

## POSITION DESCRIPTION

Class Title: Heavy Equipment Operator  
Department: Streets  
Date: September 01, 2023

Job Code Number:  
Grade Number: MT5

### GENERAL PURPOSE

To perform a variety of duties associated with city repairs and maintenance to streets and allies. Involving construction, maintenance, and repair of streets and drainage systems, street cleaning, right-of-way mowing, mosquito control, snow removal, and traffic control, and to aid the Director of Public Works.

### SUPERVISION RECEIVED:

This position works under the guidance of the Street Superintendent and Crew Leader.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Participates in setting rails and forms and tying structural steel for concrete projects according to specifications on plans or as directed.

- Directs pouring, spades freshly poured concrete, and screeds surface level with rails or forms.
- Floats, dusts, trowels, grooves, and edges surfaces as required. Drives dump truck to transport supplies or materials.
- Operates three or more of the following pieces of heavy-duty equipment: motor grader, dozer, backhoe, roller, bush-hog mowers, front-end loader, haul-type truck and/or other heavy-duty construction, maintenance, and demolition equipment.
- Operates equipment for the purpose of ditching, leveling, and smoothing to grade on maintenance and construction projects, hauling, dumping, and/or spreading of material.
- Instructs and trains assigned workers on equipment used; regularly services equipment; reports repair needs
- Makes routine repairs and adjustments on equipment used. Performs strenuous manual labor, as necessary.

Assumes the responsibility for the maintenance of City property and equipment that includes but is not limited to performing skilled concrete finishing work on projects that include sidewalks, curbs, gutters, bridges, and drainage structures; light duty maintenance and construction equipment for public works construction, maintenance, and demolition projects; and the operation of other related equipment.

High school diploma or equivalent. Valid Texas Class A Driver's License with a good driving record. One year of documented experience in operating heavy equipment and machinery such as a backhoe, dump truck, roller, forklift, front end loader, and jackhammer required.

### DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- A. Graduation from a high school or GED equivalent.
- B. One year of operating equipment
- C. Any equivalent combination of related education and experience.

## Necessary Knowledge, Abilities, and Skills:

### I. Knowledge

- Working knowledge of street or highway operations.
- Working knowledge of safety operations
- Ability to establish effective working relationships with other employees, supervisors, and public.

### II. Work Environment

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls.
- The employee is required to stand for long periods of time.
- The employee is occasionally required to walk, sit, climb, balance, stoop, kneel, crouch, or crawl for long periods of time.
- The employee must frequently lift and/or move up to 100 lbs.
- Must be able to work in inclement weather including extreme heat and cold with extended periods of time exposed to the outside elements.
- This position is considered essential, and attendance is mandatory in the event of a storm, disaster, or other catastrophic event.

## SPECIAL REQUIREMENTS

Must possess a valid State driver's license or have the ability to obtain one prior to employment. Experience in operating equipment such as a backhoe, single axle dump truck and street sweeper preferred. Texas Department of Agriculture Noncommercial Political Subdivision Pesticide Applicator License preferred but will train.

## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is required to stand, walk; talk or hear; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl. Must be able to work in different levels of confined spaces as required. Must be able to repeatedly lift 100 pounds during a workday. Must be able to work in inclement weather including extreme heat and cold with extended periods of time exposed to the outside elements. This position is considered essential, and attendance is mandatory in the event of a storm, disaster, or other catastrophic event.

## WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## SELECTION GUIDELINES:

Formal application, rating of education and experience, oral interview, and reference check.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position of the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The successful candidate is subject to random drug test, and pre-employment.

Approval: \_\_\_\_\_  
Supervisor

Approval: \_\_\_\_\_  
Public Works Director