

**MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
REGULAR MEETING
MONDAY, DECEMBER 13, 2021**

CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT:	Lance DeFever	Mayor
	Paul Searl	Commissioner
	Brian Doughty	Commissioner
	Jimmy Keough	Commissioner
	Bryan Fisher	Commissioner

ABSENT: None

STAFF:	Shane Stokes	City Manager
	Bryan Guymon	City Attorney
	Karen Price	City Secretary
	Robin Bailey	Finance Director
	Gary Turley	Director Public Works
	Dustin Miller	Community Services Director
	Kasey Presson	Fire Chief
	Theresa Daniels	Asst. Finance Director
	Kenneth Hopson	Assistant Chief of Police
	Jason Roberts	Fire Marshal
	Cary Rushing	Building Official
	Sharod Harris	Engineer-In-Training
	Barbara Stucker	City Secretary

VISITORS:	Kole Glover	Tanner Dyer
	Lisa Fisher	Byron Williamson
	Keana Daughtry	Paige Witthar

NEWS MEDIA:	John Lee	Pampa News
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INVOCATION:	Byron Williamson	Commission Chaplain
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PUBLIC COMMENTS: Tanner Dyer
2500 Chestnut, Pampa
Transportation concerns with grade level education proposal
Has the City decided on any solutions to the proposed change?

PRESENTATION:

- **2021 Employee Service Awards
Presented by Lance DeFever Mayor, and Shane Stokes, City Manager**

Employees Receiving Service Awards

5 Years:

Brook Noble
Anita Webb
Latham Daughtry
Johnny Price
Pete Solorzano
Jeanine Cooley
Ashton Fisher

10 Years:

Kevin Webb
Jon Hammond
Tracy Stroud
Kevin Grimes
Tyler Hooper

25 Years:

Jesse Hanes

AWARD:

Shane Stokes, City Manager awarded the Certificate of Achievement for Excellence in Financial Reporting to Robin Bailey, Finance Director, and the Finance Department.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

INTRODUCTION:

Shane Stokes, City Manager introduced the following new staff:

- Barbara Stucker, City Secretary

AUTHORIZATIONS BY CITY COMMISSION:

21-179

1. Consider approving the minutes of the November 22, 2021, Regular Commission Meeting and the December 6, 2021 Public Hearings/Special City Commission Meeting as presented.

A motion was made by Commissioner Searl and Seconded by Commissioner Fisher to approve the minutes of the November 22, 2021, Regular Commission Meeting and the December 6, 2021 Public Hearings/Special City Commission Meeting as presented, with each Commission Member voting AYE, the motion carried.

21-180

2. Excuse the absence of Commissioner Bryan Fisher from the November 22, 2021, Regular Commission Meeting.

A motion was made by Commissioner Doughty and Seconded by Commissioner Keough to excuse the absence of Commissioner Bryan Fisher from the November 22, 2021 Regular Commission Meeting, with each Commission Member voting AYE, the motion carried.

21-181

3. Consider awarding the construction contract for the City of Pampa Waterline Replacement Project TxCDBG No. 7220350 to the lowest bidder, Scott Wampler Construction Services, in the amount of \$170,765.00, which includes all Base Bid Proposal items.

A motion was made by Commissioner Fisher and Seconded by Commissioner Searl to award the construction contract for the City of Pampa Waterline Replacement Project TxCDBG No. 7220350 to the lowest bidder, Scott Wampler Construction Services, in the amount of \$170,765.00, which includes all Base Bid Proposal items, with each Commission Member voting AYE, the motion carried as AMENDED.

21-182

A motion was made by Commissioner Fisher and Seconded by Commissioner Searl to amend the original motion by amend the bid award amount to \$185,961.00 which will include all Base Bid and Alternate Bid items, with each Commission Member voting AYE, the Amendment to the Original Motion carried.

PRESENTATION:

Paige Witthar, PRPC made a Section 3 Presentation of goals and requirements as it relates to the City of Pampa's Texas Community Development Block Grant Project #7220350 for water system improvements to include information on employment opportunities of low and very low-income persons as well as residents residing in the community.

21-183

4. Consider authorizing the City Manager to enter into and execute a maintenance contract with Otis Elevator Company for maintenance and management services for elevators located at City Hall and Lovett Memorial Library.

A motion was made by Commissioner Keough and Seconded by Commissioner Doughty to authorize the City Manager to enter into and execute a maintenance contract with Otis Elevator Company for maintenance and management services for elevators located at City Hall and Lovett Memorial Library, with each Commission Member voting AYE, the motion carried.

21-184

5. Consider adopting Resolution No. R21-038, a Resolution by the City Commission continuing Executive Order GA-34 and extending to January 10, 2022, the City of Pampa's Declaration of Local Disaster Order.

**RESOLUTION NO. R21-038
CITY OF PAMPA, TEXAS
EXTENSION OF DECLARATION OF LOCAL DISASTER**

A motion was made by Commissioner Doughty and Seconded by Commissioner Searl to adopt Resolution No. R21-038, a Resolution by the City Commission continuing Executive Order GA-34 and extending to January 10, 2022, the City of Pampa's Declaration of Local Disaster Order, with each Commission Member voting AYE the motion carried.

21-185

6. Consider adopting Resolution No. R21-039, a Resolution by the City Commission authorizing the submission of a FY 2022 Regional Solid Waste Grant Program application to the Panhandle Regional Planning Commission (PRPC) and authorize the City Manager to represent the city in all matters pertaining to this application.

RESOLUTION NO. R21-039

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2022 REGIONAL SOLID WASTE GRANT PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

A motion was made by Commissioner Searl and Seconded by Commissioner Keough to adopt Resolution No. R21-039, a Resolution by the City Commission authorizing the submission of a FY 2022 Regional Solid Waste Grant Program application to the Panhandle Regional Planning Commission (PRPC) and authorize the City Manager to represent the city in all matters pertaining to this application, with each Commission Member voting AYE, the motion carried.

7. Consider adopting on second and final reading Ordinance No. 1759, an Ordinance of the City Commission of the City of Pampa, Texas designating a certain contiguous geographic area in the City as “Tax Increment Reinvestment Zone #1 – Downtown Pampa” (TIRZ 1); establishing a Board of Directors for such Reinvestment Zone; creating a Tax Increment Fund for the Zone; provide for an effective date and termination date for the Zone; and containing other provisions related thereto.

ORDINANCE NO. 1759

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS DESIGNATING A CERTAIN CONTIGUOUS GEOGRAPHIC AREA IN THE CITY AS “TAX INCREMENT REINVESTMENT ZONE #1 – DOWNTOWN PAMPA” (TIRZ 1); ESTABLISHING A BOARD OF DIRECTORS FOR SUCH REINVESTMENT ZONE; CREATING A TAX INCREMENT FUND FOR THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND TERMINATION DATE FOR THE ZONE; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

A motion was made by Commissioner Doughty and Seconded by Commissioner Fisher to adopt on second and final reading Ordinance No. 1759, an Ordinance of the City Commission of the City of Pampa, Texas designating a certain contiguous geographic area in the City as “Tax Increment Reinvestment Zone #1 – Downtown Pampa” (TIRZ 1); establishing a Board of Directors for such Reinvestment Zone; creating a Tax Increment Fund for the Zone; provide for an effective date and termination date for the Zone; and containing other provisions related thereto, with each Commission Member voting AYE, the motion carried.

8. Consider adopt on second and final reading Ordinance No. 1760, an Ordinance by the City Commission approving a rezoning request from Open Range Development, LLC to rezone from Single Family 2 to Commercial, all of Lots 10 through 18, Block 2 of the Edwin Park Subdivision to the City of Pampa, Texas.

ORDINANCE NO. 1760

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, AMENDING SECTION 3 OF ORDINANCE NO. 690 (CHAPTER 14, EXHIBIT A TO THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS), PASSED AND APPROVED ON APRIL 8, 1969, CHANGING FROM A ONE-FAMILY DWELLING DISTRICT TWO (SF-2) DISTRICT AND PLACING IN A COMMERCIAL DISTRICT ALL OF LOTS TEN THROUGH EIGHTEEN (10-18), IN BLOCK TWO (2) OF THE EDWIN PARK SUBDIVISION TO THE CITY OF PAMPA, GRAY COUNTY, TEXAS, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Fisher and Seconded by Commissioner Searl to adopt on second and final reading Ordinance No. 1760, an Ordinance of the City of Pampa, Texas amending Section 3 of Ordinance No. 690 (Chapter 14, Exhibit A to the Code of Ordinances, City of Pampa, Texas), passed and approved on April 8, 1969, changing from a One-Family Dwelling District Two (SF-2) District and placing in a Commercial District all of Lots ten through eighteen (10 – 18), in Block two (2) of the Edwin Park Subdivision to the City of Pampa, Gray County, Texas, and providing for an effective date, with each Commission Member voting AYE, the motion carried.

9. Consider adopt on second and final reading Ordinance No. 1761, an Ordinance by the City Commission amending the Code of Ordinances, Section 1.07.007, rental fees and other charges, relative to the operation, use and fees for M. K. Brown Auditorium.

ORDINANCE NO. 1761

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, AMENDING CODE OF ORDINANCES, ARTICLE 1.07, AUDITORIUM, SECTION 1.07.007, RENTAL FEES AND OTHER CHARGES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

A motion was made by Commissioner Keough and Seconded by Commissioner Doughty to adopt on second and final reading Ordinance No. 1761, an Ordinance of the City of Pampa, Texas amending Code of Ordinances, Article 1.07, Auditorium, Section 1.07.007, Rental Fees and Other Charges; providing a savings clause; providing a severability clause; and providing an effective date, with each Commission Member voting AYE, the motion carried.

10. EXECUTIVE SESSION: The City Commission convened into closed session at 4:34 p.m. in accordance with Texas Government Code, Subchapter D, Section 551.074 – Personnel Matters to discuss:

- Advisory Boards Appointments/Reappointments

RECONVENE: The City Commission reconvened into open session at 4:54 p.m. with the following action taken:

ADJOURNED:

There being no further business on the agenda, the meeting was adjourned at 4:54 p.m. by Mayor Lance DeFever.

Karen L. Price, City Secretary

Lance DeFever, Mayor