



**Regular Meeting of the
Pampa City Commission
May 13, 2024
4:00 p.m.**

Lance DeFever, Mayor

Paul Searl, Commissioner Ward 1

Brian Doughty, Commissioner Ward 2

Jimmy Keough, Commissioner Ward 3

Jimmy Reed, Commissioner Ward 4

Shane Stokes, City Manager

Barbara Stucker, City Secretary

Bryan J. Guymon, City Attorney



CITY COMMISSION AGENDA
PUBLIC HEARING/ REGULAR MEETING
4:00 PM, MAY 13, 2024

CITY COMMISSION CHAMBERS
CITY HALL, 200 W. FOSTER
PAMPA, TEXAS

CALL TO ORDER

INVOCATION

PLEDGES TO THE FLAGS

PUBLIC COMMENTS:

Citizens who have signed up to speak to the City Commission will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the Agenda, Commission Members and City Staff are prevented from discussing the subject and may respond only with statements of factual information or existing City policy. Each Citizen is limited to three (3) minutes for their presentation to the City Commission.

The City Commission reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

PUBLIC HEARING: The City Commission will conduct a public hearing at 4:00 p.m. to receive public comments regarding the renewal of the Downtown Reinvestment Zone #1.

REPORT: Quarterly Financial Dashboard - Theresa Daniels, Finance Director

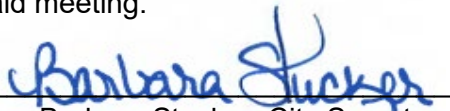
AUTHORIZATIONS BY CITY COMMISSION:

1. Consider approving the minutes of the April 22, 2024, Public Hearing and Regular Commission Meeting.
2. Consider approving on first reading Ordinance No. 1802, amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2023, and ending September 31, 2024
3. Consider approving on first reading Ordinance No. 1803, renewing the City of Pampa's Downtown Reinvestment Zone #1.
4. **EXECUTIVE SESSION:** The City Commission will convene into closed session in accordance with Texas Local Government Code 551.087 - Deliberations regarding economic development and Texas Local Government Code 551.072 – Deliberations about real property. **RECONVENE:** The City Commission will reconvene into open session to act, if necessary, regarding matters discussed during Executive Session.

ADJOURN

CERTIFICATION

I certify that the above Agenda was posted on the officially designated bulletin board of City Hall during normal business hours and posted on the City of Pampa's website on **May 10, 2024, BEFORE 4:00 P.M.** and remained so posted continuously for 72 hours proceeding the scheduled time of the said meeting.


Barbara Stucker, City Secretary

ACCESSABILITY STATEMENT

In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Barbara Stucker, City Secretary, at (806) 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.



**CITY OF PAMPA
AGENDA INFORMATION SHEET**

PUBLIC HEARING:

ITEM/PROJECT:

DOWNTOWN REINVESTMENT ZONE #1

MEETING DATE:

May 13, 2024

DESCRIPTION:

The City Commission will conduct a public hearing to receive public comments regarding the renewal of the Downtown Reinvestment Zone #1.



**CITY OF PAMPA
AGENDA INFORMATION SHEET**

REPORT:

ITEM/PROJECT:

QUARTERLY FINANCIAL DASHBOARD

MEETING DATE:

May 13, 2024

STAFF CONTACT:

Theresa Daniels, Finance Director



**CITY OF PAMPA
AGENDA INFORMATION SHEET**

AGENDA ITEM 1:

ITEM/PROJECT:	MINUTES
MEETING DATE:	May 13, 2024
DESCRIPTION:	Consider approving the minutes of the April 22, 2024 Public Hearing and Regular Commission meeting.
STAFF CONTACT:	Barbara Stucker, City Secretary
FINANCIAL IMPACT:	N/A
SOURCE OF FUNDS:	N/A
START/COMPLETION SCHEDULE:	Effective upon approval by Commission.
RECOMMENDED ACTION:	Staff recommends Commission approve the April 22, 2024, minutes.
RECOMMENDED MOTION	I make a motion to approve the minutes of the April 22, 2024, public hearing and regular commission meeting.
BACKGROUND/ ADDITIONAL INFORMATION:	April 22, 2024 minutes attached.

**MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
PUBLIC HEARING/REGULAR MEETING**

April 22, 2024

CALL TO ORDER: Mayor DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor
Paul Searl Commissioner
Brian Doughty Commissioner
Jimmy Keough Commissioner
Jimmy Reed Commissioner

ABSENT: None

STAFF: Shane Stokes City Manager
Barbara Stucker City Secretary
Bryan Guymon City Attorney
Dustin Miller Assistant City Manager
Theresa Daniels Finance Director
Lance Richburg Chief of Police
Gary Turley Public Works Director
Ben Ponce Community Services Director
Kasey Presson Fire Chief
Kevin Webb Information Technology
Leroy Cox Deputy Fire Chief
Mike Day Deputy Fire Chief
Jason Roberts Fire Marshal
Jasmine Chaney Assistant Finance Director
Troy Schwiegerath Emergency Management
Jeffery Kennedy Code Enforcement Officer
Cary Rushing Building Official
Kenneth Hopson Assistant Chief of Police

VISITORS: Dale Garner Phyllis Garner
Jamisen Hancock Shawna Gray
Gay Kycher Cortnie Patterson

NEWS MEDIA: Geneva Wildcat Pampa News

INVOCATION: Jamisen Hancock, Commission Chaplain

PUBLIC HEARING: The City Commission held a public hearing regarding property located at 1301 E. Francis, a substandard structure.

Mayor DeFever opened the Public Hearing at 4:02 p.m.

Jeff Kennedy, Code Enforcement Officer, explained that the front end of the house has been removed, there are holes throughout, the floors are collapsing, and the structure has been deemed non-repairable, making it neither secure nor safe. Code Enforcement recommends condemnation.

24-034

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to close the public hearing. With each Commission Member voting AYE, the motion carries

Public Hearing closed at 4:04 p.m.

1. Consider, act, and issue any necessary order regarding the substandard structure located at 1301 E. Francis.

24-035

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to issue items 7, 8, 9, 10, 11, 19 & 20 according to the City's Substandard Structure Order. With each Commission Member voting AYE, the motion carries.

PUBLIC HEARING: The City Commission held a public hearing regarding property located at 1133 Varnon.

Mayor DeFever opened the Public Hearing at 4:05 p.m.

Jeff Kennedy, Code Enforcement Officer, described the property as burned, lacking a door, gutted, with the roof collapsing, and exhibiting signs of blight. Code Enforcement recommends condemnation.

24-036

A motion was made by Commissioner Keough and seconded by Commissioner Searl to close the public hearing. With each Commission Member voting AYE, the motion carries.

Public Hearing closed at 4:06 p.m.

2. Consider, act, and issue any necessary order regarding the substandard structure at 1133 Varnon.

24-037

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to issue items 7, 8, 9, 10, 11, 19 & 20 according to the City's Substandard Structure Order for the address of 1133 Varnon. With each Commission Member voting AYE, the motion carries.

PUBLIC HEARING: The City Commission held a public hearing regarding property located at 1008 S. Christy.

Mayor DeFever opened the Public Hearing at 4:07 p.m.

Jeff Kennedy, Code Enforcement Officer, noted that the north side of the house has been removed, with water damage evident throughout and the floor coming up, rendering the structure neither secure nor repairable. Code Enforcement recommends condemnation.

24-038

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to close the public hearing. With each Commission Member voting AYE, the motion carries.

Public Hearing closed at 4:08 p.m.

3. Consider, act, and issue any necessary order regarding the substandard structure at 1008 S. Christy.

24-039

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to issue items 7, 8, 9, 10, 11, 19 & 20 according to the City's Substandard Structure Order. With each Commission Member voting AYE, the motion carries.

PUBLIC HEARING: The City Commission held a public hearing regarding property located at 1121 S. Christy.

Mayor DeFever opened the Public Hearing at 4:09 p.m.

Jeff Kennedy, Code Enforcement Officer, stated that the mobile home is completely destroyed, presenting a dangerous situation as it is collapsing. Code Enforcement recommends condemnation.

24-040

A motion was made by Commissioner Searl and seconded by Commissioner Keough to close the public hearing. With each Commission Member voting AYE, the motion carries.

Public Hearing closed at 4:10 p.m.

4. Consider, act, and issue any necessary order regarding substandard structure located at 1121 S. Christy.

24-041

A motion was made by Commissioner Searl and seconded by Commissioner Reed to issue items 7, 8, 9, 10, 11, 19 & 20 according to the City's Substandard Structure Order. With each Commission Member voting AYE, the motion carries.

PUBLIC HEARING: The City Commission held a public hearing regarding property located at 1104 S. Christy.

Mayor DeFever opened the Public Hearing at 4:11 p.m.

Jeff Kennedy, Code Enforcement Officer, stated that the roof and floors of the structure are collapsing. Code Enforcement recommends condemnation.

Shawna Gray 1108 S. Christy – Shawna's mother owns the property and is requesting an extension.

24-042

A motion was made by Commissioner Keough and seconded by Commissioner Searl to close the public hearing. With each Commission Member voting AYE, the motion carries.

Public Hearing closed at 4:14 p.m.

5. Consider, act, and issue any necessary order regarding the substandard structure at 1104 S. Christy.

No Action taken

PUBLIC HEARING: The City Commission held a public hearing regarding property located at 1020 E. Scott.

Mayor DeFever opened the Public Hearing at 4:15 p.m.

Jeff Kennedy, Code Enforcement Officer, reported that the property has been burned and is now unsecure and unsafe. Code Enforcement recommends condemnation.

24-043

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to close the public hearing. With each Commission Member voting AYE, the motion carries.

Public Hearing closed at 4:17 p.m.

6. Consider, act, and issue any necessary order regarding substandard structure at 1020 E. Scott.

24-044

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to issue items 7, 8, 9, 10, 11, 19 & 20 according to the City's Substandard Structure Order. With each Commission Member voting AYE, the motion carries.

DISCUSSION:

- High Weeds and Grass – Jason Roberts, Fire Marshal
 - The use of shipping containers as accessory buildings – Cary Rushing, Building Official
7. Consider approving the minutes of the April 8, 2024, regular commission meeting.

24-045

A motion was made by Commissioner Keough and seconded by Commissioner Searl to approve the minutes of the April 8, 2024, regular commission meeting as presented. With each Commission Member voting AYE, the motion carries.

8. Consider excusing the absence of Commissioner Keough from the April 8, 2024, regular Commission meeting.

24-046

A motion was made by Commissioner Doughty and seconded by Commissioner Reed to excuse the absence of Commissioner Keough from the April 8, 2024 regular commission meeting. With each Commission Member voting AYE, the motion carries.

9. Consider approving the List of Disbursements dated March 2024.

24-047

A motion was made by Commissioner Searl and seconded by Commissioner Reed to approve the List of Disbursements dated March 2024 as presented. With each Commission Member voting AYE, the motion carries.

10. Consider adopting on second and final reading Ordinance No. 1800, amending Chapter 3, Article 3.15 of the Code of Ordinances, Signs.

AN ORDINANCE AMENDING SECTIONS OF CHAPTER 3, BUILDING REGULATIONS, ARTICLE 3.15, SIGNS, REGULATING THE DISTANCE AND DIRECTION BETWEEN ELECTRONIC SIGNS ON THE SAME STREET IF FACING THE SAME DIRECTION OF TRAVEL; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

24-048

A motion was made by Commissioner Reed and seconded by Commissioner Searl to adopt on second and final reading Ordinance No. 1800 as presented. With each Commission Member voting AYE, the motion carries.

11. Consider adopting on second and final reading Ordinance No. 1801, amending Exhibit 14A, Section 8A of the Code of Ordinances, Construction of Carports.

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS AMENDING EXHIBIT 14A ZONING ORDINANCE, SECTION 8A, CONSTRUCTION OF CARPORTS, PROVIDING FOR FRONT SETBACK VARIANCES WITHIN DESIGNATED BLOCKS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPELLER, AND PROVIDING AN EFFECTIVE DATE.

24-049

A motion was made Commissioner Doughty and seconded by Commissioner Keough to adopt on second and final reading Ordinance No. 1801 as presented. With each Commission Member voting AYE, the motion carries.

ADJOURNED:

With no further items remaining on the agenda, the meeting was adjourned at 4:48 p.m. by Mayor DeFever.

Barbara Stucker, City Secretary

Lance DeFever, Mayor



**CITY OF PAMPA
AGENDA INFORMATION SHEET**

AGENDA ITEM 2:

ITEM/PROJECT:	ORDINANCE NO. 1802 – BUDGET AMENDMENT
MEETING DATE:	May 13, 2024
DESCRIPTION:	Consider approving on first reading Ordinance No. 1802, amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2023, and ending September 31, 2024.
STAFF CONTACT:	Theresa Daniels, Finance Director
FINANCIAL IMPACT:	See Ordinance
SOURCE OF FUNDS:	See Ordinance
START/COMPLETION SCHEDULE:	Ordinance No. 1802 effective when adopted on second and final reading.
RECOMMENDED ACTION:	Staff recommends Commission approve on first reading Ordinance No. 1802.
RECOMMENDED MOTION	I make a motion to approve on first reading Ordinance No. 1802 as presented.
BACKGROUND/ ADDITIONAL INFORMATION:	Ordinance No. 1802 attached.

ORDINANCE NO. 1802

AN ORDINANCE AMENDING THE REVENUES AND APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, ENDING SEPTEMBER 30, 2024. THIS AMENDMENT PROVIDES FOR AN INCREASE IN REVENUE FOR GRANT AND EXPENSE REIMBURSEMENTS AND AN INCREASE IN APPROPRIATIONS FOR REPAIRS, EQUIPMENT, AND IMPROVEMENT PURCHASES PREVIOUSLY UNBUDGETED.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

That the funds listed below are amended from the original revenues and expenditures to the amended revenues and expenditures as follows:

Revenues				
Fund	Original Budget	Current Budget	Revised Budget	Amendment
1	\$ -	\$ -	\$ 130,000.00	\$ 130,000.00
26	\$ -	\$ -	\$ 28,330.00	\$ 28,330.00
31	\$ 3,000.00	\$ -	\$ 350,000.00	\$ 350,000.00
Appropriations				
Fund	Original Budget	Current Budget	Revised Budget	Amendment
1	\$ 18,000.00	\$ 18,000.00	\$ 315,714.00	\$ 297,714.00
26	\$ -	\$ -	\$ 28,330.00	\$ 28,330.00
31	\$ -	\$ -	\$ 1,920,000.00	\$ 1,920,000.00
38	\$ 120,000.00	\$ 120,000.00	\$ 303,698.00	\$ 183,698.00
39	\$ -	\$ -	\$ 59,246.00	\$ 59,246.00

INTRODUCED, PASSED AND APPROVED on its first reading this the 13th day of May 2024.

READ, APPROVED AND ADOPTED on its second and final reading this the 28th day of May 2024.

CITY OF PAMPA

By: _____
Lance Defever, Mayor

ATTEST:

Barbara Stucker, City Secretary

APPROVED AS TO FORM:

Bryan Guymon, City Attorney



**CITY OF PAMPA
AGENDA INFORMATION SHEET**

AGENDA ITEM 3:

ITEM/PROJECT:	ORDINANCE NO. 1803 – DOWNTOWN REINVESTMENT ZONE
MEETING DATE:	May 13, 2024
DESCRIPTION:	Consider approving on first reading Ordinance No. 1803, renewing the City of Pampa’s Downtown Reinvestment Zone #1.
STAFF CONTACT:	Shane Stokes, City Manager
FINANCIAL IMPACT:	N/A
SOURCE OF FUNDS:	N/A
START/COMPLETION SCHEDULE:	Ordinance No. 1803 is effective when adopted on second and final reading.
RECOMMENDED ACTION:	Staff recommends Commission approve Ordinance No. 1803 on first reading.
RECOMMENDED MOTION	I make a motion to approve on first reading Ordinance No. 1803, as presented.
BACKGROUND/ ADDITIONAL INFORMATION:	Ordinance No. 1803 attached

ORDINANCE NO. 1803

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, RENEWING A PRIOR REINVESTMENT ZONE FOR TAX ABATEMENTS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Pampa City Commission desires to promote the development or redevelopment of a certain contiguous geographic area within its jurisdiction by the renewal of a reinvestment zone as authorized by the Property Redevelopment and Tax Abatement Act, as amended (Texas Property Tax Code § 312.001, *et seq.*), and the Tax Abatement Guidelines and Criteria for the City of Pampa, Texas (the “Guidelines”); and

WHEREAS, on May 13, 2019, a hearing before the City Commissioners of Pampa, Texas was held approving the designation of Downtown Reinvestment Zone #1; and

WHEREAS, the Pampa City Commission desires to renew the Downtown Reinvestment Zone #1 for an additional five (5) years from the effective date of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS:

Section 1.

That the facts and recitations contained in the preamble of this Ordinance are hereby found and declared to be true and correct.

Section 2.

That the Pampa City Commission has made the following findings and determinations based on the evidence and testimony presented to it:

- (a) That the public hearing on the renewal of Downtown Reinvestment Zone #1 has been properly called, held, and conducted, and that notice of such hearing has been posted as required by law;
- (b) That the renewal of Downtown Reinvestment Zone #1 may result in benefits to the City of Pampa, Texas and to land included in the zone and that the improvements sought are feasible and practical; and
- (d) The renewal of Downtown Reinvestment Zone #1 meets the criteria set forth in Texas Property Tax Code Chapter 312 for the renewal of a reinvestment zone as set forth in the Property Redevelopment and Tax Abatement Act, as amended, and the Guidelines, in that it is reasonably likely as a result of the renewal to contribute to the retention or expansion of primary employment or to attract

investment in the zone that would be a benefit to the property and that would contribute to the economic development of Pampa, Texas.

Section 3.

That pursuant to the Property Redevelopment and Tax Abatement Act, as amended, and the Guidelines, the Pampa City Commission hereby renews Downtown Reinvestment Zone #1; a reinvestment zone for tax abatement encompassing only the area described in Ordinance No. 1720, the original designation of Downtown Reinvestment Zone #1.

Section 4.

That Downtown Reinvestment Zone #1 shall continue in effect on the effective date of this Ordinance as reflected on the signature page and shall remain designated as a reinvestment zone for a period of five (5) years from the effective date of this Ordinance.

Section 5.

Provisions Cumulative.

The provisions of this ordinance are to be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent any such inconsistency or conflict.

Section 6.

Severability

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portion of this ordinance. The City Commission of the City of Pampa hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

Section 7.

Effective Date

This Ordinance shall become effective upon its adoption.

INTRODUCED and PASSED on first reading this the 13th day of May, 2024.

PASSED, APPROVED, and ADOPTED on second and final reading this the 28th day of May, 2024.

CITYOF PAMPA, TEXAS

By: _____
Lance DeFever, Mayor

ATTEST

Barbara Stucky, City Secretary

APPROVED AS TO FORM:

Bryan J. Guymon, City Attorney



**CITY OF PAMPA
AGENDA INFORMATION SHEET**

AGENDA ITEM 4:

ITEM/PROJECT:

EXECUTIVE SESSION

MEETING DATE:

May 13, 2024

DESCRIPTION:

The City Commission will convene into closed session in accordance with Texas Local Government Code 551.087 – Deliberations regarding economic development and Texas Local Government Code 551.072 – Deliberations about real property.

STAFF CONTACT:

Commission Members