPA
2020-2021**

**31 -WATER & WASTEWATER
36 WASTEWATER TREATMENT
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES			
36-42010 COMMUNICATIONS	500.00	500.00	0.00
36-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00
36-42045 PERMIT FEES	23,000.00	23,000.00	20,227.67
36-42048 LANDFILL FEES	106,000.00	105,000.00	0.00
36-42050 ELECTRICITY	135,000.00	135,000.00	124,263.88
36-42090 RENTAL OF EQUIPMENT	0.00	0.00	0.00
36-42570 MISC. CONTRACT LABOR	338,781.00	330,518.00	327,981.00
TOTAL CONTRACTUAL SERVICES	603,281.00	594,018.00	472,472.55
SUPPLIES, MATERIAL & MNT			
36-43050 CHEMICALS	51,000.00	51,337.00	46,417.36
36-43220 MNT-BUILDINGS	0.00	0.00	0.00
36-43250 MNT-IMPROVEMENTS	0.00	0.00	0.00
36-43360 MNT-WELLS, PUMPS & ROTORS	16,000.00	16,000.00	9,091.64
TOTAL SUPPLIES, MATERIAL & MNT	67,000.00	67,337.00	55,509.00
OTHER CHARGES			
36-44037 COVID-19 RELIEF	0.00	0.00	0.00
36-44040 INSURANCE & BONDS	99.00	763.00	0.00
36-44300 PAYMENT IN LIEU OF TAXES	33,876.00	31,858.00	33,346.00
36-44350 ADMINISTRATIVE FEES	154,389.00	154,389.00	94,972.00
36-44600 DEPRECIATION	0.00	0.00	176,684.11
TOTAL OTHER CHARGES	188,364.00	187,010.00	305,002.11
CAPITAL			
36-45030 IMPROVEMENTS	2,500,000.00	975,000.00	0.00
36-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	2,500,000.00	975,000.00	0.00
TOTAL 36 WASTEWATER TREATMENT	3,358,645.00	1,823,365.00	832,983.66

Aquatics Center

Revenues	\$ 352,659
Expenditures	\$ 352,550
Excess of revenues over (under) expenditures	\$ 109

Net reconciled - over (under)	\$ 109
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CITY OF PAMPA
REVENUES
2020-21 BUDGET

32 -AQUATIC CENTER

REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32041	RENTALS FROM BUILDINGS	20,609	15,609	19,100
00-32063	SWIMMING POOL ADMISSION	190,000	190,000	166,160
00-32065	CONCESSIONS	75,000	75,000	72,086
00-32072	SALE OF MERCHANDISE	10,000	10,000	5,873
00-32073	MISCELLANEOUS	500	500	213
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	0
00-32097	INT. INCOME-NOW & IMMA	50	50	37
00-32099	SWIMMING LESSON FEES	1,500	1,500	0
00-32100	CASH SHORT/LONG	0	0	-5
00-33300	TRANSFERS FROM OTHER FUND	55,000	60,000	50,000
TOTAL REVENUES		\$352,659	\$352,659	\$313,464

AQUATICS CENTER
2020-21 BUDGET
Dept. 16

MISSION STATEMENT

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

DESCRIPTION

The aquatic center, also known as Pampa H2O, is an outdoor family aquatic center with 7,600 square feet of water surface area and holds approximately 350,000 gallons of water. Amenities include a 2,700 sq. ft. bathhouse, three large water slides, a lazy river, children's play feature with bucket waterfall and a certified 25 meter competition pool with two diving boards. Season of operation is Memorial Day through Labor Day. The Center employs 80-90 seasonal staff members annually.

FUNDING

Funding for the aquatic center construction was a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and miscellaneous individual grants. Annual operations are funded through user fees.

PERFORMANCE INDICATORS

2018-19

Total Visitors

27,643

Revenue:

Gate

\$166,160

Concessions

\$ 72,086

Total

\$238,246

**CITY OF PAMPA
2020-2021**

**32 -AQUATIC CENTER
32 AQUATIC CENTER
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
16-41030 OVERTIME PAY	0.00	0.00	0.00
16-41050 PART TIME & TEMPORARY PAY	160,000.00	160,000.00	152,968.91
16-41075 MEDICARE TAX EXPENSE	2,320.00	2,320.00	2,218.12
16-41080 SOCIAL SECURITY TAX EXPENSE	9,920.00	9,920.00	9,484.30
16-41086 WORKERS COMPENSATION	7,680.00	5,540.00	5,660.52
TOTAL PERSONNEL SERVICES	179,920.00	177,780.00	170,331.85
CONTRACTUAL SERVICES			
16-42010 COMMUNICATIONS	2,000.00	2,300.00	1,787.28
16-42020 POSTAGE AND FREIGHT	500.00	500.00	57.73
16-42030 ADVERTISING	1,500.00	1,500.00	2,072.35
16-42040 DUES & SUBSCRIPTIONS	15.00	15.00	30.00
16-42050 ELECTRICITY	15,500.00	16,500.00	14,015.63
16-42060 GAS	6,000.00	6,000.00	12,168.65
16-42085 RENTAL-OFFICE EQUIPMENT	0.00	0.00	0.00
16-42090 RENTAL OF EQUIPMENT	200.00	200.00	991.56
16-42125 BUSINESS EXPENSE	0.00	0.00	0.00
16-42130 PROFESSIONAL DEVELOPMENT	0.00	0.00	267.70
16-42155 EMPLOYEE TRAINING EXPENSE	700.00	0.00	0.00
16-42430 PRINTING EXPENSE	0.00	700.00	955.70
16-42570 MISC. CONTRACT LABOR	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	26,415.00	27,715.00	32,346.60
SUPPLIES, MATERIAL & MNT			
16-43010 OFFICE EXPENSE	500.00	500.00	367.50
16-43020 OPERATING EXPENSE	800.00	2,300.00	1,210.67
16-43030 JANITOR SUPPLIES	1,200.00	1,200.00	1,853.35
16-43040 CLOTHING & LINEN	1,000.00	1,000.00	1,736.03
16-43045 CUSTOMER MERCHANDISE	6,000.00	0.00	7,093.82
16-43050 CHEMICALS	20,000.00	20,000.00	25,563.88
16-43070 AGRICULTURE	0.00	0.00	304.88
16-43080 RECREATIONAL	3,000.00	3,000.00	4,378.15
16-43145 COMPUTER SOFTWARE	0.00	0.00	0.00
16-43150 MEDICAL SUPPLIES	250.00	250.00	49.33
16-43160 CONCESSIONS	50,000.00	47,426.00	52,630.53
16-43210 MINOR TOOLS AND APPARATUS	2,500.00	5,200.00	4,950.83
16-43220 MNT-BUILDINGS	0.00	3,374.00	1,011.80
16-43250 MNT-IMPROVEMENTS	0.00	0.00	423.31
16-43300 MNT-MACHINERY	1,500.00	1,500.00	1,048.58
16-43330 MNT-SWIMMING POOLS	5,000.00	5,000.00	5,502.99
16-43410 MNT-UNDERGROUND SPRINKLER	0.00	0.00	0.00
16-43430 MNT-OTHER EQUIPMENT	250.00	250.00	811.38
TOTAL SUPPLIES, MATERIAL & MNT	92,000.00	91,000.00	108,937.03
OTHER CHARGES			
16-44037 COVID-19 RELIEF	0.00	0.00	0.00
16-44040 INSURANCE & BONDS	28,746.00	28,250.00	12,547.95
16-44300 PAYMENT IN LIEU OF TAXES	25,169.00	24,314.00	25,361.00
16-44500 INTEREST & FISCAL CHARGES	300.00	3,600.00	3,400.36
16-44600 DEPRECIATION	0.00	0.00	155,545.86
TOTAL OTHER CHARGES	54,215.00	56,164.00	196,855.17
CAPITAL			
16-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	0.00
TOTAL 32 AQUATIC CENTER	352,550.00	352,659.00	508,470.65

Solid Waste

Revenues	\$ 2,241,000
Expenditures	\$ 1,530,456
Excess of revenues over (under) expenditures	\$ 710,544
	\$ -
Net reconciled - over (under)	\$ 710,544

CITY OF PAMPA
REVENUES
2020-21 BUDGET

38 -SOLID WASTE MANAGEMENT

REVENUES

		2020-21	AMENDED	2018-19
		BUDGET	2019-20	ACTUAL
			BUDGET	
00-32039	OTHER GRANTS	0	0	18,861
00-32069	LANDFILL OPERATOR FEES	2,200,000	2,305,000	1,952,697
00-32073	MISCELLANEOUS	7,000	8,000	6,460
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	17,902
00-32078	INTEREST INCOME-INVESTMNT	30,000	34,000	53,280
00-32094	SALE OF ALUMINUM	0	0	0
00-32097	INT. INCOME-NOW & IMMA	4,000	4,000	4,541
00-32100	CASH SHORT OR LONG	0	0	3
00-32158	CARDBOARD/PAPER REVENUE	0	0	0
TOTAL REVENUES		\$2,241,000	\$2,351,000	\$2,053,745

LANDFILL COMPOSTING/RECYCLING
2020-21 BUDGET
Dept. 28

MISSION STATEMENT

The mission of the Landfill Composting/Recycling Department is to provide service to the citizens of Pampa and the surrounding area by offering the opportunity for recycling. By providing these services at no charge, valuable landfill space is saved. All composting/recycling procedures are done in accordance with applicable state and federal requirements.

DESCRIPTION

The Composting Department maintains a fleet of one backhoe, one front end loader, and one SCARAB Windrow Composting Machine.

The curbside collection of grass clippings runs seasonal from April through September.

The Recycling center operates at the entrance of the Landfill. This facility houses the city bailing operation and serves the citizens and area community Drop-off Center for recycled goods.

The in town drop off location on Municipal drive is for residential use only for cardboard, plastics, newsprint, paper goods, tin, aluminum, and used oil.

Currently the department employs two full time employees for the bailing operation and two part time seasonal employees that pick up grass clippings for composting.

FUNDING

The Composting/Recycling Department is funded by the MSW Landfill which is accounted for within the Enterprise Fund with additional revenue being generated by the sale of recycled goods.

GOALS AND OBJECTIVES

1. Continue educating citizens about collection options to include the recycling and composting programs.
2. Construct recycling programs to better serve the citizens and community.
3. Strive for higher professionalism.
4. Cross train employees for efficiency.
5. Send operator to classes provided by the TCEQ for certification in composting operations.
6. Construct building to house SCARAB Windrow Composting machine.
7. Reliable Tree chipping services.

BUDGET HIGHLIGHTS

The City of Pampa Recycle Center has diverted over 107,040 tons of recyclable material from entering into the Landfill space in 2019-2020.

**CITY OF PAMPA
2020-2021**

**38 -SOLID WASTE MANAGEMENT FN
28 LANDFILL COMPOSTING
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
28-41010 SALARIES AND WAGES	58,216.94	61,752.00	61,615.70
28-41020 LONGEVITY PAY	308.00	408.00	152.00
28-41030 OVERTIME PAY	2,074.79	1,000.00	4,340.38
28-41050 PART TIME & TEMPORARY PAY	20,000.00	20,000.00	20,043.68
28-41060 INCENTIVE PAY	560.19	0.00	0.00
28-41066 CELL PHONE ALLOWANCE	373.46	0.00	30.00
28-41070 TEXAS MUNICIPAL RETIREMENT	12,194.52	13,927.00	16,802.71
28-41075 MEDICARE TAX EXPENSE	813.72	1,206.00	1,218.44
28-41080 SOCIAL SECURITY TAX EXPENSE	3,479.34	5,156.00	5,209.78
28-41085 LTD, AD&D, & LIFE INSURANCE	266.05	288.00	268.23
28-41086 WORKERS COMPENSATION	5,493.99	6,425.00	5,410.05
28-41090 HEALTH INSURANCE	16,104.00	16,104.00	16,417.95
28-41096 MEMBERSHIP AIRMED	130.00	130.00	100.00
28-41097 DENTAL INSURANCE	288.00	288.00	156.00
TOTAL PERSONNEL SERVICES	120,303.00	126,684.00	131,764.92
CONTRACTUAL SERVICES			
28-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00
28-42130 PROFESSIONAL DEVELOPMENT	0.00	0.00	120.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	120.00
SUPPLIES, MATERIAL & MNT			
28-43010 OFFICE EXPENSE	300.00	54.00	246.44
28-43020 OPERATING EXPENSE	1,000.00	1,000.00	194.98
28-43030 JANITOR SUPPLIES	500.00	45.00	45.94
28-43040 CLOTHING & LINEN	500.00	108.00	370.00
28-43050 CHEMICALS	100.00	0.00	0.00
28-43200 MOTOR FUEL AND LUBRICANTS	700.00	700.00	433.14
28-43210 MINOR TOOLS AND APPARATUS	4,500.00	2,322.00	196.88
28-43220 BUILDINGS	2,000.00	740.00	0.00
28-43250 MNT-IMPROVEMENTS	0.00	200.00	0.00
28-43280 MNT-AUTO EQUIPMENT	1,000.00	1,100.00	1,200.54
28-43300 MNT-MACHINERY	2,000.00	527.00	2,230.54
28-43440 MNT-TIRES/TUBES	0.00	0.00	60.00
TOTAL SUPPLIES, MATERIAL & MNT	12,600.00	6,796.00	4,978.46
OTHER CHARGES			
28-44037 COVID-19 RELIEF	0.00	0.00	0.00
28-44040 INSURANCE & BONDS	222.00	216.00	215.66
28-44060 CLAIMS,JUDGEMENTS, & DAMAGES	0.00	0.00	0.00
238-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	222.00	216.00	215.66
CAPITAL	0.00	0.00	0.00
TOTAL 28 LANDFILL COMPOSTING	133,125.00	133,696.00	137,079.04

MUNICIPAL SOLID WASTE LANDFILL
2020-21 BUDGET
Dept. 38

MISSION STATEMENT

The mission of the MSW Landfill is to provide outstanding sanitation services for the citizens of Pampa and surrounding areas. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

DESCRIPTION

The MSW Landfill maintains a fleet of two compactors, two dump trucks, one tractor, one backhoe, one dozer, one motor grader and one mulcher for ADC to facilitate the disposal of 63,000 tons of solid waste each year.

The MSW landfill operates with a Subtitle D Class I permit and is located northeast of Pampa.

FUNDING

The MSW Landfill generates revenue from user fees for refuse pickup and disposal fees from surrounding cities, approximately twenty, that use our facility. The MSW Landfill Department is accounted for within the Enterprise Fund.

Pampa residences are allowed to dispose for free with proof of residency in the form of their City utility bill.

GOALS AND OBJECTIVES

1. Strive for higher compaction rate.
2. Continue use of ADC.
3. Provide outstanding sanitation services to the citizens of Pampa and surrounding areas.
4. Safety for all employees and visitors.
5. Strive for higher professionalism.
6. Cross train employees for efficiency.
7. Maintain Solid Waste Certifications for all sanitation employees.
8. Adequately educate employees and customers of the importance of waste stream diversion, thus giving longevity for the landfill.
9. Violation free inspections, as have been in the past five.

**CITY OF PAMPA
2020-2021**

**38 - SOLID WASTE MANAGEMENT FN
38 SOLID WASTE LANDFILL
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
38-41010 SALARIES AND WAGES	236,790.78	220,286.00	202,490.29
38-41020 LONGEVITY PAY	1,724.00	1,184.00	2,232.00
38-41030 OVERTIME PAY	15,000.00	15,000.00	10,456.32
38-41035 STEP-UP PAY	1,000.00	500.00	0.00
38-41050 PART TIME & TEMPORARY PAY	16,800.00	15,000.00	14,267.47
38-41060 INCENTIVE PAY	1,100.00	1,080.00	1,287.74
38-41066 CELL PHONE ALLOWANCE	900.00	540.00	780.00
38-41070 TEXAS MUNICIPAL RETIREMENT	54,919.13	52,609.00	55,574.89
38-41075 MEDICARE TAX EXPENSE	3,697.49	3,703.00	3,198.86
38-41080 SOCIAL SECURITY TAX EXPENSE	16,712.14	15,834.00	13,677.85
38-41085 LTD, AD&D, & LIFE INSURANCE	1,046.30	995.00	876.68
38-41086 WORKERS COMPENSATION	22,261.88	19,700.00	17,432.40
38-41090 HEALTH INSURANCE	48,312.00	48,312.00	36,519.62
38-41096 MEMBERSHIP AIRMED	390.00	390.00	300.00
38-41097 DENTAL INSURANCE	864.00	864.00	816.00
TOTAL PERSONNEL SERVICES	421,517.72	395,997.00	359,910.12
CONTRACTUAL SERVICES			
38-42010 COMMUNICATIONS	4,800.00	4,800.00	4,552.95
38-42020 POSTAGE AND FREIGHT	500.00	500.00	750.43
38-42040 DUES & SUBSCRIPTIONS	250.00	250.00	223.00
38-42044 LANDFILL CLOSURE EXPENSE	0.00	0.00	105,742.00
38-42045 PERMIT FEES	66,000.00	66,000.00	50,432.88
38-42050 ELECTRICITY	6,100.00	6,100.00	5,777.99
38-42060 GAS	2,500.00	2,500.00	4,416.90
38-42090 RENTAL OF EQUIPMENT	700.00	1,681.00	825.79
38-42125 BUSINESS EXPENSE	100.00	50.00	208.00
38-42130 PROFESSIONAL DEVELOPMENT	3,000.00	160.00	3,945.80
38-42430 PRINTING EXPENSE	300.00	500.00	230.20
38-42490 LABORATORY TESTING	2,000.00	2,000.00	1,610.00
38-42520 EMPLOYEE LICENSES	500.00	111.00	797.00
38-42530 UNCLASSIFIED PROFESSIONAL	0.00	2,000.00	56,790.00
TOTAL CONTRACTUAL SERVICES	86,750.00	86,652.00	236,302.94
SUPPLIES, MATERIAL & MNT			
38-43010 OFFICE EXPENSE	1,000.00	1,000.00	938.38
38-43020 OPERATING EXPENSE	15,000.00	17,500.00	116,284.44
38-43030 JANITOR SUPPLIES	2,000.00	950.00	2,211.60
38-43040 CLOTHING & LINEN	3,500.00	2,500.00	3,884.88
38-43050 CHEMICALS	0.00	0.00	0.00
38-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
38-43150 MEDICAL SUPPLIES	0.00	0.00	0.00
38-43200 MOTOR FUEL AND LUBRICANTS	85,000.00	102,291.00	113,576.71
38-43210 MINOR TOOLS AND APPARATUS	7,000.00	9,500.00	9,194.04
38-43220 MNT-BUILDINGS	3,000.00	3,027.00	359.35
38-43240 MNT-TRAFF SIGNALS/SIGNS/LIG	0.00	0.00	51.41
38-43250 MNT-IMPROVEMENTS	500.00	1,060.00	138.85
38-43280 MNT-AUTO EQUIPMENT	8,000.00	12,500.00	26,027.91
38-43300 MNT-MACHINERY	50,000.00	61,530.00	48,518.30
38-43340 MNT-COMMUNICATIONS EQUIP	3,000.00	0.00	2,271.00
38-43420 MNT-LANDFILL	20,000.00	19,201.00	378.23
38-43430 MNT-OTHER EQUIPMENT	1,000.00	400.00	1,080.44
TOTAL SUPPLIES, MATERIAL & MNT	199,240.00	231,699.00	325,155.54
OTHER CHARGES			
38-44037 COVID-19 RELIEF	0.00	0.00	0.00
38-44040 INSURANCE & BONDS	35,885.00	37,445.00	15,060.54
38-44045 VEHICLE LEASE	43,849.00	43,849.00	28,848.00
38-44047 EXTERNAL VEHICLE LEASE	6,151.00	6,151.00	6,151.32
38-44060 CLAIMS, JUDGEMENTS AND DAMA	0.00	0.00	23,703.40
38-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00
38-44300 PAYMENT IN LIEU OF TAXES	23,794.00	19,992.00	8,692.00
38-44350 ADMINISTRATIVE FEES	182,405.00	182,405.00	50,000.00
38-44500 INTEREST & FISCAL CHARGES	54,067.00	64,267.00	89,479.39
38-44501 INTEREST ON LEASES	0.00	0.00	0.00
38-44510 PRINCIPAL RETIREMENT	318,672.00	315,109.00	0.00
38-44600 DEPRECIATION	0.00	0.00	459,025.77
TOTAL OTHER CHARGES	664,823.00	669,218.00	680,960.42
CAPITAL			
38-45020 BUILDINGS & STRUCTURES	0.00	0.00	0.00
38-45030 IMPROVEMENTS	25,000.00	0.00	0.00
38-45060 MACHINERY & EQUIPMENT	0.00	1,226,869.00	0.00
38-45080 OTHER EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	25,000.00	1,226,869.00	0.00
TOTAL 38 SOLID WASTE LANDFILL	1,397,330.72	2,610,435.00	1,602,329.02

Hidden Hills Golf Course

Revenues	\$ 732,610
Expenditures	\$ 731,891
Excess of revenues over (under) expenditures	<u>\$ 719</u>

Net reconciled - over (under)	\$ 719
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CITY OF PAMPA
REVENUES
2020-21 BUDGET

39 -GOLF COURSE

REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32039	OTHER GRANTS	0	0	29,319
00-32072	SALE OF MERCHANDISE	100,000	100,000	0
00-32073	MISCELLANEOUS	100	100	42
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	1,213
00-32078	INT. INCOME-INVESTMENTS	200	200	354
00-32086	GREEN FEES	80,000	80,000	60,185
00-32087	ANNUAL PASSES	80,000	80,000	65,429
00-32088	CONCESSIONAIRE	80,000	27,500	2,740
00-32089	CART FEES	155,000	155,000	125,692
00-32090	DRIVING RANGE FEES	7,300	7,300	7,298
00-32097	INT. INCOME-NOW & IMMA	10	10	4
00-32100	CASH SHORT OR LONG	0	0	68
00-33300	TRANSFERS FROM OTHER FUND	230,000	235,222	191,000
00-34000	GAIN IN SALES OF ASSETS	0	0	51,068
TOTAL REVENUES		\$732,610	\$685,332	\$534,411

**CITY OF PAMPA
2020-2021**

39 -GOLF COURSE

39 GOLF COURSE

DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
PERSONNEL SERVICES			
39-41010 SALARIES AND WAGES	154,923.46	119,325.00	0.00
39-41020 LONGEVITY PAY	48.00	0.00	0.00
39-41050 PART TIME & TEMPORARY PAY	70,000.00	52,500.00	0.00
39-41066 CELL PHONE ALLOWANCE	1,080.00	810.00	0.00
39-41070 TEXAS MUNICIPAL RETIREMENT	33,600.77	26,311.00	0.00
39-41075 MEDICARE TAX EXPENSE	2,499.66	2,503.00	0.00
39-41080 SOCIAL SECURITY TAX EXPENSE	13,926.98	10,703.00	0.00
39-41085 LTD, AD&D, & LIFE INSURANCE	662.69	497.00	0.00
39-41086 WORKERS COMPENSATION	10,001.71	7,058.00	0.00
39-41090 HEALTH INSURANCE	24,156.00	18,788.00	0.00
39-41096 MEMBERSHIP AIRMED	195.00	0.00	0.00
39-41097 DENTAL INSURANCE	432.00	336.00	0.00
TOTAL PERSONNEL SERVICES	311,526.27	238,831.00	0.00
CONTRACTUAL SERVICES			
39-42010 COMMUNICATIONS	4,500.00	4,500.00	5,875.23
39-42020 POSTAGE AND FREIGHT	700.00	700.00	66.15
39-42030 ADVERTISING	2,885.00	2,885.00	3,719.26
39-42040 DUES & SUBSCRIPTIONS	2,250.00	815.00	0.00
39-42050 ELECTRICITY	23,000.00	23,000.00	26,721.54
39-42090 RENTAL OF EQUIPMENT	2,000.00	2,000.00	2,009.55
39-42125 BUSINESS EXPENSE	0.00	0.00	0.00
39-42155 EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00
39-42180 LAUNDRY SERVICE	1,000.00	1,000.00	502.71
39-42430 PRINTING EXPENSE	1,000.00	1,000.00	1,291.30
39-42520 EMPLOYEE LICENSES	985.00	75.00	0.00
39-42540 LEGAL SERVICES	0.00	125.00	0.00
39-42545 GOLF PRO COMMISSION	0.00	2,242.00	14,393.66
39-42550 GOLF PRO CONTRACT	0.00	78,100.00	223,972.50
39-42570 MISC. CONTRACT LABOR	1,000.00	1,000.00	0.00
TOTAL CONTRACTUAL SERVICES	39,320.00	117,442.00	278,551.90
SUPPLIES, MATERIAL & MNT			
39-43010 OFFICE EXPENSE	1,500.00	1,500.00	1,746.52
39-43020 OPERATING EXPENSE	5,200.00	8,900.00	6,434.55
39-43030 JANITOR SUPPLIES	1,000.00	1,000.00	1,674.16
39-43040 CLOTHING & LINEN	0.00	0.00	0.00
39-43045 CUSTOMER MERCHANDISE	80,000.00	58,800.00	0.00
39-43050 CHEMICALS	3,000.00	3,500.00	3,986.96
39-43070 AGRICULTURAL EXPENSE	18,000.00	18,200.00	14,222.17
39-43145 COMPUTER SOFTWARE	240.00	240.00	240.00
39-43150 MEDICAL SUPPLIES	0.00	0.00	0.00
39-43160 CONCESSIONS	40,000.00	6,000.00	0.00
39-43200 MOTOR FUEL AND LUBRICANTS	9,000.00	9,000.00	10,107.69
39-43210 MINOR TOOLS AND APPARATUS	6,500.00	6,500.00	9,569.63
39-43220 MNT-BUILDINGS	1,043.00	2,000.00	2,571.99
39-43250 MNT-IMPROVEMENTS	5,300.00	300.00	149.71
39-43280 MNT-AUTO EQUIPMENT	1,000.00	1,000.00	611.91
39-43300 MNT-MACHINERY	8,500.00	8,500.00	7,940.61
39-43360 MNT-WELLS, PUMPS & ROTORS	10,000.00	5,000.00	7,074.00
39-43410 MNT-UNDERGROUND SPRINKLER	20,000.00	17,801.00	15,799.25
39-43430 MNT-OTHER EQUIPMENT	350.00	427.00	1,323.13
TOTAL SUPPLIES, MATERIAL & MNT	210,633.00	148,668.00	83,452.28
OTHER CHARGES			
39-44037 COVID-19 RELIEF	0.00	0.00	0.00
39-44040 INSURANCE & BONDS	6,738.00	7,175.00	3,410.41
39-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	0.00	48,480.50
39-44300 PAYMENT IN LIEU OF TAXES	10,351.00	8,258.00	9,061.00
39-44350 ADMINISTRATIVE FEES	25,572.00	25,572.00	26,300.00
39-44500 INTEREST & FISCAL CHARGES	5,000.00	8,004.00	6,989.42
39-44501 INTEREST ON LEASES	15,290.00	8,186.00	13,417.22
39-44510 PRINCIPAL RETIREMENT	107,461.00	104,565.00	0.00
39-44600 DEPRECIATION	0.00	20,635.00	150,561.54
TOTAL OTHER CHARGES	170,412.00	182,395.00	258,220.09
CAPITAL			
39-45030 IMPROVEMENTS	0.00	147,996.00	0.00
39-45060 MACHINERY & EQUIPMENT	0.00	0.00	0.00
TOTAL CAPITAL	0.00	147,996.00	0.00
TOTAL 39 GOLF COURSE	731,891.27	835,332.00	620,224.27

CITY OF PAMPA
REVENUES
2020-21 BUDGET

62 -DENTAL BENEFITS TRUST

REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32097	INT. INCOME-NOW & IMMA	0	100	143
00-32250	INSURANCE EQUITY RETURN	83,000	90,200	94,007
TOTAL REVENUES		\$83,000	\$90,300	\$94,150

**CITY OF PAMPA
2020-2021**

62 -DENTAL BENEFITS TRUST
DENTAL BENEFITS
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES			
55-42590 ADMIN FEES-DENTAL	8,000.00	6,300.00	5,812.00
TOTAL CONTRACTUAL SERVICES	8,000.00	6,300.00	5,812.00
OTHER CHARGES			
55-44310 ADMINISTRATIVE FEES-HEALTH	0.00	0.00	0.00
55-44320 CLAIMS PAID - HEALTH BENE	75,000.00	84,000.00	89,077.76
TOTAL OTHER CHARGES	75,000.00	84,000.00	89,077.76
TOTAL DENTAL BENEFITS	83,000.00	90,300.00	94,889.76

CITY OF PAMPA
REVENUES
2020-21 BUDGET

65 -M K BROWN NON-EXP TRUST

REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32078	INTEREST INCOME-INVESTMNT	1,500	11,500	7,239
00-33300	TRANSFERS FROM OTHER FUND	0	0	0
TOTAL REVENUES		\$1,500	\$11,500	\$7,239

**CITY OF PAMPA
2020-2021**

65 -M K BROWN-NON EXP TRUST
M.K. BROWN-NON EXP TRUST
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	1,500.00	11,500.00	2,000.00
TOTAL OTHER CHARGES	1,500.00	11,500.00	2,000.00
 TOTAL M.K. BROWN-NON EXP TRUST	 1,500.00	 11,500.00	 2,000.00

CITY OF PAMPA
REVENUES
2020-21 BUDGET

66 -CAPITAL PROJECTS

REVENUES

		2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
00-32097	INT. INCOME-NOW & IMMA	0	0	0
00-33111	OTHER FINANCING SOURCE	0	2,950,000	0
TOTAL REVENUES		\$0	\$2,950,000	\$0

**CITY OF PAMPA
2020-2021**

**66 -CAPITAL PROJECTS
CAPITAL PROJECTS
DEPARTMENT EXPENDITURES**

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
CONTRACTUAL SERVICES	0.00	0.00	0.00
SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00
55-44511 OTHER FINANCING USE-BOND CO	0.00	39,408.00	0.00
TOTAL OTHER CHARGES	0.00	39,408.00	0.00
CAPITAL			
55-45020 BUILDING & STRUCTURES	455,925.00	0.00	0.00
55-45030 IMPROVEMENTS	2,000,000.00	0.00	0.00
55-45050 AUTOMOTIVE EQUIPMENT	0.00	649,641.00	0.00
TOTAL CAPITAL	2,455,925.00	649,641.00	0.00
TOTAL CAPITAL PROJECTS	2,455,925.00	689,049.00	0.00

CITY OF PAMPA
REVENUES
2020-21 BUDGET

67 -DEBT SERVICE

REVENUES

		2020-21	AMENDED	2018-19
		BUDGET	2019-20	ACTUAL
			BUDGET	
00-32078	INTEREST INCOME-INVESTMNT	3,000	0	6,875
00-32097	INT. INCOME-NOW & IMMA	500	0	250
00-33101	CURRENT TAXES-BONDS	1,223,748	1,059,424	691,429
00-33102	DELINQUENT TAXES-BONDS	15,000	15,000	21,095
00-33106	PENALTY & INTEREST	4,200	4,200	6,804
00-33300	TRANSFERS FROM OTHER FUND	0	0	0
TOTAL REVENUES		\$1,246,448	\$1,078,624	\$726,453

CITY OF PAMPA
2020-2021

67 -DEBT SERVICE
67 DEBT SERVICE
DEPARTMENT EXPENDITURES

	2020-21 BUDGET	AMENDED 2019-20 BUDGET	2018-19 ACTUAL
OTHER CHARGES			
55-44500 INTEREST & FISCAL CHARGES	256,813.00	201,159.00	168,844.76
55-44510 PRINCIPAL RETIREMENT	966,935.00	858,265.00	552,569.00
55-44511 OTHER FINANCING USE	0.00	0.00	0.00
55-44515 BOND ISSUANCE COSTS	0.00	0.00	0.00
TOTAL OTHER CHARGES	1,223,748.00	1,059,424.00	721,413.76
TOTAL 67 DEBT SERVICE	1,223,748.00	1,059,424.00	721,413.76

Debt Model
For Fiscal Year Ending September 30, 2021

Debt Model
General Debt Service: Tax Supported

General Fund Debt Service							
FYE	CO's Series 2009	GO Bonds Series 2012	GO Ref Series 2015	2017 REF OF 08 & 09	2019 TAN	2020 CO	Totals
2020	\$ 117,073	\$ 75,360	\$ 399,662	\$ 128,052	\$ 337,354	\$ -	\$ 1,057,501
2021	\$ 116,412	\$ 195,360	\$ -	\$ 376,768	\$ 330,448	\$ 204,259	\$ 1,223,247
2022		\$ 247,360	\$ -	\$ 440,134	\$ 330,124	\$ 203,090	\$ 1,220,708
2023		\$ 247,110	\$ -	\$ 442,002	\$ 329,712	\$ 199,884	\$ 1,218,708
2024		\$ 246,710	\$ -	\$ 443,656	\$ 329,212	\$ 201,620	\$ 1,221,198
2025		\$ 250,235	\$ -	\$ 435,096	\$ 328,624	\$ 208,185	\$ 1,222,140
2026		\$ 248,410	\$ -	\$ 436,536	\$ 332,904	\$ 204,636	\$ 1,222,486
2027		\$ 246,410	\$ -	\$ 432,762		\$ 309,827	\$ 988,999
2028		\$ 249,235	\$ -	\$ 423,881		\$ 313,644	\$ 986,760
2029		\$ 246,710	\$ -			\$ 307,346	\$ 554,056
2030		\$ 245,550	\$ -			\$ 310,934	\$ 556,484
2031		\$ 249,250	\$ -			\$ 314,293	\$ 563,543
2032		\$ 247,200	\$ -			\$ 183,969	\$ 431,169
2033						\$ 180,076	\$ 180,076
2034						\$ 181,126	\$ 181,126
2035						\$ 182,061	\$ 182,061
	\$ 233,485	\$ 2,994,900	\$ 399,662	\$ 3,558,887	\$ 2,318,378	\$ 3,504,950	\$ 13,010,262

Debt Model
For Fiscal Year Ending September 30, 2021

Debt Model
Water/Wastewater Fund: Revenue Supported

Water & Wastewater							
FYE	CO's Series 2009	2017 REF OF 08 & 09	2020 CO				Totals
2020	\$ 88,267	\$ 361,311	\$ -				\$ 449,578
2021	\$ 87,769	\$ 314,891	\$ 95,399				\$ 498,059
2022		\$ 374,327	\$ 122,060				\$ 496,387
2023		\$ 367,372	\$ 119,999				\$ 487,371
2024		\$ 360,417	\$ 122,881				\$ 483,298
2025		\$ 353,462	\$ 120,705				\$ 474,167
2026		\$ 351,507	\$ 118,530				\$ 470,037
2027		\$ 354,445	\$ 121,297				\$ 475,742
2028		\$ 342,169	\$ 119,007				\$ 461,176
2029			\$ 121,660				\$ 121,660
2030			\$ 119,255				\$ 119,255
2031			\$ 121,794				\$ 121,794
2032			\$ 119,275				\$ 119,275
2033			\$ 121,698				\$ 121,698
2034			\$ 119,065				\$ 119,065
2035			\$ 121,374				\$ 121,374
	\$ 176,037	\$ 3,179,901	\$ 1,783,999	\$ -	\$ -		\$ 5,139,937

Debt Model
For Fiscal Year Ending September 30, 2021

Debt Model
Solid Waste Fund: Revenue Supported

Solid Waste Landfill							
FYE	CO's Series 2009	2017 REF OF 08 & 09					Totals
2020	\$ 113,660	\$ 262,965					\$ 376,625
2021	\$ 113,018	\$ 258,471					\$ 371,489
2022		\$ 333,977					\$ 333,977
2023		\$ 332,771					\$ 332,771
2024		\$ 326,458					\$ 326,458
2025		\$ 325,145					\$ 325,145
2026		\$ 318,725					\$ 318,725
2027		\$ 302,305					\$ 302,305
2028		\$ 291,099					\$ 291,099
2029							\$ -
2030							\$ -
2031							\$ -
2032							\$ -
	\$ 226,678	\$ 2,751,916	\$ -	\$ -	\$ -	\$ -	\$ 2,978,594

Debt Model
For Fiscal Year Ending September 30, 2021

Debt Model
Hidden Hills Golf Course: Revenue Supported

Hidden Hills Golf Course							
FYE	2017 REF OF 08 & 09	2020 CO					Totals
2020	\$ 10,642						\$ 10,642
2021	\$ 10,428	\$ 13,988					\$ 24,416
2022	\$ 10,214	\$ 13,092					\$ 23,306
2023	\$ -	\$ 12,863					\$ 12,863
2024	\$ -	\$ 17,576					\$ 17,576
2025	\$ -	\$ 17,233					\$ 17,233
2026	\$ -	\$ 16,889					\$ 16,889
2027	\$ -	\$ 16,546					\$ 16,546
2028	\$ -	\$ 16,202					\$ 16,202
2029	\$ -	\$ 15,859					\$ 15,859
2030	\$ -	\$ 15,515					\$ 15,515
2031	\$ -	\$ 15,172					\$ 15,172
2032	\$ -						\$ -
	\$ 31,284	\$ 170,935	\$ -	\$ -	\$ -	\$ -	\$ 202,219

For Fiscal Year Ending September 30, 2021
Debt Model

Totals							
FYE	CO's Series 2009	GO Bonds Series 2012	GO Ref Series 2015	2017 REF OF 08 & 09	2019 TAN	2020 CO	Totals
2020	\$ 230,733	\$ 75,360	\$ 399,662	\$ 762,970	\$ 337,354	\$ -	\$ 1,806,079
2021	\$ 229,431	\$ 195,360		\$ 960,558	\$ 330,448	\$ 313,646	\$ 2,029,443
2022		\$ 247,360		\$ 1,158,652	\$ 330,124	\$ 338,242	\$ 2,074,378
2023		\$ 247,110		\$ 1,142,145	\$ 329,712	\$ 332,746	\$ 2,051,713
2024		\$ 246,710		\$ 1,130,531	\$ 329,212	\$ 342,077	\$ 2,048,530
2025		\$ 250,235		\$ 1,113,703	\$ 328,624	\$ 346,123	\$ 2,038,685
2026		\$ 248,410		\$ 1,106,768	\$ 332,904	\$ 340,055	\$ 2,028,137
2027		\$ 246,410		\$ 1,089,512	\$ -	\$ 447,670	\$ 1,783,592
2028		\$ 249,235		\$ 1,057,149	\$ -	\$ 448,853	\$ 1,755,237
2029		\$ 246,710		\$ -	\$ -	\$ 444,865	\$ 691,575
2030		\$ 245,550		\$ -	\$ -	\$ 445,704	\$ 691,254
2031		\$ 249,250		\$ -	\$ -	\$ 451,259	\$ 700,509
2032		\$ 247,200		\$ -	\$ -	\$ 303,244	\$ 550,444
2033		\$ -				\$ 301,774	\$ 301,774
2034		\$ -		\$ -		\$ 300,191	\$ 300,191
2035		\$ -				\$ 303,435	\$ 303,435
	\$ 460,163	\$ 2,994,900	\$ 399,662	\$ 9,521,988	\$ 2,318,378	\$ 5,459,884	\$ 21,154,975

City of Pampa

Department:	Approved item:	Amount	Budget account #:
Recreation	Celebration of Lights		01-14-45030
G/L Cash account:	Source of funding:	Amount	
	Operating		

[illegible]

If not in original budget, please explain:

Requested by: _____	_____, Department Head	Date: _____
Approved by: _____	_____, Division Director	Date: _____
Verified by: _____	_____, Finance Director	Date: _____

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple lines and keep updating the sheet as you request payment. Please remember if you have a "project" that is budgeted in the capital account, but you have small components that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

REMINDER: Capital budgeting is very specific due to funding - changes/transfers must be approved.

City of Pampa

Approved item:

\$13,500 01-15-45030

Source of funding:

Expenditures:	Description
1. Salaries and wages	
2. Social Security	
3. Medicare	
4. Medical	
5. Dental	
6. Life insurance	
7. Health insurance	
8. Pension	
9. Profit sharing	
10. Other	
11. Total	

If not in original budget, please explain:

,Department Head

, Division Director

, Finance Director

If the approved capital expenditure will incur the use of multiple vendors, invoices, and/or purchase orders, you may complete multiple lines and keep updating the sheet as you request payment. Please remember if you have a "project" that is budgeted in the capital account, but you have small components that don't need to be capitalized, go ahead and pay it from the correct g/l account and do a budget adjustment for the change. It is very important for us to track everything, especially if we are using bond proceeds.

REMINDER: Capital budgeting is very specific due to funding - changes/transfers must be approved.

Department:	Approved item:	Amount	Budget account #:
Buildings & Grounds	Paint Railroad Commission Suite	\$21,500	01-15-45030
G/L Cash account:	Source of funding:	Amount	
	Operating	\$	21,500

If not in original budget, please explain:

Requested by: _____	_____, Department Head	Date: _____
Approved by: _____	_____, Division Director	Date: _____
Verified by: _____	_____, Finance Director	Date: _____

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Department:	Approved item:	Amount	Budget account #:
Fire Suppression	Firestation 1 Roof	\$44,500	01-17-45030
G/L Cash account:	Source of funding:	Amount	
	Operating	\$	44,500

[illegible]

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Verified by:		Finance Director	Date:

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Department:	Approved item:	Amount	Budget account #:
Central Garage	2 Motorcycles (Replace Unit 727/728)	\$50,000	01-45-45050
G/L Cash account:	Source of funding:	Amount	
	Vehicle Replacement Fund	\$	50,000

[illegible]

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Department:	Approved item:	Amount	Budget account #:
Water Distribution	Completion of Sensus Meter Project	\$1,480,000	31-34-345080
G/L Cash account:	Source of funding:	Amount	
	2020 CO Proceeds	\$	1,480,000

If not in original budget, please explain:

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Verified by: _____, Finance Director Date: _____

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Department:	Approved item:	Amount	Budget account #:
WasteWater Collection	Repair of 10 Manholes	\$70,000	31-35-45030
G/L Cash account:	Source of funding:	Amount	
	Operating Funds	\$	70,000

[illegible]

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Verified by:		, Finance Director	Date:

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Department:	Approved item:	Amount	Budget account #:
WasteWater Treatment	Improvements (Not sure which phases)	\$2,500,000	31-36-45030
G/L Cash account:	Source of funding:	Amount	
	Operating Funds	\$	2,500,000

[illegible]

Requested by: _____	_____, Department Head	_____ Date:
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Verified by: _____	_____, Finance Director	_____ Date:

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Department:	Approved item:	Amount	Budget account #:
Capital Projects	City Hall Windows	\$455,925	66-55-45020
G/L Cash account:	Source of funding:	Amount	
	2019 Tan Proceeds	\$	455,925

[illegible]

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Verified by:		, Finance Director	Date:

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REMINDER: Capital budgeting is very specific due to funding - changes/transfers must be approved.

Department:	Approved item:	Amount	Budget account #:
Capital Projects	General Fund Co Projects	\$2,000,000	66-55-45020
G/L Cash account:	Source of funding:	Amount	
	2020 CO Proceeds	\$	2,000,000

[illegible]

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Approved by: _____, Division Director, Date: _____

Verified by: _____, Finance Director, Date: _____

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**CITY OF PAMPA
ADVISORY BOARD COMMISSION APPOINTMENTS**

BOARD OF ADJUSTMENT Cary Rushing- Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Dick Stowers	September, 2021	September, 1999
Roy Morriss	September, 2021	October, 2010
Cleo Meaker	September, 2022	July, 1992
Lyndon Field	September, 2022	March, 2003
Kevin Hunt	September, 2022	March, 2003
Lynn Allison	September, 2021	September, 2010
Gabino "Bino" Facio	September, 2021	September, 2019
Vacant, Alternate	September, 2021	
CANADIAN RIVER MUNICIPAL WATER AUTHORITY-Gary Turley-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Jerry Carlson	July, 2021	January, 1978
Mac Smith	July, 2022	August, 2014
CONSTRUCTION BOARD OF APPEALS Bob Griffin-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Carl Novian	September, 2021	May, 2013
Bobby Burns	September, 2021	December, 1984
Josh Crawford	September, 2021	May, 2013
Matt Hinton	September, 2022	April, 1997
Kevin Redding	September, 2021	May, 2013
Kyle Parnell	September, 2020	October, 2016
Bob Cummings	September, 2022	September, 2020
Trent Carter, Alternate 1	September, 2022	September, 2020
Luke Raber , Alternate 2	September, 2022	September, 2020
LOVETT MEMORIAL LIBRARY Misty Guy-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Jeri Erickson	September, 2021	September, 2003
John Mead	September, 2021	December, 1992
Jana Vinson	September, 2022	January, 2011
Kathy Cavalier	September, 2022	September, 2018
Carol Cofer	September, 2022	September, 2018

CITY OF PAMPA
ADVISORY BOARD COMMISSION APPOINTMENTS

PLANNING AND ZONING COMMISSION Cary Rushing-Staff Liaison	TERM EXPIRES	INITIAL APPOINTMENT
Audrey Meaker	September, 2021	May, 2014
Harold Price	September, 2021	September, 2001
Rachel Schmidt	September, 2021	July, 2014
Annie Hall	September, 2022	September, 1998
Lance DeFever	September, 2022	September, 2006
Byron Williamson	September, 2022	September, 2016
John Carlson	September, 2022	October, 2018
HIDDEN HILLS GOLF ADVISORY BOARD David Brian Brauchi-Staff Liaison	TERM EXPIRES	INITIAL
Kelly Everson	September, 2021	September, 2019
Tom Lindsey	September, 2021	October, 2013
Chuck Morgan	September, 2021	January, 2012
Roger Miller	September, 2022	September, 2020
Stuart Smith	September, 2022	September, 2010
James White	September, 2022	September, 2010
Dennis Norris	September, 2022	September, 2020
Gray County Judge, Ex Officio		
City of Pampa Mayor, Ex Officio		
PAMPA ECONOMIC DEVELOPMENT CORPORATION Clay Rice-Executive Director	TERM EXPIRES	INITIAL APPOINTMENT
<i>Tresasa Heuston, Administrative Asst.</i>		
Emily Arrington--Assistant Secretary	December, 2021	January, 2020
Glennette Goode--President	December, 2020	September, 2009
Ted Hutto--2nd Vice President	December, 2021	January, 2020
Sue Fatheree--Treasurer	December, 2021	January, 2020
Tanya Larkin--Secretary	December, 2020	January, 2020
Jason Bagwell--Assistant Treasurer	December, 2021	January, 2020
Troy Newton--Vice President	December, 2020	January, 2019
Vanessa Buzzard, Attorney		
MUNICIPAL COURT JUDGE	TERM EXPIRES	INITIAL APPOINTMENT
Elaine Johnson	XXXXXXXXXXXXXXXXXX	August, 2020

**CITY OF PAMPA
ADVISORY BOARD COMMISSION APPOINTMENTS**

CITY PROSECUTOR

Rick Harris

**PANHANDLE ELDERLY APARTMENT
CORPORATION-Shane Stokes**

TERM EXPIRES

**INITIAL
APPOINTMENT**

Mike Ehrle

September, 2022

February, 2007

Lance DeFever

September, 2022

February, 2007

Richard Morris

September, 2022

September, 2020

CITY COMMISSION

TERM EXPIRES

Pro-Tem Term

Mayor Brad Pingel

May, 2021

Gary Winton- Ward 1

May, 2021

04/21-10/21

Matt Rains-Ward 2

May, 2023

10/21-04/22

Jimmy Keough- Ward 3

May, 2021

04/20-10/20

Karen McLain- Ward 4

May, 2023

10/20-04/21