MINUTES OF THE  
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS  
REGULAR MEETING  
DECEMBER 11, 2023

CALL TO ORDER:  
Mayor DeFever at 4:00 p.m.

PRESENT:  
Lance DeFever  
Mayor  
Brian Doughty  
Commissioner  
Jimmy Reed  
Commissioner

ABSENT:  
Paul Searl  
Commissioner  
Jimmy Keough  
Commissioner

STAFF:  
Shane Stokes  
City Manager  
Barbara Stucker  
City Secretary  
Bryan Guymon  
City Attorney  
Dustin Miller  
Assistant City Manager  
Theresa Daniels  
Finance Director  
Lance Richburg  
Chief of Police  
Gary Turley  
Public Works Director  
Ben Ponce  
Community Services Director  
Kasey Presson  
Fire Chief  
Kevin Webb  
Information Technology  
Mike Day  
Deputy Fire Chief  
LeRoy Cox  
Deputy Fire Chief  
Jason Roberts  
Fire Marshal  
Troy Schwiegerath  
Emergency Management  
Kenneth Hopson  
Assistant Chief of Police  
Brian Massey  
Lieutenant  
Jasmine Chaney  
Assistant Finance Director  
Sharod Harris  
Engineer in Training

VISITORS:  
Byron Williamson  
Glennette Goode  
Clay Rice  
Cortnie Patterson

NEWS MEDIA:  
Geneva Wildcat, Pampa News

INVOCATION:  
Brian Doughty, Commissioner

PUBLIC COMMENTS:  
None

RECOGNITION:

- Employee Service Awards were presented by Mayor DeFever, and Shane Stokes, City Manager.

Part-time employees recognized:

15 years:  Marion Wine  16 Years:  Joann Jackson
18 Years:  Glennette Goode  24 Years:  Nathan Taylor  
            Rita Robinson
25 Years:  Randy Hendrick

Full-time employees recognized:

5 Years:  Jacob Nelson  10 Years:  Brian Massey  
          Derek Murray  
          Shawna Snapp  
          Gary Turley  
          Sandra Coombes  
          Christopher Woods  
          George Shay  
          Jacquyne Gee
15 Years: Jason Roberts  
          Tonie Bolin  
          Christopher Wagner  
30 Years: Shane Stokes  
40 Years: Joseph Palma

- Shane Stokes, City Manager, recognized the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting. This is the 35th consecutive year for the City of Pampa to receive this award.

AUTHORIZATIONS BY COMMISSION:

1. Consider approving the minutes of the November 27, 2023, regular Commission Meeting.  
   23-174

A motion was made by Commissioner Reed and seconded by Commissioner Doughty to approve the minutes of the November 27, 2023, regular Commission meeting. With each Commission Member voting AYE, the motion carries.

2. Consider excusing the absence of Commissioner Reed from the November 27, 2023, Regular Commission Meeting.  
   23-175

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to excuse the absence of Commissioner Reed from the November 27, 2023, meeting. With each Commission Member voting AYE, the motion carries.

3. Consider canceling the December 25, 2023, Regular Commission Meeting  
   23-176

A motion was made by Commissioner Reed and seconded by Commissioner Doughty cancel the December 25, 2023, Regular Commission Meeting. With each Commission Member voting AYE, the motion carries.

4. Consider adopting on second and final reading Ordinance No. 1797, amending the Zoning Map of the City of Pampa.  
   ORDINANCE NO. 1797

AN ORDINANCE AMENDING ORDINANCE NO. 690 OF THE CITY OF PAMPA, TEXAS AND AMENDING THE ZONING MAP OF THE CITY OF PAMPA AS SET OUT IN ARTICLE 14.02.001, EXHIBIT 14A, SECTION 3, OF THE CODE OF ORDINANCES BY CHANGING FROM “SF-3” ONE-FAMILY DWELLING DISTRICT THREE TO “C” COMMERCIAL DISTRICT TO ALLOW FOR GENERAL COMMERCIAL USE; PROVIDING AN EFFECTIVE DATE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR PUBLICATION.  
   23-177

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to adopt on second and final reading Ordinance No. 1797 as presented. With each Commission Member voting AYE, the motion carries.

5. Consider adopting on second reading Ordinance No. 1798, amending the revenues and appropriations for support of the City of Pampa for the fiscal year beginning October 1, 2022, and ending September 30, 2023.  
   ORDINANCE NO. 1798

AN ORDINANCE AMENDING THE REVENUES AND APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, ENDING SEPTEMBER 30, 2023. THIS AMENDMENT PROVIDES FOR AN INCREASE IN REVENUE FOR SALES TAX, INTEREST INCOME, DONATIONS, AND
INSURANCE CLAIMS AND AN INCREASE IN APPROPRIATIONS FOR ELECTRICITY COSTS, COMMUNICATION PROJECT, MAINTENANCE AND VEHICLE PURCHASES PREVIOUSLY UNBUDGETED.

23-178

A motion was made by Commissioner Reed and seconded by Commissioner Doughty to adopt on second and final reading Ordinance No. 1798 as presented. With each Commission Member voting AYE, the motion carries.


23-179

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to accept the Pampa Economic Development Corporation’s 2022-2023 Annual Report as presented. With each Commission Member voting AYE, the motion carries.


23-180

A motion was made by Commissioner Reed and seconded by Commissioner Doughty to approve the Pampa Economic Development Corporation’s Policies and Procedures Manual as presented. With each Commission Member voting AYE, the motion carries.

8. CONSENT AGENDA: All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on the items unless a Commissioner so requests, in which event that item will be removed from the Consent Agenda.

A. Consider awarding bid to Roxana Desiree Carpio in the amount of $7,500.00 for the delinquent tax property located at Lots 25-33, Block 41 of the Wilcox addition, commonly known as 847 E. Albert, Lot on E. Albert, and 833 & 833 ½ E. Albert.

B. Consider awarding bid to Maria Nunez Cebreros & Gabriel Chavez Herrera in the amount of $5,000.00 for the delinquent tax property located at Lot 22, Block 3 of the Hindman addition, commonly known as 510 Oklahoma.

C. Consider awarding bid to Maria Nunez Cebreros & Gabriel Chavez Herrera in the amount of $1,500.00 for the delinquent tax property located at Lot 4, Block 2 of the Gordon addition.

23-181

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to approve Consent Agenda items A through C. With each Commission Member voting AYE, the motion carries.

ADJOURNED:

With no further items remaining on the agenda, the meeting was adjourned at 4:23 p.m. by Mayor DeFever.

Barbara Stucker, City Secretary                                Lance DeFever, Mayor