

City of Pampa, Texas Fiscal year 2021-22



ANNUAL OPERATING BUDGET

City of Pampa

Fiscal Year 2021-22

Adopted: September 13, 2021

This budget will raise more total property taxes than last year's budget by \$77,094 or 1.66%, and of that amount \$13,885 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the budget as follows:

For:	Mayor Lance DeFever Commissioner Ward 1 Paul Searl Commissioner Ward 2 Brian Doughty Commissioner Ward 3 Jimmy Keough Commissioner Ward 4 Bryan Fisher
Against:	None
Present and not voting:	None
Absent:	None

Property Tax Rate Comparison

	FY 2020-21	FY 2021-22
Adopted Property Tax Rate	\$0.730000/\$100	\$0.730000/\$100
No New Revenue Tax Rate	\$0.689203/\$100	\$0.675654/\$100
Maintenance and Operations Tax Rate	\$0.543937/\$100	\$0.541662/\$100
Debt Tax Rate	\$0.186063/\$100	\$0.188338/\$100
Voter Approved Tax Rate	\$0.781356/\$100	\$0.798060/\$100

Fiscal year 2021 City debt obligations secured by property taxes is \$1,221,208 2

Paul Searl

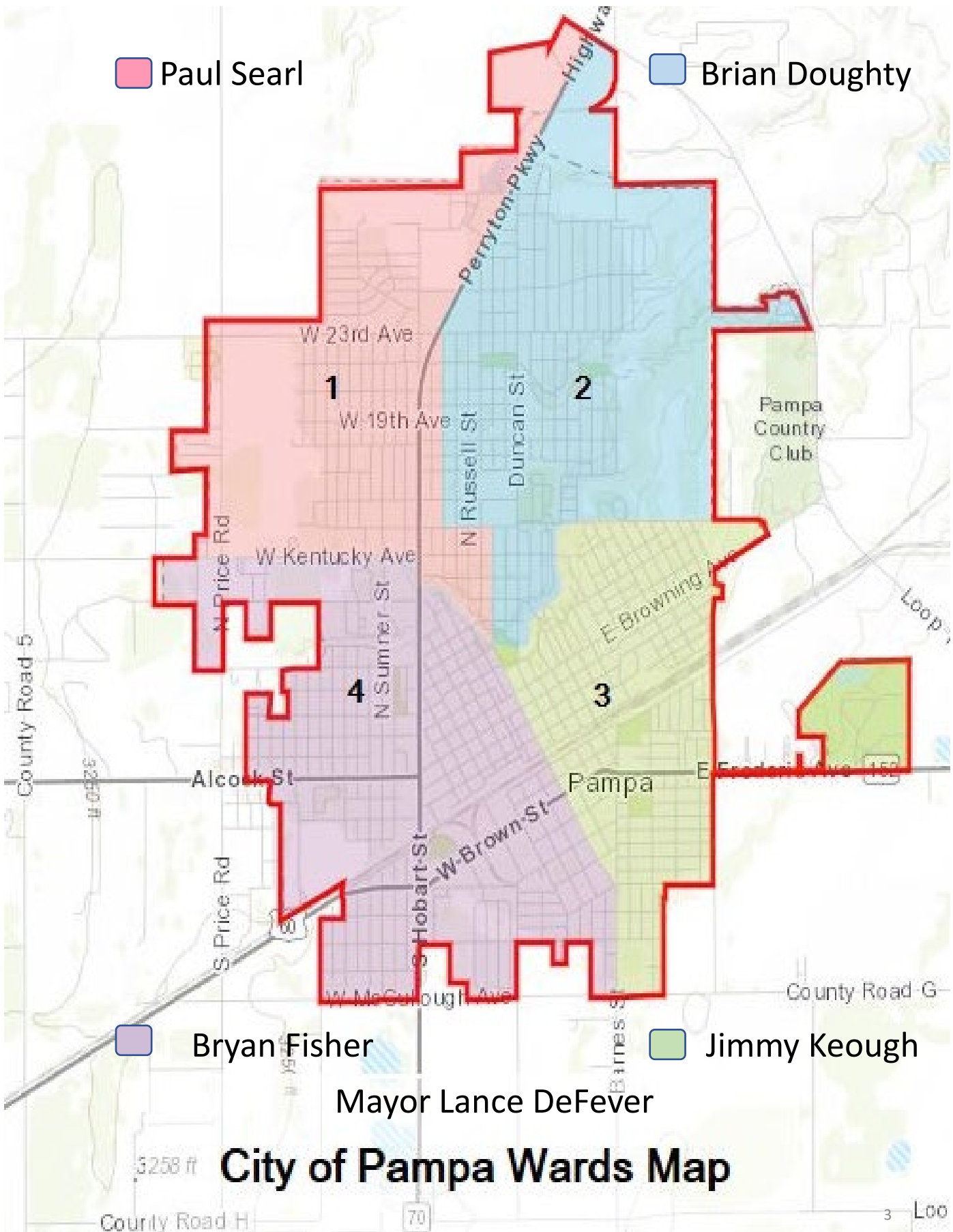
Brian Doughty

Bryan Fisher

Jimmy Keough

Mayor Lance DeFever

City of Pampa Wards Map



How to use this budget document:

The budget document provides comprehensive information about our city's policies, goals, objectives, financial structure, operations, and an organizational framework that shows how city services are maintained for Fiscal Year 2021-22. A main objective of this document is to communicate this information to readers in a manner that is clear, concise, and understandable. The Table of Contents will aid the reader in finding specific information quickly. A Glossary of governmental and financial terms is also included at the end of the document.

INTRODUCTION

The Introduction section provides an overview of how the city government is organized and a profile of the community. The City Manager's Letter highlights the issues and policies that guided the development of the budget for FY 2020-21.

BUDGET OVERVIEW

The Budget Overview section provides a brief summary of the FY 2020-21 budget. It includes an overview of the budget process, a list and description of funds, and a summary analysis of revenues and expenditures of all funds.

FUND SUMMARIES and DEPARTMENTAL SUMMARIES

These sections provide financial and narrative summaries of each The General Fund, Water and Sewer Funds, Solid Waste Services Fund, Capital Funds, and Other Funds group of funds and its associated departments. The Other Funds section provides budgeted revenues and expenditures for special revenue funds and miscellaneous funds that have been separated from the General Fund by state law, accounting best practices, or as designated by the City Council or city administration. The departmental summary sections provide an opportunity to review individual department budgets associated with each operating fund. Department budgets are presented by category and organization and include a summary of authorized personnel. The departmental summaries also identify the department's Key Processes, Initiatives, and Performance Measures.

Cont'd:

DEBT SERVICE

The Debt Service section provides information on debt policies and outstanding debt levels for general debt service, Water and Sewer System debt service, and Solid Waste Services debt service.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The CIP section provides an overview of the Five-Year CIP Plan.

Staff works diligently to improve the Budget Document each year and asks the reader to contact the city with any comments or questions about this Budget Document.

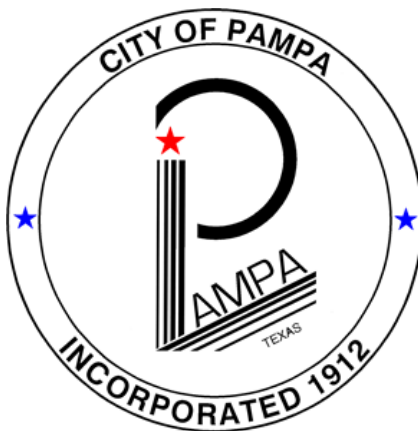


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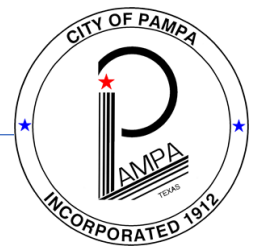
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City of Pampa Fiscal Year 2021-22



Dear Mayor & City Commissioners,

It is my privilege to present the FY 2021-22 adopted budget. This budget represents months of work by a dedicated budget team.

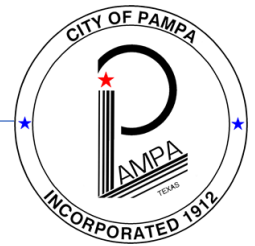
The adopted budget is a financially responsible, balanced budget on all funds. It has been developed using three main priorities based upon policy direction provided by the City Commission. The three main priorities are:

1. Enhance code enforcement services;
2. Strategically invest in infrastructure improvement; and
3. Maintain current service levels for all other city services.

In recent years, the Legislature passed several bills that have negatively impacted cities. Some of these bills will have an affect on future budgets due to the 3.5 percent cap on the growth of the city's property tax revenue collected from existing properties that went into effect in FY 2020-21. These bills will hinder the city's ability to raise revenues to fund basic city services. The adopted budget maintains the current tax rate of \$0.73 per \$100 of taxable value. The budget maintains current service levels, includes full funding for a cost-of-living adjustment (COLA) to eligible employees and an adjustment to the compensation plan from an 11-step to 8-step plan. The budget also includes funding for necessary equipment and improvement purchases and replacements. The General Fund is the city's main operating fund where most of the city's revenues, operating expenditures, and departments are recorded. The FY 2021-22 general fund adopted budget is reconciled with \$13.7 million in revenues, \$480 thousand from fund balance, \$720 thousand from replacement funds, and \$53 thousand from grants and donations to offset the \$14.9 million in expenditures. Sales Tax has remained strong throughout the prior year and projections for the FY 2022 remain confident. Court fines have diminished over the past year, resulting from layoffs and income loss due to the pandemic and the need for indigent resources, so city staff decreased revenue by \$60,000. The budget strives to ensure continued financial strength by maintaining structured fund balance reserves. There are no increases on any of our service rates or charges for service.

Revenues

Approximately 61 percent of General Fund revenues come from property and sales taxes. The remaining revenues come from, fines, development/zoning fees, use fees, miscellaneous receipts and transfers from other funds. Property tax revenue growth remains strong. Sales tax revenues continue to increase. Franchise fee revenues have declined due to changes in state law and consumer preferences, but not by much. Overall, General Fund revenues total \$13.7 million.



Property Tax

The total certified taxable value of property in the city is \$678 million. The value of existing properties increased by \$14 million, a 2.1 percent increase. Based on the recent history of tax collections, we are continuing projected property tax collection rate to be 99 percent. General Fund property tax revenues total \$3.3 million. Compared with the prior year, General Fund property tax revenues are increasing by \$77,000.

Sales Tax

Sales tax revenues are expected to increase 6.9 percent compared to FY 2020-21. The total sales tax rate in Pampa is 8.25 percent. Of that, 6.25 percent is the state's portion of sales tax. An additional 1.5 percent is allocated to the General Fund, while the remaining .5 percent is sent to the Pampa Economic Development Corporation.

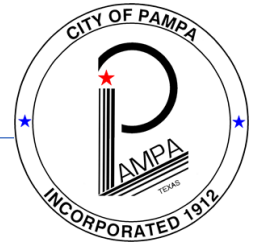
Franchise Fees

Franchise fees are rental fees paid by utility providers to use city-owned right of way to transmit their services. This includes cable, internet, telephone, telecommunications, electricity, and gas. General Fund franchise fee revenues dropped to approximately \$1 million due to state law changes that reduce the franchise fees the city can collect from telecommunications providers. Additionally, changes in consumer preferences are also reducing revenues as companies reduce their cable TV offerings and consumers "cut the cord," opting for streaming services.

Water and Wastewater

Charges for water and sewer service account for \$8 million which is 97 percent of revenues in the Water and Sewer System Fund, and an additional \$260 thousand (3 percent) of revenues are directly related to late penalties. Total charges for service are budgeted to generate nearly \$8.3 million in revenue, an increase of \$200,000 from prior year estimated revenues. There was no increase to rates during the 2021-22 fiscal year for any of the water and sewer utility charges. Current rates are reviewed every year and are increased when needed to offset the rising pass-through costs from the entities that treat the city's water and wastewater, as well as increasing operating and capital costs.

City of Pampa Management Letter



Federal Coronavirus Relief Funds

The city received unanticipated American Recovery Plan Act (ARPA) funding of \$2,114,605 during FY 2020-21 with additional funding of \$2.1 million to be received during the current year. These funds have not been budgeted in this current budget but will be held in a restricted cash account until appropriate allocation has been determined. This fund was created to account for federal grant funds received under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, enacted in law in April 2020, in response to the worldwide Coronavirus pandemic. The funds are required to be used on expenditures related to the recovery from the pandemic.

The past fiscal year has been very worrisome and full of surprises because of the coronavirus (COVID-19) pandemic and the negative impact on the city and the local economy. City staff strives every day to continue to make our community better while maintaining a safe work environment, we have dealt with minimum staffing; quarantines; and a multitude of unpredictable events that I never imagined would be the case, but I am confident that our city is going to overcome while working strategically to remain strong.

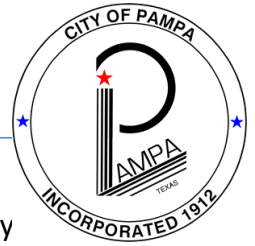
Expenditures

General Fund expenditures are balanced to revenues. Overall, General Fund expenditures total \$14.9 million. Public safety has been a priority in the last several fiscal years to ensure our service and staffing levels match the needs of our growing city. We have purchased 2 new fire engines, improvements to city owned facilities, constructed a new Public Safety Training Facility, and implemented Staffing Studies on Police and Fire to meet minimum staffing standards. Included in the adopted budget is the addition of 2 new code enforcement officers and solid waste collection supervisor. Also included in the budget are annual evaluation-based pay increases for employees, along with a 3 percent cost of living adjustment (COLA) for eligible employees.

Capital expenditures have been funded in multiple funds including the general, water/wastewater, and solid waste management funds.

- The continuation of the sealcoat project is projected to cover approximately, 1-1.5 miles of sealcoat and concrete repairs. \$1,056,478 2020 Certificate of Obligation
- Dog Park Improvements are to be made to include shade, exercise, water sources, and other various improvements that are needed. \$20,000 funded by restricted park funds.

City of Pampa Management Letter



- Police Mobile Command Trailer will be upfitted to respond in emergency will provide emergency personnel with a mobile command center in the need of an emergency. \$47,750 funded by a 50/50 matching grant, and \$10,000 in donations costing the city vehicle replacement funds \$13,875.
- Completion of the automated Sensus meter project, to changeout all non-automated meters in the ground. \$600,000 funded by the 2020 Certificate of Obligation.
- Completion of the wastewater treatment plant improvements that include the clarifier rehab, sluice gate repairs, flow meters, and other necessary changes. This project has been ongoing since 2017 and is projected to be completed in the current FY. \$1,970,900 funded by operating funds.

Capital Projects Fund

Each year it is extremely difficult to fund capital project needs, especially in the General Fund where revenue comes, in large part, from property taxes. With the receipt of the Federal Relief Funds to help with selected water and wastewater infrastructure projects, money has been transferred from the Water Fund to establish the Capital Projects Fund. This fund will be used to allocate funding for capital projects in all funds, including the General Fund, beginning with the 2022-23 budget.

Conclusion

I believe this budget meets the City Commission's strategic goals of enhancing Code Enforcement services, continuing to invest in infrastructure improvement and maintaining current levels of City services. With four fifths of the City Commission being newly elected in May, I appreciate how the entire Commission plugged in and worked hard to learn the budget process, and ultimately support and adopt this budget for FY 2021-22.

Sincerely,

A handwritten signature in blue ink that reads 'Shane Stokes'.

Shane Stokes

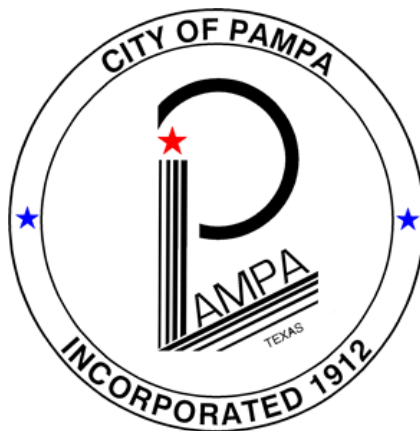
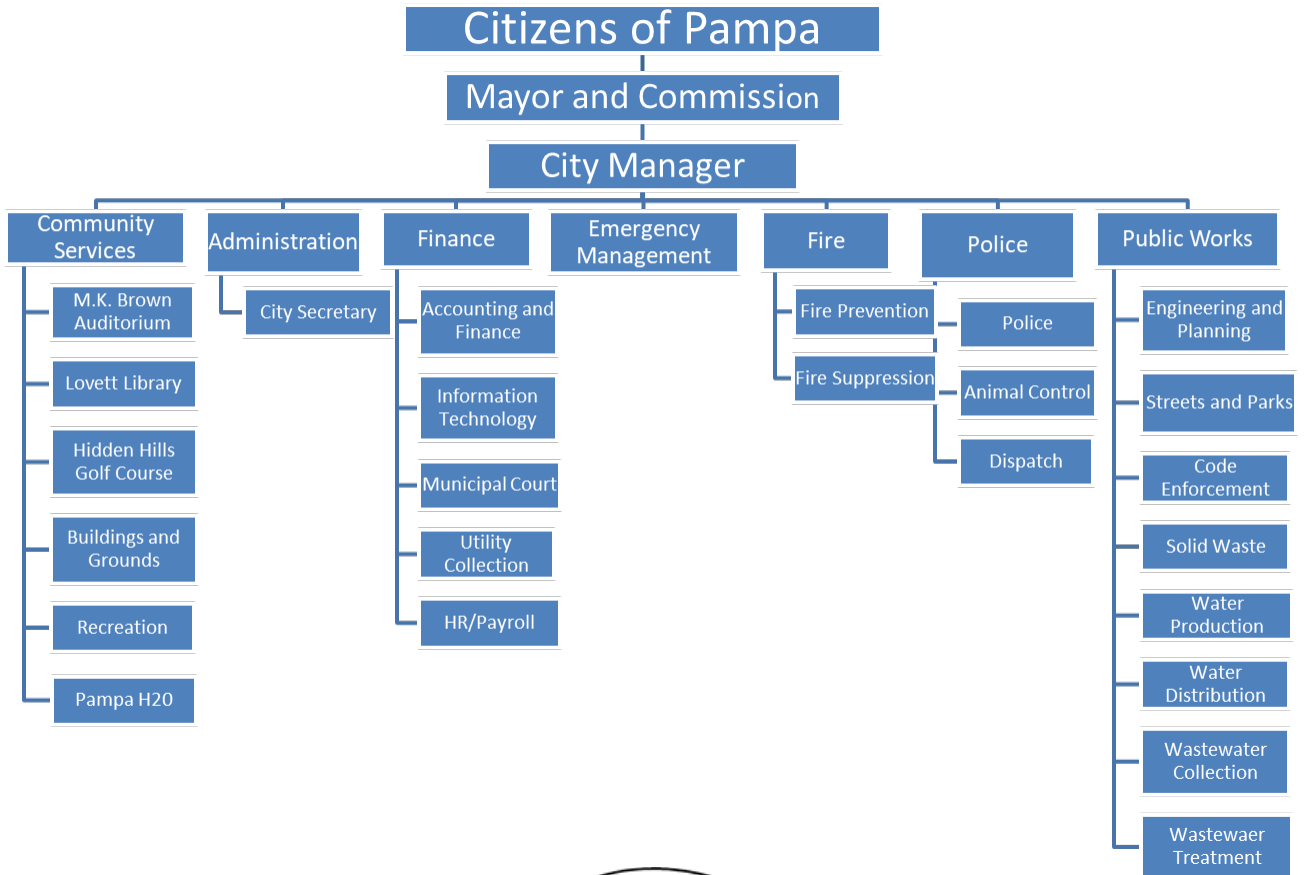
City Manager

City of Pampa Authorized Positions:

Full-Time Budgeted Positions 2021-22

General Fund			MK Brown Auditorium		
Administration		3	MK Brown Auditorium		
	City Manager	1	Auditorium Manager		
	City Secretary	1	Total MK Brown Auditorium Employees		
Finance	Administrative Assistant	1	Library		
	Finance Director	1	Library		
	Assistant Finance Director	1	Librarian		
	Accountant	1	Children's Librarian		
	Payroll / Human Resource Administrator	1	Library Clerk		
Municipal Court	Accounting Technician	2	Total Library Fund Employees		
	Court Clerk	1	Water and Wastewater		
Police Services	Municipal Court Judge	1	Utility Collection		
	Chief	1	Util Coll Mgr		
	Assistant chief	1	Billing Supv.		
	Records Clerk	1	Utilities clerk		
	Lead Records Clerk	1	Cust. Serv Rep		
	Lieutenant	3	Meter Reader		
	Sergeant	6	Water Distribution		
	Corporal	5	Superintendent		
	Detective	2	Heavy Equipment Operator		
	School Resource Officer	1	Meter Srv Tech		
Fire Prevention	Officer	9	Repair Tech (No CDL)		
	Fire Marshal	1	Repair Tech		
Engineering	Public Works Dir	1	Wastewater		
	Engineer-in-Training/Project Manager	1	Superintendent		
Streets	Superintendent	1	Crew leader/Head repair tech		
	Crew Leader	1	Heavy Equipment Operator		
	Equipment Operator	1	Meter Srv Tech		
	Heavy Equip Operator	6	Repair Tech (No CDL)		
	Sign Technician	1	Repair Tech		
Parks	Crew leader	1	Total W&WW Fund Employees		
	Equipment Operator	4	Solid Waste		
	Lead Equipment Operator	1	Recycling		
Recreation	Maint Worker	2	Recycling Attendant		
	Community Services Director	1	Solid Waste Landfill		
Community Services	Parks and Rec Superintendent	1	Superintendent		
	Buildings and Grounds Superintendent	1	Crew Leader		
Fire Suppression	Chief	1	Heavy Equip Opr		
	Deputy Chief	2	Scalehouse Attendant		
	Captain	6	Total Solid Waste Fund Employees		
	Equipment Operator	9	Golf Course		
	Firefighter	9	Hidden Hills Golf Course		
Code Enforcement	Building Official	1	Head Golf Pro		
	Permit Administrative Assistant	1	Superintendent		
	Lead Code Enforcement Officer	1	Asst. Superintendent		
	Code Enforcement Officer	2	Total Golf Fund Employees		
Animal Services	A-C Supervisor	1	Total Full time budgeted positions		
	A-C Officer	5			
Dispatch	Telecommunications Operator	10			
	Supervisor	1			
Emergency Management	Emg Mgt Coordinator	1			
	IT Manager	1			
Information Technology	IT Systems Tech	1			
	Superintendent-Solid Waste Collection	1			
Sanitation	Community Pride Operator	2			
	Dumpster Repair Tech	1			
	Sideloader Operator	4			
	Total General Fund Employees	125			

City of Pampa Organizational Chart:



Budget Process:

The City of Pampa develops the annual budget in accordance with State of Texas law and the city's Home Rule Charter. State law requires an incorporated city to prepare an annual budget that itemizes proposed revenues to fund all proposed expenditures of the government (Local Government Code Sec. 102.002.) The City Council is authorized to adopt the budget; set the tax rate; and impose taxes, user fees, and other charges to generate revenue.

Budgetary Accounting Basis

The city's accounting records for general governmental operations are maintained on a modified accrual basis according to Generally Accepted Accounting Principles (GAAP) — revenues are recorded when received, and expenditures are recognized when a liability is incurred (for example, when a purchase order is issued). Accounting records for the city's proprietary and internal service funds are maintained on a full accrual basis — revenues are recognized when they are owed to the city, and expenditures are recognized when a liability is incurred. The budgetary basis follows GAAP, except for two items. First, depreciation is not budgeted as it is a non-cash expense. Second, fund balances are presented in the budget as a measure of available spendable resources.

Unexpended appropriations for budgeted funds lapse at the end of the fiscal year. Indirect cost allocations are considered revenues in the General Fund and expenses in the other funds for budgeting purposes; however, they are considered as reductions in expenditures in the accounting system at year-end (for example, administrative fees).

Budget Process:

Budget Development

A budget packet containing instructions from the finance director to other department directors is provided to each department in mid April. The finance director requests that departments submit budget requests in two sections: operations and capital. The operational request is for the amount of funding necessary to maintain current operations in the coming year. The city approaches each budget year by a zero-based budget process. Departments are provided with salary and benefit projections based on current staffing levels. Amounts authorized in the prior year must be re-justified for the new budget, and appropriations for capital, special projects, and specific operational items will not be carried forward unless there is a need for those same requests in the new budget year. Capital requests are for departments to provide detailed justification documents for various projects, vehicles, machinery, technology upgrades, and other capital expenditure requests over the next 5 years.

The completed budget packets are returned to the finance director in May. Budget team verifies the accuracy of the requests as to account classification and data entry into the budget system. The total requests are then presented to the city manager. The city manager, the management team, and budget staff review the requests in detail, comparing them to reasonable revenue projections to determine the proposed budget recommendation to the City Council. The long-term financial forecast is prepared and presented to executive staff.

Hearings and Presentations

Based on department submittals and revenue forecasts, a preliminary outlook presentation is made to the City Commission in early June. This budget and strategic plan review is used to highlight revenue and expenditure projections and to identify key issues and commission priorities for the upcoming fiscal year. During June and July, the budget team meet regularly to review key issues and to shape the development of the budget in accordance with goals and objectives. City Commission meetings are held throughout the year to provide public feedback on all areas of city services, including the budget.

Budget Process:

In June, public hearings are held for the City Council to obtain preliminary input from the residents of Pampa that wish to speak. The City Commission takes this input into account when reviewing the budget requests along with public hearings required by state law are held in September prior to the adoption of the budget and the tax rate.

At the end of May, the management team meets with each department for a line-item review of the departmental budget and supplemental requests. Feedback from these meetings is used to develop the city manager's proposed budget.

Approval

During the month of July thru early August, the budget staff presents the City Commission an in-depth overview of the departmental needs within each fund during the regular scheduled commission meetings. In early to mid August, the finance director provides the commission and city secretary a proposed budget and posts to the website for public viewing for 30 days before tax rate is adopted. A public hearing is held 15 days after the budget is filed, and the proposed budget is adopted through two readings before the tax rate can be adopted. The City Commission continues to review and make necessary changes to the proposed budget up to the time of adoption, if needed. Following all notices and public hearings required by state law, the City Commission adopts the budget and sets the property tax rate at a scheduled meeting at the end of August or early September.

Budget Monitoring, Amendments, and Transfers

During the year, Budget, Accounting, and the various individual departments monitor departmental budgets to ensure correct budget allocation and proper expenditure posting. Should a department require funding during the year for which no or insufficient appropriation was made in the adopted budget, the department may request an amendment or transfer. If funding is available from savings on other purchases within the specific program or if funding is available in another account within the fund, the department may request a budget transfer to the appropriate account. If no funding is available or funds are being transferred between funds, the department may request additional appropriations through a budget amendment. After city manager approval, the additional appropriation request is placed on a City Commission Agenda for formal approval.

Budget Process:

Mid-Year Review

At mid-year, revenue estimates and projections for the current budget year are examined and revised. Depending on revenue trends, and at the discretion of the City Commission, budget adjustments may be made based on this mid-year review. Departments and budget staff continue to review and revise expenditure and revenue projections throughout the budget process to provide management and the council with the most current financial data for the development of the new budget.

Budget Calendar

April: Budget preparation packets are distributed to departments. The packets contain budget templates, personnel requests, instructions for the budget process, and directives from management concerning the priorities of the new budget year.

May: Departments return completed budget requests to the budget office. Budget staff verifies the accuracy of requests as to account classification and data entry into the computerized budget system.

May-June: The city manager, the management team, and budget staff review departmental budgets in detail and make preliminary decisions regarding departmental requests, strategic initiatives, and rates for taxes and fees. The long-term financial forecast is updated and presented to executive staff.

June 14: Regularly Scheduled Commission Meeting-Budget Discussion

June 28: Regularly Scheduled Commission Meeting-Budget Discussion (Special Revenue & Leased Properties)

July 12: Regularly Scheduled Commission Meeting-Budget Discussion (Enterprise Funds & Charges for Service Rates)

July 25: Deadline to receive Certified Values or Estimate from Gray CAD, rec'd 7/22

July 26: Regularly Scheduled Commission Meeting -Budget Discussion (General Fund)

August 7: Deadline to receive tax rates from Tax A/C or shortly thereafter, rec'd 7/30

August 9: Regularly Scheduled Commission Meeting –Tax Rate discussion

Budget Process:

Budget Calendar cont'd

August 13: File Proposed Budget with City Secretary

August 14: Published notice of Budget Hearing in Pampa News

August 23: Regularly Scheduled Commission Meeting –Budget Discussion and vote to propose tax rate

August 28: Post Notice of Tax Hearing on City's website and in Pampa News

August 30: Special Commission Meeting –Budget Public Hearing and First Vote on Budget

September 7: Special Commission Meeting –Second Vote on Budget, Public Hearing on Tax, First Vote on Tax

September 13: Regularly Scheduled Commission Meeting –Second Vote on Tax Rate

September 30: Last day of Fiscal Year

October: The budget document is finalized and printed for distribution.

October 2021 – September 2022: The approved budget is monitored against actual expenditures. Adjustments and transfers are proposed and approved, as necessary.

Financial Policies:

The purpose of this section is to give you the reader a basic understanding of some of the City of Pampa financial policies that are discussed within the budget book and are followed during budget preparation and implementation. City management has established each of the policies to maintain the financial stability and integrity of the city.

Balanced Budget

The budget of each fund shall be prepared so that available funds and projected revenues meet or exceed budgeted expenditures. A balanced budget is one that is adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues. One of the key directives for every budget year is to maintain a structurally balanced budget where projected revenues meet or exceed budgeted expenditures without the use of fund balance. This objective was achieved for each of the major operating funds. Refer to the General Fund Overview beginning on page 52 for further discussion of the General Fund balance.

Debt

Debt will be incurred to fund capital improvements only and will not be used for operating expenditures. The city will develop a multi-year plan for capital improvements, update it at least annually and make all capital improvements in accordance with the plan. Capital improvements are defined as equipment or infrastructure with a value greater than \$5,000 and a useful life greater than one year. The term of debt issued for capital improvements may not exceed the anticipated useful life of the asset. The city will update its debt capacity model annually to ensure that the city maintains adequate financial capacity to meet its debt obligations and that the criteria for an excellent bond rating are maintained with the proposed debt issuance. The city will comply with all applicable federal laws and regulations to provide all documentation, financial reports, reports of material events after the issuance of debt, and other required actions to ensure financial transparency and provide timely and accurate information to the bondholders and the appropriate governmental and oversight entities over the term of the debt issuance.

Financial Policies:

Fund Balance

The Fund Balance Policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls. It also is intended to preserve flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. The Fund Balance Policy is established based on a long-term perspective recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the city to be in a strong fiscal position that will allow for flexibility and resiliency to weather the financial impact of negative economic trends and unforeseen events.

Fund Balance Categories

The Fund Balance consists of five categories: Non-spendable, Restricted, Committed, Assigned, and Unassigned.

Non-spendable Fund Balance (inherently not spendable) consists of funds that cannot be spent due to their form (e.g., inventories and prepaids) or funds that legally or contractually must be maintained intact. Includes amount that will never convert to cash or will not convert to cash in the current period, such as inventory, supplies, long-term portion of loans and nonfinancial assets held for resale or principal of an endowment.

Restricted fund balance (externally enforceable limitations on use) include amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants, bond covenants (proceeds and interest and sinking funds), court receipt restrictions (municipal technology fund) or charter restrictions.

Committed fund balance (self-imposed limitations) are amounts that can be used for the specific purposes determined by a formal action of the City Commission in form of a resolution. Commitments may be changed or lifted only by taking the same formal action that imposed the constraints originally.

Financial Policies:

Assigned fund balance - (limitation resulting from management's intended use) comprises amounts intended to be used for a specific purpose, as expressed by City Commission, by a designated official or committee. In adopting this policy, the City Commission has hereby formed a finance committee, comprised of the city manager, the assistant city manager, and the finance director. This committee is authorized to assign fund balance to a specific purpose. In governmental funds other than the general fund, it is intended to be used for the purpose of that fund.

Unassigned fund balance - (residual net resources) This is the excess of total fund balance over non-spendable, restricted, committed, and assigned fund balance. Unassigned amounts are technically available for any purpose.

Order of Use of Restricted and Unrestricted Funds

When multiple categories of fund balances are available for expenditure (for example, a construction project is funded partly by grant money, funds set aside by the City Commission, and unassigned fund balance) the City will start with the most restricted category first until depleted before moving to the next category with available funds. Spendable fund categories in order of most restricted to least restricted are: Restricted, Committed, Assigned, and Unassigned.

Unassigned Fund Balance

Unassigned Fund Balance represents the resources available for future spending. An appropriate level of Unassigned Fund Balance should be maintained in the General Fund in order to cover unexpected expenditures and revenue shortfalls. Unassigned Fund Balance may be accessed in the event of unexpected expenditures up to the minimum established level upon approval of a budget amendment by the city's governing body. In the event of projected revenue shortfalls, it is the responsibility of the chief financial officer to report the projections to the city's governing body.

Minimum Fund Balance

It is the goal of the City of Pampa to achieve and maintain a minimum unassigned fund balance in the general fund to ensure that there will be adequate liquid resources in the event of unanticipated circumstances and events. The minimum unassigned fund balance is set at 20% of budgeted revenues for the fiscal year, providing for roughly 75 days of estimated expenditures.

Financial Policies:

Designated Circumstances

The minimum unassigned fund balance may be spent under these extreme circumstances:

1. Natural disasters, including but not limited to tornados, fire or flood.
2. Opportunities for a grant in which the matching portion may require a portion of the minimum unassigned fund balance.
3. Shortfall in the budgeted revenue in excess of 20%.
4. Unforeseeable expenditures in excess of 20% over budget.
5. When unforeseen circumstances or emergencies in another fund require a fund transfer from the general fund.

Replenishment of Minimum Unassigned Fund Balance

1. When designated circumstances have reduced the unassigned fund balance below the targeted minimum level, the replenishment is to occur within 24 months.
2. Depending on the severity of the reduction of the minimum unassigned fund balance the following measures will be taken to replenish the minimum unassigned fund balance:
 - a) Should calculations reveal that the minimum unassigned fund balance will be replenished through normal activity within the next 12 months no action is necessary
 - b) Reduction of expenditures
 - c) Delay of capital purchases
 - d) Increase in fees and/or taxes
 - e) Salary freeze
 - f) Hiring freeze

Financial Policies:

Revenues

Property Taxes – The property tax rate shall be set at the rate required to fund the debt service and other General Fund expenditures after considering all other General Fund revenue sources.

Rates, Fees, and Charges for Service – The city will set fees and charges in accordance with revenue bond requirements or to cover all or part of the costs of providing the service. The city will review the various fees and charges annually. The city will consider charges levied by other public organizations for similar services in establishing rates, fees and other charges.

Sales Tax – Projections are made based on current estimates and trends. During the year, this amount may be adjusted to reflect expected increases or decreases based on actual receipts.

Expenditures

The city's first priority for funding is maintaining the current level of service. The city will continue the maintenance and replacement of infrastructure and equipment, establishing and maintaining reserves for this purpose.

A Vehicle and Equipment Replacement Fund will be maintained for the orderly replacement of the city fleet and major capital equipment.

Capital Improvements and Debt Issuance

The city will maintain a debt service fund and appropriate reserve funds for each type of bond issue as specified by the individual bond covenants. The bond proceeds will be invested in accordance with the city's investment policy. Interest income received on the investment of bond proceeds shall be used to assist in paying the costs associated with the capital program.

Financial Policies:

Investments

No investments shall exceed a 24-month period from date of purchase. All city officials having either a direct or indirect role in the process of investing funds shall act responsibly as custodians of public trust using the standard of care of that of a “prudent person”.

The investment policy applies to all financial assets of the City of Pampa. The city’s finance director is responsible for the investment of city funds, with the exception of the MK Brown Permanent Trust Fund, where funds are invested by a broker.

City funds shall be invested in securities fully guaranteed by the United States government or insured by the Federal Deposit Insurance Corporation (FDIC); agencies of the United State government; certificates of deposit; repurchase agreements fully secured by obligations of the United States or its agencies and instrumentalities; bankers’ acceptances; commercial paper; money market mutual funds; and local government investment pools. All such investments shall be in accordance with the Texas State Public Funds Investment Act, as amended.

The city will maintain its investment policy, which states that the investment objectives are safety of principal, sufficient liquidity, diversified portfolio, and optimizing return.

Fund Descriptions:

The following is a listing and brief description of each major fund category for the FY 2021-22 budget. More detailed information can be found in the overview at the beginning of each fund group's section of the budget and on the specific fund sheets within each section. The graph below shows the total expenditure budget for FY 2021-22 across all funds and compares the size of expenditure budgets for each category of funds.

In governmental accounting, a fund is a self-balancing set of accounts. Each fund is like its own entity, with its own books that comprise its assets, liabilities, fund balance (general fund) or net assets, revenues, and expenditures.

Governmental Funds account for functions & activities primarily supported by taxes, grants, and similar revenue sources i.e., public safety, fire suppression, community service departments. These types of funds use a modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they are received. Expenditures are recognized when the related liability is incurred.

Proprietary Funds are accounted for using the accrual method of accounting. Under the accrual method, revenues are recognized in the period they are earned, and expenses are recorded when incurred. The City of Pampa maintains two different types of proprietary funds, Enterprise and Internal Service Fund. Enterprise funds are used to report the same functions presented as business-type activities. Internal Service funds are an accounting device used to accumulate and allocate costs internally among the City of Pampa's various functions because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Fund Descriptions:

Major Governmental Funds:

General Fund

This is the main operating fund for the city and accounts for the majority of city departmental operations and city personnel. The remainder of city operations, debt service, and capital revenues and expenditures have been separated into other funds in accordance with state and federal regulations, accounting rules and regulations. Further information about the General Fund can be found starting on page 52.

Capital Projects Fund

The Capital Projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds). Funding is provided through the issuance of long-term debt, operating transfers, grants, donations, and payments from other organizations for the purchase, design, construction, expansion, and renovation of capital buildings, infrastructure, and equipment. Additional information about the Capital Projects Fund can be found starting on page 212.

Federal Coronavirus Relief Funds

The Coronavirus Relief Fund is used to account for federal grant funds received under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, enacted in law in April 2020, in response to the worldwide Coronavirus pandemic. The funds are required to be used on expenditures related to the recovery from the pandemic. Further information about Coronavirus Relief Fund can be found starting on page 149.

Non-Major Governmental Funds:

Debt Service Fund

The Debt Service Fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds associated with various capital projects financed through the issuance of long-term bonds. Each type of debt is repaid by specific revenue sources and is accounted for in separate funds. Further information about the Debt Service Fund can be found starting on page 221.

M.K. Brown Permanent Fund

The M.K. Brown Permanent Fund is used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the M.K. Brown Auditorium.

Fund Descriptions:

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than the Permanent Fund or Capital Projects Fund) that are legally restricted to specific purposes. The City's Special Revenue Funds are as follows:

Controlled Substances

To account for cash or marketable properties seized during arrests. Under state statutes, such property is allowed to be used for local law enforcement activities. Additional information about the Police Special Controlled Substance Fund can be found starting on page 132.

M.K. Brown Auditorium

To account for revenues derived from tax levied on gross hotel/motel receipts which may be spent on conventions, convention promotion or convention center facilities. The fund also accounts for transfers from the M.K. Brown Auditorium Permanent Fund to be used for maintenance of and improvements to the auditorium. Further information about the MK Brown Auditorium Fund can be found starting on page 134.

Lovett Memorial Library

To account for ad valorem taxes levied for the maintenance and support of the Lovett Memorial library. Additional information about the Library Fund can be found starting on page 140.

Public Safety Grant Funds

The city receives a wide variety of grants from federal, state, and other agencies, which augment services provided by the city. Grants range from those associated with Community Development (Community Development Block Grant, Criminal Justice Grants, and the Emergency Management Performance Grant) to various Police, Fire, and Emergency Management grants. Further information about Grant Funds can be found starting on page 147.

Fund Descriptions:

Major Proprietary Funds:

Water and Wastewater Funds

The Water and Sewer System Fund is an enterprise fund that accounts for the operations, capital investment, and debt service of the city's water and sewer utility system. Its operating expenditures, debt payments, and infrastructure improvements are solely supported through fees charged for water and sewer services. Additional information about Water and Sewer Funds is provided starting on page 155.

Solid Waste Management Fund

The Solid Waste Management Fund is an enterprise fund that accounts for the operations, capital investment, and debt service of the Solid Waste Services utility. It includes residential waste collections, curbside recycling, tree limb and bulky waste collections, special waste collections, and the operation of the municipal landfill. Further information about the Solid Waste Management Fund can be found starting on page 185.

The Aquatics Center Fund

The Aquatics Center Fund is used to account for the operation of the City's aquatics park. Revenues are accounted for with fees and a transfer in from the Water & Sewer System Fund to cover operating costs. Further information about Aquatics Fund can be found starting on page 180.

Internal Services Fund

The Internal Services Fund consist of the city's Dental Benefit Trust Fund. The Dental Benefits Fund is used to account for dental benefits provided to the City's employees that are charged to the various departments of the City on a cost reimbursement basis. Additional information for internal service funds can be found on page 202.

Fund Descriptions:

Non-Major Proprietary Funds:

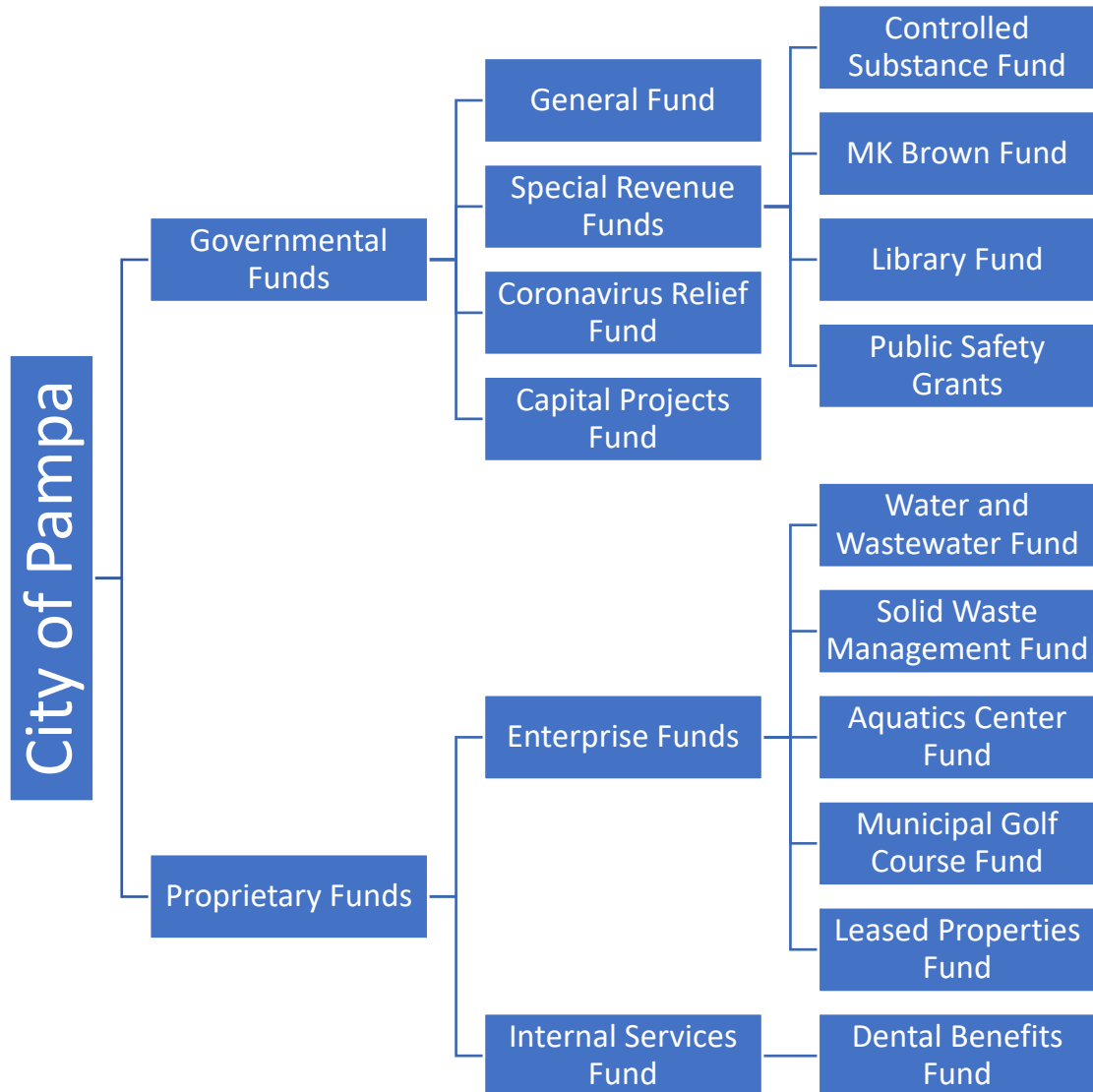
The Municipal Golf Course Fund

The Municipal Golf Course Fund is used to account for the operation of the City's public golf course known as Hidden Hills. This fund is operated thru charges for services and receives a transfer in from the Water & Sewer System Fund. Additional information about the Municipal Golf Course Fund can be found starting on page 195.

The Leased Properties Fund

The Leased Properties Fund is used to account for the activities of various property owned by the City that are being leased. In October 2018, the City entered into an installment lease contract with a local cotton gin on the sale of land for 5 years.

City of Pampa Fund Structure



Ad Valorem Tax Revenue and Allocation:

City of Pampa

2021-22

PROJECTED REVENUE

Certified Appraised Value \$ 845,141,053

Certified Taxable Value \$ 677,596,493

Less: est'd prop w/ceilings \$ 113,042,150

Estimated Taxable Value after loss \$ 564,554,343

Estimated % of Collection 99.00%

Tax Rate 0.73

Total Revenue \$ 4,080,034

Plus: est'd levy on frozen property \$ 653,379

Est'd total revenue 4,733,413

	Allocation	Rate/\$100	Percentage of tax rate
Library	\$ 194,524	0.030000	4.11%
Debt Service	\$ 1,221,208	0.188338	25.80%
General Fund	\$ 3,317,682	0.511662	70.09%
	\$ 4,733,413	0.730000	100.00%

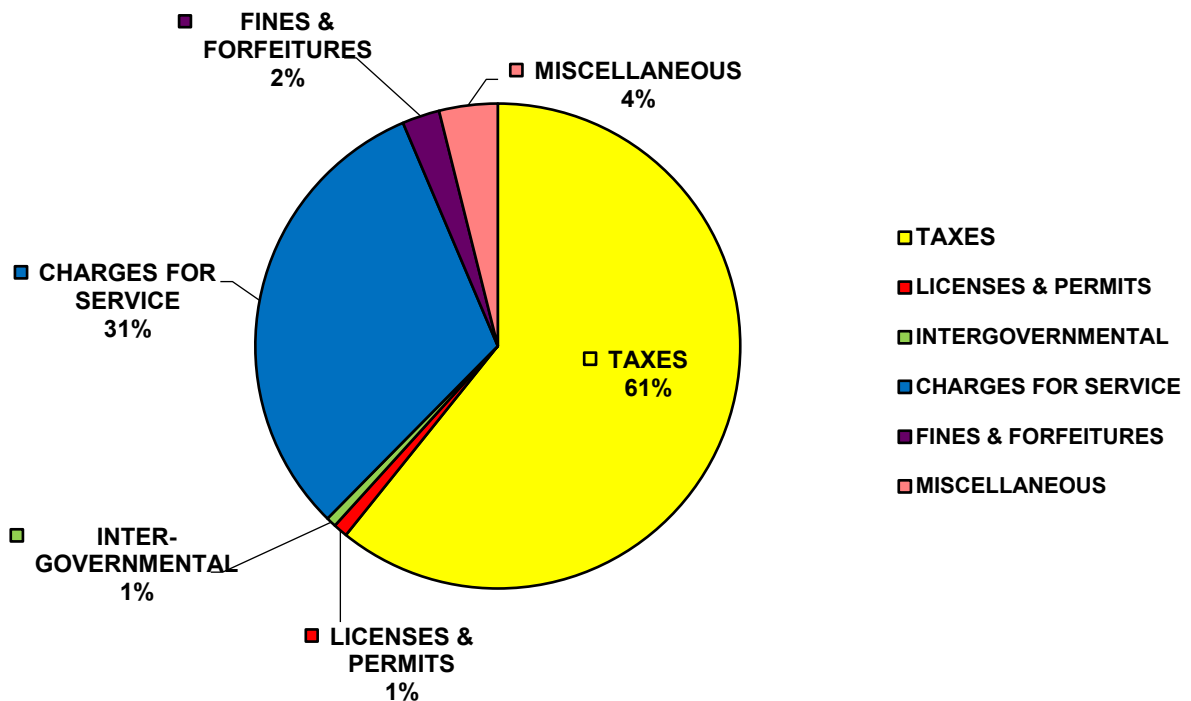
DEBT SERVICE DISTRIBUTION

SERIES	TOTAL	Principal	Interest	Percentage
2012 GO	\$ 247,860	\$ 175,000	\$ 72,860	20.30%
2017 Refunding	\$ 440,134	\$ 380,000	\$ 60,134	36.04%
2019 TAN	\$ 330,124	\$ 305,000	\$ 25,124	27.03%
2020 CO	\$ 203,090	\$ 140,000	\$ 63,090	16.63%
TOTAL	\$ 1,221,208	\$ 1,000,000	\$ 221,208	100.00%

Revenues:

The city collects revenues from a variety of sources that are broken into different funds. Below you will find a brief description of the major revenue sources for all city funds and departments. The City's largest fund is the General Fund, which is primarily fund by taxes (61 percent) and then charges for services (31 percent). The city charges for Animal Control Services, Municipal Court fees, Parks and Recreation fees, Community Pride fees, Sanitation charges, and other services.

REVENUES



Revenues:

Taxes

Property Tax:

\$4,927,414

Funds: General Fund, Debt Service Fund, and Library Fund

Property, or ad valorem, taxes are assessed on the value of all real and personal property as of January 1 of each year. The City Commission adopted a tax rate of \$0.7300 per \$100 of valuation for FY 2021-22 in coordination with the adoption of the budget. The annual budget and tax rate are established by separate ordinances. The total tax rate is established in three parts. The majority of revenues are applied to the General Fund for maintenance and operations expenses, then the Debt Service Fund for interest and sinking expenses, and the final allocation is made to the Library Special Revenue Fund. FY 2021-22, the City's allocation is:

	Allocation	Rate/\$100
General Fund-M&O	3,317,682	0.511662
Debt Service Fund-I&S	1,221,208	0.188338
Library Fund	194,524	0.03
	4,733,414	0.73

Excluding prior year collections, penalties, and interest payments, property taxes are projected to generate \$4,733,413, \$77,095 increase from the prior year. The operations and maintenance portion of the current year levy will generate \$3,317,682 in revenue. The debt service portion will generate \$1,221,208, which is a decrease of \$2,540 from the prior year. The debt service rate is determined by the current year's scheduled interest and principal payments, less other revenue sources. The library rate portion will generate \$194,524, which is a decrease of \$2,788 from the prior year. To project property tax revenue, the city assumes a collection rate of 99 percent based on historical trends. This includes both unpaid taxes and reductions in values due to protests and lawsuits. The city has projected \$194,000 in delinquent, penalty, & interest tax payments from prior years.

Revenues:

Property valuations are completed and certified by Gray County Appraisal District and then sent to local taxing units. This data is used to help estimate budget and proposal of tax rate. The County tax assessor collects the taxes from property owners and distributes the funds to all local taxing units. The table below illustrates the current year valuations along with the prior 9 years.

City of Pampa
Comparison of Assessed Valuation and Property Tax Collections
From 2012-13 thru 2021-22

Fiscal Year	Assessed Valuation	Tax Rate	Funds Available	% Change of Valuation
2012-13	620,997,450	0.621027	3,625,725	1.4%
2013-14	633,117,026	0.621027	3,911,367	2.0%
2014-15	620,392,780	0.621027	3,878,782	-2.0%
2015-16	633,111,700	0.657175	4,139,030	2.1%
2016-17	628,414,980	0.677000	4,238,318	-0.7%
2017-18	635,074,061	0.677000	4,169,709	1.1%
2018-19	642,313,230	0.677000	4,201,155	1.1%
2019-20	655,214,932	0.730000	4,623,552	2.0%
2020-21	664,350,416	0.730000	4,801,260	1.4%
2021-22	677,596,493	0.730000	4,733,413	2.0%

Revenues:

The property tax levied by the City of Pampa is a small portion of the overall tax rate of Pampa residents. Property tax rates include school districts, cities, counties, water districts, and community college districts. The chart below shows rates by entity. School districts represent the largest property tax levies. Residents living in the Pampa Independent School District pay approximately 46.2 percent of their total property tax bill to the school district. The city's tax rate accounts for about 27.2 percent of the total tax bill. The county rate is approximately 24.3 percent of the total property tax bill.

2021-22 Tax Rates					
	No New Revenue Rate	Voter Approval Rate	Proposed Rate	Adopted Tax Rate	% Of Total Tax Rate
City of Pampa	0.675654	0.798060	0.730000	0.730000	27.2%
Gray County		0.635932	0.650868	0.650860	24.3%
Water			0.010200	0.010200	0.4%
Pampa ISD			1.238400	1.238400	46.2%
Clarendon College	0.050429	0.054476	0.050000	0.050000	1.9%

Revenues:

Sales Tax

\$ 3,862,904

Sales tax revenues are expected to increase 6.9 percent compared to FY 2020-21. Projected revenues of 3.6 million are based on historical and current trends as well as current and projected local economic factors. Sales taxes are collected by the state from the sale of goods and services either purchased or shipped locally. The total sales tax rate in Pampa is 8.25 percent. Of that, 6.25 percent is the state's portion of sales tax. An additional 1.5 percent is allocated to the General Fund, while the remaining .5 percent is sent to the Pampa Economic Development Corporation. Sales tax revenues are the second largest source of General Fund revenues. Sales tax revenue can be volatile and unpredictable, being entirely dependent on consumer shopping patterns and business-to-business spending. Due to the exemption of sales tax for the city, outside funds are charged a tax in lieu of the tax that is a revenue source for the General Fund. The city also received a portion of the Mixed Beverage Sales Tax sold within the city. This tax is imposed on each mixed beverage a business sells, prepares, or serves. See the next page for a graphic of how \$1 is distributed.

On the next page there is also a chart that shows the historical trend of sales tax retained by the city over the past 9 years and the projected amount for 21-22. Sales tax had a peak in 2013-14 with over 4.5 million, and then had a drastic 11 percent decrease going into 2014-15. In 2019-20, the city began to see a slight increase in sales tax over the prior 4 years and are projecting for sales tax to increase .05 percent going into the 2021-22 year.

How is the dollar broken down in sales tax?

Total
Sales
Tax is
8.25%

6.25% State



1.5% General Fund

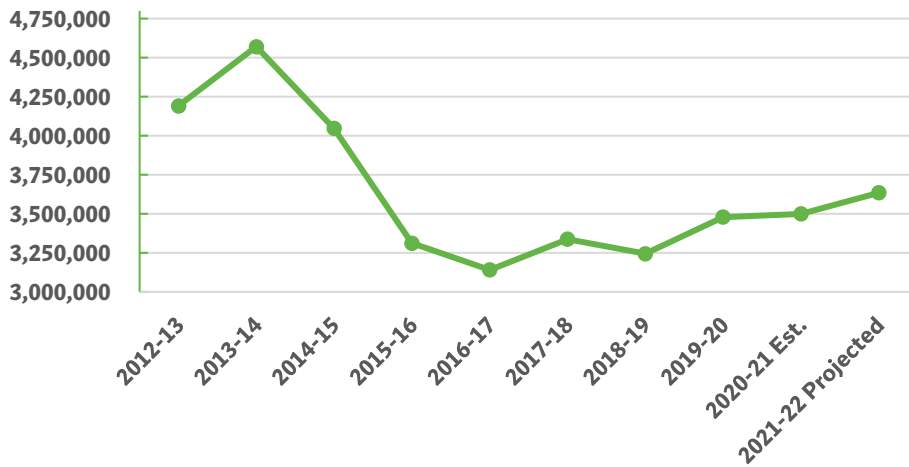


.50% Economic Development
Corporation



This Photo by Unknown Author is licensed under [CC BY-SA](#)

Historical Sales Tax



Revenues:

Franchise Fees:

\$ 998,000

Franchise fees are a large source of General Fund revenue with a little over \$1 million budgeted for FY 2021-22. This tax revenue is one that city staff will be monitoring due to changes in state law that reduce the franchise fees the city can collect from telecommunications providers. Additionally, changes in consumer preferences are also reducing revenues as companies reduce their cable TV offerings and consumers are opting for streaming services. Franchise fees are collected primarily from utilities. They are fees charged to companies for the ability to use public property and municipal rights of way to provide utility services to residents. The fees are calculated based on actual revenues generated by the utilities within the city or, in the case of electric power and telecommunications, using rates per customer that are set statewide by the Texas Public Utility Commission.

Hotel/Motel Tax:

\$307,000

The City of Pampa collects a 7 percent Hotel Occupancy Tax (HOT) on all overnight stays in hotels in the city. This local tax applies to hotels, motels, bed and breakfasts, condominiums, apartments, and houses that rent a room or space costing more than \$2 or more each day. The state collects an additional 6 percent for a total charge of 15 percent on all overnight stays.

Texas state law specifically defines the allowable uses for HOT revenues, requiring that they must be used to directly enhance and promote tourism and the convention/hotel industry. HOT revenues can fund convention centers, visitor information centers, arts programs related to tourism, and historical preservation programs related to tourism. HOT revenues cannot be used for general purposes, and the city does not support HOT departments with general revenues (property or sales taxes). To learn more about these revenues, see page 133.

Revenues:

Charges for Services and Fees

Sanitation and Dumpster Replacement Charges: \$2,487,000

General Fund

The city operates its own solid waste collection and disposal utility, including a municipal landfill. All residential properties in the city are charged for the collection of refuse and recycling thru the monthly utility billing department. Charges for collection for Solid Waste Services are projected to total nearly \$2.275 million for FY 2021-22. No increase in sanitation rates was adopted for FY 2021-22 and the level of service remains the same as previous years. The Dumpster Replacement fee that is also charged thru the utility department, this fee is restricted each month for operating expenses directly related to the Sanitation Collection department. More information is available in the Solid Waste Services section beginning on page 128.

Operation Community Pride Fee: \$ 232,000

General

Community Pride fees are associated with the Operation Community Pride Program that is available to citizens within the city who have active utility services. The City of Pampa operates an Operation Community Pride bulky waste collection for residential dwellings on City Water Service and within the city limits. The city will collect and dispose of bulky waste from residential dwellings which is placed at the curb in front of the residence adjacent to the public street. No pickup will be made if any vehicle is parked in the street obstructing the debris. Pickup is scheduled approximately every 4 weeks. Items are to be placed at the curbside no earlier (or later) than the weekend just before the scheduled Monday of collection. This schedule is subject to change due to demand, but items must be at the curb/roadside by 7 a.m. to ensure pick up. We will pick up within 5 working days. To learn more about the Operation Community Pride Program, please visit pampaocp.org for more information.

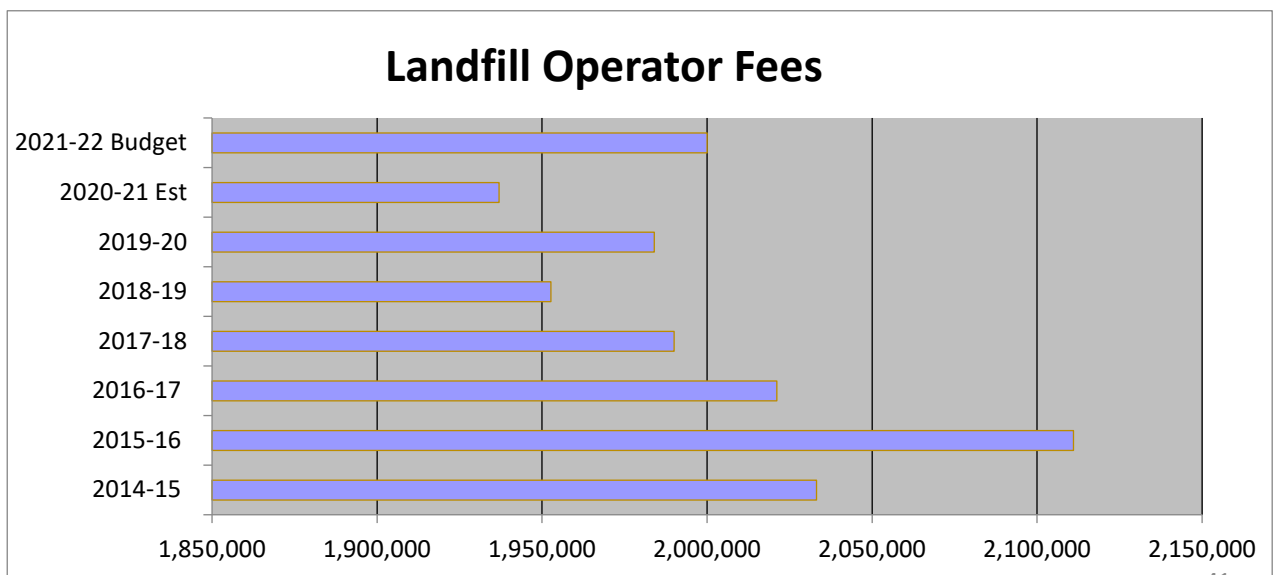
Revenues:

Landfill Operator Fees:

\$ 2,000,000

Solid Waste Management

The City of Pampa operates its own solid waste landfill and recycling center. The revenue for this fund is 99 percent received thru the Landfill Operator Fees. These fees are charged to the City of Pampa and surrounding cities that utilize the landfill. Commercial customers such as roofing contractors and private refuse haulers also use our landfill and are charged based on the current year tonnage rate. There was not an increase in any landfill tonnage fees for the current year, so the tonnage rate is \$43.00 per ton for solid waste. The escalation in revenue is due to periodic increases made necessary by the costs of opening and closing cells in the landfill. We will begin a new engineering study in the current year to receive an estimate of when the city needs to begin new cell construction and whether the current rates are in alignment of this project. Each cell lasts approximately five to seven years. One cell was opened in 2008-09 and another new cell opened in the 2017-18 year. The rate of \$43.00 per ton is included in the FY 2021-22 budget. The chart below illustrates the prior year revenues along with the current budgeted revenues for the landfill operator fees.



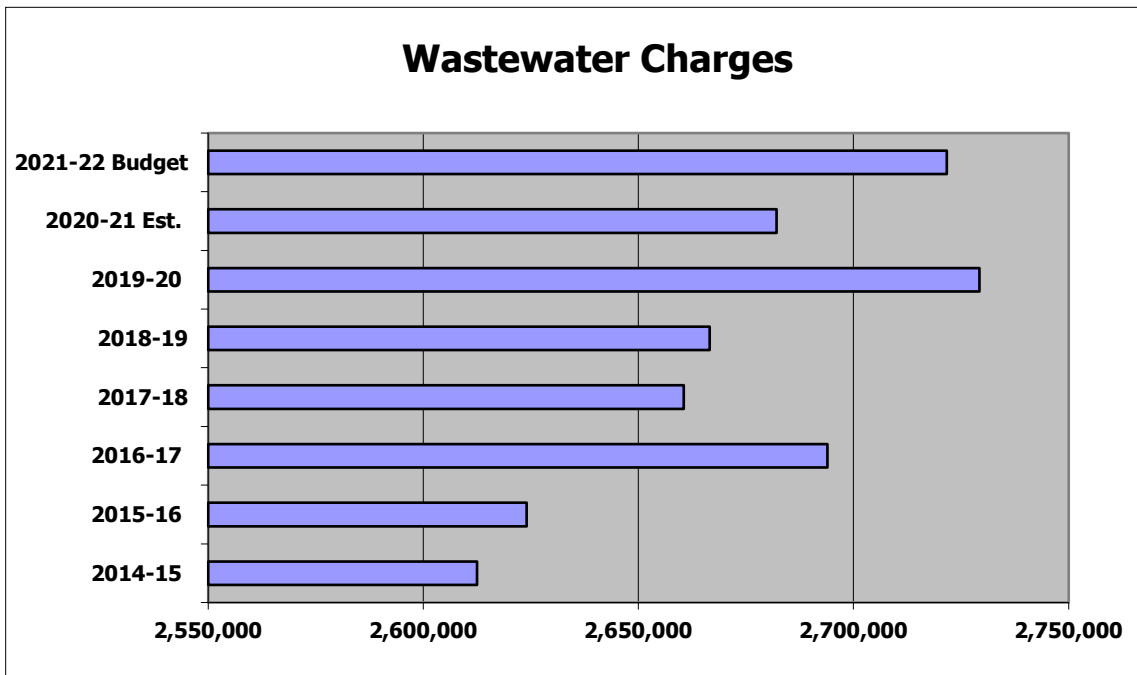
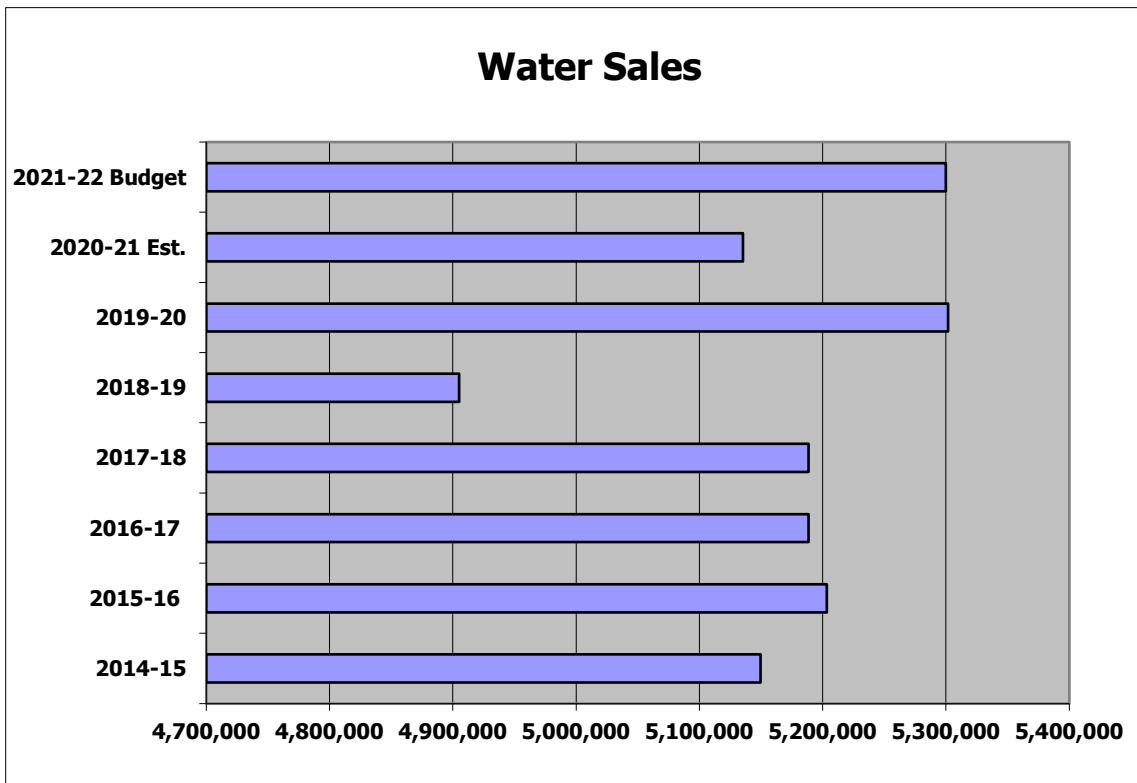
Revenues:

Water and Wastewater Sales:

\$ 8,299,900

Charges for water and sewer service account for \$8 million which is 97 percent of revenues in the Water and Sewer System Fund, and an additional \$260 thousand (3 percent) of revenues are directly related to late penalties. Charges for service are budgeted to generate nearly \$8.3 million in revenue, an increase of \$200,000 from prior year estimated revenues. There was no increase to rates during the 2021-22 fiscal year for any of the water and sewer utility charges. Current rates are reviewed every year and are increased when needed to offset the rising pass-through costs from the entities that treat the city's water and wastewater, as well as increasing operating and capital costs. An average residential bill consists of Water, Sewer, HHW, Sanitation Charges, Dumpster Replacement Fee, Community Pride Fee, Sewer Surcharge, and Tax. Staff monitors water and sewer revenues monthly to determine if revenue and expenditure adjustments are necessary during the year, to ensure that sufficient cash flow is available for operations. The chart on the next page shows the FY 2021-22 water sales which are projected to generate \$5.3 million in revenue for the FY 2021-22, along with the revenues over the past 7 years. Some years have a lot of rain, resulting in less water being used for landscaping. Other years have drought conditions and increased water use. Rate increases can possibly have an inverse relationship with water sales. This volatility makes forecasting challenging. The city's model for projecting future revenues and expenditures relies on historical trends for consumption to even out high- and low-use years. The rate model projects system requirements, water demand, and infrastructure needs over the next 10 to 20 years. This model is then used to create rates that are equitable and ensure the recovery of the full cost to provide water and wastewater services to customers.

Revenues:



Revenues:

Revenues from wastewater charges are illustrated in the chart below. For FY 2021-22, sewer sales are projected to come in around \$2.72 million, which is a slight increase over the projected \$2.68 million for the prior year estimate. Sewer sales are not as volatile as water sales, but there is some fluctuation. This accounts for water usage in the house that is likely to enter the wastewater system. Sewer revenue is split in 3 sections for charges, sewer, HHW, and sewer surcharge. The sewer surcharge is charged to each customer for our wastewater treatment plant improvements. We are currently undergoing a \$4 million improvement plan to our wastewater treatment plant that is projected to finish in the FY 2021-22. The chart on the page above illustrates the budgeted sewer sales and prior year revenues.

Other Charges of Service

\$2,240,020

General Fund, MK Brown, Library, Leased Properties, Aquatic Center, and
Hidden Hills

Charges for service within the general fund are associated with Animal Control Services, Municipal Court fees, Parks and Recreation fees, Copier usage, building and land rentals, service rentals, and various service agreements. The city holds different service agreements with Gray County and other businesses including a joint dispatch operation and fire protection. The General Fund charges external departmental funds an administrative fee based on an analysis of administrative duties that are required by general fund employees.

Revenues:

Other Revenues

Licenses and Permits: **\$131,000**

General Fund

License and permit revenues are projected to decrease \$42,000 or 24 percent for FY 2021-22. These payments are for building permit related fees, health permits, and other licenses and permits required by the city. The major decrease in these revenues is due to the reduction of game rooms within city limits. All of these permits and licenses are handled directly with our Code Enforcement department. To find out more about this department, please visit page 108.

Fines and Forfeitures: **\$ 345,000**

General and Library Fund

City fines and forfeitures for the general fund are administered thru the City's Municipal Court and Animal Control Services departments and are driven by Police, Code, and Animal Control officers. Municipal Court fines generate most of this revenue and are projected to decrease by 15 percent or \$60 thousand from the prior year. These revenues are forecasted based on historical trends and current trends that our community is seeing. Our Library fund receives around \$2,500 in fines from book and video rentals.

Interest- **\$ 82,000**

General, Special Revenue, Debt Service, Enterprise, and M.K. Brown Permanent Funds

The city is projecting \$71,000 in interest earnings for FY 2021-22 across all funds. Interest income had been increasing from historic lows, as the Federal Reserve had increased interest rates in 2018-19, however rates have been declining resulting in a lower return. Federal Reserve decreases have reduced interest rates significantly resulting in a flat revenue projection for FY 2021-22. Funds not required for current expenditures are invested in interest-bearing accounts, local government investment pools, and Treasury and agency securities. The city is restricted in the types and duration of its investments by the state Public Funds Investment Act, which regulates the investment activities of governmental entities.

Revenues:

Intergovernmental:

\$ 116,875

General Fund & Federal Grant Fund

Revenue received from other governmental entities are projected to come in at \$91,000. This revenue is tied directly with a portion of the Emergency Management and Police salary expenses. The city maintains an agreement with Pampa ISD to provide a School Resource Officer and receives a reimbursement from the Texas Department of Emergency Management.

Donations:

\$ 33,000

General Fund, M.K. Brown Fund, and Library Fund

Donations budgeted for the 2021-22 year are directly related to the city's Celebration of Lights and Park programs. These donations can be made directly during the year or thru our utility department by donating \$1 each month.

"The Celebration of Lights was a staple of many childhood memories growing up in Pampa. The original Celebration of Lights was 100% done by volunteers and donations. Like many things the volunteers slowly faded as the original founders got older and it slowly came to an end in what we can best figure around 2005. In 2015 the City Parks and Rec department started slowly decorating with some small Christmas decorations throughout the city up until about 2017 when it was decided to try and revitalize the old Celebration of Lights Christmas lights display at Recreation Park. The parks donation fund was used to kick off the original purchase of some displays and with some help of citizens and local businesses the show was brought back to life in November 2017. This will be year 5 of the return of the show. The vision and goal of the Celebration of Lights is to continue to grow to become THE Christmas Lights display in the Texas Panhandle. The show has pulled people from all over the Texas Panhandle annually and continues to grow. The display is 100% funded by donations, the majority being dropped off as people exit the park. The other can come in the form of the \$1 donation added to the water bill. The last couple of years we have dipped into that donation fund as we felt the need with COVID to really amp up the show. Ideally the show grows on the donations made at the park. There are a few private donors that make special events happen. The Reindeer are brought in and sponsored by Rhoades Ranch and the Nativity story has been annually sponsored by Briarwood Church."

Revenues:

The MK Brown and Library Fund receive donations from the Willingham Foundation and Gray Pampa-Amarillo Area Foundation to be used for direct expenses related to improvements, computers, books, and etc.. The city is very grateful for these and many other donations that are received throughout the year.

Miscellaneous Revenues:

\$5,147,312

These types of revenues vary each year, but the budgeted miscellaneous revenue is primarily related to the transfers to and from funds, equipment rental charges, and charges for fuel. The chart below illustrates the budgeted transfers for FY 2021-22. The Vehicle Replacement department is an internal department that charges user departments for the repair and maintenance of the city's fleet vehicles, and this charge is allocated to the equipment rental revenue account. Departments are also charged for fuel for their vehicles. Both revenue accounts are projected to generate \$172,980 in charges for service from operating funds.

		TRANSFER TO						TOTAL
		GENERAL	M.K. BROWN AUDITORIUM	LOVETT LIBRARY	AQUATIC CENTER	HIDDEN HILLS G.C.	CAPITAL PROJECTS	
Transfer from	FUND							
	GENERAL			\$ 199,600				\$ 199,600
	M. K. BROWN TRUST		\$ 6,000					\$ 6,000
	WATER & WWATER	\$ 52,710			\$ 101,765	\$ 250,000	\$ 4,000,000	\$ 4,404,475
	LEASED PROPERTIES	\$ 200,000						\$ 200,000
	TOTAL IN:	\$ 252,710	\$ 6,000	\$ 199,600	\$ 101,765	\$ 250,000	\$ 4,000,000	\$ 4,810,075

**CITY OF PAMPA
2021-22
REVENUE BY FUND TYPE**

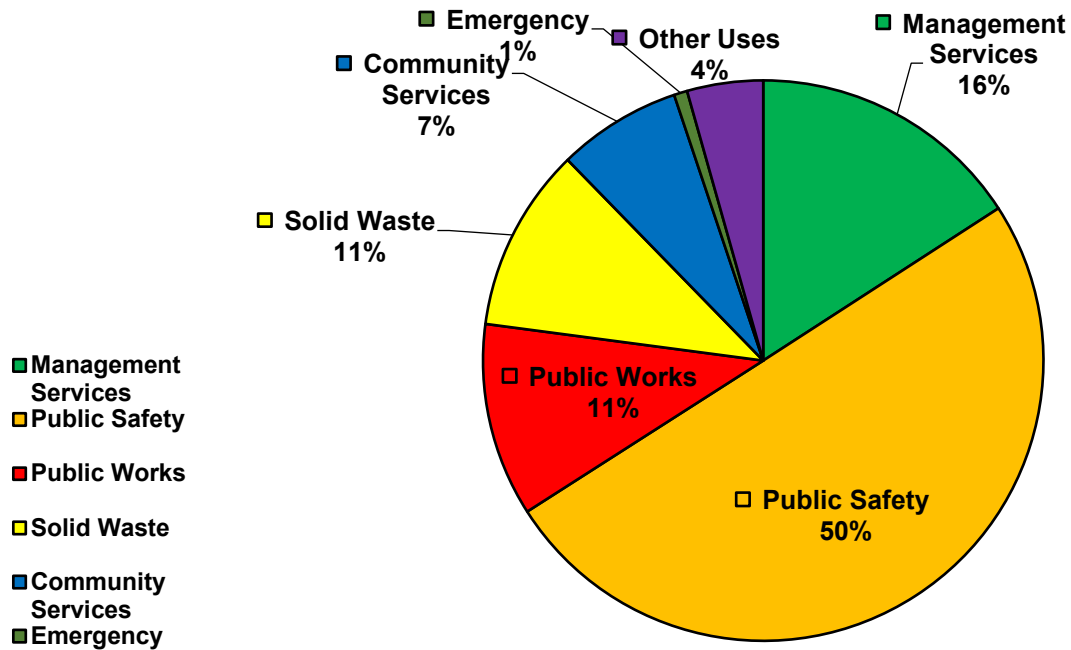
	ACTUAL 2019-20	AMENDED BUDGET 2020-21	ADOPTED 2021-22	% INCREASE 2020-21
GOVERNMENTAL FUND TYPES				
GENERAL FUND				
Revenue category:				
Taxes	8,030,122	8,163,105	8,338,586	2.15%
Charges for services	4,002,298	4,299,310	4,282,060	-0.40%
Fines, forfeitures and penalties	235,608	402,500	342,500	-14.91%
Interest	47,806	49,000	17,000	-65.31%
Intergovernmental	43,347	60,000	91,875	53.13%
Donations	59,008	79,819	32,000	-59.91%
Licenses and permits	169,384	173,000	131,000	-24.28%
Miscellaneous	644,965	618,875	485,690	-21.52%
Other financing sources	0	0	0	0.00%
TOTAL GENERAL FUND	13,232,537	13,845,609	13,720,711	-0.90%
SPECIAL REVENUE FUNDS				
Animal Control Improvements	0	0	0	0.00%
Special Projects-Police	18	0	10	0.00%
Public Safety Grants	174,471	110,247	25,000	-77.32%
Leased Properties	373,163	78,626	29,200	-62.86%
M.K. Brown Auditorium	267,235	408,158	344,500	-15.60%
Lovett Memorial Library	383,448	351,427	414,524	17.95%
TOTAL SPECIAL REVENUE	1,198,335	948,458	813,234	-14.26%
DEBT SERVICE FUND	1,032,797	1,246,448	1,252,658	0.50%
CAPITAL PROJECTS FUND	2,950,001	0	4,000,000	0.00%
TOTAL GOVERNMENTAL FUND	18,413,669	16,040,515	19,786,603	23.35%
PROPRIETARY FUND TYPES				
ENTERPRISE FUNDS				
Water and Wastewater	8,466,352	8,304,083	8,326,100	0.27%
Aquatic Center	156,172	352,659	352,402	-0.07%
Solid Waste Management	2,012,098	2,241,000	2,019,000	-9.91%
Golf	585,433	732,610	719,320	-1.81%
TOTAL ENTERPRISE	11,220,055	11,630,352	11,416,822	-1.84%
INTERNAL SERVICE FUNDS				
Dental benefits	106,289	83,000	0	-100.00%
TOTAL INTERNAL SERVICE	106,289	83,000	0	-100.00%
TOTAL PROPRIETARY FUND	11,326,344	11,713,352	11,416,822	-2.53%
FIDUCIARY FUND TYPE				
M.K. Brown Non-expendable trust	5,428	1,500	6,000	300.01%
TOTAL FIDUCIARY FUND	5,428	1,500	6,000	300.01%
TOTAL REVENUES	29,745,442	27,755,367	31,209,425	12.44%

City of Pampa
2021-22 Budget Expenditure Summary
By Department

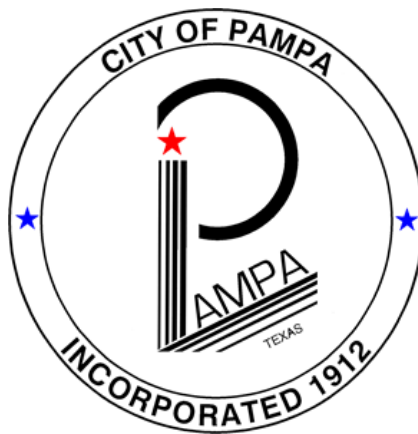
DEPARTMENT	Actual 2018-19	Actual 2019-20	Percent Change	Budget 2020-21	Budget 2021-22	Percent Change
MAYOR & COMMISSION	430,966	355,243	-17.57%	392,634	461,771	17.61%
ADMINISTRATIVE SERV	433,581	437,657	0.94%	454,515	444,621	-2.18%
FINANCIAL SERVICES	732,632	752,147	2.66%	776,300	801,540	3.25%
MUNICIPAL COURT	200,567	202,001	0.71%	218,639	260,970	19.36%
POLICE SERVICES	2,907,738	2,576,405	-11.39%	3,169,235	3,161,884	-0.23%
EMERGENCY MEDICAL SER	140,000	100,000	-28.57%	0	0	0.00%
FIRE PREVENTION	125,912	133,862	6.31%	135,259	156,380	15.62%
PLANNING & ENG/PW	265,766	242,184	-8.87%	270,921	369,027	36.21%
STREETS & TRAFFIC CON	1,289,921	1,693,675	31.30%	1,212,365	1,248,056	2.94%
PARKS DEPARTMENT	473,009	450,018	-4.86%	707,185	618,844	-12.49%
RECREATION DEPARTMENT	233,670	209,040	-10.54%	217,641	215,536	-0.97%
BUILDINGS & GROUNDS	251,253	380,723	51.53%	310,054	261,674	-15.60%
COMMUNITY SERVICES	200,208	210,397	0.00%	217,798	232,999	6.98%
FIRE SUPPRESSION	2,566,232	2,039,856	-20.51%	2,606,852	2,589,534	-0.66%
CODE ENFORCEMENT	338,463	339,121	0.19%	329,878	417,481	26.56%
ANIMAL CONTROL	502,157	512,416	2.04%	506,232	591,342	16.81%
DISPATCHING SERVICES	480,254	575,512	19.83%	696,166	720,562	3.50%
EMERGENCY MANAGEMENT	127,884	243,040	90.05%	148,431	114,476	-22.88%
INFORMATION TECHNOLOG	264,330	289,957	9.70%	299,642	291,471	-2.73%
CENTRAL GARAGE	181,502	804,266	343.12%	216,731	392,869	81.27%
SOLID WASTE COLLECTN	1,320,239	1,317,829	-0.18%	1,530,672	1,584,994	3.55%
ANIMAL CONTROL IMPROV.	0	0	0.00%	0	0	0.00%
POLICE SERVICES-SPEC	500	824	0.00%	0	0	0.00%
MK BROWN CIVIC CENTER	448,576	389,333	-13.21%	556,935	344,167	-38.20%
LOVETT MEM LIBRARY	380,746	383,147	0.63%	409,183	414,455	1.29%
PUBLIC SAFETY GRANTS	0	174,471	100.00%	77,327	25,000	-67.67%
CORONAVIRUS RELIEF FUND	0	939,070	100.00%	0	0	0.00%
LEASED PROPERTIES	172,797	226,931	31.33%	254,859	223,331	-12.37%
UTILITY ACCT/COLLECTN	834,574	925,557	10.90%	935,001	899,867	-3.76%
WATER PRODUCTION/TREA	2,918,785	2,739,670	-6.14%	3,172,327	3,332,204	5.04%
WATER DISTRIBUTION	1,179,562	1,514,115	28.36%	2,752,092	1,976,645	-28.18%
WASTEWATER COLLECTION	839,412	850,488	1.32%	910,463	5,438,992	497.39%
WASTEWATER TREATMENT	6,605,316	1,008,076	-84.74%	3,358,645	2,825,139	-15.88%
AQUATIC CENTER	508,471	357,939	-29.60%	352,550	352,402	-0.04%
LANDFILL COMPOSTING	137,079	106,006	-22.67%	210,142	178,004	-15.29%
SOLID WASTE LANDFILL	1,739,408	1,881,311	8.16%	1,412,525	1,481,349	4.87%
GOLF COURSE	620,224	696,938	12.37%	869,987	719,320	-17.32%
DENTAL BENEFITS	94,890	73,297	-22.76%	83,000	0	-100.00%
M.K. BROWN-NON EXP TRUST	2,000	11,500	475.00%	1,500	6,000	300.00%
CAPITAL PROJECTS	0	39,328	0.00%	3,246,914	1,056,478	0.00%
DEBT SERVICE	721,414	1,058,000	46.66%	1,223,748	1,221,208	-0.21%
TOTAL	30,670,037	27,241,350	-11.18%	34,244,348	35,430,592	3.46%

General Fund-Expenditure by Divisions

EXPENDITURES



General Fund



General Fund-Budget Summary

City of Pampa, Texas General Fund

Available Funds	2021-2022 Budget
Beginning of year	
Unassigned Fund Balance	\$ 3,881,610
Proposed Use of Restricted Cash	\$ 53,000
Proposed Use of Replacement Funds	\$ 682,398
Available beginning of year	\$ 4,617,008
Revenue other than transfers in	\$ 13,468,001
Transfers in and Other Funding Source	\$ 252,710
	\$ 13,720,711
Making Available	\$ 18,337,719
Expenditures:	
Proposed budget-operating	\$ 14,253,633
Dumpsters/sideloaders	\$ 340,000
Vehicle Replacement	\$ 342,398
	\$ -
Transfers out	
Total Expenditures	\$ 14,936,031
Revenues over (under) expenditures	\$ (1,215,320)
change in fund balance	\$ (479,922)
Est'd Available Funds at End of Year	\$ 3,401,688

General Fund 2021-22 Budgeted Revenues

		2019-20	AMENDED	
		BUDGET	2020-21	2021-22
			BUDGET	BUDGET
00-32001	CUR. TAXES-INCLUDES LIBR.	3,220,079.59	3,380,201.00	3,317,682.00
00-32002	DELINQUENT TAXES	85,809.33	92,000.00	90,000.00
00-32003	PENALTY & INTEREST	79,868.27	70,000.00	70,000.00
00-32012	GAS UTILITY TAX	223,787.18	225,000.00	260,000.00
00-32013	ELECTRIC UTILITY TAX	613,654.80	650,000.00	625,000.00
00-32014	TELEPHONE UTILITY TAX	57,607.30	48,000.00	48,000.00
00-32015	TV CABLE UTILITY TAX	62,302.45	70,000.00	65,000.00
00-32016	ENTERPRISE UTILITY TAX	195,986.00	215,904.00	215,904.00
00-32018	LOCAL SALES TAX	3,479,137.09	3,400,000.00	3,635,000.00
00-32019	MIXED BEVERAGE TAX	11,889.92	12,000.00	12,000.00
00-32020	CONTRACT LICENSE & ZONING F	1,920.00	2,000.00	2,500.00
00-32021	MECHANICAL PERMITS	6,132.56	3,000.00	3,000.00
00-32022	ADMINISTRATIVE FEES	1,070,632.00	1,070,635.00	1,082,635.00
00-32023	ALCOHOLIC BEVERAGE PERMIT	1,965.00	2,000.00	2,500.00
00-32024	HEALTH PERMITS	13,875.00	13,000.00	16,000.00
00-32025	OTHER BUSINESS LICENSES	90,475.00	100,000.00	50,000.00
00-32027	BUILDING PERMITS	21,663.95	25,000.00	30,000.00
00-32028	PLUMBING PERMITS	26,534.90	20,000.00	20,000.00
00-32029	ELECTRIC PERMITS	6,817.16	8,000.00	7,000.00
00-32030	PISD-SRO COST SHARING CONTR	43,347.15	35,000.00	43,000.00
00-32031	COURT FINES	233,812.79	400,000.00	340,000.00
00-32032	POUND FEES	1,795.00	2,500.00	2,500.00
00-32033	COURT TECHNOLOGY FEE	6,527.54	10,000.00	7,500.00
00-32034	COURT COSTS & ARREST FEES	15,812.86	10,000.00	12,000.00
00-32036	COURT SECURITY	6,333.55	8,000.00	6,400.00
00-32037	TIME PMT. EFFICIENCY FEE	2,569.52	3,000.00	3,000.00
00-32039	OTHER GRANTS	0.00	0.00	23,875.00
00-32040	SALE OF PROPERTY	700.00	0.00	0.00
00-32041	RENTALS FROM BUILDINGS	16,423.42	30,000.00	30,000.00
00-32042	RENTALS FROM LAND	300.00	300.00	300.00
00-32046	RECREATION PARK FEES	7,768.00	10,000.00	10,000.00
00-32052	EMERGENCY MGMT. REIMBURSE	0.00	25,000.00	25,000.00
00-32053	RABIES SHOT FEES	3,546.00	4,000.00	4,000.00
00-32054	MICROCHIPPING CHARGES	4,105.00	6,000.00	4,000.00
00-32060	CREDIT CARD USER FEE	179.16	0.00	0.00
00-32064	FIRE PROTECTION	120,000.00	201,875.00	163,125.00
00-32066	COURT COLLECTIONS FEE	19,475.09	33,500.00	28,000.00
00-32067	DUMPSTER REPLACEMENT FEE	212,811.69	210,000.00	212,000.00
00-32068	SANITATION CHARGES	2,271,009.54	2,250,000.00	2,275,000.00
00-3071	OPERATION COMM PRIDE FEE	229,699.57	235,000.00	232,000.00
00-32072	SALE OF MATERIALS & EQUIP	28,000.00	69,740.00	30,000.00
00-32073	MISCELLANEOUS	164,987.94	32,613.00	30,000.00
00-32075	RECREATIONAL PROGRAMMING	13,331.00	20,000.00	15,000.00
00-32076	PLATING & FILING FEES	0.00	0.00	100.00
00-32077	INSURANCE & DAMAGE CLAIMS	9,197.02	36,991.00	0.00
00-32078	INTEREST INCOME-INVESTMNT	38,811.25	42,000.00	10,000.00
00-32086	DISPATCH SERVICES	0.00	189,000.00	189,000.00
00-32088	CONCESSIONAIRE	1,774.31	8,000.00	8,000.00
00-32097	INT. INCOME-NOW & IMMA	8,994.30	7,000.00	7,000.00
00-32100	CASH SHORT OR LONG	5.23	0.00	0.00
00-32250	INSURANCE EQUITY RETURN	1,453.00	0.00	0.00
00-32254	WKRS COMP-MONIES RETURNED	7,749.00	0.00	0.00
00-32306	CHARGES FOR FUEL USAGE	17,493.10	10,000.00	10,000.00
00-32350	EQUIPMENT RENTAL	162,605.00	154,881.00	162,980.00
00-33203	DONATIONS-FIRE DEPARTMENT	1,150.00	0.00	0.00
00-33204	DONATIONS-POLICE SP OP	25,438.80	37,819.00	0.00
00-33207	DONATIONS-PARKS	8,090.47	7,000.00	7,000.00
00-33209	DONATIONS-HOLIDAY DECOR.	24,328.26	35,000.00	25,000.00
00-33215	EXPENSE REIMBURSEMENT	64.52	61,940.00	0.00
00-33300	TRANSFERS FROM OTHER FUND	252,710.00	252,710.00	252,710.00
TOTAL REVENUES		\$13,232,537	\$13,845,609	\$13,720,711

General Fund Revenue Comparison

	ACTUAL 2019-20	AMENDED BUDGET 2020-21	BUDGET 2021-22
TAXES			
PROPERTY TAXES	3,385,757	3,542,201	3,477,682
LOCAL SALES TAX	3,479,137	3,400,000	3,635,000
MIXED BEVERAGE TAX	11,890	12,000	12,000
WATER & WASTEWATER UTILITY	195,986	215,904	215,904
GAS UTILITY FRANCHISE FEE	223,787	225,000	260,000
ELECTRIC UTILITY FRANCHISE FEE	613,655	650,000	625,000
TELEPHONE UTILITY FRANCHISE FEE	57,607	48,000	48,000
TV CABLE UTILITY FRANCHISE	62,302	70,000	65,000
TOTAL	\$8,030,122	\$8,163,105	\$8,338,586
LICENSE AND PERMITS			
ALCOHOLIC BEVERAGE PERMITS	1,965	2,000	2,500
HEALTH PERMITS	13,875	13,000	16,000
OTHER BUSINESS LICENSES	90,475	100,000	50,000
CONTRACTOR LICENSE/ZONING FEES	1,920	2,000	2,500
BUILDING PERMITS	21,664	25,000	30,000
PLUMBING PERMITS	26,535	20,000	20,000
ELECTRIC PERMITS	6,817	8,000	7,000
MECHANICAL PERMITS	6,133	3,000	3,000
TOTAL	\$169,384	\$173,000	\$131,000
INTERGOVERNMENTAL			
PISD COST SHARING CONTRACT	43,347	35,000	43,000
EMERGENCY MGMT REIMBURSEMENT	0	25,000	25,000
OTHER GRANTS	0	0	23,875
TOTAL	\$43,347	\$60,000	\$91,875
CHARGES FOR SERVICE			
COURT TECHNOLOGY FEE	6,528	10,000	7,500
COURT COSTS & ARREST FEES	15,813	10,000	12,000
DUMPSTER REPLACEMENT FEE	212,812	210,000	212,000
RENTALS OF BUILDINGS	16,423	30,000	30,000
RENTALS FROM LAND	300	300	300
FIRE PROTECTION	120,000	201,875	163,125
SOFTBALL FIELD USE FEE	13,331	20,000	15,000
PLATING AND FILING FEES	0	0	100
RECREATION PARK FEES	7,768	10,000	10,000
SANITATION CHARGES	2,271,010	2,250,000	2,275,000
ADMINISTRATIVE SERVICE FEES	1,070,632	1,070,635	1,082,635
OTHER	267,682	486,500	474,400
TOTAL	\$4,002,298	\$4,299,310	\$4,282,060
FINES AND FORFEITURES			
POUND FEES	1,795	2,500	2,500
COURT FINES	233,813	400,000	340,000
TOTAL	\$235,608	\$402,500	\$342,500
MISCELLANEOUS			
SALE OF PROPERTY	700	0	0
DONATIONS	59,008	79,819	32,000
SALE OF MATERIALS AND EQUIP.	28000	69740	30,000
INTEREST INCOME	47,806	49,000	17,000
TRANSFERS	252,710	252,710	252,710
OTHER	363,555	296,425	202,980
TOTAL	\$751,778	\$747,694	\$534,690
GRAND TOTAL	\$13,232,537	\$13,845,609	\$13,720,711

General Fund Reconciliation FY 2021-22

General Fund

Revenues	\$ 13,720,711
Expenditures	\$ 14,936,031
Excess of revenues over (under) expenditures	\$ (1,215,320)
Reconciling items	
Vehicle Replacement Funds	\$ 342,398
Dumpster replacement funding	\$ 340,000
Restricted funds - Brick Valley project	\$ 23,000
Restricted funds - Command Trailer	\$ 10,000
Parks Donations fund	\$ 20,000
Animal Shelter Restricted Funds	\$ -
Net reconciled - Change in Fund Balance	\$ (479,922)

**CITY OF PAMPA
GENERAL FUND BUDGET
2021-22**

01-GENERAL FUND SUMMARY

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
REVENUE SUMMARY			
ALL REVENUE	13,232,537	13,845,609	13,720,711
TOTAL REVENUES	\$13,232,537	\$13,845,609	\$13,720,711

EXPENDITURE SUMMARY

01 MAYOR & COMMISSION	355,243	392,634	461,771
02 ADMINISTRATIVE SERV	437,657	454,515	444,621
03 FINANCIAL SERVICES	752,147	776,300	801,540
05 MUNICIPAL COURT	202,001	218,639	260,970
08 POLICE SERVICES	2,576,405	3,169,235	3,161,884
09 EMERGENCY MEDICAL SER	100,000	0	0
10 FIRE PREVENTION	133,862	135,259	156,380
11 PLANNING & ENG/PW	242,184	270,921	369,027
12 STREETS & TRAFFIC CON	1,693,675	1,212,365	1,248,056
13 PARKS DEPARTMENT	450,018	707,185	618,844
14 RECREATION DEPARTMENT	209,040	217,641	215,536
15 BUILDING & GROUNDS	380,723	310,054	261,674
16 COMMUNITY SERVICES	210,397	217,798	232,999
17 FIRE SUPPRESSION	2,039,856	2,606,852	2,589,534
18 CODE ENFORCEMENT	339,121	329,878	417,481
19 ANIMAL CONTROL	512,416	506,232	591,342
20 DISPATCHING SERVICES	575,512	696,166	720,562
26 EMERGENCY MANAGEMENT	243,040	148,431	114,476
41 INFORMATION TECHNOLOG	289,957	299,642	291,471
45 CENTRAL GARAGE	804,266	216,731	392,869
48 SOLID WASTE COLLECTN	1,317,829	1,530,672	1,584,994
55 INTERFUND TRANSFERS	0	0	0
TOTAL EXPENDITURES	\$13,865,349	\$14,417,150	\$14,936,031
REVENUES OVER (UNDER) EXPENDITURES	(\$632,812)	(\$571,541)	(\$1,215,320)

General Fund Approved Capital for 2021-22

Funded Capital-General

There have been numerous capital requests funded in the FY 2021-22 budget. Revenue sources for these projects are from operating funds, grant proceeds, restricted funds, vehicle replacement funds, and dumpster replacement funds.

Below is a list of approved capital requests by department and source of funding.

Fund	Dept Number	Department Name	Title	Funding	Approved
01	10	Fire Prevention	Digital Fire Extinguisher Training Equipment	op	\$ 15,539
01	11	Engineering	GIS Server Replacement	op	\$ 8,000
01	12	Streets	snow plow (2)	op	\$ 20,000
01	12	Streets	Brick Valley Project (\$23,000 is available in granted funds)	op,g	\$ 36,000
01	14	Recreation	48" Light Fixtures (quantity of 4)	op	\$ 5,600
01	14	Recreation	New Garage Door Armory	op	\$ 9,000
01	14	Recreation	Paint Open Area Armory	op	\$ 15,200
01	17	Fire	No Smoke Vehicle Exhaust System Eng - 2	op	\$ 12,000
01	17	Fire	Wild Land Grassfire Firefighter Suits	op	\$ 14,000
01	19	Animal Control	new dishwasher	Op	\$ 8,000
01	19	Animal Control	Dog Park	Restricted	\$ 20,000
01	45	Police	4 mobile radios for new units	vr	\$ 12,540
01	45	Police	3 In Car Video units	vr	\$ 15,000
01	45	Animal Control	radios digital for vehicles	vr	\$ 15,000
01	45	Vehicle Replacement	Fuel system upgrade	vr	\$ 16,845
01	45	Police	3 Patrol Interceptor Vehicles (will lease, this is for upfit)	vr	\$ 36,000
01	45	Police	Ford F-150 Pickup (2021)	vr	\$ 40,174
01	45	Police	Upfitting Mobile Command Trailer (City cost is \$13,875)	vr	\$ 47,500
01	45	Water Distribution	1 Ton Utility Bed chevy 4x4 Truck-Dept 34	vr	\$ 70,000
01	48	Solid Waste Collection	Sideloader	dr	\$ 220,000
					\$ 636,398.00

MISSION STATEMENT:

Our mission is to identify, procure, implement and support the highest values and services for the City of Pampa, its citizens and employees. We are committed to being responsible stewards of the resources entrusted to us by the Citizens of Pampa. We are committed to providing quality services, facilities, a clean city and always doing what is right for the betterment of the City of Pampa.

List of commissioners:

Mayor- Lance DeFever

Ward 1- Paul Searl

Ward 3- Jimmy Keough

Ward 2- Brian Doughty

Ward 4- Bryan Fisher



Pampa was incorporated on February 17, 1912, and currently has a population of approximately 17,994 persons.

The City of Pampa is a “Home Rule” city operating under the City Charter adopted on November 2, 1927. The governing body is known as the City Commission operating with a Commission/Manager form of government. The City Commission hires a City Manager to execute policy. The Commission is elected at large from four wards with ward residency requirements. The Mayor is elected at large and can live in any area within the city limits.

The City Commission meets in regular meeting session at 4:00 p.m. on the second and fourth Monday of each month.

GOALS AND OBJECTIVES

- Provide a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of a well-integrated community.
- Deliver critical public services in an efficient, professional and timely manner.
- Preserve community physical and aesthetic assets.
- Ensure the re-sell of tax foreclosure property and clean-up where feasible.
- Provide for the efficient and equitable allocation of community fiscal resources.
- Ensure the selection, training, motivation and retention of qualified men and women as City employees.
- Identify and anticipate concerns, problems and opportunities, and take action to address them.
- Provide an advocacy role to achieve changes and greater coordination in the policies of the state and federal governments.
- Seek to consistently and consciously establish fees, taxes and related policies which allocate the true cost of resource use and public services.
- Cultivate a healthy business climate within the community through encouragement of business expansion, retention and development.
- Develop a five-year capital improvement plan for the city. These will set forth the direction the city will take in maintaining and improving the infrastructure, equipment and financial planning for the city.

**CITY OF PAMPA
2021-22**

**01 -GENERAL FUND
01 MAYOR & COMMISSION
DEPARTMENT EXPENDITURES**

		AMENDED	
	2019-20	2020-21	2021-22
	ACTUAL	BUDGET	BUDGET
PERSONNEL SERVICES			
01-41040 FEE BASIS SALARIES	1,200.00	1,200.00	1,200.00
01-41075 MEDICARE TAX EXPENSE	17.40	17.40	17.00
01-41080 SOCIAL SECURITY TAX EXPENSE	74.40	74.40	74.00
01-41096 MEMBERSHIP AIRMED	300.00	325.00	325.00
01-41098 CONTINGENCY FOR SAL/WAGES	0.00	25,000.00	25,000.00
01-41099 RETIREE BENEFITS	9,511.04	12,000.00	9,000.00
TOTAL PERSONNEL SERVICES	11,102.84	38,616.80	35,616.00
CONTRACTUAL SERVICES			
01-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00
01-42030 ADVERTISING	3,314.85	1,756.00	3,000.00
01-42040 DUES & SUBSCRIPTIONS	7,999.99	8,070.00	8,000.00
01-42050 ELECTRICITY	0.00	0.00	0.00
01-42125 BUSINESS EXPENSE	214.00	834.00	600.00
01-42130 PROFESSIONAL DEVELOPMENT	4,031.18	7,326.00	11,000.00
01-42430 PRINTING EXPENSE	0.00	166.00	0.00
01-42470 PERSONNEL SERVICES	402.53	2,293.00	500.00
01-42530 UNCLASSIFIED PROFESSIONAL	170.00	5,004.00	4,000.00
01-42535 SOCIAL SERVICES SUPPORT	6,000.00	6,000.00	6,000.00
01-42540 LEGAL SERVICES	43,197.45	40,616.00	45,000.00
01-42570 MISC. CONTRACT LABOR	0.00	500.00	5,000.00
TOTAL CONTRACTUAL SERVICES	65,330.00	72,565.00	83,100.00
SUPPLIES, MATERIAL & MNT			
01-43010 OFFICE EXPENSE	0.00	0.00	0.00
01-43020 OPERATING EXPENSE	571.05	374.00	340.00
01-43100 ELECTION SUPPLIES	0.00	127.00	1,700.00
01-43210 MINOR TOOLS AND APPARATUS	64.00	18,350.00	1,700.00
TOTAL SUPPLIES, MATERIAL & MNT	635.05	18,851.00	3,740.00
OTHER CHARGES			
01-44035 UNEMPLOYMENT COMPENSATION	17,509.69	9,374.00	10,000.00
01-44037 COVID-19 RELIEF	66,823.49	33,750.00	0.00
01-44040 INSURANCE & BONDS	22,841.84	23,527.00	29,715.00
01-44060 CLAIMS, JUDGEMENTS, & DAMAGE	0.00	0.00	0.00
01-44200 TRANSFERS TO OTHER FUNDS	171,000.00	123,100.00	199,600.00
01-44700 BUDGET RESTRICTIONS	0.00	72,850.00	100,000.00
TOTAL OTHER CHARGES	278,175.02	262,601.00	339,315.00
CAPITAL	0.00	0.00	0.00
TOTAL 01 MAYOR & COMMISSION	355,242.91	392,633.80	461,771.00

MISSION STATEMENT:

The mission of Administrative Services involves the implementation of policies established by the City Commission in a fair, consistent and effective manner. Our mission provides faith-based management leadership which emphasizes the desire and ability to be a positive organization which accomplishes stated goals. The dedication and enthusiasm of the City staff supports our commitment to doing what is right for the betterment of the City of Pampa. The City Commission meets in regular meeting session at 4:00 p.m. on the second and fourth Monday of each month.

The City Manager is the Chief Administrative Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Commission. He is also responsible for the overall coordination of the City's governmental activities and for the efficient operation of the City of Pampa.

The City Secretary provides legal and proper notice of all official meetings of the City Commission, notice of ordinances, and elections. She also provides maintenance and custodianship of the minutes of all City Commission meetings. Other duties include: file maintenance of official city documents and records; preparation and maintenance of City Commission minutes, ordinances, and resolutions; conducts City elections; certifies applications and issues permits and licenses as prescribed by city ordinances; countersigns checks, official documents and licenses.

The Administrative Assistant/Deputy City Secretary provides clerical services for the Administration staff. Other duties include serving as back-up to the City Secretary.

The City Attorney provides the City Commission and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation.

GOALS AND OBJECTIVES

- Constantly attempt to improve public knowledge of the operations and objectives of City government and be responsive to public input.
- Maintain the highest sense of ethical conduct in developing and implementing policies.
- Respond and handle public concerns in a timely, fair and consistent manner.
- Seek and identify problem areas and develop corrective measures to enhance the quality of life in Pampa.
- Operate City government in an efficient and effective manner.
- Maintain a political environment which emphasizes open, positive and respectful relationships between the professional staff, City Commission and Pampa citizens.
- Lead by example, with a work ethic which promotes trust, confidence and a commitment to excellence.
- Foster a productive work environment whereby employees are encouraged to conceive and develop ideas for the betterment of all.
- Provide for efficient and effective records management and to provide for the care and preservation of records of permanent value.
- Record the minutes of the City Commission meetings to provide continuity of government for the City as the legal record of legislative action.
- Preserve the rights of every qualified citizen to cast his/her ballot for every proposition and candidate of the City.
- Ensure that citizens have full and complete information regarding the affairs of their government.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	3	3	3
Department Total	3	3	3

**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

02 ADMINISTRATIVE SERV

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
02-41010 SALARIES AND WAGES	284,862.76	293,112.52	276,737.00
02-41020 LONGEVITY PAY	2,908.00	3,004.00	3,092.00
02-41050 PART TIME & TEMPORARY PAY	0.00	0.00	12,000.00
02-41055 CAR ALLOWANCE	10,341.29	10,200.00	10,200.00
02-41060 INCENTIVE PAY	344.96	435.71	420.00
02-41066 CELL PHONE ALLOWANCE	1,080.00	1,440.00	1,080.00
02-41070 TEXAS MUNICIPAL RETIREMENT	65,054.52	64,653.36	62,679.00
02-41075 MEDICARE TAX EXPENSE	4,214.66	4,096.92	4,401.00
02-41080 SOCIAL SECURITY TAX EXPENSE	16,313.90	18,447.90	18,819.00
02-41085 LTD, AD&D, & LIFE INSURANCE	934.70	1,318.88	1,045.00
02-41086 WORKERS COMPENSATION	922.29	1,854.22	767.00
02-41090 HEALTH INSURANCE	24,134.88	24,156.00	22,500.00
02-41096 MEMBERSHIP AIRMED	100.00	152.00	195.00
02-41097 DENTAL INSURANCE	432.00	432.00	432.00
TOTAL PERSONNEL SERVICES	411,643.96	423,303.51	414,367.00
CONTRACTUAL SERVICES			
02-42010 COMMUNICATIONS	3,866.90	4,000.00	3,876.00
02-42020 POSTAGE AND FREIGHT	390.14	500.00	450.00
02-42030 ADVERTISING	0.00	551.00	0.00
02-42040 DUES & SUBSCRIPTIONS	1,000.26	1,110.00	1,050.00
02-42085 RENTAL-OFFICE EQUIP.	2,370.78	2,701.00	2,228.00
02-42125 BUSINESS EXPENSE	874.02	1,000.00	1,000.00
02-42130 PROFESSIONAL DEVELOPMENT	8,087.82	12,000.00	12,000.00
02-42430 PRINTING EXPENSE	1,370.00	1,992.00	2,000.00
02-42470 PERSONNEL SERVICES	932.79	1,292.00	1,000.00
02-42500 FILING & RECORDING	0.00	100.00	100.00
TOTAL CONTRACTUAL SERVICES	18,892.71	25,246.00	23,704.00
SUPPLIES, MATERIAL & MNT			
02-43010 OFFICE EXPENSE	1,303.38	895.00	1,500.00
02-43020 OPERATING EXPENSE	2,290.82	1,745.00	1,500.00
02-43090 EDUCATIONAL	309.35	300.00	300.00
02-43145 COMPUTER SOFTWARE	240.00	248.00	250.00
02-43210 MINOR TOOLS AND APPARATUS	356.31	1,000.00	1,000.00
02-43275 MNT-COMPUTER EQUIPMENT	1,750.78	1,706.00	2,000.00
TOTAL SUPPLIES, MATERIAL & MNT	6,250.64	5,894.00	6,550.00
OTHER CHARGES			
02-44037 COVID-19	868.72	0.00	0.00
TOTAL OTHER CHARGES	868.72	71.00	0.00
TOTAL 02 ADMINISTRATIVE SERV	437,656.03	454,514.51	444,621.00

MISSION STATEMENT:

The Finance Department provides quality financial services to other City departments, the City Manager, City Commission, and the citizens of Pampa. The department ensures that all fiscal matters related to the City of Pampa are properly accounted for by providing reliable financial information and support.

The Finance Director coordinates and oversees all aspects of the City's financial management. Oversight of all financial planning and accounting for the City are managed by the Finance Department. The department aids other internal departments in the areas of payroll services, purchasing, accounts payables, accounts receivables, human resources, and financial reporting. The City of Pampa is audited annually by an external company and is responsible for full preparation of all City funds and assists auditors with the preparation of the Comprehensive Annual Financial Report.

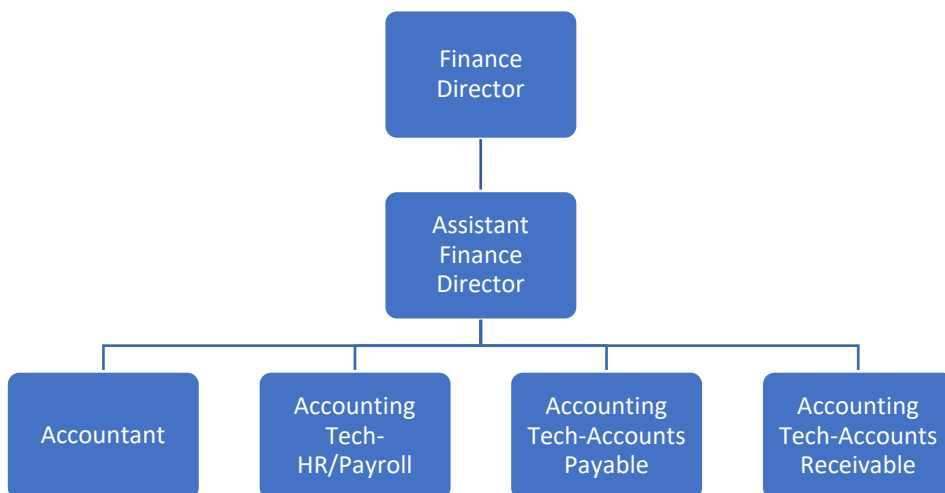
The Finance Director handles the short- and long-term investments for City funds, cash management services, bond issuance, and works with the City Manager to prepare the Annual Fiscal Year Budget. In addition to those duties within Financial Services, the Director oversees the Information Technology Department, Utility Accounting and Collection Office, Payroll, Personnel, Municipal Court, and limited internal audit functions.

The Finance staff handles receipts and actual expenditures of all funds. Accounting personnel include the Assistant Finance Director, Staff Accountant, Payroll Coordinator, Accounts Payable Clerk, and Accounts Receivable Clerk. The Assistant Finance Director serves in conjunction with the Director of Finance on all phases of the City's annual budget and financial management and directly supervises the Staff Accountant, Accounts Payable, Accounts Receivable and Payroll. The Accounts Payable Clerk is responsible for the payment of invoices. The Accounts Receivable Clerk is responsible for the receipt of revenues, the ordering and disbursement of office supplies, and the billing and collection of accounts receivables.

GOALS AND OBJECTIVES

- Manage the financial resources of the City, consistent with financial policies and budget principles established by governmental accounting and finance principles and statutes.
- To provide timely and transparent budget and financial reports to City departments to help internal departmental goals.
- To ensure Budgetary and Legal Compliance with the City's adopted budget
- Maintain accurate and efficient recording of all disbursements, receipts, and journal entry transactions.
- To ensure adherence to the City of Pampa Investment Policy.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6



**CITY OF PAMPA
2021-22**

01 - GENERAL FUND

03 FINANCIAL SERVICES

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
03-41010 SALARIES AND WAGES	358,436.29	373,355.62	381,855.00
03-41020 LONGEVITY PAY	2,952.00	2,864.00	2,536.00
03-41055 CAR ALLOWANCE	6,083.10	6,000.00	6,000.00
03-41060 INCENTIVE PAY	1,476.86	2,593.84	2,500.00
03-41066 CELL PHONE ALLOWANCE	1,410.00	1,620.29	1,620.00
03-41070 TEXAS MUNICIPAL RETIREMENT	80,435.04	73,916.88	84,820.00
03-41075 MEDICARE TAX EXPENSE	5,023.57	5,559.83	5,720.00
03-41080 SOCIAL SECURITY TAX EXPENSE	21,479.68	20,967.37	24,460.00
03-41085 LTD, AD&D, & LIFE INSURANCE	1,267.94	1,459.49	1,487.00
03-41086 WORKERS COMPENSATION	1,152.88	3,595.38	929.00
03-41090 HEALTH INSURANCE	42,906.69	48,312.00	45,000.00
03-41096 MEMBERSHIP AIRMED	250.00	360.00	390.00
03-41097 DENTAL INSURANCE	864.00	1,008.00	864.00
TOTAL PERSONNEL SERVICES	523,738.05	541,612.70	558,181.00
CONTRACTUAL SERVICES			
03-42010 COMMUNICATIONS	4,552.85	4,600.00	4,644.00
03-42020 POSTAGE AND FREIGHT	2,128.24	2,000.00	1,800.00
03-42030 ADVERTISING	0.00	0.00	200.00
03-42040 DUES & SUBSCRIPTIONS	1,504.00	1,500.00	1,300.00
03-42085 RENTAL-OFFICE EQUIP.	2,399.62	2,487.00	2,805.00
03-42125 BUSINESS EXPENSE	35.00	800.00	500.00
03-42130 PROFESSIONAL DEVELOPMENT	0.00	732.00	1,000.00
03-42155 EMPLOYEE TRAINING EXPENSE	1,160.17	2,228.00	840.00
03-42165 TAX SERVICE EXPENSE	108,564.52	101,800.00	112,098.00
03-42430 PRINTING EXPENSE	777.96	1,200.00	1,000.00
03-42470 PERSONNEL SERVICES	9,659.29	12,000.00	12,000.00
03-42480 AUDITING SERVICES	82,500.00	86,500.00	88,000.00
03-42585 DRUG TESTING	3,070.00	4,800.00	3,000.00
TOTAL CONTRACTUAL SERVICES	216,351.65	220,647.00	229,187.00
SUPPLIES, MATERIAL & MNT			
03-43010 OFFICE EXPENSE	2,744.97	2,500.00	2,000.00
03-43020 OPERATING EXPENSE	1,906.31	2,500.00	2,000.00
03-43090 EDUCATIONAL	187.00	0.00	0.00
03-43145 COMPUTER SOFTWARE	240.00	905.00	248.00
03-43210 MINOR TOOLS AND APPARATUS	1,918.30	2,000.00	4,400.00
03-43270 MNT-OFFICE EQUIPMENT	0.00	300.00	300.00
03-43275 MNT-COMPUTER EQUIPMENT	4,776.64	5,835.00	5,224.00
TOTAL SUPPLIES, MATERIAL & MNT	11,773.22	14,040.00	14,172.00
OTHER CHARGES			
03-44037 COVID-19 RELIEF	284.31	0.00	0.00
TOTAL OTHER CHARGES	284.31	0.00	0.00
TOTAL 03 FINANCIAL SERVICES	752,147.23	776,299.70	801,540.00

MISSION STATEMENT:

The City of Pampa Municipal Court ensures to impartially administer justice in a fair and efficient manner so that trust and accountability are exemplified to the public we serve.

The jurisdiction of Municipal Court is provided in Chapters 29 and 30 of the Texas Government Code. Municipal Courts have original and exclusive jurisdiction over criminal violations of certain municipal ordinances, orders or resolutions that do not exceed \$2,000 in some instances and \$500 in others. Municipal courts also have concurrent jurisdiction with the Justice Courts in certain Class C misdemeanor criminal cases. The court also handles cases involving violation of city ordinances, which may have fines up to \$2,000 for certain offenses.

GOALS AND OBJECTIVES

- Maintain accurate court records and to that end, ensure that judge and clerk are educated to changes in the laws by attending all required schools and other trainings that may be needed.
- Provide quality service that ensures that persons are treated with courtesy, dignity and respect.
- Maintain contract with OMNI and PERDUE BRANDON FIELDER COLLINS & MOTT LLP to improve collections of fines and fees.
- Maintain the independence of the judiciary while strengthening relations with the public, the bar, and other branches of the government.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2021-22**

01 - GENERAL FUND

05 MUNICIPAL COURT

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
05-41010 SALARIES AND WAGES	109,386.03	114,738.96	136,064.00
05-41020 LONGEVITY PAY	868.00	1,964.00	2,008.00
05-41066 CELL PHONE ALLOWANCE	0.00	540.00	540.00
05-41070 TEXAS MUNICIPAL RETIREMENT	23,945.23	24,635.59	29,802.00
05-41075 MEDICARE TAX EXPENSE	1,565.69	1,637.69	2,010.00
05-41080 SOCIAL SECURITY TAX EXPENSE	6,694.91	7,029.02	8,594.00
05-41085 LTD, AD&D, & LIFE INSURANCE	374.64	422.12	472.00
05-41086 WORKERS COMPENSATION	335.38	549.22	344.00
05-41090 HEALTH INSURANCE	16,090.07	16,104.00	15,000.00
05-41096 MEMBERSHIP AIRMED	100.00	130.00	130.00
05-41097 DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES	159,647.95	168,038.60	195,252.00
CONTRACTUAL SERVICES			
05-42010 COMMUNICATIONS	2,031.86	2,065.00	2,063.00
05-42020 POSTAGE AND FREIGHT	917.20	1,800.00	2,500.00
05-42040 DUES & SUBSCRIPTIONS	55.95	150.00	150.00
05-42085 RENTAL-OFFICE EQUIP.	779.88	1,000.00	780.00
05-42130 PROFESSIONAL DEVELOPMENT	536.60	1,600.00	1,900.00
05-42155 EMPLOYEE TRAINING EXPENSE	0.00	199.00	0.00
05-42170 COLLECTION EXPENSE	18,733.21	29,616.00	31,000.00
05-42430 PRINTING EXPENSE	528.89	1,800.00	1,800.00
05-42540 LEGAL SERVICES	400.00	700.00	500.00
TOTAL CONTRACTUAL SERVICES	23,983.59	38,930.00	40,693.00
SUPPLIES, MATERIAL & MNT			
05-43010 OFFICE EXPENSE	516.49	650.00	650.00
05-43020 OPERATING EXPENSE	0.00	125.00	125.00
05-43145 COMPUTER SOFTWARE	240.00	250.00	250.00
05-43210 MINOR TOOLS AND APPARATUS	2,157.68	0.00	2,000.00
05-43275 MNT-COMPUTER EQUIPMENT	11,552.59	10,645.00	22,000.00
TOTAL SUPPLIES, MATERIAL & MNT	14,466.76	11,670.00	25,025.00
OTHER CHARGES			
05-44500 INTEREST & FISCAL CHARGES	3,901.84	0.00	0.00
TOTAL OTHER CHARGES	3,901.84	0.00	0.00
TOTAL 05 MUNICIPAL COURT	202,000.14	218,638.60	260,970.00

MISSION STATEMENT:

The mission of the Pampa Police Department is to provide the absolute best Police services possible to the citizens of Pampa and those who choose to visit our community. The Pampa Police Department employees strive to achieve this goal with a warrior's courage and a servant's heart. We believe in community-oriented policing in accordance with Local, State, and Federal laws. We consider it a great honor to be able to serve the City of Pampa and we are committed to doing so with the highest regard to courtesy, respect, and fairness. We will strive to gain and maintain the highest level of training and education for our employees all in an effort, along with other departments in the City of Pampa, to make Pampa the pride of all who live here, and the envy of those who do not.

The Pampa Police Department provides criminal justice and safety services to the people of Pampa. Police Department personnel are expected to maintain the highest degree of integrity, respect and professional conduct. Members of the Department have respect for each other and the public they serve. They obey all laws. Police personnel are problem solvers, cooperating to achieve positive results and are expected to maintain the highest degree of integrity, respect and professional conduct. Officers and personnel of the department have respect for each other, the public they serve, other criminal justice agencies and for themselves.

Pampa police personnel are ever mindful of the rights of others as guaranteed by the United States Constitution and obey all federal, state and local laws, ordinances and statutes. Police personnel are required to participate in training programs to maintain maximum performance levels and the desired reputation for professionalism.

Personnel are problem solvers using the latest legal means, through technology, knowledge and cooperative effort to achieve positive results.

Personnel are always cognizant of their duty, community reputation and loyalty to the profession they have chosen.

GOALS AND OBJECTIVES

To protect and improve the quality of life in Pampa through:

- Community involvement and partnerships
- Enforcement of all laws courteously, but firmly
- Teamwork and cooperation with citizens, other criminal justice agencies, and each other
- Maintaining the highest degree of integrity
- Solve problems through cooperation, knowledge, technology and creative legal concepts
- Compliance with the Pampa Police Department's written directives and the City of Pampa's policy manual.
- Striving for the highest degree of customer/client service possible
- Making the most efficient and cost-effective use of available resources, fiscal and human
- Recruiting and selecting the best applicants for employment
- Identify, formulate and operate within specified plans for present and future needs.
- Develop and use a core group of instructors to provide training for department personnel
- Provide direction and supervision in a way that is fair, firm and consistent for all employees.

The following programs are presently in place within the City of Pampa, all with the focus of accomplishing the goals set forth above.

Community Involvement/Community Meetings

Citizens are encouraged to act as the "eyes and ears" of the police in their respective neighborhoods in detecting and identifying persons and situations with which the police would, as a matter of duty, be concerned with and a wide range of training programs.

In addition, community meetings are held to augment the citizen involvement and create a flow of information to the police department in terms of program effectiveness, increased program coverage and program improvements based upon actual performance.

SWAT Team

The Pampa PD has teamed with the Gray County Sheriff's Office to form a tactical response unit to better serve the citizens of Pampa and Gray County in any high risk, tactical incident. The team goes through a selection process and is currently training twice a month, every month in areas to include, but not limited to barricaded subjects, hostage situations, high risk warrant service, manhunts, active shooter, etc.

Motor Division

The Pampa Police Department initiated the Motor Division to our department last year. These two Officers are selected and sent to an intensive training school. They are primarily traffic Officers. They enforce traffic and work most, if not all, motor vehicle accidents while on duty. This division has been instrumental in reducing the traffic accidents in our community and making traffic flow safer for all.

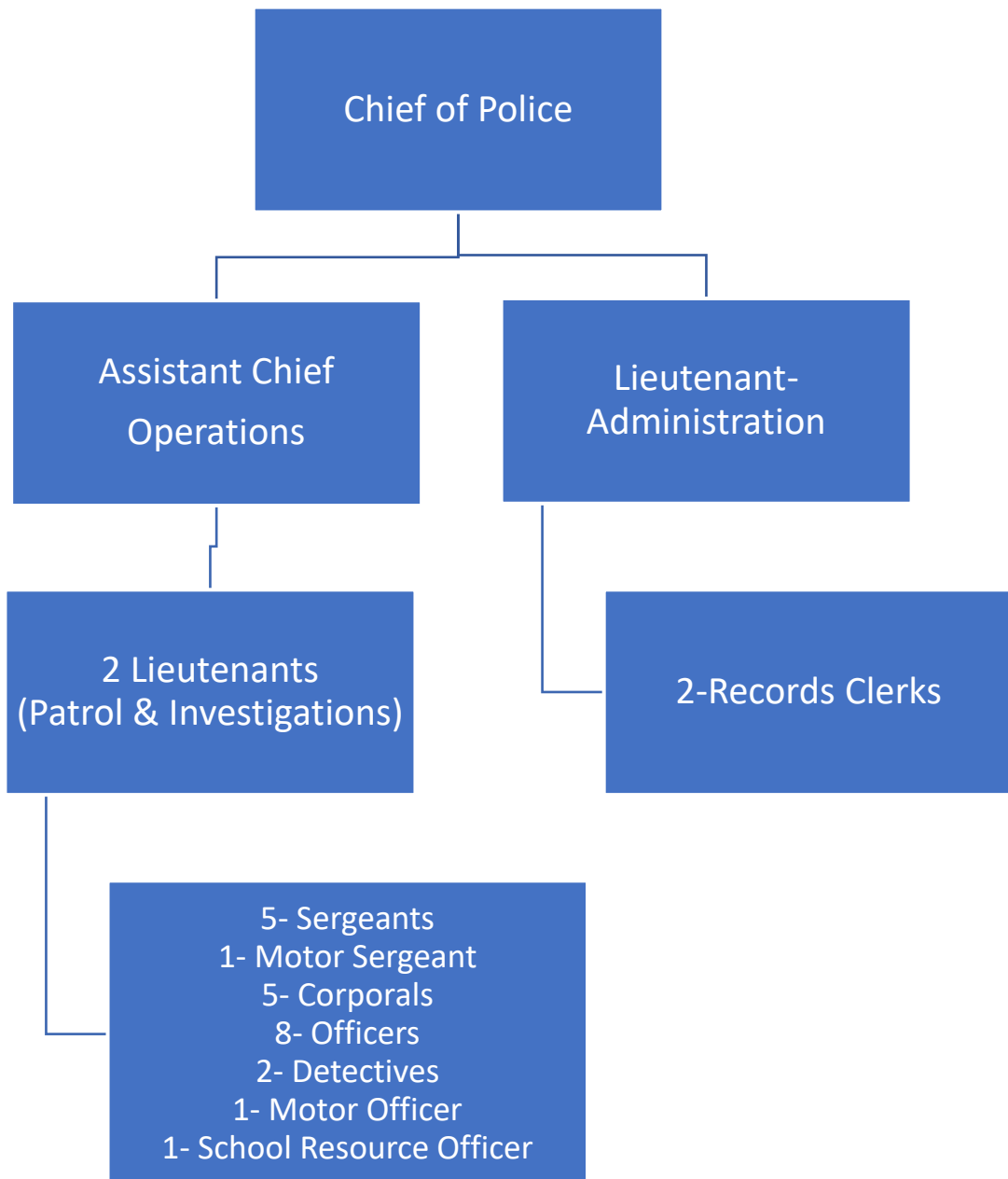
Crime Stoppers

Crime Stoppers is a statewide program utilized to obtain information regarding the commission of felony crimes. The Pampa Police Department has teamed up with Roberts County and Wheeler County to form the Top O Texas Crime Stoppers. Information is gathered from citizens who may have witnessed crimes or who possess some relevant information which could lead to the apprehension of the person(s) responsible for the commission of a crime. This information is then provided to the proper law enforcement agency for investigation. The Crime Stoppers program provides cash rewards for persons who provide useful information to law enforcement which results in the apprehension and indictment of criminals.

School Resource Officer

The School Resource Officer Program is a joint venture between the City and School System and funds officers to work at the Schools to provide a safe and secure environment for our children, youth and faculty. These officers are also liaisons for the City and School, providing a great link between these two entities.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	30	30	30
Department Total	30	30	30



CITY OF PAMPA
2021-22

01-GENERAL FUND

08 POLICE SERVICES

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
08-41010 SALARIES AND WAGES	1,030,156.66	1,547,722.35	1,613,194.00
08-41020 LONGEVITY PAY	7,192.51	8,548.00	8,220.00
08-41030 OVERTIME PAY	47,131.96	78,022.44	80,363.00
08-41050 PART TIME & TEMPORARY PAY	282.90	500.00	500.00
08-41060 INCENTIVE PAY	43,432.35	40,022.44	48,485.00
08-41066 CELL PHONE ALLOWANCE	1,800.00	1,822.44	1,800.00
08-41070 TEXAS MUNICIPAL RETIREMENT	342,752.70	364,737.79	374,887.00
08-41075 MEDICARE TAX EXPENSE	21,945.28	23,776.08	25,412.00
08-41080 SOCIAL SECURITY TAX EXPENSE	93,836.71	104,066.64	108,659.00
08-41085 LTD, AD&D, & LIFE INSURANCE	5,386.47	6,673.38	6,402.00
08-41086 WORKERS COMPENSATION	47,875.20	80,706.68	44,283.00
08-41090 HEALTH INSURANCE	200,454.51	241,560.00	225,000.00
08-41096 MEMBERSHIP AIRMED	1,350.00	1,680.00	1,950.00
08-41097 DENTAL INSURANCE	4,320.00	4,320.00	4,320.00
TOTAL PERSONNEL SERVICES	1,847,917.25	2,504,158.24	2,543,475.00
CONTRACTUAL SERVICES			
08-42010 COMMUNICATIONS	22,116.20	30,252.00	33,946.00
08-42020 POSTAGE AND FREIGHT	835.75	1,600.00	1,000.00
08-42040 DUES & SUBSCRIPTIONS	4,082.38	4,957.00	4,833.00
08-42050 ELECTRICITY	2,879.96	4,000.00	3,002.00
08-42060 GAS	4,681.44	5,688.00	5,934.00
08-42085 RENTAL-OFFICE EQUIP.	2,180.55	2,900.00	2,005.00
08-42125 BUSINESS EXPENSE	859.40	1,000.00	1,000.00
08-42130 PROFESSIONAL DEVELOPMENT	22,752.53	20,964.00	25,782.00
08-42155 EMPLOYEE TRAINING EXPENSE	5,192.00	5,520.00	3,875.00
08-42180 LAUNDRY SERVICE	12,413.05	10,000.00	10,000.00
08-42430 PRINTING EXPENSE	2,232.69	1,900.00	2,500.00
08-42470 PERSONNEL SERVICES	0.00	1,753.00	0.00
08-42530 UNCLASSIFIED PROFESSIONAL	75,000.00	75,000.00	75,000.00
08-42580 PHYSICAL EXAMINATIONS	120.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	155,345.95	165,534.00	168,877.00
SUPPLIES, MATERIAL & MNT			
08-43010 OFFICE EXPENSE	7,683.65	5,849.00	5,000.00
08-43020 OPERATING EXPENSE	2,017.69	1,000.00	1,000.00
08-43025 CRIME PREVENTION SUPPLIES	2,462.76	1,000.00	1,000.00
08-43040 CLOTHING & LINEN	21,643.63	27,259.00	20,000.00
08-43060 PHOTOGRAPHIC AND VIDEO	1,550.39	2,000.00	4,250.00
08-43145 COMPUTER SOFTWARE	9,864.88	1,000.00	1,250.00
08-43150 MEDICAL SUPPLIES	288.03	500.00	250.00
08-43190 RIFLE RANGE	12,485.22	26,710.00	13,500.00
08-43200 MOTOR FUEL AND LUBRICANTS	56,458.30	49,000.00	54,345.00
08-43210 MINOR TOOLS AND APPARATUS	46,255.54	92,671.00	50,000.00
08-43220 MNT-BUILDINGS	1,033.97	4,265.00	1,500.00
08-43250 MNT-IMPROVEMENTS	4,117.36	0.00	0.00
08-43275 MNT-COMPUTER EQUIPMENT	58,576.88	65,832.00	68,620.00
08-43280 MNT-AUTO EQUIPMENT	56,780.43	34,750.00	34,000.00
08-43340 MNT-COMMUNICATIONS EQUIP	3,210.20	3,000.00	3,000.00
08-43350 MNT-PRECISION INSTRUMENT	1,040.00	1,050.00	1,050.00
TOTAL SUPPLIES MATERIAL & MNT	285,468.93	315,886.00	258,765.00

**CITY OF PAMPA
2021-22**

01-GENERAL FUND

08 POLICE SERVICES

DEPARTMENT EXPENDITURES

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
<hr/>			
OTHER CHARGES			
08-44037 COVID-19 RELIEF	1,169.42	0.00	0.00
08-44040 INSURANCE & BONDS	36,004.73	38,256.00	46,366.00
08-44045 VEHICLE LEASE	0.00	27,243.00	16,782.00
08-44047 EXTERNAL VEHICLE LEASE	85,310.43	117,158.00	127,619.00
08-44060 CLAIMS, JUDGEMENTS AND DAMA	4,224.94	1,000.00	0.00
TOTAL OTHER CHARGES	126,709.52	183,657.00	190,767.00
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CAPITAL			
08-45030 IMPROVEMENTS	65,269.43	0.00	0.00
08-45040 OFFICE EQUIPMENT	15,214.66	0.00	0.00
08-45080 OTHER EQUIPMENT	80,478.52	0.00	0.00
TOTAL CAPITAL	160,962.61	0.00	0.00
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TOTAL 08 POLICE SERVICES	2,576,404.26	3,169,235.24	3,161,884.00
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MISSION STATEMENT:

The mission of the Ambulance Service is to be the premier provider of health and safety solutions.

Emergency Medical Services are provided to the City of Pampa and Gray County through Hemphill County EMS. Hemphill County EMS is an extension of the Hemphill County Hospital District created for the purpose of providing professional and timely ambulance services to the citizens of Pampa and Gray County.

FUNDING

EMS is funded through user fees which are charged and collected by Hemphill County EMS as a part of their contract. The City of Pampa provided a maximum subsidy of \$100,000 through the General Fund as did Gray County in 2019-2020.

**CITY OF PAMPA
2021-22**

01 - GENERAL FUND

09 EMERGENCY MEDICAL SER

DEPARTMENT EXPENDITURES

	2019-20	AMENDED	2021-22
	BUDGET	2020-21	BUDGET
		BUDGET	BUDGET
CONTRACTUAL SERVICES			
09-42050 ELECTRICITY	0.00	0.00	0.00
09-42060 GAS	0.00	0.00	0.00
09-42440 AMBULANCE SERVICE	100,000.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	100,000.00	0.00	0.00
SUPPLIES, MATERIAL & MNT			
09-43220 MNT-BUILDINGS	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	0.00	0.00
OTHER CHARGES			
09-44037 COVID-19 RELIEF	0	0	0
09-44700 BUDGET RESTRICTIONS	0.00	0.00	0.00
TOTAL OTHER CHARGES	0.00	0.00	0.00
TOTAL 09 EMERGENCY MEDICAL SER	100,000.00	0.00	0.00

MISSION STATEMENT:

Fire Prevention is committed to the enhancement of the quality of life and making Pampa a safer place to live through the enforcement of Fire Prevention, Fire Safety Education and Fire/Arson Investigations.

The Fire Prevention Department is composed of the Fire Marshal.

The Fire Marshal's Office investigates all fires to find the cause and origin and conducts annual inspections of all commercial businesses to locate and correct fire hazards. The hospital and nursing homes are inspected twice a year. Home inspections are performed when requested by the homeowner. This office also assists surrounding communities with annual fire inspections for schools, jails, nursing homes and private residences. Also, the Fire Marshal is called upon to assist other communities and agencies in conducting fire origin and cause investigations when requested. The Fire Marshal also performs code inspections of high weeds, grass, trash and debris.

Fire safety/prevention programs are presented to any group requesting one. Throughout the year, safety and education programs are presented at schools, churches and various other organizations in our city as well as smaller surrounding communities. Suspected arson fires are investigated by the Fire Marshal's Office.

GOALS AND OBJECTIVES

- Deter arson in our City through the effective prosecution of violators of the law.
- Make public aware that all suspicious fires will be thoroughly investigated.
- Charges will be filed on person or persons suspected of committing the crime of arson.
- Suspects will be punished according to the law.
- Enforce all local codes, ordinances and state laws relating to fire prevention and fire hazards.
- Public awareness of fire safety through news media.
- Public awareness of fire hazards through public education.
- Eliminate fire hazards through fire inspections.

BUDGET HIGHLIGHTS

- Continue to purchase Fire Prevention materials that will target elementary aged school children and make them more aware of fire prevention measures.
- Continue updating Fire Prevention materials and distributing them to the general public.
- Continue providing annual training required by the State to maintain certification for Fire/Arson Investigator, Fire Inspector, Code Enforcement Officer, EMT, Firefighter and Peace Officer.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	1	1	1
Department Total	1	1	1

**CITY OF PAMPA
2021-22**

**01 - GENERAL FUND
10 FIRE PREVENTION
DEPARTMENT EXPENDITURES**

		AMENDED		
		2019-20	2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
10-41010	SALARIES AND WAGES	69,451.06	70,428.37	77,156.00
10-41020	LONGEVITY PAY	556.00	604.00	648.00
10-41060	INCENTIVE PAY	4,440.87	4,381.00	4,380.00
10-41066	CELL PHONE ALLOWANCE	540.00	540.00	540.00
10-41070	TEXAS MUNICIPAL RETIREMENT	16,286.31	16,497.71	17,786.00
10-41075	MEDICARE TAX EXPENSE	1,077.03	1,100.86	1,200.00
10-41080	SOCIAL SECURITY TAX EXPENSE	4,605.18	4,707.13	5,129.00
10-41085	LTD, AD&D, & LIFE INSURANCE	252.48	294.03	295.00
10-41086	WORKERS COMPENSATION	440.18	583.21	404.00
10-41090	HEALTH INSURANCE	8,045.04	8,052.00	7,500.00
10-41096	MEMBERSHIP AIRMED	50.00	65.00	65.00
10-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL	PERSONNEL SERVICES	105,888.15	107,397.31	115,247.00
CONTRACTUAL SERVICES				
10-42010	COMMUNICATIONS	499.67	550.00	516.00
10-42020	POSTAGE AND FREIGHT	699.56	2,037.00	2,100.00
10-42125	BUSINESS EXPENSE	0.00	100.00	0.00
10-42130	PROFESSIONAL DEVELOPMENT	56.00	2,900.00	3,000.00
10-42155	EMPLOYEE TRAINING EXPENSE	0.00	643.00	0.00
10-42520	EMPLOYEE LICENSES	435.85	300.00	300.00
10-42570	MISC. CONTRACT LABOR	7,500.00	7,500.00	7,500.00
TOTAL	CONTRACTUAL SERVICES	9,191.08	14,030.00	13,416.00
SUPPLIES, MATERIAL & MNT				
10-43010	OFFICE EXPENSE	290.93	300.00	300.00
10-43020	OPERATING EXPENSE	592.89	355.00	300.00
10-43040	CLOTHING & LINEN	343.61	400.00	400.00
10-43090	EDUCATIONAL	3,415.65	3,000.00	3,000.00
10-43145	COMPUTER SOFTWARE	240.00	248.00	240.00
10-43200	MOTOR FUEL AND LUBRICANTS	721.60	1,500.00	1,021.00
10-43210	MINOR TOOLS AND APPARATUS	641.48	1,000.00	750.00
10-43280	MNT-AUTO EQUIPMENT	363.00	500.00	16.00
TOTAL	SUPPLIES, MATERIAL & MNT	6,609.16	7,303.00	6,027.00
OTHER CHARGES				
10-44040	INSURANCE & BONDS	26.97	378.00	0.00
10-44045	VEHICLE LEASE	0.00	0.00	843.00
10-44047	EXTERNAL VEHICLE LEASE	6,151.32	6,151.00	5,308.00
10-44060	CLAIMS, JUDGEMENS, AND DAM	5,995.98	0.00	0.00
TOTAL	OTHER CHARGES	12,174.27	6,529.00	6,151.00
CAPITAL				
10-45080	OTHER EQUIPMENT	0.00	0.00	15,539.00
TOTAL	CAPITAL	0.00	0.00	15,539.00
TOTAL 10	FIRE PREVENTION	133,862.66	135,259.31	156,380.00

MISSION STATEMENT:

To be indispensable to the community and other divisions and departments at the City, the City of Pampa Engineering Department shall provide a high level of expertise for the planning, designing, administration, and oversight of all public works improvements and subdivision developments. It is our goal to provide these services in a professional, well-organized, and cost-effective manner, all the while keeping paramount the health, safety, and welfare of the public.

All the personnel in the Public Works Department are committed to providing quality service to the community. They strive to carry out the responsibilities entrusted to them efficiently and effectively for the citizens of Pampa.

The Director of Public Works coordinates the operation of the following departments: Streets (streets, traffic control, and drainage), Water and Wastewater (water distribution, wastewater collection, water production, and wastewater treatment), Sanitation (landfill, collection, recycling, and composting), Code Enforcement and Engineering. The Public Works/Engineering/Planning and Zoning Department is responsible for supplying professional engineering services to all City departments, assisting each department in the preparation of budget proposals, as well as capital improvement studies in water distribution, wastewater collection, water production, wastewater treatment, sanitation, streets, traffic control, and drainage. The department drafts plans and specifications and administers projects. Projects of a larger nature or those requiring specialized technical knowledge are designed and/or supervised by the Engineering Staff through professional consultants.

The department maintains the City's records of streets, utilities and boundaries in current status. It also assists the public with engineering/feasibility studies, utility companies with service line locations, and provides support for the Planning and Zoning Commission and the Board of Adjustment which is appointed by the City Commission.

The Planning & Zoning Liaison files all plats at the Gray County Clerk's Office and records Volume and Page Numbers in the appropriate records.

Maps and acreage within the city limits are updated regularly, as needed, and State and Federal agencies are informed of annexation. At least one staff member of the department attends the Planning and Zoning and City Commission meetings to follow-up on all zoning, annexation, and platting that have been filed with the zoning officer and answer any questions that might arise.

GOALS AND OBJECTIVES

- Provide oversight to Planning & Zoning Commission and the Board of Adjustments and Appeals.
- Provide municipal engineering services for City projects in all departments.
- Long-range planning for extension of City utilities, streets and other services.
- Continue digitization of all City records and maps for facilities.
- Provide citizen assistance in development of properties within the City limits and the extra territorial jurisdiction.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	2	3	2
Department Total	2	3	2

Public Works Director

Engineer-in-
Training/Project
Manager

**CITY OF PAMPA
2021-22**

**01 - GENERAL FUND
11 PLANNING & ENG/PW
DEPARTMENT EXPENDITURES**

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
11-41010 SALARIES AND WAGES	150,562.49	167,802.59	230,364.00
11-41020 LONGEVITY PAY	68.00	512.00	600.00
11-41050 PART TIME & TEMPORARY PAY	1,350.00	4,000.00	4,000.00
11-41055 CAR ALLOWANCE	8,019.61	7,469.24	7,200.00
11-41060 INCENTIVE PAY	928.83	1,120.39	1,080.00
11-41066 CELL PHONE ALLOWANCE	450.00	1,307.12	1,260.00
11-41070 TEXAS MUNICIPAL RETIREMENT	34,889.85	37,529.71	51,708.00
11-41075 MEDICARE TAX EXPENSE	2,211.22	2,479.64	3,545.00
11-41080 SOCIAL SECURITY TAX EXPENSE	9,454.63	10,955.96	15,159.00
11-41085 LTD, AD&D, & LIFE INSURANCE	551.51	667.46	882.00
11-41086 WORKERS COMPENSATION	586.91	827.02	747.00
11-41090 HEALTH INSURANCE	14,391.16	16,104.00	22,500.00
11-41096 MEMBERSHIP AIRMED	50.00	130.00	195.00
11-41097 DENTAL INSURANCE	288.00	288.00	432.00
TOTAL PERSONNEL SERVICES	223,802.21	251,193.13	339,672.00
CONTRACTUAL SERVICES			
11-42010 COMMUNICATIONS	1,064.65	1,100.00	1,098.00
11-42020 POSTAGE AND FREIGHT	67.71	150.00	150.00
11-42040 DUES & SUBSCRIPTIONS	1,296.00	1,500.00	1,500.00
11-42125 BUSINESS EXPENSE	290.80	700.00	700.00
11-42130 PROFESSIONAL DEVELOPMENT	2,202.60	0.00	2,000.00
11-42155 EMPLOYEE TRAINING EXPENSE	0.00	800.00	800.00
11-42430 PRINTING EXPENSE	74.00	100.00	100.00
11-42470 PERSONNEL SERVICES	0.00	115.00	0.00
11-42500 FILING & RECORDING	0.00	100.00	100.00
11-42520 EMPLOYEE LICENSES	0.00	400.00	400.00
TOTAL CONTRACTUAL SERVICES	4,995.76	4,965.00	6,848.00
SUPPLIES, MATERIAL & MNT			
11-43010 OFFICE EXPENSE	19.90	1,000.00	1,000.00
11-43020 OPERATING EXPENSE	361.15	500.00	500.00
11-43040 CLOTHING & LINEN	226.38	250.00	250.00
11-43090 EDUCATIONAL	0.00	500.00	500.00
11-43145 COMPUTER SOFTWARE	2,876.04	3,085.00	3,000.00
11-43200 MOTOR FUEL AND LUBRICANTS	1,201.25	1,500.00	1,100.00
11-43210 MINOR TOOLS AND APPARATUS	899.88	1,275.00	1,475.00
11-43270 MNT-OFFICE EQUIPMENT	648.77	500.00	500.00
11-43280 MNT-AUTO EQUIPMENT	108.21	150.00	150.00
11-43340 MNT-COMMUNICATIONS EQUIP	0.00	50.00	50.00
TOTAL SUPPLIES, MATERIAL & MNT	6,341.58	8,810.00	8,525.00
OTHER CHARGES			
11-44040 INSURANCE & BONDS	892.34	953.00	982.00
11-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
11-44047 EXTERNAL VEHICLE LEASE	6,151.32	0.00	0.00
TOTAL OTHER CHARGES	7,043.66	5,953.00	5,982.00
CAPITAL			
11-45080 OTHER EQUIPMENT	0.00	0.00	8,000.00
TOTAL CAPITAL	0.00	0.00	8,000.00
TOTAL 11 PLANNING & ENG/PW	242,183.21	270,921.13	369,027.00

MISSION STATEMENT:

The Street Department's mission is to ensure quality service in timely professional manner and provide safe travel throughout Pampa, Texas.

The responsibility of the Street Department involves the maintenance of 137.3 miles of asphalt, 5.70 miles of concrete, 1.25 miles of brick, 14.66 miles of unpaved streets, 86.67 miles of unpaved alley's, 2.25 miles of paved alleys, and 252.74 miles of curbs and gutters.

Maintenance work includes sweeping, hot mix patching, crack sealing, in-house strip seal coating, overlaying streets and dirt roads, hauling sand and gravel. There are 7.57 miles of storm drains, 240 storm inlets and 3918 traffic signs and street markers in the city. We have 961 intersections, 386 of which do not have signs or traffic control devices.

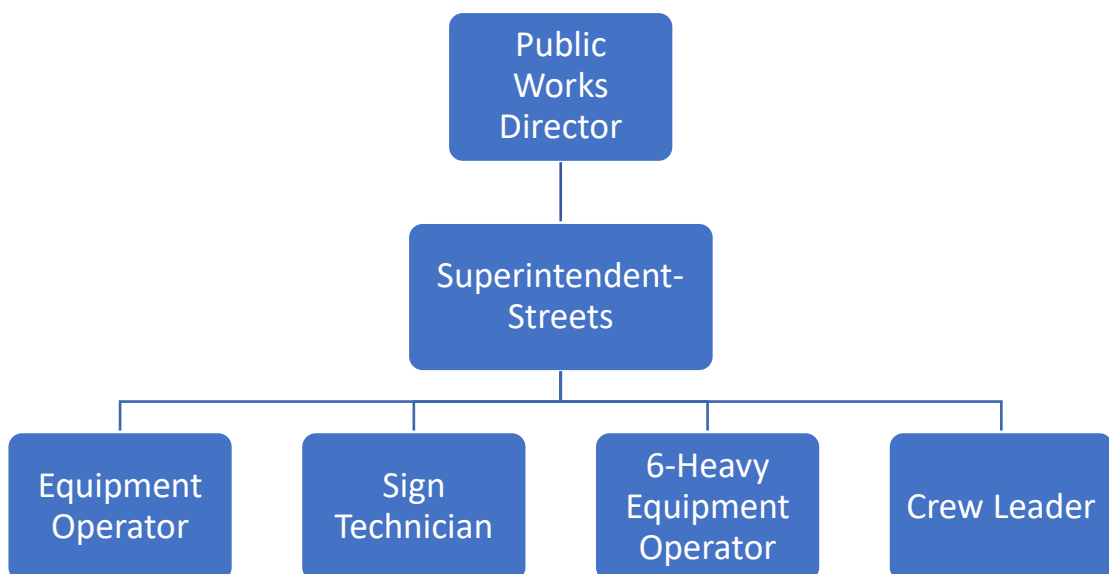
Once a year, 5.7 miles of crosswalks and 9.6 miles of parking stripes are repainted while 4.77 miles of curbs and 17.1 miles of driving lanes are repaired every other year. There are also 7 bridges to be maintained, which includes the repairs/painting of guard rails and maintenance of 37 barricades. There are also 53 traffic signals to be maintained.

The Street Department cooperates with other departments in carrying out general operations of the city. This includes Police and Fire Departments with street closures, picking up debris and any other unforeseen hazard.

GOALS AND OBJECTIVES

- Maintain all streets, alleys, and drainage in the city.
- Provide safe flow of traffic with good visibility, stop signs, signal lights, etc. throughout the city
- Support other departments in general operations requiring the use of heavy equipment
- Establish a good working relationship with the citizens and respond to their needs in a timely fashion
- Provide a safe environment in which to work

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	10	10	10
Department Total	10	10	10



**CITY OF PAMPA
2021-22**

**01 - GENERAL FUND
12 STREETS & TRAFFIC CON
DEPARTMENT EXPENDITURES**

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
12-41010 SALARIES AND WAGES	474,657.73	421,728.79	460,561.00
12-41020 LONGEVITY PAY	5,368.00	4,552.00	4,680.00
12-41030 OVERTIME PAY	10,158.57	4,000.00	4,120.00
12-41035 STEP-UP PAY	16.00	500.00	515.00
12-41060 INCENTIVE PAY	3,251.91	2,987.70	2,880.00
12-41066 CELL PHONE ALLOWANCE	900.00	933.66	360.00
12-41070 TEXAS MUNICIPAL RETIREMENT	107,705.10	95,131.79	101,720.00
12-41075 MEDICARE TAX EXPENSE	6,927.44	6,255.78	6,860.00
12-41080 SOCIAL SECURITY TAX EXPENSE	29,621.25	27,143.01	29,333.00
12-41085 LTD, AD&D, & LIFE INSURANCE	1,706.76	1,871.07	1,864.00
12-41086 WORKERS COMPENSATION	30,016.33	57,008.78	24,362.00
12-41090 HEALTH INSURANCE	79,779.39	80,190.00	75,000.00
12-41096 MEMBERSHIP AIRMED	500.00	650.00	650.00
12-41097 DENTAL INSURANCE	1,440.00	1,440.00	1,440.00
TOTAL PERSONNEL SERVICES	752,048.48	704,392.58	714,345.00
CONTRACTUAL SERVICES			
12-42010 COMMUNICATIONS	3,708.25	3,500.00	3,763.00
12-42020 POSTAGE AND FREIGHT	32.08	100.00	100.00
12-42040 DUES & SUBSCRIPTIONS	0.00	100.00	100.00
12-42050 ELECTRICITY	251,441.41	248,000.00	261,630.00
12-42060 GAS	7,984.16	12,000.00	12,885.00
12-42090 RENTAL OF EQUIPMENT	920.68	1,000.00	1,000.00
12-42125 BUSINESS EXPENSE	147.06	150.00	100.00
12-42130 PROFESSIONAL DEVELOPMENT	45.08	0.00	950.00
12-42155 EMPLOYEE TRAINING EXPENSE	252.00	0.00	1,300.00
12-42180 LAUNDRY SERVICE	30.06	0.00	250.00
12-42520 EMPLOYEE LICENSES	1,383.00	547.00	600.00
TOTAL CONTRACTUAL SERVICES	265,943.78	265,397.00	282,678.00
SUPPLIES, MATERIAL & MNT			
12-43010 OFFICE EXPENSE	1,231.72	1,000.00	500.00
12-43020 OPERATING EXPENSE	1,268.77	13,368.00	4,000.00
12-43030 JANITOR SUPPLIES	719.62	635.00	600.00
12-43040 CLOTHING & LINEN	2,808.99	1,239.00	2,000.00
12-43050 CHEMICALS	6,700.30	6,454.00	6,000.00
12-43090 EDUCATIONAL	496.00	0.00	0.00
12-43145 COMPUTER SOFTWARE	812.22	831.00	800.00
12-43150 MEDICAL SUPPLIES	470.43	0.00	0.00
12-43200 MOTOR FUEL AND LUBRICANTS	30,360.21	45,000.00	37,276.00
12-43210 MINOR TOOLS AND APPARATUS	3,607.41	6,200.00	4,650.00
12-43220 MNT-BUILDINGS	5,302.56	7,102.00	1,500.00
12-43230 MNT-ST/S/CURBS/GUTTERS/CUL	24,289.79	40,500.00	42,000.00
12-43240 MNT-TRAFF SIGNALS/SIGNS/LIG	11,222.09	8,735.00	17,000.00
12-43250 MNT-IMPROVEMENTS	7,742.70	0.00	1,000.00
12-43280 MNT-AUTO EQUIPMENT	9,941.83	12,500.00	4,500.00
12-43300 MNT-MACHINERY	50,619.14	48,703.00	25,000.00
12-43340 MNT-COMMUNICATIONS EQUIP	234.80	325.00	300.00
12-43430 MNT-OTHER EQUIPMENT	430.51	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	158,259.09	192,592.00	147,126.00

**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

12 STREETS & TRAFFIC CON

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
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OTHER CHARGES			
12-44037 COVID-19 RELIEF	27.47	0.00	0.00
12-44040 INSURANCE & BONDS	13,520.94	13,470.00	12,907.00
12-44045 VEHICLE LEASE	0.00	28,092.00	29,627.00
12-44047 EXTERNAL VEHICLE LEASE	6,907.56	6,908.00	5,373.00
12-44060 CLAIMS, JUDGEMENTS AND DAN	771.35	1,513.00	0.00
TOTAL OTHER CHARGES	21,227.32	49,983.00	47,907.00
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CAPITAL			
12-45030 IMPROVEMENTS	295,697.01	0.00	36,000.00
12-45060 MACHINERY & EQUIPMENT	200,500.00	0.00	20,000.00
TOTAL CAPITAL	496,197.01	0.00	56,000.00
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TOTAL 12 STREETS & TRAFFIC CON	1,693,675.68	1,212,364.58	1,248,056.00
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MISSION STATEMENT:

The Parks Department mission is to provide citizens and guests with well-maintained public parks, enhancing the quality of life as well as providing recreations and leisure opportunities to help instill pride in our community.

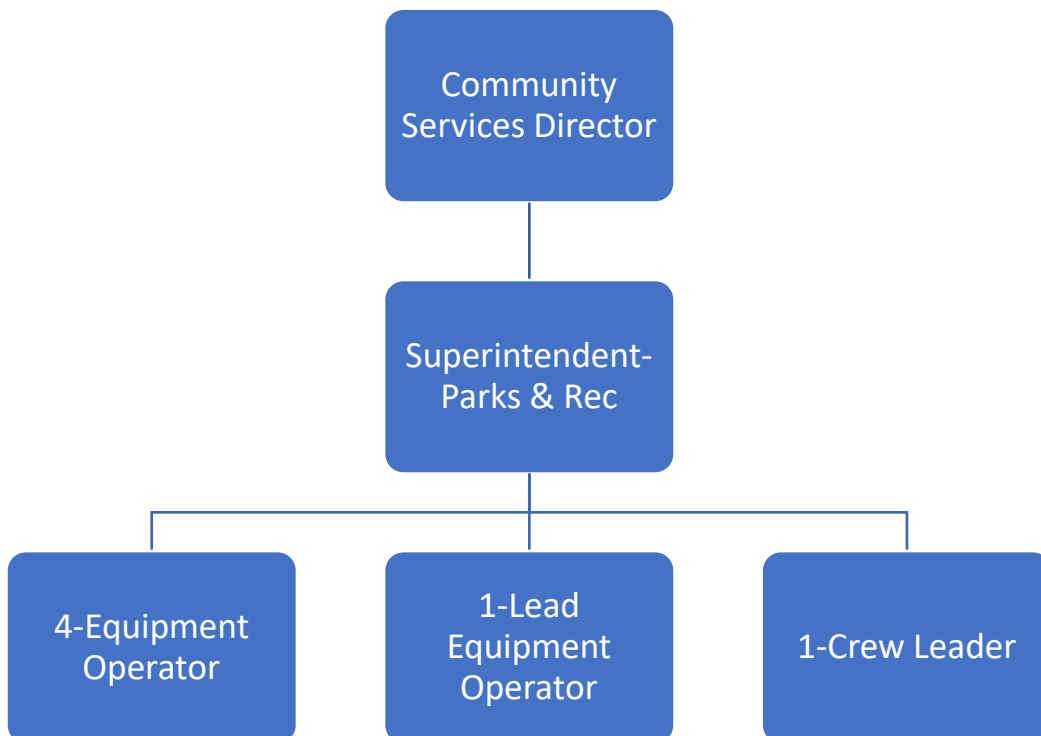
The responsibilities of the Parks Department are to maintain 42 parks through mowing, trimming, minor landscaping, litter control, tree trimming, planting, and fertilizing. Maintain and repair 106 pieces of playground equipment, 8 restrooms, 9 drinking fountains, 130 picnic tables, 58 fire grills, 8 covered shelters, 1888 trees and 68 benches. The Parks Department is responsible for maintaining barrier posts that border parks, 116 trash barrels, and security lights in 30 parks, in addition to installing new facilities, outdoor equipment and sprinkler systems. The Parks Department also maintains the grounds at City Hall, Lovett Memorial Library, the medians at Somerville and 23rd streets, city owned properties bordering Red Deer Creek, Fire Tower Training facility and Service Center grounds. City Hall small parks are reseeded and fertilized annually, and Central Park is fertilized as needed. Other duties include the installation and repair of seasonal decorations, removal of snow and ice, cleaning 3.5 miles of hike and bike trails and assisting other departments as needed.

The Parks Department also assists in emergency response and clean up in disasters, weed and mosquito control, reporting and correcting vandalism in parks and assisting in special events, such as Chautauqua, Pampa Fest, July 4th Celebration, Woody Guthrie Festival, Christmas Parade, and other events supported by the Parks Department. This department works in conjunction with Clean Pampa, Inc. to help coordinate efforts in the Adopt-a-Park Program.

GOALS AND OBJECTIVES

- Support other departments in general operations of the City requiring the use of heavy equipment.
- Establish a good working relationship with the citizens of Pampa and respond to their needs in a timely fashion.
- Maintain Parks and Facilities in a safe, clean and functional condition conducive to outdoor recreation enjoyment.
- Provide a safe environment in which to work.
- Clean the Hike-n-bike trail, removing all weeds, grass and dirt off the trails.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	7	7	6
Department Total	7	7	6



**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENT EXPENDITURES

		2019-20	AMENDED 2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
13-41010	SALARIES AND WAGES	174,743.99	226,148.16	252,386.00
13-41020	LONGEVITY PAY	764.00	1,132.00	1,352.00
13-41030	OVERTIME PAY	360.74	5,000.00	5,150.00
13-41050	PART TIME & TEMPORARY PAY	10,948.80	9,000.00	10,300.00
13-41060	INCENTIVE PAY	344.96	435.71	420.00
13-41066	CELL PHONE ALLOWANCE	0.00	0.00	360.00
13-41070	TEXAS MUNICIPAL RETIREMENT	38,454.85	38,679.93	55,829.00
13-41075	MEDICARE TAX EXPENSE	2,675.77	2,590.62	3,915.00
13-41080	SOCIAL SECURITY TAX EXPENSE	11,441.58	11,656.15	16,738.00
13-41085	LTD, AD&D, & LIFE INSURANCE	729.35	758.71	1,059.00
13-41086	WORKERS COMPENSATION	6,749.48	7,169.71	4,501.00
13-41090	HEALTH INSURANCE	39,947.66	56,364.00	52,500.00
13-41096	MEMBERSHIP AIRMED	275.00	325.00	455.00
13-41097	DENTAL INSURANCE	1,008.00	720.00	1,008.00
TOTAL PERSONNEL SERVICES		288,444.18	359,979.99	405,973.00
CONTRACTUAL SERVICES				
13-42010	COMMUNICATIONS	3,015.94	3,500.00	3,161.00
13-42020	POSTAGE AND FREIGHT	0.90	50.00	50.00
13-42040	DUES & SUBSCRIPTIONS	0.00	100.00	100.00
13-42050	ELECTRICITY	40,095.40	50,000.00	48,600.00
13-42060	GAS	6,624.15	7,625.00	9,858.00
13-42090	RENTAL OF EQUIPMENT	264.35	500.00	500.00
13-42130	PROFESSIONAL DEVELOPMENT	150.00	61.00	0.00
13-42520	EMPLOYEE LICENSES	0.00	500.00	500.00
13-42570	MISC. CONTRACT LABOR	33,210.80	36,000.00	36,000.00
TOTAL CONTRACTUAL SERVICES		83,361.54	98,336.00	98,769.00
SUPPLIES, MATERIAL & MNT				
13-43010	OFFICE EXPENSE	166.49	400.00	400.00
13-43020	OPERATING EXPENSE	933.50	1,900.00	1,700.00
13-43030	JANITOR SUPPLIES	964.98	1,000.00	1,000.00
13-43040	CLOTHING & LINEN	1,134.71	500.00	1,000.00
13-43050	CHEMICALS	0.00	1,300.00	1,300.00
13-43070	AGRICULTURAL EXPENSE	0.00	1,000.00	1,000.00
13-43145	COMPUTER SOFTWARE	240.00	248.00	250.00
13-43200	MOTOR FUEL AND LUBRICANTS	9,954.61	11,000.00	11,448.00
13-43210	MINOR TOOLS AND APPARATUS	8,246.08	7,000.00	7,000.00
13-43220	MNT-BUILDINGS	236.30	800.00	800.00
13-43250	MNT-IMPROVEMENTS	6,056.78	5,459.00	4,000.00
13-43280	MNT-AUTO EQUIPMENT	7,236.97	3,376.00	6,000.00
13-43300	MNT-MACHINERY	20,854.97	12,180.00	10,000.00
13-43410	MNT-UNDERGROUND SPRINKLER	2,981.01	1,259.00	3,000.00
13-43430	MNT-OTHER EQUIPMENT	0.00	90.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		59,006.40	47,512.00	48,898.00

**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

13 PARKS DEPARTMENT

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
<hr/>			
OTHER CHARGES			
13-44037 COVID-19 RELIEF	2,898.21	0.00	0.00
13-44040 INSURANCE & BONDS	5,320.54	5,608.00	5,914.00
13-44045 VEHICLE LEASE	0.00	3,535.00	9,901.00
13-44047 EXTERNAL VEHICLE LEASE	10,986.87	11,465.00	5,099.00
13-44501 INTEREST ON LEASES	0.00	3,970.00	0.00
13-44510 PRINCIPAL RETIREMENT	0.00	46,030.00	44,290.00
TOTAL OTHER CHARGES	19,205.62	70,608.00	65,204.00
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CAPITAL			
13-45060 MACHINERY & EQUIPMENT	0.00	110,749.00	0.00
13-45080 OTHER EQUIPMENT	0.00	20,000.00	0.00
TOTAL CAPITAL	0.00	130,749.00	0.00
<hr/>			
TOTAL 13 PARKS DEPARTMENT	450,017.74	707,184.99	618,844.00
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MISSION STATEMENT:

The Recreation Department's mission is to enhance the quality of life in Pampa by providing the opportunity for organized recreation programs, athletic programs and other outdoor group activities, as well as, maintaining the city's recreational facilities in a safe and professional manner.

The Recreation/Building & Grounds superintendent oversees the Recreation Department, which consists of the superintendent, two full-time Recreation Technicians, and several part-time seasonal employees.

The Recreation Department is responsible for the development, implementation and supervision of recreation programs, as well as the operation, on-going maintenance and repairs to seven softball fields, four outdoor basketball courts, two outdoor volleyball courts, the Pampa H2O Aquatic Center, the Skate Park in Central Park, the Recreation Park R.V. Park and Group Shelter Building, and the Recreation Center.

Recreation programs sponsored by the City of Pampa include three softball, kickball and flag football seasons, one in the spring which is made up of Men's and Women's Open League, Men's Church League and Mixed Open League, one in the summer and one in the fall which are made up of Men's Open League and Mixed Open League; Summer Swimming lessons with instruction provided by lifeguard staff; Men's, Women's and Mixed Open volleyball leagues. Two Cornhole seasons are played in the winter months at the Recreation Center.

GOALS AND OBJECTIVES

To provide “quality of life” recreational services to the citizens of Pampa.

Softball, Kickball, Flag Football, and Cornhole

- Work with the Player’s and Umpire’s Associations as well as other organizations to enhance the quality of out adult softball leagues
- Increase the number of teams in our existing leagues
- Maintain the quality of the Hobart Street, Lions Club and Recreation Park Softball complexes in a professional manner

Aquatic Center

- Maintain a clean, safe, and professional environment
- Continue to work with American Red Cross in providing swimming lessons to the public
- Provide fitness activities for the community outside of operating hours. Aqua Zumba classes are currently being offered evenings, 3 nights a week
- Increase the number of citizens who use the facility

Volleyball

- Coordinate Men’s, Women’s and Mixed volleyball leagues
- Maintain Recreation Park’s sand volleyball court
- Coordinate sand and hard-court volleyball tournaments

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

14 RECREATION DEPARTMENT

DEPARTMENT EXPENDITURES

		2019-20	AMENDED 2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
14-41010	SALARIES AND WAGES	52,928.01	61,399.20	71,215.00
14-41020	LONGEVITY PAY	340.00	436.00	388.00
14-41030	OVERTIME PAY	74.99	1,000.00	1,030.00
14-41050	PART TIME & TEMPORARY PAY	612.72	5,000.00	5,150.00
14-41060	INCENTIVE PAY	1,459.82	1,786.60	665.00
14-41066	CELL PHONE ALLOWANCE	354.00	706.60	0.00
14-41070	TEXAS MUNICIPAL RETIREMENT	12,170.90	13,342.05	15,759.00
14-41075	MEDICARE TAX EXPENSE	808.53	890.29	1,137.00
14-41080	SOCIAL SECURITY TAX EXPENSE	3,457.29	3,806.75	4,864.00
14-41085	LTD, AD&D, & LIFE INSURANCE	212.06	286.12	299.00
14-41086	WORKERS COMPENSATION	1,362.47	785.46	1,575.00
14-41090	HEALTH INSURANCE	13,015.40	16,104.00	15,000.00
14-41096	MEMBERSHIP AIRMED	75.00	130.00	130.00
14-41097	DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES		87,159.19	105,961.07	117,500.00
CONTRACTUAL SERVICES				
14-42010	COMMUNICATIONS	728.47	800.00	745.00
14-42020	POSTAGE AND FREIGHT	34.60	20.00	20.00
14-42040	DUES & SUBSCRIPTIONS	329.40	210.00	210.00
14-42050	ELECTRICITY	7,270.79	11,550.00	8,000.00
14-42060	GAS	3,008.74	3,900.00	4,927.00
14-42085	RENTAL-OFFICE EQUIP.	852.14	800.00	810.00
14-42090	RENTAL OF EQUIPMENT	34.15	500.00	500.00
14-42130	PROFESSIONAL DEVELOPMENT	206.94	791.00	730.00
14-42570	MISC. CONTRACT LABOR	12,440.00	13,819.00	13,819.00
TOTAL CONTRACTUAL SERVICES		24,905.23	32,390.00	29,761.00
SUPPLIES, MATERIAL & MNT				
14-43010	OFFICE EXPENSE	155.93	64.00	200.00
14-43020	OPERATING EXPENSE	2,459.36	845.00	1,000.00
14-43030	JANITOR SUPPLIES	817.19	1,508.00	700.00
14-43040	CLOTHING & LINEN	1,252.16	600.00	600.00
14-43070	AGRICULTURAL EXPENSE	71.28	500.00	500.00
14-43080	RECREATIONAL	30,203.95	5,102.00	5,000.00
14-43145	COMPUTER SOFTWARE	240.00	260.00	260.00
14-43150	MEDICAL SUPPLIES	19.84	0.00	200.00
14-43160	CONCESSIONS	2,762.52	3,356.00	5,000.00
14-43200	MOTOR FUEL AND LUBRICANTS	3,092.91	3,500.00	4,201.00
14-43210	MINOR TOOLS AND APPARATUS	4,789.14	3,725.00	3,500.00
14-43220	MNT-BUILDINGS	2,177.81	1,444.00	1,000.00
14-43250	MNT-IMPROVEMENTS	24,955.06	4,075.00	4,000.00
14-43280	MNT-AUTO EQUIPMENT	3,062.32	1,500.00	1,500.00
14-43300	MNT-MACHINERY	1,067.24	4,013.00	3,000.00
14-43410	MNT-UNDERGROUND SPRINKLEF	1,712.13	1,011.00	805.00
TOTAL SUPPLIES, MATERIAL & MNT		78,838.84	31,503.00	31,466.00

**CITY OF PAMPA
2021-22**

01 - GENERAL FUND

14 RECREATION DEPARTMENT

DEPARTMENT EXPENDITURES

	2019-20	AMENDED	
	2020-21	2021-22	
	BUDGET	BUDGET	BUDGET
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OTHER CHARGES			
14-44037 COVID-19 RELIEF	494.44	0.00	0.00
14-44040 INSURANCE & BONDS	6,273.50	7,696.00	2,009.00
14-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
14-44060 CLAIMS, JUDGEMENTS, AND DAN	0.00	2,591.00	0.00
14-44500 INTEREST & FISCAL CHARGES	669.28	100.00	0.00
TOTAL OTHER CHARGES	7,437.22	15,387.00	7,009.00
CAPITAL			
14-45030 IMPROVEMENTS	10,700.00	32,400.00	29,800.00
TOTAL CAPITAL	10,700.00	32,400.00	29,800.00
TOTAL 14 RECREATION DEPARTMENT	209,040.48	217,641.07	215,536.00

MISSION STATEMENT:

The Building and Grounds Department's mission is to maintain and repair the electrical, mechanical, plumbing, heating and air conditioning systems of public facilities owned by the City of Pampa, as well as provide custodial services for City Hall and Lovett Library.

There is currently one full-time employee in Building and Grounds, the Building & Grounds Superintendent and several part time employees in the custodial staff. All facility maintenance and minor remodeling work on City Hall, Lovett Library, M.K. Brown Memorial Auditorium and Civic Center, the Armory, the Service Center, Recreation Department (buildings and pools), Chamber of Commerce, and the South Side Senior Citizens Center is completed by the Building & Grounds Department and contract labor.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	1	1	1
Department Total	1	1	1

**CITY OF PAMPA
2021-22**

**01 -GENERAL FUND
15 BUILDINGS & GROUNDS
DEPARTMENT EXPENDITURES**

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
15-41010 SALARIES AND WAGES	53,133.29	54,182.44	59,804.00
15-41020 LONGEVITY PAY	68.00	116.00	164.00
15-41030 OVERTIME PAY	0.00	500.00	515.00
15-41050 PART TIME & TEMPORARY PAY	45,645.76	37,000.00	45,000.00
15-41060 INCENTIVE PAY	0.00	660.00	0.00
15-41066 CELL PHONE ALLOWANCE	540.00	540.00	540.00
15-41070 TEXAS MUNICIPAL RETIREMENT	11,854.90	11,773.84	13,120.00
15-41075 MEDICARE TAX EXPENSE	1,309.36	1,348.95	1,537.00
15-41080 SOCIAL SECURITY TAX EXPENSE	5,598.66	5,767.89	6,573.00
15-41085 LTD, AD&D, & LIFE INSURANCE	207.96	232.29	234.00
15-41086 WORKERS COMPENSATION	3,437.62	4,104.24	3,452.00
15-41090 HEALTH INSURANCE	8,045.04	8,052.00	7,500.00
15-41096 MEMBERSHIP AIRMED	50.00	65.00	65.00
15-41097 DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES	130,034.59	124,486.65	138,648.00
CONTRACTUAL SERVICES			
15-42010 COMMUNICATIONS	1,117.94	1,200.00	1,146.00
15-42020 POSTAGE AND FREIGHT	0.00	0.00	0.00
15-42030 ADVERTISING	281.16	0.00	0.00
15-42050 ELECTRICITY	25,024.24	35,000.00	28,863.00
15-42060 GAS	5,030.03	5,700.00	6,533.00
15-42090 RENTAL OF EQUIPMENT	1,500.00	1,500.00	1,000.00
15-42180 LAUNDRY SERVICE	1,786.36	1,500.00	1,500.00
TOTAL CONTRACTUAL SERVICES	34,739.73	44,900.00	39,042.00
SUPPLIES, MATERIAL & MNT			
15-43010 OFFICE EXPENSE	263.09	256.00	200.00
15-43020 OPERATING EXPENSE	580.88	240.00	240.00
15-43030 JANITOR SUPPLIES	8,410.10	7,500.00	6,000.00
15-43040 CLOTHING & LINEN	297.98	300.00	300.00
15-43145 COMPUTER SOFTWARE	240.00	248.00	248.00
15-43200 MOTOR FUEL AND LUBRICANTS	3,075.99	4,300.00	4,341.00
15-43210 MINOR TOOLS AND APPARATUS	13,823.12	2,526.00	2,500.00
15-43220 MNT-BUILDINGS	11,453.70	17,001.00	15,000.00
15-43250 MNT-IMPROVEMENTS	911.28	5,125.00	2,000.00
15-43280 MNT-AUTO EQUIPMENT	2,069.81	1,755.00	1,500.00
15-43430 MNT-OTHER EQUIPMENT	5,699.57	11,613.00	6,400.00
TOTAL SUPPLIES, MATERIAL & MNT	46,825.52	50,864.00	38,729.00
OTHER CHARGES			
15-44037 COVID-19 RELIEF	7,086.35	0.00	0.00
15-44040 INSURANCE & BONDS	18,219.96	18,874.00	45,255.00
15-44045 VEHICLE LEASE	0.00	5,000.00	0.00
15-44060 CLAIMS, JUDGEMENTS & DAMAGES	1,089.44	30,929.00	0.00
TOTAL OTHER CHARGES	26,395.75	54,803.00	45,255.00
CAPITAL			
15-45030 IMPROVEMENTS	142,726.09	35,000.00	0.00
TOTAL CAPITAL	142,726.09	35,000.00	0.00
TOTAL 15 BUILDINGS & GROUNDS	380,721.68	310,053.65	261,674.00

MISSION STATEMENT:

The Community Services Division of the City of Pampa will provide citizens and visitors with quality facilities, programs, resources and services to meet their leisure, educational and professional needs.

The Director of Community Services is responsible for the following departments: Building and Grounds, Hidden Hills Public Golf Course, Lovett Memorial Library, the M.K. Brown Memorial Auditorium & Civic Center, Parks, Recreation and the Pampa H2O Aquatic Center. The efficient, professional and courteous delivery of services to the public daily basis is the on-going goal of each department.

GOALS AND OBJECTIVES

- Continue to work toward full Americans with Disabilities Act (ADA) compliance in all Titles (I-IV) and Texas Architectural Standards (TAS) as they pertain to City government and the delivery of services to the public.
- Continue to work with the Downtown Business Association, the Pampa Economic Development Corporation and local civic groups to promote Pampa and its facilities.
- Continue to work with government, business and private entities to attract, maintain, and enhance tourism and commerce to this community.
- Continue to seek grants and other funding to augment City revenues.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

16 COMMUNITY SERVICES

DEPARTMENT EXPENDITURES

		2019-20	AMENDED	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
16-41010	SALARIES AND WAGES	143,812.18	148,512.29	151,823.00
16-41020	LONGEVITY PAY	592.00	688.00	776.00
16-41060	INCENTIVE PAY	1,476.86	0.00	2,500.00
16-41066	CELL PHONE ALLOWANCE	1,080.00	1,120.39	1,080.00
16-41070	TEXAS MUNICIPAL RETIREMENT	32,238.14	31,108.42	33,579.00
16-41075	MEDICARE TAX EXPENSE	2,003.87	2,107.72	2,265.00
16-41080	SOCIAL SECURITY TAX EXPENSE	8,568.45	9,012.28	9,683.00
16-41085	LTD, AD&D, & LIFE INSURANCE	521.24	596.81	581.00
16-41086	WORKERS COMPENSATION	1,886.50	6,150.29	1,635.00
16-41090	HEALTH INSURANCE	16,089.96	16,104.00	15,000.00
16-41096	MEMBERSHIP AIRMED	100.00	130.00	130.00
16-41097	DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES		208,657.20	215,818.20	219,340.00
CONTRACTUAL SERVICES				
16-42010	COMMUNICATIONS	499.67	532.00	516.00
16-42130	PROFESSIONAL DEVELOPMENT	1,000.10	1,095.00	1,200.00
TOTAL CONTRACTUAL SERVICES		1,499.77	1,627.00	1,716.00
SUPPLIES, MATERIAL & MNT				
16-43145	COMPUTER SOFTWARE	240.00	248.00	248.00
16-43210	MINOR TOOLS AND APPARATUS	0.00	105.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		240.00	353.00	248.00
OTHER CHARGES				
16-44040	INSURANCE & BONDS	0.00	0.00	538.00
16-44700	BUDGET RESTRICTIONS	0.00	0.00	11,157.00
TOTAL OTHER CHARGES		0.00	0.00	11,695.00
TOTAL 16 COMMUNITY SERVICES		210,396.97	217,798.20	232,999.00

MISSION STATEMENT:

Fight Fire, Combat Disaster, Rescue the Helpless, Aid the Sick and Injured,
Respond with Love, Act with Courage, Survive

It is the Vision of the Pampa Fire Department to Protect Life, Property and the Environment with Courtesy and Respect for all.

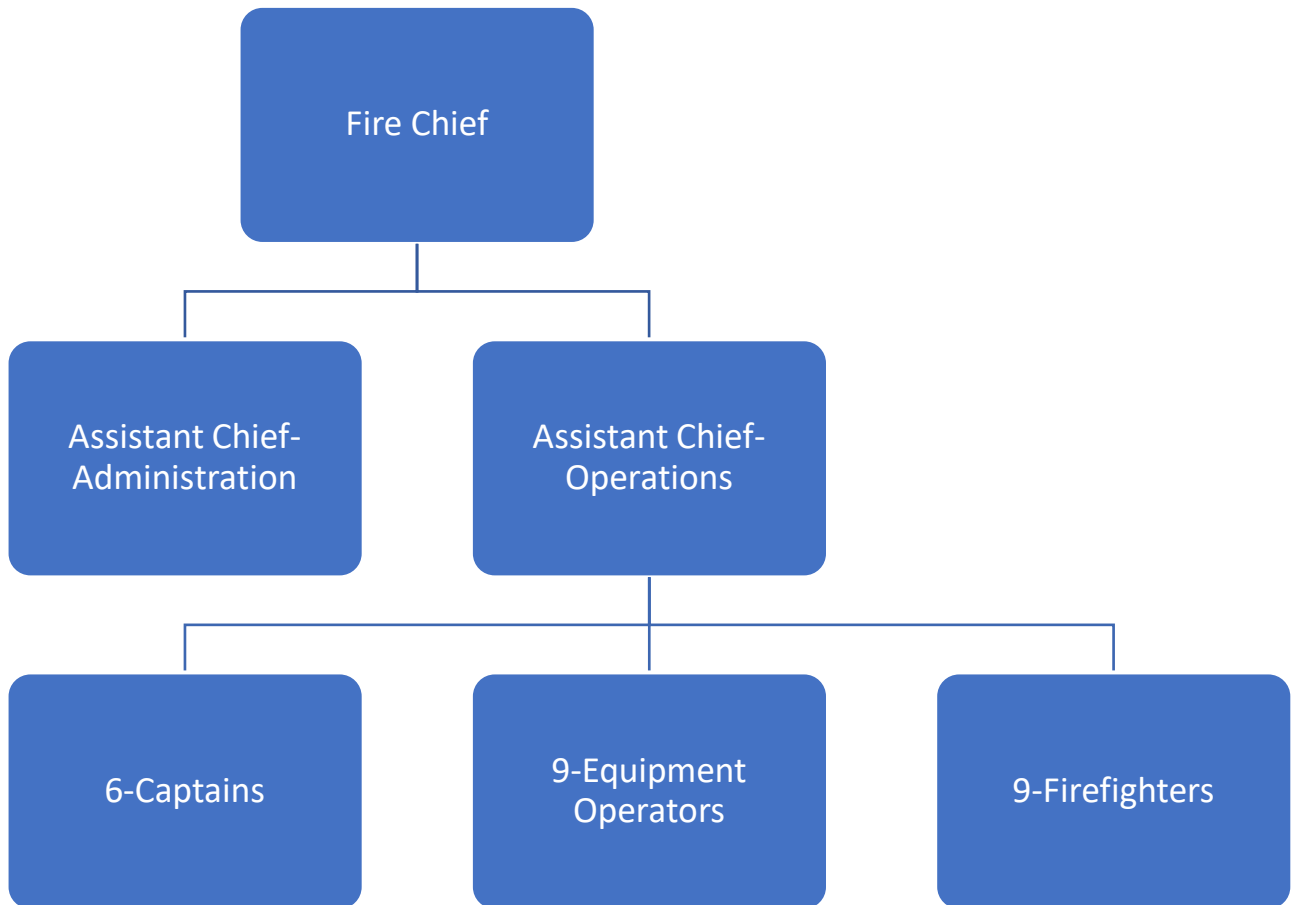
Our core values are:

- Service - Dedication to our Community, we are here for them.
- Professionalism – In appearance, attitude, and practice.
- Integrity — Upholding moral and ethical conduct at all times.
- Respect — Embracing diversity and recognizing individual worth.
- Decisiveness — Make decisions and communicate those decisions.
- Courage – To prepare thoroughly and act when called.
- Compassion – In all circumstances.

GOALS AND OBJECTIVES

- Provide Exceptional Public Safety and Emergency Service.
- Implement and Capitalize on Advanced Technologies and Tactics.
- Identify Cost Effective Solutions to Manage Expenditures.
- Enhance Leadership, Management, and Accountability of Members through Training and Education.
- Strengthen Community Relationships to improve Emergency Response and Enhance Life Safety during Emergency Events.
- Implement Initiatives that will improve Physical Fitness and Mental health.
- Recruit, Develop and Retain a Professional, Committed, “All In” Team.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	27	27	27
Department Total	27	27	27



**CITY OF PAMPA
2021-22**

**01 -GENERAL FUND
17 FIRE SUPPRESSION**

DEPARTMENT EXPENDITURES

		2019-20	AMENDED 2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
17-41010	SALARIES AND WAGES	821,002.48	1,285,113.61	1,408,604.00
17-41020	LONGEVITY PAY	10,928.45	11,528.00	9,596.00
17-41030	OVERTIME PAY	48,367.66	25,000.00	25,750.00
17-41033	CALLBACK OVERTIME	111,104.93	96,808.00	92,700.00
17-41035	STEP-UP PAY	13,575.81	10,743.07	10,300.00
17-41060	INCENTIVE PAY	41,083.20	30,673.11	17,640.00
17-41066	CELL PHONE ALLOWANCE	1,260.00	1,288.27	1,260.00
17-41070	TEXAS MUNICIPAL RETIREMENT	331,995.40	314,623.31	336,658.00
17-41075	MEDICARE TAX EXPENSE	20,810.14	19,401.63	22,705.00
17-41080	SOCIAL SECURITY TAX EXPENSE	88,980.85	89,760.54	97,083.00
17-41085	LTD, AD&D, & LIFE INSURANCE	4,639.06	5,496.29	5,610.00
17-41086	WORKERS COMPENSATION	36,011.21	55,962.62	45,494.00
17-41090	HEALTH INSURANCE	190,664.16	217,404.00	202,500.00
17-41096	MEMBERSHIP AIRMED	1,250.00	1,755.00	1,755.00
17-41097	DENTAL INSURANCE	3,888.00	3,888.00	3,888.00
TOTAL PERSONNEL SERVICES		1,725,561.35	2,169,445.45	2,281,543.00
CONTRACTUAL SERVICES				
17-42010	COMMUNICATIONS	15,605.93	15,000.00	15,242.00
17-42020	POSTAGE AND FREIGHT	153.86	500.00	500.00
17-42030	ADVERTISING	0.00	100.00	100.00
17-42040	DUES & SUBSCRIPTIONS	395.00	1,000.00	1,000.00
17-42050	ELECTRICITY	4,807.32	7,550.00	5,428.00
17-42060	GAS	5,084.44	6,251.00	6,678.00
17-42085	RENTAL-OFFICE EQUIP.	2,159.56	2,500.00	2,296.00
17-42115	RECRUITING EXPENSE	696.48	300.00	300.00
17-42125	BUSINESS EXPENSE	400.70	362.00	253.00
17-42130	PROFESSIONAL DEVELOPMENT	4,481.85	2,500.00	31,600.00
17-42155	EMPLOYEE TRAINING EXPENSE	7,419.16	12,329.00	12,329.00
17-42180	LAUNDRY SERVICE	850.15	1,000.00	1,000.00
17-42470	PERSONNEL SERVICES	1,079.25	0.00	0.00
17-42520	EMPLOYEE LICENSES	3,908.44	5,600.00	4,600.00
17-42530	UNCLASSIFIED PROFESSIONAL	8,610.00	4,000.00	4,000.00
17-42580	PHYSICAL EXAMINATIONS	14,586.35	14,000.00	14,000.00
TOTAL CONTRACTUAL SERVICES		70,238.49	72,992.00	99,326.00
SUPPLIES, MATERIAL & MNT				
17-43010	OFFICE EXPENSE	970.84	1,243.00	746.00
17-43020	OPERATING EXPENSE	3,447.07	3,642.00	3,000.00
17-43030	JANITOR SUPPLIES	1,292.67	1,500.00	1,500.00
17-43040	CLOTHING & LINEN	29,387.75	67,833.00	25,831.00
17-43050	CHEMICALS	987.30	3,910.00	2,830.00
17-43145	COMPUTER SOFTWARE	2,496.00	3,000.00	5,500.00
17-43150	MEDICAL SUPPLIES	5,187.08	4,000.00	4,000.00
17-43200	MOTOR FUEL AND LUBRICANTS	17,331.24	18,000.00	17,850.00
17-43210	MINOR TOOLS AND APPARATUS	24,662.81	18,996.00	12,413.00
17-43220	MNT-BUILDINGS	3,324.53	5,285.00	3,205.00
17-43250	MNT-IMPROVEMENTS	858.81	0.00	1,034.00
17-43280	MNT-AUTO EQUIPMENT	35,661.68	30,000.00	30,000.00
17-43340	MNT-COMMUNICATIONS EQUIP	1,082.18	2,895.00	1,250.00
17-43430	MNT-OTHER EQUIPMENT	8,854.07	7,743.00	6,000.00
TOTAL SUPPLIES, MATERIAL & MNT		135,544.03	168,047.00	115,159.00

**CITY OF PAMPA
2021-22**

**01 -GENERAL FUND
17 FIRE SUPPRESSION**

DEPARTMENT EXPENDITURES

	2019-20	AMENDED	2021-22
	BUDGET	2020-21	BUDGET
		BUDGET	BUDGET
OTHER CHARGES			
17-44036 DISASTER RELIEF	3,137.36	0.00	0.00
17-44037 COVID-19 RELIEF	13,491.96	0.00	0.00
17-44040 INSURANCE & BONDS	11,278.26	14,042.00	17,296.00
17-44045 VEHICLE LEASE	0.00	41,926.00	41,926.00
17-44047 EXTERNAL VEHICLE LEASE	8,283.72	8,284.00	8,284.00
17-44060 CLAIMS, JUDGEMENTS,DAMAGES	247.00	5,741.00	0.00
TOTAL OTHER CHARGES	36,438.30	69,993.00	67,506.00
CAPITAL			
17-45030 IMPROVEMENTS	12,663.66	44,500.00	0.00
17-45050 AUTOMOTIVE EQUIPMENT	0.00	0.00	12,000.00
17-45080 OTHER EQUIPMENT	59,411.72	81,875.00	14,000.00
TOTAL CAPITAL	72,075.38	126,375.00	26,000.00
TOTAL 17 FIRE SUPPRESSION	2,039,857.55	2,606,852.45	2,589,534.00

MISSION STATEMENT:

The mission of the code enforcement division is threefold in nature.

- Work to protect the public's health;
- Work to improve the quality of life; and
- Work to create a safer community for the people of Pampa.

These goals are achieved through the consistent enforcement of our adopted codes to increase public safety and awareness, by adjusting to the needs of our community, by staying abreast of the latest information, through continuing education, and through providing the best possible customer service.

The Code Enforcement Department is composed of Permitting and Code Enforcement.

The Building Official must review each of the following as it is updated by the major codes: Building, Electrical, Plumbing, Mechanical, Gas, Energy, and Zoning. The Building Official reviews these codes with the Construction Board of Appeals. After proper review, recommendations concerning adoption of revised codes are made to the City Commission. Under provisions of the codes, boards are appointed to work with the inspector. These boards are The Board of Adjustments, the Zoning Board and the Construction Board of Appeals. Appeals regarding decisions from the Building Official may be heard by the appropriate board. Once updated, codes are adopted as ordinances; the Building Official enforces said ordinances, and defends them before the City Commission, the public and in court when necessary. The Building Official accepts applications for permits and reviews plans that are submitted. When the Inspector finds that plans comply with the codes, a permit is issued. Inspections are made to see that construction is performed in accordance with the codes and approved plans. The Inspector investigates all allegations of non-compliance and takes any necessary actions(s) to bring about compliance. The investigation may range from someone working as a plumber who does not have a license, or it could be to resolve a complaint about dilapidated buildings.

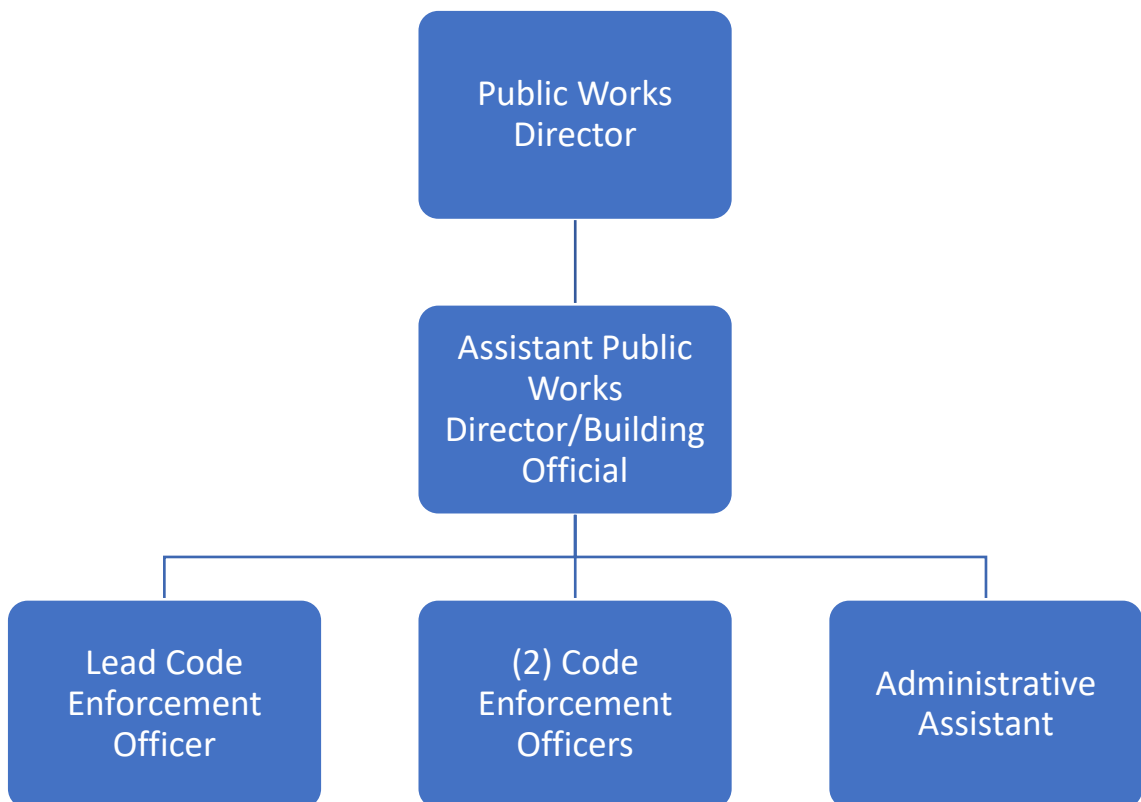
Sections 17-66 through 17-83 address litter, unsanitary conditions, and objectionable accumulations on private property. Sections 12-261 through 12-268 make it unlawful to keep junked vehicles. Sections 6-81 through 6-82 address dilapidated buildings, stating that dilapidated buildings must be repaired or demolished.

Procedures for compliance include informing, in writing, anyone violating the City Code and providing them a reasonable time to correct any violation prior to instituting court action. Code enforcement employs a full-time clerk to issue permits and answer the Action Center telephone lines.

GOALS AND OBJECTIVES

- Protect the public's health and welfare through the enforcement of adopted codes and ordinances.
- Seek compliance with all adopted codes and ordinances through:
 - Inspections of complaints
 - Inspections of permitted jobs
 - Re-inspections of violations
 - And legal action where necessary
- Provide the citizens of Pampa with explanations of codes and the necessity of complying with the regulations.
- Seek increased compliance for dilapidated structures through rehabilitation or demolition.
- Organize and maintain regular meetings for the Construction Board of Appeals.
- Update computer equipment and software as needed.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	4	4	5
Department Total	4	4	5



**CITY OF PAMPA
2021-22**

01 - GENERAL FUND

18 CODE ENFORCEMENT

DEPARTMENT EXPENDITURES

		2019-20	AMENDED 2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
18-41010	SALARIES AND WAGES	201,524.44	174,969.68	244,843.00
18-41020	LONGEVITY PAY	2,418.60	2,580.00	2,276.00
18-41050	PART TIME & TEMPORARY PAY	26,889.09	38,250.00	16,480.00
18-41060	INCENTIVE PAY	166.16	1,141.13	0.00
18-41066	CELL PHONE ALLOWANCE	1,260.00	1,307.12	900.00
18-41070	TEXAS MUNICIPAL RETIREMENT	45,010.68	32,438.09	53,324.00
18-41075	MEDICARE TAX EXPENSE	3,201.75	2,501.53	3,835.00
18-41080	SOCIAL SECURITY TAX EXPENSE	13,689.94	10,697.23	16,399.00
18-41085	LTD, AD&D, & LIFE INSURANCE	715.86	646.46	983.00
18-41086	WORKERS COMPENSATION	1,173.82	1,774.27	1,050.00
18-41090	HEALTH INSURANCE	24,519.30	24,156.00	37,500.00
18-41096	MEMBERSHIP AIRMED	200.00	246.00	325.00
18-41097	DENTAL INSURANCE	564.00	432.00	720.00
TOTAL PERSONNEL SERVICES		321,333.64	291,139.51	378,635.00
CONTRACTUAL SERVICES				
18-42010	COMMUNICATIONS	3,183.37	3,200.00	3,226.00
18-42020	POSTAGE AND FREIGHT	402.22	600.00	400.00
18-42040	DUES & SUBSCRIPTIONS	0.00	800.00	800.00
18-42085	RENTAL-OFFICE EQUIP.	820.44	900.00	820.00
18-42125	BUSINESS EXPENSE	62.06	0.00	0.00
18-42130	PROFESSIONAL DEVELOPMENT	1,220.55	3,000.00	7,490.00
18-42155	EMPLOYEE TRAINING EXPENSE	255.00	500.00	500.00
18-42430	PRINTING EXPENSE	737.10	690.00	800.00
18-42500	FILING & RECORDING	26.00	630.00	500.00
18-42520	EMPLOYEE LICENSES	275.00	550.00	550.00
18-42570	MISC. CONTRACT LABOR	540.00	5,000.00	3,500.00
TOTAL CONTRACTUAL SERVICES		7,521.74	15,870.00	18,586.00
SUPPLIES, MATERIAL & MNT				
18-43010	OFFICE EXPENSE	339.80	749.00	800.00
18-43020	OPERATING EXPENSE	60.59	520.00	800.00
18-43040	CLOTHING & LINEN	35.01	0.00	0.00
18-43090	EDUCATIONAL	0.00	200.00	200.00
18-43145	COMPUTER SOFTWARE	240.00	250.00	250.00
18-43200	MOTOR FUEL AND LUBRICANTS	3,092.83	3,500.00	2,929.00
18-43210	MINOR TOOLS AND APPARATUS	2,169.97	0.00	250.00
18-43275	MNT-COMPUTER EQUIPMENT	1,705.90	1,710.00	1,710.00
18-43280	MNT-AUTO EQUIPMENT	65.50	500.00	500.00
18-43440	MNT-TIRES/TUBES	660.22	200.00	200.00
TOTAL SUPPLIES, MATERIAL & MNT		8,369.82	7,629.00	7,639.00
OTHER CHARGES				
18-44040	INSURANCE & BONDS	884.94	939.00	1,470.00
18-44045	VEHICLE LEASE	0.00	5,000.00	3,829.00
18-44047	EXTERNAL VEHICLE LEASE	0.00	9,300.00	7,322.00
18-44500	INTEREST & FISCAL CHARGES	1,010.36	0.00	0.00
TOTAL OTHER CHARGES		1,895.30	15,239.00	12,621.00
TOTAL 18 CODE ENFORCEMENT		339,120.50	329,877.51	417,481.00

MISSION STATEMENT:

The Pampa Animal Services mission is to enforce all state and local ordinances involving animals and their rights, and to promote responsible pet ownership and education. We will always strive to do what's right to reduce the risk of disease and injury to both our citizens and their pet companions.

Animal Services patrols the streets of Pampa and responds to all complaints received. The department handles all species of animals, dead and alive, and continues a constant battle against their unjust and unfair neglect. Animal Services devotes all efforts to educate the public about responsible pet ownership, the responsibilities involved in owning a pet and all laws which involve pets. Animal Services makes every effort to find good homes for all unclaimed animals and assure a kind and painless death to those unfortunate ones for which homes are not found. Those unfortunate ones are the reason for education.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6

GOALS AND OBJECTIVES

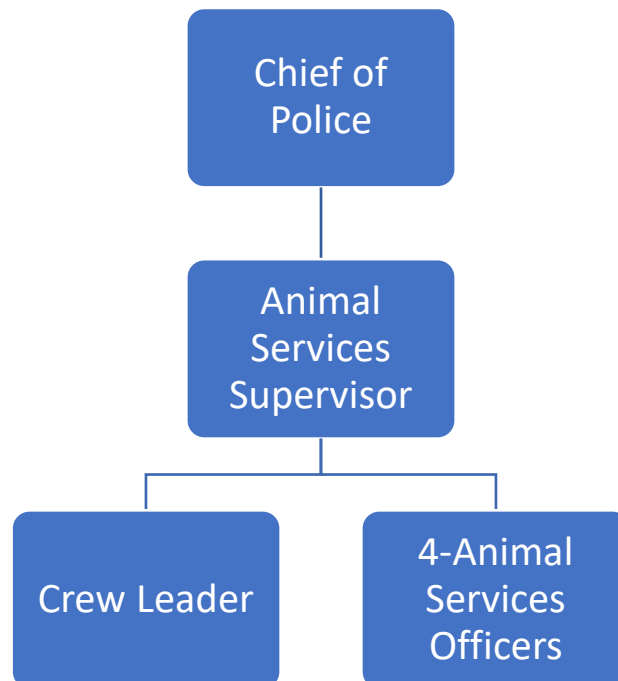
Educate the citizens and their children about the purpose and mission of Animal Services and conduct education programs.

- a. Investigate all complaints received within 48 hours and take appropriate action to prevent similar complaints or problems in the future.
- b. Make every effort to identify stray pets and return them to their owners, and consistently increase the percentage of stray pets returned to owners.
- c. Quarantine all biting animals to protect other pets and people from contracting rabies.
- d. Utilize the media to educate the public about rabies, including how it can be transmitted and prevented.

Maintain facility in a manner that is both safe and presentable to the public.

- a. Operate an animal shelter that places emphasis on the needs and health of the animals and is disease free and presentable to the public.
- b. Make necessary repairs to the facility as needed.

Maintain continuing education for each Animal Services employee with a Texas Department of Health Animal Services Certification.



**CITY OF PAMPA
2021-22**

**01 -GENERAL FUND
19 ANIMAL CONTROL
DEPARTMENT EXPENDITURES**

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
PERSONNEL SERVICES			
19-41010 SALARIES AND WAGES	230,329.01	230,142.51	245,221.00
19-41020 LONGEVITY PAY	1,448.00	1,764.00	2,028.00
19-41030 OVERTIME PAY	11,374.55	10,000.00	10,300.00
19-41050 PART TIME & TEMPORARY PAY	25,141.63	10,000.00	38,625.00
19-41060 INCENTIVE PAY	4,007.71	5,030.00	5,100.00
19-41066 CELL PHONE ALLOWANCE	1,260.00	1,620.00	540.00
19-41070 TEXAS MUNICIPAL RETIREMENT	54,110.52	53,486.76	56,586.00
19-41075 MEDICARE TAX EXPENSE	3,893.49	3,700.61	4,376.00
19-41080 SOCIAL SECURITY TAX EXPENSE	16,647.36	16,278.87	18,712.00
19-41085 LTD, AD&D, & LIFE INSURANCE	919.13	1,032.94	1,009.00
19-41086 WORKERS COMPENSATION	10,941.71	13,276.22	10,980.00
19-41090 HEALTH INSURANCE	48,270.14	48,312.00	45,000.00
19-41096 MEMBERSHIP AIRMED	250.00	390.00	390.00
19-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	409,457.25	395,897.91	439,731.00
CONTRACTUAL SERVICES			
19-42010 COMMUNICATIONS	9,218.92	7,000.00	5,894.00
19-42020 POSTAGE AND FREIGHT	292.37	500.00	500.00
19-42050 ELECTRICITY	296.84	588.00	218.00
19-42060 GAS	4,931.53	7,407.00	8,700.00
19-42085 RENTAL-OFFICE EQUIPMENT	1,956.87	2,000.00	1,415.00
19-42125 BUSINESS EXPENSE	24.00	80.00	0.00
19-42130 PROFESSIONAL DEVELOPMENT	174.00	1,000.00	1,000.00
19-42430 PRINTING EXPENSE	297.10	200.00	200.00
19-42580 PHYSICAL EXAMS	2,785.37	0.00	0.00
TOTAL CONTRACTUAL SERVICES	19,977.00	18,775.00	17,927.00
SUPPLIES, MATERIAL & MNT			
19-43010 OFFICE EXPENSE	302.92	292.00	400.00
19-43020 OPERATING EXPENSE	2,042.15	1,500.00	1,000.00
19-43030 JANITOR SUPPLIES	483.53	400.00	400.00
19-43040 CLOTHING & LINEN	1,102.69	500.00	500.00
19-43050 CHEMICALS	3,263.19	4,772.00	5,200.00
19-43070 AGRICULTURAL EXPENSE	0.00	0.00	1,100.00
19-43110 SHELTERED ANIMAL MAINTENANCE	19,988.68	22,000.00	22,000.00
19-43145 COMPUTER SOFTWARE	240.00	248.00	248.00
19-43152 MICROCHIPPING SUPPLIES	4,449.00	5,000.00	5,000.00
19-43154 VETERINARY SERVICES	991.07	1,000.00	1,000.00
19-43200 MOTOR FUEL AND LUBRICANTS	6,035.85	6,000.00	6,092.00
19-43210 MINOR TOOLS AND APPARATUS	4,412.70	2,920.00	2,900.00
19-43220 MNT-BUILDINGS	10,265.38	8,093.00	9,000.00
19-43275 MNT-COMPUTER EQUIPMENT	900.00	900.00	900.00
19-43280 MNT-AUTO EQUIPMENT	2,441.46	2,500.00	2,400.00
TOTAL SUPPLIES, MATERIAL & MNT	56,918.62	56,125.00	58,140.00
OTHER CHARGES			
19-44037 COVID-19 RELIEF	777.00	0.00	0.00
19-44040 INSURANCE & BONDS	19,854.42	20,434.00	32,544.00
19-44045 VEHICLE LEASE	0.00	15,000.00	15,000.00
TOTAL OTHER CHARGES	20,631.42	35,434.00	47,544.00
CAPITAL			
19-45030 IMPROVEMENTS	5,432.00	0.00	20,000.00
19-45080 OTHER EQUIPMENT	0.00	0.00	8,000.00
TOTAL CAPITAL	5,432.00	0.00	28,000.00
TOTAL 19 ANIMAL CONTROL	512,416.29	506,231.91	591,342.00

MISSION STATEMENT:

Dispatching Services is committed to providing fast and accurate support to fire, police, Gray County Deputies and ambulance personnel as they serve the emergency needs of the citizens of Pampa, Gray County and our surrounding service area.

Dispatching Services Department is part of the total emergency services team, supplying vital support functions in providing efficient, cost-effective emergency response to the citizens of Pampa, Gray County and surrounding areas. To ensure success, there must be a total effort to guarantee that four major components of emergency communication are constantly present:

Dependability – dependability of our communications system provides that the system will always be available and in good operating condition, at all times.

Accuracy – police officer, fire fighter, ambulance personnel, Gray County Deputies and citizen safety is dependent on a high degree of accuracy in the emergency transmission. It is vital that proper, complete and correct information be communicated to the emergency responder.

Timely – the immediate arrival of an emergency responder at the scene of an incident is imperative in the protection of life and property or the apprehension of criminals

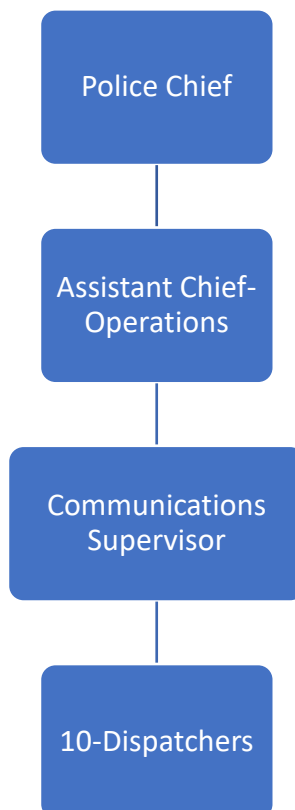
Security – the need to limit tactical information to emergency response personnel only.

In addition to emergency response, Dispatching Services provides the communication link between citizens in need of service and various City departments that provide the service. To meet these objectives Dispatching Services Department is staffed seven days a week, twenty-four hours per day. Dispatching Services is under the direct supervision of the Police Department's Assistant Chief of Police.

GOALS AND OBJECTIVES

- To provide fast, accurate and courteous service to the citizens in time of police, fire, Gray County Deputies and/or medical emergency.
- To provide police, fire, Gray County Deputies and ambulance personnel with necessary information and support as they deliver emergency service.
- To provide a professional communications system through continuing in-house and off-site training of operators.
- To provide a dependable communications system through upgrading and maintenance of equipment

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	8	11	11
Department Total	8	11	11



**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

20 DISPATCHING SERVICES

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
20-41010 SALARIES AND WAGES	350,668.70	437,206.70	456,868.00
20-41020 LONGEVITY PAY	2,632.00	3,032.00	3,484.00
20-41030 OVERTIME PAY	13,063.33	13,333.00	8,240.00
20-41060 INCENTIVE PAY	8,994.87	9,833.00	10,444.00
20-41070 TEXAS MUNICIPAL RETIREMENT	81,544.08	95,861.89	102,993.00
20-41075 MEDICARE TAX EXPENSE	5,233.37	6,602.41	6,946.00
20-41080 SOCIAL SECURITY TAX EXPENSE	22,377.65	28,275.29	29,700.00
20-41085 LTD, AD&D, & LIFE INSURANCE	1,278.48	1,966.77	1,876.00
20-41086 WORKERS COMPENSATION	922.29	2,189.08	1,111.00
20-41090 HEALTH INSURANCE	60,337.54	83,239.00	82,500.00
20-41096 MEMBERSHIP AIRMED	400.00	600.00	715.00
20-41097 DENTAL INSURANCE	1,188.00	1,584.00	1,584.00
TOTAL PERSONNEL SERVICES	548,640.31	683,723.14	706,461.00
CONTRACTUAL SERVICES			
20-42010 COMMUNICATIONS	2,115.10	2,000.00	2,063.00
20-42040 DUES & SUBSCRIPTIONS	3,482.00	40.00	3,482.00
20-42125 BUSINESS EXPENSE	24.00	36.00	0.00
20-42130 PROFESSIONAL DEVELOPMENT	650.00	500.00	500.00
20-42155 EMPLOYEE TRAINING EXPENSE	968.00	1,000.00	1,500.00
20-42580 PHYSICALS EXAM	0.00	450.00	0.00
TOTAL CONTRACTUAL SERVICES	7,239.10	4,026.00	7,545.00
SUPPLIES, MATERIAL & MNT			
20-43010 OFFICE EXPENSE	1,487.94	1,496.00	1,500.00
20-43020 OPERATING EXPENSE	202.03	936.00	1,000.00
20-43040 CLOTHING & LINEN	1,197.68	881.00	0.00
20-43145 COMPUTER SOFTWARE	240.00	248.00	2,000.00
20-43210 MINOR TOOLS AND APPARATUS	10,730.75	910.00	250.00
20-43340 MNT-COMMUNICATIONS EQUIP	0.00	3,700.00	1,700.00
TOTAL SUPPLIES, MATERIAL & MNT	13,858.40	8,171.00	6,450.00
OTHER CHARGES			
20-44040 INSURANCE & BONDS	195.95	246.00	106.00
TOTAL OTHER CHARGES	195.95	246.00	106.00
CAPITAL			
20-45030 IMPROVEMENTS	5,579.00	0.00	0.00
TOTAL CAPITAL	5,579.00	0.00	0.00
TOTAL 20 DISPATCHING SERVICES	575,512.76	696,166.14	720,562.00

MISSION STATEMENT:

The mission of Pampa Office of Emergency Management (Pampa OEM) is to maintain an on-going Emergency Management program that will provide citizens, local business, and industry of Pampa and Gray County with a resource to turn to in time of an emergency. Pampa OEM also maintains a written Emergency Plan that meets State and Federal standards for emergency preparedness. The purpose of which is to facilitate preparedness, mitigation, response and recovery activities to best serve the public need. Pampa OEM works closely with the other jurisdictions and organizations in the City, County, Region, and State to maintain a high level of emergency preparedness.

The Mayor, being the Chief Elected Official of the City, is the City's Emergency Management Director, as defined by the Texas Disaster Act and the County Judge, being the Chief Elected Official of the County, is the County's Emergency Management Director, as defined by the Texas Disaster Act. These Emergency Management Directors have appointed an Emergency Management Coordinator (EMC) to serve as their representative in matters pertaining to Emergency Preparedness. The Pampa Office of Emergency Management is led by the EMC and has two assistants that serve as backups in the absence of the EMC.

Pampa Office of Emergency Management works very closely with area emergency responders and staff to train personnel. The goal of this training is to mitigate disasters and therefore minimize the loss of life and property. Local hazards have been identified, including tornadoes, winter storms, wildfires, hazardous materials spills, industrial accidents, and terrorist attacks, among others.

Pampa Office of Emergency Management also works with professional and volunteer agencies by facilitating planning and training to meet the needs of our communities. Pampa OEM works with local churches and other VOADs (Voluntary Organizations Active in Disaster) to support mass care and sheltering needs that may result from citizens displaced from their homes after a disaster.

The EMC develops and maintains emergency plans and makes recommendations on issues pertaining to prevention/protection, planning, response, and recovery. The Basic Plan of the Pampa Emergency Operations Plan (EOP) establishes legal authority of local government to operate during times of an emergency. The Plan also has annexes or Emergency Support Functions (ESFs), which support the Basic Plan and are used to give guidance to those providing support services to the Plan. The Emergency Plan is tested annually and updated when required.

Task specific training to maintain a program of emergency preparedness is provided by the State and Federal Governments to the EMC and other emergency management staff and responders. This year and in the future, we will continue to strive in broadening that training impact.

FUNDING:

Emergency Management is accounted for through the General Fund.

The Department of Homeland Security provides partial funding. This funding permits reimbursement for expenses relating to the administration of the local program for such things as telephone service, office materials, personnel staffing, and other specific expenses. Additional funding comes from periodic and limited grants from other public and private sector organizations.

GOALS AND OBJECTIVES

- Coordinate the merging of the City and County Emergency Management programs and look for opportunities to maximize the effectiveness and efficiencies as a combined program.
- Maintain an on-going program of emergency preparedness that will provide local government, citizens, business, and industry in Pampa and Gray County with a resource in time of disaster.
- Enhance the capabilities of and competencies within the Emergency Operations Center (EOC) by training staff and ensuring a high level of emergency readiness.
- Coordinate and provide support to the first responders to effectively and efficiently help support their emergency resource, personnel, and coordination needs.
- Continue with NIMS training program for all city responders and those managing and supporting personnel.
- Help to maintain a communication network.
- Coordinate the merging of the City and County Emergency Operations Plans as needed.
- Establish subject matter support for several of the Emergency Operations Plan Annexes.
- Test the Pampa Emergency Plan by conducting not less than three fiscal year training exercises.
- Built and facilitate more broad competencies in Incident Management in order to minimize the effects of emergencies and disasters on our community
- Support rebuilding the viability of the Local Emergency Planning Committee (LEPC) to serve the citizens of Pampa and Gray County in relation to hazardous materials.
- Test warning systems and implement the capabilities of our other systems to keep citizens informed of impending hazards.
- Encourage voluntary participation in the Pampa's Mass Notification System.
- Continue to build, develop, and support citizen volunteer programs such as CERT (Community Emergency Response Team), Storm Spotters, and ESU.
- Enhance the coordination and collaboration with schools, medical facilities, and industry to support overall community preparedness.
- Continue to build and facilitate collaboration with other local and regional public and private sector organizations to boost our overall preparedness.
- Build a broader sheltering capability.

BUDGET HIGHLIGHTS

Travel expenses have been allotted to train staff and elected officials in matters relating to emergency preparedness that will help increase understanding of their roles in time of disaster, expand their competency during the response, and help facilitate the recovery processes.

Budget amounts for training of new staff are remaining stable due number of mandated training classes required by FEMA/DHS/TDEM.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	1	1	1
Department Total	1	1	1

**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

26 EMERGENCY MANAGEMENT

DEPARTMENT EXPENDITURES

		2019-20	AMENDED 2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
26-41010	SALARIES AND WAGES	40,444.84	63,705.32	33,363.00
26-41020	LONGEVITY PAY	292.00	340.00	384.00
26-41070	TEXAS MUNICIPAL RETIREMENT	14,741.31	14,485.07	12,631.00
26-41075	MEDICARE TAX EXPENSE	950.06	966.56	852.00
26-41080	SOCIAL SECURITY TAX EXPENSE	4,062.45	4,132.88	3,642.00
26-41085	LTD, AD&D, & LIFE INSURANCE	258.48	279.71	229.00
26-41086	WORKERS COMPENSATION	209.61	319.96	182.00
26-41090	HEALTH INSURANCE	8,045.04	8,052.00	7,500.00
26-41096	MEMBERSHIP AIRMED	50.00	65.00	65.00
26-41097	DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES		69,197.79	92,490.50	58,992.00
CONTRACTUAL SERVICES				
26-42010	COMMUNICATIONS	11,492.19	11,274.00	11,639.00
26-42020	POSTAGE AND FREIGHT	0.00	30.00	30.00
26-42040	DUES & SUBSCRIPTIONS	149.99	314.00	250.00
26-42125	BUSINESS EXPENSE	123.73	600.00	880.00
26-42130	PROFESSIONAL DEVELOPMENT	327.65	0.00	8,740.00
26-42500	FILING & RECORDING	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES		12,093.56	12,218.00	21,639.00
SUPPLIES, MATERIAL & MNT				
26-43010	OFFICE EXPENSE	285.27	1,106.00	1,106.00
26-43020	OPERATING EXPENSE	278.17	1,675.00	2,175.00
26-43040	CLOTHING & LINEN	0.00	0.00	186.00
26-43145	COMPUTER SOFTWARE	0.00	500.00	1,040.00
26-43200	MOTOR FUEL AND LUBRICANTS	1,391.98	1,600.00	1,500.00
26-43210	MINOR TOOLS AND APPARATUS	5,673.37	1,966.00	6,343.00
26-43215	COMPUTER EQ/REPAIR PARTS	0.00	400.00	600.00
26-43260	MNT-OTHER IMPROVEMENTS	0.00	0.00	200.00
26-43270	MNT-OFFICE EQUIPMENT	0.00	200.00	200.00
26-43275	MNT-COMPUTER EQUIPMENT	9,356.16	9,878.00	10,109.00
26-43280	MNT-AUTO EQUIPMENT	2,030.42	18,244.00	100.00
26-43340	MNT-COMMUNICATIONS EQUIP	28.94	0.00	1,725.00
TOTAL SUPPLIES, MATERIAL & MNT		19,044.31	35,569.00	25,284.00
OTHER CHARGES				
26-44037	COVID-19 RELIEF	2,770.87	0.00	0.00
26-44040	INSURANCE & BONDS	753.55	953.00	1,227.00
26-44047	EXTERNAL VEHICLE LEASE	0.00	7,200.00	7,334.00
TOTAL OTHER CHARGES		3,524.42	8,153.00	8,561.00
CAPITAL				
26-45080	OTHER EQUIPMENT	139,179.51	0.00	0.00
TOTAL CAPITAL		139,179.51	0.00	0.00
TOTAL 26 EMERGENCY MANAGEMENT				
		243,039.59	148,430.50	114,476.00

MISSION STATEMENT:

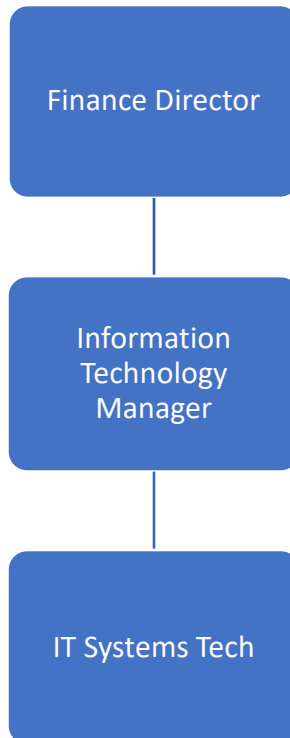
The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services, in the most cost-effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

Information Technology provides support for the City's multi-platform network environment, operating systems, servers, and office automation programs. Major activities include the evaluation, configuration, and implementation of new technology, development of computer-related standards and policies, installation and maintenance of hardware, software, and network systems, coordination of user training, management of Wide Area Network links, coordination of computer equipment purchases, and inventories.

GOALS AND OBJECTIVES

- Provide maintenance and technical support for the City's Local and Wide Area Networks, consisting of over 30 file/database/application and test servers.
- Provide training and support for the City standard software applications.
- Develop, enhance, and maintain the City's Websites, internet and intranet applications.
- Promote new uses of information technology within the institution through the support for exploratory and innovative applications.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	2	2	2
Department Total	2	2	2



**CITY OF PAMPA
2021-22**

01 - GENERAL FUND

41 INFORMATION TECHNOLOG

DEPARTMENT EXPENDITURES

		AMENDED		
		2019-20	2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
41-41010	SALARIES AND WAGES	113,146.85	115,587.51	122,911.00
41-41020	LONGEVITY PAY	828.00	924.00	1,012.00
41-41060	INCENTIVE	3,163.20	6,000.00	3,120.00
41-41066	CELL PHONE ALLOWANCE	1,080.00	1,080.00	1,080.00
41-41070	TEXAS MUNICIPAL RETIREMENT	25,687.37	25,117.17	27,546.00
41-41075	MEDICARE TAX EXPENSE	1,645.34	1,676.01	1,858.00
41-41080	SOCIAL SECURITY TAX EXPENSE	7,035.10	7,166.43	7,944.00
41-41085	LTD, AD&D, & LIFE INSURANCE	441.90	492.03	480.00
41-41086	WORKERS COMPENSATION	356.34	554.82	303.00
41-41090	HEALTH INSURANCE	16,089.96	16,104.00	15,000.00
41-41096	MEMBERSHIP AIRMED	100.00	130.00	130.00
41-41097	DENTAL INSURANCE	288.00	288.00	288.00
TOTAL PERSONNEL SERVICES		169,862.06	175,119.97	181,672.00
CONTRACTUAL SERVICES				
41-42010	COMMUNICATIONS	6,480.32	6,100.00	6,935.00
41-42020	POSTAGE AND FREIGHT	9.26	100.00	100.00
41-42130	PROFESSIONAL DEVELOPMENT	0.00	0.00	4,000.00
41-42155	EMPLOYEE TRAINING EXPENSE	0.00	398.00	0.00
TOTAL CONTRACTUAL SERVICES		6,489.58	6,598.00	11,035.00
SUPPLIES, MATERIAL & MNT				
41-43020	OPERATING EXPENSE	29.76	100.00	100.00
41-43145	COMPUTER SOFTWARE	1,665.15	2,878.00	2,000.00
41-43200	MOTOR FUEL AND LUBRICANTS	770.76	500.00	662.00
41-43210	MINOR TOOLS AND APPARATUS	3,600.81	3,985.00	5,000.00
41-43275	MNT-COMPUTER EQUIPMENT	80,852.96	84,769.00	89,973.00
41-43280	MNT-AUTO EQUIPMENT	43.18	183.00	500.00
TOTAL SUPPLIES, MATERIAL & MNT		86,962.62	92,415.00	98,235.00
OTHER CHARGES				
41-44037	COVID-19 RELIEF	348.34	0.00	0.00
41-44040	INSURANCE & BONDS	490.10	523.00	529.00
TOTAL OTHER CHARGES		838.44	523.00	529.00
CAPITAL				
41-45040	OFFICE EQUIPMENT	25,803.80	24,986.00	0.00
TOTAL CAPITAL		25,803.80	24,986.00	0.00
TOTAL 41 INFORMATION TECHNOLOG		289,956.50	299,641.97	291,471.00

MISSION STATEMENT:

Vehicle Replacement funds purchases for the City fleet. The establishment and funding of the vehicle replacement department was designed to help even out expenses for the City's fleet from year to year. This program helps City management provide a logical and transparent method for purchasing and retiring vehicles.

City fleet consists of vehicles or large equipment that will be used on City roadways. Departments are asked to request these type of purchases with the annual budget preparation and are then prioritized by the Finance Director & City Manager.

FUNDING:

Vehicle Replacement is accounted for through the General Fund. Revenues are generated through taxes and administrative charges to other funds.

GOALS AND OBJECTIVES

- Provide future funding for City fleet
- Strategically plan for future, so there is less of an impact on the operating fund

**CITY OF PAMPA
2021-22**

01 -GENERAL FUND

45 Vehicle Replacement

DEPARTMENT EXPENDITURES

	2019-20	AMENDED	2021-22
	BUDGET	2020-21	BUDGET
		BUDGET	
45-43285 MNT-EQUIPMENT	0.00	0.00	16,845.00
TOTAL SUPPLIES, MATERIAL & MNT	0.00	0.00	16,845.00
 OTHER CHARGES			
45-44501 INTEREST ON LEASES	9,245.07	6,265.00	3,117.00
44-44510 PRINCIPAL RETIREMENT	113,718.45	116,700.00	119,848.00
TOTAL OTHER CHARGES	122,963.52	122,965.00	122,965.00
 CAPITAL			
45-45050 AUTOMOTIVE EQUIPMENT	681,302.00	93,766.00	253,059.00
TOTAL CAPITAL	681,302.00	93,766.00	253,059.00
 TOTAL 45 CENTRAL GARAGE	804,265.52	216,731.00	392,869.00

MISSION STATEMENT:

The mission of the Solid Waste Collection Department is to provide refuse collection services for the citizens of Pampa. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

The Solid Waste department maintains a fleet of six side loaders, one dumpster repair truck, one roll off truck and two Knuckle Boom for the collection of 17,500 tons, or 35,000,000 lbs. of solid waste collected each year throughout the city by dumpster and curbside collection.

The department services 7,139 residential and commercial accounts:

- Residential In-town 6,459
- Residential Outside city limits 18
- Commercial In-town 635
- Commercial outside city limits 10

The department has a Roll Off Container program that provides a resident or group of residents the opportunity to remove debris from their residences free of charge.

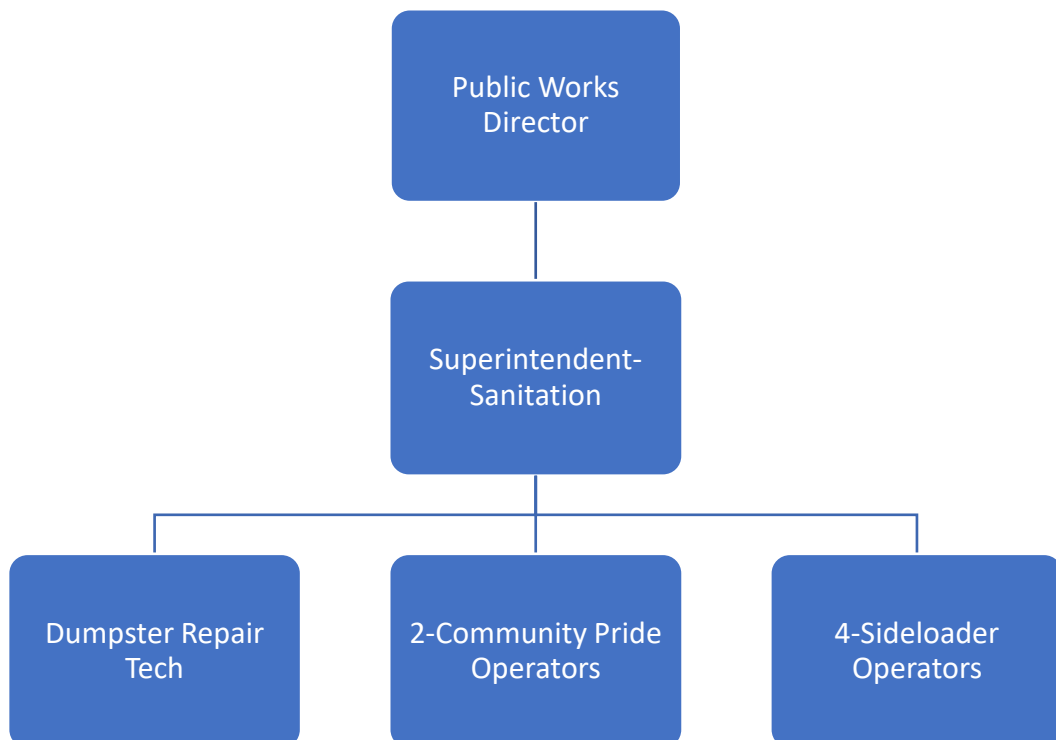
FUNDING:

Solid Waste Collection generates revenue from user fees for refuse pickup ("trash" on the utility bill) and is accounted for within the General Fund/Solid Waste Collection.

GOALS AND OBJECTIVES

- Consolidate Sanitation Routes for efficiency.
- Continue providing outstanding sanitation services to the citizens of Pampa.
- Replace deteriorated dumpsters with new or refurbished dumpsters.
- Continue educating citizens about collection options, recycling and other programs available to assist with solid waste disposal.
- Strive for higher professionalism.
- Cross-train employees for efficiency.
- Maintain Solid Waste Certifications for all sanitation employees.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	8	8	8
Department Total	8	8	8



**CITY OF PAMPA
2021-22**

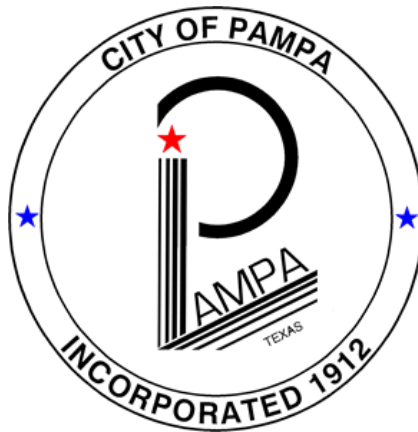
01 -GENERAL FUND

48 SOLID WASTE COLLECTN

DEPARTMENT EXPENDITURES

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
48-41010 SALARIES AND WAGES	254,846.77	269,982.32	292,675.00
48-41020 LONGEVITY PAY	1,716.00	2,136.00	2,060.00
48-41030 OVERTIME PAY	13,077.89	10,373.95	10,300.00
48-41035 STEP-UP PAY	0.00	518.70	515.00
48-41060 INCENTIVE PAY	0.00	995.90	0.00
48-41066 CELL PHONE ALLOWANCE	342.00	373.46	360.00
48-41070 TEXAS MUNICIPAL RETIREMENT	58,969.83	56,836.65	65,771.00
48-41075 MEDICARE TAX EXPENSE	3,797.80	3,813.96	4,436.00
48-41080 SOCIAL SECURITY TAX EXPENSE	16,239.16	16,885.53	18,966.00
48-41085 LTD, AD&D, & LIFE INSURANCE	1,020.36	1,189.17	1,226.00
48-41086 WORKERS COMPENSATION	11,088.43	20,208.17	10,839.00
48-41090 HEALTH INSURANCE	59,667.26	64,416.00	60,000.00
48-41096 MEMBERSHIP AIRMED	350.00	520.00	520.00
48-41097 DENTAL INSURANCE	1,140.00	1,152.00	1,152.00
TOTAL PERSONNEL SERVICES	422,255.50	449,401.81	468,820.00
CONTRACTUAL SERVICES			
48-42010 COMMUNICATIONS	1,137.59	1,100.00	1,266.00
48-42040 DUES & SUBSCRIPTIONS	0.00	40.00	40.00
48-42048 LANDFILL FEE	587,172.10	600,000.00	600,000.00
48-42085 RENTAL-OFFICE EQUIPMENT	0.00	0.00	820.00
48-42090 RENTAL OF EQUIPMENT	994.06	860.00	1,000.00
48-42125 BUSINESS EXPENSE	24.00	88.00	200.00
48-42130 PROFESSIONAL DEVELOPMENT	0.00	0.00	500.00
48-42430 PRINTING EXPENSE	234.80	200.00	250.00
48-42520 EMPLOYEE LICENSES	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	589,562.55	602,288.00	604,276.00
SUPPLIES, MATERIAL & MNT			
48-43010 OFFICE EXPENSE	56.60	523.00	500.00
48-43020 OPERATING EXPENSE	1,013.71	2,686.00	2,500.00
48-43030 JANITOR SUPPLIES	0.00	0.00	500.00
48-43040 CLOTHING & LINEN	1,730.46	426.00	2,000.00
48-43050 CHEMICALS	0.00	0.00	500.00
48-43150 MEDICAL SUPPLIES	0.00	0.00	500.00
48-43170 DUMPSTER REPLACEMENT EXP.	99,855.00	120,000.00	120,000.00
48-43200 MOTOR FUEL AND LUBRICANTS	62,255.35	65,000.00	65,206.00
48-43210 MINOR TOOLS AND APPARATUS	4,605.64	4,000.00	4,500.00
48-43220 MNT-BUILDINGS	927.30	500.00	1,000.00
48-43270 MNT-OFFICE EQUIPMENT	0.00	0.00	500.00
48-43280 MNT-AUTO EQUIPMENT	111,176.34	68,622.00	70,000.00
48-43290 MNT-DUMPSTERS	120.76	907.00	1,000.00
48-43340 MNT-COMMUNICATIONS EQUIP	85.50	0.00	0.00
48-43430 MNT-OTHER EQUIPMENT	0.00	18.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	281,826.66	262,682.00	268,706.00
OTHER CHARGES			
48-44040 INSURANCE & BONDS	14,241.36	15,113.00	18,192.00
48-44045 VEHICLE LEASE	0.00	5,000.00	5,000.00
48-44060 CLAIMS, JUDGEMENTS AND DAMA	445.62	30.00	0.00
48-44615 BAD DEBT EXPENSE	9,495.59	0.00	0.00
TOTAL OTHER CHARGES	24,182.57	20,143.00	23,192.00
CAPITAL			
48-45080 OTHER EQUIPMENT	0.00	196,157.00	220,000.00
TOTAL CAPITAL	0.00	196,157.00	220,000.00
TOTAL 48 SOLID WASTE COLLECTN	1,317,827.28	1,530,671.81	1,584,994.00

Special Revenue Funds



Controlled Substances:

This fund is used to account for cash or marketable properties seized during arrests. Under state statutes, such controlled substance funds and property are allowed to be used for local law enforcement activities. This fund is required to submit annual reporting documents on all revenue and expenditures to the Attorney General's Office.

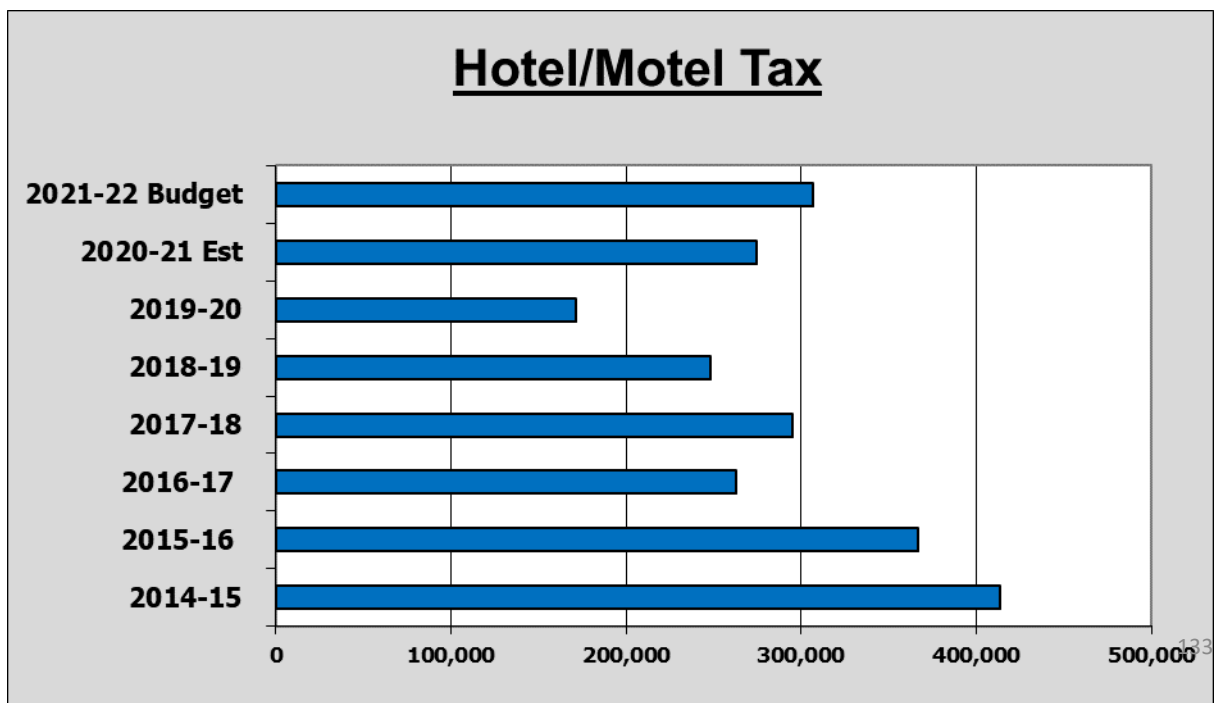
The City of Pampa collects a 7 percent Hotel Occupancy Tax (HOT) on all overnight stays in hotels in the city. This local tax applies to hotels, motels, bed and breakfasts, condominiums, apartments, and houses that rent a room or space costing more than \$2 or more each day. The state collects an additional 6 percent for a total charge of 15 percent on all overnight stays.

Texas state law specifically defines the allowable uses for HOT revenues, requiring that they must be used to directly enhance and promote tourism and the convention/hotel industry. HOT revenues can fund convention centers, visitor information centers, arts programs related to tourism, and historical preservation programs related to tourism. HOT revenues cannot be used for general purposes, and the city does not support HOT departments with general revenues (property or sales taxes).

The City of Pampa holds agreements with Greater Pampa Area Chamber of Commerce and the Freedom Museum to assist in funding of advertisement, registrations, promotions, historical restoration, and other various activities.

Of the City's HOT revenue that is received the funds are distributed to each area as follows: 61% to the MK Brown Civic Center Fund, 15% to advertising for the City's tourism agreement with the Chamber of Commerce, 18% to the Arts programs, and 6% to the Freedom Museum.

The City has seen a large decrease in revenue from the end of 2014, when the oil industry crashed and then again in 2019-2020, when the pandemic shut the majority of our nation down. We have seen a slight increase in revenue as travelers have resumed normal travel habits.



M.K. Brown Civic Center

Revenues	\$ 344,500
Expenditures	\$ 344,167
Excess of revenues over (under) expenditures	\$ 333
Reconciling items	
Use of fund balance	\$ -

City of Pampa Revenues 2021-22 Budget

21-MK BROWN CIVIC CENTER

REVENUES		AMENDED		
		2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET
00-32017	HOTEL/MOTEL TAX	198,855	270,000	307,000
00-32073	MISCELLANEOUS	1,023	1,200	1,000
00-32074	AUDITORIUM RENTALS	16,172	30,000	30,000
00-32077	INSURANCE & DAMAGE CLAIMS	0	38,508	0
00-32078	INT. INCOME-INVESTMENT	0	1,500	100
00-32096	MARQUEE SIGN RENTALS	200	0	200
00-32097	INT. INCOME-NOW & IMMA	388	450	200
00-33206	DONATIONS-SPECIAL PROJECT	39,097	65,000	0
00-33300	TRANSFERS FROM OTHER FUND	11,500	1,500	6,000

MISSION STATEMENT:

The mission of M.K. Brown Memorial Auditorium and Civic Center is to play a vital role in the arts and entertainment for Pampa and surrounding areas, and to maintain an inviting gathering place for citizens to celebrate and share human and cultural experiences.

The Civic Center has more than 35,000 square feet available for use. The auditorium itself has permanent continental-style seating for 1,500 people. The stage area consists of more than 2,200 square feet with two dressing rooms flanking each side of the stage.

The Civic Center staff consists of on full-time manager and several part-time event workers, custodians, light and sound techs, etc.

Three entrances, one on the south side and the other on the northeast, open into a main lobby containing approximately 2,800 square feet. This area is also used for exhibits, for craft shows, and hospitality hours. Connected to the lobby is the Civic Center Heritage Room, which contains some 6,500 square feet of open space. The room will accommodate 500 for banquets, 350 for dances, etc. or 500 in theater style for plays and meetings. The third entrance, located just northwest of the northeast entrance, gives access to the business office.

Sufficient paved and lighted parking areas are provided for the convenience of those who use the facility. Loading docks are provided for the Heritage Room, kitchen area and auditorium stage.

FUNDING:

The Civic Center is accounted for through a Special Revenue Fund. Revenues are derived from the Hotel/Motel Occupancy Tax, auditorium rentals or charges, transfers from the M.K. Brown Trust Fund and transfers from the General Fund.

GOALS AND OBJECTIVES

- Maintain an adequate, well-trained staff to provide traditional services for conventions, meetings and banquets.
- Provide good housekeeping standards and keep maintenance of the facility up to standards.
- Work with the Parks, Recreation and Auditorium Advisory Board to obtain recommendations for changes as needed to meet the diverse needs of the community.
- Work with the Chamber of Commerce, Retail Trade Organizations and Panhandle Tourism Marketing Council to increase tourism and conventions locally and throughout our region.
- Apply for grants in hopes of obtaining funding to improve the quality of our facility by adding state-of-the-art equipment.
- Continue to maintain the integrity of the Civic Center and provide professional services to our guests.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	0	0	1
Department Total	0	0	1

21 -M K BROWN CIVIC CENTER
21 MK BROWN CIVIC CENTER
DEPARTMENT EXPENDITURES

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
PERSONNEL SERVICES			
21-41010 SALARIES AND WAGES	30,191.21	29,640.01	53,796.00
21-41050 PART TIME & TEMPORARY PAY	26,421.93	32,107.00	35,000.00
21-41066 CELL PHONE ALLOWANCE	330.00	360.00	540.00
21-41070 TEXAS MUNICIPAL RETIREMENT	6,635.18	9,195.00	11,682.00
21-41075 MEDICARE TAX EXPENSE	785.69	766.21	1,295.00
21-41080 SOCIAL SECURITY TAX EXPENSE	3,359.59	4,030.00	5,539.00
21-41085 LTD, AD&D, & LIFE INSURANCE	0.00	139.03	213.00
21-41086 WORKERS COMPENSATION	2,745.91	2,509.00	1,898.00
21-41090 HEALTH INSURANCE	8,045.04	8,052.00	7,500.00
21-41096 MEMBERSHIP AIRMED	0.00	60.00	65.00
21-41097 DENTAL INSURANCE	144.00	144.00	144.00
TOTAL PERSONNEL SERVICES	78,658.55	87,002.25	117,672.00
CONTRACTUAL SERVICES			
21-42010 COMMUNICATIONS	2,779.19	2,300.00	2,867.00
21-42020 POSTAGE AND FREIGHT	281.92	445.00	350.00
21-42030 ADVERTISING	29,069.45	38,151.00	38,151.00
21-42040 DUES & SUBSCRIPTIONS	364.50	469.00	365.00
21-42050 ELECTRICITY	19,324.10	27,000.00	23,501.00
21-42060 GAS	4,645.87	7,200.00	7,584.00
21-42085 RENTAL - OFFICE EQUIPMENT	1,019.91	1,100.00	1,049.00
21-42090 RENTAL OF EQUIPMENT	1,320.00	1,320.00	1,320.00
21-42180 LAUNDRY SERVICE	2,338.13	1,900.00	1,900.00
21-42570 MISC. CONTRACT LABOR	5,340.17	6,500.00	6,500.00
TOTAL CONTRACTUAL SERVICES	66,483.24	86,385.00	83,587.00
SUPPLIES, MATERIAL & MNT			
21-43010 OFFICE EXPENSE	692.00	1,000.00	1,000.00
21-43020 OPERATING EXPENSE	792.96	350.00	200.00
21-43030 JANITOR SUPPLIES	1,801.74	3,100.00	3,100.00
21-43040 CLOTHING & LINEN	0.00	300.00	300.00
21-43070 AGRICULTURAL EXPENSE	76.85	0.00	0.00
21-43145 COMPUTER SOFTWARE	240.00	248.00	240.00
21-43200 MOTOR FUEL AND LUBRICANTS	0.00	500.00	1,054.00
21-43210 MINOR TOOLS AND APPARATUS	404.36	1,542.00	1,542.00
21-43220 MNT-BUILDINGS	6,618.13	6,145.00	10,000.00
21-43250 MNT-IMPROVEMENTS	243.51	814.00	500.00
21-43430 MNT-AUTO EQUIPMENT	0.00	1,238.00	3,000.00
21-43430 MNT-OTHER EQUIPMENT	9,042.98	9,341.00	8,000.00
TOTAL SUPPLIES, MATERIAL & MNT	19,912.53	24,578.00	28,936.00
OTHER CHARGES			
21-44037 COVID-19 RELIEF	5,708.47	0.00	0.00
21-44040 INSURANCE & BONDS	19,030.36	20,076.00	18,328.00
21-44045 VEHICLE LEASE	4,000.00	4,000.00	4,000.00
21-44060 CLAIMS JUDGEMENTS AND DAM/	0.00	5,500.00	0.00
21-44070 OTHER AGENCIES	12,000.00	12,000.00	12,000.00
21-44200 TRANSFER TO OTHER FUNDS	50,000.00	0.00	0.00
21-44350 ADMINISTRATIVE FEES	79,644.00	79,644.00	79,644.00
21-44500 INTEREST & FISCAL CHARGES	869.07	0.00	0.00
TOTAL OTHER CHARGES	171,251.90	121,220.00	113,972.00
CAPITAL			
21-45030 IMPROVEMENTS	53,025.55	237,750.00	0.00
TOTAL CAPITAL	53,025.55	237,750.00	0.00
TOTAL 21 MK BROWN CIVIC CENTER	389,331.77	556,935.25	344,167.00

MK Brown Fund Approved Capital for 2021-22

Funded Capital-MK Brown

There was no approved capital for the FY 2021-22 year. Below is a list of the 5-year capital requests.

5-Year capital requests-MK Brown

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
Equipment/Fixtures Replacement	21	21	MK Brown	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Air Conditioner in Heritage Room	21	21	MK Brown	\$ -	\$ 75,000	\$ -	\$ -	\$ -
ADA/TAS Modifications	21	21	MK Brown	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Library

Revenues	\$ 414,524
Expenditures	\$ 414,455
Excess of revenues over (under) expenditures	\$ 69
Reconciling items	
Use of fund balance	
	\$ -
Net reconciled - over (under)	\$ 69

City of Pampa Revenues 2021-22 Budget

		25-LIBRARY FUND		
REVENUES		2019-20	AMENDED	2021-22
		BUDGET	BUDGET	BUDGET
00-32001	CUR. TAXES-INCLUDES LIBR.	181,139	187,859	194,524
00-32002	DELINQUENT TAXES	4,827	5,000	7,000
00-32003	PENALTY & INTEREST	1,483	1,700	3,000
00-32073	MISCELLANEOUS	78	100	100
00-32074	AUDITORIUM RENTALS	400	800	100
00-32078	INTEREST INCOME-INVESTMENT	0	500	100
00-32093	COUNTY CONTRIBUTION	3,000	3,000	3,000
00-32095	FINES & FORFEITS-LIBRARY	2,911	5,500	2,500
00-32097	INT. INCOME-NOW & IMMA	674	400	600
00-32305	CHARGES FOR COPIER USAGE	3,481	6,000	4,000
00-33206	DONATIONS-SPECIAL PROJECT	14,455	17,468	0
00-33300	TRANSFERS FROM OTHER FUND	171,000	123,100	199,600
TOTAL REVENUES		\$383,448	\$351,427	\$414,524

MISSION STATEMENT:

The Lovett Memorial Library will offer a broadly defined program of information, education, recreation, and cultural enrichment opportunities for people of all ages and educational, cultural, and economic backgrounds.

The Lovett Memorial Library serves the community of Pampa and Gray County as a cultural, informational, and educational center by providing current books (print and E-Books), electronic subscriptions to academic journals and newspapers, videos, and books on tape regarding the needs of the community. The library has 10 computers available to the public with Internet access and productivity software along with a secured wireless access that requires getting a voucher number to connect. There was a total of 2,018 sessions or uses of the library's internet computers along with 295 Wi-Fi sessions along with 19,784 visits to our website. Library cards must be in good standing to have access to computers. People from out of town who do not belong to an HLC library will receive a guest pass (\$1.00) to access the computers or Wi-Fi. Request for information may be made in person, phone, or e-mail. There are 3,671 registered users with library cards. The library had 12,501 people visit the library during this year. The library, located at the corner of Houston and Foster streets, houses over 46,687 items. The library circulated 26,129 items. Patrons have access to over 5,590 E-books and 1,399 downloadable audio books and 79 databases.

The TexShare Databases Program provided by the Texas State Library and Archives Commission allows libraries to provide authoritative and ad-free electronic articles, books, tutorials, and other resources to their patrons 24/7 through 63 electronic resources. This program provides access to more than 27,750 journals and magazines, over 215, 000 E-books, and over 16 million images, videos, and interactive resources. Retail cost of the TexShare Databases for our library if purchased individually would cost \$67,348.00. Instead, the library pays \$517.00 a year for TexShare membership. The other 14 databases are purchased through Harrington Library Consortium (HLC) at a reduced rate.

The present building was constructed in 1954 with a bequest from Henry and Fannie Lovett. Major interior modifications to the library were completed in 1999 through a grant from the Pampa Lovett Library Foundation, including the installation of an elevator, a second-story bridge and numerous other Texas Fire Code and ADA-mandated structural modifications.

A 5-member Library Board serves in an advisory role on overall policy and provides promotional efforts on behalf of the library. Other library support groups include the Friends of the Library and the Gray Pampa Foundation.

The hours of operation: Monday-Friday 9am-6pm Closed Saturday & Sunday

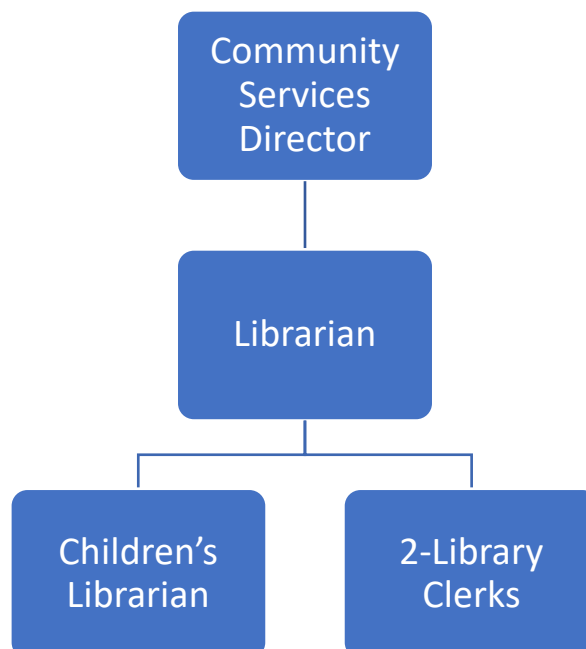
FUNDING:

The City of Pampa provides most of the funds necessary for staff and building maintenance. Three cents of the tax rate are set aside by ordinance for operation of the Library. The City transfers an additional amount into the Library Fund. The Library Advisory Board seeks other funding for special projects. Other funding sources include Gray County, the Lovett Library Foundation, Gray-Pampa Foundation, the Pampa Friends of the Library, and memorials. Funding for library books and DVDs come from these other sources and other grants that may be obtained.

GOALS AND OBJECTIVES

- The Library will provide the citizens of Pampa and Gray County with the most up-to-date informational, educational, and recreational materials.
- The Library will encourage children to become responsible life-long patrons of the library.
- The Library will introduce the citizens of Pampa and Gray County to the informational and educational benefits of technology.
- The Library will serve a culturally and racially diverse population.
- The Library will encourage public support and use of the library.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	4	4	4
Department Total	4	4	4



25 - LIBRARY FUND

25 LOVETT MEM LIBRARY

DEPARTMENT EXPENDITURES

		AMENDED		
		2019-20	2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
25-41010	SALARIES AND WAGES	175,872.12	180,385.69	191,982.00
25-41020	LONGEVITY PAY	1,664.00	1,856.00	2,032.00
25-41050	PART TIME & TEMPORARY PAY	17,020.98	23,715.00	19,000.00
25-41066	CELL PHONE ALLOWANCE	360.00	373.46	360.00
25-41070	TEXAS MUNICIPAL RETIREMENT	38,636.23	37,865.99	41,790.00
25-41075	MEDICARE TAX EXPENSE	2,712.17	2,663.43	3,094.00
25-41080	SOCIAL SECURITY TAX EXPENSE	11,596.18	12,486.05	13,229.00
25-41085	LTD, AD&D, & LIFE INSURANCE	692.70	766.37	773.00
25-41086	WORKERS COMPENSATION	796.52	2,154.77	667.00
25-41090	HEALTH INSURANCE	32,180.04	32,208.00	30,000.00
25-41096	MEMBERSHIP AIRMED	200.00	260.00	260.00
25-41097	DENTAL INSURANCE	576.00	576.00	576.00
TOTAL PERSONNEL SERVICES		282,306.94	295,310.76	303,763.00
CONTRACTUAL SERVICES				
25-42010	COMMUNICATIONS	6,225.17	6,240.00	6,381.00
25-42020	POSTAGE AND FREIGHT	2,273.06	3,000.00	3,000.00
25-42050	ELECTRICITY	5,941.70	8,364.00	7,283.00
25-42060	GAS	3,947.13	6,009.00	6,434.00
25-42085	RENTAL-OFFICE EQUIPMENT	2,897.58	2,900.00	3,875.00
TOTAL CONTRACTUAL SERVICES		21,284.64	26,513.00	26,973.00
SUPPLIES, MATERIAL & MNT				
25-43010	OFFICE EXPENSE	145.24	546.00	1,000.00
25-43020	OPERATING EXPENSE	1,794.74	1,100.00	1,000.00
25-43030	JANITOR SUPPLIES	1,040.05	1,000.00	1,000.00
25-43120	BOOKS	4,277.11	6,479.00	0.00
25-43130	PERIODICALS	90.75	0.00	0.00
25-43145	COMPUTER SOFTWARE	15,451.60	15,570.00	19,318.00
25-43210	MINOR TOOLS AND APPARATUS	8,886.37	10,989.00	9,000.00
25-43220	MNT-BUILDINGS	10,386.74	7,595.00	12,100.00
25-43430	MNT-OTHER EQUIPMENT	4,099.41	3,946.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		46,172.01	47,225.00	43,418.00
OTHER CHARGES				
25-44037	COVID-19 RELIEF	1,302.49	0.00	0.00
25-44040	INSURANCE & BONDS	6,068.01	6,272.00	9,289.00
25-44350	ADMINISTRATIVE FEES	26,012.00	26,012.00	26,012.00
TOTAL OTHER CHARGES		33,382.50	32,284.00	35,301.00
CAPITAL				
25-45030	IMPROVEMENTS	0.00	7,850.00	0.00
25-45080	OTHEER EQUIPMENT	0.00	0.00	5,000.00
TOTAL CAPITAL		0.00	7,850.00	5,000.00
TOTAL 25 LOVETT MEM LIBRARY		383,146.09	409,182.76	414,455.00

Library Fund Approved Capital for 2021-22

Funded Capital-Library

There have been numerous capital requests funded in the FY 2021-22 budget. Below is a list of the approved capital requests by the department and source of funding.

Fund	Dept Number	Dept Name	Title	Funding	Approved
25	25	Library	5 emergency ballasts, 15 regular ballasts, 85 light bulbs, electrician	op	\$ 5,000
					\$ 5,000.00

5-Year capital requests-Library

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
5 emergency ballasts, 15 regular ballasts, 85 light bulbs, electrician	25	25	Library	\$ 5,000	\$ -	\$ -	\$ -	\$ -
New water sprinkler system	25	25	Library	\$ -	\$ 50,000	\$ -	\$ -	\$ -
10 double paned windows	25	25	Library	\$ -	\$ -	\$ 50,000	\$ -	\$ -
New Roof	25	25	Library	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Handicapped ramp and parking spot in the staff parking lot	25	25	Library	\$ -	\$ -	\$ -	\$ -	\$ 123,000

Public Safety Grant Fund-

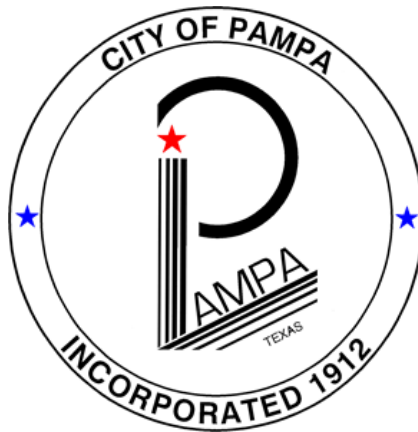
The Public Safety Grant Fund was established in FY 2020 to provide a transparent accounting process for Federal grant awards. All revenue and expenses are held in this fund and may vary depending on the award.

In the current FY 2021-22 budget, the city anticipates an Emergency Management grant award thru TDEM. The grant revenue for this award offsets a portion of the salary expense for Emergency Management.

**26 -PUBLIC SAFETY GRANTS
VARIOUS DEPARTMENTS
DEPARTMENT EXPENDITURES**

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
PERSONNEL SERVICES			
26-41010 SALARIES AND WAGES	27,137.46	0.00	25,000.00
TOTAL PERSONNEL SERVICES	27,137.46	0.00	25,000.00
SUPPLIES, MATERIAL & MNT			
17-43210 MINOR TOOLS AND APPARATUS	75,333.80	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	75,333.80	0.00	0.00
CAPITAL			
08-45080 OTHER EQUIPMENT	72,000.00	77,327.00	0.00
TOTAL CAPITAL	72,000.00	77,327.00	0.00
TOTAL EXPENDITURES	174,471.26	77,327.00	25,000.00

Federal Coronavirus Relief Fund



Federal Coronavirus Relief Fund-

The Coronavirus Relief Fund was established in FY 2020 due to a world-wide pandemic that prompted federal grant funds to be distributed to states, counties, and cities. This fund is used to account for federal grant funds received under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, enacted in law in April 2020.

All grant funds received are required to be used on expenditures related to the recovery from the pandemic and must follow certain compliance and reporting guidelines administered thru the U.S. Department of Treasury. The city has received a portion of the new federal grant known as, Coronavirus State and Local Fiscal Recovery Funds, and will budget for these funds to be expensed during the next year.

27 - CORONAVIRUS RELIEF FUND**VARIOUS DEPARTMENTS****DEPARTMENT EXPENDITURES**

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
PERSONNEL SERVICES			
08-41010 SALARIES AND WAGES	447,021.86	0.00	0.00
17-41010 SALARIES AND WAGES	492,048.14	0.00	0.00
TOTAL PERSONNEL SERVICES	939,070.00	0.00	0.00
 TOTAL EXPENDITURES	 939,070.00	 0.00	 0.00

Enterprise Funds



Leased Properties

Revenues	\$ 29,200
Expenditures	\$ 223,331
Excess of revenues over (under) expenditures	\$ (194,131)
Reconciling items	
Use of fund balance to transfer out	\$ 194,131
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2021-22 Budget

		30-LEASED PROPERTIES		
REVENUES		2019-20	AMENDED 2020-21	2021-22
		BUDGET	BUDGET	BUDGET
00-32041	RENTALS FROM BUILDINGS	35,419	62,286	18,660
00-32078	INTEREST INCOME-INVESTMENT	0	1,000	100
00-32097	INT. INCOME-NOW & IMMA	531	250	250
00-32098	INTEREST INCOME-NOTE	22,843	15,090	10,190
00-33206	DONATIONS-SPECIAL PROJECT	314,370	0	0
		<u>\$373,163</u>	<u>\$78,626</u>	<u>\$29,200</u>

MISSION STATEMENT:

To provide lease space for the betterment of the City of Pampa and our community.

The City of Pampa provides leased space on its communication tower located at 2801 Kentucky, space on the water tower at 822 W. Foster and space on the water tower at N. Crest to various cell phone providers.

FUNDING:

Rental from the leased spaces provide funding for this program.

30 -LEASED PROPERTIES**DEPARTMENT EXPENDITURES**

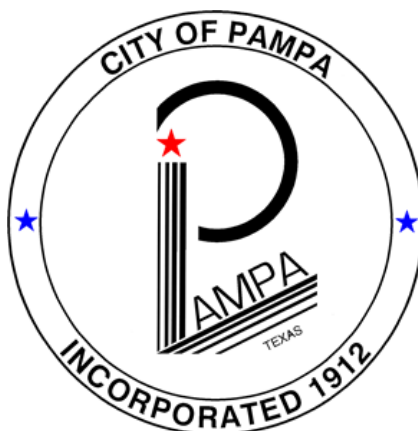
		2019-20	AMENDED	2021-22
		BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES				
30-42010	COMMUNICATIONS	0.00	1,200.00	0.00
30-42050	ELECTRICITY	0.00	6,000.00	0.00
30-42060	GAS	0.00	2,100.00	0.00
30-42090	RENTAL OF EQUIPMENT	0.00	1,000.00	0.00
30-42180	LAUNDRY SERVICE	0.00	600.00	0.00
30-42570	MISC. CONTRACT LABOR	0.00	600.00	0.00
TOTAL CONTRACTUAL SERVICES		0.00	11,500.00	0.00
SUPPLIES, MATERIAL & MNT				
30-43010	OFFICE EXPENSE	0.00	800.00	0.00
30-43030	JANITORIAL SUPPLIES	0.00	800.00	0.00
30-43020	OPERATING EXPENSE	0.00	1,200.00	0.00
30-43040	CLOTHING AND LINEN	0.00	600.00	0.00
30-43210	MINOR TOOLS AND APPARAT	0.00	500.00	0.00
30-43220	MNT-BUILDINGS	0.00	6,000.00	0.00
30-43250	MNT-IMPROVEMENTS	0.00	3,332.00	0.00
30-43410	MNT-UNDERGROUND SPRINI	0.00	300.00	0.00
30-43430	MNT-OTHER EQUIPMENT	0.00	1,100.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT		0.00	14,632.00	0.00
OTHER CHARGES				
30-44040	INSURANCE & BONDS	4,454.67	6,290.00	10,894.00
30-44200	TRANSFERS TO OTHER FUNDS	200,000.00	200,000.00	200,000.00
30-44300	PAYMENT IN LIEU OF TAXES	1,831.00	6,029.00	6,029.00
30-44350	ADMINISTRATIVE FEES	6,408.00	6,408.00	6,408.00
30-44600	DEPRECIATION	14,237.16	0.00	0.00
30-44700	BUDGET RESTRICTIONS	0.00	10,000.00	0.00
TOTAL OTHER CHARGES		226,930.83	228,727.00	223,331.00
TOTAL 30 LEASED PROPERTIES		226,930.83	254,859.00	223,331.00

The City of Pampa has an agreement with CH2M Hill OMI to operate the City owned Water and Sewer Utilities facilities to provide potable water to residential and commercial properties within the city and to collect and treat wastewater (sewage) from these customers. This agreement was established in October of 2002 for CH2M to provide adequate personnel to handle the operations, maintenance, and management services of City assets and departmental expenses. Departmental expenses are determined based on the contract set forth and any expenses not included in the current contract. The Water and Sewer Utilities are funded entirely by customer usage fees and bonds — no tax revenues are used to fund operations.

The municipal water system distributes approximately 900 million gallons of water annually to approximately 7,840 customers, using 155 miles of water mains. The maximum daily capacity of the system is 10 million gallons. Most of the water usage within city limits comes from CRMWA. However, the City of Pampa has a total of 10 wells that are used to feed various pumpstations throughout our city and are available when the demand for water is higher or for emergency situations. Our water treatment plant is required to perform various in-house testing either daily or quarterly and an annual test that is conducted by an outside lab hired by TCEQ to ensure compliance. The city also maintains 116 miles of sewer mains that are part of a 3–6-month cleaning program. This program is designed to help decrease the amount of grease and residue buildup by adding enzymes to areas that have reoccurring issues. The city also does yearly sewer testing by introducing smoke into the sewer system, to help identify and repair areas of inflow and infiltration. This testing is completed by ward and citizens are notified beforehand. Pampa's wastewater treatment plant is also required to perform testing by TCEQ, and these tests may be daily, twice a week, quarterly, or yearly to ensure compliance.

Pampa is a member of the Canadian River Municipal Water Authority (“CRMWA”), where its geographical area includes the surface water from Lake Meredith, and the aqueduct system that supplies the City of Pampa along with 10 other cities. The City of Pampa has entered into a variety of agreements and contracts with CRMWA since 1968 for the betterment of our city and to provide a higher quality water supply. One of the contracts that the City has with CRMWA covers the cost of acquiring water rights on 42,765 acres of land in Hutchinson and Roberts Counties, along with 29 wells to produce underground water. The city does not have the ability to significantly influence operations or appoint a significant portion of the CRMWA board. However, as a member of CRMWA, the City is responsible for a portion of all debt issued by the water district with these payments being made solely out of water system revenues and not any general obligation of the City.

The operations of the Water and Sewer Utilities are accounted for in the Water and Sewer System Fund which includes Utility Collection, Water Production/Treatment, Water Distribution, Wastewater Collection, and Wastewater Treatment.



Water and Wastewater

Revenues	\$ 8,326,100
Expenditures	\$ 14,472,847
Excess of revenues over (under) expenditures	\$ (6,146,747)
Reconciling:	
Use of 2020 CO	\$ 600,000
Use of Restricted Funds	\$ 1,546,747
Use of RE to start Capital Improvements Program	\$ 4,000,000
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2021-22 Budget

31 WATER & WASTEWATER

REVENUES		2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
00-32042	RENTALS FROM LAND	200	200	200
00-32060	CREDIT CARD USER FEE	612	0	0
00-32072	SALE OF MATERIALS & EQUIP	900	25,410	0
00-32073	MISCELLANEOUS	2,070	0	0
00-32077	INSURANCE & DAMAGE CLAIMS	0	13,773	0
00-32078	INTEREST INCOME-INVESTMNT	132,183	90,000	20,000
00-32079	HHW REVENUE	8,648	8,700	8,700
00-32081	WATER SALES	5,301,575	5,200,000	5,300,000
00-32082	SEWER CHARGES	2,288,272	2,250,000	2,280,000
00-32083	TAPPING CHARGES	6,700	5,000	5,000
00-32084	REIMBURSEMENT FROM OMI	10,635	0	0
00-32085	SEWER SURCHARGE	432,353	437,000	433,000
00-32092	LATE PAYMENT PENALTY	263,466	250,000	260,000
00-32097	INT. INCOME-NOW & IMMA	5,464	6,000	6,000
00-32157	TRRA REVENUE	0	0	200
00-32300	CHARGES FOR SERVICES	13,274	18,000	13,000
TOTAL REVENUES		\$8,466,352	\$8,304,083	\$8,326,100

MISSION STATEMENT:

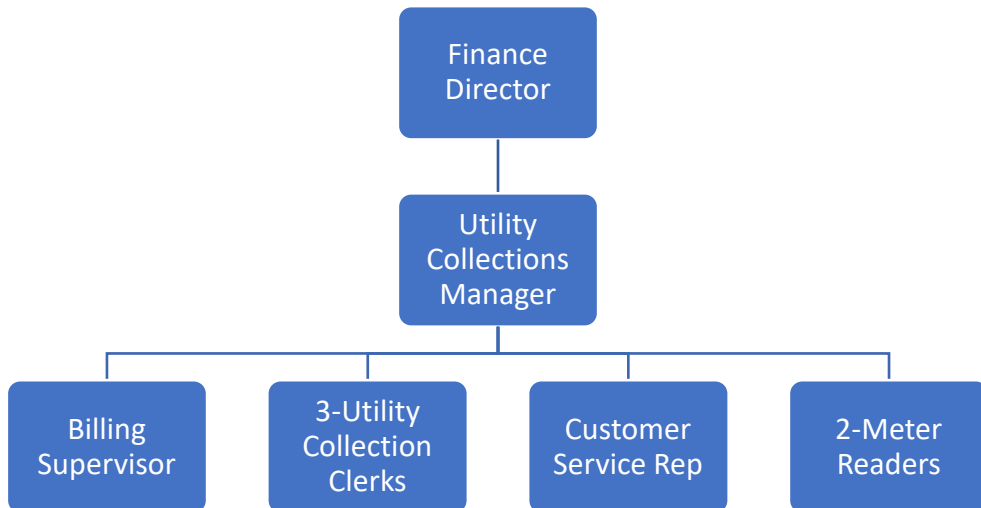
The Water Utility Department will develop and maintain a competent team of professionals who strive continuously to improve the level of service to our customers through accurate utility billing, increased technological enhancement, and a greater emphasis on customer solutions while planning for future needs of a growing and diverse community.

Responsibilities

- Utility billing for water, wastewater, and trash
- Processing utility payments
- Applying requested change to utility accounts
- Meter reading
- Customer service and education regarding water billing and meter reading

Municipal Utilities Accounting and Collection Cont.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	9	9	8
Department Total	9	9	8



31 -WATER & WASTEWATER
 32 UTILITY ACCT/COLLECTN
 DEPARTMENT EXPENDITURES

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
PERSONNEL SERVICES			
32-41010 SALARIES AND WAGES	334,765.56	331,772.74	310,062.00
32-41020 LONGEVITY PAY	4,360.00	3,072.00	2,224.00
32-41030 OVERTIME PAY	0.00	300.00	309.00
32-41035 STEP-UP PAY	402.51	500.00	515.00
32-41050 PART TIME & TEMPORARY PAY	18,798.94	8,103.00	23,000.00
32-41060 INCENTIVE PAY	710.05	780.00	780.00
32-41066 CELL PHONE ALLOWANCE	720.00	720.00	540.00
32-41070 TEXAS MUNICIPAL RETIREMENT	61,613.20	72,250.69	67,602.00
32-41075 MEDICARE TAX EXPENSE	5,384.32	4,965.84	4,893.00
32-41080 SOCIAL SECURITY TAX EXPENSE	23,021.79	22,372.36	20,921.00
32-41085 LTD, AD&D, & LIFE INSURANCE	1,356.36	1,498.34	1,287.00
32-41086 WORKERS COMPENSATION	6,896.21	6,663.65	4,098.00
32-41090 HEALTH INSURANCE	64,359.72	72,468.00	60,000.00
32-41096 MEMBERSHIP AIRMED	450.00	585.00	520.00
32-41097 DENTAL INSURANCE	1,284.00	1,296.00	1,152.00
TOTAL PERSONNEL SERVICES	524,122.66	527,347.62	497,903.00
CONTRACTUAL SERVICES			
32-42010 COMMUNICATIONS	3,858.94	4,200.00	3,886.00
32-42020 POSTAGE AND FREIGHT	31,484.35	30,278.00	32,000.00
32-42040 DUES & SUBSCRIPTIONS	259.00	174.00	174.00
32-42085 RENTAL-OFFICE EQUIP.	1,279.44	1,300.00	820.00
32-42125 BUSINESS EXPENSE	54.00	0.00	0.00
32-42130 PROFESSIONAL DEVELOPMENT	584.92	108.00	625.00
32-42155 EMPLOYEE TRAINING EXPENSE	0.00	199.00	200.00
32-42170 COLLECTION EXPENSE	444.69	1,500.00	1,500.00
32-42430 PRINTING EXPENSE	4,296.48	4,818.00	4,500.00
TOTAL CONTRACTUAL SERVICES	42,261.82	42,577.00	43,705.00
SUPPLIES, MATERIAL & MNT			
32-43010 OFFICE EXPENSE	3,065.01	1,892.00	2,392.00
32-43020 OPERATING EXPENSE	255.12	900.00	700.00
32-43040 CLOTHING & LINEN	936.68	550.00	750.00
32-43145 COMPUTER SOFTWARE	240.00	248.00	248.00
32-43200 MOTOR FUEL AND LUBRICANTS	6,690.24	6,500.00	6,500.00
32-43210 MINOR TOOLS AND APPARATUS	4,486.20	10,398.00	0.00
32-43275 MNT-COMPUTER EQUIPMENT	33,151.72	37,743.00	49,500.00
32-43280 MNT-AUTO EQUIPMENT	6,343.60	5,283.00	5,500.00
TOTAL SUPPLIES, MATERIAL & MNT	55,168.57	63,514.00	65,590.00
OTHER CHARGES			
32-44040 INSURANCE & BONDS	881.53	1,308.00	1,927.00
32-44045 VEHICLE LEASE	24,268.00	10,171.00	17,981.00
32-44047 EXTERNAL VEHICLE LEASE	9,481.60	19,829.00	12,019.00
32-44060 CLAIMS, JUDGEMENTS & DAMAGES	0.00	16,695.00	0.00
32-44200 TRANSFERS TO OTHER FUNDS	46,000.00	94,559.00	110,519.00
32-44300 PAYMENT IN LIEU OF TAXES	14,159.00	15,056.00	15,056.00
32-44350 ADMINISTRATIVE FEES	133,035.00	133,035.00	135,167.00
32-44500 INTEREST & FISCAL CHARGES	39,470.87	2,000.00	0.00
32-44600 DEPRECIATION	4,912.40	0.00	0.00
32-44615 BAD DEBT EXPENSE	31,794.92	0.00	0.00
TOTAL OTHER CHARGES	304,003.32	292,653.00	292,669.00
CAPITAL			
32-45030 IMPROVEMENTS	0.00	8,909.00	0.00
TOTAL CAPITAL	0.00	8,909.00	0.00
TOTAL 32 UTILITY ACCT/COLLECTN	925,556.37	935,000.62	899,867.00

MISSION STATEMENT:

The Water Production Department's mission is to provide potable water of a quality which meets State and Federal drinking water standards in sufficient quantity to meet the City's daily and seasonal peak demand and storage requirements.

The Production and Treatment Department is responsible for the maintenance and operation of the Water Filtration Plant, two Booster Stations, three Elevated Storage Tanks, five Ground Storage Tanks and twelve Water Wells, also Prison Pump Station, one Elevated Storage, one Ground Storage and four Wells.

The Department is operated by Jacobs, Dallas, Texas and operates under permit by the Texas Commission on Environmental Quality – Water Supply #0900003.

The City of Pampa is one of eleven cities comprising the Canadian River Municipal Water Authority (owners of Lake Meredith) with an allocation of 7.163%.

The Water Treatment process for RAW water obtained from the CRMWA includes coagulation-flocculation, sedimentation, filtration and disinfection. The treatment process for city owned ground water is disinfection only.

Operators are responsible for bacteriological sampling of all water in the system. Other tests include turbidity, total chlorine residual, free chlorine residual and PH.

The Water Treatment Plant and Water Supply System are inspected every year or annually by the Texas Commission on Environmental Quality.

Departmental personnel are employees of Jacobs, OMI and are required to be certified by TCEQ. The staff includes three “C” Certified Surface Water Operators, four “C” Certified Groundwater Operator, Two Certified “C” Distribution Operator and one “D” Certified Water Operator.

The employees of the Water Treatment Plant have a great sense of pride in their work. This is evident in the way the facility has improved over the last year. The City should be proud to have local operators who are among the best in the area treating water with state-of-the-art technology. This wouldn’t have been possible without the support of City Hall, the City Commissioners, and their continuous efforts to assure the newest technology is identified, explores, and implemented when feasible.

FUNDING:

Water Production and Treatment is funded through the sale of water and is accounted for in the Enterprise Fund/Water and Wastewater.

GOALS AND OBJECTIVES:

- Meet all federal and state water quality standards.
- Have two operators upgrade their certifications.
- We will have 80 hours of training for each operator consisting of technical and safety topics.
- Continue improving appearance of facilities.
- Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
- Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

31 -WATER & WASTEWATER**33 WATER PRODUCTION/TREA****DEPARTMENT EXPENDITURES**

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
CONTRACTUAL SERVICES			
33-42010 COMMUNICATIONS	1,255.72	2,000.00	3,095.00
33-42045 PERMIT FEES	20,442.30	23,000.00	23,000.00
33-42046 WATER & WASTEWATER TESTNG	21,834.77	20,000.00	20,000.00
33-42050 ELECTRICITY	111,918.01	125,000.00	124,858.00
33-42060 GAS	5,750.64	6,500.00	6,763.00
33-42430 PRINTING EXPENSE	2,743.00	3,000.00	3,000.00
33-42530 UNCLASSIFIED PROFESSIONAL	0.00	35,000.00	0.00
33-42570 MISC. CONTRACT LABOR	764,811.60	790,488.00	814,203.00
TOTAL CONTRACTUAL SERVICES	928,756.04	1,004,988.00	994,919.00
SUPPLIES, MATERIAL & MNT			
33-43020 OPERATING EXPENSE	0.00	100.00	0.00
33-43050 CHEMICALS	47,939.18	49,900.00	49,900.00
33-43360 MNT-WELLS, PUMPS & ROTORS	3,515.10	17,500.00	20,000.00
33-43380 MNT-RESERVOIRS AND TANKS	21,600.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	73,054.28	67,500.00	69,900.00
OTHER CHARGES			
33-44040 INSURANCE & BONDS	22,947.36	23,834.00	19,023.00
33-44090 CRMWA - OPERATION & MAINT	438,992.59	497,752.00	549,766.00
33-44095 CRMWA - VARIABLE COST	180,273.47	250,000.00	250,000.00
33-44300 PAYMENT IN LIEU OF TAXES	31,858.00	33,876.00	33,876.00
33-44350 ADMINISTRATIVE FEES	154,389.00	154,389.00	156,856.00
33-44500 INTEREST & FISCAL CHARGES	267,362.61	260,588.00	214,313.00
33-44510 PRINCIPAL RETIREMENT	0.00	879,400.00	862,779.00
33-44600 DEPRECIATION	642,036.91	0.00	0.00
TOTAL OTHER CHARGES	1,737,859.94	2,099,839.00	2,086,613.00
CAPITAL			
33-45030 IMPROVEMENTS	0.00	0.00	180,772.00
TOTAL CAPITAL	0.00	0.00	180,772.00
TOTAL 33 WATER PRODUCTION/TREA	2,739,670.26	3,172,327.00	3,332,204.00

MISSION STATEMENT:

Our mission is to provide our customers potable water with as few interruptions as possible while maintaining a uniform flow at a constant pressure.

This department is responsible for the operation and maintenance of approximately 155 miles of various size water distribution mains:

- 2" – 16,656 linear ft.
- 4" – 300,865 linear ft.
- 6" – 252,789 linear ft.
- 8" – 63,004 linear ft.
- 10" – 68,671 linear ft.
- 12" – 49,297 linear ft.
- 16" – 48,848 linear ft.
- 20" – 10,659 linear ft.
- 24" – 2,625 linear ft.
- 30" – 2,400 linear ft.

Total of 815,814 linear ft.

This Department also services and maintains approximately 8074 active meters and service lines to meters, 593 fire hydrants and an estimated 2418 main valves.

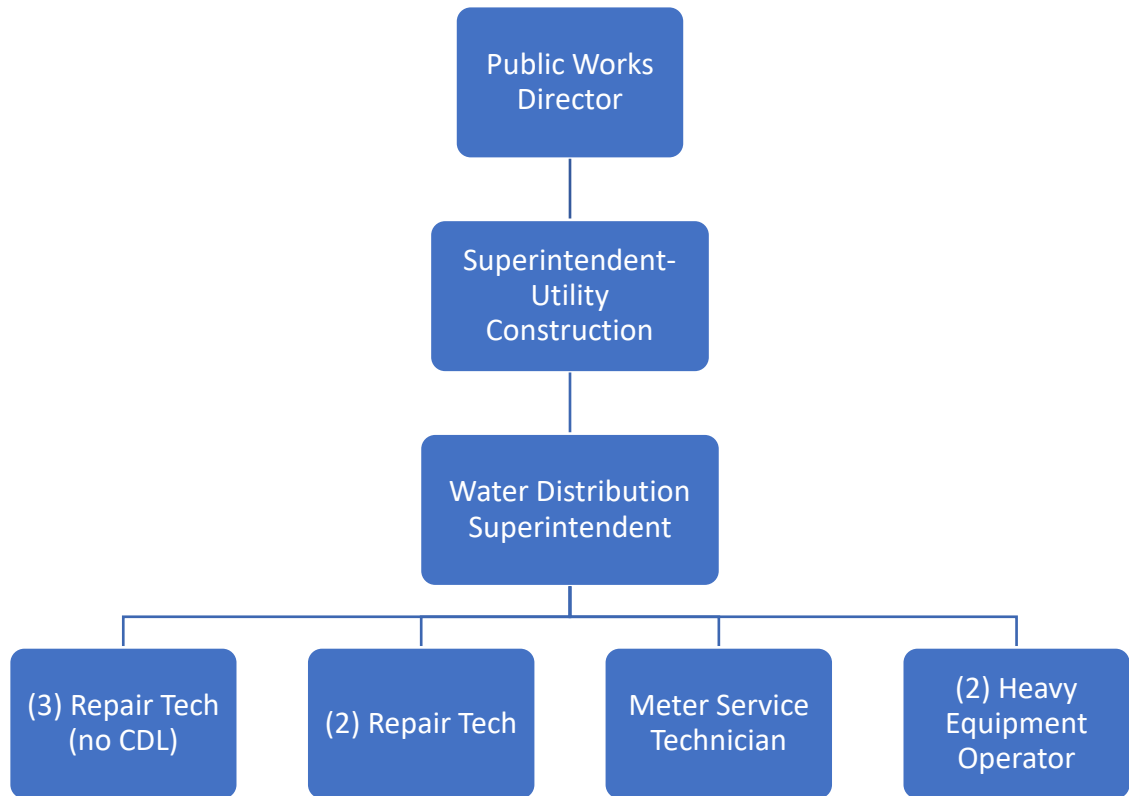
GOALS AND OBJECTIVES

- Provide our customers with a dependable potable water supply with uniform flow and pressure to meet the demands of our customer and fire protection.
- Reduce the occurrence of water line repairs.
- Continue valve program to locate and operate all valves within the distribution system 100/year.
- Meter replacement to the new AMR/smart meters.
- Fire hydrant change out program 30/year.
- Valve replacement program 20/year.
- Perform a quality flush on 100 fire hydrants a year.
- Restore streets and alleys to acceptable quality after excavation.
- To perform any job that is asked of us to help the City become a safer and better place to live, work and play.

BUDGET HIGHLIGHTS

- Installation of the AMR/Smart Meter Program
 - Continue the Water Main Replacement Program
 - Continue the Fire Hydrant Replacement Program.
 - Continue the Water Valve Replacement Program.
- Continue to Assist and Support the Other Departments when needed.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	9	9	9
Department Total	9	9	9



31 - WATER & WASTEWATER**34 WATER DISTRIBUTION****DEPARTMENT EXPENDITURES**

		2019-20	AMENDED	2021-22
		BUDGET	2020-21	BUDGET
			BUDGET	BUDGET
PERSONNEL SERVICES				
34-41010	SALARIES AND WAGES	286,477.81	282,633.08	327,591.00
34-41020	LONGEVITY PAY	1,384.00	1,824.00	1,828.00
34-41030	OVERTIME PAY	27,108.90	33,000.00	25,750.00
34-41035	STEP-UP PAY	71.75	500.00	515.00
34-41060	INCENTIVE PAY	1,581.60	1,440.00	1,560.00
34-41066	CELL PHONE ALLOWANCE	540.00	540.00	540.00
34-41070	TEXAS MUNICIPAL RETIREMENT	47,012.13	61,031.84	76,923.00
34-41075	MEDICARE TAX EXPENSE	4,297.76	4,850.33	5,188.00
34-41080	SOCIAL SECURITY TAX EXPENSE	18,376.69	20,852.32	22,183.00
34-41085	LTD, AD&D, & LIFE INSURANCE	1,057.44	1,397.93	1,374.00
34-41086	WORKERS COMPENSATION	13,855.30	17,547.18	8,155.00
34-41090	HEALTH INSURANCE	56,985.37	72,468.00	67,500.00
34-41096	MEMBERSHIP AIRMED	400.00	585.00	585.00
34-41097	DENTAL INSURANCE	1,284.00	1,296.00	1,296.00
TOTAL PERSONNEL SERVICES		460,432.75	499,965.68	540,988.00
CONTRACTUAL SERVICES				
34-42010	COMMUNICATIONS	2,804.54	3,700.00	2,893.00
34-42020	POSTAGE AND FREIGHT	19.65	100.00	100.00
34-42040	DUES & SUBSCRIPTIONS	1,060.00	700.00	700.00
34-42050	ELECTRICITY	8,167.32	5,250.00	12,245.00
34-42060	GAS	3,724.44	6,500.00	11,095.00
34-42090	RENTAL OF EQUIPMENT	330.00	347.00	500.00
34-42125	BUSINESS EXPENSE	469.78	43.00	100.00
34-42130	PROFESSIONAL DEVELOPMENT	6,874.11	0.00	0.00
34-42155	EMPLOYEE TRAINING EXPENSE	500.00	4,603.00	0.00
34-42430	PRINTING EXPENSE	0.00	395.00	500.00
34-42520	EMPLOYEE LICENSES	111.00	400.00	2,900.00
34-42570	MISC. CONTRACT LABOR	0.00	5,145.00	5,000.00
TOTAL CONTRACTUAL SERVICES		24,060.84	27,183.00	36,033.00

SUPPLIES, MATERIAL & MNT

34-43010	OFFICE EXPENSE	83.16	173.00	200.00
34-43020	OPERATING EXPENSE	40,257.56	9,110.00	8,400.00
34-43030	JANITOR SUPPLIES	105.82	0.00	0.00
34-43040	CLOTHING & LINEN	6,337.27	3,458.00	5,000.00
34-43050	CHEMICALS	38.43	0.00	300.00
34-43145	COMPUTER SOFTWARE	1,397.00	1,414.00	1,855.00
34-43200	MOTOR FUEL AND LUBRICANTS	25,086.71	30,900.00	29,458.00
34-43210	MINOR TOOLS AND APPARATUS	12,721.92	16,831.00	11,000.00
34-43220	MNT-BUILDINGS	67.10	1,556.00	2,000.00
34-43250	MNT-IMPROVEMENTS	-20,541.81	92,641.00	37,500.00
34-43275	MNT-COMPUTER EQUIPMENT	13,041.83	13,434.00	14,000.00
34-43280	MNT-AUTO EQUIPMENT	9,728.69	6,475.00	7,000.00
34-43300	MNT-MACHINERY	15,942.70	30,619.00	20,000.00
34-43340	MNT-COMMUNICATIONS EQUIP	0.00	0.00	0.00
34-43440	MNT-TIRES/TUBES	4,016.31	4,056.00	3,000.00
34-43450	MNT-WATER METERS & BOXES	187,283.64	1,413.00	30,000.00
TOTAL SUPPLIES, MATERIAL & MNT		295,566.33	212,080.00	169,713.00

OTHER CHARGES

34-44037	COVID-19 RELIEF	351.18	0.00	0.00
34-44040	INSURANCE & BONDS	11,553.06	12,267.00	12,812.00
34-44045	VEHICLE LEASE	40,488.00	40,488.00	44,628.00
34-44047	EXTERNAL VEHICLE LEASE	9,511.68	9,512.00	9,097.00
34-44060	CLAIMS, JUDGEMENTS AND DAMA	88.00	1,190.00	0.00
34-44200	TRANSFERS TO OTHER FUNDS	222,782.00	185,741.00	226,856.00
34-44300	PAYMENT IN LIEU OF TAXES	31,858.00	33,876.00	33,876.00
34-44350	ADMINISTRATIVE FEES	154,389.00	154,389.00	156,856.00
34-44500	INTEREST & FISCAL CHARGES	0.00	40,400.00	32,060.00
34-44510	PRINCIPAL RETIREMENT	0.00	55,000.00	90,000.00
34-44600	DEPRECIATION	263,033.97	0.00	0.00
TOTAL OTHER CHARGES		734,054.89	532,863.00	606,185.00

CAPITAL

34-45030	IMPROVEMENTS	0.00	1,480,000.00	623,726.00
TOTAL CAPITAL		0.00	1,480,000.00	623,726.00

TOTAL 34 WATER DISTRIBUTION		1,514,114.81	2,752,091.68	1,976,645.00
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MISSION STATEMENT:

Our mission is to provide the citizens with a sanitary Wastewater (Sewer) Collection System with as few interruptions as possible.

Wastewater Collection is responsible for the maintenance and repair of approximately 115 miles of various sizes of collection mains:

6" – 293,701 linear ft.

8" – 152,209 linear ft.

10" – 54,602 linear ft.

12" – 54,202 linear ft.

15" – 19,367 linear ft.

18" – 34,470 linear ft.

30" - 3,339 linear ft.

Total of 611,890 linear ft.

This Department also services 1,304 manholes and 353 clean outs and assists other Departments by cleaning Storm Sewers, Clarifiers, Water Valves, Mud Pits and Drainage and spill problems.

The Texas Commission on Environmental Quality regulates the operation of Wastewater Collection Systems.

GOALS AND OBJECTIVES

Provide a safe and efficient collection of wastewater (sewer).

Reduce wastewater stoppages (sewer chokes) through a scheduled main line cleaning program and continue to improve response time on emergency stoppages.

Reduce wastewater stoppages (sewer chokes) caused by grease buildup through a grease trap inspection and B.E.F. (Bacteria, Enzymes, Fungi) program.

Improve street and alleys by adjusting the grade of manhole lids and clean out plugs and keeping them properly marked.

Video inspect mains and laterals to help find infiltration/inflow into the collection system.

Repair mains and service connections with new relining equipment to curtail infiltration/inflow into the collection system and to reduce cost of treatment at the Wastewater Treatment Plant.

Smoke testing the collection system to curtail infiltration/inflow into the collection system.

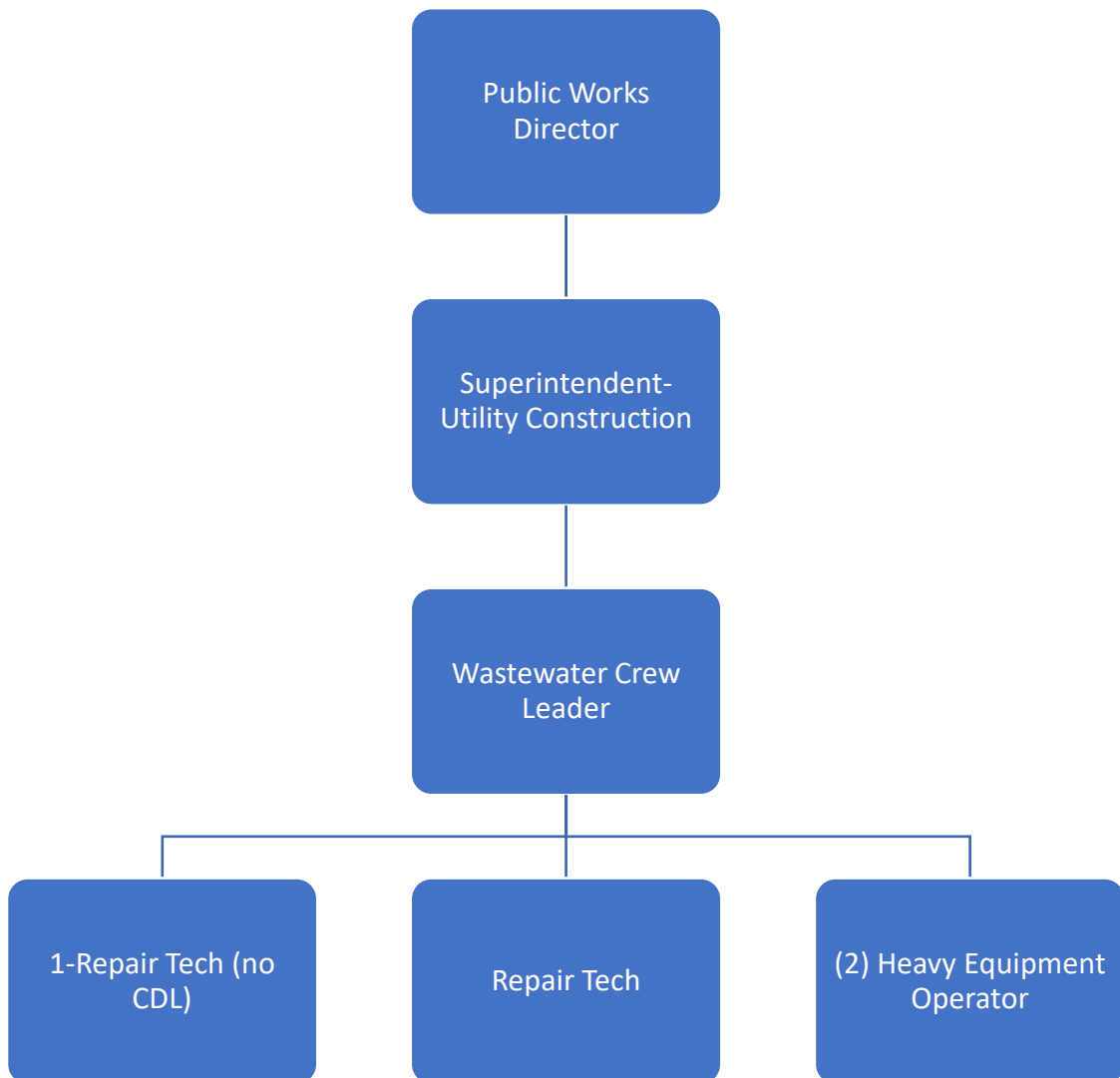
Repair and/or replace main sewer lines as needed to keep the collection system working properly.

Update the collection system grid map and input information into database for easy and more accurate access to collection system information.

Training on excavating, trenching, shoring, and confined space entry.

Maintain a safe working environment for the employees and the general public in work zones.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6



31 - WATER & WASTEWATER
35 WASTEWATER COLLECTION
DEPARTMENT EXPENDITURES

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
PERSONNEL SERVICES			
35-41010 SALARIES AND WAGES	238,328.26	255,164.57	265,229.00
35-41020 LONGEVITY PAY	1,472.00	1,664.00	1,908.00
35-41030 OVERTIME PAY	13,459.27	14,847.00	10,300.00
35-41060 INCENTIVE PAY	1,635.66	1,740.00	1,620.00
35-41066 CELL PHONE ALLOWANCE	360.00	360.00	360.00
35-41070 TEXAS MUNICIPAL RETIREMENT	42,885.71	58,954.41	60,075.00
35-41075 MEDICARE TAX EXPENSE	3,537.29	3,911.53	4,052.00
35-41080 SOCIAL SECURITY TAX EXPENSE	15,125.23	16,820.87	17,324.00
35-41085 LTD, AD&D, & LIFE INSURANCE	907.38	1,123.97	1,079.00
35-41086 WORKERS COMPENSATION	5,994.88	10,336.69	7,731.00
35-41090 HEALTH INSURANCE	44,247.72	48,312.00	45,000.00
35-41096 MEMBERSHIP AIRMED	300.00	390.00	390.00
35-41097 DENTAL INSURANCE	864.00	864.00	864.00
TOTAL PERSONNEL SERVICES	369,117.40	414,489.04	415,932.00
CONTRACTUAL SERVICES			
35-42010 COMMUNICATIONS	4,324.93	4,400.00	4,543.00
35-42020 POSTAGE AND FREIGHT	45.36	41.00	30.00
35-42040 DUES & SUBSCRIPTIONS	240.00	800.00	500.00
35-42050 ELECTRICITY	4,091.75	6,400.00	3,348.00
35-42060 GAS	4,252.03	8,000.00	4,257.00
35-42090 RENTAL OF EQUIPMENT	330.00	400.00	500.00
35-42125 BUSINESS EXPENSE	272.97	630.00	500.00
35-42130 PROFESSIONAL DEVELOPMENT	1,983.80	0.00	0.00
35-42155 EMPLOYEE TRAINING EXPENSE	750.00	3,300.00	3,300.00
35-42520 EMPLOYEE LICENSES	222.00	600.00	600.00
35-42570 MISC. CONTRACT LABOR	0.00	0.00	630.00
35-42580 PHYSICAL EXAMINATIONS	270.00	510.00	870.00
TOTAL CONTRACTUAL SERVICES	16,782.84	25,081.00	19,078.00

SUPPLIES, MATERIAL & MNT

35-43010	OFFICE EXPENSE	699.67	530.00	500.00
35-43020	OPERATING EXPENSE	6,836.22	7,500.00	5,000.00
35-43040	CLOTHING & LINEN	3,938.06	1,987.00	4,000.00
35-43050	CHEMICALS	782.63	4,213.00	4,000.00
35-43145	COMPUTER SOFTWARE	2,842.25	2,856.00	3,000.00
35-43150	MEDICAL SUPPLIES	0.00	0.00	0.00
35-43200	MOTOR FUEL AND LUBRICANTS	15,266.65	21,563.00	19,104.00
35-43210	MINOR TOOLS AND APPARATUS	3,005.00	3,443.00	6,000.00
35-43215	COMPUTER EQ/REPAIR PARTS	140.86	296.00	300.00
35-43220	MNT-BUILDINGS	4,543.27	5,426.00	6,000.00
35-43250	MNT-IMPROVEMENTS	7,094.83	7,021.00	9,000.00
35-43275	MNT-COMPUTER EQUIPMENT	0.00	199.00	0.00
35-43280	MNT-AUTO EQUIPMENT	4,605.26	7,898.00	7,500.00
35-43300	MNT-MACHINERY	34,961.63	21,191.00	20,000.00
35-43340	MNT-COMMUNICATION EQUIPMENT	0.00	250.00	250.00
35-43430	MNT-OTHER EQUIPMENT	0.00	250.00	0.00
35-43440	MNT-TIRES/TUBES	1,186.44	763.00	2,000.00
TOTAL SUPPLIES, MATERIAL & MNT		85,902.77	85,386.00	86,654.00

OTHER CHARGES

35-44037	COVID-19 RELIEF	864.27	0.00	0.00
35-44040	INSURANCE & BONDS	14,067.48	14,720.00	5,771.00
35-44045	VEHICLE LEASE	50,000.00	50,000.00	53,725.00
35-44060	CLAIMS, JUDGEMENTS AND DAMA	638.40	5,112.00	0.00
35-44200	TRANSFERS TO OTHER FUNDS	29,150.00	57,410.00	4,067,100.00
35-44300	PAYMENT IN LIEU OF TAXES	31,858.00	33,876.00	33,876.00
35-44350	ADMINISTRATIVE FEES	154,389.00	154,389.00	156,856.00
35-44600	DEPRECIATION	97,717.44	0.00	0.00
TOTAL OTHER CHARGES		378,684.59	315,507.00	4,317,328.00

CAPITAL

35-45030	IMPROVEMENTS	0.00	70,000.00	580,000.00
35-45080	OTHER EQUIPMENT	0.00	0.00	20,000.00
TOTAL CAPITAL		0.00	70,000.00	600,000.00

TOTAL 35 WASTEWATER COLLECTION		850,487.60	910,463.04	5,438,992.00
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MISSION STATEMENT:

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

The Wastewater Treatment Department is responsible for the maintenance and operation of two collection system lift stations and the Wastewater Treatment Plant and the Prison Lift Station.

The Department is operated by Jacobs, Dallas, Texas and operates under permit #0010358-002 issued by Texas Natural Resource Conservation Commission and permit #TX0027618 issued by the U.S. EPA.

The Wastewater Treatment Plant is equipped with a bar screen, grit removal unit, oxidation ditch (which includes six aeration devises), two secondary clarifiers, a sludge thickener, three RAS pumps, one WAS pump, chlorine feed facilities, sulfur dioxide feed facilities, a chlorine contact/de-chlorination basin, two reuse pumps, 44,000 square feet of sludge drying beds and a 1-meter belt filter press sludge dewatering facility.

Current Permit limitations listed in the facilities NPDES permit for discharge into Red Deer Creek are as follows: Carbonaceous Biochemical Oxygen demand 10mg/L on a monthly average and 15 mg/L on a 7-day average; Total suspended Solids on a monthly average 15 mg/L and 25 mg/L on a 7-day average; Ammonia-Nitrogen on a monthly average 3 mg/L and 6 mg/L on a 7-day average. A minimum total chlorine residual of 1.0 mg/L is required in the effluent for disinfection. After disinfection, it is required that the effluent be de-chlorinated to a residual no greater than .099 mg/L.

The Wastewater Plant's Treatment capacity is 3.0 MGD with a peak hydraulic capacity of 6.0 MGD. Lagoons are available for storage of flows in excess of the plant capacity. The stored sewage can later be treated during normal plant flows. Departmental personnel are required to be certified by TCEQ. The staff includes two "B" Certified Operators, one "C" Certified Operator and one "D" Certified Operator.

The operators at the wastewater plant have made it a goal to improve the facility appearance and look forward to the opportunity to show off the facility. Last year we had a couple of tours, and the participants were impressed with the facility and the technology used. We hope by the time the same people come back we will impress them once again with new additions to the facility.

FUNDING:

The mission statement of the Wastewater Treatment Department is to maintain proper, efficient operation and maintenance of the Wastewater Treatment facility and to consistently discharge treated water which is in compliance with EPA and Texas commission on Environmental Quality permit requirements.

GOALS AND OBJECTIVES

- No permit violations.
- Two operators will upgrade their certification.
- We will have 80 hours of training for each operator consisting of technical and safety topics.
- Continue improving facility appearance.
- Review and recommend further improvements to existing plant infrastructure.
- Increase security and improve remote monitoring capabilities.
- Improve screening capabilities for the reuse water system.
- Continue to find ways to reduce the cost of chemicals so savings can be passed back to the City.
- Perform more tours and presentations in our endeavor to further educate the citizens of Pampa.

31 -WATER & WASTEWATER**36 WASTEWATER TREATMENT****DEPARTMENT EXPENDITURES**

	2019-20	AMENDED	2021-22
	BUDGET	2020-21	BUDGET
		BUDGET	BUDGET
CONTRACTUAL SERVICES			
36-42010 COMMUNICATIONS	755.67	500.00	500.00
36-42045 PERMIT FEES	22,042.67	23,000.00	23,000.00
36-42048 LANDFILL FEES	92,299.15	106,000.00	106,000.00
36-42050 ELECTRICITY	98,288.83	135,000.00	115,436.00
36-42570 MISC. CONTRACT LABOR	327,776.40	338,781.00	348,945.00
TOTAL CONTRACTUAL SERVICES	541,162.72	603,281.00	593,881.00
SUPPLIES, MATERIAL & MNT			
36-43050 CHEMICALS	46,647.55	50,189.00	50,000.00
36-43360 MNT-WELLS, PUMPS & ROTORS	8,863.72	16,000.00	16,000.00
TOTAL SUPPLIES, MATERIAL & MNT	55,511.27	66,189.00	66,000.00
OTHER CHARGES			
36-44040 INSURANCE & BONDS	762.56	910.00	3,626.00
36-44300 PAYMENT IN LIEU OF TAXES	31,858.00	33,876.00	33,876.00
36-44350 ADMINISTRATIVE FEES	154,389.00	154,389.00	156,856.00
36-44600 DEPRECIATION	224,392.45	0.00	0.00
TOTAL OTHER CHARGES	411,402.01	189,175.00	194,358.00
CAPITAL			
36-45030 IMPROVEMENTS	0.00	2,500,000.00	1,970,900.00
TOTAL CAPITAL	0.00	2,500,000.00	1,970,900.00
TOTAL 36 WASTEWATER TREATMENT	1,008,076.00	3,358,645.00	2,825,139.00

Water and Wastewater Fund Approved Capital for 2021-22

Funded Capital-Water/WasteWater Fund

For the FY 2021-22, several capital requests were approved for the Water/Wastewater departments.

In FY 2019-20, the city issued debt for the installation of new meters and this project will be completed during the FY 21-22. All other capital projects will be funded thru operating revenues.

Fund	Dept Number	Dept Name	Title	Funding	Approved
31	33	Water Treatment	Generator	op	\$ 180,772
31	34	Water Distribution	Removal and Installation of 8" water main on Gray St.	op	\$ 23,726
31	34	Water Distribution	Install new meters	2020 CO	\$ 600,000
31	35	Waste Water Collection	Training for the Rehab Trailer	op	\$ 20,000
31	35	Waste Water Collection	Sewer Main replacement on Tuke	op	\$ 80,000
31	35	Waste Water Collection	Sewer infrastructure improvements/creek	op	\$ 500,000
31	36	Waste Water Treatment	WWTP Improvement Project	op	\$ 1,970,900
					\$ 3,375,398.00

Water and Wastewater Fund

5-Year capital requests-Water/Wastewater

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
Vehicle (Truck)	31	32	Utilities Acct'g Collections	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -
Rehab of ground storage tanks	31	33	Water Treatment	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
New filter media	31	33	Water Treatment	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Generator	31	33	Water Treatment	\$ 180,772				
Ground storage tank	31	33	Water Treatment	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
Storage tank cleaning and inspection	31	33	Water Treatment	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Install new meters	31	34	Water Distribution	\$ 600,000				
1 Ton Utility Bed chevy 4x4 Truck	31	34	Water Distribution	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Removal and Installation of 8" water main on Gray St.	31	34	Water Distribution	\$ 23,726	\$ -	\$ -	\$ -	\$ -
Removal and Installation of 6" water main Thut to Gray	31	34	Water Distribution	\$ -	\$ 24,000	\$ -	\$ -	\$ -
Installation of south distribution pipe line	31	34	Water Distribution	\$ -	\$ -	\$ 1,700,000	\$ -	\$ -
Case backhoe	31	34	Water Distribution	\$ -	\$ -	\$ 140,000	\$ -	\$ -
Removal and Installation of 6" water main	31	34	Water Distribution	\$ -	\$ -	\$ 24,000	\$ -	\$ -
Removal and Installation of 6" water main on Murphy	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ 27,000	\$ -
Removal and Installation of 1300' of 6" water main	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ -	\$ 24,000
Sewer infrastructure improvements/creek	31	35	Waste Water Collection	\$ 500,000				
Sewer Main replacement on Tuke	31	35	Waste Water Collection	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Training for the Rehab Trailer	31	35	Waste Water Collection	\$ 20,000	\$ -	\$ -	\$ -	\$ -
3/4 Ton 4x4 Extended Cab Chevy Pick-up	31	35	Waste Water Collection	\$ -	\$ 60,000	\$ -	\$ -	\$ -
3/4 Ton Chevy 4x4 crew cab extended bed pick-up	31	35	Waste Water Collection	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Vactor Jett Rodder	31	35	Waste Water Collection	\$ -	\$ -	\$ -	\$ 500,000	\$ -
WWTP Improvement Project	31	36	Waste Water Treatment	\$ 1,970,900	\$ -	\$ -	\$ -	\$ -
Sludge holding tank	31	36	Waste Water Treatment	\$ -	\$ -	\$ 500,000	\$ -	\$ -

Aquatics Center

Revenues	\$ 352,402
Expenditures	\$ 352,402
Excess of revenues over (under) expenditures	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2021-22 Budget

32 -AQUATIC CENTER

REVENUES		2019-20	AMENDED	2021-22
		BUDGET	2020-21	BUDGET
			BUDGET	BUDGET
00-32039	OTHER GRANTS	0	0	0
00-32041	RENTALS FROM BUILDINGS	6,541	20,609	20,600
00-32063	SWIMMING POOL ADMISSION	60,699	190,000	150,000
00-32065	CONCESSIONS	27,274	75,000	70,000
00-32072	SALE OF MERCHANDISE	1,727	10,000	5,000
00-32073	MISCELLANEOUS	37	500	0
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	0
00-32078	INT. INCOME-INVESTMENTS	0	0	0
00-32097	INT. INCOME-NOW & IMMA	0	50	0
00-32099	SWIMMING LESSON FEES	0	1,500	4,037
00-32100	CASH SHORT/LONG	-106	0	0
00-33104	INTEREST INCOME-BONDS	0	0	0
00-33206	DONATIONS-SPECIAL PROJECT	0	0	1,000
00-33300	TRANSFERS FROM OTHER FUND	60,000	55,000	101,765
00-33301	TRANSFER IN-SPECIAL ITEM	0	0	0
TOTAL REVENUES		\$156,172	\$352,659	\$352,402

MISSION STATEMENT:

The mission of the City of Pampa Outdoor Family Aquatic Center is to provide a safe, fun recreational aquatic experience for the citizens of Pampa as well as tourists from around the area.

The aquatic center, also known as Pampa H2O, is an outdoor family aquatic center with 7,600 square feet of water surface area and holds approximately 350,000 gallons of water. Amenities include a 2,700 sq. ft. bathhouse, three large water slides, a lazy river, children’s play feature with bucket waterfall and a certified 25-meter competition pool with two diving boards. Season of operation is Memorial Day through Labor Day. The Center employs 80-90 seasonal staff members annually.

FUNDING:

Funding for the aquatic center construction was a cooperative effort between the City of Pampa, the Pampa Economic Development Corporation and miscellaneous individual grants. Annual operations are funded through user fees.

PERFORMANCE INDICATORS 2019-2020

Total Visitors:	12,838
Revenue:	
Gate	\$ 71,900
Concessions	<u>\$ 29,460</u>
Total	\$101,360

32 - AQUATIC CENTER

32 AQUATIC CENTER

DEPARTMENT EXPENDITURES

		AMENDED	
		2020-21	2021-22
		BUDGET	BUDGET
		2019-20	2021-22
		BUDGET	BUDGET
PERSONNEL SERVICES			
16-41050	PART TIME & TEMPORARY PAY	70,385.99	160,000.00
16-41075	MEDICARE TAX EXPENSE	1,020.67	2,320.00
16-41080	SOCIAL SECURITY TAX EXPENSE	4,364.06	9,920.00
16-41086	WORKERS COMPENSATION	4,737.21	3,593.00
TOTAL PERSONNEL SERVICES		80,507.93	175,833.00
CONTRACTUAL SERVICES			
16-42010	COMMUNICATIONS	1,792.55	1,833.00
16-42020	POSTAGE AND FREIGHT	31.76	500.00
16-42030	ADVERTISING	1,963.00	1,500.00
16-42040	DUES & SUBSCRIPTIONS	0.00	40.00
16-42050	ELECTRICITY	6,874.47	14,935.00
16-42060	GAS	5,120.14	12,071.00
16-42090	RENTAL OF EQUIPMENT	208.21	200.00
16-42430	PRINTING EXPENSE	0.00	1,000.00
TOTAL CONTRACTUAL SERVICES		15,990.13	32,779.00
SUPPLIES, MATERIAL & MNT			
16-43010	OFFICE EXPENSE	317.23	475.00
16-43020	OPERATING EXPENSE	2,536.12	800.00
16-43030	JANITOR SUPPLIES	1,383.73	1,200.00
16-43040	CLOTHING & LINEN	0.00	1,000.00
16-43045	CUSTOMER MERCHANDISE	0.00	6,000.00
16-43050	CHEMICALS	12,472.98	20,000.00
16-43080	RECREATIONAL	1,785.50	3,000.00
16-43150	MEDICAL SUPPLIES	189.09	250.00
16-43160	CONCESSIONS	20,501.86	40,000.00
16-43210	MINOR TOOLS AND APPARATUS	5,362.96	2,500.00
16-43220	MNT-BUILDINGS	673.27	0.00
16-43250	MNT-IMPROVEMENTS	0.00	500.00
16-43300	MNT-MACHINERY	392.80	1,500.00
16-43330	MNT-SWIMMING POOLS	4,359.25	5,000.00
16-43430	MNT-OTHER EQUIPMENT	0.00	250.00
TOTAL SUPPLIES, MATERIAL & MNT		49,974.79	82,475.00
OTHER CHARGES			
16-44037	COVID-19 RELIEF	725.88	0.00
16-44040	INSURANCE & BONDS	27,828.58	36,146.00
16-44060	CLAIMS, JUDGEMENTS & DAMAGES	0.00	0.00
16-44300	PAYMENT IN LIEU OF TAXES	24,314.00	25,169.00
16-44500	INTEREST & FISCAL CHARGES	723.36	0.00
16-44600	DEPRECIATION	157,873.84	0.00
TOTAL OTHER CHARGES		211,465.66	61,315.00
TOTAL 32 AQUATIC CENTER		357,938.51	352,402.00

Solid Waste Management Fund Approved Capital for 2021-22

Funded Capital-Solid Waste Management

For the FY 2021-22, no capital projects were approved. Below is an overview of what was requested for the next 5 years.

5-Year capital requests-Water/Wastewater

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
General maintenance	32	16	Aquatics	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

Solid Waste

Revenues	\$ 2,019,000
Expenditures	\$ 1,659,353
Excess of revenues over (under) expenditures	\$ 359,647
	\$ -
Net reconciled - over (under)	\$ 359,647

City of Pampa Revenues 2021-22 Budget

38 -SOLID WASTE MANAGEMENT

REVENUES		2019-20	AMENDED	
		BUDGET	2020-21	2021-22
			BUDGET	BUDGET
00-32069	LANDFILL OPERATOR FEES	1,982,982	2,200,000	2,000,000
00-32073	MISCELLANEOUS	4,981	7,000	5,000
00-32077	INSURANCE & DAMAGE CLAIMS	0	0	0
00-32078	INTEREST INCOME-INVESTMNT	19,581	30,000	10,000
00-32097	INT. INCOME-NOW & IMMA	4,560	4,000	4,000
00-32100	CASH SHORT OR LONG	-6	0	0
TOTAL REVENUES		\$2,012,098	\$2,241,000	\$2,019,000

MISSION STATEMENT:

The mission of the Landfill Composting/Recycling Department is to provide service to the citizens of Pampa and the surrounding area by offering the opportunity for recycling. By providing these services at no charge, valuable landfill space is saved. All composting/recycling procedures are done in accordance with applicable state and federal requirements.

The Composting Department maintains a fleet of one backhoe, one front end loader, and one SCARAB Windrow Composting Machine.

The curbside collection of grass clippings runs seasonal from April through September.

The Recycling center operates at the entrance of the Landfill. This facility houses the city bailing operation and serves the citizens and area community

Drop-off Center for recycled goods.

The in town drop off location on Municipal drive is for residential use only for cardboard, plastics, newsprint, paper goods, tin, aluminum, and used oil.

Currently the department employs two full time employees for the bailing operation and two part time seasonal employees that pick-up grass clippings for composting.

FUNDING:

The Composting/Recycling Department is funded by the MSW Landfill which is accounted for within the Enterprise Fund with additional revenue being generated by the sale of recycled goods.

GOALS AND OBJECTIVES

- Continue educating citizens about collection options to include the recycling and composting programs.
- Construct recycling programs to better serve the citizens and community.
- Strive for higher professionalism.
- Cross train employees for efficiency.
- Send operator to classes provided by the TCEQ for certification in composting operations.
- Construct building to house SCARAB Windrow Composting machine.
- Reliable Tree chipping services.

GOALS AND OBJECTIVES

The City of Pampa Recycle Center has diverted over 107,040 tons of recyclable material from entering the Landfill space in 2019-2020.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	2	3	3
Department Total	2	3	3



38 - SOLID WASTE MANAGEMENT FN

28 LANDFILL COMPOSTING

DEPARTMENT EXPENDITURES

	2019-20	AMENDED	2021-22
	BUDGET	2020-21	BUDGET
		BUDGET	BUDGET
PERSONNEL SERVICES			
28-41010 SALARIES AND WAGES	59,390.27	58,216.94	100,531.00
28-41020 LONGEVITY PAY	200.00	308.00	396.00
28-41030 OVERTIME PAY	1,318.71	4,661.79	2,137.00
28-41050 PART TIME & TEMPORARY PAY	800.00	9,230.00	0.00
28-41060 INCENTIVE PAY	0.00	560.19	0.00
28-41066 CELL PHONE ALLOWANCE	330.00	373.46	360.00
28-41070 TEXAS MUNICIPAL RETIREMENT	9,998.26	17,609.52	22,236.00
28-41075 MEDICARE TAX EXPENSE	814.17	1,185.72	1,500.00
28-41080 SOCIAL SECURITY TAX EXPENSE	3,481.26	4,808.34	6,412.00
28-41085 LTD, AD&D, & LIFE INSURANCE	242.49	266.05	428.00
28-41086 WORKERS COMPENSATION	4,527.60	6,510.99	5,026.00
28-41090 HEALTH INSURANCE	15,754.76	17,171.00	22,500.00
28-41096 MEMBERSHIP AIRMED	100.00	130.00	195.00
28-41097 DENTAL INSURANCE	192.00	288.00	432.00
TOTAL PERSONNEL SERVICES	97,149.52	121,320.00	162,153.00
SUPPLIES, MATERIAL & MNT			
28-43010 OFFICE EXPENSE	54.48	300.00	300.00
28-43020 OPERATING EXPENSE	991.39	1,147.00	1,000.00
28-43030 JANITOR SUPPLIES	41.94	500.00	1,000.00
28-43040 CLOTHING & LINEN	107.99	717.00	1,000.00
28-43050 CHEMICALS	0.00	100.00	0.00
28-43200 MOTOR FUEL AND LUBRICANTS	1,170.64	1,200.00	1,270.00
28-43210 MINOR TOOLS AND APPARATUS	2,438.87	3,303.00	4,000.00
28-43220 BUILDINGS	738.45	1,380.00	3,000.00
28-43250 MNT-IMPROVEMENTS	740.92	0.00	0.00
28-43280 MNT-AUTO EQUIPMENT	1,813.81	1,879.00	2,000.00
28-43300 MNT-MACHINERY	541.20	2,000.00	2,000.00
28-43440 MNT-TIRES/TUBES	0.00	0.00	0.00
TOTAL SUPPLIES, MATERIAL & MNT	8,639.69	12,526.00	15,570.00
OTHER CHARGES			
28-44040 INSURANCE & BONDS	215.80	296.00	281.00
TOTAL OTHER CHARGES	215.80	296.00	281.00
CAPITAL			
28-45060 MACHINERY & EQUIPMENT	0.00	76,000.00	0.00
TOTAL CAPITAL	0.00	76,000.00	0.00
TOTAL 28 LANDFILL COMPOSTING	106,005.01	210,142.00	178,004.00

MISSION STATEMENT:

The mission of the MSW Landfill is to provide outstanding sanitation services for the citizens of Pampa and surrounding areas. This is done in conformance with applicable state and federal standards in the most efficient and effective manner practicable.

The MSW Landfill maintains a fleet of two compactors, two dump trucks, one tractor, one backhoe, one dozer, one motor grader and one mulcher for ADC to facilitate the disposal of 63,000 tons of solid waste each year.

The MSW landfill operates with a Subtitle D Class I permit and is located northeast of Pampa.

FUNDING:

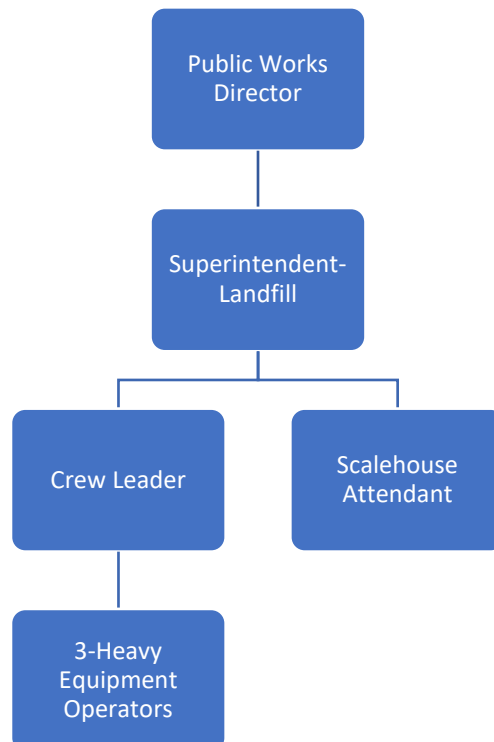
The MSW Landfill generates revenue from user fees for refuse pickup and disposal fees from surrounding cities, approximately twenty, that use our facility. The MSW Landfill Department is accounted for within the Enterprise Fund.

Pampa residences are allowed to dispose for free with proof of residency in the form of their City utility bill.

GOALS AND OBJECTIVES

- Strive for higher compaction rate.
- Continue use of ADC.
- Provide outstanding sanitation services to the citizens of Pampa and surrounding areas.
- Safety for all employees and visitors.
- Strive for higher professionalism.
- Cross train employees for efficiency.
- Maintain Solid Waste Certifications for all sanitation employees.
- Adequately educate employees and customers of the importance of waste stream diversion, thus giving longevity for the landfill.
- Violation free inspections, as have been in the past five.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	6	6	6
Department Total	6	6	6



38 -SOLID WASTE MANAGEMENT FN**38 SOLID WASTE LANDFILL****DEPARTMENT EXPENDITURES**

		AMENDED	
	2019-20	2020-21	2021-22
	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES			
38-41010 SALARIES AND WAGES	237,455.88	223,441.78	232,639.00
38-41020 LONGEVITY PAY	1,392.00	1,809.00	1,516.00
38-41030 OVERTIME PAY	12,170.86	17,941.00	15,450.00
38-41035 STEP-UP PAY	0.00	1,000.00	1,030.00
38-41050 PART TIME & TEMPORARY PAY	27,178.00	9,800.00	16,800.00
38-41060 INCENTIVE PAY	2,571.86	3,394.00	3,580.00
38-41066 CELL PHONE ALLOWANCE	900.00	900.00	1,440.00
38-41070 TEXAS MUNICIPAL RETIREMENT	42,621.59	54,919.13	54,966.00
38-41075 MEDICARE TAX EXPENSE	3,867.67	3,697.49	3,951.00
38-41080 SOCIAL SECURITY TAX EXPENSE	16,537.86	16,712.14	16,892.00
38-41085 LTD, AD&D, & LIFE INSURANCE	931.30	1,046.30	965.00
38-41086 WORKERS COMPENSATION	14,588.94	21,244.88	12,635.00
38-41090 HEALTH INSURANCE	48,605.33	48,312.00	45,000.00
38-41096 MEMBERSHIP AIRMED	300.00	420.00	390.00
38-41097 DENTAL INSURANCE	972.00	864.00	864.00
TOTAL PERSONNEL SERVICES	410,093.29	405,501.72	408,118.00
CONTRACTUAL SERVICES			
38-42010 COMMUNICATIONS	4,584.24	4,800.00	4,723.00
38-42020 POSTAGE AND FREIGHT	358.15	500.00	500.00
38-42040 DUES & SUBSCRIPTIONS	0.00	250.00	250.00
38-42044 LANDFILL CLOSURE EXPENSE	100,841.00	0.00	0.00
38-42045 PERMIT FEES	50,324.77	66,000.00	66,000.00
38-42050 ELECTRICITY	4,889.78	6,100.00	5,209.00
38-42060 GAS	1,480.00	5,922.00	7,418.00
38-42085 RENTAL-OFFICE EQUIPMENT	0.00	0.00	1,641.00
38-42090 RENTAL OF EQUIPMENT	1,883.11	2,000.00	100.00
38-42125 BUSINESS EXPENSE	12.00	100.00	100.00
38-42130 PROFESSIONAL DEVELOPMENT	-279.00	1,000.00	3,000.00
38-42430 PRINTING EXPENSE	234.80	0.00	500.00
38-42490 LABORATORY TESTING	84.50	2,000.00	2,000.00
38-42520 EMPLOYEE LICENSES	30.00	500.00	500.00
38-42530 UNCLASSIFIED PROFESSIONAL	53,500.00	1,250.00	53,500.00
TOTAL CONTRACTUAL SERVICES	217,943.35	90,422.00	145,441.00

SUPPLIES, MATERIAL & MNT

38-43010	OFFICE EXPENSE	860.99	912.00	1,000.00
38-43020	OPERATING EXPENSE	18,336.34	16,239.00	20,000.00
38-43030	JANITOR SUPPLIES	934.90	2,739.00	2,000.00
38-43040	CLOTHING & LINEN	2,629.26	2,000.00	3,500.00
38-43145	COMPUTER SOFTWARE	240.00	248.00	248.00
38-43200	MOTOR FUEL AND LUBRICANTS	116,449.30	100,000.00	117,147.00
38-43210	MINOR TOOLS AND APPARATUS	10,131.18	7,394.00	5,500.00
38-43220	MNT-BUILDINGS	3,378.79	3,000.00	3,500.00
38-43250	MNT-IMPROVEMENTS	1,025.66	500.00	500.00
38-43280	MNT-AUTO EQUIPMENT	11,922.14	8,686.00	4,500.00
38-43300	MNT-MACHINERY	58,394.80	40,068.00	60,000.00
38-43340	MNT-COMMUNICATIONS EQUIP	0.00	1,500.00	3,000.00
38-43420	MNT-LANDFILL	19,011.61	20,283.00	20,000.00
38-43430	MNT-OTHER EQUIPMENT	808.70	17,211.00	1,000.00
TOTAL SUPPLIES, MATERIAL & MNT		244,123.67	220,780.00	241,895.00

OTHER CHARGES

38-44037	COVID-19 RELIEF	1,535.43	0.00	0.00
38-44040	INSURANCE & BONDS	37,444.08	37,810.00	20,719.00
38-44045	VEHICLE LEASE	43,849.00	43,849.00	42,646.00
38-44047	EXTERNAL VEHICLE LEASE	6,151.32	9,224.00	7,354.00
38-44060	CLAIMS, JUDGEMENTS AND DAMA	0.00	1,000.00	0.00
38-44300	PAYMENT IN LIEU OF TAXES	19,992.00	23,794.00	23,794.00
38-44350	ADMINISTRATIVE FEES	182,405.00	182,405.00	182,405.00
38-44500	INTEREST & FISCAL CHARGES	79,258.18	54,067.00	49,074.00
38-44510	PRINCIPAL RETIREMENT	0.00	318,672.00	398,672.00
38-44600	DEPRECIATION	638,516.30	0.00	0.00
TOTAL OTHER CHARGES		1,009,151.31	670,821.00	724,664.00

CAPITAL

38-45030	IMPROVEMENTS	0.00	25,000.00	0.00
38-45060	MACHINERY & EQUIPMENT	0.00	0.00	75,000.00
TOTAL CAPITAL		0.00	25,000.00	75,000.00

TOTAL 38 SOLID WASTE LANDFILL		1,881,311.62	1,412,524.72	1,595,118.00
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Solid Waste Management Fund Approved Capital for 2021-22

Funded Capital-Solid Waste Management

There have been numerous capital requests funded in the FY 2021-22 budget.

Below is a list of approved capital requests by the department and source of funding.

Fund	Dept Number	Dept Name	Title	Funding	Approved
38	38	Solid Waste Landfill	JOHN DEERE TRACTOR	OP	\$ 75,000
					\$ 75,000.00

5-Year capital requests-Solid Waste Management Fund

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
SKID STEER	38	28	Landfill Composting	\$ 75,000	\$ -	\$ -	\$ -	\$ -
1/2 TON PICK UP	38	28	Recycling Land Fill	\$ -	\$ -	\$ 60,000	\$ -	\$ -
1/2 TON PICK UP	38	28	Landfill Composting	\$ -	\$ -	\$ 50,000	\$ -	\$ -
POLARIAS UTV	38	28	Landfill Composting	\$ -	\$ -	\$ 12,000	\$ -	\$ -
SKID STEER	38	28	Recycling Land Fill	\$ -	\$ -	\$ -	\$ -	\$ -
JOHN DEERE TRACTOR	38	38	Solid Waste Landfill	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Freightliner M2 Water truck	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 75,000	\$ -	\$ -
1/2 TON PICK UP	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000
Add shop bays	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Track hoe	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ 210,000	\$ -

Hidden Hills Golf Course

Revenues	\$ 719,320
Expenditures	\$ 719,320
Excess of revenues over (under) expenditures	\$ -
Net reconciled - over (under)	\$ -

City of Pampa Revenues 2021-22 Budget

39 -GOLF COURSE

REVENUES		AMENDED		
		2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET
00-32039	OTHER GRANTS	12,204	0	0
00-32072	SALE OF MERCHANDISE	33,917	100,000	85,820
00-32073	MISCELLANEOUS	3,319	100	0
00-32077	INSURANCE & DAMAGE CLAIMS	142	0	0
00-32078	INT. INCOME-INVESTMENTS	420	200	0
00-32086	GREEN FEES	75,473	80,000	82,000
00-32087	ANNUAL PASSES	57,774	80,000	83,000
00-32088	CONCESSIONAIRE	23,310	80,000	61,500
00-32089	CART FEES	138,676	155,000	150,000
00-32090	DRIVING RANGE FEES	4,936	7,300	7,000
00-32097	INT. INCOME-NOW & IMMA	0	10	0
00-32100	CASH SHORT OR LONG	40	0	0
00-33300	TRANSFERS FROM OTHER FUND	235,222	230,000	250,000
TOTAL REVENUES		\$585,433	\$732,610	\$719,320

MISSION STATEMENT:

The mission of Hidden Hills Public Golf Course is to promote golf in the City of Pampa and the surrounding area by providing a quality facility which offers a place for recreational enjoyment for all people and to stimulate economic development through a well-maintained facility. To provide the best overall public golf course experience in the region. Our goal has always been to offer the best golf experience for the most affordable price to all citizens young and old. COME EXPERIENCE THE HILLS!

The Hidden Hills Public Golf course has been constructed to provide recreation to the citizens of Pampa and Gray County. Prior to the construction of this golf course, residents of Pampa were required to travel a minimum of thirty miles to gain access to a public course.

Hidden Hills was designed and built by Ray Hardy and was built from the partnership of three parties, private donations and volunteers, Gray County, and the City of Pampa. Opened in 1990, Hidden Hills has become a popular place to play in the North Texas Region. The course offers over 100 feet of slope, deep valleys, extreme elevation changes, and a creek that winds through its back nine. Hidden Hills was recognized in 2014 as the 4th best economy course in the State of Texas by the Dallas Morning News.

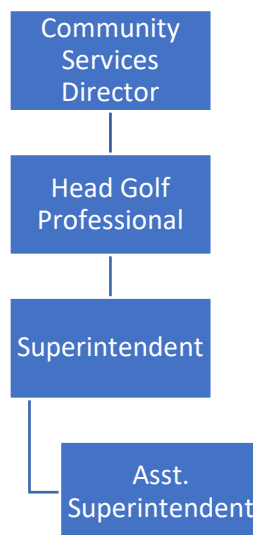
An additional benefit of the golf course concerns economic development. A public facility makes the Pampa area more attractive to prospective businesses searching for an industrial location. The course will also provide permanent and seasonal employment and will serve to retain businesses in Pampa by providing a local alternative to golfers traveling out of the community. Since Hidden Hills opened in 1990, \$20,000,000 has been spent in Pampa from out of county play.

GOALS AND OBJECTIVES

Maintain or improve upon Three-star rating that Pampa Municipal Golf Course received in the 2009-2014 edition of Golf Digest Places to Play. A One-star rating is basic golf, a Two-star rating is good, not great but not a rip-off either; a Three-star rating is very good – Tell a friend it's worth getting off the highway to play; a Four-star rating is outstanding- Plan your next vacation around it, and a Five-star rating is golf at its absolute best – Pay any price at least once in your life.

- a. Promote golf through the establishment of tournaments, lessons and free publicity.
- b. Serve the public with a customer service-oriented attitude and in a professional manner.
- c. Rebuild 18 tee boxes and add water to all areas around tees, greens and fairways.
- d. Provide for additions to the irrigation system, provide additional drainage, provide improvements for landing areas and green surrounds and continue to improve grass quality on the entire property.
- e. Provide to make additions to the practice facility to help increase customer satisfaction.
- f. To become #1 public course in the Panhandle and the #1 economy course in Texas.

PERSONNEL	FY 2019-20 ACTUAL	FY 2020-21 BUDGET	FY 2021-22 ADOPTED
Full-Time	1	3	3
Department Total	1	3	3



39 -GOLF COURSE**39 GOLF COURSE****DEPARTMENT EXPENDITURES**

		AMENDED		
		2019-20	2020-21	2021-22
		BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES				
39-41010	SALARIES AND WAGES	125,518.10	154,923.46	166,912.00
39-41020	LONGEVITY PAY	0.00	48.00	288.00
39-41050	PART TIME & TEMPORARY PAY	54,206.40	70,000.00	70,000.00
39-41066	CELL PHONE ALLOWANCE	450.00	1,080.00	540.00
39-41070	TEXAS MUNICIPAL RETIREMENT	20,176.42	33,600.77	36,064.00
39-41075	MEDICARE TAX EXPENSE	2,490.63	2,499.66	3,447.00
39-41080	SOCIAL SECURITY TAX EXPENSE	10,649.22	13,926.98	14,740.00
39-41085	LTD, AD&D, & LIFE INSURANCE	425.32	662.69	660.00
39-41086	WORKERS COMPENSATION	0.00	11,541.71	5,087.00
39-41090	HEALTH INSURANCE	16,760.43	24,156.00	22,500.00
39-41096	MEMBERSHIP AIRMED	0.00	195.00	195.00
39-41097	DENTAL INSURANCE	180.00	432.00	432.00
TOTAL PERSONNEL SERVICES		230,856.52	313,066.27	320,865.00
CONTRACTUAL SERVICES				
39-42010	COMMUNICATIONS	3,771.17	4,500.00	2,865.00
39-42020	POSTAGE AND FREIGHT	44.27	700.00	700.00
39-42030	ADVERTISING	2,223.00	2,885.00	3,000.00
39-42040	DUES & SUBSCRIPTIONS	881.00	2,250.00	2,250.00
39-42050	ELECTRICITY	19,950.95	23,000.00	24,093.00
39-42090	RENTAL OF EQUIPMENT	1,025.00	2,000.00	2,000.00
39-42180	LAUNDRY SERVICE	579.30	1,000.00	1,000.00
39-42430	PRINTING EXPENSE	760.00	1,000.00	1,000.00
39-42520	EMPLOYEE LICENSES	75.00	985.00	985.00
39-42540	LEGAL SERVICES	125.00	0.00	0.00
39-42545	GOLF PRO COMMISSION	2,241.70	0.00	0.00
39-42550	GOLF PRO CONTRACT	75,100.64	0.00	0.00
39-42570	MISC. CONTRACT LABOR	0.00	1,000.00	1,000.00
TOTAL CONTRACTUAL SERVICES		106,777.03	39,320.00	38,893.00

SUPPLIES, MATERIAL & MNT

39-43010	OFFICE EXPENSE	524.24	1,500.00	1,000.00
39-43020	OPERATING EXPENSE	8,644.42	5,200.00	6,000.00
39-43030	JANITOR SUPPLIES	1,086.81	1,250.00	1,000.00
39-43045	CUSTOMER MERCHANDISE	11,532.67	80,000.00	80,000.00
39-43050	CHEMICALS	3,372.30	3,000.00	3,000.00
39-43070	AGRICULTURAL EXPENSE	16,993.07	17,524.00	17,500.00
39-43145	COMPUTER SOFTWARE	240.00	248.00	250.00
39-43160	CONCESSIONS	11,006.63	39,750.00	30,000.00
39-43200	MOTOR FUEL AND LUBRICANTS	8,343.04	9,000.00	8,820.00
39-43210	MINOR TOOLS AND APPARATUS	4,192.68	6,365.00	6,500.00
39-43220	MNT-BUILDINGS	1,994.31	1,043.00	1,000.00
39-43250	MNT-IMPROVEMENTS	26.45	3,760.00	3,760.00
39-43280	MNT-AUTO EQUIPMENT	231.44	1,000.00	1,000.00
39-43300	MNT-MACHINERY	6,762.88	8,500.00	8,500.00
39-43360	MNT-WELLS, PUMPS & ROTORS	561.45	10,000.00	10,000.00
39-43410	MNT-UNDERGROUND SPRINKLER	17,156.48	20,000.00	20,000.00
39-43430	MNT-OTHER EQUIPMENT	426.58	350.00	350.00
TOTAL SUPPLIES, MATERIAL & MNT		93,095.45	208,490.00	198,680.00

OTHER CHARGES

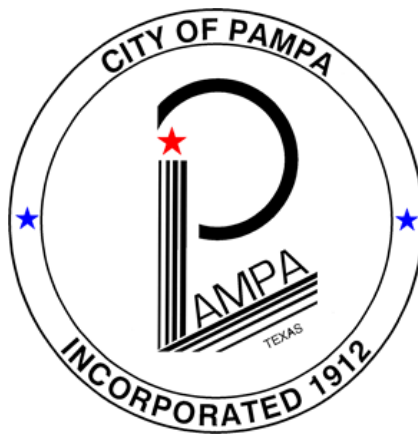
39-44040	INSURANCE & BONDS	7,172.10	7,341.00	12,690.00
39-44300	PAYMENT IN LIEU OF TAXES	8,258.00	10,351.00	10,351.00
39-44350	ADMINISTRATIVE FEES	25,572.00	25,572.00	25,572.00
39-44500	INTEREST & FISCAL CHARGES	7,091.01	5,000.00	3,306.00
39-44501	INTEREST ON LEASES	15,173.53	15,290.00	10,646.00
39-44510	PRINCIPAL RETIREMENT	0.00	107,461.00	98,317.00
39-44600	DEPRECIATION	202,942.31	0.00	0.00
TOTAL OTHER CHARGES		266,208.95	171,015.00	160,882.00

CAPITAL

39-45030	IMPROVEMENTS	0.00	138,096.00	0.00
TOTAL CAPITAL		0.00	138,096.00	0.00

TOTAL 39 GOLF COURSE		696,937.95	869,987.27	719,320.00
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Internal Service Fund



Dental Benefits Trust Fund

Revenues	\$	-
Expenditures	\$	-
Excess of revenues over (under) expenditures	\$	-
Reconciling items	\$	-
Net reconciled - over (under)	\$	-

City of Pampa Revenues 2021-22 Budget

62 - DENTAL BENEFITS TRUST

REVENUES

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
00-32097 INT. INCOME-NOW & IMMA	168	0	0
00-32250 INSURANCE EQUITY RETURN	106,121	83,000	0
TOTAL REVENUES	\$106,289	\$83,000	\$0

The Internal Services Fund consist of the city's Dental Benefit Trust Fund. The Dental Benefits Fund is used to account for dental benefits provided to the City's employees that are charged to the various departments of the City on a cost reimbursement basis.



62 -DENTAL BENEFITS TRUST**DENTAL BENEFITS****DEPARTMENT EXPENDITURES**

	2019-20 BUDGET	AMENDED 2020-21 BUDGET	2021-22 BUDGET
CONTRACTUAL SERVICES			
55-42590 ADMIN FEES-DENTAL	7,420.00	8,000.00	0.00
TOTAL CONTRACTUAL SERVICES	7,420.00	8,000.00	0.00
OTHER CHARGES			
55-44320 CLAIMS PAID - HEALTH BENE	65,876.58	75,000.00	0.00
TOTAL OTHER CHARGES	65,876.58	75,000.00	0.00
TOTAL DENTAL BENEFITS	73,296.58	83,000.00	0.00

MK Brown Permanent Fund



MK BROWN PERMANENT TRUST FUND

Revenues	\$ 6,000
Expenditures	\$ 6,000
Excess of revenues over (under) expenditures	\$ -
Reconciling items	\$ -
Net reconciled - over (under)	\$ -

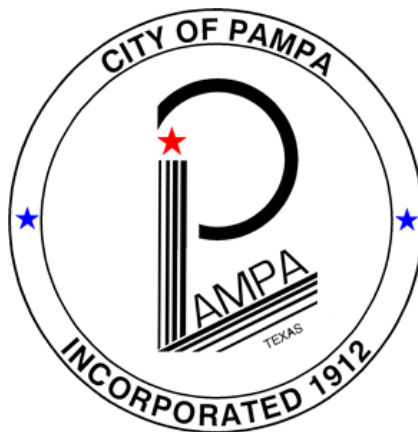
City of Pampa Revenues 2021-22 Budget

65 -M K BROWN NON-EXP TRUST

REVENUES		2019-20	AMENDED	2021-22
		BUDGET	2020-21	BUDGET
			BUDGET	
00-32078	INTEREST INCOME-INVESTMNT	5,400	1,500	6,000
00-33300	TRANSFERS FROM OTHER FUND	28	0	0
TOTAL REVENUES		\$5,428	\$1,500	\$6,000

M.K. Brown Permanent Fund

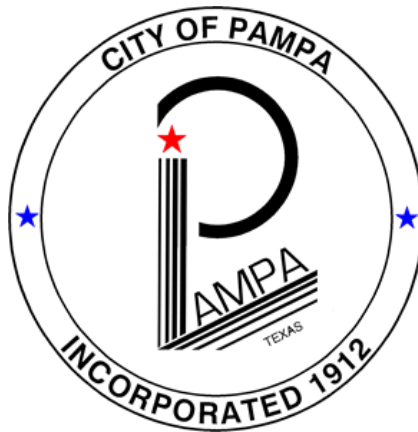
The M.K. Brown Permanent Fund is used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the M.K. Brown Auditorium.



65 -M K BROWN-NON EXP TRUST**M.K. BROWN-NON EXP TRUST****DEPARTMENT EXPENDITURES**

	2019-20	AMENDED	
	2020-21	2021-22	
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
55-44200 TRANSFERS TO OTHER FUNDS	11,500.00	1,500.00	6,000.00
TOTAL OTHER CHARGES	11,500.00	1,500.00	6,000.00
TOTAL M.K. BROWN-NON EXP TRUST	11,500.00	1,500.00	6,000.00

Capital Projects Fund



Capital Improvement Program

Revenues	\$ 4,000,000
Expenditures	\$ 1,056,478
Excess of revenues over (under) expenditures	\$ 2,943,522
Reconciling items	
Use of 2020 CO	\$ 1,056,478
	\$ -
Net reconciled - over (under)	\$ 4,000,000

City of Pampa Revenues 2021-22 Budget

66 -CAPITAL PROJECTS

REVENUES

		2019-20	AMENDED	2021-22
		BUDGET	BUDGET	BUDGET
00-32078	INTEREST INCOME-INVESTMENT	0	0	0
00-32097	INT. INCOME-NOW & IMMA	1	0	0
00-33111	OTHER FINANCING SOURCE	2,950,000	0	0
00-33300	TRANSFERS FROM OTHER FUNDS	0	0	4,000,000
TOTAL REVENUES		\$2,950,001	\$0	\$4,000,000

Capital Projects Fund:

The Capital Projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities within all City departments. Funding is provided through the issuance of long-term debt, operating transfers, grants, donations, and payments from other organizations for the purchase, design, construction, expansion, and renovation of capital buildings, infrastructure, and equipment.

The seed money for this fund will be started in the current FY budget and will be established to help fund capital projects for all departments. The fund will be administered and replenished like our current vehicle replacement fund. No capital is budgeted using these funds this current year.

The current year capital expenditure is funded from the 2020 CO Bond for the sealcoat project.

66 -CAPITAL PROJECTS**CAPITAL PROJECTS****DEPARTMENT EXPENDITURES**

	2019-20	AMENDED	
	2020-21	2021-22	
	BUDGET	BUDGET	BUDGET
<hr/>			
OTHER CHARGES			
55-44511 OTHER FINANCING USE-BOND CO	39,328.00	0.00	0.00
TOTAL OTHER CHARGES	39,328.00	0.00	0.00
<hr/>			
CAPITAL			
55-45020 BUILDING & STRUCTURES	0.00	370,970.00	0.00
55-45030 IMPROVEMENTS	0.00	2,226,303.00	1,056,478.00
55-45050 AUTOMOTIVE EQUIPMENT	0.00	649,641.00	0.00
TOTAL CAPITAL	0.00	3,246,914.00	1,056,478.00
<hr/>			
TOTAL CAPITAL PROJECTS	39,328.00	3,246,914.00	1,056,478.00
<hr/>			

5-Year Capital Plan

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
3 Patrol Interceptor Vehicles (will lease, this is for upfit)	01	08	Police	\$ 138,000	\$ -	\$ -	\$ -	\$ -
Upfitting Mobile Command Trailer (GRANT FUNDS)	01	08	Police	\$ 47,500	\$ -	\$ -	\$ -	\$ -
Ford F-150 Pickup (2021)	01	08	Police	\$ 40,174	\$ -	\$ -	\$ -	\$ -
3 In Car Video units VEHICLE REPL	01	08	Police	\$ 15,000	\$ -	\$ -	\$ -	\$ -
4 mobile radios for new units - VEHICLE REPL	01	08	Police	\$ 12,540	\$ -	\$ -	\$ -	\$ -
New Police/Fire Headquarters	01	08	Police	\$ -	\$ 15,000,000	\$ -	\$ -	\$ -
New video system (in car/body cam/taser)	01	08	Police	\$ -	\$ 500,000	\$ -	\$ -	\$ -
3 Patrol Interceptor Vehicles	01	08	Police	\$ -	\$ 140,249	\$ -	\$ -	\$ -
3 Mobile Radios for new units	01	08	Police	\$ -	\$ 9,600	\$ -	\$ -	\$ -
4 Patrol Interceptor Vehicles	01	08	Police	\$ -	\$ -	\$ 200,000	\$ -	\$ -
4 Mobile Radios for Units	01	08	Police	\$ -	\$ -	\$ 12,800	\$ -	\$ -
3 Patrol Interceptor Vehicles	01	08	Police	\$ -	\$ -	\$ -	\$ 160,500	\$ -
4 Patrol Interceptor Vehicles	01	08	Police	\$ -	\$ -	\$ -	\$ -	\$ 229,780
5 year replacement of the emergency response vehicle for department 10	01	10	Fire Prevention	\$ 63,025	\$ -	\$ -	\$ -	\$ -
Digital Fire Extinguisher Training Equipment	01	10	Fire Prevention	\$ 15,539	\$ -	\$ -	\$ -	\$ -
Street repair and rehab project	01	11	Engineering	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
Trimble Gps Equipment and Survey Drone	01	11	Engineering	\$ 50,000	\$ -	\$ -	\$ -	\$ -
GIS Server Replacement	01	11	Engineering	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Comprehensive Plan	01	11	Engineering	\$ -	\$ 250,000	\$ -	\$ -	\$ -
1/2 Ton 4x4 4 door pickup	01	11	Engineering	\$ -	\$ -	\$ 40,000	\$ -	\$ -
16 CY DUMP TRUCK	01	12	Streets	\$ 185,000	\$ -	\$ -	\$ -	\$ -
3/4 TON 4X4 CREW-CAB PICKUP	01	12	Streets	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Brick Valley Project \$23k (PARTIAL GRANT FUNDS)	01	12	Streets	\$ 36,000	\$ 36,000	\$ 36,000	\$ -	\$ -
snow plow (2)	01	12	Streets	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Heaters	01	12	Streets	\$ 8,500	\$ -	\$ -	\$ -	\$ -
SKIDSTER LOADER	01	12	Streets	\$ -	\$ 85,000	\$ -	\$ -	\$ -
3/4 TON PICKUP 4X4	01	12	Streets	\$ -	\$ 45,000	\$ -	\$ -	\$ -
ASPHALT DISTRIBUTOR	01	12	Streets	\$ -	\$ 20,000	\$ -	\$ -	\$ -
MOTOR GRADER	01	12	Streets	\$ -	\$ -	\$ 120,000	\$ -	\$ -
2000 GAL WATER TRUCK	01	12	Streets	\$ -	\$ -	\$ 105,000	\$ -	\$ -
10CY DUMP TRUCK	01	12	Streets	\$ -	\$ -	\$ -	\$ 105,000	\$ -
BACK HOE	01	12	Streets	\$ -	\$ -	\$ -	\$ 60,000	\$ -
PNEUMATIC ROLLER	01	12	Streets	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Ditch Witch Hydroexcavator	01	13	Parks	\$ 55,373	\$ -	\$ -	\$ -	\$ -
Skid Steer Loader	01	13	Parks	\$ -	\$ 64,250	\$ -	\$ -	\$ -
John Deere Tractor w Brush	01	13	Parks	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Hustler Mower	01	13	Parks	\$ -	\$ 15,000	\$ -	\$ -	\$ -
HVAC	01	14	Rec/Park	\$ 43,000	\$ -	\$ -	\$ -	\$ -
Paint Open Area	01	14	Rec/Park	\$ 15,200	\$ -	\$ -	\$ -	\$ -
New Garage Door	01	14	Rec/Park	\$ 9,000	\$ -	\$ -	\$ -	\$ -
4-Light Fixtures	01	14	Rec/Park	\$ 5,600	\$ -	\$ -	\$ -	\$ -
Groundsmaster 4700	01	14	Rec/Park	\$ -	\$ 83,773	\$ -	\$ -	\$ -
Workman HDX 2WD with Kubota Diesel Engine	01	14	Rec/Park	\$ -	\$ -	\$ 26,155	\$ -	\$ -

5-Year Capital Plan

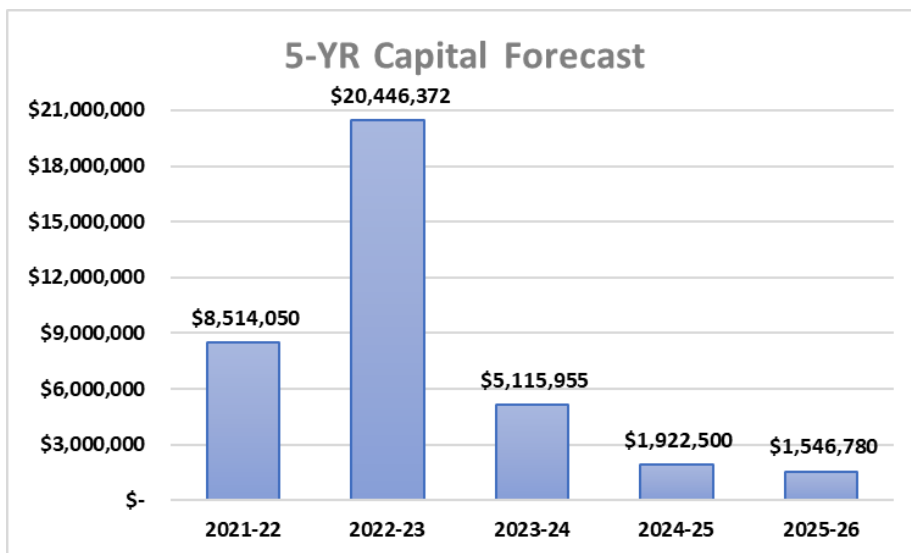
Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
ROOF AT CITY HALL	01	15	Buildings & Grounds	\$ 146,000	\$ -	\$ -	\$ -	\$ -
Misc improvements to city hall	01	15	Buildings & Grounds	\$ 35,000	\$ -	\$ -	\$ -	\$ -
SCISSORLIFT	01	15	Buildings & Grounds	\$ -	\$ 70,000	\$ -	\$ -	\$ -
NEW ELEVATOR- CITY HALL	01	15	Buildings & Grounds	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Conex Box Live Fire Training System	01	17	Fire	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Replace the windows at station 1 (Multi Year Project)	01	17	Fire	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -
5 Ton Vehicle and Skid Mount Pump System	01	17	Fire	\$ 78,000	\$ -	\$ -	\$ -	\$ -
(810) 1/2 ton Pickup, 4x4, 4 Door Pickup	01	17	Fire	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Standby Generator Fire Station 1	01	17	Fire	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Joint Fire & Police Training Space at City Warehouse.	01	17	Fire	\$ 25,000	\$ -	\$ -	\$ -	\$ -
2nd Set of Working Bunker Gear (Multi Year Project)	01	17	Fire	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -
Bullet Proof Vests (Multi Year Project)	01	17	Fire	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -
Wild Land Grassfire Firefighter Suits	01	17	Fire	\$ 14,000	\$ -	\$ -	\$ -	\$ -
Emergency Wild Land Grassfire Fire Shelters	01	17	Fire	\$ 14,000	\$ -	\$ -	\$ -	\$ -
No Smoke Vehicle Exhaust System Eng - 2	01	17	Fire	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Fire Training Library	01	17	Fire	\$ 10,000	\$ -	\$ -	\$ -	\$ -
FC20 Gear Dryer for Sta. 2	01	17	Fire	\$ 7,500	\$ -	\$ -	\$ -	\$ -
Lexipro Program & Service	01	17	Fire	\$ 6,500	\$ -	\$ -	\$ -	\$ -
Vehicle Mounted Video Camera's	01	17	Fire	\$ 6,000	\$ -	\$ -	\$ -	\$ -
HAZMAT Team Equipment	01	17	Fire	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Urban Interface Grass Fire Equipment (Multi Year Project)	01	17	Fire	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -
High Angle Rope Rescue Team Equipment	01	17	Fire	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -
Replace the windows at station 2 (Multi Year Project)	01	17	Fire	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -
Standby Generator Sta. 2	01	17	Fire	\$ -	\$ 12,000	\$ -	\$ -	\$ -
Bunker Gear Extractor (washing machine) for Sta.2	01	17	Fire	\$ -	\$ 10,000	\$ -	\$ -	\$ -
(800) 1/2 ton Pickup, 4x4, 4 Door Pickup	01	17	Fire	\$ -	\$ -	\$ 70,000	\$ -	\$ -
(820) 1/2 ton Pickup, 4x4, 4 Door Pickup	01	17	Fire	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Pickup 4x4 Crew Cab	01	18	Code Enforcement	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Pickup 4x4 Crew Cab	01	18	Code Enforcement	\$ -	\$ 40,000	\$ -	\$ -	\$ -
radios digital for vehicles	01	19	Animal Services	\$ 15,000	\$ -	\$ -	\$ -	\$ -
new dishwasher	01	19	Animal Services	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Concrete	01	19	Animal Services	\$ -	\$ 7,500	\$ -	\$ -	\$ -
1/2 ton vehicle supervisors	01	19	Animal Services	\$ -	\$ -	\$ -	\$ 30,000	\$ -
truck and dog box	01	19	Animal Services	\$ -	\$ -	\$ -	\$ -	\$ 55,000

5-Year Capital Plan

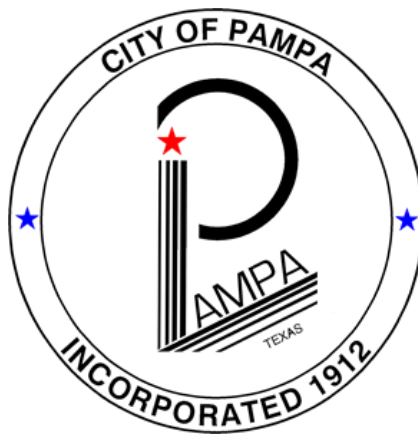
Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
Incode 10 upgrade	01	41	Information Technology	\$ 55,000	\$ -	\$ -	\$ -	\$ -
New Servers	01	41	Information Technology	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TRASH TRUCK	01	48	Trash Collection	\$ 220,000	\$ -	\$ 220,000	\$ -	\$ -
1 TON LONG BED PICK UP 4X4	01	48	Trash Collection	\$ 65,000	\$ -	\$ -	\$ -	\$ -
KNUCKLE BOOM TRUCK	01	48	Trash Collection	\$ -	\$ -	\$ 210,000	\$ -	\$ -
ROLL OFF TRUCK WITH HOOK	01	48	Trash Collection	\$ -	\$ -	\$ 160,000	\$ -	\$ -
1 TON PICK UP	01	48	Trash Collection	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Equipment/Fixtures Replacement	21	21	MK Brown	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Air Conditioner in Heritage Room	21	21	MK Brown	\$ -	\$ 75,000	\$ -	\$ -	\$ -
ADA/TAS Modifications	21	21	MK Brown	\$ -	\$ -	\$ -	\$ -	\$ 150,000
5 emegency ballasts, 15 regular ballasts, 85 light bulbs, electrician	25	25	Library	\$ 5,000	\$ -	\$ -	\$ -	\$ -
New water sprinkler system	25	25	Library	\$ -	\$ 50,000	\$ -	\$ -	\$ -
10 double paned windows	25	25	Library	\$ -	\$ -	\$ 50,000	\$ -	\$ -
New Roof	25	25	Library	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Handicapped ramp and parking spot in the staff parking lot	25	25	Library	\$ -	\$ -	\$ -	\$ -	\$ 123,000
Vehicle (Truck)	31	32	Utilities Acct'g Collections	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -
Rehab of ground storage tanks	31	33	Water Treatment	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
New filter media	31	33	Water Treatment	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Generator	31	33	Water Treatment	\$ 180,772				
Ground storage tank	31	33	Water Treatment	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
Storage tank cleaning and inspection	31	33	Water Treatment	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Install new meters	31	34	Water Distribution	\$ 600,000				
1 Ton Utility Bed chevy 4x4 Truck	31	34	Water Distribution	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Removal and Installation of 8" water main on Gray St.	31	34	Water Distribution	\$ 23,726	\$ -	\$ -	\$ -	\$ -
Removal and Installation of 6"water main Thut to Gray	31	34	Water Distribution	\$ -	\$ 24,000	\$ -	\$ -	\$ -
Installation of south distribution pipe line	31	34	Water Distribution	\$ -	\$ -	\$ 1,700,000	\$ -	\$ -
Case backhoe	31	34	Water Distribution	\$ -	\$ -	\$ 140,000	\$ -	\$ -
Removal and Installation of 6" water main	31	34	Water Distribution	\$ -	\$ -	\$ 24,000	\$ -	\$ -
Removal and Installation of 6" water main on Murphy	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ 27,000	\$ -
Removal and Installation of 1300' of 6" water main	31	34	Water Distribution	\$ -	\$ -	\$ -	\$ -	\$ 24,000

5-Year Capital Plan

Title	Dept			2021-22 Total	2022-23	2023-24	2024-25	2025-26
	Fund	Number	Dept Name					
Sewer infrastructure improvements/creek	31	35	Waste Water Collection	\$ 500,000				
Sewer Main replacement on Tuke	31	35	Waste Water Collection	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Training for the Rehab Trailer	31	35	Waste Water Collection	\$ 20,000	\$ -	\$ -	\$ -	\$ -
3/4 Ton 4x4 Extended Cab Chevy Pick-up	31	35	Waste Water Collection	\$ -	\$ 60,000	\$ -	\$ -	\$ -
3/4 Ton Chevy 4x4 crew cab extended bed pick-up	31	35	Waste Water Collection	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Vactor Jett Rodder	31	35	Waste Water Collection	\$ -	\$ -	\$ -	\$ 500,000	\$ -
WWTP Improvement Project	31	36	Waste Water Treatment	\$ 1,970,900	\$ -	\$ -	\$ -	\$ -
Sludge holding tank	31	36	Waste Water Treatment	\$ -	\$ -	\$ 500,000	\$ -	\$ -
General maintenance	32	16	Aquatics	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
SKID STEER	38	28	Landfill Composting	\$ 75,000	\$ -	\$ -	\$ -	\$ -
1/2 TON PICK UP	38	28	Recycling Land Fill	\$ -	\$ -	\$ 60,000	\$ -	\$ -
1/2 TON PICK UP	38	28	Landfill Composting	\$ -	\$ -	\$ 50,000	\$ -	\$ -
POLARIAS UTV	38	28	Landfill Composting	\$ -	\$ -	\$ 12,000	\$ -	\$ -
SKID STEER	38	28	Recycling Land Fill	\$ -	\$ -	\$ -	\$ -	\$ -
JOHN DEERE TRACTOR	38	38	Solid Waste Landfill	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Freightliner M2 Water truck	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 75,000	\$ -	\$ -
1/2 TON PICK UP	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000
Add shop bays	38	38	Solid Waste Landfill	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Track hoe	38	38	Solid Waste Landfill	\$ -	\$ -	\$ -	\$ 210,000	\$ -



Debt Service Fund



Debt Service Fund

Revenues	\$ 1,252,658
Expenditures	\$ 1,221,208
Excess of revenues over (under) expenditures	\$ 31,451
Reconciling items	\$ -
Net reconciled - over (under)	\$ 31,451

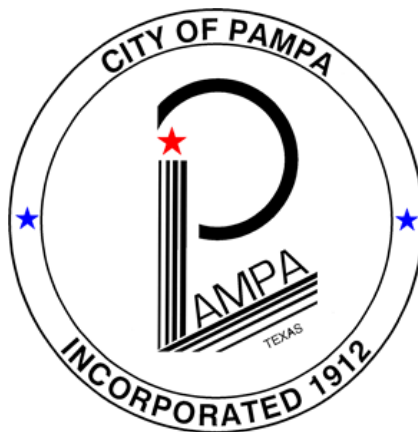
City of Pampa Revenues 2021-22 Budget

67 - DEBT SERVICE

REVENUES		2019-20	AMENDED	2021-22
		BUDGET	2020-21	BUDGET
			BUDGET	BUDGET
00-32078	INTEREST INCOME-INVESTMNT	1,570	3,000	1,000
00-32097	INT. INCOME-NOW & IMMA	423	500	450
00-33101	CURRENT TAXES-BONDS	1,006,502	1,223,748	1,221,208
00-33102	DELINQUENT TAXES-BONDS	18,314	15,000	18,000
00-33103	INT INC-BOND AND I&S FUND	0	4,200	6,000
00-33104	INTEREST INCOME-BONDS	0	0	0
00-33106	PENALTY & INTEREST	5,988	0	6,000
00-33300	TRANSFERS FROM OTHER FUND	0	0	0
TOTAL REVENUES		\$1,032,797	\$1,246,448	\$1,252,658

Debt Service Fund:

The Debt Service Fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds associated with various capital projects financed through the issuance of long-term bonds. Each type of debt is repaid by specific revenue sources and is accounted for in separate funds



67 -DEBT SERVICE**67 DEBT SERVICE****DEPARTMENT EXPENDITURES**

	2019-20	AMENDED	2021-22
	BUDGET	BUDGET	BUDGET
OTHER CHARGES			
55-44500 INTEREST & FISCAL CHARGES	189,734.68	256,813.00	221,207.50
55-44510 PRINCIPAL RETIREMENT	868,265.00	966,935.00	1,000,000.00
TOTAL OTHER CHARGES	1,057,999.68	1,223,748.00	1,221,207.50
TOTAL 67 DEBT SERVICE	1,057,999.68	1,223,748.00	1,221,207.50

Debt Model
For Fiscal Year Ending September 30, 2022

Debt Model
General Debt Service: Tax Supported

General Fund Debt Service						
FYE	GO Bonds Series 2012	GO Ref Series 2015	2017 REF OF 08 & 09	2019 TAN	2020 CO	Totals
2022	\$ 247,860	\$ -	\$ 440,134	\$ 330,124	\$ 203,090	\$ 1,221,208
2023	\$ 247,110	\$ -	\$ 442,002	\$ 329,712	\$ 199,884	\$ 1,218,708
2024	\$ 246,710	\$ -	\$ 443,656	\$ 329,212	\$ 201,620	\$ 1,221,198
2025	\$ 250,235	\$ -	\$ 435,096	\$ 328,624	\$ 208,185	\$ 1,222,140
2026	\$ 248,410	\$ -	\$ 436,536	\$ 332,904	\$ 204,636	\$ 1,222,486
2027	\$ 246,410	\$ -	\$ 432,762		\$ 309,827	\$ 988,999
2028	\$ 249,235	\$ -	\$ 423,881		\$ 313,644	\$ 986,760
2029	\$ 246,710	\$ -			\$ 307,346	\$ 554,056
2030	\$ 245,550	\$ -			\$ 310,934	\$ 556,484
2031	\$ 249,250	\$ -			\$ 314,293	\$ 563,543
2032	\$ 247,200	\$ -			\$ 183,969	\$ 431,169
2033					\$ 180,076	\$ 180,076
2034					\$ 181,126	\$ 181,126
2035					\$ 182,061	\$ 182,061
	\$ 2,724,680	\$ -	\$ 3,054,067	\$ 1,650,576	\$ 3,300,691	\$10,730,014

Debt Model
For Fiscal Year Ending September 30, 2022

Debt Model
Water/Wastewater Fund: Revenue Supported

Water & Wastewater						
FYE	2017 REF OF 08 & 09	2020 CO				Totals
2022	\$ 374,327	\$ 122,060				\$ 496,387
2023	\$ 367,372	\$ 119,999				\$ 487,371
2024	\$ 360,417	\$ 122,881				\$ 483,298
2025	\$ 353,462	\$ 120,705				\$ 474,167
2026	\$ 351,507	\$ 118,530				\$ 470,037
2027	\$ 354,445	\$ 121,297				\$ 475,742
2028	\$ 342,169	\$ 119,007				\$ 461,176
2029		\$ 121,660				\$ 121,660
2030		\$ 119,255				\$ 119,255
2031		\$ 121,794				\$ 121,794
2032		\$ 119,275				\$ 119,275
2033		\$ 121,698				\$ 121,698
2034		\$ 119,065				\$ 119,065
2035		\$ 121,374				\$ 121,374
	<u>\$ 2,503,699</u>	<u>\$ 1,688,600</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,192,299</u>

Debt Model
For Fiscal Year Ending September 30, 2022

Debt Model
Solid Waste Fund: Revenue Supported

Solid Waste Landfill						
FYE	2017 REF OF 08 & 09					Totals
2022	\$ 333,977					\$ 333,977
2023	\$ 332,771					\$ 332,771
2024	\$ 326,458					\$ 326,458
2025	\$ 325,145					\$ 325,145
2026	\$ 318,725					\$ 318,725
2027	\$ 302,305					\$ 302,305
2028	\$ 291,099					\$ 291,099
2029						\$ -
2030						\$ -
2031						\$ -
2032						\$ -
	\$ 2,230,480	\$ -	\$ -	\$ -	\$ -	\$ 2,230,480

Debt Model
For Fiscal Year Ending September 30, 2022
Debt Model
Hidden Hills Golf Course: Revenue Supported

Hidden Hills Golf Course						
FYE	2017 REF OF 08 & 09	2020 CO				Totals
2022	\$ 10,214	\$ 13,092				\$ 23,306
2023	\$ -	\$ 12,863				\$ 12,863
2024	\$ -	\$ 17,576				\$ 17,576
2025	\$ -	\$ 17,233				\$ 17,233
2026	\$ -	\$ 16,889				\$ 16,889
2027	\$ -	\$ 16,546				\$ 16,546
2028	\$ -	\$ 16,202				\$ 16,202
2029	\$ -	\$ 15,859				\$ 15,859
2030	\$ -	\$ 15,515				\$ 15,515
2031	\$ -	\$ 15,172				\$ 15,172
2032	\$ -					\$ -
	\$ 10,214	\$ 156,947	\$ -	\$ -	\$ -	\$ 167,161

Total Debt for all Funds

Debt Model
For Fiscal Year Ending September 30, 2022
Debt Model

Totals						
FYE	GO Bonds Series 2012	GO Ref Series 2015	2017 REF OF 08 & 09	2019 TAN	2020 CO	Totals
2022	\$ 247,360		\$ 1,158,652	\$ 330,124	\$ 338,242	\$ 2,074,378
2023	\$ 247,110		\$ 1,142,145	\$ 329,712	\$ 332,746	\$ 2,051,713
2024	\$ 246,710		\$ 1,130,531	\$ 329,212	\$ 342,077	\$ 2,048,530
2025	\$ 250,235		\$ 1,113,703	\$ 328,624	\$ 346,123	\$ 2,038,685
2026	\$ 248,410		\$ 1,106,768	\$ 332,904	\$ 340,055	\$ 2,028,137
2027	\$ 246,410		\$ 1,089,512	\$ -	\$ 447,670	\$ 1,783,592
2028	\$ 249,235		\$ 1,057,149	\$ -	\$ 448,853	\$ 1,755,237
2029	\$ 246,710		\$ -	\$ -	\$ 444,865	\$ 691,575
2030	\$ 245,550		\$ -	\$ -	\$ 445,704	\$ 691,254
2031	\$ 249,250		\$ -	\$ -	\$ 451,259	\$ 700,509
2032	\$ 247,200		\$ -	\$ -	\$ 303,244	\$ 550,444
2033	\$ -				\$ 301,774	\$ 301,774
2034	\$ -		\$ -		\$ 300,191	\$ 300,191
2035	\$ -				\$ 303,435	\$ 303,435
	\$ 2,724,180	\$ -	\$ 7,798,460	\$ 1,650,576	\$ 5,146,238	\$17,319,454

List of Advisory for FY 2021-22

Pampa Advisory Boards 2021			
BOARD OF ADJUSTMENT Gary Turley- Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Cade Taylor		September, 2023	October, 2021
Roy Morriss		September, 2023	October, 2010
Cleo Meaker		September, 2022	July, 1992
Lyndon Field		September, 2022	March, 2003
Kevin Hunt		September, 2022	March, 2003
Lynn Allison		September, 2023	September, 2010
Gabina "Bino" Facio		September, 2023	September, 2019
CANADIAN RIVER MUNICIPAL WATER AUTHORITY Gary Turley- Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Jerry Carlson		July, 2023	January, 1978
Mac Smith		July, 2022	August, 2014
CONSTRUCTION BOARD OF APPEALS		TERM EXPIRES	INITIAL APPOINTMENT
Richard Hawthorne		September, 2023	October, 2021
Bobby Burns		September, 2023	December, 1984
Josh Crawford		September, 2023	May, 2013
Matt Hinton		September, 2022	April, 1997
Kevin Redding		September, 2023	May, 2013
Kyle Parnell		September, 2022	October, 2016
Bob Cummings		September, 2022	September, 2020
Trent Carter, Alternate 1		September, 2022	September, 2020
Luke Raber, Alternate 2		September, 2022	September, 2020
LOVETT MEMORIAL LIBRARY Misty Guy-Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Jerri Erickson		September, 2023	September, 2003
John Mead		September, 2023	December, 1992
Jana Vinson		September, 2022	January, 2011
Kathy Cavalier		September, 2022	September, 2018
Carol Coffey		September, 2022	September, 2018

List of Advisory for FY 2021-22

Pampa Advisory Boards 2021			
PLANNING AND ZONING COMMISSION Cary Rushing-Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Audrey Meaker		September, 2023	May, 2014
Harold Price		September, 2023	September, 2001
Rachel Schmidt		September, 2023	July, 2014
Annie Hall		September, 2022	September, 1998
Carl Dawson		September, 2022	May, 2021
Byron Williamson		September, 2022	September, 2016
John Carlson		September, 2022	October, 2018
HIDDEN HILLS GOLF ADVISORY BOARD Brian Brauchi- Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Kelly Everson		September, 2023	September, 2019
Tom Lindsey		September, 2023	October, 2013
Chuck Morgan		September, 2023	January, 2012
Roger Miller		September, 2022	September, 2020
Stuart Smith		September, 2022	September, 2010
James White		September, 2022	September, 2010
Dennis Norris		September, 2022	September, 2020
Gray County Judge, Ex Officio			
City of Pampa Mayor, Ex Officio			
PAMPA ECONOMIC DEVELOPMENT CORPORATION Clay Rice- Executive Director		TERM EXPIRES	INITIAL APPOINTMENT
Emily Arrington- Asst. Secretary		December, 2021	January, 2020
Glennette Goode- President		December, 2022	September, 2009
Ted Hutto- 2nd Vice President		December, 2021	January, 2020
Sue Fatheree- Treasurer		December, 2021	January, 2020
Tanya Larkin- Secretary		December, 2022	January, 2020
Jason Bagwell- Asst. Treasurer		December, 2021	January, 2020
Troy Newton- Vice President		December, 2022	
Vanessa Buzzard- Attorney			

List of Advisory for FY 2021-22

Pampa Advisory Boards 2021			
MUNICIPAL COURT JUDGE		TERM EXPIRES	INITIAL APPOINTMENT
Elaine Johnson		XXXXXXXXXXXXXXXXXXXXX	Aug-20
CITY PROSECUTOR			
Rick Harris			
PANHANDLE ELDERLY APARTMENT COPORATION Shane Stokes- Staff Liaison		TERM EXPIRES	INITIAL APPOINTMENT
Mike Ehrle		September, 2022	February, 2007
Brad Pingel		September, 2022	October, 2021
Richard Morris		September, 2022	September, 2020
CITY COMMISSION		TERM EXPIRES	PRO-TEM TERM
Lance DeFever, Mayor		May, 2025	
Paul Searl, Ward 1		May, 2025	04/21-10/21
Brian Doughty, Ward 2		May, 2023	10/21-4/22
Jimmy Keough, Ward 3		May, 2025	04/22-10/22
Bryan Fisher, Ward 4		May, 2023	10/22-4/23

City Directors & Commission

CITY OF PAMPA

ANNUAL OPERATING BUDGET

&

PROGRAM OF SERVICES

OCTOBER 1, 2021 TO SEPTEMBER 30, 2022

Lance DeFever
Mayor

Paul Searl
Commissioner, Ward 1

Brian Doughty
Commissioner, Ward 2

Jimmy Keough
Commissioner, Ward 3

Bryan Fisher
Commissioner, Ward 4

Robin Bailey
Finance Director

Shane Stokes
City Manager

Karen Price
City Secretary

Dustin Miller
Community Service Director

Gary Turley
Public Works Director

Kasey Presson
Interim Fire Chief

Lance Richburg
Police Chief