

MINUTES OF THE  
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS  
REGULAR MEETING  
November 27, 2023

- CALL TO ORDER:** Mayor DeFever at 4:00 p.m.
- PRESENT:** Lance DeFever Mayor  
Paul Searl Commissioner  
Brian Doughty Commissioner  
Jimmy Keough Commissioner
- ABSENT:** Jimmy Reed Commissioner
- STAFF:** Shane Stokes City Manager  
Barbara Stucker City Secretary  
Bryan Guymon City Attorney  
Dustin Miller Assistant City Manager  
Theresa Daniels Finance Director  
Lance Richburg Chief of Police  
Gary Turley Public Works Director  
Ben Ponce Community Services Director  
Kasey Presson Fire Chief  
Kevin Webb Information Technology  
Mike Day Deputy Fire Chief  
LeRoy Cox Deputy Fire Chief  
Troy Schwiegerath Emergency Management  
Moses Campa Patrol Lieutenant  
Kenneth Hopson Assistant Chief of Police  
Brian Massey Lieutenant  
Sharod Harris Engineer in Training
- VISITORS:** Jamisen Hancock Clay Rice  
Cortnie Patterson Mayra Campbell  
Dale Garner Phillis Garner
- NEWS MEDIA:** Geneva Wildcat, Pampa News
- INVOCATION:** Jamisen Hancock, Commission Chaplain
- PUBLIC COMMENTS:** None

**PUBLIC HEARING:** The City Commission held a public hearing concerning an application from Sam Powell to rezone all of Lot 1, 2, 3, and 4, Block 1 of the Sawyer Addition of the City of Pampa, Texas, more commonly known as 200 & 208 N. Wells. The request is to rezone from Single Family 3 to Commercial for the purpose of installing a prebuilt storage shed.

Mayor DeFever opened the Public Hearing at 4:02 p.m.

Sharod Harris, Engineer in training, informed the Commission that a Planning and Zoning Commission meeting was held on November 21, 2023, with a unanimous decision to approve the rezone request. There were no objections received by the surrounding property owners.

23-165

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to close the public hearing at 4:04 p.m. With each Commission Member voting AYE, the motion carries.

**INTRODUCTION:** Lance Richburg, Chief of Police, introduced Moses Campa as the New Patrol Lieutenant.

**AUTHORIZATIONS BY COMMISSION:**

1. Consider approving the minutes of the November 13, 2023, regular Commission Meeting.

**23-166**

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve the minutes of the November 13, 2023, regular Commission meeting. With each Commission Member voting AYE, the motion carries.

2. Consider approving the List of Disbursements dated October 2023.

**23-167**

A motion was made by Commissioner Keough and seconded by Commissioner Searl to approve the List of Disbursements dated October 2023, as presented. With each Commission Member voting AYE, the motion carries.

3. Consider adopting on second and final reading Resolution No. R23-022, approving an Economic Development Agreement and forgivable loan from the Pampa Economic Development Corporation to CMBL, LLC.

**RESOLUTION NO. R23-022**

**RESOLUTION APPROVING ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE PAMPA ECONOMIC DEVELOPMENT CORPORATION AND CMBL, LLC. AND A LOAN BY THE PAMPA ECONOMIC DEVELOPMENT CORPORATION TO CMBL, LLC.**

**23-168**

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to adopt on second and final reading Resolution No. R23-022 as presented. With each Commission Member voting AYE, the motion carries.

4. Consider adopting on second and final reading Ordinance No. 1795, revising the City of Pampa's Personnel Policies and Procedures Manual.

**ORDINANCE NO. 1795**

**AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, REVISING SECTIONS 4.01, 4.03, 4.06, 4.17, 5.01, 6.06, 6.13, 7.06, AND 9.02 OF THE CITY OF PAMPA'S PERSONNEL POLICIES AND PROCEDURES, ALSO REFERRED TO AS THE POLICY MANUAL, AND PROVIDING FOR AN EFFECTIVE DATE.**

**23-169**

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to adopt on second and final reading Ordinance No. 1795, as presented. With each Commission Member voting AYE, the motion carries.

5. Consider adopting on second and final reading Ordinance No. 1796, amending the City of Pampa's Records Management Program.

**ORDINANCE NO. 1796**

**AN ORDINANCE AMENDING SECTIONS OF CHAPTER 1, GENERAL PROVISIONS, ARTICLE 1.06, RECORDS MANAGEMENT PROGRAM, BY REVISING AND AMENDING SECTIONS RELATED TO THE CITY'S RECORDS MANAGEMENT SYSTEM; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**23-170**

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to adopt on second and final reading Ordinance No. 1796 as presented. With each Commission Member voting AYE, the motion carries.

6. Consider approving on first reading Ordinance No. 1797, amending the Zoning Map of the City of Pampa.

**ORDINANCE NO. 1797**

**AN ORDINANCE AMENDING ORDINANCE NO. 690 OF THE CITY OF PAMPA, TEXAS AND AMENDING THE ZONING MAP OF THE CITY OF PAMPA AS SET OUT IN ARTICLE 14.02.001, EXHIBIT 14A, SECTION 3, OF THE CODE OF ORDINANCES BY CHANGING FROM "SF-3" ONE-FAMILY DWELLING DISTRICT THREE TO "C" COMMERCIAL DISTRICT TO ALLOW FOR GENERAL COMMERCIAL USE; PROVIDING AN EFFECTIVE DATE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR PUBLICATION.**

**23-171**

A motion was made by Commissioner Keough and seconded by Commissioner Searl to approve on first reading Ordinance No. 1797 as presented. With each Commission Member voting AYE, the motion carries.

7. Consider approving on first reading Ordinance No. 1798, amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2023, and ending September 30, 2023.

**ORDINANCE NO. 1798**

**AN ORDINANCE AMENDING THE REVENUES AND APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, ENDING SEPTEMBER 30, 2023. THIS AMENDMENT PROVIDES FOR AN INCREASE IN REVENUE FOR SALES TAX, INTEREST INCOME, DONATIONS, AND INSURANCE CLAIMS AND AN INCREASE IN APPROPRIATIONS FOR ELECTRICITY COSTS, COMMUNICATION PROJECT, MAINTENANCE AND VEHICLE PURCHASES PREVIOUSLY UNBUDGETED.**

**23-172**

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve on first reading Ordinance No. 1798 as presented. With each Commission Member voting AYE, the motion carries.

8. Consider authorizing the City Manager to enter into a Professional Services Agreement with Jacobs for a Water Supply Options Study.

**23-173**

A motion was made by Commissioner Keough and seconded by Commissioner Searl to authorize the City Manager to enter into a Professional Services Agreement with Jacobs as presented. With each Commission Member voting AYE, the motion carries.

**ADJOURNED:**

With no further items remaining on the agenda, the meeting was adjourned at 4:21 p.m. by Mayor DeFever.

  
Barbara Stucker, City Secretary

  
Lance DeFever, Mayor