

POSITION DESCRIPTION

Class Title: HEAVY EQUIPMENT OPERATOR

Job Code Number:

Department: LANDFILL

Grade Number:MT5

Date: 06/28/2022

GENERAL PURPOSE

Performs a variety of routine and complex semi-skilled work in sanitary landfill operations.

SUPERVISION RECEIVED

Works under the general supervision of the Landfill Superintendent or Landfill Supervisor

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Directs haulers to designated tipping sites; oversees the tipping of solid wastes at landfill sites or transfer stations.
- Operates heavy equipment, such as trucks compactor, backhoe, front-end loader, or specialized landfill operations equipment, as needed, to operate the sanitary landfill or transfer station.
- Conducts on-site inspections of in-coming wastes; screens incoming waste for proper disposal; coordinates with other staff as required.
- Maintains daily operations of waste disposal, and ongoing closure-related activities of the landfill.
- Completes required landfill or transfer station reports.
- Assists in gathering and reporting information and data required by state and Federal regulatory agencies.
- Answers questions regarding disposal or closure operations.
- Drafts correspondence, places telephone calls, and complete other clerical, administrative or technical tasks related to landfill operations within assigned area of responsibility.

PERIPHERAL DUTIES

- Assists with any landfill surveying work.
- Performs general custodial and maintenance duties of landfill operations sites.
- Purchases supplies and materials used in area of responsibility.
- Opens and closes landfill site.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from a high school or GED equivalent,
- One (1) year of equipment operation or landfill experience, or
- any equivalent combination of related education and experience.

Necessary Knowledge, Skills and Abilities:

Working knowledge of sanitary landfill operations and requirements; working knowledge of safety operations.

Skill in operation of listed tools and equipment.

Ability to accurately screen in-coming wastes; ability to establish effective working relationships with other employees, supervisors, and regulatory agencies.

SPECIAL REQUIREMENTS

State certification as a landfill operator. Class B within 3 years and Class A within 5 years.

TOOLS AND EQUIPMENT USED

Motorized vehicles and equipment, including trash compacting equipment, utility truck, back-hoe, front end loader, common hand and power tools, shovels, wrenches, detection devices, mobile or portable radio, phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____

Approval: _____

Effective Date: _____

Revision History _____