

**MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
REGULAR MEETING
November 13, 2023**

CALL TO ORDER: Mayor DeFever at 4:00 p.m.

PRESENT:	Lance DeFever	Mayor
	Paul Searl	Commissioner
	Brian Doughty	Commissioner
	Jimmy Keough	Commissioner
	Jimmy Reed	Commissioner

ABSENT: None

STAFF:	Shane Stokes	City Manager
	Barbara Stucker	City Secretary
	Bryan Guymon	City Attorney
	Dustin Miller	Assistant City Manager
	Theresa Daniels	Finance Director
	Lance Richburg	Chief of Police
	Gary Turley	Public Works Director
	Ben Ponce	Community Services Director
	Kevin Webb	Information Technology
	Leroy Cox	Deputy Fire Chief
	Jason Roberts	Fire Marshal
	Troy Schwiegerath	Emergency Management

VISITORS:	Jamisen Hancock	Clay Rice
	Cortnie Patterson	Peggy C. Miller
	Lyz Wood	Mayra Campbell
	Dale Garner	Ben Campbell

NEWS MEDIA: None

INVOCATION: Jamisen Hancock, Commission Chaplain

PUBLIC COMMENTS: None

REPORT: Lyz Wood, Assistant Director of the Emergency Service Unit, presented the ESU's 2022-2023 Annual Report to the City Commission.

AUTHORIZATION BY COMMISSION:

1. Consider approving the minutes of the October 9, 2023, regular Commission Meeting.

23-158

A motion was made by Commissioner Searl and seconded by Commissioner Reed to approve the minutes of the October 9, 2023, regular Commission meeting. With each Commission Member voting AYE, the motion carries.

2. Consider approving the List of Disbursements dated September 2023.

23-0159

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to approve the List of Disbursements dated September 2023, as presented. With each Commission Member voting AYE, the motion carries.

3. Consider adopting Resolution No. R23-020, casting the City of Pampa's votes for the Board of Directors of the Gray County Appraisal District.

RESOLUTION NO. R23-020

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
CASTING ITS VOTES FOR THE BOARD OF DIRECTORS OF THE GRAY COUNTY**

APPRAISAL DISTRICT.**23-160**

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to adopt Resolution No. R23-020, casting 714 votes toward Kevin Hunt. With each Commission Member voting AYE, the motion carries.

4. Consider adopting Resolution No. R23-021, adopting a Procurement Policy for the City of Pampa.

RESOLUTION NO. R23-021**A RESOLUTION OF THE CITY OF PAMPA, TEXAS, ADOPTING A PROCUREMENT POLICY.****23-161**

A motion was made by Commissioner Reed and seconded by Commissioner Searl to adopt Resolution No. R23-021, as presented. With each Commission Member voting AYE, the motion carries.

5. Consider approving on first reading Resolution No. R23-022, approving an Economic Development Agreement and forgivable loan from the Pampa Economic Development Corporation to CMBL, LLC.

RESOLUTION NO. R23-022**RESOLUTION APPROVING ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE PAMPA ECONOMIC DEVELOPMENT CORPORATION AND CMBL, LLC. AND A LOAN BY THE PAMPA ECONOMIC DEVELOPMENT CORPORATION TO CMBL, LLC.****23-162**

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to approve on first reading Resolution No. R23-022 as presented. With each Commission Member voting AYE, the motion carries.

6. Consider approving on first reading Ordinance No. 1795, revising the City of Pampa's Personnel Policies and Procedures Manual.

ORDINANCE NO. 1795**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, REVISING SECTIONS 4.01, 4.03, 4.06, 4.17, 5.01, 6.06, 6.13, 7.06, AND 9.02 OF THE CITY OF PAMPA'S PERSONNEL POLICIES AND PROCEDURES, ALSO REFERRED TO AS THE POLICY MANUAL, AND PROVIDING FOR AN EFFECTIVE DATE.****23-163**

A motion was made by Commissioner Reed and seconded by Commissioner Searl to approve on first reading Ordinance No. 1795, as presented. With each Commission Member voting AYE, the motion carries.

7. Consider approving on first reading Ordinance No. 1796, amending the City of Pampa's Records Management Program.

ORDINANCE NO. 1796**AN ORDINANCE AMENDING SECTIONS OF CHAPTER 1, GENERAL PROVISIONS, ARTICLE 1.06, RECORDS MANAGEMENT PROGRAM, BY REVISING AND AMENDING SECTIONS RELATED TO THE CITY'S RECORDS MANAGEMENT SYSTEM; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.****23-164**

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to approve on first reading Ordinance No. 1796 as presented. With each Commission Member voting AYE, the motion carries.

8. EXECUTIVE SESSION: The City Commission convened into closed session at 4:22 p.m. in accordance with Texas Local Government Codes 551.071 – Consultation with Attorney; 551.072 – Deliberations regarding real property; and 551.087 – Deliberations regarding economic development.

RECONVENE: The City Commission reconvened into open session at 5:06 p.m. with no action taken.

ADJOURNED:

With no further items remaining on the agenda, the meeting was adjourned at 5:08 p.m. by Mayor DeFever.


Barbara Stucker, City Secretary


Lance DeFever, Mayor