CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor
          Paul Searf Commissioner
          Brian Doughty Commissioner
          Jimmy Keough Commissioner

ABSENT: Jimmy Reed Commissioner

STAFF: Shane Stokes City Manager
       Bryan Guymon City Attorney
       Barbara Stucker City Secretary
       Theresa Daniels Finance Director
       Gary Turley Director of Public Works
       Dustin Miller Community Services Director
       Kasey Presson Fire Chief
       Lance Richburg Police Chief
       Kevin Webb Information Technology
       Mike Day Assistant Fire Chief
       LeRoy Cox Assistant Fire Chief
       Cary Rushing Building Official
       Jeff Kennedy Code Enforcement Officer
       Shard Harris Engineer in Training
       Jason Roberts Fire Marshal
       Jasmine Chaney Assistant Finance Director
       Kirk Reed Code Enforcement Officer
       Paul Brown Code Enforcement Officer

VISITORS: Lynne Moore Cortnie Patterson
          Treasa Heuston Dustin Chambers
          Byron Williamson Phillis Garner
          Clay Rice Dinah Reed
          Amanda Graham Randy Hoct
          Jack Dupy

NEWS MEDIA: Valerie Gray Pampa News

INVOCATION: Byron Williamson, Commission Chaplain

PUBLIC COMMENTS: Jack Dupy, 727 W. Browning – Mr. Dupy is a member of St. Matthew's Episcopal Church and shared with the Commission some concerns he has about 2 houses in that neighborhood. Both houses are on the agenda regarding substandard structure. 412 & 421 Purviance. He stated he would like to see these houses and the junk cars on the properties cleaned up or demolished to help the neighborhood look better.

Amanda Graham, 700 N. West – Ms. Graham lives in one of the houses that is on the agenda regarding substandard structures. She stated she is working on getting the property cleaned and the junk vehicles removed. She asked for a list of property violations so she can get them taken care of.

PUBLIC HEARING – SUBSTANDARD STRUCTURES:
In accordance with Section 3.08.010 of the Code of Ordinances, a hearing will be held by the City Commission to determine whether the buildings on the following properties constitute a clear and imminent danger to health, life, or safety and if they comply with the standards set out in Article 3.08.05 of the Code of Ordinances:

412 Purviance
421 Purviance
604 Craven
700 West
907 Somerville
Mayor DeFever opened the Public Hearing for Substandard Structures at 4:06 p.m.

Cary Rushing, Building Official stated that after receiving complaints about the listed properties, the Code Enforcement team went for an initial inspection. They then got administrative search warrants and returned for further inspection. They went through each property and inspected according to a substandard structure checklist. 412 Purviance is heavily damaged due to fire. It is unsecure where any person from the public could enter.

421 Purviance is also a burned structure and unsecure.

604 Craven has also had a fire and unsecure. There has been an attempt to contact the owners through the last known addresses but have received no response. 907 Somerville is an abandoned and unsecure house. There is an extensive amount of damage inside. The daughter of the last known owner has contacted Mr. Rushing via email. Her mother passed away in 2020. She believed the property was being maintained by relatives. She is currently trying to get the property transferred into her name and requests more time so that she may get the property into sellable condition.

700 West is an occupied property. When entering the house, they were only able to enter in the first four feet. The overwhelming smell made it unsafe for code enforcement officers to enter. All photos were taken from the front door. CE has been there on two other occasions and done large cleanups. 40 tons of junk and debris have been removed in the past. The property has running water, but it does not function correctly, and does not have electricity in the house.

Ms. Graham stated that she does not have electricity because she relies on solar panels.

After hearing all testimony, the following action was taken:

**412 Purviance**: All Commission Members voted AYE that the property is in violation of the Substandard Structures Ordinance and does constitute a clear and imminent danger to health, life, or safety and is in the immediate need of repair, of being secured, and unless immediate compliance can be achieved the structure(s) is/are condemned and will be demolished after thirty (30) days.

**421 Purviance**: All Commission Members voted AYE that the property is in violation of the Substandard Structures Ordinance and does constitute a clear and imminent danger to health, life, or safety and is in the immediate need of repair, of being secured, and unless immediate compliance can be achieved the structure(s) is/are condemned and will be demolished after thirty (30) days.

**604 Craven**: All Commission Members voted AYE that the property is in violation of the Substandard Structures Ordinance and does constitute a clear and imminent danger to health, life, or safety and is in the immediate need of repair, of being secured, and unless immediate compliance can be achieved the structure(s) is/are condemned and will be demolished after thirty (30) days.

**907 Somerville**: All Commission Members voted AYE that the property is in violation of the Substandard Structures Ordinance and does constitute a clear and imminent danger to health, life, or safety and is in the immediate need of repair, of being secured, and unless immediate compliance can be achieved the structure(s) is/are condemned and will be demolished after thirty (30) days.

**700 N. West**: NO ACTION TAKEN

23-032

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to close the public hearing.

**PRESENTATION:**
- Shane Stokes, City Manager recognized the City of Pampa Finance Department for receiving the Certificate of Excellence in Financial Reporting given by GFOA. This is the highest form of excellence a City can receive. 34th consecutive year for the City of Pampa to receive this award.

**DISCUSSION ITEMS:**
- City Beautification Grant – Lot Clearance Assistance Program, Shane Stokes, City Manager. Mr. Stokes went over the requirements for the grant. The PEDC will review this program at their next meeting to discuss financial support for this program.

**AUTHORIZED BY CITY COMMISSION:**
1. Consider approving the minutes of the February 27, 2023, Regular Commission Meeting as presented.

23-033

A motion was made by Commissioner Searl and Seconded by Commissioner Doughty to approve the minutes of the February 27, 2023, Regular Commission Meeting as presented. With each Commission Member voting AYE, the motion carried.


23-034

A motion was made by Commissioner Keough and Seconded by Commissioner Searl to approve the List of Disbursements dated February 2023, as presented. With each Commissioner Member voting AYE, the motion carried.

3. Consider adopting on second and final reading, Resolution No. R23-009, a Resolution of the City Commission approving the first amended and restated Economic Development Agreement between the Pampa Economic Development Corporation and KTS Texas #1, LLC, Successor in interest to Keystone Tower Systems, Inc.

RESOLUTION NO. R23-009

A RESOLUTION APPROVING THE FIRST AMENDED AND RESTATED ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE PAMPA ECONOMIC DEVELOPMENT CORPORATION AND KTS TEXAS #1, LLC, SUCCESSOR IN INTEREST TO KEYSTONE TOWER SYSTEMS, INC.

23-035

A motion was made by Commissioner Doughty and Seconded by Commissioner Keough to adopt on second and final reading Resolution No. R23-009 as presented. With each Commission Member voting AYE, the motion carried.


23-036

A motion was made by Commissioner Searl and Seconded by Commissioner Doughty to accept the City of Pampa 2022 Annual Comprehensive Financial Report as presented. With each Commission Member voting AYE, the motion carried.

5. Consider awarding the bid for the Replacement of Fire Station Windows No. 1 & 2 to Crawford Exteriors, Inc, in the amount of $65,850.00.

23-037

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to allow Commissioner Searl to abstain from voting on the Window Replacement bid because of a conflict of interest. With all commission members voting AYE, and Commissioner Searl abstaining, the motion carried.

23-038

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to award the bid for the Replacement of Fire Station No. 1 & 2 windows to Crawford Exteriors, LLC in the amount of $85,300.00. With all Commission Members voting AYE, and Commissioner Searl abstaining, the motion carried.

6. Consider awarding the Water Slide Restoration Project SlideRite Water Park Services in the amount of $99,400.00.

23-039

A motion was made by Commissioner Searl and seconded by Commissioner Keough to award the bid for the Water Park Slide Restoration to SlideRite Water Park Services in
the amount of $99,400.00. With each Commission Member voting AYE, the motion carried.

7. Consider approving the Texas Subdivision and Special District Settlement Participation Form regarding the Allergan Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form.

23-040

A motion was made by Commissioner Keough and seconded by Commissioner Searl to approve the Texas Subdivision and Special District Settlement Participation Form regarding the Allergan Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form. With each Commissioner Member voting AYE, the motion carried.

8. Consider approving the Texas Subdivision and Special District Settlement Participation Form regarding the CVS Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form.

23-041

A motion was made by Commissioner Doughty and Seconded by Commissioner Keough to approve the Texas Subdivision and Special District Settlement Participation Form regarding the CVS Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form. With each Commissioner Member voting AYE, the motion carried.

9. Consider approving the Texas Subdivision and Special District Settlement Participation Form Regarding the Walgreens Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form.

23-042

A motion was made by Commissioner Searl and Seconded by Commissioner Doughty to approve the Texas Subdivision and Special District Settlement Participation Form regarding the Walgreens Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form. With each Commissioner Member voting AYE, the motion carried.

10. Consider approving the Texas Subdivision and Special District Settlement Participation Form Regarding the Walmart Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form.

23-043

A motion was made by Commissioner Keough and Seconded by Commissioner Doughty to approve the Texas Subdivision and Special District Settlement Participation Form regarding the Walmart Texas State-Wide Opioid Settlement Term Sheet and authorize the City Manager to execute Participation form. With each Commissioner Member voting AYE, the motion carried.

11. Consider approving on first reading Ordinance No. 1780, an ordinance by the City Commission amending the revenues and appropriations for the fiscal year beginning October 1, 2022, and ending September 30, 2023.

23-044

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to approve on first reading Ordinance No. 1780 as presented. With each Commission Member voting AYE, the motion carried.

12. CONSENT AGENDA: All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.
A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve Consent Agenda items A & B as presented. With each Commission Member voting AYE, the motion carried.

ADJOURNE'D:

There being no further business on the agenda, the meeting was adjourned at 4:51 p.m. by Mayor Lance DeFever.

Barbara Stucker, City Secretary  Lance DeFever, Mayor